

**STATE OF WEST VIRGINIA, COUNTY OF UPSHUR, CITY OF BUCKHANNON, TO WIT:**

A regular meeting of the Buckhannon Sanitary Board was held on Thursday, June 16, 2022, at 7:30 a.m., in Council Chambers, by phone and GoToMeeting (GTM). The following were in attendance:

Mayor	Robbie Skinner	Present
City Recorder	Randy Sanders	Absent
Assistant Recorder/Director of Finance	Amberle Jenkins	Present
Director of Public Works	Jerry Arnold	Absent
City Engineer	Jay Hollen	Absent
Board Member	Phil Loftis	Present
Sanitary Superintendent	Ethan Crosten	Present

***City of Buckhannon Sanitary Board-7:30 A.M. at City Hall in Council Chambers  
Meeting Agenda for Thursday, June 16, 2022***

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- A. Call to Order**
  - A.1 Moment of Silence
  - A.2 Pledge to the Flag of the United States of America
- B. Recognized Guests**
  - B.1
- C. Finance Report-Amby**
  - C.1 May 2022
- D. Department Report**
  - D.1 33 West Extension North
  - D.2 33 West Extension South-JF Allen Co
  - D.3 Plant Operations-Testing
  - D.4 Maintenance Crew
  - D.5 Line Crew #1
  - D.6 Line Crew #2
  - D.7 Pump Station Generator Update
  - D.8 ARPA Projects Update
- E. Storm Water Issues for Discussion and/or Vote**
  - E.1 Stormwater Tap Fee
- F. Correspondence and Information**
  - F.1 WVDEP Letter of Extension NPDES Permit until 09/30/22
  - F.2 Hold Harmless Release of Liability & Agreement RE: 9 Elias Street-Cut & Remove Trees from Sanitary ROW
- G. Consent Agenda**
  - G.1 Approval of Minutes 05/19/2022
- H. Strategic Issues for Discussion and/or Vote**
  - H.1 Solar Power Investigation
  - H.2 UV Units Flooding
- I. Board Members Comments and Announcements**
- J. Adjournment**

Posted 06/10/2022

**A. Call to Order** -Mayor Skinner called the meeting to order followed by a moment of silence and pledge to the flag.

**B. Recognized Guests**

**B.1 None**

**C. Finance Report- Director of Finance and Administration-Amberle Jenkins**

**C.1 May 2022**

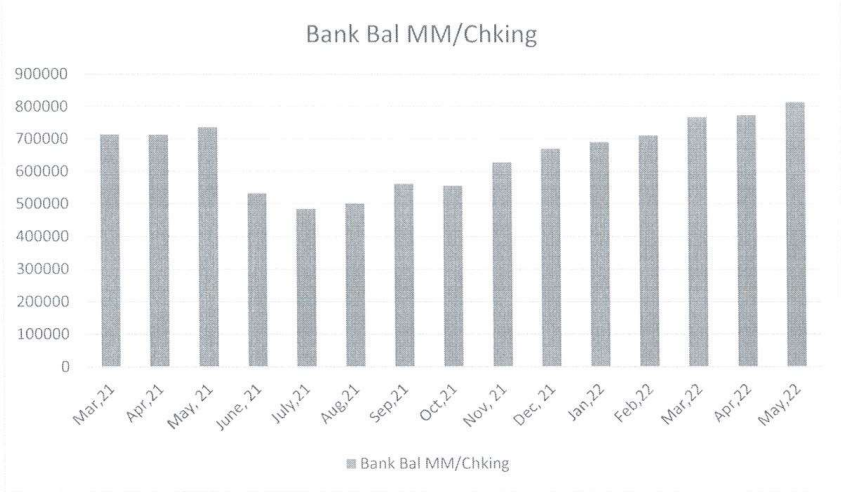
Director Jenkins submitted and explained the following information:

SANITARY BOARD  
CITY OF BUCKHANNON  
BALANCE SHEET

Balance May 31, 2022

Money market checking \$ 814,716.31

CD Working Capital (Citizens) \$ 251,087.24  
CD Working Capital (Citizens) \$102,320.47  
CD Working Capial (Community) 2.48%25mthAug2019 \$103,783.72



STORMWATER FUND  
Balance May 31, 2022 \$214,251.58

6-15-2022 05:39 PM		CITY OF BUCKHANNON REVENUE & EXPENSE REPORT (UNAUDITED) AS OF: MAY 31ST, 2022					
401-SANITARY		% OF YEAR COMPLETED: 91.67					
REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET	
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OTHER FEES							
401-343-000-00 SEWER TAPS	1,000	0.00	6,480.00	0.00 (	5,480.00)	648.00	
TOTAL OTHER FEES	1,000	0.00	6,480.00	0.00 (	5,480.00)	648.00	
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UTILITY BILLINGS							
401-350-000-00 SEWER CUSTOMERS BILLING	1,800,000	151,716.58	1,720,273.01	0.00	79,726.99	95.57	
TOTAL UTILITY BILLINGS	1,800,000	151,716.58	1,720,273.01	0.00	79,726.99	95.57	
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HEALTH AND SAFETY							
401-351-000-00 BF SURCHARGE BILLING	0	0.00	0.00	0.00	0.00	0.00	
401-351-100-00 WST RD CONSMF SURC BILLIN	0	0.00	0.00	0.00	0.00	0.00	
401-351-200-00 WST RD EXTEN SURCH BILLIN	0	250.00	1,500.00	0.00 (	1,500.00)	0.00	
401-352-000-00 INCOME FROM TENNERTON PSD	216,080	25,571.51	277,946.65	0.00 (	61,866.65)	128.63	
TOTAL HEALTH AND SAFETY	216,080	25,821.51	279,446.65	0.00 (	63,366.65)	129.33	
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CHARGES FOR SERVICES							
401-362-000-00 DUE FROM GEN FUND-STORM S	0	0.00	0.00	0.00	0.00	0.00	
401-362-000-01 SEPTAGE HAULERS	40,000	3,603.00	31,900.00	0.00	8,100.00	79.75	
401-362-000-02 PROJECT MANAGEMENT FEES	0	0.00	38,843.79	0.00 (	38,843.79)	0.00	
401-362-000-03 RT. 20 NORTH SEWER EXTENS	0	0.00	0.00	0.00	0.00	0.00	
401-362-000-04 JAWBONE RUN PROJECT	0	0.00	0.00	0.00	0.00	0.00	
401-362-000-05 IJDC GRANT	0	0.00	0.00	0.00	0.00	0.00	
TOTAL CHARGES FOR SERVICES	40,000	3,603.00	70,743.79	0.00 (	30,743.79)	176.86	
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GRANTS							
401-368-000-00 CONTRIBUTION REVENUE	0	0.00	0.00	0.00	0.00	0.00	
401-368-000-02 CONTRIB IN AID CONSTRUC	0	0.00	0.00	0.00	0.00	0.00	
TOTAL GRANTS	0	0.00	0.00	0.00	0.00	0.00	
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INTRAFUND CONTR/CHARGES							
401-370-000-01 LATE CHARGES	23,000	2,063.73	26,196.36	0.00 (	3,196.36)	113.90	
TOTAL INTRAFUND CONTR/CHARGES	23,000	2,063.73	26,196.36	0.00 (	3,196.36)	113.90	
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OTHER REVENUE							
401-379-000-00 GAIN/LOSS SALE OF FIXED A	0	0.00	0.00	0.00	0.00	0.00	
401-380-000-00 INTEREST	350	30.47	251.04	0.00	98.96	71.73	
401-380-000-01 SALE OF ASSETS	0	0.00	0.00	0.00	0.00	0.00	
401-381-000-00 SERVICES OF FLUSHER TRUCK	0	300.00	1,629.60	0.00 (	1,629.60)	0.00	
401-399-000-00 MISCELLANEOUS	1,000	767.17	8,173.63	0.00 (	7,173.63)	817.36	
401-399-000-01 RDT CAPLIZED LABEQ/SUPP	0	0.00	0.00	0.00	0.00	0.00	
TOTAL OTHER REVENUE	1,350	1,097.64	10,054.27	0.00 (	8,704.27)	744.76	
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TOTAL REVENUE	2,081,430	184,302.46	2,113,194.08	0.00 (	31,764.08)	101.53	

6-15-2022 05:39 PM	CITY OF BUCKHANNON REVENUE & EXPENSE REPORT (UNAUDITED) AS OF: MAY 31ST, 2022					
401-SANITARY	% OF YEAR COMPLETED: 91.67					
DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
POWER/FUEL/UTILITY =====						
SALARIES & BENEFITS						
401-711-113-00 PLANT POWER	62,000	6,096.23	58,017.84	0.00	3,982.16	93.58
TOTAL SALARIES & BENEFITS	62,000	6,096.23	58,017.84	0.00	3,982.16	93.58
CONTRACTUAL SERVICES						
401-711-213-00 ELIAS STREET	24,000	2,050.21	20,845.07	0.00	3,154.93	86.85
TOTAL CONTRACTUAL SERVICES	24,000	2,050.21	20,845.07	0.00	3,154.93	86.85
COMMODITIES						
401-711-313-00 VICKSBURG	11,500	931.79	10,428.87	0.00	1,071.13	90.69
TOTAL COMMODITIES	11,500	931.79	10,428.87	0.00	1,071.13	90.69
CAPITAL OUTLAY						
401-711-413-00 EAST MAIN ST	7,000	494.52	5,813.73	0.00	1,186.27	83.05
TOTAL CAPITAL OUTLAY	7,000	494.52	5,813.73	0.00	1,186.27	83.05
CONTRIBUTIONS						
401-711-513-00 WOOD/RITCHIE STS	2,000	215.84	1,771.93	0.00	228.07	88.60
TOTAL CONTRIBUTIONS	2,000	215.84	1,771.93	0.00	228.07	88.60
NON-OPERATING EXPENSES						
401-711-613-00 MONONGALIA ST	1,600	145.61	1,280.37	0.00	319.63	80.02
401-711-713-00 DEANVILLE	1,000	35.81	565.59	0.00	434.41	56.56
401-711-813-00 ISLAND AVENUE	500	48.91	310.12	0.00	189.88	62.02
401-711-913-00 MADISON STREET	450	32.84	409.12	0.00	40.88	90.92
401-711-914-00 TJM SEWAGE STATION	500	41.17	426.79	0.00	73.21	85.36
401-711-915-00 WESTON ROAD	600	39.37	451.86	0.00	148.14	75.31
401-711-916-00 HAMPTON INN PS	350	23.60	214.65	0.00	135.35	61.33
401-711-917-00 BRUSHY FORK PS	570	32.97	420.29	0.00	149.71	73.74
401-711-918-00 RT 20 SEWER PUMP STATION	200	9.67	105.68	0.00	94.32	52.84
401-711-919-00 1 BUCKHANNON RD	200	16.16	137.99	0.00	62.01	69.00
401-711-920-00 PLANT VEHICLES-2,3,8	26,000	2,287.34	24,402.72	0.00	1,597.28	93.86
401-711-920-01 TENNERTON INTERCEPTOR	5,300	792.83	3,430.50	0.00	1,869.50	64.73
401-711-920-02 NATURAL GAS	3,000	188.30	2,681.89	0.00	318.11	89.40
401-711-921-00 BROOKE ST PUMP STA	3,200	295.39	2,782.21	0.00	417.79	86.94
401-711-922-00 INDUSTRIAL PK PS	0	0.00	0.00	0.00	0.00	0.00
401-711-923-00 65-67 CLEVELAND AVE	500	8.19	129.41	0.00	370.59	25.88
TOTAL NON-OPERATING EXPENSES	43,970	3,998.16	37,749.19	0.00	6,220.81	85.85
TOTAL POWER/FUEL/UTILITY	150,470	13,786.75	134,626.63	0.00	15,843.37	89.47
INTERFORM						

6-15-2022 05:39 PM	CITY OF BUCKHANNON REVENUE & EXPENSE REPORT (UNAUDITED) AS OF: MAY 31ST, 2022					
401-SANITARY	% OF YEAR COMPLETED: 91.67					
DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
COMMODITIES						
401-712-345-00 UNIFORMS	11,000	690.99	8,716.63	0.00	2,283.37	79.24
TOTAL COMMODITIES	11,000	690.99	8,716.63	0.00	2,283.37	79.24
TOTAL UNIFORMS	11,000	690.99	8,716.63	0.00	2,283.37	79.24
LINES =====						
SALARIES & BENEFITS						
401-713-143-00 FACILITIES MAINTENANCE LI	7,000	32.50	5,884.57	0.00	1,115.43	84.07
TOTAL SALARIES & BENEFITS	7,000	32.50	5,884.57	0.00	1,115.43	84.07
CONTRACTUAL SERVICES						
401-713-243-00 SUPPLIES LINES	60,000	1,171.71	51,480.08	104.00	8,415.92	85.97
TOTAL CONTRACTUAL SERVICES	60,000	1,171.71	51,480.08	104.00	8,415.92	85.97
COMMODITIES						
401-713-343-00 STREET DEPT SERVICES LINE	2,000	0.00	0.00	0.00	2,000.00	0.00
TOTAL COMMODITIES	2,000	0.00	0.00	0.00	2,000.00	0.00
CAPITAL OUTLAY						
401-713-443-00 EQUIPMENT & MAINTENANCE L	35,000	334.18	27,012.27	387.29	7,600.44	78.28
TOTAL CAPITAL OUTLAY	35,000	334.18	27,012.27	387.29	7,600.44	78.28
TOTAL LINES	104,000	1,538.39	84,376.92	491.29	19,131.79	81.60
PLANT =====						
SALARIES & BENEFITS						
401-714-143-00 FACILITIES MAINTENANCE PL	12,000	971.15	10,794.18	0.00	1,205.82	89.95
TOTAL SALARIES & BENEFITS	12,000	971.15	10,794.18	0.00	1,205.82	89.95
CONTRACTUAL SERVICES						
401-714-243-00 LAB EXPENSE PLANT	28,600	1,937.37	22,974.73	0.00	5,625.27	80.33
TOTAL CONTRACTUAL SERVICES	28,600	1,937.37	22,974.73	0.00	5,625.27	80.33
COMMODITIES						
401-714-343-00 EQUIPMENT MAINTENANCE PLA	15,000	397.65	9,295.52	261.44	5,443.04	63.71
TOTAL COMMODITIES	15,000	397.65	9,295.52	261.44	5,443.04	63.71
CAPITAL OUTLAY						
401-714-443-00 PUMP STATION REPAIR & MAI	43,000	0.00	35,820.64	0.00	7,179.36	83.30
TOTAL CAPITAL OUTLAY	43,000	0.00	35,820.64	0.00	7,179.36	83.30



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401-SANITARY		% OF YEAR COMPLETED: 91.67				
DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CONTRIBUTIONS						
401-714-543-00 TELEPHONE	7,200	351.82	5,144.87	0.00	2,055.13	71.46
TOTAL CONTRIBUTIONS	7,200	351.82	5,144.87	0.00	2,055.13	71.46
NON-OPERATING EXPENSES						
401-714-643-00 OPERATION PLANT EXPENSE	12,000	614.10	7,534.46	0.00	4,465.54	62.79
401-714-743-00 TELEMETRY	2,600	359.40	1,976.70	0.00	623.30	76.03
TOTAL NON-OPERATING EXPENSES	14,600	973.50	9,511.16	0.00	5,088.84	65.14
TOTAL PLANT	120,400	4,631.49	93,541.10	261.44	26,597.46	77.91
SALARIES PLANT/LINES =====						
SALARIES & BENEFITS						
401-715-101-00 PLANT LABOR	365,000	21,560.17	296,580.18	0.00	68,419.82	81.25
401-715-101-01 PLANT COMPENSA ABSENCES	0	0.00	0.00	0.00	0.00	0.00
401-715-101-10 CAPTLIZ SALARY&BENEFITS	0	0.00	0.00	0.00	0.00	0.00
401-715-103-00 LINE LABOR	485,000	19,223.11	263,194.09	0.00	221,805.91	54.27
401-715-103-01 LINE COMPENS ABSENCE	0	0.00	0.00	0.00	0.00	0.00
401-715-103-10 CAPITLIZE SALARY&BENEFITS	0	0.00	0.00	0.00	0.00	0.00
401-715-104-00 FICA TAX	0	0.00	0.00	0.00	0.00	0.00
401-715-105-00 HEALTH INSURANCE	0	0.00	0.00	0.00	0.00	0.00
401-715-106-00 GROUP RETIREMENT	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	850,000	40,783.28	559,774.27	0.00	290,225.73	65.86
CONTRACTUAL SERVICES						
401-715-226-00 UNEMPLOYMENT/COMPENSATION	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES PLANT/LINES	850,000	40,783.28	559,774.27	0.00	290,225.73	65.86
SALARIES BOARD/OFFICE =====						
SALARIES & BENEFITS						
401-716-101-00 BOARD SALARIES	12,000	800.00	10,600.00	0.00	1,400.00	88.33
401-716-101-01 COMPENS ABSENCE	0	0.00	0.00	0.00	0.00	0.00
401-716-103-00 OFFICE/CLERK ADM SALARIES	150,000	11,692.29	140,263.70	0.00	9,736.30	93.51
401-716-103-01 OFFICE COMP ABSENCE	0	0.00	0.00	0.00	0.00	0.00
401-716-104-00 FICA TAX	0	0.00	0.00	0.00	0.00	0.00
401-716-105-00 HEALTH INSURANCE	0	0.00	0.00	0.00	0.00	0.00
401-716-106-00 GROUP RETIREMENT	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	162,000	12,492.29	150,863.70	0.00	11,136.30	93.13
CONTRACTUAL SERVICES						
401-716-226-00 UNEMPLOYMENT/COMPENSATION	3,000	0.00	0.00	0.00	3,000.00	0.00
TOTAL CONTRACTUAL SERVICES	3,000	0.00	0.00	0.00	3,000.00	0.00
TOTAL SALARIES BOARD/OFFICE	165,000	12,492.29	150,863.70	0.00	14,136.30	91.43
FICA/INSURANCE =====						
SALARIES & BENEFITS						
401-718-104-00 FICA TAX	77,500	4,083.88	54,320.22	0.00	23,179.78	70.09
401-718-105-00 HEALTH INSURANCE	163,000	8,885.12	141,411.58	0.00	21,588.42	86.76
TOTAL SALARIES & BENEFITS	240,500	12,969.00	195,731.80	0.00	44,768.20	81.39
TOTAL FICA/INSURANCE	240,500	12,969.00	195,731.80	0.00	44,768.20	81.39
RETIREMENT =====						
SALARIES & BENEFITS						
401-719-106-00 GROUP RETIREMENT	100,000	5,057.50	65,520.13	0.00	34,479.87	65.52
TOTAL SALARIES & BENEFITS	100,000	5,057.50	65,520.13	0.00	34,479.87	65.52
TOTAL RETIREMENT	100,000	5,057.50	65,520.13	0.00	34,479.87	65.52
UNEMPLOYMENT/COMPENSATION =====						
CONTRACTUAL SERVICES						
401-720-226-00 UNEMPLOYMENT/COMPENSATION	20,600	0.00	13,927.92	0.00	6,672.08	67.61
TOTAL CONTRACTUAL SERVICES	20,600	0.00	13,927.92	0.00	6,672.08	67.61
TOTAL UNEMPLOYMENT/COMPENSATION	20,600	0.00	13,927.92	0.00	6,672.08	67.61
BILLING/COMPUTER/DEP INT =====						
CONTRACTUAL SERVICES						
401-783-232-00 MUN BOND FEES	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
COMMODITIES						
401-783-341-00 BILLING & COLLECTING	46,000	3,700.43	42,888.61	0.00	3,111.39	93.24
401-783-341-05 BILLING WAT BD METER READ	3,600	300.00	3,300.00	0.00	300.00	91.67
401-783-342-00 NEW COMPUTER CAPITAL OUTL	17,500	0.00	7,105.17	0.00	10,394.83	40.60

6-15-2022 05:39 PM

CITY OF BUCKHANNON  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: MAY 31ST, 2022

401-SANITARY

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
401-783-369-00 CUSTOMER DEP INTEREST PAI	2,000	0.73	259.74	0.00	1,740.26	12.99
TOTAL COMMODITIES	69,100	4,001.16	53,553.52	0.00	15,546.48	77.50

NON-OPERATING EXPENSES

401-783-670-00 DEPOSIT INTEREST EXPENSE	0	0.00	0.00	0.00	0.00	0.00
401-783-699-00 CONTINGENCY SAN BD DETERM	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00

TOTAL BILLING/COMPUTER/DEP INT	69,100	4,001.16	53,553.52	0.00	15,546.48	77.50
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OFFICE EXPENSE

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COMMODITIES

401-793-341-00 OFFICE SUPPLIES & EXPENSE	33,000	3,899.29	30,099.38	1,812.50	1,088.12	96.70
TOTAL COMMODITIES	33,000	3,899.29	30,099.38	1,812.50	1,088.12	96.70

TOTAL OFFICE EXPENSE	33,000	3,899.29	30,099.38	1,812.50	1,088.12	96.70
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PSC ASSESS/DNR PERMIT

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SALARIES & BENEFITS

401-797-116-00 PSC ASSESSMENTS	7,580	0.00	7,573.02	0.00	6.98	99.91
401-797-117-00 DNR PERMIT	3,000	0.00	2,125.00	0.00	875.00	70.83
TOTAL SALARIES & BENEFITS	10,580	0.00	9,698.02	0.00	881.98	91.66

TOTAL PSC ASSESS/DNR PERMIT	10,580	0.00	9,698.02	0.00	881.98	91.66
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PROPERTY INSURANCE

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CONTRACTUAL SERVICES

401-798-226-00 PROPERTY INSURANCE	46,500	0.00	28,282.32	0.00	18,217.68	60.82
401-798-227-00 INSURANCE CLAIMS DAMAGE D	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	46,500	0.00	28,282.32	0.00	18,217.68	60.82

TOTAL PROPERTY INSURANCE	46,500	0.00	28,282.32	0.00	18,217.68	60.82
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RENTS

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CONTRACTUAL SERVICES

401-803-219-00 RENTS	10,000	0.00	10,000.00	0.00	0.00	100.00
TOTAL CONTRACTUAL SERVICES	10,000	0.00	10,000.00	0.00	0.00	100.00

TOTAL RENTS	10,000	0.00	10,000.00	0.00	0.00	100.00
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6-15-2022 05:39 PM

CITY OF BUCKHANNON  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: MAY 31ST, 2022

401-SANITARY

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
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PROFESSIONAL

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CONTRACTUAL SERVICES

401-896-223-00 PROFESSIONAL SERVICES	44,500	3,121.50	11,911.33	1,000.00	31,588.67	29.01
TOTAL CONTRACTUAL SERVICES	44,500	3,121.50	11,911.33	1,000.00	31,588.67	29.01

TOTAL PROFESSIONAL	44,500	3,121.50	11,911.33	1,000.00	31,588.67	29.01
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BOND A

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SALARIES & BENEFITS

401-970-199-00 BOND ISSUE #A	171,000	14,144.97	170,079.12	0.00	920.88	99.46
TOTAL SALARIES & BENEFITS	171,000	14,144.97	170,079.12	0.00	920.88	99.46

TOTAL BOND A	171,000	14,144.97	170,079.12	0.00	920.88	99.46
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BOND B

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SALARIES & BENEFITS

401-980-199-00 BOND ISSUE #B	28,000	2,253.00	27,090.06	0.00	909.94	96.75
TOTAL SALARIES & BENEFITS	28,000	2,253.00	27,090.06	0.00	909.94	96.75

TOTAL BOND B	28,000	2,253.00	27,090.06	0.00	909.94	96.75
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CAPITAL/PROJECTS

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CAPITAL OUTLAY

401-997-451-00 PLANT - CAPITAL	133,000	0.00	2,300.00	0.00	130,700.00	1.73
401-997-451-01 STORMWATER	0	0.00	0.00	0.00	0.00	0.00
401-997-451-02 BELT PRESS PROJECT	24,321	0.00	2,203.37	0.00	22,117.63	9.06
401-997-451-03 BROOK ST/PS SEWER UPGRADE	0	0.00	0.00	0.00	0.00	0.00
401-997-451-04 FEMA GENERATOR	0	0.00	0.00	0.00	0.00	0.00
401-997-452-00 SEWER EXT. - CAPITAL	195,000	0.00	43,986.83	0.00	151,013.17	22.56
401-997-453-00 STORM SEWER PROJECTS	0	0.00	0.00	0.00	0.00	0.00
401-997-454-00 NEW EQUIPMENT-CAPITAL	68,500	4,199.60	63,768.58	0.00	4,731.42	93.09
401-997-454-01 NEW EQUIP-BORE MACHINE	0	0.00	0.00	0.00	0.00	0.00
401-997-455-00 SEWER UPGRADE-CAPITAL	90,000	24,066.68	70,346.59	100.00	19,553.41	78.27
401-997-456-00 WESTON ROAD NORTH SIDE	0	185.35	1,930.94	0.00	1,930.94	0.00
401-997-456-01 WESTON RD -SOUTH SIDE	0	0.00	0.00	0.00	0.00	0.00
401-997-457-00 CAPITAL PURCHASE	20,980	0.00	5,314.42	0.00	15,665.58	25.33
401-997-458-00 EXP BRUSHY FRK TO GEN FUN	0	0.00	0.00	0.00	0.00	0.00
401-997-499-00 MISCELLANEOUS PROJECTS	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	531,801	28,451.63	189,850.73	100.00	341,850.27	35.72

6-15-2022 05:39 PM	CITY OF BUCKHANNON REVENUE & EXPENSE REPORT (UNAUDITED) AS OF: MAY 31ST, 2022					
401-SANITARY	% OF YEAR COMPLETED: 91.67					
DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CONTRIBUTIONS						
401-997-570-00 DEPRECIATION CURRENT YEAR	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL/PROJECTS	531,801	28,451.63	189,850.73	100.00	341,850.27	35.72
DEPREC/AMORT/CONSTR						
=====						
CAPITAL OUTLAY						
401-999-459-00 DEPRECIATION	0	0.00	0.00	0.00	0.00	0.00
401-999-460-00 AMORTIZATION	0	0.00	0.00	0.00	0.00	0.00
401-999-461-00 ADVANCE FOR CONSTRUCTION	0	0.00	0.00	0.00	0.00	0.00
401-999-462-00 CONTRIBUTION BUDGETED TO	0	0.00	0.00	0.00	0.00	0.00
401-999-465-00 REPAY LOAN - CITY OF BUCK	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00
CONTRIBUTIONS						
401-999-504-63 AMORT ISSUE COST (96 BOND	0	0.00	0.00	0.00	0.00	0.00
401-999-504-65 BOND ISSUANCE COST	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL DEPREC/AMORT/CONSTR	0	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	2,706,451	147,821.24	1,837,643.58	3,665.23	865,142.19	68.03
REVENUE OVER/(UNDER) EXPENDITURES	( 625,021)	36,481.22	275,550.50 (	3,665.23) (	896,906.27)	43.50-

6-15-2022 05:39 PM	CITY OF BUCKHANNON REVENUE & EXPENSE REPORT (UNAUDITED) AS OF: MAY 31ST, 2022					
426-STORMWATER FUND	% OF YEAR COMPLETED: 91.67					
REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
INTRAFUND CONTR/CHARGES						
426-369-000-00 CONTRIB FROM GEN FUND	0	0.00	150,000.00	0.00 (	150,000.00)	0.00
TOTAL INTRAFUND CONTR/CHARGES	0	0.00	150,000.00	0.00 (	150,000.00)	0.00
TOTAL REVENUE	0	0.00	150,000.00	0.00 (	150,000.00)	0.00

6-15-2022 05:39 PM	CITY OF BUCKHANNON REVENUE & EXPENSE REPORT (UNAUDITED) AS OF: MAY 31ST, 2022					
426-STORMWATER FUND	% OF YEAR COMPLETED: 91.67					
DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
stormwater						
=====						
SALARIES & BENEFITS						
426-805-101-00 STORMWATER PAYROLL	80,000	1,325.12	38,666.02	0.00	41,333.98	48.33
426-805-104-00 STORMWATER FICA	6,120	101.28	2,966.35	0.00	3,153.65	48.47
426-805-106-00 STORMWATER RET	8,000	96.51	3,472.07	0.00	4,527.93	43.40
TOTAL SALARIES & BENEFITS	94,120	1,522.91	45,104.44	0.00	49,015.56	47.92
COMMODITIES						
426-805-341-00 STORMWATER MATERIALS	0	5,612.55	14,021.87	0.00 (	14,021.87)	0.00
TOTAL COMMODITIES	0	5,612.55	14,021.87	0.00 (	14,021.87)	0.00
CAPITAL OUTLAY						
426-805-458-00 STORMWATER CAPITAL	155,880	176.34	15,714.01	1,250.00	138,915.99	10.88
TOTAL CAPITAL OUTLAY	155,880	176.34	15,714.01	1,250.00	138,915.99	10.88
TOTAL stormwater	250,000	7,311.80	74,840.32	1,250.00	173,909.68	30.44
TOTAL EXPENDITURES	250,000	7,311.80	74,840.32	1,250.00	173,909.68	30.44
REVENUE OVER/(UNDER) EXPENDITURES	( 250,000) (	7,311.80)	75,159.68 (	1,250.00) (	323,909.68)	29.56-

**SANITARY MAY 2022 PAYMENT OF BILLS**

**\$1,341.37 – NORTH CENTRAL LABORATORIES – LAB SUPPLIES**

**\$18,181.20- C.I. THORNBURG- PIPE FOR WVWC SINKHOLE**

**\$3,958.19 – FOSTER SUPPLY- MANHOLES FOR SHAWNEE DRIVE**



06-03-2022 12:15 AM

DISBURSEMENTS 5-01-22 TO 5-31-22

FUND: SANITARY

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
POWER/FUEL/UTILITY	MON POWER	711-713-00	DEANVILLE	110086407977 DEANVILLE	35.81
		711-313-00	VICKSBURG	110086525471 SYCAMORE	931.79
		711-913-00	MADISON STREET	110087327497 RANDOLPH	0.00
		711-513-00	WOOD/RITCHIE STS	110086976856 WOOD	0.00
		711-413-00	EAST MAIN ST	110084766556 E MAIN	0.00
		711-916-00	HAMPTON INN PS	110087568348 WBUC RD	23.60
		711-813-00	ISLAND AVENUE	110088930133 ISLAND AVE	48.91
		711-914-00	TJM SEWAGE STATION	110087907595 TJM SEWAGE PL	41.17
		711-917-00	WESTON ROAD	110087676356 WESTON RD	39.37
		711-918-00	BRUSHY FORK PS	110085299060 BRUSHY FORK R	32.97
		711-918-00	RT 20 SEWER PUMP STA	110 088 984 965 RT 20	9.67
		711-113-00	PLANT POWER	110 088 308 280 RT. 5	6,096.23
		711-213-00	ELIAS STREET	110 088 305 898 ELIAS ST	2,050.21
		711-613-00	MONONGALIA ST	110082080448 MON & WOOD ST	0.00
		711-919-00	1 BUCKHANNON RD	110 088 263 998 BUCKHANNO	0.00
		711-921-00	BROOKE ST PUMP STA	110 100961546 BROOKE ST	0.00
		711-923-00	65-67 CLEVELAND AVE	110142423661 65-67 CLEVELA	8.19
		711-913-00	MADISON STREET	110087327497 RANDOLPH	32.84
		711-513-00	WOOD/RITCHIE STS	110086976856 WOOD	215.84

-03-2022 12:15 AM

DISBURSEMENTS 5-01-22 TO 5-31-22

ND: SANITARY

PARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	TENNERTON PUBLIC SERVICE DIS	711-413-00	EAST MAIN ST	110084766556 E MAIN	494.52
		711-613-00	MONONGALIA ST	110082080448 MON & WOOD ST	145.61
		711-919-00	1 BUCKHANNON RD	110 088 263 998 BUCKHANNO	16.16
		711-921-00	BROOKE ST PUMP STA	110 100961546 BROOKE ST	295.39
		711-920-01	TENNERTON INTERCEPTO	WESTON RD BILLING APR 2022	386.53
		711-920-01	TENNERTON INTERCEPTO	WESTON RD BILLING MARCH 20	406.30
		711-920-02	NATURAL GAS	APRIL 2022 SALES	188.30
		711-920-00	PLANT VEHICLES-2,3,8	SANITARY FUEL BILL MAY 202	2,287.34
				TOTAL:	13,786.75
IFORMS	UNIFIRST CORP.	712-345-00	UNIFORMS	APR 2022 ALL DEPT UNIFORMS	690.99
				TOTAL:	690.99
NES	FISHER AUTO PARTS INC	713-443-00	EQUIPMENT & MAINTENA	AIR FILTER FOR P-7	46.99
		713-443-00	EQUIPMENT & MAINTENA	OIL, FUEL, AIR FLTRS P-11	74.03
	NAPA-AMTOWER AUTO SUPPLY	713-443-00	EQUIPMENT & MAINTENA	FUEL & AIR FILTER FOR P-3	52.13
		713-443-00	EQUIPMENT & MAINTENA	APRIL 2022 LOCATE MESSAGE	36.43
	MISS UTILITY OF WEST VIRGINI	713-243-00	SUPPLIES LINES	SAKRETE & DRIVE RATCHET	26.60
		713-243-00	SUPPLIES LINES	MARKERS; GAS CAN SPOUT	21.80
	LOWES BUSINESS ACCOUNTS	713-243-00	SUPPLIES LINES	LOAD 1 1/2" CRUSHER RUN	508.41
		713-243-00	SUPPLIES LINES	57 STONE FOR RESTOCK	614.90
	BRUFFEY TRUCKING INC	713-243-00	EQUIPMENT & MAINTENA	HYD FILTERS FOR P-31	124.60
		713-143-00	FACILITIES MAINTENAN	BACKGROUND CK KEVIN HERRON	32.50
	IDENTOGO			TOTAL:	1,538.39
ANT	A F WENDLING INC	714-143-00	FACILITIES MAINTENAN	2 CASES FOAM CUPS	96.68
		714-343-00	EQUIPMENT MAINTENANC	OIL, FUEL, AIR, TRANS FLT	5.07
	COLE TRUCK PARTS INC	714-143-00	FACILITIES MAINTENAN	10 CASES SPRING WATER	42.90
		714-143-00	FACILITIES MAINTENAN	GRASS SEED; RAT KILLER	141.98
	SOUTHERN STATES COOP INC	714-143-00	FACILITIES MAINTENAN	20 CASES OF WATER	85.80
		714-643-00	OPERATION PLANT EXPE	ETHAN CROSTEN CLASS I RENE	125.00
	WV BUREAU FOR PUBLIC HEALTH	714-643-00	OPERATION PLANT EXPE	DEREK MARSH CLASS I APP	125.00
		714-643-00	OPERATION PLANT EXPE	CODY TENNEY CLASS I APP	125.00
	NAPA-AMTOWER AUTO SUPPLY	714-343-00	EQUIPMENT MAINTENANC	OIL FUEL & AIR FILTER P26	22.33
		714-343-00	EQUIPMENT MAINTENANC	AIR FILTER P-21	31.43
		714-343-00	EQUIPMENT MAINTENANC	OIL, FUEL & AIR FILTERS	72.60
		714-343-00	EQUIPMENT MAINTENANC	OIL & FUEL FILTER P-7	72.73
		714-143-00	FACILITIES MAINTENAN	ANTI FREEZE	62.94
		714-343-00	EQUIPMENT MAINTENANC	DOOR CLIP FOR P-27	3.45
	HART OFFICE SOLUTIONS INC	714-643-00	OPERATION PLANT EXPE	PRINTER RENTAL MAY 2022	50.00
		714-243-00	LAB EXPENSE PLANT	LAB TESTS APRIL 2022	596.00
	STURM ENVIRONMENTAL SERVICES	714-243-00	LAB EXPENSE PLANT	LAB SUPPLIES	1,341.37
		714-143-00	FACILITIES MAINTENAN	DEHUMIDIFIER FOR UV ROOM	246.05
	NORTH CENTRAL LABORATORIES C	714-343-00	EQUIPMENT MAINTENANC	PRIMER BULB; STRING; OIL	37.90
		714-143-00	FACILITIES MAINTENAN	PRE-EMPLOYMENT PHYS	75.00
	LOWES BUSINESS ACCOUNTS	714-343-00	EQUIPMENT MAINTENANC	DECK BELT P-27	35.75
		714-143-00	FACILITIES MAINTENAN	30" & 35" HYD HOSE	57.11
	CRISS SALES & SERVICE	714-343-00	EQUIPMENT MAINTENANC	30" & 35" HYD HOSE	59.28
		714-343-00	EQUIPMENT MAINTENANC	ALL DEPT PHONES MAY 2022	265.62
	COMMUNITY CARE OF WV	714-143-00	FACILITIES MAINTENAN	LAB RESULTS KEVIN HERRON	50.00
		714-643-00	OPERATION PLANT EXPE	LAB RESULTS J. BRIAN MITCH	50.00
	SYLVESTER W. LOWTHER	714-143-00	FACILITIES MAINTENAN	PLANT SUPPLIES	169.80
		714-643-00	OPERATION PLANT EXPE	BOX RAGS; TUBES GREASE	139.10
	US CELLULAR	714-743-00	TELEMETRY	SAN MNTHLY SEC MNTRING APR	179.70
	ST JOSEPH HOSPITAL OF BUCKHA	714-143-00	FACILITIES MAINTENAN	LAB RESULTS KEVIN HERRON	50.00
		714-643-00	OPERATION PLANT EXPE	LAB RESULTS J. BRIAN MITCH	50.00
	WALMART STORES INC -BUCKHANN	714-143-00	FACILITIES MAINTENAN	PLANT SUPPLIES	169.80
		714-643-00	OPERATION PLANT EXPE	BOX RAGS; TUBES GREASE	139.10
	WORLD FUEL SERVICES, INC.	714-643-00	OPERATION PLANT EXPE	BOX RAGS; TUBES GREASE	139.10
		714-743-00	TELEMETRY	SAN MNTHLY SEC MNTRING APR	179.70
	MICROLOGIC INC	714-743-00	TELEMETRY	SAN MNTHLY SEC MNTRING APR	179.70

6-03-2022 12:15 AM		DISBURSEMENTS 5-01-22 TO 5-31-22				
UND: SANITARY						
DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT	
ALARIES PLANT/LINES	FRONTIER **PAYROLL EXPENSES	714-743-00	TELEMETRY	SAN MNTHLY SEC MNTRING MAY	179.70	
		714-543-00	TELEPHONE	472-5459-101515-4 SAN	86.20	
				5/01/2022 - 5/31/2022	40,783.28	
				TOTAL:	45,414.77	
ALARIES BOARD/OFFICE	**PAYROLL EXPENSES			5/01/2022 - 5/31/2022	12,492.29	
				TOTAL:	12,492.29	
ICA/INSURANCE	WV PUBLIC EMPLOYEES INSURANC	718-105-00	HEALTH INSURANCE	SAN MAY 2022 HEALTH INS	7,954.22	
		718-105-00	HEALTH INSURANCE	SAN MAY 2022 RETIREE'S SUB	832.00	
	INTERNAL REVENUE SERVICE	718-104-00	FICA TAX	FICA WITHHELD AND MATCHED	1,719.40	
		718-104-00	FICA TAX	FICA WITHHELD AND MATCHED	1,590.39	
		718-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	402.12	
		718-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	371.97	
	RELIANCE INS - (DENTAL VISIO	718-105-00	HEALTH INSURANCE	EYE INS ETHAN CROSTEN BACK	53.40	
		PAYFLEX	718-105-00	HEALTH INSURANCE	SAN MAY 2022 HSA FEE	45.50
				TOTAL:	12,969.00	
	ETIREMENT	WV PUBLIC EMPLOYEES RETIREME	719-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	2,113.09
719-106-00			GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	2,095.79	
719-106-00			GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	449.50	
719-106-00			GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	399.12	
				TOTAL:	5,057.50	
BILLING/COMPUTER/DEP I	PITNEY BOWES INC	783-341-00	BILLING & COLLECTING	PERMIT PSTG BALANCE MAY 20	613.07	
	WATER BD-CITY OF BUCKHANNON	783-341-05	BILLING WAT BD METER	MAY 2022 METER READS	300.00	
	SUNSET GRAPHICS LLC	783-341-00	BILLING & COLLECTING	MAGNETS MAYOR VEHICLE	15.00	
	BUCKHANNON POSTMASTER	783-341-00	BILLING & COLLECTING	SAN PERMIT #10 POSTAGE	750.00	
	TOSHIBA FINANCIAL SERVICES	783-341-00	BILLING & COLLECTING	CITY HALL COPIER LEASE MAY	144.01	
	RAVEN ROCK NETWORKS INC	783-341-00	BILLING & COLLECTING	IT SERVICE CHARGES; ADAPT	276.88	
		783-341-00	BILLING & COLLECTING	IT SVC CONTRACT & EMAIL MA	266.25	
	GALAXY DIGITAL LLC	783-341-00	BILLING & COLLECTING	PCRD-VOLUNTEER SOFTWARE	393.75	
	JERRY HEARD ASSC.	783-341-00	BILLING & COLLECTING	UTILITY BILLS	691.45	
		783-341-00	BILLING & COLLECTING	LEGAL SIZE COPIER PAPER	24.00	
	WALMART STORES INC -BUCKHANN	783-341-00	BILLING & COLLECTING	CLEANING SUPP CITY HALL	44.08	
	KOMAX LLC	783-341-00	BILLING & COLLECTING	INK CART; SEALING SOLUTION	45.58	
	U.S. POSTAL SERVICE (CMRS-FP	783-341-00	BILLING & COLLECTING	MAY 2022 POSTAGE	250.00	
	FP FINANCE PROGRAM	783-341-00	BILLING & COLLECTING	MAILER & INSERTER PYMT MAY	94.31	
	ROSSMAN & CO/PCB CORP	783-341-00	BILLING & COLLECTING	DEBT COLLECTION APRIL 2022	33.20	
	SUDDENLINK	783-341-00	BILLING & COLLECTING	CITY HALL INTERNET MAY 202	58.85	
				TOTAL:	4,000.43	
	FFICE EXPENSE	RALSTON PRESS INC	793-341-00	OFFICE SUPPLIES & EX	WINDOW ENVELOPES	125.58
			793-341-00	OFFICE SUPPLIES & EX	CUSTOMER SIGN UP CARDS	102.14
		GATES SUPPLY	793-341-00	OFFICE SUPPLIES & EX	INK CARTRIDGES - PLOTTER	68.47
		CITY OF BUCKHANNON GENERAL F	793-341-00	OFFICE SUPPLIES & EX	MAY 2022 LETTER OF CREDIT	78.13
		GABRIEL FIRST	793-341-00	OFFICE SUPPLIES & EX	PCRD-WINDOW CLEANER CARPET	132.67
STEPTOE & JOHNSON PLLC		793-341-00	OFFICE SUPPLIES & EX	EMPLOYER INVESTIGATION 3/3	403.50	
		793-341-00	OFFICE SUPPLIES & EX	EMPLOYEE HANDBOOK 3/31/22	495.00	
		793-341-00	OFFICE SUPPLIES & EX	LEGAL RESEARCH APRIL 2022	18.43	
		793-341-00	OFFICE SUPPLIES & EX	EMPLOYEE HANDBOOK REV APR	581.25	
BUCKHANNON POSTMASTER		793-341-00	OFFICE SUPPLIES & EX	POSTAGE FOR RCT PRINTERS	77.80	
PAYROLL ACCOUNT (ALL DEPTS)		793-341-00	OFFICE SUPPLIES & EX	APRIL 2022 AA FEES	193.50	
COLLECTION ACCOUNT		793-341-00	OFFICE SUPPLIES & EX	APRIL 2022 CREDIT CARD FEE	1,207.29	

6-03-2022 12:15 AM		DISBURSEMENTS 5-01-22 TO 5-31-22				
UND: SANITARY						
DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT	
	US CELLULAR	793-341-00	OFFICE SUPPLIES & EX	ALL DEPT PHONES MAY 2022	61.82	
	SPRINT	793-341-00	OFFICE SUPPLIES & EX	ALL DEPT APR 2022 GEOTABS	231.32	
	AMAZON.COM	793-341-00	OFFICE SUPPLIES & EX	PCRD-PAPER TOWELS	17.45	
		793-341-00	OFFICE SUPPLIES & EX	PCRD-SHREDDER SHEETS TOWEL	12.50	
	FRONTIER	793-341-00	OFFICE SUPPLIES & EX	472-1651-101515-4 CITY HAL	65.67	
		793-341-00	OFFICE SUPPLIES & EX	304-003-2273-060600-4	24.17	
				TOTAL:	3,896.69	
	PROFESSIONAL	WV MUNICIPAL WATER QUALITY A	896-223-00	PROFESSIONAL SERVIC	ANNUAL DUES	3,121.50
				TOTAL:	3,121.50	
	ND A	MUNICIPAL BOND COMM OF WV	970-199-00	BOND ISSUE #A	SAN JUNE 2022 BOND A PYMT	14,144.97
				TOTAL:	14,144.97	
ND B	MUNICIPAL BOND COMM OF WV	980-199-00	BOND ISSUE #B	SAN JUNE 2022 BOND B PYMT	2,253.00	
				TOTAL:	2,253.00	
PITAL/PROJECTS	RITE-WAY HEATING & PLUMBING	997-455-00	SEWER UPGRADE-CAPITA	REDUCER; GLUE; CLEANER	61.68	
	C.I. THORNBURG CO., INC.	997-455-00	SEWER UPGRADE-CAPITA	PIPE WVWC SINKHOLE	18,181.20	
	FOSTER SUPPLY INC	997-455-00	SEWER UPGRADE-CAPITA	MANHOLES FOR SHAWNEE DR	3,958.19	
	BRUFFEY TRUCKING INC	997-455-00	SEWER UPGRADE-CAPITA	LOAD #57 STONE	613.53	
		997-455-00	SEWER UPGRADE-CAPITA	LOAD #57 STONE TOWN VIEW	627.30	
		997-455-00	SEWER UPGRADE-CAPITA	57 STONE SHAWNEE PH II	624.78	
	ENTERPRISE FM TRUST	997-454-00	NEW EQUIPMENT-CAPITA	25H3HK 2021 RAM 1500	360.75	
		997-454-00	NEW EQUIPMENT-CAPITA	23W5D2 2021 NISSAN FRONTIE	322.35	
		997-454-00	NEW EQUIPMENT-CAPITA	23W5D9 2021 NISSAN FRONTIE	322.18	
		997-454-00	NEW EQUIPMENT-CAPITA	23W5CX 2021 NISSAN FRONTIE	427.35	
	CITIZENS BANK OF WV	997-454-00	NEW EQUIPMENT-CAPITA	SAN JUNE 2022 CRANE TRK PY	1,655.65	
		997-454-00	NEW EQUIPMENT-CAPITA	SAN F550 JUNE 2022 PAYMENT	1,111.32	
	DIVISION OF HIGHWAYS TREAS/R	997-456-00	WESTON ROAD NORTH SI	INSPECT FEE RT 33 N SIDE	185.35	
				TOTAL:	28,451.63	

Motion Skinner/Loftis to accept the financial report as submitted. Motion carried.

D. Department Report:

D.1 and D.2 – 33 West Extensions North and South JF Allen: Nothing to report

D.3 Plant Operations-Testing:





Applicant:BUCKHANNON, CITY OF

Type:Electronic DMR

Reference ID:  wv0032336May2022 (06/15/2022)

Permit ID:  New/Pending

eDMR Worksheet -- WV0032336 - 001

StatusNew

Printed:  Jun. 15, 2022 1:43 PM

Permit:WV0032336  Outlet No:001  Type:NORMAL

Report for the Month of:  May  Year:2022

Lab Performing Analysis:153 - BUCKHANNON WASTEWATER TREATM

Retrieve Parameters

eDMR Schedule

Parameter	Permit Limits	Quantity				Other Units						Measurement Frequency	Sample Type	Lab	
		Avg	Max	Units	Number Exceed.	Min	Avg	Max	CEL*	Units	Number Exceed.			Test Flag	
50050 (ML-1) RF-A Flow In Conduit Or Treatment Plant Year Round	Reported						1.206 Rpt Only Avg. Monthl	3.313 Rpt Only Max. Daily		mgd	0	Continuous Continuous	measured	153	✓
00310 (ML-B) RF-A Bod Winter Nov 1-June 30	Reported	17.9	23.2	Lbs/Day	0	N/A	2.4	2.9		mg/l	0	1/week	8 hr comp	153	✓
	Permit Limits	313 Avg. Monthl	626 Max. Daily				15 Avg. Monthl	30 Max. Daily	1/week						
00530 (ML-A) RF-A Suspended Solids, Total Year Round	Reported	10.5	19.9	Lbs/Day	0	N/A	1.4	2.5		mg/l	0	1/week	8 hr comp	153	✓
	Permit Limits	625.8 Avg. Monthl	1251.8 Max. Daily				30 Avg. Monthl	60 Max. Daily	1/week						
51012 (ML-K) RF-A Bod,5day Percent Removal, Dry Year Round	Reported						98.6			Percent	0	4/month	Calculated	153	✓
	Permit Limits	N/A	N/A				85 Month. Avg.	N/A	N/A			2/month			
51013 (ML-K) RF-A Bod,5day Percent Removal, Wet Year Round	Reported						Rpt Only Month. Avg.	N/A	N/A	Percent		2/month	Calculated	153	CONDITIONAL ✓
	Permit Limits	N/A	N/A						2/month						
51014 (ML-K) RF-A Solids, Suspended Percent Removal, Dry Year Round	Reported						98.3			Percent	0	4/month	Calculated	153	✓
	Permit Limits	N/A	N/A				85 Month. Avg.	N/A	N/A			2/month			
51015 (ML-K) RF-A Solids, Suspended Percent Removal, Wet Year Round	Reported						Rpt Only Month. Avg.	N/A	N/A	Percent		2/month	Calculated	153	CONDITIONAL ✓
	Permit Limits	N/A	N/A						2/month						
74055 (ML-A) RF-A Coliform, Fecal Year Round	Reported						N/A	191 Mon. Geo. N	11585 Max. Daily	Cnts/100ml	1	1/week	Grab	153	✓
	Permit Limits	N/A	N/A						1/week						
00400 (ML-A) RF-A Ph Year Round	Reported						7.11		7.31	S.U.	0	1/week	Grab	153	✓
	Permit Limits	N/A	N/A				6 Inst. Min.	N/A	9 Inst. Max.			1/week			
00300 (ML-A) RF-A Dissolved Oxygen Year Round	Reported						7.4			mg/l	0	1/week	Grab	153	✓
	Permit Limits	N/A	N/A				7.25 Inst. Min.	N/A	N/A			1/week			
00610 (ML-A) RF-A Nitrogen, Ammonia Total Winter Nov 1-June 30	Reported	10.70	22.7	Lbs/Day	0	N/A	1.082	2.856		mg/l	0	1/week	8 hr comp	153	✓
	Permit Limits	62.6 Avg. Monthl	125 Max. Daily				3 Avg. Monthl	6 Max. Daily	1/week						
00665 (ML-A) RF-A Phosphorus, Total (As P) Summer May 1-Oct 31	Reported						0.84	1.37		mg/l	0	2/month	8 hr comp	157	✓
	Permit Limits	N/A	N/A				N/A	Rpt Only Avg. Monthl	Rpt Only Max. Daily			2/month			
01119 (ML-A) RF-A Copper Total Recoverable Year Round	Reported					N/A	0.0023	0.0023		mg/l	0	1/month	8 hr comp	157	✓
	Permit Limits	N/A	N/A				0.008 Avg. Monthl	0.015 Max. Daily	1/month						
01094 (ML-A) RF-A Zinc Total Recoverable	Reported					N/A	0.052	0.052		mg/l	0	1/month	8 hr comp	157	✓
	Permit Limits	N/A	N/A					0.075	0.13			1/month			

Year Round	Permit Limits						Avg. Monthl	Max. Daily						
74069 (ML-6) RF-A Stream Flow, Estimated Winter Nov 1-June 30	Reported					162.8	338.4	1842.3				1/daily		153
	Permit Limits	N/A	N/A			Rpt Only Inst. Min.	Rpt Only Avg. Monthl	Rpt Only Inst. Max.		cfs	0	1/daily	Calculated	✓

ES-59

Revised 1975

STATE OF WEST VIRGINIA

SUMMARY OF WASTEWATER TREATMENT PLANT OPERATORS

Month: May-22

City: Buckhannon, WV.

Operator: Jason M Tenney

Date	INFLUENT WASTEWATER					BELT PRESS			Plant Effluent					
	Sus. Sol. mg/l	BOD5 mg/l	Flow mgd	Temp C	PH	Grit Scr. C.F.	Gals.Wet Sludge Added	Pounds Dry solid: Produced	Sus. Sol. mg/l	BOD5 mg/l	Fecal Col./ 100 ml	D.O. mg/l	PH	Ammon. Nit. mg/l
5/1/22			0.976			2.0								
5/2/22			0.858	22.0	7.16	2.0						7.8	7.19	
5/3/22			0.923	22.0	7.12	2.0						7.9	7.21	
5/4/22	68	186	0.953	22.0	7.11	2.0			2.5	2.1	17	8.1	7.18	2.856
5/5/22			0.807	22.0	7.09	2.0						8.1	7.16	
5/6/22			3.276	22.0	7.06	2.0						7.8	7.12	
5/7/22			2.150			2.0								
5/8/22			3.313			2.0								
5/9/22			1.263	23.0	7.04	2.0						7.9	7.11	
5/10/22			1.195	23.0	7.07	2.0						7.7	7.18	
5/11/22	84	188	0.961	22.0	7.07	2.0			1.5	2.9	6150	7.6	7.15	0.49
5/12/22			0.855	22.0	7.09	2.0						7.9	7.13	
5/13/22			0.859	22.0	7.11	2.0						8.2	7.15	
5/14/22			0.707			2.0								
5/15/22			0.789			2.0								
5/16/22			0.914	22.0	7.15	2.0						7.9	7.18	
5/17/22			0.631	22.0	7.17	2.0	69,478	4,867				7.7	7.19	
5/18/22	44	163	0.822	22.0	7.21	2.0			0.5	2.1		7.6	7.22	0.49
5/19/22			1.232	21.0	7.19	2.0					11585	7.5	7.23	
5/20/22			1.086	21.0	7.18	2.0						7.7	7.26	
5/21/22			0.946			2.0								
5/22/22			1.026			2.0						7.9		
5/23/22			1.165	21.0	7.23	2.0					42	7.7	7.29	
5/24/22			0.920	22.0	7.25	2.0						7.5	7.31	
5/25/22	120	180	0.791	22.0	7.23	2.0			1.0	2.6		7.4	7.30	0.49
5/26/22			1.127	22.0	7.19	2.0						7.6	7.28	
5/27/22			2.510	22.0	7.16	2.0							7.25	
5/28/22			1.598			2.0								
5/29/22			1.022			2.0						7.5	7.23	
5/30/22			0.941	22.0	7.14	2.0						7.4	7.22	
5/31/22			0.763	22.0	7.12	2.0	9,196	951			5			
TOTAL			37.379				78,674	5,818						
AVERAGE	79	179	1.206	22.0	7.14	2.0			1.4	2.4	191	7.7	7.21	1.08
MAXIMUM	120	188	3.313	23.0	7.25	2.0			2.5	2.9	11585	8.2	7.31	2.86
MINIMUM	44	163	0.631	21.0	7.04	2.0			0.5	2.1	5	7.4	7.11	0.49
LIMITS														
AVG MONTHLY	NA	NA	NA	NA	NA	NA	NA	NA	30.0	10.0	200	NA	NA	2.00
MAX DAILY	NA	NA	NA	NA	NA	NA	NA	NA	60.0	20.0	400	NA	9.00	4.00
MIN DAILY	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	7.25	6.00	NA

One fecal test had detections. This was due to the UV Unit failure which was out of commission for a few days.

D.4 Maintenance Crew: Crews worked with Enaqua for the UV Unit repairs.

D.5 Line Crew #1: Working on Shawnee Drive project to Gilbert Street crossing.

D.6 Line Crew #2: Have been moving materials to the storm sewer project near WV Wesleyan College.

**D.7 Pump Station Generator Update:** Cummings Sales & Service has commissioned the Brook Street generator. The Waste Water Treatment Plant generator shipment has been delayed, revised ship date of 01/11/2023.

**D.8 ARPA Projects Update:**

**Buckhannon ARPA and City Projects Update 6/7/2022**

1 message

**Mark A. Sankoff** <masankoff@potesta.com> Tue, Jun 7, 2022 at 5:49 PM  
To: Jay Hollen <jay.hollen@buckhannonwv.org>  
Cc: "Dave B. Sharp" <dsharp@potesta.com>

Jay,

Per your request, below is an update on the City of Buckhannon Projects with Potesta & Associates.

**Water**

**Tennerton Tank Painting**

The contract has been awarded to D&M Painting

Notice to Proceed has been issued

Temporary Tanks contract has been signed

Two temporary tanks are already delivered, third and final tank is being delivered this week

Kelly will use the time before the painting starts to test the temporary system

Project was projected to start on June 20<sup>TH</sup> – Talked to Justee on 6/7 and she now projects July 5<sup>th</sup>, subject to change

D&M continues to say they will be done by August 14.

Jay and I discussed this change and Potesta has sent an email asking for written confirmation that the project will:

Start no later than July 5<sup>th</sup> and

Be completed by August 14<sup>th</sup> and the tank be back in service by then.

Project is estimated to take about 30 days.

Shop drawings have been approved

Paint is available and not a problem

CEC to inspect the tank work as sub for Potesta

**Tennerton Booster Station – Line Work**

Project to be publicly bid

Design underway

Concept discussed with Kelly to cross the highway in between the Tractor Supply driveways and agreed to.

Rights of ways to be needed to avoid the existing utilities

**Taylor Street Storm Sewer**

City and Potesta have met in the field

Cost to lay a new line down Taylor Street and across the railroad tracks is cost prohibitive

Railroad crossing is extremely difficult in this area

This project has been tabled

If a letter to the file is needed it can be prepared

**Jawbone Storm Sewer**

City and Potesta have met in the field

Hydraulic Study is underway

**Buckhannon River Flood Hydraulic Model**

Buckhannon has provided information on the needed model

Potesta is preparing a proposal for City review

**Other**

**Stockert Youth Center**

Michael Mills, Architect has been retained

Conceptual Drawings have been developed

Mr. Mills is attending the meetings and updating the board

**Gibson Library Improvements**

Michael Mills, Architect has been retained

Conceptual Drawings have been developed

Mr. Mills is attending the meetings and updating the board

Potesta appreciates the opportunity to work with Buckhannon on these important projects

Let me or Dave know if you have any questions.

Thanks

Mark

Lines laid out to allow for new and old booster stations to be operated at the same time

This will allow for the new booster station to be fully operational and tested

Then the old booster station can be taken out of service

**Tennerton Booster Station- New Booster Station**

Project to be constructed by Buckhannon personnel

Design underway

Building laid out to utilize the pump skid

Getting the package ready for City review

**Water Plant**

Discussions with Kelly ongoing telemetry upgrades and signal issues

**Sewer**

**North Locust Street Sewer**

Project to be publicly bid

Ethan and Potesta have met in the field

Ethan has provided existing layout

The gravity line to be replaced has been agreed to

The line replacement will shallow up the existing line

This will save in construction costs

Replaces old VCP Pipe that is very deep

Lengthens the river crossing but installation will be easier

Sewer line through Breckenridge is to be replaced

Structural Engineer is on board for the design of the river crossing bridge

**Taylor Street Sewer**

City and Potesta have met in the field

Two concepts are being evaluated

Serve the unserved customers with a grinder station

Replace existing line down close to the Water Plant & make it deep enough to serve all the customers

Once the concepts are completed Potesta will meet with City to make final decision the chosen option

**Storm Water**



**D.9 First Street Abandoned Pump Station:** Superintendent Crosten mention that this was not originally on the agenda, but the old lift station that has not been in use for several years is in very bad condition. The roof is falling in. He would like to raze the structure. The Board Members were in consensus. It will be razed when it can be fit in the schedule.



Superintendent Crosten also commented that the Taylor Storm water project will be removed from the list of projects as the costs have increase and there is not enough funds available at this time for this project. It will remain on the list of storm water projects to complete.

**E. Stormwater Issues for Discussion and/or Vote:**

**E.1 Stormwater Tap Fee:**



Superintendent Crosten reported that the stormwater system at 30 W Victoria was tapped into the stormwater system.

Superintendent Crosten remarked that the tap fee for stormwater currently is 1 percent of the cost of the project, but no more than \$10.00. He reported it costs approximately \$760.00 to tap a stormwater connection. He asked if the Board would want to consider a tap for the cost.

Board Members briefly discussed the matter and would prefer to encourage connections to the stormwater system and recommend leaving 1% of construction which would include the cost of the storm tap.

Example: Sanitary crew work to tap into storm is \$760.00 and resident cost is \$240.00 = \$1,000.00 .  
Fee is \$10.00.

[illegible]

### F. Correspondence and Information:

## F.1 WVDEP Letter of Extension NPDES Permit until 09/30/22



west virginia department of environmental protection

Division of Water and Waste Management  
601 57<sup>th</sup> Street SE  
Charleston, WV 25304  
Phone: 304-926-0495 / Fax: 304-926-0463

Harold D. Ward, Cabinet Secretary  
dep.wv.gov

May 9, 2022

Honorable Robert N. Skinner  
Mayor, City of Buckhannon  
City Hall  
70 E. Main Street  
Buckhannon, WV 26201

RE: WV/NPDES Permit Application No. WV0032336  
Upshur County

Dear Sir or Madam:

This letter shall serve as an extension of WV/NPDES Water Pollution Control Permit No. WV0032336 until the 30th day of September 2022. By that time, the review of WV/NPDES Permit Application No. WV0032336 should be completed, and a new permit issued.

This action is necessary to maintain permit status while the review of WV/NPDES Permit Application No. WV0032336 is being completed.

Please be advised that the terms and conditions of the existing permit shall remain applicable and in effect throughout the permit extension period.

Sincerely,

Katheryn Emery, P.E.  
Director

F.2 Hold Harmless Release of Liability and Agreement re: 9 Elias Street –cut and remove trees from Sanitary ROW: Sanitary Agreement A392

City of Buckhannon  
70 East Main Street  
Buckhannon, WV 26201



Phone: 304.472.1651  
TDD: 304.472.9550  
Fax: 304.472.0934

HOLD HARMLESS AND RELEASE OF LIABILITY

This HOLD HARMLESS and RELEASE OF LIABILITY, dated this 6 day of June 2022, is authorized and consented to, by Marcia Lee, owner(s) of the property located at 9 Elias Street, hereinafter referred to as owner, to the City of Buckhannon of the City of Buckhannon’s qualified contractors, hereinafter referred to as City, in order to establish the conditions under which the City will undertake certain tree debris removal work for the Owner.

The City has no direct responsibility for construction, operation, or maintenance of these facilities on the owner’s property once work is completed. The City agrees to remove the fallen section of one (1) maple tree on the cities right of way and one (1) chestnut tree damaged as a result of the fallen maple tree.

The City has no continuous rights to be in the Owner’s property for the purpose of maintenance, upgrade, repair, or improvement of these drainage facilities. Owner is inviting the City to enter the Owners property on order to assist Owner with tree problem caused by another tree on City’s existing right of way.

Work is to be performed as agreed between the Owner and City. Owners acknowledges understanding and concurrence with the nature and scope of the proposed work to be done by the City.

Owner shall provide the City with reasonable access to the work site on Owner’s property. Any incidental damage to the owner’s property as a result of the work done or access to the work site, except in the case or gross negligence, shall be the responsibility of the Owner. Owner agrees to defend, indemnify and hold harmless City and it’s elected and appointed officials, officers, employees, contractors, agents, successors and assigns, from and against and all claims, causes of actions, liabilities, losses, costs and expenses that may arise from the work performed herein.

Owner acknowledges that he/she has reviewed this document with a licensed attorney-at-law of his/her choosing to reviewed the contents of this document or, upon review of the document has determined that a review by a licensed attorney is not necessary.

City shall perform the work in a diligent manner to the best of its ability. City makes no warranties whatsoever in regard to work performed pursuant to this Hold Harmless and Release of Liability.

Owner shall be responsible to obtain any permits or pay any fees which are required in order to undertake work of this nature.

Marcia Lee  
Owner(s) Signature Date: 6/6/22

City of Buckhannon  
70 East Main Street  
Buckhannon, WV 26201



Phone: 304.472.1651  
TDD: 304.472.9550  
Fax: 304.472.0934

June 7, 2022

Mr. Rodney Cassidy  
Cassidy Tree Services  
138 Halifax St  
Buckhannon, WV 26201

Dear Mr. Cassidy:

This letter is to confirm the agreement per your discussion with Ethan Crosten, Sewer System Superintendent, for Cassidy Tree Services to cut and remove the trunk of a maple tree which has fallen and remove the hanging branch from the tree, and cut and remove the chestnut tree effected from the from falling maple tree from sanitary sewer right of way. Work to be done will be in accordance this agreement, and directions provided on site. The following are the terms of the agreement.

1. Cassidy Tree Services will provide the labor, equipment, and tools necessary to construct the cut and remove tree(s) identified above.
4. The Sewer Department shall provide access to the work area, either through existing city right of way or an agreement with necessary property owners.
5. A Sewer Department representative will be present at the job site periodically to check conditions and to answer questions and will be available with reasonable notice during normal work hours.
7. Cassidy Tree Services shall be responsible for care of the job site and any materials and/or equipment stored there.
8. Cassidy Tree Services shall be responsible for public safety at the job site and shall use any precautions necessary to maintain safety in the work area.
9. Cassidy Tree Services shall obtain adequate insurance to protect themselves and the City from any claims resulting from any activity occurring as a result of this agreement. Cassidy Tree Services shall provide the City with a Certificate of Insurance identifying the limits of liability coverage.
10. Cassidy Tree Services shall provide a copy of a contractor license of the general contractor and any sub-contractors.
11. Payment of one thousand and five hundred dollars (\$1,500) to Cassidy Tree Services for all labor and equipment required to cut and remove all trees and debris mentioned as completed.
12. Cassidy Tree Services shall submit an invoice and payment shall be due upon successful completion of all work items required by this agreement.

If you are in agreement with the terms and conditions set forth above, please sign in the space provided below and return this letter. If you have any questions, call Ethan Crosten at (304)472-5459.

Very truly yours,

Ethan Crosten  
Sanitary Department Superintendent

Rodney Cassidy  
Rodney Cassidy  
Cassidy Tree Services

G. Consent Agenda:

G.1 Approval of Minutes 05/19/22

Motion Loftis/ Sanders to approve the consent agenda as submitted. Motion carried.

H. Strategic Issues for Discussion and/or Vote:

H.1 Solar Power Investigation:

Superintendent Crosten submitted the following information:



Preliminary Power Purchase Agreement

City of Buckhannon  
Ground Mount Solar Array  
275 kW kWDC Production Capacity

Agreement Rev 0 6-9-22

Whereas the *City of Buckhannon* (Client), located at *Route 5, Buckhannon, WV 26201* desires to purchase solar electric energy and agrees to have a Photovoltaic Power System (PV System) installed upon a portion of the Wastewater Treatment Plant's real estate that is more specifically identified upon the map that is attached herewith and which map is expressly made a part hereof; and,

Whereas Pickering Energy Solutions, DBA of Solar Energy Solutions LLC, a West Virginia company, (Provider) located at 9 Faith Meadows, Williamstown, WV 26187, desires to design, construct, own and operate PV Systems; and,

As of the effective date of this agreement, \_\_\_\_\_, 2022 the Client agrees to allow the installation and operation of a photovoltaic power system (PV System) owned by the Provider and the Provider agrees to install and operate a PV System for the Client under this Solar Energy Purchase Agreement / Lease Program (SEPA).

Article I – Definitions

**1.1 Energy Sales** The proposed PV System will provide power into the power distribution system of the Client. This energy will initially offset the power consumed on the premises. Any additional energy produced, if any, will be replaced back into the electrical grid through the power company's service. The power company will track both the power consumed normally and the power being replaced and will bill the Client for the net difference (amount being consumed less the amount being replaced). The electrical energy being produced by the PV System will reduce the amount of consumed energy from the power company (*Consumed Power*—because some of the power being used on the premises is being produced by the PV System) and could provide some power being replaced into the utility's power distribution system (*Returned Power*).

1.1.1 The Client will receive two power bills in the future; one from Pickering Energy Solutions for the amount of power generated by the PV system and one from the local power company for the difference between the Consumed Power and the Returned Power on their service. Based upon the initial estimate of the savings from the utility, PES will bill an amount of 1/12 of the annual estimated savings each month, with a 'true up' in January of each year based upon the actual amount of energy produced and its



Pickering Energy Solutions, LLC. | 9 Faith Meadows, Williamstown, WV 26187 | 304.483.8111



associated savings. This evaluation will provide the basis for the following year's monthly energy payments.

- Years 1-30: equal to 85% of the current average utility company rates per kilowatt hour.
- These rates are estimated based upon the actual calculated avoided costs developed through energy kWh savings and peak demand avoidance.

The amount of energy generated by the solar system shall be the reported energy production downloaded from the inverter reporting website or by other production metering as provided by the Provider. Power produced will be billed on a monthly basis (subject to adjustment by Pickering Energy Solutions). The Client will be responsible for making payments to the Provider within 30 days.

1.1.3 (Section removed as no longer applicable.)

1.1.4 Solar PV panels provide their maximum output when they are new and provide a reduction of approximately 20% of their production over the 30 year guaranteed production lifetime of the PV panels. This is a normal function of the design and has been calculated into the system cost and performance model.

**1.2 Environmental Attributes** Any and all regulatory credit or market value accrued or that could potentially accrue as the result of generating solar energy, including but not limited to, renewable energy credits, carbon offsets and any other environmental benefits, reductions, offsets, allowances or green tags resulting from the generation of solar energy generated by the PV System shall belong to the Provider unless otherwise transferred to the Client with the PV System in the future.

**1.3 Design and Installation** The PV System will be designed and installed in accordance with the National Electrical Code (NEC), the manufacturer's requirements, and other applicable codes and standards at the time of the installation. The evaluation, coordination and installation will be provided by a licensed electrical contractor. The cost of the installation will be borne solely by the Provider. Additionally, the Provider will provide coordination with the power company for the service and obtain any applicable local permits and/or inspections.

**1.4 Effective Date and Length of Agreement** This agreement is valid for a period of 30 years from the date of commissioning of the system.

**1.5 Property Taxes and Burdens** Client is exempt under West Virginia law from payment of any real estate taxes. Client will be responsible for paying any other tax or assessment upon the property, as may be assessed by the local or state government.





Article II – Insurance Requirements and Assignment of Responsibility

**2.1 Provider Insurance Coverage** During the period of time that the Provider owns the system the Provider shall maintain in full force and effect, (i) general liability insurance for property damage of \$100,000 and personal injury limits of \$ 20,000 and, at its option, (ii) property damage coverage not to exceed the amount of the aggregate replacement value of the PV System. The Provider shall provide a Certificate of Insurance documenting the required liability coverage set forth above if requested.

2.3 Assignment of Responsibility

2.3.1 The Provider will provide the complete installation, commissioning, operation and maintenance at the Client's facility. Client agrees to provide the Provider's representative and other appropriate City utility representatives and affected utility providers with reasonable access to these facilities for access, cleaning, and maintenance at the Provider's convenience.

2.3.2 Provider will provide the installation in accordance with generally accepted installation practices and the client's instructions. Under no circumstances shall the Provider's responsibility for losses or damage exceed the value of the installed PV System.

2.3.4 Information on the Solar PV System's performance is reported through a web-based portal through a data gateway. The Client is responsible for providing and maintaining internet access for the data gateway to allow the system to communicate this performance data to the web-based reporting system. Provider will extend the data cable from the control building to the array as needed.

2.3.5 The Client shall be responsible for the maintenance of the site, providing mowing, other plantings and natural features at the Provider's cost, removing and maintaining trees and other improvements so as to protect against shading to the PV System during the term of this agreement.

2.3.6 The Client shall not modify, change or alter the PV System or its components without the written approval of the Provider.

2.3.7 If the Client sells the building or facility or an interest in the building or facility which accommodates the PV System, they shall require the new owners to sign this agreement and live by the agreement conditions for the remaining term of the Agreement.



2.3.8 Client shall permit the installation of a sign or info-graphic poster, approved by the Client, indicating the Provider of the renewable energy generation, as authorized by City of Buckhannon Zoning Ordinances.

2.3.9 Provider shall be responsible for securing any and all required permits from any federal, state, or local governmental authority.

Article III –Termination of the Agreement

**3.1.1 Termination by Client** If the Client requests voluntary termination of this agreement prior to the end of the agreement period, Provider will remove the PV System. Client will pay a penalty equal to five (5) years' estimated production of the system, in advance, for this early termination. Client will provide written notice of this request for termination 90 days prior to the required equipment removal date. If the client requests all or a portion of the system be relocated Client shall bear the cost of such relocation and any associated costs for accommodation. For the purposes of this section, 'removal' includes all above-ground equipment and solar mounting structures.

**3.1.2 Termination at the end of the Contract Period** At the end of the 30 year period of this agreement, in accordance with the wishes of the Client, Provider will remove all or part of the system and salvage the components or donate the system in situ to the Client. Client will acknowledge the donation at the current value of the production and the remaining estimated production lifetime.

_____ (S) Client Representative	_____ (S) Provider Representative
_____ Print Name	_____ Print Name
_____ Title	_____ Title
_____ Date	_____ Date

Board Member Loftis would like to meet with the vendor if possible to ask questions.

H.2 UV Units Flooding:

Superintendent Crosten reported the repair work was completed. The invoice for repairs was \$38,480.00 costs for travel have not been submitted yet.

**Motion Skinner/Loftis to approve payment for costs to repair to Enaqua for the UV Units. Motion carried.**

## I. Board Member Comments and Announcements:

- Superintendent Crosten reported receiving several calls of high water due to the rain event on June 14<sup>th</sup>. Several inches of rain fell in a short period of time.
- Amby Jenkins submitted memo from WV PSC regarding General Order No. 184.37, in the matter of interest to be paid on customer deposits by sewer utilities. Commission Order: The interest rate to be paid on customer deposits by public utilities is zero.

### PUBLIC SERVICE COMMISSION OF WEST VIRGINIA CHARLESTON

At a session of the PUBLIC SERVICE COMMISSION OF WEST VIRGINIA in the City of Charleston on the 10<sup>th</sup> day of June 2022.

#### GENERAL ORDER NO. 184.56

IN THE MATTER OF interest to be paid on customer deposits by electric utilities.

#### GENERAL ORDER NO. 185.47

IN THE MATTER OF interest to be paid on customer deposits by gas utilities.

#### GENERAL ORDER NO. 186.38

IN THE MATTER OF interest to be paid on customer deposits by sewer utilities.

#### GENERAL ORDER NO. 187.61

IN THE MATTER OF interest to be paid on customer deposits by telephone utilities.

#### GENERAL ORDER NO. 188.43

IN THE MATTER OF interest to be paid on customer deposits by water utilities.

### COMMISSION ORDER

The interest rate to be paid on customer deposits by public utilities is zero.

### BACKGROUND

On January 20, 2022, the Commission entered General Order No. 184.55, In the Matter of interest to be paid on customer deposits by electric utilities; General Order No. 185.46, in the matter of interest to be paid on customer deposits by gas utilities; General Order No. 186.37, in the matter of interest to be paid on customer deposits by sewer utilities; General Order No. 187.59, in the matter of interest to be paid on customer deposits by telephone utilities; and, General Order No. 188.42, in the matter of interest to be paid on customer deposits by water utilities.

This new provision states that public utilities are not required to pay interest on security deposits held for eighteen months.

### DISCUSSION

According to HB 3231 History, this bill "is to provide that public utilities [are] not required to pay interest on security deposits held for up to eighteen months." The Bill was passed on March 11, 2022, and approved by the governor on March 30, 2022.

It is effective 90 days from passage – June 9, 2022. Moreover, HB 3231 is mandatory: "... no interest *shall* be payable on security deposits when a deposit is, no later than 30 days following the date of the end of the eighteenth month of service ..." (Emphasis added.)

However, this new provision conflicts with the interest requirements on customer deposits in several other sections of the Code. These are W. Va. Code §8-19-12a(2); §8-20-10(a)(4); §16-13-16(e); and, §16-13A-9(a)(3). Each of the provisions mentioned above provides, in like fashion, that:

[a]fter twelve months of prompt payment history, the municipality or governing body shall return the deposit to the customer or credit the customer's account with interest at a rate as the Public Service Commission may prescribe.

See, e.g., W. Va. Code §8-19-12a(2).

In order to comply with the mandate in HB 3231, the Commission must reconcile the conflict between that provision and sections 8-19-12a(2); 8-20-10(a)(4); 16-13-16(e); and, 16-13A-9(a)(3). Thus, the Commission will exercise its discretion<sup>1</sup> and issue these General Orders to set the interest rate on customer deposits to zero.

### FINDINGS OF FACT

1. On March 11, 2022, during the regular session, the West Virginia Legislature passed HB 3231, with an effective date of Thursday, June 9, 2022.
2. The Bill amended W. Va. Code §24-3-8. It added a new subsection (b).
3. The purpose of this bill "is to provide that public utilities [are] not required to pay interest on security deposits held for up to eighteen months."

IT IS FURTHER ORDERED that the Executive Secretary of the Commission serve a copy of this Order by electronic service on all parties of record who have filed an e-service agreement, and by United States First Class Mail on all parties of record who have not filed an e-service agreement, and on Commission Staff by hand delivery.

A True Copy, Teste,



Karen Buckley, Executive Secretary

**J. Adjournment:**

There being no further business to be conducted, meeting adjourned at 8:09 a.m.

**Mayor Robert N. Skinner III** \_\_\_\_\_

**City Recorder Randall H. Sanders** \_\_\_\_\_