

STATE OF WEST VIRGINIA, COUNTY OF UPSHUR, CITY OF BUCKHANNON, TO WIT:

A regular meeting of the Buckhannon Sanitary Board was held on Thursday, May 19, 2022, at 7:30 a.m., in Council Chambers, by phone and GoToMeeting (GTM). The following were in attendance:

Mayor	Robbie Skinner	Present
City Recorder	Randy Sanders	Absent
Assistant Recorder/Director of Finance	Amberle Jenkins	Present
Director of Public Works	Jerry Arnold	Absent
City Engineer	Jay Hollen	Present – by GTM
Board Member	Phil Loftis	Present – by GTM
Sanitary Superintendent	Ethan Crosten	Present
City Attorney	Tom O’Neill	Present – by GTM

**CITY OF BUCKHANNON SANITARY BOARD-7:30 A.M. AT CITY HALL IN COUNCIL CHAMBERS
MEETING AGENDA FOR THURSDAY, MAY 19, 2022**

A. Call to Order

- A.1 Moment of Silence
- A.2 Pledge to the Flag of the United States of America

B. Recognized Guests

- B.1

C. Finance Report-Amby

- C.1 April 2022

D. Department Report

- D.1 33 West Extension North
- D.2 33 West Extension South-JF Allen Co
- D.3 Plant Operations-Testing
- D.4 Maintenance Crew
- D.5 Line Crew #1
- D.6 Line Crew #2
- D.7 Pump Station Generator Update
- D.8 Richard Trent Extension #2 Phillips Dairy Road Project Update
- D.9 WVWC Sinkhole Update
- D.10 ARPA Projects Update

E. Storm Water Issues for Discussion and/or Vote

- E.1 Stream Channel Cleanout Policy

F. Correspondence and Information

- F.1 Tennerton P.S.D. Meeting Minutes –April 2022
- F.2 Letter to WVEMD RE: Invoice No. 22 DHS/FEMA Region III Hazard Mitigation Project Emergency Power Generators & Manual Transfer Switches

G. Consent Agenda

- G.1 Approval of Minutes 04/21/2022

H. Strategic Issues for Discussion and/or Vote

- H.1 Approval Sanitary Board Budget FY 2022/23
- H.2 Solar Power Investigation
- H.3 UV Units Flooding

I. Board Members Comments and Announcements

J. Adjournment

Posted 05/13/2022

A. Call to Order - The meeting was called to order at 7:31 am by Mayor Robbie Skinner who asked all to join him in a Moment of Silence followed by the Pledge to the Flag of the United States of America.

B. Recognized Guests

B.1 None

C. Finance Report - Amby Jenkins

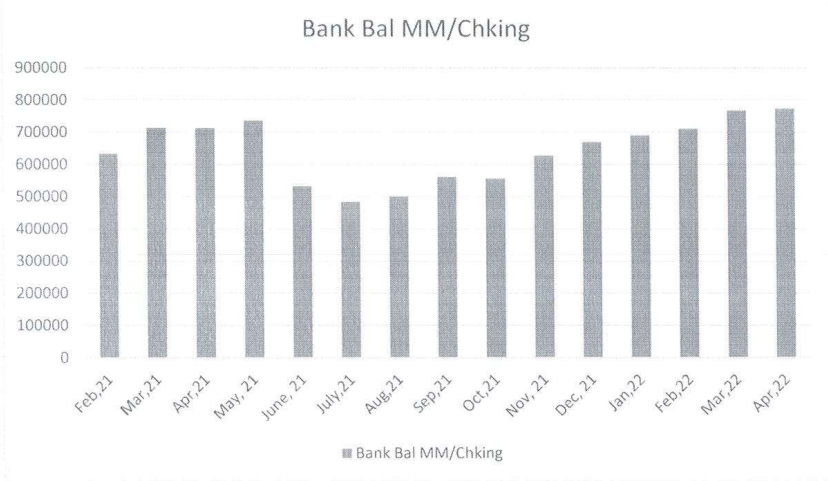
C.1 March 2022 – Mrs. Jenkins provided the March 2022 finance report as follows:

SANITARY BOARD
CITY OF BUCKHANNON
BALANCE SHEET

Balance April 30, 2022

Money market checking \$ 773,714.80

CD Working Capital (Citizens) \$ 251,087.24
CD Working Capital (Citizens) \$102,320.47
CD Working Capial (Community) 2.48%25mthAug2019 \$103,783.72



STORMWATER FUND
Balance April 30, 2022 \$221,563.38

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CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2022

401-SANITARY	% OF YEAR COMPLETED: 83.33					
REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
OTHER FEES						
401-343-000-00 SEWER TAPS	1,000	720.00	6,480.00	0.00	(5,480.00)	648.00
TOTAL OTHER FEES	1,000	720.00	6,480.00	0.00	(5,480.00)	648.00
UTILITY BILLINGS						
401-350-000-00 SEWER CUSTOMERS BILLING	1,800,000	149,840.50	1,568,556.43	0.00	231,443.57	87.14
TOTAL UTILITY BILLINGS	1,800,000	149,840.50	1,568,556.43	0.00	231,443.57	87.14
HEALTH AND SAFETY						
401-351-000-00 BF SURCHARGE BILLING	0	0.00	0.00	0.00	0.00	0.00
401-351-100-00 WST RD CONSMPT SURC BILLIN	0	0.00	0.00	0.00	0.00	0.00
401-351-200-00 WST RD EXTEN SURCH BILLIN	0	250.00	1,250.00	0.00	(1,250.00)	0.00
401-352-000-00 INCOME FROM TENNERTON PSD	216,080	27,155.55	252,375.14	0.00	(36,295.14)	116.80
TOTAL HEALTH AND SAFETY	216,080	27,405.55	253,625.14	0.00	(37,545.14)	117.38
CHARGES FOR SERVICES						
401-362-000-00 DUE FROM GEN FUND-STORM S	0	0.00	0.00	0.00	0.00	0.00
401-362-000-01 SEPTAGE HAULERS	40,000	2,016.00	28,297.00	0.00	11,703.00	70.74
401-362-000-02 PROJECT MANAGEMENT FEES	0	2,887.50	38,843.79	0.00	(38,843.79)	0.00
401-362-000-03 RT. 20 NORTH SEWER EXTENS	0	0.00	0.00	0.00	0.00	0.00
401-362-000-04 JAWBONE RUN PROJECT	0	0.00	0.00	0.00	0.00	0.00
401-362-000-05 IJDC GRANT	0	0.00	0.00	0.00	0.00	0.00
TOTAL CHARGES FOR SERVICES	40,000	4,903.50	67,140.79	0.00	(27,140.79)	167.85
GRANTS						
401-368-000-00 CONTRIBUTION REVENUE	0	0.00	0.00	0.00	0.00	0.00
401-368-000-02 CONTRIB IN AID CONSTRU	0	0.00	0.00	0.00	0.00	0.00
TOTAL GRANTS	0	0.00	0.00	0.00	0.00	0.00
INTRAFUND CONTR/CHARGES						
401-370-000-01 LATE CHARGES	23,000	2,287.61	24,132.63	0.00	(1,132.63)	104.92
TOTAL INTRAFUND CONTR/CHARGES	23,000	2,287.61	24,132.63	0.00	(1,132.63)	104.92
OTHER REVENUE						
401-379-000-00 GAIN/LOSS SALE OF FIXED A	0	0.00	0.00	0.00	0.00	0.00
401-380-000-00 INTEREST	350	0.00	193.87	0.00	156.13	55.39
401-380-000-01 SALE OF ASSETS	0	0.00	0.00	0.00	0.00	0.00
401-381-000-00 SERVICES OF FLUSHER TRUCK	0	0.00	1,329.60	0.00	(1,329.60)	0.00
401-399-000-00 MISCELLANEOUS	1,000	77.72	7,406.46	0.00	(6,406.46)	740.65
401-399-000-01 RDT CAPLIZED LABEQ/SUPP	0	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER REVENUE	1,350	77.72	8,929.93	0.00	(7,579.93)	661.48
TOTAL REVENUE	2,081,430	185,234.88	1,928,864.92	0.00	152,565.08	92.67

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CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2022

401-SANITARY

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
POWER/FUEL/UTILITY =====						
SALARIES & BENEFITS						
401-711-113-00 PLANT POWER	62,000	6,027.83	51,921.61	0.00	10,078.39	83.74
TOTAL SALARIES & BENEFITS	62,000	6,027.83	51,921.61	0.00	10,078.39	83.74
CONTRACTUAL SERVICES						
401-711-213-00 ELIAS STREET	24,000	1,969.27	18,794.86	0.00	5,205.14	78.31
TOTAL CONTRACTUAL SERVICES	24,000	1,969.27	18,794.86	0.00	5,205.14	78.31
COMMODITIES						
401-711-313-00 VICKSBURG	11,500	1,784.29	9,497.08	0.00	2,002.92	82.58
TOTAL COMMODITIES	11,500	1,784.29	9,497.08	0.00	2,002.92	82.58
CAPITAL OUTLAY						
401-711-413-00 EAST MAIN ST	7,000	614.19	5,319.21	0.00	1,680.79	75.99
TOTAL CAPITAL OUTLAY	7,000	614.19	5,319.21	0.00	1,680.79	75.99
CONTRIBUTIONS						
401-711-513-00 WOOD/RITCHIE STS	2,000	210.68	1,556.09	0.00	443.91	77.80
TOTAL CONTRIBUTIONS	2,000	210.68	1,556.09	0.00	443.91	77.80
NON-OPERATING EXPENSES						
401-711-613-00 MONONGALIA ST	1,600	156.79	1,134.76	0.00	465.24	70.92
401-711-713-00 DEANVILLE	1,000	47.57	529.78	0.00	470.22	52.98
401-711-813-00 ISLAND AVENUE	500	27.72	261.21	0.00	238.79	52.24
401-711-913-00 MADISON STREET	450	32.30	376.28	0.00	73.72	83.62
401-711-914-00 TUM SEWAGE STATION	500	41.64	385.62	0.00	114.38	77.12
401-711-915-00 WESTON ROAD	600	40.61	412.49	0.00	187.51	68.75
401-711-916-00 HAMPTON INN PS	350	46.88	191.05	0.00	158.95	54.59
401-711-917-00 BRUSHY FORK PS	570	37.57	387.32	0.00	182.68	67.95
401-711-918-00 RT 20 SEWER PUMP STATION	200	9.67	96.01	0.00	103.99	48.01
401-711-919-00 1 BUCKHANNON RD	200	16.16	121.83	0.00	78.17	60.92
401-711-920-00 PLANT VEHICLES-2,3,8	26,000	3,090.79	22,115.38	0.00	3,884.62	85.06
401-711-920-01 TENNERTON INTERCEPTOR	5,300	0.00	2,637.67	0.00	2,662.33	49.77
401-711-920-02 NATURAL GAS	3,000	336.24	2,493.59	0.00	506.41	83.12
401-711-921-00 BROOKE ST PUMP STA	3,200	219.53	2,486.82	0.00	713.18	77.71
401-711-922-00 INDUSTRIAL PK PS	0	0.00	0.00	0.00	0.00	0.00
401-711-923-00 65-67 CLEVELAND AVE	500	6.24	121.22	0.00	378.78	24.24
TOTAL NON-OPERATING EXPENSES	43,970	4,109.71	33,751.03	0.00	10,218.97	76.76
TOTAL POWER/FUEL/UTILITY	150,470	14,715.97	120,839.88	0.00	29,630.12	80.31

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CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2022

401-SANITARY

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
COMMODITIES						
401-712-345-00 UNIFORMS	11,000	134.99	8,025.64	0.00	2,974.36	72.96
TOTAL COMMODITIES	11,000	134.99	8,025.64	0.00	2,974.36	72.96
TOTAL UNIFORMS	11,000	134.99	8,025.64	0.00	2,974.36	72.96
LINES =====						
SALARIES & BENEFITS						
401-713-143-00 FACILITIES MAINTENANCE LI	7,000	855.06	5,852.07	0.00	1,147.93	83.60
TOTAL SALARIES & BENEFITS	7,000	855.06	5,852.07	0.00	1,147.93	83.60
CONTRACTUAL SERVICES						
401-713-243-00 SUPPLIES LINES	60,000	5,311.55	50,308.37	508.41	9,183.22	84.69
TOTAL CONTRACTUAL SERVICES	60,000	5,311.55	50,308.37	508.41	9,183.22	84.69
COMMODITIES						
401-713-343-00 STREET DEPT SERVICES LINE	2,000	0.00	0.00	0.00	2,000.00	0.00
TOTAL COMMODITIES	2,000	0.00	0.00	0.00	2,000.00	0.00
CAPITAL OUTLAY						
401-713-443-00 EQUIPMENT & MAINTENANCE L	35,000	1,658.16	26,678.09	185.44	8,136.47	76.75
TOTAL CAPITAL OUTLAY	35,000	1,658.16	26,678.09	185.44	8,136.47	76.75
TOTAL LINES	104,000	7,824.77	82,838.53	693.85	20,467.62	80.32
PLANT =====						
SALARIES & BENEFITS						
101-714-143-00 FACILITIES MAINTENANCE PL	12,000	375.39	9,823.03	184.88	1,992.09	83.40
TOTAL SALARIES & BENEFITS	12,000	375.39	9,823.03	184.88	1,992.09	83.40
CONTRACTUAL SERVICES						
101-714-243-00 LAB EXPENSE PLANT	28,600	363.79	21,037.36	0.00	7,562.64	73.56
TOTAL CONTRACTUAL SERVICES	28,600	363.79	21,037.36	0.00	7,562.64	73.56
COMMODITIES						
101-714-343-00 EQUIPMENT MAINTENANCE PLA	15,000	954.61	8,897.87	154.29	5,947.84	60.35
TOTAL COMMODITIES	15,000	954.61	8,897.87	154.29	5,947.84	60.35
CAPITAL OUTLAY						
101-714-443-00 PUMP STATION REPAIR & MAI	43,000	1,676.75	35,820.64	0.00	7,179.36	83.30
TOTAL CAPITAL OUTLAY	43,000	1,676.75	35,820.64	0.00	7,179.36	83.30

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CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2022

101-SANITARY

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DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CONTRIBUTIONS						
101-714-543-00 TELEPHONE	7,200	820.30	4,793.05	0.00	2,406.95	66.57
TOTAL CONTRIBUTIONS	7,200	820.30	4,793.05	0.00	2,406.95	66.57
NON-OPERATING EXPENSES						
101-714-643-00 OPERATION PLANT EXPENSE	12,000	597.85	6,920.36	0.00	5,079.64	57.67
101-714-743-00 TELEMETRY	2,600	0.00	1,617.30	0.00	982.70	62.20
TOTAL NON-OPERATING EXPENSES	14,600	597.85	8,537.66	0.00	6,062.34	58.48
TOTAL PLANT	120,400	4,788.69	88,909.61	339.17	31,151.22	74.13
SALARIES PLANT/LINES						
=====						
SALARIES & BENEFITS						
101-715-101-00 PLANT LABOR	365,000	32,879.66	275,020.01	0.00	89,979.99	75.35
101-715-101-01 PLANT COMPENSA ABSENCES	0	0.00	0.00	0.00	0.00	0.00
101-715-101-10 CAPTLIZ SALARY&BENEFITS	0	0.00	0.00	0.00	0.00	0.00
101-715-103-00 LINE LABOR	485,000	31,500.00	243,970.98	0.00	241,029.02	50.30
101-715-103-01 LINE COMPENS ABSENCE	0	0.00	0.00	0.00	0.00	0.00
101-715-103-10 CAPITLIZE SALARY&BENEFITS	0	0.00	0.00	0.00	0.00	0.00
101-715-104-00 FICA TAX	0	0.00	0.00	0.00	0.00	0.00
101-715-105-00 HEALTH INSURANCE	0	0.00	0.00	0.00	0.00	0.00
101-715-106-00 GROUP RETIREMENT	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	850,000	64,379.66	518,990.99	0.00	331,009.01	61.06
CONTRACTUAL SERVICES						
101-715-226-00 UNEMPLOYMENT/COMPENSATION	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES PLANT/LINES	850,000	64,379.66	518,990.99	0.00	331,009.01	61.06
SALARIES BOARD/OFFICE						
=====						
SALARIES & BENEFITS						
101-716-101-00 BOARD SALARIES	12,000	800.00	9,800.00	0.00	2,200.00	81.67
101-716-101-01 COMPENS ABSENCE	0	0.00	0.00	0.00	0.00	0.00
101-716-103-00 OFFICE/CLERK ADM SALARIES	150,000	17,124.04	128,571.41	0.00	21,428.59	85.71
101-716-103-01 OFFICE COMP ABSENCE	0	0.00	0.00	0.00	0.00	0.00
101-716-104-00 FICA TAX	0	0.00	0.00	0.00	0.00	0.00
101-716-105-00 HEALTH INSURANCE	0	0.00	0.00	0.00	0.00	0.00
101-716-106-00 GROUP RETIREMENT	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	162,000	17,924.04	138,371.41	0.00	23,628.59	85.41

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CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2022

101-SANITARY

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CONTRACTUAL SERVICES						
101-716-226-00 UNEMPLOYMENT/COMPENSATION	3,000	0.00	0.00	0.00	3,000.00	0.00
TOTAL CONTRACTUAL SERVICES	3,000	0.00	0.00	0.00	3,000.00	0.00
TOTAL SALARIES BOARD/OFFICE	165,000	17,924.04	138,371.41	0.00	26,628.59	83.86
FICA/INSURANCE						
=====						
SALARIES & BENEFITS						
101-718-104-00 FICA TAX	77,500	6,314.63	50,236.34	0.00	27,263.66	64.82
101-718-105-00 HEALTH INSURANCE	163,000	8,831.72	132,526.46	0.00	30,473.54	81.30
TOTAL SALARIES & BENEFITS	240,500	15,146.35	182,762.80	0.00	57,737.20	75.99
TOTAL FICA/INSURANCE	240,500	15,146.35	182,762.80	0.00	57,737.20	75.99
RETIREMENT						
=====						
SALARIES & BENEFITS						
101-719-106-00 GROUP RETIREMENT	100,000	7,914.80	60,462.63	0.00	39,537.37	60.46
TOTAL SALARIES & BENEFITS	100,000	7,914.80	60,462.63	0.00	39,537.37	60.46
TOTAL RETIREMENT	100,000	7,914.80	60,462.63	0.00	39,537.37	60.46
UNEMPLOYMENT/COMPENSATION						
=====						
CONTRACTUAL SERVICES						
101-720-226-00 UNEMPLOYMENT/COMPENSATION	20,600	0.00	13,927.92	0.00	6,672.08	67.61
TOTAL CONTRACTUAL SERVICES	20,600	0.00	13,927.92	0.00	6,672.08	67.61
TOTAL UNEMPLOYMENT/COMPENSATION	20,600	0.00	13,927.92	0.00	6,672.08	67.61
BILLING/COMPUTER/DEP INT						
=====						
CONTRACTUAL SERVICES						
101-783-232-00 MUN BOND FEES	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
COMMODITIES						
101-783-341-00 BILLING & COLLECTING	46,000	4,204.68	39,188.18	0.00	6,811.82	85.19
101-783-341-05 BILLING WAT BD METER READ	3,600	300.00	3,000.00	0.00	600.00	83.33
101-783-342-00 NEW COMPUTER CAPITAL OUTL	17,500	385.84	7,105.17	0.00	10,394.83	40.60

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CITY OF BUCKHANNON
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AS OF: APRIL 30TH, 2022

101-SANITARY

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DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
101-783-369-00 CUSTOMER DEP INTEREST PAI	2,000	0.47	259.01	0.00	1,740.99	12.95
TOTAL COMMODITIES	69,100	4,890.99	49,552.36	0.00	19,547.64	71.71
NON-OPERATING EXPENSES						
101-783-670-00 DEPOSIT INTEREST EXPENSE	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL BILLING/COMPUTER/DEP INT	69,100	4,890.99	49,552.36	0.00	19,547.64	71.71
OFFICE EXPENSE						
COMMODITIES						
101-793-341-00 OFFICE SUPPLIES & EXPENSE	33,000	2,057.78	26,197.29	0.00	6,802.71	79.39
TOTAL COMMODITIES	33,000	2,057.78	26,197.29	0.00	6,802.71	79.39
TOTAL OFFICE EXPENSE	33,000	2,057.78	26,197.29	0.00	6,802.71	79.39
PSC ASSESS/DNR PERMIT						
SALARIES & BENEFITS						
101-797-116-00 PSC ASSESSMENTS	7,580	0.00	7,573.02	0.00	6.98	99.91
101-797-117-00 DNR PERMIT	3,000	0.00	2,125.00	0.00	875.00	70.83
TOTAL SALARIES & BENEFITS	10,580	0.00	9,698.02	0.00	881.98	91.66
TOTAL PSC ASSESS/DNR PERMIT	10,580	0.00	9,698.02	0.00	881.98	91.66
PROPERTY INSURANCE						
CONTRACTUAL SERVICES						
01-798-226-00 PROPERTY INSURANCE	46,500	2,816.74	28,282.32	0.00	18,217.68	60.82
01-798-227-00 INSURANCE CLAIMS DAMAGE D	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	46,500	2,816.74	28,282.32	0.00	18,217.68	60.82
TOTAL PROPERTY INSURANCE	46,500	2,816.74	28,282.32	0.00	18,217.68	60.82
RENTS						
CONTRACTUAL SERVICES						
01-803-219-00 RENTS	10,000	0.00	10,000.00	0.00	0.00	100.00
TOTAL CONTRACTUAL SERVICES	10,000	0.00	10,000.00	0.00	0.00	100.00
TOTAL RENTS	10,000	0.00	10,000.00	0.00	0.00	100.00

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DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
PROFESSIONAL						
CONTRACTUAL SERVICES						
401-896-223-00 PROFESSIONAL SERVICES	44,500	0.00	8,789.83	1,000.00	34,710.17	22.00
TOTAL CONTRACTUAL SERVICES	44,500	0.00	8,789.83	1,000.00	34,710.17	22.00
TOTAL PROFESSIONAL	44,500	0.00	8,789.83	1,000.00	34,710.17	22.00
BOND A						
SALARIES & BENEFITS						
401-970-199-00 BOND ISSUE #A	171,000	14,144.97	155,934.15	0.00	15,065.85	91.19
TOTAL SALARIES & BENEFITS	171,000	14,144.97	155,934.15	0.00	15,065.85	91.19
TOTAL BOND A	171,000	14,144.97	155,934.15	0.00	15,065.85	91.19
BOND B						
SALARIES & BENEFITS						
401-980-199-00 BOND ISSUE #B	28,000	2,253.00	24,837.06	0.00	3,162.94	88.70
TOTAL SALARIES & BENEFITS	28,000	2,253.00	24,837.06	0.00	3,162.94	88.70
TOTAL BOND B	28,000	2,253.00	24,837.06	0.00	3,162.94	88.70
CAPITAL/PROJECTS						
CAPITAL OUTLAY						
101-997-451-00 PLANT - CAPITAL	133,000	0.00	2,300.00	0.00	130,700.00	1.73
101-997-451-01 STORMWATER	0	0.00	0.00	0.00	0.00	0.00
101-997-451-02 BELT PRESS PROJECT	24,321	0.00	2,203.37	0.00	22,117.63	9.06
101-997-451-03 BROOK ST/PS SEWER UPGRADE	0	0.00	0.00	0.00	0.00	0.00
101-997-451-04 FEMA GENERATOR	0	0.00	0.00	0.00	0.00	0.00
101-997-452-00 SEWER EXT. - CAPITAL	195,000	0.00	43,986.83	0.00	151,013.17	22.56
101-997-453-00 STORM SEWER PROJECTS	0	0.00	0.00	0.00	0.00	0.00
101-997-454-00 NEW EQUIPMENT-CAPITAL	68,500	16,127.60	59,568.98	0.00	8,931.02	86.96
101-997-454-01 NEW EQUIP-BORE MACHINE	0	0.00	0.00	0.00	0.00	0.00
101-997-455-00 SEWER UPGRADE-CAPITAL	90,000	5,177.26	46,279.91	4,671.72	39,048.37	56.61
101-997-456-00 WESTON ROAD NORTH SIDE	0	0.00	1,745.59	0.00	1,745.59	0.00
101-997-456-01 WESTON RD -SOUTH SIDE	0	0.00	0.00	0.00	0.00	0.00
101-997-457-00 CAPITAL PURCHASE	20,980	0.00	5,314.42	0.00	15,665.58	25.33
101-997-458-00 EXP BRUSHY FRK TO GEN FUN	0	0.00	0.00	0.00	0.00	0.00
101-997-499-00 MISCELLANEOUS PROJECTS	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	531,801	21,304.86	161,399.10	4,671.72	365,730.18	31.23

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CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2022

01-SANITARY % OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CONTRIBUTIONS						
01-997-570-00 DEPRECIATION CURRENT YEAR	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL/PROJECTS	531,801	21,304.86	161,399.10	4,671.72	365,730.18	31.23
DEPREC/AMORT/CONSTR						
=====						
CAPITAL OUTLAY						
01-999-459-00 DEPRECIATION	0	0.00	0.00	0.00	0.00	0.00
01-999-460-00 AMORTIZATION	0	0.00	0.00	0.00	0.00	0.00
01-999-461-00 ADVANCE FOR CONSTRUCTION	0	0.00	0.00	0.00	0.00	0.00
01-999-462-00 CONTRIBUTION BUDGETED TO	0	0.00	0.00	0.00	0.00	0.00
01-999-465-00 REPAY LOAN - CITY OF BUCK	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00
CONTRIBUTIONS						
01-999-504-63 AMORT ISSUE COST (96 BOND	0	0.00	0.00	0.00	0.00	0.00
01-999-504-65 BOND ISSUANCE COST	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL DEPREC/AMORT/CONSTR	0	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	2,706,451	180,297.61	1,689,819.54	6,704.74	1,009,926.72	62.68
REVENUE OVER/(UNDER) EXPENDITURES	(625,021)	4,937.27	239,045.38	(6,704.74)	(857,361.64)	37.17-

SANITARY APRIL 2022 PAYMENT OF BILLS

\$4,369.00 – C.I. THORNBURG – TEES, REDUCERS, PLUGS, PAVING RISERS

\$1,580.00- PRECISION PUMP & VALVE- PUMP REPAIR BRUSHY FORK

\$2,220.02 – FERGUSON WATERWORKS- 6” FITTINGS FOR SHAWNEE DRIVE

05-16-2022 02:41 PM		DISBURSEMENT 4-01-22 TO 4-30-22			
FUND: SANITARY					
DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
POWER/FUEL/UTILITY	MON POWER	711-713-00	DEANVILLE	110086407977 DEANVILLE	47.57
		711-313-00	VICKSBURG	110086525471 SYCAMORE	1,784.29
		711-916-00	HAMPTON INN PS	110087568348 WBUC RD	46.88
		711-914-00	TJM SEWAGE STATION	110087907595 TJM SEWAGE PL	41.64
		711-915-00	WESTON ROAD	110087676356 WESTON RD	40.61
		711-917-00	BRUSHY FORK PS	110085299060 BRUSHY FORK R	37.57
		711-918-00	RT 20 SEWER PUMP STA	110 088 984 965 RT 20	9.67
		711-113-00	PLANT POWER	110 088 308 280 RT. 5	6,027.83
		711-213-00	ELIAS STREET	110 088 305 898 ELIAS ST	1,969.27
		711-919-00	1 BUCKHANNON RD	110 088 263 998 BUCKHANNO	16.16

05-16-2022 02:41 PM		DISBURSEMENT 4-01-22 TO 4-30-22			
FUND: SANITARY					
DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	GREYLOCK PIPELINE, LLC WORLD FUEL SERVICES, INC.	711-913-00	MADISON STREET	110087327497 RANDOLPH	32.30
		711-513-00	WOOD/RITCHIE STS	110086976856 WOOD	210.68
		711-413-00	EAST MAIN ST	110084766556 E MAIN	614.19
		711-813-00	ISLAND AVENUE	110088930133 ISLAND AVE	27.72
		711-613-00	MONONGALIA ST	110082080448 MON & WOOD ST	156.79
		711-921-00	BROOKE ST PUMP STA	110 100961546 BROOKE ST	219.53
		711-923-00	65-67 CLEVELAND AVE	110142423661 65-67 CLEVELA	6.24
		711-920-02	NATURAL GAS	MARCH 2022 SALES	336.24
		711-920-00	PLANT VEHICLES-2,3,8	SANITARY FUEL BILL MARCH 2	3,090.79
				TOTAL:	
UNIFORMS	SOUTHERN STATES COOP INC	712-345-00	UNIFORMS	BOOT FOR STEVE REED	134.99
				TOTAL:	134.99
LINES	FISHER AUTO PARTS INC	713-443-00	EQUIPMENT & MAINTENANCE	GEAR OIL; ROTOR FOR P15	159.59
		713-443-00	EQUIPMENT & MAINTENANCE	GEAR OIL; ROTOR FOR P15	7.18
	COLE TRUCK PARTS INC	713-443-00	EQUIPMENT & MAINTENANCE	GEAR OIL; ROTOR FOR P15	33.76
		713-443-00	EQUIPMENT & MAINTENANCE	HUB CAP FOR P-23	8.79
	SOUTHERN STATES COOP INC	713-243-00	SUPPLIES LINES	ROCKY BOOTS PETE TENNEY	151.00
		713-143-00	FACILITIES MAINTENANCE	BOOTS FOR DONALD TENNEY	120.80
	C.I. THORNBURG CO., INC.	713-243-00	SUPPLIES LINES	TEES, REDUCERS, PLUGS	1,495.00
		713-243-00	SUPPLIES LINES	TEES, REDUCERS, PLUGS	75.00
		713-243-00	SUPPLIES LINES	PAVING RISER; CLEAN OUT	2,799.00
		713-443-00	EQUIPMENT & MAINTENANCE	SHOP TOWELS & GREASE	70.69
	NAPA-AMTOWER AUTO SUPPLY	713-443-00	EQUIPMENT & MAINTENANCE	BATTERY FOR P-6	171.46
		713-443-00	EQUIPMENT & MAINTENANCE	SPARK PLUGS FOR PIPE SAWS	2.78
	DINN BROS	713-443-00	EQUIPMENT & MAINTENANCE	WIPERS FOR P-9	25.36
		713-143-00	FACILITIES MAINTENANCE	PCRD-RETIREMENT CLOCK JEFF	104.75
	MISS UTILITY OF WEST VIRGINIA	713-443-00	EQUIPMENT & MAINTENANCE	MARCH 2022 LOCATE MESSAGE	51.15
	LOWES BUSINESS ACCOUNTS	713-243-00	SUPPLIES LINES	TROWEL	34.16
		713-243-00	SUPPLIES LINES	SPUD BARS	72.17
	BRUFFEY TRUCKING INC	713-243-00	SUPPLIES LINES	LOAD #57 STONE FOR RESTOCK	607.25
	STATE EQUIPMENT INC.	713-443-00	EQUIPMENT & MAINTENANCE	ECONOMY & REGULAR CHAIN	879.98
	ACE HARDWARE & CONTRACTOR SUPPLY	713-243-00	SUPPLIES LINES	SHOVEL	77.97
		713-143-00	FACILITIES MAINTENANCE	PCRD-TAPE MEASURE DUST MASK	188.51
		713-443-00	FACILITIES MAINTENANCE	PCRD-BATTERIES	56.97
		713-443-00	EQUIPMENT & MAINTENANCE	PULL CORD & BOLT	28.98
	CRISS SALES & SERVICE SYLVESTER W. LOWTHER	713-443-00	EQUIPMENT & MAINTENANCE	LOW HYD; HOSE; QUICK DISC	55.00
		713-443-00	EQUIPMENT & MAINTENANCE	LOW HYD; HOSE; QUICK DISC	114.38
	INDEED.COM	713-443-00	EQUIPMENT & MAINTENANCE	PCRD- HELP AD POL WAT SAN	21.72
713-443-00		EQUIPMENT & MAINTENANCE	PCRD-HELP AD POL WAT SAN	13.34	
C & G AUTO REPAIR	713-443-00	EQUIPMENT & MAINTENANCE	WV INSPECTION P-5	14.00	
ZEP SALES AND SERVICE	713-143-00	FACILITIES MAINTENANCE	SEWER AID	384.03	
			TOTAL:	7,824.77	
PLANT	FISHER AUTO PARTS INC	714-343-00	EQUIPMENT MAINTENANCE	FUEL FILTERS FOR P20 A&B	45.09
	SOUTHERN STATES COOP INC	714-143-00	FACILITIES MAINTENANCE	BOOTS FOR KEVIN HERRON	174.99
		714-143-00	FACILITIES MAINTENANCE	10 CASES WATER FOR PLANT	42.80
	FETTY'S REPAIR SERVICE	714-343-00	EQUIPMENT MAINTENANCE	IGNITION SWITCH P-27	29.98
	RITE-WAY HEATING & PLUMBING	714-143-00	FACILITIES MAINTENANCE	URINAL REPAIR KIT	25.69
		714-643-00	OPERATION PLANT EXPENSE	FEMALE CORD END	5.69
	NAPA-AMTOWER AUTO SUPPLY	714-343-00	EQUIPMENT MAINTENANCE	OIL & STABILIZER;AERATOR	595.55
		714-343-00	EQUIPMENT MAINTENANCE	NUT; TIRE VALVE EXTENSION	13.50
	714-643-00	OPERATION PLANT EXPENSE	30W & 40W OIL FOR PLANT	136.56	

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DISBURSEMENT 4-01-22 TO 4-30-22

FUND: SANITARY

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	HART OFFICE SOLUTIONS INC	714-343-00	EQUIPMENT MAINTENANC	OIL & AIR FILTER P-20	28.69
		714-343-00	EQUIPMENT MAINTENANC	OIL, AIR & FUEL FILTERS	32.39
		714-343-00	EQUIPMENT MAINTENANC	OIL, AIR & FUEL FILTER	20.55
		714-643-00	OPERATION PLANT EXPE	PRINTER LEASE APR 2022	50.00
		714-643-00	OPERATION PLANT EXPE	IT SUPPORT SVC CHARGE	47.50
	STURM ENVIRONMENTAL SERVICES	714-243-00	LAB EXPENSE PLANT	MARCH 2022 TESTING	69.00
	NORTH CENTRAL LABORATORIES C	714-243-00	LAB EXPENSE PLANT	LAB SUPPLIES	294.79
	TATE COMMUNICATIONS	714-543-00	TELEPHONE	PHONE INSTALLATION	477.75
	LOWES BUSINESS ACCOUNTS	714-343-00	EQUIPMENT MAINTENANC	ADAPTER, COUPLER, UNION	29.96
	SYLVESTER W. LOWTHER	714-643-00	OPERATION PLANT EXPE	5 GAL 50W OIL & GEAR OIL	155.00
		714-643-00	OPERATION PLANT EXPE	5 GAL AW-32 HYD OIL	55.00
	US CELLULAR	714-543-00	TELEPHONE	704-7883 7882 931-0814 439	259.24
	PRECISION PUMP & VALVE SERVI	714-443-00	PUMP STATION REPAIR	PUMP REPAIR- BRUSHY FORK	1,580.00
	WALMART STORES INC -BUCKHANN	714-643-00	OPERATION PLANT EXPE	PHOTOS FOR RECORDS	9.00
		714-143-00	FACILITIES MAINTENAN	PAPER TOWELS; CUTLERY	96.81
	EBAY	714-343-00	EQUIPMENT MAINTENANC	PCRD-CARBURETOR P-27	59.99
		714-443-00	PUMP STATION REPAIR	PCRD-DIN RAIL	10.58
		714-343-00	EQUIPMENT MAINTENANC	PCRD-MOWER COMPACT SLIDER	99.00
		714-443-00	PUMP STATION REPAIR	PCRD-DIN RAIL TERMINAL BLK	54.50
		714-443-00	PUMP STATION REPAIR	PCRD-AUXILIARY CONTACT KIT	31.67
	WORLD FUEL SERVICES, INC.	714-143-00	FACILITIES MAINTENAN	OIL SOAKS	35.00
		714-643-00	OPERATION PLANT EXPE	TUBES GREASE & RAGS	139.10
	FRONTIER	714-543-00	TELEPHONE	472-5459-101515-4 SAN	83.31
SALARIES PLANT/LINES	**PAYROLL EXPENSES			4/01/2022 - 4/30/2022	64,379.66
				TOTAL:	69,168.35
SALARIES BOARD/OFFICE	**PAYROLL EXPENSES			4/01/2022 - 4/30/2022	17,924.04
				TOTAL:	17,924.04
FICA/INSURANCE	WV PUBLIC EMPLOYEES INSURANC	718-105-00	HEALTH INSURANCE	SAN APRIL 2022 HEALTH INS	7,954.22
		718-105-00	HEALTH INSURANCE	SAN APR 2022 RETIREE'S SUB	832.00
	INTERNAL REVENUE SERVICE	718-104-00	FICA TAX	FICA WITHHELD AND MATCHED	1,737.83
		718-104-00	FICA TAX	FICA WITHHELD AND MATCHED	1,711.57
		718-104-00	FICA TAX	FICA WITHHELD AND MATCHED	1,680.73
		718-104-00	FICA TAX	FICA WITHHELD AND MATCHED	12.40
		718-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	406.44
		718-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	400.27
		718-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	393.09
		718-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	2.90
	PAYFLEX	718-105-00	HEALTH INSURANCE	SAN APRIL 2022 HSA FEE	45.50
				TOTAL:	15,146.35
RETIREMENT	WV PUBLIC EMPLOYEES RETIREME	719-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	2,123.84
		719-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	2,234.33
		719-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	2,294.04
		719-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	426.81
		719-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	436.66
		719-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	399.12
				TOTAL:	7,914.80
BILLING/COMPUTER/DEP I	WATER BD-CITY OF BUCKHANNON	783-341-05	BILLING WAT BD METER	APRIL 2022 METER READS	300.00
	TATE COMMUNICATIONS	783-341-00	BILLING & COLLECTING	ENABLE PHONE PAGING SYS	68.25
	LOWES BUSINESS ACCOUNTS	783-341-00	BILLING & COLLECTING	SQUEEGEE	1.19
	BUCKHANNON POSTMASTER	783-341-00	BILLING & COLLECTING	PERMIT #10 POSTAGE	750.00

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DISBURSEMENT 4-01-22 TO 4-30-22

FUND: SANITARY

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	TOSHIBA FINANCIAL SERVICES	783-341-00	BILLING & COLLECTING	CITY HALL COPIER LEASE 4/9	144.01
	RAVEN ROCK NETWORKS INC	783-341-00	BILLING & COLLECTING	IT SERVICE CONTRACT APR 20	212.50
	CITIZENS BANK OF WV	783-342-00	NEW COMPUTER CAPITAL	MAY 2022 COMPUTER SERV PYM	385.84
	WALMART STORES INC -BUCKHANN	783-341-00	BILLING & COLLECTING	CLEANING SUPP CITY HALL	27.57
		783-341-00	BILLING & COLLECTING	SUPPLIES FOR CITY HALL	35.31
		783-341-00	BILLING & COLLECTING	CLEANING SUPP CITY HALL	27.00
	AMAZON.COM	783-341-00	BILLING & COLLECTING	PCRD-BATTERIES PAPER CHARG	62.53
	FP MAILING SOLUTIONS	783-341-00	BILLING & COLLECTING	PCRD-POSTAGE	129.38
	U.S. POSTAL SERVICE (CMRS-FP	783-341-00	BILLING & COLLECTING	APR 2022 PSTG 2ND PYMT	250.00
		783-341-00	BILLING & COLLECTING	APRIL 2022 POSTAGE	250.00
	FP FINANCE PROGRAM	783-341-00	BILLING & COLLECTING	MAILER & INSERTER PYMT APR	94.30
	TYLER TECHNOLOGIES INC	783-341-00	BILLING & COLLECTING	UTIL BILLING IVR, SITE, NO	1,968.11
	ROSSMAN & CO/PCB CORP	783-341-00	BILLING & COLLECTING	UTL DEBT COLLECTION MAR 20	125.30
	SUDDENLINK	783-341-00	BILLING & COLLECTING	CITY HALL INTERNET APRIL 2	59.23
				TOTAL:	4,890.52
OFFICE EXPENSE	CITY OF BUCKHANNON GENERAL F	793-341-00	OFFICE SUPPLIES & EX	APR 2022 LETTER OF CREDIT	78.13
		793-341-00	OFFICE SUPPLIES & EX	MAR 2022 LETTER OF CREDIT	78.13
	PAYROLL ACCOUNT (ALL DEPTS)	793-341-00	OFFICE SUPPLIES & EX	MARCH 2022 AA FEES	224.56
	COLLECTION ACCOUNT	793-341-00	OFFICE SUPPLIES & EX	MARCH 2022 CREDIT CARD FEE	1,286.66
	US CELLULAR	793-341-00	OFFICE SUPPLIES & EX	642-1651 613-0113 0002	61.82
	SPRINT	793-341-00	OFFICE SUPPLIES & EX	ALL DEPT MAR 2022 GEOTABS	220.24
	WVNET	793-341-00	OFFICE SUPPLIES & EX	WEB HOSTING 3RD QUARTER FY	18.75
	FRONTIER	793-341-00	OFFICE SUPPLIES & EX	472-1651-101515-4 CITY HAL	65.32
		793-341-00	OFFICE SUPPLIES & EX	304-003-2273-060600-4	24.17
				TOTAL:	2,057.78
PROPERTY INSURANCE	WESTFIELD INSURANCE	798-226-00	PROPERTY INSURANCE	4-1-22 TO 4-1-23 QTRLY PYM	2,816.74
				TOTAL:	2,816.74
BOND A	MUNICIPAL BOND COMM OF WV	970-199-00	BOND ISSUE #A	SAN MAY 2022 BOND A PYMT	14,144.97
				TOTAL:	14,144.97
BOND B	MUNICIPAL BOND COMM OF WV	980-199-00	BOND ISSUE #B	SAN MAY 2022 BOND B PYMT	2,253.00
				TOTAL:	2,253.00
CAPITAL/PROJECTS	RITE-WAY HEATING & PLUMBING	997-455-00	SEWER UPGRADE-CAPITA	PIPE & FITTINGS - SWISHE	123.99
	C.I. THORNBURG CO., INC.	997-455-00	SEWER UPGRADE-CAPITA	6" SDR35	916.30
	BRUFFEY TRUCKING INC	997-455-00	SEWER UPGRADE-CAPITA	LOAD #57 STONE SHAWNEE DR	590.50
		997-455-00	SEWER UPGRADE-CAPITA	LOAD #57 STONE SHAWNEE	614.55
		997-455-00	SEWER UPGRADE-CAPITA	LOAD 1/12" CR STONE	501.90
	FERGUSON WATERWORKS	997-455-00	SEWER UPGRADE-CAPITA	6" FITTINGS SHAWNEE DR PR	2,220.02
		997-455-00	SEWER UPGRADE-CAPITA	6" TEST PLUG AIR BALL	95.00
	ZINN'S SEPTIC SERVICE, LLC	997-455-00	SEWER UPGRADE-CAPITA	PORT. TOILET SHAWNEE PROJ	115.00
	ENTERPRISE FM TRUST	997-454-00	NEW EQUIPMENT-CAPITA	25H3HK 2021 RAM 1500	360.75
		997-454-00	NEW EQUIPMENT-CAPITA	23W5D2 2021 NISSAN FRONTIE	322.35
		997-454-00	NEW EQUIPMENT-CAPITA	23W5D9 2021 NISSAN FRONTIE	322.18
		997-454-00	NEW EQUIPMENT-CAPITA	23W5CX 2021 NISSAN FRONTIE	427.35
	CITIZENS BANK OF WV	997-454-00	NEW EQUIPMENT-CAPITA	SAN MAY 2022 CRANE TRK PYM	1,655.65
		997-454-00	NEW EQUIPMENT-CAPITA	SAN F550 MAY 2022 PYMT	1,111.32
	PRECISION PUMP & VALVE SERVI	997-454-00	NEW EQUIPMENT-CAPITA	47 HP PUMP ELIAS ST P/S	11,928.00
				TOTAL:	21,304.86

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DISBURSEMENT 4-01-22 TO 4-30-22

FUND: STORMWATER FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
STORMWATER	C.I. THORNBURG CO., INC.	805-458-00	STORMWATER CAPITAL	24" X 24" FRAME & GRATE	735.00
				TOTAL:	735.00


Motion Loftis/Skinner to approve the financial report as submitted. Motion carried.

D. Department Report – Superintendent Crosten

D.1 33 West Extension North: Nothing to report.

D.2 33 West Extension South – JF Allen Co: Nothing to report.

D.3 Plant Operations-Testing: There were no issues prior to the plant flooding. They are looking to replace a flow meter that could be used to keep track of calculations for testing.



Applicant:BUCKHANNON, CITY OFType:Electronic DMR

Reference ID:ww0032336Apr2022 (05/17/2022)Permit ID:New/Pending

eDMR Worksheet – WV0032336 - 001

Status:NewPrinted:May. 17, 2022 9:33 AM

Permit:WV0032336Outlet No:001Type:NORMAL

Report for the Month of:AprilYear:2022

Lab Performing Analysis:153 - BUCKHANNON WASTEWATER TREATM

Retrieve Parameters

eDMR Schedule

Parameter	Permit Limits	Quantity				Other Units							Measurement Frequency	Sample Type	Lab Test Flag
		Avg	Max	Units	Number Exceed.	Min	Avg	Max	CEL*	Units	Number Exceed.				
50050 (ML-1) RF-A Flow, In Conduit Or Treatment Plant Year Round	Reported						1.274	2.880		mgd	0	Continuous	measured	153	
	Permit Limits	N/A	N/A			N/A	Rpt Only Avg. Monthl	Rpt Only Max. Daily				Continuous		▼	
00310 (ML-B) RF-A Bod Winter Nov 1-June 30	Reported	26.6	60.3	Lbs/Day	0		2.4	2.7		mg/l	0	1/week	8 hr comp	153	
	Permit Limits	313	626			N/A	15	30				1/week		▼	
00530 (ML-A) RF-A Suspended Solids, Total Year Round	Reported	21.7	55.9	Lbs/Day	0		1.8	2.5		mg/l	0	1/week	8 hr comp	153	
	Permit Limits	625.8	1251.8			N/A	30	60				1/week		▼	
51012 (ML-K) RF-A Bod, 5day Percent Removal, Dry Year Round	Reported					98.8				Percent	0	3/month	Calculated	153	
	Permit Limits	N/A	N/A			85	Month. Avg.					2/month		▼	
51013 (ML-K) RF-A Bod, 5day Percent Removal, Wet Year Round	Reported					98.7				Percent	0	1/month	Calculated	153	
	Permit Limits	N/A	N/A			Rpt Only Month. Avg.	N/A	N/A				2/month		▼	
51014 (ML-K) RF-A Solids, Suspended Percent Removal, Dry Year Round	Reported					97.9				Percent	0	3/month	Calculated	153	
	Permit Limits	N/A	N/A			85	Month. Avg.					2/month		▼	
51015 (ML-K) RF-A Solids, Suspended Percent Removal, Wet Year Round	Reported					97.4				Percent	0	1/month	Calculated	153	
	Permit Limits	N/A	N/A			Rpt Only Month. Avg.	N/A	N/A				2/month		▼	
74055 (ML-A) RF-A Coliform, Fecal Year Round	Reported						17	21		Cnts/100ml	0	1/week	Grab	153	
	Permit Limits	N/A	N/A			N/A	200	400				1/week		▼	
00400 (ML-A) RF-A Ph Year Round	Reported					7.15	7.26			S.U.	0	1/week	Grab	153	
	Permit Limits	N/A	N/A			6	N/A	9				1/week		▼	
00300 (ML-A) RF-A Dissolved Oxygen Year Round	Reported					7.8				mg/l	0	1/week	Grab	153	
	Permit Limits	N/A	N/A			7.25	N/A	N/A				1/week		▼	
00610 (ML-A) RF-A Nitrogen, Ammonia Total Winter Nov 1-June 30	Reported	10.70	26.0	Lbs/Day	0		2.571	4.032		mg/l	0	1/week	8 hr comp	153	
	Permit Limits	62.6	125			N/A	3	6				1/week		▼	
01119 (ML-A) RF-A Copper Total Recoverable Year Round	Reported						<0.005	<0.005		mg/l	0	1/month	8 hr comp	157	
	Permit Limits	N/A	N/A			N/A	0.008	0.015				1/month		▼	
01114 (ML-A) RF-D Lead Total Recoverable Year Round	Reported						<0.002	<0.002		mg/l	0	1/year	8 hr comp	157	
	Permit Limits	N/A	N/A			N/A	Rpt Only Avg. Monthl	Rpt Only Max. Daily				1/year		▼	
01094 (ML-A) RF-A Zinc Total Recoverable Year Round	Reported						0.052	0.052		mg/l	0	1/month	8 hr comp	157	
	Permit Limits	N/A	N/A			N/A	0.075	0.13				1/month		▼	

Year Round	Permit Limits						Avg. Monthl	Max. Daily							
01002 (ML-A) RF-D Arsenic, Total (As As) Year Round	Reported						<0.0025	<0.0025		mg/l	0	1/year	8 hr comp	157	
	Permit Limits	N/A	N/A			N/A	Rpt Only Avg. Monthl	Rpt Only Max. Daily				1/year		▼	
01113 (ML-A) RF-D Cadmium Total Recoverable Year Round	Reported						<0.002	<0.002		mg/l	0	1/year	8 hr comp	157	
	Permit Limits	N/A	N/A			N/A	Rpt Only Avg. Monthl	Rpt Only Max. Daily				1/year		▼	
01032 (ML-A) RF-D Chromium, Hexavalent Year Round	Reported						<0.007	<0.007		mg/l	0	1/year	8 hr comp	157	
	Permit Limits	N/A	N/A			N/A	Rpt Only Avg. Monthl	Rpt Only Max. Daily				1/year		▼	
00718 (ML-A) RF-D Cyanide, Weak Acid, Dissociable Year Round	Reported						<0.005	<0.005		mg/l	0	1/year	Grab	157	
	Permit Limits	N/A	N/A			N/A	Rpt Only Avg. Monthl	Rpt Only Max. Daily				1/year		▼	
71900 (ML-A) RF-D Mercury, Total (As Hg) Year Round	Reported						<0.07	<0.07		ug/l	0	1/year	Grab	157	
	Permit Limits	N/A	N/A			N/A	Rpt Only Avg. Monthl	Rpt Only Max. Daily				1/year		▼	
01074 (ML-A) RF-D Nickel Total Recoverable Year Round	Reported						<0.006	<0.006		mg/l	0	1/year	8 hr comp	157	
	Permit Limits	N/A	N/A			N/A	Rpt Only Avg. Monthl	Rpt Only Max. Daily				1/year		▼	
01079 (ML-A) RF-D Silver Total Recoverable Year Round	Reported						<0.005	<0.005		mg/l	0	1/year	8 hr comp	157	
	Permit Limits	N/A	N/A			N/A	Rpt Only Avg. Monthl	Rpt Only Max. Daily				1/year		▼	
61428 (ML-A) RF-D Toxicity, Pimephales Chronic Year Round	Reported						1.0	1.0		TUc	0	1/year	8 hr comp	209	
	Permit Limits	N/A	N/A			N/A	Rpt Only Avg. Monthl	Rpt Only Max. Daily				1/year		▼	
34043 (ML-A) RF-D Phenolics, Total Year Round	Reported						<0.007	<0.007		mg/l	0	1/year	Grab	157	
	Permit Limits	N/A	N/A			N/A	Rpt Only Avg. Monthl	Rpt Only Max. Daily				1/year		▼	
74069 (ML-6) RF-A Stream Flow, Estimated Winter Nov 1-June 30	Reported					47.6	580.0	1531.8		cts	0	1/daily	Calculated	153	
	Permit Limits	N/A	N/A			Rpt Only Inst. Min.	Rpt Only Avg. Monthl	Rpt Only Inst. Max.				1/daily		▼	

Date	INFLUENT WASTEWATER					BELT PRESS			Plant Effluent					Amm. Nit. mg/l
	Sus. Sol. mg/l	BOD5 mg/l	Flow mgd	Temp C	PH	Grit Scr. C.F.	Gals.Wet Sludge Added	Pounds Dry solids Produced	Sus. Sol. mg/l	BOD5 mg/l	Fecal Col./ 100 ml	D.O. mg/l	PH	
4/1/22			1.098	21.0	7.12	2.0						8.0	7.15	
4/2/22			0.953			2.0								
4/3/22			0.936			2.0								
4/4/22			0.919	20.0	7.10	2.0						8.1	7.17	
4/5/22			1.542	20.0	7.09	2.0						7.9	7.18	
4/6/22	96	202	2.679	20.0	7.11	2.0			2.5	2.7	21	8.2	7.25	0.56
4/7/22			2.880	20.0	7.16	2.0						8.2	7.24	
4/8/22			2.289	20.0	7.14	2.0						8.1	7.22	
4/9/22			1.904			2.0								
4/10/22			1.634			2.0								
4/11/22			1.428	20.0	7.17	2.0					15	8.0	7.23	
4/12/22			1.219	20.0	7.16	2.0						8.0	7.24	
4/13/22	88	165	0.713	20.0	7.14	2.0			1.5	2.5		8.1	7.23	4.032
4/14/22			0.601	20.0	7.19	2.0						8.0	7.21	
4/15/22			0.941	20.0	7.17	2.0						8.1	7.20	
4/16/22			0.865			2.0								
4/17/22			0.791			2.0								
4/18/22			1.940	21.0	7.19	2.0					12	7.8	7.19	
4/19/22			1.276	21.0	7.19	2.0						8.0	7.20	
4/20/22	80	188	0.910	21.0	7.17	2.0			1.5	2.5		8.2	7.21	2.05
4/21/22			1.171	21.0	7.11	2.0						8.1	7.24	
4/22/22			0.983	21.0	7.08	2.0						8.1	7.26	
4/23/22			0.815			2.0								
4/24/22			0.786			2.0								
4/25/22			1.023	21.0	7.11	2.0						8.1	7.21	
4/26/22			2.266	21.0	7.13	2.0					20	8.1	7.22	
4/27/22	44	193	0.856	20.0	7.16	2.0	42,654	4,767	1.5	1.7		8.1	7.19	3.64
4/28/22			1.043	20.0	7.12	2.0						8.0	7.17	
4/29/22			0.919	20.0	7.13	2.0						7.9	7.15	
4/30/22			0.826			2.0								
TOTAL			38.206				42,654	4,767						
AVERAGE	77	187	1.274	20.4	7.14	2.0			1.8	2.4	17	8.1	7.21	2.57
MAXIMUM	96	202	2.880	21.0	7.19	2.0			2.5	2.7	21	8.2	7.26	4.03
MINIMUM	44	165	0.601	20.0	7.08	2.0			1.5	1.7	12	7.8	7.15	0.56
LIMITS														
AVG MONTHLY	NA	NA	NA	NA	NA	NA	NA	NA	30.0	10.0	200	NA	NA	2.00
MAX DAILY	NA	NA	NA	NA	NA	NA	NA	NA	60.0	20.0	400	NA	9.00	4.00
MIN DAILY	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	7.25	6.00	NA

D.4 Maintenance Crew: Have been doing some clean-up work and helping with the UV unit issues. A road was made at the Elias pump station with the spare gravel from the Spring St project. They have also been working on the Generator Project.

D.5 Line Crew #1: (Brian’s crew) has been in the Shawnee Drive area working, laid a manhole to Gilbert St. and raised some manholes in streets and investigation WVWC utilities prior to that project. Shawnee Drive area has a lot of flow with even minor rain, so it makes it difficult to work on.

D.6 Line Crew #2: (Scott’s crew) working in the Scott Street area that had water issues.

D.7 Pump Station Generator Update: Crews have worked on Brook St and Vicksburg generator project.

D.8 Richard Trent Extension #2 Phillips Dairy Road Project Update: Began this extension last week and should be completed next week.

D.9 WVWC Sinkhole Update (Tennis Court Drive off of Railroad Ave.): Superintendent Crosten met with Vaugh Hartley and Attorney David McCauley with WVWC, to obtain a right of way for this project. Most of the materials have been ordered for this project.

D.10 ARPA Projects Update- Nothing new to update.

E. Storm Water Issues for Discussion and/or Vote:

E.1 Stream Channel Cleanout Policy:

Superintendent Crosten and Attorney Tom O’Neill worked together on the Storm Drainage Way Management Policy.

Storm Drainage Way Management Policy



**City of Buckhannon
70 East Main Street
Buckhannon, West Virginia 26201
Phone: (304) 472-5459**

1.0 Purpose

Under 'Ordinance No. 415: Stormwater, Article V – Rulemaking' the Sanitary board was given the authority to set forth rules and regulations regarding storm management. The purpose of this policy is to set responsibilities of maintenance, construction, and emergency action between the City of Buckhannon ("City") and the property owners residing within the City. In order to eliminate questions of liability and responsibility, situations in this policy are clearly written provide an agreed upon plan of action along drainage ways and basins.

Information and procedures in this policy are intended to be a resource when determining the course of action to take given a complaint or issue regarding drainage of storm runoff.

2.0 Definitions

Ditch- A narrow channel in the ground, typically used for drainage of water from an area

Drainageway- A route or course which water moves or may move to drain a region

Drainage Basin- An area of land where water from rain or snow melt drains downhill into a body of water such as a river, lake, or wetland.

Highwater Mark- The point that represents the maximum rise of a body of water over land, a 50-year flood plain in this policy

Runoff- the draining away of water from the surface of an area of land, building, or structure

Stream- A run of flow or liquid (water) in a specific direction

3.0 Cases of Responsibility

3.1 City Obligation(s)

The City of Buckhannon does not own drainageways or abutting property to drainageways to provide access or obligation to said drainageways. The City does not maintain, improve, upgrade, operate, or construct any stormwater systems on privately owned streams or a waterway of the United States of America without first obtaining or condemning an easement or other right of entry.

The City of Buckhannon is obligated to maintain its own rights-of-way and systems into which drainageways flow, including the following infrastructure: drainageway crossings, culverts, drop

inlets, lines, and all other facilities in place to maintain storm runoff. Maintenance of aforementioned rights-of-way include but are not limited to: removing debris from City owned crossings, maintaining current facilities, replacing failing facilities, extending systems to needed and reasonable areas, and recording locations of all facilities.

3.2 Property Owner Responsibility

If there is a stream, ditch, or a drainageway on or through a resident's property, it is the resident's responsibility to maintain the banks and channel of said waterway including maintenance for the following: damming, erosion, undermining, or any other deterioration of said waterways. Loose debris within the high-water marks of a drainageway must be removed by the property owner to prevent damming downstream.

3.3 Emergency Situations

Unless there is an immediate threat to life, the City of Buckhannon including its utility boards enters, does not enter upon private property to either prevent, reduce, end, or remediate stormwater flooding.

Motion Skinner/Loftis to approve the Storm Drainage Way Management Policy. Motion carried.

F. Correspondence and Information

F.1 Tennerton P.S.D. Meeting Minutes –April 2022

Tennerton Public Service District
Monthly Meeting
April 13, 2022

The regular monthly meeting of the Tennerton Public Service District was held at the district office at 188 Fayette Street, Buckhannon West Virginia on Wednesday March 13, 2022

In attendance were Joe Tenney, John Barnes, Bob Heater, Terry Gould, and Vickie Dean

The meeting was called to order promptly at 2:00 pm by Joe Tenney chairman. The minutes of the previous meeting held on , February 8,2022 were read, there being no corrections or additions, motion to approve was made by Joe Tenney, seconded by John Barnes.

Terry Gould presented the monthly financial reports and the bills to be paid. A motion to pay the invoices was made by John Barnes and seconded by Joe Tenney.

The board reviewed and approved the previous month's credit memos. No shutoffs this month.

Terry Gould recommended Robert Heater to fill Elmer Tenney's seat on the board. John Barnes made the motion to approve, and Joe Tenney seconded the motion.

Terry Gould reported on the following:

*A representative from the governor's office was here with 3 pages from the US Senate. Our office had been chosen to discuss water and sewer.

*We received complaints about debris around the manhole at Wendlings. Ringers cleaned, raked, and put hay around the manhole. Contractors at Wendlings are getting debris in the Murphy Mart manhole. Once weather breaks, we'll need to do inspections.

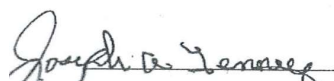
*Resident that lives by Stanley Steamer wants a tap. Until dry weather, we can't do anything. Our line is across the creek.

*Next week, all information will go to the auditor for audit. 3-year audit will be approximately \$24,000. State supposed to help with the audits.

*New insurance. WV Risk Pool. Public Official Liability. Joe Tenney made the motion to approve new insurance, John Barnes seconded the motion.

There being no other business to discuss, motion was made by Joe Tenney to adjourn and seconded by John Barnes.

Approved



F.2 Letter to WVEMD RE: Invoice No. 22 DHS/FEMA Region III Hazard Mitigation Project Emergency Power Generators & Manual Transfer Switches

City of Buckhannon
70 East Main Street
Buckhannon, WV 26201



Phone: 304.472.1651
TDD: 304.472.9550
Fax: 304.472.0934

May 5, 2022

Mr. Dale Hatfield –Mitigation Project Officer
West Virginia Emergency Management Division
2403 Fairlawn Avenue
Dunbar, West Virginia 25064

**Re: City of Buckhannon
DHS / FEMA Region III Hazard Mitigation Project
Installation and Securing of Emergency Power Generation
and Manual Transfer Switches
Hazard Mitigation Program FEMA-DR-4273-WV-0035
Invoice No. 22**

Dear Mr. Hatfield,

As per of the requirements of the DHS / FEMA Region III Hazard Mitigation Project grant, the City of Buckhannon (City) is submitting Invoice No. 22 in the amount of \$31,078.40 associated with the above-referenced project for project management and site inspection services by the City and various Contract-related services by Mountain State Electrical Contractors, LLC (MSEC) for work performed between April 1, 2022 and April 30, 2022.

Project Management services included the reviewing, processing & submission of Invoice No. 21, the site inspection service relating to the installation of the two (2) sanitary sewer lift station generators and the processing of MSEC's Application for Payment No. 7. The total cost associated with Project Management services for this invoicing period is \$687.99.

MSEC installed (2) sanitary sewer lift station generators (Brooke Street Lift Station and Vicksburg Lift Station) and various electrical conduit and wiring associated with the generators' installation. The total cost associated with MSEC services, including the withholding of 10% retainage, for this invoicing period is \$30,390.41.

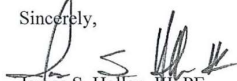
For more detailed information on the Project Management and Contractor services that were provided, please refer to the detailed invoice information attached to this letter.

Therefore, for this invoice, the following is a breakdown of both the 75% Federal Funding Match and the 25% Non-Federal Funding Match for the WVJDC, including the withholding of the 10% retainage:

- 75% Federal Funding Match to be reimbursed by FEMA = \$23,308.80
- 25% Non-Federal Funding Match to be reimbursed by the WVJDC = \$7,769.60

If you have any questions or comments regarding the information contained in this letter, please contact me at your convenience at (304) 472-1651, extension 1006 or via email at jay.hollen@buckhannonwv.org.

Sincerely,


James S. Hollen, III, PE
City Engineer

Attachments: Work Performed to Date in 3rd Quarter 2022 Summary
Labor and Equipment Cost Summary – Engineering & Project Management Services, dated May 4, 2022
Payroll / Timesheet Information from City of Buckhannon

c: Mayor Robert N. Skinner, III
Members of the Sanitary Board and the Water Boards
Jerry Arnold – Director of Public Works
Ethan Crosten – Sewer Superintendent
Kelly Arnold – Water Superintendent

G. Consent Agenda:

G.1 Approval of Minutes 04/21/2022

Motion Loftis/Skinner to approve the consent agenda. Motion carried.

H. Strategic Issues for Discussion and/or Vote:

H.1 Approval Sanitary Board Budget FY 2022/23

Mrs. Jenkins explained the following budget:

BUDGET 2019-20		2015-2016	2016-17	2017-2018	2018-19		2019-20	2020-21	2021-22			2021-22	2022-23		
	SANITARY	ACTUAL	actual	actual	ACTUAL		actual	proposed	approved SanBd 5-20-21			actual thru Dec	proposed		
	ESTIMATED BALANCE ON HAND			0	286295	6/30/18 mm/cking\$3 58,944.17 CD\$40403& 50000	0	700,000	625,021				\$	624,000.00	
343-000-00	SEWER TAPS	4,500	5,400	7,620	\$ 4,500		7,680	1,000	1,000			\$	5,040.00	\$	1,000.00
350-000-00	SEWER CUSTOMERS BILLING	1,400,817	1,589,960	1,697,511	\$ 1,883,674		1,887,033	1,706,000	1,800,000			\$	951,444.19	\$	1,600,000.00
351-000-00	BF SURCHARGE BILLING	8,413	7,989	8,882	\$ 11,462		10,091	9,000	0			\$	250.00	\$	
352-000-00	INCOME FROM TENNERTON PSD	188,985	172,768	249,041	\$ 261,133		232,814	170,000	200,000			\$	152,063.13	\$	170,000.00
362-000-00	DUE FROM GEN FUND-STORM SEWER	16,239	43,364	53,529	\$ 50,000		12,668	50,000	0			\$	-	\$	-
362-000-01	SEPTAGE HAULERS	42,531	30,790	30,036	\$ 84,666		64,666	30,000	40,000			\$	20,011.00	\$	40,000.00
362-000-02	PROJECT MANAGEMENT FEES		10,005	54,955	\$ -		0		0			\$	31,680.17	\$	-
370-000-01	LATE CHARGES	22,302	26,223	27,587	\$ 31,063		31,991	23,000	23,000			\$	15,342.77	\$	23,000.00
386-000-01	FEMA - GENERATOR														
389-000-00	INTEREST	62	137	469	\$ 1,334		3,576	350	350			\$	119.90	\$	350.00
381-000-00	SERVICES OF FLUSHER TRUCK	1,200	2,400	2,400	\$ 1,400		0	1,500	0			\$	450.00	\$	1,000.00
399-000-00	MISCELLANEOUS	25,974	6,104	5,345	\$ 15,234		17,257	1,000	1,000			\$	6,489.08	\$	1,000.00
TOTAL REVENUES		1,711,024	1,895,139	2,137,176	\$ 2,344,496		\$ 2,267,776	\$ 1,993,850	\$ 2,065,350			1,182,890.24	2,036,350.00		
TOTAL WITH EST. BAL ON HAND				2,137,176			2,267,776	2,693,850	2,690,371			1,182,890.24	2,660,350.00		
711-113-00	PLANT POWER	68,156	55,455	63,584	\$ 58,870		57,557	60,000	62,000			\$	30,788.00	\$	62,000.00
711-213-00	ELIAS STREET	21,015	23,348	23,687	\$ 23,842		23,756	25,000	24,000			\$	10,537.66	\$	24,000.00
711-313-00	WICKSBURG	10,682	16,512	13,436	\$ 13,170		11,192	16,000	14,000			\$	4,430.11	\$	14,000.00
711-413-00	EAST MAIN ST	5,095	5,988	6,884	\$ 7,097		6,773	7,000	7,000			\$	2,535.68	\$	7,000.00
711-513-00	WOODRITCHIE STS	1,665	2,025	2,333	\$ 2,268		2,255	3,000	3,000			\$	747.48	\$	3,000.00
711-613-00	MONONGALIA ST	1,444	1,450	1,482	\$ 1,666		1,542	1,600	1,600			\$	562.22	\$	1,600.00
711-713-00	DEANVILLE	444,18	506	1,274	\$ 642		558	1,800	1,800			\$	256.37	\$	1,000.00
711-813-00	ISLAND AVENUE	248,47	284	649	\$ 497		378	500	500			\$	133.04	\$	500.00
711-913-00	MADISON STREET	173,63	194	258	\$ 346		404	450	450			\$	216.16	\$	500.00
711-914-00	TJM SEWAGE STATION	420,19	392	567	\$ 492		475	560	500			\$	181.83	\$	500.00
711-915-00	WESTON ROAD	472,05	530	522	\$ 570		478	600	600			\$	234.68	\$	600.00
711-916-00	HAMPTON INN PS	0	107	199			62	350	350			\$	41.84	\$	350.00
711-917-00	BRUSHY FORK PS	344,57	471	427	\$ 488		443	570	570			\$	205.72	\$	570.00
711-918-00	RT 20 SEWER PUMP STATION	116,05	89	104	\$ 98		106	200	200			\$	53.15	\$	200.00
711-919-00	1 bushannon rd	169,8	149	252	\$ 161		169	200	200			\$	46.90	\$	200.00
711-920-00	plant vehicles 2,3,8	24,149	20,902	21,839	\$ 21,181		19,124	25,000	22,000			\$	13,606.14	\$	25,000.00
711-920-01	TENNERTON INTERCEPTOR	5,640	4,391	5,707	\$ 4,703		6,452	5,300	5,300			\$	1,952.14	\$	5,300.00
711-920-02	NATURAL GAS	1,234	1,478	1,804	\$ 1,528		1,060	2,000	3,000			\$	570.55	\$	3,000.00
711-921-00	BROOKE STREET PS	2851.08	2,719	2,920	\$ 3,012		3,543	3,200	3,200			\$	1,339.90	\$	3,200.00
711-923-00	65-67 CLEVELAND AVE						43	500	500			\$	82.05	\$	500.00
712-345-00	UNIFORMS	8,325	8,880	6,499	\$ 6,874		8,951	7,100	8,600			\$	4,353.22	\$	8,730.00
713-143-00	FACILITIES MAINTENANCE LINES	4,180	2,110	344	\$ 392		8,323	5,000	5,000			\$	4,275.67	\$	8,000.00
713-243-00	SUPPLIES LINES	46,050	47,480	33,875	\$ 37,845		34,512	35,000	35,000			\$	39,671.57	\$	35,000.00
713-343-00	STREET DEPT SERVICE LINE		19		\$ 64		57	2,000	2,000			\$	-	\$	2,000.00
713-443-00	EQUIPMENT & MAINTENANCE LINES	23,406	13,809	16,952	\$ 17,465		12,705	30,000	30,000			\$	13,637.10	\$	25,000.00
714-143-00	FACILITIES MAINTENANCE PLANT	7,361	9,029	10,636	\$ 8,243		10,930	12,000	12,000			\$	6,970.55	\$	14,000.00
714-243-00	LAB EXPENSE PLANT	10,537	13,785	19,686	\$ 12,716		15,655	13,000	13,000			\$	17,908.44	\$	16,000.00
714-343-00	EQUIPMENT MAINTENANCE PLANT	32,920	22,789	23,395	\$ 15,598		20,274	30,000	30,000			\$	4,270.38	\$	20,000.00
714-443-00	PUMP STATION REPAIR & MAINT	32,520	28,022	27,663	\$ 55,780		11,625	35,000	43,000			\$	13,695.70	\$	70,000.00
714-543-00	TELEPHONE	6,102	4,699	3,959	\$ 6,587		7,402	7,200	7,200			\$	2,747.35	\$	7,200.00
714-643-00	OPERATION PLANT EXPENSE	10,271	7,895	12,884	\$ 11,639		8,753	12,000	12,000		added gps	\$	5,333.99	\$	12,000.00
714-743-00	TELEMETRY		1,797	1,797	\$ 1,797		1,887	2,000	2,600			\$	1,078.20	\$	2,600.00
715-101-00	PLANT LABOR	227,958	263,016	223,541	\$ 237,418		321,442	279,000	365,000		to hire entry engineer	\$	176,680.32	\$	255,000.00
715-103-00	LINE LABOR	350,386	340,919	320,432	\$ 311,701		325,890	480,000	485,000		hired xtra & inc due to licenses	\$	139,600.67	\$	410,000.00
716-101-00	BOARD SALARIES	11,550	11,250	11,400	\$ 11,400		11,400	12,000	12,000		reorder increase	\$	6,000.00	\$	6,000.00

\$70T Dearville
PS \$20T & pump
rebuid, \$60T Island
Ave upgrade not in
budget

716-103-00	OFFICE/CLERK ADM SALARIES	85,994	57,571	56,285	\$ 81,932	added gmt writer	107,950	118,442	150,000		ally added,summers added/added hollen hollen&summers had not been pd from San	\$	77,172.28	\$	155,200.00	2365 longevity pay????	
716-226-00								3,000	3,000			\$	-				
718-104-00	FICA TAX	52,228	51,894	46,958	\$ 49,366		58,950	68,590	77,500			\$	30,443.85	\$	52,000.00		
718-105-00	HEALTH INSURANCE	211,068	236,852	247,090	\$ 244,437		286,916	181,874	163,000		wypela	\$	95,795.50	\$	163,000.00		
719-106-00	GROUP RETIREMENT	85,698	72,854	63,061	\$ 58,999		70,635	88,300	100,000			\$	35,819.75	\$	68,000.00		
720-226-00	UNEMPLOYMENT/COMPENSATION insurance claims	24,623	24,585	26,720	\$ 15,405		17,086	0	29,600		SB17000 MISSED THIS IN prev yr BUDGET SESSION	\$	8,034.87	\$	20,600.00		
783-341-00	BILLING & COLLECTING	35,535	26,056	36,572	\$ 38,015		42,354	40,000	46,000			\$	25,964.83	\$	52,000.00		
783-341-05	Billing Water Dept meter reading			300	\$ 3,600		3,600	3,600	3,600			\$	1,800.00	\$	3,600.00		
783-342-00	COMPUTER CAPITAL OUTLAY	0		1,000	\$ 1,520	server 7500&pc200 0&8000map png	10,395	17,500	17,500		server 7500&pc2000&800 0mapping	\$	5,116.88	\$	6,000.00		
783-369-00	customer dep int		259	459	\$ 1,022		1,769	1,000	2,000			\$	177.99	\$	1,000.00		
783-699-00															350,000.00	Board discretion when needed	
793-341-00	OFFICE SUPPLIES & EXPENSES	25,305	17,648	23,934	\$ 25,099		28,746	25,000	29,000			\$	13,352.74	\$	49,000.00	server pd off in May 2022-mapping software 112 autocad, \$300 GIS, \$950 Hydrologic, \$125 GPS, IWORQ\$2100,ma ybe new desktop	
797-116-00	PSC ASSESSMENTS	6241.3	6,071	5,581	\$ 5,467		5,521	6,500	6,000			\$	7,873.02	\$	7,000.00		
797-117-00	DEP PERMIT	2,649	5,009	2,884	\$ 2,884		2,100	3,000	3,000			\$	2,125.00	\$	3,000.00		
798-226-00	PROPERTY INSURANCE	43,920	45,332	34,030	\$ 38,477		41,305	46,500	46,500			\$	25,416.88	\$	46,500.00		
803-219-00	RENTS	10,000	10,000	10,000	\$ 10,000		10,000	10,000	10,000			\$	-	\$	10,000.00		
896-223-00	PROFESSIONAL SERVICES	26,188	21,957	30,205	\$ 18,642		11,365	44,500	44,500		audit, trenis, dues\$1 4,500+outside engineering \$30,000	\$	1,241.50	\$	44,500.00	audit, closing of books, dues \$14,500.00+outsid e engineering \$30,000.00	
870-199-00	BOND ISSUE RA	170,130	170,130	170,070	\$ 170,178		170,079	171,000	171,000		bond	\$	99,354.27	\$	171,000.00		
880-199-00	BOND ISSUE RB	27,098	27,098	27,090	\$ 27,090		27,090	28,000	28,000		bond	\$	15,825.06	\$	28,000.00		
997-451-00	PLANT - CAPITAL	59,936	42,865	29,055	\$ 423		14,434	152,944	150,000		BarRack\$250T, Pumps&IERfluent& \$150T	\$	2,300.00	\$	150,000.00	BarRack\$500T, Ditches \$50,000, Misc \$50,000	
997-451-01	STORMWATER				\$ 716												
997-451-02	BELT PRESS LOAN	26,527	26,527	26,527	\$ 26,527		26,527	26,600	24,321		last payment in 2022	\$	2,203.37				
997-451-03	Repay Loan to City Brook st	20,000	20,000	20,000	\$ -		0				pd off 6-2019	\$	-				
997-452-00	SEWER EXT. - CAPITAL	18,299	1,382	7,057	\$ 20,000		61,089				sewer ext			\$	37,200.00	RedRock\$37200.	
997-453-00	STORM SEWER PROJECTS	3296.55	6,629	19,625	\$ 489	50000 coming from gf but labor half	2,655	0				\$	-				

997-454-00	Equipment payments short term	29,300	23,963	53,962	\$	94,208		59,957	53,100	51,500	cm trk 1656/vent&exp\$35/F ord1112/3mssen90 0		\$	30,460.30	\$	74,000.00	Enterprise lease 3 Nissan\$1,072mth, dodge trk \$361mth,crane trk \$1656mth,F550 \$1111.mth,\$1300 mth for new mini track hoe, \$8T annually for lowboy shared payment 4 \$10T to haul new mini track hoe, + 20T 2 trench rollers not in budget
997-454-01	BORE MACHINE							21,075	35,000		2ND PAYMENT 20-21		\$	-			
997-455-00	SEWER UPGRADE CAPITAL				\$	85,699		102,966	100,000	90,000	PumpStaUpgrade \$45TDcleanville; \$45T1 island		\$	22,860.19	\$	83,000.00	Myma SI \$271,ForceMainPh ant\$8,ShawneeR chrPhase\$316T; Wood \$PArante\$24T
997-452-	**SEWER UPG-CAPITAL**DO NOT USE	5,595	25,584	24,646	\$	8,832		0		220,000	Sewer lines-\$5TT Noping; \$83TNLocust; \$220T taylor	removed \$83T N Locust	\$	37,530.03			
997-456-00	WESTON RD NORTH SIDE							6,317	115,000				\$	1,595.59			
997-456-01	WESTON RD SOUTH SIDE (JFALLEN)							60,000	42,000								
997-457-00	NEW EQUIPMENT-CAPITAL				\$	7,500	BAR SCREEN	0	180,000	20,980	payments ontrack skid steer loader \$75,000		\$	-	\$	40,000.00	trench roller\$30T, Tracker\$5T, Camera\$5T
997-458-00	Contribution from BR Fik to GF Miscellaneous projects				0 \$	-		2,506	8,100	0							
997-499-00	PAYMENT TOWARD RESERVE							0									
	TOTAL EXPENDITURES	1,869,715	1,832,686	1,824,089	\$	1,912,585		\$	2,189,256	\$	2,693,850	\$	2,690,371				
	REVENUE OVER(UNDER) EXPENDITURES	(\$158,691)		313,086	\$	431,910		0	0	0	0	0	0	1,046,917.33		2,660,350.00	0.00

Motion Loftis/Skinner to approve the Sanitary Board Budget for FY 2022/23. Motion carried.

H.2 Solar Power Investigation:

Superintendent Crosten reported that Chip Pickering is to get some estimates together. Board Member Loftis would like to be involved in the discussions.

H.3 UV Units Flooding Damage:

Superintendent Crosten reported that two Sunday’s ago there was quite a bit of rain. The river raised to 25 feet. A flapper valve is supposed to shut at 16 feet and it failed. The units need repaired. The rough estimate from Enaqua is \$52,220. A technician from California should be here on the 26th.

Mrs. Jenkins reported this equipment is in the basement and does not have flood insurance. She asked the insurance agent to check if it could be covered. This room has flooded in the past, but with the new equipment it seems that most of the electrical components are in the basement as well. She inquired if some of those components could be moved out of the basement. Mr. Arnold commented that he and Mr. Crosten have discussed investigating removal of the equipment from the basement. Currently is if gravity fed.

The equipment is not working and Mr. Crosten has been working with DEP as the plant is out of compliance.

Flood insurance in this setting would be at least \$40,000 per year.

Motion Skinner/Loftis to authorize expenditure to repair the equipment. Motion carried.

Quote

EN AQUA
1350 Specialty Drive, Ste. F
Vista, CA 92081
(760) 599-2644
Enaqua Customer Service
customerservice@enaqua.com

Quote Number: 21-886
Order Date: 5/17/2022

Salesperson: 0101
Customer Number: 00-BC0001

Sold To:
City of Buckhannon
70 East Main Street
Buckhannon, WV 26201

Ship To:
BUCKHANNON, CITY OF
298 Sewer Plant Rd
ATTN: Buck Samples
TEL:3044725459
BUCKHANNON, WV 26201

Confirm To:
SAM LUDLOW/BUCK SAMPLES

Customer P.O.	Ship VIA	F.O.B.	Terms			
Quote buckhannon flood repair	BEST WAY		NET 30 DAYS			
Item Code	Unit	Ordered	Shipped	Back Order	Price	Amount
060.REBUCKHANNON Repair Buckhannon 2022	EACH	1.0000	0.0000	0.0000	37,620.0000	37,620.00
			Whse: 000 Rebuild Require Parts quote Charges			
/SVS.VISITS Onsite Service Visit	EACH	1.0000	0.0000	0.0000	14,600.0000	14,600.00
Total service charge for 2 Techs 4 Days Service -quote The following order is a quote Request						

Net Order: 52,220.00
Less Discount: 0.00
Freight: 0.00
Sales Tax: 0.00
Order Total: 52,220.00

I. Board Member Comments and Announcements:

- Skinner: Reported that he received a complaint from a resident of Morgan Addition regarding drainage from Hinkle Drive into her yard. Mr. Crosten reported that his crews are checking on it. Mr. Crosten thinks it might just need a culvert cleaned out.
- Loftis: Asked about the status of a new Sanitary Board appointment. Mayor Skinner stated that appointments are to be started for all departments for FY 2022-23 and will be addressed at that time. He does have a suggestion to replace Mr. Frye.

Motion Loftis/Skinner to enter into executive session. Motion carried.

Board reconvened at 8:34 a.m.

Board Member Loftis suggested looking at a rate study in the near future which would include reviewing deposits. Mrs. Jenkins stated that the bond payments would be up in 2025, the board is doing well now, it may not be necessary at this time.

J. Adjournment

There being no further business to be transacted, meeting adjourned at 8:35 a.m.

Mayor Robert N. Skinner III _____

City Recorder Randall H. Sanders _____