

STATE OF WEST VIRGINIA, COUNTY OF UPSHUR, CITY OF BUCKHANNON, TO WIT:

A regular meeting of the Buckhannon Waste Collection Board was held on Thursday, April 7, 2022, at 7:30 a.m. in the Council Chambers of City Hall. The following individuals were in attendance (GTM – GoToMeeting):

Robbie Skinner	Mayor	Present
Randy Sanders	City Recorder	Present
Shelia Lewis-Sines	Board Member	Present
Scott Randall	Board Member	Present
Jay Hollen	City Engineer	Present - by GTM
Jerry Arnold	Director of Public Works	Present
Brad Hawkins	Street Commissioner	Present
Amberle Jenkins	Assistant Recorder/Director of Finance	Present
Tom O’Neill	City Attorney	Present – by GTM

Guests: Brian Williams, Assistant Waste Supervisor

To participate in a Utility Board meeting virtually, regular participants, members of the media, and members of the public were invited to contact City Hall at 304-472-1651 for the GoToMeeting link/access.

***City of Buckhannon Waste Collection Board Meeting– 7:30 a.m. in the Council Chambers of City Hall –
Meeting Agenda for Thursday, April 7, 2022***

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- A. Call to Order**
 - A.1 Moment of Silence
 - A.2 Pledge to the Flag of the United States of America
 - B. Recognized Guests**
 - B.1
 - C. Financial Report-Amby Jenkins**
 - C.1 March 2022
 - D. Department Report**
 - D.1 Recycling Center Report
 - D.2 Transfer Station Report
 - D.3 Waste Collection Report
 - E. Correspondence and Information**
 - E.1
 - F. Consent Agenda**
 - F.1 Approval of Minutes: 03/03/2022
 - G. Strategic Issues for Discussion and/or Vote**
 - G.1 Discussion/Possible Action 2022 Make It Shine Event
 - G.2 Approval to use the Public Works Facility for the UC Solid Waste Authority Free Paper Shred Event on Saturday, April 23, 2022 9am-12noon
 - G.3 Approval to Recommend to City Council the Placement of a Dumpster Enclosure in Lot #3
 - G.4 Discussion/Possible Vote Tire & Rubber for Construction/Demolition Material Disposal
 - G.5 Revisit Dumpsters and Waste Collection Fees not charged to Certain Organizations
 - G.6 Approval of WV Public Service Commission Recommendation RE: Fuel Surcharge April-June 2022
 - G.7 Approval Employee Pay Increase Jacob Lechlitter
 - G.8 Approval Waste Collection Board Budget Revision
 - H. Board Members Comments and Announcements**
 - I. Adjournment**

Posted 04/01/2022

A. Call to Order - The meeting was called to order by Mayor Skinner who asked all to join him in a moment of silence. He then led the attendees in the Pledge to the Flag of the United States of America.

B. Recognized Guests:

B.1 None

C. Financial Report - Amby Jenkins

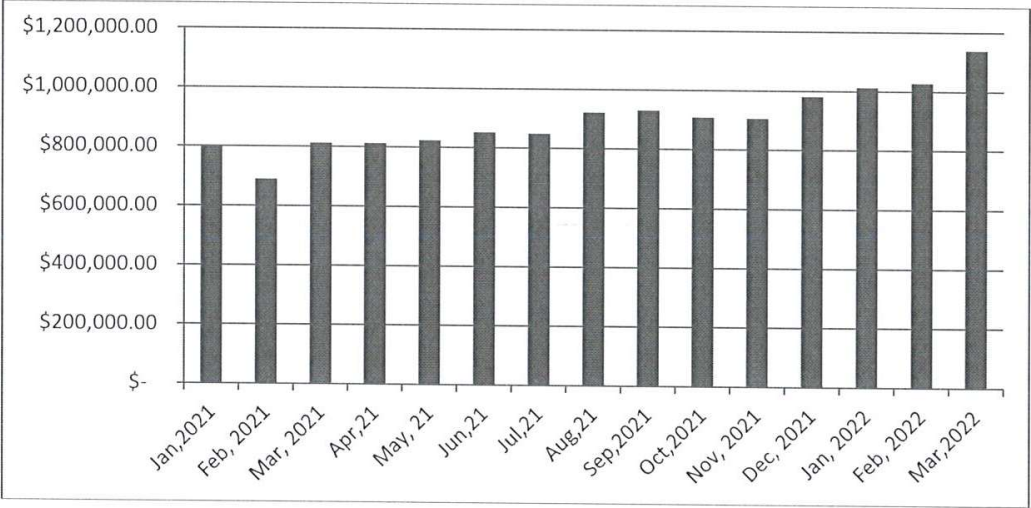
C.1 March 2022– Amby Jenkins presented the following financial report:

WASTE BOARD
CITY OF BUCKHANNON
BALANCE SHEET

Balance March 31, 2022

Money Market & Checking	\$ 1,138,980.90
CD opened 3-11-20 1.19%	\$ 30,855.63
CDAR (CD Balances)	\$ 27,680.44

Landfill Bond \$64,000.00 (Letter of Credit required by DEP with First Community Bank 5-26-2021)



Money Market & Checking Trend

4-06-2022 02:18 PM		CITY OF BUCKHANNON REVENUE & EXPENSE REPORT (UNAUDITED) AS OF: MARCH 31ST, 2022				
404-WASTE COLLECTION		% OF YEAR COMPLETED: 75.00				
REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
TAXES						
404-303-002-00 RECYCLE-ALUMINUM	1,500	1,225.50	2,514.78	0.00 (1,014.78)	167.65
404-303-003-00 RECYCLE-OCC-CARDBOARD	15,000	3,255.25	22,259.19	0.00 (7,259.19)	148.39
404-303-004-00 RECYCLE-MGOP/SOW-OFFICE P	0	0.00	3,882.60	0.00 (3,882.60)	0.00
404-303-005-00 RECYCLE-HDPE-MILK JUGS	27,477	0.00	31,189.60	0.00 (3,712.60)	113.51
404-303-006-00 RECYCLE-ONP-NEWSPAPER	2,000	0.00	2,384.09	0.00 (384.09)	119.20
404-316-000-00 DUMPSTERS	2,000	0.00	4,411.00	0.00 (2,411.00)	220.55
404-317-000-00 DUMPSTER RENTAL	85,000	8,161.31	72,626.89	0.00	12,373.11	85.44
TOTAL TAXES	132,977	12,642.06	139,268.15	0.00 (6,291.15)	104.73
OTHER FEES						
404-341-000-00 FUEL SURCHARGE	69,000	8,028.63	72,475.86	0.00 (3,475.86)	105.04
TOTAL OTHER FEES	69,000	8,028.63	72,475.86	0.00 (3,475.86)	105.04
UTILITY BILLINGS						
404-350-000-00 WASTE COLLECTION BILLINGS	2,534,000	225,749.86	2,100,514.00	0.00	433,486.00	82.89
TOTAL UTILITY BILLINGS	2,534,000	225,749.86	2,100,514.00	0.00	433,486.00	82.89
HEALTH AND SAFETY						
404-355-000-00 TRANSFER ST/LANDFILL RECE	307,263	36,564.00	320,246.08	0.00 (12,983.08)	104.23
TOTAL HEALTH AND SAFETY	307,263	36,564.00	320,246.08	0.00 (12,983.08)	104.23
GRANTS						
404-366-000-00 STATE GRANTS	0	0.00	0.00	0.00	0.00	0.00
404-368-000-00 CONTRIBUTION FROM UCSWA	0	0.00	1,800.00	0.00 (1,800.00)	0.00
TOTAL GRANTS	0	0.00	1,800.00	0.00 (1,800.00)	0.00
INTRAFUND CONTR/CHARGES						
404-370-000-01 LATE CHARGES	0	0.00	0.00	0.00	0.00	0.00
404-370-000-02 CUSTOMER BILL FEES (BANK-S	200	0.00	150.00	0.00	50.00	75.00
TOTAL INTRAFUND CONTR/CHARGES	200	0.00	150.00	0.00	50.00	75.00
OTHER REVENUE						
404-380-000-00 INTEREST	200	0.00	162.40	0.00	37.60	81.20
404-381-000-00 MAINT BILLING OTHER DEPTS	600	0.00	0.00	0.00	600.00	0.00
404-399-000-00 WASTE COLL. MISCELLANEOUS	30,000	3,052.74	25,734.61	0.00	4,265.39	85.78
404-399-000-02 GAIN ON DISPOSAL OF ASSET	0	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER REVENUE	30,800	3,052.74	25,897.01	0.00	4,902.99	84.08
TOTAL REVENUE	3,074,240	286,037.29	2,660,351.10	0.00	413,888.90	86.54

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CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2022

404-WASTE COLLECTION

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
WASTE DEPARTMENT =====						
SALARIES & BENEFITS						
404-530-103-00 WASTE EMPLOYEES SALARIES	629,000	46,362.66	435,243.12	0.00	193,756.88	69.20
404-530-103-01 WASTE COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
404-530-104-00 WASTE COLL. F.I.C.A.	48,200	3,531.49	33,161.97	0.00	15,038.03	68.80
404-530-105-00 WASTE EMPLOYEE INSURANCE	153,000	9,772.66	109,730.16	0.00	43,269.84	71.72
404-530-106-00 WASTE EMPLOYEE RETIREMENT	61,000	4,383.36	40,536.12	0.00	20,463.88	66.45
TOTAL SALARIES & BENEFITS	891,200	64,050.17	618,671.37	0.00	272,528.63	69.42
CONTRACTUAL SERVICES						
404-530-213-00 WASTE COLL. UTILITIES	17,000	954.64	8,474.54	0.00	8,525.46	49.85
404-530-226-00 COMP, UNEMPL & INSURANCE	58,000	5,962.09	44,221.34	0.00	13,778.66	76.24
TOTAL CONTRACTUAL SERVICES	75,000	6,916.73	52,695.88	0.00	22,304.12	70.26
COMMODITIES						
404-530-341-00 SHOP MAINTENANCE	40,000	12,455.44	29,441.41	0.00	10,558.59	73.60
404-530-341-05 SAFETY EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00
404-530-343-00 TRUCK MAINTENANCE	70,000	8,566.07	69,886.67	0.00	113.33	99.84
404-530-343-01 GAS & OIL EXPENSE 1,2,3,4	80,000	9,313.47	72,302.80	0.00	7,697.20	90.38
404-530-344-00 MAINTENANCE OTHER DEPTS.	2,000	0.00	0.00	0.00	2,000.00	0.00
404-530-345-00 WASTE COLL. UNIFORMS	13,000	2,339.38	9,797.26	0.00	3,202.74	75.36
TOTAL COMMODITIES	205,000	32,674.36	181,428.14	0.00	23,571.86	88.50
CAPITAL OUTLAY						
404-530-459-00 WASTE COLL. NEW EQUIPMENT	109,000	4,223.50	106,989.84	0.00	2,010.16	98.16
404-530-459-01 TOTER SYSTEM	69,000	5,854.68	52,341.79	0.00	16,658.21	75.86
TOTAL CAPITAL OUTLAY	178,000	10,078.18	159,331.63	0.00	18,668.37	89.51
CONTRIBUTIONS						
404-530-561-00 DUMPSTERS (NEW)	30,000	2,000.00	31,651.00	0.00	(1,651.00)	105.50
TOTAL CONTRIBUTIONS	30,000	2,000.00	31,651.00	0.00	(1,651.00)	105.50
NON-OPERATING EXPENSES						
404-530-999-00 COLLECTION MISCELLANEOUS	16,000	1,025.86	16,716.69	0.00	(716.69)	104.48
TOTAL NON-OPERATING EXPENSES	16,000	1,025.86	16,716.69	0.00	(716.69)	104.48
TOTAL WASTE DEPARTMENT	1,395,200	116,745.30	1,060,494.71	0.00	334,705.29	76.01

RECYCLING DEPARTMENT
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SALARIES & BENEFITS						
404-531-103-00 RECYCLING SALARIES	100,000	7,640.16	70,386.69	0.00	29,613.31	70.39
404-531-103-01 ADJUST COMPENSATED ABSENC	0	0.00	0.00	0.00	0.00	0.00
404-531-104-00 FICA TAX	7,650	581.51	5,359.71	0.00	2,290.29	70.06

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CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2022

404-WASTE COLLECTION

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
404-531-105-00 GROUP INSURANCE						
404-531-105-00 GROUP INSURANCE	24,900	1,465.99	17,335.93	0.00	7,564.07	69.62
404-531-106-00 GROUP RETIREMENT	10,000	764.01	7,038.68	0.00	2,961.32	70.39
TOTAL SALARIES & BENEFITS	142,550	10,451.67	100,121.01	0.00	42,428.99	70.24
CONTRACTUAL SERVICES						
404-531-213-00 UTILITIES	4,900	502.69	3,965.33	0.00	934.67	80.93
404-531-226-00 INSURANCE & BONDS	4,500	541.15	2,982.13	0.00	1,517.87	66.27
TOTAL CONTRACTUAL SERVICES	9,400	1,043.84	6,947.46	0.00	2,452.54	73.91
COMMODITIES						
404-531-343-00 TRUCK MAINTENANCE	10,000	1,236.12	9,995.29	0.00	4.71	99.95
404-531-343-01 FUEL - RECYCLING CENTER	8,000	1,019.73	7,611.53	0.00	388.47	95.14
404-531-343-02 EQUIPMENT MAINTENANCE	9,000	1,236.82	5,299.84	0.00	3,700.16	58.89
404-531-399-00 MISCELLANEOUS	5,000	0.00	2,015.85	0.00	2,984.15	40.32
TOTAL COMMODITIES	32,000	3,492.67	24,922.51	0.00	7,077.49	77.88
CAPITAL OUTLAY						
404-531-459-00 CAPITAL OUTLAY - NEW EQUI	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00
TOTAL RECYCLING DEPARTMENT	183,950	14,988.18	131,990.98	0.00	51,959.02	71.75
LANDFILL =====						
CONTRACTUAL SERVICES						
404-532-216-00 TESTING/MONITOR WELLS	0	0.00	0.00	0.00	0.00	0.00
404-532-216-01 TREATMENT OF LEACHATE	25,100	10,836.03	18,605.37	0.00	6,494.63	74.12
TOTAL CONTRACTUAL SERVICES	25,100	10,836.03	18,605.37	0.00	6,494.63	74.12
CAPITAL OUTLAY						
404-532-461-00 BONDING (LANDFILL)	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00
CONTRIBUTIONS						
404-532-599-00 WASTE DEPRECIATION	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL LANDFILL	25,100	10,836.03	18,605.37	0.00	6,494.63	74.12
TRANSFER STATION =====						
SALARIES & BENEFITS						
404-533-103-00 SALARIES TRANSFER STATION	105,000	6,879.55	65,203.37	0.00	39,796.63	62.10
404-533-103-01 ADJUST COMPENSATED ABSENC	0	0.00	0.00	0.00	0.00	0.00
404-533-104-00 FICA TAX	8,033	523.28	4,973.71	0.00	3,059.29	61.92
404-533-105-00 GROUP INSURANCE	17,200	1,086.74	12,286.78	0.00	4,913.22	71.43

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CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2022

404-WASTE COLLECTION

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
404-533-106-00 GROUP RETIREMENT	10,400	687.97	6,520.30	0.00	3,879.70	62.70
TOTAL SALARIES & BENEFITS	140,633	9,177.54	88,984.16	0.00	51,648.84	63.27
CONTRACTUAL SERVICES						
404-533-213-00 UTILITIES	10,500	1,285.53	6,076.21	0.00	4,423.79	57.87
404-533-216-00 DRAINAGE EXPENSE TRANSFER	9,500	5,923.64	1,783.00	0.00	7,717.00	18.77
404-533-226-00 INSURANCE & BONDS	20,000	711.42	11,739.54	0.00	8,260.46	58.70
TOTAL CONTRACTUAL SERVICES	40,000	3,926.69	19,598.75	0.00	20,401.25	49.00
COMMODITIES						
404-533-343-00 EQUIPMENT MAINTENANCE	17,000	1,197.39	14,078.38	0.00	2,921.62	82.81
404-533-343-01 FUEL/OIL TRANSFER STA. 7,	47,000	5,565.18	49,377.89	0.00	2,377.89	105.06
404-533-343-02 MAINTENANCE TRUCK/TRAILER	40,000	12,541.96	23,508.81	0.00	16,491.19	58.77
404-533-345-00 UNIFORMS	4,000	460.76	2,007.89	0.00	1,992.11	50.20
TOTAL COMMODITIES	108,000	19,765.29	88,972.97	0.00	19,027.03	82.38
CAPITAL OUTLAY						
404-533-459-00 NEW EQUIPMENT	124,000	5,665.08	82,415.60	0.00	41,584.40	66.46
404-533-460-00 TIPPING FEES	858,000	17,785.63	632,825.21	0.00	225,174.79	73.76
404-533-461-00 BONDING TRANSFER STATION	0	0.00	0.00	0.00	0.00	0.00
404-533-464-00 STATE GRANT	0	0.00	0.00	0.00	0.00	0.00
404-533-470-00 TIRE DISPOSAL	0	0.00	0.00	0.00	0.00	0.00
404-533-478-00 ROAD MAINTENANCE	0	0.00	0.00	0.00	0.00	0.00
404-533-479-00 RECLASSIFY PAYMENTS	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	982,000	23,450.71	715,240.81	0.00	266,759.19	72.84
NON-OPERATING EXPENSES						
404-533-999-00 MISCELLANEOUS TRANSFER ST	4,000	1,433.60	4,036.29	0.00	36.29	100.91
TOTAL NON-OPERATING EXPENSES	4,000	1,433.60	4,036.29	0.00	36.29	100.91
TOTAL TRANSFER STATION	1,274,633	49,900.45	916,832.98	0.00	357,800.02	71.93

WASTE OFFICE/BOARD
=====

SALARIES & BENEFITS						
404-534-101-00 WASTE BOARD OFFICERS SALA	12,000	1,000.00	9,000.00	0.00	3,000.00	75.00
404-534-103-00 CLERK, ATTORNEY, ENGINEER	178,000	12,808.21	120,444.77	0.00	57,555.23	67.67
404-534-103-01 ADJUST COMPENSATED ABSENC	0	0.00	0.00	0.00	0.00	0.00
404-534-104-00 FICA TAX	13,617	1,055.71	9,667.74	0.00	3,949.26	71.00
404-534-105-00 GROUP INSURANCE	17,200	1,047.51	11,959.47	0.00	5,240.53	69.53
404-534-106-00 GROUP RETIREMENT	18,040	1,256.48	11,525.29	0.00	6,514.71	63.89
404-534-107-00 INT EXP EXCAVATOR LOAN	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	238,857	17,167.91	162,597.27	0.00	76,259.73	68.07
CONTRACTUAL SERVICES						
404-534-218-00 POSTAGE	9,200	1,532.65	9,170.44	0.00	29.56	99.68
404-534-219-00 RENT	10,000	0.00	10,000.00	0.00	0.00	100.00
404-534-223-00 PROFESSIONAL SERVICES (LE	7,800	0.00	6,374.84	1,000.00	425.16	94.55

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CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2022

404-WASTE COLLECTION

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
404-534-226-00 INSURANCE & BONDS	15,000	286.66	7,877.27	0.00	7,122.73	52.52
TOTAL CONTRACTUAL SERVICES	42,000	1,819.31	33,422.55	1,000.00	7,577.45	81.96
COMMODITIES						
404-534-353-00 PSC ASSESSMENTS	8,000	0.00	6,609.91	0.00	1,390.09	82.62
404-534-399-00 MISCELLANEOUS	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	8,000	0.00	6,609.91	0.00	1,390.09	82.62
CAPITAL OUTLAY						
404-534-459-00 NEW COMPUTER CAPITAL OUTL	7,500	385.83	6,719.23	0.00	780.77	89.59
TOTAL CAPITAL OUTLAY	7,500	385.83	6,719.23	0.00	780.77	89.59
NON-OPERATING EXPENSES						
404-534-999-00 GEM & ADM MISC BILLING EX	51,000	4,435.72	44,677.91	0.00	6,322.09	87.60
TOTAL NON-OPERATING EXPENSES	51,000	4,435.72	44,677.91	0.00	6,322.09	87.60
TOTAL WASTE OFFICE/BOARD	347,357	23,808.77	254,026.87	1,000.00	92,330.13	73.42
BAD DEBT =====						
NON-OPERATING EXPENSES						
404-550-676-00 BAD DEBT EXPENSE(return c	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL BAD DEBT	0	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	3,226,240	216,278.73	2,381,950.91	1,000.00	843,289.09	73.86
REVENUE OVER/(UNDER) EXPENDITURES	(152,000)	69,758.56	278,400.19	(1,000.00)	(429,400.19)	182.50-

Waste March 2022 Payment of Bills

\$1,312.50– JOHNNY’S RADIATOR REPAIR –RADIATOR REPAIR FOR R-3

\$2,000.00- JEFFERD’S COPR- 1-6YD DUMPSTER

\$1,288.06 – AIRGAS USA – WIRE FEED WELDER

\$2,203.76 – TOTAL EQUIPMENT SOLUTIONS – VALVE SPOOL FOR R-8

\$2,045.80 – MATHENY MOTOR TRUCK CO – GASKET & DEF LINE FOR R-3

\$13,777.37 – TIRE & RUBBER – FEBRUARY 2022 TIRE & CD DISPOSAL

\$2,386.00 – IWORQ – SOFTWARE ADD ONS

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DISBURSEMENT 3-01-22 TO 3-31-22

FUND: WASTE COLLECTION

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
WASTE DEPARTMENT	MPL CORPORATION	530-999-00	COLLECTION MISCELLAN	TOWER NETWK ACCESS- MARCH	100.00
	MON POWER	530-213-00	WASTE COLL. UTILITIE	110088931545 WASTE GARAGE	408.56
	UNIFIRST CORP.	530-345-00	WASTE COLL. UNIFORMS	ALL DEPT FEB & MAR 22 UNIF	2,339.38
	COLE TRUCK PARTS INC	530-343-00	TRUCK MAINTENANCE	BRAKE SHOES EXHA.ELBOW	598.33
		530-343-00	TRUCK MAINTENANCE	MIRROR MOUNTS	202.23
		530-343-00	TRUCK MAINTENANCE	BRAKE SHOES EXHA.ELBOW	78.67
		530-343-00	TRUCK MAINTENANCE	AIR DRYER & STARTER	161.65
		530-343-00	TRUCK MAINTENANCE	AIR DRYER & STARTER	409.41
	LAWSON PRODUCTS INC	530-341-00	SHOP MAINTENANCE	DRILL BITS & GRINDING DIS	174.12

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DISBURSEMENT 3-01-22 TO 3-31-22

FUND: WASTE COLLECTION

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		530-341-00	SHOP MAINTENANCE	DRILL BITS & GRINDING DIS	859.03
	JOHNNY'S RADIATOR REPAIR INC	530-343-00	TRUCK MAINTENANCE	RADIATOR REPAIR FOR R-3	1,312.50
	JEFFERD'S CORP	530-561-00	DUMPSTERS (NEW)	1-6YD DUMPSTER	2,000.00
	SOUTHERN STATES COOP INC	530-999-00	COLLECTION MISCELLAN	BOOTS FOR RON SWINDLER	134.99
	RITE-WAY HEATING & PLUMBING	530-341-00	SHOP MAINTENANCE	BALL VALVE & PLUG FOR SHO	18.82
	ENCOVA INSURANCE	530-226-00	COMP, UNEMPL & INSUR	WCB10005474 2/2/22-3/1/22	3,555.66
	AIRGAS USA, LLC	530-341-00	SHOP MAINTENANCE	PCRD-REFILL OXYGEN AND ACE	410.58
		530-341-00	SHOP MAINTENANCE	PCRD-WIRE FEED WELDER AND	1,288.06
		530-341-00	SHOP MAINTENANCE	CYL RENTAL	371.00
	WV PUBLIC EMPLOYEES INSURANC	530-105-00	WASTE EMPLOYEE INSUR	WASTE MARCH 2022 HEALTH IN	8,105.00
		530-105-00	WASTE EMPLOYEE INSUR	WASTE MARCH 2022 RETIREE'S	576.00
	MATHENY MOTOR TRUCK CO	530-343-00	TRUCK MAINTENANCE	SELECTOR FOR R-2	410.46
		530-343-00	TRUCK MAINTENANCE	SHACKLES & BUSHINGS	353.16
	SCOTT ELECTRIC CORP	530-341-00	SHOP MAINTENANCE	SUPPLIES FOR MECH SHOP	765.57
		530-341-00	SHOP MAINTENANCE	SUPPLIES FOR MECH SHOP	1,210.18
		530-341-00	SHOP MAINTENANCE	20 AMP BREAKER & CONDUIT	370.44
		530-341-00	SHOP MAINTENANCE	20A BREAKER COND. MECH SH	18.20
		530-341-00	SHOP MAINTENANCE	FUSES & REDUCERS MECH SHO	268.75
		530-341-00	SHOP MAINTENANCE	FUSES & REDUCERS MECH SHO	41.56
	NAPA-AMTOWER AUTO SUPPLY	530-341-00	SHOP MAINTENANCE	5W30 OIL & CARB CLEANER	49.56
		530-341-00	SHOP MAINTENANCE	5W30 OIL & CARB CLEANER	43.22
		530-343-00	TRUCK MAINTENANCE	SCREWS & EXHAUST CLAMPS	96.05
		530-343-00	TRUCK MAINTENANCE	SCREWS & EXHAUST CLAMPS	13.76
		530-343-00	TRUCK MAINTENANCE	SCREWS & EXHAUST CLAMPS	10.36
		530-341-00	SHOP MAINTENANCE	BULBS HYD HOSE & FITTINGS	342.54
		530-341-00	SHOP MAINTENANCE	BULBS HYD HOSE & FITTINGS	87.50
	HOLTZ INDUSTRIES INC	530-343-00	TRUCK MAINTENANCE	BOLTS, NUTS, WASHERS R8	350.00
	HARBOR FREIGHT TOOLS	530-341-00	SHOP MAINTENANCE	PCRD-RATCHET STRAP HAND TO	211.83
		530-343-00	TRUCK MAINTENANCE	PCRD-BRUSH CLEANING KIT	58.96
	LOWES BUSINESS ACCOUNTS	530-341-00	SHOP MAINTENANCE	MATERIALS CLEANING TRK PA	22.20
		530-341-00	SHOP MAINTENANCE	MATERIALS CLEANING TRK PA	102.85
		530-341-00	SHOP MAINTENANCE	CHAIN & LUMBER FOR SHOP	1,090.15
		530-341-00	SHOP MAINTENANCE	MATERIALS FOR MECH SHOP	50.91
		530-341-00	SHOP MAINTENANCE	PEX LINE & FITTINGS ME SH	247.30
		530-341-00	SHOP MAINTENANCE	PEET MOSS FOR OIL DRY	47.61
		530-341-00	SHOP MAINTENANCE	J-CHANNEL 36" DOOR MECH S	669.72
		530-343-00	TRUCK MAINTENANCE	PCRD-FLEX BIT EXTEN FOR AL	20.46
		530-341-00	SHOP MAINTENANCE	CHAIN & LUMBER FOR SHOP	159.00
	DODSON BROS EXTERMINATING CO	530-341-00	SHOP MAINTENANCE	PEST CONTROL SERVICE	70.00
	FIRST COMMUNITY BANK	530-459-01	TOTER SYSTEM	WAS MARCH 2022 TOTER PYMT	5,854.68
	WV MUNICIPAL LEAGUE	530-226-00	COMP, UNEMPL & INSUR	WASTE 1ST QTR 2022 UNEMPLO	2,406.43
	WV PUBLIC EMPLOYEES RETIREME	530-106-00	WASTE EMPLOYEE RETIR	WV RETIREMENT CONTRIBUTION	1,461.07
		530-106-00	WASTE EMPLOYEE RETIR	WV RETIREMENT CONTRIBUTION	1,544.45
		530-106-00	WASTE EMPLOYEE RETIR	WV RETIRE TIER2 CONTRIBUTI	156.75
		530-106-00	WASTE EMPLOYEE RETIR	WV RETIRE TIER2 CONTRIBUTI	697.51
		530-106-00	WASTE EMPLOYEE RETIR	WV RETIRE TIER2 CONTRIBUTI	156.75-
		530-106-00	WASTE EMPLOYEE RETIR	WV RETIRE TIER2 CONTRIBUTI	680.33
	COMMUNITY CARE OF WV	530-341-00	SHOP MAINTENANCE	PRE EMPLOYMENT PHYS M RIFF	75.00
		530-341-00	SHOP MAINTENANCE	PRE EMPLOYMENT PHYS R SWIN	75.00
	SYLVESTER W. LOWTHER	530-343-00	TRUCK MAINTENANCE	HOSE FOR R-8	98.96
	INDEED.COM	530-999-00	COLLECTION MISCELLAN	PCRD-WASTE HELP WANTED AD	45.00
		530-999-00	COLLECTION MISCELLAN	PCRD-HELP WANTED WASTE	46.82
		530-999-00	COLLECTION MISCELLAN	PCRD-WASTE HELP WANTED AD	60.63
		530-999-00	COLLECTION MISCELLAN	PCRD-WASTE HELP WANTED AD	39.21

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DISBURSEMENT 3-01-22 TO 3-31-22

FUND: WASTE COLLECTION

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		530-999-00	COLLECTION MISCELLAN	PCRD-WASTE HELP WANTED AD	84.34
		530-999-00	COLLECTION MISCELLAN	PCRD-WASTE HELP WANTED AD	61.87
	TOTAL EQUIPMENT SOLUTIONS	530-343-00	TRUCK MAINTENANCE	VALVE SPOOL FOR R-8	2,203.76
		530-343-00	TRUCK MAINTENANCE	LATCH ARMS FOR R-2	533.17
	ENTERPRISE FM TRUST	530-459-00	WASTE COLL. NEW EQUI	22WCPJ 2019 RAM 1500 PYMT	635.79
		530-459-00	WASTE COLL. NEW EQUI	22RKXV 2019 FORD F-150 PYM	1,061.39
		530-459-00	WASTE COLL. NEW EQUI	22RKWX 2018 FORD EXPLORER	293.48
	TRACTOR SUPPLY CREDIT PLAN	530-341-00	SHOP MAINTENANCE	PCRD-HANGERS AND TRACK FOR	269.97
		530-341-00	SHOP MAINTENANCE	PCRD-HANGERS FOR PAINT BAY	399.96
		530-341-00	SHOP MAINTENANCE	PCRD-DOUBLE SNAPS	60.88
		530-341-00	SHOP MAINTENANCE	PCRD-SLIDER HANGERS FOR PA	789.93
		530-341-00	SHOP MAINTENANCE	PCRD-HANGERS AND TRACK FOR	109.99
	CITIZENS BANK OF WV	530-459-00	WASTE COLL. NEW EQUI	WAS 3/22 FREIGHTLINER FINA	2,232.84
	US CELLULAR	530-213-00	WASTE COLL. UTILITIE	642-1651 613-0113 0002	61.86
		530-213-00	WASTE COLL. UTILITIE	677-4586 3862 3867	143.22
	SPRINT	530-213-00	WASTE COLL. UTILITIE	ALL DEPT FEB 2022 GEOTABS	122.36
	RELIABLE TIRE COMPANY	530-343-00	TRUCK MAINTENANCE	11R24.5 CAPS & STEERS	1,036.00
		530-343-00	TRUCK MAINTENANCE	11R24.5 CAPS & STEERS	233.00
	WV DIV OF MOTOR VEHICLES	530-341-00	SHOP MAINTENANCE	RELEASE OF LIEN FEE 2022 F	15.00
	THE SIGN GUY LLC	530-341-00	SHOP MAINTENANCE	TIRE AMNESTY & USDOT SIGN	215.99
	WV STATE POLICE	530-341-00	SHOP MAINTENANCE	PCRD-INSPECTION STICKERS	93.00
	TOOLS ETC	530-341-00	SHOP MAINTENANCE	GRINDING DISC & CHISEL	149.00
		530-341-00	SHOP MAINTENANCE	GRINDING DISC WELD SHOP	329.00
	ST JOSEPH HOSPITAL OF BUCKHA	530-341-00	SHOP MAINTENANCE	LAB RESULTS TERRY HAWKINS	70.00
		530-341-00	SHOP MAINTENANCE	LAB RESULTS FRED LANGBEIN	70.00
		530-341-00	SHOP MAINTENANCE	LAB RESULTS KURT NORMAN	70.00
		530-341-00	SHOP MAINTENANCE	LAB RESULTS DONNIE LAMBERT	70.00
		530-341-00	SHOP MAINTENANCE	LAB RESULTS CODY DAVIS	50.00
		530-341-00	SHOP MAINTENANCE	LAB RESULTS MACK MICHAEL	70.00
		530-341-00	SHOP MAINTENANCE	COVID TEST 3/1/22	229.00
	INTERNAL REVENUE SERVICE	530-104-00	WASTE COLL. F.I.C.A.	FICA WITHHELD AND MATCHED	97.19
		530-104-00	WASTE COLL. F.I.C.A.	FICA WITHHELD AND MATCHED	1,338.46
		530-104-00	WASTE COLL. F.I.C.A.	FICA WITHHELD AND MATCHED	97.19
		530-104-00	WASTE COLL. F.I.C.A.	FICA WITHHELD AND MATCHED	1,523.66
		530-104-00	WASTE COLL. F.I.C.A.	MEDICARE WITHHELD & MATCHE	22.73
		530-104-00	WASTE COLL. F.I.C.A.	MEDICARE WITHHELD & MATCHE	313.02
		530-104-00	WASTE COLL. F.I.C.A.	MEDICARE WITHHELD & MATCHE	22.73
		530-104-00	WASTE COLL. F.I.C.A.	MEDICARE WITHHELD & MATCHE	356.35
	AMAZON.COM	530-341-00	SHOP MAINTENANCE	PCRD-JUMBO TOWEL DISPENSER	37.45
		530-341-00	SHOP MAINTENANCE	PCRD-JUMBO CLOTH TOWEL	103.33
		530-341-00	SHOP MAINTENANCE	PCRD-DRILL PRESS CLAMP	22.00
		530-343-00	TRUCK MAINTENANCE	PCRD-LUG NUTS FOR R4	45.28
	RELIANCE STANDARD INSUANCE	530-341-00	SHOP MAINTENANCE	WITHHOLD ERROR TENNEY	25.24
	USI INSURANCE SERVICES LLC	530-105-00	WASTE EMPLOYEE INSUR	GRP BENEFIT 4TH INSTALLMEN	1,046.16
	PAYFLEX	530-105-00	WASTE EMPLOYEE INSUR	WASTE MARCH 2022 HSA FEES	45.50
	AT&T MOBILITY	530-213-00	WASTE COLL. UTILITIE	304-677-3862 JERRY ARNOLD	67.58
	WORLD FUEL SERVICES, INC.	530-343-01	GAS & OIL EXPENSE 1,	330 GAL DEF FLUID	854.70
		530-343-00	TRUCK MAINTENANCE	110 GAL DEF FLUID	339.90
		530-343-01	GAS & OIL EXPENSE 1,	WASTE FUEL BILL FEB 2022	8,458.77
	MY EYE DR.	530-999-00	COLLECTION MISCELLAN	PCRD-EYE EXAM AND SAFETY G	453.00
	FRONTIER	530-213-00	WASTE COLL. UTILITIE	472-1651-101515-4 CITY HAL	65.31
		530-213-00	WASTE COLL. UTILITIE	472-4443-101915-4 WASTE	61.58
		530-213-00	WASTE COLL. UTILITIE	304-003-2273-060600-4	24.17
	IDENTOGO	530-341-00	SHOP MAINTENANCE	BACKGRND CK MARTIN RIFFLE	32.50

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DISBURSEMENT 3-01-22 TO 3-31-22

FUND: WASTE COLLECTION

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		530-341-00	SHOP MAINTENANCE	BACKGRND CK CODY DAVIS	32.50
	**PAYROLL EXPENSES			3/01/2022 - 3/31/2022	46,362.66
				TOTAL:	116,745.30
RECYCLING DEPARTMENT	MON POWER	531-213-00	UTILITIES	110088931701 RECYCLING CEN	286.86
	COLE TRUCK PARTS INC	531-343-00	TRUCK MAINTENANCE	10 GAL TRANS FLUID	99.64
		531-343-00	TRUCK MAINTENANCE	BEARING ASSY; TRANS FLUID	716.48
		531-343-02	EQUIPMENT MAINTENANC	BEARING ASSY; TRANS FLUID	20.00
		531-343-02	EQUIPMENT MAINTENANC	CENTER BEARING ASSY R-21	53.89
	SOUTHERN STATES COOP INC	531-343-01	FUEL - RECYCLING CEN	PROPANE FOR FORKLIFTS	120.54
	ENCOVA INSURANCE	531-226-00	INSURANCE & BONDS	WCB10005474 2/2/22-3/1/22	209.16
	WV PUBLIC EMPLOYEES INSURANC	531-105-00	GROUP INSURANCE	WASTE MARCH 2022 HEALTH IN	1,196.00
		531-105-00	GROUP INSURANCE	WASTE MARCH 2022 RETIREE'S	144.00
	NAPA-AMTOWER AUTO SUPPLY	531-343-02	EQUIPMENT MAINTENANC	U JOINT & HYD HOSE R-21	594.50
		531-343-02	EQUIPMENT MAINTENANC	AIR OIL FILTER R-6	18.98
		531-343-02	EQUIPMENT MAINTENANC	U-JOINT HYD HOSE R-21	70.69
	STATE EQUIPMENT INC.	531-343-02	EQUIPMENT MAINTENANC	GAS STRUT FOR SKIDSTEER	53.76
	WV MUNICIPAL LEAGUE	531-226-00	INSURANCE & BONDS	WASTE 1ST QTR 2022 UNEMPLO	331.99
	WV PUBLIC EMPLOYEES RETIREME	531-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	374.83
		531-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	389.18
	SPRINT	531-213-00	UTILITIES	ALL DEPT FEB 2022 GEOTABS	122.36
	INTERNAL REVENUE SERVICE	531-104-00	FICA TAX	FICA WITHHELD AND MATCHED	231.19
		531-104-00	FICA TAX	FICA WITHHELD AND MATCHED	240.09
		531-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	54.07
		531-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	56.16
	PEOPLES NATURAL GAS	531-213-00	UTILITIES	200008184083 RECYCLE CENTE	93.47
	USI INSURANCE SERVICES LLC	531-105-00	GROUP INSURANCE	GRP BENEFIT 4TH INSTALLMEN	116.24
	PAYFLEX	531-105-00	GROUP INSURANCE	WASTE MARCH 2022 HSA FEES	9.75
	WORLD FUEL SERVICES, INC.	531-343-01	FUEL - RECYCLING CEN	WASTE FUEL BILL FEB 2022	899.19
	EC FLEET REPAIR, LLC	531-343-00	TRUCK MAINTENANCE	HEATER REPAIRS R-21	420.00
	TIMBROOK CHEVROLET 8.0 LLC	531-343-02	EQUIPMENT MAINTENANC	RADIATOR FOR R-14	425.00
	**PAYROLL EXPENSES			3/01/2022 - 3/31/2022	7,640.16
				TOTAL:	14,988.18
LANDFILL	BUCKHANNON UTIL BOARDS	532-216-01	TREATMENT OF LEACHAT	MUDLICK LEACHATE APR 2022	2,138.68
		532-216-01	TREATMENT OF LEACHAT	MUDLICK LEACHATE MARCH 202	2,150.27
	STURM ENVIRONMENTAL SERVICES	532-216-01	TREATMENT OF LEACHAT	APP J TESTING/ TRANS STAT	38.00
		532-216-01	TREATMENT OF LEACHAT	FEBRUARY TESTING	148.00
	HARRISON RURAL ELECTRIC	532-216-01	TREATMENT OF LEACHAT	TURKEY RUN LNDFILL ELEC MA	261.44
				TOTAL:	4,736.39
TRANSFER STATION	MON POWER	533-213-00	UTILITIES	110088931610 MUD LICK RD	346.31
	FISHER AUTO PARTS INC	533-343-02	MAINTENANCE TRUCK/TR	WIPER BLADES R-20	34.28
	UNIFIRST CORP.	533-345-00	UNIFORMS	ALL DEPT FEB & MAR 22 UNIF	460.76
	COLE TRUCK PARTS INC	533-343-02	MAINTENANCE TRUCK/TR	TORQUE ROD FOR TRAILER 1	167.92
		533-343-02	MAINTENANCE TRUCK/TR	HUB CAP FOR TRAILER	30.00
	ENCOVA INSURANCE	533-226-00	INSURANCE & BONDS	WCB10005474 2/2/22-3/1/22	418.31
	WV PUBLIC EMPLOYEES INSURANC	533-105-00	GROUP INSURANCE	WASTE MARCH 2022 HEALTH IN	868.00
		533-105-00	GROUP INSURANCE	WASTE MARCH 2022 RETIREE'S	96.00
	MATHENY MOTOR TRUCK CO	533-343-02	MAINTENANCE TRUCK/TR	FRONT COVER R-2	275.94
		533-343-02	MAINTENANCE TRUCK/TR	UREA LINE BRAKE SPRIN R-3	731.88
		533-343-02	MAINTENANCE TRUCK/TR	UREA LINE & SENSOR R-8	1,153.93
		533-343-02	MAINTENANCE TRUCK/TR	TEMP SEN DOSE INJECT R-8	213.77
		533-343-02	MAINTENANCE TRUCK/TR	UREA LINE & SENSOR R-8	49.10

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DISBURSEMENT 3-01-22 TO 3-31-22

FUND: WASTE COLLECTION

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		533-343-02	MAINTENANCE TRUCK/TR	TEMP SEN DOSE INJECT R-8	103.32
		533-343-02	MAINTENANCE TRUCK/TR	UREA LINE & SENSOR R-8	124.20
		533-343-02	MAINTENANCE TRUCK/TR	TEMP SEN DOSE INJECT R-8	449.34
		533-343-02	MAINTENANCE TRUCK/TR	DEF LINE & DOSER R-3	9.78
		533-343-02	MAINTENANCE TRUCK/TR	UREA LINE BRAKE SPRIN R-3	237.65
		533-343-02	MAINTENANCE TRUCK/TR	UREA LINE BRAKE SPRIN R-3	124.20
		533-343-02	MAINTENANCE TRUCK/TR	GASKET & DEF LINE R-3	2,045.80
	LKQ HEAVY TRUCK	533-343-02	MAINTENANCE TRUCK/TR	PCRD-DOOR ASSEMBLY R-9	700.00
	NAPA-AMTOWER AUTO SUPPLY	533-343-02	MAINTENANCE TRUCK/TR	HYD FITTINGS & HOSE R-8	773.16
	JERRY W RICE	533-343-02	MAINTENANCE TRUCK/TR	DEF FLUID FOR R-3	63.08
		533-460-00	TIPPING FEES	51 UNITS REFRIG EVAC	1,275.00
	STURM ENVIRONMENTAL SERVICES	533-216-00	DRAINAGE EXPENSE TRA	APP J TESTING/ TRANS STAT	39.00
		533-216-00	DRAINAGE EXPENSE TRA	FEBRUARY TESTING	137.00
	BRECHBUHLER SCALES INC	533-343-00	EQUIPMENT MAINTENANC	SCALE INSPECTION	840.15
	PRECISION MACHINE & HYDRAULI	533-343-02	MAINTENANCE TRUCK/TR	CYL AND 2 PUMPS	424.67
		533-343-02	MAINTENANCE TRUCK/TR	CYL AND 2 PUMPS	887.15
		533-343-02	MAINTENANCE TRUCK/TR	CYL AND 2 PUMPS	642.22
		533-343-00	EQUIPMENT MAINTENANC	BOLTS & COUPLING FOR BACK	357.24
	STATE EQUIPMENT INC.	533-343-02	MAINTENANCE TRUCK/TR	STEEL BRUSH FOR TRACTOR	1,461.58
		533-999-00	MISCELLANEOUS TRANSF	CHERRY DEODORIZOR	1,322.75
	ATCO INTERNATIONAL	533-999-00	MISCELLANEOUS TRANSF	CHERRY DEODORIZOR	293.11
	WV MUNICIPAL LEAGUE	533-226-00	INSURANCE & BONDS	WASTE 1ST QTR 2022 UNEMPLO	339.97
	WV PUBLIC EMPLOYEES RETIREME	533-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	348.00
		533-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	348.00
	CITIZENS BANK OF WV	533-459-00	NEW EQUIPMENT	WAS 2018 GARBAGE TRK 3/22	2,239.50
		533-459-00	NEW EQUIPMENT	WAS APR 22 CLOSED TOP TRL	1,120.97
		533-459-00	NEW EQUIPMENT	WAS RD TRACTOR APR 22 PYMT	2,304.61
		533-213-00	UTILITIES	ALL DEPT FEB 2022 GEOTABS	122.35
	SPRINT	533-213-00	UTILITIES	ALL DEPT FEB 2022 GEOTABS	122.35
	RELIABLE TIRE COMPANY	533-343-02	MAINTENANCE TRUCK/TR	11R24.5SECTION REPAIR	35.00
		533-343-02	MAINTENANCE TRUCK/TR	11R24.5 CAPS	760.00
	INTERNAL REVENUE SERVICE	533-104-00	FICA TAX	FICA WITHHELD AND MATCHED	209.56
		533-104-00	FICA TAX	FICA WITHHELD AND MATCHED	214.54
		533-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	49.01
		533-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	50.17
	PEOPLES NATURAL GAS	533-213-00	UTILITIES	200008184349 WASTE COLL	755.30
	AMAZON.COM	533-999-00	MISCELLANEOUS TRANSF	PCRD-INK FOR SCALEHOUSE	110.85
	WESTERN BRANCH DIESEL INC	533-343-02	MAINTENANCE TRUCK/TR	SEAL ASSY & GASKET R-9	32.06
	USI INSURANCE SERVICES LLC	533-105-00	GROUP INSURANCE	GRP BENEFIT 4TH INSTALLMEN	116.24
	TIRE AND RUBBER INC	533-460-00	TIPPING FEES	FEB 2022 TIRE & CD DISPOSA	13,777.37
	PAYFLEX	533-105-00	GROUP INSURANCE	WASTE MARCH 2022 HSA FEES	6.50
	WM CORPORATE SERVICES, INC.	533-460-00	TIPPING FEES	3/1/22-3/15/22 CD TIPPING	2,733.26
	NEWLONS INTERNATIONAL SALESL	533-343-02	MAINTENANCE TRUCK/TR	DFG5 PUMP R-7	1,011.93
	WORLD FUEL SERVICES, INC.	533-343-01	FUEL/OIL TRANSFER ST	WASTE FUEL BILL FEB 2022	5,565.18
	FRONTIER	533-213-00	UTILITIES	472-4443-101915-4 WASTE	61.57
	**PAYROLL EXPENSES			3/01/2022 - 3/31/2022	6,879.55
				TOTAL:	56,000.09
WASTE OFFICE/BOARD	RALSTON PRESS INC	534-999-00	GEM & ADM MISC BILLI	WINDOW ENVELOPES	101.85
	RECORD-DELTA NEWSPAPER	534-999-00	GEM & ADM MISC BILLI	AD HIRING WASTE & SANITARY	35.00
		534-999-00	GEM & ADM MISC BILLI	AD HIRING WASTE & SANITARY	35.00
		534-999-00	GEM & ADM MISC BILLI	AD HIRING WASTE & SANITARY	35.00
		534-999-00	GEM & ADM MISC BILLI	AD HIRING WASTE & SANITARY	35.00
	ENCOVA INSURANCE	534-226-00	INSURANCE & BONDS	WCB10005474 2/2/22-3/1/22	18.40
	WV PUBLIC EMPLOYEES INSURANC	534-105-00	GROUP INSURANCE	WASTE MARCH 2022 HEALTH IN	841.41
		534-105-00	GROUP INSURANCE	WASTE MARCH 2022 RETIREE'S	112.00

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DISBURSEMENT 3-01-22 TO 3-31-22

FUND: WASTE COLLECTION

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		534-999-00	GEM & ADM MISC BILLI	PCRD-MICROSOFT LICENSE SHA	40.13
		534-226-00	INSURANCE & BONDS	WASTE 1ST QTR 2022 UNEMPLO	268.26
	WV MUNICIPAL LEAGUE	534-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	507.08
	WV PUBLIC EMPLOYEES RETIREME	534-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	501.12
		534-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	140.28
		534-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	108.00
		534-218-00	POSTAGE	PERMIT #10 POSTAGE	750.00
	BUCKHANNON POSTMASTER	534-218-00	POSTAGE	PERMIT #10 POSTAGE	750.00
	PAYROLL ACCOUNT (ALL DEPTS)	534-999-00	GEM & ADM MISC BILLI	FEB 2022 AA FEES	164.29
	COLLECTION ACCOUNT	534-999-00	GEM & ADM MISC BILLI	FEB 2022 CREDIT CARD FEES	1,070.09
	TOSHIBA FINANCIAL SERVICES	534-999-00	GEM & ADM MISC BILLI	CITY HALL COPIER LEASE MAR	144.01
	US POSTAL SERVICE	534-218-00	POSTAGE	PCRD-POSTAGE TO MAIL AUDIT	9.23
	RAVEN ROCK NETWORKS INC	534-999-00	GEM & ADM MISC BILLI	IT SERVICE CONTRACT MAR 20	212.50
	CITIZENS BANK OF WV	534-459-00	NEW COMPUTER CAPITAL	APR 2022 COMPUTER SERV PYM	385.83
	INTERNAL REVENUE SERVICE	534-104-00	FICA TAX	FICA WITHHELD AND MATCHED	478.19
		534-104-00	FICA TAX	FICA WITHHELD AND MATCHED	377.40
		534-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	111.84
		534-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	88.28
	AMAZON.COM	534-999-00	GEM & ADM MISC BILLI	PCRD-MONITOR	47.49
		534-999-00	GEM & ADM MISC BILLI	PCRD-2 WIRELESS MOUSE	6.98
		534-999-00	GEM & ADM MISC BILLI	PCRD-EMPLOYEE FOLDERS INK	37.39
		534-999-00	GEM & ADM MISC BILLI	PCRD-PAPER TOWELS	7.49
	IWORQ	534-999-00	GEM & ADM MISC BILLI	SOFTWARE ADD ONS	2,386.00
	USI INSURANCE SERVICES LLC	534-105-00	GROUP INSURANCE	GRP BENEFIT 4TH INSTALLMEN	87.60
	PAYFLEX	534-105-00	GROUP INSURANCE	WASTE MARCH 2022 HSA FEES	6.50
	FP MAILING SOLUTIONS	534-218-00	POSTAGE	PCRD-POSTAGE FOR POSTAGE M	129.36
	PDF FILLER	534-999-00	GEM & ADM MISC BILLI	PCRD-PDF FILER MNTHLY SUBS	5.00
	U.S. POSTAL SERVICE (CMRS-FP	534-218-00	POSTAGE	MARCH 2022 PSTG 2ND PYMT	250.00
		534-218-00	POSTAGE	MARCH 2022 POSTAGE	250.00
	FP FINANCE PROGRAM	534-218-00	POSTAGE	MAILER & INSERTER PYMT MAR	144.06
	ROSSMAN & CO/PCB CORP	534-999-00	GEM & ADM MISC BILLI	DEBT COLLECTION FEB 2022	45.38
	SUDDENLINK	534-999-00	GEM & ADM MISC BILLI	CITY HALL INTERNET MARCH 2	27.12
	**PAYROLL EXPENSES			3/01/2022 - 3/31/2022	13,808.21
				TOTAL:	23,808.77

Mrs. Jenkins also presented, and provided an overview of, the 2022-2023 proposed draft budget to the Board. She asked that the Board Members review it before the next meeting and contact her if there are any questions or concerns. No action was taken on the 2022-2023 budget at this meeting. It will be on the next meeting agenda for discussion and/or approval.

Motion to approve the March 2022 Financial Report was made by Randall/ Lewis-Sines.

D.1 Recycling Center Report – Jerry Arnold reviewed the following Recycling Center Report for March 2022:

D.1 Recycling Center Report – Jerry Arnold reviewed the following Recycling Center Report for March 2022:

DATE: March-22

	Uproc.	Proc.	Total
ONP	2.18	16.15	18.33
OCC	2.9	25.53	28.43
MGOP	0.2	3.42	3.62
STEEL	0.6	3.77	4.37
ALUM.	0.3	0	0.3
E-WASTE	0	0	0
Pete #1	0.3	5.38	5.68
No. 2	0.75	0.73	1.48
Total	7.23	54.98	62.21

Residential Curbside
660

Yard Debris
5000

Mayor Skinner asked about the office paper location in the recycling center and if inclement weather would harm it. Mr. Arnold assured him that it would not and then he provided the Board an overview of the current waste collection and recycling procedures and how it affects the customers. He asked the Board to stay true to the current procedures as he feels it will be a stronger program in the long run.

D.2 Transfer Station Report – Jerry Arnold reviewed the following Transfer Station Report for March 2022.

City of Buckhannon Transfer Station Totals				
March		2022		
Total Transactions				3010
Total Weight				1572.95
Total Cash Received				\$36,564.00
Total City Trucks				\$73,080.75 877.78 tons
Total Charge				\$25,948.87
Grand total				\$135,593.62
Total C/D Material				334.5
Total Commercial/Residential				1238.45
Bulky Goods	Steel	Waste	Total	
		3.2	3.75	6.95

D.3 Waste Collection Report – Mr. Arnold reviewed the following Waste Collection Report for March 2022.

Mr. Arnold recognized Brian Williams, Assistant Waste Supervisor, who is dealing with many of the Waste Department customers concerns. Mr. Arnold also provided a more in-depth report regarding the Department activities noting the truck shop is about 90% moved to the new Mudlick Property. We have hired Martin Riffle and Cody Davis to fill the vacated positions. He discussed the move towards frontload trucks and noted the dumpsters that we have will not have to be replaced. We have completed the registration process for the CDL training, which will save us a significant amount of money and time for the necessary CDL training throughout all of the City departments.

E. Correspondence and Information
E.1 None

F. Consent Agenda

F.1 Approval of Minutes: 02/03/2022 and 03/03/2022

Motion to approve the Regular Meeting Minutes of 02/03/2022 and 03/03/2022 was made by Lewis-Sines/Randall. Motion carried.

G. Strategic Issues for discussion and/or vote

G.1 Discussion/Possible Action 2022 Make It Shine Event – Mr. Arnold recommended that we wait until the summer months for the 2022 Make It Shine Event and schedule one day for the City customers and one day for the County customers. Various dates were discussed.

Motion to set August 13, 2022 and August 20, 2022 for the 2022 Make It Shine Event was made by Lewis-Sines/Randall. Motion carried.

G.2 Approval to use the Public Works Facility for the UC Solid Waste Authority Free Paper Shred Event on Saturday, April 23, 2022 9am-12noon – Discussion took place.

Motion to approve the use of the Public Works Facility for the UC Solid Waste Authority Free Paper Shred Event on Saturday, April 23, 2022 from 9am until 12noon was made by Randall/Lewis-Sines. Motion carried.

G.3 Approval to Recommend to City Council the Placement of a Dumpster Enclosure in Lot #3 – Discussion took place.

Motion to recommend to City Council the placement of two additional two yard dumpsters in Lot #3, with no parking in the same area as the dumpster from 3:00 am to 8:00 am signage to be posted, was made by Lewis-Sines/Randall. Motion carried.

G.4 Discussion/Possible Vote Tire & Rubber for Construction/Demolition Material Disposal –
Discussion took place regarding communications from the owners of Tire & Rubber hoping to regain our business. There are still some concerns regarding the conditions of the formal proposal. No action was taken.

G.5 Revisit Dumpsters and Waste Collection Fees not charged to Certain Organizations –
Discussion took place regarding the dumpsters located at the Upshur County Pool, Upshur County Park and the Upshur County EMS building. It was noted that in 2021 there were 1,400 bags of garbage picked up from the Upshur County Pool at no charge, 353 bags of garbage picked up from the Upshur County Park at no charge, and the EMS is only paying \$26.15 a month for a two yard dumpster. The Board agreed to review the fact that the Waste Department has not been charging for the service at both the Upshur County Pool and Upshur County Park and inform the County of the situation and the intent to begin charging for these services. We also need to adjust the fees that we charge to the Upshur County EMS. No action was taken as Mayor Skinner felt that we should reach out to the County to inform them of the situation before implementing the necessary fees. The Mayor asked that this issue be added to the next agenda.

G.6 Approval of WV Public Service Commission Recommendation RE: Fuel Surcharge April-June 2022 – Discussion took place noting the large increase in fuel costs.

Mrs. Jenkins reported that the PSC is recommending a fuel charge increase of 9.61% our customer's bills. She pointed out that we did not adjust the surcharge when the PSC recommended it be increased the last time.

Motion to approve the PSC recommended fuel charge increase of 9.61% was made by Randall/Lewis-Sines. Motion carried.

Attachment A
Page 1 of 2

FUEL SURCHARGE SUPPLEMENT TO CARRIER'S TARIFF

DATE 4-7-22

NAME OF MOTOR CARRIER Waste Collection Bd - City of Buckhannon

ADDRESS 70 E Main St
Buckhannon

TELEPHONE NO. 304-472-1430

CONTACT PERSON Amberte Jenkins

CERTIFICATE NO. _____

9.61 I hereby file a fuel surcharge supplement to the tariff of the above carrier, in the amount of %, as authorized by the Public Service Commission of West Virginia, in M.C. General Order No. 56.4 dated March 28, 2022, I understand that this surcharge will expire by the terms of the Commission Order on June 30, 2022, unless otherwise ordered by the Commission. I further understand that the fuel surcharge does not take effect until this form is received by the Commission and properly filed. I certify that the legal entity or individual actually responsible, by contract or otherwise, for the payment of the fuel surcharges will receive the full increase in revenue to be derived from the proposed surcharge.

	Permt	In City limits	Out of City limits
Solid Waste Carriers Only:			
Current Authorized Residential Tariff Rate	\$ 18.23		\$ 20.41
New Fuel Surcharge Amount (Residential Tariff Rate times New Fuel Surcharge Percentage)	9.61%		
New Residential Rate (Residential Tariff Rate plus New Fuel Surcharge Amount)			
		In city limits	Out City limits
		\$ 19.98	\$ 22.37

Taxicab Companies Only:
New Rates Reflecting the Applicable Surcharge Rounded to the Nearest Cent.
Initial Charge (Flag Drop) _____
Additional Distance Increments
(describe) _____

Amberte Jenkins
Signature
Director of Finance & Administration

Position with Carrier

PUBLIC SERVICE COMMISSION
OF WEST VIRGINIA
CHARLESTON

At a session of the PUBLIC SERVICE COMMISSION OF WEST VIRGINIA in the city of Charleston on the 28th day of March 2022.

CASE NO. MC G.O. 56.4 (REOPENED)
In the matter of Emergency Fuel Surcharge for
Certificated Common Carriers of Passengers and
Property of Motor Vehicle.

COMMISSION ORDER

In response to a greater than twenty percent increase in fuel prices since the semi-annual Order in this proceeding issued on December 20, 2021, the Commission approves increases in fuel cost surcharges. The surcharges authorized by this Order replace those authorized by the December 20, 2021 Order and will be in effect from April 1, 2022, through June 30, 2022, unless otherwise ordered by the Commission.

BACKGROUND

The Commission has historically issued semi-annual Orders approving and implementing fuel surcharges for common carriers by motor vehicle.¹ The current surcharges approved in the semi-annual Order issued December 20, 2021, were to be in effect through June 30, 2022 unless otherwise ordered by the Commission. The Order provided, however, that in the event of fuel volatility represented by a twenty percent or greater increase or decrease in the price of regular grade gasoline, diesel fuel, or both, between semi-annual orders, Staff was to file a further memorandum requesting a reopening of this case and recommending revised surcharges based on that increase or decrease in price.

On March 22, 2022, Commission Staff filed a Final Joint Staff Memorandum stating than a greater than twenty percent increase in fuel prices had occurred and recommending increases to current surcharges based on new data. Staff explained that it reviewed historical gasoline and diesel pricing data from the West Virginia Oil Marketers and Grocers Association (WVOMGA) and from the American Automobile Association (AAA). Staff explained further that it reviewed historical data from the Energy Information Association (EIA) and price forecasts for March 2022 through August 2022.

Staff advised that a twenty percent or greater increase in the price of regular grade gasoline, diesel fuel, or both has occurred since issuance of our December 20, 2021 semi-annual Order in this case. Staff calculated appropriate fuel surcharges to apply to solid waste haulers, taxi and limousine operators, and wrecker operators from April 1, 2022 through June 30, 2022:

Haulers of solid waste and/or infectious medical waste.	9.61%
Transporters of passengers, including but not limited to, taxicab and limousine companies.	27.30%
Wrecker companies for towing services with respect to their rates for third-party tows.	9.97%

The foregoing surcharges are based on properly analyzed data and should be approved. Staff should continue to monitor fuel prices and the Commission will continue to make adjustments in its semi-annual General Orders. If there is a further twenty percent or greater increase or decrease in the price of either regular grade gasoline, diesel fuel, or both between our semi-annual orders, Staff should file a further memorandum requesting a reopening of this case and recommend adjustments to the fuel surcharges based on that increase or decrease in price.

As required in the past, carriers that choose to implement these discretionary surcharges may not implement any surcharge set forth in this Order prior to filing with the Commission Tariff Office, three copies of the form reflecting the fuel surcharge supplement applicable to the tariff of the carrier. Carriers may use the applicable form attached to this Order as Attachment A. Previously authorized fuel surcharges will expire on the date carriers file the copies of the form, or March 31, 2022, whichever is later. Previously authorized fuel surcharges are not extended beyond that date.

The Commission will direct the Executive Secretary to open a separate docket for the purpose of receiving the returned Attachment A form to be styled MCFS 2022B. The completed Attachment A form should also be included in the current respective tariffs of each carrier as an addendum and previously filed fuel surcharge tariff attachments will be cancelled.

Staff used historical state and EIA price data to adjust the EIA forecasts to be specific to West Virginia.

The resulting forecasted West Virginia average price for the period of March 2022 through August 2022, is \$4.12 per gallon for regular grade gasoline and \$4.53 per gallon for diesel fuel. Staff noted that current forecasted prices of regular grade gasoline and diesel fuel are higher than the prices forecasted in Staff's December 13, 2021, Memorandum and that Staff projects the higher prices will remain for the first half of 2022. Staff further projected there will be little summer/winter price fluctuation. Staff recommended that the Commission enter an order approving the following increased surcharges:

1. Certified carriers of solid waste to implement an across-the-board maximum fuel surcharge of 9.61%;
2. Taxi and limousine operators to implement an across-the-board maximum fuel surcharge of 27.30%; and
3. Wrecker operators to implement an across-the-board maximum fuel surcharge of 9.97% for third-party tows.

Staff Memorandum March 22, 2022.

Staff stated that the taxicab companies should be authorized to reflect the surcharge by (i) rounding, to the nearest cent, the charge for the initial (flag drop) part of the trip and (ii) rounding, to the nearest cent, the charge for each additional distance increment of the taxicab trip.

Staff also stated that the recommended fuel surcharge to be implemented by wrecker operators would apply only to charges for the actual tow or equipment used that is powered by fuel. The surcharge should not be applied to tariff charges that are not related to equipment powered by fuel, such as storage or additional manpower riding in the vehicle.

Staff recommended that the surcharges remain in effect through June 30, 2022, or until further Commission Order. Staff also recommended that the Commission continue to require that solid waste carriers and taxi and limousine operators submit a fuel surcharge supplement form. Staff asserted that the fuel surcharge supplement forms enabled Staff to identify errors and assist motor carriers with correcting those errors.

G.7 Approval Employee Pay Increase Jacob Leichter – Mr. Arnold reviewed the performance and responsibilities of employee Jacob Leichter and recommended that the Board increase his hourly wage from \$10.00 to \$12.00 an hour.

Motion to approve a wage increase for Jacob Leichter from \$10.00 an hour to \$12.00 an hour was made by Lewis-Sines/Randall. Motion carried.

G.8 Approval Waste Collection Board Budget Revision – Mrs. Jenkins reviewed the recommended Waste Department Budget Revisions with the Board.

Motion to approve the recommended Waste Department Budget Revisions as presented was made by Lewis-Sines/Randall. Motion carried.

Waste Budget Revision April 2022					
Expenses					
404-530-343-00	Truck Maintenance	\$ 70,000.00	\$ 18,000.00	\$ 88,000.00	scan tool renewal 1600;xtra repairs;software; need disinfecting tools
404-530-343-01	Gas & oil	\$ 80,000.00	\$ 18,000.00	\$ 98,000.00	fuel up& added DEF fluid
404-530-459-00	Waste Coll New Equipment	\$ 109,000.00	\$ 8,800.00	\$ 117,800.00	purchased trk\$17T;
404-530-561-00	Dumpsters (new)	\$ 30,000.00	\$ 6,000.00	\$ 36,000.00	
404-530-999-00	Waste Coll Miscellaneous	\$ 16,000.00	\$ 4,000.00	\$ 20,000.00	help ads;covid tests;
404-531-343-00	Recycl truck maintenance	\$ 10,000.00	\$ 3,000.00	\$ 13,000.00	
404-531-343-01	Recycle fuel	\$ 8,000.00	\$ 3,000.00	\$ 11,000.00	fuel costs up
404-533-343-01	Trn Sta fuel	\$ 47,000.00	\$ 18,900.00	\$ 65,900.00	fuel costs up
404-533-999-00	Trn Sta Miscellaneous	\$ 4,000.00	\$ 2,500.00	\$ 6,500.00	2646 deodorizer;\$1000 membership dues
404-534-218-00	Postage	\$ 9,200.00	\$ 4,000.00	\$ 13,200.00	switched machines, other company owes us credit
404-534-223-00	Professional Services	\$ 7,800.00	\$ 5,000.00	\$ 12,800.00	audit & financial cpa
404-534-459-00	New computer capital outl	\$ 7,500.00	\$ 500.00	\$ 8,000.00	
			\$ 91,700.00		
Revenues					
404-303-003-00	Recycle-OCC-Cardboard	\$ 15,000.00	\$ 7,300.00	\$ 22,300.00	
404-303-004-00	Recycle-MGOP/SOW-Office	\$ -	\$ 3,880.00	\$ 3,880.00	
404-303-005-00	Recycle-HDPE-Milk Jugs	\$ 27,477.00	\$ 3,700.00	\$ 31,177.00	
404-316-000-00	Dumpsters	\$ 2,000.00	\$ 2,400.00	\$ 4,400.00	
404-341-000-00	Fuel Surcharge	\$ 69,000.00	\$ 25,000.00	\$ 94,000.00	
404-355-000-00	Transfer St/Landfill	\$ 307,263.00	\$ 47,620.00	\$ 354,883.00	
404-368-000-00	Contribution from UCSWA	\$ -	\$ 1,800.00	\$ 1,800.00	
			\$ 91,700.00		

H. Board Members Comments and Announcements

Randall – Nothing further.

Lewis-Sines - Nothing further.

Recorder Sanders – Nothing further.

Jenkins – Nothing further.

Arnold - Nothing further.

Hollen - Nothing further.

Mayor Skinner – Mayor Skinner thanked Brian Williams, Assistant Waste Supervisor, for his great work and discussed with the Board the difficulties of implementing the new service regulations. He thanked all the employees for their efforts and hard work.

I. Adjournment

Motion to adjourn at 9:13 AM was made by Lewis-Sines/Randall. Motion carried.

Mayor Robert Skinner III _____

City Recorder Randall H. Sanders _____