## STATE OF WEST VIRGINIA, COUNTY OF UPSHUR, CITY OF BUCKHANNON, TO WIT:

A regular meeting of the Buckhannon Waste Collection Board was held on Thursday, May 5, 2022, at 7:30 a.m. in the Council Chambers of City Hall. The following individuals were in attendance (GTM – GoToMeeting):

Robbie Skinner Mayor Present **Randy Sanders** City Recorder Present Shelia Lewis-Sines **Board Member** Present Scott Randall **Board Member** Absent Jay Hollen City Engineer Present - GTM Jerry Arnold Director of Public Works Present **Brad Hawkins** Street Commissioner Present Amberle Jenkins Assistant Recorder/Director of Finance Present Tom O'Neill City Attorney Present - GTM

Guests: Brian Williams, Assistant Waste Supervisor

City of Buckhannon Waste Collection Board Meeting – 7:30 a.m. in the Council Chambers of City Hall – Meeting Agenda for Thursday, May 5, 2022

#### A. Call to Order

- A.1 Moment of Silence
- A.2 Pledge to the Flag of the United States of America

### B. Recognized Guests

**B.1** 

#### C. Financial Report-Amby Jenkins

C.1 April 2022

#### D. Department Report

- D.1 Recycling Center Report
- D.2 Transfer Station Report
- D.3 Waste Collection Report

## E. Correspondence and Information

- E.1 City Council on 4/21/22 Authorized the Elimination of Rental Fees Paid by the Waste Collection Board for the Use of Space at the 395 Mudlick Road Public Works Facility
- E.2 Waterline Upgrade at the Site of the Future Training Facilities at 444 Mudlick Road-Waive Labor & Equipment Costs by Water Dept. & Sanitary Dept.

### F. Consent Agenda

F.1 Approval of Minutes: 04/07/2022

## G. Strategic Issues for Discussion and/or Vote

- G.1 Approval Employee Hire-Administrative Position
- G.2 Request Refund on Waste Collection Bill-5977 RT 20 South Road
- G.3 Approval Waste Collection Board Budget FY 2022/2023
- G.4 Approval Pay Increase Shayla Gowers Office Staff

### H. Board Members Comments and Announcements

### I. Adjournment

Posted 04/29/2022

**A.** Call to Order - The meeting was called to order by Mayor Skinner who asked all to join him in a moment of silence. He then led the attendees in the Pledge to the Flag of the United States of America.

### **B. Recognized Guests:**

**B.1 David Perrine** was recognized and without objection, *G.2 Request Refund on Waste Collection Bill-5977 RT 20 South Road* was brought to the table for discussion and/or vote. Mr. Perrine confirmed that he had discontinued his waste pickup service and was now bringing his waste to the Transfer Station. He continued to be billed for the pickup service and once he brought that to our attention was refunded one month service of \$21.21. He feels that he is due and additional refund of one to two months. After discussion, it was determined that he is due an additional refund for one month and it was recommended that he be sent another check in the amount of \$21.21.

# Motion to authorize a refund of \$21.21 on the Waste Collection Bill for 5977 RT 20 South Road, Adrian was made by Skinner/Lewis-Sines. Motion carried.

## C. Financial Report - Amby Jenkins

## **C.1 April 2022** – Amby Jenkins presented the following financial report:

#### WASTE BOARD CITY OF BUCKHANNON BALANCE SHEET

Balance April 30, 2022

Money Market & Checking

\$ 1,090,309.40

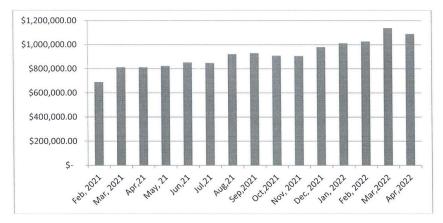
CD opened 3-11-20 1.19%

\$ 30,855.63

CDAR (CD Balances)

\$ 27,680.44

## Landfill Bond \$64,000.00 (Letter of Credit required by DEP with First Community Bank 5-26-2021)



Money Market & Checking Trend

5-04-2022 04:17 PM

CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2022

404-WASTE COLLECTION

% OF YEAR COMPLETED: 83.33

| REVENUES  | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % YTD<br>BUDGET |
|---|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------|
|   |                   |                   |                        |                     |                   |                 |
| TAXES   | 1,500             | 0.00              | 2,514.78               | 0.00 (              | 1,014.78)         | 167.65          |
| 404-303-002-00 RECYCLE-ALUMINUM<br>404-303-003-00 RECYCLE-OCC-CARDBOARD | 22,300            | 3,067.40          | 25,326.59              | 0.00 (              | 3,026.59)         | 113.57          |
| 404-303-004-00 RECYCLE-MGOP/SOW-OFFICE P                                | 3,880             | 0.00              | 3,882.60               | 0.00 (              | 2.60)             | 100.07          |
| 404-303-005-00 RECYCLE-HDPE-MILK JUGS                                   | 31,177            | 0.00              | 31,189.60              | 0.00 (              | 12.60)            | 100.04          |
| 404-303-006-00 RECYCLE-ONP-NEWSPAPER                                    | 2,000             | 0.00              | 2,384.09               | 0.00 (              | 384.09)           | 119.20          |
| 404-316-000-00 DUMPSTERS  | 4,400             | 0.00              | 4,411.00               | 0.00 (              | 11.00)            | 100.25          |
| 404-317-000-00 DUMPSTER RENTAL  | 85,000            | 8,492.31          | 81,119.20              | 0.00                | 3,880.80          | 95.43           |
| TOTAL TAXES   | 150,257           | 11,559.71         | 150,827.86             | 0.00 (              | 570.86)           | 100.38          |
| OTHER FEES  |                   |                   |                        | 0.00                | 5 211 41          | 94.35           |
| 404-341-000-00 FUEL SURCHARGE   | 94,000            | 16,212.73         | 88,688.59              | 0.00                | 5,311.41          | 94.35           |
| TOTAL OTHER FEES  | 94,000            | 16,212.73         | 88,688.59              | 0.00                | 5,311.41          | 94.35           |
| UTILITY BILLINGS  | 2 534 000         | 250,579.46        | 2,351,093.46           | 0.00                | 182,906.54        | 92.78           |
| 404-350-000-00 WASTE COLLECTION BILLINGS                                | 2,534,000         | 250,579.46        | 2,351,093.46           | 0.00                | 182,906.54        | 92.78           |
| TOTAL UTILITY BILLINGS  | 2,534,000         | 230,373.40        | 2,331,033.40           | 0.00                | 202,500.00        |                 |
| HEALTH AND SAFETY 404-355-000-00 TRANSFER ST/LANDFILL RECE              | 354,883           | 34,710.25         | 354,956.33             | 0.00 (              | 73.33)            | 100.02          |
| TOTAL HEALTH AND SAFETY   | 354,883           | 34,710.25         | 354,956.33             | 0.00 (              | 73.33)            | 100.02          |
| GRANTS  |                   |                   |                        | 2 42                |                   | 0.00            |
| 404-366-000-00 STATE GRANTS   | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 404-368-000-00 CONTRIBUTION FROM UCSWA                                  | 1,800             | 900.00            | 2,700.00               | 0.00 (_             | 900.00)           | 150.00          |
| TOTAL GRANTS  | 1,800             | 900.00            | 2,700.00               | 0.00 (              | 900.00)           | 150.00          |
| INTRAFUND CONTR/CHARGES   | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 404-370-000-01 LATE CHARGES   |                   | 0.00              | 150.00                 | 0.00                | 50.00             | 75.00           |
| 404-370-000-02 CUSTOMER BILL FEES (BANK-S TOTAL INTRAFUND CONTR/CHARGES | 200               | 0.00              | 150.00                 | 0.00                | 50.00             | 75.00           |
| OTHER REVENUE   |                   |                   |                        |                     |                   |                 |
| 404-380-000-00 INTEREST   | 200               | 0.00              | 186.95                 | 0.00                | 13.05             | 93.48           |
| 404-381-000-00 MAINT BILLING OTHER DEPTS                                | 600               | 0.00              | 0.00                   | 0.00                | 600.00            | 0.00            |
| 404-399-000-00 WASTE COLL. MISCELLANEOUS                                | 30,000            | 4,093.38          | 29,827.99              | 0.00                | 172.01            | 99.43           |
| 404-399-000-02 GAIN ON DISPOSAL OF ASSET                                | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| TOTAL OTHER REVENUE   | 30,800            | 4,093.38          | 30,014.94              | 0.00                | 785.06            | 97.45           |
| TOTAL REVENUE   | 3,165,940         | 318,055.53        | 2,978,431.18           | 0.00                | 187,508.82        | 94.08           |

#### CITY OF BUCKHANNON REVENUE & EXPENSE REPORT (UNAUDITED) AS OF: APRIL 30TH, 2022

% OF YEAR COMPLETED: 83.33

404-WASTE COLLECTION

| DEPARTMENTAL EXPENDITURES  | CURRENT<br>BUDGET   | CURRENT<br>PERIOD  | YEAR TO DATE<br>ACTUAL   | TOTAL<br>ENCUMBERED                                       | BUDGET<br>BALANCE   | % YTD<br>BUDGET   |
|--|---|--|--|---|---|---|
| WASTE DEPARTMENT   |   |  |  |   |   |   |
| SALARIES & BENEFITS 404-530-103-00 WASTE EMPLOYEES SALARIES 404-530-103-01 WASTE COMPENSATED ABSENCE 404-530-104-00 WASTE COLL. F.I.C.A. 404-530-105-00 WASTE EMPLOYEE INSURANCE 404-530-106-00 WASTE EMPLOYEE RETIREMENT TOTAL SALARIES & BENEFITS  | 629,000<br>0<br>48,200<br>153,000<br>61,000<br>891,200  | 69,791.47<br>0.00<br>5,325.29<br>13,368.50<br>6,770.55<br>95,255.81  | 505,034.59<br>0.00<br>38,487.26<br>123,098.66<br>47,306.67<br>713,927.18   | 0.00<br>0.00<br>0.00<br>0.00<br>0.00                      | 123,965.41<br>0.00<br>9,712.74<br>29,901.34<br>13,693.33<br>177,272.82  | 80.29<br>0.00<br>79.85<br>80.46<br>77.55<br>80.11   |
| CONTRACTUAL SERVICES 404-530-213-00 WASTE COLL. UTILITIES 404-530-226-00 COMP, UNEMPL & INSURANCE_ TOTAL CONTRACTUAL SERVICES  | 17,000<br>58,000<br>75,000  | 869.88<br>0.00<br>869.88   | 9,344.42<br>44,221.34<br>53,565.76   | 0.00<br>0.00<br>0.00                                      | 7,655.58<br>13,778.66<br>21,434.24  | 54.97<br>76.24<br>71.42   |
| COMMODITIES 404-530-341-00 SHOP MAINTENANCE 404-530-341-05 SAFETY EQUIPMENT 404-530-343-00 TRUCK MAINTENANCE 404-530-343-01 GAS & OIL EXPENSE 1,2,3,4 404-530-344-00 MAINTENANCE OTHER DEPTS. 404-530-345-00 WASTE COLL. UNIFORMS TOTAL COMMODITIES  | 40,000<br>0<br>88,000<br>98,000<br>2,000<br>13,000<br>241,000   | 7,758.15<br>0.00<br>4,988.80<br>11,872.90<br>0.00<br>0.00<br>24,619.85   | 37,199.56<br>0.00<br>74,875.47<br>84,175.70<br>0.00<br>9,797.26<br>206,047.99  | 0.00<br>0.00<br>0.00<br>0.00<br>0.00<br>0.00<br>0.00      | 2,800.44<br>0.00<br>13,124.53<br>13,824.30<br>2,000.00<br>3,202.74<br>34,952.01   | 93.00<br>0.00<br>85.09<br>85.89<br>0.00<br>75.36<br>85.50   |
| CAPITAL OUTLAY 404-530-459-00 WASTE COLL. NEW EQUIPMENT 404-530-459-01 TOTER SYSTEM TOTAL CAPITAL OUTLAY   | 117,800<br>69,000<br>186,800  | 1,300.66<br>5,854.68<br>7,155.34   | 108,290.50<br>58,196.47<br>166,486.97  | 0.00<br>0.00<br>0.00                                      | 9,509.50<br>10,803.53<br>20,313.03  | 91.93<br>84.34<br>89.13   |
| CONTRIBUTIONS  404-530-561-00 DUMPSTERS (NEW)  TOTAL CONTRIBUTIONS   | 36,000<br>36,000  | 0.00   | 31,651.00<br>31,651.00   | 0.00  | 4,349.00<br>4,349.00  | 87.92<br>87.92  |
| NON-OPERATING EXPENSES 404-530-999-00 COLLECTION MISCELLANEOUS TOTAL NON-OPERATING EXPENSES  | 20,000  | 701.48<br>701.48   | 17,418.17<br>17,418.17   | 0.00  | 2,581.83<br>2,581.83  | 87.09<br>87.09  |
| TOTAL WASTE DEPARTMENT   | 1,450,000   | 128,602.36   | 1,189,097.07   | 0.00  | 260,902.93  | 82.01   |
| RECYCLING DEPARTMENT   |   |  |  |   |   |   |
| SALARIES 6 BENEFITS<br>404-531-103-00 RECYCLING SALARIES<br>404-531-103-01 ADJUST COMPENSATED ABSENC<br>404-531-104-00 FICA TAX  | 100,000<br>0<br>7,650   | 11,299.82<br>0.00<br>862.96  | 81,686.51<br>0.00<br>6,222.67  | 0.00<br>0.00<br>0.00                                      | 18,313.49<br>0.00<br>1,427.33   | 81.69<br>0.00<br>81.34  |
| 5-04-2022 04:17 PM   |   |  | BUCKHANNON<br>E REPORT (UNAUDI   | TED)  |   |   |
|  |   | AS OF: AP  | RIL 30TH, 2022   |   |   |   |
| 404-WASTE COLLECTION   |   |  |  | 8 07  | VEND COMPLETED  | . 02 22   |
| 404-WASTE COLLECTION   | CHEDENT   | CURRENT  | YEAR TO DATE   |   | YEAR COMPLETED  | : 83.33   |
| 404-WASTE COLLECTION DEPARTMENTAL EXPENDITURES   | CURRENT   | CURRENT<br>PERIOD  | YEAR TO DATE<br>ACTUAL   | % OF<br>TOTAL<br>ENCUMBERED                               |   |   |
|  |   |  |  | TOTAL   | BUDGET  | % YTD   |
| DEPARTMENTAL EXPENDITURES  404-531-105-00 GROUP INSURANCE 404-531-106-00 GROUP RETIREMENT  | 24,900<br>10,000  | 1,349.75<br>1,129.97   | 18,685.68<br>8,168.65  | TOTAL<br>ENCUMBERED<br>0.00<br>0.00                       | BUDGET<br>BALANCE<br>6,214.32<br>1,831.35   | % YTD<br>BUDGET<br>75.04<br>81.69   |
| DEPARTMENTAL EXPENDITURES  404-531-105-00 GROUP INSURANCE 404-531-106-00 GROUP RETIREMENT TOTAL SALARIES & BENEFITS  CONTRACTUAL SERVICES 404-531-213-00 UTILITIES 404-531-226-00 INSURANCE & BONDS  | 24,900<br>10,000<br>142,550<br>4,900<br>4,500   | 1,349.75<br>1,129.97<br>14,642.50<br>438.34<br>211.25  | 18,685.68<br>8,168.65<br>114,763.51<br>4,403.67<br>3,193.38  | TOTAL<br>ENCUMBERED<br>0.00<br>0.00<br>0.00               | BUDGET<br>BALANCE<br>6,214.32<br>1,831.35<br>27,786.49<br>496.33<br>1,306.62  | % YTD<br>BUDGET<br>75.04<br>81.69<br>80.51<br>89.87<br>70.96  |
| DEPARTMENTAL EXPENDITURES  404-531-105-00 GROUP INSURANCE 404-531-106-00 GROUP RETIREMENT TOTAL SALARIES & BENEFITS  CONTRACTUAL SERVICES 404-531-213-00 UTILITIES 404-531-226-00 INSURANCE & BONDS TOTAL CONTRACTUAL SERVICES  COMMODITIES 404-531-343-00 TRUCK MAINTENANCE 404-531-343-01 FUEL - RECYCLING CENTER 404-531-343-02 EQUIPMENT MAINTENANCE 404-531-349-00 MISCELLANEOUS  | 24,900<br>10,000<br>142,550<br>4,900<br>4,500<br>9,400<br>13,000<br>11,000<br>9,000<br>5,000                  | 1,349.75<br>1,129.97<br>14,642.50<br>438.34<br>211.25<br>649.59<br>0.00<br>1,050.60<br>0.00<br>0.00                                    | ACTUAL  18,685.68 8,168.65 114,763.51  4,403.67 3,193.38 7,597.05  9,995.29 8,662.13 5,299.84 2,015.85   | TOTAL<br>ENCUMBERED  0.00 0.00 0.00 0.00 0.00 0.00 0.00 0 | BUDGET<br>BALANCE<br>6,214.32<br>1,831.35<br>27,786.49<br>496.33<br>1,306.62<br>1,802.95<br>3,004.71<br>2,337.87<br>3,700.16<br>2,984.15              | * YTD<br>BUDGET<br>75.04<br>81.69<br>80.51<br>89.87<br>70.96<br>80.82<br>76.89<br>78.75<br>58.89<br>40.32                                   |
| DEPARTMENTAL EXPENDITURES  404-531-105-00 GROUP INSURANCE 404-531-106-00 GROUP RETIREMENT TOTAL SALARIES & BENEFITS  CONTRACTUAL SERVICES 404-531-213-00 UTILITIES 404-531-226-00 INSURANCE & BONDS TOTAL CONTRACTUAL SERVICES  COMMODITIES 404-531-343-00 TRUCK MAINTENANCE 404-531-343-01 FUEL - RECYCLING CENTER 404-531-343-02 EQUIPMENT MAINTENANCE 404-531-399-00 MISCELLANEOUS TOTAL COMMODITIES  CAPITAL OUTLAY 404-531-459-00 CAPITAL OUTLAY - NEW EQUI   | 24,900<br>10,000<br>142,550<br>4,900<br>4,500<br>9,400<br>11,000<br>11,000<br>9,000<br>5,000<br>38,000        | 1,349.75 1,129.97 14,642.50  438.34 211.25 649.59  0.00 1,050.60 0.00 0.00 1,050.60 0.00 0.00 0.00 0.00                                | ACTUAL  18,685.68 8,168.65 114,763.51  4,403.67 3,193.38 7,597.05  9,995.29 8,662.13 5,299.84 2,015.85 25,973.11   | TOTAL ENCUMBERED  0.00 0.00 0.00 0.00 0.00 0.00 0.00 0    | BUDGET<br>BALANCE<br>6,214.32<br>1,831.35<br>27,786.49<br>496.33<br>1,306.62<br>1,802.95<br>3,004.71<br>2,337.87<br>3,700.16<br>2,984.15<br>12,026.89 | * YTD<br>BUDGET<br>75.04<br>81.69<br>80.51<br>89.87<br>70.96<br>80.82<br>76.89<br>78.75<br>58.89<br>40.32<br>68.35                          |
| DEPARTMENTAL EXPENDITURES  404-531-105-00 GROUP INSURANCE 404-531-106-00 GROUP RETIREMENT TOTAL SALARIES & BENEFITS  CONTRACTUAL SERVICES 404-531-213-00 UTILITIES 404-531-226-00 INSURANCE & BONDS TOTAL CONTRACTUAL SERVICES  COMMODITIES 404-531-343-00 TRUCK MAINTENANCE 404-531-343-01 FUEL - RECYCLING CENTER 404-531-343-02 EQUIPMENT MAINTENANCE 404-531-399-00 MISCELLANEOUS TOTAL COMMODITIES  CAPITAL OUTLAY 404-531-459-00 CAPITAL OUTLAY - NEW EQUI TOTAL CAPITAL OUTLAY TOTAL RECYCLING DEPARTMENT LANDFILL  | 24,900<br>10,000<br>142,550<br>4,900<br>4,500<br>9,400<br>11,000<br>11,000<br>9,000<br>5,000<br>38,000        | 1,349.75 1,129.97 14,642.50  438.34 211.25 649.59  0.00 1,050.60 0.00 0.00 1,050.60 0.00 0.00 0.00 0.00                                | ACTUAL  18,685.68 8,168.65 114,763.51  4,403.67 3,193.38 7,597.05  9,995.29 8,662.13 5,299.84 2,015.85 25,973.11  0.00 0.00  | TOTAL ENCUMBERED  0.00 0.00 0.00 0.00 0.00 0.00 0.00 0    | BUDGET BALANCE  6,214.32 1,831.35 27,786.49  496.33 1,306.62 1,802.95  3,004.71 2,337.87 3,700.16 2,984.15 12,026.89                                  | * YTD BUDGET  75.04 81.69 80.51  89.87 70.96 80.82  76.89 78.75 58.89 40.32 68.35   |
| DEPARTMENTAL EXPENDITURES  404-531-105-00 GROUP INSURANCE 404-531-106-00 GROUP RETIREMENT TOTAL SALARIES & BENEFITS  CONTRACTUAL SERVICES 404-531-213-00 UTILITIES 404-531-226-00 INSURANCE & BONDS TOTAL CONTRACTUAL SERVICES  COMMODITIES 404-531-343-00 TRUCK MAINTENANCE 404-531-343-01 FUEL - RECYCLING CENTER 404-531-343-02 EQUIPMENT MAINTENANCE 404-531-343-02 EQUIPMENT MAINTENANCE 404-531-343-02 EQUIPMENT MAINTENANCE 404-531-3459-00 MISCELLANEOUS TOTAL COMMODITIES  CAPITAL OUTLAY 404-531-459-00 CAPITAL OUTLAY - NEW EQUI TOTAL CAPITAL OUTLAY   | 24,900<br>10,000<br>142,550<br>4,900<br>4,500<br>9,400<br>11,000<br>11,000<br>9,000<br>5,000<br>38,000        | 1,349.75 1,129.97 14,642.50  438.34 211.25 649.59  0.00 1,050.60 0.00 0.00 1,050.60 0.00 0.00 0.00 0.00                                | ACTUAL  18,685.68 8,168.65 114,763.51  4,403.67 3,193.38 7,597.05  9,995.29 8,662.13 5,299.84 2,015.85 25,973.11  0.00 0.00  | TOTAL ENCUMBERED  0.00 0.00 0.00 0.00 0.00 0.00 0.00 0    | BUDGET BALANCE  6,214.32 1,831.35 27,786.49  496.33 1,306.62 1,802.95  3,004.71 2,337.87 3,700.16 2,984.15 12,026.89                                  | * YTD BUDGET  75.04 81.69 80.51  89.87 70.96 80.82  76.89 78.75 58.89 40.32 68.35   |
| DEPARTMENTAL EXPENDITURES  404-531-105-00 GROUP INSURANCE 404-531-106-00 GROUP RETIREMENT TOTAL SALARIES & BENEFITS  CONTRACTUAL SERVICES 404-531-213-00 UTILITIES 404-531-226-00 INSURANCE & BONDS TOTAL CONTRACTUAL SERVICES  COMMODITIES 404-531-343-01 FUEL - RECYCLING CENTER 404-531-343-02 EQUIPMENT MAINTENANCE 404-531-349-00 MISCELLANEOUS TOTAL COMMODITIES  CAPITAL OUTLAY 404-531-459-00 CAPITAL OUTLAY - NEW EQUI TOTAL CAPITAL OUTLAY  TOTAL RECYCLING DEPARTMENT  LANDFILL =======  CONTRACTUAL SERVICES 404-532-216-00 TESTING/MONITOR WELLS 404-532-216-00 TESTING/MONITOR WELLS 404-532-216-00 TESTING/MONITOR WELLS  | 24,900<br>10,000<br>142,550<br>4,900<br>9,400<br>13,000<br>11,000<br>9,000<br>5,000<br>38,000                 | 1,349.75 1,129.97 14,642.50  438.34 211.25 649.59  0.00 1,050.60 0.00 1,050.60 0.00 1,050.60  16,342.69                                | ACTUAL  18,685.68 8,168.65 114,763.51  4,403.67 3,193.38 7,597.05  9,995.29 8,662.13 5,299.84 2,015.85 25,973.11  0.00 0.00  148,333.67  | TOTAL ENCUMBERED  0.00 0.00 0.00 0.00 0.00 0.00 0.00 0    | BUDGET BALANCE  6,214.32 1,831.35 27,786.49  496.33 1,306.62 1,802.95  3,004.71 2,337.87 3,700.16 2,984.15 12,026.89  0.00 0.00 41,616.33             | * YTD BUDGET  75.04 *81.69 *80.51  89.87 *70.96 *80.82  76.89 *78.75 *58.89 *40.32 *68.35  0.00 0.00  78.09                                 |
| DEPARTMENTAL EXPENDITURES  404-531-105-00 GROUP INSURANCE 404-531-106-00 GROUP RETIREMENT TOTAL SALARIES & BENEFITS  CONTRACTUAL SERVICES 404-531-213-00 UTILITIES 404-531-226-00 INSURANCE & BONDS TOTAL CONTRACTUAL SERVICES  COMMODITIES 404-531-343-00 TRUCK MAINTENANCE 404-531-343-01 FUEL - RECYCLING CENTER 404-531-343-02 EQUIPMENT MAINTENANCE 404-531-399-00 MISCELLANEOUS TOTAL COMMODITIES  CAPITAL OUTLAY 404-531-459-00 CAPITAL OUTLAY - NEW EQUI TOTAL CAPITAL OUTLAY  TOTAL RECYCLING DEPARTMENT  LANDFILL =======  CONTRACTUAL SERVICES 404-532-216-00 TESTING/MONITOR WELLS 404-532-216-01 TREATMENT OF LEACHATE TOTAL CONTRACTUAL SERVICES CAPITAL OUTLAY 404-532-216-01 TREATMENT OF LEACHATE TOTAL CONTRACTUAL SERVICES CAPITAL OUTLAY 404-532-461-00 BONDING (LANDFILL) | 24,900<br>10,000<br>142,550<br>4,900<br>4,500<br>9,400<br>11,000<br>9,000<br>5,000<br>38,000<br>0<br>189,950  | 1,349.75 1,129.97 14,642.50  438.34 211.25 649.59  0.00 1,050.60 0.00 0.00 1,050.60 0.00 1,050.60 0.00 381.65 381.65                   | ACTUAL  18,685.68 8,168.65 114,763.51  4,403.67 3,193.38 7,597.05  9,995.29 8,662.13 5,299.84 2,015.85 25,973.11  0.00 0.00  148,333.67  | TOTAL ENCUMBERED  0.00 0.00 0.00 0.00 0.00 0.00 0.00 0    | BUDGET BALANCE  6,214.32 1,831.35 27,786.49  496.33 1,306.62 1,802.95  3,004.71 2,337.87 3,700.16 2,984.15 12,026.89  0.00 0.00 41,616.33             | % YTD<br>BUDGET<br>75.04<br>81.69<br>80.51<br>89.87<br>70.96<br>80.82<br>76.89<br>78.75<br>58.89<br>40.32<br>68.35<br>0.00<br>0.00<br>78.09 |
| DEPARTMENTAL EXPENDITURES  404-531-105-00 GROUP INSURANCE 404-531-106-00 GROUP RETIREMENT TOTAL SALARIES & BENEFITS  CONTRACTUAL SERVICES 404-531-213-00 UTILITIES 404-531-213-00 INSURANCE & BONDS TOTAL CONTRACTUAL SERVICES  COMMODITIES 404-531-343-00 TRUCK MAINTENANCE 404-531-343-01 FUEL - RECYCLING CENTER 404-531-343-02 EQUIPMENT MAINTENANCE 404-531-349-00 MISCELLANEOUS TOTAL COMMODITIES  CAPITAL OUTLAY 404-531-459-00 CAPITAL OUTLAY - NEW EQUI TOTAL CAPITAL OUTLAY  TOTAL RECYCLING DEPARTMENT  LANDFILL CONTRACTUAL SERVICES 404-532-216-01 TREATMENT OF LEACHATE TOTAL CONTRACTUAL SERVICES  CAPITAL OUTLAY 404-532-461-00 BONDING (LANDFILL) TOTAL CAPITAL OUTLAY  | 24,900<br>10,000<br>142,550<br>4,900<br>9,400<br>13,000<br>11,000<br>9,000<br>5,000<br>38,000<br>0<br>189,950 | 1,349.75 1,129.97 14,642.50  438.34 211.25 649.59  0.00 1,050.60  0.00 0.00 1,050.60  0.00 1,050.60  0.00 381.65 381.65 0.00 0.00 0.00 | ACTUAL  18,685.68 8,168.65 114,763.51  4,403.67 3,193.38 7,597.05  9,995.29 8,662.13 5,299.84 2,015.85 25,973.11  0.00 0.00  148,333.67  0.00 18,987.02 18,987.02 0.00 0.00        | TOTAL ENCUMBERED  0.00 0.00 0.00 0.00 0.00 0.00 0.00 0    | BUDGET BALANCE  6,214.32 1,831.35 27,786.49  496.33 1,306.62 1,802.95  3,004.71 2,337.87 3,700.16 2,984.15 12,026.89  0.00 0.00 41,616.33             | \$ YTD BUDGET  75.04 81.69 80.51  89.87 70.96 80.82  76.89 78.75 58.89 40.32 68.35  0.00 0.00 75.65 75.65                                   |
| DEPARTMENTAL EXPENDITURES  404-531-105-00 GROUP INSURANCE 404-531-106-00 GROUP RETIREMENT TOTAL SALARIES & BENEFITS  CONTRACTUAL SERVICES 404-531-213-00 UTILITIES 404-531-213-00 INSURANCE & BONDS TOTAL CONTRACTUAL SERVICES  COMMODITIES 404-531-343-00 TRUCK MAINTENANCE 404-531-343-01 FUEL - RECYCLING CENTER 404-531-343-02 EQUIPMENT MAINTENANCE 404-531-349-02 EQUIPMENT MAINTENANCE TOTAL COMMODITIES  CAPITAL OUTLAY 404-531-459-00 CAPITAL OUTLAY - NEW EQUI TOTAL CAPITAL OUTLAY  TOTAL RECYCLING DEPARTMENT  LANDFILL CONTRACTUAL SERVICES 404-532-216-01 TREATMENT OF LEACHATE TOTAL CONTRACTUAL SERVICES  CAPITAL OUTLAY 404-532-461-00 BONDING (LANDFILL) TOTAL CAPITAL OUTLAY  CONTRIBUTIONS 404-532-599-00 WASTE DEPRECIATION TOTAL CONTRIBUTIONS                           | 24,900 10,000 142,550  4,900 4,500 9,400  13,000 11,000 9,000 5,000 38,000  189,950  0 25,100 25,100 0 0      | 1,349.75 1,129.97 14,642.50  438.34 211.25 649.59  0.00 1,050.60  0.00 0.00 1,050.60  0.00 381.65 381.65 381.65                        | ACTUAL  18,685.68 8,168.65 114,763.51  4,403.67 3,193.38 7,597.05  9,995.29 8,662.13 5,299.84 2,015.85 25,973.11  0.00 0.00  148,333.67  0.00 18,987.02 18,987.02  0.00 0.00  0.00 | TOTAL ENCUMBERED  0.00 0.00 0.00 0.00 0.00 0.00 0.00 0    | BUDGET BALANCE  6,214.32 1,831.35 27,786.49  496.33 1,306.62 1,802.95  3,004.71 2,337.87 3,700.16 2,984.15 12,026.89  0.00 0.00 41,616.33             | \$ YTD BUDGET  75.04 81.69 80.51  89.87 70.96 80.82  76.89 78.75 58.89 40.32 68.35  0.00 0.00 75.65 75.65  0.00 0.00 0.00                   |

# CITY OF BUCKHANNON REVENUE & EXPENSE REPORT (UNAUDITED) AS OF: APRIL 30TH, 2022

| 404-WASTE COLLECTION   |  | 110 01   |  | % OF   | YEAR COMPLETED   | : 83.33  |
|--|--|--|--|--|--|--|
| DEPARTMENTAL EXPENDITURES  | CURRENT<br>BUDGET  | CURRENT<br>PERIOD  | YEAR TO DATE<br>ACTUAL   | TOTAL<br>ENCUMBERED                                  | BUDGET<br>BALANCE  | % YTD<br>BUDGET  |
| 404-533-106-00 GROUP RETIREMENT<br>TOTAL SALARIES & BENEFITS   | 10,400<br>140,633  | 1,016.69<br>12,929.51  | 7,536.99<br>101,913.67   | 0.00   | 2,863.01<br>38,719.33  | 72.47  |
| CONTRACTUAL SERVICES 404-533-213-00 UTILITIES 404-533-216-00 DRAINAGE EXPENSE TRANSFER 404-533-226-00 INSURANCE & BONDS TOTAL CONTRACTUAL SERVICES   | 10,500<br>9,500<br>20,000<br>40,000                                  | 705.43<br>137.00<br>198.08<br>1,040.51   | 6,781.64<br>1,920.00<br>11,937.62<br>20,639.26   | 0.00<br>0.00<br>0.00<br>0.00                         | 3,718.36<br>7,580.00<br>8,062.38<br>19,360.74  | 64.59<br>20.21<br>59.69<br>51.60                                   |
| COMMODITIES  404-533-343-00 EQUIPMENT MAINTENANCE 404-533-343-01 FUEL/OIL TRANSFER STA. 7, 404-533-343-02 MAINTENANCE TRUCK/TRAILER 404-533-345-00 UNIFORMS TOTAL COMMODITIES  | 17,000<br>65,900<br>40,000<br>4,000<br>126,900                       | 0.00<br>10,450.10<br>4,374.37<br>0.00<br>14,824.47                                   | 14,078.38<br>59,827.99<br>27,883.18<br>2,007.89<br>103,797.44                                | 0.00<br>0.00<br>0.00<br>0.00<br>0.00                 | 2,921.62<br>6,072.01<br>12,116.82<br>1,992.11<br>23,102.56                             | 82.81<br>90.79<br>69.71<br>50.20<br>81.79                          |
| CAPITAL OUTLAY  404-533-459-00 NEW EQUIPMENT  404-533-460-00 TIPPING FEES  404-533-461-00 BONDING TRANSFER STATION  404-533-461-00 STATE GRANT  404-533-470-00 TIER DISPOSAL  404-533-478-00 ROAD MAINTENANCE  404-533-479-00 RECLASSIFY PAYMENTS  TOTAL CAPITAL OUTLAY                                | 124,000<br>858,000<br>0<br>0<br>0<br>0                               | 5,665.08<br>128,413.15<br>0.00<br>0.00<br>0.00<br>0.00<br>0.00<br>0.00<br>134,078.23 | 88,080.68<br>761,238.36<br>0.00<br>0.00<br>0.00<br>0.00<br>0.00<br>0.00<br>849,319.04        | 0.00<br>0.00<br>0.00<br>0.00<br>0.00<br>0.00<br>0.00 | 35,919.32<br>96,761.64<br>0.00<br>0.00<br>0.00<br>0.00<br>0.00<br>132,680.96           | 71.03<br>88.72<br>0.00<br>0.00<br>0.00<br>0.00<br>0.00<br>86.49    |
| NON-OPERATING EXPENSES  404-533-999-00 MISCELLANEOUS TRANSFER ST TOTAL NON-OPERATING EXPENSES  | 6,500<br>6,500   | 0.00   | 4,036.29   | 0.00   | 2,463.71<br>2,463.71   | 62.10  |
| TOTAL TRANSFER STATION   | 1,296,033  | 162,872.72   | 1,079,705.70   | 0.00   | 216,327.30   | 83.31  |
| WASTE OFFICE/BOARD   |  |  |  |  |  |  |
| SALARIES & BENEFITS  404-534-101-00 WASTE BOARD OFFICERS SALA 404-534-103-00 CLERK, ATTORNEY, ENGINEER 404-534-103-01 ADJUST COMPENSATED ABSENC 404-534-104-00 FICA TAX 404-534-105-00 GROUP INSURANCE 404-534-106-00 GROUP RETIREMENT 404-534-107-00 INT EXP EXCAVATOR LOAN TOTAL SALARIES & BENEFITS | 12,000<br>178,000<br>0<br>13,617<br>17,200<br>18,040<br>0<br>238,857 | 1,000.00<br>18,966.71<br>0.00<br>1,527.43<br>959.91<br>1,872.35<br>0.00<br>24,326.40 | 10,000.00<br>139,411.48<br>0.00<br>11,195.17<br>12,919.38<br>13,397.64<br>0.00<br>186,923.67 | 0.00<br>0.00<br>0.00<br>0.00<br>0.00<br>0.00<br>0.00 | 2,000.00<br>38,588.52<br>0.00<br>2,421.83<br>4,280.62<br>4,642.36<br>0.00<br>51,933.33 | 83.33<br>78.32<br>0.00<br>82.21<br>75.11<br>74.27<br>0.00<br>78.26 |
| CONTRACTUAL SERVICES 404-534-218-00 POSTAGE 404-534-219-00 RENT 404-534-223-00 PROFESSIONAL SERVICES (LE   | 13,200<br>10,000<br>12,800   | 1,473.66<br>0.00<br>0.00   | 10,644.10<br>10,000.00<br>6,374.84   | 0.00<br>0.00<br>1,000.00                             | 2,555.90<br>0.00<br>5,425.16   | 80.64<br>100.00<br>57.62   |
| 5-04-2022 04:17 PM   | I  | REVENUE & EXPENS   | BUCKHANNON<br>E REPORT (UNAUDIT  | PED)   |  |  |
| 404-WASTE COLLECTION   |  | AS OF: AF  | RIL 30TH, 2022   | % OF 1   | YEAR COMPLETED:  | 83.33  |
| DEPARTMENTAL EXPENDITURES  | CURRENT<br>BUDGET  | CURRENT<br>PERIOD  | YEAR TO DATE<br>ACTUAL   | TOTAL<br>ENCUMBERED                                  | BUDGET<br>BALANCE  | % YTD<br>BUDGET  |
| 404-534-226-00 INSURANCE & BONDS TOTAL CONTRACTUAL SERVICES  | 15,000<br>51,000   | 210.74<br>1,684.40   | 8,088.01<br>35,106.95  | 0.00   | 6,911.99<br>14,893.05  | 53.92  |
| COMMODITIES 404-534-353-00 PSC ASSESMENTS 404-534-399-00 MISCELLANEOUS TOTAL COMMODITIES   | 8,000<br>0<br>8,000  | 0.00<br>0.00<br>0.00   | 6,609.91<br>0.00<br>6,609.91   | 0.00<br>0.00<br>0.00                                 | 1,390.09<br>0.00<br>1,390.09   | 82.62<br>0.00<br>82.62   |
| CAPITAL OUTLAY<br>404-534-459-00 NEW COMPUTER CAPITAL OUTL<br>TOTAL CAPITAL OUTLAY   | 8,000  | 385.83<br>385.83   | 7,105.06<br>7,105.06   | 0.00   | 894.94<br>894.94   | 88.81<br>88.81   |
| NON-OPERATING EXPENSES<br>404-534-999-00 GEM & ADM MISC BILLING EX<br>TOTAL NON-OPERATING EXPENSES   | 51,000<br>51,000   | 4,761.58<br>4,761.58   | 49,439.49<br>49,439.49   | 0.00   | 1,560.51<br>1,560.51   | 96.94<br>96.94   |
| TOTAL WASTE OFFICE/BOARD   | 356,857  | 31,158.21  | 285,185.08   | 1,000.00   | 70,671.92  | 80.20  |
| BAD DEBT   |  |  |  |  |  |  |
| NON-OPERATING EXPENSES<br>404-550-676-00 BAD DEBT EXPENSE (return control NON-OPERATING EXPENSES   | 0 -  | 0.00   | 0.00   | 0.00   | 0.00   | 0.00   |
| TOTAL BAD DEBT   | 0  | 0.00   | 0.00   | 0.00   | 0.00   | 0.00   |
| TOTAL EXPENDITURES   | 3,317,940  | 339,357.63   | 2,721,308.54   | 1,000.00   | 595,631.46   | 82.05  |
| REVENUE OVER/(UNDER) EXPENDITURES (  | 152,000)(  | 21,302.10)   | 257,122.64 (   | 1,000.00)(   | 408,122.64)  | 168.50-  |

Waste April 2022 Payment of Bills

\$5,037.00- CRANE 1 SERVICES -SERVICE & PARTS BRIDGE CRANE
\$2,925.73- MERLOT VANGO TARPING SOLUTION- TARPS FOR TRAILER
\$104,922.68 - WM CORPORATE SERVICES - FEBRUARY & MARCH 2022 TIPPING FEES
\$17,150.52 - WM CORPORATE SERVICES - MARCH & APRIL CD TIPPING FEES
\$5,589.95 - TIRE AND RUBBER - MARCH 2022 TIRE & CD DISPOSAL

FUND: WASTE COLLECTION
DEPARTMENT

| DEPARTMENT                        | VENDOR NAME   | GL ACCOUNT   | ACCOUNT DESCRIPTION  |  | AMOUNT  |
|-----------------------------------|---|--|--|--|---|
| WASTE DEPARTMENT                  | VALLEY STEEL SERVICE<br>SOUTHERN STATES COOP INC<br>RITE-WAY HEATING & PLUMBING   | F20 241 00   | WASTE COLL. UTILITIE SHOP MAINTENANCE TRUCK MAINTENANCE COLLECTION MISCELLAN COLLECTION MISCELLAN SHOP MAINTENANCE   | APRIL 2022 TOWER NTWK ACCE 110088931545 WASTE GARAGE HEX SCREWS STAINLES HEAT SHIELD D HARRIS & C DAVIS BOOTS D HARRIS & C DAVIS BOOTS BLK PIPE NIPPLES MECH SHO PCRD-GAS FOR R-20 PCRD-CONTROL WELD LEASE RENEWAL ON CYLINDER WASTE APR 2022 HEALTH INS WASTE APR 2022 RETIREE SUB  | 100.00 323.92 90.42 811.12 151.99 249.99 67.89 40.01 458.84 192.28 9,555.00 768.00                            |
| 05-04-2022 10:44 AM               |   | BURSEMENT 4-1-2  | 2 TO 4-30-22   | PAGE:  | 22  |
| FUND: WASTE COLLECTION DEPARTMENT | VENDOR NAME   | GL ACCOUNT   | ACCOUNT DESCRIPTION  | DESCRIPTION  | AMOUNT  |
|                                   | MATHENY MOTOR TRUCK CO<br>STATE ELECTRIC SUPPLY CO INC<br>NAPA-AMTOWER AUTO SUPPLY  | 530-343-00<br>530-341-00<br>530-343-00<br>530-343-00<br>530-341-00<br>530-343-00<br>530-343-00<br>530-343-00<br>530-343-00<br>530-343-00<br>530-343-00<br>530-343-00 | TRUCK MAINTENANCE SHOP MAINTENANCE TRUCK MAINTENANCE TRUCK MAINTENANCE SHOP MAINTENANCE SHOP MAINTENANCE TRUCK MAINTENANCE | DESCRIPTION  ADJ LINK SCREWS FOR R-7 20A BREAKER FOR AIR COMPR FILTERS BULBS WIPER BLADE HEADLIGHT & HYD FITTINGS AIR HOSES AIR HOSES BRAKE HOSE & LINE FOR R-5 BRAKE HOSE & LINE FOR R-5 FILTERS BULBS WIPER BLADE RADIATOR HOSE & JB WELD FILTERS BULBS WIPER BLADE RADIATOR HOSE & JB WELD FILTERS BULBS WIPER BLADE RADIATOR HOSE & JB WELD FILTERS BULBS WIPER BLADE RADIATOR HOSE & JB WELD FILTERS FOR R-2, -3, -8 MOVED TWO PHONE JACKSQ PCRD-TIE DOWNS PEX LINE & FITTINGS MECH PLUGS CLEANING SUPPLIES PEX LINE & FITTINGS MECH PCRD-ANCHOR BOLTS FOR CAR PEST CONTROL SERVICE WAS APRIL 2022 TOTER PYMT WV RETIREMENT CONTRIBUTION WV RETIREMENT CONTRIBUTION WV RETIREMENT CONTRIBUTION WV RETIREMENT CONTRIBUTION WV RETIREMENT CONTRIBUTI WV RETIRE TIERZ CONTRIBUTI WO RETIRE TIERZ TOTE  WO ROTON  WO POND  READ  ROTON  WO POND  ROTON  R | 285.43<br>202.88<br>194.20<br>530.80<br>10.35<br>20.70<br>24.21<br>19.67<br>29.67<br>17.08<br>22.31<br>370.34 |
|                                   | TATE COMMUNICATIONS HARBOR FREIGHT TOOLS LOWES BUSINESS ACCOUNTS  | 530-341-00<br>530-341-00<br>530-341-00<br>530-341-00<br>530-341-00<br>530-341-00   | SHOP MAINTENANCE SHOP MAINTENANCE SHOP MAINTENANCE SHOP MAINTENANCE SHOP MAINTENANCE SHOP MAINTENANCE  | MOVED TWO PHONE JACKSQ PCRD-TIE DOWNS PEX LINE & FITTINGS MECH PLUGS CLEANING SUPPLIES PLUGS CLEANING SUPPLIES PLUGS CLEANING SUPPLIES PEX LINE & FITTINGS MECH  | 661.95<br>13.99<br>261.29<br>85.06<br>118.07<br>159.47  |
|                                   | ACE HARDWARE & CONTRACTOR SU<br>DODSON BROS EXTERMINATING CO<br>FIRST COMMUNITY BANK<br>WV PUBLIC EMPLOYEES RETIREME                                    | 530-343-00<br>530-999-00<br>530-459-01<br>530-106-00<br>530-106-00<br>530-106-00<br>530-106-00   | TRUCK MAINTENANCE COLLECTION MISCELLAN TOTER SYSTEM WASTE EMPLOYEE RETIR  | PCRD-ANCHOR BOLTS FOR CAR PEST CONTROL SERVICE WAS APRIL 2022 TOTER PYMT WV RETIREMENT CONTRIBUTION WV RETIREMENT CONTRIBUTION WV RETIREMENT CONTRIBUTION WV RETIRE TIERZ CONTRIBUTI WV RETIRE TIERZ CONTRIBUTI  | 19.99<br>70.00<br>5,854.68<br>1,518.91<br>1,434.52<br>1,488.49<br>713.45<br>903.09                            |
|                                   | DISBURSEMENTS ACCOUNT-ALL DE<br>TOTAL EQUIPMENT SOLUTIONS<br>ENTERPRISE FM TRUST  | 530-106-00<br>530-105-00<br>530-343-00<br>530-343-00<br>530-459-00   | WASTE EMPLOYEE RETIR WASTE EMPLOYEE INSUR TRUCK MAINTENANCE TRUCK MAINTENANCE WASTE COLL. NEW EQUI   | WV RETIRE TIERZ CONTRIBUTI WASTE HSA FEE DAVIS & RIFF STRAP SHIMS FOR R-8 PUMP & FLOW CONTROL R-8 22WCPJ 2019 RAM 1500 PYMT  | 3,000.00<br>1,465.71<br>773.88<br>635.79  |
|                                   | US CELLULAR   | 530-459-00<br>530-459-00<br>530-213-00   | WASTE COLL. NEW EQUI<br>WASTE COLL. UTILITIE   | 22RKWX 2019 FORD F-130 FIM<br>22RKWX 2018 FORD EXPLORER<br>642-1651 613-0113 0002  | 293.48<br>61.82   |
|                                   | SPRINT<br>THE SIGN GUY LLC  | 530-213-00<br>530-213-00<br>530-999-00   | WASTE COLL. UTILITIE WASTE COLL. UTILITIE COLLECTION MISCELLAN   | ALL DEPT MAR 2022 GEOTABS<br>COMMERCIAL DECALS TOTERS  | 122.36<br>129.50  |
|                                   | CRITES ELECTRICAL SUPPLY INC  | 530-341-00<br>530-341-00<br>530-341-00   | SHOP MAINTENANCE<br>SHOP MAINTENANCE<br>SHOP MAINTENANCE   | BREAKER STRUT STRAP<br>BREAKER STRUT STRAP<br>HOOK SET PINCH OFF PLIERS  | 21.15<br>1.90<br>149.00   |
|                                   | WALMART STORES INC -BUCKHANN INTERNAL REVENUE SERVICE   | 530-341-00<br>530-341-00<br>530-104-00<br>530-104-00<br>530-104-00   | SHOP MAINTENANCE SHOP MAINTENANCE WASTE COLL. F.I.C.A. WASTE COLL. F.I.C.A. WASTE COLL. F.I.C.A.   | MECHLES RADIO PCRD-HAND SOAP FICA WITHHELD AND MATCHED FICA WITHHELD AND MATCHED FICA WITHHELD AND MATCHED MEDICADE WITHHELD AND MATCHED   | 23.24<br>34.69<br>1,421.75<br>1,537.69<br>1,356.47  |
|                                   | AMAZON.COM  | 530-104-00<br>530-104-00<br>530-104-00<br>530-341-00<br>530-343-00<br>530-341-00   | WASTE COLL. F.I.C.A. WASTE COLL. F.I.C.A. SHOP MAINTENANCE TRUCK MAINTENANCE SHOP MAINTENANCE  | MEDICARE WITHHELD & MATCHE MEDICARE WITHHELD & MATCHE PCRD-WEDGE ANCHOR FOR CAR PCRD-COPPER NICKEL FUEL LI PCRD-STAINLESS STEEL SCREW  | 359.64<br>317.23<br>49.99<br>84.50<br>19.98   |
|                                   | WESTERN BRANCH DIESEL INC   | 530-343-00<br>530-343-00<br>530-343-00   | TRUCK MAINTENANCE<br>TRUCK MAINTENANCE<br>TRUCK MAINTENANCE  | PCRD-COPPER NICKEL FUEL LI<br>PCRD-COPPER NICKEL FUEL LI<br>PCRD-STAINLESS STEEL SCREW<br>SOLENOID FOR R-12<br>SOLENOID FOR R12<br>SOLENOID FOR R12  | 88.37<br>123.55<br>127.94   |
| 05-04-2022 10:44 AM               | DIS   | BURSEMENT 4-1-   |  |  |   |
| FUND: WASTE COLLECTION DEPARTMENT | ON VENDOR NAME  | GL ACCOUNT   | ACCOUNT DESCRIPTION  | DESCRIPTION  | AMOUN   |
|                                   | - PAIROLL EAFENDES  |  |  | R WASTE APR 2022 HSA FEES<br>PCRD-CAMERA SERV FOR R8<br>PCRD-CAMERA SERVICE R8<br>E 304-677-3862 JERRY ARNOLD<br>WASTE FUEL BILL MARCH 2022<br>SRVC & PARTS BRIDGE CRANE<br>E 472-4443-101915-4 WASTE<br>E 304-003-2273-060600-4<br>4/01/2022 - 4/30/2022<br>TOTAL:  | 128,602.3   |
| RECYCLING DEPARTMENT              | MON POWER WV PUBLIC EMPLOYEES INSURANC WESTFIELD INSURANCE WV PUBLIC EMPLOYEES RETIREME SPRINT INTERNAL REVENUE SERVICE                                 | 531-213-00<br>531-105-00<br>531-105-00<br>531-226-00<br>531-106-00<br>531-106-00<br>531-213-00<br>531-104-00<br>531-104-00   | UTILITIES GROUP INSURANCE GROUP INSURANCE INSURANCE & BONDS GROUP RETIREMENT GROUP RETIREMENT GROUP RETIREMENT UTILITIES FICA TAX FICA TAX   | 110088931701 RECYCLING CEN WASTE APR 2022 HEALTH INS WASTE APR 2022 RETIREE SUB 4-1-22 TO 4-1-23 OTRLY PYM WY RETIREMENT CONTRIBUTION WV RETIREMENT CONTRIBUTION WV RETIREMENT CONTRIBUTION ALL DEPT MAR 2022 GEOTABS FICA WITHHELD AND MATCHED FICA WITHHELD AND MATCHED FICA WITHHELD AND MATCHED FICA WITHHELD AND MATCHED MEDICARE WITHHELD & MATCHE MEDICARE WITHHELD & MATCHE MEDICARE WITHHELD & MATCHE 200008184083 RECYCLE CENTE WASTE APR 2022 HSA FEBS WASTE FUEL BILL MARCH 2022 4/01/2022 - 4/30/2022   | 271.8<br>1,196.0<br>144.0<br>211.2<br>354.1<br>398.3<br>377.5<br>122.3<br>218.3<br>248.1                      |
|                                   | PEOPLES NATURAL GAS<br>PAYFLEX<br>WORLD FUEL SERVICES, INC.<br>**PAYROLL EXPENSES   | 531-104-00<br>531-104-00<br>531-104-00<br>531-104-00<br>531-213-00<br>531-105-00<br>531-343-01   | FIGA TAX FIGA TAX FIGA TAX FIGA TAX UTILITIES GROUP INSURANCE FUEL - RECYCLING CE  | MEDICARE WITHHELD AN MATCHED MEDICARE WITHHELD & MATCHE MEDICARE WITHHELD & MATCHE 200008184083 RECYCLE CENTE WASTE APR 2022 HAS FEES WASTE FUEL BILL MARCH 2022 4/01/2022 4/30/2022 TOTAL:  | 232.8' 51.0' 58.0 54.4' 44.1' 9.7' 1,050.66 11,299.8'   |
| LANDFILL                          | STURM ENVIRONMENTAL SERVICES<br>HARRISON RURAL ELECTRIC   | 532-216-01<br>532-216-01   | TREATMENT OF LEACHA  | r MARCH 2022 TESTING<br>r TURKEY RUN LNDFILL APR 202<br>TOTAL:   | 148.00<br>233.69<br>381.69  |
| TRANSFER STATION                  | MON POWER COLE TRUCK PARTS INC  WV PUBLIC EMPLOYEES INSURANC JERRY W RICE STURM ENVIRONMENTAL SERVICES WESTFIELD INSURANCE WV PUBLIC EMPLOYEES RETIREME |  | UTILITIES MAINTENANCE TRUCK/TI MAINTENANCE TRUCK/TI MAINTENANCE TRUCK/TI GROUP INSURANCE GROUP INSURANCE TIPPING FEES DRAINAGE EXPENSE TRI INSURANCE & BONDS GROUP RETIREMENT  | 110088931610 MUD LICK RD R LIGHTS & SWITCH - TRL 3 R LIGHTS & SWITCH FOR T-3 R CLUTCH BRAKE FOR R-9 WASTE APR 2022 HEALTH INS WASTE APR 2022 RETIREE SUB 30 UNLTS REFRIG EVAC 4-1-22 TO 4-1-23 GTRLY PYM WV RETIREMENT CONTRIBUTION  | 276.65<br>32.97<br>171.06<br>24.42<br>868.00<br>96.00<br>750.00   |

FUND: WASTE COLLECTION

| DEPARTMENT         | VENDOR NAME                       | GL ACCOUNT      | ACCOUNT DESCRIPTION    | DESCRIPTION  | AMOUN                  |
|--------------------|-----------------------------------|-----------------|------------------------|--|------------------------|
|                    |                                   | 533-104-00      | FICA TAX               | FICA WITHHELD AND MATCHED                                    | 210.43                 |
|                    |                                   | 533-104-00      | FICA TAX               | FICA WITHHELD AND MATCHED                                    | 208.5                  |
|                    |                                   | 533-104-00      | FICA TAX               | MEDICARE WITHHELD & MATCHE                                   | 49.0                   |
|                    |                                   | 533-104-00      | FICA TAX               | MEDICARE WITHHELD & MATCHE                                   | 49.2                   |
|                    |                                   | 533-104-00      | FICA TAX               | MEDICARE WITHHELD & MATCHE                                   | 48.7                   |
|                    | PEOPLES NATURAL GAS               | 533-213-00      | UTILITIES              | 200008184349 WASTE COLL                                      | 244.8                  |
|                    | LIPPS WRECKER SERVICE             | 533-343-02      | MAINTENANCE TRUCK/TR   |  | 670.1                  |
|                    | TIRE AND RUBBER INC               | 533-460-00      | TIPPING FEES           | MARCH 2022 TIRE & CD DISPO                                   | 5,589.9                |
|                    | PAYFLEX                           | 533-105-00      | GROUP INSURANCE        | WASTE APR 2022 HSA FEES                                      | 6.5                    |
|                    | WM CORPORATE SERVICES, INC.       |                 | TIPPING FEES           | PCRD-FEB 2022 TIPPING FEES                                   | 46,150.6               |
|                    |                                   | 533-460-00      | TIPPING FEES           | MARCH 2022 TIPPING FEES                                      | 58,772.0               |
|                    |                                   | 533-460-00      | TIPPING FEES           | 3/16/22-3/31/22 CD TIPPING                                   | 9,073.2                |
|                    |                                   | 533-460-00      | TIPPING FEES           | CD TIPPINGS FEES 4/1-4/15/                                   | 8,077.3                |
|                    | WORLD FUEL SERVICES, INC.         | 533-343-01      | FUEL/OIL TRANSFER ST   | WASTE FUEL BILL MARCH 2022                                   | 10,450.1               |
|                    | FRONTIER                          | 533-213-00      | UTILITIES              | 472-4443-101915-4 WASTE                                      | 61.58                  |
|                    | DALE MOYERS ENTERPRISES LLC       | 533-343-02      | MAINTENANCE TRUCK/TR   | PCRD- SEAT REPAIR  | 550.00                 |
|                    | **PAYROLL EXPENSES                |                 |                        | 4/01/2022 - 4/30/2022  | 10,166.7               |
|                    |                                   |                 |                        | TOTAL:   | 162,872.72             |
| ASTE OFFICE/BOARD  | WV PUBLIC EMPLOYEES INSURANC      |                 | GROUP INSURANCE        | WASTE APR 2022 HEALTH INS                                    | 841.41                 |
|                    |                                   | 534-105-00      | GROUP INSURANCE        | WASTE APR 2022 RETIREE SUB                                   | 112.00                 |
|                    | WESTFIELD INSURANCE               | 534-226-00      | INSURANCE & BONDS      | 4-1-22 TO 4-1-23 QTRLY PYM                                   | 210.74                 |
|                    | TATE COMMUNICATIONS               | 534-999-00      | GEM & ADM MISC BILLI   |  | 68.25                  |
|                    | LOWES BUSINESS ACCOUNTS           | 534-999-00      | GEM & ADM MISC BILLI   |  | 1.19                   |
|                    | WV PUBLIC EMPLOYEES RETIREME      | 534-106-00      | GROUP RETIREMENT       | WV RETIREMENT CONTRIBUTION                                   | 501.6                  |
|                    |                                   | 534-106-00      | GROUP RETIREMENT       | WV RETIREMENT CONTRIBUTION                                   | 500.12                 |
|                    |                                   | 534-106-00      | GROUP RETIREMENT       | WV RETIREMENT CONTRIBUTION                                   | 499.2                  |
|                    |                                   | 534-106-00      | GROUP RETIREMENT       | WV RETIRE TIER2 CONTRIBUTI                                   | 154.9                  |
|                    |                                   | 534-106-00      | GROUP RETIREMENT       | WV RETIRE TIER2 CONTRIBUTI                                   | 108.3                  |
|                    |                                   | 534-106-00      | GROUP RETIREMENT       | WV RETIRE TIER2 CONTRIBUTI                                   | 108.00                 |
|                    | BUCKHANNON POSTMASTER             | 534-218-00      | POSTAGE                | PERMIT #10 POSTAGE   | 750.00                 |
|                    | PAYROLL ACCOUNT (ALL DEPTS)       | 534-999-00      | GEM & ADM MISC BILLI   |  | 224.56                 |
|                    | COLLECTION ACCOUNT                | 534-999-00      |                        | MARCH 2022 CREDIT CARD FEE                                   | 1,286.66               |
|                    | TOSHIBA FINANCIAL SERVICES        | 534-999-00      |                        | CITY HALL COPIER LEASE 4/9                                   | 144.01                 |
|                    | WASTE COLLECTION BOARD            | 534-999-00      |                        | APR 2022 LETTER OF CREDIT                                    | 234.37                 |
|                    |                                   | 534-999-00      |                        | MAR 2022 LETTER OF CREDIT                                    | 234.37                 |
|                    | RAVEN ROCK NETWORKS INC           | 534-999-00      |                        | IT SERVICE CONTRACT APR 20                                   | 212.50                 |
|                    | CITIZENS BANK OF WV               | 534-459-00      |                        | MAY 2022 COMPUTER SERV PYM                                   | 385.83                 |
|                    | WVNET                             | 534-999-00      |                        | WEB HOSTING 3RD QUARTER FY                                   | 18.75                  |
|                    | WALMART STORES INC -BUCKHANN      | 534-999-00      | GEM & ADM MISC BILLI   | CLEANING SUPP CITY HALL                                      | 27.57                  |
|                    |                                   | 534-999-00      | GEM & ADM MISC BILLI   | SUPPLIES FOR CITY HALL                                       | 35.31                  |
|                    |                                   | 534-999-00      | GEM & ADM MISC BILLI   | CLEANING SUPP CITY HALL                                      | 26.99                  |
|                    | INTERNAL REVENUE SERVICE          | 534-104-00      | FICA TAX               | FICA WITHHELD AND MATCHED                                    | 483.96                 |
|                    |                                   | 534-104-00      | FICA TAX               | FICA WITHHELD AND MATCHED                                    | 377.69                 |
|                    |                                   | 534-104-00      | FICA TAX               | FICA WITHHELD AND MATCHED                                    | 376.25                 |
|                    |                                   | 534-104-00      | FICA TAX               | MEDICARE WITHHELD & MATCHE                                   | 113.21                 |
|                    |                                   | 534-104-00      |                        | MEDICARE WITHHELD & MATCHE                                   | 88.34                  |
|                    |                                   | 534-104-00      | FICA TAX               | MEDICARE WITHHELD & MATCHE                                   | 87.98                  |
|                    | AMAZON.COM                        | 534-999-00      | GEM & ADM MISC BILLI   | PCRD-BATTERIES PAPER CHARG                                   | 62.52                  |
|                    | PAYFLEX                           | 534-105-00      |                        | WASTE APR 2022 HSA FEES                                      | 6.50                   |
|                    | FP MAILING SOLUTIONS              | 534-218-00      |                        | PCRD-POSTAGE   | 129.36                 |
|                    | U.S. POSTAL SERVICE (CMRS-FP      |                 |                        | APR 2022 PSTG 2ND PYMT                                       | 250.00                 |
|                    | 0101 1001111 001111100 (011110 11 | 534-218-00      |                        | APRIL 2022 POSTAGE   | 250.00                 |
|                    | FP FINANCE PROGRAM                | 534-218-00      |                        | MAILER & INSERTER PYMT APR                                   | 94.30                  |
| 5-04-2022 10:44 AM | DISB                              | URSEMENT 4-1-22 | TO 4-30-22             |  |                        |
| UND: WASTE COLLECT | ION                               |                 |                        |  |                        |
| EPARTMENT          | VENDOR NAME                       | GL ACCOUNT      | ACCOUNT DESCRIPTION D  | ESCRIPTION   | AMOUNT                 |
|                    | TYLER TECHNOLOGIES INC            | 534-999-00      | GEM & ADM MISC BILLI U | TIL BILLING IVR, SITE, NO                                    | 1,968.12               |
|                    |                                   | 534-999-00      |                        | TL DEBT COLLECTION MAR 20                                    | 157.18                 |
|                    |                                   |                 |                        |  |                        |
|                    | SUDDENLINK                        | 534-999-00      | GEM & ADM MISC BILLI C | ITY HALL INTERNET APRIL 2                                    | 59.23                  |
|                    | SUDDENLINK **PAYROLL EXPENSES     | 534-999-00      |                        | 1TY HALL INTERNET APRIL 2<br>4/01/2022 - 4/30/2022<br>TOTAL: | 19,966.71<br>31,158.21 |

## $Motion\ to\ approve\ the\ April\ 2022\ Financial\ Report\ was\ made\ by\ Skinner/Lewis-Sines.$

Without objection, *G.3 Approval Waste Collection Board Budget FY 2022/2023* was moved to the table for discussion and/or vote. Mrs. Jenkins presented, and provided an overview of, the 2022-2023 proposed draft budget to the Board.

|                                    |  |              |              |              |              |                 |  |                     |  | Waste Dept Requests  |    |   |
|------------------------------------|--|--------------|--------------|--------------|--------------|-----------------|--|---------------------|--|--|----|---|
| WASTE                              |  | 2017-18      | 2018-19      | 2019-20      | 2020-21      | 2021-22         |  | 2022-23<br>proposed |  | not in budget  | -  |   |
|                                    |  | actual       | ACTUAL       | actual       | actual       | actual thru Dec |  | budget              |  |  |    |   |
|                                    | ESTIMATE CASH ON HAND July1 begin                      |              | NOTONE       | 0.00         | 393,539.00   |                 |  | 393,000.0           | 0  |  |    |   |
| -404 303-002-00                    | RECYCLE-ALUMINUM                                       | 6,466.20     | 1,121.89     | 969.60       | 4,919,15     | 1,289.28        |  | 1,500.0             |  |  |    |   |
| -404 303-002-00                    | RECYCLE-OCC-CARDBOARD                                  | 22,451.90    |              | 3,648.07     | 14,413.95    | 12,329.24       |  |                     |  |  |    |   |
| -404 303-003-00                    | RECYCLE-MGOP/SOW-OFFICE PAPE                           |              |              | 0.00         | 0.00         | 3,882.60        |  | 0.0                 |  |  |    |   |
| -404 303-005-00                    | RECYCLE-HDPE-MILK JUGS                                 | 2,010.00     | 1,859.80     | 0.00         | 881.25       | 31,189.60       |  | 27,400.0            | 0  |  |    |   |
| -404 303-006-00                    | RECYCLE-ONP-NEWSPAPER                                  | 4,203.30     |              | 1,808.80     | 4,913.10     | 2,384.09        |  |                     |  |  |    |   |
| -404 316-000-00                    | DUMPSTERS  | 1,885.00     |              | 2,070.00     | 8,570.00     | 4,411.00        |  | 2,000.0             |  |  |    |   |
| -404 317-000-00                    | DUMPSTER RENTAL  | 82.764.00    | 88,675,13    | 92,896.04    | 92,092.98    | 48,129.96       |  | 85,000.0            |  |  |    |   |
| -404 341-000-00                    | FUEL SURCHARGE   | 97,247.29    | 119,422.00   | 128,447.81   | 80,229.40    | 48,515.81       |  | 69,000.0            |  |  |    |   |
| -404 341-000-00                    | TOTER FEE  | 31,241.23    | 110,422.00   | 120,447.01   | 00,220.40    | 40,010.01       |  |                     | proposed new fee   |  |    |   |
|                                    | DEPOSIT  |              |              |              |              |                 |  |                     | proposed new fee   |  |    |   |
| -404 350-000-00                    | WASTE COLLECTION BILLINGS                              | 2.417.912.32 | 2.555.496.85 | 2,574,676.75 | 2,668,658.25 | 1,422,760.86    | 0  | 2,534,000.00        |  |  |    |   |
| -404 355-000-00                    | TRANSFER ST/LANDFILL RECEIPTS                          | 296,256.52   |              | 387,902.45   | 435,326.79   | 236,940.08      |  | 310,000.00          |  |  |    |   |
| -404 355-000-00<br>-404 366-000-00 | STATE GRANTS   | 250,250.52   | 30,000.00    | 20,000.00    | 0.00         | 0.00            |  | 0.00                |  |  |    |   |
| -404 368-000-00                    | CONTRIBUTION FROM UCSWA                                | 3,600.00     |              | 3,600.00     | 3,600.00     | 900.00          |  | 0.00                |  |  |    |   |
|                                    | LATE CHARGES   | 3,000.00     | 3,000.00     | 0.00         | 5,000.00     | 0.00            |  | 0.00                |  |  |    |   |
| 404 370-000-01                     | CUSTOMER BILL FEES                                     | 256.09       | 275.00       | 350.00       | 175.00       | 75.00           |  | 200.00              |  |  |    |   |
| 404 370-000-02                     | INTEREST   | 526.51       | 876.98       | 2,295.20     | 897.95       | 115.57          |  | 200.00              |  |  |    |   |
| -404 380-000-00<br>-404 381-000-00 | MAINT BILLING OTHER DEPTS.                             | 3,653.15     | 6,276.93     | 2,557.56     | 1,702.24     | 0.00            |  | 600.00              |  |  |    |   |
|                                    |  | 44,975.61    | 29,354.05    | 35.083.95    | 147,440.52   | 17,905,79       |  | 30,000.00           |  |  |    |   |
| -404 399-000-00                    | WASTE COLL. MISCELLANEOUS<br>GAIN ON DISPOSAL OF ASSET | 44,975.01    | 29,354.05    | 35,063.93    | 1,837.50     | 0.00            |  | 30,000.00           | ,  |  |    |   |
| -404 399-000-02                    |  | 2,985,068.84 | 3,177,830.97 | 3,256,306.23 | 3,465,658.08 | 1,830,828.88    |  | 3,063,900.00        |  |  |    |   |
| TOTAL REVE                         | NUES   | 2,905,000.04 | 3,177,030.97 | 3,230,300.23 | 3,403,030.00 | 1,030,020.00    |  | 3,003,300.00        |  |  | _  |   |
|                                    |  |              |              |              | 3.859.197.08 | 1.830.828.88    |  | 3,456,900.00        |  |  |    |   |
| TOTAL EST.                         | BAL. ON HAND   |              |              |              | 3,035,157.00 | 1,030,020.00    |  | 3,430,300.00        |  |  |    |   |
| -404 530-103-00                    | WASTE EMPLOYEES SALARIES                               | 653,032.37   | 667,315.74   | 617,936.53   | 628,143,72   | 295,055.95      |  | 629.000.00          | longevity?add\$9830.   |  | s  | 9,830.                                  |
| -404 530-103-00<br>-404 530-104-00 | WASTE COLL, F.I.C.A.                                   | 49.594.49    | 50,749.19    | 47,005.36    | 47,807.65    | 22,483.47       |  |                     | longevity?add 752.   |  | S  | 1,200                                   |
| -404 530-104-00<br>-404 530-105-00 | WASTE EMPLOYEE INSURANCE                               | 234,149.75   | 244.500.00   | 274.838.74   | 149,044.56   |                 | peia july2020 no<br>retirees   | 167,382.00          |  |  |    | .,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,, |
| 404 530-106-00                     | WASTE EMPLOYEE RETIREMENT                              | 69.986.60    | 61,370.51    | 59,656.65    | 59,746.33    | 27,562,07       |  | 56,610.00           |  |  |    |   |
| 404 530-100-00                     | WASTE COLL UTILITIES                                   | 14,663.28    | 19,766.22    | 16,906.83    | 12,517.21    |                 | added gps  | 18,100.00           |  |  |    |   |
| 404 530-215-00                     | COMP, UNEMPL & INSURANCE                               | 43,794.02    | 48,552.60    | 42,828.59    | 48,178.71    | 31,147.93       | gr-  | 58,000.00           |  |  |    |   |
| 404 530-226-00                     | SHOP MAINTENANCE                                       | 37,394.90    | 48,558.32    | 32,661.19    | 43,836.03    | 13,724.32       |  | 42,480.00           |  |  |    |   |
| 404 530-341-05                     | SAFETY EQUIPMENT (boots,safetyglass                    |              | 30,000.02    | 0.00         | 0.00         | 0.00            |  | 10,000.00           |  |  |    |   |
| 404 530-341-05                     | TRUCK MAINTENANCE                                      | 54,136.91    | 59,936.62    | 57,870.04    | 69,628.53    | 55,489.50       |  |                     | cost of repairs up   |  |    |   |
| 404 530-343-00                     | GAS & OIL EXPENSE 1,2,3,4,5,10                         | 70,732.71    | 91,120.56    | 74,343.28    | 75,252.14    | 47,906.42       |  | 90,000.00           |  |  |    |   |
| 404 530-344-00                     | MAINTENANCE OTHER DEPTS.                               | 2,032.75     | 4,129.04     | 1,534.62     | 1,617.09     | 0.00            |  | 2,200.00            |  |  |    |   |
| 404 530-344-00                     | WASTE COLL. UNIFORMS                                   | 12,086.20    | 12,278.28    | 13,257.29    | 13,323.78    | 5,426.18        |  | 13,900.00           |  |  |    |   |
|                                    |  |              |              |              |              |                 | 17Frght2312mth<br>;2tks\$48600yr&lea<br>se 3<br>trucks\$372,\$294,\$ |                     | enterprise lease<br>\$485,\$964,\$353mth,474<br>mth; 22ntl Garbage<br>trk\$1,405mth;19 Int Rd<br>Trctr trk\$2,305mth;Plus<br>New \$8T annually | Plus \$15T cnc machine<br>& 20T 5th whl wrecker;<br>not budgeted 2023<br>Garbage Trk not<br>delivered until 2024<br>\$2400per mth<br>=\$63800. | \$ |   |
| 404 530-459-00                     | WASTE COLL. NEW EQUIPMENT                              | 92,357.75    | 96,848.44    | 92,367.70    | 91,517.30    | 95,527.68       | 636mth=17616.<br>finance \$292T                                      | 143,632.00          | New \$8T annually<br>finance \$292T \$5860   | -303800.   | Þ  | _                                       |
| 500 450 61                         | TOTED SYSTEM   | 31,557.00    | 63,105.69    | 63,470.19    | 66,355.89    | 34 777 75       | \$5260 mth   | 23,500 00           | mth pd off in Oct  |  |    |   |
| 530-459-01                         | TOTER SYSTEM   | 31,557.00    | 63,105.69    | 03,470.19    | 00,333.89    | 34,111.73       | QUEUU IIIII  | 20,000.00           | man par on mr out  |  |    | _                                       |
| CONTRIBUTION                       |  | 45.40.00     | 45 704 00    | 10 520 00    | 10 200 00    | 29,651,00       |  | 30,000.00           |  |  |    |   |
| 404 530-561-00                     | DUMPSTERS (NEW)  | 15,104.00    | 15,794.00    | 12,530.00    | 12,386.00    | 12.588.57       |  | 16,000.00           |  |  |    |   |
| 404 530-999-00                     | COLLECTION MISCELLANEOUS EXP                           | 20,828.28    | 12,952.48    | 16,506.92    | 16,103.63    |                 |  |                     | longevity?add\$2210  |  | S  | 2,210                                   |
| 404 531-103-00                     | RECYCLING SALARIES                                     | 93,558.70    | 93,759.52    | 94,253.03    | 94,389.03    | 47,766.38       |  |                     | longevity \$170  |  | S  | 170.                                    |
| 404 531-104-00                     | FICA TAX   | 7,110.92     | 7,133.36     | 7,179.29     | 7,189.82     | 3,638.74        |  | 24.000.00           |  |  | D. | 1/0.                                    |
| 404 531-105-00                     | GROUP INSURANCE  | 35,000.00    | 35,823.60    | 28,932.00    | 21,406.36    | 13,102.44       |  | 24,000.00           |  |  |    |   |

| -404 531-106-00                    | GROUP RETIREMENT   | 10,291.51             | 9,376.01              | 9,425.36              | 9,438.96              | 4,776.66     |  | 9,000.0      | 0   |   |    |          |
|------------------------------------|--|-----------------------|-----------------------|-----------------------|-----------------------|--------------|--|--------------|---|---|----|----------|
| -404 531-106-00<br>-404 531-213-00 | UTILITIES  | 4,400.62              | 4,426.29              | 4,672.84              | 5,825.95              | 2,563.37     |  | 5,300.0      |   |   |    |          |
| -404 531-226-00                    | INSURANCE & BONDS  | 4,341.44              | 6,638.61              | 4,475.18              | 3,003,08              | 2,022.66     |  | 4,500.00     |   |   |    |          |
| 404 531-220-00                     | TRUCK MAINTENANCE  | 5,859.14              | 9,366.80              | 9,797.22              | 7,843.69              | 6,484.11     |  | 13,000.00    |   |   |    |          |
| -404 531-343-01                    | FUEL - RECYCLING CENTER                                      | 7,063.77              | 7,846.94              | 7,516.17              | 6,164.98              | 5,520.12     |  | 11,000.00    |   |   |    |          |
| -404 531-343-02                    | EQUIPMENT MAINTENANCE  | 9,941.02              | 8,993.82              | 2,953.38              | 4,471.45              | 3,471.81     |  | 9,600.00     |   |   |    |          |
| -404 531-399-00                    | MISCELLANEOUS  | 4,414.38              | 4,850.48              | 2,852.86              | 5,465.87              | 1,999.69     |  | 5,400.00     |   |   |    |          |
| -404 531-459-00                    | CAPITAL OUTLAY - NEW EQUIP.                                  |                       | 11,000.00             | 0.00                  |                       |              |  | 0.00         |   |   |    |          |
| -404 532-216-00                    | TESTING/MONITOR WELLS  | 500.00                | .,,                   | 0.00                  |                       |              |  | 0.00         |   |   |    |          |
| -404 532-216-01                    | TREATMENT OF LEACHATE  | 27,105.62             | 35,507.50             | 32,482,95             | 28,357.98             | 5,878.50     |  | 35,000.00    |   |   |    |          |
| -404 533-103-00                    | SALARIES TRANSFER STATION                                    | 87,005.15             | 84,369.23             | 86,161.80             | 88,709.72             | 44,757.44    |  | 105,000.00   | longevity?add\$3290.  |   | S  | 3,290.   |
| -404 533-104-00                    | FICA TAX   | 6,638.88              | 6,435.54              | 6,610.11              | 6,808.63              | 3,418.62     |  | 8,033.00     | longevity?add\$252  |   | \$ | 252.     |
| -404 533-105-00                    | GROUP INSURANCE  | 22,800.00             | 22,100.00             | 28,835.88             | 15,084.56             | 9,259.04     |  | 16,000.00    |   |   |    |          |
| -404 533-106-00                    | GROUP RETIREMENT   | 9,570.65              | 8,385.97              | 8,615.99              | 8,870.75              | 4,475.68     |  | 9,450.00     |   |   |    |          |
| -404 533-213-00                    | UTILITIES  | 7,541.29              | 7,265.38              | 6,555.78              | 7,258.42              | 2,799.90     |  | 11,200.00    |   |   |    |          |
| -404 533-216-00                    | DRAINAGE EXPENSE TRANSFER STA                                | 1,588.00              | 1,622.00              | 1,588.00              | 1,215.00              | 7,510.14     |  | 3,192.00     |   |   |    |          |
| -404 533-226-00                    | INSURANCE & BONDS  | 18,320.85             | 19,479.22             | 18.022.35             | 14,145,66             | 10.191.50    |  | 20,000.00    |   |   |    |          |
| -404 533-343-00                    | EQUIPMENT MAINTENANCE  | 16,373.19             | 24,081.57             | 20,011.95             | 22,047.30             | 7,945.45     |  | 20,000.00    |   |   |    |          |
| -404 533-343-01                    | FUEL/OIL TRANSFER STA. 7,11                                  | 43,334.77             | 46,637.06             | 44,258.56             | 50,000.00             | 33,762.51    |  | 60,000.00    |   |   |    |          |
| -404 533-343-02                    | MAINTENANCE TRUCK/TRAILERS                                   | 37,446.99             | 40,001.56             | 29,141,37             | 34,005.64             | 5,183.24     |  | 40,000.00    |   |   | _  |          |
| -404 533-345-00                    | UNIFORMS   | 3,503.08              | 3,260.32              | 3,520.78              | 3,171.62              | 1,133.59     |  | 4,000.00     |   |   | _  |          |
| 404 533-459-00                     | NEW EQUIPMENT  | 23,561.00             | 40,701.66             | 93,011,78             | 71,417,18             |              | 18 International<br>\$2240mth+\$2305<br>mthfor new<br>truck+\$1121closet | 85,192.00    | 18 International<br>\$2240mth+\$1121closeto<br>ptrlr; New lowboy apprv<br>by CC \$8000yr split 4  | Plus \$1405mth close<br>top trailer, \$20T<br>software not in<br>budget\$36,860 in this<br>budget |    |          |
| 404 533-460-00                     | TIPPING FEES   | 752,747.74            | 807,125.01            | 883,305.76            | 869,444.76            | 485,457.61   |  | 950,000.00   |   | - Congot  |    |          |
| 404 533-464-00                     | STATE GRANT  | 132,141.14            | 007,120.01            | 114,995.00            | 000,444.70            | 400,407.07   |  | 000,000.00   |   |   |    |          |
| 404 533-470-00                     | TIRE DISPOSAL  |                       |                       | 114,000.00            |                       |              |  |              |   |   |    |          |
| 404 533-478-00                     | ROAD MAINTENANCE   | 1,717.02              | 2,601.24              | 0.00<br>4,993.41      | 0.00<br>1,730.72      |              | blacktop rd ask jeff<br>is still doing this                              | 10,000.00    | blacktop rd ask Jerry is<br>still doing this  |   |    |          |
| 404 533-999-00<br>404 534-101-00   | MISCELLANEOUS TRANSFER STAT<br>WASTE BOARD OFFICERS SALARIES | 9,882.19<br>13,836.72 | 5,115.05<br>13,367.58 | 11,400.00             | 11,600.00             | 6,000.00     |  | 12,000.00    |   |   | -  |          |
| 404 534-103-00                     | CLERK, ATTORNEY, ENGINEER SAL                                | 169,131.84            | 167,501.48            | 173,797.45            | 166,116.57            | 82,127.36    |  | 160,000.00   | current FT office<br>staff making less<br>than \$15 per hr  | longevity?? 1865  | \$ | 1,865.0  |
| 404 534-104-00                     | FICA TAX   | 13,984.19             | 13,811.56             | 14,131.15             | 13,575.04             | 6,508.76     |  | 12,500.00    |   | longevity   | \$ | 143.0    |
| 404 534-105-00                     | GROUP INSURANCE  | 31,000.00             | 29,999.53             | 24,649.29             | 15,874.50             | 8,939.80     |  | 17,200.00    |   |   | -  |          |
| 404 534-106-00                     | GROUP RETIREMENT   | 18,168.66             | 15,913.88             | 17,264.98             | 16,692.22             | 7,766.54     |  |              | reduced to 9%   |   | -  |          |
| 404 534-218-00                     | POSTAGE  | 9,197.47              | 7,928.13              | 8,872.67              | 10,672.52             | 5,152.77     |  | 12,000.00    |   |   | -  |          |
| 404 534-219-00                     | RENT   | 10,000.00             | 10,000.00             | 10,000.00             | 10,000.00             | 0.00         |  | 10,000.00    |   |   | -  |          |
|                                    |  | 10.105.10             | 44.004.40             | 5.744.05              | 7,568.51              | 4.044.50     | Bks \$5300;<br>Audit\$2500   | 10,000.00    | 6500 bks new cpa; 3500  |   |    |          |
| 404 534-223-00                     | PROFESSIONAL SERVICES (LEGAL)                                | 18,195.19             | 14,304.46             | 5,714.25              |                       | 7,553.81     | Auditazauu   | 15,000.00    |   |   | -  |          |
| 404 534-226-00                     | INSURANCE & BONDS  | 14,122.08<br>9,538.52 | 12,511.76<br>8,290.12 | 12,985.51<br>7,711.17 | 10,423.25<br>6,609.91 | 6,609.91     |  | 8,000.00     |   |   | -  |          |
| 404 534-353-00                     | PSC ASSESSMENTS  | 9,336.32              | 0,230.12              | 7,711.17              | 0,005.51              | 0,005.51     |  |              | 20T main office update -<br>split 4 ways aprvd by CC<br>to update main office<br>cubicles, separation walls<br>have been modified<br>twice, some desks are in<br>need of repair |   |    |          |
| 404   534-459-00                   | NEW COMPUTER CAPITAL OUTLAY                                  | 3,547.43              | 3,714.95              | 6,004.96              | 4,629.96              | 5,116.81     | server payment   |              | (server pd off may22)<br>Autocard software shared<br>cost \$1125; GIS Erse<br>share \$300.; Hydrolo<br>software \$950.; GPS<br>Equip \$125; Possible<br>Computer replace \$2000 |   |    |          |
| 404 534 600 00                     | WASTE BOARD CONTINGENCY                                      |                       |                       |                       |                       |              |  | 105,359,00   |   |   |    |          |
| 404 534-699-99                     | GEM & ADM MISC BILLING EXPENSE                               | 41,633,72             | 46,143,19             | 51,337.35             | 46,756,33             | 30,188.66    |  | 53,000.00    |   |   |    |          |
| -404 534-999-00                    | GEM & ADM MISC BILLING EXPENSE                               | 41,633.72             | 46,143.19             | 51,337.35             | 46,756.33             | 30,188.66    |  | 53,000.00    |   |   |    |          |
| TOTAL SYS                          | ENDITUDES  | 2.005.424.75          | 2 104 269 07          | 2 221 751 54          | 2 042 444 54          | 4 70E 202 44 |  | 2 450 000 00 |   |   |    |          |
| TOTAL EXP                          |  | 3,005,424.75          | 3,194,368.07          | 3,321,751.51          | 3,043,444.51          | 1,705,202.41 |  | 3,456,900.00 |   |   |    |          |
|                                    | VER/(UNDER) EXPENDITURES                                     |                       |                       |                       |                       |              |  |              |   |   |    | 8,960.00 |

Motion to approve the Waste Collection Board Budget FY 2022/2023 was made by Skinner/Lewis-Sines.

## **D. Department Reports**

**D.1 Recycling Center Report** – Jerry Arnold reviewed the following Recycling Center Report for

## April 2022:

|  |  |  | Buckhannon<br>ng Center | DATE:  | April-22                  |
|--|--|--|-------------------------|--|---------------------------|
|  |  | Invento  | ry & Balance            | Sheet  |                           |
| ONP OCC MGOP STEEL ALUM. E-WASTE Pete #1 No. 2 Total   | Uproc.  0.7  1.4  0.7  0.1  0.1  0.06  0.3  3.36 | Proc.<br>21.38<br>9.9<br>3.42<br>4.44<br>0.31<br>0 | Total 22.08 11.3        |  |                           |
| Inventory 4/1/22<br>Inventory 5/1/22<br>Diff.<br>Loads Shipped<br>Total Diff. Inventory<br>Total Received<br>Less Garbage<br>Total | & Loads Shi                                      | pped   |                         | 62.21<br>50.26<br>-11.95<br>45.76<br>33.81<br>33.81<br>0 |                           |
|  |  |  | Residential<br>1120     | Curbside   |                           |
|  |  |  | Appliances<br>38060     | Iron Total<br>4580                                       | Total \$ 42640 \$3,097.00 |

Yard Debris

## **D.2 Transfer Station Report** – Jerry Arnold reviewed the following Transfer Station Report for April 2022:

|                   | City of Buckh<br>Transfer Statio |                   |              |             |
|-------------------|----------------------------------|-------------------|--------------|-------------|
|                   | April                            | 2022              |              |             |
| Total Transaction | ns                               |                   | 3169         |             |
| Total Weight      |                                  |                   | 1403.29      |             |
| Total Cash Rece   | eived                            |                   | \$36,253.25  |             |
| Total City Trucks | 3                                |                   | \$66,208.27  | 795.06 tons |
| Total Charge      |                                  |                   | \$18,056.38  |             |
| Grand total       |                                  |                   | \$120,517.90 |             |
|                   |                                  |                   |              |             |
| Total C/D Materi  | al                               |                   | 268.77       |             |
| Total Commercia   | al/Residential                   |                   | 1134.52      |             |
| Bulky Goods       | Steel Wa                         | aste Tota<br>3.75 | l<br>6.95    |             |

## **E. Correspondence and Information**

# E.1 City Council on 4/21/22 Authorized the Elimination of Rental Fees Paid by the Waste Collection Board for the Use of Space at the 395 Mudlick Road Public Works Facility

City Council Meeting 04/21/2022:

Discussion and approval to authorize the Elimination of Rental Fees paid by the Waste Collection Board for use of space at 395 Mudlick Road Public Works facility.

Mr. Arnold and Ms. Jenkins explained that the property to be used by the Fire and possibly the Police Department as a training facility is located on the Waste Collection property which included a building owned by the Waste Collection Board. Other Departments may also benefit from the training facility. Rather than charge General Fund rent for this facility property and then charge Waste Collection for use of General fund owned property, they propose no rent would be assessed to either fund for as long as the facilities are used by the respective departments.

Motion Rylands/Thomas to waive rental charge to the Waste Collection Board for space used at 395 Mudlick Road in exchange for space used at 444 Mudlick Road that will be used as a training facility for emergency services and training space for other departments. The rent will be waived unless the departments no longer wish to use these properties. Motion carried. City Council 04/21/22.

## E.2 Waterline Upgrade at the Site of the Future Training Facilities at 444 Mudlick Road-Waive Labor & Equipment Costs by Water Dept. & Sanitary Dept.

City of Buckhannon 70 East Main Street Buckhannon, WV 26201



Phone: 304.472,1651 TDD: 304.472,9550 Fax: 304.472.0934

4/4/2022

Mayor and City Council Members,

I requested the City of Buckhannon Water Department to prepare an estimate to extend the 6" water main line and to install a fire hydrant on the north side of the second gate at the City of Buckhannon's Waste Facility at 444 Mud Lick Rd. The line extension will require a road bore under Mud Lick Rd, that the Sewer Department will undertake. The purpose of this project is to provide water at an adequate flow and pressure for the new training facilities. The total cost for the project is estimated at \$30,282.45. This includes labor and equipment costs for both water and sewer departments. I would like to request from each of the respective boards to waive the labor and equipment costs on this project. The total of which is \$8714.00 for Water and \$11520.00 for Sewer. My approach to the boards will be that once this facility is completed it will benefit all city operations. One of the training courses that will be offered is a trench rescue course that will directly benefit both departments. The remaining balance of \$10048.45 I am asking that City Council fund to facilitate the ongoing development of the training facility.

Jerry Arnold City of Buckhannon Director of Public Works 70 E. Main St. Buckhannon, WV 26201

P: 304-472-1651 ext. 1000

C: 304-677-3862

Water Department City of Buckhannon 70 East Main Street Buckhannon, West Virginia 26201 (304) 472-2530 fax (304) 472-4620

Invoice No

INVOICE

| lame                    | Street Department  |  |                                     | ] [          |  | 3/14/2022  |
|-------------------------|--|--|-------------------------------------|--------------|--|--|
| ddress<br>lity<br>Phone | Buckhannon   | State wv   | ZIP 26201                           |              | Order No.<br>Rep<br>FOB  | Jerry Wamsley  |
| Qty                     | AND DESCRIPTION OF THE PROPERTY OF THE PROPERT | Description  | * AND COURT CONTINUES               |              | Unit Price   | TOTAL  |
| 1                       | 6" AFC M&J Gate  |  | The same of the same of the same of | - 10 Petron  | \$620.00   | \$620.00   |
| 50 Ft                   | 16" Steel Casing   |  |                                     |              | \$36.50  | \$1,825.00   |
| 6                       | 16"X6" casing Spa  | cers   |                                     |              | \$110.00   | \$660.00   |
| 3                       | 6" M&J 90s   |  |                                     |              | \$110.00   | \$110.00   |
| 180 ft                  | 6" C-900 DR 14 pi  | ne.  |                                     |              | \$16.00  | \$2,880.00   |
| 1                       | 6" Himax Coupling  |  |                                     |              | \$275.00   | \$275.00   |
| 2                       | 16" X 6" Casing B  |  |                                     |              | \$55.00  | \$110.00   |
| 60 ft -                 | 3/4 Allthread  |  |                                     |              | \$4.00   | \$240.00   |
| 16                      | 3/4 Allthread Nuts   | 1 .  |                                     |              | \$0.75   | \$12.00  |
| 7                       | 6" Grip Ring Gland   | Kits   |                                     |              | \$62.50  | \$437.50   |
| 10                      | 60 lb bags of sack   |  |                                     |              | \$7.00   | \$70.00  |
| 2                       | 6" M&J 22.5  | A. C. C.   |                                     |              | \$84.00  | \$168.00   |
| Ħ                       | B84B American FI   | ow Hydrant   |                                     |              | \$2,465.00   | \$2,465.00   |
| 1                       | Valve Box Assemi   |  |                                     |              | \$90.00  | \$90.00  |
| 1                       | Asortment of block   |  |                                     |              | \$25.00  |  |
| 8                       | Dug-Lugs   |  |                                     |              | \$4.25   |  |
| - 5                     | Men at 40 hours  |  |                                     |              | \$32.32  |  |
| - 20                    | Hours Back Hoe   |  |                                     |              | \$50.00  |  |
| - 40                    | Hours Service Tru  | ick  |                                     |              | \$25,00  |  |
| 2 Lb                    | Seed   |  |                                     |              | \$1.49   |  |
| 3 Bales                 | Straw  |  |                                     |              | \$7,99   |  |
| - 50 Ft                 | Bore & Jack  |  |                                     |              | \$200.00   |  |
| 16 Hrs                  | Bore Pit Excavation  | on Labor   |                                     |              | \$80.00  |  |
| - 16 Hrs                | Bore Pit Excavation  | or Equipment   |                                     |              | \$15.00  |  |
|                         | 4 70 70 70 70 70 70 70 70 70 70 70 70 70   | THE REAL PROPERTY OF THE PARTY  |                                     | ACRES OF THE | SubTotal   |  |
| F                       | Payment Details  | 1 (0.00 - |                                     | Ship         | ping & Handling  | \$0.00   |
| ( 0                     | Cash   |  | )                                   | Taxes        |  | Entered to the same of the same  |
| Ö                       | Check  |  | 1                                   |              | To the property of the last of | I.   |
| O                       | Credit Card  |  | 1                                   |              | TOTAL  | \$30,282.4   |
| Nam                     | e  |  |                                     |              |  | -  |
| CC                      |  | And the second s | -                                   | 0            | ffice Use Only   | The state of the s |
|                         | Expire   | es   |                                     | 100          | a new many   |  |

- F. Consent Agenda
- **F.1 Approval of Minutes: 04/07/2022**

Motion to approve the Regular Meeting Minutes of 04/07/2022 was made by Lewis-Sines/Skinner. Motion carried.

- G. Strategic Issues for discussion and/or vote
- **G.1 Approval Employee Hire-Administrative Position** Amby Jenkins reported that Kathy Holt will be retiring in July and Amby is requesting approval to hire a new employee to fill her position prior to her retirement for training to take place.

Motion to approve an employee hire for an administrative position was made by Lewis-Sines/Skinner. Motion carried.

- **G.2 Request Refund on Waste Collection Bill-5977 RT 20 South Road** Action taken earlier in the meeting.
- **G.3 Approval Waste Collection Board Budget FY 2022/2023** Action taken earlier in the meeting.
- **G.4 Approval Pay Increase Shayla Gowers Office Staff** Amby Jenkins provided an overview of her request for a pay increase for Shayla Gowers office staff.

Motion to increase Shayla Gowers to \$16.00 per hour and Alice Teets to \$15.00 per hour was made by Skinner/Lewis-Sines. Motion carried.

**H. Board Members Comments and Announcements** 

City Recorder Randall H. Sanders

| Randall – Absent.  |
|--|
| <b>Lewis-Sines</b> - Nothing further.  |
| <b>Recorder Sanders</b> – Nothing further.   |
| Jenkins - Nothing further.   |
| Arnold - Nothing further.  |
| Hollen - Nothing further.  |
| <b>Mayor Skinner</b> – Mayor Skinner thanked all the employees for their efforts, hard work, and patience that they exhibit during stressful situations. |
| J. Adjournment   |
| The Chair adjourned the meeting at 8:45 AM.  |
| Mayor Robert Skinner III   |