

STATE OF WEST VIRGINIA, COUNTY OF UPSHUR, CITY OF BUCKHANNON, TO WIT:

A regular meeting of the Buckhannon City Council was held on Tuesday, August 2, 2022, at 7:00pm in the Council Chambers of City Hall. The following individuals were in attendance (GTM GoToMeeting):

Mayor	Robbie Skinner	Present
City Recorder	Randy Sanders	Present
Council Member	Pam Bucklew	GTM
Council Member	David McCauley	Present
Council Member	Jack Reger	Present
Council Member	CJ Rylands	GTM
Council Member	David Thomas	Present
Assistant Recorder & Director of Finance	Amberle Jenkins	Present
City Attorney	Tom O'Neill	Present
Buckhannon Fire Department	Capt. Brian Elmore	Present
Director of Public Works	Jerry Arnold	Present
Channel 3	Rodney Irvin	Present
MyBuckhannon.com	Katie Kuba	Present
MyBuckhannon.com	Beth Broschart	Present
Minute Taker	Alice Teets	Present

Guests: Laura Meadows, Executive Director, UCCVB; City Horticulturist, Dixie Green; BFD Captain – Brian Elmore

Notice of Rescheduled Meeting of the City of Buckhannon City Council

The City of Buckhannon City Council meeting date of August 4, 2022 has been rescheduled for Tuesday, August 2, 2022 at 7:00 p.m. at City Hall. Due to conflict with the WV Municipal League Conference. Posted 07/22/22

To participate in a City Council meeting participants were invited to contact us at 304-472-1651 for the GoToMeeting link/access.

***City Council of Buckhannon – 7:00 pm in Council Chambers
Meeting Agenda for Tuesday, August 2, 2022***

- A. Call to Order**
 - A.1 Moment of Silence
 - A.2 Pledge to the Flag of the United States of America
- B. Recognized Guests**
 - B.1 Laura Meadows-Executive Director-UCCVB- Annual Report
- C. Department & Board Reports**
 - C.1 Public Works Director- Jerry Arnold
 - C.2 City Horticulturist Dixie Green
 - C.3 Finance Director - Amberle Jenkins
 - C.4 Fire Chief- JB Kimble
 - C.5 City Attorney- Tom O'Neill
- D. Correspondence & Information**
 - D.1 Town Hall Meeting-Public Input on the Stockert Youth & Community Center Proposed Multi-Purpose Building August 11, 2022 at 6pm at the Public Safety Complex Training Room
 - D.2 City Hall Public Closure on Tuesday, October 11, 2022 due to Office Equipment Installation
 - D.3 CityPR: City Cheering on the Buckhannon American Legion Post 7 Baseball Team
 - D.4 CityPR: Severe Weather Alert July 27th from Mayor Skinner
 - D.5 CityPR: Buckhannon Make It Shine Event-August 13th & 20th 7:30am-4pm at the Buckhannon Transfer Station
 - D.6 Notice Waste Collection Department Accepting Applications for Full-time Laborer/Truck Driver deadline 8/19/22
 - D.7 Notice Water Department Accepting Applications for Full-time Water Plant Operator in Training deadline 08/26/22
 - D.8 Notice SYCC Accepting Applications for Full-time Activities Coordinator/ Administrative Position deadline 08/19/22
 - D.9 City of Elkins Council Agenda for 07/28/22
 - D.10 Grant-Final Report WV Department of Arts, Culture & History-Colonial Theatre Basement Phase
- E. Consent Agenda**
 - E.1 Approval of Minutes -Regular Meeting 07/07/2022
 - E.2 Approval of Building and Wiring Permits
 - E.3 Approval of Payment of the Bill

F. Strategic Issues for Discussion and/or Vote

- F.1 Authorization to Open a Checking Account to Accept Credit Card and Online Payment for the RecDesk software
- F.2 Approval Ordinance No. 460 Property Purchase of a 2,474 square foot Portion of 10 E Lincoln St 2nd/Final
- F.3 Discussion Council Vacancy Protocol-Directive to City Attorney to Draft Ordinance
- F.4 Discussion/Possible Approval City Organizational Chart
- F.5 Approval of Renewal Loan for the Fiori Concrete Mixer at First Community Bank

G. Comments and Announcements

- G.1 Pamela Bucklew
- G.2 C J Rylands
- G.3 David Thomas
- G.4 Jack Reger
- G.5 David McCauley
- G.6 Randall Sanders

H. Mayor's Comments and Announcements

I. Adjournment

Posted 07/28/2022

A. Call to Order: Mayor Robbie Skinner called the regular meeting of the Buckhannon City Council for August 2, 2022 to order and asked all to join him in the Moment of Silence and then led those in attendance in the Pledge.

B. Recognized Guests: Mayor Skinner recognized Laura Meadows, Executive Director of the UCCVB who presented the Annual Report for the UCCVB. Ms. Meadows discussed that it is required that she present the report per fiscal code, but it is also useful to keep the lines of communication open. They are hiring a new Event Center Manager and want to set measurable growth goals for the center. Robbie Skinner opened discussion that the Hotel/Motel revenue is down \$25,000 - \$30,000 dollars and suggested that the UCCVB and City work on a feasibility study. Randy Sanders proposed that there is a “chicken and the egg” problem with attracting an additional hotel; potential events say that there are not enough hotel rooms to host large events and chain hotels say that there are not events to invite additional hotels to locate here.

Brief discussion about how to potentially have open hours for the UCCVB on weekends, especially busy weekends or important weekends for WVWC. Jack Reger suggested if not having the UCCVB open they could possibly just run a power point presentation continuously in their window with important information. David McCauley suggested looking into a collaboration with the college for a possible internship or part-time jobs for students with marketing related majors. Pam Bucklew asked if we shared informational packets with other counties, and Ms. Meadows replied that she had sent out a mass shipment in March. Ms. Bucklew also questioned the pricing of renting the Event Center, whether fundraisers received a reduced price. Ms. Meadows said that the price structure is based on the number of people at the event as that determines the number of employees needed. There is a kitchen available, but as it is a commercial kitchen, a licensed commercial caterer needs to be there if there will be cooking.

Mayor Skinner thanked Ms. Meadows for her report.

Upshur County Convention & Visitors Bureau
Profit and Loss
July 2021 - June 2022

	TOTAL
Income	
INCOME	45,579.09
Event Center Alcohol	11,357.38
Event Center Rental	3,504.40
AMC / Contract	3,784.00
Bartenders	2,660.00
Cleaning Fee	1,989.18
Event Center Personnel	1,872.00
Sales Tax	1,025.62
Security	1,800.00
Service Fee	1,575.00
Work Crew	5,732.00
Total Event Center Rental	23,942.29
H-M Tax (County)	10,310.02
H/M Tax (City of Buckhannon)	94,552.07
Partnership Projects	2,146.61
Shared Expenses	426.00
Sub-Lease	4,686.00
Try This Mini Grant	2,914.62
Total INCOME	195,913.99
Total Income	\$195,913.99
GROSS PROFIT	\$195,913.99
Expenses	
101 Salaries	2,284.66
69000 Payroll Expenses	326.57
FUTA	16,274.97
Gross Wages	52,356.04
SUTA	3,385.56
Total 69000 Payroll Expenses	72,343.14
Work Crew	6,535.27
Total 101 Salaries	81,163.87
102 Financial Review	2,000.00
103 Utilities	3,057.96
104 Phone, Fax & Internet	1,874.45
105 Postage and Shipping	680.25
106 Office Supplies	769.35
107 Travel / Mileage / Trainings	5.51
109 Memberships	967.08
110 Rent	10,800.00

Upshur County Convention & Visitors Bureau
Profit and Loss
July 2021 - June 2022

	TOTAL
111 Guard Fee	816.73
Bar Services	243.33
Cleaning Fee	624.76
Event Center Licenses	500.00
Lease	25,577.58
Security	815.00
Service Fee	693.36
Total 111 Guard Fee	28,278.76
112 Chamber Services	5,981.52
112 Event Center Alcohol	9,823.89
200 FUTA - EC	1,392.20
400 Try This Grant	2,914.62
Bank Service Fees	300.00
Highway Signs	1,200.00
Insurance	1,866.00
MARKETING EXPENSES	
201 Ad Design	387.88
202 Website Development	217.84
203 Brochures & Literature	4,167.06
205 Event Center Advertising	328.08
213 Direct Advertising	17,844.40
Partnership Projects	1,985.00
Total MARKETING EXPENSES	24,939.26
Misc Expenses	920.20
QuickBooks Payments Fees (185)	191.28
registration and license	25.00
Sales Tax	929.69
SBA Loan Payments	1,285.00
WV Workers Comp	1,601.25
Total Expenses	\$183,948.34
NET OPERATING INCOME	\$11,964.65
NET INCOME	\$11,964.65

Upshur County Convention & Visitors Bureau
Balance Sheet
As of June 30, 2022

	TOTAL
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 Accounts Payable	0.00
Total Accounts Payable	\$0.00
Other Current Liabilities	
24000 Payroll Liabilities	
Federal Unemployment	99.56
Federal Withholding	1,392.20
Medicare Company	0.00
Medicare Employee	0.00
Social Security Company	0.00
Social Security Employee	0.00
State Unemployment	0.00
State Withholding	255.00
Total 24000 Payroll Liabilities	1,746.76
Prepaid Insurance	0.00
Total Other Current Liabilities	\$1,746.76
Total Current Liabilities	\$1,746.76
Long-Term Liabilities	
EIDL Loan	60,000.00
Total Long-Term Liabilities	\$60,000.00
Total Liabilities	\$61,746.76
Equity	
32000 Retained Earnings	64,355.20
Net Income	11,964.65
Total Equity	\$76,319.85
TOTAL LIABILITIES AND EQUITY	\$138,066.61

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
Advertising Account	0.00
Checking	20,403.94
Debit Card Account	0.00
Money Market Acc	0.00
Progressive Bank	0.00
Savings	108,732.25
Total Bank Accounts	\$128,156.19
Accounts Receivable	
11000 Accounts Receivable	3,667.08
Total Accounts Receivable	\$3,667.08
Other Current Assets	
12000 Undeposited Funds	0.00
Deposit on Films	0.00
Other Receivable	0.00
Prepaid Licenses & Permits	0.00
Total Other Current Assets	\$0.00
Total Current Assets	\$132,823.27
Fixed Assets	
Accumulated	-54,979.00
Furniture & Fixtures	60,222.34
Total Fixed Assets	\$5,243.34
TOTAL ASSETS	\$138,066.61

C. Department & Board Reports

C.1 Public Works Director- Jerry Arnold: Mr. Arnold was recognized by Mayor Skinner and he presented the following report:

- We are working on the same projects as last meeting. I have been covering waste as we have lost some employees.
- Make It Shine days on August 13th and 20th. This will be for both city and county residents. Must be subscribing customers. Customers can bring in a total of 2 truckloads for the entire event, no tires or anything with Freon.
- Madison Street: Most of the concrete is cleaned up.

- Discussion about Colonial Theater. Dave McCauley questioned when it will be completed. Jerry Arnold said that it is approximately 85% done, a large portion of the work was done by outside contractors. The Street Department currently has an employee and helper working on some electrical. Street Department personnel can do some work when other projects are not a priority. There was further discussion regarding the need for a scope of work so contracted labor can be utilized.

C.2 City Horticulturist Dixie Green: Mayor Skinner recognized Dixie Green, the city horticulturist, who provided following report.

- We are at the midway point in the season, and everything is looking good. The department lost a seasonal worker, but Ron Swindler, who was with the waste department has been transferred to work for both the horticulture and street department, is doing an excellent job. We have repaired beds from flood damage and street traffic. We will be replacing 6 diseased maples in Jawbone Park.
- Have been working with Dr. Gregg on the Walk Trail.
- Have been working with Fred Brooks Garden Club. Dave Thomas encouraged everyone to join the Fred Brooks Garden Club and complimented the flowers. Randy Sanders agreed with the compliment. Jack Reger suggested that everyone take a tour of the city greenhouse.
- Mayor Skinner said that we have become known as the City of Flowers and that he often receives compliments regarding our flowers when at meetings outside of the city. The Mayor and Council thanked Ms. Green and her crew for their work and her for the report.

C.3 Finance Director- Amberle Jenkins: Mayor Skinner recognized finance director, Amberle Jenkins, who provided the following report.

Amby report 8-2-22		
Balances July 31, 2022		
General Fund mm checking	\$990,247	CD \$86,524 (total balance on hand 7/31 is \$1,076,771
Historic Landmark savings	\$3,027	
Stockert Youth Center Capitol Campaign		\$434,441 + 12,000 pledge =\$446,441
Coal Tax	\$65,267	
Municipal Stabilization Fund	\$915,021	
Flood Control Acct	\$78,276	
Consolidated Public Works Board	\$148,111	Cem CD \$235,257
Sales Tax	\$1,543,455	
American Rescue Plan Acct	\$2,175,549	
Sales tax received for 2 nd quarter \$507,121.81		

8-02-2022 10:46 AM

CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2022

001-GENERAL FUND

% OF YEAR COMPLETED: 08.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
TAXES						
001-301-000-01 AD VALOREM TAXES	858,331	0.00	0.00	0.00	858,331.00	0.00
001-301-000-02 PRIOR YEAR TAXES	25,000	3,746.10	3,746.10	0.00	21,253.90	14.98
001-303-000-00 GAS & OIL SEVERANCE TAX	10,000	0.00	0.00	0.00	10,000.00	0.00
001-304-000-00 2% UTILITY TAX	240,000	16,602.33	16,602.33	0.00	223,397.67	6.92
001-305-000-00 B & O TAX	1,300,000	209,459.50	209,459.50	0.00	1,090,540.50	16.11
001-305-000-01 B&O CONTRACTORS	95,000	5,465.28	5,465.28	0.00	89,534.72	5.75
001-306-000-00 LIQUOR TAX	75,000	20,273.23	20,273.23	0.00	54,726.77	27.03
001-307-000-00 ANIMAL CONTROL TAXES	1,100	0.00	0.00	0.00	1,100.00	0.00
001-308-000-00 HOTEL MOTEL TAX	120,000	14,261.22	14,261.22	0.00	105,738.78	11.88
001-310-000-00 Auditor Taxes Accrued	0	0.00	0.00	0.00	0.00	0.00
TOTAL TAXES	2,724,431	269,807.66	269,807.66	0.00	2,454,623.34	9.90
FINES AND FEES						
001-320-000-00 COURT COSTS, FEES & CHARG	13,000	566.00	566.00	0.00	12,434.00	4.35
001-320-000-01 BASIC FEE (POLICE DEPT.)	0	0.00	0.00	0.00	0.00	0.00
001-320-000-02 POLICE FEE -CITATION	5,000	180.00	180.00	0.00	4,820.00	3.60
001-320-000-03 POLICE/FINGERPRINT REVENU	50	0.00	0.00	0.00	50.00	0.00
001-320-000-04 SUMMONS FEE FOR PARKING T	0	20.00	20.00	0.00	20.00)	0.00
001-321-000-00 LOT 5 (OLD D&L/CVB PROPER	0	0.00	0.00	0.00	0.00	0.00
TOTAL FINES AND FEES	18,050	766.00	766.00	0.00	17,284.00	4.24
LIC PERMITS & FRANCHISE						
001-325-000-00 CITY BUSINESS LICENSE	17,000	15,301.00	15,301.00	0.00	1,699.00	90.01
001-326-000-00 BUILDING PERMIT FEES	35,000	4,695.71	4,695.71	0.00	30,304.29	13.42
001-326-000-10 PROPERTY REGIST -VACANT	0	0.00	0.00	0.00	0.00	0.00
001-328-000-00 FRANCHISE FEES	55,000	11,252.19	11,252.19	0.00	43,747.81	20.46
001-330-000-00 IRP TRUCK FEE	55,000	0.00	0.00	0.00	55,000.00	0.00
TOTAL LIC PERMITS & FRANCHISE	162,000	31,248.90	31,248.90	0.00	130,751.10	19.29
OTHER FEES						
001-340-000-00 DONATION THEATRE UTLBILL	95,000	10.00	10.00	0.00	94,990.00	0.01
001-340-345-00 CAC REV,RENTS,ROYAL,CONCE	5,000	0.00	0.00	0.00	5,000.00	0.00
001-341-000-00 PSC MUNICIPAL SURCHARGE	0	0.00	0.00	0.00	0.00	0.00
001-341-000-01 PSC MUN SURCHARGE OLD ACC	0	0.00	0.00	0.00	0.00	0.00
001-345-000-00 RENTS	48,000	500.00	500.00	0.00	47,500.00	1.04
TOTAL OTHER FEES	148,000	510.00	510.00	0.00	147,490.00	0.34
HEALTH AND SAFETY						
001-351-000-00 POLICE PROTECTION FEES	75,000	6,129.62	6,129.62	0.00	68,870.38	8.17
001-352-000-00 FIRE PROTECTION FEES	152,000	12,461.01	12,461.01	0.00	139,538.99	8.20
TOTAL HEALTH AND SAFETY	227,000	18,590.63	18,590.63	0.00	208,409.37	8.19
CHARGES FOR SERVICES						
001-362-000-00 SYC CONTRIB. UCC AND BOE	45,000	0.00	0.00	0.00	45,000.00	0.00
001-362-000-01 SYC UTILITY REVENUE	2,500	179.00	179.00	0.00	2,321.00	7.16
001-362-000-02 SYC CAMP BUCANEER FEES	18,200	6,227.50	6,227.50	0.00	11,972.50	34.22
001-362-000-03 SYC DRILL TEAM FEES	0	0.00	0.00	0.00	0.00	0.00

8-02-2022 10:46 AM

CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2022

001-GENERAL FUND

% OF YEAR COMPLETED: 08.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
001-362-000-04 SYC BASKETBALL FEES	18,000	0.00	0.00	0.00	18,000.00	0.00
001-362-000-05 SYC ROOM RENTAL FEES	6,000	540.00	540.00	0.00	5,460.00	9.00
001-362-000-06 SYC ART/DRAMA FEES	0	0.00	0.00	0.00	0.00	0.00
001-362-000-07 SYC AFTER SCHOOL FEES	35,000	9,000.00	9,000.00	0.00	26,000.00	25.71
001-362-000-08 SYC DRINK/SNACK MACHINE	0	0.00	0.00	0.00	0.00	0.00
001-362-000-09 SYC DONATIONS	2,000	9,450.00	9,450.00	0.00	7,450.00)	472.50
001-362-000-10 SYC KARATE FEES	1,000	30.00	30.00	0.00	970.00	3.00
001-362-000-11 RED RIBBON WEEK	0	0.00	0.00	0.00	0.00	0.00
001-362-000-12 SYC GIRLS GO GOLFING	0	0.00	0.00	0.00	0.00	0.00
001-362-000-13 UCARE/SYC	0	0.00	0.00	0.00	0.00	0.00
001-362-000-14 SYC BINGO FUND RAISER	0	0.00	0.00	0.00	0.00	0.00
001-362-000-15 SYC CHILDRENS FESTIVAL DO	0	0.00	0.00	0.00	0.00	0.00
001-362-000-16 SYC TEEN DANCES	0	0.00	0.00	0.00	0.00	0.00
001-362-000-17 ZUMBA REVENUE	2,000	45.00	45.00	0.00	1,955.00	2.25
001-362-000-18 YOGA FITNESS CLASS REVENU	0	0.00	0.00	0.00	0.00	0.00
001-362-000-19 GUITAR LESSONS REVENUE	0	0.00	0.00	0.00	0.00	0.00
001-362-000-20 SYC MISC ACTV REVENUE 1TI	0	0.00	0.00	0.00	0.00	0.00
001-362-000-99 SYC BEQUEST	0	0.00	0.00	0.00	0.00	0.00
TOTAL CHARGES FOR SERVICES	129,700	25,471.50	25,471.50	0.00	104,228.50	19.64
GRANTS						
001-365-000-00 POLICE DEPT.- RECOVERY GR	0	0.00	0.00	0.00	0.00	0.00
001-365-000-01 USDA GRANT-FARMERS MARKET	0	0.00	0.00	0.00	0.00	0.00
001-365-000-02 LWCF GRANT/ NB PARK	0	0.00	0.00	0.00	0.00	0.00
001-365-000-35 FEMA GRANT #2 GENERATOR	275,844	16,705.09	16,705.09	0.00	259,138.91	6.06
001-365-000-36 FEMA GRANT #1 GENERATOR	1,156,895	129,205.43	129,205.43	0.00	1,027,689.57	11.17
001-366-000-00 POLICE DEPT. - GRANTS	23,000	1,991.29	1,991.29	0.00	21,008.71	8.66
001-366-000-01 SYCC FAMILIES LEAD CHNG G	0	0.00	0.00	0.00	0.00	0.00
001-366-000-02 RIVER WALK TRAIL GRANT	0	0.00	0.00	0.00	0.00	0.00
001-366-000-04 SAFE WAYS TO SCHOOL GRANT	0	0.00	0.00	0.00	0.00	0.00
001-366-000-05 HISTORIC LAND MARK GRANT	0	0.00	0.00	0.00	0.00	0.00
001-366-000-06 STREET DEPT. GRANTS	0	0.00	0.00	0.00	0.00	0.00
001-366-000-07 POLICE HMLAND GRANT TRAIN	0	0.00	0.00	0.00	0.00	0.00
001-366-000-08 SAFE ROUTES POLICE GRANT	0	0.00	0.00	0.00	0.00	0.00
001-366-000-09 VOLUNTEER COORDINATOR GRA	0	0.00	0.00	0.00	0.00	0.00
001-366-000-10 Reclassify grant/donation	0	0.00	0.00	0.00	0.00	0.00
001-366-000-11 Reclassify grant/donation	0	0.00	0.00	0.00	0.00	0.00
001-366-000-12 GATEWAY WEST GRANT REV	170,899	0.00	0.00	0.00	170,899.00	0.00
001-366-000-13 LAND WATR CONS GRT(LWCF)F	0	0.00	0.00	0.00	0.00	0.00
001-366-000-14 CULTURE ARTS GRNT (THEATR	39,000	0.00	0.00	0.00	39,000.00	0.00
001-366-000-15 REAP-CLEAN UP GRANT	0	0.00	0.00	0.00	0.00	0.00
001-366-000-16 CULTURE ARTS GRNT(ADA THE	0	0.00	0.00	0.00	0.00	0.00
001-366-000-99 FIRE TRUCK GRANT/LOAN	0	0.00	0.00	0.00	0.00	0.00
001-368-000-01 CONTRIBUTION VOL. FIRE DE	0	0.00	0.00	0.00	0.00	0.00
001-368-000-02 2010 BOND ISSUE	0	0.00	0.00	0.00	0.00	0.00
001-368-000-03 CONTRIBUTIONS BOE-PRO OFF	0	0.00	0.00	0.00	0.00	0.00
001-368-000-04 SANITARY REPAY LOAN	0	0.00	0.00	0.00	0.00	0.00
TOTAL GRANTS	1,665,638	147,901.81	147,901.81	0.00	1,517,736.19	8.88

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
INTRAFUND CONTR/CHARGES						
001-369-000-00 CONTRIBUTION FUNDS-BRUSHY	0	0.00	0.00	0.00	0.00	0.00
001-369-000-01 CONTRIBUTION FRM MUN STAB	0	0.00	0.00	0.00	0.00	0.00
001-369-000-02 CONTRIB FROM SALESTAX FU	1,700,000	0.00	0.00	0.00	1,700,000.00	0.00
001-370-000-00 LATE CHARGES - GEN FUND	200	57.91	57.91	0.00	142.09	28.96
TOTAL INTRAFUND CONTR/CHARGES	1,700,200	57.91	57.91	0.00	1,700,142.09	0.00
OTHER REVENUE						
001-376-000-00 GAMING TAX INCOME	10,000	881.41	881.41	0.00	9,118.59	8.81
001-377-000-00 RECRD CAPITAL TRNS FRM CS	0	0.00	0.00	0.00	0.00	0.00
001-379-000-00 GAIN/LOSS SALE OF FIXED A	0	0.00	0.00	0.00	0.00	0.00
001-380-000-00 GENERAL FUND INTEREST	400	0.00	0.00	0.00	400.00	0.00
001-381-000-00 STREET DEPT. BILLING/PCAR	4,000	25.00	25.00	0.00	3,975.00	0.63
001-382-000-00 REBATES-REFUNDS PCARD	3,500	547.10	547.10	0.00	2,952.90	15.63
001-394-000-00 POLICE FORFEITURE CONFISC	0	0.00	0.00	0.00	0.00	0.00
001-397-000-00 VIDEO LOTTERY	17,000	1,680.70	1,680.70	0.00	15,319.30	9.89
001-399-000-00 MISCELLANEOUS REVENUE	20,000	1,456.36	1,456.36	0.00	18,543.64	7.28
001-399-000-01 CAT TAG REGISTRATION	0	0.00	0.00	0.00	0.00	0.00
001-399-000-02 HISTORIC LANDMARKS REV	0	0.00	0.00	0.00	0.00	0.00
001-399-000-05 EVENT/FIREWORK REVENUE	0	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER REVENUE	54,900	4,590.57	4,590.57	0.00	50,309.43	8.36
TOTAL REVENUE	6,829,919	498,944.98	498,944.98	0.00	6,330,974.02	7.31

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
ECONOMIC DEVELOPMENT						
CONTRIBUTIONS						
001-402-567-00 ECONOMIC DEVELOPMENT	40,000	0.00	0.00	0.00	40,000.00	0.00
TOTAL CONTRIBUTIONS	40,000	0.00	0.00	0.00	40,000.00	0.00
TOTAL ECONOMIC DEVELOPMENT	40,000	0.00	0.00	0.00	40,000.00	0.00
MAYOR'S OFFICE						
SALARIES & BENEFITS						
001-409-101-00 MAYOR'S ELECTED SALARY	3,000	250.00	250.00	0.00	2,750.00	8.33
001-409-103-00 MAYOR'S ASSISTANT SALARY	30,000	1,968.17	1,968.17	0.00	28,031.83	6.56
001-409-104-00 MAYOR'S F.I.C.A.	2,300	178.88	178.88	0.00	2,121.12	7.78
001-409-105-00 MAYOR'S INSURANCE	21,500	5,611.00	5,611.00	0.00	15,889.00	26.10
001-409-106-00 MAYOR'S RETIREMENT	2,700	152.17	152.17	0.00	2,547.83	5.64
001-409-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	59,500	8,160.22	8,160.22	0.00	51,339.78	13.71
CONTRACTUAL SERVICES						
001-409-211-00 MAYOR'S TELEPHONE	3,000	207.72	207.72	0.00	2,792.28	6.92
001-409-214-00 MAYOR'S TRAVEL	0	0.00	0.00	0.00	0.00	0.00
001-409-218-00 MAYOR'S POSTAGE	10,000	1,197.63	1,197.63	0.00	8,802.37	11.98
001-409-220-00 MAYOR'S LEGAL PUBLICATION	2,700	24.95	24.95	0.00	2,675.05	0.92
001-409-222-00 MAYOR'S DUES	3,600	1,400.22	1,400.22	0.00	2,199.78	38.90
001-409-223-00 PROFESSIONAL SERVICES	11,000	0.00	0.00	0.00	11,000.00	0.00
001-409-223-01 PROFESSIONAL (surveys)	0	0.00	0.00	0.00	0.00	0.00
001-409-226-00 MAYOR'S INSURANCE & BONDS	1,500	5.32	5.32	0.00	1,494.68	0.35
TOTAL CONTRACTUAL SERVICES	31,800	2,835.84	2,835.84	0.00	28,964.16	8.92
COMMODITIES						
001-409-341-00 MAYOR'S SUPPLIES & MATERI	51,300	6,328.46	6,328.46	477.68	44,493.86	13.27
001-409-341-05 EVENT/FIREWORK EXPENSE	21,000	5,000.00	5,000.00	0.00	16,000.00	23.81
001-409-341-06 VOLUNTEER COORDINATOR EXP	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	72,300	11,328.46	11,328.46	477.68	60,493.86	16.33
CAPITAL OUTLAY						
001-409-457-00 MAYOR'S CAPITAL OUTLAY MI	0	0.00	0.00	0.00	0.00	0.00
001-409-458-00 MAYOR'S REPAY SANITARY/WA	0	0.00	0.00	0.00	0.00	0.00
001-409-458-01 TRANSFER TO SANITARY FUND	0	0.00	0.00	0.00	0.00	0.00
001-409-460-00 SANITARY BD (BRUSHY FOR)L	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00

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001-GENERAL FUND

% OF YEAR COMPLETED: 08.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CONTRIBUTIONS						
001-409-568-00 CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
NON-OPERATING EXPENSES						
001-409-670-00 PROG BNK NOTE PAYABLE INT	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL MAYOR'S OFFICE	163,600	22,324.52	22,324.52	477.68	140,797.80	13.94
COUNCIL						
=====						
SALARIES & BENEFITS						
001-410-101-00 COUNCIL'S ELECTED SALARIE	12,000	1,000.00	1,000.00	0.00	11,000.00	8.33
001-410-103-00 CAT CONTROL SALARY	1,000	80.00	80.00	0.00	920.00	8.00
001-410-104-00 COUNCIL'S F.I.C.A.	1,000	82.64	82.64	0.00	917.36	8.26
001-410-106-00 COUNCIL'S RETIREMENT	225	24.90	24.90	0.00	200.10	11.07
TOTAL SALARIES & BENEFITS	14,225	1,187.54	1,187.54	0.00	13,037.46	8.35
CONTRACTUAL SERVICES						
001-410-211-00 CLOSE CAP OUTLAY EXP	0	0.00	0.00	0.00	0.00	0.00
001-410-214-00 COUNCIL TRAVEL	0	0.00	0.00	0.00	0.00	0.00
001-410-223-00 PROFESSIONAL (LEGAL)	0	0.00	0.00	0.00	0.00	0.00
001-410-226-00 COUNCIL INSURANCE (PROPER	9,100	2,467.98	2,467.98	0.00	6,632.02	27.12
TOTAL CONTRACTUAL SERVICES	9,100	2,467.98	2,467.98	0.00	6,632.02	27.12
COMMODITIES						
001-410-341-00 CLOSE CAP OUTLAY EXP	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	0	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY						
001-410-450-01 THEATRE BUILDING	0	0.00	0.00	0.00	0.00	0.00
001-410-450-02 THEATRE CAP**DONOTUSE**	0	0.00	0.00	0.00	0.00	0.00
001-410-450-03 THEATRE GRNT **DONOTUSE**	0	0.00	0.00	0.00	0.00	0.00
001-410-457-00 CAP PUBLIC SAFETY COMP RE	0	0.00	0.00	0.00	0.00	0.00
001-410-459-00 COUNCIL CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00
001-410-459-01 PROPERTY PURCHASE 48EMAIN	0	0.00	0.00	0.00	0.00	0.00
001-410-459-02 PROPERTY PURCHASE MADISON	0	0.00	0.00	0.00	0.00	0.00
001-410-460-00 CAT CONTROL EXPENSE	500	0.00	0.00	0.00	500.00	0.00
TOTAL CAPITAL OUTLAY	500	0.00	0.00	0.00	500.00	0.00
CONTRIBUTIONS						
001-410-568-00 CONTRIBUTIONS(facade)	5,000	0.00	0.00	0.00	5,000.00	0.00
TOTAL CONTRIBUTIONS	5,000	0.00	0.00	0.00	5,000.00	0.00

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DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
NON-OPERATING EXPENSES						
001-410-999-00 Reclassify SanNote Ord 36	0	0.00	0.00	0.00	0.00	0.00
001-410-999-50 RecordCapPavCostPdByCoalT	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL COUNCIL	28,825	3,655.52	3,655.52	0.00	25,169.48	12.68
RECORDER						
=====						
SALARIES & BENEFITS						
001-411-101-00 RECORDER'S ELECTED SALARY	6,000	500.00	500.00	0.00	5,500.00	8.33
001-411-104-00 RECORDER'S F.I.C.A.	460	38.25	38.25	0.00	421.75	8.32
001-411-106-00 RECORDER'S RETIREMENT	540	17.29	17.29	0.00	522.71	3.20
TOTAL SALARIES & BENEFITS	7,000	555.54	555.54	0.00	6,444.46	7.94
CONTRACTUAL SERVICES						
001-411-214-00 RECORDER TRAVEL	600	162.50	162.50	0.00	437.50	27.08
001-411-222-00 RECORDER DUES	50	0.00	0.00	0.00	50.00	0.00
001-411-226-00 INSURANCE/COMPENSATION/bo	1,000	0.44	0.44	0.00	999.56	0.04
TOTAL CONTRACTUAL SERVICES	1,650	162.94	162.94	0.00	1,487.06	9.88
TOTAL RECORDER	8,650	718.48	718.48	0.00	7,931.52	8.31
TREASURER						
=====						
SALARIES & BENEFITS						
001-413-101-00 TREASURER'S SALARY	8,150	626.36	626.36	0.00	7,523.64	7.69
001-413-103-00 TREASURER'S ASSISTANT SAL	0	0.00	0.00	0.00	0.00	0.00
001-413-104-00 TREASURER'S F.I.C.A.	625	47.92	47.92	0.00	577.08	7.67
001-413-105-00 TREASURER'S GROUP INSURAN	2,150	125.01	125.01	0.00	2,024.99	5.81
001-413-106-00 TREASURER'S RETIREMENT	734	56.38	56.38	0.00	677.62	7.68
001-413-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	11,659	855.67	855.67	0.00	10,803.33	7.34
CONTRACTUAL SERVICES						
001-413-214-00 TREASURER'S TRAVEL	0	0.00	0.00	0.00	0.00	0.00
001-413-224-00 AUDIT	5,000	0.00	0.00	0.00	5,000.00	0.00
001-413-226-00 TREASURER'S INSURANCE & B	1,000	1.70	1.70	0.00	998.30	0.17
TOTAL CONTRACTUAL SERVICES	6,000	1.70	1.70	0.00	5,998.30	0.03
TOTAL TREASURER	17,659	857.37	857.37	0.00	16,801.63	4.86

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DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
COURT						
=====						
SALARIES & BENEFITS						
001-416-103-00 POLICE JUDGE SALARY	7,500	625.00	625.00	0.00	6,875.00	8.33
001-416-104-00 POLICE JUDGE FICA	575	47.81	47.81	0.00	527.19	8.31
001-416-105-00 POLICE JUDGE INSURANCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	8,075	672.81	672.81	0.00	7,402.19	8.33
CONTRACTUAL SERVICES						
001-416-221-00 POLICE JUDGE TRAINING	300	0.00	0.00	0.00	300.00	0.00
001-416-226-00 POLICE JUDGE INS BONDS	300	9.58	9.58	0.00	290.42	3.19
TOTAL CONTRACTUAL SERVICES	600	9.58	9.58	0.00	590.42	1.60
TOTAL COURT	8,675	682.39	682.39	0.00	7,992.61	7.87
CITY ATTORNEY						
=====						
SALARIES & BENEFITS						
001-417-101-00 CITY ATTORNEY	14,000	1,047.46	1,047.46	0.00	12,952.54	7.48
001-417-103-00 CITY ATTORNEY (ASSISTANT)	0	0.00	0.00	0.00	0.00	0.00
001-417-104-00 CITY ATTORNEY FICA	1,100	80.12	80.12	0.00	1,019.88	7.28
001-417-105-00 CITY ATTORNEY INSURANCE	2,500	779.74	779.74	0.00	1,720.26	31.19
001-417-106-00 CITY ATTORNEY RETIREMENT	1,300	94.28	94.28	0.00	1,205.72	7.25
001-417-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	18,900	2,001.60	2,001.60	0.00	16,898.40	10.59
CONTRACTUAL SERVICES						
001-417-221-00 CITY ATTORNEY TRAINING	500	0.00	0.00	0.00	500.00	0.00
001-417-222-00 CITY ATTORNEY DUES	0	0.00	0.00	0.00	0.00	0.00
001-417-226-00 CITY ATTORNEY INS UNEMPL	325	19.31	19.31	0.00	305.69	5.94
TOTAL CONTRACTUAL SERVICES	825	19.31	19.31	0.00	805.69	2.34
TOTAL CITY ATTORNEY	19,725	2,020.91	2,020.91	0.00	17,704.09	10.25
CITY ENGINEER						
=====						
SALARIES & BENEFITS						
001-420-103-00 CITY ENGINEER SALARY	20,000	1,550.47	1,550.47	0.00	18,449.53	7.75
001-420-104-00 CITY ENGINEER FICA TAX	1,530	119.76	119.76	0.00	1,410.24	7.83
001-420-106-00 CITY ENGINEER RETIREMENT	1,800	139.54	139.54	0.00	1,660.46	7.75
TOTAL SALARIES & BENEFITS	23,330	1,809.77	1,809.77	0.00	21,520.23	7.76

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DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CONTRACTUAL SERVICES						
001-420-221-00 ENGINEER TRAINING	500	0.00	0.00	0.00	500.00	0.00
001-420-223-00 CITY ARCHITECT	6,000	0.00	0.00	0.00	6,000.00	0.00
001-420-223-01 ENGINEERING SERVICES (POT	5,000	0.00	0.00	0.00	5,000.00	0.00
001-420-226-00 CITY ENGINEER INS & BONDS	600	0.00	0.00	0.00	600.00	0.00
TOTAL CONTRACTUAL SERVICES	12,100	0.00	0.00	0.00	12,100.00	0.00
TOTAL CITY ENGINEER	35,430	1,809.77	1,809.77	0.00	33,620.23	5.11
REGIONAL DUES						
=====						
CONTRACTUAL SERVICES						
001-435-222-00 REGIONAL DUES	5,964	5,964.00	5,964.00	0.00	0.00	100.00
TOTAL CONTRACTUAL SERVICES	5,964	5,964.00	5,964.00	0.00	0.00	100.00
TOTAL REGIONAL DUES	5,964	5,964.00	5,964.00	0.00	0.00	100.00
HOUSING						
=====						
COMMODITIES						
001-436-341-99 CLEAN UP ASSISTANCE EXP	5,000	81.15	81.15	0.00	4,918.85	1.62
001-436-354-00 HOUSING ENFORCEMENT	30,000	1,293.24	1,293.24	0.00	28,706.76	4.31
TOTAL COMMODITIES	35,000	1,374.39	1,374.39	0.00	33,625.61	3.93
TOTAL HOUSING	35,000	1,374.39	1,374.39	0.00	33,625.61	3.93
ZONING						
=====						
SALARIES & BENEFITS						
001-437-103-00 ZONING SALARY	37,035	2,860.30	2,860.30	0.00	34,174.70	7.72
001-437-104-00 ZONING F.I.C.A.	2,840	218.82	218.82	0.00	2,621.18	7.70
001-437-105-00 ZONING HEALTH INS	5,500	1,336.88	1,336.88	0.00	4,163.12	24.31
001-437-106-00 ZONING RETIREMENT	3,400	257.42	257.42	0.00	3,142.58	7.57
001-437-109-00 COMPENSATED ABSENCE ZONIN	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	48,775	4,673.42	4,673.42	0.00	44,101.58	9.58
CONTRACTUAL SERVICES						
001-437-214-00 TRAVEL EXPENSE	1,450	0.00	0.00	0.00	1,450.00	0.00
001-437-221-00 ZONING TRAINING	1,000	0.00	0.00	0.00	1,000.00	0.00
001-437-226-00 ZONING INSURANCE & BONDS	1,750	138.18	138.18	0.00	1,611.82	7.90
TOTAL CONTRACTUAL SERVICES	4,200	138.18	138.18	0.00	4,061.82	3.29

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COMMODITIES						
001-437-341-00 ZONING SUPPLIES	1,500	95.78	95.78	0.00	1,404.22	6.39
TOTAL COMMODITIES	1,500	95.78	95.78	0.00	1,404.22	6.39
TOTAL ZONING	54,475	4,907.38	4,907.38	0.00	49,567.62	9.01
ELECTION =====						
SALARIES & BENEFITS						
001-438-103-00 ELECTION SALARIES	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	0	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES						
001-438-230-00 ELECTION	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
TOTAL ELECTION	0	0.00	0.00	0.00	0.00	0.00
DATA PROCESSING =====						
CONTRACTUAL SERVICES						
001-439-230-00 DATA PROCESSING	27,000	10,445.49	10,445.49	0.00	16,554.51	38.69
TOTAL CONTRACTUAL SERVICES	27,000	10,445.49	10,445.49	0.00	16,554.51	38.69
CAPITAL OUTLAY						
001-439-459-00 DATA PROCESSING CAPITAL O	3,500	0.00	0.00	0.00	3,500.00	0.00
TOTAL CAPITAL OUTLAY	3,500	0.00	0.00	0.00	3,500.00	0.00
NON-OPERATING EXPENSES						
001-439-670-00 RDT SERVER ACCRD INT	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL DATA PROCESSING	30,500	10,445.49	10,445.49	0.00	20,054.51	34.25
CITY HALL =====						
SALARIES & BENEFITS						
001-440-103-00 CITY HALL JANITOR SALARY	35,000	2,505.92	2,505.92	0.00	32,494.08	7.16
001-440-104-00 CITY HALL FICA	2,700	189.46	189.46	0.00	2,510.54	7.02
001-440-105-00 CITY HALL JANITOR INSURAN	2,650	124.39	124.39	0.00	2,525.61	4.69
001-440-106-00 GROUP RETIREMENT	3,150	225.53	225.53	0.00	2,924.47	7.16
001-440-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	43,500	3,045.30	3,045.30	0.00	40,454.70	7.00
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CONTRACTUAL SERVICES						
001-440-213-00 CITY HALL UTILITIES	19,000	1,457.23	1,457.23	0.00	17,542.77	7.67
001-440-216-00 CITY HALL MAINTENANCE & R	6,000	71.36	71.36	0.00	5,928.64	1.19
001-440-226-00 CITY HALL INSURANCE & BON	1,500	125.52	125.52	0.00	1,374.48	8.37
TOTAL CONTRACTUAL SERVICES	26,500	1,654.11	1,654.11	0.00	24,845.89	6.24
COMMODITIES						
001-440-341-00 CITY HALL SUPPLIES	1,000	62.37	62.37	0.00	937.63	6.24
TOTAL COMMODITIES	1,000	62.37	62.37	0.00	937.63	6.24
CAPITAL OUTLAY						
001-440-459-00 CITY HALL CAPITAL	25,000	0.00	0.00	0.00	25,000.00	0.00
TOTAL CAPITAL OUTLAY	25,000	0.00	0.00	0.00	25,000.00	0.00
CONTRIBUTIONS						
001-440-570-00 DEPRECIATION EXP CURR YR	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL CITY HALL	96,000	4,761.78	4,761.78	0.00	91,238.22	4.96
MUN FINANCE CONTRIB =====						
SALARIES & BENEFITS						
001-444-000-00 TRANSF TO MUN FINANC STAB	0	0.00	0.00	0.00	0.00	0.00
001-444-000-01 CONTRIBUTION TO FLOOD CON	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	0	0.00	0.00	0.00	0.00	0.00
CONTRIBUTIONS						
001-444-566-00 CONTRIBUTION TO RAINY DAY	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL MUN FINANCE CONTRIB	0	0.00	0.00	0.00	0.00	0.00
BAD DEBT =====						
NON-OPERATING EXPENSES						
001-550-676-00 BAD DEBT EXPENSE	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL BAD DEBT	0	0.00	0.00	0.00	0.00	0.00
ELECTRICIAN - CONTRACTED =====						

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CONTRACTUAL SERVICES						
001-565-230-00 ELECTRICIAN - CONTRACTED	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
TOTAL ELECTRICIAN - CONTRACTED	0	0.00	0.00	0.00	0.00	0.00
CONTINGENCY						
=====						
CONTRIBUTIONS						
001-699-568-00 CONTINGENCY COUNCIL DETER	328,142	0.00	0.00	0.00	328,142.00	0.00
TOTAL CONTRIBUTIONS	328,142	0.00	0.00	0.00	328,142.00	0.00
TOTAL CONTINGENCY	328,142	0.00	0.00	0.00	328,142.00	0.00
POLICE						
=====						
SALARIES & BENEFITS						
001-700-000-00 AUDITOR OPEB	0	0.00	0.00	0.00	0.00	0.00
001-700-103-00 POLICE DEPT. SALARIES	811,276	53,474.52	53,474.52	0.00	757,801.48	6.59
001-700-103-25 POLICE DEPT PRO	0	0.00	0.00	0.00	0.00	0.00
001-700-104-00 POLICE DEPT. FICA TAX	63,000	4,026.85	4,026.85	0.00	58,973.15	6.39
001-700-105-00 POLICE DEPT. GROUP INSURA	114,000	27,075.76	27,075.76	0.00	86,924.24	23.75
001-700-106-00 POLICE DEPT. RETIREMENT	73,100	4,537.39	4,537.39	0.00	68,562.61	6.21
001-700-106-25 POLICE RET PRO	0	0.00	0.00	0.00	0.00	0.00
001-700-108-00 RECOVERY GRANT OVERTIME E	0	0.00	0.00	0.00	0.00	0.00
001-700-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	1,061,376	89,114.52	89,114.52	0.00	972,261.48	8.40
CONTRACTUAL SERVICES						
001-700-211-00 POLICE DEPT. TELEPHONES	12,350	932.82	932.82	0.00	11,417.18	7.55
001-700-213-00 POLICE DEPT UTILITIES	0	0.00	0.00	0.00	0.00	0.00
001-700-214-00 POLICE DEPT. TRAVEL EXPEN	3,000	0.00	0.00	0.00	3,000.00	0.00
001-700-221-00 POLICE DEPT. TRAINING	22,000	1,248.00	1,248.00	0.00	20,752.00	5.67
001-700-221-01 POLICE HMLAND GRANT TRAIN	0	0.00	0.00	0.00	0.00	0.00
001-700-225-00 POLICE DEPT. UNIFORM MAIN	0	0.00	0.00	0.00	0.00	0.00
001-700-226-00 POLICE DEPT. INSURANCE &	40,000	6,259.00	6,259.00	0.00	33,741.00	15.65
001-700-233-00 POLICE DEPT. CRIMINAL INV	2,000	0.00	0.00	0.00	2,000.00	0.00
TOTAL CONTRACTUAL SERVICES	79,350	8,439.82	8,439.82	0.00	70,910.18	10.64
COMMODITIES						
001-700-341-00 POLICE DEPT. MAT & SUPPLI	31,600	1,999.11	1,999.11	55.19	29,545.70	6.50
001-700-341-01 POLICE HMLAND GRANT RADIO	0	0.00	0.00	0.00	0.00	0.00
001-700-341-02 POLICE GRANT-(AUDIO SURVE	0	0.00	0.00	0.00	0.00	0.00
001-700-341-03 POLICE GRANTS	0	0.00	0.00	0.00	0.00	0.00
001-700-341-04 CVR-LET-RJ FEES EXPENSED	4,000	0.00	0.00	0.00	4,000.00	0.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
001-700-341-05 POLICE VIPS EXPENSES	3,500	0.00	0.00	0.00	3,500.00	0.00
001-700-341-06 POLICE FORFEITURE EXPENSE	0	0.00	0.00	0.00	0.00	0.00
001-700-343-00 POLICE DEPT. AUTO SUPPLIE	37,000	2,446.23	2,446.23	0.00	34,553.77	6.61
001-700-344-00 POLICE DEPT. FEEDING PRIS	0	0.00	0.00	0.00	0.00	0.00
001-700-345-00 POLICE DEPT. UNIFORMS	8,000	0.00	0.00	0.00	8,000.00	0.00
001-700-353-00 RECOVERY GRANT SOFT/HARDW	0	0.00	0.00	0.00	0.00	0.00
001-700-379-00 DISPOSAL/SALE ASSETS	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	84,100	4,445.34	4,445.34	55.19	79,599.47	5.35
CAPITAL OUTLAY						
001-700-459-00 POLICE DEPT. NEW EQUIP.	177,526	29,980.21	29,980.21	0.00	147,545.79	16.89
TOTAL CAPITAL OUTLAY	177,526	29,980.21	29,980.21	0.00	147,545.79	16.89
CONTRIBUTIONS						
001-700-570-00 DEPRECIATION EXP CURR YR	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
NON-OPERATING EXPENSES						
001-700-670-00 FORD NOTE PAYABLE INT EXP	0	0.00	0.00	0.00	0.00	0.00
001-700-670-01 LEASE PYMNT CRUISER RDT	0	0.00	0.00	0.00	0.00	0.00
001-700-670-02 RDT LEASE CRUISER EXP	0	0.00	0.00	0.00	0.00	0.00
001-700-670-03 NOTE PAYABLE INT POL CRUI	0	0.00	0.00	0.00	0.00	0.00
001-700-672-00 BOND PAYABLE INT EXP	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL POLICE	1,402,352	131,979.89	131,979.89	55.19	1,270,316.92	9.42
FIRE						
=====						
SALARIES & BENEFITS						
001-706-103-00 FIRE DEPT. SALARIES	585,000	42,504.26	42,504.26	0.00	542,495.74	7.27
001-706-104-00 FIRE DEPT. FICA TAX	44,700	3,242.45	3,242.45	0.00	41,457.55	7.25
001-706-105-00 FIRE DEPT. GROUP INSURANC	84,000	19,326.93	19,326.93	0.00	64,673.07	23.01
001-706-106-00 FIRE DEPT. GROUP RETIREME	52,600	3,693.50	3,693.50	0.00	48,906.50	7.02
001-706-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	766,300	68,767.14	68,767.14	0.00	697,532.86	8.97
CONTRACTUAL SERVICES						
001-706-211-00 FIRE DEPT. TELEPHONES	2,500	92.16	92.16	0.00	2,407.84	3.69
001-706-213-00 FIRE DEPT. UTILITIES	0	0.00	0.00	0.00	0.00	0.00
001-706-214-00 FIRE DEPT. TRAVEL EXPENSE	3,500	0.00	0.00	0.00	3,500.00	0.00
001-706-216-00 FIRE DEPT. MAINTENANCE	10,000	740.42	740.42	438.02	8,821.56	11.78
001-706-221-00 FIRE DEPT. TRAINING	20,000	0.00	0.00	0.00	20,000.00	0.00
001-706-226-00 FIRE DEPT. INSURANCE & BO	60,000	3,351.78	3,351.78	0.00	56,648.22	5.59
TOTAL CONTRACTUAL SERVICES	96,000	4,184.36	4,184.36	438.02	91,377.62	4.81

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CITY OF BUCKHANNON
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001-GENERAL FUND

% OF YEAR COMPLETED: 08.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>COMMODITIES</u>						
001-706-341-00 FIRE DEPT. MATERIAL & SUP	30,000	542.00	542.00	0.00	29,458.00	1.81
001-706-341-01 VOLUNTEER FIREFIGHTER EXP	5,000	0.00	0.00	0.00	5,000.00	0.00
001-706-343-00 FIRE DEPT. AUTO SUPPLIES	30,000	1,597.47	1,597.47	0.00	28,402.53	5.32
001-706-345-00 FIRE DEPT. UNIFORMS	5,000	0.00	0.00	0.00	5,000.00	0.00
001-706-348-00 FIRE DEPT HAZARDOUS MAT R	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	70,000	2,139.47	2,139.47	0.00	67,860.53	3.06
<u>CAPITAL OUTLAY</u>						
001-706-459-00 FIRE DEPT. CAPITAL OUTLAY	131,939	12,146.51	12,146.51	0.00	119,792.49	9.21
001-706-461-00 NEW FIRE FACILITY	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	131,939	12,146.51	12,146.51	0.00	119,792.49	9.21
<u>CONTRIBUTIONS</u>						
001-706-570-00 DEPRECIATION EXP CURR YR	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
<u>NON-OPERATING EXPENSES</u>						
001-706-670-00 FIRE TRK NOTE PAYABLE INT	0	0.00	0.00	0.00	0.00	0.00
001-706-672-00 BOND PAYABLE INT EXP	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL FIRE	1,064,239	87,237.48	87,237.48	438.02	976,563.50	8.24
DOG WARDEN - CONTRACTED =====						
<u>CONTRACTUAL SERVICES</u>						
001-707-230-00 DOG WARDEN CONTRACTED SER	1,100	0.00	0.00	0.00	1,100.00	0.00
TOTAL CONTRACTUAL SERVICES	1,100	0.00	0.00	0.00	1,100.00	0.00
TOTAL DOG WARDEN - CONTRACTED	1,100	0.00	0.00	0.00	1,100.00	0.00
FLOOD CONTROL =====						
<u>CONTRACTUAL SERVICES</u>						
001-714-230-00 FLOOD CONTROL-RIVER CLEAN	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
TOTAL FLOOD CONTROL	0	0.00	0.00	0.00	0.00	0.00

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DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>CONTRACTUAL SERVICES</u>						
001-715-230-00 FIRE DEP CONTRACTED/HYDRA	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
TOTAL FIRE - CONTRACTED	0	0.00	0.00	0.00	0.00	0.00
STREET =====						
<u>SALARIES & BENEFITS</u>						
001-750-000-00 AUDITOR OPEB	0	0.00	0.00	0.00	0.00	0.00
001-750-103-00 STREET DEPT. SALARIES	525,000	34,578.83	34,578.83	0.00	490,421.17	6.59
001-750-104-00 STREET DEPT. FICA TAX	40,500	2,640.87	2,640.87	0.00	37,859.13	6.52
001-750-105-00 STREET DEPT. GROUP INSURA	98,500	19,401.81	19,401.81	0.00	79,098.19	19.70
001-750-106-00 STREET DEPT. GROUP RETIRE	45,000	2,843.77	2,843.77	0.00	42,156.23	6.32
001-750-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	709,000	59,465.28	59,465.28	0.00	649,534.72	8.39
<u>CONTRACTUAL SERVICES</u>						
001-750-211-00 STREET DEPT. TELEPHONES	7,100	640.17	640.17	0.00	6,459.83	9.02
001-750-213-00 STREET DEPT. UTILITIES	20,000	2,879.16	2,879.16	0.00	17,120.84	14.40
001-750-215-00 CONTRIBUTION TO FLOWER CP	100,000	0.00	0.00	0.00	100,000.00	0.00
001-750-226-00 STREET DEPT. INSURANCE &	50,000	6,181.42	6,181.42	0.00	43,818.58	12.36
TOTAL CONTRACTUAL SERVICES	177,100	9,700.75	9,700.75	0.00	167,399.25	5.48
<u>COMMODITIES</u>						
001-750-341-00 STREET DEPT. MAT & SUPPLI	121,600	9,255.06	9,255.06	1,460.00	110,884.94	8.81
001-750-343-00 STREET DEPT. AUTO SUPPLIE	40,000	3,651.77	3,651.77	0.00	36,348.23	9.13
001-750-345-00 STREET DEPT. UNIFORMS	6,800	0.00	0.00	0.00	6,800.00	0.00
001-750-379-00 DISPOSAL/SALE ASSETS	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	168,400	12,906.83	12,906.83	1,460.00	154,033.17	8.53
<u>CAPITAL OUTLAY</u>						
001-750-458-00 WALK TRAIL	0	0.00	0.00	0.00	0.00	0.00
001-750-458-01 SAFE WAYS TO SCHOOL GRANT	0	0.00	0.00	0.00	0.00	0.00
001-750-458-02 STORM SEWER PROJECTS	0	0.00	0.00	0.00	0.00	0.00
001-750-458-03 DOG PARK	0	0.00	0.00	0.00	0.00	0.00
001-750-458-04 TRANSPORTATION ENHANCE GR	0	0.00	0.00	0.00	0.00	0.00
001-750-458-05 STREET DEPT PROJECTS	558,137	4,350.85	4,350.85	0.00	553,786.15	0.78
001-750-458-06 PROJECTS STREET DEPT MISC	0	0.00	0.00	0.00	0.00	0.00
001-750-458-07 LWCF/ NORTH BUCK. PARK	0	0.00	0.00	0.00	0.00	0.00
001-750-458-08 GATEWAY WEST GRANT EXPENS	213,624	713.00	713.00	0.00	212,911.00	0.33
001-750-459-00 STREET DEPT. CAPITAL OUTL	113,700	12,825.06	12,825.06	0.00	100,874.94	11.28
001-750-459-22 PROPERTY PAYMENT MUDLICK	117,300	9,774.80	9,774.80	0.00	107,525.20	8.33
001-750-459-99 STREET PV JE-RDT	0	0.00	0.00	0.00	0.00	0.00
001-750-461-00 STREET PAVING	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	1,002,761	27,663.71	27,663.71	0.00	975,097.29	2.76

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DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CONTRIBUTIONS						
001-750-570-00 DEPRECIATION EXP CURR YR	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
NON-OPERATING EXPENSES						
001-750-670-00 NOTE PAYABLE INT EXP	0	0.00	0.00	0.00	0.00	0.00
001-750-670-03 RDT LEASE RAM TRK	0	0.00	0.00	0.00	0.00	0.00
001-750-670-04 RDT RECORD LEASE PMNT RAM	0	0.00	0.00	0.00	0.00	0.00
001-750-670-05 NOTE PAYABLE INT EXP CONC	0	0.00	0.00	0.00	0.00	0.00
001-750-670-06 N/P INT EXP ENTERPRISE RA	0	0.00	0.00	0.00	0.00	0.00
001-750-672-00 N/P INT 2020 BOND MUDLICK	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL STREET	2,057,261	109,736.57	109,736.57	1,460.00	1,946,064.43	5.41
STREET LIGHTS =====						
CONTRACTUAL SERVICES						
001-751-213-00 STREET LIGHTS	70,000	5,972.54	5,972.54	0.00	64,027.46	8.53
TOTAL CONTRACTUAL SERVICES	70,000	5,972.54	5,972.54	0.00	64,027.46	8.53
TOTAL STREET LIGHTS	70,000	5,972.54	5,972.54	0.00	64,027.46	8.53
TRAFFIC SIGNALS & SIGNS =====						
CONTRACTUAL SERVICES						
001-752-213-00 TRAFFIC SIGNALS POWER	3,500	256.43	256.43	0.00	3,243.57	7.33
001-752-230-00 SIGNS & SIGNALS	16,000	322.34	322.34	0.00	15,677.66	2.01
TOTAL CONTRACTUAL SERVICES	19,500	578.77	578.77	0.00	18,921.23	2.97
TOTAL TRAFFIC SIGNALS & SIGNS	19,500	578.77	578.77	0.00	18,921.23	2.97
SNOW REMOVAL =====						
COMMODITIES						
001-753-341-00 SNOW REMOVAL	20,000	0.00	0.00	0.00	20,000.00	0.00
TOTAL COMMODITIES	20,000	0.00	0.00	0.00	20,000.00	0.00
TOTAL SNOW REMOVAL	20,000	0.00	0.00	0.00	20,000.00	0.00

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AIRPORT =====						
CONTRIBUTIONS						
001-758-567-00 AIRPORT	15,000	7,500.00	7,500.00	0.00	7,500.00	50.00
TOTAL CONTRIBUTIONS	15,000	7,500.00	7,500.00	0.00	7,500.00	50.00
TOTAL AIRPORT	15,000	7,500.00	7,500.00	0.00	7,500.00	50.00
PUBLIC TRANSIT =====						
CONTRIBUTIONS						
001-759-568-00 PUBLIC TRANSIT	15,000	7,500.00	7,500.00	0.00	7,500.00	50.00
TOTAL CONTRIBUTIONS	15,000	7,500.00	7,500.00	0.00	7,500.00	50.00
TOTAL PUBLIC TRANSIT	15,000	7,500.00	7,500.00	0.00	7,500.00	50.00
HEALTH DEPT =====						
CONTRIBUTIONS						
001-803-568-00 BUCKHANNON-UPSHUR HEALTH	5,000	2,500.00	2,500.00	0.00	2,500.00	50.00
TOTAL CONTRIBUTIONS	5,000	2,500.00	2,500.00	0.00	2,500.00	50.00
TOTAL HEALTH DEPT	5,000	2,500.00	2,500.00	0.00	2,500.00	50.00
STORM WATER =====						
COMMODITIES						
001-805-348-00 STORM WATER TO SANITARY	100,000	50,000.00	50,000.00	0.00	50,000.00	50.00
TOTAL COMMODITIES	100,000	50,000.00	50,000.00	0.00	50,000.00	50.00
TOTAL STORM WATER	100,000	50,000.00	50,000.00	0.00	50,000.00	50.00
PARK 25% TO CPWB =====						
SALARIES & BENEFITS						
001-900-000-00 AUDITOR OPEB	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	0	0.00	0.00	0.00	0.00	0.00

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COMMODITIES						
001-900-341-00 PARK-30% HOT/MOT PD TO CP	36,000	0.00	0.00	0.00	36,000.00	0.00
TOTAL COMMODITIES	36,000	0.00	0.00	0.00	36,000.00	0.00
CONTRIBUTIONS						
001-900-570-00 DEPRECIATION EXP CURR YR	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL PARK 25% TO CPWB	36,000	0.00	0.00	0.00	36,000.00	0.00
CVB 75% TO CVB =====						
CONTRACTUAL SERVICES						
001-901-235-00 HOTEL/MOTEL 70% PAID TO C	84,000	0.00	0.00	0.00	84,000.00	0.00
TOTAL CONTRACTUAL SERVICES	84,000	0.00	0.00	0.00	84,000.00	0.00
TOTAL CVB 75% TO CVB	84,000	0.00	0.00	0.00	84,000.00	0.00
ARTS & HUMANITIES =====						
SALARIES & BENEFITS						
001-906-101-00 CAC SALARIES	50,000	1,865.50	1,865.50	0.00	48,134.50	3.73
001-906-104-00 CAC FICA	3,825	142.71	142.71	0.00	3,682.29	3.73
001-906-105-00 CAC HEALTH INS	6,000	51.76	51.76	0.00	5,948.24	0.86
001-906-106-00 CAC RETIREMENT	4,000	167.90	167.90	0.00	3,832.10	4.20
TOTAL SALARIES & BENEFITS	63,825	2,227.87	2,227.87	0.00	61,597.13	3.49
CONTRACTUAL SERVICES						
001-906-213-00 CAC UTILITIES	5,000	460.51	460.51	0.00	4,539.49	9.21
001-906-216-00 THEATRE MAINTENANCE/UTILI	9,000	163.82	163.82	3,217.25	5,618.93	37.57
001-906-223-00 CAC PROFESSIONAL SERVICES	20,000	0.00	0.00	0.00	20,000.00	0.00
001-906-226-00 CAC INSURANCE & BONDS	2,000	0.00	0.00	0.00	2,000.00	0.00
TOTAL CONTRACTUAL SERVICES	36,000	624.33	624.33	3,217.25	32,158.42	10.67
COMMODITIES						
001-906-341-00 CAC SUPPLIES & EXPENSES	10,000	0.00	0.00	0.00	10,000.00	0.00
TOTAL COMMODITIES	10,000	0.00	0.00	0.00	10,000.00	0.00
CAPITAL OUTLAY						
001-906-450-01 THEATRE BLDG	170,000	3,775.03	3,775.03	1,550.00	164,674.97	3.13
001-906-459-00 THEATRE CAPITAL	0	2,777.83	2,777.83	0.00	2,777.83	0.00
001-906-459-01 CULTURE ARTS GRANT (ADA T	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	170,000	6,552.86	6,552.86	1,550.00	161,897.14	4.77
TOTAL ARTS & HUMANITIES	279,825	9,405.06	9,405.06	4,767.25	265,652.69	5.06

8-02-2022 10:46 AM

CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2022

001-GENERAL FUND

% OF YEAR COMPLETED: 08.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
STOCKERT YOUTH CENTER =====						
SALARIES & BENEFITS						
001-907-101-00 STOCKERT YOUTH CENTER SAL	172,000	15,465.55	15,465.55	0.00	156,534.45	8.99
001-907-103-00 CAMP BUCANNEER SALARIES	24,000	7,850.07	7,850.07	0.00	16,149.93	32.71
001-907-103-01 SYC BUS DRIVERS	1,000	0.00	0.00	0.00	1,000.00	0.00
001-907-104-00 FICA TAX	15,100	1,783.63	1,783.63	0.00	13,316.37	11.81
001-907-105-00 GROUP INSURANCE	39,000	7,444.23	7,444.23	0.00	31,555.77	19.09
001-907-106-00 GROUP RETIREMENT	11,900	721.43	721.43	0.00	11,178.57	6.06
001-907-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	263,000	33,264.91	33,264.91	0.00	229,735.09	12.65
CONTRACTUAL SERVICES						
001-907-211-00 TELEPHONES	3,600	253.43	253.43	0.00	3,346.57	7.04
001-907-213-00 UTILITIES	17,000	1,375.39	1,375.39	0.00	15,624.61	8.09
001-907-214-00 TRAVEL EXPENSE	500	0.00	0.00	0.00	500.00	0.00
001-907-216-00 MAINTENANCE	7,000	507.62	507.62	0.00	6,492.38	7.25
001-907-218-00 POSTAGE	250	0.00	0.00	0.00	250.00	0.00
001-907-221-00 TRAINING	275	0.00	0.00	0.00	275.00	0.00
001-907-226-00 INSURANCE & BONDS	13,000	1,613.26	1,613.26	0.00	11,386.74	12.41
001-907-230-00 SYC CONTRACTURAL BUS SER	0	0.00	0.00	0.00	0.00	0.00
001-907-230-01 WORK STUDY/AMERICORP	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	41,625	3,749.70	3,749.70	0.00	37,875.30	9.01
COMMODITIES						
001-907-341-00 MATERIALS & SUPPLIES EXPE	6,000	414.07	414.07	492.66	5,093.27	15.11
001-907-341-01 OPERATING EXPENSES	2,500	0.00	0.00	0.00	2,500.00	0.00
001-907-343-00 SYC AUTO SUPPLIES	2,500	15.99	15.99	0.00	2,484.01	0.64
001-907-354-00 DRILL TEAM	1,000	0.00	0.00	0.00	1,000.00	0.00
001-907-355-00 DANCE TEAM	0	0.00	0.00	0.00	0.00	0.00
001-907-356-00 YOUTH BASKETBALL	18,000	270.00	270.00	0.00	17,730.00	1.50
001-907-357-00 TUTORING	0	0.00	0.00	0.00	0.00	0.00
001-907-358-00 MISC. DANCE/PARTIES	100	0.00	0.00	0.00	100.00	0.00
001-907-359-00 ART/DRAMA PROGRAM	1,000	0.00	0.00	0.00	1,000.00	0.00
001-907-360-00 CAMP BUCANNEER SUPPLIES	4,500	1,196.97	1,196.97	0.00	3,303.03	26.60
001-907-361-00 AFTER SCHOOL SUPPLIES	5,000	0.00	0.00	0.00	5,000.00	0.00
001-907-362-00 DRINK/SNACK MACHINE	0	0.00	0.00	0.00	0.00	0.00
001-907-363-00 KARATE CLASS INSTRUCTION	1,500	192.00	192.00	0.00	1,308.00	12.80
001-907-364-00 SKATEPARK	0	0.00	0.00	0.00	0.00	0.00
001-907-365-00 RED RIBBON WEEK EXPENSE	0	0.00	0.00	0.00	0.00	0.00
001-907-366-00 FUND RAISER	0	0.00	0.00	0.00	0.00	0.00
001-907-367-00 GIRLS GO GOLFING	0	0.00	0.00	0.00	0.00	0.00
001-907-368-00 UCARE/SYC	0	0.00	0.00	0.00	0.00	0.00
001-907-368-01 ZUMBA	1,500	32.00	32.00	0.00	1,468.00	2.13
001-907-368-02 YOGA FITNESS CLASS	0	0.00	0.00	0.00	0.00	0.00
001-907-368-03 GUITAR LESSONS	0	0.00	0.00	0.00	0.00	0.00
001-907-368-04 MISC ACTIVITIES-ONE TIME	2,000	0.00	0.00	0.00	2,000.00	0.00
001-907-368-05 GRANT EXP SYCC	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	45,600	2,121.03	2,121.03	492.66	42,986.31	5.73

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CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2022

001-GENERAL FUND

% OF YEAR COMPLETED: 08.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CAPITAL OUTLAY						
001-907-458-00 CAPITAL CAMPAIGN (BOE & U	0	0.00	0.00	0.00	0.00	0.00
001-907-458-01 SYC CHILDRENS FESTIVAL	1,250	0.00	0.00	0.00	1,250.00	0.00
001-907-458-02 SYCC BUILDING	0	0.00	0.00	0.00	0.00	0.00
001-907-459-00 CAPITAL OUTLAY	5,000	0.00	0.00	0.00	5,000.00	0.00
001-907-459-01 SYCC CAPITOL PROPERTY PUR	0	0.00	0.00	0.00	0.00	0.00
001-907-477-00 SYC TEEN DANCES	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	6,250	0.00	0.00	0.00	6,250.00	0.00
CONTRIBUTIONS						
001-907-570-00 DEPRECIATION EXP CURR YR	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL STOCKERT YOUTH CENTER	356,475	39,135.64	39,135.64	492.66	316,846.70	11.12
CONVENTION CENTER						
=====						
CAPITAL OUTLAY						
001-910-457-00 CONFERENCE CENTER PAYMENT	40,250	6,702.00	6,702.00	0.00	33,548.00	16.65
TOTAL CAPITAL OUTLAY	40,250	6,702.00	6,702.00	0.00	33,548.00	16.65
TOTAL CONVENTION CENTER	40,250	6,702.00	6,702.00	0.00	33,548.00	16.65
HISTORIC LANDMARKS						
=====						
CONTRACTUAL SERVICES						
001-911-223-00 HISTORIC LAND MARK EXPENS	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
TOTAL HISTORIC LANDMARKS	0	0.00	0.00	0.00	0.00	0.00
PUBLIC SAFETY						
=====						
CONTRACTUAL SERVICES						
001-976-213-00 SAFETY COMPLEX UTILITIES	20,000	203.08	203.08	0.00	19,796.92	1.02
001-976-216-00 SAFETY COMPLEX MAINT	7,000	145.05	145.05	0.00	6,854.95	2.07
001-976-226-00 SAFETY COMPLEX INSURANCE	9,000	603.08	603.08	0.00	8,396.92	6.70
TOTAL CONTRACTUAL SERVICES	36,000	951.21	951.21	0.00	35,048.79	2.64
CAPITAL OUTLAY						
001-976-459-00 SAFETY COMPLEX CAPITAL IM	80,000	0.00	0.00	0.00	80,000.00	0.00
001-976-459-35 FEMA GRANT#2 GENERATOR EX	275,844 (30,335.41) (30,335.41)	0.00	306,179.41	11.00-
001-976-459-36 FEMA GRANT#1 GENERATOR EX	1,156,895	91,061.05	91,061.05	0.00	1,065,833.95	7.87

8-02-2022 10:46 AM

CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2022

001-GENERAL FUND

% OF YEAR COMPLETED: 08.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
001-976-461-00 SAFETY COMPLEX POLICE DEP	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	1,512,739	60,725.64	60,725.64	0.00	1,452,013.36	4.01
TOTAL PUBLIC SAFETY	1,548,739	61,676.85	61,676.85	0.00	1,487,062.15	3.98
TOTAL EXPENDITURES	7,987,386	579,446.80	579,446.80	7,690.80	7,400,248.40	7.35
REVENUE OVER/(UNDER) EXPENDITURES	(1,157,467) (80,501.82) (80,501.82) (7,690.80) (1,069,274.38)	7.62

C.4 Fire Captain – Brian Elmore: Mayor Skinner recognized Captain Brian Elmore who provided the following report.

- Captain Elmore reported that they have some people who are sick and out, so he requested prayers for them.
- Mayor Skinner noted that there has been increased volume in calls and thanked the department.
- State Fire Marshall’s office has donated 60 smoke detectors. Residents can call and request these. Firemen will install in the home after checking to see if resident already has some and, if they do, if those are operational. West Virginia has one of the highest rates of homes without smoke detectors. He also mentioned that state code requires landlords to install smoke detectors, but for renters to maintain them (batteries, check yearly, etc.). Residents can call 304-472-2868 to request a free smoke detector.
- Truck 11 is done with maintenance. When it returns, Elkins will schedule their maintenance, and we will be on call for back up for them as they were for us.

- In light of the catastrophic flood in Belfre, KY, which is where we purchased one of our fire trucks, Bay 6 is going to be used as a staging area to collect items for donations for this area. Our department reached out to their fire department and have a list of needed items. This will take multiple trips to deliver the items.
- The BFD was invited to a WVWC Tabletop Exercise, which was a very good collaborative effort.
- Dave McCauley asked if we would have another college student. BFD is trying to find an interested student. The bunk room is currently full. Maria Potter has her own room. If we do get a college student, may need to rearrange space.
- Mayor Skinner thanked Captain Elmore for his report and the hard work the department provides.

C.5 City Attorney- Tom O’Neill: This will be discussed Strategic Issues for Discussion, F.3.

D. Correspondence & Information: – The Mayor reviewed the following with Council:

D.1 Town Hall Meeting-Public Input on the Stockert Youth & Community Center Proposed Multi-Purpose Building August 11, 2022 at 6pm at the Public Safety Complex Training Room

City of Buckhannon to Hold Stockert Youth & Community Center Town Hall Meeting

July 22, 2022, BUCKHANNON, WV: A Town Hall Meeting will held Thursday, August 11, 2022, beginning at 6:00 PM (doors will open at 5:30 PM), in the conference room of the Buckhannon Safety Complex, located at 24 S Florida St, Buckhannon, WV 26201, and the public is encouraged to attend.

The purpose of the meeting is to provide an update on the SYCC Board of Directors’ recommendation to the City Council regarding the new Stockert Youth & Community Center (SYCC) building and to determine how it aligns with community members expectations. The new addition is meant to not only expand the SYCC programming opportunities that are currently provided, but also provide the Buckhannon-Upshur community a facility that will add additional event space to use for holiday and seasonal activities along with indoor exercise opportunities for all ages.

The City Council is interested in your opinion so plan to arrive early and join in the Stockert Youth & Community Center Town Hall Meeting.



D.2 City Hall Public Closure on Tuesday, October 11, 2022 due to Office Equipment Installation

The Buckhannon City Hall will be closed to the public on Tuesday, October 11, 2022 due to office equipment installation.

The drop box in the rear of the building is available for your convenience.

City Hall will reopen on Wednesday, October 12, 2022 at 8:30 AM

D.3 CityPR: City Cheering on the Buckhannon American Legion Post 7 Baseball Team

July 26, 2022, BUCKHANNON, WV: The City of Buckhannon is shouting CONGRATULATIONS to Buckhannon American Legion Post 7 baseball team as they open up the 2022 West Virginia State American Legion baseball tournament today at Dale Miller Field in Morgantown.

All of Buckhannon will be cheering on the players and Coach Kevin Boring. The state tournament appearance is the first for Buckhannon Post 7 since 2006. It is a six-team, double elimination tournament that features five area champions and one area runner-up from around the state and will take place over the next four days. Our Buckhannon Post 7 will go up against Morgantown Post 2 in play this evening.

Congratulations to Coach Kevin Boring and the entire Buckhannon American Legion Post 7 Baseball Team.

D.4 CityPR: Severe Weather Alert July 27th from Mayor Skinner

July 26, 2022, BUCKHANNON, WV: Please be alert tomorrow (Wednesday, July 27). Widespread heavy rainfall is forecast throughout much of West Virginia. As a result, a FLASH FLOOD WATCH has been issued for Upshur County. In response, our City Street and Sanitation crews are prepared to combat potential street flooding in those flood-probed neighborhoods.

We're all aware of the roadways/portions of our community that typically experience flooding. Please, if the water rises, just avoid traveling in those areas. Not only do you risk your life and damaging your own property, but driving through high water also creates waves, which can cause damage to neighboring homes, businesses, and properties.

If you have furniture/important belongings that sit low/near where water can enter your home or business, please consider moving those items to higher ground this afternoon/evening.

***A Flash Flood WATCH indicates conditions are favorable for heavy rain to cause fast-rising water in small streams to spill over creek banks creating potential damage to nearby roadways, homes, and businesses. A Flash Flood WARNING means swift-water flooding is currently taking place. Right now, we're just in a WATCH situation. It's important to understand the difference.

As always, if you have an emergency, please call 9-1-1 for help. Let's hope we don't experience any flooding tomorrow, but if we do, it's critically important that we're prepared as a community.

D.5 CityPR: Buckhannon Make It Shine Event-August 13th & 20th from 7:30am-4pm at the Buckhannon Transfer Station

BUCKHANNON MAKE IT SHINE

AUGUST 13, 2022 AND AUGUST 20, 2022

7:30 AM TO 4:00 PM

BUCKHANNON TRANSFER STATION 444 MUDLICK ROAD BUCKHANNON, WV 26201

MAXIMUM PER CUSTOMER ALLOWED TO DUMP IS EQUIVALENT OF TWO PICKUP LOADS

MUST SHOW PROOF THAT YOU ARE A VALID CUSTOMER AND PROVIDE ID

CUSTOMER CANNOT DUMP IF THEY ARE ON A SHUTOFF LIST

ITEMS THAT USE FREON (SUCH AS; AIR CONDITIONERS, DEHUMIDIFIERS, REFRIGERATORS) MUST BE TAGGED AND CERTIFIED BY LICENSED VENDOR THAT FREON HAS BEEN REMOVED

NO TIRES

D.6 Notice Waste Collection Department Accepting Applications for Full-time Laborer/Truck Driver deadline 08/19/22

City of Buckhannon –Waste Collection Department- Position of full-time Laborer/Truck driver

The City of Buckhannon Waste Collection Department is accepting applications until Friday, August 19 2022 for the position of full-time laborer/truck driver.

Benefits include health insurance and participation in the Public Employee Retirement System.

Candidates must:

- Be 18 years of age or older.
- Possess a valid WV Class B commercial driver license.
- Possess a High School diploma or equivalent.
- Be in good physical condition. This job includes, but is not limited to, lifting up to 50 pounds and climbing.
- Willing to work in inclement weather

Eligible candidates will be subject to a background check and drug test.

Hourly rate of \$15 per hour depending on qualifications and skills.

Applications may be obtained at City Hall, 70 E Main St, Buckhannon WV, Mon-Fri 8:30 am to 4:30 pm.

The City of Buckhannon is an EEOC employer committed to the principle of equal opportunity for all qualified persons.

Amberle Jenkins
Assistant Recorder
City of Buckhannon

Job Description – Waste Collection Dept. City of Buckhannon-Full Time Mechanic

The City of Buckhannon Waste Collection Department is accepting applications until Friday, August 19 2022 for the position of full-time mechanic.

Benefits include health insurance and participation in the Public Employee Retirement System.

Candidates must:

- Be 18 years of age or older.
- Possess a valid WV Class B commercial driver license.
- Possess a High School diploma or equivalent.
- Be in good physical condition. This job includes, but is not limited to, lifting up to 50 pounds and climbing.
- Willing to work in inclement weather

Eligible candidates will be subject to a background check and drug test.

Hourly rate of \$15 per hour depending on qualifications and skills.

Applications may be obtained at City Hall, 70 E Main St, Buckhannon WV, Mon-Fri 8:30 am to 4:30 pm or call 304-472-1651.

The City of Buckhannon is an EEOC employer committed to the principle of equal opportunity for all qualified persons.

Amberle Jenkins
Assistant Recorder
City of Buckhannon

D.7 Notice Water Department Accepting Applications for Full-time Water Plant Operator in Training deadline 08/26/22

City of Buckhannon- Full-Time Water Plant Operator-In-Training

The City of Buckhannon Water Department will be accepting applications for a Full-Time Water Plant Operator-In-Training.

Pay will be based on experience and qualifications, benefits included.

The Water Plant Operator will perform a variety of tasks in the operation and maintenance of a water treatment plant and work a rotating shift schedule which includes nights, weekends and holidays.

Qualifications

- Preference will be given to candidates that possess a WV Water Treatment Plant Operators License.
- High School diploma or GED
- Valid West Virginia driver's license
- Possess knowledge of computer software including Microsoft Word, excel and data management systems.
- Must be able to lift 50 pounds above shoulder level.
- Must be willing to function in a Team oriented workplace.

If selected for hire, candidate will be subject to a background check, physical examination, drug test and skills test.

The City of Buckhannon is an EEOC employer committed to the principle of equal opportunity for all qualified persons, and employees without regard to any individual's creed, race, color, ethnicity, national origin, religion, gender, age, handicap, familial status, or sexual orientation.

Applicants can pick up or call for an application at Buckhannon City Hall, 70 E. Main Street, Buckhannon, WV 26201 between the hours of 8:30am-4:30pm Monday-Friday, phone 304-472-1651.

Applications will be accepted until August 26, 2022.

D.8 Notice SYCC Accepting Applications for Full-time Activities Coordinator/ Administrative Position deadline 08/19/22

City of Buckhannon- Activities Coordinator/Administrative full-time position at the Stockert Youth and Community Center.

The City of Buckhannon is accepting applications to fill one activities coordinator/administrative full-time position at the Stockert Youth and Community Center.

This position includes retirement and health benefits.

Candidates that are considered for the position will be subject to background check, drug test, and physical exam.

Applications and a complete job description may be obtained at City Hall, 70 E Main St, Buckhannon WV, Mon-Fri 8:30 am to 4:30 pm, or call 304-472-1651 for information.

The deadline for applications is Friday, August 19, 2022.

The City of Buckhannon is an EEOC employer committed to the principle of equal opportunity for all qualified persons, and employs without regard to any individual's creed, race, color, ethnicity, national origin, religion, gender, age, handicap, familial status, or sexual orientation.

D.9 City of Elkins Council Agenda for 07/28/22 <https://cityofelkinswv.com/newsletter-signup/>

D.10 Grant-Final Report WV Department of Arts, Culture & History-Colonial Theatre Basement Phase

Final Report
Cultural Facilities and
Capital Resources



For reporting on:
Cultural Facilities and Capital Resources Grants
and
Fast Track ADA & Emergency Grants

CONTENTS

Instructions and Application

PROGRAM CONTACT

Contact Jenna Green, Cultural Facilities and Capital Resources & Accessibility Coordinator at Jenna.R.Green@wv.gov or 304-558-0240, extension 725

This is a program of the West Virginia Department of Arts, Culture and History (WVDACH) & WV Commission on the Arts (WVCA)

The Culture Center / 1900 Kanawha Boulevard, East / Charleston, WV 25305-0300
P: 304-558-0240 / TDD: 304-558-3562

www.wvculture.org

We are an Affirmative Action & Equal Opportunity Employer and welcome your questions and comments.

PART I: Cover Sheet

Date received: _____
Application #: _____
PRN: _____

Applicant Legal Name (Organization): City of Buckhannon
Mailing Address: 70 E Main St City: Buckhannon
County: Upshur State: WV Zip: 26201
Contact Person: Robert Neal Skinner, III, Mayor
Phone: 304-472-1651
E-mail: mayor@buckhannon.org Website: buckhannon.org
FEIN Number: 556000162

Final Report Budget Summary		
A)	Total Grant Amount Awarded	\$39,000
B)	Total Grant Amount Spent	\$39,000
C)	Total Applicant Matching Cash Funds	\$39,000
D)	Total Project Expenses	\$78,000

Certification:
I certify that I have reviewed the grant receipts and expenditures submitted within this final report and, to the best of my knowledge and belief, this report represents all financial activities related to the receipt, use and expenditure of funds granted by the WV Commission on the Arts/WV Department of Arts, Culture and History, and that the expenditures reported were for the purposes intended and in compliance with applicable laws, regulations and the terms and conditions of the grant documents. The report of grant receipts and expenditures is presented on the ACCRUAL (CASH) circle one – required by State Code) basis of accounting and is supported by our financial records and related documentation.

Name: Robert Neil Skinner, III Title: Mayor

Signature: Robert Neal Skinner III Date: 7/29/2022

Notary required for all applicants EXCEPT governmental entities.

STATE OF WEST VIRGINIA
COUNTY OF Upshur

I, Alice R. Teets, a notary public in and for the said state, do hereby certify that Robert Neal Skinner III, whose name is signed to the writing above, has this day acknowledged the same before me.

Given under my hand this 29 day of July, 2022
My commission expires March 22, 2023

Alice R. Teets

Notary Public



Date	Reference	Description	
02/28/2019	CHK: 021294	Commercial Builders - Labor	71513.55
05/31/2019	CHK: 021872	Commerical Builders - Labor	73889.71
05/31/2019	CHK: 021872	David Davis HVAC	11975

Colonial Arts Center - Basement Renovation Project
Basement Construction Labor
Basement Construction Labor
Basement HVAC Systems

\$ 157,378.26

PART II: Final Report Narrative

Applicant Name (Organization): City of Buckhannon
Project Location: 48 E Main St. Buckhannon, WV 26201 Start Date – End Date: July 1, 2021-June 30, 2022

PROJECT IMPACT

Discuss any impacts of the completed project on

Educational opportunities and public access to the arts

The City of Buckhannon will provide high quality and meaningful learning experiences in the education suite housed in the basement of the Colonial Arts Center (CAC), made possible by the Basement Renovation Project. These (12) spaces will provide many opportunities for creative endeavors, primarily focused on our youth. The Upshur County Board of Education will soon hire a full-time art teacher to be based in the education suite. Our students will learn new levels of self-awareness and perseverance as they establish skills and techniques with applying their own creativity to various media. Existing youth art programs such as the ART26201 Young Filmmakers Camp and ART26201 Young Storytellers Camp will now be housed in the CAC.

The sustainable fiscal operation of the organization

An independent audit of the City of Buckhannon's financial statements is performed each year. The most recent audit was performed by David L. Howell, CPA, who finds that our financial statements are accurate and compete, and that our municipality is fiscally stable. Please note that no Federal Government income has been received for any phase of this project.

Reaching new audiences in rural, underserved, or marginalized communities

The cultural arts in the Buckhannon community are limited in many ways. Of the opportunities that do exist, they are neither regular events nor do they occur in highly visible public locations. The CAC is projected to be a catalyst for all of the cultural Arts in Buckhannon. This facility is becoming a critical tool for the expansion of our community's appreciation of and appetite for diverse cultural arts, and it will enable us to offer new arts opportunities to youth that were not previously available.

Addressing known health and safety deficiencies

The CAC was abandoned for several years before we purchased it, and the dilapidated property was slowly moving toward self-destruction. The rehabilitation work has repaired deteriorated masonry walls, interior plaster damage, leaking sanitary piping, incomplete HVAC and electrical systems, etc. Deteriorated sanitary piping in the basement has been replaced to prevent any sewage from surcharging into the building. The Basement renovation has provided adequate HVAC, lighting, and sanitary surfaces for educational programming.

Improving access to facilities for audiences or artists/historians with disabilities

The first floor is accessible from the public sidewalk on both the front and rear entrances to the building. An ADA-compliant wheelchair lift will soon be installed to provide accessibility to the basement level.

The community and/or the applicant organization and its long-term goals

INVOICE

To: Department of Arts, Culture, and History
Arts Section
1900 Kanawha Blvd. East
Charleston, WV 25305

FOR OFFICE USE ONLY!!!
Account#: 3537-2022-3201-09900-3256
Date of Service: _____
Amount: _____
Application: AH22-8522

Purpose: To assist with a FY22 Cultural Facilities project.

Make check payable to: City of Buckhannon
Address: 70 East Main Street old opera
Buckhannon, WV 26201
FEIN: 556000162

Grantee Signature: Ambrose G. Galt
Title: Director of Finance City of Buckhannon
Date: 7-26-2022

I certify that the attached invoice for which payment has been requested has been audited against, and conforms to, the terms and conditions of the referenced grant agreement.

I hereby certify that the items listed hereon have been received and approved for payment.

WVDACH/WVCA: CULTURAL FACILITIES AND CAPITAL RESOURCES FINAL REPORT

E. Consent Agenda: Mayor Skinner asked for approval of the following items:

E.1 Approval of Minutes -Regular Meeting 07/07/2022

E.2 Approval of Building and Wiring Permits



#75597- #75605 Permit Fee Report

07/21/2022 - 08/01/2022

Per mit #	Applica n t Name	Applica nt Addre ss	Primary Contrac tor	Description	Project Cost	Fee Amou nt	Electri cal Proper ty Type	Asbest os Inspect ion	Zonin g Appro val Date	Histor ic Prop erty	Flo od Zon e Area	Flood Zone /Elevat ion Certific ate	FEMA Access ory Use
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Group: Commercial Electrical Fee

75601	WWWC	59 COLLEGE AVE	UEC Universal Engineering & Contracting	BACKUP GENERATOR-COLLEGE IT	74,000.00	100.00	A Commercial Property	No	7/20/2022	Yes	N/A	No	No
					74,000.00	100.00							

Group Total: 1

Group: Commercial-Industrial (nonresidential)

75604	INDEPENDENT UNITED BRETHREN CHURCH	6 LATHAM ST	JD BUILDERS JOSHUA DEAN	REPLACE CEILING	11,289.00	95.96		Yes -If yes attach report		Yes		No	
75603	CGP Development Co Inc	68 Fifth Street	FARHA SIGNS	Signage (2) Flat against building- Each sign is 9'x3' 27 sqft	3,200.00	30.40			7/20/2022	No	Zone AE	Yes-Elevation Cert. Not Required	
75601	WWWC	59 COLLEGE AVE	UEC Universal Engineering & Contracting	BACKUP GENERATOR-COLLEGE IT	74,000.00	481.00	A Commercial Property	No	7/20/2022	Yes	N/A	No	No
					88,489.00	607.36							

Group Total: 3

Group: No Charge

75600	City of Buckhannon	70 E Main St		Electrical Reconnect to Traffic Light Pole for Security Camera Install	0.00	0.00	A Commercial Property			Yes			
					0.00	0.00							

Group Total: 1

Group: Residential (non-commercial)

75605	Jack Reger	27 Lincoln Way		Pre-Fab Building 12'x20' & Replace Fence Panels	9,000.00	99.00				No		No	
75602	Taylor Foster	10 Cardinal St		Vacant Lot-Demo & Excavation Removal of Debris from existing garage pad, concrete & blocks. Repair	999.00	10.00		No		No		No	

				existing fence and install safety cover on the pool.									
75599	NELSON SUDER	221 CAMDEN AVE		3 WINDOWS OR 2 WINDOWS & STORM DOOR IN SIDE OF CARPORT	500.00	10.00		No	7/22/2022	No	N/A	No	No
75598	Harold Elmore	35 Meade St		Partial Roof Wood & Shingle Repair/Replacement	999.00	10.00		Yes -If yes attach report		Yes		No	
75597	JOHM & HEATHER PRICE	103 W LINCOLN ST	Gary Woody Construction	24'X24' GARAGE	32,000.00	288.00			7/20/2022	No		No	
					43,498.00	417.00							

Group Total: 5

Group: Residential Electrical Fee

75597	JOHM & HEATHER PRICE	103 W LINCOLN ST	Gary Woody Construction	24'X24' GARAGE	32,000.00	100.00			7/20/2022	No		No	
					32,000.00	100.00							

Group Total: 1

Group: Zoning Application Fee

75603	CGP Development Co Inc	68 Fifth Street	FARHA SIGNS	Signage (2) Flat against building- Each sign is 9'x3' 27 sqft	3,200.00	20.00			7/20/2022	No	Zone AE	Yes-Elevation Cert. Not Required	
75601	WWWC	59 COLLEGE AVE	UEC Universal Engineering & Contracting	BACKUP GENERATOR-COLLEGE IT	74,000.00	20.00	Commercial Property	No	7/20/2022	Yes	N/A	No	No
75597	JOHM & HEATHER PRICE	103 W LINCOLN ST	Gary Woody Construction	24'X24' GARAGE	32,000.00	20.00			7/20/2022	No		No	
					109,200.00	60.00							

Group Total: 3

					347,187.00	1,284.36							
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Total Records: 14

8/2/2022

E.3 Approval of Payment of the Bill

JULY 20-31-2022 GENERAL FUND PAYMENT OF BILLS 8-4-2022 CITY COUNCIL MEETING

\$3,744.43– BRUFFEY TRUCKING – STONE & SAND MIX FOR CONCRETE

\$2,400.00 – BENJAMIN LEE ARISMAN – MOWING OF CITY LOTS 7-1-7-24-2022

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
MAYOR'S OFFICE	REGION VII PLANNING PDC	409-341-00	MAYOR'S SUPPLIES & M	GIS SVC FOR JUNE 22	27.50
	TATE COMMUNICATIONS	409-341-00	MAYOR'S SUPPLIES & M	FIX LOBBY DOOR LOCKS	34.13
	WV PUBLIC EMPLOYEES RETIREME	409-106-00	MAYOR'S RETIREMENT	WV RETIREMENT CONTRIBUTION	60.99
		409-106-00	MAYOR'S RETIREMENT	WV RETIREMENT CONTRIBUTION	60.27
		409-106-00	MAYOR'S RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	8.51
		409-106-00	MAYOR'S RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	22.40
	PAYROLL ACCOUNT (ALL DEPTS)	409-341-00	MAYOR'S SUPPLIES & M	JUNE 2022 AA FEES	199.02
	TOSHIBA FINANCIAL SERVICES	409-341-00	MAYOR'S SUPPLIES & M	CITY HALL COPIER LEASE JUL	144.01
	US CELLULAR	409-211-00	MAYOR'S TELEPHONE	642-1651 613-0113 0002	62.13
	JERRY HEARD ASSC.	409-341-00	MAYOR'S SUPPLIES & M	8 1/2" X 11" COPIER PAPER	935.68
	INTERNAL REVENUE SERVICE	409-104-00	MAYOR'S F.I.C.A.	FICA WITHHELD AND MATCHED	97.81
		409-104-00	MAYOR'S F.I.C.A.	MEDICARE WITHHELD & MATCHE	22.88
	MATTHEW BENDER & CO., INC	409-341-00	MAYOR'S SUPPLIES & M	WV ADVANCE CODE SVC 10/22-	271.62
	AT&T MOBILITY	409-211-00	MAYOR'S TELEPHONE	304-704-8355 PARKING ENFOR	55.74
	U.S. POSTAL SERVICE (CMRS-FP	409-218-00	MAYOR'S POSTAGE	JULY 2022 POSTAGE	250.00
	FP FINANCE PROGRAM	409-218-00	MAYOR'S POSTAGE	MAILER & INSERTER PYMT JUL	94.30
	SHERIFF OF UPSHUR COUNTY	409-341-00	MAYOR'S SUPPLIES & M	2022 PROP TAXES 61 E MAIN	613.84
		409-341-00	MAYOR'S SUPPLIES & M	2022 PROP TAXES 6 S FLORID	432.66
	FRONTIER	409-211-00	MAYOR'S TELEPHONE	472-1651-101515-4 CITY HAL	65.67
		409-211-00	MAYOR'S TELEPHONE	304-003-2273-060600-4	24.18

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	**PAYROLL EXPENSES			7/20/2022 - 7/31/2022	1,589.31
				TOTAL:	5,072.65
COUNCIL	WV PUBLIC EMPLOYEES RETIREME	410-106-00	COUNCIL'S RETIREMENT	WV RETIREMENT CONTRIBUTION	6.90
		410-106-00	COUNCIL'S RETIREMENT	WV RETIREMENT CONTRIBUTION	18.00
	INTERNAL REVENUE SERVICE	410-104-00	COUNCIL'S F.I.C.A.	FICA WITHHELD AND MATCHED	62.00
		410-104-00	COUNCIL'S F.I.C.A.	MEDICARE WITHHELD & MATCHE	14.50
	TRAVELERS INSURANCE	410-226-00	COUNCIL INSURANCE (P	INS PREMIUM 4/1/22-4/1/23	696.66
	**PAYROLL EXPENSES			7/20/2022 - 7/31/2022	1,000.00
				TOTAL:	1,798.06
RECORDER	WV PUBLIC EMPLOYEES RETIREME	411-106-00	RECORDER'S RETIREMEN	WV RETIRE TIER2 CONTRIBUTI	17.29
	INTERNAL REVENUE SERVICE	411-104-00	RECORDER'S F.I.C.A.	FICA WITHHELD AND MATCHED	31.00
		411-104-00	RECORDER'S F.I.C.A.	MEDICARE WITHHELD & MATCHE	7.25
	**PAYROLL EXPENSES			7/20/2022 - 7/31/2022	500.00
				TOTAL:	555.54
TREASURER	WV PUBLIC EMPLOYEES RETIREME	413-106-00	TREASURER'S RETIREME	WV RETIREMENT CONTRIBUTION	28.19
		413-106-00	TREASURER'S RETIREME	WV RETIREMENT CONTRIBUTION	28.19
	INTERNAL REVENUE SERVICE	413-104-00	TREASURER'S F.I.C.A.	FICA WITHHELD AND MATCHED	19.42
		413-104-00	TREASURER'S F.I.C.A.	MEDICARE WITHHELD & MATCHE	4.54
	**PAYROLL EXPENSES			7/20/2022 - 7/31/2022	313.18
				TOTAL:	393.52
COURT	INTERNAL REVENUE SERVICE	416-104-00	POLICE JUDGE FICA	FICA WITHHELD AND MATCHED	38.75
		416-104-00	POLICE JUDGE FICA	MEDICARE WITHHELD & MATCHE	9.06
	**PAYROLL EXPENSES			7/20/2022 - 7/31/2022	625.00
				TOTAL:	672.81
CITY ATTORNEY	WV PUBLIC EMPLOYEES RETIREME	417-106-00	CITY ATTORNEY RETIRE	WV RETIREMENT CONTRIBUTION	47.14
		417-106-00	CITY ATTORNEY RETIRE	WV RETIREMENT CONTRIBUTION	47.14
	INTERNAL REVENUE SERVICE	417-104-00	CITY ATTORNEY FICA	FICA WITHHELD AND MATCHED	32.47
		417-104-00	CITY ATTORNEY FICA	MEDICARE WITHHELD & MATCHE	7.59
	**PAYROLL EXPENSES			7/20/2022 - 7/31/2022	523.73
				TOTAL:	658.07
CITY ENGINEER	WV PUBLIC EMPLOYEES RETIREME	420-106-00	CITY ENGINEER RETIRE	WV RETIREMENT CONTRIBUTION	69.77
		420-106-00	CITY ENGINEER RETIRE	WV RETIREMENT CONTRIBUTION	69.77
	INTERNAL REVENUE SERVICE	420-104-00	CITY ENGINEER FICA T	FICA WITHHELD AND MATCHED	48.53
		420-104-00	CITY ENGINEER FICA T	MEDICARE WITHHELD & MATCHE	11.35
	**PAYROLL EXPENSES			7/20/2022 - 7/31/2022	775.23
				TOTAL:	974.65
HOUSING	SHERIFF OF UPSHUR COUNTY	436-354-00	HOUSING ENFORCEMENT	2022 PROP TAXES 6 AMBROSE	847.06
		436-354-00	HOUSING ENFORCEMENT	2022 PROP TAXES 86 RANDOLP	446.18
				TOTAL:	1,293.24
ZONING	WV PUBLIC EMPLOYEES RETIREME	437-106-00	ZONING RETIREMENT	WV RETIREMENT CONTRIBUTION	128.71
		437-106-00	ZONING RETIREMENT	WV RETIREMENT CONTRIBUTION	128.71
	INTERNAL REVENUE SERVICE	437-104-00	ZONING F.I.C.A.	FICA WITHHELD AND MATCHED	88.67
		437-104-00	ZONING F.I.C.A.	MEDICARE WITHHELD & MATCHE	20.74

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	**PAYROLL EXPENSES			7/20/2022 - 7/31/2022	1,430.15
				TOTAL:	1,796.98
DATA PROCESSING	RAVEN ROCK NETWORKS INC	439-230-00	DATA PROCESSING	IT SERVICE CHG UPDATES CIT	116.25
				TOTAL:	116.25
CITY HALL	MON POWER	440-213-00	CITY HALL UTILITIES	110088782062 70 E MAIN ST	1,423.53
	RITE-WAY HEATING & PLUMBING	440-216-00	CITY HALL MAINTENANC	FILL VALVES FOR TOILETS	40.36
	DODSON BROS EXTERMINATING CO	440-216-00	CITY HALL MAINTENANC	CITY HALL JULY 2022 PEST C	31.00
	WV PUBLIC EMPLOYEES RETIREME	440-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	113.45
		440-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	112.08
	WALMART STORES INC -BUCKHANN	440-341-00	CITY HALL SUPPLIES	SUPPLIES FOR CITY HALL	25.13
		440-341-00	CITY HALL SUPPLIES	CITY HALL SUPPLIES	37.24
	INTERNAL REVENUE SERVICE	440-104-00	CITY HALL FICA	FICA WITHHELD AND MATCHED	76.30
		440-104-00	CITY HALL FICA	MEDICARE WITHHELD & MATCHE	17.84
	**PAYROLL EXPENSES			7/20/2022 - 7/31/2022	1,245.32
				TOTAL:	3,122.25
POLICE	RALSTON PRESS INC	700-341-00	POLICE DEPT. MAT & S	ENVELOPES, BUSINESS CARD	209.35
	WATCH GUARD VIDEO	700-341-00	POLICE DEPT. MAT & S	VIDEO STORAGE JAN 2022	156.90
	WV PUBLIC EMPLOYEES RETIREME	700-106-00	POLICE DEPT. RETIREM	WV RETIREMENT CONTRIBUTION	1,654.29
		700-106-00	POLICE DEPT. RETIREM	WV RETIREMENT CONTRIBUTION	1,725.04
	WV CONSOLIDATED PUBLIC RETIR	700-106-00	POLICE DEPT. RETIREM	WV RETIRE MPFRS CONTRIBUTI	596.75
		700-106-00	POLICE DEPT. RETIREM	WV RETIRE MPFRS CONTRIBUTI	561.31
	US CELLULAR	700-211-00	POLICE DEPT. TELEPHO	940-1797 642-5723	389.33
	SPRINT	700-211-00	POLICE DEPT. TELEPHO	ALL DEPT JUNE 2022 GEOTABS	21.89
	INTERNAL REVENUE SERVICE	700-104-00	POLICE DEPT. FICA TA	FICA WITHHELD AND MATCHED	1,571.87
		700-104-00	POLICE DEPT. FICA TA	MEDICARE WITHHELD & MATCHE	367.61
	RELIANCE INSURANCE - CRITICAL	700-105-00	POLICE DEPT. GROUP I	JUL CRIT CARE HISSAM & O'C	9.59
	GEORGE A. SINCLAIR	700-341-00	POLICE DEPT. MAT & S	POLYGRAPH DYLAN MAJOR	375.00
	T-MOBILE	700-211-00	POLICE DEPT. TELEPHO	POLICE DEPT GEOTABS JULY 2	343.61
	STAPLES ADVANTAGE	700-341-00	POLICE DEPT. MAT & S	STAPLER; SCISSORS; PAPER	220.41
	FRONTIER	700-211-00	POLICE DEPT. TELEPHO	304-001-6194-111398-4 POL	100.90
	TRAVELERS INSURANCE	700-226-00	POLICE DEPT. INSURAN	INS PREMIUM 4/1/22-4/1/23	4,182.47
	**PAYROLL EXPENSES			7/20/2022 - 7/31/2022	25,770.66
				TOTAL:	38,256.98
FIRE	J.P. MORGAN EQUIPMENT FINAN	706-459-00	FIRE DEPT. CAPITAL O	AUG 2022 FIRE TRK PYMT	3,678.20
	BREATHING AIR SYSTEMS CORP	706-216-00	FIRE DEPT. MAINTENAN	SEMI ANNUAL PREV MAINT	740.42
	DODSON BROS EXTERMINATING CO	706-341-00	FIRE DEPT. MATERIAL	FIRE JULY 2022 PEST CNTRL	42.00
	WV PUBLIC EMPLOYEES RETIREME	706-106-00	FIRE DEPT. GROUP RET	WV RETIREMENT CONTRIBUTION	735.22
		706-106-00	FIRE DEPT. GROUP RET	WV RETIREMENT CONTRIBUTION	716.28
	WV CONSOLIDATED PUBLIC RETIR	706-106-00	FIRE DEPT. GROUP RET	WV RETIRE MPFRS CONTRIBUTI	1,095.63
		706-106-00	FIRE DEPT. GROUP RET	WV RETIRE MPFRS CONTRIBUTI	1,146.37
	INTERNAL REVENUE SERVICE	706-104-00	FIRE DEPT. FICA TAX	FICA WITHHELD AND MATCHED	1,325.89
		706-104-00	FIRE DEPT. FICA TAX	MEDICARE WITHHELD & MATCHE	310.09
	FRONTIER	706-211-00	FIRE DEPT. TELEPHONE	472-2868-101915-4 FIRE	92.16
	TRAVELERS INSURANCE	706-226-00	FIRE DEPT. INSURANCE	INS PREMIUM 4/1/22-4/1/23	1,247.29
	**PAYROLL EXPENSES			7/20/2022 - 7/31/2022	21,445.33
				TOTAL:	32,574.88
STREET	MON POWER	750-213-00	STREET DEPT. UTILITI	110088783078 22 S FLORIDA	1,258.95
	REGION VII PLANNING PDC	750-341-00	STREET DEPT. MAT & S	GIS SVC FOR MAY 2022	82.50
		750-341-00	STREET DEPT. MAT & S	GIS SVC FOR JUNE 22	27.50

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	SCOTT ELECTRIC CORP	750-458-05	STREET DEPT PROJECTS	11X18X12XPOLY BOX KANAWH	606.42
		750-343-00	STREET DEPT. AUTO SU	HARNES & ADAPTER SLEEVE	66.05
		750-343-00	STREET DEPT. AUTO SU	HYD FITTINGS & HOSE S-1	149.26
	LOWES BUSINESS ACCOUNTS	750-341-00	STREET DEPT. MAT & S	MARKING PAINT & WATER HOS	350.31
	BRUFFEY TRUCKING INC	750-458-05	STREET DEPT PROJECTS	STONE & SAND MIX CONCRETE	3,744.43
	STATE EQUIPMENT INC.	750-343-00	STREET DEPT. AUTO SU	DIRT TEETH FOR MINI EXCAV	82.32
		750-343-00	STREET DEPT. AUTO SU	MOWER BLADES	143.71
	ATCO INTERNATIONAL	750-341-00	STREET DEPT. MAT & S	BEE SPRAY & TRANS SEAL	468.20
	FIRST COMMUNITY BANK	750-459-00	STREET DEPT. CAPITAL	AUG 2022 CONCRETE TRK PYMT	2,676.74
	WV PUBLIC EMPLOYEES RETIREME	750-106-00	STREET DEPT. GROUP R	WV RETIREMENT CONTRIBUTION	1,118.88
		750-106-00	STREET DEPT. GROUP R	WV RETIREMENT CONTRIBUTION	1,096.16
		750-106-00	STREET DEPT. GROUP R	WV RETIRE TIER2 CONTRIBUTI	336.95
		750-106-00	STREET DEPT. GROUP R	WV RETIRE TIER2 CONTRIBUTI	291.78
	SYLVESTER W. LOWTHER	750-343-00	STREET DEPT. AUTO SU	HOSE FOR RAM ON S-4	128.23
		750-343-00	STREET DEPT. AUTO SU	HYD. HOSE FOR S-1	211.00
		750-211-00	STREET DEPT. TELEPHO	642-1601940-2024 642-4948	282.43
	SPRINT	750-211-00	STREET DEPT. TELEPHO	ALL DEPT JUNE 2022 GEOTABS	271.54
	CRITES ELECTRICAL SUPPLY INC	750-341-00	STREET DEPT. MAT & S	DISCONNECT- CAM ON MAINST	108.75
	INTERNAL REVENUE SERVICE	750-104-00	STREET DEPT. FICA TA	FICA WITHHELD AND MATCHED	52.17
		750-104-00	STREET DEPT. FICA TA	FICA WITHHELD AND MATCHED	1,047.96
		750-104-00	STREET DEPT. FICA TA	MEDICARE WITHHELD & MATCHE	12.20
		750-104-00	STREET DEPT. FICA TA	MEDICARE WITHHELD & MATCHE	245.10
	PEOPLES NATURAL GAS	750-213-00	STREET DEPT. UTILITI	200012037079 395 MUD LICK	76.51
	RELIANCE STANDARD INSUANCE	750-341-00	STREET DEPT. MAT & S	WITHHOLDING ERRORS BAXA &	5.20
	BENJAMIN LEE ARISMAN	750-341-00	STREET DEPT. MAT & S	MOWING CITY LOTS 7/1-7/24	2,400.00
	FRONTIER	750-211-00	STREET DEPT. TELEPHO	472-5755-101615-4 STREET	86.20
	TRAVELERS INSURANCE	750-226-00	STREET DEPT. INSURAN	INS PREMIUM 4/1/22-4/1/23	3,044.92
	**PAYROLL EXPENSES			7/20/2022 - 7/31/2022	16,931.53
				TOTAL:	37,403.90
STREET LIGHTS	MON POWER	751-213-00	STREET LIGHTS	110088782484 E. MAIN ST	116.81
		751-213-00	STREET LIGHTS	110100156733 107 E MAIN ST	104.04
				TOTAL:	220.85
TRAFFIC SIGNALS & SIGN	MON POWER	752-213-00	TRAFFIC SIGNALS POWE	110087174485 S. KANAWHA ST	28.76
		752-213-00	TRAFFIC SIGNALS POWE	110088235830 REGER ST RT 2	55.05
		752-230-00	SIGNS & SIGNALS	BRACKET FOR STOP SIGN	150.00
	NAPA-AMTOWER AUTO SUPPLY	752-230-00	SIGNS & SIGNALS	ETCH REDUCER FOR SIGNS	95.99
				TOTAL:	329.80
ARTS-THEATRE	LOWES BUSINESS ACCOUNTS	906-450-01	THEATRE BLDG	HOT WATER TANK THEATRE	18.02
		906-450-01	THEATRE BLDG	HOT WATER TANK THEATRE	230.46
		906-450-01	THEATRE BLDG	HOT WATER TANK THEATER	426.55
	WV PUBLIC EMPLOYEES RETIREME	906-106-00	CAC RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	100.80
		906-106-00	CAC RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	67.10
	INTERNAL REVENUE SERVICE	906-104-00	CAC FICA	FICA WITHHELD AND MATCHED	46.22
		906-104-00	CAC FICA	MEDICARE WITHHELD & MATCHE	10.81
	**PAYROLL EXPENSES			7/20/2022 - 7/31/2022	745.50
				TOTAL:	1,645.46
STOCKERT YOUTH CENTER	MON POWER	907-213-00	UTILITIES	110084592119 SYC	1,303.28
		907-213-00	UTILITIES	110084767208 79 E MAIN ST	10.59
	A F WENDLING INC	907-360-00	CAMP BUCANNEER SUPPL	CAMP & BUILDING SUPPLIES	113.03
	MOUNTAINEER GAS COMPANY	907-213-00	UTILITIES	383925-483167 70 E MAIN ST	61.52

08-01-2022 12:28 AM		DISBURSEMENTS 7-20-22 TO 7-31-22			PAGE: 5	
FUND: GENERAL FUND						
DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT	
	WV PUBLIC EMPLOYEES RETIREME	907-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	245.00	
		907-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	218.29	
		907-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	152.60	
		907-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	105.53	
	SPRINT	907-211-00	TELEPHONES	ALL DEPT JUNE 2022 GEOTABS	62.66	
	WALMART STORES INC -BUCKHANN	907-360-00	CAMP BUCANNEER SUPPL	WASP SPRAY - CAMP SUPPLIE	6.67	
		907-360-00	CAMP BUCANNEER SUPPL	PAPER TOWELS	35.68	
		907-360-00	CAMP BUCANNEER SUPPL	CAMP BUC SUPPLIES	49.56	
		907-360-00	CAMP BUCANNEER SUPPL	CAMP SUPPLIES	258.10	
		907-360-00	CAMP BUCANNEER SUPPL	CAMP SUPPLIES	36.79	
	INTERNAL REVENUE SERVICE	907-104-00	FICA TAX	FICA WITHHELD AND MATCHED	695.54	
		907-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	162.66	
	RELIANCE STANDARD INSUANCE	907-341-00	MATERIALS & SUPPLIES	WITHHOLDING ERRORS BAXA &	13.12	
	FRONTIER	907-211-00	TELEPHONES	473-0145-042701-4 SYC	190.77	
	TRAVELERS INSURANCE	907-226-00	INSURANCE & BONDS	INS PREMIUM 4/1/22-4/1/23	603.78	
	**PAYROLL EXPENSES			7/20/2022 - 7/31/2022	11,218.43	
				TOTAL:	15,543.61	
	CONVENTION CENTER	USDA, RURAL DEVLEOPMENT	910-457-00	CONFERENCE CENTER PA	CONF CENTER AUG 2022	3,351.00
					TOTAL:	3,351.00
	PUBLIC SAFETY	REGION VII PLANNING PDC	976-459-35	FEMA GRANT#2 GENERAT	GIS SVC FOR JUNE 22	55.00
		J T MARTIN COMPANY INC	976-216-00	SAFETY COMPLEX MAINT	FIRE EXTING INSPECT PSC	100.05
		MOUNTAINEER GAS COMPANY	976-213-00	SAFETY COMPLEX UTILI	383931-483167 20 S FLORIDA	53.08
	DODSON BROS EXTERMINATING CO	976-216-00	SAFETY COMPLEX MAINT	CITY HALL JULY 2022 PEST C	45.00	
				TOTAL:	253.13	

Motion to approve the Consent Agenda as presented was made by Reger/McCauley. Motion carried unanimously.

F. Strategic Issues for Discussion and/or Vote

F.1 Authorization to Open a Checking Account to Accept Credit Card and Online Payment for the RecDesk Software: RecDesk Software expanding to city-wide. Will be able to pay pavilion, theater, and Stockert fees online. It takes 4-6 weeks training, which will be done as time allows.

Motion to approve authorization to open checking account to accept credit card and online payment for the RecDesk Software by Sanders/McCauley. Motion passed unanimously.

F.2 Approval Ordinance No. 460 Property Purchase of a 2,474 square foot Portion of 10 E Lincoln St 2nd/Final Reading: First reading of Ordinance No. 460 was last meeting. Second reading/final today was provided by City Attorney O’Neill.

Motion to approve Ordinance No. 460 made by McCauley/Sanders. Motion passed unanimously.

ORDINANCE NO. 460 OF THE CITY OF BUCKHANNON, AN ORDINANCE APPROVING THE PURCHASE OF A 2,474 SQUARE FOOT PORTION OF THAT LOT OR PARCEL OF LAND FRONTING ON THE NORTH SIDE OF EAST LINCOLN STREET, WITH A COMMONLY KNOWN ADDRESS OF 10 EAST LINCOLN STREET, PRESENTLY TITLED IN THE NAME OF IVA VIRGINIA MILLER, AND SPECIFICALLY AUTHORIZING THE NET EXPENDITURE OF \$10,000 OF MUNICIPAL FUNDS FOR SAID PURCHASE

WHEREAS, the Council of the City of Buckhannon has determined that the Central Commercial Business District is an area deserving of particular attention as the City strives to develop and maintain a thriving central downtown core and Jawbone Park area; and,

WHEREAS, the Council of the City of Buckhannon has determined that the expansion and enhancement of that property purchased by the City of Buckhanon pursuant to Ordinance No. 443 is an important part of providing municipal services to residents of the City of Buckhannon, and a key component of enhancing a growing and active downtown commercial core; and,

WHEREAS, the captioned property is located adjacent to the aforesaid property purchased pursuant to the aforesaid Ordinance No. 443, and is identified as the location upon which a planned expansion of Jawbone Park will be placed; and,

WHEREAS, the Council has determined that the acquisition of the captioned property, being part of that property situate at 10 East Lincoln Street, and described upon the real property tax rolls of Corporation District, Upshur County, West Virginia as being part of Map 7, Parcel 167, will further accomplish the Council’s municipal purpose of promoting and enhancing the offerings of Jawbone Park as well as the Central Commercial Business District; and,

WHEREAS, the captioned property has been offered for sale to The City of Buckhannon by its present owner, who has agreed to grant and convey said property to the City for the sum of Ten Thousand Dollars (\$10,000.00); and,

WHEREAS, the real property tax assessment of the captioned property supports and validates its value to be in excess of the purchase price; and,

WHEREAS, the Council now deems the purchase price of Ten Thousand Dollars (\$10,000.00) to be a fair, just and equitable amount for the City to pay for the acquisition of the captioned property; and,

WHEREAS, the City possesses funds to fund this acquisition; and,

WHEREAS, Chapter 8, Article 12, Section 1 of the Code of West Virginia, 1931, as Amended, empowers The City of Buckhannon to purchase real property for any municipal purpose, and Chapter 8, Article 11, Section 3, Subsection (6) of said Code requires that the purchase of private property by a municipality shall be by ordinance; and,

WHEREAS, the Council of The City of Buckhannon desires in all respects to comply with the statutes of the State of West Virginia insofar as the acquisition and purchase of the captioned property is concerned.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED BY THE COUNCIL OF THE CITY OF BUCKHANNON, AS FOLLOWS:

ARTICLE I – FINDINGS OF COUNCIL: The Council of the City of Buckhannon hereby makes the following findings:

(1) It is necessary and reasonable for the development and maintenance of the vibrancy of the Central Commercial Business District, and the development and protection of the Jawbone Park area, as a consequence of the physical and programming expansion of the Stockert Youth and Community Center, that the City of Buckhannon assumes ownership of the captioned property, said property being a parcel containing approximately 2,474 square feet, as depicted upon the Plat of Survey and “Description of Survey” attached hereto and incorporated herein by reference;

(2) The captioned property shall be used for the municipal purpose of the construction and use of an extension of the physical plant of Jawbone Park, the details of which will be determined by the Council upon due deliberation and dialogue with the citizens of the City of Buckhannon and other stakeholders;

(3) The agreed-upon sum of Ten Thousand Dollars represents a fair and reasonable consideration for the captioned property;

(4) The Council of The City of Buckhannon now desires to formally, and in all respects does, approve and endorse the City’s acquisition and purchase of the captioned property for the aforesaid purchase money amount; and

(5) The Mayor of the City of Buckhannon, Robert N. Skinner, III, is expressly authorized and empowered to execute, acknowledge, and deliver on behalf of The City of Buckhannon any and all agreements or other documents as may be deemed reasonable or necessary to realize the City’s acquisition of the captioned property, and further to accept on the City’s behalf the delivery of a good and sufficient deed of conveyance from the said IVA VIRGINIA MILLER, to evidence the City’s purchase and acquisition of the captioned property.

ARTICLE II – EFFECTIVE DATE: This Ordinance shall be deemed effective thirty (30) days following the second (2nd) reading, passage, and adoption by the Council of the City of Buckhannon, (i.e., September 1, 2022).

FIRST READING July 21, 2022

SECOND READING, PASSAGE AND ADOPTION August 2, 2022

Robert N. Skinner, III, Mayor

CERTIFICATE OF PASSAGE AND ENACTMENT

I, Randall H. Sanders, Recorder of the City of Buckhannon, a West Virginia municipal corporation, do hereby certify that the foregoing Ordinance No. 460 was lawfully ordained and enacted by the Council of the City of Buckhannon during a regular meeting of the City Council on August 4, 2022.

Randall H. Sanders, City Recorder

F.3 Discussion Council Vacancy Protocol-Directive to City Attorney to Draft Ordinance:

Discussion regarding the protocol process of filling a council Vacancy. Mayor Skinner had discussed with the Mayor of Elkins. There are two schools of thought: Accept the next highest vote getter or advertise for applications, interview potential candidates, and the council chooses the replacement council member. Mayor Skinner offers a third option which is a blended approach: First look at the next highest vote getter as long as they are within a specified number/percentage of votes. If that is not met or that candidate is no longer interested, then ask for applications and interview.

Pam Bucklew voiced that she did not agree with taking the next highest vote getter. There might be changes in that person's life or we had a low voter turnout.

Dave Thomas thinks that in some circumstances, it should go with votes, unless the amount of votes was too small. He agrees with the blended proposal, but believes it needs fine-tuned.

Randy Sanders pointed out that in any event it would have to be determined if the person interested is still qualified to serve (resident of the city, etc.). He does think blended proposal could work.

Jack Reger said in cases of people running unopposed, i.e. Randy Sanders in last election, we would definitely have to do applications. He agreed with the next highest vote getter, but need to develop percentage/vote difference, to get concrete procedures.

Dave McCauley said that his problem with the next highest vote is that by doing that we might be discounting anyone who chose not to run in the election, but who could be a good councilperson. He stated that he could name 100 people who would not run in an election, but would be a good councilperson if appointed. We are entrusted to do the best for the community – why would we tie our hands by not choosing people who chose not to run?

CJ Rylands supports asking interested people to write letter of interest, interview, and then let City Council choose the best candidate.

Mayor Skinner suggested that we ask City Attorney Tom O'Neill to draft a first draft of an ordinance. Councilpersons Rylands, Bucklew, and McCauley favor application and interview. Councilpersons Thomas, Reger, and Sanders favor the blended model.

City Attorney O'Neill suggested that he do a draft, then present proposal – take the next 2 weeks to write a draft, then discuss and have something to read for first meeting in September. Dave McCauley suggested that he and Mayor Skinner ask other municipalities what they do while at the Municipal League meeting.

Motion to table until next meeting by McCauley/Thomas. Motion carried.

F.4 Discussion/Possible Approval City Organizational Chart: Mayor Skinner would like chart to be distributed to have feedback from stakeholders. An updated draft was emailed today. Dave McCauley said it is 99% there. There are just three items missing: Historic Landmark Commission, Police Civil Service Commission, and Fire Civil Service Commission.

Motion to table until next meeting by Thomas/Sanders. Motion passed unanimously.

F.5 Approval of Renewal Loan for the Fiori Concrete Mixer at First Community Bank:

Discussion regarding approval of renewal loan for the Fiori Concrete Mixer. Rate will remain at 2.375%.

Motion to approve Annual Renewal Loan for the Fiori Concrete Mixer at First Community Bank by Thomas/Reger. Motion passed unanimously.

G. Comments and Announcements:

- **Pamela Bucklew:** We need to get the theater finished so that it can start generating income. She is glad that we tabled the discussion on what to do with possible city council vacancies. We really need to think about this.
- **CJ Rylands:** Mr. Rylands had no additional comments.

- **David Thomas:** The conversation between Dave McCauley and Jerry Arnold showed that both are frustrated. We are understaffed in some areas, but Colonial Theater needs to be a priority to get it finished.
- **Jack Reger:** The longer we put finishing the theater off, the more expensive it will be. He suggests contracting the rest of the work out and let city crews get back to their work. He appreciated the cordial way that differing opinions were discussed. He thought the Laura Meadows’ report was positive.
- **David McCauley:** SYCC Proposed Multi-Purpose Building meeting next Thursday. This needs to be done right, to get rich input from citizens. Need to remember that this is not a meeting about any/all other projects, specifically a focused meeting about the SYCC Multi-Purpose Building; to be mindful that it is not about all things city, but just the building. He commented that for years people could donate on their utility bills to various and that perhaps the community needs to be reminded of this.
- **Randall Sanders:** Looking forward to the SYCC meeting. He commended Keith Saine and Ann Wilson for doing spectacular jobs with the Colonial Art Complex. He noted that WAMSB is a no-fee to the national operation, non-profit program. We have formed a 501c3 nonprofit group for this. They are starting to work with groups regarding travel. This will be a financial benefit for the city – WVWC will pay motel/hotel taxes from payments for housing received from the groups or book lodging with them. Groups will be spending money in our town, etc. We are working with neighboring counties to promote this as an economic boom in the region while shining the spotlight on Buckhannon. Local media has done a fabulous job reporting on this.

H. Mayor’s Comments and Announcements: Mayor Skinner thanked all employees for what they do, coming to work every day and doing a great job. It is a point of pride that we are looked at as a community that does it right. He feels that we must always have an ear to citizens and businesses as we are here to make the community a better place. Everyone has a seat at our table. He again encouraged all to attend the SYCC focused meeting.

I. Adjournment

Motion to adjourn at 8:49 PM was made by McCauley/Thomas. Motion carried.

Mayor Robert N. Skinner III

City Recorder Randall H. Sanders
