

STATE OF WEST VIRGINIA, COUNTY OF UPSHUR, CITY OF BUCKHANNON, TO WIT:

A regular meeting of the Buckhannon City Council was held on Thursday, July 21, 2022, at 7:00pm in the Council Chambers of City Hall. The following individuals were in attendance (GTM – GoToMeeting):

Mayor	Robbie Skinner	Present
City Recorder	Randy Sanders	Present
Council Member	Pam Bucklew	Present
Council Member	David McCauley	Present
Council Member	Jack Reger	Present - GTM
Council Member	CJ Rylands	Present - GTM
Council Member	David Thomas	Absent
Assistant Recorder & Director of Finance	Amberle Jenkins	Present
City Attorney	Tom O'Neill	Present
Buckhannon Police Department	Matthew Gregory	Present
Director of Public Works	Jerry Arnold	Present
Channel 3	Rodney Irvin	Present
MyBuckhannon.com	Katie Kuba	Present
MyBuckhannon.com	Beth Broschart	Present

Guests: Mayor Jerry A. Marco, City of Elkins; Dennis Cortes - Upshur County Parks & Recreation Board

To participate in a City Council meeting participants were invited to contact us at 304-472-1651 for the GoToMeeting link/access.

***City Council of Buckhannon – 7:00 pm in the Council Chambers of City Hall
Meeting Agenda for Thursday, July 21, 2022***

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- A. Call to Order
 - A.1 Moment of Silence
 - A.2 Pledge to the Flag of the United States of America
 - B. Recognized Guests
 - B.1 Mayor Jerry A. Marco, City of Elkins
 - B.2 Dennis Cortes-Upshur County Parks & Recreation Board
 - C. Department & Board Reports
 - C.1 Public Works Director- Jerry Arnold
 - C.2 Finance Director- Amberle Jenkins
 - C.3 Police Chief- Matthew Gregory
 - C.4 City Attorney- Tom O'Neill
 - D. Correspondence & Information
 - D.1 Notice Advertisement for Bids-Excavator- deadline date August 4th
 - D.2 Charles Gibson Library Director’s Report June & July 2022
 - D.3 The Coop by Fish Hawk Acres- Zoning Form to ABCA
 - D.4 Town Hall Meeting-Public Input on the Stockert Youth & Community Center Proposed Multi-Purpose Building August 11, 2022 at 6pm at the Public Safety Complex Training Room
 - D.5 Elkins City Hall Newsletter & Council Agenda for July 7, 2022
 - D.6 Ethics Newsletter by the WV Ethics Commission –July 22
 - D.7 Executed Property Sale Agreement between COB & Iva Miller-10 E Lincoln St 43’x58’ Section located in the rear
 - D.8 ART26201 Presents Gray Barker Liars Contest Featuring Bil Lepp & James Froemel on 07/30/22 at 7pm at CAC
 - E. Consent Agenda
 - E.1 Approval of Minutes -Regular Meeting 07/07/2022
 - E.2 Approval of Building and Wiring Permits
 - E.3 Approval of Payment of the Bill
 - F. Strategic Issues for Discussion and/or Vote
 - F.1 Approval City of Buckhannon Appointments FY 2022/2023-Continued from July 7th
 - F.2 Approval City Hall Public Closure on Tuesday, October 11, 2022 due to Office Equipment Install
 - F.3 Council Recommendation to Police Civil Service Commission To Begin the Process for Advertising Probationary Police Officer Candidates to Replenish the Eligibility List for Hiring Consideration
 - F.4 Approval COB Zoning Officer to Work with the City of Elkins for Limited Time
 - F.5 Approval Ordinance No. 460 Property Purchase of a 2,474 square foot Portion of 10 E Lincoln St 1st Reading
 - F.6 Approval Policy for Organizations Requesting Financial Support
 - F.7 Reschedule of August 4th City Council Meeting to Tuesday, August 2nd due to the Annual WV Municipal League Conference

G. Comments and Announcements

- G.1 Pamela Bucklew
- G.2 C J Rylands
- G.3 David Thomas
- G.4 Jack Reger
- G.5 David McCauley
- G.6 Randall Sanders

H. Mayor's Comments and Announcements

I. Adjournment

Posted 07/18/2022

A. Call to Order: Mayor Robbie Skinner called the regular meeting of the Buckhannon City Council for July 21, 2022 to order and asked all to join him in the Moment of Silence and then the City of Elkins Mayor, Jerry A. Marco, led those in attendance in the Pledge to the Flag of the United States of America.

B. Recognized Guests:

B.1 Mayor Jerry A. Marco, City of Elkins: Mayor Skinner again recognized Mayor Jerry A. Marco, City of Elkins who brought greetings from the City of Elkins.

B.2 Dennis Cortes-Upshur County Parks & Recreation Board: Mr. Cortes noted that was a new federal phone number for veterans in crisis - The Veterans Crisis Line connects Veterans and Service members in crisis and their families and friends with qualified, caring VA responders through a confidential toll-free hotline, online chat, or text. Dial 988 and Press 1, 24/7. You can also text to 838255. He also announced a Veterans Appreciation Breakfast this coming Saturday at the American Legion Building – it is free to all Veterans.

He then provided the following Upshur County Parks & Recreation report:

REPORT FROM THE UPSHUR COUNTY
PARKS & RECREATION ADVISORY BOARD FOR 21 JUNE 2022

The meeting was called to order with J. J. Ford, Rachel Weber, Jacob Mills, Dennis Cortes, Julia Kastner and Director McCourt present. The minutes were approved and the financial report was made part of the record.

Trails update:

A woman has recently confronted Julia Kastner stating that the trails are on her property.

A new trail map is currently being made by Sunset Graphics and has been estimated to cost approximately \$700.00 of which about \$400.00 will be covered by the “Try This West Virginia” mini-grant. The board approved the remaining map cost to be covered by the trail funds.

The next public trail day has been set for 02 July 2022.

The fairy garden section of the trail has been decorated.

The construction of the “Ruins Trail” is still ongoing.

Director's report:

Director McCourt reported that the pool sees 400-500 patrons regularly and that he will be meeting with the Rotary to discuss future plans.

With the triathlon scheduled for 06 August 2022; Eric Jett has sent a traffic plan to the D.O.H. and the Sherriff's Department. He is currently waiting to hear back about the feasibility.

He is still waiting to hear from Stockmeier Urethanes regarding the tennis courts resurfacing updates.

Disc golf:

An anonymous \$400.00 donation was made for the program. The board approved to fund nine more holes. Unfortunately the disc golf tournament did not take place as scheduled. The course needs designated fairways and material for “T” boxes.

Public comment:

J. J. Ford announced that his term is expiring on 06 June 2022 and he is not seeking re-appointment. However he did offer to assist with making signage.

On adjournment it was announced that the next meeting will be 19 July 2022.

Respectfully submitted by Dennis P. Cortes

C. Department & Board Reports

C.1 Public Works Director- Jerry Arnold: Mr. Arnold was not present so Mayor Skinner presented the following report:

Director:

- I am working on the demolition at Madison St. We have about 60% completed and hope to begin grade work next week.
- Ryan Environmental has started replacement of a 4” gas line on S. Florida St. for Mountaineer Gas. The project is projected to last three weeks.

Street:

- Continue the sidewalk projects.
- Trimming some vegetation that has been line of site issues.
- We hope to be able to get wear course asphalt next week to complete some patching and the overlay on Chancery St.

Sewer:

- Crews continues to work on the WVWC sewer project.
- Elias, E. Main, and Vicksburg pump station generators have been installed. The Wood/Ritchie St. will be installed next week.
- The board authorized the purchase of a new mower and sewer line camera.

Water:

- Nothing new to report.

Waste:

- Nothing new to report.

Engineer:

- Nothing new to report.

C.2 Finance Director- Amberle Jenkins: Mayor Skinner recognized finance director, Amberle Jenkins, who provided the following report.

Amby report 7-21-22

Balances in the Enterprise Funds June 30, 2022

Waste Collection Board	mm/cking	\$1,226,437	cd/sav \$58,674
Plus a letter of credit for \$64,000			
Water Board	mm/cking	\$658,480	work/capital& savings \$874,305
Sanitary Board	mm/cking	\$828,351	work/capital \$457,191
Storm water Fund	mm/cking	\$201,982	

Modifying RecDesk Software –currently used for scheduling, facility rental, and attendance check-in for SYCC and expanding it to also be used for Colonial Art Center events and activities and Park Reservations.

Jewel Fisher requested funding for an EMS Appreciation Banquet to be held July 30. Due to lack of interest the event will be rescheduled for the fall.

Without objection, ***F.6 Approval Policy for Organizations Requesting Financial Support*** was moved to the table for discussion and/or vote.

Mrs. Jenkins provided an overview of the form and answered Council questions and concerns.

City of Buckhannon Outside Entity Funding Request

Effective July 21, 2022, the City of Buckhannon City Council has a process for outside organizations applying for programmatic or event funding assistance.

The Outside Funding Request Process may provide funding for programs or events that benefit the greater, Buckhannon-Upshur community. Specifically:

- Consideration for funding may be given by the Council to an applying or sponsoring organization possessing a current, federal Tax ID number that establishes the organization as an IRC 501(c) entity.
- *Funds allocated will be used toward a program or event that is open to the entire community.
- Preference will be given to requests that achieve the following criteria, listed in order of priority:
 1. A program or activity that will benefit the Buckhannon-Upshur citizenry and the City of Buckhannon.
 2. Requests that have broad-based appeal to the community, demonstrated by the number of participants and projected attendees.
 3. Requests that provide a unique benefit or service, or entertainment to the community.
 4. The quality and completeness of the application.
 5. The timeliness of the application, and the availability of City funds.

Application Process and Additional Requirements:

NOTE: The City Council reserves the right to deny any request, even if the eligibility criteria are met.

1. All sections of the application must be completed to be eligible for consideration.
2. Requests first will be reviewed by a committee of City staff appointed by the City Council, that then will make a written recommendation to the City Council. The applying organization may be asked to attend a meeting(s) to discuss their application in detail. Applications for budgets beginning July 1st should be made to the City Council during Council's annual, budgetary sessions typically occurring in February/March during each fiscal year.
3. Requests for funding may be made at other times of the year in the event that an unforeseen need or opportunity arises that could not be fulfilled using the normal application timeline. To be considered, the applicant must demonstrate why the request could not be made before the normal funding deadline in February/March.
4. The City Council reserves its discretion to reasonably deny any request, even if eligibility criteria are met, or alternatively, to reduce the amount of funding.
5. City funding may not exceed 50% of the projected expense of the program or event. Applicants shall demonstrate efforts to seek funding from other, non-City sources.
6. Awards are paid by the City on a reimbursement basis for tasks completed. To receive reimbursement for expenses, awardees must submit to the City a payment request form, a summary of expenses, and a final report documenting the outcomes of the event or program including number of participants, etc.
7. City funds must be expended for purposes that benefit the public. Expenses ineligible for funding include: capital improvements, administrative expenses, building renovations, debt service, anything excluded from purchase through the City's Purchasing Policies (such as alcohol; gift cards; purchases that are non-public in nature), support for a particular political party, candidate, or platform, general fundraising, organizational dues, memberships, or anything that violates local, state, or federal laws.
8. Funds awarded by the City Council during the March budget approval will be available for activities starting July 1 and concluding on or before the ensuing June 30.
9. Previous awards to your organization are not a guarantee of future funding.

10. Funding applications may or may not be awarded in its entirety.

City of Buckhannon, WV
Funding Request Application
Fiscal Year 2022-2023

Name of Organization Requesting Grant Funding:

Organization Address:

Organization Phone Number:

Organization Email Address:

Organization Website:

CEO/President/Executive Director Name:

Contact Person:

Contact Person Phone Number:

Contact Person Email:

Name, Address, Phone Number and Email of person completing this application

Name:

Address:

Phone:

Email:

Amount of Funding requested: _____

Name of Project:_____

Provide Additional Pages If Necessary:

Please provide a description of the organization: (max 100 words)

Project Narrative: Include a description of the project, goals and objectives, benefits to the citizens of the City of Buckhannon. (max 500 words)

Why do you feel the City of Buckhannon should consider funding this project? (max 200 words)

How many individuals are expected to benefit from your project?

If other organizations are collaborating on this project, provide the name(s) of organization(s) and a brief description of the collaboration. *If no Collaborations, enter “none” (max 300 words)

Do you consider this project to be a continuing, long term project with future financial needs?

☐ Yes

☐ No

If yes, what is your future funding plans? (max 100 words)

How many volunteers will contribute time to the project?

Anticipated date of project completion:

Detailed Budget of the project (be specific): (max 300 words)

Describe other funding sources (be specific): (max 300 words)

Does your organization have an annual audit?

☐ Yes

☐ No

If yes, please attach.

Is your organization designated by the IRS as a NON-PROFIT?

☐ Yes

☐ No

Please attach your IRS Determination Letter.

What are your expected outcomes from the project and how will they be measured? (max 300 words)

What is the target Population for the project?

What geographic area of City of Buckhannon or Upshur County will this project serve?

Date Submitted: _____

Please attach the following documents:

Attach Your Income and Expenditures

Attach Your Financial Narrative

Attach the List of Officers

Additional Documents – Optional

Submit the application to:

City of Buckhannon

70 E Main Street

Buckhannon, WV 26201

By email: amby.jenkins@buckhannonwv.org

If submitting by email, confirm that recipient has received it.

If you have any questions contact City Hall at 304-472-1651

Motion to approve the proposed policy for organizations requesting financial support was made by Sanders/McCauley. Motion carried.

C.3 Police Chief – Matthew Gregory: Mayor Skinner recognized Police Chief Matthew Gregory who provided the following report.



POLICE ACTIVITIES

MONTH: June
YEAR: 2022

ACTIVITIES:

City Council Report
7/21/22

- 1. The police department will undergo its first annual Web Assessment with CALEA beginning on Aug. 5.
- 2. In preparation for the Web Assessment, I have also completed the Agency Status Report, which is part of the CALEA CIMRS program. That report is attached.
- 3. Testing continues for Dylan Major as part of his conditional offer for employment. We anticipate having everything wrapped up with this by the end of July.
- 4. Monthly meetings in regards to WAMSB planning continues.
- 5. On August 1, the police department will be hosting a Social Media investigation class at the Community and Training Room in the Public Safety Building.
- 6. On August 2, the police department will be taking part in a Table Top Exercise being hosted by WVWC.
- 7. On August 9, the police department will be providing training to Upshur Head Start employees regarding active shooter training.
- 8. On August 11, the police department, in conjunction with St. Joseph's Hospital, will be hosting a Table Top Exercise at the Community and Training Room at the Public Safety Building.

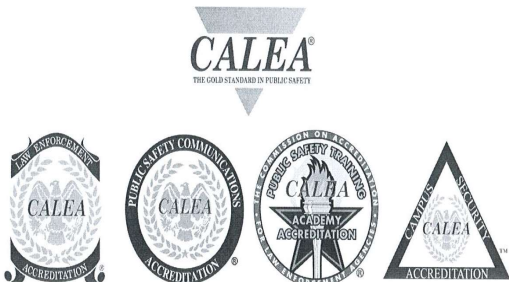
Parking Tickets Issued:	
By Parking Enforcement Officer:	15
By Officers:	0
TOTAL ISSUED:	15
Citations Issued:	3
Misdemeanor Arrests:	16
Felony Arrests:	5
Calls Answered:	388
Complaint Reports:	31
Accidents Investigated:	11
Community Policing Hours:	16
Patrol Mileage:	6,342

June 2022 Accidents

Report #	Date Of Crash	Time Of Day	Day Of Week	Street	Intersecting Street	Other Location	Manner Of Collision	Officer Name	
1	6/3/2022 0:00	1441	Friday	S. FLORIDA ST.	BARBOUR ST.		Right Angle	M. GREGORY	
2	6/6/2022 0:00	* 1401	Monday	KANAWHA ST	COLLEGE AVE	NATIONWIDE	Single Vehicle Crash	SGT T.M. STEWART	
3	6/15/2022 0:00	1033	Wednesday	Rt. 33		APPROX. 1/4 WEST OF CH	Single Vehicle Crash	M. GREGORY	
4	6/15/2022 0:00	1116	Wednesday	CAPPS ST	N/A	EXIT FROM TACO BELL/ BE	Angle (Front to Side) Opposite D	M. GREGORY	
5	6/16/2022 0:00	717	Thursday	MARION ST	WOOD ST	N/A	Right Angle	LT. DOUGLAS N LOUDIN	
6	6/16/2022 0:00	1743	Thursday	WOOD ST	MARION ST		Right Angle	A. MCCAULEY	
7	6/23/2022 0:00	1940	Thursday	N. LOCUST / CLARKSB	BUCKHANNON CROSSROADS		Rear End	SGT. W.J. COURTNEY	
8	6/24/2022 0:00	1133	Friday	N FLORDIA ST	EAST MAIN ST		Rear End	M. GREGORY	
9	6/27/2022 0:00	* 1316	Monday	WEST MAIN ST	RT 20	IN FRONT OF WALGREENS	Rear End	LT. DOUGLAS N. LOUDIN	
10	6/28/2022 0:00	1920	Tuesday	MARION ST	S KANAWHA ST		Rear End	THOMAS POSEY	
11	6/29/2022 0:00	1248	Wednesday	RT. 20	N/A	IN FRONT OF SHEETZ	Sideswipe, Opposite Direction	LT. DOUGLAS LOUDIN	
		* = Injury							
		# = Alcohol / Drug Related							
		~ = Fatality							

LAW ENFORCEMENT AGENCY STATUS REPORT YEAR 1

Buckhannon (WV) Police Department



Awarded agencies are required to submit this report summarizing the accreditation maintenance experience for the preceding year. In the report, the agency declares its continued compliance with applicable standards, identifies strengths and weakness , significant events, major organizational initiatives, and areas of focus. The intent of the report is to communicate to the Commission on Accreditation for Law Enforcement Agencies, Inc., (CALEA®) on the agency's continued compliance and establish the information necessary for future reaccreditation assessments.

In addition to submitting this report, the agency is responsible for notifying its Regional Program Manager (RPM) of any major incident, event or circumstance that may affect its standard(s) compliance and/or the CALEA Accreditation Program. This notice should be provided to your RPM as soon as possible following the event.

This report is due in conjunction with the agency's anniversary date of its accreditation award. To that end, it should be remitted within 30 days of the respective date, but not earlier than 30 days prior to that date.

Agency Name: Buckhannon (WV) Police Department
Agency Address: 24 S. Florida St.
Buckhannon , WV US 26201
304-472-5723
buckhannonpolice.com

CEO: Matthew Gregory
Title: Chief of Police

Accreditation Manager: Matthew Gregory
Phone: 304-472-5723
Email: mattan@buckhannonpolice.com

2. Vehicle Pursuits
- There have been no significant trends, patterns, or changes discovered in the police department's ongoing analysis of post pursuit incidents. The department continues to provide annual training on the agency's pursuit and roadblock policies, as well as implementing practical training on the deployment of agency authorized stop sticks.
3. Grievances
- There have been no grievances filed by Buckhannon Police Department employees for the past year.

Major Organizational Initiatives

Agencies may use certain initiatives from time to time or as part of ongoing measures to improve their efficiency and effectiveness. A review of these programs allows for an overarching appraisal as it relates to the process and outcomes of the CALEA accreditation process.

Please provide a brief summary in the following categorical areas regarding major organizational initiatives of the agency, if any:

1. Community Outreach or Engagement Projects
- Since 2014, the Buckhannon Police Department has had a volunteer component to the agency known as VIPS (Volunteers in Police Service). The VIPS organization is an extension of the police department where members provide non-enforcement activities to the public such as traffic control at parades, representing the police department at special events, and emergency call out assistance on various incidents including, but not limited to, natural disasters, etc. As members of the agency, the police department provides ongoing training for its volunteer members.
2. Crime Reduction Strategies or Initiatives
- The Buckhannon Police Department operates a variety of means for the public to communicate crime tip information including, an online format through the agency's website and a phone-in format that is made possible through a continuing partnership with our local Rotary organization. The police department has also developed a criminal intelligence reporting process that allows officers to report intelligence information that they encounter on their calls / patrols. This intelligence process has also been utilized by members of the drug task force to enhance various cases they are working on . The police department also utilizes the City of Buckhannon's Facebook site for crime tip information as well.

Additionally, the Buckhannon Police Department provides various community groups and members of the public with a wide variety of programs that focus on everything from active shooter situations to theft prevention. To enhance these programs, the police department maintains a library of publications that detail the respective topics that are presented to the public. These publications themselves are made possible through various partnerships with the business community in and around the Buckhannon area.

3. Capital Projects
- In the past year, 2021, the Buckhannon Police Department finished the acquisition of in-car cameras. This project enhanced the existing body cameras that the police department has had in place since 2015 in that the body cameras and in-car cameras are able to be synched with each other.

In fiscal year 2022 / 2023, the police department will replace five of its eleven cruisers due to age. Of this number, three of the five are being brought into the department's lease program for the first time. This lease program, which the police department has had since 2017, is a five year program where the vehicle is leased through Enterprise and then at the end of the five year program, the vehicle is returned for equity for the acquisition of another vehicle under another five year lease. This lease program also allows the police department to subcontract the various vendors for painting / striping and emergency equipment and pay for these additional materials over the course of five years with the vehicles' lease payment rather than be faced with all of these costs all at once. These last three vehicles mentioned previously will finally bring the entire police department fleet under this lease

Standards Compliance

Agencies are required to remain in compliance with all applicable standards. Please supply the following information:

1. Is the agency in compliance with all applicable mandatory standards?
Yes
2. Does the agency remain in compliance with at least 80% of all applicable other-than-mandatory standards?
N/A Due to Tier One Accreditation Status

Memorandum of Agreement/Consent Decree or Investigation

1. Is the agency currently operating under a Memorandum of Agreement and/or Consent Decree?
No
2. Is the agency currently under review or investigation by the Department of Labor, Department of Justice, or any other jurisdictional or local investigating authority?
No
3. Has your agency been subject to any lawsuits where the processes or practices required by the CALEA standards were used in defense of the lawsuit?
No

Significant Events

CALEA staff monitors certain agency events in order to ensure adherence to agency policy as it relates to the CALEA standards. Please list any of the following that have occurred in the past year:

1. Incidents resulting in the death or serious bodily injury to agency personnel.
N/A
2. Actions of personnel resulting in death or serious bodily injury.
N/A
3. Citizen complaints that generated significant community concern or media coverage.
N/A
4. Circumstances or investigations involving agency personnel which occurred within the past year that would constitute mismanagement, corruption or malfeasance if substantiated.
N/A

Policy, Procedures & Practice Updates

If your agency has updated any policy, procedure or practice which substantively impacted an applicable CALEA standard(s) , please list and provide a general explanation?

No

Trends and Patterns

The collection and analyses of data are essential for contemporary public safety organization to ensure the effective, efficient and appropriate delivery of services. Please provide notation of any significant trends, patterns or changes identified in the past year from these efforts in the following categorical areas:

1. Use of Force
- Use of Force incidents for the Buckhannon Police Department continues to be under 10% when compared to total arrests for the year in which data is collected. In fact, in 2021, the total use of force incidents accounted for 5.9% of all arrest incidents. Much of this can be attributed to the police department's focus on training regarding a wide variety of use of force situations, including the concept of de-escalation.

program.

Additionally in the 2022 / 2023 fiscal year, the police department is scheduled to acquire a use of force simulator. This simulator will allow the police department to train with a wide variety of use of force scenarios / situations, focusing in many aspects on the concept of de-escalation.

4. Organizational Restructuring or Alignment

There has been no organizational restructuring or alignment with the Buckhannon Police Department this past year.

5. Multi-Jurisdictional, Agency or Disciplinary Partnerships

Since 2018, the Buckhannon Police Department has been a part of the Mountain Lakes Drug and Violent Crimes Unit, which is a task force made up of members from the Buckhannon Police Department, Upshur County Sheriff's Department, Lewis County Sheriff's Department, and the WV State Police. In the past, members of this task force have also included, the Phillips Police Department and the Braxton County Sheriff's Department. This task force works very closely with other regional task forces as well as federal law enforcement agencies.

The Buckhannon Police Department has also long had a mutual aid agreement in place with the Upshur County Sheriff's Department. This is practically a necessity due to the fact that both agencies have limited resources, especially manpower resources, and by supporting / assisting each other, it provides a much safer and effective response to the community's calls.

As of this writing, the Buckhannon Police Department is also exploring various mutual aid agreements with surrounding law enforcement agencies. Like the mutual aid agreement with the Upshur County Sheriff's Department, this initiative also seeks to establish a force multiplier for each of the respective law enforcement agencies.

6. Other Initiatives

The Buckhannon Police Department is currently working with the Upshur County Department of Homeland Security and Emergency Management, along with other community organizations such as the Upshur County Sheriff's Department, St. Joseph's Hospital and Appalachian Community Health to continue a conversation / dialogue concerning response to mental health issues.

Also, the Buckhannon Police Department is working with several different community organizations such as St. Joseph's Hospital, West Virginia Wesleyan College and Upshur County Head Start to focus on active shooter response and policies.

Organization Strengths, Weaknesses, Opportunities, and Threats

Effective leaders of of public safety organizations are aware of their agency's strengths, weaknesses, opportunities, and threats, and use these as planning tools for the future. The intent of this section is for the CEO to report on these issues for the purpose of structuring future assessments.

1. Strengths
- Officer's training and education
 - Accreditation mindset
 - Public Safety Building training room
 - Our technology
- Much of these strengths can be attributed to the CALEA standards in Chapter 33 of the Standards Manual
2. Weaknesses
- Recruitment and Retention - Chapter 31 of the Standards Manual
 - Maintaining technology and equipment - cost

Councilman Bucklew and McCauley had follow-up questions for Chief Gregory. Mr. McCauley's question led to a discussion regarding the implementation of security cameras, a city-wide security system, grants for these type of systems, etc. These discussions will continue at future meetings.

D. Correspondence & Information: – The Mayor reviewed the following with Council:

CITY OF BUCKHANNON
ADVERTISEMENT FOR BIDS

The City of Buckhannon reserves the right to reject any and all bids.

Run dates 7/19/22 & 7/26/22

D.2 Charles Gibson Library Director’s Report June & July 2022

JUNE 2022 DIRECTOR’S REPORT

May Building Use Statistics

Door Count	249
Public Computer Use	34
Reference Transactions	0
Curbside Pickup	0

May Circulation Statistics

I TYPE	March	April	May
Adult Fiction	199	172	179
Adult Non-Fiction	41	200	26
Books on CD	29	12	6
Easy Books	89	85	51
eBooks (WVREADS)	192	183	205
eMagazine	0	9	13
Juvenile Fiction	18	27	14
Juvenile Non-Fiction	19	14	18
Large Print	151	172	142
New Books	173	213	190
New Media	15	9	0
Paperback	67	56	36
Reference (Non-Circ)	0	0	0
West Virginia Material	3	0	0
Young Adult	14	7	14
Young Adult NonFiction	1	1	1
Total	1011	980	895

May Money Drawer Report

Donations	Copies	Faxes	Book Sale	Total
\$37.20	\$58.50	\$91.50	\$11.00	\$198.20

Upcoming Dates

June 6	Summer Reading Program Starts
June 14	Board of Trustees Annual Meeting
June 20	Library Closed - WV Day/Juneteenth
June 30	Summer Reading Wrap Party at French Creek Wildlife Center
July 4	Library Closed - Independence Day
July 8-17	Director’s Annual Vacation

JULY 2022 DIRECTOR’S REPORT

June Building Use Statistics

Door Count	340
Public Computer Use	47
Reference Transactions	2
Curbside Pickup	0

June Circulation Statistics

ITYPE	APR	MAY	JUN	ANNUAL
Adult Fiction	172	179	144	2082
Adult Nonfiction	20	26	52	369
Books on CD	12	6	9	194
Easy Books	85	51	109	852
eBooks (WVReads)	183	205	199	2306
eMagazines (WVReads)	9	13	8	40
eAudio (WV Reads)	52	54	55	685
Juvenile Fiction	27	14	78	304
Juvenile Nonfiction	14	18	19	178
Large Print	172	142	155	1752
New Books	213	190	268	2517
New Media	9	0	0	82
Paperback	56	36	56	810
Reference	0	0	0	0
West Virginia Material	0	0	0	25
Young Adult Fiction	7	14	22	157
Young Adult Nonfiction	1	1	3	29
TOTAL	1032	949	1177	12382

June Money Drawer Report

Donations	Copies	Faxes	Book Sale	Billed/Lost	Total
\$57.09	\$50.85	\$61.50	\$89.50	\$7.00	\$265.94

Upcoming Dates

July 4	Library Closed - Independence Day
July 8-17	Reduced Hours: Director’s Annual Vacation
July 19	Board of Trustees Meeting
August 9	Board of Trustees Meeting
August 15	Close of BiblioStat Collect (Annual Federal Reporting)
Sept 3-4	Library Closed – Labor Day Weekend
November	Family Reads Month: 100 Minutes of Reading Challenge
December	Winter Reading Challenge

D.3 The Coop by Fish Hawk Acres- Zoning Form to ABCA

Zoning Form

(Original copy must be submitted to the WVABCA Licensing Department)

Note: If an establishment's location is not situated within a municipality, this office will need a letter from the County Commission stating that the establishment location is zoned properly. All applicants must complete the front portion of the form.

To: Municipal Clerk or Recorder

Under the requirements set forth in W. Va. Code § 11-16-8(a)(5), a person intending to apply for a license to operate a WVABCA licensed Class B establishment at any location within a municipality must file a notice of such intention with the Clerk or Recorder of such municipality at least ten (10) days prior to filing an application for such license with the WVABCA. Pursuant to this requirement, notice is herein given that the following intends to apply to the WVABCA for a license to operate a Class B licensed establishment issued pursuant to the provisions of § Chapter 11, Article 16 of the W. Va. State Code.

Entity Name: Fish Hawk Acres LLC

DBA (Doing Business As): The Coop by Fish Hawk Acres

Address of Establishment: 4 East Main Street Buckhannon WV 26201

Applicant's Name(s): Hawkins Dale Date Lee
Lipps Teresa Muri
Leigh Bekki Jill

General Description of Premises: Retail Store

This Notice has been filed with the Clerk or Recorder of the City/Town of on this day of .

Applicant's Signature(s): Dale Lee Hawkins Date: June 29, 2022
Teresa M Lipps Date: 6-29-22
Jill Muri Date: 6-30-22

1. Is the proposed location for the Class B "Carry-Out" described consistent with the zoning ordinances of your Municipality as either a permitted use or a conditional use of such premises?

Yes-☒ No ☐

2. If the answer to the first question was "No" does your Municipality provide within its zoning requirements suitable alternative locations for Class B "Carry-Outs"?

Yes ☐ No ☐

3. Additional comments to the Alcohol Beverage Control Administration:

4. Is the proposed location situated in a "Dry County" or in a Town/Municipality designated as a "Dry" area.

Yes ☐ No ☒ Unsure ☐

Approved By: Authorized Official Signature and Title
Buckhannon, City of
City/Town

Date: 7/11/2022

Return Original To: WVABCA
Licensing Division
900 Pennsylvania Avenue, 4th Floor
Charleston, WV 25302

D.4 Town Hall Meeting-Public Input on the Stockert Youth & Community Center Proposed Multi-Purpose Building August 11, 2022 at 6pm at the Public Safety Complex Training Room

CITY OF BUCKHANNON

A Town Hall Meeting will held Thursday, August 11, 2022, beginning at 6:00 PM (doors will open at 5:30 PM), in the conference room of the Buckhannon Safety Complex, located at 24 S Florida St, Buckhannon, WV 26201, and the public is encouraged to attend.

The purpose of the meeting is to provide an update on the SYCC Board of Directors' recommendation to the City Council regarding the new Stockert Youth & Community Center (SYCC) building and to determine how it aligns with community members expectations. The new addition is meant to not only expand the SYCC programming opportunities that are currently provided, but also provide the Buckhannon-Upshur community a facility that will add additional event space to use for holiday and seasonal activities along with indoor exercise opportunities for all ages.

The City Council is interested in your opinion so plan to arrive early and join in the Stockert Youth & Community Center Town Hall Meeting.



D.5 Elkins City Hall Newsletter & Council Agenda for July 7, 2022

<https://www.cityofelkinswv.com/>

D.6 Ethics Newsletter by the WV Ethics Commission –July 22

<https://ethics.wv.gov/Pages/Newsletters.aspx>

**D.7 Executed Property Sale Agreement between COB & Iva Miller-10 E Lincoln Street
43'x58' Section located in the rear**

THIS AGREEMENT FOR THE SALE AND PURCHASE OF COMMERCIAL REAL ESTATE ("Agreement")

is by and between

IVA VIRGINIA MILLER, of Buckhannon, West Virginia

("Seller"),

AND

The City of Buckhannon, West Virginia, a municipal corporation ("Purchaser"),

(together, the "Parties")

and is dated this 28th day of April, 2022

WHEREAS:

A. Seller owns a certain parcel of real estate, being a tract with a commonly known address of 10 East Lincoln Street, Buckhannon, West Virginia, and which is identified on the real property tax records of Upshur County, West Virginia as Corporation District, Map 7, Parcel 167, together with all improvements thereon and appurtenances thereunto belonging, the real property being described on said tax records as "LOT 76 ½' FRONT LINCOLN ST" (being the "Subject Property"), and desires to sell a portion of the same;

B. Purchaser desires to purchase a portion the Subject Property, described as being a parcel measuring approximately 2,474 square feet as depicted upon the Plat of Survey and described on the "Description of Survey" attached hereto and incorporated herein by reference;

C. The Purchaser, as a West Virginia municipality, must complete certain steps in order to legally acquire title to the Subject Property, including the adoption of a municipal ordinance. This Agreement is intended to secure to the Purchaser a reasonable opportunity to undertake its required due diligence in furtherance of the acquisition.

NOW, THEREFORE, WITNESSETH, that the Parties do hereby covenant and agree as follows:

1. Seller agrees to sell, and Purchaser agrees to purchase, the Subject Property for the sale price of TEN THOUSAND DOLLARS (\$10,000.00), (the "Purchase Price"), as follows: a) upon execution of this Agreement, the Purchaser shall deliver to the Seller (in an instrument payable to the name of the Seller and the beneficial holder of the Seller's deed of trust on the Subject Property) the sum of One Thousand Dollars (\$1,000.00) as an earnest money deposit, which shall be held in trust by the Purchaser's counsel pending the closing of the transaction contemplated by this Agreement; and b) at Closing, Purchaser shall tender the remaining balance of Nine Thousand Dollars (\$9,000.00) to the Seller, less any deductions, charges, or debits creditable thereto, in current United States funds. Both Parties agree that such payments will be made payable as directed by the beneficial holder of the deed of trust on the Subject Property.

2. The parties covenant and agree that this Agreement vests the Purchaser with equitable title to the Subject Property, with the intent of the Seller to convey legal title thereto to the Purchaser upon full payment of the Purchase Price at closing.

3. This Agreement shall terminate upon the closing of the Subject Property and transfer of legal title thereof with the delivery of a Warranty Deed as provided for in Paragraph 11, below. Closing shall take place no later than August 31, 2022. Prior to closing, Purchaser shall have the right to inspect, appraise, survey, or otherwise test the Subject Property at its sole discretion, and shall have access to the Subject Property as necessary. Upon request by the Purchaser, the Seller agrees to share a copy of the latest appraisal of the Subject Property.

4. Seller shall maintain a policy or policies of insurance on the Subject Property to protect against fire or other casualty loss during the pendency of this Agreement. If, prior to Closing, a portion of the Subject Property is destroyed by fire or other casualty or is taken or threatened to be taken in condemnation or under the right of eminent domain ("Casualty Loss"), Buyer shall not be obligated to purchase the Subject Property and shall have its earnest money deposit returned. If Buyer elects to purchase, however, the Purchase Price shall be reduced by the estimated cost to repair the Subject Property (with equipment of similar utility), less all insurance proceeds which shall be payable to Buyer, (the reduction being the "Net Casualty Loss"). Seller, at its sole option, may elect to cure such Casualty Loss and, in such event, Seller shall be entitled to all insurance proceeds. If Seller elects to cure such Casualty Loss, Seller will replace any personal property that is the subject of a Casualty Loss with equipment of similar grade and utility or replace any real property with real property of similar nature and kind if such property is acceptable to Buyer in its sole discretion.

5. Purchaser shall take possession of the Subject Property at the time of closing but shall have reasonable access thereto for purposes of preparing for the closing of the transaction contemplated by this Agreement.

6. Purchaser agrees that the Seller has not made, nor makes any representations or warranties as to the condition of the premises, the condition of the buildings, appurtenances and fixtures located thereon, and/or the location of the boundaries. Purchaser accepts the property in its "as-is" condition.

7. Taxes and Assessments: Seller shall pay all taxes, levies, or assessments which are or have been assessed or levied against the Subject Property as of the date of closing; however, real estate property taxes shall be prorated between the parties as of the date of closing.

8. Time is of the Essence: Time is of the essence in the performance of each and every term and provision in this Agreement by Purchaser.

9. Default: If the Purchaser shall fail to perform any of the covenants or conditions contained in this Agreement on or before the date on which the performance is required, the Seller shall give Purchaser notice of default or performance, stating the Purchaser is allowed fourteen (14) days from the date of the Notice to cure the default or performance. In the event the default or failure of performance is not cured within the 14 day time period, this Agreement shall stand cancelled upon written notice delivered by the Seller to the Purchaser, and Seller may retain the earnest money deposit specified above as liquidated damages, with such liquidated damages being the limit of any recovery by the Seller. If the Purchaser terminates this Agreement for reasons of a title or other incurable defect of the Subject Property, including the unwillingness of the Seller's lender to grant a partial release or any deed of trust as to the portion of the Subject Property to be purchased by the Purchaser, the Purchaser shall receive from Seller a refund of its earnest money deposit upon

disclosure of the particular defect which justifies its cancellation of this Agreement; otherwise, Purchaser may retain said deposit as liquidated damages.

10. Seller acknowledges that in order to close the transaction contemplated by this Agreement, the Purchaser must, through its City Council, adopt an ordinance authorizing its purchase of the Subject Property. In the event the Buckhannon City Council does not adopt the necessary ordinance this Agreement shall be voidable by either of the Parties and have no force or effect.

11. Upon payment of the Purchase Price and any other amounts due Seller, Seller will immediately deliver to Purchaser a General Warranty Deed to the Subject Property, free and clear of any liens or encumbrances other than taxes and assessments for the current year. Purchaser's counsel will prepare the instrument of transfer. Should Seller be unable or unwilling to deliver such an instrument, Purchaser may initiate an action in the Circuit Court of Upshur County for specific performance of its obligations under this Agreement. At closing, Seller shall be responsible for the payment of any real estate transfer tax or the costs of recording any documents releasing any liens against the Subject Property which may accrue, and the Parties agree to bear their own respective attorney's fees or associated costs. Purchaser shall be responsible for the costs associated with recordation of the deed.

12. Purchaser agrees to construct and maintain, on its side of the boundary line between the Parties as it will exist following the closing of the transaction contemplated by this Agreement, as well as on the other boundary lines of the Seller's property not fronting on East Lincoln Street, a privacy fence measuring approximately fifty-six feet horizontally on the western boundary line, approximately seventy-three feet on the southern property line, ninety feet on the eastern boundary line, the design of which shall be at the Purchaser's discretion.

13. All notices required hereunder shall be deemed to have been made when deposited in the U. S. Mail, postage prepaid, certified, return receipt requested, to the Purchaser or Seller at the addresses listed below. All notices required hereunder may be sent to:

Seller:

Iva Virginia Miller
10 East Lincoln Street
Buckhannon, WV 26201

Purchaser:

City of Buckhannon, West Virginia
Thomas J. O'Neill, City Attorney
70 East Main Street
Buckhannon, WV 26201

and when mailed, postage prepaid, to said address, shall be binding and conclusively presumed to be served upon said parties respectively.

14. Purchaser shall not sell, assign, transfer or convey any interest in the Subject Property or this Agreement, prior to closing, without first securing the prior written consent of the Seller.

15. This Agreement embodies and constitutes the entire understanding between the parties with respect to the transactions contemplated herein. All prior or contemporaneous agreements, understandings, representations, oral or written, are merged into this Agreement.

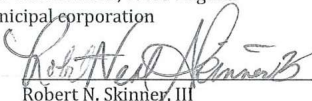

16. This Agreement shall not be modified or amended except by an instrument in writing signed by all parties.

17. No delay or failure on the part of any party hereto in exercising any right, power or privilege under this Agreement or under any other documents furnished in connection with or pursuant to this Agreement shall impair any such right, power or privilege or be construed as a waiver of any default or any acquiescence therein. No single or partial exercise of any such right, power or privilege shall preclude the further exercise of such right, power or privilege, or the exercise of any other right, power or privilege. No waiver shall be valid against any party hereto unless made in writing and signed by the party against whom enforcement of such waiver is sought and then only to the extent expressly specified therein.

18. If any one or more of the provisions contained in this Agreement shall be held illegal or unenforceable by a court, no other provisions shall be affected by this holding. The parties intend that in the event one or more provisions of this agreement are declared invalid or unenforceable, the remaining provisions shall remain enforceable and this agreement shall be interpreted by a Court in favor of survival of all remaining provisions.

19. Purchaser's obligations under this Agreement are expressly contingent upon the Seller's ability to convey the aforesaid property free of all liens or other encumbrances, or in such condition or state as the Purchaser may accept. In the event the Seller is unable to deliver the property free of liens or encumbrances, or in a state acceptable to the Purchaser, the Purchaser's earnest money deposit will be returned to it immediately.

AGREED TO BY THE PARTIES ON THE DATE FIRST ABOVE WRITTEN

Purchaser:	Seller:
City of Buckhannon, West Virginia a municipal corporation	Iva Virginia Miller
By: 	
Its: Robert N. Skinner, III Mayor	

D.8 ART26201 Presents Gray Barker Liars Contest Featuring Bil Lepp & James Froemel on 07/30/22 at 7pm at CAC

E. Consent Agenda: Mayor Skinner asked for approval of the following items:

- E.1 Approval of Minutes -Regular Meeting 07/07/2022 – Not available at this time
- E.2 Approval of Building and Wiring Permits



#75580-#75596 Permit Fee Report

07/07/2022 - 07/20/2022

Per mit #	Applicant Name	Applicant Address	Primary Contractor	Description	Project Cost	Fee Amou nt	Electrica l Property Type	Asbesto s Inspection	Zoning Approva l Date	Histor ic Prop erty	Flo od Zon e Area	Flood Zone /Elevat ion Certific ate	FEMA Access ory Use
75587	Sara Nolte	14 1/2 Third Ave	TWISTED WIRE	Electrical Upgrade	1,600.00	100.00	A Commer cial Property			No	Zon e X	Yes- Elevati on Cert. Not	

												Require d	
755 86	JOALDE ENTERPRI SES (JODY LIGHT)	7 1/2 FRANKLIN ST	TWISTED WIRE	RECONNEC T SVC (WO # 763195229)	100.00	100.0 0	B2 Single Family Resident ial (500 sq ft)	No		No		No	No
					1,700.0 0	200.0 0							

Group Total: 2

Group: Commercial-Industrial (nonresidential)

755 95	GERALDI NE HENDERS ON	56 E MAIN ST	PREFERRED ROOFING SOLUTIONS	CLEANING & RESEALING ROOF	19,000. 00	161.5 0		No		Yes	N/A	No	No
755 92	First United Methodist Church	52 S Florida St	Sunny Side Constructio n	Masonry Brick Mortar Repair & Replace wood frame on bottom of window dormer on the Parsonage	10,000. 00	85.00				Yes		No	
755 90	KAR Services John Conley	166 Wood St		6ft height Security Chainlink Fence & Gate on City ROW, CPWB approved 5- 26-22 with City having access to the gate (key)	6,000.0 0	57.00			7/15/2 022	No	Zon e X	Yes -If yes attach report	
755 91	Holy Rosary Catholic Church	35 Franklin St	SUPERIOR ENVIROME NTAL	Re-Roof Shingle Portion of the Roof	25,000. 00	187.5 0		Yes -If yes attach report		No	Zon e AE	Yes- Elevati on Cert. Not Require d	
755 83	Go Mart	217 S Kanawha St	CRITES CONSTRUCT ION	Replacemen t Drop Ceiling- On Site V Smith no asbestos insp required	9,000.0 0	85.50		No		Yes		No	
755 84	Goodwill	15 S Spring St	WRIGHT ROOFING LLC	Overlay Spray Roof- not removing materials	50,000. 00	325.0 0				Yes	Zon e AE	Yes- Elevati on Cert. Not Require d	
755 80	COLONIAL WV (PATRICK MARTIN)	24 N KANAWHA ST (5 UNITS)		RENO & DEMO (5 UNITS)	75,000. 00	487.5 0		No		Yes		No	No
					194,000 .00	1,389. 00							

Group Total: 7

Group: Demolition

75585	Glen Sines	181Pocahontas St		Re-Roof Metal over Shingle, Patio Re-Roof Metal, Inside Renovations , HVAC, Electrical Upgrade & Razing Garage Building	20,000.00	20.00	B2 Single Family Residential (500 sq ft)	Yes -If yes attach report		No		No	
					20,000.00	20.00							

Group Total: 1

Group: Residential (non-commercial)

75596	TIM WAMSLEY	217 RANDOLPH ST		REPLACING DOWNSPOUT	100.00	10.00		No		No	N/A	No	No
75594	Pat Moncey	2 Christopher Lane	CARRIER GENERAL CONTRACTING & ELECTRICAL	Re-Roof Shingles	6,500.00	71.50		Yes -If yes attach report		No		No	
75593	Lillie Fitzgerald	6 Ritchie St		Garage Re-Roof Metal over Shingle	2,100.00	23.10				No		No	
75589	Francis Light	18 Carol St	K&Z CONSTRUCTION LLC	Ramp- Not ADA Compliant	1,100.00	12.10			7/15/2022	No		No	
75588	DONALD J NARKEVIC	194 BEECH ST	RELIABLE ROOFING & SHEET METAL	REROOF; REMOVING & REPLACING SHINGLES	16,229.06	178.51		Yes -If yes attach report		No	N/A	No	No
75585	Glen Sines	181Pocahontas St		Re-Roof Metal over Shingle, Patio Re-Roof Metal, Inside Renovations , HVAC, Electrical Upgrade & Razing Garage Building	20,000.00	180.00	B2 Single Family Residential (500 sq ft)	Yes -If yes attach report		No		No	
75582	Stephen Posey	66 Boggess St		6ft Vinyl Privacy Fence, Replace Front Door, Soffit & Porch Posts. Paint House	2,500.00	27.50			7/8/2022	No		No	
75581	BREANNA & JOSH SINES	19 ACADEMY ST		ABOVE GROUND POOL 24X54; PUTTING 2FT EXTENSION ON TOP OF POOL TO MEET HIGHT	2,500.00	27.50		No	7/6/2022	No		No	No

				REQUIREMENTS									
					51,029.06	530.21							

Group Total: 8

Group: Residential Electrical Fee

75585	Glen Sines	181Pocahontas St		Re-Roof Metal over Shingle, Patio Re-Roof Metal, Inside Renovations , HVAC, Electrical Upgrade & Razing Garage Building	20,000.00	100.00	B2 Single Family Residential (500 sq ft)	Yes -If yes attach report		No		No	
					20,000.00	100.00							

Group Total: 1

Group: Zoning Application Fee

75582	Stephen Posey	66 Boggess St		6ft Vinyl Privacy Fence, Replace Front Door, Soffit & Porch Posts. Paint House	2,500.00	20.00			7/8/2022	No		No	
75581	BREANNA & JOSH SINES	19 ACADEMY ST		ABOVE GROUND POOL 24X54; PUTTING 2FT EXTENSION ON TOP OF POOL TO MEET HIGHT REQUIREMENTS	2,500.00	20.00		No	7/6/2022	No		No	No
					5,000.00	40.00							

Group Total: 2

					291,729.06	2,279.21							
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E.3 Approval of Payment of the Bill

JULY 1-20-2022 GENERAL FUND PAYMENT OF BILLS 7-21-2022 CITY COUNCIL MEETING

- \$1,400.00

– WV MUNICIPAL LEAGUE– 2022-23 ANNUAL DUES
- \$58,500.00

– DISBURSEMENT ACCOUNT – GF 2022 PAYFLEX HSA ACCOUNTS
- \$5,000.00

– LARRY T GREGORY – 2ND HALF JULY 2022 FIREWORKS
- \$5,964.00

– REGION VII PLANNING – FY 2022-23 ASSESSMENT DUES
- \$7,525.27

– TYLER TECHNOLOGIES – FY 2022-23 YEARLY MAINT, UTILITY BILLING,IVR,BILLING NOTIFICATION SERVICES
- \$23,533.80

– MOTOROLA SOLUTIONS INC – POLICE CAR & BODY CAMERAS YEARLY PYMT
- \$7,164.95

– WORLD FUEL SERVICES INC – JUNE 2022 FUEL BILL FOR GENERAL FUND VEHICLES
- \$1,506.12

- DUNCAN PARNELL INC – GPS UNITS & BIPODS
- \$3,600.00

– BENJAMIN LEE ARISMAN – MOWING CITY LOTS JUN 20 – JUL 10, 2022
- \$4,500.00

– WV DIVISION OF HIGHWAYS – PURCHASE OF LOWBOY TRAILER – TOTAL PURCHASE PRICE \$18,000 DIVIDED 4 WAYS
- \$7,500.00

– BUCKHANNON-UPSHUR AIRPORT AUTHORITY – 1ST HALF FY 2022-23 BUDGET
- \$7,500.00

– COUNTRY ROADS TRANSIT – 1ST HALF FY 2022-23 BUDGET
- \$2,500.00

– UPSHUR BUCKHANNON HEALTH DEPT – 1ST HALF FY 2022-23 BUDGET
- \$50,000.00

– SANITARY BOARD STORM WATER – 1ST HALF FY 2022-23 BUDGET
- \$91,061.05

–TRI-COUNTY ELECTRIC CO. – FEMA GENERATOR GRANT #1 INV #2 GENERATOR SET

7-20-2022 02:58 PM		DISBURSEMENTS 7-01-22 TO 7-20-22			PAGE: 1	
FUND: GENERAL FUND						
DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT	
MAYOR'S OFFICE	RALSTON PRESS INC	409-341-00	MAYOR'S SUPPLIES & M	WINDOW ENVELOPES	125.58	
	RECORD-DELTA NEWSPAPER	409-220-00	MAYOR'S LEGAL PUBLIC	LEGAL AD PLANNING COMM MTG	24.95	
	ENCOVA INSURANCE	409-226-00	MAYOR'S INSURANCE &	WORKERS COMP 7/2022-7/2023	5.32	
	PITNEY BOWES INC	409-218-00	MAYOR'S POSTAGE	PERMIT PSTG FINANCE CHARGE	11.13	
	WV PUBLIC EMPLOYEES INSURANC	409-105-00	MAYOR'S INSURANCE	GF JULY RETIREE'S SUBSIDY	140.00	
		409-105-00	MAYOR'S INSURANCE	GF JULY 2022 HEALTH INS	1,333.52	
	ASCAP	409-341-00	MAYOR'S SUPPLIES & M	LICENSE FEE 7/1/22 TO 6/30	401.50	
	WV MUNICIPAL LEAGUE	409-222-00	MAYOR'S DUES	2022-23 ANNUAL DUES & FEES	1,400.22	
	BUCKHANNON POSTMASTER	409-218-00	MAYOR'S POSTAGE	BILL ADDRESS RETURN FEE	50.00	
		409-218-00	MAYOR'S POSTAGE	PERMIT #10 POSTAGE	750.00	
		409-218-00	MAYOR'S INSURANCE	GF 2022 PAYFLEX HSA ACCTS	4,000.00	
	DISBURSEMENTS ACCOUNT-ALL DE	409-105-00	EVENT/FIREWORK/EXPEN	2ND HALF JUL 2022 FIREWORK	5,000.00	
	LARRY T GREGORY	409-341-05	MAYOR'S SUPPLIES & M	JUNE 2022 CC FEES	1,400.67	
	COLLECTION ACCOUNT	409-341-00	MAYOR'S SUPPLIES & M	CONF REGISTR SKINNER & SAN	162.50	
	WV MUNICIPAL LEAGUE CONFEREN	409-341-00	MAYOR'S SUPPLIES & M	CONTRIB TO MOVIE @ JAWBONE	477.50	
	WV WESLEYAN COLLEGE	409-341-00	MAYOR'S SUPPLIES & M	FICA WITHHELD AND MATCHED	47.16	
	INTERNAL REVENUE SERVICE	409-104-00	MAYOR'S F.I.C.A.	MEDICARE WITHHELD & MATCHE	11.03	
		409-104-00	MAYOR'S F.I.C.A.	CITY LIC COLLECTIONS JUNE	7.50	
	DATAMAX CORPORATION	409-341-00	MAYOR'S SUPPLIES & M	WV CODE 2022 SUPP PKG, IND	318.44	
	MATTHEW BENDER & CO., INC	409-341-00	MAYOR'S SUPPLIES & M	WV CODE 2022 CITATOR	257.31	
		409-341-00	MAYOR'S SUPPLIES & M	GRP BENEFIT 1ST INSTALLME	130.98	
	USI INSURANCE SERVICES LLC	409-105-00	MAYOR'S INSURANCE	GF JULY 2022 HSA FEES	6.50	
	PAYFLEX	409-105-00	MAYOR'S INSURANCE	INK CARTRIDGE FOR PSTG MAC	42.20	
	KOMAX LLC	409-218-00	MAYOR'S POSTAGE	MEMBERSHIP DUES	31.25	
	MUNICIPAL FINANCE OFFICERS A	409-341-00	MAYOR'S SUPPLIES & M	SVC CONTRACT RENEWAL BURST	344.50	
	FORMAX INC	409-341-00	MAYOR'S SUPPLIES & M	7/01/2022 - 7/20/2022	772.11	
	**PAYROLL EXPENSES			TOTAL:	17,251.87	
	COUNCIL	ENCOVA INSURANCE	410-226-00	COUNCIL INSURANCE (P	WORKERS COMP 7/2022-7/2023	0.44
		WESTFIELD INSURANCE	410-226-00	COUNCIL INSURANCE (P	4/1/22 TO 4/1/23 ORTLY PLA	1,770.88
		INTERNAL REVENUE SERVICE	410-104-00	COUNCIL'S F.I.C.A.	FICA WITHHELD AND MATCHED	4.98
			410-104-00	COUNCIL'S F.I.C.A.	MEDICARE WITHHELD & MATCHE	1.16
		**PAYROLL EXPENSES			7/01/2022 - 7/20/2022	80.00
				TOTAL:	1,857.46	
RECORDER	ENCOVA INSURANCE	411-226-00	INSURANCE/COMPENSATI	WORKERS COMP 7/2022-7/2023	0.44	
	WV MUNICIPAL LEAGUE CONFEREN	411-214-00	RECORDER TRAVEL	CONF REGISTR SKINNER & SAN	162.50	
			TOTAL:	162.94		
TREASURER	ENCOVA INSURANCE	413-226-00	TREASURER'S INSURANC	WORKERS COMP 7/2022-7/2023	1.70	
	WV PUBLIC EMPLOYEES INSURANC	413-105-00	TREASURER'S GROUP IN	GF JULY RETIREE'S SUBSIDY	70.00	
		413-105-00	TREASURER'S GROUP IN	GF JULY 2022 HEALTH INS	51.76	
	INTERNAL REVENUE SERVICE	413-104-00	TREASURER'S F.I.C.A.	FICA WITHHELD AND MATCHED	19.42	
		413-104-00	TREASURER'S F.I.C.A.	MEDICARE WITHHELD & MATCHE	4.54	
	PAYFLEX	413-105-00	TREASURER'S GROUP IN	GF JULY 2022 HSA FEES	3.25	

7-20-2022 02:58 PM	DISBURSEMENTS 7-01-22 TO 7-20-22				PAGE: 2
ND: GENERAL FUND					
DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	**PAYROLL EXPENSES			7/01/2022 - 7/20/2022 TOTAL:	313.18 463.85
URT	ENCOVA INSURANCE	416-226-00	POLICE JUDGE INS BON	WORKERS COMP 7/2022-7/2023 TOTAL:	9.58 9.58
TY ATTORNEY	ENCOVA INSURANCE	417-226-00	CITY ATTORNEY INS UN	WORKERS COMP 7/2022-7/2023	19.31
	WV PUBLIC EMPLOYEES INSURANC	417-105-00	CITY ATTORNEY INSURA	GF JULY 2022 HEALTH INS	265.00
	DISBURSEMENTS ACCOUNT-ALL DE	417-105-00	CITY ATTORNEY INSURA	GF 2022 PAYFLEX HSA ACCTS	500.00
	INTERNAL REVENUE SERVICE	417-104-00	CITY ATTORNEY FICA	FICA WITHHELD AND MATCHED	32.47
		417-104-00	CITY ATTORNEY FICA	MEDICARE WITHHELD & MATCHE	7.59
	USI INSURANCE SERVICES LLC	417-105-00	CITY ATTORNEY INSURA	GRP BENEFIT 1ST INSTALLME	14.74
	**PAYROLL EXPENSES			7/01/2022 - 7/20/2022 TOTAL:	523.73 1,362.84
TY ENGINEER	INTERNAL REVENUE SERVICE	420-104-00	CITY ENGINEER FICA T	FICA WITHHELD AND MATCHED	48.53
		420-104-00	CITY ENGINEER FICA T	MEDICARE WITHHELD & MATCHE	11.35
	**PAYROLL EXPENSES			7/01/2022 - 7/20/2022 TOTAL:	775.24 835.12
SIONAL DUES	REGION VII PLANNING PDC	435-222-00	REGIONAL DUES	ASSESSMENT DUES FOR FY 202	5,964.00
				TOTAL:	5,964.00
JSING	BUCKHANNON UTIL BOARDS	436-341-99	CLEAN UP ASSISTANCE	GOOD NEIGHBOR CLNUP 104 WO	81.15
				TOTAL:	81.15
NING	RECORD-DELTA NEWSPAPER	437-341-00	ZONING SUPPLIES	LEGAL AD ZONING APPEAL 34	47.89
		437-341-00	ZONING SUPPLIES	LEGAL AD ZONING APPEAL 7 C	47.89
	ENCOVA INSURANCE	437-226-00	ZONING INSURANCE & B	WORKERS COMP 7/2022-7/2023	138.18
	WV PUBLIC EMPLOYEES INSURANC	437-105-00	ZONING HEALTH INS	GF JULY RETIREE'S SUBSIDY	70.00
		437-105-00	ZONING HEALTH INS	GF JULY 2022 HEALTH INS	205.51
	DISBURSEMENTS ACCOUNT-ALL DE	437-105-00	ZONING HEALTH INS	GF 2022 PAYFLEX HSA ACCTS	1,000.00
	INTERNAL REVENUE SERVICE	437-104-00	ZONING F.I.C.A.	FICA WITHHELD AND MATCHED	88.67
		437-104-00	ZONING F.I.C.A.	MEDICARE WITHHELD & MATCHE	20.74
	USI INSURANCE SERVICES LLC	437-105-00	ZONING HEALTH INS	GRP BENEFIT 1ST INSTALLME	58.12
	PAYFLEX	437-105-00	ZONING HEALTH INS	GF JULY 2022 HSA FEES	3.25
	**PAYROLL EXPENSES			7/01/2022 - 7/20/2022 TOTAL:	1,430.15 3,110.40
TA PROCESSING	RAVEN ROCK NETWORKS INC	439-230-00	DATA PROCESSING	IT SERVICE CHARGES JUNE	106.25
		439-230-00	DATA PROCESSING	IT SERVICE CHARGES JUNE	140.00
		439-230-00	DATA PROCESSING	JULY 2022 IT SERVICE	370.00
		439-230-00	DATA PROCESSING	INVENTORY EQUIP ASSE	1,700.00
	TYLER TECHNOLOGIES INC	439-230-00	DATA PROCESSING	7/1/22 TO 6/30/22 YRLY MAI	6,944.69
		439-230-00	DATA PROCESSING	UTL BILLING IVR, SITE, AUT	508.43
		439-230-00	DATA PROCESSING	UTIL BILLING NOTIFICATION	72.15
	SUDDENLINK	439-230-00	DATA PROCESSING	CITY HALL INTERNET JULY 20	429.25
		439-230-00	DATA PROCESSING	CITY HALL INTERNET JULY 20	58.47
				TOTAL:	10,329.24
Y HALL	ENCOVA INSURANCE	440-226-00	CITY HALL INSURANCE	WORKERS COMP 7/2022-7/2023	125.52
	WV PUBLIC EMPLOYEES INSURANC	440-105-00	CITY HALL JANITOR IN	GF JULY RETIREE'S SUBSIDY	70.00
		440-105-00	CITY HALL JANITOR IN	GF JULY 2022 HEALTH INS	51.14
	MOUNTAINEER GAS COMPANY	440-213-00	CITY HALL UTILITIES	269245-314199 1 S-FLORIDA	33.70

7-20-2022 02:58 PM	DISBURSEMENTS 7-01-22 TO 7-20-22				PAGE: 3
ND: GENERAL FUND					
DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	INTERNAL REVENUE SERVICE	440-104-00	CITY HALL FICA	FICA WITHHELD AND MATCHED	77.25
		440-104-00	CITY HALL FICA	MEDICARE WITHHELD & MATCHE	18.07
	PAYFLEX	440-105-00	CITY HALL JANITOR IN	GF JULY 2022 HSA FEES	3.25
	**PAYROLL EXPENSES			7/01/2022 - 7/20/2022 TOTAL:	1,260.60 1,639.53
OLICE	ENCOVA INSURANCE	700-226-00	POLICE DEPT. INSURAN	WORKERS COMP 7/2022-7/2023	2,076.53
	WV PUBLIC EMPLOYEES INSURANC	700-105-00	POLICE DEPT. GROUP I	GF JULY RETIREE'S SUBSIDY	630.00
		700-105-00	POLICE DEPT. GROUP I	GF JULY 2022 HEALTH INS	5,767.60
	HART OFFICE SOLUTIONS INC	700-341-00	POLICE DEPT. MAT & S	FIX SCAN TO EMAIL	47.50
	SUPER SPLASH LLC	700-343-00	POLICE DEPT. AUTO SU	JUNE 2022 CAR WASHES	30.00
	DISBURSEMENTS ACCOUNT-ALL DE	700-105-00	POLICE DEPT. GROUP I	GF 2022 PAYFLEX HSA ACCTS	20,000.00
	MOTOROLA SOLUTIONS, INC.	700-459-00	POLICE DEPT. NEW EQU	PAYMENT CAR & BODY CAMS	23,533.80
	TOSHIBA FINANCIAL SERVICES	700-341-00	POLICE DEPT. MAT & S	POLICE COPIER LEASE JULY 2	153.70
	ENTERPRISE FM TRUST	700-459-00	POLICE DEPT. NEW EQU	22HZS3 2017 INTERCEPTOR PY	591.08
		700-459-00	POLICE DEPT. NEW EQU	22HZSX 2017 INTERCEPTOR PY	734.75
		700-459-00	POLICE DEPT. NEW EQU	22SF24 2018 INTERCEPTOR PY	1,286.16
		700-459-00	POLICE DEPT. NEW EQU	22SF27 2018 INTERCEPTOR PY	693.66
		700-459-00	POLICE DEPT. NEW EQU	22SC22 2018 INTERCEPTOR PY	687.33
		700-343-00	POLICE DEPT. AUTO SU	23H64C MAINT OLDER CRUISER	6.00
		700-343-00	POLICE DEPT. AUTO SU	23H655 MAINT OLDER CRUISER	6.00
		700-343-00	POLICE DEPT. AUTO SU	23H64V MAINT OLDER CRUISER	6.00
		700-343-00	POLICE DEPT. AUTO SU	23H64Z MAINT OLDER CRUISER	6.00
		700-459-00	POLICE DEPT. NEW EQU	23KNZ9 2020 POLICE INTERCE	787.18
		700-459-00	POLICE DEPT. NEW EQU	23KNZN 2020 POLICE INTERCE	781.96
		700-459-00	POLICE DEPT. NEW EQU	23KNZS 2020 POLICE INTERCE	884.29
	STERICYCLE INC	700-341-00	POLICE DEPT. MAT & S	HAZMAT PICKUP JUL-SEPT	82.80
	INTERNAL REVENUE SERVICE	700-104-00	POLICE DEPT. FICA TA	FICA WITHHELD AND MATCHED	1,691.73
		700-104-00	POLICE DEPT. FICA TA	MEDICARE WITHHELD & MATCHE	395.64
	DOUGLAS E CUTLIP	700-341-00	POLICE DEPT. MAT & S	REPROG 2 RADIOS; ANTENNAS	435.00
	MATTHEW BENDER & CO., INC	700-341-00	POLICE DEPT. MAT & S	WV CODE 2022 SUPP PKG, IND	318.45
	USI INSURANCE SERVICES LLC	700-105-00	POLICE DEPT. GROUP I	GRP BENEFIT 1ST INSTALLME	639.32
	PAYFLEX	700-105-00	POLICE DEPT. GROUP I	GF JULY 2022 HSA FEES	29.25
	LEXIPOL	700-221-00	POLICE DEPT. TRAININ	POLICE ONE ACADEMY	1,248.00
	WORLD FUEL SERVICES, INC.	700-343-00	POLICE DEPT. AUTO SU	POLICE FUEL BILL JUNE 2022	2,392.23
	FRONTIER	700-211-00	POLICE DEPT. TELEPHO	473-7911-073014-4 POL FAX	77.09
	**PAYROLL EXPENSES			7/01/2022 - 7/20/2022 TOTAL:	27,703.86 93,722.91
RE	J.P. MORGAN EQUIPMENT FINAN	706-459-00	FIRE DEPT. CAPITAL O	JULY 2022 FIRE TRK PYMT	3,678.20
	ENCOVA INSURANCE	706-226-00	FIRE DEPT. INSURANCE	WORKERS COMP 7/2022-7/2023	2,104.49
	WV PUBLIC EMPLOYEES INSURANC	706-105-00	FIRE DEPT. GROUP INS	GF JULY RETIREE'S SUBSIDY	630.00
		706-105-00	FIRE DEPT. GROUP INS	GF JULY 2022 HEALTH INS	4,260.84
	DISBURSEMENTS ACCOUNT-ALL DE	706-105-00	FIRE DEPT. GROUP INS	GF 2022 PAYFLEX HSA ACCTS	14,000.00
	CITIZENS BANK OF WV	706-459-00	FIRE DEPT. CAPITAL O	2021 PUMPER TRK PYM JULY 2	4,790.11
	ST JOSEPH HOSPITAL OF BUCKHA	706-341-00	FIRE DEPT. MATERIAL	LAB RESULTS LYNDON REINKIN	50.00
	INTERNAL REVENUE SERVICE	706-104-00	FIRE DEPT. FICA TAX	FICA WITHHELD AND MATCHED	1,301.97
		706-104-00	FIRE DEPT. FICA TAX	MEDICARE WITHHELD & MATCHE	304.50
	USI INSURANCE SERVICES LLC	706-105-00	FIRE DEPT. GROUP INS	GRP BENEFIT 1ST INSTALLME	406.84
	PAYFLEX	706-105-00	FIRE DEPT. GROUP INS	GF JULY 2022 HSA FEES	29.25
	WORLD FUEL SERVICES, INC.	706-343-00	FIRE DEPT. AUTO SUPP	FIRE DEPT TRK 1102 JUNE 22	114.60
		706-343-00	FIRE DEPT. AUTO SUPP	FIRE DEPT FUEL BILL JUNE 2	1,482.87
	UNITED SUMMIT CENTER PARENT	706-341-00	FIRE DEPT. MATERIAL	PSYCH TEST OLIVIER	450.00

UND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	**PAYROLL EXPENSES			7/01/2022 - 7/20/2022	21,058.93
				TOTAL:	54,662.60
STREET	BUCKHANNON UTIL BOARDS	750-341-00	STREET DEPT. MAT & S	STREET DEPT WASTE JULY 202	67.50
	MON POWER	750-213-00	STREET DEPT. UTILITI	110123905108 25 N LOCUST S	9.79
		750-213-00	STREET DEPT. UTILITI	110148156588 RT 6 395 MUDL	803.94
		750-213-00	STREET DEPT. UTILITI	110148255778 395 MUDLICK R	706.97
	WV PAGING	750-213-00	STREET DEPT. UTILITI	STREET DEPT PAGERS JULY 20	23.00
	ENCOVA INSURANCE	750-226-00	STREET DEPT. INSURAN	WORKERS COMP 7/2022-7/2023	2,026.59
	WV PUBLIC EMPLOYEES INSURANC	750-105-00	STREET DEPT. GROUP I	GF JULY RETIREE'S SUBSIDY	630.00
		750-105-00	STREET DEPT. GROUP I	GF JULY 2022 HEALTH INS	4,277.60
	MARK WOODY	750-341-00	STREET DEPT. MAT & S	REIMB BOOTS	219.34
	NAPA-AMTOWER AUTO SUPPLY	750-343-00	STREET DEPT. AUTO SU	FILTERS FOR S-15	141.31
	WESTFIELD INSURANCE	750-226-00	STREET DEPT. INSURAN	4/1/22 TO 4/1/23 QRTLY PLA	1,109.91
	LOWES BUSINESS ACCOUNTS	750-341-00	STREET DEPT. MAT & S	CLEANING SUPP FOR SHOP	173.98
	FIRST COMMUNITY BANK	750-459-00	STREET DEPT. CAPITAL	JULY 2022 CONCRETE TRK PYM	2,676.74
	SEALCOAT CONCEPTS LLC	750-458-08	GATEWAY WEST	GRANT E CRACK FILLED GWW PROJECT	713.00
	DISBURSEMENTS ACCOUNT-ALL DE	750-105-00	STREET DEPT. GROUP I	GF 2022 PAYFLEX HSA ACCTS	14,000.00
	SYLVESTER W. LOWTHER	750-343-00	STREET DEPT. AUTO SU	2-HYD FITTINGS FOR S-1	25.76
	ENTERPRISE FM TRUST	750-459-00	STREET DEPT. CAPITAL	22WCNZ 2019 RAM 1500	635.79
		750-459-00	STREET DEPT. CAPITAL	22WGHV 5500 CHASSIS DUMP T	961.06
		750-459-00	STREET DEPT. CAPITAL	23P226 2020 RAM 2500	690.58
		750-459-00	STREET DEPT. CAPITAL	23P47T 2020 RAM 2500	684.15
	CRITES ELECTRICAL SUPPLY INC	750-341-00	STREET DEPT. MAT & S	GROUNDING PLUG FOR WELDER	14.16
	ST JOSEPH HOSPITAL OF BUCKHA	750-341-00	STREET DEPT. MAT & S	LAB RESULTS HALEY ZINN	50.00
		750-341-00	STREET DEPT. MAT & S	LAB RESULTS ANDREW LOUDIN	50.00
	MOUNTAIN STATE PEST GUARD	750-341-00	STREET DEPT. MAT & S	STREET DEPT JULY 22 PEST C	31.50
	DUNCAN PARNELL INC	750-341-00	STREET DEPT. MAT & S	GPS UNITS & BIPODS	1,506.12
	INTERNAL REVENUE SERVICE	750-104-00	STREET DEPT. FICA TA	FICA WITHHELD AND MATCHED	1,040.16
		750-104-00	STREET DEPT. FICA TA	MEDICARE WITHHELD & MATCHE	243.28
	USI INSURANCE SERVICES LLC	750-105-00	STREET DEPT. GROUP I	GRP BENEFIT 1ST INSTALLME	464.96
	PAYFLEX	750-105-00	STREET DEPT. GROUP I	GF JULY 2022 HSA FEES	29.25
	FIRST COMMUNITY BANK CORPORA	750-459-22	PROPERTY PAYMENT	MUDL JULY 2022 PUBLIC WRKS BLD	9,774.80
	WORLD FUEL SERVICES, INC.	750-343-00	STREET DEPT. AUTO SU	STREET FUEL BILL JUNE 2022	2,704.13
	BENJAMIN LEE ARISMAN	750-341-00	STREET DEPT. MAT & S	MOW CITY LOTS 6/20-7/10	3,600.00
	SHERIFF OF UPSHUR COUNTY	750-341-00	STREET DEPT. MAT & S	FS 5.02 MUDLICK FIRE FEE 2	100.00
	WV DIVISION OF HIGHWAYS	750-459-00	STREET DEPT. CAPITAL	PURCHASE OF LOWBOY TRAILER	4,500.00
	**PAYROLL EXPENSES			7/01/2022 - 7/20/2022	17,647.30
				TOTAL:	72,332.67
STREET LIGHTS	MON POWER	751-213-00	STREET LIGHTS	110 087 818 008 MAIN ST	5,644.74
		751-213-00	STREET LIGHTS	110 151 101 430 99 W. MAIN	106.95
				TOTAL:	5,751.69
TRAFFIC SIGNALS & SIGN	MON POWER	752-213-00	TRAFFIC SIGNALS POWE	110 088 985 459 RT. 119	45.05
		752-213-00	TRAFFIC SIGNALS POWE	110088985624 RT. 20 BKN C	55.73
		752-213-00	TRAFFIC SIGNALS POWE	110081822063 W. MAIN ST	5.59
		752-213-00	TRAFFIC SIGNALS POWE	110088820243 MAIN ST	39.71
		752-213-00	TRAFFIC SIGNALS POWE	110080768291 E. MAIN ST	26.54
	SHERWIN WILLIAMS-ELKINS	752-230-00	SIGNS & SIGNALS	GLOSS BLK FOR ST SIGNS	76.35
				TOTAL:	248.97
REPORT	BUCKHANNON-UPSHUR AIRPORT AU	758-567-00	AIRPORT	1ST HALF FY 2022-23 BUDGET	7,500.00
				TOTAL:	7,500.00

UND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
PUBLIC TRANSIT	COUNTRY ROADS TRANSIT	759-568-00	PUBLIC TRANSIT	1ST HALF FY 2022-23 BUDGET	7,500.00
				TOTAL:	7,500.00
HEALTH DEPT	UPSHUR BUCKHANNON HEALTH DEP	803-568-00	BUCKHANNON-UPSHUR HE	1ST HALF FY 2022-23 BUDGET	2,500.00
				TOTAL:	2,500.00
STORM WATER	SANITARY BOARD STORM WATER	805-348-00	STORM WATER TO SANIT	1ST HALF 2022-23 BUDGET	50,000.00
				TOTAL:	50,000.00
THEATRE	BUCKHANNON UTIL BOARDS	906-216-00	THEATRE MAINTENANCE/	THEATRE WASTE JULY 2022	163.82
	MON POWER	906-213-00	CAC UTILITIES	110122154542 48 E. MAIN ST	352.42
	VALLEY STEEL SERVICE	906-459-00	THEATRE CAPITAL	1 1/2" PIPE FOR THEATER	1,931.11
	WV PUBLIC EMPLOYEES INSURANC	906-105-00	CAC HEALTH INS	GF JULY 2022 HEALTH INS	51.76
	MOUNTAINEER GAS COMPANY	906-213-00	CAC UTILITIES	268704-483167 48 E. MAIN S	33.70
	SCOTT ELECTRIC CORP	906-459-00	THEATRE CAPITAL	LIGHTS FOR THEATRE	19.31
		906-459-00	THEATRE CAPITAL	LIGHTS FOR THEATER	175.57
		906-459-00	THEATRE CAPITAL	LIGHTS FOR THEATRE	316.02
		906-459-00	THEATRE CAPITAL	LIGHTS FOR THEATRE	37.22
	LOWES BUSINESS ACCOUNTS	906-459-00	THEATRE CAPITAL	LUMBER FOR THEATER	183.46
		906-459-00	THEATRE CAPITAL	LUMBER FOR THEATER	99.90
	DREAMLAND CARPETS	906-450-01	THEATRE BLDG	COUNTERTOPS CAC	3,100.00
	CRITES ELECTRICAL SUPPLY INC	906-459-00	THEATRE CAPITAL	SCREWS & FITTINGS THEATER	15.24
	INTERNAL REVENUE SERVICE	906-104-00	CAC FICA	FICA WITHHELD AND MATCHED	69.44
		906-104-00	CAC FICA	MEDICARE WITHHELD & MATCHE	16.24
	FRONTIER	906-213-00	CAC UTILITIES	473-8987-052821-4 THEATRE	74.39
	**PAYROLL EXPENSES			7/01/2022 - 7/20/2022	1,120.00
				TOTAL:	7,759.60
LOCKERT YOUTH CENTER	A F WENDLING INC	907-360-00	CAMP BUCANNEER SUPPL	CAMP/CLEANING SUPPLIES	94.17
		907-360-00	CAMP BUCANNEER SUPPL	CAMP/CLEANING SUPPLIES	32.67
		907-360-00	CAMP BUCANNEER SUPPL	CAMP BUC SUPPLIES	60.92
	LEAF	907-341-00	MATERIALS & SUPPLIES	SYCC COPIER LEASE PYMT	185.95
	ENCOVA INSURANCE	907-226-00	INSURANCE & BONDS	WORKERS COMP 7/2022-7/2023	155.65
	CARTER: LARRY	907-363-00	KARATE CLASS INSTRUC	KARATE INSTRUCTOR JUN 22	96.00
	WV PUBLIC EMPLOYEES INSURANC	907-105-00	GROUP INSURANCE	GF JULY RETIREE'S SUBSIDY	280.00
		907-105-00	GROUP INSURANCE	GF JULY 2022 HEALTH INS	2,038.24
	NAPA-AMTOWER AUTO SUPPLY	907-343-00	SYC AUTO SUPPLIES	TAIL LIGHT FOR WHITE BUS	15.99
	WESTFIELD INSURANCE	907-226-00	INSURANCE & BONDS	4/1/22 TO 4/1/23 QRTLY PLA	853.83
	DISBURSEMENTS ACCOUNT-ALL DE	907-105-00	GROUP INSURANCE	GF 2022 PAYFLEX HSA ACCTS	5,000.00
	ST JOSEPH HOSPITAL OF BUCKHA	907-341-00	MATERIALS & SUPPLIES	LAB RESULTS ZACKARY KARICK	50.00
		907-341-00	MATERIALS & SUPPLIES	LAB RESULTS ASHTON RUNYON	50.00
		907-341-00	MATERIALS & SUPPLIES	LAB RESULTS RANDALL LIGGET	70.00
	WALMART STORES INC -BUCKHANN	907-360-00	CAMP BUCANNEER SUPPL	CAMP SUPPLIES	37.46
		907-360-00	CAMP BUCANNEER SUPPL	CAMP BUC SUPPLIES	46.88
		907-360-00	CAMP BUCANNEER SUPPL	CAMP SUPPLIES	182.00
		907-360-00	CAMP BUCANNEER SUPPL	CAMP BUC SUPPLIES	6.32
		907-360-00	CAMP BUCANNEER SUPPL	CAMP BUC SUPPLIES	182.72
	SAM'S PIZZA	907-360-00	CAMP BUCANNEER SUPPL	CAMP LUNCH	54.00
	MOUNTAIN STATE PEST GUARD	907-216-00	MAINTENANCE	SYC PEST CONTROL JULY 2022	36.50
	INTERNAL REVENUE SERVICE	907-104-00	FICA TAX	FICA WITHHELD AND MATCHED	750.04
		907-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	175.39
	APRIL E SMALL	907-368-01	ZUMBA	KICKBOXING INSTRCTR JUN22	32.00
	USI INSURANCE SERVICES LLC	907-105-00	GROUP INSURANCE	GRP BENEFIT 1ST INSTALLME	116.24
	PAYFLEX	907-105-00	GROUP INSURANCE	GF JULY 2022 HSA FEES	9.75

7-20-2022 02:58 PM		DISBURSEMENTS 7-01-22 TO 7-20-22			PAGE: 6
UND: GENERAL FUND					
DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	WORLD FUEL SERVICES, INC.	907-216-00	MAINTENANCE	SYC FUEL BILL JUNE 2022	471.12
	DARON WASHINGTON	907-356-00	YOUTH BASKETBALL	REF - FLAME TOURNAMENT 4 G	90.00
	STEPHANIE SUMMITS	907-356-00	YOUTH BASKETBALL	REF FLAME TOURNAMENT 4 GAM	90.00
	STEVEN DALTON	907-356-00	YOUTH BASKETBALL	REF FLAME TOURNAMENT 4 GAM	90.00
	MELISSA HAMILTON	907-341-00	MATERIALS & SUPPLIES	REFUND OF PARTY DEPOST SYC	45.00
	DAWN WEBB	907-363-00	KARATE CLASS INSTRU	KARATE INSTRUCTOR JUN 22	96.00
	**PAYROLL EXPENSES			7/01/2022 - 7/20/2022	12,097.19
				TOTAL:	23,592.03
CONVENTION CENTER	USDA, RURAL DEVLEOPMENT	910-457-00	CONFERENCE CENTER PA	CONF CENTER JUL 2022 PYMT	3,351.00
				TOTAL:	3,351.00
PUBLIC SAFETY	WESTFIELD INSURANCE	976-226-00	SAFETY COMPLEX INSUR	4/1/22 TO 4/1/23 QRTLY PLA	603.08
	LYNX WV INC	976-213-00	SAFETY COMPLEX UTILI	JULY 2022 PSC INTERNET	150.00
	TRI-COUNTY ELECTRIC CO. INC	976-459-36	FEMA GRANT#1 GENERAT	INV 2 FEMA GRNT 1 GEN SET	91,061.05
				TOTAL:	91,814.13

Motion to approve the Consent Agenda as presented was made by Bucklew/McCauley. Motion carried.

F. Strategic Issues for Discussion and/or Vote

F.1 Approval City of Buckhannon Appointments FY 2022/2023-Continued from July 7th – Mayor Skinner asked that we table this matter for a future meeting.

F.2 Approval City Hall Public Closure on Tuesday, October 11, 2022 due to Office Equipment Installation – Mayor Skinner explained the reason we need to close City Hall to the public for the installation of the new office furniture.

Motion approve City Hall Public Closure on Tuesday, October 11, 2022 due to office equipment installation was made by Sanders/Bucklew. Motion carried.

F.3 Council Recommendation to Police Civil Service Commission To Begin the Process for Advertising Probationary Police Officer Candidates to Replenish the Eligibility List for Hiring Consideration – Mayor Skinner provided an overview of the necessity of this action.

Motion to provide Council’s recommendation to the Police Civil Service Commission to begin the process for advertising for Probationary Police Officer Candidates to replenish the eligibility list for hiring consideration was made by McCauley/Sanders. Motion carried.

F.4 Approval COB Zoning Officer to Work with the City of Elkins for Limited Time – Mayor Skinner provided the overview of this request and City Attorney Tom O’Neill provide the recommended agreements that need executed by the cities.

Motion to approve a limited temporary leave for city employee Vincent Smith was made by McCauley/Bucklew. Motion carried.

F.5 Approval Ordinance No. 460 Property Purchase of a 2,474 square foot Portion of 10 E Lincoln St 1st Reading – City Attorney Tom O’Neill presented Ordinance No. 460 Property Purchase of a 2,474 square foot Portion of 10 E Lincoln St 1st Reading to Council.

Motion to approve Ordinance No. 460 Property Purchase of a 2,474 square foot portion of 10 E Lincoln St 1st Reading was made by Rylands/Sanders. Motion carried.

ORDINANCE NO. 460 OF THE CITY OF BUCKHANNON, AN ORDINANCE APPROVING THE PURCHASE OF A 2,474 SQUARE FOOT PORTION OF THAT LOT OR PARCEL OF LAND FRONTING ON THE NORTH SIDE OF EAST LINCOLN STREET, WITH A COMMONLY KNOWN ADDRESS OF 10 EAST LINCOLN STREET, PRESENTLY TITLED IN THE NAME OF IVA VIRGINIA MILLER, AND SPECIFICALLY AUTHORIZING THE NET EXPENDITURE OF \$10,000 OF MUNICIPAL FUNDS FOR SAID PURCHASE

WHEREAS, the Council of the City of Buckhannon has determined that the Central Commercial Business District is an area deserving of particular attention as the City strives to develop and maintain a thriving central downtown core and Jawbone Park area; and,

WHEREAS, the Council of the City of Buckhannon has determined that the expansion and enhancement of that property purchased by the City of Buckhannon pursuant to Ordinance No. 443 is an important part of providing municipal services to residents of the City of Buckhannon, and a key component of enhancing a growing and active downtown commercial core; and,

WHEREAS, the captioned property is located adjacent to the aforesaid property purchased pursuant to the aforesaid Ordinance No. 443, and is identified as the location upon which a planned expansion of Jawbone Park will be placed; and,

WHEREAS, the Council has determined that the acquisition of the captioned property, being part of that property situate at 10 East Lincoln Street, and described upon the real property tax rolls of Corporation District, Upshur County, West Virginia as being part of Map 7, Parcel 167, will further accomplish the Council's municipal purpose of promoting and enhancing the offerings of Jawbone Park as well as the Central Commercial Business District; and,

WHEREAS, the captioned property has been offered for sale to The City of Buckhannon by its present owner, who has agreed to grant and convey said property to the City for the sum of Ten Thousand Dollars (\$10,000.00); and,

WHEREAS, the real property tax assessment of the captioned property supports and validates its value to be in excess of the purchase price; and,

WHEREAS, the Council now deems the purchase price of Ten Thousand Dollars (\$10,000.00) to be a fair, just and equitable amount for the City to pay for the acquisition of the captioned property; and,

WHEREAS, the City possesses funds to fund this acquisition; and,

WHEREAS, Chapter 8, Article 12, Section 1 of the Code of West Virginia, 1931, as Amended, empowers The City of Buckhannon to purchase real property for any municipal purpose, and Chapter 8, Article 11, Section 3, Subsection (6) of said Code requires that the purchase of private property by a municipality shall be by ordinance; and,

WHEREAS, the Council of The City of Buckhannon desires in all respects to comply with the statutes of the State of West Virginia insofar as the acquisition and purchase of the captioned property is concerned.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED BY THE COUNCIL OF THE CITY OF BUCKHANNON, AS FOLLOWS:

ARTICLE I – FINDINGS OF COUNCIL: The Council of the City of Buckhannon hereby makes the following findings:

(1) It is necessary and reasonable for the development and maintenance of the vibrancy of the Central Commercial Business District, and the development and protection of the Jawbone Park area, as a consequence of the physical and programming expansion of the Stockert Youth and Community Center, that the City of Buckhannon assumes ownership of the captioned property, said property being a parcel containing approximately 2,474 square feet, as depicted upon the Plat of Survey and "Description of Survey" attached hereto and incorporated herein by reference;

(2) The captioned property shall be used for the municipal purpose of the construction and use of an extension of the physical plant of Jawbone Park, the details of which will be determined by the Council upon due deliberation and dialogue with the citizens of the City of Buckhannon and other stakeholders;

(3) The agreed-upon sum of Ten Thousand Dollars represents a fair and reasonable consideration for the captioned property;

(4) The Council of The City of Buckhannon now desires to formally, and in all respects does, approve and endorse the City's acquisition and purchase of the captioned property for the aforesaid purchase money amount; and

(5) The Mayor of the City of Buckhannon, Robert N. Skinner, III, is expressly authorized and empowered to execute, acknowledge, and deliver on behalf of The City of Buckhannon any and all agreements or other documents as may be deemed reasonable or necessary to realize the City's

acquisition of the captioned property, and further to accept on the City's behalf the delivery of a good and sufficient deed of conveyance from the said IVA VIRGINIA MILLER, to evidence the City's purchase and acquisition of the captioned property.

ARTICLE II – EFFECTIVE DATE: This Ordinance shall be deemed effective thirty (30) days following the second (2nd) reading, passage, and adoption by the Council of the City of Buckhannon, (i.e., September 1, 2022).

FIRST READING

July 21, 2022

SECOND READING, PASSAGE AND ADOPTION

August 2, 2022

Robert N. Skinner, III, Mayor

CERTIFICATE OF PASSAGE AND ENACTMENT

I, Randall H. Sanders, Recorder of the City of Buckhannon, a West Virginia municipal corporation, do hereby certify that the foregoing Ordinance No. 460 was lawfully ordained and enacted by the Council of the City of Buckhannon during a regular meeting of the City Council on August 4, 2022.

Randall H. Sanders, City Recorder

F.6 Approval Policy for Organizations Requesting Financial Support – Action was taken earlier in the meeting.

F.7 Reschedule of August 4th City Council Meeting to Tuesday, August 2nd due to the Annual WV Municipal League Conference – Discussion took place.

Motion to Reschedule the August 4th City Council Meeting to Tuesday, August 2nd due to the Annual WV Municipal League Conference was made by Rylands/Reger. Motion carried.

G. Comments and Announcements:

- CJ Rylands: Mr. Rylands noted that he would support certain placement of security cameras around town to see how it would work.
- Jack Reger: Mr. Reger would like to learn from some of the experiences from security systems used in other cities. He also cautioned people to not use terminology that that could be perceived as emotional blackmail such as “it’s for the children”. With 38 years in education, he found that certain phrases were used a lot to turn people against one another. It is always better to work together.
- Pamela Bucklew: Mrs. Bucklew was happy to see Mayor Marco in our audience this evening. She mentioned that the Forest Festival Queen, Caroline Fluke, is from Buckhannon and urged that he get to know her and her family.
- David McCauley: Mr. McCauley also thanked Mayor Marco for being with us this evening. He mentioned a written and pictorial piece on Buckhannon was in West Virginia Living that all should view and he spoke about the upcoming SYCC Town Hall meeting. He mentioned that he was working on the SYCC Capital Campaign. He also would like to discuss codifying the process in which we fill any vacancies on council. He also spoke about the Men in Black car that was to be mounted in Trader’s Alley.
- Randall Sanders: Mr. Sanders thanked Mayor Marco and spoke about the relationship that the WAMSB Organization has developed with Elkins and Randolph County and he looks forward to developing even more collaboration. He also ask that the citizens of the area join us for the SYCC Town Hall meeting.

H. Mayor’s Comments and Announcements: Mayor Skinner thanked all employees for what they do, coming to work every day and doing a great job. He thanked Mayor Marco and noted that he truly enjoys collaborating with him on many things.

At 8:11 PM, a motion to adjoin into an Executive Session Per WV Code § 6-9A-4 to discuss Personnel Matters was made by Sanders/Bucklew. Motion carried.

At 8:33 PM, a motion to adjoin out of Executive Session, where no decision was made, was made by Sanders/McCauley. Motion carried.

I. Adjournment

Motion to adjourn at 8:34 PM was made by McCauley/Buckley. Motion carried.

Mayor Robert N. Skinner III _____

City Recorder Randall H. Sanders _____