

STATE OF WEST VIRGINIA, COUNTY OF UPSHUR, CITY OF BUCKHANNON, TO WIT:

A meeting of the Stockert Youth & Community Center Board was held on Thursday, September 8, 2022, at 4:30 p.m., in City Hall Council Chambers with the following in attendance (GTM – GoToMeeting):

Mayor	Robbie Skinner	Absent
City Recorder	Randy Sanders	Present
Assistant Recorder/Finance Director	Amberle Jenkins	Present
Board Member	Pam Bucklew	Absent
Board Member	Sam Nolte	Present - by GTM
Board Member	Tammy Samples	Absent
Board Member	Melissa Franke	Absent
Board Member	Don Nestor	Present
Board Member	Nancy C. Shobe	Present
Board Member	Pamela Martin	Present
SYCC Executive Director	Debora Brockleman	Present
City Engineer	Jay Hollen	Present
MyBuckhannon	Monica Zalaznik	Present

To Participate in the SYCC Board meeting virtually,
please join the meeting from your computer, tablet or smartphone:
<https://global.gotomeeting.com/join/773218837>

You can also dial in using your phone United States: **+1 (872) 240-3311** Access Code: 773-218-837

*City of Buckhannon Stockert Youth & Community Center
Board of Directors Meeting – 4:30 pm in City Hall Council Chambers
Meeting Agenda for Thursday, September 8, 2022*

- A. Call to Order**
 - A.1 Moment of Silence
 - A.2 Pledge to the Flag of the United States of America
- B. Recognized Guests**
 - B.1
- C. Financial Report**
- D. Department Report- Debora Brockleman**
 - D.1 Staff Report: Upcoming Events and Current Programs
- E. Correspondence & Information**
 - E.1
- F. Consent Agenda**
 - F.1 Approval of Minutes: 08/04/22
- G. Strategic Issues for discussion and vote**
 - G.1 Continued Discussion Multi-Purpose Building/Gym-Building Options/Cost/Envision
- H. Board Members Comments and Announcements**
- I. Adjournment**

Posted 09/02/2022

A. Call to Order: Recorder-Sanders called the meeting to order followed by thoughtful comments about Upshur County Commissioner-Terry Cutright, who recently passed away, then followed by a moment of silence and pledge to the flag.

B. Recognized Guests:

B.1 None

C. Financial Report: Mrs. Jenkins submitted the following financial report.

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CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2022

001-GENERAL FUND

% OF YEAR COMPLETED: 16.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CHARGES FOR SERVICES						
001-362-000-00 SYC CONTRIB. UCC AND BOE	45,000	0.00	0.00	0.00	45,000.00	0.00
001-362-000-01 SYC UTILITY REVENUE	2,500	179.00	358.00	0.00	2,142.00	14.32
001-362-000-02 SYC CAMP BUCANNEER FEES	18,200	24,655.50	30,883.00	0.00	(12,683.00)	169.69
001-362-000-03 SYC DRILL TEAM FEES	0	0.00	0.00	0.00	0.00	0.00
001-362-000-04 SYC BASKETBALL FEES	18,000	0.00	0.00	0.00	18,000.00	0.00
001-362-000-05 SYC ROOM RENTAL FEES	6,000	480.00	1,020.00	0.00	4,980.00	17.00
001-362-000-06 SYC ART/DRAMA FEES	0	0.00	0.00	0.00	0.00	0.00
001-362-000-07 SYC AFTER SCHOOL FEES	35,000	9,230.00	18,230.00	0.00	16,770.00	52.09
001-362-000-08 SYC DRINK/SNACK MACHINE	0	0.00	0.00	0.00	0.00	0.00
001-362-000-09 SYC DONATIONS	2,000	1,200.00	10,650.00	0.00	(8,650.00)	532.50
001-362-000-10 SYC KARATE FEES	1,000	160.00	190.00	0.00	810.00	19.00
001-362-000-11 RED RIBBON WEEK	0	0.00	0.00	0.00	0.00	0.00
001-362-000-12 SYC GIRLS GO GOLFING	0	0.00	0.00	0.00	0.00	0.00
001-362-000-13 UCARE/SYC	0	0.00	0.00	0.00	0.00	0.00
001-362-000-14 SYC BINGO FUND RAISER	0	0.00	0.00	0.00	0.00	0.00
001-362-000-15 SYC CHILDRENS FESTIVAL DO	0	0.00	0.00	0.00	0.00	0.00
001-362-000-16 SYC TEEN DANCES	0	0.00	0.00	0.00	0.00	0.00
001-362-000-17 ZUMBA REVENUE	2,000	120.00	165.00	0.00	1,835.00	8.25
001-362-000-18 YOGA FITNESS CLASS REVENUE	0	0.00	0.00	0.00	0.00	0.00
001-362-000-19 GUITAR LESSONS REVENUE	0	0.00	0.00	0.00	0.00	0.00
001-362-000-20 SYC MISC ACTV REVENUE 1TI	0	0.00	0.00	0.00	0.00	0.00
001-362-000-99 SYC BEQUEST	0	0.00	0.00	0.00	0.00	0.00
TOTAL CHARGES FOR SERVICES	129,700	36,024.50	61,496.00	0.00	68,204.00	47.41

9-08-2022 03:17 PM

CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2022

001-GENERAL FUND

% OF YEAR COMPLETED: 16.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
STOCKERT YOUTH CENTER						
=====						
SALARIES & BENEFITS						
001-907-101-00 STOCKERT YOUTH CENTER SAL	172,000	13,042.65	28,508.20	0.00	143,491.80	16.57
001-907-103-00 CAMP BUCANNEER SALARIES	24,000	6,508.71	14,358.78	0.00	9,641.22	59.83
001-907-103-01 SYC BUS DRIVERS	1,000	0.00	0.00	0.00	1,000.00	0.00
001-907-104-00 FICA TAX	15,100	1,495.71	3,279.34	0.00	11,820.66	21.72
001-907-105-00 GROUP INSURANCE	39,000	1,580.28	9,024.51	0.00	29,975.49	23.14
001-907-106-00 GROUP RETIREMENT	11,900	657.34	1,378.77	0.00	10,521.23	11.59
001-907-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	263,000	23,284.69	56,549.60	0.00	206,450.40	21.50
CONTRACTUAL SERVICES						
001-907-211-00 TELEPHONES	3,600	260.41	513.84	0.00	3,086.16	14.27
001-907-213-00 UTILITIES	17,000	1,443.24	2,818.63	0.00	14,181.37	16.58
001-907-214-00 TRAVEL EXPENSE	500	0.00	0.00	0.00	500.00	0.00
001-907-216-00 MAINTENANCE	7,000	377.81	885.43	0.00	6,114.57	12.65
001-907-218-00 POSTAGE	250	0.00	0.00	0.00	250.00	0.00
001-907-221-00 TRAINING	275	0.00	0.00	0.00	275.00	0.00
001-907-226-00 INSURANCE & BONDS	13,000	402.44	2,015.70	0.00	10,984.30	15.51
001-907-230-00 SYC CONTRACTURAL BUS SER	0	0.00	0.00	0.00	0.00	0.00
001-907-230-01 WORK STUDY/AMERICORP	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	41,625	2,483.90	6,233.60	0.00	35,391.40	14.98
COMMODITIES						
001-907-341-00 MATERIALS & SUPPLIES EXPE	6,000	787.66	1,201.73	72.34	4,725.93	21.23
001-907-341-01 OPERATING EXPENSES	2,500	159.67	159.67	0.00	2,340.33	6.39
001-907-343-00 SYC AUTO SUPPLIES	2,500	0.00	15.99	0.00	2,484.01	0.64
001-907-354-00 DRILL TEAM	1,000	0.00	0.00	0.00	1,000.00	0.00
001-907-355-00 DANCE TEAM	0	0.00	0.00	0.00	0.00	0.00
001-907-356-00 YOUTH BASKETBALL	18,000	1,070.00	1,340.00	0.00	16,660.00	7.44
001-907-357-00 TUTORING	0	0.00	0.00	0.00	0.00	0.00
001-907-358-00 MISC. DANCE/PARTIES	100	0.00	0.00	0.00	100.00	0.00
001-907-359-00 ART/DRAMA PROGRAM	1,000	0.00	0.00	0.00	1,000.00	0.00
001-907-360-00 CAMP BUCANNEER SUPPLIES	4,500	355.99	1,552.96	0.00	2,947.04	34.51
001-907-361-00 AFTER SCHOOL SUPPLIES	5,000	250.91	250.91	111.90	4,637.19	7.26
001-907-362-00 DRINK/SNACK MACHINE	0	0.00	0.00	0.00	0.00	0.00
001-907-363-00 KARATE CLASS INSTRUCTION	1,500	68.00	260.00	0.00	1,240.00	17.33
001-907-364-00 SKATEPARK	0	0.00	0.00	0.00	0.00	0.00
001-907-365-00 RED RIBBON WEEK EXPENSE	0	0.00	0.00	0.00	0.00	0.00
001-907-366-00 FUND RAISER	0	0.00	0.00	0.00	0.00	0.00
001-907-367-00 GIRLS GO GOLFING	0	0.00	0.00	0.00	0.00	0.00
001-907-368-00 UCARE/SYC	0	0.00	0.00	0.00	0.00	0.00
001-907-368-01 ZUMBA	1,500	0.00	32.00	0.00	1,468.00	2.13
001-907-368-02 YOGA FITNESS CLASS	0	0.00	0.00	0.00	0.00	0.00
001-907-368-03 GUITAR LESSONS	0	0.00	0.00	0.00	0.00	0.00
001-907-368-04 MISC ACTIVITIES-ONE TIME	2,000	0.00	0.00	0.00	2,000.00	0.00
001-907-368-05 GRANT EXP SYCC	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	45,600	2,692.23	4,813.26	184.24	40,602.50	10.96
CAPITAL OUTLAY						
001-907-458-00 CAPITAL CAMPAIGN (BOE & U	0	0.00	0.00	0.00	0.00	0.00
001-907-458-01 SYC CHILDRENS FESTIVAL	1,250	0.00	0.00	0.00	1,250.00	0.00
001-907-458-02 SYCC BUILDING	0	0.00	0.00	0.00	0.00	0.00
001-907-459-00 CAPITAL OUTLAY	5,000	4,630.00	4,630.00	0.00	370.00	92.60
001-907-459-01 SYCC CAPITOL PROPERTY PUR	0	0.00	0.00	0.00	0.00	0.00
001-907-477-00 SYC TEEN DANCES	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	6,250	4,630.00	4,630.00	0.00	1,620.00	74.08
CONTRIBUTIONS						
001-907-570-00 DEPRECIATION EXP CURR YR	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL STOCKERT YOUTH CENTER	356,475	33,090.82	72,226.46	184.24	284,064.30	20.31

1/3/2022	McCauley, David	844973	\$	100.00	\$	3,060.00
4/5/2022	McCauley, David	864940	\$	100.00		
12/31/2021	interest Oc-Dec 21		\$	20.88	\$	20.88
	Int Feb 3.00,Jan					
3/17/2022	3.33,Dec 3.32				\$	9.65
4/29/2022	bw3'S SYCC Cap Camp	870091	\$	2,156.00		
5/2/2022	McCauley, David	870263	\$	100.00		
5/16/2022	Franke, Melissa	873947	\$	500.00	\$	2,856.00
6/8/2022	McCauley, David	878638		\$100.00		
7/5/2022	McCauley, David	884251		\$100.00		
7/6/2022	Alborano,Ann	884348		\$350.00		
8/1/2022	McCauley, David	889995		\$100.00		
8/11/2022	Marsh, James	892711	\$	1,000.00		
8/15/2022	McCauley, David	893166	\$	100.00	\$	-
9/2/2022	McCauley, David	897142	\$	100.00	\$	1,850.00
capital campaign	\$	436,217.75				
Contributions						
						\$12,000.00
Total receive	\$	436,217.75				
with pledges	\$	448,217.75				\$12,000.00

She also mentioned that she is arranging a meeting with Bond Counsel to discuss possible funding for the new building through bonds.

There was some discussion about the flooring and kitchen repairs in the current building. Mrs. Jenkins suggested that these items should be addressed when annual budgets are developed.

Board member Shobe asked if Council has scheduled a meeting to finalize plans for the new building. The meeting will be scheduled for late September or early October.

D. Department Report-Debora Brockleman:

D.1 Staff Report: Upcoming Events and Current Programs:

SYCC Staff Report
Board of Directors Meeting
September 8, 2022

- Planning for Children’s Festival, we have had a good response but has been a little slow getting organizations commitment forms back. We are planning for at least 500 kids
- Our building and programs continue to be busy with after school program starting back in Aug. We currently have 84 students registered for After School program
- We have two classrooms with the BOE back on our 2nd floor with approximately 20-25 students
- Beginning this week we have a toddle play group meeting every Tues morning in our gym
- Fire alarm inspection
- Fire Marshal inspection
- Renewal application submitted for the after school snack program
- We have 4 service scholars back for after school volunteers and 3 practicum students will be with us this semester
- Planning tentatively for events next month- we will be having the Haunted House Oct 21, Basketball Sign ups on Oct 18 & 25, Trunk or Treat on Oct 28
- On Oct 1 there will be a Buckhween Event at SYCC
- We have interview several candidates for the Admin/Billing position and have offered the position to her pending background check and drug testing results.

E. Correspondence & Information:

David W. McCauley
10 Meade Street
Buckhannon, WV 26201
mccauley@wvwc.edu
tel. (304) 472-3028

August 12, 2022

Buckhannon City Council
City Hall
70 East Main Street
Buckhannon, WV 26201
Attention: Mrs. Amby Jenkins

RE: Stockert Youth & Community Center Capital Campaign – continuing gifts

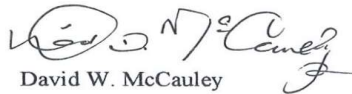
Dear Council members:

I was so pleased with our town hall meeting of August 11 soliciting input on the rendering of the new Stockert building designed by the Mills Group. The excitement among the 70 or so attendees was universal. The new building addition will certainly transform our downtown streetscape, but more importantly, it will transform the lives of generations of people of Buckhannon to come, adding richness and value for so many.

While I'm sure there will be some edits now to the rendering of our new building as our City government responds to the well-articulated wishes of our citizenry, I want to continue to add to the seed money for our project, while hopefully generating more contributions from others in the process. As I approach the Six Thousand Dollar amount in total contributions to our project to date, I want to pledge an additional amount of four thousand dollars, that will bring my gifts to Ten Thousand Dollars (\$10,000.00). I will continue to contribute on a monthly basis.

Anything I can do to help us realize our groundbreaking in the coming months, just say the word. Here's to realizing our amazing new building soon.

Very truly yours,



David W. McCauley

Enclosure – check - \$100

Cc: Amby Jenkins
Jerry Arnold
SYCC Board of Directors

F. Consent Agenda

F.1 Approval of minutes 8/4/22

Motion Nestor/Martin to approve the minutes of 08/04/22. Motion carried.

G. Strategic issues for Discussion and or Vote:

G.1 Continued Discussion Multi-Purpose Building/gym – Building Options/Cost/Envision

Discussion earlier under Financial Report.

H. Board Member Comments and Announcements

- **Nestor**-Reported on the Gala that Appalachian Impact will put on in October.



Friends,

Appalachian Impact is a local nonprofit organization committed to building hope for at-risk students in North Central WV through mentoring relationships. In the past year, the Upshur County Commission granted us a long-term lease in the former Hampton Community Building in Upshur County. Our dream is to create the Appalachian Impact "Hope Center" for students throughout our county to experience positive youth programming. To meet this goal, we need to raise the funds to renovate this space into a place students *want* to engage!

On October 16, our organization is hosting our inaugural Gala, a formal event at the beautiful Oren & Folk Barn just outside Buckhannon. From 7 - 11 pm we will host live music, food, dancing, silent and live auctions, and a great evening.

We would LOVE for you and any of your friends to join us!

Tickets can be purchased as individuals, a couple, or tiered table sponsorships at www.appalachianimpact.org (click "Purchase Tickets").

Also, we are looking for individuals and businesses to participate in one of two other ways:

- First, **become a partner sponsor** of the event. Through a financial donation, your contribution will go directly to the renovations of the Hampton Hope Center. We would love to recognize you during the gala!
- Second, **donate items** for our auctions during the gala! If you have items to donate - gift cards, a ticket (to a sporting event, concert, show, etc.), a vacation getaway or a creative service... we are interested in any and all of these things! The more donated items we receive the greater our chances of raising substantial funds for Appalachian Impact!

If you would like to make a financial contribution OR donate an item, again go to www.appalachianimpact.org (click "Make a Donation")!

We believe great days are ahead for Appalachian Impact and we believe there has never been a better time than now to make a difference in the lives of students who need adults who believe in them. Thank you for helping us make our community a better place!

Grateful,
Justin R. Bowers
Justin R. Bowers, Director, Appalachian Impact

- **Sanders**-Displayed information to advertise the Children’s Festival that will be held September 10th.



Children's Festival

August 8, 2022

Dear Friend of Children's Festival:

The Children's Festival Committee is busy planning for Children's Festival 2022. The Festival is designed to provide families with the opportunity to share the day with their children and to participation in no-cost activities that promote their health and well-being. Many local business/organization/community participants provide activities that families can easily replicate at home.

This year, the Festival will be held on Saturday, September 10, 2022 from 10am to 2pm at the Stockert Youth & Community Center. The Festival, as always, is a free event open to all children and parents in Upshur County. To help underwrite the cost of the festival, we're asking for your assistance. Your support will help us cover the cost of helium, balloons, face paints, character costumes and other event needs. A light, nutritional lunch for the children will be available at no charge and a minimal fee for adults.

Your support, whether monetary or in-kind, is tax-deductible. Contributions may be sent to the Children's Festival, Stockert Youth Center, 79 East Main Street, Buckhannon, WV 26201

If you are interested in participation in the Festival with an activity or demonstration, we are including a registration form. Please fill it out and return it by the September 5, 2022. If you would like more information or have any questions about the Festival, please give us a call at 304-473-0145, ask for Debora or Zack.

Thank you so much for your time and consideration. We hope to see you at Children's Festival 2022.

Sincerely,
Children's Festival Committee

Debora Brockleman	Lori Ulderich Harvey	Ginny Dixon
Zack Karickhoff	SYCC Board of Directors	

Children's Festival 79 East Main Street Buckhannon, West Virginia 26201

Children's Festival 2022 Participant Registration Form

Group/Agency _____

Name _____ Phone Number _____

Address _____

E-Mail _____

Please give a brief description of the activity/service you plan to provide:

_____ Number of tables needed _____ Number of chairs needed

Please list any special equipment you will need, including quantities:

_____ Electrical Access (please bring your own extension cords)

_____ Microphone Access

Special supplies needed? Please describe:

The Upshur County Children's Festival will be held on Saturday, September 10, 2022 between 10:00 am and 2:00 pm. Setup will begin at 8:00 am.

Return registration form by September 5, 2022 to:

Upshur County Children's Festival
c/o Stockert Youth & Community Center
79 E. Main Street
Buckhannon, WV 26201
Or Email: ucfn@yahoo.com
304-473-1051

- **Shobe** - Commented she was glad to see the Children's Festival will be held this year as normal.
- **Nolte** - Commented that he appreciated the words about Terry Cutright.
- **Martin** - Appreciates the efforts of everyone.
- **Brockleman** - Reported she had been contacted by a person asking if church services could be held in the SYCC. Board members suggested that the group find a more permanent space as the SYCC building is often used for parties and one-time events during the weekend.

I. Adjournment: Motion Shobe/Nestor to adjourn at 5:03 pm.

Mayor Robert N. Skinner III

Recorder Randall H. Sanders
