

STATE OF WEST VIRGINIA, COUNTY OF UPSHUR, CITY OF BUCKHANNON, TO WIT:

A regular meeting of the Buckhannon City Council was held on Thursday, October 6, 2022, at 7:00pm in the Council Chambers of City Hall. The following individuals were in attendance (GTM – GoToMeeting):

Mayor	Robbie Skinner	Present
City Recorder	Randy Sanders	Present
Council Member	Pam Bucklew	Present
Council Member	David McCauley	Absent
Council Member	Jack Reger	Present
Council Member	CJ Rylands	Absent
Council Member	David Thomas	Present
Assistant Recorder & Director of Finance	Amberle Jenkins	Present
City Attorney	Tom O'Neill	Present
Buckhannon Fire Department	Chief JB Kimble	Present
Buckhannon Police Department	Chief Matt Gregory	Present
Director of Public Works	Jerry Arnold	Present
Channel 3	Kevin Shreve	Present
MyBuckhannon.com	Katie Kuba	Present
MyBuckhannon.com	Beth Broschart	Present
Alice Teets	Minute taker	Present

Guests: Jody Light, Robyn Simons, Alisa Lively, Sadie Nichols, Terry Henderson and David Howell, CPA – GTM, Wendy Boyce, Kati Boone, and Pam Fabbriatore – Freedom Day USA Proclamation; Jennifer Bostian, Laura Meadows, and Tammy Reger. Emily Reed, Madeline Edwards, WDTV; and, Jerry Henderson.

To participate in a City Council meeting participants were invited to contact us at 304-472-1651 for the GoToMeeting link/access.

***City Council of Buckhannon – 7:00 pm in Council Chambers
Meeting Agenda for Thursday, October 6, 2022***

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- A. Call to Order**
A.1 Moment of Silence
A.2 Pledge to the Flag of the United States of America
- B. Recognized Guests**
B.1 David L. Howell, CPA Audit Exit Conference FY Period Ending 06/30/2021
B.2 Sadie Nichols- West Virginia Wesleyan College Student Senate Representative
B.3 Wendy Boyce, Kati Boone & Pam Fabbriatore: Freedom Day USA Proclamation
B.4 Upshur County Development Authority Executive Director- Jennifer Bostian,
UCCVB Executive Director- Laura Meadows & Director B-U Chamber of Commerce -Tammy Reger
- C. Department & Board Reports**
C.1 Public Works Director- Jerry Arnold
C.2 Finance Director- Amberle Jenkins **(F.2) (F.3)**
C.3 Fire Chief- JB Kimble **(F.4)**
C.4 City Attorney- Tom O'Neill **(F.5) (F.6)**
- D. Correspondence & Information**
D.1 COB is Hosting the West Virginia Municipal League October 20th & 21st
City Council Meeting Rescheduled to Tuesday, October 18, 2022, at 7:00PM
D.2 Trunk-or-Treat October 28, 2022, 6:30-8:30pm at the Public Safety Complex
D.3 Trick-or-Treat in City Limits Monday, October 31, 2022, 6:00pm-7:30pm
D.4 Flyer Booookhannon-Community Halloween Events for the month of October
D.5 Notice-Accepting Bids for On-Call Skilled Labor and Equipment Contractual Services
D.6 Letter from FEMA RE: COB's Participation in the Community Assistance Visit
D.7 Thank you Letter from the Upshur-Buckhannon Health Department for Use of Space at the Public Works Facility
D.8 Proclamation Breast Cancer Awareness Month
D.9 JCFilms Presents "In God's Time" –Filmmaking Scenes in Buckhannon
D.10 Report of Cat & Dog Activity –Upshur County Commission-July 2022
D.11 Smokin' Axe Corp- Zoning Form to ABCA
D.12 Contract & Agreement COB & Gambill Amusements RE: WVSF Events 2023-2027
D.13 Special City Council Meeting on Friday, October 21, 2022, at 1:00pm RE: Bid Opening Results On-Call Skilled Labor and Equipment Contractual Services
D.14 City Hall Public Closure on Tuesday, October 11, 2022, due to Office Equipment Installation
- E. Consent Agenda**
E.1 Approval of Minutes -Regular Meeting 09/15/22
E.2 Approval of Building and Wiring Permits
E.3 Approval of Payment of the Bills

F. Strategic Issues for Discussion and/or Vote

- F.1 Approval Updated Employee Handbook
- F.2 Approval Contract with AT&T Cell Phone & Geotab Fleet Management Services
- F.3 Approval Agreement with i3 Verticals Company DBA Court Solutions for Online Payment for Municipal Court Citations
- F.4 Approval to Advertise to Accept Bids for a Fire Department Life Pak 15 Heart Monitor
- F.5 Draft Ordinance No. 461 Stockert Youth & Community Center Membership Discussion & To Direct for 1st Reading At the next meeting
- F.6 Draft Ordinance No. 462 Parking Enforcement of Parking Wheel Boot Discussion & To Direct for 1st Reading at the next meeting
- F.7 Approval Resolution 2022-07 Upshur County School Levy Support
- F.8 Event Request & Street Closure-Madison Street: Sweet A Licious-Fall Family Fest- October 22, 2022, 5pm-9pm
- F.9 Approval Recommendation from the Revenue Review Committee & the Utility Boards Employee Pay Increases

G. Comments and Announcements

- G.1 Pamela Bucklew
- G.2 David McCauley
- G.3 Jack Reger
- G.4 David Thomas
- G.5 C J Rylands
- G.6 Randall Sanders

H. Mayor's Comments and Announcements

I. Adjournment

Posted 10/03/2022

A. Call to Order: Mayor Robbie Skinner called the regular meeting of the Buckhannon City Council for October 6, 2022, to order and asked all to join him in the Moment of Silence and then led those in attendance in the Pledge.

B. Recognized Guests:

B.1 David L. Howell, CPA Audit Exit Conference FY Period Ending 06/30/2021 - David Howell thanked the Council for their annual compliance audit. He then recognized his associate, Terry Henderson who presented the Audit Report. He noted the audit was not to find fraud or malfeasance; that would be a forensic audit. The city did well with the audit. All finances improved. Clean opinion on everything. Fairly presented in all material respects. Yellow Book – internal control and compliance – they found that were no significant deficiencies or noncompliant. Report on compliance – single audit report on federal programs. Schedule of findings – none that needed reported. Mayor Skinner thanked them for their report and added that a clean bill of financial health is welcome news. **The City of Buckhannon Audit/Financial Statements Year Ended June 30, 2021 is available at City Hall.**

B.2 Sadie Nichols - West Virginia Wesleyan College Student Senate Representative - Ms. Nichols is a sophomore at WVWC, majoring in biochemistry, planning on going to medical school. She is from Sistersville, WV, the daughter of two WVWC alums. She is the Community and Alumni Relationship Chair and will be attending the city council meetings, at least once a month. She thanks the city for welcoming the students all back to Buckhannon, the local businesses for the Bobcat Discount Card, and to our police, fire, and other departments. The college welcomes everyone to visit campus and take advantage of their sports, pool, theater, and music events. Sadie presented a report of WVWC student and campus activities to Council and participated Q & A with Council members.

B.3 Wendy Boyce, Kati Boone & Pam Fabbriatore: Freedom Day USA Proclamation - This is the 10th anniversary of Freedom Day, which is nationwide. Founded in WV by Dr. Robert Martino of Wilson Martino Dental. Freedom Day USA is a Military and Veteran Thank You Event. Wilson Martino Dental has been participating by providing free dental care for Veterans and their families. This is an opportunity to give back in a tangible way to veterans. They try to team up with communities to give back and promote businesses. All offices of Wilson Martino across north central West Virginia will be participating on October 13. Mayor Skinner read the proclamation and thanked them for their time and commitment.

FREEDOM DAY



**"Giving a Day of FREE for a
Lifetime of FREEDOM"**

Whereas, On October 13, 2022, Freedom Day USA will celebrate its tenth anniversary; and,

Whereas, Founded in West Virginia by Dr. Robert Martino of Wilson Martino Dental, Freedom Day USA is a Military and Veteran Thank You Event; and,

Whereas, The event is designed to showcase our appreciation for those who have served our Country. Proudly, our West Virginia business participation - including several businesses in our City of Buckhannon and surrounding community, have led the nation in giving back and saying thank you - with over 300 businesses offering complementary goods, items, services, and discounts for those who have sacrificed everything for our freedom: and,

Whereas, Freedom Day USA is truly a Day of Free for our Lifetime of Freedom!

NOW, THEREFORE, I, ROBERT NEAL SKINNER, III, MAYOR OF THE CITY OF BUCKHANNON, pursuant to the power & authority duly vested in me, do hereby proclaim Thursday, October 13, 2022, to be **“FREEDOM DAY USA”** throughout our City of Buckhannon.

Given under my hand & the official seal of
The City of Buckhannon, this 6th day of October 2022

Robert Neal Skinner, III, Mayor

B.4 Upshur County Development Authority Executive Director - Jennifer Bostian, UCCVB Executive Director - Laura Meadows & Director B-U Chamber of Commerce -Tammy Reger:
This is an opportunity to really celebrate the good news of Upshur County. They would like to give thanks to MyBuckhannon.com for helping to collect the news articles that appear in the report. It is amazing to see such a thriving community. Mayor Skinner said that he would like to see statistics from the realtor community to see where our new residents are moving to relocate to Upshur County. He stated that he thinks it would be very interesting to see where people are moving from. He thanks them for their presentation.

Upshur County 'WINS'

July, 2021 - June, 2022

So many great things happening in Buckhannon Upshur County. Big wins and small ones – we keep moving forward, growing our economy, prospering and just enjoying the heck out of our beautiful life here in Central West Virginia.

Many thanks to [My Buckhannon](#) for helping us gather all this good news!

✓

Business Growth

✓

Education

✓

Healthcare

✓

Community

✓

Public Safety

Together, we can succeed and continue to make Buckhannon Upshur County a thriving community!

T. Reger

Tammy Reger,
Chamber of Commerce

Jennifer M. Bostian

Jennifer Bostian,
Upshur County Development Authority

Laura B. Meadows


Laura Meadows,
Upshur County CVB

Buckhannon Upshur County added 142 new businesses from July 1, 2021 to June 30, 2022 representing 11.31% growth. Fantastic!

Jake Anderegg retired and closed Anderegg Jewelers. Congratulations to him and his family. We know something terrific is going to be locating in his building soon! Thompson's Pharmacy also closed for retirement and we wish them all the best! The Coop, an expansion of Fish Hawk Market, will be moving into that space. Miller's was also closed sometime back and a new Photography Collective will be starting up as one of only a few in the state.

The City of Buckhannon had a tragedy this year with the fire destroying the building at the corner of Spring St. and Main. The good news is that no one was hurt and the businesses previously located have found new homes.

Jesterline closed its brick and mortar location and has gone completely virtual, supporting online gaming from its location in the UCDA Innovation Center. Argo Books opened on Spring Street and features all things literary.

Engage. Build. Thrive.

Women's boutiques are doing great in Upshur County. Caroline & Co. Boutique celebrated their 1 Year anniversary of moving to Main Street. Mountain Chic Boutique also opened on Main Street and The Outpost & Event Center opened out on Brushy Fork Rd. with lots of selections for women to choose from.

Citizens Bank of WV purchased Community Bank and will be expanding at their new location. The building was once a firehouse and Citizen's Bank of WV will use the second floor to house some of their operations currently in Elkins.

Restaurants are so important to quality of life for a community. Oink's closed unfortunately and we will miss it but wish the owner good health and a speedy recovery. CP Imagery will be moving into this location. Evolution Bar & Grill opened in August 2021.

The Outpost & Event Center isn't just a boutique, its also a great place to eat, have a wedding or party or attend an auction! So happy Aaron and Tasha Harris have brought such a great space to our community. Mitzu Japanese Steakhouse opened in Buckhannon. The Deer Park Inn and Rustic Tavern reopened by new owners with beautiful rooms and delicious offerings.

Business Growth

The Colonial Motel sold and will be featuring new apartments and extended stay rooms. The Debarr Brothers opened a new sporting goods store. Ace Hardware has expanded to include Hallmark Cards, a gift section and coffee bar. Middletown Tractor celebrated its 70th anniversary for its business and a ribbon-cutting for its new location here in Upshur County.

Wes Hawkins has taken over the family IGA store in Rock Cave. Farm Dinners at Fish Hawk Farms started back up in the southern part of the county featuring fine dining in a farm setting – perfect! Speaking of farms...the farmers markets are active throughout the season, but did you know you can order [online](#)?

The Chamber of Commerce announced their annual slate of business awards for 2021. Congratulations go out to Upshur County Trails – Organization of the Year; Citizens Bank of West Virginia – Business of the Year; Alisa Lively – Business Woman of the Year; Chris Wendling – Business Man of the Year and Jeff Harvey – Citizen of the Year. Cheers to all these marvelous folks!

So glad to have our Kroger's open after a fire shut them down for far too long and thrilled to have a new gas station at Kroger's recently completed. Right across the street is a new automated car wash too!

Over the course of the last year, over 30 million dollars have been invested in residential and business construction throughout Buckhannon and Upshur County! Impressive!

Small business is so important in Upshur County and this year brought many new businesses to open their doors – welcome Blades & Fades (a new barber and tattoo shop) and Studio 7 Sun and Salon.

Upshur County is proud to be home to Corhart Refractories, part of the Saint-Gobain Corporation and one of our major employers, which just celebrated its 60th Anniversary!

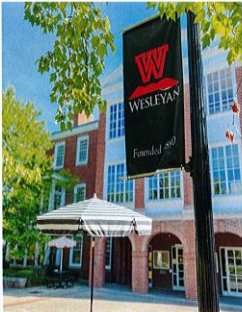
The final note on business wins goes to A.F. Wendling Foodservice here in Upshur County. Wendling's has been steadily and aggressively growing their business from \$17 million and 40 employees in 2007 to over 100 employees and more than \$60 million in revenue in 2021. Congratulations to the Wendling Family and thank you for your investment and dedication!

Education

Great news was in abundance this year for Education in Upshur County for the Upshur County School system, Fred Eberle Technical Center and West Virginia Wesleyan College (WVWC).

A new interim president has been named for West Virginia Wesleyan College, Mr. James Moore. WVWC got a new solar array for their campus and was awarded \$1M through a Nursing Workforce Expansion Program.

WVWC and Upshur schools announce a partnership to work on a Summer Arts Academy and Gifted Program. Buckhannon Upshur High School has a new principal, Mr. Randolph West.



Upshur schools were awarded \$1.4 million for hotspots through the Emergency Connectivity Fund of the Federal Communications Commission.

The Foundation for Better Schools in Upshur County was awarded a \$10,000 donation by local State Farm agent Kelley Tierney after winning the State Farm's Outstanding Community Engagement Grant program.

Healthcare

Anniversaries were had by many organizations this year.

St Joseph's Hospital / WVU Medicine celebrated 100 Years of Service (1921-2021), while Upshur EMS celebrated its 50th anniversary.

St. Joseph's Hospital / WVU Medicine also launched its Campaign for Women's Health and was able to welcome a New Mobile MRI Unit with a ribbon cutting this year.



Community Care will be expanding soon. They purchased the former Citizens Bank of WV building to relocate their Express Care and the old Moose property to construct a new building here for an expansion of their behavioral health services and to provide training space.



Armory Pharmaceutical had a ribbon cutting on their new production facility (in the former Armory building) and community meet and greet.

Terresana's new production facility is under construction at the Brushy Fork Industrial Park.

Community

Buckhannon Upshur County is a place to enjoy art, outdoor recreation, and a warm, giving community.

This year we welcomed some new businesses in the arts space including Mountain Mama Market and Artistry and The Blaxsmith Shop & Infamous Art Collective. The Colonial Arts Center (CAC) is about 85% of the way to being our newest performing arts center.

The CAC is partnering with WV Wesleyan College and Upshur Schools to make the arts a central part of our community. St. Joseph's Hospital Foundation contributed \$50,000 to finishing the CAC and the City of Buckhannon hired a manager to bring everything together.



Our own local community theater group – Buckhannon Community Theater – celebrated its 50th Anniversary! Congratulations to all the folks in this group for keeping the arts accessible for our community.

New public art can be found on the Fish Hawk Grill building at the corner of Main and N. Kanawha St. and a new mural on the Whistle Stop building on Spring Street.

Community

The Governor's Award for the Arts recognized two local groups. ART26201 won the highly sought after - Arts Organization of the Year and local music group – Key to Adam – won the Resiliency in the Arts Award.

The WV Strawberry Festival was in full swing, entertaining crowds this May. Festival Fridays celebrated its 10th Year providing live music to the Buckhannon Upshur County crowds at Jawbone Park all through the summer. Talent is plentiful in Upshur County.

The Upshur Parish House celebrated its 30th Anniversary and continues to be a focal point for providing a helping hand to our neighbors.



The Upshur County Trails continued with expanding and extending our trail system. Both the City and the County are focusing on Parks & Recreation. The County hired a Parks & Recreation manager and the City is developing a Parks & Recreation Board to oversee all of its assets in the city. We know how important it is to have things to do for all age groups and the community it stepping up to make that happen.

Rock Cave started their annual Christmas parade again and the Southern Upshur Business Association re-opened Fiddlers Mill as a local attraction.

Public Safety

Buckhannon Upshur County is blessed to be a very safe community in large part due to our trained and dedicated first responders – the city's police and fire department and the county sheriff's department.

During this year's fifth annual Wilbur H. "Webb" Grubb Police Office Recognition Day, retired sheriff David Coffman was honored with Webb Grubb award.

Like so many communities across the country, Upshur County has struggled with attracting volunteers to the county volunteer fire department. The Buckhannon-Upshur High School business class students worked with the fire department to design a marketing campaign to attract new volunteers. Now that's collaboration!

The City of Buckhannon's Fire Department is adding a live fire training facility and also put a brand-new fire engine into service. The Banks District EMS added a new ambulance.



B.5 Jody Light – Almost Heaven BBQ Bash: The bash is partnering with the UCBOE to present ArtCar at the Almost Heaven BBQ Bash. Any form of mobile transportation can be used but these will be the recommendations: elementary – cardboard boxes, middle/high school – bicycles, votech – the art car mascot. This is the first time they will be having an ArtCar Festival in WV. Mayor Skinner suggested having our ArtCar hoisted and hung, possibly this winter. Councilwoman Bucklew reminded the approval for a parade down Main St would need to come from the State Road. Councilman Reger suggested that Fred Eberle could do the body work and painting on our existing ArtCar.

C. Department & Board Reports:

C.1 Public Works Director- Jerry Arnold – Mr. Arnold presented the following report:

Buckhannon City Council Public Works Director Report October 6, 2022 Jerry Arnold

Director:

- We are soliciting bids for on-call contactor services.
- The Madison Street project continues with sewer and water being installed. Jay has entered the project into AutoCad and we will be ordering the necessary materials.
- Work continues at the theatre. We have permission for basement and first floor occupancy from the WV Fire Marshal.
- Tire Amnesty will be held Saturday, October 15, 2022, from 9:00am – 3:00 pm. The event is hosted by the West Virginia Department of Environmental Protection. Participants may bring up to 10 tires off rim with valid WV identification.

Street:

- The N. Kanawha St. Project is completed except for 3- scone lights that will be installed in the next couple weeks.
- Paving was completed on N. Kanawha St., Chancery St. and the alley between N. Spring and N. Kanawha.
- The crews will be working on S. Kanawha, Gateway West Southside, and Scott St. projects.

Sewer:

- Working on Madison St. Project.
- Crew is completing the WVWC project and will be moving back to Scott Street.
- The department received their new mini excavator last Friday.

Water:

- Working on Madison St. Project.
- Crews will be conducting hydrant flushing beginning October 11.

Waste:

- We are still trying to fill 2-driver and a mechanic vacancy in the department.
- The board accepted bids for a new closed top trailer.

Engineer:

- Tennerton Booster Station – We are waiting on revised Contract A and B documents from Potesta for final review and project compliance. Contract A will be performed by contractors and Contract B will be performed by the Water Department. The two contracts could go to bid in as early as four weeks from today.
- FEMA Generator Hazard Mitigation Grant No. 2 – Cummins have reinstalled the repaired generator at Brooke Street.
- FEMA Generator Hazard Mitigation Grant No. 1 – The contractor for Contract 2 completed the concrete pour for the WWTP’s generator, ATS and transformer pads and seeded & mulched the pads sites. The contractor for Contract No. 1 has completed the concrete pour for the elevated steel platform’s foundation and has begun installation of the elevated steel platform.
- Gateway West Phase II Construction – Construction activities will resume in the next two to three weeks on the south side of the Old Weston Road. We held a second meeting with the WVDOT to discuss the storm sewer issues on Amalia Drive. At this time, the WVDOT is going to design a remediation and provide the materials for the new storm sewer system and the City will supply the manpower and equipment to install the new storm sewer concurrent with the sidewalk replacement project on Amalia Drive.
- Elizabeth J. “Binky” Poundstone Riverwalk Trail Extension No. 4 – Jay has begun design on the 1,000 LF extension of the walking trail from Marion Street to the Preston Street / Wood Street intersection as time permits. The WVDOT would like the design completed prior to December 1, 2022.
- WVDEP REAP RDAPP Grant Application –We received news that the grant application was accepted, and the City is one of 21 communities to participate in the pilot program to raze abandoned and dilapidated structures in the City.

Council Member Bucklew noted that a resident called her to ask why the midway on Cleveland Avenue, that the city owns, not mowed. Mr. Arnold stated that was on purpose to prevent erosion.

C.2 Finance Director- Amberle Jenkins-

Amby report 9-1-22

Balances September 30, 2022

General Fund mm checking	\$1,026,973	CD \$86,524
Historic Landmark savings	\$3,027	
Stockert Youth Center Capitol Campaign		\$436,217 + 12,000 pledge =\$448,217
Coal Tax	\$65,267	
Municipal Stabilization Fund	\$915,068	
Flood Control Acct	\$78,282	
Consolidated Public Works Board	\$111,392	Cem CD \$235,257
Sales Tax	\$1,543,525	
American Rescue Plan Acct	\$2,063,446	

Dear RADPP Grant Applicants,

Congratulations, your application has been approved for funding! Please be on the lookout for an email from carolyn.g.norvell@wv.gov. She will follow up with you between now and early next week with additional award packet documents that need to be signed before demolition proceeds. Once you send it back to us, we'll confirm receipt with a "clear to proceed" letter.

Also, please know...

Today at 2pm Governor Jim Justice will roll out WVDEP's new dilapidated structures program and announce our first 21 pilot grant recipients. DEP has already sent out a press advisory to your local media and will follow-up with a full press release after today's event. For media inquiries, please contact Terry.A.Fletcher@wv.gov.

We know it's been difficult waiting for us, and we thank you for your patience and understanding. Please stay in touch with Sandy and I as we move forward and let us know if you need anything at all. We are here to support you and your team, and ready to help when you need us.

Congratulations and best of luck!

Sincerely,
John

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John M.S. King
[Office of Environmental Advocate](#)
Environmental Resource Analyst
601 57th St. SE, Charleston, WV 25304
Direct Office No.: 304-414-9760
John.M.S.King@wv.gov

10-05-2022 12:57 PM		CITY OF BUCKHANNON REVENUE & EXPENSE REPORT (UNAUDITED) AS OF: SEPTEMBER 30TH, 2022				
001-GENERAL FUND		% OF YEAR COMPLETED: 25.00				
REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
TAXES						
001-301-000-01 AD VALOREM TAXES	858,331	401,546.91	471,981.54	0.00	386,349.46	54.99
001-301-000-02 PRIOR YEAR TAXES	25,000	3,687.16	13,742.98	0.00	11,257.02	54.97
001-303-000-00 GAS & OIL SEVERANCE TAX	10,000	0.00	0.00	0.00	10,000.00	0.00
001-304-000-00 2% UTILITY TAX	240,000	18,363.34	50,632.14	0.00	189,367.86	21.10
001-305-000-00 B & O TAX	1,300,000	78,925.75	381,297.77	0.00	918,702.23	29.33
001-305-000-01 B&O CONTRACTORS	95,000	3,600.00	20,385.67	0.00	74,614.33	21.46
001-306-000-00 LIQUOR TAX	75,000	0.00	20,273.23	0.00	54,726.77	27.03
001-307-000-00 ANIMAL CONTROL TAXES	1,100	288.90	472.50	0.00	627.50	42.95
001-308-000-00 HOTEL MOTEL TAX	120,000	14,712.98	37,213.88	0.00	82,786.12	31.01
001-310-000-00 Auditor Taxes Accrued	0	0.00	0.00	0.00	0.00	0.00
TOTAL TAXES	2,724,431	521,125.04	995,999.71	0.00	1,728,431.29	36.56
FINES AND FEES						
001-320-000-00 COURT COSTS, FEES & CHARG	13,000	847.00	2,188.00	0.00	10,812.00	16.83
001-320-000-01 BASIC FEE (POLICE DEPT.)	0	0.00	100.00	0.00	100.00	0.00
001-320-000-02 POLICE FEE -CITATION	5,000	360.00	780.00	0.00	4,220.00	15.60
001-320-000-03 POLICE/FINGERPRINT REVENU	50	0.00	0.00	0.00	50.00	0.00
001-320-000-04 SUMMONS FEE FOR PARKING T	0	20.00	60.00	0.00	60.00	0.00
001-321-000-00 LOT 5 (OLD D&L/CVB PROPER	0	0.00	0.00	0.00	0.00	0.00
TOTAL FINES AND FEES	18,050	1,227.00	3,128.00	0.00	14,922.00	17.33
LIC PERMITS & FRANCHISE						
001-325-000-00 CITY BUSINESS LICENSE	17,000	470.00	17,930.50	0.00	930.50	105.47
001-326-000-00 BUILDING PERMIT FEES	35,000	17,239.32	28,392.48	0.00	6,607.52	81.12
001-326-000-10 PROPERTY REGIST -VACANT	0	0.00	0.00	0.00	0.00	0.00
001-328-000-00 FRANCHISE FEES	55,000	0.00	11,252.19	0.00	43,747.81	20.46
001-330-000-00 IRP TRUCK FEE	55,000	3,726.00	5,267.46	0.00	49,732.54	9.58
TOTAL LIC PERMITS & FRANCHISE	162,000	21,435.32	62,842.63	0.00	99,157.37	38.79
OTHER FEES						
001-340-000-00 DONATION THEATRE UTLBILL	95,000	1,210.00	1,230.00	0.00	93,770.00	1.29
001-340-345-00 CAC REV,CONCESSIONS,MERCH	5,000	75.00	325.00	0.00	4,675.00	6.50
001-340-345-01 CAC REVENUE RENTALS	0	0.00	0.00	0.00	0.00	0.00
001-340-345-02 CAC REVENUE TICKETS	0	0.00	0.00	0.00	0.00	0.00
001-341-000-00 PSC MUNICIPAL SURCHARGE	0	0.00	0.00	0.00	0.00	0.00
001-341-000-01 PSC MUN SURCHARGE OLD ACC	0	0.00	0.00	0.00	0.00	0.00
001-345-000-00 RENTS	48,000	500.00	2,000.00	0.00	46,000.00	4.17
TOTAL OTHER FEES	148,000	1,785.00	3,555.00	0.00	144,445.00	2.40
HEALTH AND SAFETY						
001-351-000-00 POLICE PROTECTION FEES	75,000	6,115.23	18,373.94	0.00	56,626.06	24.50
001-352-000-00 FIRE PROTECTION FEES	152,000	12,402.17	37,331.84	0.00	114,668.16	24.56
TOTAL HEALTH AND SAFETY	227,000	18,517.40	55,705.78	0.00	171,294.22	24.54
CHARGES FOR SERVICES						
001-362-000-00 SYC CONTRIB. UCC AND BOE	45,000	0.00	0.00	0.00	45,000.00	0.00
001-362-000-01 SYC UTILITY REVENUE	2,500	179.00	537.00	0.00	1,963.00	21.48

10-05-2022 12:57 PM

CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2022

001-GENERAL FUND

% OF YEAR COMPLETED: 25.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
001-362-000-02 SYC CAMP BUCANNEER FEES	18,200	1,010.00	31,893.00	0.00 (13,693.00)	175.24
001-362-000-03 SYC DRILL TEAM FEES	0	0.00	0.00	0.00	0.00	0.00
001-362-000-04 SYC BASKETBALL FEES	18,000	0.00	0.00	0.00	18,000.00	0.00
001-362-000-05 SYC ROOM RENTAL FEES	6,000	630.00	1,650.00	0.00	4,350.00	27.50
001-362-000-06 SYC ART/DRAMA FEES	0	0.00	0.00	0.00	0.00	0.00
001-362-000-07 SYC AFTER SCHOOL FEES	35,000	70,722.37	88,952.37	0.00 (53,952.37)	254.15
001-362-000-08 SYC DRINK/SNACK MACHINE	0	0.00	0.00	0.00	0.00	0.00
001-362-000-09 SYC DONATIONS	2,000	3,600.00	14,250.00	0.00 (12,250.00)	712.50
001-362-000-10 SYC KARATE FEES	1,000	215.00	405.00	0.00	595.00	40.50
001-362-000-11 RED RIBBON WEEK	0	0.00	0.00	0.00	0.00	0.00
001-362-000-12 SYC GIRLS GO GOLFING	0	0.00	0.00	0.00	0.00	0.00
001-362-000-13 UCARE/SYC	0	0.00	0.00	0.00	0.00	0.00
001-362-000-14 SYC BINGO FUND RAISER	0	0.00	0.00	0.00	0.00	0.00
001-362-000-15 SYC CHILDRENS FESTIVAL DO	0	400.00	400.00	0.00 (400.00)	0.00
001-362-000-16 SYC TEEN DANCES	0	0.00	0.00	0.00	0.00	0.00
001-362-000-17 ZUMBA REVENUE	2,000	35.00	200.00	0.00	1,800.00	10.00
001-362-000-18 YOGA FITNESS CLASS REVENU	0	0.00	0.00	0.00	0.00	0.00
001-362-000-19 GUITAR LESSONS REVENUE	0	0.00	0.00	0.00	0.00	0.00
001-362-000-20 SYC MISC ACTV REVENUE 1TI	0	0.00	0.00	0.00	0.00	0.00
001-362-000-99 SYC BEQUEST	0	0.00	0.00	0.00	0.00	0.00
TOTAL CHARGES FOR SERVICES	129,700	76,791.37	138,287.37	0.00 (8,587.37)	106.62
GRANTS						
001-365-000-00 POLICE DEPT.- RECOVERY GR	0	0.00	0.00	0.00	0.00	0.00
001-365-000-01 USDA GRANT-FARMERS MARKET	0	0.00	0.00	0.00	0.00	0.00
001-365-000-02 LWCF GRANT/ NB PARK	0	0.00	0.00	0.00	0.00	0.00
001-365-000-35 FEMA GRANT #2 GENERATOR	275,844	0.00	54,594.88	0.00	221,249.12	19.79
001-365-000-36 FEMA GRANT #1 GENERATOR	1,156,895	0.00	129,205.43	0.00	1,027,689.57	11.17
001-366-000-00 POLICE DEPT. - GRANTS	23,000	0.00	1,991.29	0.00	21,008.71	8.66
001-366-000-01 SYCC FAMILIES LEAD CHNG G	0	0.00	0.00	0.00	0.00	0.00
001-366-000-02 RIVER WALK TRAIL GRANT	0	0.00	0.00	0.00	0.00	0.00
001-366-000-04 SAFE WAYS TO SCHOOL GRANT	0	0.00	0.00	0.00	0.00	0.00
001-366-000-05 HISTORIC LAND MARK GRANT	0	0.00	0.00	0.00	0.00	0.00
001-366-000-06 STREET DEPT. GRANTS	0	0.00	0.00	0.00	0.00	0.00
001-366-000-07 POLICE HMLAND GRANT TRAIN	0	0.00	0.00	0.00	0.00	0.00
001-366-000-08 SAFE ROUTES POLICE GRANT	0	0.00	0.00	0.00	0.00	0.00
001-366-000-09 VOLUNTEER COORDINATOR GRA	0	0.00	0.00	0.00	0.00	0.00
001-366-000-10 Reclassify grant/donation	0	0.00	0.00	0.00	0.00	0.00
001-366-000-11 Reclassify grant/donation	0	0.00	0.00	0.00	0.00	0.00
001-366-000-12 GATEWAY WEST GRANT REV	170,899	0.00	0.00	0.00	170,899.00	0.00
001-366-000-13 LAND WATR CONS GRT(LWCF)F	0	0.00	0.00	0.00	0.00	0.00
001-366-000-14 CULTURE ARTS GRNT (THEATR	39,000	0.00	39,000.00	0.00	0.00	100.00
001-366-000-15 REAP-CLEAN UP GRANT	0	0.00	0.00	0.00	0.00	0.00
001-366-000-16 CULTURE ARTS GRNT(ADA THE	0	0.00	0.00	0.00	0.00	0.00
001-366-000-99 FIRE TRUCK GRANT/LOAN	0	0.00	0.00	0.00	0.00	0.00
001-368-000-01 CONTRIBUTION VOL. FIRE DE	0	0.00	0.00	0.00	0.00	0.00
001-368-000-02 2010 BOND ISSUE	0	0.00	0.00	0.00	0.00	0.00
001-368-000-03 CONTRIBUTIONS BOE-PRO OFF	0	0.00	0.00	0.00	0.00	0.00
001-368-000-04 SANITARY REPAY LOAN	0	0.00	0.00	0.00	0.00	0.00
TOTAL GRANTS	1,665,638	0.00	224,791.60	0.00	1,440,846.40	13.50

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CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2022

001-GENERAL FUND

% OF YEAR COMPLETED: 25.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
INTRAFUND CONTR/CHARGES						
001-369-000-00 CONTRIBUTION FUNDS-BRUSHY	0	0.00	0.00	0.00	0.00	0.00
001-369-000-01 CONTRIBUTION FRM MUN STAB	0	0.00	0.00	0.00	0.00	0.00
001-369-000-02 CONTRIB FROM SALESTAX FU	1,700,000	0.00	0.00	0.00	1,700,000.00	0.00
001-370-000-00 LATE CHARGES - GEN FUND	200	63.81	178.23	0.00	21.77	89.12
TOTAL INTRAFUND CONTR/CHARGES	1,700,200	63.81	178.23	0.00	1,700,021.77	0.01
OTHER REVENUE						
001-376-000-00 GAMING TAX INCOME	10,000	964.01	2,800.17	0.00	7,199.83	28.00
001-377-000-00 RECRD CAPITAL TRNS FRM CS	0	0.00	0.00	0.00	0.00	0.00
001-379-000-00 GAIN/LOSS SALE OF FIXED A	0	0.00	0.00	0.00	0.00	0.00
001-380-000-00 GENERAL FUND INTEREST	400	10.65	47.92	0.00	352.08	11.98
001-381-000-00 STREET DEPT. BILLING/PCAR	4,000	9,885.00	9,960.00	0.00 (5,960.00)	249.00
001-382-000-00 REBATES-REFUNDS PCARD	3,500	0.00	547.10	0.00	2,952.90	15.63
001-394-000-00 POLICE FORFEITURE CONFISC	0	93.40	93.40	0.00 (93.40)	0.00
001-397-000-00 VIDEO LOTTERY	17,000	1,694.15	5,081.44	0.00	11,918.56	29.89
001-399-000-00 MISCELLANEOUS REVENUE	20,000	665.44	28,282.54	0.00 (8,282.54)	141.41
001-399-000-01 CAT TAG REGISTRATION	0	0.00	0.00	0.00	0.00	0.00
001-399-000-02 HISTORIC LANDMARKS REV	0	0.00	0.00	0.00	0.00	0.00
001-399-000-05 EVENT/FIREWORK REVENUE	0	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER REVENUE	54,900	13,312.65	46,812.57	0.00	8,087.43	85.27
TOTAL REVENUE	6,829,919	654,257.59	1,531,300.89	0.00	5,298,618.11	22.42

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CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2022

001-GENERAL FUND

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
ECONOMIC DEVELOPMENT =====						
CONTRIBUTIONS						
001-402-567-00 ECONOMIC DEVELOPMENT	40,000	0.00	20,000.00	0.00	20,000.00	50.00
TOTAL CONTRIBUTIONS	40,000	0.00	20,000.00	0.00	20,000.00	50.00
TOTAL ECONOMIC DEVELOPMENT						
	40,000	0.00	20,000.00	0.00	20,000.00	50.00
MAYOR'S OFFICE =====						
SALARIES & BENEFITS						
001-409-101-00 MAYOR'S ELECTED SALARY	3,000	250.00	750.00	0.00	2,250.00	25.00
001-409-103-00 MAYOR'S ASSISTANT SALARY	30,000	2,703.94	6,619.55	0.00	23,380.45	22.07
001-409-104-00 MAYOR'S F.I.C.A.	2,300	230.31	578.36	0.00	1,721.64	25.15
001-409-105-00 MAYOR'S INSURANCE	21,500	1,517.48	8,502.00	0.00	12,998.00	39.54
001-409-106-00 MAYOR'S RETIREMENT	2,700	212.68	505.58	0.00	2,194.42	18.73
001-409-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	59,500	4,914.41	16,955.49	0.00	42,544.51	28.50
CONTRACTUAL SERVICES						
001-409-211-00 MAYOR'S TELEPHONE	3,000	216.66	643.02	0.00	2,356.98	21.43
001-409-214-00 MAYOR'S TRAVEL	0	0.00	0.00	0.00	0.00	0.00
001-409-218-00 MAYOR'S POSTAGE	10,000	1,145.54	3,437.48	0.00	6,562.52	34.37
001-409-220-00 MAYOR'S LEGAL PUBLICATION	2,700	0.00	24.95	0.00	2,675.05	0.92
001-409-222-00 MAYOR'S DUES	3,600	0.00	1,400.22	0.00	2,199.78	38.90
001-409-223-00 PROFESSIONAL SERVICES	11,000	1,000.00	1,000.00	0.00	10,000.00	9.09
001-409-223-01 PROFESSIONAL (surveys)	0	0.00	0.00	0.00	0.00	0.00
001-409-226-00 MAYOR'S INSURANCE & BONDS	1,500	47.09	55.01	0.00	1,444.99	3.67
TOTAL CONTRACTUAL SERVICES	31,800	2,409.29	6,560.68	0.00	25,239.32	20.63
COMMODITIES						
001-409-341-00 MAYOR'S SUPPLIES & MATERI	51,300	3,334.27	15,706.22	253.00	35,340.78	31.11
001-409-341-05 EVENT/FIREWORK EXPENSE	21,000	0.00	5,000.00	0.00	16,000.00	23.81
001-409-341-06 VOLUNTEER COORDINATOR EXP	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	72,300	3,334.27	20,706.22	253.00	51,340.78	28.99
CAPITAL OUTLAY						
001-409-457-00 MAYOR'S CAPITAL OUTLAY MI	0	0.00	0.00	0.00	0.00	0.00
001-409-458-00 MAYOR'S REPAY SANITARY/WA	0	0.00	0.00	0.00	0.00	0.00
001-409-458-01 TRANSFER TO SANITARY FUND	0	0.00	0.00	0.00	0.00	0.00
001-409-460-00 SANITARY BD (BRUSHY FOR)L	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00

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001-GENERAL FUND

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DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CONTRIBUTIONS						
001-409-568-00 CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
NON-OPERATING EXPENSES						
001-409-670-00 PROG BNK NOTE PAYABLE INT	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL MAYOR'S OFFICE						
	163,600	10,657.97	44,222.39	253.00	119,124.61	27.19
COUNCIL =====						
SALARIES & BENEFITS						
001-410-101-00 COUNCIL'S ELECTED SALARIE	12,000	1,000.00	3,000.00	0.00	9,000.00	25.00
001-410-103-00 CAT CONTROL SALARY	1,000	20.00	100.00	0.00	900.00	10.00
001-410-104-00 COUNCIL'S F.I.C.A.	1,000	78.04	237.18	0.00	762.82	23.72
001-410-106-00 COUNCIL'S RETIREMENT	225	19.78	62.68	0.00	162.32	27.86
TOTAL SALARIES & BENEFITS	14,225	1,117.82	3,399.86	0.00	10,825.14	23.90
CONTRACTUAL SERVICES						
001-410-211-00 CLOSE CAP OUTLAY EXP	0	0.00	0.00	0.00	0.00	0.00
001-410-214-00 COUNCIL TRAVEL	0	0.00	0.00	0.00	0.00	0.00
001-410-223-00 PROFESSIONAL (LEGAL)	0	0.00	0.00	0.00	0.00	0.00
001-410-226-00 COUNCIL INSURANCE (PROPER	9,100	2,160.85	5,003.60	0.00	4,096.40	54.98
TOTAL CONTRACTUAL SERVICES	9,100	2,160.85	5,003.60	0.00	4,096.40	54.98
COMMODITIES						
001-410-341-00 CLOSE CAP OUTLAY EXP	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	0	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY						
001-410-450-01 THEATRE BUILDING	0	0.00	0.00	0.00	0.00	0.00
001-410-450-02 THEATRE CAP**DONOTUSE**	0	0.00	0.00	0.00	0.00	0.00
001-410-450-03 THEATRE GRNT **DONOTUSE**	0	0.00	0.00	0.00	0.00	0.00
001-410-457-00 CAP PUBLIC SAFETY COMP RE	0	0.00	0.00	0.00	0.00	0.00
001-410-459-00 COUNCIL CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00
001-410-459-01 PROPERTY PURCHASE 48EMAIN	0	0.00	0.00	0.00	0.00	0.00
001-410-459-02 PROPERTY PURCHASE MADISON	0	0.00	0.00	0.00	0.00	0.00
001-410-460-00 CAT CONTROL EXPENSE	500	0.00	40.00	0.00	460.00	8.00
TOTAL CAPITAL OUTLAY	500	0.00	40.00	0.00	460.00	8.00
CONTRIBUTIONS						
001-410-568-00 CONTRIBUTIONS(facade)	5,000	0.00	0.00	0.00	5,000.00	0.00
TOTAL CONTRIBUTIONS	5,000	0.00	0.00	0.00	5,000.00	0.00

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REVENUE & EXPENSE REPORT (UNAUDITED)
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001-GENERAL FUND

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DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
NON-OPERATING EXPENSES						
001-410-999-00 Reclassify SanNote Ord 36	0	0.00	0.00	0.00	0.00	0.00
001-410-999-50 RecordCapPavCostPdByCoalT	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL COUNCIL	28,825	3,278.67	8,443.46	0.00	20,381.54	29.29
RECORDER =====						
SALARIES & BENEFITS						
001-411-101-00 RECORDER'S ELECTED SALARY	6,000	500.00	1,500.00	0.00	4,500.00	25.00
001-411-104-00 RECORDER'S F.I.C.A.	460	38.25	114.75	0.00	345.25	24.95
001-411-106-00 RECORDER'S RETIREMENT	540	17.29	51.87	0.00	488.13	9.61
TOTAL SALARIES & BENEFITS	7,000	555.54	1,666.62	0.00	5,333.38	23.81
CONTRACTUAL SERVICES						
001-411-214-00 RECORDER TRAVEL	600	0.00	162.50	0.00	437.50	27.08
001-411-222-00 RECORDER DUES	50	0.00	0.00	0.00	50.00	0.00
001-411-226-00 INSURANCE/COMPENSATION/bo	1,000	7.12	7.78	0.00	992.22	0.78
TOTAL CONTRACTUAL SERVICES	1,650	7.12	170.28	0.00	1,479.72	10.32
TOTAL RECORDER	8,650	562.66	1,836.90	0.00	6,813.10	21.24
TREASURER =====						
SALARIES & BENEFITS						
001-413-101-00 TREASURER'S SALARY	8,150	939.54	2,192.26	0.00	5,957.74	26.90
001-413-103-00 TREASURER'S ASSISTANT SAL	0	0.00	0.00	0.00	0.00	0.00
001-413-104-00 TREASURER'S F.I.C.A.	625	71.88	167.72	0.00	457.28	26.84
001-413-105-00 TREASURER'S GROUP INSURAN	2,150	78.26	275.03	0.00	1,874.97	12.79
001-413-106-00 TREASURER'S RETIREMENT	734	84.57	197.33	0.00	536.67	26.88
001-413-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	11,659	1,174.25	2,832.34	0.00	8,826.66	24.29
CONTRACTUAL SERVICES						
001-413-214-00 TREASURER'S TRAVEL	0	0.00	0.00	0.00	0.00	0.00
001-413-224-00 AUDIT	5,000	625.75	625.75	0.00	4,374.25	12.52
001-413-226-00 TREASURER'S INSURANCE & B	1,000	9.67	12.22	0.00	987.78	1.22
TOTAL CONTRACTUAL SERVICES	6,000	635.42	637.97	0.00	5,362.03	10.63
TOTAL TREASURER	17,659	1,809.67	3,470.31	0.00	14,188.69	19.65

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001-GENERAL FUND

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DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
COURT =====						
SALARIES & BENEFITS						
001-416-103-00 POLICE JUDGE SALARY	7,500	625.00	1,875.00	0.00	5,625.00	25.00
001-416-104-00 POLICE JUDGE FICA	575	47.81	143.43	0.00	431.57	24.94
001-416-105-00 POLICE JUDGE INSURANCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	8,075	672.81	2,018.43	0.00	6,056.57	25.00
CONTRACTUAL SERVICES						
001-416-221-00 POLICE JUDGE TRAINING	300	0.00	0.00	0.00	300.00	0.00
001-416-226-00 POLICE JUDGE INS BONDS	300	8.90	23.27	0.00	276.73	7.76
TOTAL CONTRACTUAL SERVICES	600	8.90	23.27	0.00	576.73	3.88
TOTAL COURT	8,675	681.71	2,041.70	0.00	6,633.30	23.54
CITY ATTORNEY =====						
SALARIES & BENEFITS						
001-417-101-00 CITY ATTORNEY	14,000	3,433.68	5,528.60	0.00	8,471.40	39.49
001-417-103-00 CITY ATTORNEY (ASSISTANT)	0	0.00	0.00	0.00	0.00	0.00
001-417-104-00 CITY ATTORNEY FICA	1,100	262.67	422.91	0.00	677.09	38.45
001-417-105-00 CITY ATTORNEY INSURANCE	2,500	279.74	1,324.48	0.00	1,175.52	52.98
001-417-106-00 CITY ATTORNEY RETIREMENT	1,300	141.42	329.98	0.00	970.02	25.38
001-417-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	18,900	4,117.51	7,605.97	0.00	11,294.03	40.24
CONTRACTUAL SERVICES						
001-417-221-00 CITY ATTORNEY TRAINING	500	0.00	329.96	0.00	170.04	65.99
001-417-222-00 CITY ATTORNEY DUES	0	0.00	0.00	0.00	0.00	0.00
001-417-226-00 CITY ATTORNEY INS UNEMPL	325	16.16	45.13	0.00	279.87	13.89
TOTAL CONTRACTUAL SERVICES	825	16.16	375.09	0.00	449.91	45.47
TOTAL CITY ATTORNEY	19,725	4,133.67	7,981.06	0.00	11,743.94	40.46
CITY ENGINEER =====						
SALARIES & BENEFITS						
001-420-103-00 CITY ENGINEER SALARY	20,000	2,325.70	5,426.63	0.00	14,573.37	27.13
001-420-104-00 CITY ENGINEER FICA TAX	1,530	179.64	419.16	0.00	1,110.84	27.40
001-420-106-00 CITY ENGINEER RETIREMENT	1,800	209.31	488.39	0.00	1,311.61	27.13
TOTAL SALARIES & BENEFITS	23,330	2,714.65	6,334.18	0.00	16,995.82	27.15

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DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CONTRACTUAL SERVICES						
001-420-221-00 ENGINEER TRAINING	500	0.00	0.00	0.00	500.00	0.00
001-420-223-00 CITY ARCHITECT	6,000	0.00	0.00	0.00	6,000.00	0.00
001-420-223-01 ENGINEERING SERVICES (POT	5,000	0.00	0.00	0.00	5,000.00	0.00
001-420-226-00 CITY ENGINEER INS & BONDS	600	30.18	30.18	0.00	569.82	5.03
TOTAL CONTRACTUAL SERVICES	12,100	30.18	30.18	0.00	12,069.82	0.25
TOTAL CITY ENGINEER	35,430	2,744.83	6,364.36	0.00	29,065.64	17.96
REGIONAL DUES						
CONTRACTUAL SERVICES						
001-435-222-00 REGIONAL DUES	5,964	0.00	5,964.00	0.00	0.00	100.00
TOTAL CONTRACTUAL SERVICES	5,964	0.00	5,964.00	0.00	0.00	100.00
TOTAL REGIONAL DUES	5,964	0.00	5,964.00	0.00	0.00	100.00
HOUSING						
COMMODITIES						
001-436-341-99 CLEAN UP ASSISTANCE EXP	5,000	0.00	81.15	0.00	4,918.85	1.62
001-436-354-00 HOUSING ENFORCEMENT	30,000	0.00	1,293.24	0.00	28,706.76	4.31
TOTAL COMMODITIES	35,000	0.00	1,374.39	0.00	33,625.61	3.93
TOTAL HOUSING	35,000	0.00	1,374.39	0.00	33,625.61	3.93
ZONING						
SALARIES & BENEFITS						
001-437-103-00 ZONING SALARY	37,035	4,290.45	10,011.05	0.00	27,023.95	27.03
001-437-104-00 ZONING F.I.C.A.	2,840	328.23	765.87	0.00	2,074.13	26.97
001-437-105-00 ZONING HEALTH INS	5,500	289.51	1,851.90	0.00	3,648.10	33.67
001-437-106-00 ZONING RETIREMENT	3,400	386.13	900.97	0.00	2,499.03	26.50
001-437-109-00 COMPENSATED ABSENCE ZONIN	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	48,775	5,294.32	13,529.79	0.00	35,245.21	27.74
CONTRACTUAL SERVICES						
001-437-214-00 TRAVEL EXPENSE	1,450	0.00	415.00	0.00	1,035.00	28.62
001-437-221-00 ZONING TRAINING	1,000	0.00	0.00	0.00	1,000.00	0.00
001-437-226-00 ZONING INSURANCE & BONDS	1,750	43.93	251.20	0.00	1,498.80	14.35
TOTAL CONTRACTUAL SERVICES	4,200	43.93	666.20	0.00	3,533.80	15.86

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CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2022

001-GENERAL FUND % OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
COMMODITIES						
001-437-341-00 ZONING SUPPLIES	1,500	0.00	95.78	0.00	1,404.22	6.39
TOTAL COMMODITIES	1,500	0.00	95.78	0.00	1,404.22	6.39
TOTAL ZONING	54,475	5,338.25	14,291.77	0.00	40,183.23	26.24
ELECTION						
SALARIES & BENEFITS						
001-438-103-00 ELECTION SALARIES	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	0	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES						
001-438-230-00 ELECTION	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
TOTAL ELECTION	0	0.00	0.00	0.00	0.00	0.00
DATA PROCESSING						
CONTRACTUAL SERVICES						
001-439-230-00 DATA PROCESSING	27,000	119.70	12,565.84	0.00	14,434.16	46.54
TOTAL CONTRACTUAL SERVICES	27,000	119.70	12,565.84	0.00	14,434.16	46.54
CAPITAL OUTLAY						
001-439-459-00 DATA PROCESSING CAPITAL O	3,500	1,125.08	1,125.08	0.00	2,374.92	32.15
TOTAL CAPITAL OUTLAY	3,500	1,125.08	1,125.08	0.00	2,374.92	32.15
NON-OPERATING EXPENSES						
001-439-670-00 RDT SERVER ACCRD INT	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL DATA PROCESSING	30,500	1,244.78	13,690.92	0.00	16,809.08	44.89
CITY HALL						
SALARIES & BENEFITS						
001-440-103-00 CITY HALL JANITOR SALARY	35,000	3,735.96	8,732.52	0.00	26,267.48	24.95
001-440-104-00 CITY HALL FICA	2,700	283.55	661.29	0.00	2,038.71	24.49
001-440-105-00 CITY HALL JANITOR INSURAN	2,650	77.64	273.17	0.00	2,376.83	10.31
001-440-106-00 GROUP RETIREMENT	3,150	336.24	785.93	0.00	2,364.07	24.95
001-440-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	43,500	4,433.39	10,452.91	0.00	33,047.09	24.03

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CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2022

001-GENERAL FUND

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CONTRACTUAL SERVICES						
001-440-213-00 CITY HALL UTILITIES	19,000	1,355.43	4,178.79	0.00	14,821.21	21.99
001-440-216-00 CITY HALL MAINTENANCE & R	6,000	225.59	542.63	0.00	5,457.37	9.04
001-440-226-00 CITY HALL INSURANCE & BON	1,500	39.16	227.44	0.00	1,272.56	15.16
TOTAL CONTRACTUAL SERVICES	26,500	1,620.18	4,948.86	0.00	21,551.14	18.67
COMMODITIES						
001-440-341-00 CITY HALL SUPPLIES	1,000	35.25	223.52	0.00	776.48	22.35
TOTAL COMMODITIES	1,000	35.25	223.52	0.00	776.48	22.35
CAPITAL OUTLAY						
001-440-459-00 CITY HALL CAPITAL	25,000	0.00	0.00	0.00	25,000.00	0.00
TOTAL CAPITAL OUTLAY	25,000	0.00	0.00	0.00	25,000.00	0.00
CONTRIBUTIONS						
001-440-570-00 DEPRECIATION EXP CURR YR	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL CITY HALL	96,000	6,088.82	15,625.29	0.00	80,374.71	16.28
MUN FINANCE CONTRIB						
=====						
SALARIES & BENEFITS						
001-444-000-00 TRANSF TO MUN FINANC STAB	0	0.00	0.00	0.00	0.00	0.00
001-444-000-01 CONTRIBUTION TO FLOOD CON	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	0	0.00	0.00	0.00	0.00	0.00
CONTRIBUTIONS						
001-444-566-00 CONTRIBUTION TO RAINY DAY	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL MUN FINANCE CONTRIB	0	0.00	0.00	0.00	0.00	0.00
BAD DEBT						
=====						
NON-OPERATING EXPENSES						
001-550-676-00 BAD DEBT EXPENSE	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL BAD DEBT	0	0.00	0.00	0.00	0.00	0.00
ELECTRICIAN - CONTRACTED						

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CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2022

001-GENERAL FUND

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CONTRACTUAL SERVICES						
001-565-230-00 ELECTRICIAN - CONTRACTED	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
TOTAL ELECTRICIAN - CONTRACTED	0	0.00	0.00	0.00	0.00	0.00
CONTINGENCY						
=====						
CONTRIBUTIONS						
001-699-568-00 CONTINGENCY COUNCIL DETER	328,142	0.00	0.00	0.00	328,142.00	0.00
TOTAL CONTRIBUTIONS	328,142	0.00	0.00	0.00	328,142.00	0.00
TOTAL CONTINGENCY	328,142	0.00	0.00	0.00	328,142.00	0.00
POLICE						
=====						
SALARIES & BENEFITS						
001-700-000-00 AUDITOR OPEB	0	0.00	0.00	0.00	0.00	0.00
001-700-103-00 POLICE DEPT. SALARIES	811,276	86,326.13	191,730.95	0.00	619,545.05	23.63
001-700-103-25 POLICE DEPT PRO	0	0.00	0.00	0.00	0.00	0.00
001-700-104-00 POLICE DEPT. PICA TAX	63,000	6,670.58	14,627.04	0.00	48,372.96	23.22
001-700-105-00 POLICE DEPT. GROUP INSURA	114,000	8,085.70	41,695.82	0.00	72,304.18	36.58
001-700-106-00 POLICE DEPT. RETIREMENT	73,100	7,415.72	16,560.28	0.00	56,539.72	22.65
001-700-106-25 POLICE RET PRO	0	0.00	0.00	0.00	0.00	0.00
001-700-108-00 RECOVERY GRANT OVERTIME E	0	0.00	0.00	0.00	0.00	0.00
001-700-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	1,061,376	108,498.13	264,614.09	0.00	796,761.91	24.93
CONTRACTUAL SERVICES						
001-700-211-00 POLICE DEPT. TELEPHONES	12,350	916.83	2,769.48	0.00	9,580.52	22.42
001-700-213-00 POLICE DEPT UTILITIES	0	0.00	0.00	0.00	0.00	0.00
001-700-214-00 POLICE DEPT. TRAVEL EXPEN	3,000	0.00	0.00	0.00	3,000.00	0.00
001-700-221-00 POLICE DEPT. TRAINING	22,000	0.00	1,923.00	0.00	20,077.00	8.74
001-700-221-01 POLICE HMLAND GRANT TRAIN	0	0.00	0.00	0.00	0.00	0.00
001-700-225-00 POLICE DEPT. UNIFORM MAIN	0	0.00	0.00	0.00	0.00	0.00
001-700-226-00 POLICE DEPT. INSURANCE &	40,000	3,086.20	12,687.82	0.00	27,312.18	31.72
001-700-233-00 POLICE DEPT. CRIMINAL INV	2,000	0.00	0.00	0.00	2,000.00	0.00
TOTAL CONTRACTUAL SERVICES	79,350	4,003.03	17,380.30	0.00	61,969.70	21.90
COMMODITIES						
001-700-341-00 POLICE DEPT. MAT & SUPPLI	31,600	1,430.74	5,722.67	0.00	25,877.33	18.11
001-700-341-01 POLICE HMLAND GRANT RADIO	0	0.00	0.00	0.00	0.00	0.00
001-700-341-02 POLICE GRANT-(AUDIO SURVE	0	0.00	0.00	0.00	0.00	0.00
001-700-341-03 POLICE GRANTS	0	0.00	0.00	0.00	0.00	0.00
001-700-341-04 CVR-LET-RJ FEES EXPENSED	4,000	254.00	368.00	0.00	3,632.00	9.20

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CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2022

001-GENERAL FUND

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
001-700-341-05 POLICE VIPS EXPENSES	3,500	238.19	238.19	0.00	3,261.81	6.81
001-700-341-06 POLICE FORFEITURE EXPENSE	0	0.00	0.00	0.00	0.00	0.00
001-700-343-00 POLICE DEPT. AUTO SUPPLIE	37,000	2,824.37	7,462.50	0.00	29,537.50	20.17
001-700-344-00 POLICE DEPT. FEEDING PRIS	0	0.00	0.00	0.00	0.00	0.00
001-700-345-00 POLICE DEPT. UNIFORMS	8,000	1,248.63	2,037.42	1,556.81	4,405.77	44.93
001-700-353-00 RECOVERY GRANT SOFT/HARDW	0	0.00	0.00	0.00	0.00	0.00
001-700-379-00 DISPOSAL/SALE ASSETS	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	84,100	5,995.93	15,828.78	1,556.81	66,714.41	20.67
CAPITAL OUTLAY						
001-700-459-00 POLICE DEPT. NEW EQUIP.	177,526	5,924.74	73,238.84	0.00	104,287.16	41.26
TOTAL CAPITAL OUTLAY	177,526	5,924.74	73,238.84	0.00	104,287.16	41.26
CONTRIBUTIONS						
001-700-570-00 DEPRECIATION EXP CURR YR	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
NON-OPERATING EXPENSES						
001-700-670-00 FORD NOTE PAYABLE INT EXP	0	0.00	0.00	0.00	0.00	0.00
001-700-670-01 LEASE PYMNT CRUISER RDT	0	0.00	0.00	0.00	0.00	0.00
001-700-670-02 RDT LEASE CRUISER EXP	0	0.00	0.00	0.00	0.00	0.00
001-700-670-03 NOTE PAYABLE INT POL CRUI	0	0.00	0.00	0.00	0.00	0.00
001-700-672-00 BOND PAYABLE INT EXP	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00

TOTAL POLICE 1,402,352 124,421.83 371,062.01 1,556.81 1,029,733.18 26.57

FIRE
=====

SALARIES & BENEFITS						
001-706-103-00 FIRE DEPT. SALARIES	585,000	62,472.80	149,667.49	0.00	435,332.51	25.58
001-706-104-00 FIRE DEPT. FICA TAX	44,700	4,829.28	11,523.34	0.00	33,176.66	25.78
001-706-105-00 FIRE DEPT. GROUP INSURANC	84,000	4,907.94	28,862.62	0.00	55,137.38	34.36
001-706-106-00 FIRE DEPT. GROUP RETIREME	52,600	5,433.93	13,013.47	0.00	39,586.53	24.74
001-706-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	766,300	77,643.95	203,066.92	0.00	563,233.08	26.50
CONTRACTUAL SERVICES						
001-706-211-00 FIRE DEPT. TELEPHONES	2,500	130.40	352.96	0.00	2,147.04	14.12
001-706-213-00 FIRE DEPT. UTILITIES	0	0.00	0.00	0.00	0.00	0.00
001-706-214-00 FIRE DEPT. TRAVEL EXPENSE	3,500	1,615.37	1,615.37	0.00	1,884.63	46.15
001-706-216-00 FIRE DEPT. MAINTENANCE	10,000	269.90	1,010.32	438.02	8,551.66	14.48
001-706-221-00 FIRE DEPT. TRAINING	20,000	678.16	678.16	0.00	19,321.84	3.39
001-706-226-00 FIRE DEPT. INSURANCE & BO	60,000	1,329.28	13,074.90	0.00	46,925.10	21.79
TOTAL CONTRACTUAL SERVICES	96,000	4,023.11	16,731.71	438.02	78,830.27	17.89

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CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2022

001-GENERAL FUND

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
COMMODITIES						
001-706-341-00 FIRE DEPT. MATERIAL & SUP	30,000	1,068.06	4,720.42	0.00	25,279.58	15.73
001-706-341-01 VOLUNTEER FIREFIGHTER EXP	5,000	0.00	0.00	0.00	5,000.00	0.00
001-706-343-00 FIRE DEPT. AUTO SUPPLIES	30,000	1,363.92	20,854.63	0.00	9,145.37	69.52
001-706-345-00 FIRE DEPT. UNIFORMS	5,000	225.00	702.94	0.00	4,297.06	14.06
001-706-348-00 FIRE DEPT HAZARDOUS MAT R	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	70,000	2,656.98	26,277.99	0.00	43,722.01	37.54
CAPITAL OUTLAY						
001-706-459-00 FIRE DEPT. CAPITAL OUTLAY	131,939	8,468.31	29,083.13	0.00	102,855.87	22.04
001-706-461-00 NEW FIRE FACILITY	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	131,939	8,468.31	29,083.13	0.00	102,855.87	22.04
CONTRIBUTIONS						
001-706-570-00 DEPRECIATION EXP CURR YR	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
NON-OPERATING EXPENSES						
001-706-670-00 FIRE TRK NOTE PAYABLE INT	0	0.00	0.00	0.00	0.00	0.00
001-706-672-00 BOND PAYABLE INT EXP	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00

TOTAL FIRE 1,064,239 92,792.35 275,159.75 438.02 788,641.23 25.90

DOG WARDEN - CONTRACTED
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CONTRACTUAL SERVICES						
001-707-230-00 DOG WARDEN CONTRACTED SER	1,100	0.00	0.00	0.00	1,100.00	0.00
TOTAL CONTRACTUAL SERVICES	1,100	0.00	0.00	0.00	1,100.00	0.00

TOTAL DOG WARDEN - CONTRACTED 1,100 0.00 0.00 0.00 1,100.00 0.00

FLOOD CONTROL
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CONTRACTUAL SERVICES						
001-714-230-00 FLOOD CONTROL-RIVER CLEAN	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00

TOTAL FLOOD CONTROL 0 0.00 0.00 0.00 0.00 0.00

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CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2022

001-GENERAL FUND

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CONTRACTUAL SERVICES						
001-715-230-00 FIRE DEP CONTRACTED/HYDRA	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
TOTAL FIRE - CONTRACTED	0	0.00	0.00	0.00	0.00	0.00
STREET						
=====						
SALARIES & BENEFITS						
001-750-000-00 AUDITOR OPEB	0	0.00	0.00	0.00	0.00	0.00
001-750-103-00 STREET DEPT. SALARIES	525,000	53,140.34	124,272.02	0.00	400,727.98	23.67
001-750-104-00 STREET DEPT. FICA TAX	40,500	4,063.48	9,496.26	0.00	31,003.74	23.45
001-750-105-00 STREET DEPT. GROUP INSURA	98,500	5,302.54	29,486.95	0.00	69,013.05	29.94
001-750-106-00 STREET DEPT. GROUP RETIRE	45,000	4,570.57	10,450.03	0.00	34,549.97	23.22
001-750-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	709,000	67,076.93	173,705.26	0.00	535,294.74	24.50
CONTRACTUAL SERVICES						
001-750-211-00 STREET DEPT. TELEPHONES	7,100	645.66	1,934.49	0.00	5,165.51	27.25
001-750-213-00 STREET DEPT. UTILITIES	20,000	1,652.86	6,212.09	0.00	13,787.91	31.06
001-750-215-00 CONTRIBUTION TO FLOWER CP	100,000	0.00	0.00	0.00	100,000.00	0.00
001-750-226-00 STREET DEPT. INSURANCE &	50,000	3,364.43	12,196.20	0.00	37,803.80	24.39
TOTAL CONTRACTUAL SERVICES	177,100	5,662.95	20,342.78	0.00	156,757.22	11.49
COMMODITIES						
001-750-341-00 STREET DEPT. MAT & SUPPLI	121,600	13,884.81	35,078.96	0.00	86,521.04	28.85
001-750-343-00 STREET DEPT. AUTO SUPPLIE	40,000	5,313.43	15,069.20	0.00	24,930.80	37.67
001-750-345-00 STREET DEPT. UNIFORMS	6,800	799.15	1,295.45	0.00	5,504.55	19.05
001-750-379-00 DISPOSAL/SALE ASSETS	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	168,400	19,997.39	51,443.61	0.00	116,956.39	30.55
CAPITAL OUTLAY						
001-750-458-00 WALK TRAIL	0	0.00	0.00	0.00	0.00	0.00
001-750-458-01 SAFE WAYS TO SCHOOL GRANT	0	0.00	0.00	0.00	0.00	0.00
001-750-458-02 STORM SEWER PROJECTS	0	0.00	0.00	0.00	0.00	0.00
001-750-458-03 DOG PARK	0	0.00	0.00	0.00	0.00	0.00
001-750-458-04 TRANSPORTATION ENHANCE GR	0	0.00	0.00	0.00	0.00	0.00
001-750-458-05 STREET DEPT PROJECTS	558,137	15,919.68	37,161.85	0.00	520,975.15	6.66
001-750-458-06 PROJECTS STREET DEPT MISC	0	0.00	0.00	0.00	0.00	0.00
001-750-458-07 LWCF/ NORTH BUCK. PARK	0	0.00	0.00	0.00	0.00	0.00
001-750-458-08 GATEWAY WEST GRANT EXPENS	213,624	9.98	916.18	0.00	212,707.82	0.43
001-750-459-00 STREET DEPT. CAPITAL OUTL	113,700	8,384.45	27,970.13	0.00	85,729.87	24.60
001-750-459-22 PROPERTY PAYMENT MUDLICK	117,300	9,774.80	29,324.40	0.00	87,975.60	25.00
001-750-459-99 STREET PV JE-RDT	0	0.00	0.00	0.00	0.00	0.00
001-750-461-00 STREET PAVING	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	1,002,761	34,088.91	95,372.56	0.00	907,388.44	9.51

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CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2022

001-GENERAL FUND

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CONTRIBUTIONS						
001-750-570-00 DEPRECIATION EXP CURR YR	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
NON-OPERATING EXPENSES						
001-750-670-00 NOTE PAYABLE INT EXP	0	0.00	0.00	0.00	0.00	0.00
001-750-670-03 RDT LEASE RAM TRK	0	0.00	0.00	0.00	0.00	0.00
001-750-670-04 RDT RECORD LEASE PMNT RAM	0	0.00	0.00	0.00	0.00	0.00
001-750-670-05 NOTE PAYABLE INT EXP CONC	0	0.00	0.00	0.00	0.00	0.00
001-750-670-06 N/P INT EXP ENTERPRISE RA	0	0.00	0.00	0.00	0.00	0.00
001-750-672-00 N/P INT 2020 BOND MUDLICK	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL STREET	2,057,261	126,826.18	340,864.21	0.00	1,716,396.79	16.57
STREET LIGHTS						
=====						
CONTRACTUAL SERVICES						
001-751-213-00 STREET LIGHTS	70,000	6,002.90	17,925.73	0.00	52,074.27	25.61
TOTAL CONTRACTUAL SERVICES	70,000	6,002.90	17,925.73	0.00	52,074.27	25.61
TOTAL STREET LIGHTS	70,000	6,002.90	17,925.73	0.00	52,074.27	25.61
TRAFFIC SIGNALS & SIGNS						
=====						
CONTRACTUAL SERVICES						
001-752-213-00 TRAFFIC SIGNALS POWER	3,500	233.04	723.52	0.00	2,776.48	20.67
001-752-230-00 SIGNS & SIGNALS	16,000	313.18	18,782.17	0.00	2,782.17	117.39
TOTAL CONTRACTUAL SERVICES	19,500	546.22	19,505.69	0.00	5.69	100.03
TOTAL TRAFFIC SIGNALS & SIGNS	19,500	546.22	19,505.69	0.00	5.69	100.03
SNOW REMOVAL						
=====						
COMMODITIES						
001-753-341-00 SNOW REMOVAL	20,000	0.00	517.00	0.00	19,483.00	2.59
TOTAL COMMODITIES	20,000	0.00	517.00	0.00	19,483.00	2.59
TOTAL SNOW REMOVAL	20,000	0.00	517.00	0.00	19,483.00	2.59

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CITY OF BUCKHANNON
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AIRPORT =====						
CONTRIBUTIONS						
001-758-567-00 AIRPORT	15,000	0.00	7,500.00	0.00	7,500.00	50.00
TOTAL CONTRIBUTIONS	15,000	0.00	7,500.00	0.00	7,500.00	50.00
TOTAL AIRPORT	15,000	0.00	7,500.00	0.00	7,500.00	50.00
PUBLIC TRANSIT =====						
CONTRIBUTIONS						
001-759-568-00 PUBLIC TRANSIT	15,000	0.00	7,500.00	0.00	7,500.00	50.00
TOTAL CONTRIBUTIONS	15,000	0.00	7,500.00	0.00	7,500.00	50.00
TOTAL PUBLIC TRANSIT	15,000	0.00	7,500.00	0.00	7,500.00	50.00
HEALTH DEPT =====						
CONTRIBUTIONS						
001-803-568-00 BUCKHANNON-UPSHUR HEALTH	5,000	0.00	2,500.00	0.00	2,500.00	50.00
TOTAL CONTRIBUTIONS	5,000	0.00	2,500.00	0.00	2,500.00	50.00
TOTAL HEALTH DEPT	5,000	0.00	2,500.00	0.00	2,500.00	50.00
STORM WATER =====						
COMMODITIES						
001-805-348-00 STORM WATER TO SANITARY	100,000	0.00	50,000.00	0.00	50,000.00	50.00
TOTAL COMMODITIES	100,000	0.00	50,000.00	0.00	50,000.00	50.00
TOTAL STORM WATER	100,000	0.00	50,000.00	0.00	50,000.00	50.00
PARK 25% TO CPWB =====						
SALARIES & BENEFITS						
001-900-000-00 AUDITOR OPEB	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	0	0.00	0.00	0.00	0.00	0.00

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REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2022

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COMMODITIES						
001-900-341-00 PARK-30% HOT/MOT PD TO CP	36,000	2,471.91	6,750.28	0.00	29,249.72	18.75
TOTAL COMMODITIES	36,000	2,471.91	6,750.28	0.00	29,249.72	18.75
CONTRIBUTIONS						
001-900-570-00 DEPRECIATION EXP CURR YR	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL PARK 25% TO CPWB	36,000	2,471.91	6,750.28	0.00	29,249.72	18.75
CVB 75% TO CVB =====						
CONTRACTUAL SERVICES						
001-901-235-00 HOTEL/MOTEL 70% PAID TO C	84,000	5,767.77	15,750.62	0.00	68,249.38	18.75
TOTAL CONTRACTUAL SERVICES	84,000	5,767.77	15,750.62	0.00	68,249.38	18.75
TOTAL CVB 75% TO CVB	84,000	5,767.77	15,750.62	0.00	68,249.38	18.75
ARTS & HUMANITIES =====						
SALARIES & BENEFITS						
001-906-101-00 CAC SALARIES	50,000	3,442.95	7,338.45	0.00	42,661.55	14.68
001-906-104-00 CAC FICA	3,825	263.37	561.38	0.00	3,263.62	14.68
001-906-105-00 CAC HEALTH INS	6,000	266.76	585.28	0.00	5,414.72	9.75
001-906-106-00 CAC RETIREMENT	4,000	309.87	660.47	0.00	3,339.53	16.51
TOTAL SALARIES & BENEFITS	63,825	4,282.95	9,145.58	0.00	54,679.42	14.33
CONTRACTUAL SERVICES						
001-906-213-00 CAC UTILITIES	5,000	593.68	1,636.47	0.00	3,363.53	32.73
001-906-216-00 THEATRE MAINTENANCE/UTILI	9,000	142.67	3,883.74	450.00	4,666.26	48.15
001-906-223-00 CAC PROFESSIONAL SERVICES	20,000	1,000.00	1,000.00	0.00	19,000.00	5.00
001-906-226-00 CAC INSURANCE & BONDS	2,000	0.00	0.00	0.00	2,000.00	0.00
TOTAL CONTRACTUAL SERVICES	36,000	1,736.35	6,520.21	450.00	29,029.79	19.36
COMMODITIES						
001-906-341-00 CAC SUPPLIES & EXPENSES	10,000	599.32	4,249.13	0.00	5,750.87	42.49
TOTAL COMMODITIES	10,000	599.32	4,249.13	0.00	5,750.87	42.49
CAPITAL OUTLAY						
001-906-450-01 THEATRE BLDG	170,000	43,549.25	67,733.58	13,854.55	88,411.87	47.99
001-906-459-00 THEATRE CAPITAL	0	0.00	2,777.83	0.00	(2,777.83)	0.00
001-906-459-01 CULTURE ARTS GRANT (ADA T	0	0.00	1,630.00	0.00	(1,630.00)	0.00
TOTAL CAPITAL OUTLAY	170,000	43,549.25	72,141.41	13,854.55	84,004.04	50.59
TOTAL ARTS & HUMANITIES	279,825	50,167.87	92,056.33	14,304.55	173,464.12	38.01

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001-GENERAL FUND

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DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
STOCKERT YOUTH CENTER =====						
SALARIES & BENEFITS						
001-907-101-00 STOCKERT YOUTH CENTER SAL	172,000	18,300.48	46,808.68	0.00	125,191.32	27.21
001-907-103-00 CAMP BUCANNEER SALARIES	24,000	2,375.78	16,734.56	0.00	7,265.44	69.73
001-907-103-01 SYC BUS DRIVERS	1,000	0.00	0.00	0.00	1,000.00	0.00
001-907-104-00 FICA TAX	15,100	1,581.77	4,861.11	0.00	10,238.89	32.19
001-907-105-00 GROUP INSURANCE	39,000	3,791.02	12,815.53	0.00	26,184.47	32.86
001-907-106-00 GROUP RETIREMENT	11,900	1,034.83	2,413.60	0.00	9,486.40	20.28
001-907-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	263,000	27,083.88	83,633.48	0.00	179,366.52	31.80
CONTRACTUAL SERVICES						
001-907-211-00 TELEPHONES	3,600	260.41	774.25	0.00	2,825.75	21.51
001-907-213-00 UTILITIES	17,000	1,219.88	4,038.51	0.00	12,961.49	23.76
001-907-214-00 TRAVEL EXPENSE	500	0.00	0.00	0.00	500.00	0.00
001-907-216-00 MAINTENANCE	7,000	375.24	1,260.67	0.00	5,739.33	18.01
001-907-218-00 POSTAGE	250	0.00	0.00	0.00	250.00	0.00
001-907-221-00 TRAINING	275	0.00	0.00	0.00	275.00	0.00
001-907-226-00 INSURANCE & BONDS	13,000	1,408.81	3,424.51	0.00	9,575.49	26.34
001-907-230-00 SYC CONTRACTURAL BUS SER	0	0.00	0.00	0.00	0.00	0.00
001-907-230-01 WORK STUDY/AMERICORP	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	41,625	3,264.34	9,497.94	0.00	32,127.06	22.82
COMMODITIES						
001-907-341-00 MATERIALS & SUPPLIES EXPE	6,000	419.27	1,621.00	0.00	4,379.00	27.02
001-907-341-01 OPERATING EXPENSES	2,500	177.51	337.18	0.00	2,162.82	13.49
001-907-343-00 SYC AUTO SUPPLIES	2,500	0.00	15.99	0.00	2,484.01	0.64
001-907-354-00 DRILL TEAM	1,000	0.00	0.00	0.00	1,000.00	0.00
001-907-355-00 DANCE TEAM	0	0.00	0.00	0.00	0.00	0.00
001-907-356-00 YOUTH BASKETBALL	18,000	375.00	1,715.00	0.00	16,285.00	9.53
001-907-357-00 TUTORING	0	0.00	0.00	0.00	0.00	0.00
001-907-358-00 MISC. DANCE/PARTIES	100	0.00	0.00	0.00	100.00	0.00
001-907-359-00 ART/DRAMA PROGRAM	1,000	0.00	0.00	0.00	1,000.00	0.00
001-907-360-00 CAMP BUCANNEER SUPPLIES	4,500	44.00	1,596.96	0.00	2,903.04	35.49
001-907-361-00 AFTER SCHOOL SUPPLIES	5,000	786.20	1,037.11	0.00	3,962.89	20.74
001-907-362-00 DRINK/SNACK MACHINE	0	0.00	0.00	0.00	0.00	0.00
001-907-363-00 KARATE CLASS INSTRUCTION	1,500	276.00	536.00	0.00	964.00	35.73
001-907-364-00 SKATEPARK	0	0.00	0.00	0.00	0.00	0.00
001-907-365-00 RED RIBBON WEEK EXPENSE	0	0.00	0.00	0.00	0.00	0.00
001-907-366-00 FUND RAISER	0	0.00	0.00	0.00	0.00	0.00
001-907-367-00 GIRLS GO GOLFING	0	0.00	0.00	0.00	0.00	0.00
001-907-368-00 UCARE/SYC	0	0.00	0.00	0.00	0.00	0.00
001-907-368-01 ZUMBA	1,500	80.00	112.00	0.00	1,388.00	7.47
001-907-368-02 YOGA FITNESS CLASS	0	0.00	0.00	0.00	0.00	0.00
001-907-368-03 GUITAR LESSONS	0	0.00	0.00	0.00	0.00	0.00
001-907-368-04 MISC ACTIVITIES-ONE TIME	2,000	0.00	0.00	0.00	2,000.00	0.00
001-907-368-05 GRANT EXP SYCC	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	45,600	2,157.98	6,971.24	0.00	38,628.76	15.29

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CAPITAL OUTLAY						
001-907-458-00 CAPITAL CAMPAIGN (BOE & U	0	0.00	0.00	0.00	0.00	0.00
001-907-458-01 SYC CHILDRENS FESTIVAL	1,250	182.45	182.45	0.00	1,067.55	14.60
001-907-458-02 SYCC BUILDING	0	0.00	0.00	0.00	0.00	0.00
001-907-459-00 CAPITAL OUTLAY	5,000	0.00	4,630.00	0.00	370.00	92.60
001-907-459-01 SYCC CAPITOL PROPERTY PUR	0	0.00	0.00	0.00	0.00	0.00
001-907-477-00 SYC TEEN DANCES	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	6,250	182.45	4,812.45	0.00	1,437.55	77.00
CONTRIBUTIONS						
001-907-570-00 DEPRECIATION EXP CURR YR	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL STOCKERT YOUTH CENTER	356,475	32,688.65	104,915.11	0.00	251,559.89	29.43
CONVENTION CENTER =====						
CAPITAL OUTLAY						
001-910-457-00 CONFERENCE CENTER PAYMENT	40,250	3,351.00	13,404.00	0.00	26,846.00	33.30
TOTAL CAPITAL OUTLAY	40,250	3,351.00	13,404.00	0.00	26,846.00	33.30
TOTAL CONVENTION CENTER	40,250	3,351.00	13,404.00	0.00	26,846.00	33.30
HISTORIC LANDMARKS =====						
CONTRACTUAL SERVICES						
001-911-223-00 HISTORIC LAND MARK EXPENS	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
TOTAL HISTORIC LANDMARKS	0	0.00	0.00	0.00	0.00	0.00
PUBLIC SAFETY =====						
CONTRACTUAL SERVICES						
001-976-213-00 SAFETY COMPLEX UTILITIES	20,000	194.02	1,800.07	0.00	18,199.93	9.00
001-976-216-00 SAFETY COMPLEX MAINT	7,000	573.97	804.58	79.45	6,115.97	12.63
001-976-226-00 SAFETY COMPLEX INSURANCE	9,000	603.08	1,206.16	0.00	7,793.84	13.40
TOTAL CONTRACTUAL SERVICES	36,000	1,371.07	3,810.81	79.45	32,109.74	10.81
CAPITAL OUTLAY						
001-976-459-00 SAFETY COMPLEX CAPITAL IM	80,000	0.00	0.00	0.00	80,000.00	0.00
001-976-459-35 FEMA GRANT#2 GENERATOR EX	275,844	36,135.90	5,800.49	0.00	270,043.51	2.10
001-976-459-36 FEMA GRANT#1 GENERATOR EX	1,156,895	0.00	94,814.57	0.00	1,062,080.43	8.20

CITY OF BUCKHANNON
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001-976-461-00 SAFETY COMPLEX POLICE DEP	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	1,512,739	36,135.90	100,615.06	0.00	1,412,123.94	6.65
TOTAL PUBLIC SAFETY	1,548,739	37,506.97	104,425.87	79.45	1,444,233.68	6.75
TOTAL EXPENDITURES	7,987,386	519,084.68	1,575,143.15	16,631.83	6,395,611.02	19.93
REVENUE OVER/(UNDER) EXPENDITURES	(1,157,467)	135,172.91 (43,842.26) (16,631.83) (1,096,992.91)	5.22

C.3 Fire Chief- JB Kimble- Recently some of the department members completed swift water training. He is hoping to get where there is always have someone with that training on duty. Three members of the crew received either Arson I or Arson II certification. There is now a Memorandum of Understanding between the Board of Education and the City regarding the property on E. Victoria St for training exercises. Fire season started October 1. You must have a permit to burn in town. The Christmas parade will be on the first Friday in December. Lineup will be at 5:30 p.m. with the parade starting at 6:00 p.m. There was an after-action report regarding the chemical leak at the Water Plant. One point that was raised is that we may need to look at a HazMat Technician Class and at the costs involved. Councilman Reger asked if we would need a HazMat trained person at the sewer department, to which Chief Kimble answered no because the water plant is where we have chlorine. Discussion regarding refurbing 2009 engine – in a discussion in February, a 2021 engine cost \$500,000+; now it is over \$600,000. A total refurb would be between \$250,000 - \$300,000. The truck committee will go over the truck and see what to prioritize. Mayor Skinner said that it is important to have every possible thing included on the quote. He supports refurb as we are leaned on more heavily from outside the municipal area. He will return with a proposal for the truck. Chief Kimble also discussed that the BVD is looking at retention of paid employees and volunteers.

C.4 City Attorney- Tom O'Neill – Mr. O'Neill deferred to the Strategic Issues for Discussion and/or Vote

D. Correspondence & Information:

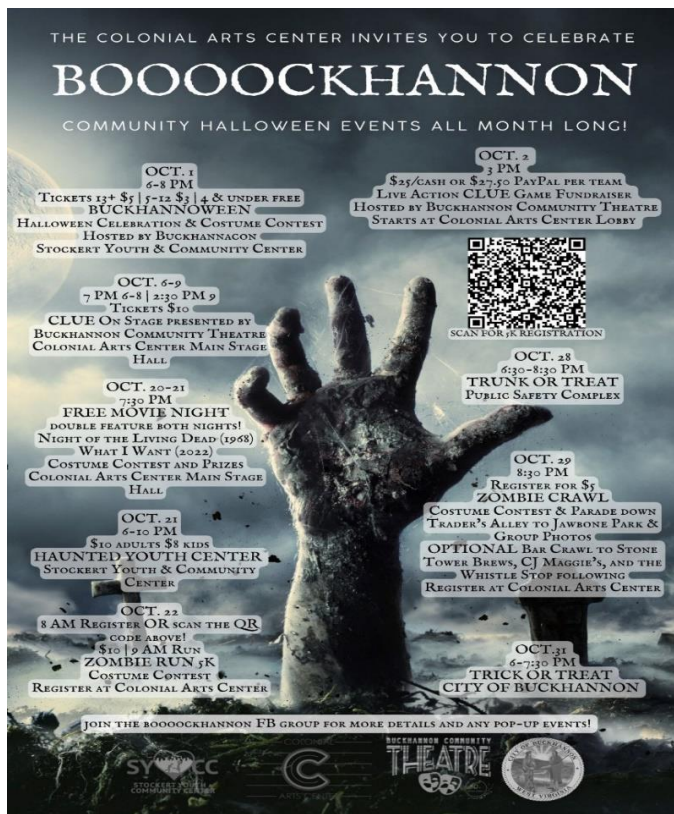
D.1 COB is Hosting the West Virginia Municipal League October 20th & 21st

City Council Meeting Rescheduled to Tuesday, October 18, 2022, at 7:00PM

D.2 Trunk-or-Treat October 28, 2022, 6:30-8:30pm at the Public Safety Complex

D.3 Trick-or-Treat in City Limits Monday, October 31, 2022, 6:00pm-7:30pm

D.4 Flyer Boooockhannon-Community Halloween Events for the month of October



D.5 Notice-Accepting Bids for On-Call Skilled Labor and Equipment Contractual Services

CITY OF BUCKHANNON ACCEPTING BIDS FOR ON-CALL SKILLED CONSTRUCTION LABOR

The City of Buckhannon is soliciting bids from licensed West Virginia Contractors to provide on-call skilled construction labor. Bids will be received until 1:00 pm Thursday, October 20, 2022. Bid information may be obtained by contacting Jerry Arnold, Director of Public Works at (304) 472-1651 extension 1000. The City of Buckhannon reserves the right to reject any and all bids.

Run dates RD 09/28/22, 10/05/22

I. INTRODUCTION AND PURPOSE

The City of Buckhannon (City) is soliciting bids for On-Call Skilled Labor and Equipment Contractual Services. The purpose of the contractual services will be to assist the City of Buckhannon's Public Works Crews in the completion of projects when City Staff is over tasked. All bids shall be based on a cost per hour or day basis and submitted on the attached bid documents. The bids shall be reviewed and scored on a cumulative basis as to the services that each bidder can provide.

The selected firm will be responsible for providing labor, equipment, and proper employee oversight to complete the task orders assigned by the Director of Public Works (DPW) or his designee. Those project tasks may include, but not limited to, the following:

1. Roadway & Street,
2. Sidewalks,
3. Curbing,
4. Building Construction/Renovation
5. Site Grading
6. Variety of other projects as determined by the DPW.

II. Scope of Services

The City is searching for a contractor or contractors that can provide specified skilled labor to assist the City crews in completion of a variety of municipal projects. The firm shall not be considered an employee of the City for any purpose, including, but not limited to, the application of the Social Security Act, the Fair Labor Standards Act, the Federal Insurance Contribution Act, and the State of West Virginia Unemployment Compensation Law.

The general contractual services are outlined below (please note that the services listed below are not all-inclusive and the City reserves the right to add additional services as deemed necessary):

- A. Services:** To provide general construction services such as but not limited to: concrete demolition, pouring and finishing on parking lots, sidewalks, curbs, hang/finish drywall, install doors, windows, cabinets, plumbing, installing plumbing fixtures, carpentry and any other tasks assigned by the DPW. Firm will be working from time to time both independently and alongside City staff.
- B. Documents:** All tasks will be assigned by the DPW or his designee using a task order. The task order will list all expected outcomes for the portion of the project assigned to the firm. The firm shall provide an estimated completion date for each task order assigned, that includes the classification of employees assigned and the estimated hours for each employee. Once completed the task order will be signed by both City and firms representative and made record in the appropriate City records.
- C. Responsiveness:** The firm must commit to provide services to the City in a timely manner, without unreasonable delays, as determined by the City.

III. Point of Contact

Contractors shall restrict all contact and questions regarding this Request for Proposal to Jerry L. Arnold- Director of Public Works at the following address:

Jerry L. Arnold- Director of Public Works
City of Buckhannon
70 East Main Street
Buckhannon, West Virginia 26201

Office: (304) 472-1651, extension 1000
Cell: (304) 677-3862
Fax: (304) 473-1038

Email: jarnold.buckhannon@gmail.com

Other than the Director of Public Works, firms are prohibited from contacting the Mayor, any City Council member, or any City employee for the purpose of lobbying to secure this contract. All requests for information shall be sent directly to the Director of Public Works. Failure to comply with this clause shall be grounds for rejection of their respective Request for Proposal as non-responsive.

IV. Evaluation and Selection:

The evaluation shall be conducted based on a cumulative basis as to the services that each contractor can provide. For example: a contractor may only provide building construction services but does not have the ability to provide grade work. That contractor would only be scored only for the skills that they could provide there could be more than one contractor selected based on services offered.

V. Requirements:

- A. All proposals will be sealed and marked as "Proposal to provide contracted construction services" and delivered to Buckhannon City Hall at 70 East Main Street, Buckhannon, WV 26201.
- B. All proposals shall be submitted with the attached "Company Profile & Rate Bid Sheet" showing the cost per unit for each service you can provide.
- C. The City reserves the right to select one, multiple or no candidate firm in response to this Request for proposal.
- D. The firm certifies that if selected they will provide the following insurance coverages at the time work commences:
 - 1. Worker Compensation – Statutory requirements and benefits.
 - 2. Broad form Comprehensive General Liability – \$1,000,000.00 Combined Single Limit coverage.
 - 3. Certify a drug free work environment.
- E. The City reserves the right to terminate the agreement, if so desired, at any time.

Contracted Construction Services
Company Profile

Company Name: _____

Owner: _____

WV Contractors License No. _____

Company Address: _____

Office Phone: _____

Cell Phone: _____

Number of Employees: _____

Years in business: _____

References:

Name & Phone Number: _____

LABOR:

Superintendent/Project Manager\$ _____ per hour

Carpenter I\$ _____ per hour

Carpenter II\$ _____ per hour

Concrete Finisher\$ _____ per hour

Stone Mason\$ _____ per hour

Electrician\$ _____ per hour

Plumber\$ _____ per hour

Operator\$ _____ per hour

Laborer\$ _____ per hour

EQUIPMENT:

12000-16000 lb. Excavator\$ _____ per hour

35000-80000 lb. Excavator\$ _____ per hour

10-12 Cu.Yd Dump Truck\$ _____ per hour

10-12 Cu. Yd. Dump Trailer\$ _____ per day

16+ Cu. Yd. Dump Truck\$ _____ per hour

Skid steer/Small Loader\$ _____ per hour

Large Wheel Loader\$ _____ per hour

Telehandler\$ _____ per hour

Snorkel Lift\$ _____ per hour

Scissor Lift\$ _____ per hour

Scaffolding\$ _____ per day

Hand Tools\$ _____ per day

Specialty Power Tools\$ _____ per

D.6 Letter from FEMA RE: COB’s Participation in the Community Assistance Visit

RECEIVED SEP 1 2 2022





U.S. Department of Homeland Security
Region III
One Independence Mall, 6th Floor
615 Chestnut Street
Philadelphia, PA 19106-4404

FEMA

Date August 25, 2022

Mayor Robert N. Skinner, III
City of Buckhannon
70 East Main Street
Buckhannon, WV 26201

Re: City of Buckhannon, Community Assist Visit (CAV)
CID: 540199

Dear Mayor Skinner:

Thank you for your staff’s participation in the Community Assistance Visit (CAV) which commenced on Wednesday, June 22, 2022. It was valuable to discuss your community’s participation in the National Flood Insurance Program (NFIP) and address any questions the community may have about the Program and its responsibilities. The Federal Emergency Management Agency (FEMA) conducted this visit for the purpose of establishing whether City of Buckhannon met the minimum criteria of a participating community in the NFIP, as well as to assess any need for technical assistance and coordination. In addition, the visit provided an opportunity for assessing the effectiveness of your local floodplain management ordinance and enforcement practices.

During the visit, FEMA staff was able to tour designated floodplains and to discuss other activities related to the City of Buckhannon’s participation in the NFIP, including flood insurance. Additionally, FEMA staff was able to review a copy of the City’s floodplain management ordinance and the current FEMA issued Flood Insurance Rate Maps (FIRMs).

Please see the enclosed CAV Report for a summary of the findings from the visit. Our visit did reveal some follow up actions for the City of Buckhannon, including obtaining some corrective action on one identified compliance issue. FEMA has discussed components of that corrective action with your NFIP staff. We particularly appreciate their recognition that, together, we are working towards providing the citizens of Buckhannon with optimum levels of protection. Their expressed appreciation for constructive advice is notable. FEMA requests that documentation on the any progress of these follow up actions be provided within 90 days.

In the interim, FEMA staff and the West Virginia State NFIP staff are willing to provide any assistance that can ensure that the City of Buckhannon remains compliant with the NFIP. Please feel free to contact me at elizabeth.ranson@fema.dhs.gov or (215) 347-0686, or Timothy Keaton, WV State NFIP Coordinator at tim.w.keaton@wv.gov (304) 414-7659 if we can provide any additional information or assistance to you.

D.7 Thank you Letter from the Upshur-Buckhannon Health Department for Use of Space at the Public Works Facility


To Whom it may concern,

I would like to thank you for your cooperation, throughout this challenging time. Your hospitality has been immeasurable, and we truly appreciate, all you have done to allow us to keep providing much needed services to the residents of Upshur County, and the State of WV.

Our remodel is complete, and we are currently transitioning back to our original office. We will be open for regular services no later than November 1, 2022. We will have all our possessions removed from your location, by or on Oct. 31, 2022.

If there is anything we can do or if you have questions, please feel free to contact me.

Sincerely,



Sue McKisic, RN

D.8 Proclamation Breast Cancer Awareness Month

PROCLAMATION

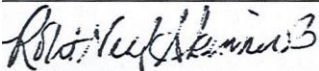
West Virginia Breast Cancer Awareness Day and Breast Cancer Awareness Month

In 2022, an estimated **1,470** West Virginia women will be diagnosed with breast cancer and approximately **290** women will die from the disease. Breast cancer continues to be a leading cause of cancer related deaths among WV women. A woman has about a 1 in 8 chance (13%) chance of developing breast cancer in her lifetime and about a 1 in 39 chance (3%) chance of dying from the disease.

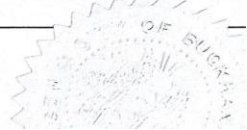
Currently, the best method to reduce deaths due to breast cancer is through early detection of the disease. Women age 50 and older should have a mammogram every year. Women ages 40-49 should talk with their health care provider about their screening schedule.

Mammograms can save lives. Women should talk to their health care provider about their individual screening schedule.

In recognition of the important lifesaving early detection practices available for breast cancer, I Robbie Skinner the Mayor of Buckhannon, do hereby proclaim October 3, 2022, as West Virginia Breast Cancer Awareness Day and October 2022 as Breast Cancer Awareness Month. I urge all Upshur County women to become aware that they are at risk for developing breast cancer and to discuss screening with their health care providers.


Robbie Skinner, Mayor

9/29/22
Date



D.9 JCFilms Presents “In God’s Time” –Filmmaking Scenes in Buckhannon

BUCKHANNON — On Monday, September 26, producers for the film company JC Films hosted an informational meeting at the Public Safety Complex, located at 24 South Florida Street. JC Films is producing and filming a faith-based movie titled “In God’s Time” with several scenes to take place right here in Buckhannon! Producers are inviting the community to get involved in the project. Read more to see how you can take part in this big event for our town.

As attendees gathered in the training room of the Public Safety Complex, Buckhannon City Recorder Randy Sanders spoke and introduced the producer of JC Films. Sanders said, “What a great opportunity Buckhannon has once again. We are a city that is always looking to expand our horizons. We got a call from Jason Campbell with JC Films. I am familiar with their work as our current title holder for Miss West Virginia Krystian Leonard appeared in the film ‘Break Every Chain’ with Dean Cain.” Sanders continued to note that Buckhannon Mayor Robbie Skinner was in a teleconference and would attend once finished and then he welcomed everyone to the gathering and introduced Jason Campbell.

D.10 Report of Cat & Dog Activity –Upshur County Commission-July 2022

- | | |
|---|---|
| • Cats brought in by City Trapper | 0 |
| • Cats brought in by Animal Control Officer | 1 |

- Cats brought in by County Residents
 - Dogs brought by Animal Control Officer
- 5514

D.11 Smokin' Axe Corp- Zoning Form to ABCA

Zoning Form

(Original copy must be submitted to the WVABCA Licensing Department)

Note: If an establishment's location is not situated within a municipality, this office will need a letter from the County Commission stating that the establishment location is zoned properly. All applicants must complete the obverse (front) portion of the form.

To: Municipal Clerk or Recorder

Under the requirements set forth in 60-7-4a and/or 11-16-8(a)(5) of the W. Va. State Code, a person intending to apply for a license to operate an ABCA licensed Private Club, Private Wine Restaurant or Tavern at any location within a municipality must file a notice of such intention with the Clerk or Recorder of such municipality at least ten (10) days prior to filing an application for such license with the Alcohol Beverage Control Administration. Pursuant to this requirement, notice is herein given that the following intends to apply to the WVABCA for a license to operate a Private Club, Private Wine Restaurant, Private Wine Bed and Breakfast, Private Wine Spa, or Tavern issued pursuant to the provisions of §§ Chapter 60, Article 7 and Article 8 and/or Chapter 11, Article 16 of the W.Va. State Code.

Entity Name: Bottle Conley

DBA (Doing Business As): Smokin' Axe Corp

Address of Establishment: 29 N. Lewis St. Buckhannon WV 26001
(Street/Route) (City) (State) (Zip Code)

Applicant's Name(s): Conley Bottle Dawn
(Last) (First) (Middle)

General Description of Premises: Food, Entertainment, Axe Throwing, Paint Room

Food Services to be Offered: Full menu offered Bar style

Patron Capacity: 100-150

This Notice has been filed with the Clerk or Recorder of the City/Town of Buckhannon on this 26 day of Sept, 2022.

Applicant's Signature(s): Bottle Conley Date: 9/26/22

Is the proposed location for the Private Club, Private Wine Restaurant, Private Wine Bed and Breakfast, Private Wine Spa, or Tavern described consistent with the zoning ordinances or your Municipality as either a permitted use or a conditional use of such premises?
Yes X No

If the answer to the first question was "no," does your Municipality provide within its business zones suitable alternative locations for Private Club, Private Wine Restaurant, Private Wine Bed and Breakfast, Private Wine Spa, or Tavern?
Yes No

Is the proposed location for the Private Club, Private Wine Restaurant, Private Wine Bed and Breakfast, Private Wine Spa, or Tavern herein described situated in an area designated for the use of community development block grant funds in the municipality?
Yes No X

If yes, is the planned use of the premises at the location herein described consistent with any plan adopted by the governing body of the municipality for revitalization of the area wherein the premises are situated?
Yes No

Does the municipality have any restrictions or regulations prohibiting Limited Video Lottery?
Yes X No

Does the municipality have any restrictions or regulations prohibiting Exotic Dancing establishments?
Yes X No

Additional comments to the Alcohol Beverage Control Administration:

Ambrose Jenkins Assistant Recorder
Approved By: Authorized Official Signature and Title or Rep.
Buckhannon
City/Town
Date: 9-26-2022

Return Original To: WVABCA
Licensing Division
900 Pennsylvania Avenue, 4th Floor
Charleston, WV 25302

D.12 Contract & Agreement COB & Gambill Amusements RE: WVSF Events 2023-2027.
Indexed City Agreement A345



GAMBILL AMUSEMENTS
5T LLC
SHANE & NICOLE TURNER
P.O. BOX 789
BUCKHANNON, WV 26201
(352) 603-1053 * (352) 603-0073

CONTRACT & AGREEMENT

WITNESSETH: This contract entered into this 22nd day of May 2022, by and between
5T LLC dba GAMBILL AMUSEMENTS (Party of the First Part)
and
THE CITY OF BUCKHANNON (Parties of the Second Part)

WHEREAS, The party of the first part agrees to furnish and present an amusement, commonly known as
GAMBILL AMUSEMENTS
upon the CITY PARKING LOTS OF BUCKHANNON, WV
for 5 (FIVE) days

Commencing: Wednesday May 17, 2023
Wednesday May 15, 2024
Wednesday May 14, 2025
Wednesday May 13, 2026
Wednesday May 12, 2027

Ending: Sunday May 21, 2023
Sunday May 19, 2024
Sunday May 18, 2025
Sunday May 17, 2026
Sunday May 16, 2027

The entertainment to consist of: various amusement rides, concessions, confections, direct sales, shows (if
any) and etc.

Conditions to be as follows:
Party of the First Part to give WEST VIRGINIA STRAWBERRY FESTIVAL ASSOC. INC.
● 35% of ride gross (after state, county, city taxes & insurance)
● \$100 per game, show, direct sale and etc.
● \$200 per food concession
● Paid by check by the following Friday
● Gambill area to include all of Madison Street and Spring Street up to In & Out Tire
● Festival passes to be given to one representative on opening day for 50% of cost

Insurance obligation is only to Gambill Amusements Midway and equipment and does not extend beyond this
area.

Said first party to hold the exclusive on their midway

Party of the Second Part to provide:
● Ample police protection
● Hand post and distribute advertising
● Furnish all state, county, and city licenses
● Be responsible for no less than 8 plus 1 Handicapped porta jons for the public
● Provide Dumpster

And it is further agreed that no other conditions exist except as hereby mentioned in this contract.
THIS CONTRACT AND AGREEMENT signed and agreed to the 22nd day of May 2022

Witness:

Signed:

Printed Name: Robert Neal Skinner, III
Party of the First Part

Witness: _____

Signed: _____

Printed Name: _____
Party of the Second Part

D.13 Special City Council Meeting on Friday, October 21, 2022 at 1:00pm RE: Bid Opening
Results On-Call Skilled Labor and Equipment Contractual Services

D.14 City Hall Public Closure on Tuesday, October 11, 2022 due to Office Equipment
Installation

E. Consent Agenda :

- E.1 Approval of Minutes -Regular Meeting 09/15/22
- E.2 Approval of Building and Wiring Permits

Permit Fee Report #75663-#75681

09/15/2022 - 10/05/2022

Per mit #	Applic ant Name	Applican t Address	Primary Contracto r	Descripti on	Project Cost	Fee Amoun t	Electric al Prop erty Type	Asbest os Inspect ion	Zonin g Appro val Date	Histor ic Prop erty	Flo d Zone Are a	Flood Zone /Elevat ion Certific ate	FEMA Access ory Use
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Group: Commercial Electrical Fee

75676	Bruce Bennett	55 Corabell Lane (10 Fourth St)	Spotloe Constructio n	Duplex Complete Constructi on	100,000.00	100.00	A Commer cial Property		9/28/2022	No	Zon e AE	Yes -If yes attach report	
75669	A Few Rental LLC	97 Camden Ave Apt C		Electrical Inspection for Reconnect	0.00	100.00	A Commer cial Property			No	N/A	No	
75664	Robert Barbor	15 Nona St		Change of Use- Rental Property Inside Remodel	5,000.00	100.00	A Commer cial Property		9/19/2022	No	Zon e AE	Yes- Elevatio n Cert. Not Require d	
					105,000.00	300.00							

Group Total: 3

Group: Commercial-Industrial (nonresidential)

75676	Bruce Bennett	55 Corabell Lane (10 Fourth St)	Spotloe Constructio n	Duplex Complete Constructi on	100,000.00	550.00	A Commer cial Property		9/28/2022	No	Zon e AE	Yes -If yes attach report	
75671	Brittni Conley	29 N Locust St		4'x8' Sign & Building lanes for axe throwing	30,000.00	225.00			9/26/2022		Zon e AE	Yes- Elevatio n Cert. Not Require d	
75664	Robert Barbor	15 Nona St		Change of Use- Rental Property Inside Remodel	5,000.00	47.50	A Commer cial Property		9/19/2022	No	Zon e AE	Yes- Elevatio n Cert. Not Require d	
75663	US CELLULAR/ RAYMOND WYNN	115 BUCKHAN NON CROSSROADS SUITE 101	WYNN CONSTRUC TION	REPLACEM ENT EXISTING SIGNAGE SAME SIZE	5,000.00	47.50		No	9/16/2022	No	Zon e AE	Yes- Elevatio n Cert. Not Require d	No
					140,000.00	870.00							

Group Total: 4

Group: Residential (non-commercial)

75680	HEATHER WILKINS	12 BOGGESS ST	BLAKE LLC	DRY STUCK STONE RETAININ G WALL (WATER FLOW THRU) REPLACEM ENT OF EXISTING. ALONG DRIVEWA Y 3 FT	4,500.00	49.50		No		No	N/A	No	No
75681	LEAH STANKUS	43 S FLORIDA ST		METAL OVER SHINGLES NOT REMOVIN G MATERIAL S ON PORCH	600.00	10.00		No		Yes	N/A	No	No
75679	Justin Casey	144 Barbour St	ULTIMATE ROOFING WV LLC	Re-Roof Shingles	15,000.00	165.00		Yes -If yes		No	N/A	No	

								attach report					
75677	Sara Wilke	135 1/2 Camden Ave	K&Z CONSTRUCTION LLC	Re-Roof Shingles	6,000.00	66.00		Yes -If yes attach report		No		No	
75678	KIMBERLY HOLLEN	134 BARBOUR ST	APPROACH CONTRACTING	INTERIOR REMODEL; CONVERTING GARAGE INTO APARTMENT	25,000.00	225.00		No		No	N/A	No	No
75674	JONATHAN HICKS	7 COOPER ST	TRICOUNTY CONSTRUCTION	REPLACING WINDOWS	2,250.00	24.75		No		No	Zone AE	No	No
75675	Mark Starcher	4 Maple St	DARBYS SEAMLESS GUTTERS	REROOFING SHINGLES	6,500.00	71.50		Yes -If yes attach report		No	Zone AE	Yes-Elevation Cert. Not Required	No
75673	CHUCK BEVANS	17 MONONGALIA	ULTIMATE ROOFING WV LLC	95 FT GUTTERS AND 76 FT FACIA	2,033.00	22.36		No		No	N/A	No	No
75672	RICH CLEMENS	102 HICKORY ST	RONALD HURST CONSTRUCTION	REPLACING 2 SECTIONS OF FLOORING	5,000.00	55.00		No		No	N/A	No	No
75670	TRUMAN WOLFE	6 EASTVIEW TERRACE		54" BLACK METAL FENCE	2,000.00	22.00		No	9/23/2022	No	N/A	No	No
75667	MARIAH ORSBURN	176 CAMDEN AVE		3 ROOMS REMOVE PANELING & INSTALL DRYWALL	1,500.00	16.50		No		No	N/A	No	No
75668	DENZIL PRITT	495 LIGGETT ADDITION RD		INSTALL WALL ON ONE SIDE OF CARPORT TO WEATHERIZE	500.00	10.00		No		No	N/A	No	No
75666	Bill Beathe	8 Myrna St	Gragg Construction	Flooring in Kitchen	800.00	10.00				No	N/A	No	
75665	Jon Benjamin	17 Gum St	Solar Holler LLC	Installation of Roof Mounted Solar Array	27,854.00	250.69	B2 Single Family Residential (500 sq ft)			No	N/A	No	
					99,537.00	998.30							

Group Total: 14

Group: Residential Electrical Fee

75665	Jon Benjamin	17 Gum St	Solar Holler LLC	Installation of Roof Mounted Solar Array	27,854.00	100.00	B2 Single Family Residential (500 sq ft)			No	N/A	No	
					27,854.00	100.00							

Group Total: 1

Group: Zoning Application Fee

75676	Bruce Bennett	55 Corabell Lane (10 Fourth St)	Spotloe Construction	Duplex Complete Construction	100,000.00	20.00	A Commercial Property		9/28/2022	No	Zone AE	Yes -If yes attach report	
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10-03-2022 04:11 PM
FUND: GENERAL FUND

disbursements 09-14-22 to 09-30-22

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	GENERAL FUND	409-341-00	MAYOR'S SUPPLIES & M	SEP 2022 LOC FEES	92.12
	US CELLULAR	409-211-00	MAYOR'S TELEPHONE	642-1651 613-0113 0002	62.13
	DELUX BUSINESS FORMS	409-341-00	MAYOR'S SUPPLIES & M	PCRD-COLLECTION ACCT CKS	87.04
	INTERNAL REVENUE SERVICE	409-104-00	MAYOR'S F.I.C.A.	FICA WITHHELD AND MATCHED	45.03
		409-104-00	MAYOR'S F.I.C.A.	FICA WITHHELD AND MATCHED	96.44
		409-104-00	MAYOR'S F.I.C.A.	MEDICARE WITHHELD & MATCHE	10.53
		409-104-00	MAYOR'S F.I.C.A.	MEDICARE WITHHELD & MATCHE	22.56
	AMAZON.COM	409-341-00	MAYOR'S SUPPLIES & M	PCRD-STAPLES TOSHIBA COPIE	23.52
		409-341-00	MAYOR'S SUPPLIES & M	PCRD-MEDIUM BINDER CLIPS	3.50
		409-341-00	MAYOR'S SUPPLIES & M	PCRD-AVERY 5 TAB BINDER DI	6.53
		409-341-00	MAYOR'S SUPPLIES & M	AUG 2022 CITY LICENSE COLL	652.50
	USI INSURANCE SERVICES LLC	409-105-00	MAYOR'S INSURANCE	GROUP BENEFIT 2ND INSTALLM	130.96
	PAYFLEX	409-105-00	MAYOR'S INSURANCE	GF SEPT HSA FEES	6.50
	AT&T MOBILITY	409-211-00	MAYOR'S TELEPHONE	304-704-8355 PARKING ENFOR	55.74
	JEREMY DRENNEN, CPA	409-223-00	PROFESSIONAL SERVICE	COMPILE 6-30-21 FIN STMTNT	1,000.00
	KOMAX LLC	409-218-00	MAYOR'S POSTAGE	INK & SEALING SOLUTION	44.50
	U.S. POSTAL SERVICE (CMRS-FP	409-218-00	MAYOR'S POSTAGE	SEPT 2022 POSTAGE	250.00
	FP FINANCE PROGRAM	409-218-00	MAYOR'S POSTAGE	MAILER & INSERTER PYMT SEP	94.30
	ROSSMAN & CO/PCB CORP	409-341-00	MAYOR'S SUPPLIES & M	UTL DEBT COLLECTION AUG 20	5.20
	FRONTIER	409-211-00	MAYOR'S TELEPHONE	472-1651-101515-4 CITY HAL	74.61
		409-211-00	MAYOR'S TELEPHONE	304-003-2273-060600-4	24.18
	**PAYROLL EXPENSES			9/14/2022 - 9/30/2022	2,293.39
				TOTAL:	8,481.85
COUNCIL	ENCOVA INSURANCE	410-226-00	COUNCIL INSURANCE (P	WCN6007140 SEPT 2022	15.42
	WESTFIELD INSURANCE	410-226-00	COUNCIL INSURANCE (P	4-1-22 TO 4-1-23 QTRLY PLA	1,770.88
	WV PUBLIC EMPLOYEES RETIREME	410-106-00	COUNCIL'S RETIREMENT	WV RETIREMENT CONTRIBUTION	1.78
		410-106-00	COUNCIL'S RETIREMENT	WV RETIREMENT CONTRIBUTION	18.00
	INTERNAL REVENUE SERVICE	410-104-00	COUNCIL'S F.I.C.A.	FICA WITHHELD AND MATCHED	62.00
		410-104-00	COUNCIL'S F.I.C.A.	MEDICARE WITHHELD & MATCHE	14.50
	TRAVELERS INSURANCE	410-226-00	COUNCIL INSURANCE (P	INS PREM AUTO LIAB SEPT 22	374.55
	**PAYROLL EXPENSES			9/14/2022 - 9/30/2022	1,000.00
			TOTAL:	3,257.13	
RECORDER	ENCOVA INSURANCE	411-226-00	INSURANCE/COMPENSATI	WCN6007140 SEPT 2022	7.12
	WV PUBLIC EMPLOYEES RETIREME	411-106-00	RECORDER'S RETIREMEN	WV RETIRE TIER2 CONTRIBUTI	17.29
	INTERNAL REVENUE SERVICE	411-104-00	RECORDER'S F.I.C.A.	FICA WITHHELD AND MATCHED	31.00
		411-104-00	RECORDER'S F.I.C.A.	MEDICARE WITHHELD & MATCHE	7.25
	**PAYROLL EXPENSES			9/14/2022 - 9/30/2022	500.00
				TOTAL:	562.66
TREASURER	ENCOVA INSURANCE	413-226-00	TREASURER'S INSURANC	WCN6007140 SEPT 2022	9.67
	WV PUBLIC EMPLOYEES RETIREME	413-106-00	TREASURER'S RETIREME	WV RETIREMENT CONTRIBUTION	28.19
		413-106-00	TREASURER'S RETIREME	WV RETIREMENT CONTRIBUTION	28.19
		413-106-00	TREASURER'S RETIREME	WV RETIREMENT CONTRIBUTION	28.19
		413-106-00	TREASURER'S RETIREME	WV RETIREMENT CONTRIBUTION	28.19
	DAVID L HOWELL CPA	413-224-00	AUDIT	FINAL BILLING 2020-21 AUDI	625.75
	INTERNAL REVENUE SERVICE	413-104-00	TREASURER'S F.I.C.A.	FICA WITHHELD AND MATCHED	19.42
		413-104-00	TREASURER'S F.I.C.A.	FICA WITHHELD AND MATCHED	19.42
		413-104-00	TREASURER'S F.I.C.A.	MEDICARE WITHHELD & MATCHE	4.54
		413-104-00	TREASURER'S F.I.C.A.	MEDICARE WITHHELD & MATCHE	4.54
	PAYFLEX	413-105-00	TREASURER'S GROUP IN	GF SEPT HSA FEES	3.25
10-03-2022 04:11 PM					
disbursements 09-14-22 to 09-30-22					
FUND: GENERAL FUND					
DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	**PAYROLL EXPENSES			9/14/2022 - 9/30/2022	626.36
				TOTAL:	1,397.52
COURT	ENCOVA INSURANCE	416-226-00	POLICE JUDGE INS BON	WCN6007140 SEPT 2022	8.90
	INTERNAL REVENUE SERVICE	416-104-00	POLICE JUDGE FICA	FICA WITHHELD AND MATCHED	38.75
		416-104-00	POLICE JUDGE FICA	MEDICARE WITHHELD & MATCHE	9.06
	**PAYROLL EXPENSES			9/14/2022 - 9/30/2022	625.00
				TOTAL:	681.71
CITY ATTORNEY	ENCOVA INSURANCE	417-226-00	CITY ATTORNEY INS UN	WCN6007140 SEPT 2022	16.16
	WV PUBLIC EMPLOYEES RETIREME	417-106-00	CITY ATTORNEY RETIRE	WV RETIREMENT CONTRIBUTION	47.14
		417-106-00	CITY ATTORNEY RETIRE	WV RETIREMENT CONTRIBUTION	47.14
		417-106-00	CITY ATTORNEY RETIRE	WV RETIREMENT CONTRIBUTION	47.14
		417-106-00	CITY ATTORNEY RETIRE	WV RETIREMENT CONTRIBUTION	47.14
	INTERNAL REVENUE SERVICE	417-104-00	CITY ATTORNEY FICA	FICA WITHHELD AND MATCHED	147.95
		417-104-00	CITY ATTORNEY FICA	FICA WITHHELD AND MATCHED	32.47
		417-104-00	CITY ATTORNEY FICA	MEDICARE WITHHELD & MATCHE	34.60
		417-104-00	CITY ATTORNEY FICA	MEDICARE WITHHELD & MATCHE	7.59
	USI INSURANCE SERVICES LLC	417-105-00	CITY ATTORNEY INSURA	GROUP BENEFIT 2ND INSTALLM	14.74
	**PAYROLL EXPENSES			9/14/2022 - 9/30/2022	2,909.95
				TOTAL:	3,304.88
CITY ENGINEER	ENCOVA INSURANCE	420-226-00	CITY ENGINEER INS &	WCN6007140 SEPT 2022	30.18
	WV PUBLIC EMPLOYEES RETIREME	420-106-00	CITY ENGINEER RETIRE	WV RETIREMENT CONTRIBUTION	69.77
		420-106-00	CITY ENGINEER RETIRE	WV RETIREMENT CONTRIBUTION	69.77
		420-106-00	CITY ENGINEER RETIRE	WV RETIREMENT CONTRIBUTION	69.77
		420-106-00	CITY ENGINEER RETIRE	WV RETIREMENT CONTRIBUTION	69.77
	INTERNAL REVENUE SERVICE	420-104-00	CITY ENGINEER FICA T	FICA WITHHELD AND MATCHED	48.53
		420-104-00	CITY ENGINEER FICA T	FICA WITHHELD AND MATCHED	48.53
		420-104-00	CITY ENGINEER FICA T	MEDICARE WITHHELD & MATCHE	11.35
		420-104-00	CITY ENGINEER FICA T	MEDICARE WITHHELD & MATCHE	11.35
	**PAYROLL EXPENSES			9/14/2022 - 9/30/2022	1,550.47
				TOTAL:	1,909.72
ZONING	ENCOVA INSURANCE	437-226-00	ZONING INSURANCE & B	WCN6007140 SEPT 2022	43.93
	WV PUBLIC EMPLOYEES RETIREME	437-106-00	ZONING RETIREMENT	WV RETIREMENT CONTRIBUTION	128.71
		437-106-00	ZONING RETIREMENT	WV RETIREMENT CONTRIBUTION	128.71
		437-106-00	ZONING RETIREMENT	WV RETIREMENT CONTRIBUTION	128.71
		437-106-00	ZONING RETIREMENT	WV RETIREMENT CONTRIBUTION	128.71
	INTERNAL REVENUE SERVICE	437-104-00	ZONING F.I.C.A.	FICA WITHHELD AND MATCHED	88.67
		437-104-00	ZONING F.I.C.A.	FICA WITHHELD AND MATCHED	88.67
		437-104-00	ZONING F.I.C.A.	MEDICARE WITHHELD & MATCHE	20.74
		437-104-00	ZONING F.I.C.A.	MEDICARE WITHHELD & MATCHE	20.74
	USI INSURANCE SERVICES LLC	437-105-00	ZONING HEALTH INS	GROUP BENEFIT 2ND INSTALLM	58.12
	PAYFLEX	437-105-00	ZONING HEALTH INS	GF SEPT HSA FEES	3.25
	**PAYROLL EXPENSES			9/14/2022 - 9/30/2022	2,860.30
			TOTAL:	3,570.55	
DATA PROCESSING	MICROSOFT STORE	439-230-00	DATA PROCESSING	PCRD-MICROSOFT OFFICE PROG	40.12
	RAVEN ROCK NETWORKS INC	439-230-00	DATA PROCESSING	IT SERVICE CONTRACT SEPT 2	370.00
		439-230-00	DATA PROCESSING	CONFIG OF 5 NEW CMPTRS CTY	210.00
	DELL BUSINESS CREDIT	439-459-00	DATA PROCESSING CAPI	PCRD-COMPUTERS FOR FRNT WI	514.80
		439-459-00	DATA PROCESSING CAPI	PCRD-COMPUTERS OLIVIA & AM	610.28
	SUDDENLINK BUSINESS	439-230-00	DATA PROCESSING	CITY HALL INTERNET SEPT 20	214.62
	TYLER TECHNOLOGIES INC	439-230-00	DATA PROCESSING	RECEIPT PRINTER ANNUAL FEE	98.89
		439-230-00	DATA PROCESSING	9/14/2022 - 9/30/2022	2,058.71

disbursements 09-14-22 to 09-30-22

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
CITY HALL	MON POWER	440-213-00	CITY HALL UTILITIES	110088782062 70 E MAIN ST	1,321.73
	UNIFIRST CORP.	440-216-00	CITY HALL MAINTENANC	ALL DEPT SEPT 2022 UNIFORM	137.66
	ENCOVA INSURANCE	440-226-00	CITY HALL INSURANCE	WCN6007140 SEPT 2022	39.16
	MOUNTAINEER GAS COMPANY	440-213-00	CITY HALL UTILITIES	269245-314199 1 S-FLORIDA	33.70
	LOWES BUSINESS ACCOUNTS	440-216-00	CITY HALL MAINTENANC	4-LED LIGHTS CITY HALL	14.24
		440-216-00	CITY HALL MAINTENANC	4-LED LIGHTS CITY HALL	42.69
	DODSON BROS EXTERMINATING CO	440-216-00	CITY HALL MAINTENANC	SEP 2022 PEST CONTRL CITY	31.00
	WV PUBLIC EMPLOYEES RETIREME	440-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	112.08
		440-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	112.08
		440-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	112.08
	WALMART STORES INC -BUCKHANN	440-341-00	CITY HALL SUPPLIES	CLEANING SUPPLIES CITY HA	35.25
	INTERNAL REVENUE SERVICE	440-104-00	CITY HALL FICA	FICA WITHHELD AND MATCHED	77.21
		440-104-00	CITY HALL FICA	FICA WITHHELD AND MATCHED	76.30
		440-104-00	CITY HALL FICA	MEDICARE WITHHELD & MATCHE	18.06
		440-104-00	CITY HALL FICA	MEDICARE WITHHELD & MATCHE	17.84
	PAYFLEX	440-105-00	CITY HALL JANITOR IN	GF SEPT HSA FEES	3.25
	**PAYROLL EXPENSES			9/14/2022 - 9/30/2022	2,490.64
				TOTAL:	4,674.97

POLICE	MUNICIPAL EMERGENCY SERVICE	700-345-00	POLICE DEPT.	UNIFORM	UNIFORM PANTS	MCCAULEY	52.50
	ENCOVA INSURANCE	700-226-00	POLICE DEPT.	INSURAN	WCN6007140	SEPT 2022	781.85
	GALLS LLC	700-341-05	POLICE	VIPS	EXPENSES	UNIFORM HAT, VIPS SHIRTS	238.19
		700-345-00	POLICE DEPT.	UNIFORM	SHOES, BOOTS, BELT		637.72
	SUPER SPLASH LLC	700-343-00	POLICE DEPT.	AUTO SU	CAR WASHES	AUG 2022	20.25
	WV PUBLIC EMPLOYEES RETIREME	700-106-00	POLICE DEPT.	RETIREM	WV RETIREMENT	CONTRIBUTION	1,757.31
		700-106-00	POLICE DEPT.	RETIREM	WV RETIREMENT	CONTRIBUTION	1,730.64
		700-106-00	POLICE DEPT.	RETIREM	WV RETIREMENT	CONTRIBUTION	1,715.45
	BUCKHANNON POSTMASTER	700-341-00	POLICE DEPT.	MAT & S	PCRD-MAIL APP	TO ACADEMY	9.89
		700-341-00	POLICE DEPT.	MAT & S	PCRD-MAIL APP	TO ACADEMY	9.89
	STATE TREASURER CVR LET RJ	700-341-04	CVR-LET-RJ	FEES	EXPE	AUG 2022 COURT FEES	254.00
	TOSHIBA FINANCIAL SERVICES	700-341-00	POLICE DEPT.	MAT & S	POL DEPT	COPIER LEASE & PR	272.40
	WV CONSOLIDATED PUBLIC RETIR	700-106-00	POLICE DEPT.	RETIREM	WV RETIRE	MPFRS CONTRIBUTI	709.85
		700-106-00	POLICE DEPT.	RETIREM	WV RETIRE	MPFRS CONTRIBUTI	770.60
		700-106-00	POLICE DEPT.	RETIREM	WV RETIRE	MPFRS CONTRIBUTI	731.87
	ENTERPRISE FM TRUST	700-459-00	POLICE DEPT.	NEW EQU	22HZS3	2017 INTERCEPTOR PY	591.08
		700-459-00	POLICE DEPT.	NEW EQU	22HZSX	2017 INTERCEPTOR PY	795.82
		700-459-00	POLICE DEPT.	NEW EQU	22SFZ4	2018 INTERCEPTOR PY	755.84
		700-459-00	POLICE DEPT.	NEW EQU	22SFZ7	2018 INTERCEPTOR PY	788.08
		700-459-00	POLICE DEPT.	NEW EQU	22SCZ2	2018 INTERCEPTOR PY	781.75
		700-343-00	POLICE DEPT.	AUTO SU	23H64C	MAINT OLDER CRUISER	6.00
		700-343-00	POLICE DEPT.	AUTO SU	23H655	MAINT OLDER CRUISER	86.42
		700-343-00	POLICE DEPT.	AUTO SU	23H64V	MAINT OLDER CRUISER	6.00
		700-343-00	POLICE DEPT.	AUTO SU	23H64Z	MAINT OLDER CRUISER	6.00
		700-459-00	POLICE DEPT.	NEW EQU	23KNZ9	2020 POLICE INTERCE	706.76
		700-459-00	POLICE DEPT.	NEW EQU	23KNZN	2020 POLICE INTERCE	701.54
		700-459-00	POLICE DEPT.	NEW EQU	23KNZS	2020 POLICE INTERCE	803.87
	RAVEN ROCK NETWORKS INC	700-459-00	POLICE DEPT.	NEW EQU	2 22"	DELL MONITORS	450.00
	EMBLEM ENTERPRISES INC	700-345-00	POLICE DEPT.	UNIFORM	BUCKHANNON PD	PATCHES	367.49
	US CELLULAR	700-211-00	POLICE DEPT.	TELEPHO	940-1797	642-5723	389.33
	SPRINT	700-211-00	POLICE DEPT.	TELEPHO	ALL DEPT	AUG 2022 GEOTABS	21.89
	ST JOSEPH HOSPITAL OF BUCKHA	700-341-00	POLICE DEPT.	MAT & S	PRE EMPLOYMT	BLOOD WORK WAR	133.00
	WALMART STORES INC -BUCKHANN	700-341-00	POLICE DEPT.	MAT & S	PCRD-3IN	PATCH REM OIL BOR	35.38
	INTERNAL REVENUE SERVICE	700-104-00	POLICE DEPT.	FICA TA	FICA	WITHHELD AND MATCHED	1,922.66
		700-104-00	POLICE DEPT.	FICA TA	FICA	WITHHELD AND MATCHED	1,689.67

disbursements 09-14-22 to 09-30-22

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		700-104-00	POLICE DEPT. FICA TA	MEDICARE WITHHELD & MATCHE	449.64
		700-104-00	POLICE DEPT. FICA TA	MEDICARE WITHHELD & MATCHE	395.16
	AMAZON.COM	700-341-00	POLICE DEPT. MAT & S	PCRD-ENVELOPES ADDRESS LAB	28.76
		700-341-00	POLICE DEPT. MAT & S	PCRD-ENVELOPES W/CLASP CLO	372.27
		700-341-00	POLICE DEPT. MAT & S	PCRD-LABELS AND SHIPPING	18.76
		700-341-00	POLICE DEPT. MAT & S	PCRD-10X13 ENVELOPES	16.18
		700-345-00	POLICE DEPT. UNIFORM	PCRD-BASEBALL CAP WRK SHIR	190.92
		700-341-00	POLICE DEPT. MAT & S	PCRD-NITRILE GLOVES	42.25
		700-341-00	POLICE DEPT. MAT & S	PCRD-NAME PLATE AND HOLDER	17.37
		700-341-00	POLICE DEPT. MAT & S	PCRD-DRY ERASE BRD MRKRS D	86.75
		700-341-00	POLICE DEPT. MAT & S	PCRD-USB CARD READER	33.30
	USI INSURANCE SERVICES LLC	700-105-00	POLICE DEPT. GROUP I	GROUP BENEFIT 2ND INSTALLM	639.32
	PAYFLEX	700-105-00	POLICE DEPT. GROUP I	GF SEPT HSA FEES	29.25
	CORRIDOR H TIRE INC	700-343-00	POLICE DEPT. AUTO SU	PCRD-TIRES FOR CAR 8	647.56
	K9 TACTICAL GEAR	700-341-00	POLICE DEPT. AUTO SU	PCRD-E COLLAR HOLDER COLLA	86.99
	WORLD FUEL SERVICES, INC.	700-343-00	POLICE DEPT. AUTO SU	POLICE FUEL BILL AUG 2022	2,052.14
	T-MOBILE	700-211-00	POLICE DEPT. TELEPHO	POLICE DEPT GEOTABS SEP 20	324.96
	STAPLES ADVANTAGE	700-341-00	POLICE DEPT. MAT & S	WASTE CAN, ONE TOUCH	128.15
		700-341-00	POLICE DEPT. MAT & S	8 TAB INSERT DIVIDER	139.40
	FRONTIER	700-211-00	POLICE DEPT. TELEPHO	304-001-6194-111398-4 POL	100.90
		700-211-00	POLICE DEPT. TELEPHO	473-7911-073014-4 POL FAX	79.75
	TRAVELERS INSURANCE	700-226-00	POLICE DEPT. INSURAN	INS PREM AUTO LIAB SEPT 22	2,304.35
	**PAYROLL EXPENSES			9/14/2022 - 9/30/2022	58,449.10
				TOTAL:	87,364.22

FIRE	J.P. MORGAN EQUIPMENT FINAN	706-459-00	FIRE DEPT. CAPITAL O	OCT 2022 FIRE TRK PYMT	3,678.20
	ENCOVA INSURANCE	706-226-00	FIRE DEPT. INSURANCE	MCN6007140 SEPT 2022	658.69
	UNITED AIRLINES	706-214-00	FIRE DEPT. TRAVEL EX	PCRD-AIRLINE TKTS TO TRAIN	20.01
		706-341-00	FIRE DEPT. MATERIAL	PCRD-AIRLINE TKTS TO TRAIN	666.41
		706-214-00	FIRE DEPT. TRAVEL EX	PCRD-AIRLINE TKTS TO TRAIN	666.41
		706-214-00	FIRE DEPT. TRAVEL EX	PCRD-AIRLINE TKTS TO TRAIN	250.79
	LOWES BUSINESS ACCOUNTS	706-341-00	FIRE DEPT. MATERIAL	CLEANING SUPPLIES	205.93
	WHOLESALE TIRE INC	706-343-00	FIRE DEPT. AUTO SUPP	WVSI ON 5 TRUCKS	14.00
		706-343-00	FIRE DEPT. AUTO SUPP	WVSI ON 5 TRUCKS	14.00
		706-343-00	FIRE DEPT. AUTO SUPP	WVSI ON 5 TRUCKS	14.00
		706-343-00	FIRE DEPT. AUTO SUPP	WVSI ON 5 TRUCKS	14.00
		706-343-00	FIRE DEPT. AUTO SUPP	WVSI ON 5 TRUCKS	14.00
	DODSON BROS EXTERMINATING CO	706-341-00	FIRE DEPT. MATERIAL	FIRE PEST CONTROL SEP 2022	42.00
	WV PUBLIC EMPLOYEES RETIREME	706-106-00	FIRE DEPT. GROUP RET	WV RETIREMENT CONTRIBUTION	778.21
		706-106-00	FIRE DEPT. GROUP RET	WV RETIREMENT CONTRIBUTION	662.70
		706-106-00	FIRE DEPT. GROUP RET	WV RETIREMENT CONTRIBUTION	786.59
	WV CONSOLIDATED PUBLIC RETIR	706-106-00	FIRE DEPT. GROUP RET	WV RETIRE MPFRS CONTRIBUTI	1,055.15
		706-106-00	FIRE DEPT. GROUP RET	WV RETIRE MPFRS CONTRIBUTI	1,127.09
		706-106-00	FIRE DEPT. GROUP RET	WV RETIRE MPFRS CONTRIBUTI	1,024.19
	CITIZENS BANK OF WV	706-459-00	FIRE DEPT. CAPITAL O	2021 PUMPER TRK SEPT 22 PY	4,790.11
	ST JOSEPH HOSPITAL OF BUCKHA	706-341-00	FIRE DEPT. MATERIAL	LAB RESULTS LINN BAXA	56.00
	INTERNAL REVENUE SERVICE	706-104-00	FIRE DEPT. FICA TAX	FICA WITHHELD AND MATCHED	1,278.64
		706-104-00	FIRE DEPT. FICA TAX	FICA WITHHELD AND MATCHED	1,288.92
		706-104-00	FIRE DEPT. FICA TAX	MEDICARE WITHHELD & MATCHE	299.04
		706-104-00	FIRE DEPT. FICA TAX	MEDICARE WITHHELD & MATCHE	301.43
	AMAZON.COM	706-341-00	FIRE DEPT. MATERIAL	PCRD-COPY PAPER	97.72
		706-216-00	FIRE DEPT. MAINTENAN	PCRD-LED WALL MOUNT OUTSID	269.90
	USI INSURANCE SERVICES LLC	706-105-00	FIRE DEPT. GROUP INS	GROUP BENEFIT 2ND INSTALLM	406.84
	PAYFLEX	706-105-00	FIRE DEPT. GROUP INS	GF SEPT HSA FEES	29.25

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disbursements 09-14-22 to 09-30-22

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
CVB 70% TO CVB	UPSHUR COUNTY CVB	901-235-00	HOTEL/MOTEL 70% PAID	AUG 2022 HOTEL-MOTEL TAX	5,767.77
				TOTAL:	5,767.77
ARTS-THEATRE	BUCKHANNON UTIL BOARDS	906-213-00	CAC UTILITIES	THEATRE WASTE SEPT 2022	50.18
	MON POWER	906-213-00	CAC UTILITIES	110122154542 48 E. MAIN ST	432.75
	RALSTON PRESS INC	906-341-00	CAC SUPPLIES & EXPEN	3X4" WHITE VINYL DECALS	540.00
		906-341-00	CAC SUPPLIES & EXPEN	THANK YOU CRDS & ENVELOPE	127.77
	MONT LEVINE INC.	906-450-01	THEATRE BLDG	1 1/2" TUBING 3" ANGLE	944.96
	COLE TRUCK PARTS INC	906-450-01	THEATRE BLDG	ALL THREAD FOR HANDRAILS	30.16
	RITE-WAY HEATING & PLUMBING	906-450-01	THEATRE BLDG	1/4 FITTINGS FIRE RES MOR	7.67
		906-450-01	THEATRE BLDG	1/4 FTTNGS; MORTAR	86.88
	MOUNTAINEER GAS COMPANY	906-213-00	CAC UTILITIES	268704-483167 48 E. MAIN S	33.70
	SCOTT ELECTRIC CORP	906-450-01	THEATRE BLDG	FIRE ALARM SUPPLIES	1,505.65
		906-450-01	THEATRE BLDG	CAT5 JACK	34.41
		906-450-01	THEATRE BLDG	LOW VOLTAGE BXS CONN	107.88
		906-450-01	THEATRE BLDG	TEE BASE & COVER	8.52
		906-450-01	THEATRE BLDG	TEE BASE & COVER	2.84
		906-450-01	THEATRE BLDG	ALARM WIRE; RMT LED HEAD	161.27
		906-450-01	THEATRE BLDG	ALARM WIRE REMOTE LED HEA	183.58
		906-450-01	THEATRE BLDG	LIGHT SWITCHES FLEX BITS	390.17
		906-450-01	THEATRE BLDG	LIGHTS SWITCHES FLEX BITS	240.01
		906-450-01	THEATRE BLDG	LIGHT SWITCHES FLEX BITS	170.34
	MICROSOFT STORE	906-341-00	CAC SUPPLIES & EXPEN	PCRD-MICROSOFT OFFICE FOR	160.49
	LOWES BUSINESS ACCOUNTS	906-450-01	THEATRE BLDG	INSULATION & SUPPLIES	301.43
		906-450-01	THEATRE BLDG	CAT 5 JACKS & PAINT	25.31
		906-450-01	THEATRE BLDG	FIRE EXT. PAINT & SUPPLIE	115.32
		906-450-01	THEATRE BLDG	LUMBER; BOLTS & WASHERS	71.58
		906-450-01	THEATRE BLDG	AUGER BIT SET	56.99
		906-450-01	THEATRE BLDG	FIRE EXT. PAINT & SUPPLIE	172.82
		906-450-01	THEATRE BLDG	PVC FIITINGS ROOF VE	237.66
		906-450-01	THEATRE BLDG	SEAL TILE, KNIFE,BLA	68.14
		906-450-01	THEATRE BLDG	LUMBER; BOLTS & WASHERS	239.29
		906-450-01	THEATRE BLDG	SELF LEVELER DOOR STOPS	698.76
		906-450-01	THEATRE BLDG	LUMBER; BOLTS & WASHERS	37.80
		906-450-01	THEATRE BLDG	SELF LEVELER DOOR STOPS	30.37
		906-450-01	THEATRE BLDG	FIRE BLOCK FOAM & PAINT	187.15
		906-450-01	THEATRE BLDG	SELF LEVELER DOOR STOPS	68.90
		906-450-01	THEATRE BLDG	CAT 5 JACKS & PAINT	96.79
		906-450-01	THEATRE BLDG	FIRE BLOCK FOAM, & PAINT	41.72
		906-450-01	THEATRE BLDG	FIRE BLOCK FOAM & PAINT	51.27
		906-450-01	THEATRE BLDG	DRYWALL	218.56
		906-450-01	THEATRE BLDG	FIRE BLOCK FOAM & PAINT	161.93
		906-450-01	THEATRE BLDG	CORNER BEAD & SEALANT	102.56
		906-450-01	THEATRE BLDG	LUMBER; BOLTS & WASHERS	38.92
		906-450-01	THEATRE BLDG	FIRE EXT. PAINT & SUPPLIE	349.39
		906-216-00	THEATRE MAINTENANCE/	KEY FOR CAC	4.28
	WV PUBLIC EMPLOYEES RETIREME	906-106-00	CAC RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	94.19
		906-106-00	CAC RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	112.80
		906-106-00	CAC RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	102.88
	CRITES ELECTRICAL SUPPLY INC	906-450-01	THEATRE BLDG	CONDUIT & CONECTORS	18.60
		906-450-01	THEATRE BLDG	CONDUIT & CONECTORS	39.03
		906-450-01	THEATRE BLDG	CONDUIT & CONECTORS	16.50
		906-450-01	THEATRE BLDG	4X4 PLATE FOR THEATER	4.64
		906-450-01	THEATRE BLDG	SCREWS AND COVERS	0.06

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disbursements 09-14-22 to 09-30-22

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		906-450-01	THEATRE BLDG	SCREWS AND COVERS	1.00
		906-450-01	THEATRE BLDG	SCREWS AND COVERS	5.98
		906-450-01	THEATRE BLDG	SCREWS AND COVERS	3.02
		906-450-01	THEATRE BLDG	SCREWS AND COVERS	5.42
		906-450-01	THEATRE BLDG	LLOW VOLTAGE MTG	10.08
	ST JOSEPH HOSPITAL OF BUCKHA	906-341-00	CAC SUPPLIES & EXPEN	PRE EMPLYMT LAB ANNE WILSO	50.00
	WALMART STORES INC -BUCKHANN	906-450-01	THEATRE BLDG	PCRD-3 TABLES FOR THEATRE	255.00
	KAREN BROWN SAINÉ	906-223-00	CAC PROFESSIONAL SER	SEPT 2022 CONSULTING CAC	1,000.00
	MCCARTY'S SEPTIC SERVICE	906-216-00	THEATRE MAINTENANCE/	PORTA POT RENTAL	110.00
		906-216-00	THEATRE MAINTENANCE/	PORTA TOILET RENTAL	28.39
	INTERNAL REVENUE SERVICE	906-104-00	CAC FICA	FICA WITHHHELD AND MATCHED	77.71
		906-104-00	CAC FICA	FICA WITHHHELD AND MATCHED	70.87
		906-104-00	CAC FICA	MEDICARE WITHHHELD & MATCHE	18.17
		906-104-00	CAC FICA	MEDICARE WITHHHELD & MATCHE	16.57
	AMAZON.COM	906-450-01	THEATRE BLDG	PCRD-LOCKABLE ROLLING STOR	379.98
		906-450-01	THEATRE BLDG	PCRD-LED EMERGENCY LIGHTS	378.76
	DELL BUSINESS CREDIT	906-341-00	CAC SUPPLIES & EXPEN	PCRD-COMPUTER FOR ANNE	995.02
	NEWTECH SYSTEMS INC.	906-450-01	THEATRE BLDG	SERVICE WORK ON FIRE SYST	3,455.62
	RECDESK LLC	906-450-01	THEATRE BLDG	EXPANDING CAC & PARK RENT	1,700.00
	ROZELLE ENTERPRISES DBA TRAD	906-450-01	THEATRE BLDG	STAGE WALL & BACKSTAGE	12,745.25
		906-450-01	THEATRE BLDG	WORK IN THEATRE 9/12-9/23	17,283.31
	ROBERT HOWSARE	906-341-00	CAC SUPPLIES & EXPEN	CAC BUTTON PRINTS & POSTER	22.25
	FRONTIER	906-213-00	CAC UTILITIES	473-8987-052821-4 THEATRE	77.05
	**PAYROLL EXPENSES			9/14/2022 - 9/30/2022	2,396.45
				TOTAL:	50,070.77
STOCKERT YOUTH CENTER	MON POWER	907-213-00	UTILITIES	110084592119 SYC	1,026.17
		907-213-00	UTILITIES	110084767208 79 E MAIN ST	5.31
	A F WENDLING INC	907-341-00	MATERIALS & SUPPLIES	PAPER TOWELS	72.34
		907-458-01	SYC CHILDRENS FESTIV	SUPPLIES - CHILDRENS FEST	111.09
		907-458-01	SYC CHILDRENS FESTIV	SUPPLIES - CHILDRENS FEST	71.36
	UNIFIRST CORP.	907-216-00	MAINTENANCE	ALL DEPT SEPT 2022 UNIFORM	99.18
	EAST FAIRMONT HIGH SCHOOL	907-356-00	YOUTH BASKETBALL	FALL BASKETBALL LEAGUE	375.00
	LEAF	907-341-01	OPERATING EXPENSES	COPIER LEASE SYC	177.51
	RITE-WAY HEATING & PLUMBING	907-341-00	MATERIALS & SUPPLIES	BALANCE DUE ON INV 373226	1.81
	ENCOVA INSURANCE	907-226-00	INSURANCE & BONDS	WCN6007140 SEPT 2022	230.37
	CARTER: LARRY	907-363-00	KARATE CLASS INSTRUC	KARATE INSTRUCTOR AUG 22	64.00
		907-363-00	KARATE CLASS INSTRUC	KARATE INSTRUCTOR SEP 22	74.00
	MOUNTAINEER GAS COMPANY	907-213-00	UTILITIES	383925-483167 70 E MAIN ST	43.40
	WESTFIELD INSURANCE	907-226-00	INSURANCE & BONDS	4-1-22 TO 4-1-23 QTRLY PLA	853.83
	LOWES BUSINESS ACCOUNTS	907-341-00	MATERIALS & SUPPLIES	TOILET LID	34.98
	WV PUBLIC EMPLOYEES RETIREME	907-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	212.84
		907-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	210.12
		907-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	229.18
		907-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	115.61
		907-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	161.55
		907-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	105.53
	DISBURSEMENTS ACCOUNT-ALL DE	907-105-00	GROUP INSURANCE	HSA FEE LISA LAMB SYCC	2,000.00
	SPRINT	907-211-00	TELEPHONES	ALL DEPT AUG 2022 GEOTABS	62.66
	ST JOSEPH HOSPITAL OF BUCKHA	907-341-00	MATERIALS & SUPPLIES	PREEMPLMT LABS REGAN MCCA	56.00
		907-341-00	MATERIALS & SUPPLIES	LAB RESULTS RANDY JOHNSON	56.00
	WALMART STORES INC -BUCKHANN	907-361-00	AFTER SCHOOL SUPPLIE	AFTER SCHOOL SUPPLIES	16.74
		907-361-00	AFTER SCHOOL SUPPLIE	AFTER SCHOOL SUPPLIES	135.24
		907-361-00	AFTER SCHOOL SUPPLIE	AFTER SCHOOL SUPPLIES	4.74

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		907-361-00	AFTER SCHOOL SUPPLIE	AFTER SCHOOL SUPPLIES	152.31
		907-361-00	AFTER SCHOOL SUPPLIE	AFTER SCHOOL SUPPLIES	159.67
		907-361-00	AFTER SCHOOL SUPPLIE	AFTER SCHOOL SUPPLIES	48.04
		907-361-00	AFTER SCHOOL SUPPLIE	AFTER SCHOOL SUPPLIES	146.58
		907-361-00	AFTER SCHOOL SUPPLIE	AFTER SCHOOL SUPPLIES	10.98
		907-361-00	AFTER SCHOOL SUPPLIE	AFTER SCHOOL SUPPLIES	25.78
		907-361-00	AFTER SCHOOL SUPPLIE	AFTER SCHOOL SUPPLIES	86.12
	SAM'S PIZZA	907-360-00	CAMP BUCANNEER SUPPL	CAMP BUC LUNCH	44.00
	MOUNTAIN STATE PEST GUARD	907-216-00	MAINTENANCE	SYC PEST CONTROL SEPTEMBER	36.50
	INTERNAL REVENUE SERVICE	907-104-00	FICA TAX	FICA WITHHELD AND MATCHED	463.06
		907-104-00	FICA TAX	FICA WITHHELD AND MATCHED	394.73
		907-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	108.30
		907-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	92.33
	APRIL E SMALL	907-368-01	ZUMBA	KICKBOXING INSTRCTR 8/22	80.00
	AMAZON.COM	907-341-00	MATERIALS & SUPPLIES	PCRD-TIME CARDS COPY PRINT	119.19
		907-341-00	MATERIALS & SUPPLIES	PCRD-ADDING MACHINE PAPER	6.95
		907-341-00	MATERIALS & SUPPLIES	PCRD-SPRAYER ISOPROPYL ALC	72.00
	USI INSURANCE SERVICES LLC	907-105-00	GROUP INSURANCE	GROUP BENEFIT 2ND INSTALLM	116.24
	PAYFLEX	907-105-00	GROUP INSURANCE	GF SEPT HSA FEES	9.75
	LYNX WV INC	907-213-00	UTILITIES	SYC INTERNET SEPT 2022	145.00
	WORLD FUEL SERVICES, INC.	907-216-00	MAINTENANCE	SYC FUEL BILL AUG 2022	239.56
	DAWN WEBB	907-363-00	KARATE CLASS INSTRUC	KARATE INSTRUCTOR AUG 22	64.00
		907-363-00	KARATE CLASS INSTRUC	KARATE INSTRUCTOR SEP 22	74.00
	FRONTIER	907-211-00	TELEPHONES	473-0145-042701-4 SYC	197.75
	TRAVELERS INSURANCE	907-226-00	INSURANCE & BONDS	INS PREM AUTO LIAB SEPT 22	324.61
	**PAYROLL EXPENSES			9/14/2022 - 9/30/2022	13,835.16
				TOTAL:	23,659.17
CONVENTION CENTER	USDA, RURAL DEVLEOPMENT	910-457-00	CONFERENCE CENTER PA	CONFCENTER OCT 2022	3,351.00
				TOTAL:	3,351.00
PUBLIC SAFETY	UNIFIRST CORP.	976-216-00	SAFETY COMPLEX MAINT	ALL DEPT SEPT 2022 UNIFORM	98.97
	AMERICAN GARAGE DOOR LLC	976-216-00	SAFETY COMPLEX MAINT	SERVICE GARAGE DOORS	430.00
	MOUNTAINEER GAS COMPANY	976-213-00	SAFETY COMPLEX UTILI	383931-483167 20 S FLORIDA	44.02
	WESTFIELD INSURANCE	976-226-00	SAFETY COMPLEX INSUR	4-1-22 TO 4-1-23 QTRLY PLA	603.08
	MOUNTAIN STATE ELECTRICAL CO	976-459-35	FEMA GRANT#2 GENERAT	Inv#9GenWrk6-1 to 7-31-22	14,581.35
		976-459-35	FEMA GRANT#2 GENERAT	Inv#9GenWrk6-1 to 7-31-22	21,554.55
	DODSON BROS EXTERMINATING CO	976-216-00	SAFETY COMPLEX MAINT	SEP 2022 PEST CONTROL POLI	45.00
	LYNX WV INC	976-213-00	SAFETY COMPLEX UTILI	SEPT INTERNET PD	150.00
				TOTAL:	37,506.97

Motion to approve the Consent Agenda as presented was made by Reger/Bucklew. Motion carried unanimously.


F. Strategic Issues for Discussion and/or Vote:

F.1 Approval Updated Employee Handbook: Mayor Skinner asks that we table until 10/18 meeting so that Steptoe-Johnson can complete their review. Agreed.

F.2 Approval Contract with AT&T Cell Phone & Geotab Fleet Management Services: With AT&T, we will be getting better services at approximately the same cost. We are having trouble with current vendor keeping track of our vehicles. FirstNet is offered only to first responders and utility providers.

Motion to approve contract with AT&T Cell Phone and Geotab Fleet Management Services was made by Sanders/Reger. Motion carries.

F.3 Approval Agreement with i3 Verticals Company DBA Court Solutions for Online Payment for Municipal Court Citations: Tom O’Neil reviewed the agreement. Indexed City Agreement A346.



FEATURES:


- Custom interface with your data software (PCI Compliant - No private data stored)
- Integrated or Non-Integrated options
- Efficient, accurate payments customized service to reduces workload.
- Credit Card Processing options available.

Excellent Customer Experience

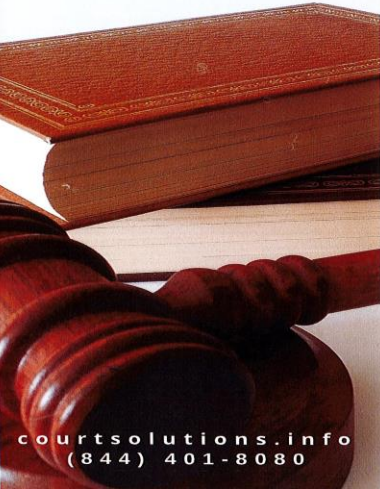
- Bilingual call center for live over-the-phone payments.
- Fast payment confirmations sent to court staff and payer.
- Direct clerk line and portal for fast response and help when needed.

Benefits

- No purchase cost
- Reduce court calls and long lines.
- Ease of payment, offering additional ways to pay for the defendant. Website/ mobile friendly, call center and at your window.
- Funds disbursed via ACH. Charge-backs handled through our office.
- Post payments with little data entry required.
- Ticket Match- allows customers to receive notice when citations are posted in the system for on-time payment.



A trusted government services technology & Payment Processing company



courtsolutions.info
(844) 401-8080

Motion to approve agreement with i3 Vertical Company DBA Court Solutions for Online Payment for Municipal Court Citations was made by by Sanders/Thomas. Motion carries.

F.4 Approval to Advertise to Accept Bids for a Fire Department Life Pak 15 Heart Monitor: The BFD is asking for a Life Pak 15 Heart Monitor. This was requested in February 2022. In January, the cost was \$21,000-22,000. Now it is \$30,000. They do have a lease program, but it is over \$20,000, so we will have to put out bids. Councilwoman Bucklew questioned the life expectancy of Life Pak. Our current LP12 is a reconditioned 12 years old. The LP15 is 5-7 years old. Lease is for 5 years, then we would turn it in and lease a new one.

Motion to approve to Advertise to Accept Bids for a Fire Department Life Pak 15 Heart Monitor was made by Bucklew/Sanders. Motion carries.

F.5 Draft Ordinance No. 461 Stockert Youth & Community Center Membership Discussion & To Direct for 1st Reading at the next meeting: To direct for first reading next meeting. This will reduce the size of the board from 11 to 9, eliminating two at large seats. It will change from monthly meetings to upon call of the chair, which is the mayor, but no less than quarterly. Mayor Skinner noted that meetings will be solely about programing.

F.6 Draft Ordinance No. 462 Parking Enforcement of Parking Wheel Boot Discussion & To Direct for 1st Reading at the next meeting: A discussion about possible drafting of Ordinance No. 462 at the request of Judge Helen Echard to update/change/add ordinance. There is the rare problem of collecting large fines. If immobilizer is deployed, then there is an additional \$50 administration fee. The ordinance is scheduled for its first reading in two weeks. Councilman Reger asks why the judge requested this? There is practical difficulty getting some people to pay. A person cannot be arrested for parking tickets, but we could use the boot to encourage payment. Councilman Reger feels that the decision to use the immobilizer should be the judge's decision, not the parking enforcement officer. Attorney O'Neill stated that the judge is only here once a week, while the parking enforcement officer is here and doing parking daily. There was further discussion regarding thresholds of when it would be deployed such as could a habitual parking offender get booted, even if they pay their fines. Councilman Thomas recommended that we look at other municipalities and how they handle this problem, and it was stated that we have. Mayor Skinner stated that the city needs turnover in prime street parking, and this adds an extra level of enforcement. The ordinance is scheduled for its first reading in two weeks.

F.7 Approval Resolution 2022-07 Upshur County School Levy Support: This would take effect on 07/01/2024.

Roll Call:
Robbie Skinner – Yes
Randy Sanders – Yes
Pam Bucklew – Yes
Jack Reger – Yes
Dave Thomas – Yes
CJ Rylands – Absent
David McCauley - Absent

Motion to approve by Thomas/Sanders. Motion carries. Everyone present voted yes.

RESOLUTION NO. 2022-07 OF THE COUNCIL OF THE CITY OF BUCKHANNON

WHEREAS, on Tuesday, November 8, 2022, the Upshur County Board of Education will sponsor a county-wide, school levy election throughout Upshur County, West Virginia; and,

WHEREAS, the school levy renewal will be effective for the Fiscal Years beginning July 1st of 2024, 2025, 2026, 2027, and 2028,

WHEREAS, our Buckhannon-Upshur community has steadfastly supported and passed all school levies since 1998; and,

WHEREAS, the currently proposed school levy will not result in any increase in taxation to affected property owners, i.e., the school levy rate will remain the same as the past several, previously enacted school levies; and,

WHEREAS, the currently proposed school levy will comprise approximately 10% of the Upshur County schools' system budget for the next several years, with our school system realizing approximately \$3,248,000.00 annually from our school levy; and,

WHEREAS, among other things, the proposed school levy will dedicate revenue toward instructional programs, supplies, materials, equipment, technology access and improvement, capital improvements and preventive maintenance, substitute employees, extracurricular activities and extended employment agreements, contracted services and student-related community services, and safety enhancements and improvements, all while servicing all of the schools throughout Upshur County; and,

WHEREAS, the citizens of Buckhannon have historically, supported public education and hence school levies; and,

WHEREAS, the Council of the City of Buckhannon believes it is important and compelling to remind all citizens of our Buckhannon-Upshur community to value, support, and appreciate public education, and urges all of our voting citizens to vote FOR the 2022 School Levy on Tuesday, November 8, 2022, further reminding all citizens that communities that value education through school levy support are generally viewed by the external business world as being the most financially viable and progressive communities meriting consideration for economic development.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF BUCKHANNON, AS FOLLOWS:

(1) That the City Council hereby formally and in all respects endorses our partners, i.e., the members of the Upshur County Board of Education, our Schools'

Superintendent, and the Board's administration, in their collective effort to pass the November 8, 2022 school levy for the benefit of all of our children; and,


(2) That the City Council strongly urges all voters throughout our Buckhannon-Upshur community to vote FOR the school levy; and,

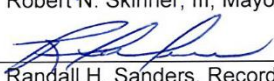
(3) That this Resolution, or a copy thereof, may be provided to any and all affected persons or entities, to manifest the City of Buckhannon's strongest commitment to support and realize passage of the 2022 school levy.

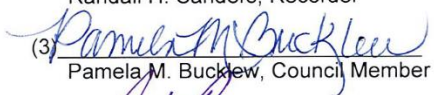
VOTE ON RESOLUTION

IN FAVOR

OPPOSED

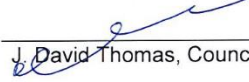
(1) 
Robert N. Skinner, III, Mayor

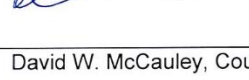
(2) 
Randall H. Sanders, Recorder

(3) 
Pamela M. Bucklew, Council Member

(4) 
Jack Reger, Council Member


(5) 
Clifford J. Rylands, Council Member

(6) 
J. David Thomas, Council Member

(7) 
David W. McCauley, Council Member

CERTIFICATE OF PASSAGE AND ENACTMENT

I, Randall H. Sanders, City Recorder of the City of Buckhannon, a West Virginia, municipal corporation, do hereby certify that the foregoing Resolution 2022-07 was lawfully passed and enacted by the Council of the City of Buckhannon during a regular meeting of the City Council convened at City Hall in Buckhannon, Upshur County, West Virginia, on October 6, 2022.


Randall H. Sanders, City Recorder



Upshur County Schools

Levy Renewal

FOR THE FISCAL YEARS BEGINNING
JULY 1ST OF 2024, 2025, 2026, 2027, & 2028

CURRENT TAX RATE
WILL NOT INCREASE.

THE UPSHUR COUNTY BOARD OF
EDUCATION AUTHORIZES
CONTINUATION OF ADDITIONAL
LEVIES IN THE AMOUNT OF \$3,248,000.

Levy = Learning!

THE PURPOSE FOR WHICH ADDITIONAL FUNDS ARE NEEDED INCLUDE:

➤ INSTRUCTIONAL PROGRAMS, SUPPLIES, MATERIALS (INCLUDING \$200 PER CLASSROOM TEACHER)

• Textbooks, Library Books, and Essential School Materials and Equipment

• Summer School

• Alternative Education Programs

➤ TECHNOLOGY ACCESS & IMPROVEMENT

• Purchase/Lease of Hardware and Software

• Technology Specialists and Support Services

➤ CAPITAL IMPROVEMENTS & PREVENTIVE MAINTENANCE

• Safety and Security Improvements

• General Building Maintenance including HVAC

➤ CONTRACTED SERVICES

• Prevention Resource Officer (PRO)

• Tech Services and Athletic Trainers

• Bus Expenses for Extracurricular and Field Trips

➤ COMMUNITY SUPPORT

• County Libraries

• 4-H & Extension Office

• Stockert Youth Center

➤ ANNUAL PASSES FOR STUDENTS AND FAMILIES

• Upshur County Recreational Park

• West Virginia Wildlife Center

➤ UPSHUR COUNTY STUDENT ACCIDENT INSURANCE

➤ SUBSTITUTE EMPLOYEES

➤ STUDENT RELATED COMMUNITY SERVICES

➤ EXTRACURRICULAR ACTIVITIES & EXTENDED EMPLOYEE AGREEMENTS

Upshur County students, active service and veteran military residents, and residents 60 years of age and older receive free admission to all regular school extracurricular events in Upshur County with school issued pass.

F.8 Event Request & Street Closure-Madison Street: Sweet A Licious-Fall Family Fest at 21 Madison Street- October 22, 2022, 5pm-9pm: This would normally go to Consolidated Public Works, but they will not have another meeting before the event.

Motion to approve Event Request & Street Closure of Madison Street for Sweet A Licious Fall Family Fest October 22, 2022 5-9pm by Bucklew/Sanders. Motion carries.

F.9 Approval Recommendation from the Revenue Review Committee & the Utility Boards Employee Pay Increases: The committee was made of representatives from each board. The Mayor offered special thank you to Dave Thomas and Jack Reger, but appreciates everyone's help. Mayor Skinner stated that this is crucial. We must stay competitive. Our employees are feeling inflation. Our employees make this city what it is. We are having turnover. We must stay on the cutting edge of pay and benefits. We offer great benefits, but you cannot eat benefits. We are very fortunate to be in the geography of North Central West Virginia, but we have a lot of competition for our great employees. Amby Jenkins stated that not every employee got a raise and pointed out that 40-45% of our budget is pay. We need to keep our employees here. Councilman Reger stated that increases are appropriate. We have a moral obligation to care for our employees. Compared to inflation, we are not keeping up, but we are doing the best we can. He thanked the department supervisors and stated his only regret is that we cannot do more. Councilman Thomas stated that the increases are significant. If we did not have the sales tax monies, this would be difficult. He thinks in the future we need to look at life insurance packages. He gives his thanks to Amby Jenkins, Barbara Hinkle, Jack Reger, and Scott Randall.

Motion for Approval of Recommendation from the Revenue Review Committee and the Utility Boards Employee Pay Increases Effective by 11/1/2022 by Sanders/Bucklew. Motion carries unanimously.

G. Comments and Announcements:

G.1 Pamela Bucklew: Thank you to Amby and Barb for an excellent audit report. She also reminds us that the opening play is happening in our theater. JCFilms will be filming soon, and she hopes that everyone is courteous and makes them feel welcome.

G.2 David McCauley: Absent.

G.3 Jack Reger: This was a very positive meeting. Kudos to Wilson-Martino, the Development Authority, Almost Heaven BBQ Bash. We have a lot of great things to look forward to in our town. He also compliments the employees of our city.

G.4 David Thomas: He just wants to echo what everyone else says.

G.5 C J Rylands: Absent.

G.6 Randall Sanders: He offers congratulations on a clean audit. He states that the pay raises keep us competitive with other employers. He just returned from the Miss USA Pageant where Miss WV was in the Top 16. He thanked the city for supporting the pageant.

H. Mayor's Comments and Announcements: The mayor thanks everyone for a great meeting and for supporting the pay review. He also asks that everyone be courteous.

I. Adjournment: Motion to adjourn at 9:00 p.m. Sanders/Thomas. Motion carried.

Mayor Robert N. Skinner III

City Recorder Randall H. Sanders
