

STATE OF WEST VIRGINIA, COUNTY OF UPSHUR, CITY OF BUCKHANNON, TO WIT:

A regular meeting of the Buckhannon Water Board was held on Thursday, September 8, 2022, at 7:30 a.m. in Council Chambers at City Hall. The following were in attendance (GTM is attendance by GoToMeeting):

Robbie Skinner	Mayor	Present
Randy Sanders	City Recorder	Present
Dave McCauley	Board Member	Present
David Thomas	Board Member	Present
Don Nestor	Board Member	Present
Erasmo Rizo	Board Member	Present
Kelly Arnold	Water Superintendent	Present
Jay Hollen	City Engineer	Present - GTM
Jerry Arnold	Director of Public Works	Absent
Amberle Jenkins	Assistant Recorder/Director of Finance	Present
Tom O'Neill	City Attorney	Absent

Guests: Dave Currence, Water Department

City of Buckhannon Water Board – 7:30am
Meeting Agenda for Thursday, Thursday, September 8, 2022

- A. Call to Order**
 - A.1 Moment of Silence
 - A.2 Pledge to the Flag of the United States of America
- B. Recognized Guests**
 - B.1
- C. Financial Report-Amby Jenkins**
 - C.1 August 2022
- D. Department Report**
 - D.1 Water Department Report-Kelly Arnold
 - D.2 ARPA Projects Update
- E. Correspondence and Information**
 - E.1 Mt. Hope Water Association Meeting Minutes- July 2022
 - E.2 City PR: Alert Message-Mandatory Evacuation Ordered Due to a Chemical Leak at 173 Wood St & Evacuation Lifted Water Plant Emergency Quickly Contained
 - E.3 Invoice: Sold to Elkins Road P.S.D. Backflow Preventer for Master Meter
- F. Consent Agenda**
 - F.1 Approval of Minutes 08/11/22
- G. Strategic Issues for discussion and vote**
 - G.1 Recommendation from the Revenue Review Committee Water Department Wages
 - G.2 Directive for Agenda: COB Water Board Special Meeting with the P.S.D's to be held on Thursday, September 29, 2022 at 6pm at City Hall
 - G.3 Valley Green Water Meter Issues
 - G.4 Utility ROW Review for the Industrial Park Road
- H. Board Members Comments and Announcements**
 - H.1
- I. Adjournment**

Posted 09/02/2022

A. Call to Order – The meeting was called to order by Mayor Robbie Skinner who asked all to join him in a moment of silence and then he led the group in the pledge to the flag of the United States of America.

B. Recognized Guests:

B.1 None

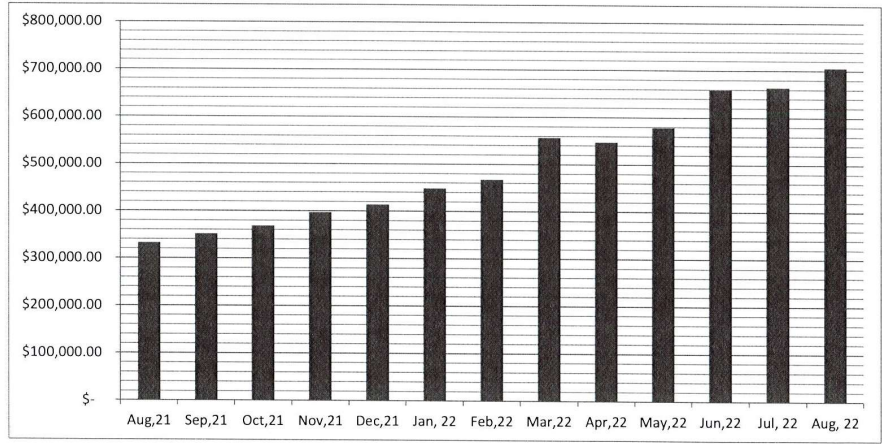
C. Financial Report-Amby Jenkins

C.1 August 2022 - Amby reported on the balances on hand as of August 31, 2022, and she provided a review of financial matters as follows:

A brief discussion regarding the Savings Account, that has a relatively small balance, took place with the Mayor asking if there was a better account for those funds be moved to and then eliminating that account. Mrs. Jenkins is looking into this and will update the Board in the future.

WATER BOARD
CITY OF BUCKHANNON
BALANCE SHEET

Balance August 31, 2022	
Money market & checking	\$ 705,543.95
2% Depreciation fund (Working Capital Fund)	\$ 616,913.57
Savings #5764795	\$255,869.04 (citizens bank opened 9-15-21)
Savings	\$ 1,522.98



Money Market and Checking Trend
Note: Bond Payments began March 2017 \$22751.66 per mth.

AUGUST 2022 WATER PAYMENT OF BILLS

- \$1,833.47 – DAMAN SUPERIOR – PARTS FOR SLUDGE PUMP
- \$4,487.00 – SAL CHEMICAL – 40 BAGS FLUORIDE
- \$1,225.00 – ATLAS GROUP LLC – WORK ON HYDROVAC
- \$29,218.96 – PHOENIX SOLUTIONS – AUGUST CHEMICAL COSTS
- \$1,833.93 – USA BLUE BOOK/HD SUPPLY – LAB SUPPLIES
- \$2,207.40 – MATTHEWS LUBRICANTS – HYDRAULIC & GEAR OIL
- \$2,583.18 – BRUFFEY TRUCKING – STONE FOR LOWER LOT
- \$3,156.00 – FERGUSON WATERWORKS – METER BOXES & LIDS
- \$3,453.74 – CORE & MAIN LP – NEPTUNE 4” TRICON HODGESVILLE, HYDRANT ASSEMBLY FOR MAN HOLE, METERS
- \$2,450.00 – IWORQ – BACKFLOW MANAGEMENT
- \$3,272.50 – CITY OF BUCKHANNON STREET DEPT – REPAIRS TO SAM’S PARKING LOT

09-02-2022 03:41 PM		disbursements 08-01-22 TO 08-31-2022			
FUND: WATER					
DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
RESERVIOR MANGMT DAM	MON POWER	601-211-00	UTILITIES - ELEC,GAS	110088822306 OHIO LIFT STA	0.00
		601-211-00	UTILITIES - ELEC,GAS	110136713804 EWMS 262 TALL	3.46
		601-211-00	UTILITIES - ELEC,GAS	110088822306 OHIO LIFT STA	1,422.95
	MAINLINE LLC	601-342-00	MAINTENANCE RIVER IN	STEPS TO RIVER FOR SAMPLE	109.80
	HARPER LUMBER & BUILDING SUP	601-342-00	MAINTENANCE RIVER IN	MATRL- STAIRS @ INTAKE	325.69
	RAVEN ROCK NETWORKS INC	601-342-00	MAINTENANCE RIVER IN	IT SVCS; REPAIRS TO SCADA	765.00
		601-342-00	MAINTENANCE RIVER IN	LATE FEE ON INV 10022	22.95
				TOTAL:	2,649.85
WATER PLANT	BUCKHANNON UTIL BOARDS	642-399-00	PLANT MISCELLANEOUS	CON/DEM MATRL FROM PLANT	12.00
		642-211-00	UTILITIES - ELEC, GA	110 080 768 291 WATER PLAN	0.00
	MON POWER	642-211-00	UTILITIES - ELEC, GA	31222911910281 WOOD ST	0.00
		642-211-00	UTILITIES - ELEC, GA	110087859879 NEW WATER TRE	0.00
		642-211-00	UTILITIES - ELEC, GA	110087859879 NEW WATER TRE	8,113.34
	RECORD-DELTA NEWSPAPER	642-341-00	OFFICE EXPENSE	AD HIRING WATER PLANT OPER	141.50
	UNIFIRST CORP.	642-345-00	UNIFORMS PERSONAL SA	JULY 2022 ALL DEPT UNIFORM	235.43
	ENCOVA INSURANCE	642-226-00	UNEMPLOYMENT/COMPENS	WCN6007140 7/5/22-8/1/22	329.07
	WV PUBLIC EMPLOYEES INSURANC	642-105-00	HEALTH INSURANCE	WATER AUG 2022 HEALTH INS	1,299.14
		642-105-00	HEALTH INSURANCE	WATER AUG 2022 RETIREE'S S	210.00
	MOUNTAINEER GAS COMPANY	642-211-00	UTILITIES - ELEC, GA	356643-423105 WOOD ST	16.85
		642-211-00	UTILITIES - ELEC, GA	265523-309439 WOOD ST NEW	35.38
	SANITARY BOARD-CITY OF BUCKN	642-346-00	MAINT TREATMENT PLAN	WASTE FROM COAG TANK	60.00
	DAMAN SUPERIOR LLC	642-346-00	MAINT TREATMENT PLAN	PARTS FOR SLUDGE PUMP	1,833.47
	ACE HARDWARE & CONTRACTOR SU	642-344-00	GENERAL EQUIPMENT MA	WEATHER STRPING & FASTENE	7.97
	SAL CHEMICAL INC	642-348-00	CHEMICAL COSTS	FLUORIDE (40 BAGS)	4,487.00
	ATLAS GROUP LLC	642-346-00	MAINT TREATMENT PLAN	HYDROVAC WORK	1,225.00
	WV PUBLIC EMPLOYEES RETIREME	642-106-00	RETIREMENT	WV RETIREMENT CONTRIBUTION	391.50

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disbursements 08-01-22 TO 08-31-2022

FUND: WATER

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		642-106-00	RETIREMENT	WV RETIREMENT CONTRIBUTION	437.40
		642-106-00	RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	258.75
		642-106-00	RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	252.00
	PHOENIX SOLUTIONS LLC	642-348-00	CHEMICAL COSTS	PREMIER PAC; SODA HEX	5,810.00
		642-348-00	CHEMICAL COSTS	PREMIER PAC & POT PERM	6,160.48
		642-348-00	CHEMICAL COSTS	PREMIERPAC; CHLORINE	8,640.50
		642-348-00	CHEMICAL COSTS	PREMIERPAC; POT PERM	8,607.98
	USA BLUE BOOK/ HD SUPPLY FAC	642-347-00	PLANT LAB MAINT & SU	LAB SUPPLIES	1,804.82
		642-347-00	PLANT LAB MAINT & SU	LAB SUPPLIES	29.11
	US CELLULAR	642-211-00	UTILITIES - ELEC, GA	613-0153 7363 642-5828 514	194.44
	SPRINT	642-211-00	UTILITIES - ELEC, GA	ALL DEPT JULY 2022 GEOTABS	94.00
	OFFICE OF WATER PROGRAMS CA	642-221-00	TRAINING & CONTINUED	PCRD-TRAINING BKS THOMASON	121.00
		642-221-00	TRAINING & CONTINUED	PCRD-WAT TREATMENT VOL 2 T	50.00
		642-221-00	TRAINING & CONTINUED	PCRD-WAT TREATMENT VOL 2 T	50.00
	S.R. HARPER, INC.	642-346-00	MAINT TREATMENT PLAN	BLUE WHITE PUMP TUBES	386.31
	MY BUCKHANNON	642-341-00	OFFICE EXPENSE	HELP WANT ADS WAS SYNC WAT	686.10
	WALMART STORES INC -BUCKHANN	642-347-00	PLANT LAB MAINT & SU	PLANT SUPPLIES	79.82
		642-342-00	MAINT TREATMENT PLAN	SUPPLIES FOR PLANT	161.10
	MATTHEWS LUBRICANTS, INC.	642-346-00	MAINT TREATMENT PLAN	30 GAL HYDRAULIC OIL	807.00
		642-346-00	MAINT TREATMENT PLAN	20 GAL GEAR OIL	1,400.40
	INTERNAL REVENUE SERVICE	642-104-00	FICA TAX	FICA WITHHELD AND MATCHED	449.28
		642-104-00	FICA TAX	FICA WITHHELD AND MATCHED	476.25
		642-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	105.08
		642-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	111.38
	CLARKSBURG WATER BOARD	642-349-00	COMPLIANCE MONITORIN	BAC-T SAMPLES JULY 2022	230.00
		642-349-00	COMPLIANCE MONITORIN	BACT SAMPLES AUG 2022	230.00
	AMAZON.COM	642-342-00	MAINT TREATMENT PLAN	PCRD-STRING MOP & TIMERS	41.89
	LYNX WV INC	642-211-00	UTILITIES - ELEC, GA	WATER AUG 2022 ANTENNA REN	35.00
	AT&T MOBILITY	642-211-00	UTILITIES - ELEC, GA	304-997-9091 JERRY MYERS	65.73
	WORLD FUEL SERVICES, INC.	642-344-00	GENERAL EQUIPMENT MA	NOZZLE FOR GENERATOR FUEL	87.00
		642-346-00	MAINT TREATMENT PLAN	OIL BOOMS	204.00
		642-343-01	PLANT VEHICLE FUEL	WATER FUEL BILL JULY 2022	307.45
	FAIRWAY LABORATORIES, INC.	642-349-00	COMPLIANCE MONITORIN	JULY FLUORIDE& 3RDQTR TOC	120.00
	HAMPTON INN MARTINSBURG	642-221-00	TRAINING & CONTINUED	PCARD-LODGING ERIC THOMASO	508.80
	FRONTIER	642-211-00	UTILITIES - ELEC, GA	472-2530-101615-4 WATER	66.13
		642-211-00	UTILITIES - ELEC, GA	30401156600826024 WAT TELE	50.45
		642-211-00	UTILITIES - ELEC, GA	472-8628-030719-4 WAT FAX	39.85
	**PAYROLL EXPENSES			8/01/2022 - 8/31/2022	14,885.00
				TOTAL:	72,442.15
WATER LINES	BUCKHANNON UTIL BOARDS	660-352-00	NEW SERVICES, UPGRAD	DUMP OLD PIPE & TRASH	10.00
	MON POWER	660-211-00	UTILITIES - ELEC,GAS	110083759404 BRUSHY FORK	0.00
		660-211-00	UTILITIES - ELEC,GAS	110085818216 DEERCKBOOSTER	0.00
		660-211-00	UTILITIES - ELEC,GAS	110085973250 RT 3	0.00
		660-211-00	UTILITIES - ELEC,GAS	110085813894 DEERCKTANK	0.00
		660-211-00	UTILITIES - ELEC,GAS	110081927193 AMALIA DR	0.00
		660-211-00	UTILITIES - ELEC,GAS	110087172703 WATER TANK H	0.00
		660-211-00	UTILITIES - ELEC,GAS	110085340724 BRUSHY FORKP	89.04
		660-211-00	UTILITIES - ELEC,GAS	110088788390 HIGH SCHOOL	0.00
		660-211-00	UTILITIES - ELEC,GAS	110088895773 TANK #3	5.75
		660-211-00	UTILITIES - ELEC,GAS	110087062268 70 E. MAIN S	0.00
		660-211-00	UTILITIES - ELEC,GAS	110100156634 ST JOE TOWER	0.00
		660-211-00	UTILITIES - ELEC,GAS	110114638833 VICTORIA HILL	0.00
		660-211-00	UTILITIES - ELEC,GAS	110117519980 2425 BRUSHY F	10.35

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disbursements 08-01-22 TO 08-31-2022

FUND: WATER

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		660-211-00	UTILITIES - ELEC,GAS	110117519956 2412 RTE 20 S	0.00
		660-211-00	UTILITIES - ELEC,GAS	110152507908 300 CLARKSBUR	5.52
		660-211-00	UTILITIES - ELEC,GAS	110085973250 RT 3	5.00
		660-211-00	UTILITIES - ELEC,GAS	110085813894 DEERCKTANK	3.50
		660-211-00	UTILITIES - ELEC,GAS	110088788390 HIGH SCHOOL	1,049.00
		660-211-00	UTILITIES - ELEC,GAS	110100156634 ST JOE TOWER	7.34
		660-211-00	UTILITIES - ELEC,GAS	110114638833 VICTORIA HILL	5.58
		660-211-00	UTILITIES - ELEC,GAS	110117519956 2412 RTE 20 S	5.24
	UNIFIRST CORP.	660-345-00	UNIFORMS-PERSONAL SA	JULY 2022 ALL DEPT UNIFORM	235.43
	COLE TRUCK PARTS INC	660-343-00	VEHICLE MAINTENANCE	LED SIGNAL; STROBE W7	60.91
		660-343-00	VEHICLE MAINTENANCE	LED SIGNAL; STROBE W7	84.80
	RITE-WAY HEATING & PLUMBING	660-348-00	DISTRIBUTION TANK MA	PARTS FOR TANK PITS	20.27
		660-352-00	NEW SERVICES, UPGRAD	PARTS - LARGE METER TESTE	30.40
	ENCOVA INSURANCE	660-226-00	UNEMPLOYMENT/COMPENS	WCN6007140 7/5/22-8/1/22	658.13
	WV PUBLIC EMPLOYEES INSURANC	660-105-00	HEALTH INSURANCE	WATER AUG 2022 HEALTH INS	3,934.36
		660-105-00	HEALTH INSURANCE	WATER AUG 2022 RETIREE'S S	700.00
	MOUNTAINEER GAS COMPANY	660-211-00	UTILITIES - ELEC,GAS	356643-423105 WOOD ST	16.85
		660-211-00	UTILITIES - ELEC,GAS	265523-309439 WOOD ST NEW	35.39
	AUTO ZONE	660-343-00	VEHICLE MAINTENANCE	TRUCK WASHING SUPPLIES	61.42
		660-343-00	VEHICLE MAINTENANCE	BRAKES, ROTORS FOR W9	134.99
		660-343-00	VEHICLE MAINTENANCE	BULBS FOR W-8	48.19
	ADVANCE AUTO PARTS	660-344-00	GENERAL EQUIPMENT MA	DEF FOR BACKHOE	17.29
	MISS UTILITY OF WEST VIRGINI	660-353-00	MAPPING & LINE LOCAT	JULY 2022 LOCATE MESSAGE F	32.55
	LOWES BUSINESS ACCOUNTS	660-352-00	NEW SERVICES, UPGRAD	WEED KILLER & ELEC OUTLET	109.09
		660-344-00	GENERAL EQUIPMENT MA	PIPE CLAMP/ PIPE	93.70
		660-344-00	GENERAL EQUIPMENT MA	TOOLS	47.69
		660-344-00	GENERAL EQUIPMENT MA	PCRD-20 MAX XR 6AMP BATTER	269.00
	BRUFFEY TRUCKING INC	660-352-00	NEW SERVICES, UPGRAD	#4 STONE FOR LOWER LOT	1,317.53
		660-352-00	NEW SERVICES, UPGRAD	#3 STONE FOR LOWER LOT	1,265.65
	CENTRAL SUPPLY CO	660-352-00	NEW SERVICES, UPGRAD	FILTER FABRIC - LOWER LOT	999.90
	STATE EQUIPMENT INC.	660-344-00	GENERAL EQUIPMENT MA	HYD HOSE & OIL	248.40
	JENKINS FORD INC	660-343-00	VEHICLE MAINTENANCE	TIRES & ALIGNMENT	807.41
	WV PUBLIC EMPLOYEES RETIREME	660-106-00	RETIREMENT	WV RETIREMENT CONTRIBUTION	1,267.37
		660-106-00	RETIREMENT	WV RETIREMENT CONTRIBUTION	1,365.67
		660-106-00	RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	229.50
		660-106-00	RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	244.36
	FERGUSON WATERWORKS	660-352-00	NEW SERVICES, UPGRAD	METER BOXES & LIDS	3,156.00
	SYLVESTER W. LOWTHER	660-344-00	GENERAL EQUIPMENT MA	HYD HOSE FOR BACKHOE	121.05
	MISSION COMMUNICATIONS, LLC	660-352-00	NEW SERVICES, UPGRAD	SCADA SVC ADRIAN METER	581.40
	CORE & MAIN LP	660-352-00	NEW SERVICES, UPGRAD	NEPTUNE 4" TRICON HDGSVILL	1,043.63
		660-352-00	NEW SERVICES, UPGRAD	HYDRANT ASSEMBLY FOR MH	1,806.14
		660-352-00	NEW SERVICES, UPGRAD	HYDRANT ASSEMBLY FOR MH	13.97
		660-352-00	NEW SERVICES, UPGRAD	METERS	2,216.00
	JOHN BOGGESS dba VJG ASSOCIA	660-344-00	GENERAL EQUIPMENT MA	GLOVES	166.14
	DLT SOLUTIONS LLC	660-353-00	MAPPING & LINE LOCAT	AUTOCAD SOFTWARE RENEWAL	1,082.79
	US CELLULAR	660-211-00	UTILITIES - ELEC,GAS	613-0153 7363 642-5828 514	194.44
	SPRINT	660-211-00	UTILITIES - ELEC,GAS	ALL DEPT JULY 2022 GEOTABS	94.00
	WALMART STORES INC -BUCKHANN	660-341-00	OFFICE EXPENSE	PCRD-BOX OF COPY PAPER	39.97
	INTERNAL REVENUE SERVICE	660-104-00	FICA TAX	FICA WITHHELD AND MATCHED	1,035.89
		660-104-00	FICA TAX	FICA WITHHELD AND MATCHED	1,113.83
		660-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	242.27
		660-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	260.48
	CLARKSBURG WATER BOARD	660-348-00	DISTRIBUTION TANK MA	BAC T SAMPLES TENN TAN	46.00
	AMAZON.COM	660-352-00	NEW SERVICES, UPGRAD	PCRD-EAR PLUGS	42.50

FUND: WATER

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
OFFICE/ADMIN	IWORQ AT&T MOBILITY CITY OF BUCKHANNON STREET DE SNOWSHOE MOUNTAIN, INC. WORLD FUEL SERVICES, INC. WAYSIDE SOUTHERN BAPTIST CHU FRONTIER **PAYROLL EXPENSES	660-352-00	NEW SERVICES, UPGRAD	PCRD-EAR PLUGS	36.60
		660-352-00	NEW SERVICES, UPGRAD	PCRD-HEX FINISH NUTS	28.86
		660-352-00	NEW SERVICES, UPGRAD	PCRD-STAINLESS HEX NUTS	31.70
		660-352-00	NEW SERVICES, UPGRAD	PCRD-FASTENERS	170.97
		660-352-00	NEW SERVICES, UPGRAD	BACKFLOW MGMT PACKGE 9/22-	2,450.00
		660-211-00	UTILITIES - ELEC,GAS	304-642-5819 KELLY ARNOLD	59.73
		660-352-00	NEW SERVICES, UPGRAD	REPAIR SAM'S PARKING LOT	2,122.50
		660-352-00	NEW SERVICES, UPGRAD	REPAIR SAM'S PARKING LOT	1,150.00
		660-221-00	TRAINING & CONTINUED	PCRD-RM RESERVATION FOR CO	220.06
		660-221-00	TRAINING & CONTINUED	PCRD-K ARNOLD RM RESERV FO	220.06
		660-221-00	TRAINING & CONTINUED	PCRD-RM RESERVATION FOR CO	220.06
		660-343-01	LINE VEHICLE FUEL	WATER FUEL BILL JULY 2022	1,366.18
		660-999-00	TRAN DISTRIB MISCELL	REFUND OVERPYMT 6" FIRE SV	251.41
		660-211-00	UTILITIES - ELEC,GAS	472-2530-101615-4 WATER	66.13
		660-211-00	UTILITIES - ELEC,GAS	30401156600826024 WAT TELE	50.45
		660-211-00	UTILITIES - ELEC,GAS	472-8628-030719-4 WAT FAX	39.85
				8/01/2022 - 8/31/2022	34,520.62
				TOTAL:	71,794.25
	GATES SUPPLY ENCOVA INSURANCE WV PUBLIC EMPLOYEES INSURANC HART OFFICE SOLUTIONS INC WV PUBLIC EMPLOYEES RETIREME BUCKHANNON POSTMASTER PAYROLL ACCOUNT (ALL DEPTS) COLLECTION ACCOUNT TOSHIBA FINANCIAL SERVICES GENERAL FUND RAVEN ROCK NETWORKS INC US CELLULAR WALMART STORES INC -BUCKHANN INTERNAL REVENUE SERVICE AMAZON.COM LOG ME IN - GOTOMEETING U.S. POSTAL SERVICE (CMRS-FP FP FINANCE PROGRAM SUDDENLINK BUSINESS TYLER TECHNOLOGIES INC ROSSMAN & CO/PCB CORP	920-341-00	MATERIALS & SUPPLIES	2 ROLLS 36" PAPER - PLOTT	48.97
		920-226-00	UNEMPLOYMENT/COMPENS	WCN6007140 7/5/22-8/1/22	154.76
		920-105-00	HEALTH INSURANCE	WATER AUG 2022 HEALTH INS	1,125.60
		920-105-00	HEALTH INSURANCE	WATER AUG 2022 RETIREE'S S	163.33
		920-999-00	ADM BOARD-BILLING MI	CTY HALL COPIER OVRG 8/202	45.00
		920-106-00	RETIREMENT	WV RETIREMENT CONTRIBUTION	489.16
		920-106-00	RETIREMENT	WV RETIREMENT CONTRIBUTION	482.37
		920-106-00	RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	26.59
		920-106-00	RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	1.66
		920-999-00	ADM BOARD-BILLING MI	PERMIT #10 POSTAGE	750.00
		920-341-00	MATERIALS & SUPPLIES	JULY 2022 AA FEES	187.60
		920-341-00	MATERIALS & SUPPLIES	JULY 2022 CC FEES	1,408.85
		920-999-00	ADM BOARD-BILLING MI	CH COPIER LEASE & PROP TAX	218.70
		920-341-00	MATERIALS & SUPPLIES	AUG 2022 LOC FEES	92.13
		920-341-00	MATERIALS & SUPPLIES	JULY 2022 LOC FEES	78.13
		920-459-00	CAPITAL OUTLAY COMPU	COMPUTERS FRONT WINDOWS	813.92
		920-999-00	ADM BOARD-BILLING MI	IT SERVICE CONTRACT AUG 20	370.00
		920-211-00	UTILITIES - ELEC,GAS	642-1651 613-0113 0002	65.13
		920-341-00	MATERIALS & SUPPLIES	CLEANING SUPP CITY HALL	23.74
		920-341-00	MATERIALS & SUPPLIES	SUPPLIES CITY HALL	37.35
		920-341-00	MATERIALS & SUPPLIES	SUPPLIES FOR CITY HALL	49.13
		920-104-00	FICA TAX	FICA WITHHELD AND MATCHED	482.06
		920-104-00	FICA TAX	FICA WITHHELD AND MATCHED	367.59
		920-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	112.73
		920-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	85.95
		920-341-00	MATERIALS & SUPPLIES	PCRD-FILE FOLDERS PAPER TW	171.08
		920-341-00	MATERIALS & SUPPLIES	PCRD-RUBBER BANDS	8.85
		920-341-00	MATERIALS & SUPPLIES	PCRD-BINDER DIVIDERS RUBBE	9.04
		920-341-00	MATERIALS & SUPPLIES	PCRD-RUBBER BANDS DIVIDERS	3.14
		920-341-00	MATERIALS & SUPPLIES	PCRD-ANNUAL GO TO MEETING	48.00
		920-999-00	ADM BOARD-BILLING MI	AUG 2022 POSTAGE	250.00
		920-999-00	ADM BOARD-BILLING MI	MAILER & INSERTER PYMT AUG	94.31
		920-999-00	ADM BOARD-BILLING MI	CITY HALL INTERNET AUG 202	214.63
		920-999-00	ADM BOARD-BILLING MI	RECEIPT VALIDATION PRINTER	602.10
		920-341-00	MATERIALS & SUPPLIES	UTL DEBT COLLECTIONS JUNE	40.71

FUND: WATER

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
BOND	FRONTIER TRAVELERS INSURANCE **PAYROLL EXPENSES	920-341-00	MATERIALS & SUPPLIES	UTL DEBT COLLECTION JULY 2	56.61
		920-211-00	UTILITIES - ELEC,GAS	472-1651-101515-4 CITY HAL	73.60
		920-211-00	UTILITIES - ELEC,GAS	304-003-2273-060600-4	24.17
		920-352-00	PROPERTY INSURNACE	INS PREMIUM AUTO LIAB AUG	2,486.05
				8/01/2022 - 8/31/2022	13,706.45
				TOTAL:	25,469.19
BOND	MUNICIPAL BOND COMM OF WV	970-221-00	WATER BOND A 2016	WATER BOND A PYMT AUG 2022	22,481.88
				TOTAL:	22,481.88
CAPITAL/PROJECTS	J.P. MORGAN EQUIPMENT FINAN ENTERPRISE FM TRUST	999-681-00	SCADA TANK/PUMP STAT	WAT SEPT 2022 SCADA/METER	12,989.32
		999-682-04	SUPERVISOR TRUCK	25H3G4 21 RAM 1500 LEASE P	338.78
		999-682-04	SUPERVISOR TRUCK	23W5D4 2021 NISSAN LEASE P	322.35
		999-682-04	SUPERVISOR TRUCK	23W5D8 2021 NISSAN LEASE P	364.29
		999-682-04	SUPERVISOR TRUCK	23W5DC 2021 NISSAN LEASE P	322.18
		999-682-04	SUPERVISOR TRUCK	23W5DG 2021 NISSAN LEASE P	322.18
				TOTAL:	14,659.10

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CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2022

10-WATER % OF YEAR COMPLETED: 16.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
UTILITY BILLINGS						
10-350-000-00 RESIDENTIAL SALES	900,000	91,152.33	184,419.26	0.00	715,580.74	20.49
10-350-000-01 COMMERCIAL/INDUSTRIAL SAL	500,000	50,088.94	101,011.10	0.00	398,988.90	20.20
10-350-000-03 PRIVATE FIRE PROTECTION	15,000	1,347.50	2,695.00	0.00	12,305.00	17.97
10-350-000-04 PUBLIC FIRE PROTECTION	0	0.00	0.00	0.00	0.00	0.00
TOTAL UTILITY BILLINGS	1,415,000	142,588.77	288,125.36	0.00	1,126,874.64	20.36
OUTSIDE DISTRICTS						
10-360-000-00 MT HOPE WATER (MASTER MET	150,000	16,764.25	34,221.50	0.00	115,778.50	22.81
10-360-000-01 HODGESVILLE PSD (MASTER M	220,000	20,340.00	41,961.50	0.00	178,038.50	19.07
10-360-000-02 ELKINS ROAD PSD (MASTER M	160,000	18,039.50	38,155.00	0.00	121,845.00	23.85
10-360-000-03 ADRIAN PSD (MASTER METER)	230,000	26,831.00	50,539.00	0.00	179,461.00	21.97
TOTAL OUTSIDE DISTRICTS	760,000	81,974.75	164,877.00	0.00	595,123.00	21.69
GRANTS						
10-366-000-01 STATE GRANTS	0	0.00	0.00	0.00	0.00	0.00
10-366-000-02 GRANT -BOAT & AIRCOND	0	0.00	0.00	0.00	0.00	0.00
10-368-000-00 TAP FEES	10,000	750.00	4,500.00	0.00	5,500.00	45.00
10-368-000-01 RECLASSIFY REVENUE-ARMORY	0	0.00	0.00	0.00	0.00	0.00
10-368-000-02 RECLASSIFY REVENUE	0	0.00	0.00	0.00	0.00	0.00
10-368-100-00 PROJECTS NOT 5.5 RULE	0	0.00	0.00	0.00	0.00	0.00
10-368-100-03 CONTRIB IN AID CONST 5.5R	0	0.00	0.00	0.00	0.00	0.00
10-368-200-00 CAPITALIZE PROJ EQUIP COSTS	0	0.00	0.00	0.00	0.00	0.00
TOTAL GRANTS	10,000	750.00	4,500.00	0.00	5,500.00	45.00
INTRA FUND CONTR/CHARGES						
10-370-000-01 LATE CHARGES	19,385	2,211.84	4,579.95	0.00	14,805.05	23.63
10-370-000-02 WATER BILLING-NEW SERVICE	0	0.00	0.00	0.00	0.00	0.00
10-370-000-03 CUSTOMER BILL FEES (BANK-S	2,000	325.00	550.00	0.00	1,450.00	27.50
10-370-000-04 C J MARTIN WATER LINE EXT	0	0.00	0.00	0.00	0.00	0.00
10-370-000-05 ATLANTIC CST PIPELINE REV	0	0.00	0.00	0.00	0.00	0.00
TOTAL INTRA FUND CONTR/CHARGES	21,385	2,536.84	5,129.95	0.00	16,255.05	23.99
OTHER REVENUE						
10-379-000-00 GAIN ON SALE	0	0.00	0.00	0.00	0.00	0.00
10-380-000-00 INTEREST INCOME	1,000	0.00	0.00	0.00	1,000.00	0.00
10-399-000-00 MISC. NONOPERATING INCOME	33,000	9,873.23	13,688.23	0.00	19,311.77	41.48
TOTAL OTHER REVENUE	34,000	9,873.23	13,688.23	0.00	20,311.77	40.26
TOTAL REVENUE	2,240,385	237,723.59	476,320.54	0.00	1,764,064.46	21.26

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CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2022

100-WATER % OF YEAR COMPLETED: 16.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
BAD DEBT						
=====						
NON-OPERATING EXPENSES						
100-550-676-00 BAD DEBT EXPENSE (return c	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL BAD DEBT	0	0.00	0.00	0.00	0.00	0.00
DEPRECIATION						
=====						
CONTRIBUTIONS						
100-580-500-00 DEPRECIATION EXPENSE	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL DEPRECIATION	0	0.00	0.00	0.00	0.00	0.00
RESERVOIR MANGMT DAM						
=====						
SALARIES & BENEFITS						
100-601-103-00 RESERVOIR MANAGEMENT LABO	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	0	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES						
100-601-211-00 UTILITIES - ELEC,GAS,PHON	20,000	1,426.41	1,466.34	0.00	18,533.66	7.33
100-601-226-00 PAYROLL OVERHEAD (FICA,RE	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	20,000	1,426.41	1,466.34	0.00	18,533.66	7.33
COMMODITIES						
100-601-342-00 MAINTENANCE RIVER INTAKE&	3,500	1,223.44	1,223.44	0.00	2,276.56	34.96
100-601-346-00 WATERSHED MANAGEMENT	0	0.00	0.00	0.00	0.00	0.00
100-601-347-00 MAINTENANCE DAM	4,000	0.00	0.00	0.00	4,000.00	0.00
100-601-399-00 WATERSHED, DAM MISC	5,000	0.00	0.00	0.00	5,000.00	0.00
TOTAL COMMODITIES	12,500	1,223.44	1,223.44	0.00	11,276.56	9.79
TOTAL RESERVOIR MANGMT DAM	32,500	2,649.85	2,689.78	0.00	29,810.22	8.28
WATER PLANT						
=====						
SALARIES & BENEFITS						
100-642-103-00 WATER PUMPERS SALARIES	278,000	14,885.00	39,911.02	0.00	238,088.98	14.36
100-642-104-00 FICA TAX	21,300	1,141.99	3,060.03	0.00	18,239.97	14.37

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CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2022

00-WATER

% OF YEAR COMPLETED: 16.67

EPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
00-642-105-00 HEALTH INSURANCE	38,500	1,509.14	9,994.16	0.00	28,505.84	25.96
00-642-106-00 RETIREMENT	25,000	1,339.65	3,015.42	0.00	21,984.58	12.06
00-642-109-00 ADJUST COMPENSATED ABSENC	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	362,800	18,875.78	55,980.63	0.00	306,819.37	15.43
ONTRACTUAL SERVICES						
00-642-211-00 UTILITIES - ELEC, GAS, PH	115,000	8,711.17	18,033.52	0.00	96,966.48	15.68
00-642-221-00 TRAINING & CONTINUED EDUC	2,500	729.80	1,089.80	0.00	1,410.20	43.59
00-642-226-00 UNEMPLOYMENT/COMPENSATION	7,000	329.07	987.20	0.00	6,012.80	14.10
TOTAL CONTRACTUAL SERVICES	124,500	9,770.04	20,110.52	0.00	104,389.48	16.15
OMMODITIES						
00-642-341-00 OFFICE EXPENSE	3,000	827.60	997.60	0.00	2,002.40	33.25
00-642-342-00 MAINT TREATMENT PLANT BLD	6,000	202.99	202.99	0.00	5,797.01	3.38
00-642-343-00 VEHICLE MAINTENANCE	700	0.00	0.00	0.00	700.00	0.00
00-642-343-01 PLANT VEHICLE FUEL	4,400	307.45	773.83	0.00	3,626.17	17.59
00-642-344-00 GENERAL EQUIPMENT MAINTEN	2,500	94.97	94.97	0.00	2,405.03	3.80
00-642-345-00 UNIFORMS PERSONAL SAFETY	3,500	235.43	235.43	0.00	3,264.57	6.73
00-642-346-00 MAINT TREATMENT PLANT EQU	81,000	5,916.18	7,700.64	9,599.00	63,700.36	21.36
00-642-347-00 PLANT LAB MAINT & SUPPLIE	15,000	1,913.75	4,313.02	0.00	10,686.98	28.75
00-642-348-00 CHEMICAL COSTS	216,000	33,705.96	38,650.44	0.00	177,349.56	17.89
00-642-349-00 COMPLIANCE MONITORING	23,000	580.00	595.00	0.00	22,405.00	2.59
00-642-350-00 TELEMETRY COSTS	21,600	0.00	0.00	0.00	21,600.00	0.00
00-642-399-00 PLANT MISCELLANEOUS	3,000	12.00	12.00	0.00	2,988.00	0.40
TCTAL COMMODITIES	379,700	43,796.33	53,575.92	9,599.00	316,525.08	16.64
APITAL OUTLAY						
00-642-459-00 WATER PLANT CAPITAL	0	0.00	0.00	6,882.07	(6,882.07)	0.00
TOTAL CAPITAL OUTLAY	0	0.00	0.00	6,882.07	(6,882.07)	0.00

TOTAL WATER PLANT 867,000 72,442.15 129,667.07 16,481.07 720,851.86 16.86

ATER LINES
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ALARIES & BENEFITS						
00-660-103-00 T & D LINE CREW SALARIES	432,000	34,520.62	66,879.00	0.00	365,121.00	15.48
00-660-103-10 LABOR&BENEFITS CAPITALIZE	0	0.00	0.00	0.00	0.00	0.00
00-660-104-00 FICA TAX	33,048	2,652.47	5,139.24	0.00	27,908.76	15.55
00-660-105-00 HEALTH INSURANCE	76,500	4,634.36	28,872.80	0.00	47,627.20	37.74
00-660-106-00 RETIREMENT	38,880	3,106.90	6,019.18	0.00	32,860.82	15.48
00-660-109-00 ADJUST COMPENSATED ABSENC	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	580,428	44,914.35	106,910.22	0.00	473,517.78	18.42
ONTRACTUAL SERVICES						
00-660-211-00 UTILITIES - ELEC,GAS,PHON	28,000	1,743.16	3,704.41	0.00	24,295.59	13.23
00-660-221-00 TRAINING & CONTINUED EDUC	1,700	660.18	1,040.18	0.00	659.82	61.19
00-660-226-00 UNEMPLOYMENT/COMPENSATION	13,000	658.13	1,974.39	0.00	11,025.61	15.19
TOTAL CONTRACTUAL SERVICES	42,700	3,061.47	6,718.98	0.00	35,981.02	15.74

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CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2022

00-WATER

% OF YEAR COMPLETED: 16.67

SPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
MMODITIES						
00-660-341-00 OFFICE EXPENSE	8,325	39.97	39.97	0.00	8,285.03	0.48
00-660-342-00 MAINTENANCE GARAGE BLDG	3,000	0.00	173.92	14.00	2,812.08	6.26
00-660-343-00 VEHICLE MAINTENANCE	4,000	1,197.72	1,197.72	0.00	2,802.28	29.94
00-660-343-01 LINE VEHICLE FUEL	11,000	1,366.18	2,979.42	0.00	8,020.58	27.09
00-660-344-00 GENERAL EQUIPMENT MAINTEN	17,000	963.27	1,097.89	0.00	15,902.11	6.46
00-660-345-00 UNIFORMS-PERSONAL SAFETY	4,500	235.43	235.43	0.00	4,264.57	5.23
00-660-347-00 BOOSTER PUMP BLDG EQUIP M	15,000	0.00	0.00	0.00	15,000.00	0.00
00-660-348-00 DISTRIBUTION TANK MAINTEN	25,000	66.27	66.27	0.00	24,933.73	0.27
00-660-349-00 LINE MAINTENANCE MATERIAL	0	0.00	0.00	0.00	0.00	0.00
00-660-350-00 LINE MAINT PERMITS (DOH)	0	0.00	0.00	0.00	0.00	0.00
00-660-351-00 COMPLIANCE MONITORING	0	0.00	0.00	0.00	0.00	0.00
00-660-352-00 NEW SERVICES, UPGRADE MAT	141,600	18,582.84	19,287.03	1,444.00	120,868.97	14.64
00-660-353-00 MAPPING & LINE LOCATING E	11,000	1,115.34	1,344.27	0.00	9,655.73	12.22
00-660-354-00 FIRE SERVICE MATERIALS	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	240,425	23,567.02	26,421.92	1,458.00	212,545.08	11.60
N-OPERATING EXPENSES						
00-660-999-00 TRAN DISTRIB MISCELLANEOU	1,200	251.41	251.41	0.00	948.59	20.95
TOTAL NON-OPERATING EXPENSES	1,200	251.41	251.41	0.00	948.59	20.95

OTAL WATER LINES 864,753 71,794.25 140,302.53 1,458.00 722,992.47 16.39

TER METERS
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LARIES & BENEFITS						
00-902-103-00 METER ON/OFF & MAINT LABO	0	0.00	0.00	0.00	0.00	0.00
00-902-104-00 FICA TAX	0	0.00	0.00	0.00	0.00	0.00
00-902-105-00 HEALTH INSURANCE	0	0.00	0.00	0.00	0.00	0.00
00-902-106-00 RETIREMENT	0	0.00	0.00	0.00	0.00	0.00
00-902-109-00 ADJUST COMPENSATED ABSENC	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	0	0.00	0.00	0.00	0.00	0.00
NTRACTUAL SERVICES						
00-902-221-00 TRAINING & CONTINUED EDUC	0	0.00	0.00	0.00	0.00	0.00
00-902-226-00 WORKERS COMP/ INSURANCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
MMODITIES						
00-902-342-00 MAINTENANCE OF METER SHOP	0	0.00	0.00	0.00	0.00	0.00
00-902-343-00 VEHICLE MAINTENANCE	0	0.00	0.00	0.00	0.00	0.00
00-902-343-01 METER VEHICLE FUEL	0	0.00	0.00	0.00	0.00	0.00
00-902-344-00 GENERAL EQUIPMENT MAINTEN	0	0.00	0.00	0.00	0.00	0.00
00-902-345-00 UNIFORMS-PESONAL SAFETY E	0	0.00	0.00	0.00	0.00	0.00
00-902-346-00 REPLACEMENT NEW METERS, P	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	0	0.00	0.00	0.00	0.00	0.00

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CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2022

00-WATER % OF YEAR COMPLETED: 16.67

EPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
ON-OPERATING EXPENSES						
00-902-999-00 CUST SERVICE-METER READ	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL WATER METERS	0	0.00	0.00	0.00	0.00	0.00
FFICE/ADMIN						
=====						
ALARIES & BENEFITS						
00-920-101-00 AD & GE SALARIES BOARD	22,462	1,400.00	2,800.00	0.00	19,662.00	12.47
00-920-103-00 AD & GE OFFICE SALARIES	160,000	12,306.45	24,810.69	0.00	135,189.31	15.51
00-920-104-00 FICA TAX	14,000	1,048.33	2,111.82	0.00	11,888.18	15.08
00-920-105-00 HEALTH INSURANCE	22,000	1,288.93	6,148.34	0.00	15,851.66	27.95
00-920-106-00 RETIREMENT	14,500	999.78	2,035.74	0.00	12,464.26	14.04
00-920-109-00 ADJUST COMPENSATED ABSENC	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	232,962	17,043.49	37,906.59	0.00	195,055.41	16.27
ONTRACTUAL SERVICES						
00-920-211-00 UTILITIES - ELEC,GAS,PHON	2,000	162.90	314.88	0.00	1,685.12	15.74
00-920-221-00 TRAINING & CONTINUED EDUC	500	0.00	0.00	0.00	500.00	0.00
00-920-226-00 UNEMPLOYMENT/COMPENSATION	2,600	154.76	589.27	0.00	2,010.73	22.66
00-920-232-00 BOND ANNUAL FEE	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	5,100	317.66	904.15	0.00	4,195.85	17.73
OMMODITIES						
00-920-341-00 MATERIALS & SUPPLIES EXPE	25,000	2,263.33	7,031.16	0.00	17,968.84	28.12
00-920-343-00 VEHICLE MAINTENANCE	0	0.00	0.00	0.00	0.00	0.00
00-920-347-00 GENERAL EQUIPMENT MAINTEN	0	0.00	0.00	0.00	0.00	0.00
00-920-348-00 MAINTENANCE & RENT-OFFICE	10,950	0.00	0.00	0.00	10,950.00	0.00
00-920-349-00 AUDITING EXPENSE	3,000	0.00	0.00	0.00	3,000.00	0.00
00-920-350-00 PROFESSIONAL & LEGAL EXPE	8,500	0.00	0.00	0.00	8,500.00	0.00
00-920-351-00 ENGINEERING EXPENSE	0	0.00	0.00	0.00	0.00	0.00
00-920-352-00 PROPERTY INSURNACE	38,000	2,486.05	12,000.47	0.00	25,999.53	31.58
00-920-353-00 PSC ASSESSMENTS	6,000	0.00	5,115.85	0.00	884.15	85.26
00-920-369-00 CUSTOMER DEP INTEREST PAI	700	1.14	2.18	0.00	697.82	0.31
TOTAL COMMODITIES	92,150	4,750.52	24,149.66	0.00	68,000.34	26.21
APITAL OUTLAY						
00-920-459-00 CAPITAL OUTLAY COMPUTER	20,000	813.92	813.92	0.00	19,186.08	4.07
TOTAL CAPITAL OUTLAY	20,000	813.92	813.92	0.00	19,186.08	4.07
N-OPERATING EXPENSES						
00-920-670-00 DEPOSIT INTEREST EXPENSE	0	0.00	0.00	0.00	0.00	0.00
00-920-999-00 ADM BOARD-BILLING MISC	44,000	2,544.74	12,937.68	0.00	31,062.32	29.40
TOTAL NON-OPERATING EXPENSES	44,000	2,544.74	12,937.68	0.00	31,062.32	29.40
TOTAL OFFICE/ADMIN	394,212	25,470.33	76,712.00	0.00	317,500.00	19.46

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CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2022

10-WATER % OF YEAR COMPLETED: 16.67

EPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
ID DEBTS						
=====						
LARIES & BENEFITS						
00-955-109-00 BAD DEBTS	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	0	0.00	0.00	0.00	0.00	0.00
TOTAL BAD DEBTS	0	0.00	0.00	0.00	0.00	0.00
ND PAYMENTS						
=====						
NTRACTUAL SERVICES						
0-970-221-00 WATER BOND A 2016	270,000	22,481.88	45,499.91	0.00	224,500.09	16.85
0-970-221-01 WATER BOND 2016 RESERVE	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	270,000	22,481.88	45,499.91	0.00	224,500.09	16.85
TOTAL BOND PAYMENTS	270,000	22,481.88	45,499.91	0.00	224,500.09	16.85
PITAL/PROJECTS						
=====						
LARIES & BENEFITS						
0-999-110-00 PAINT WATER TANKS	0	0.00	0.00	0.00	0.00	0.00
0-999-120-00 METER READER HANDHELD UPG	0	0.00	0.00	0.00	0.00	0.00
0-999-130-00 BOAT&AC GRANT 2020	0	0.00	0.00	0.00	0.00	0.00
0-999-140-00 ISLAND AVE 6" TO REPLACE	0	0.00	0.00	0.00	0.00	0.00
0-999-163-00 PLANT LAB UPGRADE	0	0.00	0.00	0.00	0.00	0.00
0-999-170-00 ATLANTIC CST PIPEL PASSTH	0	0.00	0.00	0.00	0.00	0.00
0-999-172-00 KENNEDY HYDRANT REPLACEME	0	0.00	0.00	0.00	0.00	0.00
0-999-173-00 MEADE - COLLEGE TO CAMDEN	0	0.00	0.00	0.00	0.00	0.00
0-999-176-00 LIGHTBURN STREET	0	0.00	0.00	0.00	0.00	0.00
0-999-177-00 VALLEY GREEN MASTER METER	0	0.00	0.00	0.00	0.00	0.00
0-999-178-00 HYDRANT UPGRADE TO STEAME	0	0.00	0.00	0.00	0.00	0.00
0-999-187-00 BRIDGE METER SHOP TO CHEM	0	0.00	0.00	0.00	0.00	0.00
0-999-188-00 BRUSHY FORK LANE WIDENING	0	0.00	0.00	0.00	0.00	0.00
0-999-189-00 RENEW 84 METER SERVICES	0	0.00	0.00	0.00	0.00	0.00
0-999-190-00 VARIOUS OTHER PROJECTS	4,000	0.00	0.00	0.00	4,000.00	0.00
0-999-191-00 HOUSING AUTHORITY METERIN	0	0.00	0.00	0.00	0.00	0.00
0-999-197-00 PAINTING INT N. BKH TANK	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	4,000	0.00	0.00	0.00	4,000.00	0.00
N-OPERATING EXPENSES						
0-999-602-00 INTAKE LARGE COMPRESSOR	0	0.00	0.00	0.00	0.00	0.00
0-999-612-00 WATER PLANT PROJ PHASE 1	0	0.00	0.00	0.00	0.00	0.00
0-999-613-00 KNOLLWOOD 4" TAP	0	0.00	0.00	0.00	0.00	0.00
0-999-619-00 24 MISC VALVES TO REPLACE	0	0.00	0.00	0.00	0.00	0.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
00-999-620-00 EMERG GEN @ BOOSTER STATI	0	0.00	0.00	0.00	0.00	0.00
00-999-621-00 PAINT INT. ST. JOE TANK	0	0.00	0.00	0.00	0.00	0.00
00-999-622-00 LEWIS LINE EXTENTION	0	0.00	0.00	0.00	0.00	0.00
00-999-623-00 CORR H SOUTH WATER LINE	0	0.00	0.00	0.00	0.00	0.00
00-999-624-00 PAINT EXT. ST. JOE TANK	0	0.00	0.00	0.00	0.00	0.00
00-999-625-00 14 NEW CITY/COUNTY HYDRAN	0	0.00	0.00	0.00	0.00	0.00
00-999-626-00 COMMERCIAL LAWNMOWER	0	0.00	0.00	0.00	0.00	0.00
00-999-627-00 GPS & LAPTOP	0	0.00	0.00	0.00	0.00	0.00
00-999-628-00 ST JOE CHECK VALVE SYSTEM	0	0.00	0.00	0.00	0.00	0.00
00-999-665-00 DEPRECIATION FUND (NEW PL	0	0.00	0.00	0.00	0.00	0.00
00-999-666-00 VICTORIA HILL TANK	0	0.00	0.00	0.00	0.00	0.00
00-999-667-00 FILTER MEDIA REPLACEMENT	0	0.00	0.00	0.00	0.00	0.00
00-999-668-00 REBUILD ALTITUDE AND PRV	0	0.00	0.00	0.00	0.00	0.00
00-999-669-00 EWMS GRANT EXP EARLYWARNI	11,000	0.00	0.00	13,163.00 (2,163.00)	119.66
00-999-670-00 BATTLE GREEN -BR FRK RELO	0	0.00	0.00	0.00	0.00	0.00
00-999-671-00 REPLACE FLAT METER LIDS	0	0.00	0.00	0.00	0.00	0.00
00-999-672-00 LEAK DETECTION EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00
00-999-673-00 CLOW TANK BIO FILM REMOVA	0	0.00	0.00	0.00	0.00	0.00
00-999-674-00 REPLACE CREW TRUCK	0	0.00	0.00	0.00	0.00	0.00
00-999-675-00 BOOM TRUCK/SLUDGE	0	0.00	0.00	0.00	0.00	0.00
00-999-676-00 PLANT AIR COMPRESSOR	36,000	0.00	0.00	0.00	36,000.00	0.00
00-999-677-00 SLUDGE PUMPS	0	0.00	0.00	0.00	0.00	0.00
00-999-678-00 PLANT FLOW METER	0	0.00	0.00	0.00	0.00	0.00
00-999-679-00 LIME/SODA ASH FEEDER	0	0.00	0.00	0.00	0.00	0.00
00-999-680-00 VFD-H.S PUMP	0	0.00	0.00	0.00	0.00	0.00
00-999-681-00 SCADA TANK/PUMP STATION	64,947	12,989.32	38,967.96	0.00	25,979.04	60.00
00-999-681-01 ADRIAN HODGESVILLE SCADA	0	0.00	0.00	0.00	0.00	0.00
00-999-682-00 RAW WATER TURB METER	50,000	0.00	0.00	0.00	50,000.00	0.00
00-999-682-01 PROPERTY PURCHASE 161 WOO	0	0.00	0.00	0.00	0.00	0.00
00-999-682-02 DRAINS IN MASTER METER PI	0	0.00	0.00	0.00	0.00	0.00
00-999-682-03 XREA PUMPS FOR PUMPSTATIO	0	0.00	0.00	0.00	0.00	0.00
00-999-682-04 SUPERVISOR TRUCK	20,769	1,669.78	3,406.06	0.00	17,362.94	16.40
00-999-682-05 BACKHOE	8,000	0.00	4,500.00	0.00	3,500.00	56.25
00-999-682-06 CAPSTONE REPAIR WTP BLDGS	0	0.00	0.00	0.00	0.00	0.00
00-999-682-07 ROOFING SEAM REPAIR	0	0.00	0.00	0.00	0.00	0.00
00-999-682-08 CADD SOFTWARE LICENSE	0	0.00	0.00	0.00	0.00	0.00
00-999-682-09 TANK MIXERS TENNERTON TAN	0	0.00	0.00	0.00	0.00	0.00
00-999-682-10 N BUCKHANNON TANK CAGE	0	0.00	0.00	0.00	0.00	0.00
00-999-682-11 CHEMICAL PUMP	0	0.00	0.00	0.00	0.00	0.00
00-999-682-12 DEER CREEK ONEIL LINE	50,000	0.00	0.00	0.00	50,000.00	0.00
00-999-683-00 SECURITY GATE	0	0.00	0.00	0.00	0.00	0.00
00-999-684-00 TANK INSPECTIONS	15,000	0.00	0.00	0.00	15,000.00	0.00
00-999-685-00 SECURITY FENCING ALL TANK	0	0.00	0.00	0.00	0.00	0.00
00-999-686-00 REBUILD ALTITUDE AND PRV	0	0.00	0.00	0.00	0.00	0.00
00-999-687-00 FLOW METER TENNERTON	0	0.00	0.00	0.00	0.00	0.00
00-999-688-00 MASTER METERS COLLEGE	0	0.00	0.00	0.00	0.00	0.00
00-999-689-00 DRAINS IN MASTER METER PI	0	0.00	0.00	0.00	0.00	0.00
00-999-690-00 EXTRA PUMPS FOR PS	0	0.00	0.00	0.00	0.00	0.00
00-999-691-00 SECURITY FOR TANKS/PS	0	0.00	0.00	0.00	0.00	0.00
00-999-692-00 BACKHOE	0	0.00	0.00	0.00	0.00	0.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
100-999-693-00 CAPSTONE REPAIR WTP	0	0.00	0.00	0.00	0.00	0.00
100-999-694-00 18' SILENT CHECK VALVE	0	0.00	0.00	0.00	0.00	0.00
100-999-695-00 3 & 4 FILTER REHAB	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	255,716	14,659.10	46,874.02	13,163.00	195,678.98	23.48
TOTAL CAPITAL/PROJECTS	259,716	14,659.10	46,874.02	13,163.00	199,678.98	23.12
TOTAL EXPENDITURES	2,688,181	209,497.56	441,745.31	31,102.07	2,215,333.62	17.59
REVENUE OVER/(UNDER) EXPENDITURES	(447,796)	28,226.03	34,575.23 (31,102.07) (451,269.16)	0.78-

Motion to approve the August 2022 financial report was made by McCauley/Nestor. Motion carried.

D. Department Report

D.1 Water Department Report– Kelly reported on the recent equipment breakdowns and chlorine leak including the weaknesses in the chlorine alarm system since it sounds like a fire alarm. He is reviewing suggestions from the BFD to correct this. Mr. (K) Arnold also provided an overview of the other equipment breakdowns and repairs.

Kelly Arnold then provided the following report:

- Water leaks-1
- Weekly safety meetings
- Locates
- Renewed service -2
- New Services-1
- Residential meters changed-2
- Residential meters tested-0
- Public Service District meters tested-6
- All large meters were tested
- Moved meters on Kanawha Street for the Street Department
- Flow meter issues at Tennerton Booster

- Sludge pump repair
- Rebuilt pump at Tennerton Booster
- New phone system installed
- Steps to river to get samples
- Hydrant installed at Industrial Park
- Chlorine leak on 1 ton cylinder
- Chlorine leak on the line on post feed in basement
- Meeting with Postesta, Jay, Jerry, and myself to look at plant
- Turbine mixer is down
- Transformer at intake blew
- New line in front of Sam’s Pizza
- All meters were read in system
- Clearing brush and grass from right of ways and tank sites
- Clearing meter barrel lids
- Continuing to paint hydrants
- Cleaning out valve boxes
- Repair meter barrels
- Maintenance booster stations
- GPS valves, services, leaks for the past year
- 60.3 million gallons of water was treated for the month of August 1.95 million a day
- Cost per million gallons treated for August \$280.62
- 40,720 gallons of water hauled from the plant
- Off & On Reports/ Customer complaints answered – 320
- Non-Payments
- Continue to work on back-flow/cross-conn. Program.
- Maintenance equipment

Discussion took place on some issues which included a Q & A between Board Members and Kelly Arnold.

Month: Aug-21

			Monthly Total	Y-T-D	
Million Gallons Treated:			60.3	60.3	
Total Chemical Treatment Cost:			16921.84	32895.74	
Cost per Million Gallons:			280.6275	545.5346	
Chemical	Cost	Unit	Amount Used (lbs)	Monthly Cost	Y-T-D Cost
Carbon	1.25	lb	836	1045	1815
Chlorine	1.09	lb	1600	1744	3542.5
Fluoride	1.39	lb	500	695	1390
KMnO4	3.65	lb	580	2117	4341.675
NaMno4	1.4	lb		0	0
Lime	0.22	lb	1450	319	660
Premier Pac	0.44	lb	14011	6164.84	11703.56
Soda Ash	0.420	lb	7550	3171	6468
Sodium Hex	2.38	lb	700	1666	2975
Smart-Phos	14.16	GAL	0	0	0
				16921.84	32895.74

Unaccounted For Water through June 30, 2023						
		Plant	Distribution	Sold to	Sold to	Percent
	Produced (a.)	Loss (b.)	Loss (c.)	City (d.)	PSDs (e.)	Loss
Jul-22	58,956,208	1,216,873	317,957	19,730,900	33,160,900	7.68%
Aug-22	60,272,641	1,189,148	64,280	19,185,100	32,789,900	11.69%
Sep-22						#DIV/0!
Oct-22						#DIV/0!
Nov-22						#DIV/0!
Dec-22						#DIV/0!
Jan-23						#DIV/0!
Feb-23						#DIV/0!
Mar-23						#DIV/0!
Apr-23						#DIV/0!
May-23						#DIV/0!
Jun-23						#DIV/0!
Totals:	119,228,849	2,406,021	382,237	38,916,000	65,950,800	9.71%

D.2 ARPA Projects Update – Nothing new to report.

E. Correspondence and Information - The Mayor reviewed the following items with the Board:

E.1 Mt. Hope Water Association Meeting Minutes- July 2022

Mt Hope Water Association Minutes
Board of Directors Meeting Thursday July 21, 2022

The Regular Board of Directors Meeting of the Mt Hope Water Association was held on Thursday July 21 at 6:00 pm, at the Mt Hope Water Office. The meeting was called to order by President Donnie Tenney, board members in attendance were, Nicholas Cutright, Tom Davis, Deborah Cvechko and Navonda Tenney. Also in attendance were Secretary/Treasurer Laurie Adams, Chief Operator Jeff May, and Scott Spotloe from Cutright Chapel. Scott Spotloe spoke on behalf of the residents in Cutright Chapel. He had signatures from people in favor of Mt Hope Water Association extending water to that area. Donnie and the board members explained that the majority of Mt Hope Water Association members, in attendance at the upcoming annual meeting in October, would have to approve the possible extension. Laurie will follow-up with Mr. Spotloe concerning the signatures on the papers.

Minutes from the previous Regular Meeting were approved, a motion was made by Nicholas, motion carried. The Treasurer’s Report was presented along with the past month’s bank statements, they were accepted for audit. The Water Loss Report was presented and approved. The Truck Report was presented and approved. The Mt Hope Monthly Report was presented and approved. The Operator’s Report was presented by Jeff. The leak adjustments that were presented were approved, a motion was made by Nicholas, motion carried.

Jeff spoke about repeated issues with the Extreme Endeavors SCADA system, communication failures, etc. Jeff and Donnie had been in contact with Mike Masterman and his employees about the continued water loss and ongoing issues. Jeff will work out protocols with Extreme Endeavors, in hopes of correcting the issues. A potential customer was going to submit his long service line request, but as of the meeting, has not done so. Laurie told the board members she recently worked with Charlie Cooper from the WV Rural Water Association. He helps systems gain funding for needed projects. After discussion, a motion was made by Tom to pursue funding with the assistance of Mr. Cooper to re-hab the glass-lined tanks, purchase generators, propane tanks and fuel for the pump stations and obtain a turn key radio read system, which are all maintenance issues, motion carried. Laurie presented the end of the year budget for 2021-22 and the proposed budget for 2022-23. The board members agreed to look the information over and bring any questions or suggestions up at the August meeting. A letter from Richard Trent of Phillips Farm #1 development was discussed. The invoice that was prepared for Phillips Farm #1 was discussed and approved. Laurie told the board, the City of Buckhannon Water Board agenda for July 14, mentions Thursday September 29 at 6pm, as the date for the special meeting with PSD’s. When we receive confirmation from the city as well as the location, she will let the board know. The rate increase request has been submitted to the PSC, with a final decision date of February of 2023. It is once again time for the Annual Report and Independent Audit. A motion was made by Tom to ask John Burdette if he would complete both, for Mt Hope Water, motion carried. Laurie mentioned the push mower we were going to sell has been worked on by our employee Doug Woods. It is going to be costly to repair, the board agreed to salvage it. Laurie made a request for gas assistance for the many errands she runs for Mt Hope with her own vehicle. A motion was made by Nicholas to allow her to use the company debit card for \$50.00 gas each month, motion carried. A letter of resignation from Doug was also reviewed and accepted.

There being no further business, a motion was made by Tom to adjourn the meeting at 7:37, motion carried.

E.2 City PR: Alert Message-Mandatory Evacuation Ordered Due to a Chemical Leak at 173 Wood St & Evacuation Lifted Water Plant Emergency Quickly Contained

Upshur County DHSEM

Alert Details

- Alert: Mandatory evacuation ordered due to a chemical leak at 173 Wood St. Buckhannon, WV

Buckhannon Fire Department has ordered a mandatory evacuation for 173 Wood Street to a chemical leak. This notice affects all residents and businesses in a one block radius. Residents are requested to evacuate to a one block radius from incident location.

- Instructions:

Please avoid the area. Citizens within one block of incident location should evacuate the area.

Water Plant Emergency Quickly Contained

August 25, 2022 BUCKHANNON, WV: Earlier today there was a chemical leak at our water treatment plant located on Wood Street in South Buckhannon. Buckhannon Fire & Police Departments, the Upshur County EMS, and the Upshur County DHSEM (Department of Homeland Security Emergency Management) were all quickly on scene.

As a precaution, a mandatory evacuation order was issued for all residents within a one block radius of the plant, which has since been lifted

For our customers: our drinking water IS safe to drink, there are NO anticipated interruptions to service , and you DO NOT need to conserve water. Most importantly, no injuries were reported. Thank you to our experienced employees, the many first responders involved, and to all those who were affected for your patience.

Randy Sanders
City of Buckhannon, WV
City Recorder & Information Coordinator
Chairman of WAMSB 2023 Organizing Committee
City Hall - 304/472-1651
Cell - 304/472-4026

E.3 Invoice: Sold to Elkins Road P.S.D. Backflow Preventer for Master Meter

Elkins Road PSD

AUG 17 2022

RECEIVED

Water Department
City of Buckhannon
70 East Main Street
Buckhannon, West Virginia, 26201
(304) 472-2530 fax (304) 472-4620

Invoice No.

Customer

NameElkins Road P.S.D

Address

City

State

ZIP

Phone

Date8/3/2022

Order No.

RepKelly W. Arnold

FOB

Qty1

Description8" wilkins double check backflow preventer 8-350
The City of Buckhannon Water Department is selling this backflow to Elkins Road P.S.D for 1/2 of original purchase price of \$5211.24

Unit Price\$2,605.62

TOTAL\$2,905.62

22

Payment Details

☒ Cash

☐ Check

☐ Credit Card

Name

CC #

Shipping & Handling Taxes

SubTotal\$2,605.62

State\$0.00

TOTAL16791

8/18/2022

2,605.62

ELKINS ROAD PUBLIC SERVICE DISTRICT • REVENUE FUND ACCOUNT

CITY OF BUCK-UTILITY BOARD

BACKFLOW PREVENTOR FOR MASTER METER

Rct 893889 8/18/22

Pa

F. Consent Agenda

F.1 Approval of Minutes 08/11/22 – Mayor Skinner presented the Consent Agenda to the Board for approval.

Motion to approve the Consent Agenda was made by Nestor/Rizo. Motion carried.

G. Strategic Issues for discussion and vote

G.1 Recommendation from the Revenue Review Committee Water Department Wages – Mayor Skinner explained the process that the Revenue Review Committee has gone through to determine appropriate wage increases for the Water Department employees. The Board members were able to review the internal documents that included the final recommendations by the Revenue Review Committee including recommended wage increases per employee.

Motion to approve the final recommendations by the Revenue Review Committee regarding wage increases for the Buckhannon Water Department was made by McCauley/Rizo. Motion carried.

Dave Thomas led a discussion on the importance of the organization (the City) to have a seminar of some type for the employees to learn more about the added benefits that they can elect to pay for themselves including, but not limited to, additional life insurance and disability insurance. Amby Jenkins explained that the City does offer opportunities for employees to meet with the various insurance representatives.

G.2 Directive for Agenda: COB Water Board Special Meeting with the P.S.D's to be held on Thursday, September 29, 2022 at 6pm at City Hall – Mayor Skinner reminded the Board of the meeting with the P.S.D's and he asked for recommendations for the agenda. Members of the Board provided suggestions and specific topics for the Mayor to consider making a part of the agenda. Mayor Skinner also provided the Board Members with his thoughts on specific topics for the meeting. A great discussion took place which will allow the Mayor to put together an effective agenda. No action was necessary.

G.3 Valley Green Water Meter Issues – This item was tabled for a future meeting.

G.4 Utility ROW Review for the Industrial Park Road – This item was tabled for a future meeting.

H. Board Members Comments and Announcements:

- **Board Member Thomas** – Mr. Thomas had no additional comments.
- **Board Member McCauley** – Mr. McCauley noted that the supply line has greatly affected the City of Buckhannon's cost and ability to do business throughout the city including the enterprise boards. He also recommends that we keep looking to add additional raw water storage to our system.
- **Board Member Nestor** – Mr. Nestor discussed a necessary review of building a new water plant or continue upgrading our current plant and recommends that we continue to study the issue.
- **Board Member Rizo** – Mr. Rizo is very much looking forward to the meeting with our P.S.D.'s and knows that it will be very productive.
- **City Recorder Sanders** – Mr. Sanders noted that today will be the first Upshur County Commission meeting since the passing of Commissioner Terry Cutright. He asked that we keep Commissioner Kristie Tenney and Commissioner Sam Nolte in our thoughts and prayers.
- **Kelly Arnold** – Mr. Arnold thanked the Board Members for their support of the recommendations from the Revenue Review Committee. He discussed the positive impact it will have and help with employee retention.
- **Amby Jenkins** – Mrs. Jenkins reminded the Board Members of the notice of free training for local government boards and authorities that is being presented by the WV State Auditor's office. The information is in today's meeting packet.
- **Jerry Arnold** – Absent.

- **Jay Hollen** – Nothing further.
- **Mayor Skinner** – The Mayor thanked the Board Members for their support of the recommendations from the Revenue Review Committee. He discussed the positive impact it will have and how it makes our departments more competitive with other employers and plants, both run by municipalities and by the private sector. He remains proud of our employees and the great job that they do.

I. Adjournment

Motion to adjourn the meeting at 8:47AM was made by Thomas/McCauley. Motion carried.

Mayor Robert N. Skinner III _____

City Recorder Randall H. Sanders _____