

STATE OF WEST VIRGINIA, COUNTY OF UPSHUR, CITY OF BUCKHANNON, TO WIT:

A regular meeting of the Buckhannon City Council was held on Tuesday, November 3, 2022, at 7:00 p.m., in the Council Chambers of City Hall. The following individuals were in attendance (GTM – GoToMeeting):

Mayor	Robbie Skinner	Present
City Recorder	Randy Sanders	Present
Council Member	Pam Bucklew	Present
Council Member	David McCauley	Present
Council Member	Jack Reger	Absent
Council Member	CJ Rylands	Present - GTM
Council Member	David Thomas	Present
Assistant Recorder & Director of Finance	Amberle Jenkins	Present
City Attorney	Tom O'Neill	Present
Buckhannon Fire Department	Chief JB Kimble	Absent
Director of Public Works	Jerry Arnold	Present
Channel 3	Rodney Irvin	Present
MyBuckhannon.com	Katie Kuba	Present
MyBuckhannon.com	Beth Broschart	Present

Guests: Becki & Trent Westfall, Dickens Christmas Faire; Sadie Nichols, WVWC, Jody Light, Robin Simons, and Carl Weaver.

To participate in a City Council meeting participants were invited to contact us at 304-472-1651 for the GoToMeeting link/access.

***City Council of Buckhannon – 7:00 p.m., in the Council Chambers of City Hall
Meeting Agenda for Thursday, November 3, 2022***

- A. Call to Order**
 - A.1 Moment of Silence
 - A.2 Pledge to the Flag of the United States of America
- B. Recognized Guests**
 - B.1 Dickens Christmas Faire – Becki Westfall
 - B.2 Sadie Nichols – West Virginia Wesleyan College Student Senate Representative
- C. Department & Board Reports**
 - C.1 Public Works Director- Jerry Arnold
 - C.2 Finance Director- Amberle Jenkins
 - C.3 Fire Chief- JB Kimble
 - C.4 City Attorney- Tom O'Neill
- D. Correspondence & Information**
 - D.1 Red Ribbon Week Proclamation,
- E. Consent Agenda**
 - E.1 Approval of Minutes – Regular Meeting 10/06/2022, 10/18/2022, Special 09/21/2022, 10/21/2022
 - E.2 Approval of Building and Wiring Permits
 - E.3 Approval of Payment of the Bills
- F. Strategic Issues for Discussion and/or Vote**
 - F.1 Dickens Christmas Faire Presentation
 - F.2 Approval Ordinance No. 461 Stockert Youth & Community Center Membership Reduction & Meeting Schedule 2nd/Final Reding
 - F.3 Approval Resolution 2022-09 Budget Revision #2 General Fund FY 2022/23
- G. Comments and Announcements**
 - G.1 Pamela Bucklew
 - G.2 C J Rylands
 - G.3 David Thomas
 - G.4 Jack Reger
 - G.5 David McCauley
 - G.6 Randall Sanders
- H. Mayor’s Comments and Announcements**
- I. Adjournment**

Posted 10/13/2022

A. Call to Order: Mayor Robbie Skinner called the regular meeting of the Buckhannon City Council for November 3, 2022, to order and asked all to join him in the Moment of Silence and then he led those in attendance in the Pledge to the Flag of the United States of America. Prior to the moment of silence, Council Member Thomas announced the recent passage of community member Ethel Andrews and that the plans for her services will be released in the next day or so.

B. Recognized Guests:

B.1 Dickens Christmas Faire – Becki Westfall – Mayor Skinner recognized Becki Westfall who spoke on the upcoming Dickens Christmas Faire presented by Create Buckhannon, providing a complete overview of the planned event that will be from 2:00 pm to 7:00 pm on Saturday, December 3, 2022. Recorder Sanders reported on the safety meeting that had been held and encouraged Mrs. Westfall to alert the city of any changes to the event schedule. He also noted that the financial request was not something that was presented to Council by her committee as it is a part of the 2022/2023 financial request from Create Buckhannon. Mayor Skinner then reviewed the other requests that have been approved from the city for the Dickens Faire committee.

**Create Buckhannon Presents
Dickens Christmas Faire**

Requests From the City of Buckhannon

- Request VIPS and Police Officers December 3, 2022, 1:00 pm – 8:00 pm for safety and to assist with traffic control.
- Request Barricades at Main & Locust, Main & Kanawha, Main & Spring, Friendly Way & S. Spring, Traders Alley & Friendly Way, S. Spring & Madison, S. Kanawha & Friendly Way, Manned traffic control at S. Florida and Friendly Way.
- Request use of lower corner of Public Safety lot to stage horse and buggies.
- Request Jawbone Restrooms be made available and 2- porta-toilets at the horse staging area.
- Request the use of Jawbone Park, including the electric and sound system.
- Request a dumpster at the horse staging area for clean-up.
- Request Street Department to install the large (donated) Christmas Tree in Jawbone Park.
- Request any financial assistance to achieve or \$5,900.00 event budget.

Event Schedule (a/o 11/3/2022):

- | | |
|-----------|--|
| • 2:00 pm | Festivities Begin |
| • 5:30 pm | Parade Line-up (Courthouse Plaza) |
| • 6:00 pm | Candlelight, Costume and Caroling Parade (Courthouse to S. Spring St. ending at Jawbone Park) |
| • 6:30 pm | Christmas Tree Lighting (Jawbone Park) |
| • 7:00 pm | Fezziwigs Ball – Opera House |

B.2 Sadie Nichols – West Virginia Wesleyan College Student Senate Representative – Mayor Skinner recognized Sadie Nichols of WVWC who present this report:

Thank you (from WVWC) to the Buckhannon Community. Our Trick or Treat for Canned Goods produced over 1,200 cans of food for the Parish House and a \$500 donation from a sweet lady when our students came by trick or treating!

We still welcome you (al members of the community) to visit (our) campus for volleyball, football, soccer and soon basketball competitions.

The following Arts events are happening:

- Opening November 3 in the Sleeth Art Gallery: Underfoot, an exhibition by Blake and Hannah March Sanders (Artist’s bios and Gallery hours can be found on our website)
- November 16 7:00 p.m. Choral Concert, “The MASS Appeal of the LATIN Flavor” – Wesley Chapel
- November 29 12:00 p.m. Piano Recital – Wesley Chapel
- December 1 11:00 a.m. Music Department Recital – Wesley Chapel
- "1940s Christmas Carol" runs Dec 1-3 7:30 pm and a Dec 3 matinee at 2pm. All performances at the Colonial Arts Center. We are SOOO excited to perform in this new venue!!!

Students will depart for Thanksgiving Break beginning Nov 18th and return November 27

Men’s and Women’s Basketball will be on campus for part of the break for practices and competitions

There will be a few international students who will be here the entire break, if you are interested in hosting some of them for a meal or providing a meal to them, please contact Alisa Lively at WVWC.

A Q & A followed.

Tammy Reger – Upshur County CVB - Mayor Skinner recognized Tammy Reger who discussed the recent activities of Upshur Leadership Academy.

C. Department & Board Reports

C.1 Public Works Director- Jerry Arnold: Mr. Arnold was recognized and noted that he had no formal report, but he updated the Council on the ongoing projects by the various departments.

A Q & A took place.

C.2 Finance Director - Amberle Jenkins: Mayor Skinner recognized Finance Director, Amberle Jenkins, who provided the following report.

Amby report 11-3-22

Balances October 31, 2022

General Fund mm checking

\$945,159

CD \$86,524

Historic Landmark savings

\$3,027

Stockert Youth Center Capitol Campaign

\$436,217 + 12,000 pledge =\$448,217

Coal Tax

\$52,757

Municipal Stabilization Fund

\$915,068

Flood Control Acct

\$78,282

Consolidated Public Works Board

\$100,127

Cem CD \$235,260

Sales Tax

\$2,078,842

American Rescue Plan Acct

2,036,400

11-02-2022 10:13 AM

CITY OF BUCKHANNON

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: OCTOBER 31ST, 2022

001-GENERAL FUND

% OF YEAR COMPLETED:

33.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
TAXES						
001-301-000-01 AD VALOREM TAXES	858,331	62,663.51	534,645.05	0.00	323,685.95	62.29
001-301-000-02 PRIOR YEAR TAXES	25,000	2,608.55	16,351.53	0.00	8,648.47	65.41
001-303-000-00 GAS & OIL SEVERANCE TAX	10,000	30,158.53	30,158.53	0.00	(20,158.53)	301.59
001-304-000-00 2% UTILITY TAX	240,000	17,822.75	68,454.89	0.00	171,545.11	28.52
001-305-000-00 B & O TAX	1,300,000	275,854.56	657,152.33	0.00	642,847.67	50.55
001-305-000-01 B&O CONTRACTORS	95,000	1,615.53	22,001.20	0.00	72,998.80	23.16
001-306-000-00 LIQUOR TAX	75,000	0.00	20,273.23	0.00	54,726.77	27.03
001-307-000-00 ANIMAL CONTROL TAXES	1,100	145.80	618.30	0.00	481.70	56.21
001-308-000-00 HOTEL MOTEL TAX	120,000	21,186.34	58,400.22	0.00	61,599.78	48.67
001-310-000-00 Auditor Taxes Accrued	0	0.00	0.00	0.00	0.00	0.00
TOTAL TAXES	2,724,431	412,055.57	1,408,055.28	0.00	1,316,375.72	51.68
FINES AND FEES						
001-320-000-00 COURT COSTS, FEES & CHARG	13,000	425.00	2,613.00	0.00	10,387.00	20.10
001-320-000-01 BASIC FEE (POLICE DEPT.)	0	0.00	100.00	0.00	(100.00)	0.00
001-320-000-02 POLICE FEE -CITATION	5,000	180.00	960.00	0.00	4,040.00	19.20
001-320-000-03 POLICE/FINGERPRINT REVENUE	50	0.00	0.00	0.00	50.00	0.00
001-320-000-04 SUMMONS FEE FOR PARKING T	0	20.00	80.00	0.00	(80.00)	0.00
001-321-000-00 LOT 5 (OLD D&L/CVB PROPER	0	0.00	0.00	0.00	0.00	0.00
TOTAL FINES AND FEES	18,050	625.00	3,753.00	0.00	14,297.00	20.79
LIC PERMITS & FRANCHISE						
001-325-000-00 CITY BUSINESS LICENSE	17,000	225.00	18,155.50	0.00	(1,155.50)	106.80
001-326-000-00 BUILDING PERMIT FEES	35,000	9,129.27	37,521.75	0.00	(2,521.75)	107.21
001-326-000-10 PROPERTY REGIST -VACANT	0	0.00	0.00	0.00	0.00	0.00
001-328-000-00 FRANCHISE FEES	55,000	10,735.85	21,988.04	0.00	33,011.96	39.98
001-330-000-00 IRP TRUCK FEE	55,000	0.00	5,267.46	0.00	49,732.54	9.58
TOTAL LIC PERMITS & FRANCHISE	162,000	20,090.12	82,932.75	0.00	79,067.25	51.19
OTHER FEES						
001-340-000-00 DONATIONS THEATRE	95,000	8,376.00	9,606.00	0.00	85,394.00	10.11
001-340-345-00 CAC REV, CONCESSIONS, MERCH	5,000	973.00	1,298.00	0.00	3,702.00	25.96
001-340-345-01 CAC REVENUE RENTALS	0	0.00	0.00	0.00	0.00	0.00
001-340-345-02 CAC REVENUE TICKETS	0	0.00	0.00	0.00	0.00	0.00
001-341-000-00 PSC MUNICIPAL SURCHARGE	0	0.00	0.00	0.00	0.00	0.00
001-341-000-01 PSC MUN SURCHARGE OLD ACC	0	0.00	0.00	0.00	0.00	0.00
001-345-000-00 RENTS	48,000	0.00	2,000.00	0.00	46,000.00	4.17
TOTAL OTHER FEES	148,000	9,349.00	12,904.00	0.00	135,096.00	8.72
HEALTH AND SAFETY						
001-351-000-00 POLICE PROTECTION FEES	75,000	6,117.07	24,491.01	0.00	50,508.99	32.65
001-352-000-00 FIRE PROTECTION FEES	152,000	12,406.20	49,738.04	0.00	102,261.96	32.72
TOTAL HEALTH AND SAFETY	227,000	18,523.27	74,229.05	0.00	152,770.95	32.70
CHARGES FOR SERVICES						
001-362-000-00 SYNC CONTRIB. UCC AND BOE	45,000	0.00	0.00	0.00	45,000.00	0.00
001-362-000-01 SYNC UTILITY REVENUE	2,500	179.00	716.00	0.00	1,784.00	28.64

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CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2022

001-GENERAL FUND

% OF YEAR COMPLETED: 33.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
001-362-000-02 SYC CAMP BUCANNEER FEES	18,200	650.00	32,543.00	0.00 (14,343.00)	178.81
001-362-000-03 SYC DRILL TEAM FEES	0	15.00	15.00	0.00 (15.00)	0.00
001-362-000-04 SYC BASKETBALL FEES	18,000	6,875.00	6,875.00	0.00	11,125.00	38.19
001-362-000-05 SYC ROOM RENTAL FEES	6,000	670.00	2,320.00	0.00	3,680.00	38.67
001-362-000-06 SYC ART/DRAMA FEES	0	0.00	0.00	0.00	0.00	0.00
001-362-000-07 SYC AFTER SCHOOL FEES	35,000	30,823.00	116,298.00	0.00 (81,298.00)	332.28
001-362-000-08 SYC DRINK/SNACK MACHINE	0	0.00	0.00	0.00	0.00	0.00
001-362-000-09 SYC DONATIONS	2,000	0.00	14,250.00	0.00 (12,250.00)	712.50
001-362-000-10 SYC KARATE FEES	1,000	280.00	685.00	0.00	315.00	68.50
001-362-000-11 RED RIBBON WEEK	0	0.00	0.00	0.00	0.00	0.00
001-362-000-12 SYC GIRLS GO GOLFING	0	0.00	0.00	0.00	0.00	0.00
001-362-000-13 UCARE/SYC	0	0.00	0.00	0.00	0.00	0.00
001-362-000-14 SYC BINGO FUND RAISER	0	0.00	0.00	0.00	0.00	0.00
001-362-000-15 SYC CHILDRENS FESTIVAL DO	0	0.00	400.00	0.00 (400.00)	0.00
001-362-000-16 SYC TEEN DANCES	0	0.00	0.00	0.00	0.00	0.00
001-362-000-17 ZUMBA REVENUE	2,000	15.00	215.00	0.00	1,785.00	10.75
001-362-000-18 YOGA FITNESS CLASS REVENU	0	0.00	0.00	0.00	0.00	0.00
001-362-000-19 GUITAR LESSONS REVENUE	0	0.00	0.00	0.00	0.00	0.00
001-362-000-20 SYC MISC ACTV REVENUE 1TI	0	2,060.00	2,060.00	0.00 (2,060.00)	0.00
001-362-000-99 SYC BEQUEST	0	0.00	0.00	0.00	0.00	0.00
TOTAL CHARGES FOR SERVICES	129,700	41,567.00	176,377.00	0.00 (46,677.00)	135.99

GRANTS

001-365-000-00 POLICE DEPT. - RECOVERY GR	0	0.00	0.00	0.00	0.00	0.00
001-365-000-01 USDA GRANT-FARMERS MARKET	0	0.00	0.00	0.00	0.00	0.00
001-365-000-02 LWCF GRANT/ NB PARK	0	0.00	0.00	0.00	0.00	0.00
001-365-000-35 FEMA GRANT #2 GENERATOR	275,844	159.89	54,754.77	0.00	221,089.23	19.85
001-365-000-36 FEMA GRANT #1 GENERATOR	1,156,895	7,497.44	141,305.98	0.00	1,015,589.02	12.21
001-366-000-00 POLICE DEPT. - GRANTS	23,000	0.00	1,991.29	0.00	21,008.71	8.66
001-366-000-01 SYCC FAMILIES LEAD CHNG G	0	0.00	0.00	0.00	0.00	0.00
001-366-000-02 RIVER WALK TRAIL GRANT	0	0.00	0.00	0.00	0.00	0.00
001-366-000-04 SAFE WAYS TO SCHOOL GRANT	0	0.00	0.00	0.00	0.00	0.00
001-366-000-05 HISTORIC LAND MARK GRANT	0	0.00	0.00	0.00	0.00	0.00
001-366-000-06 STREET DEPT. GRANTS	0	0.00	0.00	0.00	0.00	0.00
001-366-000-07 POLICE HMLAND GRANT TRAIN	0	0.00	0.00	0.00	0.00	0.00
001-366-000-08 SAFE ROUTES POLICE GRANT	0	0.00	0.00	0.00	0.00	0.00
001-366-000-09 VOLUNTEER COORDINATOR GRA	0	0.00	0.00	0.00	0.00	0.00
001-366-000-10 Reclassify grant/donation	0	0.00	0.00	0.00	0.00	0.00
001-366-000-11 Reclassify grant/donation	0	0.00	0.00	0.00	0.00	0.00
001-366-000-12 GATEWAY WEST GRANT REV	170,899	0.00	0.00	0.00	170,899.00	0.00
001-366-000-13 LAND WATR CONS GRT(LWCF)F	0	0.00	0.00	0.00	0.00	0.00
001-366-000-14 CULTURE ARTS GRNT (THEATR	39,000	0.00	39,000.00	0.00	0.00	100.00
001-366-000-15 REAP-CLEAN UP GRANT	0	0.00	0.00	0.00	0.00	0.00
001-366-000-16 CULTURE ARTS GRNT(ADA THE	0	0.00	0.00	0.00	0.00	0.00
001-366-000-99 FIRE TRUCK GRANT/LOAN	0	0.00	0.00	0.00	0.00	0.00
001-368-000-01 CONTRIBUTION VOL. FIRE DE	0	0.00	0.00	0.00	0.00	0.00
001-368-000-02 2010 BOND ISSUE	0	0.00	0.00	0.00	0.00	0.00
001-368-000-03 CONTRIBUTIONS BOE-PRO OFF	0	0.00	0.00	0.00	0.00	0.00
001-368-000-04 SANITARY REPAY LOAN	0	0.00	0.00	0.00	0.00	0.00
TOTAL GRANTS	1,665,638	7,657.33	237,052.04	0.00	1,428,585.96	14.23

11-02-2022 10:13 AM

CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2022

001-GENERAL FUND

% OF YEAR COMPLETED: 33.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
INTRAFUND CONTR/CHARGES						
001-369-000-00 CONTRIBUTION FUNDS-BRUSHY	0	0.00	0.00	0.00	0.00	0.00
001-369-000-01 CONTRIBUTION FRM MUN STAB	0	0.00	0.00	0.00	0.00	0.00
001-369-000-02 CONTRIB FROM SALESTAX FU	1,700,000	0.00	0.00	0.00	1,700,000.00	0.00
001-370-000-00 LATE CHARGES - GEN FUND	200	56.83	235.06	0.00 (35.06)	117.53
TOTAL INTRAFUND CONTR/CHARGES	1,700,200	56.83	235.06	0.00	1,699,964.94	0.01
OTHER REVENUE						
001-376-000-00 GAMING TAX INCOME	10,000	871.36	3,671.53	0.00	6,328.47	36.72
001-377-000-00 RECRD CAPITAL TRNS FRM CS	0	0.00	0.00	0.00	0.00	0.00
001-379-000-00 GAIN/LOSS SALE OF FIXED A	0	0.00	0.00	0.00	0.00	0.00
001-380-000-00 GENERAL FUND INTEREST	400	0.00	43.92	0.00	356.08	10.98
001-381-000-00 STREET DEPT. BILLING/PCAR	4,000	0.00	9,960.00	0.00 (5,960.00)	249.00
001-382-000-00 REBATES-REFUNDS PCARD	3,500	0.00	547.10	0.00	2,952.90	15.63
001-394-000-00 POLICE FORFEITURE CONFISC	0	90.60	184.00	0.00 (184.00)	0.00
001-397-000-00 VIDEO LOTTERY	17,000	0.00	5,081.44	0.00	11,918.56	29.89
001-399-000-00 MISCELLANEOUS REVENUE	20,000	21,560.09	49,846.63	0.00 (29,846.63)	249.23
001-399-000-01 CAT TAG REGISTRATION	0	0.00	0.00	0.00	0.00	0.00
001-399-000-02 HISTORIC LANDMARKS REV	0	0.00	0.00	0.00	0.00	0.00
001-399-000-05 EVENT/FIREWORK REVENUE	0	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER REVENUE	54,900	22,522.05	69,334.62	0.00 (14,434.62)	126.29
TOTAL REVENUE	6,829,919	532,446.17	2,064,872.80	0.00	4,765,046.20	30.23

11-02-2022 10:13 AM

CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2022

001-GENERAL FUND

% OF YEAR COMPLETED: 33.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
ECONOMIC DEVELOPMENT =====						
CONTRIBUTIONS						
001-402-567-00 ECONOMIC DEVELOPMENT	40,000	0.00	20,000.00	0.00	20,000.00	50.00
TOTAL CONTRIBUTIONS	40,000	0.00	20,000.00	0.00	20,000.00	50.00
TOTAL ECONOMIC DEVELOPMENT	40,000	0.00	20,000.00	0.00	20,000.00	50.00
MAYOR'S OFFICE =====						
SALARIES & BENEFITS						
001-409-101-00 MAYOR'S ELECTED SALARY	3,000	250.00	1,000.00	0.00	2,000.00	33.33
001-409-103-00 MAYOR'S ASSISTANT SALARY	30,000	2,006.01	8,625.56	0.00	21,374.44	28.75
001-409-104-00 MAYOR'S F.I.C.A.	2,300	170.82	749.18	0.00	1,550.82	32.57
001-409-105-00 MAYOR'S INSURANCE	21,500	1,380.02	9,882.02	0.00	11,617.98	45.96
001-409-106-00 MAYOR'S RETIREMENT	2,700	142.68	648.26	0.00	2,051.74	24.01
001-409-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	59,500	3,949.53	20,905.02	0.00	38,594.98	35.13
CONTRACTUAL SERVICES						
001-409-211-00 MAYOR'S TELEPHONE	3,000	154.75	797.77	0.00	2,202.23	26.59
001-409-214-00 MAYOR'S TRAVEL	0	0.00	0.00	0.00	0.00	0.00
001-409-218-00 MAYOR'S POSTAGE	10,000	1,107.30	4,544.78	0.00	5,455.22	45.45
001-409-220-00 MAYOR'S LEGAL PUBLICATION	2,700	13.48	38.43	0.00	2,661.57	1.42
001-409-222-00 MAYOR'S DUES	3,600	0.00	1,400.22	0.00	2,199.78	38.90
001-409-223-00 PROFESSIONAL SERVICES	11,000	0.00	1,000.00	0.00	10,000.00	9.09
001-409-223-01 PROFESSIONAL (surveys)	0	0.00	0.00	0.00	0.00	0.00
001-409-226-00 MAYOR'S INSURANCE & BONDS	1,500	7.85	62.86	0.00	1,437.14	4.19
TOTAL CONTRACTUAL SERVICES	31,800	1,283.38	7,844.06	0.00	23,955.94	24.67
COMMODITIES						
001-409-341-00 MAYOR'S SUPPLIES & MATERI	51,300	3,658.42	19,364.64	253.00	31,682.36	38.24
001-409-341-05 EVENT/FIREWORK EXPENSE	21,000	0.00	5,000.00	0.00	16,000.00	23.81
001-409-341-06 VOLUNTEER COORDINATOR EXP	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	72,300	3,658.42	24,364.64	253.00	47,682.36	34.05
CAPITAL OUTLAY						
001-409-457-00 MAYOR'S CAPITAL OUTLAY MI	0	0.00	0.00	0.00	0.00	0.00
001-409-458-00 MAYOR'S REPAY SANITARY/WA	0	0.00	0.00	0.00	0.00	0.00
001-409-458-01 TRANSFER TO SANITARY FUND	0	0.00	0.00	0.00	0.00	0.00
001-409-460-00 SANITARY BD (BRUSHY FOR)L	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00

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001-GENERAL FUND

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DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
NON-OPERATING EXPENSES						
001-410-999-00 ReClassify SanNote Ord 36	0	0.00	0.00	0.00	0.00	0.00
001-410-999-50 RecordCapPavCostPdByCoalT	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL COUNCIL	28,825	4,062.29	12,505.75	0.00	16,319.25	43.39
RECORDER =====						
SALARIES & BENEFITS						
001-411-101-00 RECORDER'S ELECTED SALARY	6,000	500.00	2,000.00	0.00	4,000.00	33.33
001-411-104-00 RECORDER'S F.I.C.A.	460	38.25	153.00	0.00	307.00	33.26
001-411-106-00 RECORDER'S RETIREMENT	540	17.29	69.16	0.00	470.84	12.81
TOTAL SALARIES & BENEFITS	7,000	555.54	2,222.16	0.00	4,777.84	31.75
CONTRACTUAL SERVICES						
001-411-214-00 RECORDER TRAVEL	600	0.00	162.50	0.00	437.50	27.08
001-411-222-00 RECORDER DUES	50	0.00	0.00	0.00	50.00	0.00
001-411-226-00 INSURANCE/COMPENSATION/bo	1,000	175.22	183.00	0.00	817.00	18.30
TOTAL CONTRACTUAL SERVICES	1,650	175.22	345.50	0.00	1,304.50	20.94
TOTAL RECORDER	8,650	730.76	2,567.66	0.00	6,082.34	29.68
TREASURER =====						
SALARIES & BENEFITS						
001-413-101-00 TREASURER'S SALARY	8,150	626.36	2,818.62	0.00	5,331.38	34.58
001-413-103-00 TREASURER'S ASSISTANT SAL	0	0.00	0.00	0.00	0.00	0.00
001-413-104-00 TREASURER'S F.I.C.A.	625	47.92	215.64	0.00	409.36	34.50
001-413-105-00 TREASURER'S GROUP INSURAN	2,150	75.01	350.04	0.00	1,799.96	16.28
001-413-106-00 TREASURER'S RETIREMENT	734	56.38	253.71	0.00	480.29	34.57
001-413-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	11,659	805.67	3,638.01	0.00	8,020.99	31.20
CONTRACTUAL SERVICES						
001-413-214-00 TREASURER'S TRAVEL	0	0.00	0.00	0.00	0.00	0.00
001-413-224-00 AUDIT	5,000	185.75	811.50	0.00	4,188.50	16.23
001-413-226-00 TREASURER'S INSURANCE & B	1,000	0.85	13.07	0.00	986.93	1.31
TOTAL CONTRACTUAL SERVICES	6,000	186.60	824.57	0.00	5,175.43	13.74
TOTAL TREASURER	17,659	992.27	4,462.58	0.00	13,196.42	25.27

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CONTRIBUTIONS						
001-409-568-00 CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
NON-OPERATING EXPENSES						
001-409-670-00 PROG BNK NOTE PAYABLE INT	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL MAYOR'S OFFICE	163,600	8,891.33	53,113.72	253.00	110,233.28	32.62
COUNCIL						
=====						
SALARIES & BENEFITS						
001-410-101-00 COUNCIL'S ELECTED SALARIE	12,000	1,000.00	4,000.00	0.00	8,000.00	33.33
001-410-103-00 CAT CONTROL SALARY	1,000	0.00	100.00	0.00	900.00	10.00
001-410-104-00 COUNCIL'S F.I.C.A.	1,000	79.57	316.75	0.00	683.25	31.68
001-410-106-00 COUNCIL'S RETIREMENT	225	21.53	84.21	0.00	140.79	37.43
TOTAL SALARIES & BENEFITS	14,225	1,101.10	4,500.96	0.00	9,724.04	31.64
CONTRACTUAL SERVICES						
001-410-211-00 CLOSE CAP OUTLAY EXP	0	0.00	0.00	0.00	0.00	0.00
001-410-214-00 COUNCIL TRAVEL	0	0.00	0.00	0.00	0.00	0.00
001-410-223-00 PROFESSIONAL (LEGAL)	0	2,500.00	2,500.00	0.00	(2,500.00)	0.00
001-410-226-00 COUNCIL INSURANCE (PROPER	9,100	411.19	5,414.79	0.00	3,685.21	59.50
TOTAL CONTRACTUAL SERVICES	9,100	2,911.19	7,914.79	0.00	1,185.21	86.98
COMMODITIES						
001-410-341-00 CLOSE CAP OUTLAY EXP	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	0	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY						
001-410-450-01 THEATRE BUILDING	0	0.00	0.00	0.00	0.00	0.00
001-410-450-02 THEATRE CAP**DONOTUSE**	0	0.00	0.00	0.00	0.00	0.00
001-410-450-03 THEATRE GRNT **DONOTUSE**	0	0.00	0.00	0.00	0.00	0.00
001-410-457-00 CAP PUBLIC SAFETY COMP RE	0	0.00	0.00	0.00	0.00	0.00
001-410-459-00 COUNCIL CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00
001-410-459-01 PROPERTY PURCHASE 48EMAIN	0	0.00	0.00	0.00	0.00	0.00
001-410-459-02 PROPERTY PURCHASE MADISON	0	0.00	0.00	0.00	0.00	0.00
001-410-460-00 CAT CONTROL EXPENSE	500	50.00	90.00	0.00	410.00	18.00
TOTAL CAPITAL OUTLAY	500	50.00	90.00	0.00	410.00	18.00
CONTRIBUTIONS						
001-410-568-00 CONTRIBUTIONS (facade)	5,000	0.00	0.00	0.00	5,000.00	0.00
TOTAL CONTRIBUTIONS	5,000	0.00	0.00	0.00	5,000.00	0.00

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COURT						
=====						
SALARIES & BENEFITS						
001-416-103-00 POLICE JUDGE SALARY	7,500	625.00	2,500.00	0.00	5,000.00	33.33
001-416-104-00 POLICE JUDGE FICA	575	47.81	191.24	0.00	383.76	33.26
001-416-105-00 POLICE JUDGE INSURANCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	8,075	672.81	2,691.24	0.00	5,383.76	33.33
CONTRACTUAL SERVICES						
001-416-221-00 POLICE JUDGE TRAINING	300	0.00	0.00	0.00	300.00	0.00
001-416-226-00 POLICE JUDGE INS BONDS	300	37.60	60.87	0.00	239.13	20.29
TOTAL CONTRACTUAL SERVICES	600	37.60	60.87	0.00	539.13	10.15
TOTAL COURT	8,675	710.41	2,752.11	0.00	5,922.89	31.72
CITY ATTORNEY						
=====						
SALARIES & BENEFITS						
001-417-101-00 CITY ATTORNEY	14,000	0.00	5,528.60	0.00	8,471.40	39.49
001-417-103-00 CITY ATTORNEY (ASSISTANT)	0	0.00	0.00	0.00	0.00	0.00
001-417-104-00 CITY ATTORNEY FICA	1,100	0.00	422.91	0.00	677.09	38.45
001-417-105-00 CITY ATTORNEY INSURANCE	2,500	70.00	1,394.48	0.00	1,105.52	55.78
001-417-106-00 CITY ATTORNEY RETIREMENT	1,300	0.00	329.98	0.00	970.02	25.38
001-417-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	18,900	70.00	7,675.97	0.00	11,224.03	40.61
CONTRACTUAL SERVICES						
001-417-221-00 CITY ATTORNEY TRAINING	500	0.00	329.96	0.00	170.04	65.99
001-417-222-00 CITY ATTORNEY DUES	0	0.00	0.00	0.00	0.00	0.00
001-417-226-00 CITY ATTORNEY INS UNEMPL	325	9.66	54.79	0.00	270.21	16.86
TOTAL CONTRACTUAL SERVICES	825	9.66	384.75	0.00	440.25	46.64
TOTAL CITY ATTORNEY	19,725	79.66	8,060.72	0.00	11,664.28	40.87
CITY ENGINEER						
=====						
SALARIES & BENEFITS						
001-420-103-00 CITY ENGINEER SALARY	20,000	1,550.47	6,977.10	0.00	13,022.90	34.89
001-420-104-00 CITY ENGINEER FICA TAX	1,530	119.76	538.92	0.00	991.08	35.22
001-420-106-00 CITY ENGINEER RETIREMENT	1,800	139.54	627.93	0.00	1,172.07	34.89
TOTAL SALARIES & BENEFITS	23,330	1,809.77	8,143.95	0.00	15,186.05	34.91

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<u>CONTRACTUAL SERVICES</u>						
001-420-221-00 ENGINEER TRAINING	500	0.00	0.00	0.00	500.00	0.00
001-420-223-00 CITY ARCHITECT	6,000	0.00	0.00	0.00	6,000.00	0.00
001-420-223-01 ENGINEERING SERVICES (POT	5,000	0.00	0.00	0.00	5,000.00	0.00
001-420-226-00 CITY ENGINEER INS & BONDS	600	0.00	30.18	0.00	569.82	5.03
TOTAL CONTRACTUAL SERVICES	12,100	0.00	30.18	0.00	12,069.82	0.25
TOTAL CITY ENGINEER	35,430	1,809.77	8,174.13	0.00	27,255.87	23.07
<u>REGIONAL DUES</u>						
=====						
<u>CONTRACTUAL SERVICES</u>						
001-435-222-00 REGIONAL DUES	5,964	0.00	5,964.00	0.00	0.00	100.00
TOTAL CONTRACTUAL SERVICES	5,964	0.00	5,964.00	0.00	0.00	100.00
TOTAL REGIONAL DUES	5,964	0.00	5,964.00	0.00	0.00	100.00
<u>HOUSING</u>						
=====						
<u>COMMODITIES</u>						
001-436-341-99 CLEAN UP ASSISTANCE EXP	5,000	0.00	81.15	0.00	4,918.85	1.62
001-436-354-00 HOUSING ENFORCEMENT	30,000	0.00	1,293.24	0.00	28,706.76	4.31
TOTAL COMMODITIES	35,000	0.00	1,374.39	0.00	33,625.61	3.93
TOTAL HOUSING	35,000	0.00	1,374.39	0.00	33,625.61	3.93
<u>ZONING</u>						
=====						
<u>SALARIES & BENEFITS</u>						
001-437-103-00 ZONING SALARY	37,035	2,860.30	12,871.35	0.00	24,163.65	34.75
001-437-104-00 ZONING F.I.C.A.	2,840	218.82	984.69	0.00	1,855.31	34.67
001-437-105-00 ZONING HEALTH INS	5,500	339.39	2,191.29	0.00	3,308.71	39.84
001-437-106-00 ZONING RETIREMENT	3,400	257.42	1,158.39	0.00	2,241.61	34.07
001-437-109-00 COMPENSATED ABSENCE ZONIN	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	48,775	3,675.93	17,205.72	0.00	31,569.28	35.28
<u>CONTRACTUAL SERVICES</u>						
001-437-214-00 TRAVEL EXPENSE	1,450	0.00	415.00	0.00	1,035.00	28.62
001-437-221-00 ZONING TRAINING	1,000	0.00	0.00	0.00	1,000.00	0.00
001-437-226-00 ZONING INSURANCE & BONDS	1,750	69.09	320.29	0.00	1,429.71	18.30
TOTAL CONTRACTUAL SERVICES	4,200	69.09	735.29	0.00	3,464.71	17.51

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<u>COMMODITIES</u>						
001-437-341-00 ZONING SUPPLIES	1,500	274.22	370.00	0.00	1,130.00	24.67
TOTAL COMMODITIES	1,500	274.22	370.00	0.00	1,130.00	24.67
TOTAL ZONING	54,475	4,019.24	18,311.01	0.00	36,163.99	33.61
<u>ELECTION</u>						
=====						
<u>SALARIES & BENEFITS</u>						
001-438-103-00 ELECTION SALARIES	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	0	0.00	0.00	0.00	0.00	0.00
<u>CONTRACTUAL SERVICES</u>						
001-438-230-00 ELECTION	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
TOTAL ELECTION	0	0.00	0.00	0.00	0.00	0.00
<u>DATA PROCESSING</u>						
=====						
<u>CONTRACTUAL SERVICES</u>						
001-439-230-00 DATA PROCESSING	27,000	4,022.83	16,588.67	0.00	10,411.33	61.44
TOTAL CONTRACTUAL SERVICES	27,000	4,022.83	16,588.67	0.00	10,411.33	61.44
<u>CAPITAL OUTLAY</u>						
001-439-459-00 DATA PROCESSING CAPITAL O	3,500	0.00	1,125.08	0.00	2,374.92	32.15
TOTAL CAPITAL OUTLAY	3,500	0.00	1,125.08	0.00	2,374.92	32.15
<u>NON-OPERATING EXPENSES</u>						
001-439-670-00 RDT SERVER ACCRD INT	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL DATA PROCESSING	30,500	4,022.83	17,713.75	0.00	12,786.25	58.08
<u>CITY HALL</u>						
=====						
<u>SALARIES & BENEFITS</u>						
001-440-103-00 CITY HALL JANITOR SALARY	35,000	2,536.48	11,269.00	0.00	23,731.00	32.20
001-440-104-00 CITY HALL FICA	2,700	191.79	853.08	0.00	1,846.92	31.60
001-440-105-00 CITY HALL JANITOR INSURAN	2,650	4.39	277.56	0.00	2,372.44	10.47
001-440-106-00 GROUP RETIREMENT	3,150	228.29	1,014.22	0.00	2,135.78	32.20
001-440-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	43,500	2,960.95	13,413.86	0.00	30,086.14	30.84

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<u>CONTRACTUAL SERVICES</u>						
001-440-213-00 CITY HALL UTILITIES	19,000	1,197.27	5,376.06	0.00	13,623.94	28.30
001-440-216-00 CITY HALL MAINTENANCE & R	6,000	603.64	1,146.27	0.00	4,853.73	19.10
001-440-226-00 CITY HALL INSURANCE & BON	1,500	62.76	290.20	0.00	1,209.80	19.35
TOTAL CONTRACTUAL SERVICES	26,500	1,863.67	6,812.53	0.00	19,687.47	25.71
<u>COMMODITIES</u>						
001-440-341-00 CITY HALL SUPPLIES	1,000	73.98	297.50	0.00	702.50	29.75
TOTAL COMMODITIES	1,000	73.98	297.50	0.00	702.50	29.75
<u>CAPITAL OUTLAY</u>						
001-440-459-00 CITY HALL CAPITAL	25,000	11,729.86	11,729.86	0.00	13,270.14	46.92
TOTAL CAPITAL OUTLAY	25,000	11,729.86	11,729.86	0.00	13,270.14	46.92
<u>CONTRIBUTIONS</u>						
001-440-570-00 DEPRECIATION EXP CURR YR	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL CITY HALL	96,000	16,628.46	32,253.75	0.00	63,746.25	33.60
<u>MUN FINANCE CONTRIB</u>						
=====						
<u>SALARIES & BENEFITS</u>						
001-444-000-00 TRANSF TO MUN FINANC STAB	0	0.00	0.00	0.00	0.00	0.00
001-444-000-01 CONTRIBUTION TO FLOOD CON	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	0	0.00	0.00	0.00	0.00	0.00
<u>CONTRIBUTIONS</u>						
001-444-566-00 CONTRIBUTION TO RAINY DAY	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL MUN FINANCE CONTRIB	0	0.00	0.00	0.00	0.00	0.00
<u>BAD DEBT</u>						
=====						
<u>NON-OPERATING EXPENSES</u>						
001-550-676-00 BAD DEBT EXPENSE	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL BAD DEBT	0	0.00	0.00	0.00	0.00	0.00

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<u>CONTRACTUAL SERVICES</u>						
001-565-230-00 ELECTRICIAN - CONTRACTED	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
TOTAL ELECTRICIAN - CONTRACTED	0	0.00	0.00	0.00	0.00	0.00
<u>CONTINGENCY</u>						
=====						
<u>CONTRIBUTIONS</u>						
001-699-568-00 CONTINGENCY COUNCIL DETER	328,142	0.00	0.00	0.00	328,142.00	0.00
TOTAL CONTRIBUTIONS	328,142	0.00	0.00	0.00	328,142.00	0.00
TOTAL CONTINGENCY	328,142	0.00	0.00	0.00	328,142.00	0.00
<u>POLICE</u>						
=====						
<u>SALARIES & BENEFITS</u>						
001-700-000-00 AUDITOR OPEB	0	0.00	0.00	0.00	0.00	0.00
001-700-103-00 POLICE DEPT. SALARIES	811,276	57,045.63	248,776.58	0.00	562,499.42	30.66
001-700-103-25 POLICE DEPT PRO	0	0.00	0.00	0.00	0.00	0.00
001-700-104-00 POLICE DEPT. FICA TAX	63,000	4,353.28	18,980.32	0.00	44,019.68	30.13
001-700-105-00 POLICE DEPT. GROUP INSURA	114,000	7,788.62	49,484.44	0.00	64,515.56	43.41
001-700-106-00 POLICE DEPT. RETIREMENT	73,100	5,038.60	21,598.88	0.00	51,501.12	29.55
001-700-106-25 POLICE RET PRO	0	0.00	0.00	0.00	0.00	0.00
001-700-108-00 RECOVERY GRANT OVERTIME E	0	0.00	0.00	0.00	0.00	0.00
001-700-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	1,061,376	74,226.13	338,840.22	0.00	722,535.78	31.92
<u>CONTRACTUAL SERVICES</u>						
001-700-211-00 POLICE DEPT. TELEPHONES	12,350	914.76	3,684.24	0.00	8,665.76	29.83
001-700-213-00 POLICE DEPT UTILITIES	0	0.00	0.00	0.00	0.00	0.00
001-700-214-00 POLICE DEPT. TRAVEL EXPEN	3,000	0.00	0.00	0.00	3,000.00	0.00
001-700-221-00 POLICE DEPT. TRAINING	22,000	500.00	2,423.00	0.00	19,577.00	11.01
001-700-221-01 POLICE HMLAND GRANT TRAIN	0	0.00	0.00	0.00	0.00	0.00
001-700-225-00 POLICE DEPT. UNIFORM MAIN	0	0.00	0.00	0.00	0.00	0.00
001-700-226-00 POLICE DEPT. INSURANCE &	40,000	3,764.54	16,452.36	0.00	23,547.64	41.13
001-700-233-00 POLICE DEPT. CRIMINAL INV	2,000	0.00	0.00	0.00	2,000.00	0.00
TOTAL CONTRACTUAL SERVICES	79,350	5,179.30	22,559.60	0.00	56,790.40	28.43
<u>COMMODITIES</u>						
001-700-341-00 POLICE DEPT. MAT & SUPPLI	31,600	3,713.02	9,435.69	0.00	22,164.31	29.86
001-700-341-01 POLICE HMLAND GRANT RADIO	0	0.00	0.00	0.00	0.00	0.00
001-700-341-02 POLICE GRANT-(AUDIO SURVE	0	0.00	0.00	0.00	0.00	0.00
001-700-341-03 POLICE GRANTS	0	0.00	0.00	0.00	0.00	0.00
001-700-341-04 CVR-LET-RJ FEES EXPENSED	4,000	420.00	788.00	0.00	3,212.00	19.70

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CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2022

001-GENERAL FUND

% OF YEAR COMPLETED: 33.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
001-700-341-05 POLICE VIPS EXPENSES	3,500	0.00	238.19	0.00	3,261.81	6.81
001-700-341-06 POLICE FORFEITURE EXPENSE	0	0.00	0.00	0.00	0.00	0.00
001-700-343-00 POLICE DEPT. AUTO SUPPLIE	37,000	4,304.20	11,766.70	0.00	25,233.30	31.80
001-700-344-00 POLICE DEPT. FEEDING PRIS	0	0.00	0.00	0.00	0.00	0.00
001-700-345-00 POLICE DEPT. UNIFORMS	8,000	984.55	3,021.97	1,427.00	3,551.03	55.61
001-700-353-00 RECOVERY GRANT SOFT/HARDW	0	0.00	0.00	0.00	0.00	0.00
001-700-379-00 DISPOSAL/SALE ASSETS	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	84,100	9,421.77	25,250.55	1,427.00	57,422.45	31.72
CAPITAL OUTLAY						
001-700-459-00 POLICE DEPT. NEW EQUIP.	177,526	(15,085.71)	58,153.13	0.00	119,372.87	32.76
TOTAL CAPITAL OUTLAY	177,526	(15,085.71)	58,153.13	0.00	119,372.87	32.76
CONTRIBUTIONS						
001-700-570-00 DEPRECIATION EXP CURR YR	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
NON-OPERATING EXPENSES						
001-700-670-00 FORD NOTE PAYABLE INT EXP	0	0.00	0.00	0.00	0.00	0.00
001-700-670-01 LEASE PYMNT CRUISER RDT	0	0.00	0.00	0.00	0.00	0.00
001-700-670-02 RDT LEASE CRUISER EXP	0	0.00	0.00	0.00	0.00	0.00
001-700-670-03 NOTE PAYABLE INT POL CRUI	0	0.00	0.00	0.00	0.00	0.00
001-700-672-00 BOND PAYABLE INT EXP	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00

TOTAL POLICE 1,402,352 73,741.49 444,803.50 1,427.00 956,121.50 31.82

FIRE
=====

SALARIES & BENEFITS						
001-706-103-00 FIRE DEPT. SALARIES	585,000	43,955.39	193,622.88	0.00	391,377.12	33.10
001-706-104-00 FIRE DEPT. FICA TAX	44,700	3,362.60	14,885.94	0.00	29,814.06	33.30
001-706-105-00 FIRE DEPT. GROUP INSURANC	84,000	4,470.09	33,332.71	0.00	50,667.29	39.68
001-706-106-00 FIRE DEPT. GROUP RETIREME	52,600	3,822.83	16,836.30	0.00	35,763.70	32.01
001-706-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	766,300	55,610.91	258,677.83	0.00	507,622.17	33.76
CONTRACTUAL SERVICES						
001-706-211-00 FIRE DEPT. TELEPHONES	2,500	127.97	480.93	0.00	2,019.07	19.24
001-706-213-00 FIRE DEPT. UTILITIES	0	0.00	0.00	0.00	0.00	0.00
001-706-214-00 FIRE DEPT. TRAVEL EXPENSE	3,500	0.00	1,615.37	0.00	1,884.63	46.15
001-706-216-00 FIRE DEPT. MAINTENANCE	10,000	0.00	1,010.32	438.02	8,551.66	14.48
001-706-221-00 FIRE DEPT. TRAINING	20,000	1,010.95	1,689.11	0.00	18,310.89	8.45
001-706-226-00 FIRE DEPT. INSURANCE & BO	60,000	1,860.78	14,935.68	0.00	45,064.32	24.89
TOTAL CONTRACTUAL SERVICES	96,000	2,999.70	19,731.41	438.02	75,830.57	21.01

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CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2022

001-GENERAL FUND

% OF YEAR COMPLETED: 33.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
COMMODITIES						
001-706-341-00 FIRE DEPT. MATERIAL & SUP	30,000	1,983.46	6,703.88	0.00	23,296.12	22.35
001-706-341-01 VOLUNTEER FIREFIGHTER EXP	5,000	0.00	0.00	0.00	5,000.00	0.00
001-706-343-00 FIRE DEPT. AUTO SUPPLIES	30,000	3,282.18	24,136.81	0.00	5,863.19	80.46
001-706-345-00 FIRE DEPT. UNIFORMS	5,000	166.91	869.85	0.00	4,130.15	17.40
001-706-348-00 FIRE DEPT HAZARDOUS MAT R	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	70,000	5,432.55	31,710.54	0.00	38,289.46	45.30
CAPITAL OUTLAY						
001-706-459-00 FIRE DEPT. CAPITAL OUTLAY	131,939	8,468.31	37,551.44	0.00	94,387.56	28.46
001-706-461-00 NEW FIRE FACILITY	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	131,939	8,468.31	37,551.44	0.00	94,387.56	28.46
CONTRIBUTIONS						
001-706-570-00 DEPRECIATION EXP CURR YR	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
NON-OPERATING EXPENSES						
001-706-670-00 FIRE TRK NOTE PAYABLE INT	0	0.00	0.00	0.00	0.00	0.00
001-706-672-00 BOND PAYABLE INT EXP	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00

TOTAL FIRE 1,064,239 72,511.47 347,671.22 438.02 716,129.76 32.71

DOG WARDEN - CONTRACTED
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CONTRACTUAL SERVICES						
001-707-230-00 DOG WARDEN CONTRACTED SER	1,100	0.00	0.00	0.00	1,100.00	0.00
TOTAL CONTRACTUAL SERVICES	1,100	0.00	0.00	0.00	1,100.00	0.00

TOTAL DOG WARDEN - CONTRACTED 1,100 0.00 0.00 0.00 1,100.00 0.00

FLOOD CONTROL
=====

CONTRACTUAL SERVICES						
001-714-230-00 FLOOD CONTROL-RIVER CLEAN	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00

TOTAL FLOOD CONTROL 0 0.00 0.00 0.00 0.00 0.00

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CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2022

001-GENERAL FUND

% OF YEAR COMPLETED: 33.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>CONTRACTUAL SERVICES</u>						
001-715-230-00 FIRE DEP CONTRACTED/HYDRA	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
<hr/>						
TOTAL FIRE - CONTRACTED	0	0.00	0.00	0.00	0.00	0.00
<u>STREET</u>						
=====						
<u>SALARIES & BENEFITS</u>						
001-750-000-00 AUDITOR OPEB	0	0.00	0.00	0.00	0.00	0.00
001-750-103-00 STREET DEPT. SALARIES	525,000	35,126.17	159,398.19	0.00	365,601.81	30.36
001-750-104-00 STREET DEPT. FICA TAX	40,500	2,682.73	12,178.99	0.00	28,321.01	30.07
001-750-105-00 STREET DEPT. GROUP INSURA	98,500	4,810.09	34,297.04	0.00	64,202.96	34.82
001-750-106-00 STREET DEPT. GROUP RETIRE	45,000	3,148.78	13,598.81	0.00	31,401.19	30.22
001-750-109-00 STREET DEPT. COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	709,000	45,767.77	219,473.03	0.00	489,526.97	30.96
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<u>CONTRACTUAL SERVICES</u>						
001-750-211-00 STREET DEPT. TELEPHONES	7,100	635.73	2,570.22	0.00	4,529.78	36.20
001-750-213-00 STREET DEPT. UTILITIES	20,000	3,770.73	9,982.82	0.00	10,017.18	49.91
001-750-215-00 CONTRIBUTION TO FLOWER CP	100,000	0.00	0.00	0.00	100,000.00	0.00
001-750-226-00 STREET DEPT. INSURANCE &	50,000	2,979.74	15,175.94	0.00	34,824.06	30.35
TOTAL CONTRACTUAL SERVICES	177,100	7,386.20	27,728.98	0.00	149,371.02	15.66
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<u>COMMODITIES</u>						
001-750-341-00 STREET DEPT. MAT & SUPPLI	121,600	9,187.43	44,266.39	0.00	77,333.61	36.40
001-750-343-00 STREET DEPT. AUTO SUPPLIE	40,000	4,366.97	19,436.17	0.00	20,563.83	48.59
001-750-345-00 STREET DEPT. UNIFORMS	6,800	928.94	2,224.39	0.00	4,575.61	32.71
001-750-379-00 DISPOSAL/SALE ASSETS	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	168,400	14,483.34	65,926.95	0.00	102,473.05	39.15
<hr/>						
<u>CAPITAL OUTLAY</u>						
001-750-458-00 WALK TRAIL	0	0.00	0.00	0.00	0.00	0.00
001-750-458-01 SAFE WAYS TO SCHOOL GRANT	0	0.00	0.00	0.00	0.00	0.00
001-750-458-02 STORM SEWER PROJECTS	0	0.00	0.00	0.00	0.00	0.00
001-750-458-03 DOG PARK	0	0.00	0.00	0.00	0.00	0.00
001-750-458-04 TRANSPORTATION ENHANCE GR	0	0.00	0.00	0.00	0.00	0.00
001-750-458-05 STREET DEPT PROJECTS	558,137	79,417.69	116,579.54	4,275.00	437,282.46	21.65
001-750-458-06 PROJECTS STREET DEPT MISC	0	0.00	0.00	0.00	0.00	0.00
001-750-458-07 LWCF/ NORTH BUCK. PARK	0	0.00	0.00	0.00	0.00	0.00
001-750-458-08 GATEWAY WEST GRANT EXPENS	213,624	11.88	928.06	0.00	212,695.94	0.43
001-750-459-00 STREET DEPT. CAPITAL OUTL	113,700	8,412.45	36,382.58	0.00	77,317.42	32.00
001-750-459-22 PROPERTY PAYMENT MUDLICK	117,300	9,774.80	39,099.20	0.00	78,200.80	33.33
001-750-459-99 STREET PV JE-RDT	0	0.00	0.00	0.00	0.00	0.00
001-750-461-00 STREET PAVING	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	1,002,761	97,616.82	192,989.38	4,275.00	805,496.62	19.67

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CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2022

001-GENERAL FUND

% OF YEAR COMPLETED: 33.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>CONTRIBUTIONS</u>						
001-750-570-00 DEPRECIATION EXP CURR YR	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
<hr/>						
<u>NON-OPERATING EXPENSES</u>						
001-750-670-00 NOTE PAYABLE INT EXP	0	0.00	0.00	0.00	0.00	0.00
001-750-670-03 RDT LEASE RAM TRK	0	0.00	0.00	0.00	0.00	0.00
001-750-670-04 RDT RECORD LEASE PMNT RAM	0	0.00	0.00	0.00	0.00	0.00
001-750-670-05 NOTE PAYABLE INT EXP CONC	0	0.00	0.00	0.00	0.00	0.00
001-750-670-06 N/P INT EXP ENTERPRISE RA	0	0.00	0.00	0.00	0.00	0.00
001-750-672-00 N/P INT 2020 BOND MUDLICK	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
<hr/>						
TOTAL STREET	2,057,261	165,254.13	506,118.34	4,275.00	1,546,867.66	24.81
<u>STREET LIGHTS</u>						
=====						
<u>CONTRACTUAL SERVICES</u>						
001-751-213-00 STREET LIGHTS	70,000	6,003.35	23,929.08	0.00	46,070.92	34.18
TOTAL CONTRACTUAL SERVICES	70,000	6,003.35	23,929.08	0.00	46,070.92	34.18
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TOTAL STREET LIGHTS	70,000	6,003.35	23,929.08	0.00	46,070.92	34.18
<u>TRAFFIC SIGNALS & SIGNS</u>						
=====						
<u>CONTRACTUAL SERVICES</u>						
001-752-213-00 TRAFFIC SIGNALS POWER	3,500	268.27	991.79	0.00	2,508.21	28.34
001-752-230-00 SIGNS & SIGNALS	16,000	0.00	18,782.17	0.00 (2,782.17)	117.39
TOTAL CONTRACTUAL SERVICES	19,500	268.27	19,773.96	0.00 (273.96)	101.40
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TOTAL TRAFFIC SIGNALS & SIGNS	19,500	268.27	19,773.96	0.00 (273.96)	101.40
<u>SNOW REMOVAL</u>						
=====						
<u>COMMODITIES</u>						
001-753-341-00 SNOW REMOVAL	20,000	0.00	517.00	0.00	19,483.00	2.59
TOTAL COMMODITIES	20,000	0.00	517.00	0.00	19,483.00	2.59
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TOTAL SNOW REMOVAL	20,000	0.00	517.00	0.00	19,483.00	2.59

11-02-2022 10:13 AM	CITY OF BUCKHANNON REVENUE & EXPENSE REPORT (UNAUDITED) AS OF: OCTOBER 31ST, 2022					
001-GENERAL FUND	% OF YEAR COMPLETED: 33.33					
DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
001-976-461-00 SAFETY COMPLEX POLICE DEP	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	1,512,739	171,624.92	272,239.98	0.00	1,240,499.02	18.00
TOTAL PUBLIC SAFETY	1,548,739	173,810.57	278,236.44	0.00	1,270,502.56	17.97
TOTAL EXPENDITURES	7,987,386	614,023.30	2,189,166.45	16,222.57	5,781,996.98	27.61
REVENUE OVER/(UNDER) EXPENDITURES	(1,157,467) (81,577.13) (124,293.65) (16,222.57) (1,016,950.78)	12.14

Mrs. Jenkins also presented the Stockert Youth & Community Center Report for October 2022 as prepared and submitted by Debora Brockleman, SYCC Director:

Stockert Youth & Community Center Report of Activities

The After School Program is doing great with 97 children registered.

- SYCC averages 50 children attending per day.
- The program currently is on a waitlist.
- We are in the process of recruiting tutors.
- We still offer homework help with our After School Program as needed.

Activities and Events

- Oct 1st - Buckhannaween
- Oct 18th & 25th - Basketball and Cheer Registrations
- Oct 21st - Haunted House had over 300 in attendance. We received rave reviews for our haunted house. A special shoutout to our staff and volunteers who were awesome.
- Oct 28th - We participated in the Trunk or Treat which hosted over 500 “goblins”
- Nov 2nd – Basketball Coaches meeting
- Nov 12th - Skills Day and last registration for Basketball and Cheer
- Nov 18th - Open Gym and Game Room Night from 6:30pm - 9:00pm
- Dec 2nd - Middle School Dance 6:30pm to 8:30pm
- Dec 3rd - Drop and Shop Day from 12:00pm to 4:00 pm
- Dec 10th - Holiday Craft Show from 9:00am to 4:00pm
- 2023 - Games start in March

SYCC Kitchen Project update:
We have talked with Scott Owens, and he has agreed to reinstall the gas line in the kitchen and check our current stove and convection oven. After this step is completed, Stout Food Service Company will install the range hood with a fire suppression system. There will be a little demolition needed, but not much other than removing the old cabinets. The timeline for this project is fluid but will move fast once the contractor gives us a bid and we get on his schedule.

Mayor Skinner used the chair’s prerogative to move **F.3 Approval Resolution 2022-09 Budget Revision #2 General Fund FY 2022/23** to the table and Mrs. Jenkins provided an overview.

Motion to approve the Resolution 2022-09 Budget Revision #2 General Fund FY 2022/23 as presented was made by Sanders/Thomas. Motion carried.

As a resolution, a roll call vote was required as well – the results were:
Pamela Bucklew – Yes **CJ Rylands - Yes**
David McCauley – Yes **Robbie Skinner - Yes**
Jack Reger – Absent **Randy Sanders - Yes**
David Thomas - Yes



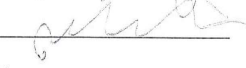

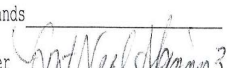
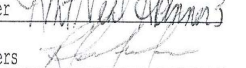
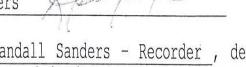
RESOLUTION 2022-09

At a regular session of the municipal council, held (Month, day and year) November 3, 2022 the following order was made and entered:

SUBJECT: The revision of the Levy Estimate (Budget) of the City of Buckhannon. The following resolution was offered:

RESOLVED: That subject to approval of the State Auditor as ex officio chief inspector of public offices the municipal council does hereby direct the budget be revised PRIOR TO THE EXPENDITURE OR OBLIGATION OF FUNDS FOR WHICH NO APPROPRIATION OR INSUFFICIENT APPROPRIATION CURRENTLY EXISTS, as shown on budget revision number General Fund #1, a copy of which is entered as part of this record.

The adoption of the foregoing resolution having been moved by Robert Skinner, and duly seconded by J. David Thomas the vote thereon was as follows:

Pamela Bucklew	<u></u>	<input checked="" type="radio"/> Yes or No
David McCauley	<u></u>	<input checked="" type="radio"/> Yes or No
Jack Reger	<u></u>	<input checked="" type="radio"/> Yes or No <u>Abstain</u>
J David Thomas	<u></u>	<input checked="" type="radio"/> Yes or No
Clifford Rylands	<u></u>	<input checked="" type="radio"/> Yes or No
Robert Skinner	<u></u>	<input checked="" type="radio"/> Yes or No
Randall Sanders	<u></u>	<input checked="" type="radio"/> Yes or No

WHEREUPON, Randall Sanders - Recorder, declared said resolution duly adopted, and it is therefore ADJUDGED and ORDERED that said resolution be, and the same is, hereby adopted as so stated above, and the Recorder is authorized to fix his signature on the attached "Request for Revision to Approved Budget" to be sent to the State Auditor for approval.

LGSD BR (Ver. 2020)
Ora Ash, Deputy State Auditor
West Virginia State Auditor's Office
200 West Main Street
Clarksburg, WV 26301
Phone: 627-2415 ext. 5114
Fax: 304-340-5090
Email: lgs@wvsao.gov

REQUEST FOR REVISION TO APPROVED BUDGET

Subject to approval of the state auditor, the governing body requests that the budget be revised prior to the expenditure or obligation of funds for which no appropriation or insufficient appropriation currently exists. (§ 11-8-26a)

CITY OF BUCKHANNON
GOVERNMENT ENTITY

70 E MAIN ST
STREET OR PO BOX

BUCKHANNON WV
CITY ZIP CODE

Person To Contact Regarding Request:
Name: Amberle Jenkins
Phone: 304-472-1651
Fax: 304-472-0934
Email: amberle.jenkins@buckhannonwv.org

CONTROL NUMBER
Fiscal Year Ending: 6/30/2023
Fund: 1
Revision Number: 2
Pages: 1 of 1

REVENUES: (net each acct.)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
340	Parks & Recreation		9,200		9,200
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				

NET INCREASE/(DECREASE) Revenues (ALL PAGES) 9,200

Explanation for Account # 378, Municipal Specific:

Explanation for Account # 369, Contributions from Other Funds:

EXPENDITURES: (net each account category)

(WV CODE 7-1-9)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
408	Mayor's Office	163,600	2,430		166,030
437	Planning & Zoning	54,475	3,575		58,050
440	City Hall	96,000	4,660		100,660
699	Contingencies*	328,142		231,289	96,853
700	Police Department	1,402,352	90,824		1,493,176
706	Fire Department	1,064,239	58,300		1,122,539
750	Streets and Highways	2,057,261	35,600		2,092,861
752	Signs and Signals	19,500	10,000		29,500
906	Arts & Humanities		9,200		9,200
907	Youth Program	356,475	25,900		382,375

NET INCREASE/(DECREASE) Expenditures 9,200

APPROVED BY THE STATE AUDITOR

By: Deputy State Auditor, Local Government Services Division Date

 11/3/2022
AUTHORIZED SIGNATURE OF ENTITY APPROVAL DATE

General Fund Budget Revision2 11-3-22		original budget	adjustment	proposed budget	
Expenses					
001-409-103-00	Mayor's Assist salary	\$ 30,000.00	\$ 2,000.00	\$ 32,000.00	pay increases
001-409-104-00	Mayor's Fica	\$ 2,300.00	\$ 250.00	\$ 2,550.00	
001-409-106-00	Mayor's Retirement	\$ 2,700.00	\$ 180.00	\$ 2,880.00	
001-437-103-00	Zoning Salary	\$ 37,035.00	\$ 2,965.00	\$ 40,000.00	
001-437-104-00	Zoning fica	\$ 2,840.00	\$ 160.00	\$ 3,000.00	
001-437-106-00	Zoning retirement	\$ 3,400.00	\$ 200.00	\$ 3,600.00	
001-437-214-00	Zoning travel	\$ 1,450.00	\$ 250.00	\$ 1,700.00	fuel costs
001-440-103-00	City Hall custodian	\$ 35,000.00	\$ 4,000.00	\$ 39,000.00	pay increases
001-440-104-00	City Hall fica	\$ 2,700.00	\$ 300.00	\$ 3,000.00	
001-440-106-00	City Hall retirement	\$ 3,150.00	\$ 360.00	\$ 3,510.00	
001-700-103-00	Police salaries	\$ 811,276.00	\$ 78,724.00	\$ 890,000.00	
001-700-104-00	Police fica	\$ 63,000.00	\$ 5,100.00	\$ 68,100.00	
001-700-106-00	Police retirement	\$ 73,100.00	\$ 7,000.00	\$ 80,100.00	
001-706-103-00	Fire salaries	\$ 585,000.00	\$ 37,000.00	\$ 622,000.00	pay increases
001-706-104-00	Fire fica	\$ 44,700.00	\$ 2,900.00	\$ 47,600.00	
001-706-106-00	Fire retirement	\$ 52,600.00	\$ 3,400.00	\$ 56,000.00	
001-706-343-00	Fire Auto Supplies	\$ 30,000.00	\$ 15,000.00	\$ 45,000.00	Insurance work fire truck
001-750-103-00	Street salaries	\$ 525,000.00	\$ 20,000.00	\$ 545,000.00	pay increases
001-750-104-00	Street fica	\$ 40,500.00	\$ 1,500.00	\$ 42,000.00	
001-750-106-00	Street retirement	\$ 45,000.00	\$ 4,100.00	\$ 49,100.00	
001-752-230-00	Sign and Signals	\$ 16,000.00	\$ 10,000.00	\$ 26,000.00	pipe and blanks for new signs
001-750-343-00	Street auto supplies	\$ 40,000.00	\$ 10,000.00	\$ 50,000.00	repairs and fuel costs up
001-907-101-00	SYCC salaries	\$ 172,000.00	\$ 24,000.00	\$ 196,000.00	pay increases
001-907-104-00	SYCC fica	\$ 15,100.00	\$ 1,900.00	\$ 17,000.00	
001-699-568--00	Council Contingency	\$ 328,142.00	\$ (231,289.00)	\$ 96,853.00	
001-906-459-00	Theatre Capital	\$ -	\$ 9,200.00	\$ 9,200.00	drapes covered by donations-1 major contributor
			\$ 9,200.00		
Revenues					
001-340-000-00	Theatre Donations	\$ -	\$ 9,200.00		
			\$ -		

C.3 Fire Chief – JB Kimble: Mayor Skinner provided the report that was prepared and submitted by Chief Kimble as follows:

Buckhannon City Council

November 3, 2022

Fire Department Report

- YTD activity 1050 calls for service
- Visited over 1,000 students and did numerous pumpkin drops at our local schools
- CPR awards presented to two crews
- Working on Category 5 of accreditation, Community Risk Reduction Programs
- Mapping is still pending for accreditation. 5 out of 7 departments in the county have completed the needed updates to first due areas.
- The (BFD) is preparing to develop a mental health peer support system. During this, we would encourage other departments within the city to work towards developing a process. Other first responder agencies should evaluate the systems they have in place. Your members/employees are the most important asset you have
- Continue to work on recruitment of volunteers. Would like to explore possibly developing a scholarship program as a joint venture with WVWC. We have tried numerous other recruitment ventures with NO additions to any Upshur County Fire Departments.
- Would like to look for possible funding of an automated external defibrillator for the senior center. This would help secure another public access AED to our heartsafe community initiative. Box and AED cost around \$2400

C.4 City Attorney- Tom O'Neill: Mr. O'Neill has deferred his appearance until the Strategic Issues part of the agenda.

D. Correspondence & Information: – The Mayor reviewed the following with Council:

D.1 Red Ribbon Week Proclamation

**Red Ribbon Week Proclamation
October 24 - 28, 2022**

Whereas, recovery and abstinence from alcohol and other drug use is emphasized in West Virginia; It is imperative that visible, unified prevention education efforts by community members be continued to eliminate the effects of drugs and their use; and

Whereas, the National Red Ribbon Campaign is offering citizens the opportunity to demonstrate their commitment to healthy lifestyles including no drug use; and will be celebrating such during National Red Ribbon Week, October 24 – 28, 2022,

Whereas, the City of Buckhannon further commits its resources to ensure the success of the Red Ribbon Campaign;

Now, Therefore, I, Robert N. Skinners, III, Mayor of the City of Buckhannon, do hereby proclaim October 24 – 28, 2022, as “Red Ribbon Week” and encourages the citizens to participate in drug prevention education activities, making a visible statement that we are strongly committed to a healthy, drug free state.

Given under my hand & official seal of
The City of Buckhannon, this 24th day of October, 2022

Robert N. Skinner, III, Mayor
City of Buckhannon

E. Consent Agenda:
E.1 Approval of Minutes - Regular Meeting 10/06/2022, 10/18/2022, Special 09/21/2022, 10/21/2022
E.2 Approval of Building and Wiring Permits



Permit Fee Report #75693 - #75705

10/18/2022 - 11/02/2022

Permit #	Applicant Name	Applicant Address	Primary Contractor	Description	Project Cost	Fee Amount	Electrical Property Type	Asbestos Inspection	Zoning Approval Date	Historic Property	Flood Zone Area	Flood Zone / Elevation Certificate	FEMA Accessory Use
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Group: Commercial Electrical Fee

75705	WV COMMUNITY CENTER OF WV	77 W MAIN ST	THE SIGN GUY	SIGNAGE	10,000.00	100.00	A Commercial Property	No	11/2/2022	Yes	N/A	No	No
75700	Citizens Bank of WV	66 W Main St	LAUREL MOUNTAIN CONSTRUCTION	Phase II Renovation- Interior Buildout, Construct Elevator Shaft Front Entrance	1,500,000.00	1,500.00	A Commercial Property		10/28/2022	Yes	N/A	No	
					1,510,000.00	1,600.00							

Group Total: 2

Group: Commercial-Industrial (nonresidential)

75704	The Dance Factory	107 W Main St	LEIGH ENTERPRISES LLC	Re-Roof Shingles	30,000.00	225.00		Yes -If yes attach report		Yes	Zone AE	Yes- Elevation Cert. Not Required	
75705	WV COMMUNITY CENTER OF WV	77 W MAIN ST	THE SIGN GUY	SIGNAGE	10,000.00	85.00	A Commercial Property	No	11/2/2022	Yes	N/A	No	No
75700	Citizens Bank of WV	66 W Main St	LAUREL MOUNTAIN CONSTRUCTION	Phase II Renovation- Interior Buildout, Construct Elevator Shaft Front Entrance	1,500,000.00	5,250.00	A Commercial Property		10/28/2022	Yes	N/A	No	
					1,540,000.00	5,560.00							

Group Total: 3

Group: Demolition

75702	Community Care of WV	25 N Kanawha St	MAINLINE LLC	Razing/Demolition of Old Moose Lodge Building	150,000.00	20.00		Yes -If yes attach report			N/A	No	
					150,000.00	20.00							

Group Total: 1

Group: Residential (non-commercial)

75703	Lewis Marsh	79 S Kanawha St	Indoor Comfort Inc	Replacing Existing Furnace	5,200.00	57.20				No	N/A	No	
75701	Andrew Shay	49 Island Ave	WAGNER SERVICES	Fire Damage Repairs- On	5,500.00	60.50		No		Yes	Zone AE	Yes- Elevation Cert.	

				site Inspection V Smith no asbestos report required. Replace Doors, Windows, Siding, Plumbing								Not Require d	
75699	EVELYN HINKLE	52 SMITHFIELD ST		CARPORT 20 FT X 20FT	2,400.00	26.40		No	10/27/2022	Yes	N/A	No	No
75698	KIMBERLY COGAR	8 LATHAM ST	CHESTOR RUNYON	REPLACEMENT WINDOWS	6,917.46	76.09		No		Yes	N/A	No	No
75697	LYDIA SHERRIN	1 LINCOLN WAY	WILLIAM R SHARPE LLC	REROOF- REPLACING SHINGLES (TEAR OFF AND PUT NEW ON)	21,350.00	192.15		Yes -If yes attach report		No	N/A	No	No
75696	THEODORE HARRIS	12 HIBBS ST	WINDOW WORLD OF FAIRMONT	REPLACING 31 EXISTING WINDOWS	20,970.00	188.73		No		No	N/A	No	No
75693	TIMOTHY BEAN	28 COLLEGE AVE		REROOF PORCH- METAL OVER SHINGLE	2,000.00	22.00		No		Yes	N/A	No	No
75694	SCOTT THRAIN	167 RANDOLPH ST		EXISTING WOODEN FENCE REPAIR PANELS AND REPLACE POSTS	600.00	10.00		No		No	N/A	No	No
75695	LAVONA HARRIS	75 BOGGESS ST		KITCHEN CABINETS, BATHROOM REMODEL	10,000.00	110.00		No		No	N/A	No	No
					74,937.46	743.07							

Group Total: 9

Group: Zoning Application Fee

75705	WV COMMUNITY CENTER OF WV	77 W MAIN ST	THE SIGN GUY	SIGNAGE	10,000.00	20.00	A Commercial Property	No	11/2/2022	Yes	N/A	No	No
75699	EVELYN HINKLE	52 SMITHFIELD ST		CARPORT 20 FT X 20FT	2,400.00	20.00		No	10/27/2022	Yes	N/A	No	No
					12,400.00	40.00							

Group Total: 2

					3,287,337.46	7,963.07							
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Total Records: 17

11/2/2022

E.3 Approval of Payment of the Bill

OCTOBER 18-31 2022 GENERAL FUND PAYMENT OF BILLS 11-3-2022 CITY COUNCIL MEETING

\$1,131.17 – POSITIVE PROMOTIONS – GLOW BRACELETS FOR HALLOWEEN BAGS FOR SCHOOLS

\$1,322.55 – RITE WAY HEATING & PLUMBING – MATERIALS FOR MADISON STREET PROJECT

\$49,047.06 – J.F. ALLEN – BLACKTOP KANAWHA ST, CHANCERY STREET

\$5,320.30 – C.I. THORNBURG– MATERIALS FOR MADISON STREET PROJECT

\$1,321.13 – STATE EQUIPMENT – CHOP SAW & FILTERS

\$3,618.60 – CORE & MAIN – METER & LINE MATERIALS FOR MADISON STREET PROJECT

\$2,438.65 – A&A SAFETY – BARRICADES & CONE BARS

\$8,319.37 – LOWES – MATERIALS FOR CAC

\$72,315.28 – MOUNTAIN STATE ELECTRICAL – FEMA GENERATOR GRANT #1 MATERIALS

\$99,309.64 – TRI-COUNTY ELECTRIC – INSTALL RWI GENERATOR

11-02-2022 10:15 AM		disbursements 10-18-22 to 10-31-22			
FUND: GENERAL FUND					
DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
MAYOR'S OFFICE	RECORD-DELTA NEWSPAPER	409-341-00	MAYOR'S SUPPLIES & M	NEWSPAPER SUBSCRIPTION 202	140.40
	WV MUNICIPAL LEAGUE	409-226-00	MAYOR'S INSURANCE & GF	3RD QTR 2022 UNEMPLOYME	5.25
	WV PUBLIC EMPLOYEES RETIREME	409-106-00	MAYOR'S RETIREMENT	WV RETIREMENT CONTRIBUTION	63.98
		409-106-00	MAYOR'S RETIREMENT	WV RETIREMENT CONTRIBUTION	60.69
		409-106-00	MAYOR'S RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	18.01
	BUCKHANNON POSTMASTER	409-218-00	MAYOR'S POSTAGE	PERMIT #10 POSTAGE	750.00
	PAYROLL ACCOUNT (ALL DEPTS)	409-341-00	MAYOR'S SUPPLIES & M	SEPTEMBER 2022 AA FEES	197.38
	TOSHIBA FINANCIAL SERVICES	409-341-00	MAYOR'S SUPPLIES & M	CITY HALL COPIER LEASE OCT	149.49
	US CELLULAR	409-211-00	MAYOR'S TELEPHONE	ALL DEPT CELL PHONES OCT 2	61.99
	WALMART STORES INC -BUCKHANN	409-341-00	MAYOR'S SUPPLIES & M	CLEANING SUPPLIES CTY HAL	31.72
	INTERNAL REVENUE SERVICE	409-104-00	MAYOR'S F.I.C.A.	FICA WITHHELD AND MATCHED	95.08
		409-104-00	MAYOR'S F.I.C.A.	MEDICARE WITHHELD & MATCHE	22.24
	AMAZON.COM	409-341-00	MAYOR'S SUPPLIES & M	PCRD-WEEKLY DESK CALENDAR	3.04
		409-341-00	MAYOR'S SUPPLIES & M	PCRD-SHARP EL CALCULATOR	18.90
		409-341-00	MAYOR'S SUPPLIES & M	PCRD-HANGING FILE FOLDER F	7.98
		409-341-00	MAYOR'S SUPPLIES & M	PCRD-FOAM STAMP PAD ETHERN	4.29
		409-341-00	MAYOR'S SUPPLIES & M	PCRD-CORR TAPE WHITE OUT T	4.50
		409-341-00	MAYOR'S SUPPLIES & M	PCRD-LGHT BULBS USA FLAG S	32.19
		409-341-00	MAYOR'S SUPPLIES & M	PCRD-SELF INKING STAMP REF	2.00
		409-341-00	MAYOR'S SUPPLIES & M	PCRD-CALCULATOR	13.75
		409-341-00	MAYOR'S SUPPLIES & M	PCRD-STAPLES METAL INCLINE	2.87
		409-341-00	MAYOR'S SUPPLIES & M	PCRD-COUPLER PHN LINE CONN	1.87
	DAVID MCCAULEY	409-341-00	MAYOR'S SUPPLIES & M	REIMB HOTEL/MLG MUN LEAGUE	388.69
	U.S. POSTAL SERVICE (CMRS-FP	409-218-00	MAYOR'S POSTAGE	OCT 2022 POSTAGE	250.00
	FP FINANCE PROGRAM	409-218-00	MAYOR'S POSTAGE	MAILER & INSERTER PYMT OCT	107.30
11-02-2022 10:15 AM		disbursements 10-18-22 to 10-31-22			
FUND: GENERAL FUND					
DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	CAPITOL BUSINESS EQUIPMENT I	409-341-00	MAYOR'S SUPPLIES & M	TASK CHAIRS	348.09
	ROBERT SKINNER III	409-341-00	MAYOR'S SUPPLIES & M	REIMB FRAMES- GIFT FOR WVM	217.89
	FRONTIER	409-211-00	MAYOR'S TELEPHONE	472-1651-101515-4 CITY HAL	68.58
		409-211-00	MAYOR'S TELEPHONE	304-003-2273-060600-4	24.18
	**PAYROLL EXPENSES			10/18/2022 - 10/31/2022	1,545.19
				TOTAL:	4,637.54
	WV PUBLIC EMPLOYEES RETIREME	410-106-00	COUNCIL'S RETIREMENT	WV RETIREMENT CONTRIBUTION	3.53
		410-106-00	COUNCIL'S RETIREMENT	WV RETIREMENT CONTRIBUTION	18.00
	THOMAS J O'NEILL	410-223-00	PROFESSIONAL (LEGAL)	NOV 2022 CONTRACT- ATTORNE	1,250.00
	INTERNAL REVENUE SERVICE	410-104-00	COUNCIL'S F.I.C.A.	FICA WITHHELD AND MATCHED	62.00
COUNCIL		410-104-00	COUNCIL'S F.I.C.A.	MEDICARE WITHHELD & MATCHE	14.50
	**PAYROLL EXPENSES			10/18/2022 - 10/31/2022	1,000.00
				TOTAL:	2,348.03
RECORDER	LOUDIN INSURANCE AGENCY INC	411-226-00	INSURANCE/COMPENSATI	SURETY BOND ASST RECORDER	175.00
	WV PUBLIC EMPLOYEES RETIREME	411-106-00	RECORDER'S RETIREMEN	WV RETIRE TIER2 CONTRIBUTI	17.29
	INTERNAL REVENUE SERVICE	411-104-00	RECORDER'S F.I.C.A.	FICA WITHHELD AND MATCHED	31.00
		411-104-00	RECORDER'S F.I.C.A.	MEDICARE WITHHELD & MATCHE	7.25
	**PAYROLL EXPENSES			10/18/2022 - 10/31/2022	500.00
				TOTAL:	730.54
TREASURER	WV PUBLIC EMPLOYEES RETIREME	413-106-00	TREASURER'S RETIREME	WV RETIREMENT CONTRIBUTION	28.19
		413-106-00	TREASURER'S RETIREME	WV RETIREMENT CONTRIBUTION	28.19
	INTERNAL REVENUE SERVICE	413-104-00	TREASURER'S F.I.C.A.	FICA WITHHELD AND MATCHED	19.42
		413-104-00	TREASURER'S F.I.C.A.	MEDICARE WITHHELD & MATCHE	4.54
	**PAYROLL EXPENSES			10/18/2022 - 10/31/2022	313.18
				TOTAL:	393.52
COURT	WV MUNICIPAL LEAGUE	416-226-00	POLICE JUDGE INS BON	GF 3RD QTR 2022 UNEMPLOYME	32.81
	INTERNAL REVENUE SERVICE	416-104-00	POLICE JUDGE FICA	FICA WITHHELD AND MATCHED	38.75
		416-104-00	POLICE JUDGE FICA	MEDICARE WITHHELD & MATCHE	9.06
	**PAYROLL EXPENSES			10/18/2022 - 10/31/2022	625.00
				TOTAL:	705.62
CITY ENGINEER	WV PUBLIC EMPLOYEES RETIREME	420-106-00	CITY ENGINEER RETIRE	WV RETIREMENT CONTRIBUTION	69.77
		420-106-00	CITY ENGINEER RETIRE	WV RETIREMENT CONTRIBUTION	69.77
	INTERNAL REVENUE SERVICE	420-104-00	CITY ENGINEER FICA T	FICA WITHHELD AND MATCHED	48.53
		420-104-00	CITY ENGINEER FICA T	MEDICARE WITHHELD & MATCHE	11.35
	**PAYROLL EXPENSES			10/18/2022 - 10/31/2022	775.24
				TOTAL:	974.66
ZONING	WV PUBLIC EMPLOYEES RETIREME	437-106-00	ZONING RETIREMENT	WV RETIREMENT CONTRIBUTION	128.71
		437-106-00	ZONING RETIREMENT	WV RETIREMENT CONTRIBUTION	128.71
	INTERNAL REVENUE SERVICE	437-104-00	ZONING F.I.C.A.	FICA WITHHELD AND MATCHED	88.67
		437-104-00	ZONING F.I.C.A.	MEDICARE WITHHELD & MATCHE	20.74
	AMAZON.COM	437-341-00	ZONING SUPPLIES	PCRD-JUMBO MAILING TUBES	274.22
	**PAYROLL EXPENSES			10/18/2022 - 10/31/2022	1,430.15
				TOTAL:	2,071.20
CITY HALL	MON POWER	440-213-00	CITY HALL UTILITIES	110088782062 70 E MAIN ST	1,163.57
	UNIFIRST CORP.	440-216-00	CITY HALL MAINTENANC	ALL DEPT UNIFORMS OCT 2022	121.34
	LOWES BUSINESS ACCOUNTS	440-216-00	CITY HALL MAINTENANC	MATRLS OFFICE CUBICLES	60.50
		440-216-00	CITY HALL MAINTENANC	MATRLS OFFICE CUBICLES	43.29

11-02-2022 10:15 AM

disbursements 10-18-22 to 10-31-22

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	DODSON BROS EXTERMINATING CO WV PUBLIC EMPLOYEES RETIREME INTERNAL REVENUE SERVICE AMAZON.COM **PAYROLL EXPENSES	440-216-00	CITY HALL MAINTENANC	MATRLS OFFICE CUBICLES	219.43
		440-216-00	CITY HALL MAINTENANC	CITY HALL PEST CNTRL OCT 2	31.00
		440-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	115.52
		440-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	112.77
		440-104-00	CITY HALL FICA	FICA WITHHELD AND MATCHED	76.77
		440-104-00	CITY HALL FICA	MEDICARE WITHHELD & MATCHE	17.95
		440-341-00	CITY HALL SUPPLIES	PCRD-PAPER TOWELS CITY HAL	73.98
				10/18/2022 - 10/31/2022	1,252.96
				TOTAL:	3,289.08
POLICE	RECORD-DELTA NEWSPAPER GALLS LLC POSITIVE PROMOTIONS SUPER SPLASH LLC JENKINS FORD INC WV MUNICIPAL LEAGUE WV PUBLIC EMPLOYEES RETIREME BUCKHANNON POSTMASTER WV CONSOLIDATED PUBLIC RETIR COMMISSION ON ACCREDITATION US CELLULAR SPRINT MY BUCKHANNON INTERNAL REVENUE SERVICE AMAZON.COM JAMES FISHER LYNX WV INC T-MOBILE BODY ARMOR MMA, LLC REBECCA MCCOY FRONTIER **PAYROLL EXPENSES	700-341-00	POLICE DEPT. MAT & S	AD HIRING POLICE OFFICER	84.00
		700-341-00	POLICE DEPT. MAT & S	AD HIRING POLICE OFFICER	84.00
		700-341-00	POLICE DEPT. MAT & S	AD HIRING POLICE OFFICER	84.00
		700-341-00	POLICE DEPT. MAT & S	AD HIRING POLICE OFFICER	84.00
		700-341-00	POLICE DEPT. MAT & S	AD HIRING POLICE OFFICER	84.00
		700-345-00	POLICE DEPT. UNIFORM	SHIRTS, PANTS, BOOTS	454.39
		700-345-00	POLICE DEPT. UNIFORM	SHIRTS, PANTS, BOOTS	175.35
		700-341-00	POLICE DEPT. MAT & S	PCRD-GLOW BRACELETS HALLOW	1,131.17
		700-343-00	POLICE DEPT. AUTO SU	CAR WASHES SEPT 2022	41.75
		700-343-00	POLICE DEPT. AUTO SU	BATTERY REPLACEMENT CAR 3	226.55
		700-226-00	POLICE DEPT. INSURAN	GF 3RD QTR 2022 UNEMPLOYME	453.88
		700-106-00	POLICE DEPT. RETIREM	WV RETIREMENT CONTRIBUTION	1,683.47
		700-106-00	POLICE DEPT. RETIREM	WV RETIREMENT CONTRIBUTION	1,731.42
		700-341-00	POLICE DEPT. MAT & S	PCRD-POSTAGE TO MAIL TO PO	9.17
		700-106-00	POLICE DEPT. RETIREM	WV RETIRE MPFRS CONTRIBUTI	803.85
		700-106-00	POLICE DEPT. RETIREM	WV RETIRE MPFRS CONTRIBUTI	819.86
		700-341-00	POLICE DEPT. MAT & S	OUTDOOR FLAG	58.50
		700-211-00	POLICE DEPT. TELEPHO	ALL DEPT CELL PHONES OCT 2	388.23
		700-211-00	POLICE DEPT. TELEPHO	ALL DEPT SEPT 2022 GEOTABS	21.89
		700-341-00	POLICE DEPT. MAT & S	ADS HELP WANTED & HYD FLS	813.96
		700-104-00	POLICE DEPT. FICA TA	FICA WITHHELD AND MATCHED	1,786.00
		700-104-00	POLICE DEPT. FICA TA	MEDICARE WITHHELD & MATCHE	417.70
		700-341-00	POLICE DEPT. MAT & S	PCRD-DAILY DESK CALENDAR R	24.30
		700-343-00	POLICE DEPT. AUTO SU	REIMB WIPER BLADES	64.18
		700-341-00	POLICE DEPT. MAT & S	IT SERVICE- FIXED ROUTER	750.00
		700-211-00	POLICE DEPT. TELEPHO	POLICE DEPT GEOTABS OCT 20	324.96
		700-221-00	POLICE DEPT. TRAININ	JIUJITSU TRNING SEP & OCT	500.00
		700-341-00	POLICE DEPT. MAT & S	REFUND APPEAL FEE ONSITE C	100.00
		700-211-00	POLICE DEPT. TELEPHO	304-001-6194-111398-4 POL	100.90
				10/18/2022 - 10/31/2022	28,883.28
				TOTAL:	42,184.76
FIRE	RECORD-DELTA NEWSPAPER J.P. MORGAN EQUIPMENT FINAN COLE TRUCK PARTS INC AUTO ZONE BOUND TREE MEDICAL LOWES BUSINESS ACCOUNTS DODSON BROS EXTERMINATING CO WV MUNICIPAL LEAGUE WV PUBLIC EMPLOYEES RETIREME	706-341-00	FIRE DEPT. MATERIAL	AD FIRE CIVIL SVC LIST OF	56.00
		706-341-00	FIRE DEPT. MATERIAL	AD FIRE CIVIL SVC LIST OF	93.77
		706-341-00	FIRE DEPT. MATERIAL	AD FIRE CIVIL SVC LIST OF	56.00
		706-341-00	FIRE DEPT. MATERIAL	AD FIRE CIVIL SVC LIST OF	56.00
		706-459-00	FIRE DEPT. CAPITAL O	NOV 2022 FIRE TRK PYMT	3,678.20
		706-343-00	FIRE DEPT. AUTO SUPP	THROTTLE PEDAL	503.00
		706-343-00	FIRE DEPT. AUTO SUPP	COTTER PINS; OIL; OIL FLT	62.51
		706-341-00	FIRE DEPT. MATERIAL	PCRD-CO2 DETECTORS LURE-LO	89.79
		706-341-00	FIRE DEPT. MATERIAL	CLEANING SUPPLIES	671.91
		706-341-00	FIRE DEPT. MATERIAL	FIRE PEST CNTRL OCT 2022	42.00
		706-226-00	FIRE DEPT. INSURANCE	GF 3RD QTR 2022 UNEMPLOYME	101.52
		706-106-00	FIRE DEPT. GROUP RET	WV RETIREMENT CONTRIBUTION	775.71
		706-341-00	FIRE DEPT. MATERIAL	AD FIRE CIVIL SVC LIST OF	56.00
		706-341-00	FIRE DEPT. MATERIAL	AD FIRE CIVIL SVC LIST OF	93.77
		706-341-00	FIRE DEPT. MATERIAL	AD FIRE CIVIL SVC LIST OF	56.00
		706-341-00	FIRE DEPT. MATERIAL	AD FIRE CIVIL SVC LIST OF	56.00
		706-459-00	FIRE DEPT. CAPITAL O	NOV 2022 FIRE TRK PYMT	3,678.20
		706-343-00	FIRE DEPT. AUTO SUPP	THROTTLE PEDAL	503.00
		706-343-00	FIRE DEPT. AUTO SUPP	COTTER PINS; OIL; OIL FLT	62.51
		706-341-00	FIRE DEPT. MATERIAL	PCRD-CO2 DETECTORS LURE-LO	89.79
		706-341-00	FIRE DEPT. MATERIAL	CLEANING SUPPLIES	671.91
		706-341-00	FIRE DEPT. MATERIAL	FIRE PEST CNTRL OCT 2022	42.00
		706-226-00	FIRE DEPT. INSURANCE	GF 3RD QTR 2022 UNEMPLOYME	101.52
		706-106-00	FIRE DEPT. GROUP RET	WV RETIREMENT CONTRIBUTION	775.71
		706-341-00	FIRE DEPT. MATERIAL	AD FIRE CIVIL SVC LIST OF	56.00
		706-341-00	FIRE DEPT. MATERIAL	AD FIRE CIVIL SVC LIST OF	93.77
		706-341-00	FIRE DEPT. MATERIAL	AD FIRE CIVIL SVC LIST OF	56.00
		706-341-00	FIRE DEPT. MATERIAL	AD FIRE CIVIL SVC LIST OF	56.00
		706-459-00	FIRE DEPT. CAPITAL O	NOV 2022 FIRE TRK PYMT	3,678.20
		706-343-00	FIRE DEPT. AUTO SUPP	THROTTLE PEDAL	503.00
		706-343-00	FIRE DEPT. AUTO SUPP	COTTER PINS; OIL; OIL FLT	62.51
		706-341-00	FIRE DEPT. MATERIAL	PCRD-CO2 DETECTORS LURE-LO	89.79
		706-341-00	FIRE DEPT. MATERIAL	CLEANING SUPPLIES	671.91
		706-341-00	FIRE DEPT. MATERIAL	FIRE PEST CNTRL OCT 2022	42.00
		706-226-00	FIRE DEPT. INSURANCE	GF 3RD QTR 2022 UNEMPLOYME	101.52
		706-106-00	FIRE DEPT. GROUP RET	WV RETIREMENT CONTRIBUTION	775.71
		706-341-00	FIRE DEPT. MATERIAL	AD FIRE CIVIL SVC LIST OF	56.00
		706-341-00	FIRE DEPT. MATERIAL	AD FIRE CIVIL SVC LIST OF	93.77
		706-341-00	FIRE DEPT. MATERIAL	AD FIRE CIVIL SVC LIST OF	56.00
		706-341-00	FIRE DEPT. MATERIAL	AD FIRE CIVIL SVC LIST OF	56.00
		706-459-00	FIRE DEPT. CAPITAL O	NOV 2022 FIRE TRK PYMT	3,678.20
		706-343-00	FIRE DEPT. AUTO SUPP	THROTTLE PEDAL	503.00
		706-343-00	FIRE DEPT. AUTO SUPP	COTTER PINS; OIL; OIL FLT	62.51
		706-341-00	FIRE DEPT. MATERIAL	PCRD-CO2 DETECTORS LURE-LO	89.79
		706-341-00	FIRE DEPT. MATERIAL	CLEANING SUPPLIES	671.91
		706-341-00	FIRE DEPT. MATERIAL	FIRE PEST CNTRL OCT 2022	42.00
		706-226-00	FIRE DEPT. INSURANCE	GF 3RD QTR 2022 UNEMPLOYME	101.52
		706-106-00	FIRE DEPT. GROUP RET	WV RETIREMENT CONTRIBUTION	775.71
		706-341-00	FIRE DEPT. MATERIAL	AD FIRE CIVIL SVC LIST OF	56.00
		706-341-00	FIRE DEPT. MATERIAL	AD FIRE CIVIL SVC LIST OF	93.77
		706-341-00	FIRE DEPT. MATERIAL	AD FIRE CIVIL SVC LIST OF	56.00
		706-341-00	FIRE DEPT. MATERIAL	AD FIRE CIVIL SVC LIST OF	56.00
		706-459-00	FIRE DEPT. CAPITAL O	NOV 2022 FIRE TRK PYMT	3,678.20
		706-343-00	FIRE DEPT. AUTO SUPP	THROTTLE PEDAL	503.00
		706-343-00	FIRE DEPT. AUTO SUPP	COTTER PINS; OIL; OIL FLT	62.51
		706-341-00	FIRE DEPT. MATERIAL	PCRD-CO2 DETECTORS LURE-LO	89.79
		706-341-00	FIRE DEPT. MATERIAL	CLEANING SUPPLIES	671.91
		706-341-00	FIRE DEPT. MATERIAL	FIRE PEST CNTRL OCT 2022	42.00
		706-226-00	FIRE DEPT. INSURANCE	GF 3RD QTR 2022 UNEMPLOYME	101.52
		706-106-00	FIRE DEPT. GROUP RET	WV RETIREMENT CONTRIBUTION	775.71
		706-341-00	FIRE DEPT. MATERIAL	AD FIRE CIVIL SVC LIST OF	56.00
		706-341-00	FIRE DEPT. MATERIAL	AD FIRE CIVIL SVC LIST OF	93.77
		706-341-00	FIRE DEPT. MATERIAL	AD FIRE CIVIL SVC LIST OF	56.00
		706-341-00	FIRE DEPT. MATERIAL	AD FIRE CIVIL SVC LIST OF	56.00
		706-459-00	FIRE DEPT. CAPITAL O	NOV 2022 FIRE TRK PYMT	3,678.20
		706-343-00	FIRE DEPT. AUTO SUPP	THROTTLE PEDAL	503.00
		706-343-00	FIRE DEPT. AUTO SUPP	COTTER PINS; OIL; OIL FLT	62.51
		706-341-00	FIRE DEPT. MATERIAL	PCRD-CO2 DETECTORS LURE-LO	89.79
		706-341-00	FIRE DEPT. MATERIAL	CLEANING SUPPLIES	671.91
		706-341-00	FIRE DEPT. MATERIAL	FIRE PEST CNTRL OCT 2022	42.00
		706-226-00	FIRE DEPT. INSURANCE	GF 3RD QTR 2022 UNEMPLOYME	101.52
		706-106-00	FIRE DEPT. GROUP RET	WV RETIREMENT CONTRIBUTION	775.71
		706-341-00	FIRE DEPT. MATERIAL	AD FIRE CIVIL SVC LIST OF	56.00
		706-341-00	FIRE DEPT. MATERIAL	AD FIRE CIVIL SVC LIST OF	93.77
		706-341-00	FIRE DEPT. MATERIAL	AD FIRE CIVIL SVC LIST OF	56.00
		706-341-00	FIRE DEPT. MATERIAL	AD FIRE CIVIL SVC LIST OF	56.00
		706-459-00	FIRE DEPT. CAPITAL O	NOV 2022 FIRE TRK PYMT	3,678.20
		706-343-00	FIRE DEPT. AUTO SUPP	THROTTLE PEDAL	503.00
		706-343-00	FIRE DEPT. AUTO SUPP	COTTER PINS; OIL; OIL FLT	62.51
		706-341-00	FIRE DEPT. MATERIAL	PCRD-CO2 DETECTORS LURE-LO	89.79
		706-341-00	FIRE DEPT. MATERIAL	CLEANING SUPPLIES	671.91
		706-341-00	FIRE DEPT. MATERIAL	FIRE PEST CNTRL OCT 2022	42.00
		706-226-00	FIRE DEPT. INSURANCE	GF 3RD QTR 2022 UNEMPLOYME	101.52
		706-106-00	FIRE DEPT. GROUP RET	WV RETIREMENT CONTRIBUTION	775.71
		706-341-00	FIRE DEPT. MATERIAL	AD FIRE CIVIL SVC LIST OF	56.00
		706-341-00	FIRE DEPT. MATERIAL	AD FIRE CIVIL SVC LIST OF	93.77
		706-341-00	FIRE DEPT. MATERIAL	AD FIRE CIVIL SVC LIST OF	56.00
		706-341-00	FIRE DEPT. MATERIAL	AD FIRE CIVIL SVC LIST OF	56.00
		706-459-00	FIRE DEPT. CAPITAL O	NOV 2022 FIRE TRK PYMT	3,678.20
		706-343-00	FIRE DEPT. AUTO SUPP	THROTTLE PEDAL	503.00
		706-343-00	FIRE DEPT. AUTO SUPP	COTTER PINS; OIL; OIL FLT	62.51
		706-341-00	FIRE DEPT. MATERIAL	PCRD-CO2 DETECTORS LURE-LO	89.79
		706-341-00	FIRE DEPT. MATERIAL	CLEANING SUPPLIES	671.91
		706-341-00	FIRE DEPT. MATERIAL	FIRE PEST CNTRL OCT 2022	42.00
		706-226-00	FIRE DEPT. INSURANCE	GF 3RD QTR 2022 UNEMPLOYME	101.52
		706-106-00	FIRE DEPT. GROUP RET	WV RETIREMENT CONTRIBUTION	775.71
		706-341-00	FIRE DEPT. MATERIAL	AD FIRE CIVIL SVC LIST OF	56.00
		706-341-00	FIRE DEPT. MATERIAL	AD FIRE CIVIL SVC LIST OF	93.77
		706-341-00	FIRE DEPT. MATERIAL	AD FIRE CIVIL SVC LIST OF	56.00
		706-341-00	FIRE DEPT. MATERIAL	AD FIRE CIVIL SVC LIST OF	56.00
		706-459-00	FIRE DEPT. CAPITAL O	NOV 2022 FIRE TRK PYMT	3,678.20
		706-343-00	FIRE DEPT. AUTO SUPP	THROTTLE PEDAL	503.00
		706-343-00	FIRE DEPT. AUTO SUPP	COTTER PINS; OIL; OIL FLT	62.51
		706-341-00	FIRE DEPT. MATERIAL	PCRD-CO2 DETECTORS LURE-LO	89.79
		706-341-00	FIRE DEPT. MATERIAL	CLEANING SUPPLIES	671.91
		706-341-00	FIRE DEPT. MATERIAL	FIRE PEST CNTRL OCT 2022	42.00
		706-226-00	FIRE DEPT. INSURANCE	GF 3RD QTR 2022 UNEMPLOYME	101.52
		706-106-00	FIRE DEPT. GROUP RET	WV RETIREMENT CONTRIBUTION	775.71
		706-341-00	FIRE DEPT. MATERIAL	AD FIRE CIVIL SVC LIST OF	56.00
		706-341-00	FIRE DEPT. MATERIAL	AD FIRE CIVIL SVC LIST OF	93.77
		706-341-00	FIRE DEPT. MATERIAL	AD FIRE CIVIL SVC LIST OF	56.00
		706-341-00	FIRE DEPT. MATERIAL	AD FIRE CIVIL SVC LIST OF	56.00
		706-459-00	FIRE DEPT. CAPITAL O	NOV 2022 FIRE TRK PYMT	3,678.20
		706-343-00	FIRE DEPT. AUTO SUPP	THROTTLE PEDAL	503.00
		706-343-00	FIRE DEPT. AUTO SUPP	COTTER PINS; OIL; OIL FLT	62.51
		706-341-00	FIRE DEPT. MATERIAL	PCRD-CO2 DETECTORS LURE-LO	89.79
		706-341-00	FIRE DEPT. MATERIAL	CLEANING SUPPLIES	671.91
		706-341-00	FIRE DEPT. MATERIAL	FIRE PEST CNTRL OCT 2022	42.00
		706-226-00	FIRE DEPT. INSURANCE	GF 3RD QTR 2022 UNEMPLOYME	101.52
		706-106-00	FIRE DEPT. GROUP RET	WV RETIREMENT CONTRIBUTION	775.71
		706-341-00	FIRE DEPT. MATERIAL	AD FIRE CIVIL SVC LIST OF	56.00
		706-341-00	FIRE DEPT. MATERIAL	AD FIRE CIVIL SVC LIST OF	93.77
		706-341-00	FIRE DEPT. MATERIAL	AD FIRE CIVIL SVC LIST OF	56.00
		706-341-00	FIRE DEPT. MATERIAL	AD FIRE CIVIL SVC LIST OF	56.00
		706-459-00	FIRE DEPT. CAPITAL O	NOV 2022 FIRE TRK PYMT	3,678.20
		706-343-00	FIRE DEPT. AUTO SUPP	THROTTLE PEDAL	503.00

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disbursements 10-18-22 to 10-31-22

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	US CELLULAR	750-211-00	STREET DEPT. TELEPHO	ALL DEPT CELL PHONES OCT 2	272.50
	SPRINT	750-211-00	STREET DEPT. TELEPHO	ALL DEPT SEPT 2022 GEOTABS	271.54
	WALMART STORES INC -BUCKHANN	750-458-08	GATEWAY WEST GRANT E	PCRD-SMALL ORANGE TRAFFIC	11.88
		750-341-00	STREET DEPT. MAT & S	PCRD-PAPER TOWELS TOILET P	86.54
	MOUNTAIN STATE PEST GUARD	750-341-00	STREET DEPT. MAT & S	OCT PEST CONTROL FOR SHOP	31.50
	INTERNAL REVENUE SERVICE	750-104-00	STREET DEPT. FICA TA	FICA WITHHELD AND MATCHED	1,046.16
		750-104-00	STREET DEPT. FICA TA	MEDICARE WITHHELD & MATCHE	244.69
	PEOPLES NATURAL GAS	750-213-00	STREET DEPT. UTILITI	GF GAS 10/31/22	120.19
	AMAZON.COM	750-341-00	STREET DEPT. MAT & S	PCRD-REBOUND HAMMER FOR TE	125.00
		750-341-00	STREET DEPT. MAT & S	PCRD-SOLAR CHRGR CNTRL WIF	29.99
		750-341-00	STREET DEPT. MAT & S	PCRD-RADIOS	272.94
	HINKLE TRUCKING, INC.	750-458-05	STREET DEPT PROJECTS	HAULING BULK CEMENT	623.35
	OGLEBAY RESORT & CONFERENCE	750-341-00	STREET DEPT. MAT & S	PCARD-LODGING @ RCM/LTAP C	104.64
	A&A SAFETY	750-341-00	STREET DEPT. MAT & S	BARRICADES & CONE BARS	2,438.65
	PAYPAL	750-341-00	STREET DEPT. MAT & S	PCRD-2022 WV TRAILS CONF	100.00
	WVU MARKETPLACE MALL	750-341-00	STREET DEPT. MAT & S	PCRD-REG FEE FOR RCM/LTAP	150.00
	FRONTIER	750-211-00	STREET DEPT. TELEPHO	472-5755-101615-4 STREET	91.69
	**PAYROLL EXPENSES			10/18/2022 - 10/31/2022	16,902.79
				TOTAL:	99,333.52
STREET LIGHTS	MON POWER	751-213-00	STREET LIGHTS	110088782484 E. MAIN ST	110.59
		751-213-00	STREET LIGHTS	110100156733 107 E MAIN ST	126.01
		751-213-00	STREET LIGHTS	110158087939 MAIN ST CAMER	5.25
				TOTAL:	241.85
PARK 30% TO CPWB	CONSOLIDATED PUBLIC WORKS BD	900-341-00	PARK-30% HOT/MOT PD	SEP 2022 HOTEL MOTEL TAX	4,413.90
				TOTAL:	4,413.90
CVB 70% TO CVB	UPSHUR COUNTY CVB	901-235-00	HOTEL/MOTEL 70% PAID	SEP 2022 HOTEL MOTEL TAX	10,299.08
				TOTAL:	10,299.08
ARTS-THEATRE	BUCKHANNON UTIL BOARDS	906-213-00	CAC UTILITIES	OCT 2022 THEATRE WASTE	121.33
	MONT LEVINE INC.	906-450-01	THEATRE BLDG	1-1/2" TUBING FOR HANDRAI	804.00
	FISHER AUTO PARTS INC	906-450-01	THEATRE BLDG	PAINT FOR HANDRAIL	24.60
	LOWES BUSINESS ACCOUNTS	906-450-01	THEATRE BLDG	DRYWALL SUPPLIES; INSULAT	159.28
		906-450-01	THEATRE BLDG	SCREWS; BOARDS; PAINT	132.48
		906-450-01	THEATRE BLDG	DRYWALL SUPPLIES; INSULAT	273.81
		906-450-01	THEATRE BLDG	FIRE EXTGNSHRS;CNCRTANCHR	67.41
		906-450-01	THEATRE BLDG	WHITE ROUND THERMOSTATS	104.46
		906-450-01	THEATRE BLDG	BOARDS; SCREWS; TILE	214.49
		906-450-01	THEATRE BLDG	BOARDS; SCREWS; TILE	669.98
		906-450-01	THEATRE BLDG	MORTAR; JOINT COMPOUND	89.57
		906-450-01	THEATRE BLDG	SCREWS; BOARDS; PAINT	45.10
		906-450-01	THEATRE BLDG	BOARDS; SCREWS; TILE	40.22
		906-450-01	THEATRE BLDG	LIGHTS; THERMOSTATS	80.72
		906-450-01	THEATRE BLDG	DRYWALL MTRLS; INSULATION	45.98
		906-450-01	THEATRE BLDG	FIRE EXTGNSHRS;CNCRTANCHR	84.54
		906-450-01	THEATRE BLDG	DRYWALL SUPPLIES; INSULAT	78.80
		906-450-01	THEATRE BLDG	LIGHTS; THERMOSTATS	104.46
		906-450-01	THEATRE BLDG	MORTAR; JOINT COMPOUND	24.25
		906-450-01	THEATRE BLDG	MORTAR; JOINT COMPOUND	15.16
		906-450-01	THEATRE BLDG	MORTAR READYMIX ADHESIVE	22.74
		906-450-01	THEATRE BLDG	LIGHTS; THERMOSTATS	27.12
		906-450-01	THEATRE BLDG	SCREWS; BOARDS; PAINT	37.98

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disbursements 10-18-22 to 10-31-22

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	WV MUNICIPAL LEAGUE	907-226-00	INSURANCE & BONDS	GF 3RD QTR 2022 UNEMPLOYME	677.28
	WV PUBLIC EMPLOYEES RETIREME	907-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	207.39
		907-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	223.39
		907-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	189.63
		907-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	245.62
	DHHR	907-361-00	AFTER SCHOOL SUPPLIE	PCARD-BACKGROUND CK LISA L	20.00
	EMPLOYTEST	907-341-00	MATERIALS & SUPPLIES	PCRD-NEW HIRE SKILLS TEST	99.50
	SPRINT	907-211-00	TELEPHONES	ALL DEPT SEPT 2022 GEOTABS	62.66
	WALMART STORES INC -BUCKHANN	907-361-00	AFTER SCHOOL SUPPLIE	AFTER SCHOOL SUPPLIES	36.12
		907-361-00	AFTER SCHOOL SUPPLIE	SUPPLIES FOR HAUNTED HOUS	92.66
		907-361-00	AFTER SCHOOL SUPPLIE	AFTER SCHOOL SUPPLIES	115.32
		907-361-00	AFTER SCHOOL SUPPLIE	WALKIE TALKIES; BATTERIES	80.76
		907-361-00	AFTER SCHOOL SUPPLIE	WALKIE TALKIES; BATTERIES	66.00
		907-361-00	AFTER SCHOOL SUPPLIE	AFTER SCHOOL SUPPLIES	83.94
		907-361-00	AFTER SCHOOL SUPPLIE	AFTER SCHOOL SNACKS	22.20
		907-361-00	AFTER SCHOOL SUPPLIE	AFTERSCHOOL SUPPLIES	199.89
	SAM'S PIZZA	907-361-00	AFTER SCHOOL SUPPLIE	PIZZA FOR AFTERSCHOOL	166.00
	MOUNTAIN STATE PEST GUARD	907-216-00	MAINTENANCE	SYC PEST CONTROL OCT 2022	36.50
	INTERNAL REVENUE SERVICE	907-104-00	FICA TAX	FICA WITHHELD AND MATCHED	518.46
		907-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	121.24
	AMAZON.COM	907-458-01	SYC CHILDRENS FESTIV	PCRD-CHILDREN'S FEST GIVE	45.98
		907-458-01	SYC CHILDRENS FESTIV	PCRD-CHILDREN'S FEST GIVE	54.89
		907-458-01	SYC CHILDRENS FESTIV	PCRD-CHILDREN'S FEST GIVE	8.98
		907-458-01	SYC CHILDRENS FESTIV	PCRD-CHILDREN'S FEST GIVE	55.68
	LYNX WV INC	907-213-00	UTILITIES	SYC INTERNET OCT 2022	145.00
	PAINT MISBEHAVIN	907-458-01	SYC CHILDRENS FESTIV	PCARD-EVENT SERV CHILDRENS	600.00
	APPALACHIAN SIGNALS & PRODUC	907-216-00	MAINTENANCE	ANNUAL FIRE ALARM INSPECT	450.00
	FRONTIER	907-211-00	TELEPHONES	473-0145-042701-4 SYC	197.75
	**PAYROLL EXPENSES			10/18/2022 - 10/31/2022	8,362.04
				TOTAL:	14,588.49
CONVENTION CENTER	USDA, RURAL DEVLEOPMENT	910-457-00	CONFERENCE CENTER PA	CONF CENTER PYMT NOV 2022	3,351.00
				TOTAL:	3,351.00
PUBLIC SAFETY	UNIFIRST CORP.	976-216-00	SAFETY COMPLEX MAINT	ALL DEPT UNIFORMS OCT 2022	52.00
	MOUNTAINEER GAS COMPANY	976-213-00	SAFETY COMPLEX UTILI	383931-483167 20 S FLORIDA	53.51
	MOUNTAIN STATE ELECTRICAL CO	976-459-36	FEMA GRANT#1 GENERAT	STP GENERATOR MATERIALS	28,468.46
		976-459-36	FEMA GRANT#1 GENERAT	PSC GEN 1,200A ATS	23,724.00
		976-459-36	FEMA GRANT#1 GENERAT	SOUND ENCLOSURE STP GENER	20,122.82
	DODSON BROS EXTERMINATING CO	976-216-00	SAFETY COMPLEX MAINT	POLICE PEST CNTRL OCT 2022	45.00
	TRI-COUNTY ELECTRIC CO. INC	976-459-36	FEMA GRANT#1 GENERAT	INSTALL RRI GENERATOR	99,309.64
	BREWER & COMPANY OF WV, INC	976-216-00	SAFETY COMPLEX MAINT	ANNUAL SPRINKLER INSPECTI	475.00
				TOTAL:	172,250.43

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
STOCKERT YOUTH CENTER	MON POWER	906-450-01	THEATRE BLDG	PCARD-TONE/PROBE & WIRE	145.54
		906-450-01	THEATRE BLDG	SCREWS; BOARDS; PAINT	187.15
		906-450-01	THEATRE BLDG	SCREWS; BOARDS; PAINT	7.52
		906-450-01	THEATRE BLDG	SCREWS; BOARDS; PAINT	102.12
		906-450-01	THEATRE BLDG	FIRE EXTGNSHRS;CNCRTANCHR	30.35
		906-450-01	THEATRE BLDG	BOARDS; SCREWS; TILE	37.99
		906-450-01	THEATRE BLDG	DRYWALL INSULATION TAPE	5.28
		906-450-01	THEATRE BLDG	DRYWALL MTRLS; INSULATION	312.87
		906-450-01	THEATRE BLDG	DRYWALL SUPPLIES; INSULAT	69.60
		906-450-01	THEATRE BLDG	PAINT GROUTBAG FURRING ST	67.50
		906-450-01	THEATRE BLDG	DRYWALL SUPPLIES; INSULAT	87.39
		906-450-01	THEATRE BLDG	DRYWALL SUPPLIES; INSULAT	353.28
		906-450-01	THEATRE BLDG	SCREWS; BOARDS; PAINT	18.50
		906-450-01	THEATRE BLDG	BOARDS; SCREWS; TILE	562.21
		906-450-01	THEATRE BLDG	BACKER SCREWS & TRACK	83.52
		906-450-01	THEATRE BLDG	BOARDS; SCREWS; TILE	16.98
		906-450-01	THEATRE BLDG	SCREWS; BOARDS; PAINT	377.22
		906-450-01	THEATRE BLDG	DRYWALL MTRLS; INSULATION	267.44
		906-450-01	THEATRE BLDG	DRYWALL MTRLS; INSULATION	398.90
		906-450-01	THEATRE BLDG	DRYWALL MTRLS; INSULATION	56.55
		906-450-01	THEATRE BLDG	SCREWS; BOARDS; PAINT	389.37
		906-450-01	THEATRE BLDG	FIRE EXTGNSHRS;CNCRTANCHR	59.72
		906-450-01	THEATRE BLDG	BOARDS; SCREWS; TILE	37.88
		906-450-01	THEATRE BLDG	DRYWALL & READY MIX	44.21
		906-450-01	THEATRE BLDG	MORTAR; JOINT COMPOUND	55.47
		906-450-01	THEATRE BLDG	MORTAR; JOINT COMPOUND	76.82
		906-450-01	THEATRE BLDG	SCREWS; BOARDS; PAINT	1,218.40
		906-450-01	THEATRE BLDG	DRYWALL MTRLS; INSULATION	931.04
	DODSON BROS EXTERMINATING CO	906-216-00	THEATRE MAINTENANCE/	THEATRE PEST CNTRL SEP 22	100.00
		906-216-00	THEATRE MAINTENANCE/	THEATRE PEST CNTRL OCT 22	100.00
	WV MUNICIPAL LEAGUE	906-226-00	CAC INSURANCE & BOND	GF 3RD QTR 2022 UNEMPLOYME	128.42
	WV PUBLIC EMPLOYEES RETIREME	906-106-00	CAC RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	125.84
		906-106-00	CAC RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	97.18
	WALMART STORES INC -BUCKHANN	906-341-00	CAC SUPPLIES & EXPEN	TSHIRTS FOR ZOMBIE 5K	79.90
	KAREN BROWN SAINÉ	906-223-00	CAC PROFESSIONAL SER	OCT 2022 CONSULTING SVC CA	1,000.00
	INTERNAL REVENUE SERVICE	906-104-00	CAC FICA	FICA WITHHELD AND MATCHED	66.94
		906-104-00	CAC FICA	MEDICARE WITHHELD & MATCHE	15.66
	AMAZON.COM	906-450-01	THEATRE BLDG	PCRD-FIRE BLOCKING CAULK T	173.88
		906-341-00	CAC SUPPLIES & EXPEN	PCRD-WEBCAM W/MICROPHONE T	37.99
	**PAYROLL EXPENSES	906-450-01	THEATRE BLDG	PCRD-PWR RELAY FIRE ALARM	29.98
				10/18/2022 - 10/31/2022	1,079.75
				TOTAL:	12,304.84
STOCKERT YOUTH CENTER	MON POWER	907-213-00	UTILITIES	110084592119 SYC	625.40
		907-213-00	UTILITIES	110084767208 79 E MAIN ST	5.31
	RECORD-DELTA NEWSPAPER	907-341-00	MATERIALS & SUPPLIES	AD HIRING SYC ADMIN	48.25
	A F WENDLING INC	907-341-00	MATERIALS & SUPPLIES	PAPER TOWELS	36.17
		907-341-00	MATERIALS & SUPPLIES	TRASH BAGS; PAPER TOWELS	151.73
	UNIFIRST CORP.	907-216-00	MAINTENANCE	ALL DEPT UNIFORMS OCT 2022	63.21
	MOUNTAINEER GAS COMPANY	907-213-00	UTILITIES	383925-483167 70 E MAIN ST	61.95
	LOWES BUSINESS ACCOUNTS	907-341-00	MATERIALS & SUPPLIES	PCARD-TOILET LID	34.98
		907-341-00	MATERIALS & SUPPLIES	PCRD-PAINT VINYL REPLCMT T	191.92
		907-341-00	MATERIALS & SUPPLIES	PCRD-STORAGE TOTES AND BOL	51.99
		907-341-00	MATERIALS & SUPPLIES	PCRD-STORAGE TOTES	132.70

Mayor Skinner asked for approval of the Consent Agenda as presented.

Motion to approve the Consent Agenda as presented was made by Bucklew/McCauley.
Motion carried.

F. Strategic Issues for Discussion and/or Vote

F.1 Dickens Christmas Faire Presentation – No action necessary.

F.2 Approval Ordinance No. 461 Stockert Youth & Community Center Membership Reduction & Meeting Schedule 2nd/Final Reading – Mayor Skinner recognized City Attorney Tom O’Neill who presented Ordinance No. 461 Stockert Youth & Community Center Membership Reduction & Meeting Schedule for its 2nd and Final Reading.

ORDINANCE NO. 461 OF THE CITY OF BUCKHANNON, AN ORDINANCE AMENDING ORDINANCE NOS. 320, 350, AND 432, REDUCING THE SIZE OF THE CITY’S STOCKERT YOUTH AND COMMUNITY CENTER BOARD OF DIRECTORS BY DECREASING THE NUMBER OF AT-LARGE MEMBERS; PROVIDING FOR THE BOARD’S OPERATIONS; AND PROVIDING FOR THE FREQUENCY OF BOARD MEETINGS

WHEREAS, since July 1, 2004, the City of Buckhannon has exclusively owned and operated the Stockert Youth Center, subsequently renamed by the City of Buckhannon as the Stockert Youth and Community Center, sometimes hereinafter referred to as “SYCC,” located at 79 East Main Street, in Buckhannon; and,

WHEREAS, pursuant to City of Buckhannon Ordinance No. 320, the City formally established the CC board of directors consisting of nine (9) members including three (3) at-large members; and,

WHEREAS, pursuant to City of Buckhannon Ordinance No. 350, the City expanded the membership of the SYCC board of directors from nine (9) members to ten (10); and,

WHEREAS, pursuant to City of Buckhannon Ordinance No. 432, the City expanded the membership of the SYCC board of directors from ten (10) members to eleven (11); and,

WHEREAS, the Council of the City of Buckhannon now desires to reduce the SYCC board of directors, to provide for a board of eleven (9) members, including three (3) at-large members; and,

WHEREAS, the City Council deems it reasonable, necessary, and appropriate to reduce the number of members of the SYCC Board of Directors and amend Ordinance Nos. 320, 350, and 432 in order that the community's Stockert Youth and Community Center – and hence the youth of Buckhannon and Upshur County – may best be served.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED BY THE COUNCIL OF THE CITY OF BUCKHANNON, AS FOLLOWS:

ARTICLE I - COMPOSITION OF SYCC BOARD OF DIRECTORS; COMPENSATION;
CONDUCT OF MEETINGS; AND QUORUM:

(A) The City Council shall be advised as to the management and operation of the Stockert Youth and Community Center by a Board of nine (9) Directors, all of whom shall have the privilege of voting on any matters coming before the Board, the composition of which shall be determined in the following manner:

(1) The City Council shall appoint three (3) Directors who shall be:

(A) the Mayor of the City of Buckhannon, who shall serve as Chair;

(B) the City Recorder of the City of Buckhannon, who shall serve as Vice Chair, and who shall conduct and preside over Board meetings in the absence of the Mayor. In any event whereby the City Recorder is acting as Mayor, then the City Recorder shall nominate another member of the City Council to serve as a Director, which nomination shall then be confirmed by the City Council; and,

(C) one member of the City Council who shall be nominated by the Mayor, and confirmed by the City Council.

(2) The Upshur County Commission shall appoint one (1) Director who shall be one of the duly seated Commissioners serving on the Commission, said member to be appointed by the Commission, and whose term shall be for that member's term of office or until otherwise designated by the County Commission.

(3) The Upshur County Board of Education shall appoint one (1) Director who shall be one of the duly seated members of the Board of Education, said member to be appointed by the Board of Education, and whose term shall be for that member's term of office or until otherwise designated by the Board of Education.

(4) West Virginia Wesleyan College shall appoint one (1) Director who shall be either an administrator or faculty member of the College who is actively involved with the student service and volunteer programs at the College, said member to be appointed by the President of the College, and who shall serve for a one-year term, from each July 1 through the ensuing June 30, but who may be reappointed by the College's President.

(5) The Mayor shall nominate three (3) at-large members from the community, at least two of whom shall be residents of the City of Buckhannon, subject to the confirmation of the City Council, which three (3) at-large members shall be appointed to serve for a term of two (2) years each. Two (2) at-large members shall serve with their two-year terms expiring on June 30 of even numbered years, and one (1) at-large member shall serve with his or her two-year terms expiring on June 30 of odd numbered years. Nothing herein shall prevent any at-large member from being reappointed indefinitely to the SYCC Board of Directors, and further nothing herein shall prevent any at-large member from having affiliation or involvement with any of the City, the County, the Board of Education, or West Virginia Wesleyan College.

(6) Notwithstanding term of service designations, all of the three (3) at-large municipal appointees shall be deemed to serve at the will and pleasure of the City Council, may be appointed without regard to political affiliation, and may be removed at the will and pleasure of the City Council.

(7) In the event of any death, resignation, inability or unwillingness to serve further on the part of any City Council selected member, except the Mayor, the City Council shall then appoint a successor member to serve for the unexpired term. In the event of any death, resignation, inability or unwillingness

to serve further on the part of any County Commission, Board of Education, or College selected member, such appointing authority shall then promptly appoint a successor member to serve for the unexpired term, and shall further promptly apprise the City Council in writing of its successor member appointment.

(8) The members of the SYCC Board of Directors shall not receive any compensation for their service on the Board, however, Directors shall be entitled to reimbursement for their expenses as are approved in advance by the Board.

(9) In addition to being a voting member of the Board, the City Recorder shall serve as the secretary or clerk of the Board, and shall keep the minutes of all meetings, which minutes shall be maintained for public inspection at Buckhannon's City Hall. Various City officials, including but not limited to City Engineers, Street Commissioner, City Attorney and City Technology Officer shall be available to attend SYCC Board meetings upon the Board's request.

(10) Meetings shall be convened upon the call of the Chair no less frequently than quarterly, and in accordance with the West Virginia Open Governmental Proceedings Act, the date and time of which meetings shall be communicated to the City Council during an open session of the Council, and posted at City Hall

(11) All meetings shall be open to the public and conducted pursuant to the West Virginia Open Governmental Proceedings Act and other open meetings statutes, as said statutes are set forth pursuant to Chapter 6, Article 9A, Section 1 et seq. of the West Virginia Code, and as may be amended.

(12) The attendance at any meeting of any five (5) of the nine (9) members of the Board, including *ex officio* members, shall be deemed to constitute a quorum.

(13) The Board may seek the guidance, subject to advance approval by the City Council, of such engineers, architects, inspectors, managers, attorneys and such other individuals as in the Board's judgment may be necessary to assist the Board in carrying out its functions.

ARTICLE II - SUPERSEDING PROVISIONS:

The provisions of this Ordinance shall supersede all other Ordinances and/or Resolutions of the City of Buckhannon conflicting with the provisions hereof insofar as the City's ownership, operation and composition of the board of directors of The Stockert Youth and Community Center are concerned. All other provisions of previously enacted Ordinances or Resolutions not amended hereby shall be deemed as remaining and continuing in full force and effect.

ARTICLE III - EFFECTIVE DATE: Pursuant to the Charter of the City of Buckhannon, this Ordinance shall be deemed effective by the Council of the City of Buckhannon thirty (30) days following the second (2nd) reading, passage and adoption by the Council of the City of Buckhannon, i.e., December 3, 2022.

FIRST READING:

October 18, 2022

SECOND READING, PASSAGE AND ADOPTION:

November 3, 2022

Robert N. Skinner, III, Mayor

CERTIFICATE OF ENACTMENT

I, Randall H. Sanders, City Recorder, do hereby certify that the foregoing Ordinance No. 461 was lawfully ordained and enacted by the Council of the City of Buckhannon at a regular session of the said Council assembled on November 3, 2022.

Randall H. Sanders, City Recorder

Motion to approve Ordinance No. 461 Stockert Youth & Community Center Membership Reduction & Meeting Schedule on its 2nd and Final Reading was made by McCauley/Rylands. Motion carried.

F.3 Approval Resolution 2022-09 Budget Revision #2 General Fund FY 2022/23 – Action taken earlier in the meeting. – Action taken earlier in the meeting.

G. Comments and Announcements:

- **Pamela Bucklew:** Mrs. Bucklew congratulated the Colonial Arts Center and the Buckhannon Community Theater organization for a successful presentation of CLUE in the CAC. She would like Anne Wilson, Manager of the Colonial Arts Center to appear before Council on a regular basis to provide updates. Recorder Sanders noted the presentation of CLUE was successful with several sold-out shows.
- **David McCauley:** Mr. McCauley asked about the Parks & Recreation Board appointments and the City Council Vacancy Ordinance and Mayor Skinner noted both items will appear on the next Council agenda.
- **Jack Reger:** Absent.
- **Dave Thomas:** Mr. Thomas thanked Create Buckhannon for all that they do to make the community a better place.
- **CJ Rylands:** Mr. Rylands had no additional comments.
- **Randall Sanders:** Mr. Sanders spoke about the Colonial Arts Center and the success of the presentation of CLUE and he reminded people about the art exhibit currently in the MIB Gallery. He reminded all the Veteran’s Day Parade and ceremony at Jawbone Park on November 11, 2022.

H. Mayor’s Comments and Announcements: Mayor Skinner thanked Becki Westfall and her committee for the hard work with the Dickens Christmas Faire. He also recognized Carl Weaver for the great job as the Park Attendant. He mentioned that Jody Light and her committee who had a reception for those supporting the Almost Heaven BBQ Bash. He also spoke about the successful Upshur Leadership program, how it works and is supported.

I. Adjournment

Motion to adjourn 7:46 PM was made by Thomas/Bucklew.

Mayor Robert N. Skinner III

City Recorder Randall H. Sanders
