

STATE OF WEST VIRGINIA; COUNTY OF UPSHUR; CITY OF BUCKHANNON: TO-WIT:

A scheduled meeting of the Waste Board was held at Buckhannon City Hall, 70 East Main Street, on Thursday, August 3, 2023, at 7:30 a.m., with the following in attendance (GTM – GoToMeeting):

Mayor	Robbie Skinner	Absent
City Recorder	Randy Sanders	Present
Board Member	CJ Rylands	Present
Board Member	Scott Randall	Present
Director of Finance & Admin/Asst Recorder	Amberle Jenkins	Present
Director of Public Works	Jerry Arnold	Present
City Engineer	Jay Hollen	Absent
Note Taker	Alice Teets	Present

*City of Buckhannon Waste Collection Board at 7:30AM at City Hall in Council Chambers
Meeting Agenda for Thursday, August 3, 2023*

- A. **Call to Order**
 - A.1 Moment of Silence
 - A.2 Pledge to the Flag of the United States of America
- B. **Recognized Guests**
 - B.1
- C. **Financial Report-Amby Jenkins**
 - C.1 July 2023
- D. **Department Report**
 - D.1 Recycling Center Report
 - D.2 Transfer Station Report
 - D.3 Waste Collection Report
- E. **Correspondence and Information**
 - E.1
- F. **Consent Agenda**
 - F.1 Approval of Minutes: 04/06/23, 06/01/23, 07/06/23 Cancelled
- G. **Strategic Issues for Discussion and/or Vote**
 - G.1 Public Service Commission of WV –Fuel Surcharge Decrease to 7.69% (July 1- December 31, 2023)
 - G.2 WVWC Waste Disposal Fees WAMSB Event
 - G.3 Set Date for the Make it Shine Event
- H. **Board Members Comments and Announcements**
- I. **Adjournment**
 - Posted 07/28/2023

A. Call to Order: The meeting was called to order by Recorder Sanders, followed by a moment of silence and pledge to the flag.

B. Recognized Guests: None

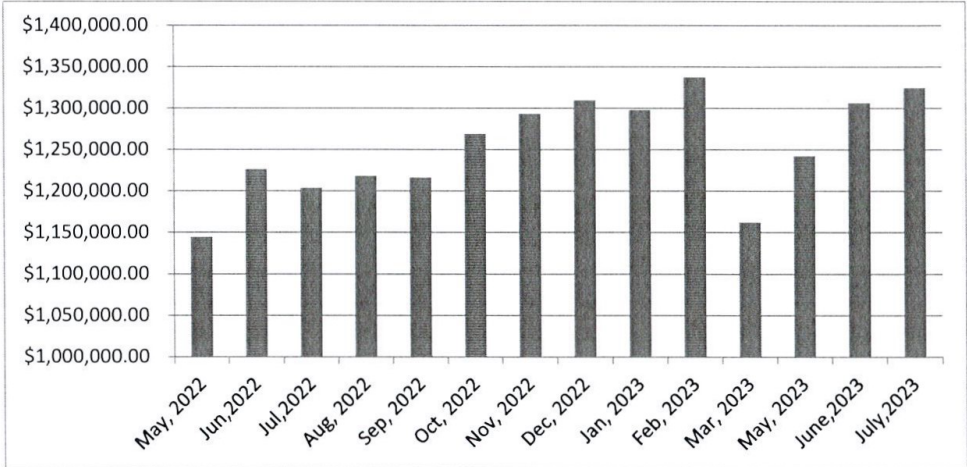
C. Financial Report-Amby Jenkins:
C.1 July 2023

WASTE BOARD
CITY OF BUCKHANNON
BALANCE SHEET

Balance July 31, 2023

Money Market & Checking	\$1,324,300.87
CD (renews June 2023)	\$ 30,917.39
CDAR (renew April 2024	\$ 27,827.45
CD (citizen’s bank open Mar 2023)	\$ 200,000.00

Landfill Bond \$64,000.00 (Letter of Credit required by DEP with First Community Bank 5-26-2021)



Money Market & Checking Trend

8-02-2023 02:39 PM		CITY OF BUCKHANNON REVENUE & EXPENSE REPORT (UNAUDITED) AS OF: JULY 31ST, 2023				
404-WASTE COLLECTION		% OF YEAR COMPLETED: 08.33				
REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
TAXES						
404-303-002-00 RECYCLE-ALUMINUM	1,500	0.00	0.00	0.00	1,500.00	0.00
404-303-003-00 RECYCLE-OCC-CARDBOARD	3,000	1,296.60	1,296.60	0.00	1,703.40	43.22
404-303-004-00 RECYCLE-MGOP/SOW-OFFICE P	0	0.00	0.00	0.00	0.00	0.00
404-303-005-00 RECYCLE-HDPE-MILK JUGS	1,500	0.00	0.00	0.00	1,500.00	0.00
404-303-006-00 RECYCLE-ONP-NEWSPAPER	2,000	0.00	0.00	0.00	2,000.00	0.00
404-316-000-00 DUMPSTERS	2,000	0.00	0.00	0.00	2,000.00	0.00
404-317-000-00 DUMPSTER RENTAL	85,000	8,728.70	8,728.70	0.00	76,271.30	10.27
TOTAL TAXES	95,000	10,025.30	10,025.30	0.00	84,974.70	10.55
OTHER FEES						
404-341-000-00 FUEL SURCHARGE	120,000	17,127.82	17,127.82	0.00	102,872.18	14.27
TOTAL OTHER FEES	120,000	17,127.82	17,127.82	0.00	102,872.18	14.27
UTILITY BILLINGS						
404-350-000-00 WASTE COLLECTION BILLINGS	2,534,000	255,028.43	255,028.43	0.00	2,278,971.57	10.06
TOTAL UTILITY BILLINGS	2,534,000	255,028.43	255,028.43	0.00	2,278,971.57	10.06
HEALTH AND SAFETY						
404-355-000-00 TRANSFER ST/LANDFILL RECE	310,000	41,514.00	41,514.00	0.00	268,486.00	13.39
TOTAL HEALTH AND SAFETY	310,000	41,514.00	41,514.00	0.00	268,486.00	13.39
GRANTS						
404-366-000-00 STATE GRANTS	0	0.00	0.00	0.00	0.00	0.00
404-368-000-00 CONTRIBUTION FROM UCSWA	0	0.00	0.00	0.00	0.00	0.00
TOTAL GRANTS	0	0.00	0.00	0.00	0.00	0.00
INTRAFUND CONTR/CHARGES						
404-370-000-01 LATE CHARGES	0	0.00	0.00	0.00	0.00	0.00
404-370-000-02 CUSTOMER BILL FEES(BANK-S	200	0.00	0.00	0.00	200.00	0.00
TOTAL INTRAFUND CONTR/CHARGES	200	0.00	0.00	0.00	200.00	0.00
OTHER REVENUE						
404-380-000-00 INTEREST	200	0.00	0.00	0.00	200.00	0.00
404-381-000-00 MAINT BILLING OTHER DEPTS	600	0.00	0.00	0.00	600.00	0.00
404-399-000-00 WASTE COLL. MISCELLANEOUS	30,000	1,847.01	1,847.01	0.00	28,152.99	6.16
404-399-000-02 GAIN ON DISPOSAL OF ASSET	0	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER REVENUE	30,800	1,847.01	1,847.01	0.00	28,952.99	6.00
TOTAL REVENUE	3,090,000	325,542.56	325,542.56	0.00	2,764,457.44	10.54

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
WASTE DEPARTMENT =====						
<u>SALARIES & BENEFITS</u>						
404-530-103-00 WASTE EMPLOYEES SALARIES	818,000	63,074.90	63,074.90	0.00	754,925.10	7.71
404-530-103-01 WASTE COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
404-530-104-00 WASTE COLL. F.I.C.A.	63,000	4,805.58	4,805.58	0.00	58,194.42	7.63
404-530-105-00 WASTE EMPLOYEE INSURANCE	160,000	35,757.66	35,757.66	0.00	124,242.34	22.35
404-530-106-00 WASTE EMPLOYEE RETIREMENT	73,000	5,479.68	5,479.68	0.00	67,520.32	7.51
TOTAL SALARIES & BENEFITS	1,114,000	109,117.82	109,117.82	0.00	1,004,882.18	9.80
<u>CONTRACTUAL SERVICES</u>						
404-530-213-00 WASTE COLL. UTILITIES	18,000	468.43	468.43	0.00	17,531.57	2.60
404-530-226-00 COMP, UNEMPL & INSURANCE	58,000	3,214.06	3,214.06	0.00	54,785.94	5.54
TOTAL CONTRACTUAL SERVICES	76,000	3,682.49	3,682.49	0.00	72,317.51	4.85
<u>COMMODITIES</u>						
404-530-341-00 SHOP MAINTENANCE	41,000	2,267.06	2,267.06	2,398.27	36,334.67	11.38
404-530-341-05 SAFETY EQUIPMENT	10,000	1,785.56	1,785.56	0.00	8,214.44	17.86
404-530-343-00 TRUCK MAINTENANCE	90,000	6,782.48	6,782.48	0.00	83,217.52	7.54
404-530-343-01 GAS & OIL EXPENSE 1,2,3,4	120,000	7,731.24	7,731.24	0.00	112,268.76	6.44
404-530-344-00 MAINTENANCE OTHER DEPTS.	2,200	0.00	0.00	0.00	2,200.00	0.00
404-530-345-00 WASTE COLL. UNIFORMS	14,000	0.00	0.00	0.00	14,000.00	0.00
TOTAL COMMODITIES	277,200	18,566.34	18,566.34	2,398.27	256,235.39	7.56
<u>CAPITAL OUTLAY</u>						
404-530-459-00 WASTE COLL. NEW EQUIPMENT	121,416	2,148.82	2,148.82	0.00	119,267.18	1.77
404-530-459-01 TOTER SYSTEM	10,000	0.00	0.00	0.00	10,000.00	0.00
TOTAL CAPITAL OUTLAY	131,416	2,148.82	2,148.82	0.00	129,267.18	1.64
<u>CONTRIBUTIONS</u>						
404-530-561-00 DUMPSTERS (NEW)	30,000	0.00	0.00	0.00	30,000.00	0.00
TOTAL CONTRIBUTIONS	30,000	0.00	0.00	0.00	30,000.00	0.00
<u>NON-OPERATING EXPENSES</u>						
404-530-999-00 COLLECTION MISCELLANEOUS	16,000	1,353.49	1,353.49	0.00	14,646.51	8.46
TOTAL NON-OPERATING EXPENSES	16,000	1,353.49	1,353.49	0.00	14,646.51	8.46
TOTAL WASTE DEPARTMENT	1,644,616	134,868.96	134,868.96	2,398.27	1,507,348.77	8.35

RECYCLING DEPARTMENT =====						
<u>SALARIES & BENEFITS</u>						
404-531-103-00 RECYCLING SALARIES	108,000	8,396.90	8,396.90	0.00	99,603.10	7.77
404-531-103-01 ADJUST COMPENSATED ABSENC	0	0.00	0.00	0.00	0.00	0.00
404-531-104-00 FICA TAX	8,300	638.57	638.57	0.00	7,661.43	7.69

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
404-531-105-00 GROUP INSURANCE	27,000	5,769.69	5,769.69	0.00	21,230.31	21.37
404-531-106-00 GROUP RETIREMENT	9,720	755.72	755.72	0.00	8,964.28	7.77
TOTAL SALARIES & BENEFITS	153,020	15,560.88	15,560.88	0.00	137,459.13	10.17
<u>CONTRACTUAL SERVICES</u>						
404-531-213-00 UTILITIES	6,800	385.66	385.66	0.00	6,414.34	5.67
404-531-226-00 INSURANCE & BONDS	6,500	3,208.83	3,208.83	0.00	3,291.17	49.37
TOTAL CONTRACTUAL SERVICES	13,300	3,594.49	3,594.49	0.00	9,705.51	27.03
<u>COMMODITIES</u>						
404-531-343-00 TRUCK MAINTENANCE	14,000	0.00	0.00	0.00	14,000.00	0.00
404-531-343-01 FUEL - RECYCLING CENTER	12,000	658.51	658.51	0.00	11,341.49	5.49
404-531-343-02 EQUIPMENT MAINTENANCE	12,000	803.13	803.13	0.00	11,196.87	6.69
404-531-399-00 MISCELLANEOUS	5,400	0.00	0.00	0.00	5,400.00	0.00
TOTAL COMMODITIES	43,400	1,461.64	1,461.64	0.00	41,938.36	3.37
<u>CAPITAL OUTLAY</u>						
404-531-459-00 CAPITAL OUTLAY - NEW EQUI	25,000	0.00	0.00	0.00	25,000.00	0.00
TOTAL CAPITAL OUTLAY	25,000	0.00	0.00	0.00	25,000.00	0.00
TOTAL RECYCLING DEPARTMENT	234,720	20,617.01	20,617.01	0.00	214,102.99	8.78

LANDFILL =====						
<u>CONTRACTUAL SERVICES</u>						
404-532-216-00 TESTING/MONITOR WELLS	0	0.00	0.00	0.00	0.00	0.00
404-532-216-01 TREATMENT OF LEACHATE	30,000	1,192.28	1,192.28	0.00	28,807.72	3.97
TOTAL CONTRACTUAL SERVICES	30,000	1,192.28	1,192.28	0.00	28,807.72	3.97
<u>CAPITAL OUTLAY</u>						
404-532-461-00 BONDING (LANDFILL)	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00
<u>CONTRIBUTIONS</u>						
404-532-599-00 WASTE DEPRECIATION	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL LANDFILL	30,000	1,192.28	1,192.28	0.00	28,807.72	3.97

TRANSFER STATION =====						
<u>SALARIES & BENEFITS</u>						
404-533-103-00 SALARIES TRANSFER STATION	70,000	5,089.34	5,089.34	0.00	64,910.66	7.27
404-533-103-01 ADJUST COMPENSATED ABSENC	0	0.00	0.00	0.00	0.00	0.00
404-533-104-00 FICA TAX	5,400	386.31	386.31	0.00	5,013.69	7.15
404-533-105-00 GROUP INSURANCE	14,000	2,857.23	2,857.23	0.00	11,142.77	20.41

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
404-533-106-00 GROUP RETIREMENT	6,300	458.03	458.03	0.00	5,841.97	7.27
TOTAL SALARIES & BENEFITS	95,700	8,790.91	8,790.91	0.00	86,909.09	9.19
CONTRACTUAL SERVICES						
404-533-213-00 UTILITIES	9,000	343.29	343.29	0.00	8,656.71	3.81
404-533-216-00 DRAINAGE EXPENSE TRANSFER	4,000	110.00	110.00	0.00	3,890.00	2.75
404-533-226-00 INSURANCE & BONDS	20,000	3,208.83	3,208.83	0.00	16,791.17	16.04
TOTAL CONTRACTUAL SERVICES	33,000	3,662.12	3,662.12	0.00	29,337.88	11.10
COMMODITIES						
404-533-343-00 EQUIPMENT MAINTENANCE	40,000	1,100.82	1,100.82	0.00	38,899.13	2.75
404-533-343-01 FUEL/OIL TRANSFER STA. 7,	108,000	6,938.06	6,938.06	0.00	101,061.94	6.42
404-533-343-02 MAINTENANCE TRUCK/TRAILER	40,000	3,981.17	3,981.17	0.00	36,018.83	9.95
404-533-345-00 UNIFORMS	4,000	0.00	0.00	0.00	4,000.00	0.00
TOTAL COMMODITIES	192,000	12,020.05	12,020.05	0.00	179,979.95	6.26
CAPITAL OUTLAY						
404-533-459-00 NEW EQUIPMENT	101,112	6,851.16	6,851.16	0.00	94,260.84	6.78
404-533-460-00 TIPPING FEES	925,000	74,403.95	74,403.95	0.00	850,596.05	8.04
404-533-461-00 BONDING TRANSFER STATION	0	0.00	0.00	0.00	0.00	0.00
404-533-464-00 STATE GRANT	0	0.00	0.00	0.00	0.00	0.00
404-533-470-00 TIRE DISPOSAL	0	0.00	0.00	0.00	0.00	0.00
404-533-478-00 ROAD MAINTENANCE	40,000	0.00	0.00	0.00	40,000.00	0.00
404-533-479-00 RECLASSIFY PAYMENTS	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	1,066,112	81,255.11	81,255.11	0.00	984,856.89	7.62
NON-OPERATING EXPENSES						
404-533-999-00 MISCELLANEOUS TRANSFER ST	5,300	74.00	74.00	0.00	5,226.00	1.40
TOTAL NON-OPERATING EXPENSES	5,300	74.00	74.00	0.00	5,226.00	1.40
TOTAL TRANSFER STATION	1,392,112	105,802.19	105,802.19	0.00	1,286,309.81	7.60

WASTE OFFICE/BOARD
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SALARIES & BENEFITS						
404-534-101-00 WASTE BOARD OFFICERS SALA	12,000	1,000.00	1,000.00	0.00	11,000.00	8.33
404-534-103-00 CLERK, ATTORNEY, ENGINEER	173,000	13,270.30	13,270.30	0.00	159,729.70	7.67
404-534-103-01 ADJUST COMPENSATED ABSENC	0	0.00	0.00	0.00	0.00	0.00
404-534-104-00 FICA TAX	13,300	1,091.05	1,091.05	0.00	12,208.95	8.20
404-534-105-00 GROUP INSURANCE	6,000	1,347.83	1,347.83	0.00	4,652.17	22.46
404-534-106-00 GROUP RETIREMENT	16,700	1,172.41	1,172.41	0.00	15,527.59	7.02
404-534-107-00 INT EXP EXCAVATOR LOAN	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	221,000	17,881.59	17,881.59	0.00	203,118.41	8.09
CONTRACTUAL SERVICES						
404-534-218-00 POSTAGE	14,000	1,094.31	1,094.31	0.00	12,905.69	7.82
404-534-219-00 RENT	10,000	0.00	0.00	0.00	10,000.00	0.00
404-534-223-00 PROFESSIONAL SERVICES (LE	25,000	2,500.00	2,500.00	0.00	22,500.00	10.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
404-534-226-00 INSURANCE & BONDS	0	10.67	10.67	0.00	(10.67)	0.00
TOTAL CONTRACTUAL SERVICES	49,000	3,604.98	3,604.98	0.00	45,395.02	7.36
COMMODITIES						
404-534-353-00 PSC ASSESSMENTS	8,200	7,182.94	7,182.94	0.00	1,017.06	87.60
404-534-399-00 MISCELLANEOUS	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	8,200	7,182.94	7,182.94	0.00	1,017.06	87.60
CAPITAL OUTLAY						
404-534-459-00 CAPTIAL EXPENSE	36,800	6,033.55	6,033.55	0.00	30,766.45	16.40
TOTAL CAPITAL OUTLAY	36,800	6,033.55	6,033.55	0.00	30,766.45	16.40
NON-OPERATING EXPENSES						
404-534-699-99 WASTE BOARD CONTINGENCY	0	0.00	0.00	0.00	0.00	0.00
404-534-999-00 GEM & ADM MISC BILLING EX	60,000	15,153.80	15,153.80	0.00	44,846.20	25.26
TOTAL NON-OPERATING EXPENSES	60,000	15,153.80	15,153.80	0.00	44,846.20	25.26

TOTAL WASTE OFFICE/BOARD 375,000 49,856.86 49,856.86 0.00 325,143.14 13.30

BAD DEBT
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NON-OPERATING EXPENSES						
404-550-676-00 BAD DEBT EXPENSE(return c	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00

TOTAL BAD DEBT 0 0.00 0.00 0.00 0.00 0.00

TOTAL EXPENDITURES 3,676,448 312,337.30 312,337.30 2,398.27 3,361,712.43 8.56

REVENUE OVER/(UNDER) EXPENDITURES (586,448) 13,205.26 13,205.26 (2,398.27) (597,254.99) 1.84-

FUND: WASTE COLLECTION

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
WASTE DEPARTMENT	MPL CORPORATION	530-999-00	COLLECTION MISCELLAN	JULY 2023 TWR NTRWK ACCESS	100.00
	MON POWER	530-213-00	WASTE COLL. UTILITIE	110088931545 WASTE GARAGE	121.48
	WV PUBLIC SERVICE COMMISSION	530-999-00	COLLECTION MISCELLAN	WASTE 2023-2024 FORM 4 REN	396.00
	A F WENDLING INC	530-999-00	COLLECTION MISCELLAN	ICE & WATER WAMSB EVENT	86.16
		530-999-00	COLLECTION MISCELLAN	ICE & WATER WAMSB EVENT	167.58
		530-999-00	COLLECTION MISCELLAN	ICE & WATER WAMSB EVENT	360.00
	COLE TRUCK PARTS INC	530-343-00	TRUCK MAINTENANCE	IGNITION SWITCH FORKLIFT	25.45
		530-343-00	TRUCK MAINTENANCE	CLAMPS, CONNECTORS R-3	45.96
		530-343-00	TRUCK MAINTENANCE	CLAMPS, CONNECTORS R-3	105.05
	LAWSON PRODUCTS INC	530-341-00	SHOP MAINTENANCE	MISC FASTENERS	790.08
		530-341-00	SHOP MAINTENANCE	MISC FASTENERS	585.30
	ENCOVA INSURANCE	530-226-00	COMP, UNEMPL & INSUR	WCN6007140 4/3/23-7/5/23	3,208.83
	WV PUBLIC EMPLOYEES INSURANC	530-105-00	WASTE EMPLOYEE INSUR	WASTE JULY 2023 HEALTH INS	11,705.66
	MATHENY MOTOR TRUCK CO	530-343-00	TRUCK MAINTENANCE	CARRIER ASSY. FOR R8	30.67
		530-343-00	TRUCK MAINTENANCE	PRESSURE SWITCH R7	47.93
		530-343-00	TRUCK MAINTENANCE	TREAD PLATES & PILLAR CVR	266.19
		530-343-00	TRUCK MAINTENANCE	OIL CAP R-7	43.69
		530-343-00	TRUCK MAINTENANCE	DEF SNSR & DASH PANEL R2	328.25
		530-343-00	TRUCK MAINTENANCE	ALUMINUM RADIATOR R2	1,087.89
	QUALITY HYDRAULICS INC	530-343-00	TRUCK MAINTENANCE	HYDRAULIC PUMP R-1	867.42
	NAPA-AMTOWER AUTO SUPPLY	530-341-00	SHOP MAINTENANCE	VALVES, GREASE, CAPS	222.69

08-02-2023 11:02 AM

DISBURSEMENTS 7-1-23 to 7-31-23

FUND: WASTE COLLECTION

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT					
PRECISION MACHINE & HYDRAULI	WV MUNICIPAL LEAGUE	WV PUBLIC EMPLOYEES RETIREME	530-341-00	SHOP MAINTENANCE	30 LBS FREON	299.00				
			530-343-00	TRUCK MAINTENANCE	OIL & AIR FILTERS R-2 R-3	305.62				
			530-343-00	TRUCK MAINTENANCE	OIL STABILIZER SYNC BUS	30.78				
			530-341-00	SHOP MAINTENANCE	HEAT GUN	186.99				
			530-343-00	TRUCK MAINTENANCE	HYD PUMP REBUILD R-1	897.38				
			530-226-00	COMP, UNEMPL & INSUR	WASTE 2ND QTR RATE CHANGE	5.23				
			530-106-00	WASTE EMPLOYEE RETIR	WV RETIREMENT CONTRIBUTION	1,678.80				
			530-106-00	WASTE EMPLOYEE RETIR	WV RETIREMENT CONTRIBUTION	1,736.13				
			530-106-00	WASTE EMPLOYEE RETIR	WV RETIRE TIER2 CONTRIBUTI	991.02				
			530-106-00	WASTE EMPLOYEE RETIR	WV RETIRE TIER2 CONTRIBUTI	1,073.73				
			530-105-00	WASTE EMPLOYEE INSUR	WAS JULY 2023 HSA FOR EMPL	24,000.00				
			530-999-00	COLLECTION MISCELLAN	PRE EMPLMT PHYS K. CLICK	75.00				
			530-459-00	WASTE COLL. NEW EQUI	25PQXL 2022 CHEVY EQUINOX	305.74				
			530-459-00	WASTE COLL. NEW EQUI	25QBXR 2022 RAM 1500	433.57				
			530-459-00	WASTE COLL. NEW EQUI	25QBZM 2022 RAM 1500	439.56				
			530-459-00	WASTE COLL. NEW EQUI	25XTJN 2022 2500 DODGE RAM	969.95				
			530-341-05	SAFETY EQUIPMENT	GLOVES, GLASSES & CUPS	532.76				
			530-341-05	SAFETY EQUIPMENT	GLOVES	1,252.80				
			530-343-00	TRUCK MAINTENANCE	TIRES	1,140.00				
			530-343-00	TRUCK MAINTENANCE	(8) CAPS & (1) REPAIR	1,560.00				
			530-999-00	COLLECTION MISCELLAN	CDL REIMBURSEMENT 2023	35.75				
			530-341-00	SHOP MAINTENANCE	BITS; PUNCH & CHISEL SET	183.00				
			530-999-00	COLLECTION MISCELLAN	LAB RESULTS KEVIN CLICK	56.00				
			530-999-00	COLLECTION MISCELLAN	LAB RESULTS MACKENZIE MICH	77.00				
			530-104-00	WASTE COLL. F.I.C.A.	FICA WITHHELD AND MATCHED	1,831.23				
			530-104-00	WASTE COLL. F.I.C.A.	FICA WITHHELD AND MATCHED	2,063.50				
			530-104-00	WASTE COLL. F.I.C.A.	MEDICARE WITHHELD & MATCHE	428.26				
			530-104-00	WASTE COLL. F.I.C.A.	MEDICARE WITHHELD & MATCHE	482.59				
			530-105-00	WASTE EMPLOYEE INSUR	WASTE JULY 2023 HSA FEES	52.00				
			530-343-01	GAS & OIL EXPENSE 1,	WASTE JUNE 2023 FUEL BILL	7,731.24				
			530-213-00	WASTE COLL. UTILITIE	472-1651-101515-4 CITY HAL	72.78				
			530-213-00	WASTE COLL. UTILITIE	472-4443-101915-4 WASTE	76.52				
			530-213-00	WASTE COLL. UTILITIE	304-003-2273-060600-4	24.17				
			530-213-00	WASTE COLL. UTILITIE	472-1651-101515-4 CITY HAL	72.79				
			530-213-00	WASTE COLL. UTILITIE	472-4443-101915-4 WASTE	76.52				
			530-213-00	WASTE COLL. UTILITIE	304-003-2273-060600-4	24.17				
			**PAYROLL EXPENSES		7/01/2023 - 7/31/2023		63,074.90			
					TOTAL:		134,868.96			
			RECYCLING DEPARTMENT	MON POWER	WV PUBLIC EMPLOYEES INSURANC	WV PUBLIC EMPLOYEES RETIREME	531-213-00	UTILITIES	110088931701 RECYCLING CEN	365.00
							531-226-00	INSURANCE & BONDS	WCN6007140 4/3/23-7/5/23	3,208.83
531-105-00	GROUP INSURANCE	WASTE JULY 2023 HEALTH INS					1,759.94			
531-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION					380.81			
531-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION					374.91			
531-105-00	GROUP INSURANCE	WAS JULY 2023 HSA FOR EMPL					4,000.00			
531-104-00	FICA TAX	FICA WITHHELD AND MATCHED					260.80			
531-104-00	FICA TAX	FICA WITHHELD AND MATCHED					256.73			
531-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE					61.00			
531-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE					60.04			
531-213-00	UTILITIES	200008184083 RECYCLE CENTE					20.66			
531-343-02	EQUIPMENT MAINTENANC	THROTTLE BODY SKID STEER					803.13			
531-105-00	GROUP INSURANCE	WASTE JULY 2023 HSA FEES					9.75			
531-343-01	FUEL - RECYCLING CEN	WASTE JUNE 2023 FUEL BILL					658.51			
08-02-2023 11:02 AM DISBURSEMENTS 7-1-23 to 7-31-23										
FUND: WASTE COLLECTION										
DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT					
	**PAYROLL EXPENSES			7/01/2023 - 7/31/2023	8,396.90					
				TOTAL:	20,617.01					
LANDFILL	BUCKHANNON UTIL BOARDS	STURM ENVIRONMENTAL SERVICES	HARRISON RURAL ELECTRIC	532-216-01	TREATMENT OF LEACHAT	JULY 2023 MUDLICK LEACHATE	906.22			
				532-216-01	TREATMENT OF LEACHAT	TRANS STAT& LEACHATE JUNE	121.00			
				532-216-01	TREATMENT OF LEACHAT	TURKEY RUN LNDFILL ELEC 7/	165.06			
						TOTAL:	1,192.28			
TRANSFER STATION	MON POWER	COLE TRUCK PARTS INC	ENCOVA INSURANCE	WV PUBLIC EMPLOYEES INSURANC	NAPA-AMTOWER AUTO SUPPLY	533-213-00	UTILITIES	110088931610 MUD LICK RD	190.27	
						533-343-02	MAINTENANCE TRUCK/TR	ISOLATOR TRL 1	114.37	
						533-343-02	MAINTENANCE TRUCK/TR	WINCH STRAP TRL 1	134.80	
						533-226-00	INSURANCE & BONDS	WCN6007140 4/3/23-7/5/23	3,208.83	
						533-105-00	GROUP INSURANCE	WASTE JULY 2023 HEALTH INS	853.98	
						533-343-00	EQUIPMENT MAINTENANC	BATTERY & CHAIN EXCAVATOR	120.55	
						533-343-00	EQUIPMENT MAINTENANC	BATTERY & CHAIN EXCAVATOR	62.00	
						533-343-00	EQUIPMENT MAINTENANC	CHAIN LINK ROLLER, GREASE	113.94	
						533-343-00	EQUIPMENT MAINTENANC	MUDFLAPS TR 1	17.96	
						533-343-00	EQUIPMENT MAINTENANC	SPRING BRAKE CTRL	63.54	
						533-343-00	EQUIPMENT MAINTENANC	FUEL PUMP 580 SUPER K	40.97	
						533-460-00	TIPPING FEES	FREON REMOVAL 58 UNITS	1,450.00	
						533-216-00	DRAINAGE EXPENSE TRA	TRANS STAT& LEACHATE JUNE	110.00	
						533-343-00	EQUIPMENT MAINTENANC	TECH LABOR- PHONE SUPPORT	420.00	
						533-343-00	EQUIPMENT MAINTENANC	SPACER & BUSHING CASE 580	202.76	
						533-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	226.11	
						533-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	231.92	
						533-105-00	GROUP INSURANCE	WAS JULY 2023 HSA FOR EMPL	2,000.00	
						533-343-00	EQUIPMENT MAINTENANC	HYDRAULIC HOSE BACKHOE	59.10	
						533-459-00	NEW EQUIPMENT	WAS RD TRACTOR AUG 2023 PY	2,304.61	
						533-459-00	NEW EQUIPMENT	WASTE RD TRACTOR JUL 2023	2,304.61	
						533-459-00	NEW EQUIPMENT	WAS AUG 2023 CLOSED TOP TR	1,120.97	
						533-459-00	NEW EQUIPMENT	WASTE JUL 2023 CLSD TOP TR	1,120.97	
						533-343-02	MAINTENANCE TRUCK/TR	TIRES	1,540.00	
						533-343-02	MAINTENANCE TRUCK/TR	TIRES	2,192.00	
						533-999-00	MISCELLANEOUS TRANSF	LAB RESULTS RONALD SAMPLES	74.00	
						533-104-00	FICA TAX	FICA WITHHELD AND MATCHED	154.54	
						533-104-00	FICA TAX	FICA WITHHELD AND MATCHED	158.54	
						533-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	36.15	
						533-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	37.08	
						533-105-00	GROUP INSURANCE	WASTE JULY 2023 HSA FEES	3.25	
						533-460-00	TIPPING FEES	JUNE 2023 TIPPING FEES	59,968.40	
						533-460-00	TIPPING FEES	CD TIPPING FEES 6/20-6/30/	7,561.68	
						533-460-00	TIPPING FEES	CD TIPPING FEES 7/1/23-7/1	5,423.87	
						533-343-01	FUEL/OIL TRANSFER ST	WASTE JUNE 2023 FUEL BILL	6,938.06	
						533-213-00	UTILITIES	472-4443-101915-4 WASTE	76.51	
						533-213-00	UTILITIES	472-4443-101915-4 WASTE	76.51	
						**PAYROLL EXPENSES		7/01/2023 - 7/31/2023		5,089.34
								TOTAL:		105,802.19
WASTE OFFICE/BOARD	ENCOVA INSURANCE	WV PUBLIC EMPLOYEES INSURANC	LOWES BUSINESS ACCOUNTS	534-226-00	INSURANCE & BONDS	WCN6007140 4/3/23-7/5/23	10.66			
				534-105-00	GROUP INSURANCE	WASTE JULY 2023 HEALTH INS	676.58			
				534-999-00	GEM & ADM MISC BILLI	PAINT & SPPLS CITYHALLEXT	39.27			
				534-999-00	GEM & ADM MISC BILLI	CONCRETE MIX CITY HALL EX	23.74			
				534-999-00	GEM & ADM MISC BILLI	WIRE BRUSHES CITYHAL	9.02			
				534-999-00	GEM & ADM MISC BILLI	PAINT CITY HALL EXTERIOR	34.39			

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		534-999-00	GEM & ADM MISC BILLI	CONCRETE RMVR CITYHA	20.75
		534-999-00	GEM & ADM MISC BILLI	SEALANT CITY HALL	25.29
		534-999-00	GEM & ADM MISC BILLI	CONCRETE CLNR CITYHA	15.50
	WV MUNICIPAL LEAGUE	534-226-00	INSURANCE & BONDS	WASTE 2ND QTR RATE CHANGE	0.61
	WV PUBLIC EMPLOYEES RETIREME	534-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	341.61
		534-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	293.26
		534-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTU	243.01
		534-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTU	294.53
	BUCKHANNON POSTMASTER	534-218-00	POSTAGE	PERMIT #10 POSTAGE	750.00
	PUBLIC SERVICE COMMISSION	534-353-00	PSC ASSESSMENTS	WASTE REV ASSESSMENT 2023-	7,182.94
	DISBURSEMENTS ACCOUNT-ALL DE	534-105-00	GROUP INSURANCE	WAS JULY 2023 HSA FOR EMPL	668.00
	THOMAS J O'NEILL	534-223-00	PROFESSIONAL SERVICE	AUGUST 2023 CONTRACT ATTOR	1,250.00
		534-223-00	PROFESSIONAL SERVICE	JULY 2023 CONTRACT ATTORNE	1,250.00
	COLLECTION ACCOUNT	534-999-00	GEM & ADM MISC BILLI	JUNE 2023 CC FEES	2,096.79
	TOSHIBA FINANCIAL SERVICES	534-999-00	GEM & ADM MISC BILLI	JULY 2023 CITY HALL COPIER	149.49
	RAVEN ROCK NETWORKS INC	534-999-00	GEM & ADM MISC BILLI	JULY 2023 IT SERVICE CONTR	375.00
	JERRY HEARD ASSC.	534-999-00	GEM & ADM MISC BILLI	8.5X11 COPIER PAPER	588.32
	WALMART STORES INC -BUCKHANN	534-999-00	GEM & ADM MISC BILLI	CLEANING SPLS CITY HALL	68.30
		534-999-00	GEM & ADM MISC BILLI	BATTERIES & CONTACT PAPER	18.32
	INTERNAL REVENUE SERVICE	534-104-00	FICA TAX	FICA WITHHELD AND MATCHED	402.45
		534-104-00	FICA TAX	FICA WITHHELD AND MATCHED	481.82
		534-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	94.11
		534-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	112.67
	MATTHEW BENDER & CO., INC	534-999-00	GEM & ADM MISC BILLI	WV CODE 2023 SUPP PKG, IND	312.84
	PAYFLEX	534-105-00	GROUP INSURANCE	WASTE JULY 2023 HSA FEES	3.25
	U.S. POSTAL SERVICE (CMRS-FP	534-218-00	POSTAGE	JULY 2023 POSTAGE	250.00
	FP FINANCE PROGRAM	534-218-00	POSTAGE	JULY 2023 MAILER & INSTR P	94.31
	OPTIMUM B2B, DEPT. 1264	534-999-00	GEM & ADM MISC BILLI	JULY 2023 CITY HALL INTERN	214.63
	TYLER TECHNOLOGIES INC	534-999-00	GEM & ADM MISC BILLI	7/1/23 - 6/30/24 YRLY MNMT	7,572.13
		534-999-00	GEM & ADM MISC BILLI	UTL BILL AUTOPAY, IVR, SIT	2,033.75
		534-999-00	GEM & ADM MISC BILLI	UTL BILLING NOTIF CALLS	54.40
	ADVANTAGE TECHNOLOGY, LLC	534-459-00	CAPTIAL EXPENSE	SECURITY CAMERAS CITY HAL	6,033.55
	UNITED STATE TREASURY	534-999-00	GEM & ADM MISC BILLI	PENALTY ON PYMT NOT PROCES	1,156.87
	FORMAX INC	534-999-00	GEM & ADM MISC BILLI	SVC CNTRCT RENEWAL BURSTER	345.00
	**PAYROLL EXPENSES			7/01/2023 - 7/31/2023	14,270.30
				TOTAL:	49,856.86

¹ See: In re Emergency Fuel Surcharge for Certificated Common Carriers of Passengers and Property of Motor Vehicle, Case No. MC G.O 56.4 (2004-present), <http://www.psc.state.wv.us/WebDocket>

ORDER

IT IS THEREFORE ORDERED that the following fuel surcharges are approved for common carriers by motor vehicles:

Haulers of solid waste and/or infectious medical waste.	7.69%
Transporters of passengers, including but not limited to, taxicab and limousine companies.	19.56%
Wrecker companies for towing services with respect to their rates for third-party tows.	8.05%

These surcharges apply as of July 1, 2023, to all tariff rates on file for the motor carriers set forth above and to all state-wide rates charged by wrecker companies for third-party tows provided that the carrier has filed a completed and accurate Fuel Surcharge Supplement, and will remain in effect through December 31, 2023, or until further Commission Order. These surcharges do not apply to contract carriers, nor do they apply to Medicaid rates.

IT IS FURTHER ORDERED that taxicab companies shall reflect the surcharge (i) by rounding, to the nearest cent, the surcharge for the initial (flag drop) part of the trip and (ii) by rounding, to the nearest cent, the charge for each additional distance increment of the taxicab trip.

IT IS FURTHER ORDERED that wrecker operators shall apply the fuel surcharge only to the actual charges for the tow or equipment used that is powered by fuel.

IT IS FURTHER ORDERED that carriers may not implement any of the surcharges set forth in this Order prior to filing with the Commission Tariff Office three copies of the form reflecting the fuel surcharge supplement applicable to the carrier. Carriers may use the applicable form attached to this order as Attachment A. Previously authorized fuel surcharges shall expire on June 30, 2023, and are not extended beyond that date.

IT IS FURTHER ORDERED that if there is a twenty percent or greater increase or decrease in the price of either regular grade gasoline, diesel fuel, or both after July 1, 2023, but before December 2023, Staff shall file a further

Motion Randall/Rylands to approve Fuel Surcharge Decrease to 7.69% as requested by Public Service Commission as above. Motion carried unanimously.

G.2 WVWC Waste Disposal Fees WAMSB Event: WVWC asked for some consideration of decrease in charge or waiver of charges for the week of WAMSB. Mr. Arnold suggests that the Waste Board make a contribution to WAMSB who then donates it to WVWC or pays that portion of their bill. WVWC reports that they lost money, but they are pleased with the festival and their involvement with it.

Table this item until totals can be calculated for the excess trash/recycling over base rate for both WVWC and Aladdin for the week of WAMSB Event.

G.3 Set Date for the Make it Shine Event: Mr. Arnold has requested the dates of September 9th & 23rd, 2023 for the Make It Shine Event, from 7:30am to 3:30pm at the Buckhannon Transfer Station 444 Mud Lick Road.

Motion Rylands/Randall to accept the above dates for Make It Shine. Motion carried unanimously.



Join us in this effort to make Buckhannon and Upshur County shine through a special cleanup of our properties, streets, roadsides, and sidewalks during the Month of September.

Saturday, September 9th & 23rd, 2023

7:30 am to 3:30 pm

At the City of Buckhannon Transfer Station

444 Mud Lick Rd.

Buckhannon WV

Information:
Only current subscribers to the City of Buckhannon Residential Waste Collection Service, whose garbage is picked up at their residence weekly, will be eligible to take advantage of the free days.
- City of Buckhannon Residential Waste Collection customers wishing to take advantage of cleaning up their properties and disposing of the materials free of charge, must present proper identification to the staff. (Proper identification will consist of a current City of Buckhannon Residential Waste Collection monthly bill in conjunction with photo identification matching the name on the bill.)
- Only materials normally accepted at the landfill will be accepted. Tires will not be accepted during this event. (Tires are collected with bulky good collection each month.)
- Appliances containing freon such as; refrigerators, air conditioners, dehumidifiers, are excluded from this event.
- There will be a limit of two pick-up truck loads (or the equivalent) per customer over the entirety of the event.

H. Board Members Comments and Announcements:

H.1 CJ Rylands: Thank you for the hard work.

H.2 Scott Randall: Nothing to add.

I. Adjournment at 7:56 a.m.

Mayor Robert N. Skinner III _____

City Recorder Randall H. Sanders _____