

STATE OF WEST VIRGINIA; COUNTY OF UPSHUR; CITY OF BUCKHANNON: TO-WIT:

A scheduled meeting of the Waste Board was held at Buckhannon City Hall, 70 East Main Street, on Thursday, June 1, 2023, at 7:30 a.m., with the following in attendance (GTM – GoToMeeting):

Mayor	Robbie Skinner	Present
City Recorder	Randy Sanders	Absent
Board Member	CJ Rylands	Absent
Board Member	Scott Randall	Present - GTM
Director of Finance & Admin/Asst Recorder	Amberle Jenkins	Present
Director of Public Works	Jerry Arnold	Present
City Engineer	Jay Hollen	Present – GTM
Note Taker	Alice Teets	Present

*City of Buckhannon Waste Collection Board 7:30AM at City Hall in Council Chambers
Meeting Agenda for Thursday, June 1, 2023*

- A. **Call to Order**
 - A.1 Moment of Silence
 - A.2 Pledge to the Flag of the United States of America
- B. **Recognized Guests**
 - B.1
- C. **Financial Report-Amby Jenkins**
 - C.1 May 2023
- D. **Department Report**
 - D.1 Recycling Center Report
 - D.2 Transfer Station Report
 - D.3 Waste Collection Report
- E. **Correspondence and Information**
 - E.1 City of Buckhannon Landfill Permit Renewal SWC-5062
 - E.2 DMR 1st Quarter 2023
 - E.3 Upshur County Solid Waste Authority Informational Flyer
- F. **Consent Agenda**
 - F.1 Approval of Minutes: 04/06/23, (05/02/23 Cancelled)
- G. **Strategic Issues for Discussion and/or Vote**
 - G.1 Waste Collection Board Budget FY 2023/2024
 - G.2 Discussion/Possible Vote Make it Shine Event
- H. **Board Members Comments and Announcements**
- I. **Adjournment**

Posted 05/26/2023

A. Call to Order: The meeting was called to order by Mayor Robbie Skinner, followed by a moment of silence and pledge to the flag.

B. Recognized Guests: None.

C. Financial Report:
C.1 May 2023- Discussion regarding renewing a CD worth \$30,917.39 to convert to a higher interest rate. Mayor Skinner would like to see the value get to \$50,000 then consider getting another CD mid-way through the fiscal year.

WASTE BOARD
CITY OF BUCKHANNON
BALANCE SHEET

Balance May 30, 2023 (May 31 deposits and expenses have not been posted as of June 1st)

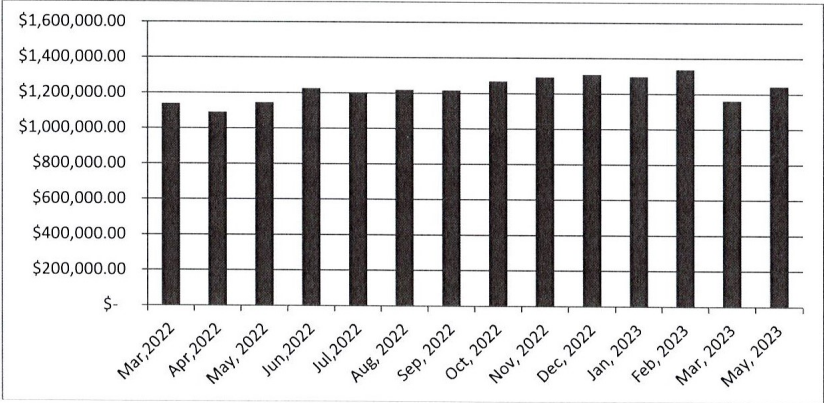
Money Market & Checking \$1,242,052.43

CD (renews June 2023) \$ 30,886.49

CDAR (renew April 2024) \$ 27,827.48

CD (citizen’s bank open Mar 2023) \$ 200,000.00

Landfill Bond \$64,000.00 (Letter of Credit required by DEP with First Community Bank 5-26-2021)



Money Market & Checking Trend

5-31-2023 05:07 PM

CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2023

404-WASTE COLLECTION

% OF YEAR COMPLETED: 91.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
TAXES						
404-303-002-00 RECYCLE-ALUMINUM	1,500	0.00	1,219.05	0.00	280.95	81.27
404-303-003-00 RECYCLE-OCC-CARDBOARD	9,000	970.20	11,680.60	0.00 (2,680.60)	129.78
404-303-004-00 RECYCLE-MGOP/SOW-OFFICE P	0	0.00	0.00	0.00	0.00	0.00
404-303-005-00 RECYCLE-HDPE-MILK JUGS	27,400	0.00	694.50	0.00	26,705.50	2.53
404-303-006-00 RECYCLE-ONP-NEWSPAPER	2,000	279.76	279.76	0.00	1,720.24	13.99
404-316-000-00 DUMPSTERS	3,000	1,310.00	4,281.00	0.00 (1,281.00)	142.70
404-317-000-00 DUMPSTER RENTAL	85,000	8,679.70	94,502.77	0.00 (9,502.77)	111.18
TOTAL TAXES	127,900	11,239.66	112,657.68	0.00	15,242.32	88.08
OTHER FEES						
404-341-000-00 FUEL SURCHARGE	186,000	22,902.83	239,756.95	0.00 (53,756.95)	128.90
TOTAL OTHER FEES	186,000	22,902.83	239,756.95	0.00 (53,756.95)	128.90
UTILITY BILLINGS						
404-350-000-00 WASTE COLLECTION BILLINGS	2,570,000	242,314.11	2,592,456.96	0.00 (22,456.96)	100.87
TOTAL UTILITY BILLINGS	2,570,000	242,314.11	2,592,456.96	0.00 (22,456.96)	100.87
HEALTH AND SAFETY						
404-355-000-00 TRANSFER ST/LANDFILL RECE	345,541	35,717.00	359,867.60	0.00 (14,326.60)	104.15
TOTAL HEALTH AND SAFETY	345,541	35,717.00	359,867.60	0.00 (14,326.60)	104.15
GRANTS						
404-366-000-00 STATE GRANTS	0	0.00	0.00	0.00	0.00	0.00
404-368-000-00 CONTRIBUTION FROM UCSWA	1,800	1,800.00	3,600.00	0.00 (1,800.00)	200.00
TOTAL GRANTS	1,800	1,800.00	3,600.00	0.00 (1,800.00)	200.00
INTRAFUND CONTR/CHARGES						
404-370-000-01 LATE CHARGES	0	0.00	0.00	0.00	0.00	0.00
404-370-000-02 CUSTOMER BILL FEES(BANK-S	570	0.00	569.46	0.00	0.54	99.91
TOTAL INTRAFUND CONTR/CHARGES	570	0.00	569.46	0.00	0.54	99.91
OTHER REVENUE						
404-380-000-00 INTEREST	200	0.00	269.41	0.00 (69.41)	134.71
404-381-000-00 MAINT BILLING OTHER DEPTS	600	0.00	0.00	0.00	600.00	0.00
404-399-000-00 WASTE COLL. MISCELLANEOUS	39,000	3,912.60	46,935.12	0.00 (7,935.12)	120.35
404-399-000-02 GAIN ON DISPOSAL OF ASSET	0	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER REVENUE	39,800	3,912.60	47,204.53	0.00 (7,404.53)	118.60
TOTAL REVENUE	3,271,611	317,886.20	3,356,113.18	0.00 (84,502.18)	102.58

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
WASTE DEPARTMENT =====						
SALARIES & BENEFITS						
404-530-103-00 WASTE EMPLOYEES SALARIES	773,000	62,714.46	642,127.59	0.00	130,872.41	83.07
404-530-103-01 WASTE COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
404-530-104-00 WASTE COLL. F.I.C.A.	60,000	4,778.09	48,920.60	0.00	11,079.40	81.53
404-530-105-00 WASTE EMPLOYEE INSURANCE	167,382	9,902.20	132,610.32	0.00	34,771.68	79.23
404-530-106-00 WASTE EMPLOYEE RETIREMENT	69,570	5,644.34	56,593.68	0.00	12,976.32	81.35
TOTAL SALARIES & BENEFITS	1,069,952	83,039.09	880,252.19	0.00	189,699.81	82.27
CONTRACTUAL SERVICES						
404-530-213-00 WASTE COLL. UTILITIES	18,100	494.40	8,130.91	0.00	9,969.09	44.92
404-530-226-00 COMP, UNEMPL & INSURANCE	58,000	6,002.78	46,965.53	0.00	11,034.47	80.98
TOTAL CONTRACTUAL SERVICES	76,100	6,497.18	55,096.44	0.00	21,003.56	72.40
COMMODITIES						
404-530-341-00 SHOP MAINTENANCE	42,480	3,530.34	36,010.20	0.00	6,469.80	84.77
404-530-341-05 SAFETY EQUIPMENT	10,000	109.99	244.98	0.00	9,755.02	2.45
404-530-343-00 TRUCK MAINTENANCE	110,000	14,012.34	116,941.84	136.09	7,077.93	106.43
404-530-343-01 GAS & OIL EXPENSE 1,2,3,4	132,000	7,791.06	114,319.87	0.00	17,680.13	86.61
404-530-344-00 MAINTENANCE OTHER DEPTS.	2,200	5.33	5.33	0.00	2,194.67	0.24
404-530-345-00 WASTE COLL. UNIFORMS	13,900	660.97	7,815.81	134.91	5,949.28	57.20
TOTAL COMMODITIES	310,580	26,110.03	275,338.03	271.00	34,970.97	88.74
CAPITAL OUTLAY						
404-530-459-00 WASTE COLL. NEW EQUIPMENT	115,972	2,148.82	39,976.58	0.00	75,995.42	34.47
404-530-459-01 TOTER SYSTEM	32,500	0.00	26,576.25	0.00	5,923.75	81.77
TOTAL CAPITAL OUTLAY	148,472	2,148.82	66,552.83	0.00	81,919.17	44.83
CONTRIBUTIONS						
404-530-561-00 DUMPSTERS (NEW)	50,000	21,938.00	48,195.98	0.00	1,804.02	96.39
TOTAL CONTRIBUTIONS	50,000	21,938.00	48,195.98	0.00	1,804.02	96.39
NON-OPERATING EXPENSES						
404-530-999-00 COLLECTION MISCELLANEOUS	16,000	605.16	14,630.00	0.00	1,370.00	91.44
TOTAL NON-OPERATING EXPENSES	16,000	605.16	14,630.00	0.00	1,370.00	91.44
TOTAL WASTE DEPARTMENT	1,671,104	140,338.28	1,340,065.47	271.00	330,767.53	80.21

RECYCLING DEPARTMENT =====						
SALARIES & BENEFITS						
404-531-103-00 RECYCLING SALARIES	109,000	7,887.86	93,974.67	0.00	15,025.33	86.22
404-531-103-01 ADJUST COMPENSATED ABSENC	0	0.00	0.00	0.00	0.00	0.00
404-531-104-00 FICA TAX	8,350	599.62	7,155.25	0.00	1,194.75	85.69
5-31-2023 05:07 PM						
CITY OF BUCKHANNON REVENUE & EXPENSE REPORT (UNAUDITED) AS OF: MAY 31ST, 2023						
404-WASTE COLLECTION						
% OF YEAR COMPLETED: 91.67						

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
404-531-105-00 GROUP INSURANCE	24,000	1,455.03	20,610.54	0.00	3,389.46	85.88
404-531-106-00 GROUP RETIREMENT	9,990	709.92	8,457.76	0.00	1,532.24	84.66
TOTAL SALARIES & BENEFITS	151,340	10,652.43	130,198.22	0.00	21,141.78	86.03
CONTRACTUAL SERVICES						
404-531-213-00 UTILITIES	6,800	461.37	5,659.90	0.00	1,140.10	83.23
404-531-226-00 INSURANCE & BONDS	6,500	0.00	5,671.16	0.00	828.84	87.25
TOTAL CONTRACTUAL SERVICES	13,300	461.37	11,331.06	0.00	1,968.94	85.20
COMMODITIES						
404-531-343-00 TRUCK MAINTENANCE	15,000	0.00	12,145.09	0.00	2,854.91	80.97
404-531-343-01 FUEL - RECYCLING CENTER	11,000	1,041.51	9,816.07	0.00	1,183.93	89.24
404-531-343-02 EQUIPMENT MAINTENANCE	9,600	3,280.61	9,540.37	0.00	59.63	99.38
404-531-399-00 MISCELLANEOUS	5,400	74.00	294.88	0.00	5,105.12	5.46
TOTAL COMMODITIES	41,000	4,396.12	31,796.41	0.00	9,203.59	77.55
CAPITAL OUTLAY						
404-531-459-00 CAPITAL OUTLAY - NEW EQUI	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00
TOTAL RECYCLING DEPARTMENT	205,640	15,509.92	173,325.69	0.00	32,314.31	84.29

LANDFILL =====						
CONTRACTUAL SERVICES						
404-532-216-00 TESTING/MONITOR WELLS	0	0.00	0.00	0.00	0.00	0.00
404-532-216-01 TREATMENT OF LEACHATE	35,000	3,695.44	22,695.13	0.00	12,304.87	64.84
TOTAL CONTRACTUAL SERVICES	35,000	3,695.44	22,695.13	0.00	12,304.87	64.84
CAPITAL OUTLAY						
404-532-461-00 BONDING (LANDFILL)	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00
CONTRIBUTIONS						
404-532-599-00 WASTE DEPRECIATION	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL LANDFILL	35,000	3,695.44	22,695.13	0.00	12,304.87	64.84

TRANSFER STATION =====						
SALARIES & BENEFITS						
404-533-103-00 SALARIES TRANSFER STATION	106,000	4,793.74	64,418.96	0.00	41,581.04	60.77
404-533-103-01 ADJUST COMPENSATED ABSENC	0	0.00	0.00	0.00	0.00	0.00
404-533-104-00 FICA TAX	8,113	363.70	4,896.53	0.00	3,216.47	60.35
404-533-105-00 GROUP INSURANCE	16,000	690.01	10,491.83	0.00	5,508.17	65.57

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
404-533-106-00 GROUP RETIREMENT	9,540	431.42	5,103.77	0.00	4,436.23	53.50
TOTAL SALARIES & BENEFITS	139,653	6,278.87	84,911.09	0.00	54,741.91	60.80
CONTRACTUAL SERVICES						
404-533-213-00 UTILITIES	11,200	550.87	6,547.15	0.00	4,652.85	58.46
404-533-216-00 DRAINAGE EXPENSE TRANSFER	4,192	455.00	4,062.34	0.00	129.66	96.91
404-533-226-00 INSURANCE & BONDS	20,000	6,002.78	19,930.79	0.00	69.21	99.65
TOTAL CONTRACTUAL SERVICES	35,392	7,008.65	30,540.28	0.00	4,851.72	86.29
COMMODITIES						
404-533-343-00 EQUIPMENT MAINTENANCE	40,000	63.80	27,551.89	0.00	12,448.11	68.88
404-533-343-01 FUEL/OIL TRANSFER STA. 7,	108,000	6,793.82	90,997.79	0.00	17,002.21	84.26
404-533-343-02 MAINTENANCE TRUCK/TRAILER	40,000	7,015.84	75,828.50	0.00	35,828.50	189.57
404-533-345-00 UNIFORMS	4,000	153.56	1,906.94	0.00	2,093.06	47.67
TOTAL COMMODITIES	192,000	14,027.02	196,285.12	0.00	4,285.12	102.23
CAPITAL OUTLAY						
404-533-459-00 NEW EQUIPMENT	277,816	3,425.58	216,978.16	0.00	60,837.84	78.10
404-533-460-00 TIPPING FEES	950,000	67,683.80	732,649.72	0.00	217,350.28	77.12
404-533-461-00 BONDING TRANSFER STATION	0	0.00	0.00	0.00	0.00	0.00
404-533-464-00 STATE GRANT	0	0.00	0.00	0.00	0.00	0.00
404-533-470-00 TIRE DISPOSAL	0	0.00	0.00	0.00	0.00	0.00
404-533-478-00 ROAD MAINTENANCE	10,000	0.00	6,155.68	0.00	3,844.32	61.56
404-533-479-00 RECLASSIFY PAYMENTS	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	1,237,816	71,109.38	955,783.56	0.00	282,032.44	77.22
NON-OPERATING EXPENSES						
404-533-999-00 MISCELLANEOUS TRANSFER ST	5,300	1,152.00	2,740.35	0.00	2,559.65	51.70
TOTAL NON-OPERATING EXPENSES	5,300	1,152.00	2,740.35	0.00	2,559.65	51.70
TOTAL TRANSFER STATION	1,610,161	99,575.92	1,270,260.40	0.00	339,900.60	78.89

WASTE OFFICE/BOARD
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SALARIES & BENEFITS						
404-534-101-00 WASTE BOARD OFFICERS SALA	12,000	1,000.00	11,000.00	0.00	1,000.00	91.67
404-534-103-00 CLERK, ATTORNEY, ENGINEER	172,000	12,682.27	151,650.53	0.00	20,349.47	88.17
404-534-103-01 ADJUST COMPENSATED ABSENC	0	0.00	0.00	0.00	0.00	0.00
404-534-104-00 FICA TAX	14,076	1,046.07	12,437.18	0.00	1,638.82	88.36
404-534-105-00 GROUP INSURANCE	17,200	190.21	5,098.88	0.00	12,101.12	29.64
404-534-106-00 GROUP RETIREMENT	16,560	1,119.41	13,238.89	0.00	3,321.11	79.94
404-534-107-00 INT EXP EXCAVATOR LOAN	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	231,836	16,037.96	193,425.48	0.00	38,410.52	83.43
CONTRACTUAL SERVICES						
404-534-218-00 POSTAGE	18,700	894.56	16,951.94	0.00	1,748.06	90.65
404-534-219-00 RENT	10,000	0.00	10,000.00	0.00	0.00	100.00
404-534-223-00 PROFESSIONAL SERVICES (LE	18,000	2,892.21	16,404.96	0.00	1,595.04	91.14

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
404-534-226-00 INSURANCE & BONDS	15,000	6,002.78	16,516.94	0.00	1,516.94	110.11
TOTAL CONTRACTUAL SERVICES	61,700	9,789.55	59,873.84	0.00	1,826.16	97.04
COMMODITIES						
404-534-353-00 PSC ASSESSMENTS	8,100	0.00	8,095.73	0.00	4.27	99.95
404-534-399-00 MISCELLANEOUS	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	8,100	0.00	8,095.73	0.00	4.27	99.95
CAPITAL OUTLAY						
404-534-459-00 CAPTIAL EXPENSE	25,000	0.00	13,075.86	0.00	11,924.14	52.30
TOTAL CAPITAL OUTLAY	25,000	0.00	13,075.86	0.00	11,924.14	52.30
NON-OPERATING EXPENSES						
404-534-699-99 WASTE BOARD CONTINGENCY	0	0.00	0.00	0.00	0.00	0.00
404-534-999-00 GEM & ADM MISC BILLING EX	62,770	3,337.26	63,988.03	0.00	1,218.03	101.94
TOTAL NON-OPERATING EXPENSES	62,770	3,337.26	63,988.03	0.00	1,218.03	101.94
TOTAL WASTE OFFICE/BOARD	389,406	29,164.77	338,458.94	0.00	50,947.06	86.92

BAD DEBT
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NON-OPERATING EXPENSES						
404-550-676-00 BAD DEBT EXPENSE(return c	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL BAD DEBT	0	0.00	0.00	0.00	0.00	0.00

TOTAL EXPENDITURES	3,911,311	288,284.33	3,144,805.63	271.00	766,234.37	80.41
REVENUE OVER/(UNDER) EXPENDITURES	(639,700)	29,601.87	211,307.55	(271.00)	(850,736.55)	32.99-

Waste May 2023 Payment of Bills

\$3,391.00 – RELIABLE TIRE CO – TIRES, CAPS & REPAIRS

\$3,131.61- R&R REPAIR – DIRECTIONAL VALVE BALER, VALVES & SWITCHES

\$1,950.00 – JERRY W RICE – FREON REMOVAL

\$6,505.98 – SISOLACK TRUCK REPAIR – MOTOR FOR R9

\$65,021.80 – WM CORPORATE SERVICES – APRIL TIPPING FEES

05-31-2023 05:08 PM		DISBURSEMENTS 05/01/23 to 05/31/23			
FUND: WASTE COLLECTION					
DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
WASTE DEPARTMENT	MPL CORPORATION	530-999-00	COLLECTION MISCELLAN	MAY 2023 TOWER NTKW ACCESS	100.00
	MON POWER	530-213-00	WASTE COLL. UTILITIE	110088931545 WASTE GARAGE	100.07
	FISHER AUTO PARTS INC	530-343-00	TRUCK MAINTENANCE	DOOR PINS GMC HOOKLIFT	22.32
	UNIFIRST CORP.	530-341-00	SHOP MAINTENANCE	ALL DEPT UNIFORMS APRIL 20	814.95
	COLE TRUCK PARTS INC	530-343-00	TRUCK MAINTENANCE	MUFFLER R-12	402.14
		530-343-00	TRUCK MAINTENANCE	AIR DRYER FOR R-18	248.93
	LAWSON PRODUCTS INC	530-341-00	SHOP MAINTENANCE	BOLTS, NUTS & WASHERS	608.51
		530-341-00	SHOP MAINTENANCE	NUTS AND BOLTS	285.07
	VALLEY STEEL SERVICE	530-343-00	TRUCK MAINTENANCE	STEEL FOR BIN REPAIR	1,061.24
		530-999-00	COLLECTION MISCELLAN	STEEL FOR ROLLOFF REPAIR	345.86
	AIRGAS USA, LLC	530-341-00	SHOP MAINTENANCE	CYLINDER LEASE 5/23-4/24	213.53
		530-341-00	SHOP MAINTENANCE	CYLINDER LEASE	114.53
	WV PUBLIC EMPLOYEES INSURANC	530-105-00	WASTE EMPLOYEE INSUR	WASTE MAY 2023 HEALTH INS	8,730.20
		530-105-00	WASTE EMPLOYEE INSUR	WASTE MAY 2023 RETIREE'S I	1,120.00
	MATHENY MOTOR TRUCK CO	530-343-00	TRUCK MAINTENANCE	TURBO SPEED SENSOR R8	277.09
		530-343-00	TRUCK MAINTENANCE	SERVICE KIT R-8	48.74
		530-343-00	TRUCK MAINTENANCE	STEERING COLUMN FOR R-8	805.28
		530-343-00	TRUCK MAINTENANCE	DEF FILTER CLEANING R-3	763.15
		530-343-00	TRUCK MAINTENANCE	GASKETS FOR EGR R-3	79.45
		530-343-00	TRUCK MAINTENANCE	EGR PRESSURE SENSOR R3	178.57
		530-343-00	TRUCK MAINTENANCE	EGR SENSORS R-3	143.82
	AUTO ZONE	530-343-00	TRUCK MAINTENANCE	GDI & CARB CLEANER R-3	27.18
	NAPA-AMTOWER AUTO SUPPLY	530-343-00	TRUCK MAINTENANCE	THROTTLE LOCK FOR R-12	69.29
05-31-2023 05:08 PM		DISBURSEMENTS 05/01/23 to 05/31/23			
FUND: WASTE COLLECTION					
DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		530-343-00	TRUCK MAINTENANCE	CLAMP & CABLE STOP R-12	4.57
		530-343-00	TRUCK MAINTENANCE	BELTS & FILTERS R2 & R3	179.79
		530-344-00	MAINTENANCE OTHER DE	OIL FILTER- PARKING ENF	5.33
		530-343-00	TRUCK MAINTENANCE	HEADLIGHTS R1	22.06
		530-341-00	SHOP MAINTENANCE	PB BLASTER; MINI BULBS	22.10
		530-341-00	SHOP MAINTENANCE	GREASE	88.40
	HOLTZ INDUSTRIES INC	530-343-00	TRUCK MAINTENANCE	HOC VALVE PUMP R-1	175.58
	HARBOR FREIGHT TOOLS	530-341-00	SHOP MAINTENANCE	PCRD-GLOVES PAINT BRUSHES	196.20
	PRECISION MACHINE & HYDRAULI	530-343-00	TRUCK MAINTENANCE	REPAIRED VALVE R-7	689.00
		530-343-00	TRUCK MAINTENANCE	FLOW CONTROL VALVE R-1	483.12
	DODSON BROS EXTERMINATING CO	530-341-00	SHOP MAINTENANCE	APRIL 2023 WASTE PEST CNT	70.00
		530-341-00	SHOP MAINTENANCE	WASTE APR 2023 PEST CNTRL	70.00
	WV PUBLIC EMPLOYEES RETIREME	530-106-00	WASTE EMPLOYEE RETIR	WV RETIREMENT CONTRIBUTION	1,704.48
		530-106-00	WASTE EMPLOYEE RETIR	WV RETIREMENT CONTRIBUTION	1,510.48
		530-106-00	WASTE EMPLOYEE RETIR	WV RETIRE TIER2 CONTRIBUTI	1,177.12
		530-106-00	WASTE EMPLOYEE RETIR	WV RETIRE TIER2 CONTRIBUTI	1,252.26
	TOTAL EQUIPMENT SOLUTIONS	530-343-00	TRUCK MAINTENANCE	TRANSFER ARMS & ENDS R2	969.14
	ENTERPRISE FM TRUST	530-459-00	WASTE COLL. NEW EQUI	25XTJN 2022 2500 DODGE RAM	969.95
		530-459-00	WASTE COLL. NEW EQUI	25PQXL 2022 CHEVY EQUINOX	305.74
		530-459-00	WASTE COLL. NEW EQUI	25QBXR 2022 RAM 1500	433.57
		530-459-00	WASTE COLL. NEW EQUI	25QBZM 2022 RAM 1500	439.56
	TRACTOR SUPPLY CREDIT PLAN	530-341-05	SAFETY EQUIPMENT	PCRD-SAFETY BOOTS BRIAN WI	109.99
	RELIABLE TIRE COMPANY	530-343-00	TRUCK MAINTENANCE	TIRES	622.00
		530-343-00	TRUCK MAINTENANCE	2 TIRES & 3 CAPS	1,762.00
		530-343-00	TRUCK MAINTENANCE	CAPS AND REPAIR	1,104.00
		530-343-00	TRUCK MAINTENANCE	TIRES	525.00
	WOODFORD OIL COMPANY	530-343-01	GAS & OIL EXPENSE 1,	BALANCE DUE ON INV# 442314	20.00
	TOOLS ETC	530-341-00	SHOP MAINTENANCE	WRENCH SET & IMPACT RATCH	408.00
		530-341-00	SHOP MAINTENANCE	SAW BLADES, SOCKET SET	401.00
	WALMART STORES INC -BUCKHANN	530-343-00	TRUCK MAINTENANCE	PCRD-PAPER TOWELS SANDWICH	55.44
		530-999-00	COLLECTION MISCELLAN	CLEANING SUPPLS CITYHALL	44.30
	INTERNAL REVENUE SERVICE	530-104-00	WASTE COLL. F.I.C.A.	FICA WITHHELD AND MATCHED	1,977.13
		530-104-00	WASTE COLL. F.I.C.A.	FICA WITHHELD AND MATCHED	1,895.31
		530-104-00	WASTE COLL. F.I.C.A.	MEDICARE WITHHELD & MATCHE	462.39
		530-104-00	WASTE COLL. F.I.C.A.	MEDICARE WITHHELD & MATCHE	443.26
	AMAZON.COM	530-341-00	SHOP MAINTENANCE	PCRD-OILER W/SPOUT	19.49
		530-343-00	TRUCK MAINTENANCE	PCRD-STEERING WHL	118.99
	PAYFLEX	530-105-00	WASTE EMPLOYEE INSUR	WASTE APR HSA FEES	52.00
	FLEET HOSTER LLC	530-343-00	TRUCK MAINTENANCE	PCRD-CAMERA SERVICE R8	20.00
	NEWLONS INTERNATIONAL SALESL	530-343-00	TRUCK MAINTENANCE	REBUILD EGR SYSTEM R2 &3	1,459.91
		530-343-00	TRUCK MAINTENANCE	EGR REBUILD PARTS R-3	222.00
		530-343-00	TRUCK MAINTENANCE	NOX SENSOR R-3, R-2, R-8	1,035.68
		530-343-00	TRUCK MAINTENANCE	RCN GASKETS FOR R-3	28.86
	AT&T MOBILITY	530-213-00	WASTE COLL. UTILITIE	PCRD-APR 2023 CELL PHN GEO	34.93
		530-213-00	WASTE COLL. UTILITIE	PCRD-APR 2023 CELL PH GEOT	194.25
	WORLD FUEL SERVICES, INC.	530-343-01	GAS & OIL EXPENSE 1,	APRIL 2023 WASTE FUEL BILL	7,771.06
	INFOUSA MARKETING, INC.	530-999-00	COLLECTION MISCELLAN	POLK CITY DIRECTORY 2023	115.00
	FREEDOM AG & ENGERY COOPERAT	530-345-00	WASTE COLL. UNIFORMS	BOOTS- MAC, KURT, DANNY H	309.98
		530-345-00	WASTE COLL. UNIFORMS	BOOTS- MAC, KURT, DANNY H	199.99
		530-345-00	WASTE COLL. UNIFORMS	BOOTS MARTIN RIFFLE	151.00
	WHALEY DISTRIBUTING	530-341-00	SHOP MAINTENANCE	HAND CLEANER	109.28
		530-341-00	SHOP MAINTENANCE	HAND CLEANER	109.28
	DPF ALTERNATIVES OF WV, LLC	530-343-00	TRUCK MAINTENANCE	EGR CLEANING R-3	408.00
	FRONTIER	530-213-00	WASTE COLL. UTILITIE	472-1651-101515-4 CITY HAL	68.58

DISBURSEMENTS 05/01/23 to 05/31/23

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		530-213-00	WASTE COLL. UTILITIE	472-4443-101915-4 WASTE	72.39
		530-213-00	WASTE COLL. UTILITIE	304-003-2273-060600-4	24.18
	TRAVELERS INSURANCE	530-226-00	COMP, UNEMPL & INSUR	INS PREMIUM AUTO LIAB MAY	6,002.78
	NORTHEAST INDUSTRIAL MFG., I	530-561-00	DUMPSTERS (NEW)	2, 4 & 6 YD DUMPSTERS	21,938.00
	**PAYROLL EXPENSES			5/01/2023 - 5/31/2023	62,714.46
				TOTAL:	140,338.28
RECYCLING DEPARTMENT	MON POWER	531-213-00	UTILITIES	110088931701 RECYCLING CEN	328.33
	WV PUBLIC EMPLOYEES INSURANC	531-105-00	GROUP INSURANCE	WASTE MAY 2023 HEALTH INS	1,235.28
		531-105-00	GROUP INSURANCE	WASTE MAY 2023 RETIRE'E'S I	210.00
	PRECISION MACHINE & HYDRAULI	531-343-02	EQUIPMENT MAINTENANC	REPAIRED VALVE BODY	149.00
	WV PUBLIC EMPLOYEES RETIREME	531-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	351.63
		531-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	358.29
	ST JOSEPH HOSPITAL OF BUCKHA	531-399-00	MISCELLANEOUS	LAB RESULTS BJ TESTS	74.00
	INTERNAL REVENUE SERVICE	531-104-00	FICA TAX	FICA WITHHELD AND MATCHED	240.68
		531-104-00	FICA TAX	FICA WITHHELD AND MATCHED	245.27
		531-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	56.30
		531-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	57.37
	PEOPLES NATURAL GAS	531-213-00	UTILITIES	200008184083 RECYCLE CENTE	81.25
	PAYFLEX	531-105-00	GROUP INSURANCE	WASTE APR HSA FEES	9.75
	AT&T MOBILITY	531-213-00	UTILITIES	PCRD-APR 2023 CELL PHN GEO	51.80
	WORLD FUEL SERVICES, INC.	531-343-01	FUEL - RECYCLING CEN	APRIL 2023 WASTE FUEL BILL	1,041.51
	R & R REPAIR, LLC	531-343-02	EQUIPMENT MAINTENANC	DIRECTIONAL VALVE BALER	2,458.81
		531-343-02	EQUIPMENT MAINTENANC	VALVES & SWITCHES BALER	672.80
	**PAYROLL EXPENSES			5/01/2023 - 5/31/2023	7,887.86
				TOTAL:	15,509.92
LANDFILL	BUCKHANNOON UTIL BOARDS	532-216-01	TREATMENT OF LEACHAT	APR 2023 MUDLICK LEACHATE	1,573.70
		532-216-01	TREATMENT OF LEACHAT	MAY 2023 MUDLICK LEACHATE	1,470.38
	STURM ENVIRONMENTAL SERVICES	532-216-01	TREATMENT OF LEACHAT	APRIL TESTING SERVICES	309.00
		532-216-01	TREATMENT OF LEACHAT	APRIL 2023 LAB TESTS	161.00
	HARRISON RURAL ELECTRIC	532-216-01	TREATMENT OF LEACHAT	TURKEY RUN LNDPILL ELEC MA	181.36
				TOTAL:	3,695.44
TRANSFER STATION	MON POWER	533-213-00	UTILITIES	110088931610 MUD LICK RD	226.72
	UNIFIRST CORP.	533-345-00	UNIFORMS	ALL DEPT UNIFORMS APRIL 20	153.56
	COLE TRUCK PARTS INC	533-343-02	MAINTENANCE TRUCK/TR	TRAILER POWER CORD R-9	244.44
	WV PUBLIC EMPLOYEES INSURANC	533-105-00	GROUP INSURANCE	WASTE MAY 2023 HEALTH INS	616.76
		533-105-00	GROUP INSURANCE	WASTE MAY 2023 RETIRE'E'S I	70.00
	JERRY W RICE	533-460-00	TIPPING FEES	FREON REMOVAL 78 UNITS	1,950.00
	STURM ENVIRONMENTAL SERVICES	533-216-00	DRAINAGE EXPENSE TRA	APRIL TESTING SERVICES	305.00
		533-216-00	DRAINAGE EXPENSE TRA	APRIL 2023 LAB TESTS	150.00
	STATE EQUIPMENT INC.	533-343-00	EQUIPMENT MAINTENANC	WHEEL BOLTS CASE 580	63.80
	WV PUBLIC EMPLOYEES RETIREME	533-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	220.79
		533-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	210.63
	SISOLACK TRUCK REPAIR INC	533-343-02	MAINTENANCE TRUCK/TR	MOTOR SWAP R-9	6,505.98
	CITIZENS BANK OF WV	533-459-00	NEW EQUIPMENT	WAS JUNE 2023 CLOSE TOP TR	1,120.97
		533-459-00	NEW EQUIPMENT	WAS RD TRACTOR JUNE 2023 P	2,304.61
	INDEPENDENT WASTE HAULERS &	533-999-00	MISCELLANEOUS TRANSF	2023 MEMBERSHIP DUES	1,000.00
	STEVEN C RODEHEAVER	533-999-00	MISCELLANEOUS TRANSF	36" PUSH BROOMS	152.00
	INTERNAL REVENUE SERVICE	533-104-00	FICA TAX	FICA WITHHELD AND MATCHED	150.88
		533-104-00	FICA TAX	FICA WITHHELD AND MATCHED	143.88
		533-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	35.29
		533-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	33.62

DISBURSEMENTS 05/01/23 to 05/31/23

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	PEOPLES NATURAL GAS	533-213-00	UTILITIES	200008184349 WASTE COLL	212.90
	AMAZON.COM	533-343-02	MAINTENANCE TRUCK/TR	PCRD-DOOR HANDLE BEZELS	35.98
	TIRE AND RUBBER INC	533-460-00	TIPPING FEES	TIRE DISPOSAL APRIL 2023	712.00
	PAYFLEX	533-105-00	GROUP INSURANCE	WASTE APR HSA FEES	3.25
	WM CORPORATE SERVICES, INC.	533-460-00	TIPPING FEES	APRIL 2023 TIPPING FEES	51,577.29
		533-460-00	TIPPING FEES	CD TIPPING FEES 4/16-4/30/	5,924.08
		533-460-00	TIPPING FEES	CD TIPPING FEES 5/1/23-5/1	7,520.40
	NEWLONS INTERNATIONAL SALES	533-343-02	MAINTENANCE TRUCK/TR	AIR TANK CABLE R11	59.34
		533-343-02	MAINTENANCE TRUCK/TR	CRUISE CLUTCH SWITCH R9	170.10
	AT&T MOBILITY	533-213-00	UTILITIES	PCRD-APR 2023 CELL PHN GEO	38.85
	WORLD FUEL SERVICES, INC.	533-343-01	FUEL/OIL TRANSFER ST	APRIL 2023 WASTE FUEL BILL	6,793.82
	FRONTIER	533-213-00	UTILITIES	472-4443-101915-4 WASTE	72.40
	TRAVELERS INSURANCE	533-226-00	INSURANCE & BONDS	INS PREMIUM AUTO LIAB MAY	6,002.78
	**PAYROLL EXPENSES			5/01/2023 - 5/31/2023	4,793.74
				TOTAL:	99,575.92
WASTE OFFICE/BOARD	WV PUBLIC EMPLOYEES INSURANC	534-105-00	GROUP INSURANCE	WASTE MAY 2023 HEALTH INS	93.62
		534-105-00	GROUP INSURANCE	WASTE MAY 2023 RETIREE'S I	93.34
	WV PUBLIC EMPLOYEES RETIREME	534-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	298.91
		534-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	298.78
		534-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	263.95
		534-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	257.77
	BUCKHANNON POSTMASTER	534-218-00	POSTAGE	PERMIT #10 POSTAGE	750.00
	PAYROLL ACCOUNT (ALL DEPTS)	534-999-00	GEM & ADM MISC BILLI	APRIL 2023 AA FEES	173.55
	THOMAS J O'NEILL	534-223-00	PROFESSIONAL SERVICE	JUNE 2023 CONTRACT ATTORNE	1,250.00
	COLLECTION ACCOUNT	534-999-00	GEM & ADM MISC BILLI	APR CC FEES	1,562.04
	TOSHIBA FINANCIAL SERVICES	534-999-00	GEM & ADM MISC BILLI	MAY 2023 CITY HALL COPIER	149.49
	WASTE COLLECTION BOARD	534-999-00	GEM & ADM MISC BILLI	APRIL 2023 LOC FEES	276.37
	RAVEN ROCK NETWORKS INC	534-999-00	GEM & ADM MISC BILLI	MAY 2023 IT SVC CONTRACT	375.00
	GALAXY DIGITAL LLC	534-999-00	GEM & ADM MISC BILLI	PCRD-VOLUNTEER SOFTWARE	393.75
	WVNET	534-999-00	GEM & ADM MISC BILLI	WEB HOSTING 3RD QTR FY 23	18.75
		534-999-00	GEM & ADM MISC BILLI	WEB HOSTING 4TH QTR FY 23	18.75
	INTERNAL REVENUE SERVICE	534-104-00	FICA TAX	FICA WITHHELD AND MATCHED	464.63
		534-104-00	FICA TAX	FICA WITHHELD AND MATCHED	383.15
		534-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	108.68
		534-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	89.61
	AMAZON.COM	534-999-00	GEM & ADM MISC BILLI	PCRD-SHARP CALCULATOR	22.03
		534-999-00	GEM & ADM MISC BILLI	PCRD-REFRIGERTOR FILTERS	32.70
	PAYFLEX	534-105-00	GROUP INSURANCE	WASTE APR HSA FEES	3.25
	JEREMY DRENNEN, CPA	534-223-00	PROFESSIONAL SERVICE	PROG BILLING FY 22 FINANCI	1,300.00
	UPSHUR COUNTY CLERK	534-999-00	GEM & ADM MISC BILLI	GIDLEY ESTATE	5.00
	KOMAX LLC	534-218-00	POSTAGE	TNK & LABELS FOR PSTG MACH	50.25
	FP FINANCE PROGRAM	534-218-00	POSTAGE	MAY 2023 MAILER & INSERTER	94.31
	OPTIMUM B2B, DEPT. 1264	534-999-00	GEM & ADM MISC BILLI	MAY 2023 CITY HALL INTERNE	214.62
	WV NEWS	534-223-00	PROFESSIONAL SERVICE	LGL AD #578161 LANDFILL PE	235.54
		534-223-00	PROFESSIONAL SERVICE	LGL AD #1374670 LANDFILL PE	106.67
	ROSSMAN & CO/PCB CORP	534-999-00	GEM & ADM MISC BILLI	APRIL 2023 UTILITY COLLECTI	95.21
	TRAVELERS INSURANCE	534-226-00	INSURANCE & BONDS	INS PREMIUM AUTO LIAB MAY	6,002.78
	**PAYROLL EXPENSES			5/01/2023 - 5/31/2023	13,682.27
				TOTAL:	29,164.77

D. Department Report:

D.1 Recycling Center Report-

Inventory & Balance Sheet

	Uproc.	Proc.	Total
ONP	4	1.5	5.5
OCC	2.8	35.94	38.74
MGOP	1	6.92	7.92
STEEL	0.65	7.01	7.66
ALUM.	0.02	0.67	0.69
E-WASTE	0	0	0
Pete #1	0.12	3.16	3.28
No. 2	0.5	4.51	5.01
Total	9.09	59.71	68.8

Inventory 5/1/23	40.92
Inventory 6/1/23	68.8
Diff.	27.88
Loads Shipped	33.31
Total Diff. Inventory & Loads Shipped	61.19
Total Received	61.19
Less Garbage	0
Total	61.19

Residential Curbside			
980			
Appliances	Iron	Total	Total \$
54820	0	54820	\$2,910.88
Yard Debris			
5000			

D.2 Transfer Station Report-

City of Buckhannon Transfer Station Totals				
May		2023		
Total Transactions		3265		
Total Weight		1614.32		
Total Cash Received		\$40,762.00		
Total City Trucks		\$74,104.39		889.63 tons
Total Charge		\$22,203.30		
Grand total		\$137,069.69		
Total C/D Material		384.89		
Total Commercial/Residential		1229.43		
Bulky Goods	Steel	Waste	Total	
		2.3	7.47	9.77

D.3 Waste Collection Report: The Waste Department is again searching for a driver. Mayor Skinner asked if there were any more blue recycling tubs. Mr. Arnold stated those were purchased with a grant, and we do not have any. There was a brief discussion regarding our franchise area versus Mountain State Waste’s franchise area. There was a request from office staff for additional recycling flyers to give to new customers.

E. Correspondence and Information:
E.1 City of Buckhannon Landfill Permit Renewal SWC-506-



RECEIVED APR 18 2023

[Signature]

STATE OF WEST VIRGINIA
DEPARTMENT OF ENVIRONMENTAL PROTECTION
DIVISION OF WATER AND WASTE MANAGEMENT
601 57TH STREET, SE
CHARLESTON, WEST VIRGINIA 25304

SOLID WASTE FACILITY PERMIT
Chapter 22, Articles 11, 12 and 15

west virginia department of environmental protection

Division of Water and Waste Management
601 57th Street, SE
Charleston, WV 25304
Phone: 304-926-0495 / Fax: 304-926-0463

Harold Ward, Cabinet Secretary
dep.wv.gov

APPLICATION NUMBER: SWC-5062 ISSUE DATE: XXXXXXXX, 2023
PERMIT NUMBER: SWC-5062/WV0109509 EFFECTIVE DATE: XXXXXXXX, 2028
EXPIRATION DATE: XXXXXXXX, 2028

April 17, 2023

PERMITTEE: CONTACT PERSON:

Name: City of Buckhannon Name: James S. Hollen, III
Title: N/A Title: City Engineer
Address: 70 East Main Street Address: 70 East Main Street
Buckhannon, WV 26201 Buckhannon, WV 26201
Telephone No: (304) 472-1651 Telephone No: (304) 472-1651

Mr. Jay Hollen, P.E.
City Engineer
City of Buckhannon
70 East Main Street
Buckhannon, WV 25201

RE: CITY OF BUCKHANNON LANDFILL PERMIT RENEWAL

Dear Mr. Hollen:

Please find enclosed a copy of the Public Notice and Draft Permit. The Public Notice is scheduled to be advertised on Wednesday, April 26, 2023 and May 3, 2023 in The Record Delta. The public comment period will end Thursday, May 25, 2023.

As the applicant, you are responsible for paying the advertisement, and the Statement for Billing you provided was forwarded to the newspaper.

If any comments are received, they also will be forwarded to you at the end of the comment period. You should respond to each comment by certified mail within thirty (30) days of the end of the comment period, and provide Ms. Hiral Kukkillaya, Division of Water & Waste Management, 601 57th Street, SE, Charleston, WV, 25304 with copies of your responses and the certified mail receipts.

Should you have any questions, please contact me at 304.926.0499, ext. 43788 or e-mail me at Elizabeth.Hill@wv.gov.

Sincerely,
Elizabeth A. Hill
Digitally signed by Elizabeth A. Hill
DN: cn = Elizabeth A. Hill email = Elizabeth.Hill@wv.gov c = US o = WV
idP.129 = Solid Waste Permitting
Date: 2023.04.17 15:47:16 -0500

Elizabeth Hill
Solid Waste Permitting



RECEIVED JUN 13 2023

[Signature]

STATE OF WEST VIRGINIA
DEPARTMENT OF ENVIRONMENTAL PROTECTION
DIVISION OF WATER AND WASTE MANAGEMENT
601 57TH STREET, SE
CHARLESTON, WEST VIRGINIA 25304

SOLID WASTE FACILITY PERMIT
Chapter 22, Articles 11, 12 and 15

APPLICATION NUMBER: SWC-5062 ISSUE DATE: June 7, 2023
PERMIT NUMBER: SWC-5062/WV0109509 EFFECTIVE DATE: July 15, 2023
EXPIRATION DATE: June 6, 2028

PERMITTEE: CONTACT PERSON:

Name: City of Buckhannon Name: James S. Hollen, III
Title: N/A Title: City Engineer
Address: 70 East Main Street Address: 70 East Main Street
Buckhannon, WV 26201 Buckhannon, WV 26201
Telephone No: (304) 472-1651 Telephone No: (304) 472-1651

Mr. James S. Hollen, III, P.E.
City Engineer
City of Buckhannon
70 East Main Street
Buckhannon, WV 26201

RE: City of Buckhannon Landfill
WV Solid Waste / NPDES Permit No.
SWC-5062 / WV0109509

Dear Permittee:

Enclosed please find Solid Waste/NPDES Permit Number SWC-5062 / WV0109509 dated June 7, 2023. Please note that a Discharge Monitoring Report (DMR) is to be completed and submitted to this Division semi-annually (1/6 months).

Finally note that copies of all future correspondence regarding the permit must be forwarded to the Field Inspector and Field Supervisor at the following address:

Department of Environmental Protection
Environmental Enforcement
2031 Pleasant Valley Road
Fairmont, WV 26554

If you have any questions, please contact Elizabeth Hill of my staff at (304) 926-0495, ext. 43788, or by email at Elizabeth.Hill@wv.gov .

Sincerely,
[Signature]
Katheryn D. Emery, P.E.
Director

RECEIVED APR 18 2023

RECEIVED JUN 13 2023

RECEIVED JUN 13 2023

[Signature]


E.2 DMR 1st Quarter 2023

STATE OF WEST VIRGINIA
NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM
DISCHARGE MONITORING REPORT

FACILITY NAME <u>City of Buckhannon Landfill</u>	COMMERCIAL LABORATORY NAME _____
LOCATION OF FACILITY <u>Turkey Run Road, Upshur County</u>	COMMERCIAL LABORATORY ADDRESS _____
PERMIT NUMBER <u>SWC-5062/WV0109509</u>	OUTLET NO. <u>099</u>
WASTELOAD FOR MONTH OF <u>Jan, Feb & March</u>	<u>2023</u>
INDIVIDUAL PERFORMING ANALYSIS _____	

[illegible]

E.3 Upshur County Solid Waste Authority Informational Flyer-



**Commercial & Residential Recycling
at Recycling Center/Transfer Station
380 Mudlick Road**

Hours of Operation:
Monday through Friday – 7:30 a.m. to 3:15 p.m.
Saturday – 7:30 a.m. to 11:45 a.m.

CITY of BUCKHANNON HOLIDAYS

April 7, 2023, Friday, Good Friday
Normal Waste Collection Sched. - Transfer Station Closed

May 29, 2023, Monday, Memorial Day
No Waste Collection* - Transfer Station Closed

June 19, 2023, Monday, Juneteenth Day
Normal Waste Collection Sched. - Transfer Station Closed

June 20, 2023, Tuesday, West Virginia Day
Normal Waste Collection Sched. - Transfer Station Closed

July 4, 2023, Tuesday, Independence Day
No Waste Collection* - Transfer Station Closed

September 4, 2023, Monday, Labor Day
No Waste Collection* - Transfer Station Closed

October 9, 2023, Monday, Columbus Day
Normal Waste Collection Sched. - Transfer Station Closed

November 10, 2023, Friday, Veteran's Day (Observed)
Normal Waste Collection Sched. - Transfer Station Closed

November 23, 2023, Thursday, Thanksgiving Day
No Waste Collection* - Transfer Station Closed

November 24, 2023, Friday, Thanksgiving Friday
Normal Waste Collection Sched. - Transfer Station Closed

December 25, 2023, Monday, Christmas Day
No Waste Collection* - Transfer Station Closed

January 1, 2024, Monday, New Year's Day
No Waste Collection* - Transfer Station Closed

*Denotes waste collection trucks will NOT be working on this day. If your normal collection falls on or after a holiday, it will be delayed by one day. Curbside recycling will be on a normal schedule unless it falls on one of the observed holidays, in which case it will be collected on the next normally scheduled Tuesday. If you have questions regarding the collection, you may call Buckhannon City Hall at (304) 472-1430

**WHY WE ACCEPT OR DO NOT ACCEPT
ITEMS FOR RECYCLING...**

When the Recycling Center rejects or accepts certain items, we are not being mean or difficult. Only certain items are specified due to the disabling changes in national and international recycling laws. The current market demand dictates what we can and cannot accept. UCSWA and the Recycling Center continually strive to stay informed and up-to-date. If the market accepts it from us, we will accept it from you.

**FREE RESIDENTIAL
PAPER-SHREDDING EVENT**

will be held across from the
**Recycling Center on
Mudlick Road**

Saturday, April 29, 2023

from 9:00 a.m. to 12:00 noon.

This change in location is safer and more effective for the public. Just follow the signs that will be posted at 395 Mudlick for your convenience and ease.



**ITEMS ACCEPTED FOR
RECYCLING ARE:**

- Newspaper
- Corrugated Cardboard
- #1 Plastic Soda/Pop Bottles
- #2 Clear Milk Jugs
- Aluminum and steel cans without liners

ELECTRONIC RECYCLING

is also available at the Recycling Center/Transfer Station at the same hours as listed above.

Items accepted: Computers, hard drives, printers, scanners, telephone equipment, copiers, wires, cables, circuit boards, video game systems, DVD players, miscellaneous home entertainment equipment, microwave ovens, small household appliances, etc.

**CRTs are charged a big rate at the transfer station
and taken as residential garbage.**

There is no charge for flat screen TVs or monitors

April 2023

Dear Upshur County resident and business:

This brochure is sent to you as a reminder of your responsibilities and opportunities concerning waste disposal and recycling in Upshur County. Please read, and if you have any questions, contact your UCSWA Director, Belinda Lewis on her cellphone at (814) 327-5218.

WV Code requires residents and businesses have an approved means of disposal of solid waste and be able to provide proof.

This may be accomplished by:

1. **Subscribing and being current on the fees to a solid waste collection service, or;**
2. **Maintaining proof that disposing of waste takes place at an approved site at least once each month.**
 - There are two residential waste haulers in Upshur County and their contact information and territory are shown in this brochure.
 - The City of Buckhannon maintains a Transfer Station to receive residential and commercial waste on the Mudlick Road in Buckhannon.
 - Recycling information is also included in this brochure.
3. **It is illegal to burn solid waste; to bury solid waste; to dump in a roadside dump; and/or create an open dump on your property.**

Thank you for your cooperation

Upshur County Solid Waste Authority
Chair: Joyce Harris-Thacker

Board Members: Mary Gower,
Jackie McDaniels, Paula Stone,
and Scott Randall.

Director: Belinda Lewis



**City of Buckhannon
Waste Collection**
70 East Main Street
Buckhannon, WV 26201
Phone: 304-472-1430
Office Hours:
8:30am - 4:30pm, M-F



F. Consent Agenda:

F.1 Approval of Minutes: 04/06/23, (05/02/23 Cancelled): Minutes are not available.

G. Strategic Issues for Discussion and/or Vote:

G.1 Waste Collection Board Budget FY 2023/2024: This budget was distributed to the board in April for them to examine.

WASTE	2016-17	2017-18	2018-19	2019-20	2020-21	2022-23	2022-23	Notes	2023-24
	ACTUAL	actual	ACTUAL	actual	actual	actual w/ budget rev	actual thru dec		proposed budget
	ESTIMATE CASH ON HAND July1 begin yr			0.00	393,539.00	1,226,437.49	1,219.05		586,448.00
-404 303-002-00	RECYCLE-ALUMINUM	1,252.44	6,466.20	1,121.89	969.80	4,919.15	1,219.05		1,500.00
-404 303-003-00	RECYCLE-OC-CARDBOARD	32,068.75	22,451.90	16,020.10	3,649.07	14,413.95	2,000.00		3,800.00
-404 303-004-00	RECYCLE-MGP/PSW-OFFICE PAPER	0.00	2,870.95		0.00	0.00	0.00		0.00
-404 303-005-00	RECYCLE-HDPE-MILK JUGS	29.40		1,859.80	0.00	881.25	27,400.00	694.50	1,500.00
-404 303-006-00	RECYCLE-ONP-NEWSPAPER	6,588.05	4,203.30	2,948.19	1,808.80	4,913.10	2,000.00	0.00	2,000.00
-404 316-000-00	DUMPSTERS	6,105.00	1,885.00	1,580.00	2,070.00	8,570.00	2,000.00	2,971.00	2,000.00
-404 317-000-00	DUMPSTER RENTAL	85,416.75	82,764.00	88,874.13	92,856.04	92,092.98	85,000.00	51,765.91	45,000.00
-404 341-000-00	FUEL SURCHARGE	33,046.61	97,247.29	119,422.00	128,447.81	80,228.40	169,000.00	126,345.03	120,000.00
	TOTER FEE							proposed new fee	
	DEPOSIT							proposed new fee	
-404 350-000-00	WASTE COLLECTION BILLINGS	2,435,509.70	2,417,912.32	2,555,496.85	2,574,676.75	2,668,658.25	2,534,000.00	1,399,106.17	2,534,000.00
-404 355-000-00	TRANSFER ST/LANDFILL RECEIPTS	287,314.83	296,296.52	320,324.05	387,902.45	435,326.79	310,000.00	196,563.69	310,000.00
-404 366-000-00	STATE GRANTS	30,000.00		30,000.00		0.00	0.00	0.00	0.00
-404 368-000-00	CONTRIBUTION FROM UCSWA	3,600.00	3,600.00	3,600.00	3,600.00	3,600.00	0.00	1,800.00	0.00
-404 370-000-01	LATE CHARGES				0.00		0.00	0.00	0.00
-404 370-000-02	CUSTOMER BILL FEES	325.00	256.09	275.00	350.00	175.00	200.00	494.46	200.00
-404 380-000-00	INTEREST	364.84	526.51	876.98	2,295.20	897.95	200.00	140.70	200.00
-404 381-000-00	MAINT BILLING OTHER DEPTS	6,555.65	3,653.15	6,276.93	2,557.56	7,702.24	600.00	0.00	600.00
-404 389-000-00	WASTE COLL. MISCELLANEOUS	33,053.34	44,975.61	29,334.05	35,083.95	147,440.52	30,000.00	25,172.04	30,000.00
-404 398-000-02	GAIN ON DISPOSAL OF ASSET					1,837.50			
	TOTAL REVENUES	2,961,332.36	2,985,068.84	3,177,830.97	3,256,306.23	3,465,658.08	3,163,900.00	1,814,863.06	3,090,000.00
	TOTAL EST. BAL. ON HAND					3,859,197.08	4,390,337.49	1,814,863.06	3,676,448.00
-404 530-103-00	WASTE EMPLOYEES SALARIES	624,124.62	653,032.37	667,315.74	617,936.53	628,143.72	773,000.00	321,873.68	816,000.00
-404 530-104-00	WASTE COLL. F.I.C.A.	47,464.27	49,594.49	50,749.19	47,855.36	47,807.65	60,000.00	24,511.89	63,000.00
-404 530-105-00	WASTE EMPLOYEE INSURANCE	226,083.16	234,149.75	244,500.00	274,838.74	149,044.56	167,382.00	86,061.28	160,000.00
-404 530-106-00	WASTE EMPLOYEE RETIREMENT	71,690.33	69,986.60	61,370.51	59,656.65	59,746.33	69,570.00	27,889.43	73,000.00
-404 530-213-00	WASTE COLL. UTILITIES	14,584.32	14,653.28	19,765.22	16,906.83	12,517.21	18,100.00	4,540.37	18,000.00
-404 530-226-00	COMP. UNEMP. & INSURANCE	57,213.34	43,794.02	48,552.60	42,828.59	48,176.71	58,000.00	27,860.76	58,000.00
-404 530-341-00	SHOP MAINTENANCE	39,055.91	37,394.90	48,558.32	32,661.19	43,836.03	42,480.00	17,048.28	41,000.00
-404 530-341-05	SAFETY EQUIPMENT (boots,safetyglasses,gloves)			0.00	0.00	0.00	10,000.00	134.99	10,000.00
-404 530-343-00	TRUCK MAINTENANCE	51,747.64	54,136.91	59,936.92	57,870.04	69,628.53	80,000.00	77,034.73	90,000.00
-404 530-343-01	GAS & OIL EXPENSE 1,2,3,4,5,10	64,448.47	70,732.71	91,120.56	74,343.28	75,232.14	100,000.00	66,652.14	120,000.00
-404 530-344-00	MAINTENANCE OTHER DEPTS.	4,891.84	2,032.75	4,129.04	1,534.62	1,617.09	2,200.00	0.00	2,200.00
-404 530-345-00	WASTE COLL. UNIFORMS	12,825.64	12,886.20	12,276.28	13,267.29	13,323.78	13,900.00	3,511.27	14,000.00
-404 530-459-00	WASTE COLL. NEW EQUIPMENT	78,582.33	92,357.75	96,848.44	92,367.70	91,517.30	115,972.00	22,034.27	121,416.00
530-459-01	TOTER SYSTEM	0.00	31,567.00	63,105.69	63,470.19	66,355.89	32,500.00	26,576.25	10,000.00
	CONTRIBUTIONS								
-404 530-561-00	DUMPSTERS (NEW)	20,565.27	15,104.00	15,794.00	12,530.00	12,386.00	30,000.00	26,257.88	30,000.00



Waste Haulers
City of Buckhannon
MSW (Mountain State Waste)

JA wants \$350,000 for 2-satellite trucks if finance \$6931 per mth \$83172 year IN BUDGET

-404 530-999-00	COLLECTION MISCELLANEOUS EXP	13,025.14	20,826.26	12,952.48	16,506.92	16,103.63		16,000.00	7,314.96		16,000.00		
-404 531-103-00	RECYCLING SALARIES	93,062.00	93,558.70	93,759.52	94,263.03	94,369.03		109,000.00	50,404.14		106,000.00		
-404 531-104-00	FICA TAX	7,074.63	7,110.92	7,133.36	7,179.29	7,189.82		8,350.00	3,870.26		8,300.00		
-404 531-105-00	GROUP INSURANCE	31,560.00	35,000.00	35,823.60	28,832.00	21,406.36		24,000.00	13,228.90		27,000.00		
-404 531-106-00	GROUP RETIREMENT	11,167.41	10,291.51	9,376.01	9,425.36	9,438.96		9,990.00	4,572.38		9,720.00		
-404 531-213-00	UTILITIES	4,919.64	4,400.62	4,426.29	4,672.84	5,625.95		5,300.00	3,091.15		6,800.00		
-404 531-226-00	INSURANCE & BONDS	3,997.56	4,341.44	6,638.61	4,475.16	3,003.08		4,500.00	3,666.22		6,500.00		
-404 531-343-00	TRUCK MAINTENANCE	8,272.20	8,859.14	9,366.80	9,797.22	7,843.69		13,000.00	5,590.26		14,000.00		
-404 531-343-01	FUEL - RECYCLING CENTER	6,260.78	7,063.77	7,846.94	7,516.17	6,164.98		11,000.00	5,821.84		12,000.00		
-404 531-343-02	EQUIPMENT MAINTENANCE	2,220.73	9,941.02	8,993.82	2,953.38	4,471.45		9,600.00	3,180.98		12,000.00		
-404 531-399-00	MISCELLANEOUS	4,758.24	4,414.36	4,850.48	2,852.86	5,465.87		5,400.00	220.88		5,400.00		
-404 531-459-00	CAPITAL OUTLAY - NEW EQUIP.	1,500.00		11,000.00	0.00			0.00			25,000.00		JA want used skidsteer \$25T IN BUDGET
-404 532-216-00	TESTING/MONITOR WELLS	0.00	500.00		0.00			0.00					
-404 532-216-01	TREATMENT OF LEACHATE	22,439.22	27,105.62	35,507.50	32,482.95	28,357.98		35,000.00	12,218.58		30,000.00		
-404 533-103-00	SALARIES TRANSFER STATION	90,131.85	87,005.15	84,369.23	86,161.80	88,709.72		106,000.00	37,948.65		70,000.00		
-404 533-104-00	FICA TAX	6,860.33	6,638.88	6,435.54	6,610.11	6,808.63		8,113.00	2,885.80		5,400.00		
-404 533-105-00	GROUP INSURANCE	20,886.48	22,800.00	22,100.00	26,835.88	15,084.56		16,000.00	6,926.79		14,000.00		
-404 533-106-00	GROUP RETIREMENT	10,815.94	9,570.65	8,385.97	8,615.99	8,870.76		9,540.00	2,721.52		6,300.00		
-404 533-213-00	UTILITIES	6,080.24	7,541.29	7,265.38	6,555.78	7,258.42		11,200.00	2,787.46		9,000.00		
-404 533-216-00	DRAINAGE EXPENSE TRANSFER STA	1,588.00	1,588.00	1,622.00	1,588.00	1,215.00		3,192.00	3,014.34		4,000.00		
-404 533-226-00	INSURANCE & BONDS	23,858.10	18,320.85	19,479.22	18,022.35	14,145.66		20,000.00	11,100.34		20,000.00		
-404 533-343-00	EQUIPMENT MAINTENANCE	9,187.27	16,373.19	24,081.57	20,011.95	22,047.30		40,000.00	18,312.86		40,000.00		
-404 533-343-01	FUEL/OIL TRANSFER STA. 7.11	36,918.99	43,334.77	46,637.06	44,258.56	50,000.00		108,000.00	54,828.20		108,000.00		
-404 533-343-02	MAINTENANCE TRUCK/TRAILERS	40,787.50	37,446.99	40,001.56	29,141.37	34,005.64		40,000.00	14,311.07		40,000.00		
-404 533-345-00	UNIFORMS	4,340.48	3,503.08	3,260.32	3,520.76	3,171.62		4,000.00	1,203.99		4,000.00		
-404 533-459-00	NEW EQUIPMENT	22,080.76	23,561.00	40,701.66	93,011.78	71,417.18	18 International \$2240ltnth+\$2305 mtrfor new truck+\$1121closet upltr	277,616.00	92,200.26	18 International \$2240ltnth+\$1121closeto pptr. New knobby approv by CC. \$880ltnyr split 4 ways	101,112.00	41112Yr	JA wants \$10T for restroom scalehouse; \$20T new scale software; \$40T used log grapple=\$60,000YR IN BUDGET
-404 533-460-00	TIPPING FEES	701,340.34	752,747.74	807,125.01	883,305.76	869,444.76		950,000.00	418,263.39		925,000.00		
-404 533-464-00	STATE GRANT	41,942.00			114,995.00								
-404 533-470-00	TIRE DISPOSAL	0.00											
-404 533-478-00	ROAD MAINTENANCE	2,626.84	1,717.02	2,601.24	0.00	0.00	blacktop rd ask jett is still doing this	10,000.00	2,710.00	blacktop rd ask Jerry is still doing this	40,000.00		JA wants \$40T to repave lot IN BUDGET
-404 533-999-00	MISCELLANEOUS TRANSFER STAT	7,364.13	9,882.19	5,115.05	4,993.41	1,730.72		5,300.00	1,194.49		5,300.00		
-404 534-101-00	WASTE BOARD OFFICERS SALARIES	13,700.00	13,636.72	13,367.58	11,400.00	11,600.00		12,000.00	6,000.00		12,000.00		
-404 534-103-00	CLERK, ATTORNEY, ENGINEER SAL	172,224.85	169,131.84	167,501.48	173,797.45	165,116.57		172,000.00	82,823.33		173,000.00		
-404 534-104-00	FICA TAX	14,308.73	13,984.19	13,811.56	14,131.15	13,575.04		14,076.00	6,791.88		13,200.00		
-404 534-105-00	GROUP INSURANCE	19,362.43	31,000.00	29,999.53	24,649.29	15,874.50		17,200.00	4,062.48		6,000.00		
-404 534-106-00	GROUP RETIREMENT	20,032.77	18,168.66	15,913.88	17,264.98	16,692.22		16,560.00	7,154.43	reduced to 9%	16,700.00		
-404 534-218-00	POSTAGE	8,587.25	9,197.47	7,928.13	8,872.67	10,672.52		12,000.00	11,859.66		14,000.00		
-404 534-219-00	RENT	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00		10,000.00	0.00		10,000.00		
-404 534-223-00	PROFESSIONAL SERVICES (LEGAL)	20,926.15	18,195.19	14,304.46	5,714.25	7,568.51	Bks \$5300 Audit\$2500	10,000.00	6,811.50	6500 bks new cps; 3500 audit	25,000.00		O'neill contracted \$15, cps\$6500 audit\$3500
-404 534-226-00	INSURANCE & BONDS	15,712.67	14,122.08	12,511.76	12,985.51	10,423.25		15,000.00	8,782.30				
-404 534-353-00	PSC ASSESSMENTS	0.00	9,538.52	8,290.12	7,711.17	6,609.91		8,000.00	8,095.73		8,200.00		
										20T main office update - split 4 ways apnd by CC to update main office cubicles, separation walls have been modified twice, some desks are in need of repair	13,800.00		replace security system city hall; executive chairs council chamber divide 4ways
										(server pd off may22) Autocard software shared cost \$1125, GIS Ense share \$300, Hyndoo software \$950, GPS Equip \$125; Possible Computer replace \$2000			network upgrade
-404 534-459-00	NEW COMPUTER CAPITAL OUTLAY	1,205.42	3,547.43	3,714.95	6,004.96	4,629.96	server payment	25,000.00	11,939.89		23,000.00		
-404 534-699-99	WASTE BOARD CONTINGENCY							5,359.00	0.00				
-404 534-999-00	GEM & ADM MISC BILLING EXPENSE	47,159.91	41,633.72	46,143.19	51,337.35	46,796.33		53,000.00	38,754.18		60,000.00		
	TOTAL EXPENDITURES	2,896,533.15	3,005,424.75	3,194,368.07	3,321,751.51	3,043,444.51		3,803,600.00	1,709,183.37		3,676,448.00		
	REVENUE OVER/(UNDER) EXPENDITURES					815,752.57		586,737.49	105,679.69		0.00		

Motion Randall/Skinner to approve the CPWB Budget FY 2023/2024 as presented. Motion carried.

G.2 Discussion/Possible Vote Make it Shine Event: Mr. Arnold suggests having the Make It Shine Event in September or October, when the busy season for the waste department slows down. There will also be quite a bit of overtime already for employees in the waste department in July due to the WAMSB Event.

Motion Randall/Skinner to have Make It Shine Event in September and to set the date at the next meeting. Motion carried unanimously.

H. Board Members Comments and Announcements: None.

I. Adjournment at 7:55 a.m.

Mayor Robert N. Skinner III

City Recorder Randall H. Sanders