

STATE OF WEST VIRGINIA, COUNTY OF UPSHUR, CITY OF BUCKHANNON, TO WIT:

A regular meeting of the Buckhannon Waste Collection Board was held on Thursday, September 07, 2023, at 7:30 a.m. in the Council Chambers of City Hall. The following individuals were in attendance (GTM – GoToMeeting):

Robbie Skinner	Mayor	Present
Randy Sanders	City Recorder	Present
CJ Rylands	Board Member	Present
Scott Randall	Board Member	Present
Jay Hollen	City Engineer	Present - GTM
Jerry Arnold	Director of Public Works	Present
Amberle Jenkins	Assistant Recorder/Director of Finance	Present

City of Buckhannon Waste Collection Board 7:30 a.m., at City Hall in Council Chambers  
Meeting Agenda for Thursday, September 07, 2023

- A. Call to Order
- A.1 Moment of Silence
- A.2 Pledge to the Flag of the United States of America
- C. Financial Report-Amby Jenkins
- C.1 August 2023
- D. Department Report
- D.1 Recycling Center Report
- D.2 Transfer Station Report
- D.3 Waste Collection Report
- E. Correspondence and Information
- E.1
- F. Consent Agenda
- F.1 Approval of Minutes: 04/06/23, 08/03/23
- G. Strategic Issues for Discussion and/or Vote
- G.1 WVWC & Aladdin Waste Disposal Fees WAMSB Event
- H. Board Members Comments and Announcements
- I. Adjournment

Posted 09/01/2023

A. Call to Order: The meeting was called to order by Mayor Robbie Skinner, followed by a moment of silence and pledge to the flag.

B. Recognized Guests: None

C. Financial Report

C.1 August 2023 – Amby Jenkins presented and explained the following information:

WASTE BOARD  
CITY OF BUCKHANNON  
BALANCE SHEET

Balance August 31, 2023

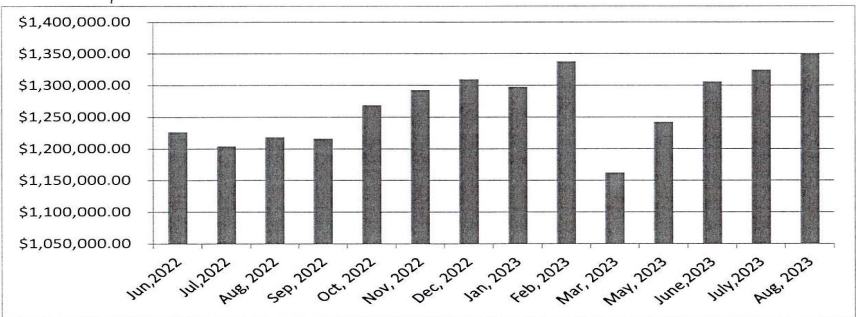
Money Market & Checking \$1,349,745.44

CD (renews June 2023) \$ 30,917.39

CDAR (renew April 2024) \$ 27,827.45

CD (citizen’s bank open Mar 2023) \$ 200,000.00

Landfill Bond \$64,000.00 (Letter of Credit required by DEP with First Community Bank 5-26-2021)



Money Market & Checking Trend

9-06-2023 09:25 AM

CITY OF BUCKHANNON  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: AUGUST 31ST, 2023

404-WASTE COLLECTION

% OF YEAR COMPLETED: 16.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>TAXES</u>						
404-303-002-00 RECYCLE-ALUMINUM	1,500	0.00	0.00	0.00	1,500.00	0.00
404-303-003-00 RECYCLE-OCC-CARDBOARD	3,000	0.00	1,296.60	0.00	1,703.40	43.22
404-303-004-00 RECYCLE-MGOP/SOW-OFFICE P	0	0.00	0.00	0.00	0.00	0.00
404-303-005-00 RECYCLE-HDPE-MILK JUGS	1,500	0.00	0.00	0.00	1,500.00	0.00
404-303-006-00 RECYCLE-ONP-NEWSPAPER	2,000	1,296.60	1,296.60	0.00	703.40	64.83
404-316-000-00 DUMPSTERS	2,000	0.00	0.00	0.00	2,000.00	0.00
404-317-000-00 DUMPSTER RENTAL	85,000	8,597.70	17,326.40	0.00	67,673.60	20.38
TOTAL TAXES	95,000	9,894.30	19,919.60	0.00	75,080.40	20.97
<u>OTHER FEES</u>						
404-341-000-00 FUEL SURCHARGE	120,000	15,735.73	32,863.55	0.00	87,136.45	27.39
TOTAL OTHER FEES	120,000	15,735.73	32,863.55	0.00	87,136.45	27.39
<u>UTILITY BILLINGS</u>						
404-350-000-00 WASTE COLLECTION BILLINGS	2,534,000	230,446.99	485,475.42	0.00	2,048,524.58	19.16
TOTAL UTILITY BILLINGS	2,534,000	230,446.99	485,475.42	0.00	2,048,524.58	19.16
<u>HEALTH AND SAFETY</u>						
404-355-000-00 TRANSFER ST/LANDFILL RECE	310,000	43,340.00	84,854.00	0.00	225,146.00	27.37
TOTAL HEALTH AND SAFETY	310,000	43,340.00	84,854.00	0.00	225,146.00	27.37
<u>GRANTS</u>						
404-366-000-00 STATE GRANTS	0	0.00	0.00	0.00	0.00	0.00
404-368-000-00 CONTRIBUTION FROM UCSWA	0	900.00	900.00	0.00	( 900.00)	0.00
TOTAL GRANTS	0	900.00	900.00	0.00	( 900.00)	0.00
<u>INTRAFUND CONTR/CHARGES</u>						
404-370-000-01 LATE CHARGES	0	0.00	0.00	0.00	0.00	0.00
404-370-000-02 CUSTOMER BILL FEES(BANK-S	200	25.00	25.00	0.00	175.00	12.50
TOTAL INTRAFUND CONTR/CHARGES	200	25.00	25.00	0.00	175.00	12.50
<u>OTHER REVENUE</u>						
404-380-000-00 INTEREST	200	0.00	0.00	0.00	200.00	0.00
404-381-000-00 MAINT BILLING OTHER DEPTS	600	0.00	0.00	0.00	600.00	0.00
404-399-000-00 WASTE COLL. MISCELLANEOUS	30,000	1,667.52	3,514.53	0.00	26,485.47	11.72
404-399-000-02 GAIN ON DISPOSAL OF ASSET	0	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER REVENUE	30,800	1,667.52	3,514.53	0.00	27,285.47	11.41
TOTAL REVENUE	3,090,000	302,009.54	627,552.10	0.00	2,462,447.90	20.31

9-06-2023 09:25 AM

CITY OF BUCKHANNON  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: AUGUST 31ST, 2023

404-WASTE COLLECTION

% OF YEAR COMPLETED: 16.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>WASTE DEPARTMENT</u>						
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<u>SALARIES &amp; BENEFITS</u>						
404-530-103-00 WASTE EMPLOYEES SALARIES	818,000	66,649.32	129,724.22	0.00	688,275.78	15.86
404-530-103-01 WASTE COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
404-530-104-00 WASTE COLL. F.I.C.A.	63,000	5,079.06	9,884.64	0.00	53,115.36	15.69
404-530-105-00 WASTE EMPLOYEE INSURANCE	160,000	11,348.64	47,106.30	0.00	112,893.70	29.44
404-530-106-00 WASTE EMPLOYEE RETIREMENT	73,000	5,998.51	11,478.19	0.00	61,521.81	15.72
TOTAL SALARIES & BENEFITS	1,114,000	89,075.53	198,193.35	0.00	915,806.65	17.79
<u>CONTRACTUAL SERVICES</u>						
404-530-213-00 WASTE COLL. UTILITIES	18,000	595.61	1,064.04	0.00	16,935.96	5.91
404-530-226-00 COMP, UNEMPL & INSURANCE	58,000	5,217.86	8,431.92	0.00	49,568.08	14.54
TOTAL CONTRACTUAL SERVICES	76,000	5,813.47	9,495.96	0.00	66,504.04	12.49
<u>COMMODITIES</u>						
404-530-341-00 SHOP MAINTENANCE	41,000	7,529.32	9,796.38	0.00	31,203.62	23.89
404-530-341-05 SAFETY EQUIPMENT	10,000	393.62	2,179.18	0.00	7,820.82	21.79
404-530-343-00 TRUCK MAINTENANCE	90,000	2,326.16	9,108.64	0.00	80,891.36	10.12
404-530-343-01 GAS & OIL EXPENSE 1,2,3,4	120,000	13,716.96	21,448.20	0.00	98,551.80	17.87
404-530-344-00 MAINTENANCE OTHER DEPTS.	2,200	0.00	0.00	0.00	2,200.00	0.00
404-530-345-00 WASTE COLL. UNIFORMS	14,000	995.60	995.60	0.00	13,004.40	7.11
TOTAL COMMODITIES	277,200	24,961.66	43,528.00	0.00	233,672.00	15.70
<u>CAPITAL OUTLAY</u>						
404-530-459-00 WASTE COLL. NEW EQUIPMENT	121,416	2,148.82	4,297.64	0.00	117,118.36	3.54
404-530-459-01 TOTER SYSTEM	10,000	0.00	0.00	0.00	10,000.00	0.00
TOTAL CAPITAL OUTLAY	131,416	2,148.82	4,297.64	0.00	127,118.36	3.27
<u>CONTRIBUTIONS</u>						
404-530-561-00 DUMPSTERS (NEW)	30,000	1,683.99	1,683.99	0.00	28,316.01	5.61
TOTAL CONTRIBUTIONS	30,000	1,683.99	1,683.99	0.00	28,316.01	5.61
<u>NON-OPERATING EXPENSES</u>						
404-530-999-00 COLLECTION MISCELLANEOUS	16,000	1,891.52	3,245.01	0.00	12,754.99	20.28
TOTAL NON-OPERATING EXPENSES	16,000	1,891.52	3,245.01	0.00	12,754.99	20.28
TOTAL WASTE DEPARTMENT	1,644,616	125,574.99	260,443.95	0.00	1,384,172.05	15.84
<u>RECYCLING DEPARTMENT</u>						
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<u>SALARIES &amp; BENEFITS</u>						
404-531-103-00 RECYCLING SALARIES	108,000	9,147.36	17,544.26	0.00	90,455.74	16.24
404-531-103-01 ADJUST COMPENSATED ABSENC	0	0.00	0.00	0.00	0.00	0.00
404-531-104-00 FICA TAX	8,300	695.96	1,334.53	0.00	6,965.47	16.08

9-06-2023 09:25 AM

CITY OF BUCKHANNON  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: AUGUST 31ST, 2023

404-WASTE COLLECTION

% OF YEAR COMPLETED: 16.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
404-531-105-00 GROUP INSURANCE	27,000	1,619.69	7,389.38	0.00	19,610.62	27.37
404-531-106-00 GROUP RETIREMENT	9,720	823.27	1,578.99	0.00	8,141.01	16.24
TOTAL SALARIES & BENEFITS	153,020	12,286.28	27,847.16	0.00	125,172.84	18.20
CONTRACTUAL SERVICES						
404-531-213-00 UTILITIES	6,800	480.57	866.23	0.00	5,933.77	12.74
404-531-226-00 INSURANCE & BONDS	6,500	1,604.42	4,813.25	0.00	1,686.75	74.05
TOTAL CONTRACTUAL SERVICES	13,300	2,084.99	5,679.48	0.00	7,620.52	42.70
COMMODITIES						
404-531-343-00 TRUCK MAINTENANCE	14,000	0.00	0.00	0.00	14,000.00	0.00
404-531-343-01 FUEL - RECYCLING CENTER	12,000	578.28	1,236.79	0.00	10,763.21	10.31
404-531-343-02 EQUIPMENT MAINTENANCE	12,000	735.24	1,538.37	0.00	10,461.63	12.82
404-531-399-00 MISCELLANEOUS	5,400	0.00	0.00	0.00	5,400.00	0.00
TOTAL COMMODITIES	43,400	1,313.52	2,775.16	0.00	40,624.84	6.39
CAPITAL OUTLAY						
404-531-459-00 CAPITAL OUTLAY - NEW EQUI	25,000	0.00	0.00	0.00	25,000.00	0.00
TOTAL CAPITAL OUTLAY	25,000	0.00	0.00	0.00	25,000.00	0.00

TOTAL RECYCLING DEPARTMENT 234,720 15,684.79 36,301.80 0.00 198,418.20 15.47

LANDFILL  
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CONTRACTUAL SERVICES						
404-532-216-00 TESTING/MONITOR WELLS	0	0.00	0.00	0.00	0.00	0.00
404-532-216-01 TREATMENT OF LEACHATE	30,000	1,645.55	2,837.83	0.00	27,162.17	9.46
TOTAL CONTRACTUAL SERVICES	30,000	1,645.55	2,837.83	0.00	27,162.17	9.46
CAPITAL OUTLAY						
404-532-461-00 BONDING (LANDFILL)	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00
CONTRIBUTIONS						
404-532-599-00 WASTE DEPRECIATION	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00

TOTAL LANDFILL 30,000 1,645.55 2,837.83 0.00 27,162.17 9.46

TRANSFER STATION  
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SALARIES & BENEFITS						
404-533-103-00 SALARIES TRANSFER STATION	70,000	5,196.86	10,286.20	0.00	59,713.80	14.69
404-533-103-01 ADJUST COMPENSATED ABSENC	0	0.00	0.00	0.00	0.00	0.00
404-533-104-00 FICA TAX	5,400	394.55	780.86	0.00	4,619.14	14.46
404-533-105-00 GROUP INSURANCE	14,000	807.23	3,664.46	0.00	10,335.54	26.17

9-06-2023 09:25 AM

CITY OF BUCKHANNON  
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AS OF: AUGUST 31ST, 2023

404-WASTE COLLECTION

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DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
404-533-106-00 GROUP RETIREMENT	6,300	467.70	925.73	0.00	5,374.27	14.69
TOTAL SALARIES & BENEFITS	95,700	6,866.34	15,657.25	0.00	80,042.75	16.36
CONTRACTUAL SERVICES						
404-533-213-00 UTILITIES	9,000	340.62	683.91	0.00	8,316.09	7.60
404-533-216-00 DRAINAGE EXPENSE TRANSFER	4,000	316.00	426.00	0.00	3,574.00	10.65
404-533-226-00 INSURANCE & BONDS	20,000	5,217.87	8,426.70	0.00	11,573.30	42.13
TOTAL CONTRACTUAL SERVICES	33,000	5,874.49	9,536.61	0.00	23,463.39	28.90
COMMODITIES						
404-533-343-00 EQUIPMENT MAINTENANCE	40,000	1,029.99	2,130.81	0.00	37,869.19	5.33
404-533-343-01 FUEL/OIL TRANSFER STA. 7,	108,000	6,852.11	13,790.17	0.00	94,209.83	12.77
404-533-343-02 MAINTENANCE TRUCK/TRAILER	40,000	18,460.71	22,441.88	0.00	17,558.12	56.10
404-533-345-00 UNIFORMS	4,000	165.56	165.56	0.00	3,834.44	4.14
TOTAL COMMODITIES	192,000	26,508.37	38,528.42	0.00	153,471.58	20.07
CAPITAL OUTLAY						
404-533-459-00 NEW EQUIPMENT	101,112	3,425.58	10,276.74	0.00	90,835.26	10.16
404-533-460-00 TIPPING FEES	925,000	78,400.00	152,803.95	0.00	772,196.05	16.52
404-533-461-00 BONDING TRANSFER STATION	0	0.00	0.00	0.00	0.00	0.00
404-533-464-00 STATE GRANT	0	0.00	0.00	0.00	0.00	0.00
404-533-470-00 TIRE DISPOSAL	0	0.00	0.00	0.00	0.00	0.00
404-533-478-00 ROAD MAINTENANCE	40,000	0.00	0.00	0.00	40,000.00	0.00
404-533-479-00 RECLASSIFY PAYMENTS	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	1,066,112	81,825.58	163,080.69	0.00	903,031.31	15.30
NON-OPERATING EXPENSES						
404-533-999-00 MISCELLANEOUS TRANSFER ST	5,300	1,563.25	1,637.25	0.00	3,662.75	30.89
TOTAL NON-OPERATING EXPENSES	5,300	1,563.25	1,637.25	0.00	3,662.75	30.89

TOTAL TRANSFER STATION 1,392,112 122,638.03 228,440.22 0.00 1,163,671.78 16.41

WASTE OFFICE/BOARD  
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SALARIES & BENEFITS						
404-534-101-00 WASTE BOARD OFFICERS SALA	12,000	1,000.00	2,000.00	0.00	10,000.00	16.67
404-534-103-00 CLERK, ATTORNEY, ENGINEER	173,000	15,026.69	28,296.99	0.00	144,703.01	16.36
404-534-103-01 ADJUST COMPENSATED ABSENC	0	0.00	0.00	0.00	0.00	0.00
404-534-104-00 FICA TAX	13,300	1,225.45	2,316.50	0.00	10,983.50	17.42
404-534-105-00 GROUP INSURANCE	6,000	551.60	1,899.43	0.00	4,100.57	31.66
404-534-106-00 GROUP RETIREMENT	16,700	1,330.43	2,502.84	0.00	14,197.16	14.99
404-534-107-00 INT EXP EXCAVATOR LOAN	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	221,000	19,134.17	37,015.76	0.00	183,984.24	16.75
CONTRACTUAL SERVICES						
404-534-218-00 POSTAGE	14,000	1,144.30	2,238.61	0.00	11,761.39	15.99
404-534-219-00 RENT	10,000	0.00	0.00	0.00	10,000.00	0.00
404-534-223-00 PROFESSIONAL SERVICES (LE	25,000	1,250.00	3,750.00	0.00	21,250.00	15.00

9-06-2023 09:25 AM

CITY OF BUCKHANNON  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: AUGUST 31ST, 2023

404-WASTE COLLECTION

% OF YEAR COMPLETED: 16.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
404-534-226-00 INSURANCE & BONDS	0	3,618.46	3,629.13	0.00	( 3,629.13)	0.00
TOTAL CONTRACTUAL SERVICES	49,000	6,012.76	9,617.74	0.00	39,382.26	19.63
COMMODITIES						
404-534-353-00 PSC ASSESSMENTS	8,200	0.00	7,182.94	0.00	1,017.06	87.60
404-534-399-00 MISCELLANEOUS	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	8,200	0.00	7,182.94	0.00	1,017.06	87.60
CAPITAL OUTLAY						
404-534-459-00 CAPTIAL EXPENSE	36,800	255.10	6,288.65	0.00	30,511.35	17.09
TOTAL CAPITAL OUTLAY	36,800	255.10	6,288.65	0.00	30,511.35	17.09
NON-OPERATING EXPENSES						
404-534-699-99 WASTE BOARD CONTINGENCY	0	0.00	0.00	0.00	0.00	0.00
404-534-999-00 GEM & ADM MISC BILLING EX	60,000	9,875.16	25,028.96	0.00	34,971.04	41.71
TOTAL NON-OPERATING EXPENSES	60,000	9,875.16	25,028.96	0.00	34,971.04	41.71
TOTAL WASTE OFFICE/BOARD	375,000	35,277.19	85,134.05	0.00	289,865.95	22.70
BAD DEBT						
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NON-OPERATING EXPENSES						
404-550-676-00 BAD DEBT EXPENSE(return c	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL BAD DEBT	0	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	3,676,448	300,820.55	613,157.85	0.00	3,063,290.15	16.68
REVENUE OVER/(UNDER) EXPENDITURES	( 586,448)	1,188.99	14,394.25	0.00	( 600,842.25)	2.45-

Waste August 2023 Payment of Bills

- \$1,683.99**– VALLEY STEEL SERVICE- DUMPSTER REPAIR
- \$3,783.09**- AIRGAS USA LLC-TOGGLE SWITCH,OXYGEN GRINDING WHEELS,LEASE RENEWAL,WELDER & SUPPLIES
- \$5,800.00** – WOODFORD OIL CO – HYDRAULIC & 15W40 OIL
- \$1,842.00** – TOOLS ETC – 1” DRIVE IMPACT GUN
- \$15,246.38** – WORLD FUEL SERVICES – JULY 2023 FUEL BILL
- \$1,558.25** – ATCO INTERNATIONAL – DEODORIZER FOR TRANSFER STATION
- \$2,331.17** – MERLOT VANGO TARPING SOLUTIONS – TARP STOP ASSY & RATCHETS,TARP SUPPLIES
- \$12,214.26** – LIPPS WRECKER SERVICE – TOWING OF TRACTOR & TRAILER
- \$76,806.00** – WM CORPORATE SERVICES – JULY TIPPING FEES
- \$4,050.06** – TRADEWORX– CLEAN & PAINT CITY HALL EXTERIOR

09-06-2023 09:21 AM

DISBURSEMENTS 8-01 TO 8-31-23

FUND: WASTE COLLECTION

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
WASTE DEPARTMENT	MPL CORPORATION	530-999-00	COLLECTION MISCELLAN	TOWER RENT AUG 2023	100.00
	MON POWER	530-213-00	WASTE COLL. UTILITIE	110088931545 WASTE GARAGE	176.51
	UPSHUR COUNTY SHERIFF'S DEPT	530-999-00	COLLECTION MISCELLAN	FIRE FEE MUDLICK 2-5F-52-1	50.00
		530-999-00	COLLECTION MISCELLAN	FIRE FEE 6-6B-7	5.00
	UNIFIRST CORP.	530-341-00	SHOP MAINTENANCE	ALL DEPT UNIFORMS JULY 202	763.67
	COLE TRUCK PARTS INC	530-343-00	TRUCK MAINTENANCE	INSULATION R-3	41.62
		530-343-00	TRUCK MAINTENANCE	STROBE LIGHT R-7	136.07
		530-343-00	TRUCK MAINTENANCE	SOLENOID AIR VALVE R-8	80.56
	LAWSON PRODUCTS INC	530-341-00	SHOP MAINTENANCE	MISC FASTENERS	462.29
	VALLEY STEEL SERVICE	530-561-00	DUMPSTERS (NEW)	STEEL - DUMPSTER REPAIR	1,683.99
	ENCOVA INSURANCE	530-226-00	COMP, UNEMPL & INSUR	WCN 6007140 8-1-23	1,604.42
	AIRGAS USA, LLC	530-343-00	TRUCK MAINTENANCE	PCRD-TOGGLE SWITCH	80.72
		530-341-00	SHOP MAINTENANCE	PCRD-OXYGEN ARGON GRINDING	1,180.10
		530-341-00	SHOP MAINTENANCE	CYLINDER LEASE RENEWAL	124.00
		530-341-00	SHOP MAINTENANCE	WELDER & SUPPLIES	2,398.27
	WV PUBLIC EMPLOYEES INSURANC	530-105-00	WASTE EMPLOYEE INSUR	WASTE AUG 2023 LIFE INS PR	35.64
		530-105-00	WASTE EMPLOYEE INSUR	WASTE AUG 2023 HEALTH INS	50.00
		530-105-00	WASTE EMPLOYEE INSUR	WASTE AUG 2023 HEALTH INS	11,211.00
	MATHENY MOTOR TRUCK CO	530-343-00	TRUCK MAINTENANCE	HARMONIC BALANCER RPR R2	701.87
		530-343-00	TRUCK MAINTENANCE	HARMONIC BALANCER RPR R2	24.01
		530-343-00	TRUCK MAINTENANCE	HARMONIC BALANCER RPR R2	85.85

09-06-2023 09:21 AM

DISBURSEMENTS 8-01 TO 8-31-23

FUND: WASTE COLLECTION

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	NAPA-AMTOWER AUTO SUPPLY	530-343-00	TRUCK MAINTENANCE	DASH VENTS R-2	6.08
		530-343-00	TRUCK MAINTENANCE	FUEL FILTERS R-2	73.00
		530-343-00	TRUCK MAINTENANCE	SCREWS FOR R-2	6.80
	CUMMINS SALES AND SERVICE	530-343-00	TRUCK MAINTENANCE	SEAL KIT, V BELTS R-2	171.15
		530-343-00	TRUCK MAINTENANCE	TAPE & BRAKE CLEANER R2	22.70
		530-343-00	TRUCK MAINTENANCE	SEAL KIT R-2	89.36
	HOLTZ INDUSTRIES INC	530-343-00	TRUCK MAINTENANCE	PTO YOKE R-3	82.88
		530-343-00	TRUCK MAINTENANCE	PACKER PARTS R-3	375.55
		530-341-00	SHOP MAINTENANCE	PCRD-NOZZLES	29.97
	HARBOR FREIGHT TOOLS	530-341-00	SHOP MAINTENANCE	PCRD-O-RING SHACKLES	17.98
		530-999-00	COLLECTION MISCELLAN	PCRD-3 INCH REFELCTIVE TAP	45.24
		530-341-00	SHOP MAINTENANCE	UTIL BLADES; RATCHET STRP	15.18
	LOWES BUSINESS ACCOUNTS	530-341-00	SHOP MAINTENANCE	UTIL BLADES; RATCHET STRP	298.28
		530-999-00	COLLECTION MISCELLAN	VFW REPAIR SUPPLIES	119.85
		530-106-00	WASTE EMPLOYEE RETIR	WV RETIREMENT CONTRIBUTION	1,969.08
	WV PUBLIC EMPLOYEES RETIREME	530-106-00	WASTE EMPLOYEE RETIR	WV RETIREMENT CONTRIBUTION	1,540.72
		530-106-00	WASTE EMPLOYEE RETIR	WV RETIRE TIER2 CONTRIBUTI	1,366.51
		530-106-00	WASTE EMPLOYEE RETIR	WV RETIRE TIER2 CONTRIBUTI	1,122.20
	SYLVESTER W. LOWTHER	530-343-00	TRUCK MAINTENANCE	HYD HOSE CASE 580 SUPER K	42.43
		530-459-00	WASTE COLL. NEW EQUI	25XTJN 2022 2500 DODGE RAM	969.95
		530-459-00	WASTE COLL. NEW EQUI	25PQXL 2022 CHEVY EQUINOX	305.74
	ENTERPRISE FM TRUST	530-459-00	WASTE COLL. NEW EQUI	25QBXR 2022 RAM 1500	433.57
		530-459-00	WASTE COLL. NEW EQUI	25QBZM 2022 RAM 1500	439.56
		530-341-05	SAFETY EQUIPMENT	GLOVES	393.62
	JOHN BOGGESS dba VJG ASSOCIA	530-343-00	TRUCK MAINTENANCE	PCRD-CABLES AND CLAMPS	69.51
		530-343-00	TRACTOR SUPPLY CREDIT PLAN	HYDRAULIC & 15W40 OIL	5,800.00
		530-343-01	WOODFORD OIL COMPANY	1" DRIVE IMPACT GUN	1,842.00
	TOOLS ETC	530-341-00	SHOP MAINTENANCE	LAB RESULTS KENNY ALEXANDE	53.00
		530-999-00	COLLECTION MISCELLAN	LAB RESULTS ROD WOODS	56.00
		530-999-00	COLLECTION MISCELLAN	LAB RESULTS MATT WARE	74.00
	ST JOSEPH HOSPITAL OF BUCKHA	530-999-00	COLLECTION MISCELLAN	LAB RESULTS DAKOTA ARNOLD	77.00
		530-999-00	COLLECTION MISCELLAN	LAB RESULTS KENNY ALEXANDE	77.00
		530-999-00	COLLECTION MISCELLAN	CLEANING SPPLS CITY HALL	37.29
	WALMART STORES INC -BUCKHANN	530-345-00	WASTE COLL. UNIFORMS	BOOTS ETHAN SKIDMORE	161.91
		530-345-00	WASTE COLL. UNIFORMS	BOOTS STEVE MICHAEL	206.91
		530-345-00	WASTE COLL. UNIFORMS	BOOTS MARTIN RIFFLE	215.91
	BENNYS BOOT HILL	530-345-00	WASTE COLL. UNIFORMS	BOOTS KEVIN CLICK	206.91
		530-104-00	WASTE COLL. F.I.C.A.	FICA WITHHELD AND MATCHED	2,289.85
		530-104-00	WASTE COLL. F.I.C.A.	FICA WITHHELD AND MATCHED	1,826.52
	INTERNAL REVENUE SERVICE	530-104-00	WASTE COLL. F.I.C.A.	MEDICARE WITHHELD & MATCHE	535.52
		530-104-00	WASTE COLL. F.I.C.A.	MEDICARE WITHHELD & MATCHE	427.17
		530-341-00	SHOP MAINTENANCE	PCRD-9INCH RECIP SAW BLADE	47.45
	AMAZON.COM	530-341-00	SHOP MAINTENANCE	PCRD-RACHET STRAPS CUTOFF	279.13
		530-341-00	SHOP MAINTENANCE	PCRD-PB BLASTER	71.00
		530-999-00	COLLECTION MISCELLAN	PCRD- INSULATED ICE BAGS	47.50
	PAYFLEX	530-999-00	COLLECTION MISCELLAN	PCRD-3 PKS BADGY 1 YMCKO R	179.64
		530-105-00	WASTE EMPLOYEE INSUR	WASTE AUG 2023 HSA FEES	52.00
		530-343-00	TRUCK MAINTENANCE	FLEET HOSTER LLC	20.00
	FLEET HOSTER LLC	530-999-00	COLLECTION MISCELLAN	JULY 2023 EMPLOYEE BLOOD SC	75.00
		530-999-00	COLLECTION MISCELLAN	JULY 2023 EMPLOYEE BLOOD SC	95.00
		530-213-00	WASTE COLL. UTILITIE	PCRD-JULY CELL PHN & GEOTA	245.43
	AT&T MOBILITY	530-343-01	GAS & OIL EXPENSE 1,	JULY 2023 WASTE FUEL BILL	7,916.96
		530-345-00	WASTE COLL. UNIFORMS	BOOTS- KENNY ALEXANDER	203.96
		530-343-00	TRUCK MAINTENANCE	AIR HOSE FOR AC LINES R-2	216.00

09-06-2023 09:21 AM

DISBURSEMENTS 8-01 TO 8-31-23

FUND: WASTE COLLECTION

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	FRONTIER	530-213-00	WASTE COLL. UTILITIE	472-1651-101515-4 CITY HAL	72.88
		530-213-00	WASTE COLL. UTILITIE	472-4443-101915-4 WASTE	76.62
		530-213-00	WASTE COLL. UTILITIE	304-003-2273-060600-4	24.17
	DANNA L CHEWNING	530-999-00	COLLECTION MISCELLAN	ReimbForChairsTakenbyDrive	800.00
		530-226-00	COMP, UNEMPL & INSUR	INS PREM AUTO LIAB AUG 202	1,184.02
	TRAVELERS INSURANCE	530-226-00	COMP, UNEMPL & INSUR	INS PREMIUM AUTO LIAB AUG	2,429.42
				8/01/2023 - 8/31/2023	66,649.32
				TOTAL:	125,574.99
	RECYCLING DEPARTMENT	531-213-00	UTILITIES	110088931701 RECYCLING CEN	416.27
		531-226-00	INSURANCE & BONDS	WCN 6007140 8-1-23	1,604.42
		531-105-00	GROUP INSURANCE	WASTE AUG 2023 LIFE INS PR	5.94
		531-105-00	GROUP INSURANCE	WASTE AUG 2023 HEALTH INS	1,604.00
		531-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	436.41
		531-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	386.86
		531-343-02	EQUIPMENT MAINTENANC	PCRD-TRANSFER PUMP	379.99
		531-104-00	FICA TAX	FICA WITHHELD AND MATCHED	299.09
		531-104-00	FICA TAX	FICA WITHHELD AND MATCHED	264.95
		531-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	69.95
	PEOPLES NATURAL GAS	531-213-00	UTILITIES	200008184083 RECYCLE CENTE	12.50
		531-343-02	EQUIPMENT MAINTENANC	PCRD-TURBO	355.25
	AMAZON.COM	531-105-00	GROUP INSURANCE	WASTE AUG 2023 HSA FEES	9.75
		531-213-00	UTILITIES	PCRD-JULY CELL PHN & GEOTA	51.80
	PAYFLEX	531-343-01	FUEL - RECYCLING CEN	JULY 2023 WASTE FUEL BILL	477.31
		531-343-01	FUEL - RECYCLING CEN	PROPANE FOR FORKLIFTS	100.97
				8/01/2023 - 8/31/2023	9,147.36
				TOTAL:	15,684.79
	LANDFILL	532-216-01	TREATMENT OF LEACHAT	AUG 2023 MUDLICK LEACHATE	1,153.04
		532-216-01	TREATMENT OF LEACHAT	JULY TEST SERVICES	305.00
		532-216-01	TREATMENT OF LEACHAT	MUD LICK LANDFILL	187.51
	TRANSFER STATION			TOTAL:	1,645.55
		533-213-00	UTILITIES	110088931610 MUD LICK RD	212.98
		533-999-00	MISCELLANEOUS TRANSF	FIRE FEE MUD LICK 2-5F-52-	5.00
		533-345-00	UNIFORMS	ALL DEPT UNIFORMS JULY 202	165.56
		533-343-02	MAINTENANCE TRUCK/TR	TRANS BUSHINNG RD TRACTOR	24.46
		533-343-02	MAINTENANCE TRUCK/TR	LANDING GEAR C&d TRAILER	922.85
		533-226-00	INSURANCE & BONDS	WCN 6007140 8-1-23	1,604.42
		533-105-00	GROUP INSURANCE	WASTE AUG 2023 LIFE INS PR	1.98
		533-105-00	GROUP INSURANCE	WASTE AUG 2023 HEALTH INS	802.00
		533-343-00	EQUIPMENT MAINTENANC	CASE BUCKET CYLINDER	650.00
	NAPA-AMTOWER AUTO SUPPLY	533-343-02	MAINTENANCE TRUCK/TR	BRAKE PARTS R-16	1,277.11
		533-460-00	TIPPING FEES	FREON REMOVAL 42 UNITS	1,050.00
	STURM ENVIRONMENTAL SERVICES	533-216-00	DRAINAGE EXPENSE TRA	JULY TEST SERVICES	316.00
		533-343-02	MAINTENANCE TRUCK/TR	CONDUIT- CD TRLR TARP RPR	130.84
	LOWES BUSINESS ACCOUNTS	533-999-00	MISCELLANEOUS TRANSF	DEODORIZER	1,558.25
		533-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	257.07
	ATCO INTERNATIONAL	533-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	210.63
		533-343-02	MAINTENANCE TRUCK/TR	HYD LINE TRANSFER TRLR	184.04
	WV PUBLIC EMPLOYEES RETIREME	533-343-02	MAINTENANCE TRUCK/TR	TARP STOP ASSY& RATCHETS	646.67
		533-343-02	MAINTENANCE TRUCK/TR	TARP SUPPLIES	555.50
	SYLVESTER W. LOWTHER	533-343-02	MAINTENANCE TRUCK/TR	TARP SUPPLIES	1,129.00

09-06-2023 09:21 AM		DISBURSEMENTS 8-01 TO 8-31-23			
FUND: WASTE COLLECTION					
DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	TRACTOR SUPPLY CREDIT PLAN	533-343-02	MAINTENANCE TRUCK/TR	PCRD-AUTO UNDERCOATING	35.98
	CITIZENS BANK OF WV	533-459-00	NEW EQUIPMENT	WAS RD TRACTOR SEP 2023 PY	2,304.61
		533-459-00	NEW EQUIPMENT	WAS SEP 2023 CLOSED TOP TR	1,120.97
	RELIABLE TIRE COMPANY	533-343-02	MAINTENANCE TRUCK/TR	(3) TIRES	1,340.00
	INTERNAL REVENUE SERVICE	533-104-00	FICA TAX	FICA WITHHELD AND MATCHED	175.88
		533-104-00	FICA TAX	FICA WITHHELD AND MATCHED	143.88
		533-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	41.14
		533-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	33.65
	PEOPLES NATURAL GAS	533-213-00	UTILITIES	200008184349 WASTE COLL	12.17
	AMAZON.COM	533-343-00	EQUIPMENT MAINTENANC	PCRD-DRIVE CHAIN CLUSTER S	379.99
	LIPPS WRECKER SERVICE	533-343-02	MAINTENANCE TRUCK/TR	TOWING OF TRACTOR-TRLR	12,214.26
	TIRE AND RUBBER INC	533-460-00	TIPPING FEES	JULY 2023 DUMPING	544.00
	PAYFLEX	533-105-00	GROUP INSURANCE	WASTE AUG 2023 HSA FEES	3.25
	WM CORPORATE SERVICES, INC.	533-460-00	TIPPING FEES	CD TIPPING FEES 8/1-8/15/2	11,291.73
		533-460-00	TIPPING FEES	TIPPING JULY 2023	57,228.34
		533-460-00	TIPPING FEES	JULY 2023 TIPPING FEE	8,285.93
	AT&T MOBILITY	533-213-00	UTILITIES	PCRD-JULY CELL PHN & GEOTA	38.85
	WORLD FUEL SERVICES, INC.	533-343-01	FUEL/OIL TRANSFER ST	JULY 2023 WASTE FUEL BILL	6,852.11
	FRONTIER	533-213-00	UTILITIES	472-4443-101915-4 WASTE	76.62
	TRAVELERS INSURANCE	533-226-00	INSURANCE & BONDS	INS PREM AUTO LIAB AUG 202	1,184.03
		533-226-00	INSURANCE & BONDS	INS PREMIUM AUTO LIAB AUG	2,429.42
	**PAYROLL EXPENSES			8/01/2023 - 8/31/2023	5,196.86
				TOTAL:	122,638.03
WASTE OFFICE/BOARD	GATES SUPPLY	534-999-00	GEM & ADM MISC BILLI	MATTE BLACK INK - PLOTTER	23.96
	ENCOVA INSURANCE	534-226-00	INSURANCE & BONDS	WCN 6007140 8-1-23	5.01
	WV PUBLIC EMPLOYEES INSURANC	534-105-00	GROUP INSURANCE	WASTE AUG 2023 LIFE INS PR	7.92
		534-105-00	GROUP INSURANCE	WASTE AUG 2023 HEALTH INS	518.66
	HART OFFICE SOLUTIONS INC	534-999-00	GEM & ADM MISC BILLI	CTY HALL COPIER OVRG 2022-	332.06
	LOWES BUSINESS ACCOUNTS	534-999-00	GEM & ADM MISC BILLI	SPPLS CITY HALL EXT CLEAN	23.46
		534-999-00	GEM & ADM MISC BILLI	SPPLS CITY HALL EXT CLEAN	15.05
		534-999-00	GEM & ADM MISC BILLI	SPPLS CITY HALL EXT CLEAN	22.79
		534-999-00	GEM & ADM MISC BILLI	SPPLS CITY HALL EXT CLEAN	2.85
	CENTRAL SUPPLY CO	534-999-00	GEM & ADM MISC BILLI	CLEANING SPPLS CITYHALLEX	46.25
	WV PUBLIC EMPLOYEES RETIREME	534-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	373.72
		534-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	298.70
		534-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	374.03
		534-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	283.98
	BUCKHANNON POSTMASTER	534-218-00	POSTAGE	PERMIT #10 POSTAGE	750.00
		534-218-00	POSTAGE	BILL ADDRESS RETURN FEE	50.00
	PAYROLL ACCOUNT (ALL DEPTS)	534-999-00	GEM & ADM MISC BILLI	JUN & JULY 2023 AA FEES	524.94
	THOMAS J O'NEILL	534-223-00	PROFESSIONAL SERVICE	SEP 2023 CONTRACT ATTORNEY	1,250.00
	COLLECTION ACCOUNT	534-999-00	GEM & ADM MISC BILLI	JULY2023 CC FEES	2,306.68
	TOSHIBA FINANCIAL SERVICES	534-999-00	GEM & ADM MISC BILLI	AUG 2023 CITY HALLCOPIER &	229.24
	DLT SOLUTIONS LLC	534-104-00	GEM & ADM MISC BILLI	AUTOCAD SOFTWARE	497.29
	JERRY HEARD ASSC.	534-999-00	GEM & ADM MISC BILLI	UTILITY BILLS	709.18
	MY BUCKHANNON	534-999-00	GEM & ADM MISC BILLI	PCRD-CITY SUBSCRIPTION	22.25
	WALMART STORES INC -BUCKHANN	534-999-00	GEM & ADM MISC BILLI	CLEANING SPPLS CITYHALL	45.03
	INTERNAL REVENUE SERVICE	534-104-00	FICA TAX	FICA WITHHELD AND MATCHED	514.89
		534-104-00	FICA TAX	FICA WITHHELD AND MATCHED	478.29
		534-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	120.40
		534-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	111.87
	AMAZON.COM	534-999-00	GEM & ADM MISC BILLI	PCRD-BADGY FOR NAME CARDS	34.28
		534-999-00	GEM & ADM MISC BILLI	PCRD-COLORED PAPER	19.93
		</			

09-06-2023 09:21 AM		DISBURSEMENTS 8-01 TO 8-31-23			
FUND: WASTE COLLECTION					
DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		534-999-00	GEM & ADM MISC BILLI	PCRD- LANYARDS	31.84
		534-999-00	GEM & ADM MISC BILLI	PCRD-COLORED PAPER	39.85
		534-999-00	GEM & ADM MISC BILLI	PCRD-BADGY FILM CARDS	44.22
		534-999-00	GEM & ADM MISC BILLI	PCRD-COLORED PAPER	19.75
		534-999-00	GEM & ADM MISC BILLI	PCRD-WHITE OUT FOLDERS	11.74
	RELIANCE STANDARD INSUANCE	534-105-00	GROUP INSURANCE	BILLING & WITHHOLDING ERR	18.52
	LOG ME IN - GOTOMEETING	534-999-00	GEM & ADM MISC BILLI	PCRD-JUL 2023-JUN 2024 GO	48.00
	PAYFLEX	534-105-00	GROUP INSURANCE	WASTE AUG 2023 HSA FEES	6.50
	ROZELLE ENTERPRISES DBA TRAD	534-999-00	GEM & ADM MISC BILLI	CLEAN & PAINT CTYHALL EXT	4,050.06
	U.S. POSTAL SERVICE (CMRS-FP	534-218-00	POSTAGE	AUG 2023 POSTAGE	250.00
	FP FINANCE PROGRAM	534-218-00	POSTAGE	AUG 2023 MAILER & INSERTER	94.30
	OPTIMUM B2B, DEPT. 1264	534-999-00	GEM & ADM MISC BILLI	AUG 2023 CITY HALL INTERNE	214.63
	TYLER TECHNOLOGIES INC	534-999-00	GEM & ADM MISC BILLI	RECEIPTER MAINT SEP23-JUN2	525.88
	ROSSMAN & CO/PCB CORP	534-999-00	GEM & ADM MISC BILLI	JUNE 2023	2.74
		534-999-00	GEM & ADM MISC BILLI	JULY 2023	31.21
	DELL TECHNOLOGIES	534-459-00	CAPTIAL EXPENSE	PCRD-DELL VOSTRO SMALL FOR	255.10
	TRAVELERS INSURANCE	534-226-00	INSURANCE & BONDS	INS PREM AUTO LIAB AUG 202	1,184.03
		534-226-00	INSURANCE & BONDS	INS PREMIUM AUTO LIAB AUG	2,429.42
	**PAYROLL EXPENSES			8/01/2023 - 8/31/2023	16,026.69
				TOTAL:	35,277.19

Moton to accept the August Financial Report was made by Randall/Rylands. Motion carried.

During the Financial Report it was noted that the towing bill for the tractor/trailer that was involved in an accident was \$12,214.26, which created a discussion regarding the recent accident. Mr. Arnold felt the driver was not at fault as it appears the load had shifted causing the overturn. The truck was totaled and the insurance has paid the claim. The department will keep the truck for parts.

D. Department Report – Mr. Arnold provided an overview of the following reports, which included both the July & August reports:

D.1 Recycling Center Report

City of Buckhannon Recycling Center				City of Buckhannon Recycling Center			
DATE: July-23				DATE: August-23			
Inventory & Balance Sheet				Inventory & Balance Sheet			
	Uproc.	Proc.	Total		Uproc.	Proc.	Total
ONP	2.9	2.42	5.32	ONP	2.9	8.36	11.26
OCC	7.5	28.09	35.59	OCC	0.4	36.89	37.29
MGOP	0.7	7.65	8.35	MGOP	0.7	8.37	9.07
STEEL	0.17	7.65	7.82	STEEL	0.6	7.65	8.25
ALUM.	0.03	1.4	1.43	ALUM.	0.25	1.4	1.65
E-WASTE	0	0	0	E-WASTE	0	0	0
Pete #1	0.15	3.85	4	Pete #1	0.05	4.54	4.59
No. 2	0.2	4.81	5.01	No. 2	0.3	4.81	5.11
Total	11.65	55.87	67.52	Total	5.2	72.02	77.22
Inventory 7/1/23 71.64				Inventory 9/1/23 77.22			
Inventory 8/1/23 67.52				Inventory 8/1/23 67.52			
Diff. -4.12				Diff. 9.7			
Loads Shipped 37.47				Loads Shipped 43.48			
Total Diff. Inventory & Loads Shipped 33.35				Total Diff. Inventory & Loads Shipped 53.18			
Total Received 33.35				Total Received 53.18			
Less Garbage 0				Less Garbage 0			
Total 33.35				Total 53.18			
Residential Curbside 320				Residential Curbside 900			
Appliances	Iron	Total	Total \$	Appliances	Iron	Total	Total \$
26660	0	26660	\$1,553.00	37060	0	37060	\$1,969.90
Yard Debris 5000				Yard Debris 5000			

D.2 Transfer Station Report

City of Buckhannon			
Transfer Station Totals			
July 2023			
Total Transactions 3284			
Total Weight 1580.14			
Total Cash Received \$41,514.00			
Total City Trucks \$69,170.45 830.85 tons			
Total Charge \$23,244.50			
Grand total \$133,928.95			
Total C/D Material 437.45			
Total Commercial/Residential 1142.69			
Bulky Goods	Steel	Waste	Total
	3.2	5.09	8.29

City of Buckhannon  
Transfer Station Totals

August 2023

Total Transactions	3489			
Total Weight	1752.39			
Total Cash Received	\$43,340.00			
Total City Trucks	\$75,972.06	912.48 tons		
Total Charge	\$29,360.13			
Grand total	\$148,672.19			
Total C/D Material	486.09			
Total Commercial/Residential	1266.3			
Bulky Goods	Steel	Waste	Total	
		2.1	3.79	5.89

D.3 Waste Collection Report

Mr. Arnold also reported on some equipment needs. During this discussion he provided a review of a few key pieces of equipment. He requested the Board consider allowing the department to purchase a newer road tractor and log loader. Both items would be covered under the current budget. No action could be taken as these were not agenda items. The Board acknowledged the request and there was no objection to Mr. Arnold seeing what was available at upcoming public sales.

Another discussion took place regarding accounts that become delinquent to the point that the trash can (toter) is removed and then once the account is paid, the customer often expect a quick delivery (return) of the toter, which is not always possible. Mr. Arnold recommends some type of fee be considered for these type of situations. Mayor Skinner recommended that this be a part of the next rate study discussion.

**E. Correspondence and Information** – The Mayor reviewed the following item with the Board:  
**E.1** – While it was not a part of the packet, it was noted that the City of Buckhannon is hosting two "Make it Shine Events" with the following details reviewed: *The City of Buckhannon is hosting two "Make it Shine Events" beginning this Saturday - September 9! Current subscribers to the City of Buckhannon Residential Waste Collection Service, whose garbage is picked up at their residence weekly, are permitted to dump a maximum allowable amount equivalent to two pick-up truck loads over the entirety of the event. If you qualify, you are encouraged to clean up your yard and properties and bring the items to the Buckhannon Transfer Station on Saturday, September 9, and/or Saturday, September 23, from 7:30 a.m. to 3:30 p.m. at the Buckhannon Waste Transfer Station, located at 444 Mud Lick Road in Buckhannon. Tires will not be accepted at this time. Additionally, items that utilize Freon, such as air conditioners, dehumidifiers, and refrigerators, are excluded from these events.*

F. Consent Agenda

**F.1 Approval of Minutes: 04/06/23, 08/03/23**– Mayor Skinner asked for any necessary corrections or additions to these minutes or a motion to approve them as presented.

**Motion to approve the Minutes of 04/06/23 and 08/03/23 as presented was made by Rylands/Randall. Motion carried.**

G. Strategic Issues for Discussion and/or Vote

**G.1 WVWC & Aladdin Waste Disposal Fees WAMSB Event** - Mayor Skinner recognized City Recorder Sanders, who was the Chair of the WAMSB Event, to review the request from WVWC (West Virginia Wesleyan College). Mr. Sanders explained that during the planning stages of the WAMSB (World Association of Marching Show Bands 2023 World Championships), WVWC's CFO, Mr. Denny McMaster, requested that the City of Buckhannon Waste Department consider waiving

the Waste Disposal Fees for waste created by the WAMSB events. Mr. Sanders noted that WVWC made several upgrades to their facilities at a significant cost to them in order to properly host the event. He recommended the Board approve this request. The Board reviewed the breakdown of the costs; WVWC (general) had 398 bags at a cost of \$764.16 and Aladdin had 465 bags at a cost of \$892.80 for a total \$1,656.96. A discussion by the Board took place.

**Motion to approve waiving the WVWC (general) and Aladdin Waste Disposal Fees for waste created by the WAMSB events, which totaled \$1,656.96 was made by Rylands/Randall.**  
**Motion carried.**

**H. Board Members Comments and Announcements**

- **CJ Rylands:** Nothing further.
- **Scott Randall:** Nothing further.
- **Randy Sanders:** Nothing further.
- **Amberle Jenkins:** Nothing further
- **Jerry Arnold:** Nothing further
- **Jay Hollen:** Nothing further.
- **Mayor Skinner:** Nothing further.

**I. Adjournment**

**Motion to adjoin at 8:15 AM was made by Rylands.**

**Mayor Robert N. Skinner III** \_\_\_\_\_

**City Recorder Randall H. Sanders** \_\_\_\_\_