

STATE OF WEST VIRGINIA, COUNTY OF UPSHUR, CITY OF BUCKHANNON, TO WIT:

A regular meeting of the Buckhannon City Council was held on Thursday, February 01, 2024 at 7:00 p.m., in the Council Chambers of City Hall. The following individuals were in attendance (GTM – GoToMeeting):

Mayor	Robbie Skinner	Present
City Recorder	Randy Sanders	Present
Council Member	Pam Bucklew	Present
Council Member	David McCauley	Present
Council Member	Jack Reger	Present
Council Member	CJ Rylands	Absent
Council Member	David Thomas	Present
Assistant Recorder & Director of Finance	Amberle Jenkins	Present
City Attorney	Tom O'Neill	Present
Buckhannon Fire Department	Chief JB Kimble	Present
Director of Public Works	Jerry Arnold	Absent
Channel 3	Rodney Irvin	Present
MyBuckhannon.com	Katie Kuba	Present
Record Delta	Noah Jeffries	Present

Guests: Kevin Shreve, Channel 3; Don Nestor, SYCC Board of Directors; Catherine Norko, Charles W. Gibson Library; Meredith Cottrell, WVWC.

***City Council of Buckhannon – 7:00 pm in Council Chambers
Meeting Agenda for Thursday, February 01, 2024***

- A. **Call to Order**

A.1 Moment of Silence

A.2 Pledge to the Flag of the United States of America

A.3 Mayor’s State of the City Address
- B. **Recognized Guests**

B.1 West Virginia Wesleyan College Student Senate Meredith Cottrell - Greetings & Campus
- C. **Department & Board Reports**

C.1 Public Works Director - Jerry Arnold

C.2 Finance Director - Amberle Jenkins

C.3 Fire Chief - JB Kimball

C.4 City Attorney - Tom O'Neill
- D. **Correspondence & Information**

D.1 Addressing/Mapping Verification 14 Ritchie Street, Apt 101, Buckhannon, WV 26201

D.2 Addressing/Mapping Verification 14 Ritchie Street, Apt 201, Buckhannon, WV 26201

D.3 Report of Cat & Dog Activity -Upshur County Commission-December 2023
- E. **Consent Agenda**

E.1 Approval of Minutes - Regular Meeting 01/18/24

E.2 Approval of Building and Wiring Permits

E.3 Approval of Payment of the Bills
- F. **Strategic Issues for Discussion and/or Vote**

F.1 Discussion/Possible Action Authorization to Sign Regional Task Force MOU re: Opioid Litigation Settlement

F.2 Approval Ordinance No. 466 St. Joseph’s Hospital Property Annexation 1st Reading

F.3 Set Date of Special City Council Budget Working Session
- G. **Comments and Announcements**

G.1 Pamela Bucklew

G.2 David McCauley

G.3 Jack Reger

G.4 David Thomas

G.6 CJ Rylands

G.7 Randall Sanders
- H. **Mayor’s Comments and Announcements**
- I. **Adjournment**

POSTED 01/29/24

A. Call to Order: The February 01, 2024 regular meeting of the Buckhannon City Council was called to order by Mayor Robbie Skinner, followed by a moment of silence and pledge to the flag. Prior to the moment of silence, Council member David Thomas provided an update on the improving health conditions of Buckhannon resident and former Council member Ron Pugh.

A.3 Mayor's State of the City Address – Mayor Skinner delivered the annual *Mayor's State of the City Address*:

STATE OF THE CITY ADDRESS

2024- YEAR IN REVIEW 2023

Members of City Council, department directors, administration, staff, business owners, and residents of our City of Buckhannon: Good evening and thank you for joining us as we highlight the many projects and accomplishments we've celebrated over the past year together, and share excitement for the future of our City in 2024.

I've had the honor and privilege of serving as Mayor of our hometown since July 1, 2020. As we sit here tonight, it's hard to believe nearly 4 years have passed, and my first term serving this high office in our city is almost finished. I am pleased to announce, however, that I have officially filed for re-election, asking you to support me as I seek a second term as Mayor of the City of Buckhannon. Together, I am confident we will continue moving the needle forward, thus strengthening our campaign of making this community truly one of the best small towns in America!

We welcomed more new businesses to town including The Coop, Brightside, Moonflower, Ironwood, Jimbo's, B-U Time to Shine Car Wash, and The Hearing Aid Place. We also saw significant expansions by St. Joseph's Hospital, Community Care of West Virginia, Citizens Bank of West Virginia, Highpoint Construction, Argo Books, Blue Ridge Risk Partners, Orion Strategies, Fish Hawk Acres, Micrologic, Lynx, Strategy IT, Foster's Marketing Group, Par Mar Stores, Sheetz, Ace Hardware, and Wendling's Food Service – all adding more job opportunities which further proves Upshur County IS a great place to live, work, and invest!

Building on the positive momentum from our business community, we finally completed the long-anticipated Colonial Arts Center redevelopment project. What began as a dream to repurpose a blighted, former tavern on our otherwise beautiful Main Street, is now a fully renovated, state-of-the-art public entertainment space adding yet another amazing asset to the best Downtown in West Virginia. We wouldn't have realized this significant accomplishment had it not been for visionaries like former Mayor David McCauley, and local business leader like Bryson VanNostrand, C.J. Rylands, Keith Buchanan, Catherine Cuppari, Erika Kolenich, and John Waltz – just to name a few. Also, at some point or another, all our city employees have had a hand in the construction and/or fund-raising efforts necessary to complete the project. Our Council wishes to sincerely thank every one of you – the visionaries, contractors, employees, donors, and performance participants. We wouldn't be where we are today without you!

Perhaps the most exciting part of the year 2023 was our City of Buckhannon's incredible opportunity to host the World Association of Marching Show Bands (WAMSB) in July. Our City Recorder, Randy Sanders, West Virginia Wesleyan College administrators John Waltz and Alisa Lively, and local resident Brad Kellison put together a truly inspiring proposal to the WAMSB board of directors in 2019 & 2020, which ultimately awarded the 2023 competition to Buckhannon, West Virginia. From there, an all-volunteer group of citizens, led by Randy, planned every detail of the event for two years. I think we all can say without a doubt that WAMSB 2023 here in our hometown was a tremendous success! Every part of the event went off without a hitch. Everyone who participated – either through spectatorship or performance had a wonderful time in our amazing city. Our council wishes to sincerely thank you, Randy, and all our city employees and volunteers, who put in thousands of hours of blood, sweat, and maybe even a few tears to ensure our citizens and visitors saw the very best Buckhannon could offer.

I now want to provide updates from several internal city departments; highlighting accomplishments, as well as goals we have as we look to our future:

CITY FIRE DEPARTMENT:

Chief Kimble and our BFD members had another busy year; responding to 1,120 total calls in 2023; down 98 calls from 2022. This is an interesting statistic: individual call volume totaled 4,806 calls, which equals 4.3 members per incident.

We began 2023 with good news for property insurance payers as our ISO Protection Class rating decreased to 3. The ISO Protection Classification scale ranges from 1 to 10, with 1 being the best score, and 10 being the worst score. In the nearly eight years I've been associated with the city; our ISO Protection Class rating has reduced from 5 to 3 – a true testament to the talent and dedication of our firefighters. This hard work represents a 20% reduction in property insurance premiums!

In September, myself, Chief Kimble, Captain Baxa, Lieutenant Ethan Smith, and Firefighter Maria Potter traveled to Columbus, Ohio where we were presented with the Firehouse Magazine Michael O. McNamee Award of Valor for acts of courage and bravery stemming from a successful life-saving mission in November 2022.

Under the leadership of Captain Baxa, our fire department and city hosted the first annual Country Roads Fire Conference at the Brushy Fork Event Center in January 2023 (and now for the second time in January 2024). Firefighters from all over the Southeast, including several from across our state, came to Buckhannon to learn from each other, share experiences and expertise, and enjoy everything our community has to offer.

Chief Kimble is collaborating with Chief Suttle in Weston and Chief Himes in Elkins, as well as with all members of the three departments, and Chief Gregory of our City Police Department, to begin a process of strengthening a mental wellness program for our public safety professionals. This is a great need. PTSD among fire and police officers is very high, while prior to this collaboration, services to provide assistance within our region have been non-existent. The program is designed to assist individuals with day-to-day accumulative services in the workplace.

CITY POLICE DEPARTMENT

The police department completed its second year into the CALEA reaccreditation cycle. We're happy to report that we continue to have a near perfect score, and the reaccreditation cycle pointed out zero issues. This marks the half-way point of the process, with full reaccreditation set for 2025.

Our police department continues to be an active partner with West Virginia Wesleyan College. We host not only Criminal Justice students as interns, but also Service Scholars sponsored by the Office of Community Engagement. Specifically, with the Service Scholar program, the police department began a mentorship program where a senior student volunteer guides and mentors a freshman student volunteer as they assist the police department with a wide variety of administrative tasks, including but not limited to helping to manage our accreditation.

In 2023, we continued to be an active member of the Mountain Region Drug Task Force where we have taken an active part in the eradication and investigation of drug activity – both in our city and throughout the region. We appreciate our partnerships with the Upshur, Randolph, and Barbour County Sheriff's Departments, as well as the City of Elkins Police Department.

Last, but certainly not least, our police department trained 9 new VIPS members in 2023, resulting in a total of 11 active members. The VIPS were involved in 204 public and private events in 2023. Moving into 2024, VIPS will celebrate its 10-year anniversary. Chief Gregory and Steve Wykoff have a wide variety of events planned to commemorate this milestone, including a profile of the organization and its many accomplishments as well as a recruitment drive.

SANITATION DEPARTMENT:

In 2023, the collection crews and city contractors were able to upgrade over 5,000 feet of clay tile into new PVC systems. Major projects in these upgrades included 1,100 feet on Shawnee Drive, 1,200 feet in Myrna Street, 1,200 feet on Taylor Street, 900 feet along North Locust Street, and 600 feet along Madison Street.

Along with the Madison Street upgrade, services for vendors were also created around the newly constructed parking lot between East Lincoln and Madison Streets, and the storm water system was upgraded on the property. The entire redevelopment of this property should be completed in 2024.

Major improvements to the wastewater treatment process were also completed with the installation of an automatic bar at the headworks of the plant. This, along with changes to the treatment process, has resulted in a cleaner effluent being produced.

A major stormwater project took place to complete the Ritchie Street Stormwater collection system. This project upgraded severely undersized pipe which created a bottle neck in the system. This was the 7th and final phase of this project which began in the mid-2000's.

In conjunction with the Street and Water Departments, the intersection realignment at Scott Street and Shawnee Drive was completed with the addition of stormwater facilities as well.

WATER DEPARTMENT:

One of the great points of pride for our city is that we own the utility services in our community. We collect the waste, provide high-quality drinking water, and operate a wastewater treatment facility – all to best serve our citizens and business owners. We have continuously made necessary upgrades to all our facilities – mostly completed by our own crews – all in an effort to squeeze every possible ounce of available life out of each plant, truck, pipe, and piece of machinery.

Our city's water treatment plant, located on Wood Street, was constructed back in the late 1950's through early 1960's. It has served us VERY well. Think about the growth, expansion, increased demand, as well as everyday wear and tear on that facility. The plant is in its mid-60's age-wise, and has long outlived its life expectancy; again, thanks to our highly skilled water department crews. If not for them, we would've had to construct a new facility some twenty years ago, thus missing out on those additional years we've been able to utilize our current plant.

What does all this mean exactly? Our city needs to begin the exploration process of ultimately constructing a new water treatment plant. Unfortunately, none of us enjoy talking about utility rate increases, but the likelihood of a series of "stair-stepped" water rate increases will be necessary in order to complete this project. With 96% of Upshur County residents and businesses relying on good, clean drinking water provided by the City of Buckhannon, this must be a top priority as we continue to plan for our future.

As for the work completed by our crews this past year, we now have a brand new 6" water main on Thurman Avenue, replacing the existing 4" cast-iron line. This is a drastic improvement to both water

service and fire services. Chief Operator, Kelly Arnold presented the Water Board with a comprehensive list of lines throughout the city that require upgrades. We are tackling the most imperative needs first and working our way down the list.

We also improved the water department's score from 26 to 34 out of a possible 40 points on the ISO Protection Class scale by following suggested flow testing methods, recording, and keeping maintenance of hydrants. The water and fire departments both worked very closely with each other to ultimately help us achieve the improved score of 3 on the 1-10 scale mentioned earlier in this report.

STREETS, WASTE, AND ENGINEERING DEPARTMENTS:

Jerry Arnold and Jay Hollen have been busy as usual working through a long list of projects through Waste Collection, Streets, Parks, Sanitation, and Water Departments. Just this morning, Jerry shared that the all-encompassing Waste Department strategic plan should be complete by Spring this year. This will allow us to have a better understanding of our equipment needs, as well as how to proceed with rating customers – both residential and commercial – and inside and outside of city limits. Jerry has been working on this for the better part of 2023.

Jay Hollen is thrilled to report that we've completed construction and project management of FEMA Generator Grant #1, and we are nearing the completion of FEMA Generator Grant #2. The approximate value of grant #1 is \$1,203,994.86 with no reimbursement costs from the City of Buckhannon. Grant #2's approximate value is \$1,142,167.00 with no reimbursement costs from the City of Buckhannon.

Jay is continuing to work on the engineering and design of the Island Avenue Utility and Street Improvement Project, including the orderly installation of new gas, sanitary, storm, and water lines from on the North side of Island Avenue from North Florida Street to Gate Street. He's hoping to submit the project documents for the sanitary sewer collection system phase of the project to the Bureau for Public Health by mid-February 2024. We anticipate the sanitary sewer collection system will be installed late Spring 2024 through late Fall 2024, and the waterline and gas line (by Mountaineer Gas if required) will begin construction Spring 2025.

We continued the construction and project management activities for Gateway West Phase II. The approximate value of the Grant is \$625,840.30 with a 20% contributing match (\$125,168.06) by the City of Buckhannon. However, due to the efficiency of the Street Department, it is estimated that this project will be completed at an estimated cost of \$458,958.94, with the city contributing 91,791.79. All construction has been completed except for the installation of (4) streetlights along lower Amalia Drive, which is expected to be completed by late Spring 2024. Once the (4) streetlights are installed, Jay will begin the project closeout procedures with the West Virginia Department of Highways.

Our city received funds (\$2,382,905.27) through the federal American Rescue Plan Act (ARPA) to help us realize significant underground utility improvements. We acted quickly to establish our plan of action so we could complete the projects outlined in a timely and efficient manner. Our 6 projects included:

- Taylor Street Storm Sewer Engineering and Hydrology Study
- Taylor Street Sanitary Sewer Collection System Installation Project
- North Locust Street Sanitary Sewer Collection System Installation Project
- Tennerton Water Storage Tank Rehabilitation
- Tennerton Booster Station Building – New Booster Station Building
- Tennerton Booster Station Building – New Water Distribution System Installation Project
- Purchase of new Water equipment for the Water Treatment Plant Projects
- Preliminary hydraulic analysis for the Jawbone Run drainage basin.

City Engineer Jay Hollen, Sanitation Department Superintendent Ethan Crosten, Public Works Director Jerry Arnold, Chief Water Plant Operator Kelly Arnold, Potesta & Associates, Virco Contracting, Pro Contracting, and Tradeworx, as well as all members of our Water, Sanitation, Streets, and City Hall staff all worked together to complete the projects listed above. We don't often consider the service lines running underneath our streets, or the weekly waste collection schedule, but their efficiency and effectiveness are crucial to the livability of our city.

In addition to the department heads listed above, Finance & Administration Director Amby Jenkins is truly an invaluable resource for our city. She is in this building before the sun comes up and doesn't leave until long after the sun goes down. Oh, and by the way, I'm not talking about the sunrises and sunsets in the Winter months. If it were mid-June, when the sun comes up at 6am and doesn't go down until after 9pm, the same is true. She has dedicated her life to the betterment of this organization, and we will never be able to thank her enough for her service. Amby and the team inside City Hall make it possible for all our skilled labor departments to function properly – all in effort to serve our citizens, business owners, and visitors.

City Attorney Tom O'Neill, Stockert Youth Director Deborah Brockleman, Colonial Arts Center Director Anne Wilson, and Building Code and Enforcement Officer Vincent Smith all play integral roles in taking our projects from discussions to finished products. This year, we will also look forward to hiring our first ever Event Center Manager. City Recorder Randy Sanders, Director of Finance & Administration, and myself will be reviewing applications this month as we work to add yet another dedicated team member to our city administration family.

As you can see, once again, we have been extremely busy, but we wouldn't want it any other way! The team I reference above includes more than 100 men and women who come to work here every day – all for one goal: to best serve our community. Our City Council is extremely proud of, and thankful for each one of you! We sincerely thank you, ALL of you, for everything you do! You make us the city we are, and the city we want to be.

Over the course of this next year, we must continue the momentum as we work to improve our city parks one at a time. The City Park on Park Street, thanks to the planning of our newly created all-volunteer Parks & Recreation Board, is going to look and feel much nicer this Spring. We're excited to bring pickle ball, paving, new lighting, a newly renovated pavilion, a regulation size basketball court, trail system, and improved playground equipment to the park by May 1. Once the City Park is completed, five other public parks will also receive our attention. I am confident that this energetic and dedicated group will continue doing a great job!

Additionally, we also have a much-needed streetscape project to beautify sections of Ritchie, Fayette, and Pocahontas Streets, as well as the completion of infrastructure improvements on Shawnee Drive. Member of City Council, as we work on our 2024-2025 general fund budget, I am asking that we continue prioritizing robust investments into infrastructure improvements. Our citizens and business owners deserve our attention to detail on all of our nearly 300 streets.

Outside of infrastructure projects, we as a community MUST rally behind the students, teachers, staff, and administrators to support Upshur County Schools through our prayers, our presence, and our positivity. The vitality of this community is dependent on it. We MUST have a quality school system if we are going to continue to prosper. The new administration on Smithfield Street is working very hard to make the necessary corrections so that our school system is once again regarded as on the finest in the state. Upshur County is full of blue and white, Buccaneer pride, and if there was ever a time to let that pride be known, it's now. I am calling upon everyone in Upshur County: on May 14th, PLEASE vote YES. Vote yes for the students; vote yes for our teachers; vote yes for our bus drivers; vote yes for our coaches; vote yes for our community! We cannot punish them for errors they didn't make, for that only hurts us all. A child has one chance at an education, and I believe it takes a village. Let's be that village, and let's carry our Buckhannon-Upshur blue and white stripes to the poll this Spring. Our future depends on it.

Finally, tonight, I want to say I am proud of my colleagues on this City Council. Each one of you brings a wealth of knowledge and unique perspective to the table. I appreciate your friendship, guidance, discussions, and even disagreements. Our community is a better place because of the conversations held here, and the diverse opinions and backgrounds that guide us forward.

And so, to the citizens and business owners of this wonderful community, I am proud to report to you tonight that the State of our City is strong. With the right decisions and strong heart and dedication, we continue to be well-positioned for the future. Let the world have no doubt, that we ARE one of the very "BEST Small Towns in America!" It is truly my honor to serve my hometown, the City of Buckhannon, West Virginia, as your Mayor, and I cannot thank all of you enough for your support, love, encouragement, guidance, advice, and prayers most importantly.

Let's bring on an exciting 2024!

May God continue to bless our City of Buckhannon, State of West Virginia, and the United States of America!

B. Recognized Guests:

B.1 West Virginia Wesleyan College Student Senate Meredith Cottrell - Greetings & Campus – Ms. Cottrell's report was deferred until later in the meeting.

Guests who signed in to speak – Mayor Skinner recognized Don Nestor who began by thanking the Council for the continued support of the Stockert Youth and Community Center and he then provided a history of the center. He also asked for an update on the proposed funding through the USDA to finance to new SYCC building. Mayor Skinner provided a report noting that we are still waiting on the Letter of Condition from the USDA. He provided a review of the many elements of the preparations that have taken place and that we have done everything on our end to satisfy the questions and requirements of the USDA underwriting department.

At this point of the meeting the Public Comments part of the meeting was closed.

C. Department & Board Reports

C.1 Public Works Director- Jerry Arnold - Mayor Skinner noted that Jerry Arnold was not in attendance and there was no Public Works report to present. Mayor Skinner did note that the Street Department will be making rounds this Spring to repair the potholes.

C.2 Finance Director - Amberle Jenkins – Mayor Skinner recognized Amberle Jenkins who

provided the following reports:

Amby report 2/1/24

Balances *January 2024*

General Fund mm checking	\$858,857	CD \$86,550
Historic Landmark savings	\$3,030	
Stockert Youth Center Capitol Campaign	\$443,775 + 12,000 pledge	= \$455,775
Coal Tax	\$42,662	
Municipal Stabilization Fund	\$923,050.	
Flood Control Acct	\$78,329	
Consolidated Public Works Board	\$168,196	Cem CD \$235,333
Sales Tax	\$1,804,622	
American Rescue Plan Acct	\$571,165	

Opioid Account has been created and \$113,000 deposited into it.

Working on budgets. Supervisors turned them in a day early – much appreciated.

We have a few things going on in the CAC this month.

Feb 9, 10 at 6 pm and 11th at 2pm - A murder mystery play – The Single Man Feb – Tickets \$15 each available at City Hall, Chamber of Commerce and Salon 88

Feb 20th 6pm – Event called Jazz and Java, A dinner buffet, cash bar, Live Jazz music and professional singers, and a Gumbo cooking demo. Tickets \$35 each available at City Hall

Feb 23rd 6:30pm – a WV film documentary about 3 West Virginian’s over a span of two years. It stars one of our local artists Tim Hibbs. Tickets are \$10 each available on RecDesk through our Colonial Arts website.

Stockert Youth Center activities (see attached)

Jan-24						
Start Date	Start Time	End Time	Event	Location	# Attended	
1/02/2024	12:00 PM	2:30 PM	Homeschool Group-Brandy	Gym, Game Room, Lounge	3	
1/02/2024	3:30 PM	6:00 PM	SYCC After School Program	Whole Building	57	
1/02/2024	4:30 PM	7:00 PM	Infinite Learning-Tutoring-Andrea	Playhouse Room	3	
1/02/2024	5:30 PM	6:30 PM	Kickboxing	Gym	9	
1/02/2024	6:30 PM	8:00 PM	Basketball Practice-Dave	Gym	9	
1/03/2024	12:30 PM	2:00 PM	Whitney's Homeschool Group	Gym, Game Room, Lounge	33	
1/03/2024	3:30 PM	6:00 PM	SYCC After School Program	Whole Building	59	
1/03/2024	5:00 PM	6:00 PM	Kangoo	Gym	5	
1/03/2024	6:00 PM	8:00 PM	Basketball Practice -Dalton	Gym	6	
1/03/2024	7:30 PM	8:30 PM	Basketball Practice-Logan	Gym	9	
1/04/2024	3:30 PM	6:00 PM	SYCC After School Program	Whole Building	60	
1/04/2024	4:30 PM	7:00 PM	Infinite Learning-Tutoring-Megan	Playhouse Room	3	
1/04/2024	5:30 PM	6:30 PM	SYCC Youth League Basketball Cheer Practice	Gym	15	
1/05/2024	3:00 PM	6:30 PM	Violin Lessons	Workout Room Upstairs	2	
1/05/2024	3:30 PM	6:00 PM	SYCC After School Program	Whole Building	59	
1/05/2024	4:30 PM	7:00 PM	Infinite Learning-Tutoring-Megan	Playhouse Room	3	
1/05/2024	6:00 PM	7:00 PM	Basketball Practice-Dave	Gym	7	
1/05/2024	7:30 PM	8:30 PM	Basketball Practice-Logan	Gym	8	
1/06/2024	8:00 AM	6:00 PM	SYCC Youth League Basketball Games	SYCC Gym and Lobby	303	
1/08/2024	3:30 PM	6:00 PM	SYCC After School Program	Whole Building	57	
1/09/2024	5:30 PM	6:30 PM	Karate Cubs	Gym	7	
1/09/2024	6:30 PM	8:30 PM	Senshi Martial Arts	Gym	7	
1/09/2024	3:30 PM	6:00 PM	SYCC After School Program	Whole Building	48	
1/09/2024	4:30 PM	7:00 PM	Infinite Learning-Tutoring-Andrea	Playhouse Room	3	
1/09/2024	5:30 PM	6:30 PM	Kickboxing	Gym	12	
1/09/2024	6:30 PM	8:00 PM	Basketball Practice-Dave	Gym	9	
1/10/2024	6:00 PM	8:00 PM	Basketball Practice-Dalton	Gym	6	
1/10/2024	7:30 PM	8:30 PM	Basketball Practice-Logan	Gym	7	
1/11/2024	3:30 PM	6:00 PM	SYCC After School Program	Whole Building	55	
1/11/2024	4:00 PM	6:00 PM	Violin Lessons	Workout Room Upstairs	4	
1/11/2024	4:30 PM	7:00 PM	Infinite Learning-Tutoring-Megan	Playhouse Room	3	
1/11/2024	5:30 PM	6:30 PM	SYCC Youth League Basketball Cheer Practice	Gym	15	
1/11/2024	6:30 PM	8:30 PM	Karate	Gym	6	
1/12/2024	2:00 PM	4:00 PM	Basketball Practice-Brittany	Gym	12	
1/12/2024	3:30 PM	6:00 PM	Violin Lessons	Workout Room Upstairs	4	
1/12/2024	5:30 PM	6:00 PM	Basketball Practice-Daniel	Gym	4	
1/13/2024	8:00 AM	6:00 PM	SYCC Youth League Basketball Games	SYCC Gym and Lobby	383	
1/14/2024	2:00 PM	5:00 PM	Party Rental-Poling	Gym, Game Room, Lounge	22	
1/17/2024	4:00 PM	6:00 PM	Basketball Practice-Daniel	Gym	10	
1/17/2024	6:00 PM	8:00 PM	Basketball Practice-Dalton	Gym	7	
1/18/2024	8:00 AM	9:00 AM	Basketball Practice-Brittany	Gym	8	
1/18/2024	4:00 PM	6:00 PM	Violin Lessons	Workout Room Upstairs	3	
1/19/2024	4:30 PM	6:30 PM	SYCC Youth League Basketball Cheer Practice	Gym	15	
1/19/2024	3:00 PM	6:00 PM	Violin Lessons	Workout Room Upstairs	3	
1/21/2024	1:00 PM	3:00 PM	Party Rental-Frogat	Gym, Game Room, Lounge	46	
1/22/2024	3:30 PM	5:00 PM	Basketball Practice-Pandas	Gym	15	
1/22/2024	5:30 PM	6:30 PM	Karate Cubs	Gym	3	
1/22/2024	6:30 PM	8:30 PM	Senshi Martial Arts	Gym	7	
1/23/2024	3:30 PM	6:00 PM	SYCC After School Program	Whole Building	58	
1/23/2024	4:30 PM	5:30 PM	Fred Brooks Garden Club Kids Craft	Cafeteria	18	
1/23/2024	4:30 PM	7:00 PM	Infinite Learning-Tutoring-Andrea	Playhouse Room	3	
1/23/2024	6:30 PM	8:00 PM	Basketball Practice-Dave	Gym	9	
1/24/2024	12:30 PM	2:00 PM	Whitney's Homeschool Group	Gym, Game Room, Lounge	27	
1/24/2024	3:30 PM	6:00 PM	SYCC After School Program	Whole Building	57	
1/24/2024	6:00 PM	7:00 PM	4-H Meeting	Cafeteria	18	
1/24/2024	6:00 PM	8:00 PM	Basketball Practice -Dalton	Gym	7	
1/24/2024	7:30 PM	8:30 PM	Basketball Practice-Logan	Gym	9	
1/25/2024	11:00 AM	12:00 PM	Basketball Practice-Dalton	Gym	3	
1/25/2024	3:30 PM	6:00 PM	SYCC After School Program	Whole Building	60	
1/25/2024	4:00 PM	6:00 PM	Violin Lessons	Workout Room Upstairs	3	
1/25/2024	4:30 PM	5:30 PM	Basketball Practice-Daniel	Gym	7	
1/25/2024	4:30 PM	7:00 PM	Infinite Learning-Tutoring-Megan	Playhouse Room	3	
1/25/2024	5:30 PM	6:30 PM	SYCC Youth League Basketball Cheer Practice	Gym	15	
1/25/2024	6:30 PM	8:30 PM	Senshi Martial Arts	Gym	11	
1/26/2024	3:00 PM	6:00 PM	Violin Lessons	Workout Room Upstairs	4	
1/26/2024	3:30 PM	6:00 PM	SYCC After School Program	Whole Building	52	
1/26/2024	4:30 PM	7:00 PM	Infinite Learning-Tutoring-Megan	Playhouse Room	3	
1/26/2024	4:30 PM	6:00 PM	Basketball Practice-Daniel	Gym	8	
1/27/2024	8:00 AM	6:00 PM	SYCC Youth League Basketball Games	SYCC Gym and Lobby	418	
1/27/2024	4:00 PM	7:00 PM	Party Rental-Karate	Gym	28	
1/28/2024	1:00 PM	6:00 PM	Gym Rental-Really Free Market	Gym	297	
1/29/2024	3:30 PM	6:00 PM	SYCC After School Program	Whole Building	43	
1/29/2024	5:30 PM	6:30 PM	Karate Cubs	Gym	6	
1/29/2024	6:30 PM	8:30 PM	Senshi Martial Arts	Gym	11	
1/30/2024	3:30 PM	6:00 PM	SYCC After School Program	Whole Building	55	
1/30/2024	4:30 PM	7:00 PM	Infinite Learning-Tutoring-Andrea	Playhouse Room	3	
1/30/2024	6:30 PM	8:00 PM	Basketball Practice-Dave	Gym	7	
1/31/2024	3:30 PM	6:00 PM	SYCC After School Program	Whole Building	41	
1/31/2024	4:30 PM	5:00 PM	Basketball Practice-Daniel	Gym	7	
1/31/2024	5:00 PM	6:00 PM	Karate Cubs	Gym	6	
1/31/2024	6:00 PM	8:00 PM	Basketball Practice-Dalton	Gym	7	
1/31/2024	7:30 PM	8:30 PM	Basketball Practice-Logan	Gym	5	

Several days of our after school program and other events were cancelled this month due to weather.
Not included above, we also had basketball games on Saturdays at BUHS with several hundred in attendance.

001-GENERAL FUND

% OF YEAR COMPLETED: 58.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
TAXES						
001-301-000-01 AD VALOREM TAXES	926,730	12,232.95	616,589.01	0.00	310,140.99	66.53
001-301-000-02 PRIOR YEAR TAXES	25,000	954.63	37,683.34	0.00 (12,683.34)	150.73
001-303-000-00 GAS & OIL SEVERANCE TAX	12,755	0.00	53,012.56	0.00 (40,257.56)	415.62
001-304-000-00 2% UTILITY TAX	235,000	18,455.64	124,058.04	0.00	110,941.96	52.79
001-305-000-00 B & O TAX	1,400,000	130,926.38	936,811.95	0.00	463,188.05	66.92
001-305-000-01 B&O CONTRACTORS	120,000	42,923.49	191,709.42	0.00 (71,709.42)	159.76
001-306-000-00 LIQUOR TAX	75,000	0.00	41,394.67	0.00	33,605.33	55.19
001-307-000-00 ANIMAL CONTROL TAXES	1,100	10.53	771.93	0.00	328.07	70.18
001-308-000-00 HOTEL MOTEL TAX	120,000	10,359.54	95,436.13	0.00	24,563.87	79.53
001-310-000-00 Auditor Taxes Accrued	0	0.00	0.00	0.00	0.00	0.00
TOTAL TAXES	2,915,585	215,863.16	2,097,467.05	0.00	818,117.95	71.94
FINES AND FEES						
001-320-000-00 COURT COSTS, FEES & CHARG	11,000	648.00	5,279.00	0.00	5,721.00	47.99
001-320-000-01 BASIC FEE (POLICE DEPT.)	0	0.00	200.00	0.00 (200.00)	0.00
001-320-000-02 POLICE FEE -CITATION	4,000	300.00	2,280.00	0.00	1,720.00	57.00
001-320-000-03 POLICE/FINGERPRINT REVENU	0	0.00	0.00	0.00	0.00	0.00
001-320-000-04 SUMMONS FEE FOR PARKING T	0	20.00	100.00	0.00 (100.00)	0.00
001-321-000-00 LOT 5 (OLD D&L/CVB PROPER	0	0.00	0.00	0.00	0.00	0.00
TOTAL FINES AND FEES	15,000	968.00	7,859.00	0.00	7,141.00	52.39
LIC PERMITS & FRANCHISE						
001-325-000-00 CITY BUSINESS LICENSE	17,000	35.00	9,085.50	0.00	7,914.50	53.44
001-326-000-00 BUILDING PERMIT FEES	40,000	1,404.32	23,281.84	0.00	16,718.16	58.20
001-326-000-10 PROPERTY REGIST -VACANT	500	0.00	5,400.00	0.00 (4,900.00)	1,080.00
001-328-000-00 FRANCHISE FEES	55,000	0.00	21,472.60	0.00	33,527.40	39.04
001-330-000-00 IRP TRUCK FEE	55,000	3,307.30	16,177.26	0.00	38,822.74	29.41
TOTAL LIC PERMITS & FRANCHISE	167,500	4,746.62	75,417.20	0.00	92,082.80	45.03
OTHER FEES						
001-340-000-00 DONATIONS THEATRE	20,000	318.41	13,232.79	0.00	6,767.21	66.16
001-340-345-00 CAC REV, CONCESSIONS, MERCH	5,000	0.00	1,089.25	0.00	3,910.75	21.79
001-340-345-01 CAC REVENUE RENTALS	5,000	0.00	95.00	0.00	4,905.00	1.90
001-340-345-02 CAC REVENUE TICKETS	2,000	70.00	1,165.00	0.00	835.00	58.25
001-340-345-03 CAC CLASSROOM REV	2,000	300.00	300.00	0.00	1,700.00	15.00
001-341-000-00 PSC MUNICIPAL SURCHARGE	0	0.00	0.00	0.00	0.00	0.00
001-341-000-01 PSC MUN SURCHARGE OLD ACC	0	0.00	0.00	0.00	0.00	0.00
001-345-000-00 RENTS	30,000	0.00	0.00	0.00	30,000.00	0.00
TOTAL OTHER FEES	64,000	688.41	15,882.04	0.00	48,117.96	24.82
HEALTH AND SAFETY						
001-351-000-00 POLICE PROTECTION FEES	75,000	6,126.28	42,964.72	0.00	32,035.28	57.29
001-352-000-00 FIRE PROTECTION FEES	152,000	12,492.96	87,607.19	0.00	64,392.81	57.64
TOTAL HEALTH AND SAFETY	227,000	18,619.24	130,571.91	0.00	96,428.09	57.52

001-GENERAL FUND

% OF YEAR COMPLETED: 58.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
OUTSIDE DISTRICTS						
001-358-000-00 EVENT CENTER REVENUE	2,715	1,750.00	8,893.31	0.00 (6,178.31)	327.56
TOTAL OUTSIDE DISTRICTS	2,715	1,750.00	8,893.31	0.00 (6,178.31)	327.56
CHARGES FOR SERVICES						
001-362-000-00 SYC CONTRIB. UCC AND BOE	45,000	25,000.00	25,000.00	0.00	20,000.00	55.56
001-362-000-01 SYC UTILITY REVENUE	2,500	149.00	1,143.00	0.00	1,357.00	45.72
001-362-000-02 SYC CAMP BUCANNEER FEES	18,200	15,300.00	46,345.50	0.00 (28,145.50)	254.65
001-362-000-03 SYC DRILL TEAM FEES	0	0.00	482.00	0.00 (482.00)	0.00
001-362-000-04 SYC BASKETBALL FEES	18,000	1,326.00	16,521.00	0.00	1,479.00	91.78
001-362-000-05 SYC ROOM RENTAL FEES	6,000	156.00	2,721.00	0.00	3,279.00	45.35
001-362-000-06 SYC ART/DRAMA FEES	0	0.00	0.00	0.00	0.00	0.00
001-362-000-07 SYC AFTER SCHOOL FEES	48,600	2,780.08	111,921.08	0.00 (63,321.08)	230.29
001-362-000-08 SYC DRINK/SNACK MACHINE	0	0.00	0.00	0.00	0.00	0.00
001-362-000-09 SYC DONATIONS	2,000	100.00	1,500.00	0.00	500.00	75.00
001-362-000-10 SYC KARATE FEES	1,000	300.00	1,750.00	0.00 (750.00)	175.00
001-362-000-11 RED RIBBON WALK	0	0.00	0.00	0.00	0.00	0.00
001-362-000-12 SYC GIRLS GO GOLFING	0	0.00	0.00	0.00	0.00	0.00
001-362-000-13 UCARE/SYC	0	0.00	0.00	0.00	0.00	0.00
001-362-000-14 SYC BINGO FUND RAISER	0	0.00	0.00	0.00	0.00	0.00
001-362-000-15 SYC CHILDRENS FESTIVAL DO	0	0.00	0.00	0.00	0.00	0.00
001-362-000-16 SYC TEEN DANCES	0	0.00	0.00	0.00	0.00	0.00
001-362-000-17 ZUMBA REVENUE	2,000	89.00	704.00	0.00	1,296.00	35.20
001-362-000-18 YOGA FITNESS CLASS REVENU	0	0.00	0.00	0.00	0.00	0.00
001-362-000-19 GUITAR LESSONS REVENUE	0	0.00	0.00	0.00	0.00	0.00
001-362-000-20 SYC MISC ACTV REVENUE 1TI	0	0.00	968.00	0.00 (968.00)	0.00
001-362-000-99 SYC BEQUEST	0	0.00	0.00	0.00	0.00	0.00
TOTAL CHARGES FOR SERVICES	143,300	45,200.08	209,055.58	0.00 (65,755.58)	145.89
GRANTS						
001-365-000-00 POLICE DEPT.- RECOVERY GR	0	0.00	0.00	0.00	0.00	0.00
001-365-000-01 USDA GRANT-FARMERS MARKET	0	0.00	0.00	0.00	0.00	0.00
001-365-000-02 LWCF GRANT/ NB PARK	0	0.00	0.00	0.00	0.00	0.00
001-365-000-35 FEMA GRANT #2 GENERATOR	30,823	0.00	31,273.64	0.00 (450.64)	101.46
001-365-000-36 FEMA GRANT #1 GENERATOR	543,523	0.00	320,250.12	0.00	223,272.88	58.92
001-366-000-00 POLICE DEPT. - GRANTS	0	0.00	0.00	0.00	0.00	0.00
001-366-000-01 SYCC FAMILIES LEAD CHNG G	0	0.00	0.00	0.00	0.00	0.00
001-366-000-02 RIVER WALK TRAIL GRANT	0	0.00	18,946.75	0.00 (18,946.75)	0.00
001-366-000-04 SAFE WAYS TO SCHOOL GRANT	0	0.00	0.00	0.00	0.00	0.00
001-366-000-05 HISTORIC LAND MARK GRANT	0	0.00	0.00	0.00	0.00	0.00
001-366-000-06 STREET DEPT. GRANTS	0	0.00	0.00	0.00	0.00	0.00
001-366-000-07 POLICE HMLAND GRANT TRAIN	0	0.00	0.00	0.00	0.00	0.00
001-366-000-08 NEA GRANT (WAMSB)	10,000	9,975.34	9,975.34	0.00	24.66	99.75
001-366-000-09 VOLUNTEER COORDINATOR GRA	0	0.00	0.00	0.00	0.00	0.00
001-366-000-10 Reclassify grant/donation	0	0.00	0.00	0.00	0.00	0.00
001-366-000-11 Reclassify grant/donation	0	0.00	0.00	0.00	0.00	0.00
001-366-000-12 GATEWAY WEST GRANT REV	16,000	16,120.87	82,580.53	0.00 (66,580.53)	516.13
001-366-000-13 LAND WATR CONS GRT (LWCF)F	0	0.00	0.00	0.00	0.00	0.00
001-366-000-14 CULTURE ARTS GRNT (THEATR	0	0.00	0.00	0.00	0.00	0.00

001-GENERAL FUND		% OF YEAR COMPLETED: 58.33				
REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
001-366-000-15 REAP-CLEAN UP GRANT	23,520	0.00	23,520.00	0.00	0.00	100.00
001-366-000-16 CULTURE ARTS GRNT(ADA THE	0	0.00	0.00	0.00	0.00	0.00
001-366-000-99 FIRE TRUCK GRANT/LOAN	0	0.00	0.00	0.00	0.00	0.00
001-368-000-01 CONTRIBUTION VOL. FIRE DE	0	0.00	0.00	0.00	0.00	0.00
001-368-000-02 2010 BOND ISSUE	0	0.00	0.00	0.00	0.00	0.00
001-368-000-03 CONTRIBUTIONS BOE-PRO OFF	0	0.00	0.00	0.00	0.00	0.00
001-368-000-04 SANITARY REPAY LOAN	0	0.00	0.00	0.00	0.00	0.00
001-368-000-05 CONTRIBUTION TO CAC PROGR	0	0.00	0.00	0.00	0.00	0.00
TOTAL GRANTS	623,866	26,096.21	486,546.38	0.00	137,319.62	77.99
INTRAFUND CONTR/CHARGES						
001-369-000-00 CONTRIBUTION FUNDS-BRUSHY	0	0.00	168.90	0.00 (168.90)	0.00
001-369-000-01 CONTRIBUTION FRM MUN STAR	0	0.00	0.00	0.00	0.00	0.00
001-369-000-02 CONTRIB FROM SALESTAX FU	2,162,955	500,000.00	1,000,000.00	0.00	1,162,955.00	46.23
001-370-000-00 LATE CHARGES - GEN FUND	200	70.76	448.58	0.00 (248.58)	224.29
TOTAL INTRAFUND CONTR/CHARGES	2,163,155	500,070.76	1,000,617.48	0.00	1,162,537.52	46.26
OTHER REVENUE						
001-376-000-00 GAMING TAX INCOME	10,000	2,807.83	9,796.36	0.00	203.64	97.96
001-377-000-00 RECRD CAPITAL TRNS FRM CS	0	0.00	0.00	0.00	0.00	0.00
001-379-000-00 GAIN/LOSS SALE OF FIXED A	0	0.00	0.00	0.00	0.00	0.00
001-380-000-00 GENERAL FUND INTEREST	400	1,100.69	1,196.12	0.00 (796.12)	299.03
001-381-000-00 STREET DEPT. BILLING/PCAR	4,000	0.00	0.00	0.00	4,000.00	0.00
001-382-000-00 REBATES-REFUNDS PCARD	3,500	0.00	1,859.57	0.00	1,640.43	53.13
001-394-000-00 POLICE FORFEITURE CONFISC	0	0.00	1,041.00	0.00 (1,041.00)	0.00
001-397-000-00 VIDEO LOTTERY	20,000	0.00	9,306.74	0.00	10,693.26	46.53
001-399-000-00 MISCELLANEOUS REVENUE	35,500	40,685.20	64,961.81	0.00 (29,461.81)	182.99
001-399-000-01 CAT TAG REGISTRATION	0	0.00	0.00	0.00	0.00	0.00
001-399-000-02 HISTORIC LANDMARKS REV	0	0.00	0.00	0.00	0.00	0.00
001-399-000-05 EVENT/FIREWORK REVENUE	9,000	0.00	0.00	0.00	9,000.00	0.00
TOTAL OTHER REVENUE	82,400	44,593.72	88,161.60	0.00 (5,761.60)	106.99
TOTAL REVENUE	6,404,521	858,596.20	4,120,471.55	0.00	2,284,049.45	64.34

001-GENERAL FUND		% OF YEAR COMPLETED: 58.33				
DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
ECONOMIC DEVELOPMENT						
=====						
CONTRIBUTIONS						
001-402-567-00 ECONOMIC DEVELOPMENT	40,000	20,000.00	40,000.00	0.00	0.00	100.00
TOTAL CONTRIBUTIONS	40,000	20,000.00	40,000.00	0.00	0.00	100.00
TOTAL ECONOMIC DEVELOPMENT	40,000	20,000.00	40,000.00	0.00	0.00	100.00
MAYOR'S OFFICE						
=====						
SALARIES & BENEFITS						
001-409-101-00 MAYOR'S ELECTED SALARY	3,000	250.00	1,750.00	0.00	1,250.00	58.33
001-409-103-00 MAYOR'S ASSISTANT SALARY	31,305	1,943.03	15,133.18	0.00	16,171.82	48.34
001-409-104-00 MAYOR'S F.I.C.A.	2,625	165.98	1,279.15	0.00	1,345.85	48.73
001-409-105-00 MAYOR'S INSURANCE	23,600	1,614.46	15,794.16	0.00	7,805.84	66.92
001-409-106-00 MAYOR'S RETIREMENT	2,820	146.01	1,159.94	0.00	1,660.06	41.13
001-409-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	63,350	4,119.48	35,116.43	0.00	28,233.57	55.43
CONTRACTUAL SERVICES						
001-409-211-00 MAYOR'S TELEPHONE	3,000	150.45	1,038.76	0.00	1,961.24	34.63
001-409-214-00 MAYOR'S TRAVEL	1,000	0.00	492.46	0.00	507.54	49.25
001-409-218-00 MAYOR'S POSTAGE	10,000	1,255.18	7,952.34	0.00	2,047.66	79.52
001-409-220-00 MAYOR'S LEGAL PUBLICATION	2,700	64.76	2,167.01	0.00	532.99	80.26
001-409-222-00 MAYOR'S DUES	3,600	0.00	1,866.96	0.00	1,733.04	51.86
001-409-223-00 PROFESSIONAL SERVICES	15,000	0.00	9,437.50	0.00	5,562.50	62.92
001-409-223-01 PROFESSIONAL (surveys)	0	0.00	0.00	0.00	0.00	0.00
001-409-226-00 MAYOR'S INSURANCE & BONDS	1,500	3.41	26.76	0.00	1,473.24	1.78
TOTAL CONTRACTUAL SERVICES	36,800	1,473.80	22,981.79	0.00	13,818.21	62.45
COMMODITIES						
001-409-341-00 MAYOR'S SUPPLIES & MATERI	51,300	5,392.47	35,638.56	60.50	15,600.94	69.59
001-409-341-05 EVENT/FIREWORK EXPENSE	58,000	10,000.00	26,000.00	0.00	32,000.00	44.83
001-409-341-06 VOLUNTEER COORDINATOR EXP	0	0.00	0.00	0.00	0.00	0.00
001-409-341-07 NEA GRANT EXPENSE	20,000	0.00	19,975.34	0.00	24.66	99.88
TOTAL COMMODITIES	129,300	15,392.47	81,613.90	60.50	47,625.60	63.17
CAPITAL OUTLAY						
001-409-457-00 MAYOR'S CAPITAL OUTLAY MI	0	0.00	0.00	0.00	0.00	0.00
001-409-458-00 MAYOR'S REPAY SANITARY/WA	0	0.00	0.00	0.00	0.00	0.00
001-409-458-01 TRANSFER TO SANITARY FUND	0	0.00	0.00	0.00	0.00	0.00
001-409-460-00 SANITARY BD (BRUSHY FOR)L	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00

001-GENERAL FUND

% OF YEAR COMPLETED: 58.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CONTRIBUTIONS						
001-409-568-00 CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
NON-OPERATING EXPENSES						
001-409-670-00 PROG BNK NOTE PAYABLE INT	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL MAYOR'S OFFICE	229,450	20,985.75	139,712.12	60.50	89,677.38	60.92
COUNCIL						
=====						
SALARIES & BENEFITS						
001-410-101-00 COUNCIL'S ELECTED SALARIE	12,000	1,000.00	7,000.00	0.00	5,000.00	58.33
001-410-103-00 CAT CONTROL SALARY	1,000	0.00	0.00	0.00	1,000.00	0.00
001-410-104-00 COUNCIL'S F.I.C.A.	1,000	76.50	535.50	0.00	464.50	53.55
001-410-106-00 COUNCIL'S RETIREMENT	225	18.00	126.00	0.00	99.00	56.00
TOTAL SALARIES & BENEFITS	14,225	1,094.50	7,661.50	0.00	6,563.50	53.86
CONTRACTUAL SERVICES						
001-410-211-00 CLOSE CAP OUTLAY EXP	0	0.00	0.00	0.00	0.00	0.00
001-410-214-00 COUNCIL TRAVEL	0	0.00	0.00	0.00	0.00	0.00
001-410-223-00 PROFESSIONAL (LEGAL)	15,000	1,250.00	10,000.00	0.00	5,000.00	66.67
001-410-226-00 COUNCIL INSURANCE (PROPER	11,000	3.41	4,549.34	0.00	6,450.66	41.36
TOTAL CONTRACTUAL SERVICES	26,000	1,253.41	14,549.34	0.00	11,450.66	55.96
COMMODITIES						
001-410-341-00 CLOSE CAP OUTLAY EXP	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	0	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY						
001-410-450-01 THEATRE BUILDING	0	0.00	0.00	0.00	0.00	0.00
001-410-450-02 THEATRE CAP**DONOTUSE**	0	0.00	0.00	0.00	0.00	0.00
001-410-450-03 THEATRE GRNT **DONOTUSE**	0	0.00	0.00	0.00	0.00	0.00
001-410-457-00 CAP PUBLIC SAFETY COMP RE	0	0.00	0.00	0.00	0.00	0.00
001-410-459-00 COUNCIL CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00
001-410-459-01 PROPERTY PURCHASE 48EMAIN	0	0.00	0.00	0.00	0.00	0.00
001-410-459-02 PROPERTY PURCHASE MADISON	0	0.00	0.00	0.00	0.00	0.00
001-410-460-00 CAT CONTROL EXPENSE	2,000	0.00	1,450.00	0.00	550.00	72.50
TOTAL CAPITAL OUTLAY	2,000	0.00	1,450.00	0.00	550.00	72.50
CONTRIBUTIONS						
001-410-568-00 CONTRIBUTIONS(facade)	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00

2-01-2024 11:12 AM

CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2024

PAGE: 11

001-GENERAL FUND

% OF YEAR COMPLETED: 58.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
NON-OPERATING EXPENSES						
001-410-999-00 Reclassify SanNote Ord 36	0	0.00	0.00	0.00	0.00	0.00
001-410-999-50 RecordCapPavCostPdByCoalT	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL COUNCIL	42,225	2,347.91	23,660.84	0.00	18,564.16	56.04
RECORDER						
=====						
SALARIES & BENEFITS						
001-411-101-00 RECORDER'S ELECTED SALARY	6,000	500.00	3,500.00	0.00	2,500.00	58.33
001-411-104-00 RECORDER'S F.I.C.A.	460	38.25	267.75	0.00	192.25	58.21
001-411-106-00 RECORDER'S RETIREMENT	540	17.29	121.03	0.00	418.97	22.41
TOTAL SALARIES & BENEFITS	7,000	555.54	3,888.78	0.00	3,111.22	55.55
CONTRACTUAL SERVICES						
001-411-214-00 RECORDER TRAVEL	600	0.00	0.00	0.00	600.00	0.00
001-411-222-00 RECORDER DUES	50	0.00	35.00	0.00	15.00	70.00
001-411-226-00 INSURANCE/COMPENSATION/bo	1,000	3.41	199.08	0.00	800.92	19.91
TOTAL CONTRACTUAL SERVICES	1,650	3.41	234.08	0.00	1,415.92	14.19
TOTAL RECORDER	8,650	558.95	4,122.86	0.00	4,527.14	47.66
TREASURER						
=====						
SALARIES & BENEFITS						
001-413-101-00 TREASURER'S SALARY	9,091	626.36	4,697.73	0.00	4,393.27	51.67
001-413-103-00 TREASURER'S ASSISTANT SAL	0	0.00	0.00	0.00	0.00	0.00
001-413-104-00 TREASURER'S F.I.C.A.	696	47.92	359.40	0.00	336.60	51.64
001-413-105-00 TREASURER'S GROUP INSURAN	2,953	5.23	86.61	0.00	2,866.39	2.93
001-413-106-00 TREASURER'S RETIREMENT	820	56.38	422.85	0.00	397.15	51.57
001-413-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	13,560	735.89	5,566.59	0.00	7,993.41	41.05
CONTRACTUAL SERVICES						
001-413-214-00 TREASURER'S TRAVEL	0	0.00	0.00	0.00	0.00	0.00
001-413-224-00 AUDIT	8,150	1,957.25	6,025.50	0.00	2,124.50	73.93
001-413-226-00 TREASURER'S INSURANCE & B	500	3.41	24.70	0.00	475.30	4.94
TOTAL CONTRACTUAL SERVICES	8,650	1,960.66	6,050.20	0.00	2,599.80	69.94
TOTAL TREASURER	22,210	2,696.55	11,616.79	0.00	10,593.21	52.30

001-GENERAL FUND

% OF YEAR COMPLETED: 58.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
COURT						
=====						
SALARIES & BENEFITS						
001-416-103-00 POLICE JUDGE SALARY	7,500	625.00	4,375.00	0.00	3,125.00	58.33
001-416-104-00 POLICE JUDGE FICA	575	47.81	334.67	0.00	240.33	58.20
001-416-105-00 POLICE JUDGE INSURANCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	8,075	672.81	4,709.67	0.00	3,365.33	58.32
CONTRACTUAL SERVICES						
001-416-221-00 POLICE JUDGE TRAINING	300	0.00	240.00	0.00	60.00	80.00
001-416-226-00 POLICE JUDGE INS BONDS	300	31.31	97.26	0.00	202.74	32.42
TOTAL CONTRACTUAL SERVICES	600	31.31	337.26	0.00	262.74	56.21
TOTAL COURT	8,675	704.12	5,046.93	0.00	3,628.07	58.18
CITY ATTORNEY						
=====						
SALARIES & BENEFITS						
001-417-101-00 CITY ATTORNEY	0	0.00	0.00	0.00	0.00	0.00
001-417-103-00 CITY ATTORNEY (ASSISTANT)	0	0.00	0.00	0.00	0.00	0.00
001-417-104-00 CITY ATTORNEY FICA	0	0.00	0.00	0.00	0.00	0.00
001-417-105-00 CITY ATTORNEY INSURANCE	0	0.00	44.22	0.00 (44.22)	0.00
001-417-106-00 CITY ATTORNEY RETIREMENT	0	0.00	0.00	0.00	0.00	0.00
001-417-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	0	0.00	44.22	0.00 (44.22)	0.00
CONTRACTUAL SERVICES						
001-417-221-00 CITY ATTORNEY TRAINING	0	0.00	0.00	0.00	0.00	0.00
001-417-222-00 CITY ATTORNEY DUES	0	0.00	0.00	0.00	0.00	0.00
001-417-226-00 CITY ATTORNEY INS UNEMPL	0	0.00	3.40	0.00 (3.40)	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	3.40	0.00 (3.40)	0.00
TOTAL CITY ATTORNEY	0	0.00	47.62	0.00 (47.62)	0.00
CITY ENGINEER						
=====						
SALARIES & BENEFITS						
001-420-103-00 CITY ENGINEER SALARY	21,409	1,646.60	12,349.50	0.00	9,059.50	57.68
001-420-104-00 CITY ENGINEER FICA TAX	1,640	127.12	953.40	0.00	686.60	58.13
001-420-106-00 CITY ENGINEER RETIREMENT	1,930	148.20	1,111.50	0.00	818.50	57.59
TOTAL SALARIES & BENEFITS	24,979	1,921.92	14,414.40	0.00	10,564.60	57.71

001-GENERAL FUND

% OF YEAR COMPLETED: 58.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CONTRACTUAL SERVICES						
001-420-221-00 ENGINEER TRAINING	500	0.00	180.00	0.00	320.00	36.00
001-420-223-00 CITY ARCHITECT	0	0.00	0.00	0.00	0.00	0.00
001-420-223-01 ENGINEERING SERVICES (POT	232,000	39,150.00	144,572.85	0.00	87,427.15	62.32
001-420-226-00 CITY ENGINEER INS & BONDS	600	24.20	214.81	0.00	385.19	35.80
TOTAL CONTRACTUAL SERVICES	233,100	39,174.20	144,967.66	0.00	88,132.34	62.19
TOTAL CITY ENGINEER	258,079	41,096.12	159,382.06	0.00	98,696.94	61.76
REGIONAL DUES						
=====						
CONTRACTUAL SERVICES						
001-435-222-00 REGIONAL DUES	5,964	0.00	5,964.00	0.00	0.00	100.00
TOTAL CONTRACTUAL SERVICES	5,964	0.00	5,964.00	0.00	0.00	100.00
TOTAL REGIONAL DUES	5,964	0.00	5,964.00	0.00	0.00	100.00
HOUSING						
=====						
COMMODITIES						
001-436-341-99 CLEAN UP ASSISTANCE EXP	5,000	0.00	74.73	0.00	4,925.27	1.49
001-436-354-00 HOUSING ENFORCEMENT	30,000	0.00	24,985.66	0.00	5,014.34	83.29
TOTAL COMMODITIES	35,000	0.00	25,060.39	0.00	9,939.61	71.60
TOTAL HOUSING	35,000	0.00	25,060.39	0.00	9,939.61	71.60
ZONING						
=====						
SALARIES & BENEFITS						
001-437-103-00 ZONING SALARY	39,000	3,000.00	22,500.00	0.00	16,500.00	57.69
001-437-104-00 ZONING F.I.C.A.	2,990	229.50	1,721.25	0.00	1,268.75	57.57
001-437-105-00 ZONING HEALTH INS	5,678	394.23	3,983.97	0.00	1,694.03	70.17
001-437-106-00 ZONING RETIREMENT	3,510	270.00	2,025.00	0.00	1,485.00	57.69
001-437-109-00 COMPENSATED ABSENCE ZONIN	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	51,178	3,893.73	30,230.22	0.00	20,947.78	59.07
CONTRACTUAL SERVICES						
001-437-214-00 TRAVEL EXPENSE	1,700	117.92	878.50	0.00	821.50	51.68
001-437-221-00 ZONING TRAINING	1,000	0.00	0.00	0.00	1,000.00	0.00
001-437-226-00 ZONING INSURANCE & BONDS	1,750	59.50	480.17	0.00	1,269.83	27.44
TOTAL CONTRACTUAL SERVICES	4,450	177.42	1,358.67	0.00	3,091.33	30.53

001-GENERAL FUND

% OF YEAR COMPLETED: 58.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
COMMODITIES						
001-437-341-00 ZONING SUPPLIES	2,000	0.00	1,137.86	0.00	862.14	56.89
TOTAL COMMODITIES	2,000	0.00	1,137.86	0.00	862.14	56.89
TOTAL ZONING						
	57,628	4,071.15	32,726.75	0.00	24,901.25	56.79
ELECTION						
=====						
SALARIES & BENEFITS						
001-438-103-00 ELECTION SALARIES	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	0	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES						
001-438-230-00 ELECTION	9,500	0.00	0.00	0.00	9,500.00	0.00
TOTAL CONTRACTUAL SERVICES	9,500	0.00	0.00	0.00	9,500.00	0.00
TOTAL ELECTION						
	9,500	0.00	0.00	0.00	9,500.00	0.00
DATA PROCESSING						
=====						
CONTRACTUAL SERVICES						
001-439-230-00 DATA PROCESSING	30,000	2,853.88	22,327.03	0.00	7,672.97	74.42
TOTAL CONTRACTUAL SERVICES	30,000	2,853.88	22,327.03	0.00	7,672.97	74.42
CAPITAL OUTLAY						
001-439-459-00 DATA PROCESSING CAPITAL O	39,000	0.00	188.34	0.00	38,811.66	0.48
TOTAL CAPITAL OUTLAY	39,000	0.00	188.34	0.00	38,811.66	0.48
NON-OPERATING EXPENSES						
001-439-670-00 RDT SERVER ACCRD INT	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL DATA PROCESSING						
	69,000	2,853.88	22,515.37	0.00	46,484.63	32.63
CITY HALL						
=====						
SALARIES & BENEFITS						
001-440-103-00 CITY HALL JANITOR SALARY	38,148	2,726.63	22,039.90	0.00	16,108.10	57.77
001-440-104-00 CITY HALL FICA	2,920	206.34	1,670.29	0.00	1,249.71	57.20
001-440-105-00 CITY HALL JANITOR INSURAN	1,953	5.23	86.61	0.00	1,866.39	4.43
001-440-106-00 GROUP RETIREMENT	3,435	245.40	1,983.61	0.00	1,451.39	57.75
001-440-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	46,456	3,183.60	25,780.41	0.00	20,675.59	55.49

001-GENERAL FUND

% OF YEAR COMPLETED: 58.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CONTRACTUAL SERVICES						
001-440-213-00 CITY HALL UTILITIES	19,000	1,328.33	10,501.68	0.00	8,498.32	55.27
001-440-216-00 CITY HALL MAINTENANCE & R	8,000	355.52	6,015.82	0.00	1,984.18	75.20
001-440-226-00 CITY HALL INSURANCE & BON	1,500	73.09	569.27	0.00	930.73	37.95
TOTAL CONTRACTUAL SERVICES	28,500	1,756.94	17,086.77	0.00	11,413.23	59.95
COMMODITIES						
001-440-341-00 CITY HALL SUPPLIES	1,000	84.50	355.93	0.00	644.07	35.59
TOTAL COMMODITIES	1,000	84.50	355.93	0.00	644.07	35.59
CAPITAL OUTLAY						
001-440-459-00 CITY HALL CAPITAL	10,800	0.00	6,033.55	0.00	4,766.45	55.87
TOTAL CAPITAL OUTLAY	10,800	0.00	6,033.55	0.00	4,766.45	55.87
CONTRIBUTIONS						
001-440-570-00 DEPRECIATION EXP CURR YR	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL CITY HALL						
	86,756	5,025.04	49,256.66	0.00	37,499.34	56.78
MUN FINANCE CONTRIB						
=====						
SALARIES & BENEFITS						
001-444-000-00 TRANSF TO MUN FINANC STAB	0	0.00	0.00	0.00	0.00	0.00
001-444-000-01 CONTRIBUTION TO FLOOD CON	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	0	0.00	0.00	0.00	0.00	0.00
CONTRIBUTIONS						
001-444-566-00 CONTRIBUTION TO RAINY DAY	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL MUN FINANCE CONTRIB						
	0	0.00	0.00	0.00	0.00	0.00
BAD DEBT						
=====						
NON-OPERATING EXPENSES						
001-550-676-00 BAD DEBT EXPENSE	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL BAD DEBT						
	0	0.00	0.00	0.00	0.00	0.00

001-GENERAL FUND

% OF YEAR COMPLETED: 58.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CONTRACTUAL SERVICES						
001-565-230-00 ELECTRICIAN - CONTRACTED	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
TOTAL ELECTRICIAN - CONTRACTED	0	0.00	0.00	0.00	0.00	0.00
CONTINGENCY =====						
CONTRIBUTIONS						
001-699-568-00 CONTINGENCY COUNCIL DETER	22,043	0.00	0.00	0.00	22,043.00	0.00
TOTAL CONTRIBUTIONS	22,043	0.00	0.00	0.00	22,043.00	0.00
TOTAL CONTINGENCY	22,043	0.00	0.00	0.00	22,043.00	0.00
POLICE =====						
SALARIES & BENEFITS						
001-700-000-00 AUDITOR OPEE	0	0.00	0.00	0.00	0.00	0.00
001-700-103-00 POLICE DEPT. SALARIES	957,788	66,281.44	533,815.10	0.00	423,972.90	55.73
001-700-103-25 POLICE DEPT PRO	0	0.00	0.00	0.00	0.00	0.00
001-700-104-00 POLICE DEPT. FICA TAX	73,270	5,051.26	40,608.12	0.00	32,661.88	55.42
001-700-105-00 POLICE DEPT. GROUP INSURA	117,000	8,075.26	80,001.28	0.00	36,998.72	68.38
001-700-106-00 POLICE DEPT. RETIREMENT	96,000	5,844.89	47,086.79	0.00	48,913.21	49.05
001-700-106-25 POLICE RET PRO	0	0.00	0.00	0.00	0.00	0.00
001-700-108-00 RECOVERY GRANT OVERTIME E	0	0.00	0.00	0.00	0.00	0.00
001-700-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	1,244,058	85,252.85	701,511.29	0.00	542,546.71	56.39
CONTRACTUAL SERVICES						
001-700-211-00 POLICE DEPT. TELEPHONES	12,350	1,484.24	7,081.51	0.00	5,268.49	57.34
001-700-213-00 POLICE DEPT UTILITIES	0	0.00	0.00	0.00	0.00	0.00
001-700-214-00 POLICE DEPT. TRAVEL EXPEN	3,000	0.00	0.00	0.00	3,000.00	0.00
001-700-221-00 POLICE DEPT. TRAINING	20,000	0.00	6,035.35	0.00	13,964.65	30.18
001-700-221-01 POLICE HMLAND GRANT TRAIN	0	0.00	0.00	0.00	0.00	0.00
001-700-225-00 POLICE DEPT. UNIFORM MAIN	0	0.00	0.00	0.00	0.00	0.00
001-700-226-00 POLICE DEPT. INSURANCE &	46,300	1,427.51	29,206.50	0.00	17,093.50	63.08
001-700-233-00 POLICE DEPT. CRIMINAL INV	2,000	0.00	0.00	0.00	2,000.00	0.00
TOTAL CONTRACTUAL SERVICES	83,650	2,911.75	42,323.36	0.00	41,326.64	50.60
COMMODITIES						
001-700-341-00 POLICE DEPT. MAT & SUPPLI	31,600	3,584.01	17,509.78	1,310.50	12,779.72	59.56
001-700-341-01 POLICE HMLAND GRANT RADIO	0	0.00	0.00	0.00	0.00	0.00
001-700-341-02 POLICE GRANT-(AUDIO SURVE	0	0.00	0.00	0.00	0.00	0.00
001-700-341-03 POLICE GRANTS	0	0.00	0.00	0.00	0.00	0.00
001-700-341-04 CVR-LET-RJ FEES EXPENSED	3,100	80.00	1,888.00	0.00	1,212.00	60.90

001-GENERAL FUND

% OF YEAR COMPLETED: 58.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
001-700-341-05 POLICE VIPS EXPENSES	15,400	139.52	1,400.38	11,975.96	2,023.66	86.86
001-700-341-06 POLICE FORFEITURE EXPENSE	0	0.00	0.00	0.00	0.00	0.00
001-700-343-00 POLICE DEPT. AUTO SUPPLIE	37,000	1,693.54	17,419.42	0.00	19,580.58	47.08
001-700-344-00 POLICE DEPT. FEEDING PRIS	0	0.00	0.00	0.00	0.00	0.00
001-700-345-00 POLICE DEPT. UNIFORMS	8,000	987.14	2,939.68	0.00	5,060.32	36.75
001-700-353-00 RECOVERY GRANT SOFT/HARDW	0	0.00	0.00	0.00	0.00	0.00
001-700-379-00 DISPOSAL/SALE ASSETS	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	95,100	6,484.21	41,157.26	13,286.46	40,656.28	57.25
CAPITAL OUTLAY						
001-700-459-00 POLICE DEPT. NEW EQUIP.	216,456	19,158.97	113,096.28	2,916.00	100,443.72	53.60
TOTAL CAPITAL OUTLAY	216,456	19,158.97	113,096.28	2,916.00	100,443.72	53.60
CONTRIBUTIONS						
001-700-570-00 DEPRECIATION EXP CURR YR	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
NON-OPERATING EXPENSES						
001-700-670-00 FORD NOTE PAYABLE INT EXP	0	0.00	0.00	0.00	0.00	0.00
001-700-670-01 LEASE PYMNT CRUISER RDT	0	0.00	0.00	0.00	0.00	0.00
001-700-670-02 RDT LEASE CRUISER EXP	0	0.00	0.00	0.00	0.00	0.00
001-700-670-03 NOTE PAYABLE INT POL CRUI	0	0.00	0.00	0.00	0.00	0.00
001-700-672-00 BOND PAYABLE INT EXP	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL POLICE	1,639,264	113,807.78	898,088.19	16,202.46	724,973.35	55.77
FIRE =====						
SALARIES & BENEFITS						
001-706-103-00 FIRE DEPT. SALARIES	664,000	49,125.31	361,980.68	0.00	302,019.32	54.52
001-706-104-00 FIRE DEPT. FICA TAX	50,796	3,756.02	27,806.93	0.00	22,989.07	54.74
001-706-105-00 FIRE DEPT. GROUP INSURANC	80,000	5,636.30	56,512.13	0.00	23,487.87	70.64
001-706-106-00 FIRE DEPT. GROUP RETIREME	59,760	4,261.15	31,412.10	0.00	28,347.90	52.56
001-706-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	854,556	62,778.78	477,711.84	0.00	376,844.16	55.90
CONTRACTUAL SERVICES						
001-706-211-00 FIRE DEPT. TELEPHONES	2,500	290.11	2,111.06	0.00	388.94	84.44
001-706-213-00 FIRE DEPT. UTILITIES	0	0.00	0.00	0.00	0.00	0.00
001-706-214-00 FIRE DEPT. TRAVEL EXPENSE	4,500	0.00	673.40	0.00	3,826.60	14.96
001-706-216-00 FIRE DEPT. MAINTENANCE	12,000	3,231.73	4,329.56	0.00	7,670.44	36.08
001-706-221-00 FIRE DEPT. TRAINING	37,500	5,753.28	18,898.28	0.00	18,601.72	50.40
001-706-226-00 FIRE DEPT. INSURANCE & BO	60,000	8,369.62	28,228.06	0.00	31,771.94	47.05
TOTAL CONTRACTUAL SERVICES	116,500	17,644.74	54,240.36	0.00	62,259.64	46.56

001-GENERAL FUND

% OF YEAR COMPLETED: 58.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
COMMODITIES						
001-706-341-00 FIRE DEPT. MATERIAL & SUP	33,500	12,532.65	14,852.89	0.00	18,647.11	44.34
001-706-341-01 VOLUNTEER FIREFIGHTER EXP	15,000	0.00	0.00	9,773.28	5,226.72	65.16
001-706-343-00 FIRE DEPT. AUTO SUPPLIES	47,000	4,037.69	33,924.82	0.00	13,075.18	72.18
001-706-345-00 FIRE DEPT. UNIFORMS	5,000	0.00	2,570.74	0.00	2,429.26	51.41
001-706-348-00 FIRE DEPT HAZARDOUS MAT R	500	0.00	128.87	0.00	371.13	25.77
TOTAL COMMODITIES	101,000	16,570.34	51,477.32	9,773.28	39,749.40	60.64
CAPITAL OUTLAY						
001-706-459-00 FIRE DEPT. CAPITAL OUTLAY	148,805	9,403.24	69,324.24	0.00	79,480.76	46.59
001-706-461-00 *****NEW FIRE FACILIT	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	148,805	9,403.24	69,324.24	0.00	79,480.76	46.59
CONTRIBUTIONS						
001-706-570-00 DEPRECIATION EXP CURR YR	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
NON-OPERATING EXPENSES						
001-706-670-00 FIRE TRK NOTE PAYABLE INT	0	0.00	0.00	0.00	0.00	0.00
001-706-672-00 BOND PAYABLE INT EXP	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL FIRE	1,220,861	106,397.10	652,753.76	9,773.28	558,333.96	54.27
DOG WARDEN - CONTRACTED =====						
CONTRACTUAL SERVICES						
001-707-230-00 DOG WARDEN CONTRACTED SER	1,100	0.00	0.00	0.00	1,100.00	0.00
TOTAL CONTRACTUAL SERVICES	1,100	0.00	0.00	0.00	1,100.00	0.00
TOTAL DOG WARDEN - CONTRACTED	1,100	0.00	0.00	0.00	1,100.00	0.00
FLOOD CONTROL =====						
CONTRACTUAL SERVICES						
001-714-230-00 FLOOD CONTROL-RIVER CLEAN	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
TOTAL FLOOD CONTROL	0	0.00	0.00	0.00	0.00	0.00

001-GENERAL FUND

% OF YEAR COMPLETED: 58.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CONTRACTUAL SERVICES						
001-715-230-00 FIRE DEP CONTRACTED/HYDRA	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
TOTAL FIRE - CONTRACTED	0	0.00	0.00	0.00	0.00	0.00
STREET =====						
SALARIES & BENEFITS						
001-750-000-00 AUDITOR OPEB	0	0.00	0.00	0.00	0.00	0.00
001-750-103-00 STREET DEPT. SALARIES	564,956	38,183.92	301,831.20	0.00	263,124.80	53.43
001-750-104-00 STREET DEPT. FICA TAX	43,220	2,916.65	23,062.16	0.00	20,157.84	53.36
001-750-105-00 STREET DEPT. GROUP INSURA	80,000	5,611.09	55,178.45	0.00	24,821.55	68.97
001-750-106-00 STREET DEPT. GROUP RETIRE	47,000	3,436.57	26,579.81	0.00	20,420.19	56.55
001-750-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	735,176	50,148.23	406,651.62	0.00	328,524.38	55.31
CONTRACTUAL SERVICES						
001-750-211-00 STREET DEPT. TELEPHONES	8,500	512.69	3,250.82	0.00	5,249.18	38.24
001-750-213-00 STREET DEPT. UTILITIES	20,000	4,577.01	13,467.69	0.00	6,532.31	67.34
001-750-215-00 CONTRIBUTION TO CPWB	200,000	50,000.00	100,000.00	0.00	100,000.00	50.00
001-750-226-00 STREET DEPT. INSURANCE &	50,000	998.73	22,408.99	0.00	27,591.01	44.82
TOTAL CONTRACTUAL SERVICES	278,500	56,088.43	139,127.50	0.00	139,372.50	49.96
COMMODITIES						
001-750-341-00 STREET DEPT. MAT & SUPPLI	121,600	2,214.31	57,695.37	0.00	63,904.63	47.45
001-750-343-00 STREET DEPT. AUTO SUPPLIE	50,000	4,172.07	33,148.11	0.00	16,851.89	66.30
001-750-345-00 STREET DEPT. UNIFORMS	6,800	726.99	3,078.82	0.00	3,721.18	45.28
001-750-379-00 DISPOSAL/SALE ASSETS	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	178,400	7,113.37	93,922.30	0.00	84,477.70	52.65
CAPITAL OUTLAY						
001-750-458-00 WALK TRAIL	0	0.00	300.00	0.00	300.00	0.00
001-750-458-01 SAFE WAYS TO SCHOOL GRANT	0	0.00	0.00	0.00	0.00	0.00
001-750-458-02 STORM SEWER PROJECTS	0	0.00	0.00	0.00	0.00	0.00
001-750-458-03 DOG PARK	0	0.00	0.00	0.00	0.00	0.00
001-750-458-04 CITY PARK PROJECTS	0	0.00	0.00	0.00	0.00	0.00
001-750-458-05 STREET DEPT PROJECTS	160,450	0.00	19,436.63	0.00	141,013.37	12.11
001-750-458-06 PROJECTS STREET DEPT MISC	0	0.00	0.00	0.00	0.00	0.00
001-750-458-07 LWCF/ NORTH BUCK. PARK	0	0.00	0.00	0.00	0.00	0.00
001-750-458-08 GATEWAY WEST GRANT EXPENS	20,000	0.00	25,409.96	0.00	5,409.96	127.05
001-750-459-00 STREET DEPT. CAPITAL OUTL	139,200	25,024.29	107,316.43	0.00	31,883.57	77.10
001-750-459-22 PROPERTY PAYMENT MUDLICK	117,300	9,774.80	68,423.60	0.00	48,876.40	58.33
001-750-459-99 STREET PV JE-RDT	0	0.00	0.00	0.00	0.00	0.00
001-750-461-00 STREET PAVING	100,000	0.00	1,679.49	0.00	98,320.51	1.68
TOTAL CAPITAL OUTLAY	536,950	34,799.09	222,566.11	0.00	314,383.89	41.45

001-GENERAL FUND

% OF YEAR COMPLETED: 58.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>CONTRIBUTIONS</u>						
001-750-570-00 DEPRECIATION EXP CURR YR	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
<u>NON-OPERATING EXPENSES</u>						
001-750-670-00 NOTE PAYABLE INT EXP	0	0.00	0.00	0.00	0.00	0.00
001-750-670-03 RDT LEASE RAM TRK	0	0.00	0.00	0.00	0.00	0.00
001-750-670-04 RDT RECORD LEASE PMNT RAM	0	0.00	0.00	0.00	0.00	0.00
001-750-670-05 NOTE PAYABLE INT EXP CONC	0	0.00	0.00	0.00	0.00	0.00
001-750-670-06 N/P INT EXP ENTERPRISE RA	0	0.00	0.00	0.00	0.00	0.00
001-750-672-00 N/P INT 2020 BOND MUDLUCK	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
<hr/>						
TOTAL STREET	1,729,026	148,149.12	862,267.53	0.00	866,758.47	49.87
<u>STREET LIGHTS</u>						
=====						
<u>CONTRACTUAL SERVICES</u>						
001-751-213-00 STREET LIGHTS	72,200	6,470.92	44,667.80	0.00	27,532.20	61.87
TOTAL CONTRACTUAL SERVICES	72,200	6,470.92	44,667.80	0.00	27,532.20	61.87
<hr/>						
TOTAL STREET LIGHTS	72,200	6,470.92	44,667.80	0.00	27,532.20	61.87
<u>TRAFFIC SIGNALS & SIGNS</u>						
=====						
<u>CONTRACTUAL SERVICES</u>						
001-752-213-00 TRAFFIC SIGNALS POWER	3,500	329.66	3,043.63	0.00	456.37	86.96
001-752-230-00 SIGNS & SIGNALS	5,000	433.65	2,749.48	0.00	2,250.52	54.99
TOTAL CONTRACTUAL SERVICES	8,500	763.31	5,793.11	0.00	2,706.89	68.15
<hr/>						
TOTAL TRAFFIC SIGNALS & SIGNS	8,500	763.31	5,793.11	0.00	2,706.89	68.15
<u>SNOW REMOVAL</u>						
=====						
<u>COMMODITIES</u>						
001-753-341-00 SNOW REMOVAL	20,000	0.00	8,881.56	0.00	11,118.44	44.41
TOTAL COMMODITIES	20,000	0.00	8,881.56	0.00	11,118.44	44.41
<hr/>						
TOTAL SNOW REMOVAL	20,000	0.00	8,881.56	0.00	11,118.44	44.41

001-GENERAL FUND

% OF YEAR COMPLETED: 58.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>AIRPORT</u>						
=====						
<u>CONTRIBUTIONS</u>						
001-758-567-00 AIRPORT	20,000	0.00	20,000.00	0.00	0.00	100.00
TOTAL CONTRIBUTIONS	20,000	0.00	20,000.00	0.00	0.00	100.00
<hr/>						
TOTAL AIRPORT	20,000	0.00	20,000.00	0.00	0.00	100.00
<u>PUBLIC TRANSIT</u>						
=====						
<u>CONTRIBUTIONS</u>						
001-759-568-00 PUBLIC TRANSIT	15,000	7,500.00	15,000.00	0.00	0.00	100.00
TOTAL CONTRIBUTIONS	15,000	7,500.00	15,000.00	0.00	0.00	100.00
<hr/>						
TOTAL PUBLIC TRANSIT	15,000	7,500.00	15,000.00	0.00	0.00	100.00
<u>HEALTH DEPT</u>						
=====						
<u>CONTRIBUTIONS</u>						
001-803-568-00 BUCKHANNON-UPSHUR HEALTH	5,000	2,500.00	5,000.00	0.00	0.00	100.00
TOTAL CONTRIBUTIONS	5,000	2,500.00	5,000.00	0.00	0.00	100.00
<hr/>						
TOTAL HEALTH DEPT	5,000	2,500.00	5,000.00	0.00	0.00	100.00
<u>STORM WATER</u>						
=====						
<u>COMMODITIES</u>						
001-805-348-00 STORM WATER TO SANITARY	100,000	50,000.00	100,000.00	0.00	0.00	100.00
TOTAL COMMODITIES	100,000	50,000.00	100,000.00	0.00	0.00	100.00
<hr/>						
TOTAL STORM WATER	100,000	50,000.00	100,000.00	0.00	0.00	100.00
<u>PARK 25% TO CPWB</u>						
=====						
<u>SALARIES & BENEFITS</u>						
001-900-000-00 AUDITOR OPEB	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	0	0.00	0.00	0.00	0.00	0.00

001-GENERAL FUND

% OF YEAR COMPLETED: 58.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
COMMODITIES						
001-900-341-00 PARK-30% HOT/MOT PD TO CP	36,000	1,277.54	25,522.99	0.00	10,477.01	70.90
TOTAL COMMODITIES	36,000	1,277.54	25,522.99	0.00	10,477.01	70.90
CONTRIBUTIONS						
001-900-570-00 DEPRECIATION EXP CURR YR	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL PARK 25% TO CPWB	36,000	1,277.54	25,522.99	0.00	10,477.01	70.90
CVB 75% TO CVB =====						
CONTRACTUAL SERVICES						
001-901-235-00 HOTEL/MOTEL 70% PAID TO C	84,000	2,980.92	59,553.60	0.00	24,446.40	70.90
TOTAL CONTRACTUAL SERVICES	84,000	2,980.92	59,553.60	0.00	24,446.40	70.90
TOTAL CVB 75% TO CVB	84,000	2,980.92	59,553.60	0.00	24,446.40	70.90
ARTS & HUMANITIES =====						
SALARIES & BENEFITS						
001-906-101-00 CAC SALARIES	36,240	2,396.25	19,737.39	0.00	16,502.61	54.46
001-906-104-00 CAC FICA	2,775	183.32	1,509.93	0.00	1,265.07	54.41
001-906-105-00 CAC HEALTH INS	8,350	394.23	3,809.61	0.00	4,540.39	45.62
001-906-106-00 CAC RETIREMENT	3,262	215.67	1,776.38	0.00	1,485.62	54.46
TOTAL SALARIES & BENEFITS	50,627	3,189.47	26,833.31	0.00	23,793.69	53.00
CONTRACTUAL SERVICES						
001-906-213-00 CAC UTILITIES	7,000	675.32	5,095.78	0.00	1,904.22	72.80
001-906-216-00 THEATRE MAINTENANCE/UTILI	9,000	100.00	1,660.23	0.00	7,339.77	18.45
001-906-223-00 CAC PROFESSIONAL SERVICES	125	0.00	125.00	0.00	0.00	100.00
001-906-226-00 CAC INSURANCE & BONDS	3,500	791.86	2,879.16	0.00	620.84	82.26
TOTAL CONTRACTUAL SERVICES	19,625	1,567.18	9,760.17	0.00	9,864.83	49.73
COMMODITIES						
001-906-341-00 CAC SUPPLIES & EXPENSES	15,000	183.21	6,154.49	0.00	8,845.51	41.03
001-906-341-01 CAC BOOKINGS	4,000	0.00	1,685.00	0.00	2,315.00	42.13
TOTAL COMMODITIES	19,000	183.21	7,839.49	0.00	11,160.51	41.26
CAPITAL OUTLAY						
001-906-450-01 THEATRE BLDG	24,700	11.39	23,660.16	0.00	1,039.84	95.79
001-906-459-00 THEATRE CAPITAL	86,000	5,220.65	52,588.13	0.00	33,411.87	61.15
001-906-459-01 CULTURE ARTS GRANT (ADA T	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	110,700	5,232.04	76,248.29	0.00	34,451.71	68.88
TOTAL ARTS & HUMANITIES	199,952	10,171.90	120,681.26	0.00	79,270.74	60.36

001-GENERAL FUND

% OF YEAR COMPLETED: 58.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
STOCKERT YOUTH CENTER =====						
SALARIES & BENEFITS						
001-907-101-00 STOCKERT YOUTH CENTER SAL	160,000	13,922.21	122,519.76	0.00	37,480.24	76.57
001-907-103-00 CAMP BUCANNEER SALARIES	61,250	1,679.01	12,237.94	0.00	49,012.06	19.98
001-907-103-01 SYC BUS DRIVERS	0	0.00	0.00	0.00	0.00	0.00
001-907-104-00 FICA TAX	16,950	1,193.50	10,308.99	0.00	6,641.01	60.82
001-907-105-00 GROUP INSURANCE	39,500	2,537.67	23,384.72	0.00	16,115.28	59.20
001-907-106-00 GROUP RETIREMENT	14,400	805.68	5,972.83	0.00	8,427.17	41.48
001-907-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	292,100	20,138.07	174,424.24	0.00	117,675.76	59.71
CONTRACTUAL SERVICES						
001-907-211-00 TELEPHONES	3,600	284.87	1,937.06	0.00	1,662.94	53.81
001-907-213-00 UTILITIES	17,000	1,122.63	8,090.67	0.00	8,909.33	47.59
001-907-214-00 TRAVEL EXPENSE	500	0.00	0.00	0.00	500.00	0.00
001-907-216-00 MAINTENANCE	7,000	1,034.05	7,482.19	0.00	482.19	106.89
001-907-218-00 POSTAGE	250	0.00	0.00	0.00	250.00	0.00
001-907-221-00 TRAINING	275	0.00	0.00	0.00	275.00	0.00
001-907-226-00 INSURANCE & BONDS	13,000	447.84	5,751.31	0.00	7,248.69	44.24
001-907-230-00 SYC CONTRACTURAL BUS SER	0	0.00	0.00	0.00	0.00	0.00
001-907-230-01 WORK STUDY/AMERICORP	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	41,625	2,889.39	23,261.23	0.00	18,363.77	55.88
COMMODITIES						
001-907-341-00 MATERIALS & SUPPLIES EXPE	6,600	136.72	3,326.56	0.00	3,273.44	50.40
001-907-341-01 OPERATING EXPENSES	2,500	190.07	1,524.27	0.00	975.73	60.97
001-907-343-00 SYC AUTO SUPPLIES	3,500	262.23	2,601.79	0.00	898.21	74.34
001-907-354-00 DRILL TEAM	1,000	0.00	294.99	0.00	705.01	29.50
001-907-355-00 DANCE TEAM	0	0.00	0.00	0.00	0.00	0.00
001-907-356-00 YOUTH BASKETBALL	18,000	4,178.70	4,297.13	0.00	13,702.87	23.87
001-907-357-00 TUTORING	0	0.00	0.00	0.00	0.00	0.00
001-907-358-00 MISC. DANCE/PARTIES	100	0.00	0.00	0.00	100.00	0.00
001-907-359-00 ART/DRAMA PROGRAM	0	0.00	0.00	0.00	0.00	0.00
001-907-360-00 CAMP BUCANNEER SUPPLIES	4,500	0.00	1,915.03	0.00	2,584.97	42.56
001-907-361-00 AFTER SCHOOL SUPPLIES	9,000	636.56	7,337.08	0.00	1,662.92	81.52
001-907-362-00 DRINK/SNACK MACHINE	0	0.00	0.00	0.00	0.00	0.00
001-907-363-00 KARATE CLASS INSTRUCTION	2,000	192.00	1,384.00	0.00	616.00	69.20
001-907-364-00 SKATEPARK	0	0.00	0.00	0.00	0.00	0.00
001-907-365-00 RED RIBBON WEEK EXPENSE	0	0.00	0.00	0.00	0.00	0.00
001-907-366-00 FUND RAISER	0	0.00	0.00	0.00	0.00	0.00
001-907-367-00 GIRLS GO GOLFING	0	0.00	0.00	0.00	0.00	0.00
001-907-368-00 UCARE/SYC	0	0.00	0.00	0.00	0.00	0.00
001-907-368-01 ZUMBA	1,100	64.00	574.40	0.00	525.60	52.22
001-907-368-02 YOGA FITNESS CLASS	0	0.00	0.00	0.00	0.00	0.00
001-907-368-03 GUITAR LESSONS	0	0.00	0.00	0.00	0.00	0.00
001-907-368-04 MISC ACTIVITIES-ONE TIME	2,000	0.00	0.00	0.00	2,000.00	0.00
001-907-368-05 GRANT EXP SYCC	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	50,300	5,660.28	23,255.25	0.00	27,044.75	46.23

001-GENERAL FUND

% OF YEAR COMPLETED: 58.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CAPITAL OUTLAY						
001-907-458-00 CAPITAL CAMPAIGN (BOE & U	0	0.00	0.00	0.00	0.00	0.00
001-907-458-01 SYC CHILDRENS FESTIVAL	2,300	0.00	2,211.65	0.00	88.35	96.16
001-907-458-02 SYCC BUILDING	216,000	0.00	0.00	0.00	216,000.00	0.00
001-907-459-00 CAPITAL OUTLAY	25,000	0.00	15,920.62	0.00	9,079.38	63.68
001-907-459-01 SYCC CAPITOL PROPERTY PUR	0	0.00	0.00	0.00	0.00	0.00
001-907-477-00 SYC TEEN DANCES	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	243,300	0.00	18,132.27	0.00	225,167.73	7.45
CONTRIBUTIONS						
001-907-570-00 DEPRECIATION EXP CURR YR	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL STOCKERT YOUTH CENTER	627,325	28,687.74	239,072.99	0.00	388,252.01	38.11
CONVENTION CENTER						
=====						
SALARIES & BENEFITS						
001-910-101-00 CONFERENCE CENTER SALARIE	25,000	0.00	383.75	0.00	24,616.25	1.54
001-910-104-00 FICA TAX	1,995	0.00	29.36	0.00	1,965.64	1.47
001-910-106-00 EVENT CENTER RETIREMENT	1,000	0.00	0.00	0.00	1,000.00	0.00
TOTAL SALARIES & BENEFITS	27,995	0.00	413.11	0.00	27,581.89	1.48
CONTRACTUAL SERVICES						
001-910-213-00 UTILITIES-ADJUTANT GENERA	15,600	0.00	6,089.90	0.00	9,510.10	39.04
001-910-226-00 INSURANCE & BONDS	2,000	3.41	567.02	0.00	1,432.98	28.35
TOTAL CONTRACTUAL SERVICES	17,600	3.41	6,656.92	0.00	10,943.08	37.82
COMMODITIES						
001-910-341-00 EVENT CENTER SUPPLIES	5,000	347.69	2,456.63	0.00	2,543.37	49.13
TOTAL COMMODITIES	5,000	347.69	2,456.63	0.00	2,543.37	49.13
CAPITAL OUTLAY						
001-910-457-00 CONFERENCE CENTER PAYMENT	40,250	3,351.00	26,808.00	0.00	13,442.00	66.60
TOTAL CAPITAL OUTLAY	40,250	3,351.00	26,808.00	0.00	13,442.00	66.60
TOTAL CONVENTION CENTER	90,845	3,702.10	36,334.66	0.00	54,510.34	40.00
HISTORIC LANDMARKS						
=====						
CONTRACTUAL SERVICES						
001-911-223-00 HISTORIC LAND MARK EXPENS	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
TOTAL HISTORIC LANDMARKS	0	0.00	0.00	0.00	0.00	0.00

001-GENERAL FUND

% OF YEAR COMPLETED: 58.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
PUBLIC SAFETY						
=====						
CONTRACTUAL SERVICES						
001-976-213-00 SAFETY COMPLEX UTILITIES	20,000	3,771.64	14,199.37	0.00	5,800.63	71.00
001-976-216-00 SAFETY COMPLEX MAINT	7,000	102.82	1,380.09	0.00	5,619.91	19.72
001-976-226-00 SAFETY COMPLEX INSURANCE	9,000	0.00	3,469.35	0.00	5,530.65	38.55
TOTAL CONTRACTUAL SERVICES	36,000	3,874.46	19,048.81	0.00	16,951.19	52.91
CAPITAL OUTLAY						
001-976-459-00 SAFETY COMPLEX CAPITAL IM	0	0.00	398.89	0.00	398.89	0.00
001-976-459-01 PUBLIC SAFETY TRAINING FA	60,000	0.00	26,556.16	0.00	33,443.84	44.26
001-976-459-35 FEMA GRANT#2 GENERATOR EX	0	0.00	0.00	0.00	0.00	0.00
001-976-459-36 FEMA GRANT#1 GENERATOR EX	253,818	55,602.07	222,559.73	0.00	31,258.27	87.68
001-976-461-00 SAFETY COMPLEX POLICE DEP	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	313,818	55,602.07	249,514.78	0.00	64,303.22	79.51
TOTAL PUBLIC SAFETY	349,818	59,476.53	268,563.59	0.00	81,254.41	76.77
TOTAL EXPENDITURES	7,114,071	642,224.43	3,881,293.43	26,036.24	3,206,741.33	54.92
REVENUE OVER/(UNDER) EXPENDITURES	(709,550)	216,371.77	239,178.12	(26,036.24)	(922,691.88)	30.04-

After a discussion regarding the special working sessions that City Council will be holding to discuss the next fiscal year budget, Mayor Skinner invoked Chair’s Prerogative to move ***F.3 Set Date of Special City Council Budget Working Session*** to the table for discussion and/or action. He also noted that all working sessions are open to the public.

Motion to set February 14, 2023, at 9:00 AM, as the first special working session for City Council to discuss the next fiscal year budget was made by Thomas/Bucklew. Motion carried.

Council member Bucklew led a dissuasion regarding new downtown street decorations that may come out of this year’s budget and some out of next year’s budget. No action was taken.

Mayor Skinner recognized West Virginia Wesleyan College Student Senate Meredith Cottrell for the WVWC Greetings & Campus News. Ms. Cottrell provided the following report:

Good evening and Happy New Year from the students at West Virginia Wesleyan.

- Our students returned on January 15th and are excited to be back!*

- *The first thing I have this evening is a request from the students for the city to paint a cross walk on College Ave from the Administration Building sidewalk to the Performing Arts Center. Our students have noted that cars drive pretty fast on that section of College Avenue and our students would like some kind of safe walking space from the commuter parking lot and the PAC so that drivers would have to give students the right-of-way. Friday 16th written request. 22nd 7:30am.*
- *We have several events for Black History Month and we hope you can join us for some of them:*
 - **CCE - February 7** - Black Policy Day at State Capitol. Students will attend.
 - **February 13** - DEI Culture2Go: DEI Talks History of African Americans in Martial Arts
 - **February 15** - Wesleyan Sleeth Gallery exhibit
 - Opening Reception of Sankofa: African Diaspora in Appalachia Exhibition in Paull Gallery.
 - **February 20** - we are excited to have our **Jazz & Java - Cookin' Gumbo with Jazz** featuring Chef Jason Fleck, at the Colonial Arts Center.
 - **Feb 29** - DEI Culture2Go: DEI Talks **The Black Tax**
 - **February 16, 23 & 29, Black Film Fest** - Hosted by ARGO Bookstore
 - **Call 304-473-8163 for ticket information and details**
- *The Center for Community Engagement and Bobcat Basketball teams hosted Girl Scouts this past weekend for a double-header against Davis & Elkins. The Scouts were able to do a craft, get a photo with a Bobcat athlete, cheer on the team with their new orange and black pom pom, and take home a poster autographed by the players.*
- *A Special Need Prom was hosted on Saturday, January 27th on campus. The theme was "A Night among the Stars" so naturally we invited cutout versions of our favorite celebrities to join the night! The Special Olympic athletes and college student volunteers all enjoyed hitting the dance floor. We are looking forward to the athletes being back on campus for the Special Olympics Basketball tournament on February 18th.*
- *There was a Red Cross Blood Drive earlier today, February 1st, from 11 AM - 5 PM in the Social Hall. The Red Cross is operating in a shortage and this drive is open to the campus and community. You can go to the Red Cross website to sign-up for future events.*
- *The WE LEAD Poverty Reduction team is collecting food donations during this Super Bowl season to benefit our community neighbors at the Parish House. Donation items include: vegetable, tomato, mushroom, chicken, bean, ramen noodles, etc.*
We will also accept:
 - Green beans
 - Corn
 - Canned fruit
 - Beans (black, chickpeas, lima, etc.)
 - Tuna/Chicken chunks/Albacore
 - Tomato sauce
 - Pasta for tomato sauce
 - Mac n Cheese
 - Cereal
 - Oatmeal
 - PB & J
 - Kid Items (snack size chips, juice boxes, apple sauce, etc.)
- *Many campus organization leaders will be taking the Plunge on February 10th for Special Olympics. They've been working on raising money in exchange for the chilly, yet fun event.*
- *In addition to Black Policy Day, a group of students will be taking a trip to Environmental Day at the Capitol on February 13th.*
- *February 18th, the College will host a regional basketball tournament for Special Olympics Upshur County, we would love to have you volunteer!*
- *February 22nd is a day dedicated to the community engagement pillar of Division II athletics. All of our athletes will be coming together to package Easter eggs and write notes to all the children in Upshur County HeadStart.*
- *In athletics, you are still welcome to attend any athletic events free.*
- *For specific times of events, please visit our website www.wvwc.edu*

A Q&A with Council followed this report. During this time, Council member Bucklew suggested that we ask the BPD to place the speed trailer on College Avenue to encourage drivers to maintain the proper speed. Mayor Skinner agreed and will submit that request.

C.3 Fire Chief – JB Kimble - Mayor Skinner recognized BFD Chief JB Kimble, who provided this report:

Buckhannon

Buckhannon, WV

This report was generated on 1/29/2024 10:30:55 AM

Incident Count per ALL Actions Taken for Hour Range for Date Range

Start Time: 00:00 | End Time: 23:00 | Start Date: 01/01/2023 | End Date: 12/31/2023

ACTION TAKEN	# INCIDENTS	PERCENTAGE
10 - Fire control or extinguishment, other	1	0.09%
11 - Extinguishment by fire service personnel	44	4.02%
12 - Salvage & overhaul	1	0.09%
13 - Establish fire lines (wildfire)	1	0.09%
16 - Control fire (wildland)	1	0.09%
21 - Search	1	0.09%
22 - Rescue, remove from harm	9	0.82%
23 - Extricate, disentangle	7	0.64%
30 - Emergency medical services, other	1	0.09%
31 - Provide first aid & check for injuries	3	0.27%
32 - Provide basic life support (BLS)	356	32.54%
33 - Provide advanced life support (ALS)	22	2.01%
41 - Identify, analyze hazardous materials	1	0.09%
42 - HazMat detection, monitoring, sampling, & analysis	1	0.09%
43 - Hazardous materials spill control and confinement	2	0.18%
44 - Hazardous materials leak control & containment	1	0.09%
45 - Remove hazard	4	0.37%
51 - Ventilate	12	1.1%
52 - Forcible entry	5	0.46%
54 - Determine if materials are non-hazardous	1	0.09%
55 - Establish safe area	5	0.46%
63 - Restore fire alarm system	9	0.82%
64 - Shut down system	1	0.09%
65 - Secure property	29	2.65%
66 - Remove water	1	0.09%
73 - Provide manpower	94	8.59%
74 - Provide apparatus	1	0.09%
75 - Provide equipment	1	0.09%
78 - Control traffic	148	13.53%
82 - Notify other agencies.	5	0.46%
84 - Refer to proper authority	12	1.1%
85 - Enforce codes	6	0.55%
86 - Investigate	177	16.18%
87 - Investigate fire out on arrival	13	1.19%
90 - Fill-in, standby, other	1	0.09%
92 - Standby	5	0.46%
93 - Cancelled en route	136	12.43%
TOTAL:	1118	

Buckhannon

Buckhannon, WV

This report was generated on 1/29/2024 10:35:13 AM

Incident Count per ALL Actions Taken for Hour Range for Date Range

Start Time: 00:00 | End Time: 23:00 | Start Date: 12/01/2023 | End Date: 12/31/2023

ACTION TAKEN	# INCIDENTS	PERCENTAGE
10 - Fire control or extinguishment, other	1	1.43%
11 - Extinguishment by fire service personnel	4	5.71%
12 - Salvage & overhaul	1	1.43%
13 - Establish fire lines (wildfire)	1	1.43%
22 - Rescue, remove from harm	1	1.43%
32 - Provide basic life support (BLS)	26	37.14%
33 - Provide advanced life support (ALS)	1	1.43%
45 - Remove hazard	1	1.43%
52 - Forcible entry	2	2.86%
65 - Secure property	1	1.43%
73 - Provide manpower	5	7.14%
78 - Control traffic	8	11.43%
82 - Notify other agencies.	1	1.43%
86 - Investigate	10	14.29%
87 - Investigate fire out on arrival	2	2.86%
93 - Cancelled en route	8	11.43%
TOTAL:	73	

A Q&A took place following Chief Kimble’s report along with a discussion regarding the recent Fire Conference held in Buckhannon.

C.4 City Attorney - Tom O’Neill: Mayor Skinner recognized City Attorney, Tom O’Neill who reported on the following: Mr. O’Neill reviewed *F.1 Discussion/Possible Action Authorization to Sign Regional Task Force MOU re: Opioid Litigation Settlement* and is okay with the document as presented. He is also still working with St. Joseph’s Hospital regarding *F.2 Approval Ordinance No. 466 St. Joseph’s Hospital Property Annexation 1st Reading* so it’s not ready for consideration. The survey’s needed for the WVWC property swap should be completed in about two weeks, which will allow for that transaction to be completed. He is also reviewing potential modifications to the Employee Handbooks and he will potentially be reviewing certain criminal ordinances in regards to potential jail time and jail costs. A Q&A took place including a discussion regarding the potential sharing of jail costs with municipalities.

Without objection, *F.1 Discussion/Possible Action Authorization to Sign Regional Task Force MOU re: Opioid Litigation Settlement* was moved to the table for discussion and/or action.

**MEMORANDUM OF UNDERSTANDING
FOR REGIONAL TASK FORCE**

This Memorandum of Understanding(“MOU”) is made and entered into by and between the following political subdivisions, namely Randolph County, Tucker County, Upshur County, Lewis County and Barbour County, referred to as Parties.

RECITALS

WHEREAS, the Parties are members of the Regional Task Force which is dedicated to optimizing the funds available to the political subdivisions from the Opioid Foundation created as a result of the State opioid litigation and settlements; and

WHEREAS, the Parties agree that it is effective to be prepared to use these settlement funds when available with a proposal in the form of a White Paper prepared by a professional group that would set forth what has been identified as the Parties top priorities; and

WHEREAS, Ascension Recovery Services (“Ascension”) is a professional group which has made a proposal to create a White Paper that tests the feasibility of accomplishing our goals to establish a five-county treatment facility and to provide highly accessible services to affected children (See attached); and

WHEREAS, for Ascension to complete this White Paper, the Parties will need to cooperate and provide information to Ascension to complete this work as requested.

NOW THEREFORE in consideration of the foregoing recital and mutual covenants contained herein, it is mutually agreed as follows:

- 1. The Parties agree to cooperate and provide information and documentation to Ascension for their work and services in the completion of the White Paper.
- 2. Each Party shall designate a representative who will be the contact person for Ascension during the process of collecting the information and documentation.
- 3. Ascension has provided a fee schedule with their proposal. The contribution to the payment of their fees is voluntary, not mandatory. No Party to this MOU is obligated to pay the fees by signing this MOU. However, any payment would be accepted.

IN WITNESS WHEREOF, this MOU is made and entered into by the Parties who have signed below as of the date indicated.

Signature _____
On behalf of the Randolph County Commission

Print _____

Title _____

Signature _____
On behalf of the City of Elkins

Print _____

Title _____

Signature _____
On behalf of Tucker County

Print _____

Title _____

Signature _____
On behalf of the City of Parsons

Print _____

Title _____

Signature _____
On behalf of Upshur County

Print _____
Title _____

Signature _____
On behalf of the City Buckhannon

Print _____

Title

Signature

On behalf of Lewis County

Print

Title

Signature

On behalf of the City of Weston

Print

Title

Signature

On behalf of Barbour County

Print

Title

Signature

On behalf of the City of Belington

Print

Title

Motion to authorize the Mayor to sign the Regional Task Force MOU re: Opioid Litigation Settlement was made by McCauley/Reger. Motion carried.

- D. Correspondence & Information:** – The Mayor reviewed the following with Council:
D.1 Addressing/Mapping Verification 14 Ritchie Street, Apt 101, Buckhannon, WV 26201
D.2 Addressing/Mapping Verification 14 Ritchie Street, Apt 201, Buckhannon, WV 26201
D.3 Report of Cat & Dog Activity -Upshur County Commission-December 2023

- | | |
|---|----|
| • Cats brought in by City Trapper | 0 |
| • Cats brought in by Animal Control Officer | 0 |
| • Cats brought in by County Residents | 20 |
| • Dogs brought by Animal Control Officer | 7 |
| • Dogs brought in by County Residents | 31 |

- E. Consent Agenda** - Mayor Skinner presented an overview of the following agenda items to Council and asked for action:
E.1 Approval of Minutes - Regular Meeting 01/18/24 – As provided to Council.
E.3 Approval of Payment of the Bills – As presented in the meeting packet.

JANUARY 18-31-2024 GENERAL FUND PAYMENT OF BILLS

- \$10,000.00**– CREATE BUCKHANNON – FY 2023-24 BUDGET REQUEST FESTIVAL FRIDAYS
\$7,093.02 – EMERGENCY SEVICES TURNOUT GEAR FOR FIRE **DEPT**
\$3,000.00- BUILD YOUR CULTURE TRAINING COUNTRY ROAD FIRE CONFERENCE
\$1,250.00- HORNET FIRE LLC. INSTRUCTOR FOR COUNTY ROAD FIRE CONFERENCE
\$1,340.79- MAYDAY MINDSET CONSULTING FOR COUNTRY ROAD FIRE CONFERENCE
\$16,999.00- APPALACHIAN EQUIPMENT BRUSHHOG FOR EXCAVATOR
\$3,771.88- CASEYEARL’S YOUTH BASKETBALL SYC
\$1,210.00- UNIFORM OUTFITTERS POLICE JACKETS AND ALTERATIONS

02-01-2024 11:10 AM

DISBURSEMENTS 01-18-24 to 01-31-24

PAGE: 1

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
MAYOR'S OFFICE	RALSTON PRESS INC	409-341-00	MAYOR'S SUPPLIES & M	PURCHASE ORDERS	186.92
	LEAF	409-341-00	MAYOR'S SUPPLIES & M	LEAF	174.90
	WV PUBLIC EMPLOYEES RETIREME	409-106-00	MAYOR'S RETIREMENT	WV RETIREMENT CONTRIBUTION	59.68
		409-106-00	MAYOR'S RETIREMENT	WV RETIREMENT CONTRIBUTION	68.32
		409-106-00	MAYOR'S RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	18.01
		409-106-00	MAYOR'S RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	80.00
	BUCKHANNON POSTMASTER	409-218-00	MAYOR'S POSTAGE	FIRST CLASS PRESORT FEE	195.53
	PAYROLL ACCOUNT (ALL DEPTS)	409-341-00	MAYOR'S SUPPLIES & M	DEC 2023 AA FEES	10,000.00
	CREATE BUCKHANNON	409-341-05	EVENT/FIREWORK EXPEN	2023-24 REQUEST FESTIVAL F	26.25
	WVNET	409-341-00	MAYOR'S SUPPLIES & M	WEB HOSTING QTR 2 FY24	5.79
		409-341-00	MAYOR'S SUPPLIES & M	DOMAIN NAME RENEWAL	30.48
	DELUX BUSINESS FORMS	409-341-00	MAYOR'S SUPPLIES & M	PCRD-PAYROLL DEP BOOKS	94.13
	INTERNAL REVENUE SERVICE	409-104-00	MAYOR'S F.I.C.A.	FICA WITHHELD AND MATCHED	22.02
		409-104-00	MAYOR'S F.I.C.A.	MEDICARE WITHHELD & MATCHE	24.99
	AMAZON.COM	409-341-00	MAYOR'S SUPPLIES & M	PCRD-PDF EXTRA 2023 EDITAB	6.50
	PAYFLEX	409-105-00	MAYOR'S INSURANCE	GF JAN HSA FEES	51.22
	AT&T MOBILITY	409-211-00	MAYOR'S TELEPHONE	PCRD-CELL PHN & GEOTAB NOV	94.30
	FP FINANCE PROGRAM	409-218-00	MAYOR'S POSTAGE	JAN 2024 MAILER&INSRTR PYM	15.30
	AUTHORIZE.NET	409-341-00	MAYOR'S SUPPLIES & M	PCRD-NOV CC FEES	2.65
	ROSSMAN & CO/PCB CORP	409-341-00	MAYOR'S SUPPLIES & M	UTILITY COLLECTIONS DEC 20	75.06
	FRONTIER	409-211-00	MAYOR'S TELEPHONE	472-1651-101515-4 CITY HAL	24.17
		409-211-00	MAYOR'S TELEPHONE	304-003-2273-060600-4	

02-01-2024 11:10 AM		DISBURSEMENTS 01-18-24 to 01-31-24				PAGE: 2
FUND: GENERAL FUND						
DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT	
	**PAYROLL EXPENSES			1/18/2024 - 1/31/2024 TOTAL:	1,529.95 12,786.17	
COUNCIL	WV PUBLIC EMPLOYEES RETIREME	410-106-00	COUNCIL'S RETIREMENT	WV RETIREMENT CONTRIBUTION	18.00	
	THOMAS J O'NEILL	410-223-00	PROFESSIONAL (LEGAL)	FEB 2024 CONTRACT ATTORNEY	1,250.00	
	INTERNAL REVENUE SERVICE	410-104-00	COUNCIL'S F.I.C.A.	FICA WITHHELD AND MATCHED	62.00	
		410-104-00	COUNCIL'S F.I.C.A.	MEDICARE WITHHELD & MATCHE	14.50	
	**PAYROLL EXPENSES			1/18/2024 - 1/31/2024 TOTAL:	1,000.00 2,344.50	
RECORDER	WV PUBLIC EMPLOYEES RETIREME	411-106-00	RECORDER'S RETIREMEN	WV RETIRE TIER2 CONTRIBUTI	17.29	
	INTERNAL REVENUE SERVICE	411-104-00	RECORDER'S F.I.C.A.	FICA WITHHELD AND MATCHED	31.00	
		411-104-00	RECORDER'S F.I.C.A.	MEDICARE WITHHELD & MATCHE	7.25	
	**PAYROLL EXPENSES			1/18/2024 - 1/31/2024 TOTAL:	500.00 555.54	
	TREASURER	WV PUBLIC EMPLOYEES RETIREME	413-106-00	TREASURER'S RETIREME	WV RETIREMENT CONTRIBUTION	28.19
		413-106-00	TREASURER'S RETIREME	WV RETIREMENT CONTRIBUTION	28.19	
	INTERNAL REVENUE SERVICE	413-104-00	TREASURER'S F.I.C.A.	FICA WITHHELD AND MATCHED	19.42	
		413-104-00	TREASURER'S F.I.C.A.	MEDICARE WITHHELD & MATCHE	4.54	
	PAYFLEX	413-105-00	TREASURER'S GROUP IN	GF JAN HSA FEES	3.25	
	**PAYROLL EXPENSES			1/18/2024 - 1/31/2024 TOTAL:	313.18 396.77	
COURT	INTERNAL REVENUE SERVICE	416-104-00	POLICE JUDGE FICA	FICA WITHHELD AND MATCHED	38.75	
		416-104-00	POLICE JUDGE FICA	MEDICARE WITHHELD & MATCHE	9.06	
	**PAYROLL EXPENSES			1/18/2024 - 1/31/2024 TOTAL:	625.00 672.81	
CITY ENGINEER	WV PUBLIC EMPLOYEES RETIREME	420-106-00	CITY ENGINEER RETIRE	WV RETIREMENT CONTRIBUTION	74.10	
	INTERNAL REVENUE SERVICE	420-106-00	CITY ENGINEER RETIRE	WV RETIREMENT CONTRIBUTION	74.10	
		420-104-00	CITY ENGINEER FICA T	FICA WITHHELD AND MATCHED	51.51	
		420-104-00	CITY ENGINEER FICA T	MEDICARE WITHHELD & MATCHE	12.05	
	**PAYROLL EXPENSES			1/18/2024 - 1/31/2024 TOTAL:	823.30 1,035.06	
ZONING	WV PUBLIC EMPLOYEES RETIREME	437-106-00	ZONING RETIREMENT	WV RETIREMENT CONTRIBUTION	135.00	
		437-106-00	ZONING RETIREMENT	WV RETIREMENT CONTRIBUTION	135.00	
	INTERNAL REVENUE SERVICE	437-104-00	ZONING F.I.C.A.	FICA WITHHELD AND MATCHED	93.00	
		437-104-00	ZONING F.I.C.A.	MEDICARE WITHHELD & MATCHE	21.75	
	PAYFLEX	437-105-00	ZONING HEALTH INS	GF JAN HSA FEES	3.25	
	**PAYROLL EXPENSES			1/18/2024 - 1/31/2024 TOTAL:	1,500.00 1,888.00	
DATA PROCESSING	OPTIMUM B2B, DEPT. 1264	439-230-00	DATA PROCESSING	JAN 2024 CITY HALL INTERNE	214.63	
				TOTAL:	214.63	
CITY HALL	MON POWER	440-213-00	CITY HALL UTILITIES	MON POWER	1,250.30	
	MOUNTAINEER GAS COMPANY	440-213-00	CITY HALL UTILITIES	269245-314199 1 S-FLORIDA	0.00	
		440-213-00	CITY HALL UTILITIES	269245-314199 1 S-FLORIDA	78.03	
	DODSON BROS EXTERMINATING CO	440-216-00	CITY HALL MAINTENANC	JAN 2024 CITY HALL PEST CN	33.00	
	WV PUBLIC EMPLOYEES RETIREME	440-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	121.03	
		440-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	124.37	
	INTERNAL REVENUE SERVICE	440-104-00	CITY HALL FICA	FICA WITHHELD AND MATCHED	84.77	

01-01-2024 11:10 AM	DISBURSEMENTS 01-18-24 to 01-31-24				PAGE: 3
FUND: GENERAL FUND					
DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		440-104-00	CITY HALL FICA	MEDICARE WITHHELD & MATCHE	19.82
	AMAZON.COM	440-341-00	CITY HALL SUPPLIES	PCRD-PAPER TOWELS	84.50
	PAYFLEX	440-105-00	CITY HALL JANITOR IN	GF JAN HSA FEES	3.25
	**PAYROLL EXPENSES			1/18/2024 - 1/31/2024	1,381.88
				TOTAL:	3,180.98
POLICE	AXON ENTERPRISE, INC.	700-341-00	POLICE DEPT. MAT & S	PCRD-TASER BATTERIES	872.00
	GALLS LLC	700-345-00	POLICE DEPT. UNIFORM	UNIFORM TROUSERS	94.55
		700-341-00	POLICE DEPT. MAT & S	UNIFORM POLO VIPS	32.95
		700-345-00	POLICE DEPT. UNIFORM	UNIFORM SHIRTS	69.95
		700-345-00	POLICE DEPT. UNIFORM	UNIFORM SHIRTS	178.81
		700-345-00	POLICE DEPT. UNIFORM	UNIFORM TROUSERS	96.58
		700-345-00	POLICE DEPT. UNIFORM	UNIFORM TROUSERS	116.31
	WV PUBLIC EMPLOYEES RETIREME	700-106-00	POLICE DEPT. RETIREM	WV RETIREMENT CONTRIBUTION	1,878.11
		700-106-00	POLICE DEPT. RETIREM	WV RETIREMENT CONTRIBUTION	1,919.16
	BUCKHANNON POSTMASTER	700-341-00	POLICE DEPT. MAT & S	PCRD-POSTAGE SHIP EVIDENCE	5.50
	MOTOROLA SOLUTIONS, INC.	700-459-00	POLICE DEPT. NEW EQU	WATCHGUARD VIDEO	5,992.00
		700-459-00	POLICE DEPT. NEW EQU	REPAIR/REPLACE BODY CAM	500.00
	WV CONSOLIDATED PUBLIC RETIR	700-106-00	POLICE DEPT. RETIREM	WV RETIRE MPFRS CONTRIBUTI	991.17
		700-106-00	POLICE DEPT. RETIREM	WV RETIRE MPFRS CONTRIBUTI	1,056.45
	PRESIDENTS VOLUNTEER SERVICE	700-341-05	POLICE VIPS EXPENSES	PCRD-BRONZE & SILVER AWARD	113.26
		700-341-05	POLICE VIPS EXPENSES	PCRD-VIPS GROUP AWARD	26.26
	INTERNAL REVENUE SERVICE	700-104-00	POLICE DEPT. FICA TA	FICA WITHHELD AND MATCHED	2,093.46
		700-104-00	POLICE DEPT. FICA TA	MEDICARE WITHHELD & MATCHE	489.60
	10-42 TACTICAL LLC	700-345-00	POLICE DEPT. UNIFORM	UNIFORM PANTS-MCCAULEY	133.27
	PAYFLEX	700-105-00	POLICE DEPT. GROUP I	GF JAN HSA FEES	32.50
	AT&T MOBILITY	700-211-00	POLICE DEPT. TELEPHO	PCRD-CELL PHN GEOTAB NOV	1,255.90
	SIRCHIE ACQUISITION COMPANY,	700-341-00	POLICE DEPT. MAT & S	PCRD-FINGERPRINT CARDS	134.65
	UNIFORM OUTFITTERS, LLC.	700-341-00	POLICE DEPT. MAT & S	JACKETS, ALTERATIONS	1,210.00
	FRONTIER	700-211-00	POLICE DEPT. TELEPHO	304-001-6194-111398-4 POL	133.42
		700-211-00	POLICE DEPT. TELEPHO	473-7911-073014-4 POL FAX	94.92
	FLYERS ENERGY LLC	700-343-00	POLICE DEPT. AUTO SU	DEC 2023 POLICE FUEL BILL	1,659.29
	TRAVELERS INSURANCE	700-226-00	POLICE DEPT. INSURAN	ADDED POLICE RADIOS TO POL	141.00
	**PAYROLL EXPENSES			1/18/2024 - 1/31/2024	33,752.80
				TOTAL:	55,073.87
FIRE	JP MORGAN EQUIPMENT FINANCE	706-459-00	FIRE DEPT. CAPITAL O	FEB 2024 FIRE TRK PYMT	3,678.20
	MUNICIPAL EMERGENCY SERVICE	706-341-00	FIRE DEPT. MATERIAL	TURNOUT GEAR	7,093.02
	WV OFFICE EMERGENCY RESPONSE	706-221-00	FIRE DEPT. TRAINING	PCRD-RECERTIFICATION EMT F	37.50
	WORLDWIDE-JANE LEW	706-343-00	FIRE DEPT. AUTO SUPP	SEAL, O-RINGS ENG 1	7.11
	BOUND TREE MEDICAL	706-341-00	FIRE DEPT. MATERIAL	PCRD-EXAM GLOVES	355.49
	LOWES BUSINESS ACCOUNTS	706-341-00	FIRE DEPT. MATERIAL	PAPER TOWELS, TOILET PAPE	478.88
		706-341-00	FIRE DEPT. MATERIAL	BATTERIES GEAR CLAMP	29.21
	PIERPONT COMMUNITY & TECHNIC	706-221-00	FIRE DEPT. TRAINING	MARCUS MILLER EMT CLASS	75.00
	BREATHING AIR SYSTEMS CORP	706-216-00	FIRE DEPT. MAINTENAN	SEMI-ANNUAL MAINTENANCE	1,018.23
	DODSON BROS EXTERMINATING CO	706-341-00	FIRE DEPT. MATERIAL	JAN 2024 FIRE DEPT PEST CN	42.00
	WV PUBLIC EMPLOYEES RETIREME	706-106-00	FIRE DEPT. GROUP RET	WV RETIREMENT CONTRIBUTION	745.79
		706-106-00	FIRE DEPT. GROUP RET	WV RETIREMENT CONTRIBUTION	792.82
	WV CONSOLIDATED PUBLIC RETIR	706-106-00	FIRE DEPT. GROUP RET	WV RETIRE MPFRS CONTRIBUTI	1,379.19
		706-106-00	FIRE DEPT. GROUP RET	WV RETIRE MPFRS CONTRIBUTI	1,343.35
	HERITAGE FIRE EQUIPMENT LLC	706-343-00	FIRE DEPT. AUTO SUPP	TRIPOD ENG 11	269.57
	INTERNAL REVENUE SERVICE	706-104-00	FIRE DEPT. FICA TAX	FICA WITHHELD AND MATCHED	1,525.19
		706-104-00	FIRE DEPT. FICA TAX	MEDICARE WITHHELD & MATCHE	356.68
	AMAZON.COM	706-341-00	FIRE DEPT. MATERIAL	PCRD-FLAGGING TAPE	32.19

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	TAYLOR TINS	706-341-00	FIRE DEPT. MATERIAL	PCRD-HELMET FRONT	110.00
	NFFPA NATIONAL FIRE PREVENTIO	706-341-00	FIRE DEPT. MATERIAL	PCRD-NFFPA CODE SUBSCRIPTIO	149.99
	PAYFLEX	706-105-00	FIRE DEPT. GROUP INS	GF JAN HSA FEES	32.50
	SAFE RESPONSE LLC	706-221-00	FIRE DEPT. TRAINING	PCRD-ONLINE TRAINING SCBA	24.99
	NATIONAL REGISTRY EMT	706-221-00	FIRE DEPT. TRAINING	PCRD-EMT RECERT APP FEE	25.00
	AT&T MOBILITY	706-211-00	FIRE DEPT. TELEPHONE	PCRD-CELL PHN & GEOTAB NOV	190.28
	ERIC D CANFIELD DBA EC FLEET	706-343-00	FIRE DEPT. AUTO SUPP	LABOR ENGL/TRUCK 11	1,785.00
	BUILD YOUR CULTURE	706-221-00	FIRE DEPT. TRAINING	COUNTRY ROADS FIRE CONF	3,000.00
	FRONTIER	706-211-00	FIRE DEPT. TELEPHONE	472-2868-101915-4 FIRE	99.83
	FLYERS ENERGY LLC	706-343-00	FIRE DEPT. AUTO SUPP	DEC 2023 FIRE FUEL BILL	861.52
	GYM DOCTOR	706-216-00	FIRE DEPT. MAINTENAN	PCRD-LABOR & MILEAGETO WOR	204.00
	HORNET FIRE LLC	706-221-00	FIRE DEPT. TRAINING	FIRE CONF LECTURING	1,250.00
	MAYDAY MINDSET CONSULTING LL	706-221-00	FIRE DEPT. TRAINING	INSTRUCTOR FEES FIRE CONF	1,340.79
	**PAYROLL EXPENSES			1/18/2024 - 1/31/2024	24,613.08
				TOTAL:	52,946.40
	FISHER AUTO PARTS INC	750-343-00	STREET DEPT. AUTO SU	3M HAND PAD	3.26
	MOUNTAINEER GAS COMPANY	750-213-00	STREET DEPT. UTILITI	341416-404855 17 1/2 FACTO	0.00
		750-213-00	STREET DEPT. UTILITI	269254-314209 4 FACTORY ST	0.00
		750-213-00	STREET DEPT. UTILITI	269255-492564 6 FACTORY ST	0.00
	NAPA-AMTOWER AUTO SUPPLY	750-343-00	STREET DEPT. AUTO SU	2YR WTY BAT 3MO WTY	378.63
		750-343-00	STREET DEPT. AUTO SU	OIL FUEL AIR FILTERS	51.92
		750-343-00	STREET DEPT. AUTO SU	ALTERNATOR START FLU	276.86
		750-343-00	STREET DEPT. AUTO SU	FUEL FILTERS	17.70
		750-343-00	STREET DEPT. AUTO SU	AIR FILTERS	44.29
	LOWES BUSINESS ACCOUNTS	750-343-00	STREET DEPT. AUTO SU	MEASURE CONTAINER RESPIRA	47.80
	STATE EQUIPMENT INC.	750-343-00	STREET DEPT. AUTO SU	TIE ROD HOLDER LH & RH	153.75
	FIRST COMMUNITY BANK	750-459-00	STREET DEPT. CAPITAL	FEB 2024 CONCRETE TRK PYMT	2,676.44
	WV PUBLIC EMPLOYEES RETIREME	750-106-00	STREET DEPT. GROUP R	WV RETIREMENT CONTRIBUTION	1,250.85
		750-106-00	STREET DEPT. GROUP R	WV RETIREMENT CONTRIBUTION	1,283.92
		750-106-00	STREET DEPT. GROUP R	WV RETIRE TIER2 CONTRIBUTI	432.00
		750-106-00	STREET DEPT. GROUP R	WV RETIRE TIER2 CONTRIBUTI	469.80
	TRACTOR SUPPLY CREDIT PLAN	750-343-00	STREET DEPT. AUTO SU	PCRD-BUMPER JACK TIRE FOR	329.98
		750-341-00	STREET DEPT. MAT & S	PCRD-POLY WHLS FOR FRONT G	73.95
	CITIZENS BANK OF WV	750-459-00	STREET DEPT. CAPITAL	STREET DEPT FEB 2024 EXCAV	2,736.13
	WALMART STORES INC -BUCKHAIN	750-341-00	STREET DEPT. MAT & S	PCRD-CLEANING SUPPLIES & B	45.94
		750-341-00	STREET DEPT. MAT & S	PCRD-PLATES & BOWLS	61.54
	INTERNAL REVENUE SERVICE	750-104-00	STREET DEPT. FICA TA	FICA WITHHELD AND MATCHED	1,206.32
		750-104-00	STREET DEPT. FICA TA	MEDICARE WITHHELD & MATCHE	282.12
	AMAZON.COM	750-341-00	STREET DEPT. MAT & S	PCRD-CHAIN LINKS & CHAIN F	277.02
		750-341-00	STREET DEPT. MAT & S	PCRD-CELLULAR TRAIL CAMERA	139.99
		750-343-00	STREET DEPT. AUTO SU	PCRD-TARP SWITCH 4-WAY AIR	55.30
		750-341-00	STREET DEPT. MAT & S	PCRD-HIGH BAY LED UFO LIGH	839.98
		750-343-00	STREET DEPT. AUTO SU	PCRD-FIRST AID KITS FOR TR	156.98
		750-341-00	STREET DEPT. MAT & S	PCRD-2024 WALL CALENDAR	49.95
	PAYFLEX	750-105-00	STREET DEPT. GROUP I	GF JAN HSA FEES	29.25
	AT&T MOBILITY	750-211-00	STREET DEPT. TELEPHO	PCRD-CELL PHN & GEOTAB NOV	413.38
	APPALACHIAN EQUIPMENT SOLUTI	750-459-00	STREET DEPT. CAPITAL	60" BRUSHHOG FOR EXCAVATO	16,999.00
	FREEDOM AG & ENGERY COOPERAT	750-345-00	STREET DEPT. UNIFORM	STEEL TOE BOOTS-ANDREW LO	139.99
	FRONTIER	750-211-00	STREET DEPT. TELEPHO	472-5755-101615-4 STREET	99.31
	FLYERS ENERGY LLC	750-343-00	STREET DEPT. AUTO SU	JAN 2024 STREET DEPT FUEL	2,065.10

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	**PAYROLL EXPENSES			1/18/2024 - 1/31/2024	19,485.71
				TOTAL:	52,576.16
STREET LIGHTS	MON POWER	751-213-00	STREET LIGHTS	MON POWER	30.13
		751-213-00	STREET LIGHTS	MON POWER	7.76
		751-213-00	STREET LIGHTS	MON POWER	179.71
		751-213-00	STREET LIGHTS	MON POWER	146.12
				TOTAL:	363.72
TRAFFIC SIGNALS & SIGN MON POWER		752-213-00	TRAFFIC SIGNALS POWE	MON POWER	28.55
		752-213-00	TRAFFIC SIGNALS POWE	MON POWER	57.34
				TOTAL:	85.89
ARTS-THEATRE	MOUNTAINEER GAS COMPANY	906-213-00	CAC UTILITIES	268704-483167 48 E. MAIN S	0.00
		906-213-00	CAC UTILITIES	268704-483167 48 E. MAIN S	242.64
	WESTFIELD INSURANCE	906-226-00	CAC INSURANCE & BOND	THEATRE POLICY CHANGES	788.45
	LOWES BUSINESS ACCOUNTS	906-450-01	THEATRE BLDG	ACCESS PANEL	11.39
		906-341-00	CAC SUPPLIES & EXPEN	CAMERAS FOR CAC DOORS	75.98
	DODSON BROS EXTERMINATING CO	906-216-00	THEATRE MAINTENANCE/	MONTHLY SERVICE 1/24	100.00
	WV PUBLIC EMPLOYEES RETIREME	906-106-00	CAC RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	110.03
		906-106-00	CAC RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	105.64
	INTERNAL REVENUE SERVICE	906-104-00	CAC FICA	FICA WITHHELD AND MATCHED	72.77
		906-104-00	CAC FICA	MEDICARE WITHHELD & MATCHE	17.02
	AMAZON.COM	906-341-00	CAC SUPPLIES & EXPEN	PCRD-PAPER TOWELS	84.50
	PAYFLEX	906-105-00	CAC HEALTH INS	GF JAN HSA FEES	3.25
	AT&T MOBILITY	906-213-00	CAC UTILITIES	PCRD-CELL PHN & GEOTAB NOV	50.72
	**PAYROLL EXPENSES			1/18/2024 - 1/31/2024	1,173.75
				TOTAL:	2,836.14
STOCKERT YOUTH CENTER	MON POWER	907-213-00	UTILITIES	MON POWER	9.72
		907-213-00	UTILITIES	MON POWER	70.18
	MOUNTAINEER GAS COMPANY	907-213-00	UTILITIES	383925-483167 70 E MAIN ST	208.87
	WV PUBLIC EMPLOYEES RETIREME	907-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	205.20
		907-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	225.99
		907-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	180.36
		907-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	194.13
	CASEYEARL'S	907-356-00	YOUTH BASKETBALL	CASEYEARL'S	3,771.88
	INTERNAL REVENUE SERVICE	907-104-00	FICA TAX	FICA WITHHELD AND MATCHED	571.30
		907-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	133.62
	AMAZON.COM	907-341-00	MATERIALS & SUPPLIES	PCRD-TIME CLOCK	99.99
		907-356-00	YOUTH BASKETBALL	PCRD-SCORE BOOKS FOR BASKE	64.95
		907-356-00	YOUTH BASKETBALL	PCRD-YOUTH BASKETBALL PRAC	82.99
		907-361-00	AFTER SCHOOL SUPPLIE	PCRD-AFTER SCHOOL SUPPLIES	31.99
	DANIEL HEPLER	907-356-00	YOUTH BASKETBALL	BBALL REF 8 GAMES 1-13&1-2	200.00
	PAYFLEX	907-105-00	GROUP INSURANCE	GF JAN HSA FEES	9.75
	LYNX WV INC	907-213-00	UTILITIES	SYCC JAN 2024 INTERNET	145.00
	AT&T MOBILITY	907-211-00	TELEPHONES	PCRD-CELL PHN & GEOTAB NOV	38.92
	SAMS CLUB	907-361-00	AFTER SCHOOL SUPPLIE	PCRD-AFTER SCHOOL SNACKS	368.70
	FRONTIER	907-211-00	TELEPHONES	473-0145-042701-4 SYC	245.95
	FLYERS ENERGY LLC	907-343-00	SYC AUTO SUPPLIES	SYCC FUEL BILL DEC 2023	239.18

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	**PAYROLL EXPENSES			1/18/2024 - 1/31/2024	9,214.45
				TOTAL:	16,953.12
CONVENTION CENTER	USDA, RURAL DEVLEOPMENT	910-457-00	CONFERENCE CENTER PA	CONF CENTER FEB 2024 PYMT	3,351.00
	AMAZON.COM	910-341-00	EVENT CENTER SUPPLIE	PCRD-BULBS FOR EVENT CENTE	347.69
				TOTAL:	3,698.69
PUBLIC SAFETY	MON POWER	976-213-00	SAFETY COMPLEX UTILI	MON POWER	1,218.35
	MOUNTAINEER GAS COMPANY	976-213-00	SAFETY COMPLEX UTILI	383931-483167 20 S FLORIDA	2,403.29
	DODSON BROS EXTERMINATING CO	976-216-00	SAFETY COMPLEX MAINT	JAN 2024 POLICE PEST CONTR	47.00
	LYNX WV INC	976-213-00	SAFETY COMPLEX UTILI	LYNX WV INC	150.00
				TOTAL:	3,818.64

E.2 Approval of Building and Wiring Permits – As presented in the meeting packet.

01/18/2024 - 01/31/2024

Permi t #	Appli cant Name	Applica nt Address	Primar y Contra ctor	Descri ption	Project Cost	Fee Amou nt	Ele ctri cal Prop erty Type	Asbest os Inspec tion	Zonin g Appro val Date	Histo ric Prope rty	Flo od Zon e Area	Flood Zone /Eleva tion Certific ate	FEMA Access ory Use
Group: Residential (non-commercial)													
76096	Gerald Leigh	67 Smithfield St	BY TOR CONTR ACTING	Replac e Storm Door	590.00	10.00				Yes	N/A	No	
					590.00	10.00							
Group Total: 1													
					590.00	10.00							

Motion to approve the Consent Agenda as presented was made by Reger/Bucklew. Motion carried.

F. Strategic Issues for Discussion and/or Vote:
F.1 Discussion/Possible Action Authorization to Sign Regional Task Force MOU re: Opioid Litigation Settlement – Action was taken emailer in the meeting.

F.2 Approval Ordinance No. 466 St. Joseph’s Hospital Property Annexation 1st Reading – As discussed earlier, this matter is not ready for consideration.

Motion to Table F.2 Approval Ordinance No. 466 St. Joseph’s Hospital Property Annexation 1st was made by Thomas/Sanders. Motion carried.

F.3 Set Date of Special City Council Budget Working Session – Action was taken emailer in the meeting.

- G. Comments and Announcements
- G.1 Pamela Bucklew: Mrs. Bucklew asked when the Charles W. Gibson Library will reopen. Mayor Skinner explained that it was not yet known but that all late fees will be waived and people can still use the outside book drop, which is being regularly monitored. He cautioned people to not mingle books from other libraries with those that belong to the Charles W. Gibson Library. Mrs. Bucklew reminded people of the upcoming Polar Plunge for the Special Olympics of West Virginia being hosted by the Upshur County Special Olympics. She is joining up with Council member David Thomas to plunge as a team and for donations to the charity. Mayor Skinner will also be plunging and Recorder Randy Sanders will be emceeing the event.
- G.2 David McCauley: Mr. McCauley complimented the staff at the Charles W. Gibson Library for handling the recent situation as well as they have. He also discussed the speeding situation on College Avenue. He thanked Don Nestor for speaking on behalf of the SYCC. Mr. McCauley also spoke about the 30-year anniversary of Joyce Stockert’s donation and the Capital Campaign for the SYCC. He also recommended that we move to monthly meetings for the Board of the SYCC.
- G.3 Jack Reger: Mr. Reger appreciated the Mayor’s State of the City Address and thanks all for the hard work put forth by all City departments.
- G.4 Dave Thomas: Mr. Thomas asked about the potential closing of the WV Wildlife Center. Mayor Skinner recognized Katie Kuba who led a discussion on the current status of the WV Wildlife Center. It appears that the USDA is willing to work with the Center to help it reopen ASAP.
- G.5 CJ Rylands: Mr. Rylands was not in attendance.
- G.6 Randall Sanders: Mr. Sanders provided a report on The Event Center at Brushy Fork as he has been overseeing it for some time now. He thanked the various City departments for helping operate the center. The Street Department, SYCC staff, and some of the folks from City Hall have

been helping setup the room, clean, etc. He provided an overview of the various events that are coming up in the future and mentioned that the City will be hiring a fulltime manager soon. Mr. Sanders commended the management and Board of Directors of the Charles W. Gibson Library for the way they handled the temporary closing of the library. He thanked the citizens of Buckhannon for clearing the sidewalks so quickly following the large snow event that we recently had. He also thanked Mayor Skinner for a great State of the City Address.

H. Mayor’s Comments and Announcements: Mayor Skinner thanked everyone for a great meeting and reminded Council that we needed to have an Executive Session per WV Code § 6-9A-4 Personnel and Property Matters.

At 8:39 pm, a motion to adjourn into an Executive Session was made by Thomas/Sanders. Motion carried.

At 10:05 pm, a motion to leave the Executive Session was made by Reger/Thomas. Motion carried.

Mayor Skinner noted that no decisions were made during the Executive Session.

I. Adjournment

At 10:06 PM, a motion to adjourn from the regular meeting was made by Thomas/Sanders.

Mayor Robert N. Skinner III _____

City Recorder Randall H. Sanders _____