

STATE OF WEST VIRGINIA, COUNTY OF UPSHUR, CITY OF BUCKHANNON, TO WIT:

A regular meeting of the Buckhannon City Council was held on Thursday, June 1, 2023, at 7:00 p.m. in the Council Chambers of City Hall. The following individuals were in attendance (GTM – GoToMeeting):

Mayor	Robbie Skinner	Present
City Recorder	Randy Sanders	Present
Council Member	Pam Bucklew	Present
Council Member	David McCauley	Present
Council Member	Jack Reger	Present-GTM
Council Member	CJ Rylands	Present
Council Member	David Thomas	Absent
Assistant Recorder & Director of Finance	Amberle Jenkins	Present
City Attorney	Tom O’Neill	Present
Buckhannon Fire Department	JB Kimble	Present
Director of Public Works	Jerry Arnold	Present
City Horticulturist	Dixie Green	Present-GTM
Channel 3	Rodney Irvin	Present
Record Delta	Steven Santilli	Present
MyBuckhannon.com	Katie Kuba	Present
Note Taker	Alice Teets	Present

Guests: Marcus Miller, Ethan Smith, Maria Potter, Brian Elmore, John Brugnoli, Shane Jenkins, Vicky Kelley, Cole Kelley, Sherry Bailey, Pam Martin, Nelson Bailey, Christine Bailey, Heather Miller, Jessica Jenkins, Beth Post, Jason Jett, Sara Tobin.

***City Council of Buckhannon – 7:00 pm in Council Chambers
Meeting Agenda for Thursday, June 1, 2023***

- A. Call to Order**
 - A.1 Moment of Silence
 - A.2 Pledge to the Flag of the United States of America
- B. Recognized Guests**
 - B.1 Fred Brooks Garden Club-National Garden Week Proclamation
 - B.2 Fire Department Pinning of Probationary Firefighter Marcus Miller
- C. Department & Board Report**
 - C.1 Public Works Director- Jerry Arnold
 - C.2 City Horticulturist Dixie Green
 - C.3 Finance Director- Amberle Jenkins
 - C.4 Fire Chief- JB Kimble
 - C.5 City Attorney- Tom O’Neill
- D. Correspondence & Information**
 - D.1 Notification-City Council Meeting Date of Thursday, July 20, 2023 has been Canceled due to scheduling conflicts
 - D.2 Proclamation-Webb Grubb Police Officer Recognition Day-Buddy Ray Zickefoose
 - D.3 Proclamation- Friendly Way Firefighter Recognition Day-Vaden Queen
 - D.4 WVDOH Notice of Grant Award-Poundstone River Walk Trail Extension Construction Phase
 - D.5 Notice Advertisement for Bids REAP Grant Demolition Project
 - D.6 Mayor & City Council’s Employee Appreciation Day
 - D.7 TV Cable Board Meeting on 06/07/23 to Discuss Optimum Franchise Renewal and Recommendation to Council
- E. Consent Agenda**
 - E.1 Approval of Minutes -Regular Meeting 05/16/23
 - E.2 Approval of Building and Wiring Permits
 - E.3 Approval of Payment of the Bills
- F. Strategic Issues for Discussion and/or Vote**
 - F.1 Approval to Convert Municipal Stabilization & Certificate of Deposit (CD) to a Raymond James Higher Interest Account
 - F.2 City of Buckhannon Parks & Recreation Advisory Board Updates
 - F.3 Recommendation from the Revenue Review Committee Regarding the Funding Request from UC Senior Center
 - F.4 Recommendation from the Revenue Review Committee Regarding the Funding Request from Leadership Upshur
 - F.5 City of Buckhannon Support of Channel 3 Head-end Connection to Broadcast (Possible Executive Session)
- G. Comments and Announcements**
 - G.1 Pamela Bucklew
 - G.2 David McCauley
 - G.3 Jack Reger
 - G.4 David Thomas
 - G.5 CJ Rylands
 - G.6 Randall Sanders

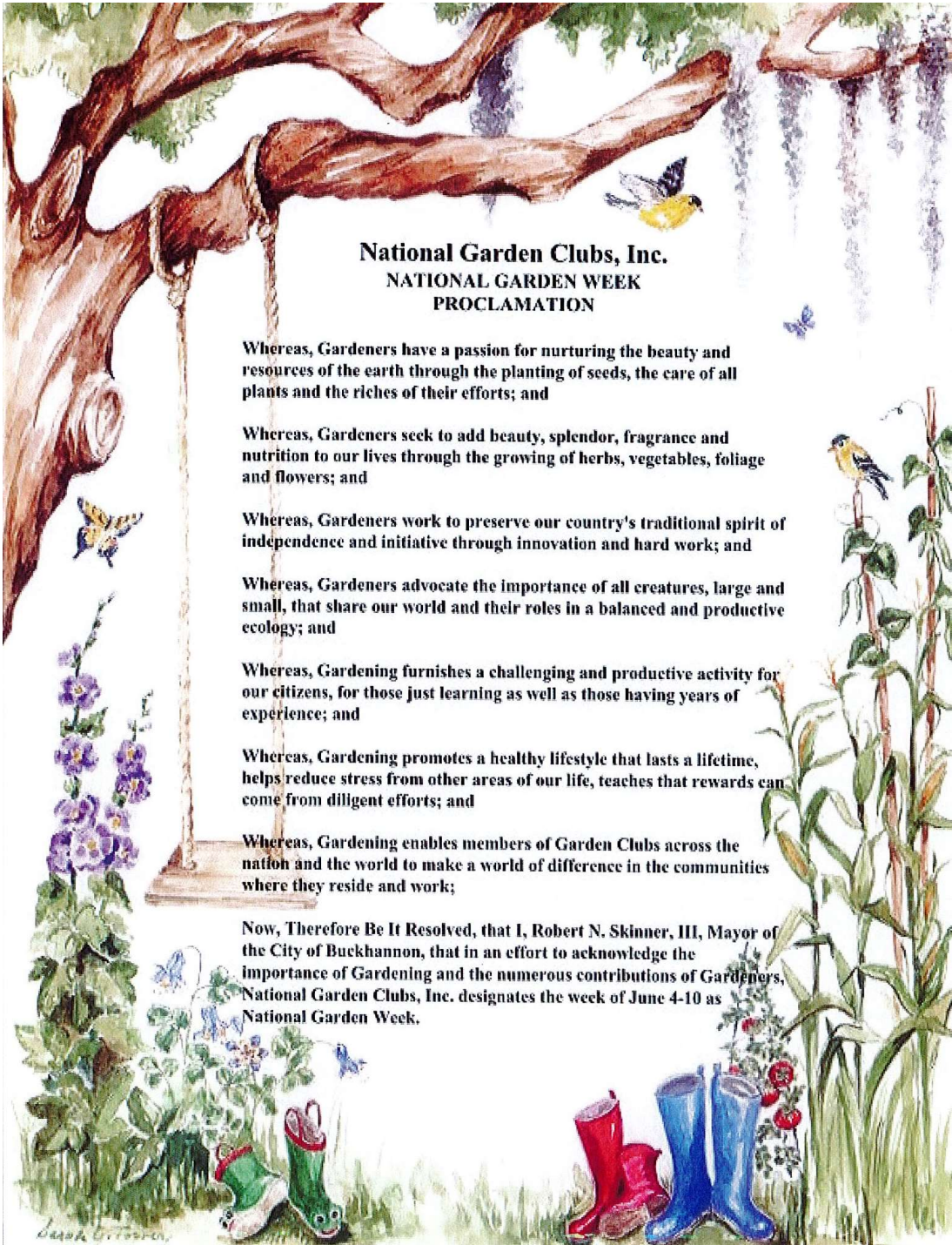
H. Mayor’s Comments and Announcements
I. Adjournment
Posted 05/26/2023

A. **Call to Order:** The meeting was called to order by Mayor Skinner, followed by a moment of silence and pledge to the flag.

B. **Recognized Guests:**

B.1 Fred Brooks Garden Club-National Garden Week Proclamation: Beth Post, member of the Fred Brooks Garden Club thanked the City and City Council for their support. She mentioned other things that the Garden Club has been doing to help the community such as Story Time at Upshur County Public Library; Camp Buccaneer where they worked with 15 children planting vegetables to make their own salsa; Marigold Magic, which was directed by Jeannie Bennett.

June 4-June 10 is National Garden Week, sponsored by Fred Brooks Garden Club. Mayor Robbie Skinner issued a proclamation proclaiming this time as National Garden Week in Buckhannon.



B.2 Fire Department Pinning of Probationary Firefighter Marcus Miller: Mayor Skinner recognized Marcus Miller to be sworn in as a member of the Buckhannon Fire Department.


CITY OF BUCKHANNON

OFFICIAL OATH FIRE FIGHTER

State of West Virginia,
County of Upshur,
City of Buckhannon,

I, Marcus James Allen Miller, do hereby declare, that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and the Charter, Ordinances and Resolutions of the City of Buckhannon, West Virginia, and that, as a member of the Buckhannon Fire Department, my fundamental duty is to serve the people I swear to protect, to safeguard and preserve life, health, and property against fire and other perils, and to maintain a proficiency and professionalism in the fire service.

I recognize the badge of my office as a symbol of public faith and trust, and I accept so long as I am true to the ethics of the fire service and make these promises so solemnly, freely, and upon my honor.

Signed 

Subscribed and sworn to before me this 1st of June, 2023.



Mayor 

Mayor Robbie Skinner ordered a 2-minute recess, then reconvened the meeting.

B.3 Jody Light regarding Almost Heaven BBQ Bash: Ms. Light spoke regarding the updates for the Almost Heaven BBQ Bash. Plans are coming along well; Mayor Skinner, Jerry Arnold, Recorder Randy Sanders, the Street Department, Robbie Martin, Amberle Jenkins, Buckhannon Fire Department, and EMS representatives met earlier this week. Discussion about the Bash. The Art Car Exhibit will be in front of old Fox's Pizza on S. Spring Street and taking up most of that parking lot. Recorder Randy Sanders was concerned about this taking up available parking, and Mayor Skinner stated that it is just for one weekday. There have been ads on local radio stations, and the City has been acknowledged for their support.

C. Department & Board Report

C.1 Public Works Director- Jerry Arnold:

Buckhannon City Council Public Works Director Report June 1, 2023

Street:

- Continue working on Madison Street project installing the power distribution and curbing.
- We have a crew working at Scott St. intersection. They have installed the HMA base course and repaired the neighbor's driveway.

Sewer:

- Nothing new to report.

Water:

- Crews are working on repairing a couple fire hydrants.

Waste:

- I am reviewing applications and will be interviewing to hire a driver.

Engineering:

- Stockert Youth & Community Center Multi-Use Facility Project – A tour of similar facilities in the Morgantown area is to take place on June 13, 2023.
- WVDEP REAP RDAPP Grant Application – The gas lines to two of the existing structures have been disconnected and the demolition work will soon be advertised.
- FEMA Community Visit – Gathering and preparing for FEMA / NFIP community visit on June 8, 2023 for CRS review and reaccreditation.

Mayor Skinner stated that while no definitive dates have been set yet, we will have a Make It Shine Event in September. The DEP was considering a Tire Amnesty Day, possibly also in September.

Council Pam Bucklew asked if the old building garage that the city purchased, across the street from City Hall, is coming down? Jerry Arnold stated yes, but the power and gas lines need pulled. It is being torn down by a city employee, so it is taking a little longer than usual.

Council Dave McCauley asked about the tour of the facility that is similar to the proposed new Stockert building; are we changing plans for our building? No; just getting ideas of what works.

Employee Appreciation: Everyone is doing a great job, and Jerry Arnold and Council are very appreciative of all the employees' hard work.

C.2 City Horticulturist Dixie Green: Most of the flowers are out, including new baskets on the new fence along Stockert Youth Center. The space on Kanawha, past McDonalds, will be made a more permanent bed. Marigold Magic with the students of Upshur County went well. The dying trees were removed from Jawbone Park and were replaced. There are flowers being held back for WAMSB to make sure that the flowers are just as nice then.

Recorder Randy Sanders complimented the work that Dixie and her team have done. Mayor Robbie Skinner stated that we are going to have a pollinator garden in Jawbone Park where the bocce ball court was.

C.3 Finance Director- Amberle Jenkins:

Amby report 6-1-23

Balances May 30, 2023 (Balances do not include May 31st deposit or expenses)

General Fund mm checking	\$1,252,043	CD \$86,537
Historic Landmark savings	\$3,027	
Stockert Youth Center Capitol Campaign	\$442,864 + 12,000 pledge =\$454,864	
Coal Tax	\$65,034	
Municipal Stabilization Fund	\$917,197	
Flood Control Acct	\$78,308	
Consolidated Public Works Board	\$183,208	Cem CD \$235,295
Sales Tax	\$1,057,738	
American Rescue Plan Acct	\$1,938,489	

CAC report

Basement doors are painted, painting of basement floors will be completed today. The carpet in the upper balcony has been installed. Contractor is waiting for some parts to finish the chair lift to the basement. The basement kitchen is completed. One basement restroom needs to be completed. The balcony seating has been delayed again

The production of The Red Velvet Cake War was successful.

SYCC building

Jay Hollen has received the completed architectural study and a new timeline yesterday. This information was sent to the CPA (John Galloway of Gray, Griffith & Mays) who is working on the feasibility study. Jay and I also met with Mr. Galloway to clarify some information on the building and current city finances. That was mid May. One other piece of information we need is to prove we have no other credit available. I talked with USDA about this. It is difficult to get rates from banks that are reluctant to quote when we have not gone to bid yet. I have talked to one bank representative that is trying to get a ballpark rate in writing.

Property Demolition (REAP Grant) update:

A pre-bid meeting was held on May 30th. Four contractors attended. Bids will be received on June 5th to demo structures at 6 Ambrose and 11 Nona Street.

Revenue Review 5/30/23

The Senior Center request for funding was considered for the second time. It was first considered after the Director submitted the request to City Council on May 18th. Revenue first reviewed it on May 25th, but the packet lacked information required to make a decision. Financial information of revenues, expenses and the last audit was needed as well as the percentage of city residents served and the percentage of county residents served. The committee rescheduled another meeting for May 25th. The committee had not received the requested information and reached out to Director Thompson again. Ms. Thompson sent the information on May 31st. The committee will schedule another meeting to consider the request with the information that was submitted.

PROJECT SCHEDULE – STOCKERT YOUTH CENTER

MAY 15, 2023

Schematic Design

Completed 2022

- Site Survey
- Geotechnical Report
- Develop Plans

Design Development

January, 2022 – April 23, 2023

- Refine Plans
 - Engage MEP, Structural
 - Coordinate Plans with consultants
 - Develop MEP/FP Building systems
 - Client review of Design Development Documents
 - Receive Client Comments
 - Completion of Design Development Documents
- January, 2023

February, 2023

February, 2023

March/April, 2023

w/o April 10, 2023

April 14, 2023

w/o April 24, 2023

Construction Documents

May– July 2023

- Prepare Interim CD Cost Estimate
 - Initiate Construction Documents
 - Coordinate Plans with consultants
 - Develop Interior Design Concepts
 - Submit Progress Set of CD's for client Review
 - Receive Client Comments
 - 75% Construction Documents
 - Client Review of 75% Construction Documents
 - Design Team Review of 95% Documents
 - Final Client Review Comments Due
 - Issue 100% Construction Documents
- w/o May 22, 2023

w/o May 29, 2023

June 1, 2023

June 2023

w/o June 19, 2023

w/o June 19, 2023

June 30, 2023

w/o July 3 2023

w/o July 17, 2023

w/o July 17, 2023

w/o July 31, 2023

Note: *Permitting, Issuance of Bid Documents, Negotiation/Award of Contract and Construction Start Dates to be determined at later date.*

M I L L S G R O U P O N L I N E . C O M

88 HIGH STREET
MORGANTOWN, WV 26505
304-296-1010

53 14TH STREET, SUITE 607
WHEELING, WV 26003
304-233-0048

122 E GERMAN STREET
SHEPHERDSTOWN, WV 25443
681-240-1010

102 THIRD STREET
ELKINS, WV 26241
681-264-8045

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CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2023

001-GENERAL FUND

% OF YEAR COMPLETED: 91.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
TAXES						
001-301-000-01 AD VALOREM TAXES	858,331	32,028.71	870,024.62	0.00 (11,693.62)	101.36
001-301-000-02 PRIOR YEAR TAXES	42,000	5,956.93	49,356.39	0.00 (7,356.39)	117.52
001-303-000-00 GAS & OIL SEVERANCE TAX	30,000	0.00	30,158.53	0.00 (158.53)	100.53
001-304-000-00 2% UTILITY TAX	240,000	23,269.58	232,016.67	0.00	7,983.33	96.67
001-305-000-00 B & O TAX	1,430,000	135,188.52	1,536,232.59	0.00 (106,232.59)	107.43
001-305-000-01 B&O CONTRACTORS	95,000	14,342.17	114,085.58	0.00 (19,085.58)	120.09
001-306-000-00 LIQUOR TAX	75,000	0.00	85,736.17	0.00 (10,736.17)	114.31
001-307-000-00 ANIMAL CONTROL TAXES	1,100	18.90	825.60	0.00	274.40	75.05
001-308-000-00 HOTEL MOTEL TAX	120,000	12,376.67	127,320.53	0.00 (7,320.53)	106.10
001-310-000-00 Auditor Taxes Accrued	0	0.00	0.00	0.00	0.00	0.00
TOTAL TAXES	2,891,431	223,181.48	3,045,756.68	0.00 (154,325.68)	105.34
FINES AND FEES						
001-320-000-00 COURT COSTS, FEES & CHARG	13,000	340.00	5,149.00	0.00	7,851.00	39.61
001-320-000-01 BASIC FEE (POLICE DEPT.)	0	0.00	100.00	0.00 (100.00)	0.00
001-320-000-02 POLICE FEE -CITATION	5,000	67.00	1,800.00	0.00	3,200.00	36.00
001-320-000-03 POLICE/FINGERPRINT REVENU	50	0.00	0.00	0.00	50.00	0.00
001-320-000-04 SUMMONS FEE FOR PARKING T	0	20.00	400.00	0.00 (400.00)	0.00
001-321-000-00 LOT 5 (OLD D&L/CVB PROPER	0	0.00	0.00	0.00	0.00	0.00
TOTAL FINES AND FEES	18,050	427.00	7,449.00	0.00	10,601.00	41.27
LIC PERMITS & FRANCHISE						
001-325-000-00 CITY BUSINESS LICENSE	22,300	285.00	22,981.75	0.00 (681.75)	103.06
001-326-000-00 BUILDING PERMIT FEES	71,000	2,635.44	77,014.90	0.00 (6,014.90)	108.47
001-326-000-10 PROPERTY REGIST -VACANT	0	0.00	1,600.00	0.00 (1,600.00)	0.00
001-328-000-00 FRANCHISE FEES	55,000	0.00	43,527.05	0.00	11,472.95	79.14
001-330-000-00 IRP TRUCK FEE	55,000	5,143.50	22,718.68	0.00	32,281.32	41.31
TOTAL LIC PERMITS & FRANCHISE	203,300	8,063.94	167,842.38	0.00	35,457.62	82.56
OTHER FEES						
001-340-000-00 DONATIONS THEATRE	104,200	2,674.00	27,674.00	0.00	76,526.00	26.56
001-340-345-00 CAC REV, CONCESSIONS, MERCH	5,000	4.00	1,885.25	0.00	3,114.75	37.71
001-340-345-01 CAC REVENUE RENTALS	0	0.00	0.00	0.00	0.00	0.00
001-340-345-02 CAC REVENUE TICKETS	0	0.00	0.00	0.00	0.00	0.00
001-341-000-00 PSC MUNICIPAL SURCHARGE	0	0.00	0.00	0.00	0.00	0.00
001-341-000-01 PSC MUN SURCHARGE OLD ACC	0	0.00	0.00	0.00	0.00	0.00
001-345-000-00 RENTS	48,000	0.00	32,500.00	0.00	15,500.00	67.71
TOTAL OTHER FEES	157,200	2,678.00	62,059.25	0.00	95,140.75	39.48
HEALTH AND SAFETY						
001-351-000-00 POLICE PROTECTION FEES	75,000	6,133.03	67,338.62	0.00	7,661.38	89.78
001-352-000-00 FIRE PROTECTION FEES	152,000	12,526.89	136,985.19	0.00	15,014.81	90.12
TOTAL HEALTH AND SAFETY	227,000	18,659.92	204,323.81	0.00	22,676.19	90.01
OUTSIDE DISTRICTS						
001-358-000-00 EVENT CENTER REVENUE	5,000	2,435.67	4,229.67	0.00	770.33	84.59
TOTAL OUTSIDE DISTRICTS	5,000	2,435.67	4,229.67	0.00	770.33	84.59

6-01-2023 01:34 PM

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REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CHARGES FOR SERVICES						
001-362-000-00 SYC CONTRIB. UCC AND BOE	45,000	20,000.00	45,000.00	0.00	0.00	100.00
001-362-000-01 SYC UTILITY REVENUE	2,500	169.00	1,953.46	0.00	546.54	78.14
001-362-000-02 SYC CAMP BUCANNER FEES	33,200	0.00	33,953.00	0.00 (753.00)	102.27
001-362-000-03 SYC DRILL TEAM FEES	0	0.00	15.00	0.00 (15.00)	0.00
001-362-000-04 SYC BASKETBALL FEES	18,000	60.00	15,173.00	0.00	2,827.00	84.29
001-362-000-05 SYC ROOM RENTAL FEES	6,000	495.00	6,855.00	0.00 (855.00)	114.25
001-362-000-06 SYC ART/DRAMA FEES	0	0.00	0.00	0.00	0.00	0.00
001-362-000-07 SYC AFTER SCHOOL FEES	190,000	19,472.47	276,258.28	0.00 (86,258.28)	145.40
001-362-000-08 SYC DRINK/SNACK MACHINE	0	0.00	0.00	0.00	0.00	0.00
001-362-000-09 SYC DONATIONS	2,000	0.00	17,054.00	0.00 (15,054.00)	852.70
001-362-000-10 SYC KARATE FEES	1,000	325.00	2,930.00	0.00 (1,930.00)	293.00
001-362-000-11 RED RIBBON WEEK	0	0.00	0.00	0.00	0.00	0.00
001-362-000-12 SYC GIRLS GO GOLFING	0	0.00	0.00	0.00	0.00	0.00
001-362-000-13 UCARE/SYC	0	0.00	0.00	0.00	0.00	0.00
001-362-000-14 SYC BINGO FUND RAISER	0	0.00	0.00	0.00	0.00	0.00
001-362-000-15 SYC CHILDRENS FESTIVAL DO	0	0.00	400.00	0.00 (400.00)	0.00
001-362-000-16 SYC TEEN DANCES	0	0.00	0.00	0.00	0.00	0.00
001-362-000-17 ZUMBA REVENUE	2,000	20.00	575.00	0.00	1,425.00	28.75
001-362-000-18 YOGA FITNESS CLASS REVENU	0	0.00	0.00	0.00	0.00	0.00
001-362-000-19 GUITAR LESSONS REVENUE	0	0.00	0.00	0.00	0.00	0.00
001-362-000-20 SYC MISC ACTV REVENUE 1TI	2,000	0.00	2,265.00	0.00 (265.00)	113.25
001-362-000-99 SYC BEQUEST	0	0.00	0.00	0.00	0.00	0.00
TOTAL CHARGES FOR SERVICES	301,700	40,541.47	402,431.74	0.00 (100,731.74)	133.39

GRANTS						
001-365-000-00 POLICE DEPT.- RECOVERY GR	0	0.00	0.00	0.00	0.00	0.00
001-365-000-01 USDA GRANT-FARMERS MARKET	0	0.00	0.00	0.00	0.00	0.00
001-365-000-02 LWCF GRANT/ NB PARK	0	0.00	0.00	0.00	0.00	0.00
001-365-000-35 FEMA GRANT #2 GENERATOR	275,844	0.00	114,540.97	0.00	161,303.03	41.52
001-365-000-36 FEMA GRANT #1 GENERATOR	1,156,895	0.00	432,573.00	0.00	724,322.00	37.39
001-366-000-00 POLICE DEPT. - GRANTS	23,000	0.00	4,173.23	0.00	18,826.77	18.14
001-366-000-01 SYCC FAMILIES LEAD CHNG G	0	0.00	0.00	0.00	0.00	0.00
001-366-000-02 RIVER WALK TRAIL GRANT	40,000	0.00 (4,420.95)	0.00	44,420.95	11.05-
001-366-000-04 SAFE WAYS TO SCHOOL GRANT	0	0.00	0.00	0.00	0.00	0.00
001-366-000-05 HISTORIC LAND MARK GRANT	0	0.00	0.00	0.00	0.00	0.00
001-366-000-06 STREET DEPT. GRANTS	0	0.00	0.00	0.00	0.00	0.00
001-366-000-07 POLICE HMLAND GRANT TRAIN	0	0.00	0.00	0.00	0.00	0.00
001-366-000-08 NEA GRANT(WAMSB)	10,000	0.00	0.00	0.00	10,000.00	0.00
001-366-000-09 VOLUNTEER COORDINATOR GRA	0	0.00	0.00	0.00	0.00	0.00
001-366-000-10 Reclassify grant/donation	0	0.00	0.00	0.00	0.00	0.00
001-366-000-11 Reclassify grant/donation	0	0.00	0.00	0.00	0.00	0.00
001-366-000-12 GATEWAY WEST GRANT REV	170,899	0.00	102,302.65	0.00	68,596.35	59.86
001-366-000-13 LAND WATR CONS GRT(LWCF)F	0	0.00	0.00	0.00	0.00	0.00
001-366-000-14 CULTURE ARTS GRNT (THEATR	39,000	0.00	39,000.00	0.00	0.00	100.00
001-366-000-15 REAP-CLEAN UP GRANT	100,000	0.00	0.00	0.00	100,000.00	0.00
001-366-000-16 CULTURE ARTS GRNT(ADA THE	0	0.00	0.00	0.00	0.00	0.00
001-366-000-99 FIRE TRUCK GRANT/LOAN	0	0.00	0.00	0.00	0.00	0.00
001-368-000-01 CONTRIBUTION VOL. FIRE DE	0	0.00	0.00	0.00	0.00	0.00

6-01-2023 01:34 PM

CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2023

001-GENERAL FUND

% OF YEAR COMPLETED: 91.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
001-368-000-02 2010 BOND ISSUE	0	0.00	0.00	0.00	0.00	0.00
001-368-000-03 CONTRIBUTIONS BOE-PRO OFF	0	0.00	0.00	0.00	0.00	0.00
001-368-000-04 SANITARY REPAY LOAN	0	0.00	0.00	0.00	0.00	0.00
001-368-000-05 CONTRIBUTION TO CAC PROGR	0	0.00	0.00	0.00	0.00	0.00
TOTAL GRANTS	1,815,638	0.00	688,168.90	0.00	1,127,469.10	37.90
INTRAFUND CONTR/CHARGES						
001-369-000-00 CONTRIBUTION FUNDS-BRUSHY	0	0.00	0.00	0.00	0.00	0.00
001-369-000-01 CONTRIBUTION FRM MUN STAB	0	0.00	0.00	0.00	0.00	0.00
001-369-000-02 CONTRIB FROM SALESTAX FU	2,088,223	588,223.00	2,088,223.00	0.00	0.00	100.00
001-370-000-00 LATE CHARGES - GEN FUND	200	51.47	646.87	0.00 (446.87)	323.44
TOTAL INTRAFUND CONTR/CHARGES	2,088,423	588,274.47	2,088,869.87	0.00 (446.87)	100.02
OTHER REVENUE						
001-376-000-00 GAMING TAX INCOME	10,000	938.13	10,346.71	0.00 (346.71)	103.47
001-377-000-00 RECRD CAPITAL TRNS FRM CS	0	0.00	0.00	0.00	0.00	0.00
001-379-000-00 GAIN/LOSS SALE OF FIXED A	0	0.00	0.00	0.00	0.00	0.00
001-380-000-00 GENERAL FUND INTEREST	400	0.00	424.59	0.00 (24.59)	106.15
001-381-000-00 STREET DEPT. BILLING/PCAR	20,000	0.00	20,137.84	0.00 (137.84)	100.69
001-382-000-00 REBATES-REFUNDS PCARD	3,500	0.00	2,258.41	0.00	1,241.59	64.53
001-394-000-00 POLICE FORFEITURE CONFISC	0	0.00	1,952.50	0.00 (1,952.50)	0.00
001-397-000-00 VIDEO LOTTERY	17,000	1,931.33	19,793.75	0.00 (2,793.75)	116.43
001-399-000-00 MISCELLANEOUS REVENUE	66,700	1,937.23	71,408.72	0.00 (4,708.72)	107.06
001-399-000-01 CAT TAG REGISTRATION	0	0.00	0.00	0.00	0.00	0.00
001-399-000-02 HISTORIC LANDMARKS REV	0	0.00	0.00	0.00	0.00	0.00
001-399-000-05 EVENT/FIREWORK REVENUE	10,000	0.00	5,000.00	0.00	5,000.00	50.00
TOTAL OTHER REVENUE	127,600	4,806.69	131,322.52	0.00 (3,722.52)	102.92
TOTAL REVENUE	7,835,342	889,068.64	6,802,453.82	0.00	1,032,888.18	86.82

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
ECONOMIC DEVELOPMENT =====						
CONTRIBUTIONS						
001-402-567-00 ECONOMIC DEVELOPMENT	40,000	0.00	40,000.00	0.00	0.00	100.00
TOTAL CONTRIBUTIONS	40,000	0.00	40,000.00	0.00	0.00	100.00
TOTAL ECONOMIC DEVELOPMENT	40,000	0.00	40,000.00	0.00	0.00	100.00
MAYOR'S OFFICE =====						
SALARIES & BENEFITS						
001-409-101-00 MAYOR'S ELECTED SALARY	3,000	250.00	2,750.00	0.00	250.00	91.67
001-409-103-00 MAYOR'S ASSISTANT SALARY	32,000	2,108.91	23,796.83	0.00	8,203.17	74.37
001-409-104-00 MAYOR'S F.I.C.A.	2,550	178.68	2,031.23	0.00	518.77	79.56
001-409-105-00 MAYOR'S INSURANCE	21,500	1,380.02	19,797.62	0.00	1,702.38	92.08
001-409-106-00 MAYOR'S RETIREMENT	2,880	151.94	1,748.66	0.00	1,131.34	60.72
001-409-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	61,930	4,069.55	50,124.34	0.00	11,805.66	80.94
CONTRACTUAL SERVICES						
001-409-211-00 MAYOR'S TELEPHONE	3,000	127.68	2,037.13	0.00	962.87	67.90
001-409-214-00 MAYOR'S TRAVEL	0	0.00	0.00	0.00	0.00	0.00
001-409-218-00 MAYOR'S POSTAGE	10,000	144.55	11,721.94	0.00	1,721.94	117.22
001-409-220-00 MAYOR'S LEGAL PUBLICATION	2,700	1,013.84	1,935.48	0.00	764.52	71.68
001-409-222-00 MAYOR'S DUES	3,600	0.00	1,400.22	0.00	2,199.78	38.90
001-409-223-00 PROFESSIONAL SERVICES	11,000	1,300.00	5,800.00	0.00	5,200.00	52.73
001-409-223-01 PROFESSIONAL (surveys)	0	0.00	0.00	0.00	0.00	0.00
001-409-226-00 MAYOR'S INSURANCE & BONDS	1,500	0.00	247.16	0.00	1,252.84	16.48
TOTAL CONTRACTUAL SERVICES	31,800	2,586.07	23,141.93	0.00	8,658.07	72.77
COMMODITIES						
001-409-341-00 MAYOR'S SUPPLIES & MATERI	51,300	3,415.74	46,798.83	0.00	4,501.17	91.23
001-409-341-05 EVENT/FIREWORK EXPENSE	63,700	10,000.00	62,340.18	0.00	1,359.82	97.87
001-409-341-06 VOLUNTEER COORDINATOR EXP	0	0.00	0.00	0.00	0.00	0.00
001-409-341-07 NEA GRANT EXPENSE	20,000	0.00	0.00	0.00	20,000.00	0.00
TOTAL COMMODITIES	135,000	13,415.74	109,139.01	0.00	25,860.99	80.84
CAPITAL OUTLAY						
001-409-457-00 MAYOR'S CAPITAL OUTLAY MI	0	0.00	0.00	0.00	0.00	0.00
001-409-458-00 MAYOR'S REPAY SANITARY/WA	0	0.00	0.00	0.00	0.00	0.00
001-409-458-01 TRANSFER TO SANITARY FUND	0	0.00	0.00	0.00	0.00	0.00
001-409-460-00 SANITARY BD (BRUSHY FOR)L	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CONTRIBUTIONS						
001-409-568-00 CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
NON-OPERATING EXPENSES						
001-409-670-00 PROG BNK NOTE PAYABLE INT	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL MAYOR'S OFFICE	228,730	20,071.36	182,405.28	0.00	46,324.72	79.75
COUNCIL =====						
SALARIES & BENEFITS						
001-410-101-00 COUNCIL'S ELECTED SALARIE	12,000	1,000.00	11,000.00	0.00	1,000.00	91.67
001-410-103-00 CAT CONTROL SALARY	1,000	0.00	100.00	0.00	900.00	10.00
001-410-104-00 COUNCIL'S F.I.C.A.	1,000	76.50	852.25	0.00	147.75	85.23
001-410-106-00 COUNCIL'S RETIREMENT	225	18.00	210.21	0.00	14.79	93.43
TOTAL SALARIES & BENEFITS	14,225	1,094.50	12,162.46	0.00	2,062.54	85.50
CONTRACTUAL SERVICES						
001-410-211-00 CLOSE CAP OUTLAY EXP	0	0.00	0.00	0.00	0.00	0.00
001-410-214-00 COUNCIL TRAVEL	0	0.00	0.00	0.00	0.00	0.00
001-410-223-00 PROFESSIONAL (LEGAL)	11,250	1,250.00	11,250.00	0.00	0.00	100.00
001-410-226-00 COUNCIL INSURANCE (PROPER	12,800	1,992.13	12,062.97	0.00	737.03	94.24
TOTAL CONTRACTUAL SERVICES	24,050	3,242.13	23,312.97	0.00	737.03	96.94
COMMODITIES						
001-410-341-00 CLOSE CAP OUTLAY EXP	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	0	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY						
001-410-450-01 THEATRE BUILDING	0	0.00	0.00	0.00	0.00	0.00
001-410-450-02 THEATRE CAP**DONOTUSE**	0	0.00	0.00	0.00	0.00	0.00
001-410-450-03 THEATRE GRNT **DONOTUSE**	0	0.00	0.00	0.00	0.00	0.00
001-410-457-00 CAP PUBLIC SAFETY COMP RE	0	0.00	0.00	0.00	0.00	0.00
001-410-459-00 COUNCIL CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00
001-410-459-01 PROPERTY PURCHASE 48EMAIN	0	0.00	0.00	0.00	0.00	0.00
001-410-459-02 PROPERTY PURCHASE MADISON	0	0.00	0.00	0.00	0.00	0.00
001-410-460-00 CAT CONTROL EXPENSE	500	0.00	110.00	0.00	390.00	22.00
TOTAL CAPITAL OUTLAY	500	0.00	110.00	0.00	390.00	22.00
CONTRIBUTIONS						
001-410-568-00 CONTRIBUTIONS(facade)	5,000	0.00	0.00	0.00	5,000.00	0.00
TOTAL CONTRIBUTIONS	5,000	0.00	0.00	0.00	5,000.00	0.00

CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2023

001-GENERAL FUND

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
NON-OPERATING EXPENSES						
001-410-999-00 Reclassify SanNote Ord 36	0	0.00	0.00	0.00	0.00	0.00
001-410-999-50 RecordCapPavCostPdByCoalT	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL COUNCIL	43,775	4,336.63	35,585.43	0.00	8,189.57	81.29
RECORDER =====						
SALARIES & BENEFITS						
001-411-101-00 RECORDER'S ELECTED SALARY	6,000	500.00	5,500.00	0.00	500.00	91.67
001-411-104-00 RECORDER'S F.I.C.A.	460	38.25	420.75	0.00	39.25	91.47
001-411-106-00 RECORDER'S RETIREMENT	540	17.29	190.19	0.00	349.81	35.22
TOTAL SALARIES & BENEFITS	7,000	555.54	6,110.94	0.00	889.06	87.30
CONTRACTUAL SERVICES						
001-411-214-00 RECORDER TRAVEL	600	0.00	162.50	0.00	437.50	27.08
001-411-222-00 RECORDER DUES	50	0.00	0.00	0.00	50.00	0.00
001-411-226-00 INSURANCE/COMPENSATION/bo	1,000	0.00	403.10	0.00	596.90	40.31
TOTAL CONTRACTUAL SERVICES	1,650	0.00	565.60	0.00	1,084.40	34.28
TOTAL RECORDER	8,650	555.54	6,676.54	0.00	1,973.46	77.19
TREASURER =====						
SALARIES & BENEFITS						
001-413-101-00 TREASURER'S SALARY	8,150	626.36	7,516.32	0.00	633.68	92.22
001-413-103-00 TREASURER'S ASSISTANT SAL	0	0.00	0.00	0.00	0.00	0.00
001-413-104-00 TREASURER'S F.I.C.A.	625	47.92	575.04	0.00	49.96	92.01
001-413-105-00 TREASURER'S GROUP INSURAN	2,150	74.39	868.14	0.00	1,281.86	40.38
001-413-106-00 TREASURER'S RETIREMENT	734	56.38	676.56	0.00	57.44	92.17
001-413-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	11,659	805.05	9,636.06	0.00	2,022.94	82.65
CONTRACTUAL SERVICES						
001-413-214-00 TREASURER'S TRAVEL	0	0.00	0.00	0.00	0.00	0.00
001-413-224-00 AUDIT	5,000	0.00	2,512.75	0.00	2,487.25	50.26
001-413-226-00 TREASURER'S INSURANCE & B	1,000	0.00	179.32	0.00	820.68	17.93
TOTAL CONTRACTUAL SERVICES	6,000	0.00	2,692.07	0.00	3,307.93	44.87
TOTAL TREASURER	17,659	805.05	12,328.13	0.00	5,330.87	69.81

CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2023

001-GENERAL FUND

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
COURT =====						
SALARIES & BENEFITS						
001-416-103-00 POLICE JUDGE SALARY	7,500	625.00	6,875.00	0.00	625.00	91.67
001-416-104-00 POLICE JUDGE FICA	575	47.81	525.91	0.00	49.09	91.46
001-416-105-00 POLICE JUDGE INSURANCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	8,075	672.81	7,400.91	0.00	674.09	91.65
CONTRACTUAL SERVICES						
001-416-221-00 POLICE JUDGE TRAINING	300	0.00	270.00	0.00	30.00	90.00
001-416-226-00 POLICE JUDGE INS BONDS	300	0.00	142.94	0.00	157.06	47.65
TOTAL CONTRACTUAL SERVICES	600	0.00	412.94	0.00	187.06	68.82
TOTAL COURT	8,675	672.81	7,813.85	0.00	861.15	90.07
CITY ATTORNEY =====						
SALARIES & BENEFITS						
001-417-101-00 CITY ATTORNEY	5,529	0.00	5,528.60	0.00	0.40	99.99
001-417-103-00 CITY ATTORNEY (ASSISTANT)	0	0.00	0.00	0.00	0.00	0.00
001-417-104-00 CITY ATTORNEY FICA	423	0.00	422.91	0.00	0.09	99.98
001-417-105-00 CITY ATTORNEY INSURANCE	1,424	0.00	1,423.96	0.00	0.04	100.00
001-417-106-00 CITY ATTORNEY RETIREMENT	330	0.00	329.98	0.00	0.02	99.99
001-417-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	7,706	0.00	7,705.45	0.00	0.55	99.99
CONTRACTUAL SERVICES						
001-417-221-00 CITY ATTORNEY TRAINING	500	0.00	329.96	0.00	170.04	65.99
001-417-222-00 CITY ATTORNEY DUES	0	0.00	0.00	0.00	0.00	0.00
001-417-226-00 CITY ATTORNEY INS UNEMPL	325	0.00	103.09	0.00	221.91	31.72
TOTAL CONTRACTUAL SERVICES	825	0.00	433.05	0.00	391.95	52.49
TOTAL CITY ATTORNEY	8,531	0.00	8,138.50	0.00	392.50	95.40
CITY ENGINEER =====						
SALARIES & BENEFITS						
001-420-103-00 CITY ENGINEER SALARY	20,930	1,646.60	19,182.42	0.00	1,747.58	91.65
001-420-104-00 CITY ENGINEER FICA TAX	1,638	127.12	1,481.28	0.00	156.72	90.43
001-420-106-00 CITY ENGINEER RETIREMENT	1,927	148.20	1,726.44	0.00	200.56	89.59
TOTAL SALARIES & BENEFITS	24,495	1,921.92	22,390.14	0.00	2,104.86	91.41

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CONTRACTUAL SERVICES						
001-420-221-00 ENGINEER TRAINING	500	0.00	539.20	0.00	39.20)	107.84
001-420-223-00 CITY ARCHITECT	0	0.00	0.00	0.00	0.00	0.00
001-420-223-01 ENGINEERING SERVICES (POT	379,287	0.00	55,108.50	0.00	324,178.50	14.53
001-420-226-00 CITY ENGINEER INS & BONDS	600	0.00	30.18	0.00	569.82	5.03
TOTAL CONTRACTUAL SERVICES	380,387	0.00	55,677.88	0.00	324,709.12	14.64
TOTAL CITY ENGINEER	404,882	1,921.92	78,068.02	0.00	326,813.98	19.28
REGIONAL DUES						
CONTRACTUAL SERVICES						
001-435-222-00 REGIONAL DUES	5,964	0.00	5,964.00	0.00	0.00	100.00
TOTAL CONTRACTUAL SERVICES	5,964	0.00	5,964.00	0.00	0.00	100.00
TOTAL REGIONAL DUES	5,964	0.00	5,964.00	0.00	0.00	100.00
HOUSING						
COMMODITIES						
001-436-341-99 CLEAN UP ASSISTANCE EXP	5,000	0.00	81.15	0.00	4,918.85	1.62
001-436-354-00 HOUSING ENFORCEMENT	130,000	2,592.00	8,202.24	0.00	121,797.76	6.31
TOTAL COMMODITIES	135,000	2,592.00	8,283.39	0.00	126,716.61	6.14
TOTAL HOUSING	135,000	2,592.00	8,283.39	0.00	126,716.61	6.14
ZONING						
SALARIES & BENEFITS						
001-437-103-00 ZONING SALARY	40,000	3,000.00	35,371.35	0.00	4,628.65	88.43
001-437-104-00 ZONING F.I.C.A.	3,000	229.50	2,705.94	0.00	294.06	90.20
001-437-105-00 ZONING HEALTH INS	5,500	339.39	4,680.01	0.00	819.99	85.09
001-437-106-00 ZONING RETIREMENT	3,600	270.00	3,183.39	0.00	416.61	88.43
001-437-109-00 COMPENSATED ABSENCE ZONIN	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	52,100	3,838.89	45,940.69	0.00	6,159.31	88.18
CONTRACTUAL SERVICES						
001-437-214-00 TRAVEL EXPENSE	1,700	0.00	1,101.47	0.00	598.53	64.79
001-437-221-00 ZONING TRAINING	1,000	0.00	200.00	0.00	800.00	20.00
001-437-226-00 ZONING INSURANCE & BONDS	1,750	0.00	807.49	0.00	942.51	46.14
TOTAL CONTRACTUAL SERVICES	4,450	0.00	2,108.96	0.00	2,341.04	47.39

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
COMMODITIES						
001-437-341-00 ZONING SUPPLIES	1,500	30.18	470.81	0.00	1,029.19	31.39
TOTAL COMMODITIES	1,500	30.18	470.81	0.00	1,029.19	31.39
TOTAL ZONING	58,050	3,869.07	48,520.46	0.00	9,529.54	83.58
ELECTION						
SALARIES & BENEFITS						
001-438-103-00 ELECTION SALARIES	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	0	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES						
001-438-230-00 ELECTION	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
TOTAL ELECTION	0	0.00	0.00	0.00	0.00	0.00
DATA PROCESSING						
CONTRACTUAL SERVICES						
001-439-230-00 DATA PROCESSING	33,000	983.38	28,586.62	0.00	4,413.38	86.63
TOTAL CONTRACTUAL SERVICES	33,000	983.38	28,586.62	0.00	4,413.38	86.63
CAPITAL OUTLAY						
001-439-459-00 DATA PROCESSING CAPITAL O	3,500	0.00	1,725.08	0.00	1,774.92	49.29
TOTAL CAPITAL OUTLAY	3,500	0.00	1,725.08	0.00	1,774.92	49.29
NON-OPERATING EXPENSES						
001-439-670-00 RDT SERVER ACCRD INT	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL DATA PROCESSING	36,500	983.38	30,311.70	0.00	6,188.30	83.05
CITY HALL						
SALARIES & BENEFITS						
001-440-103-00 CITY HALL JANITOR SALARY	39,000	3,069.00	32,941.79	0.00	6,058.21	84.47
001-440-104-00 CITY HALL FICA	3,000	232.52	2,495.33	0.00	504.67	83.18
001-440-105-00 CITY HALL JANITOR INSURAN	2,650	74.39	795.04	0.00	1,854.96	30.00
001-440-106-00 GROUP RETIREMENT	3,510	276.21	2,964.77	0.00	545.23	84.47
001-440-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	48,160	3,652.12	39,196.93	0.00	8,963.07	81.39

6-01-2023 01:34 PM

CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2023

001-GENERAL FUND

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CONTRACTUAL SERVICES						
001-440-213-00 CITY HALL UTILITIES	19,000	1,128.94	14,478.26	0.00	4,521.74	76.20
001-440-216-00 CITY HALL MAINTENANCE & R	6,000	176.75	4,116.87	0.00	1,883.13	68.61
001-440-226-00 CITY HALL INSURANCE & BON	1,500	0.00	737.04	0.00	762.96	49.14
TOTAL CONTRACTUAL SERVICES	26,500	1,305.69	19,332.17	0.00	7,167.83	72.95
COMMODITIES						
001-440-341-00 CITY HALL SUPPLIES	1,000	219.94	612.19	0.00	387.81	61.22
TOTAL COMMODITIES	1,000	219.94	612.19	0.00	387.81	61.22
CAPITAL OUTLAY						
001-440-459-00 CITY HALL CAPITAL	25,000	0.00	18,919.50	0.00	6,080.50	75.68
TOTAL CAPITAL OUTLAY	25,000	0.00	18,919.50	0.00	6,080.50	75.68
CONTRIBUTIONS						
001-440-570-00 DEPRECIATION EXP CURR YR	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL CITY HALL	100,660	5,177.75	78,060.79	0.00	22,599.21	77.55
MUN FINANCE CONTRIB						
SALARIES & BENEFITS						
001-444-000-00 TRANSF TO MUN FINANC STAB	0	0.00	0.00	0.00	0.00	0.00
001-444-000-01 CONTRIBUTION TO FLOOD CON	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	0	0.00	0.00	0.00	0.00	0.00
CONTRIBUTIONS						
001-444-566-00 CONTRIBUTION TO RAINY DAY	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL MUN FINANCE CONTRIB	0	0.00	0.00	0.00	0.00	0.00
BAD DEBT						
NON-OPERATING EXPENSES						
001-550-676-00 BAD DEBT EXPENSE	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL BAD DEBT	0	0.00	0.00	0.00	0.00	0.00

6-01-2023 01:34 PM

CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2023

001-GENERAL FUND

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CONTRACTUAL SERVICES						
001-565-230-00 ELECTRICIAN - CONTRACTED	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
TOTAL ELECTRICIAN - CONTRACTED	0	0.00	0.00	0.00	0.00	0.00
CONTINGENCY						
CONTRIBUTIONS						
001-699-568-00 CONTINGENCY COUNCIL DETER	39,283	0.00	0.00	0.00	39,283.00	0.00
TOTAL CONTRIBUTIONS	39,283	0.00	0.00	0.00	39,283.00	0.00
TOTAL CONTINGENCY	39,283	0.00	0.00	0.00	39,283.00	0.00
POLICE						
SALARIES & BENEFITS						
001-700-000-00 AUDITOR OPEB	0	0.00	0.00	0.00	0.00	0.00
001-700-103-00 POLICE DEPT. SALARIES	890,000	77,681.22	751,312.52	0.00	138,687.48	84.42
001-700-103-25 POLICE DEPT PRO	0	0.00	0.00	0.00	0.00	0.00
001-700-104-00 POLICE DEPT. FICA TAX	68,100	5,902.09	57,063.11	0.00	11,036.89	83.79
001-700-105-00 POLICE DEPT. GROUP INSURA	114,000	6,785.37	98,286.68	0.00	15,713.32	86.22
001-700-106-00 POLICE DEPT. RETIREMENT	80,100	6,859.57	65,995.27	0.00	14,104.73	82.39
001-700-106-25 POLICE RET PRO	0	0.00	0.00	0.00	0.00	0.00
001-700-108-00 RECOVERY GRANT OVERTIME E	0	0.00	0.00	0.00	0.00	0.00
001-700-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	1,152,200	97,228.25	972,657.58	0.00	179,542.42	84.42
CONTRACTUAL SERVICES						
001-700-211-00 POLICE DEPT. TELEPHONES	12,350	1,025.99	9,999.83	0.00	2,350.17	80.97
001-700-213-00 POLICE DEPT UTILITIES	0	0.00	0.00	0.00	0.00	0.00
001-700-214-00 POLICE DEPT. TRAVEL EXPEN	3,000	629.91	1,625.60	0.00	1,374.40	54.19
001-700-221-00 POLICE DEPT. TRAINING	22,000	713.90	9,011.90	0.00	12,988.10	40.96
001-700-221-01 POLICE HMLAND GRANT TRAIN	0	0.00	0.00	0.00	0.00	0.00
001-700-225-00 POLICE DEPT. UNIFORM MAIN	0	0.00	0.00	0.00	0.00	0.00
001-700-226-00 POLICE DEPT. INSURANCE &	40,000	16,297.58	48,257.45	0.00	8,257.45	120.64
001-700-233-00 POLICE DEPT. CRIMINAL INV	2,000	0.00	0.00	0.00	2,000.00	0.00
TOTAL CONTRACTUAL SERVICES	79,350	18,667.38	68,894.78	0.00	10,455.22	86.82
COMMODITIES						
001-700-341-00 POLICE DEPT. MAT & SUPPLI	31,600	3,233.83	23,870.67	0.00	7,729.33	75.54
001-700-341-01 POLICE HMLAND GRANT RADIO	0	0.00	0.00	0.00	0.00	0.00
001-700-341-02 POLICE GRANT- (AUDIO SURVE	0	0.00	0.00	0.00	0.00	0.00
001-700-341-03 POLICE GRANTS	0	0.00	0.00	0.00	0.00	0.00
001-700-341-04 CVR-LET-RJ FEES EXPENSED	4,000	170.00	1,595.00	0.00	2,405.00	39.88

6-01-2023 01:34 PM

CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2023

001-GENERAL FUND

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
001-700-341-05 POLICE VIPS EXPENSES	3,500	295.41	1,741.48	0.00	1,758.52	49.76
001-700-341-06 POLICE FORFEITURE EXPENSE	0	0.00	0.00	0.00	0.00	0.00
001-700-343-00 POLICE DEPT. AUTO SUPPLIE	37,000	1,822.56	27,039.62	0.00	9,960.38	73.08
001-700-344-00 POLICE DEPT. FEEDING PRIS	0	0.00	0.00	0.00	0.00	0.00
001-700-345-00 POLICE DEPT. UNIFORMS	9,400	1,086.45	6,399.17	1,202.00	1,798.83	80.86
001-700-353-00 RECOVERY GRANT SOFT/HARDW	0	0.00	0.00	0.00	0.00	0.00
001-700-379-00 DISPOSAL/SALE ASSETS	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	85,500	6,608.25	60,645.94	1,202.00	23,652.06	72.34
CAPITAL OUTLAY						
001-700-459-00 POLICE DEPT. NEW EQUIP.	177,526	16,022.40	176,571.79	1,445.14 (490.93)	100.28
TOTAL CAPITAL OUTLAY	177,526	16,022.40	176,571.79	1,445.14 (490.93)	100.28
CONTRIBUTIONS						
001-700-570-00 DEPRECIATION EXP CURR YR	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
NON-OPERATING EXPENSES						
001-700-670-00 FORD NOTE PAYABLE INT EXP	0	0.00	0.00	0.00	0.00	0.00
001-700-670-01 LEASE PYMNT CRUISER RDT	0	0.00	0.00	0.00	0.00	0.00
001-700-670-02 RDT LEASE CRUISER EXP	0	0.00	0.00	0.00	0.00	0.00
001-700-670-03 NOTE PAYABLE INT POL CRUI	0	0.00	0.00	0.00	0.00	0.00
001-700-672-00 BOND PAYABLE INT EXP	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00

TOTAL POLICE 1,494,576 138,526.28 1,278,770.09 2,647.14 213,158.77 85.74

FIRE

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SALARIES & BENEFITS						
001-706-103-00 FIRE DEPT. SALARIES	622,000	45,405.71	534,000.39	0.00	87,999.61	85.85
001-706-104-00 FIRE DEPT. FICA TAX	47,600	3,471.47	41,014.44	0.00	6,585.56	86.16
001-706-105-00 FIRE DEPT. GROUP INSURANC	84,000	4,470.09	65,426.51	0.00	18,573.49	77.89
001-706-106-00 FIRE DEPT. GROUP RETIREME	56,000	3,945.63	46,380.70	0.00	9,619.30	82.82
001-706-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	809,600	57,292.90	686,822.04	0.00	122,777.96	84.83
CONTRACTUAL SERVICES						
001-706-211-00 FIRE DEPT. TELEPHONES	2,500	248.27	2,372.79	0.00	127.21	94.91
001-706-213-00 FIRE DEPT. UTILITIES	0	0.00	0.00	0.00	0.00	0.00
001-706-214-00 FIRE DEPT. TRAVEL EXPENSE	3,500	0.00	1,615.37	0.00	1,884.63	46.15
001-706-216-00 FIRE DEPT. MAINTENANCE	10,000	1,213.72	8,097.04	438.02	1,464.94	85.35
001-706-221-00 FIRE DEPT. TRAINING	20,000	3,000.00	13,217.31	0.00	6,782.69	66.09
001-706-226-00 FIRE DEPT. INSURANCE & BO	60,000	10,482.44	48,218.61	0.00	11,781.39	80.36
TOTAL CONTRACTUAL SERVICES	96,000	14,944.43	73,521.12	438.02	22,040.86	77.04

6-01-2023 01:34 PM

CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2023

001-GENERAL FUND

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
COMMODITIES						
001-706-341-00 FIRE DEPT. MATERIAL & SUP	30,000	1,589.82	23,537.21	0.00	6,462.79	78.46
001-706-341-01 VOLUNTEER FIREFIGHTER EXP	5,000	0.00	0.00	0.00	5,000.00	0.00
001-706-343-00 FIRE DEPT. AUTO SUPPLIES	45,000	26,033.33	65,556.37	0.00 (20,556.37)	145.68
001-706-345-00 FIRE DEPT. UNIFORMS	5,000	255.98	3,850.63	0.00	1,149.37	77.01
001-706-348-00 FIRE DEPT HAZARDOUS MAT R	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	85,000	27,879.13	92,944.21	0.00 (7,944.21)	109.35
CAPITAL OUTLAY						
001-706-459-00 FIRE DEPT. CAPITAL OUTLAY	124,139	9,344.36	104,941.19	0.00	19,197.81	84.54
001-706-461-00 NEW FIRE FACILITY	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	124,139	9,344.36	104,941.19	0.00	19,197.81	84.54
CONTRIBUTIONS						
001-706-570-00 DEPRECIATION EXP CURR YR	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
NON-OPERATING EXPENSES						
001-706-670-00 FIRE TRK NOTE PAYABLE INT	0	0.00	0.00	0.00	0.00	0.00
001-706-672-00 BOND PAYABLE INT EXP	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00

TOTAL FIRE 1,114,739 109,460.82 958,228.56 438.02 156,072.42 86.00

DOG WARDEN - CONTRACTED

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CONTRACTUAL SERVICES						
001-707-230-00 DOG WARDEN CONTRACTED SER	1,100	0.00	0.00	0.00	1,100.00	0.00
TOTAL CONTRACTUAL SERVICES	1,100	0.00	0.00	0.00	1,100.00	0.00

TOTAL DOG WARDEN - CONTRACTED 1,100 0.00 0.00 0.00 1,100.00 0.00

FLOOD CONTROL

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CONTRACTUAL SERVICES						
001-714-230-00 FLOOD CONTROL-RIVER CLEAN	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00

TOTAL FLOOD CONTROL 0 0.00 0.00 0.00 0.00 0.00

6-01-2023 01:34 PM

CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2023

001-GENERAL FUND

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>CONTRACTUAL SERVICES</u>						
001-715-230-00 FIRE DEP CONTRACTED/HYDRA	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
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TOTAL FIRE - CONTRACTED	0	0.00	0.00	0.00	0.00	0.00
<u>STREET</u>						
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<u>SALARIES & BENEFITS</u>						
001-750-000-00 AUDITOR OPEB	0	0.00	0.00	0.00	0.00	0.00
001-750-103-00 STREET DEPT. SALARIES	545,000	44,710.70	456,996.10	0.00	88,003.90	83.85
001-750-104-00 STREET DEPT. FICA TAX	42,000	3,416.04	34,923.78	0.00	7,076.22	83.15
001-750-105-00 STREET DEPT. GROUP INSURA	98,500	4,810.09	68,868.34	0.00	29,631.66	69.92
001-750-106-00 STREET DEPT. GROUP RETIRE	49,100	4,023.98	40,097.11	0.00	9,002.89	81.66
001-750-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	734,600	56,960.81	600,885.33	0.00	133,714.67	81.80
<u>CONTRACTUAL SERVICES</u>						
001-750-211-00 STREET DEPT. TELEPHONES	7,100	465.39	7,082.33	0.00	17.67	99.75
001-750-213-00 STREET DEPT. UTILITIES	50,000	7,387.92	44,060.32	0.00	5,939.68	88.12
001-750-215-00 CONTRIBUTION TO FLOWER CP	100,000	0.00	100,000.00	0.00	0.00	100.00
001-750-226-00 STREET DEPT. INSURANCE &	50,000	9,234.37	38,775.84	0.00	11,224.16	77.55
TOTAL CONTRACTUAL SERVICES	207,100	17,087.68	189,918.49	0.00	17,181.51	91.70
<u>COMMODITIES</u>						
001-750-341-00 STREET DEPT. MAT & SUPPLI	127,100	7,829.55	111,000.74	0.00	16,099.26	87.33
001-750-343-00 STREET DEPT. AUTO SUPPLIE	60,000	7,646.81	59,552.87	0.00	447.13	99.25
001-750-345-00 STREET DEPT. UNIFORMS	6,800	526.72	5,032.40	0.00	1,767.60	74.01
001-750-379-00 DISPOSAL/SALE ASSETS	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	193,900	16,003.08	175,586.01	0.00	18,313.99	90.55
<u>CAPITAL OUTLAY</u>						
001-750-458-00 WALK TRAIL	40,000	0.00	0.00	0.00	40,000.00	0.00
001-750-458-01 SAFE WAYS TO SCHOOL GRANT	0	0.00	0.00	0.00	0.00	0.00
001-750-458-02 STORM SEWER PROJECTS	0	0.00	0.00	0.00	0.00	0.00
001-750-458-03 DOG PARK	0	0.00	0.00	0.00	0.00	0.00
001-750-458-04 TRANSPORTATION ENHANCE GR	0	0.00	0.00	0.00	0.00	0.00
001-750-458-05 STREET DEPT PROJECTS	708,137	94,437.67	630,386.45	0.00	77,750.55	89.02
001-750-458-06 PROJECTS STREET DEPT MISC	0	0.00	0.00	0.00	0.00	0.00
001-750-458-07 LWCF/ NORTH BUCK. PARK	0	0.00	0.00	0.00	0.00	0.00
001-750-458-08 GATEWAY WEST GRANT EXPENS	213,624	3,353.71	81,338.72	0.00	132,285.28	38.08
001-750-459-00 STREET DEPT. CAPITAL OUTL	113,700	8,175.22	106,998.36	0.00	6,701.64	94.11
001-750-459-22 PROPERTY PAYMENT MUDLICK	117,300	9,774.80	107,522.80	0.00	9,777.20	91.66
001-750-459-99 STREET PV JE-RDT	0	0.00	0.00	0.00	0.00	0.00
001-750-461-00 STREET PAVING	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	1,192,761	115,741.40	926,246.33	0.00	266,514.67	77.66

6-01-2023 01:34 PM

CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2023

001-GENERAL FUND

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DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>CONTRIBUTIONS</u>						
001-750-570-00 DEPRECIATION EXP CURR YR	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
<u>NON-OPERATING EXPENSES</u>						
001-750-670-00 NOTE PAYABLE INT EXP	0	0.00	0.00	0.00	0.00	0.00
001-750-670-03 RDT LEASE RAM TRK	0	0.00	0.00	0.00	0.00	0.00
001-750-670-04 RDT RECORD LEASE PMNT RAM	0	0.00	0.00	0.00	0.00	0.00
001-750-670-05 NOTE PAYABLE INT EXP CONC	0	0.00	0.00	0.00	0.00	0.00
001-750-670-06 N/P INT EXP ENTERPRISE RA	0	0.00	0.00	0.00	0.00	0.00
001-750-672-00 N/P INT 2020 BOND MUDLICK	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
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TOTAL STREET	2,328,361	205,792.97	1,892,636.16	0.00	435,724.84	81.29
<u>STREET LIGHTS</u>						
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<u>CONTRACTUAL SERVICES</u>						
001-751-213-00 STREET LIGHTS	70,000	6,244.73	67,345.96	0.00	2,654.04	96.21
TOTAL CONTRACTUAL SERVICES	70,000	6,244.73	67,345.96	0.00	2,654.04	96.21
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TOTAL STREET LIGHTS	70,000	6,244.73	67,345.96	0.00	2,654.04	96.21
<u>TRAFFIC SIGNALS & SIGNS</u>						
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<u>CONTRACTUAL SERVICES</u>						
001-752-213-00 TRAFFIC SIGNALS POWER	3,500	274.20	2,928.35	0.00	571.65	83.67
001-752-230-00 SIGNS & SIGNALS	26,000	0.00	25,199.80	0.00	800.20	96.92
TOTAL CONTRACTUAL SERVICES	29,500	274.20	28,128.15	0.00	1,371.85	95.35
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TOTAL TRAFFIC SIGNALS & SIGNS	29,500	274.20	28,128.15	0.00	1,371.85	95.35
<u>SNOW REMOVAL</u>						
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<u>COMMODITIES</u>						
001-753-341-00 SNOW REMOVAL	9,000	0.00	8,688.63	0.00	311.37	96.54
TOTAL COMMODITIES	9,000	0.00	8,688.63	0.00	311.37	96.54
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TOTAL SNOW REMOVAL	9,000	0.00	8,688.63	0.00	311.37	96.54

6-01-2023 01:34 PM

CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2023

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AIRPORT =====						
CONTRIBUTIONS						
001-758-567-00 AIRPORT	15,000	0.00	15,000.00	0.00	0.00	100.00
TOTAL CONTRIBUTIONS	15,000	0.00	15,000.00	0.00	0.00	100.00
TOTAL AIRPORT	15,000	0.00	15,000.00	0.00	0.00	100.00
PUBLIC TRANSIT =====						
CONTRIBUTIONS						
001-759-568-00 PUBLIC TRANSIT	15,000	0.00	15,000.00	0.00	0.00	100.00
TOTAL CONTRIBUTIONS	15,000	0.00	15,000.00	0.00	0.00	100.00
TOTAL PUBLIC TRANSIT	15,000	0.00	15,000.00	0.00	0.00	100.00
HEALTH DEPT =====						
CONTRIBUTIONS						
001-803-568-00 BUCKHANNON-UPSHUR HEALTH	5,000	0.00	5,000.00	0.00	0.00	100.00
TOTAL CONTRIBUTIONS	5,000	0.00	5,000.00	0.00	0.00	100.00
TOTAL HEALTH DEPT	5,000	0.00	5,000.00	0.00	0.00	100.00
STORM WATER =====						
COMMODITIES						
001-805-348-00 STORM WATER TO SANITARY	100,000	0.00	100,000.00	0.00	0.00	100.00
TOTAL COMMODITIES	100,000	0.00	100,000.00	0.00	0.00	100.00
TOTAL STORM WATER	100,000	0.00	100,000.00	0.00	0.00	100.00
PARK 25% TO CPWB =====						
SALARIES & BENEFITS						
001-900-000-00 AUDITOR OPEB	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	0	0.00	0.00	0.00	0.00	0.00

6-01-2023 01:34 PM

CITY OF BUCKHANNON
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COMMODITIES						
001-900-341-00 PARK-30% HOT/MOT PD TO CP	36,000	2,410.70	34,483.21	0.00	1,516.79	95.79
TOTAL COMMODITIES	36,000	2,410.70	34,483.21	0.00	1,516.79	95.79
CONTRIBUTIONS						
001-900-570-00 DEPRECIATION EXP CURR YR	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL PARK 25% TO CPWB	36,000	2,410.70	34,483.21	0.00	1,516.79	95.79
CVB 75% TO CVB =====						
CONTRACTUAL SERVICES						
001-901-235-00 HOTEL/MOTEL 70% PAID TO C	84,000	5,624.94	80,460.65	0.00	3,539.35	95.79
TOTAL CONTRACTUAL SERVICES	84,000	5,624.94	80,460.65	0.00	3,539.35	95.79
TOTAL CVB 75% TO CVB	84,000	5,624.94	80,460.65	0.00	3,539.35	95.79
ARTS & HUMANITIES =====						
SALARIES & BENEFITS						
001-906-101-00 CAC SALARIES	50,000	2,883.13	28,796.46	0.00	21,203.54	57.59
001-906-104-00 CAC FICA	3,825	220.56	2,202.94	0.00	1,622.06	57.59
001-906-105-00 CAC HEALTH INS	6,000	336.76	2,861.12	0.00	3,138.88	47.69
001-906-106-00 CAC RETIREMENT	4,000	254.98	2,587.21	0.00	1,412.79	64.68
TOTAL SALARIES & BENEFITS	63,825	3,695.43	36,447.73	0.00	27,377.27	57.11
CONTRACTUAL SERVICES						
001-906-213-00 CAC UTILITIES	8,600	771.27	7,940.01	0.00	659.99	92.33
001-906-216-00 THEATRE MAINTENANCE/UTILI	9,000	100.00	4,783.74	450.00	3,766.26	58.15
001-906-223-00 CAC PROFESSIONAL SERVICES	20,000	0.00	12,000.00	0.00	8,000.00	60.00
001-906-226-00 CAC INSURANCE & BONDS	2,000	45.81	2,168.54	0.00	168.54	108.43
TOTAL CONTRACTUAL SERVICES	39,600	917.08	26,892.29	450.00	12,257.71	69.05
COMMODITIES						
001-906-341-00 CAC SUPPLIES & EXPENSES	10,000	581.64	8,895.10	990.00	114.90	98.85
TOTAL COMMODITIES	10,000	581.64	8,895.10	990.00	114.90	98.85
CAPITAL OUTLAY						
001-906-450-01 THEATRE BLDG	403,000	24,770.81	361,149.87	9,379.55	32,470.58	91.94
001-906-459-00 THEATRE CAPITAL	9,200	0.00	27,387.15	0.00	18,187.15	297.69
001-906-459-01 CULTURE ARTS GRANT (ADA T	0	0.00	1,630.00	0.00	1,630.00	0.00
TOTAL CAPITAL OUTLAY	412,200	24,770.81	390,167.02	9,379.55	12,653.43	96.93
TOTAL ARTS & HUMANITIES	525,625	29,964.96	462,402.14	10,819.55	52,403.31	90.03

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CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2023

001-GENERAL FUND

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
STOCKERT YOUTH CENTER =====						
SALARIES & BENEFITS						
001-907-101-00 STOCKERT YOUTH CENTER SAL	196,000	13,247.64	163,432.20	0.00	32,567.80	83.38
001-907-103-00 CAMP BUCANNEER SALARIES	24,000	2,002.38	31,861.34	0.00	(7,861.34)	132.76
001-907-103-01 SYC BUS DRIVERS	1,000	0.00	0.00	0.00	1,000.00	0.00
001-907-104-00 FICA TAX	17,000	1,166.66	14,940.04	0.00	2,059.96	87.88
001-907-105-00 GROUP INSURANCE	39,000	2,295.04	32,011.29	0.00	6,988.71	82.08
001-907-106-00 GROUP RETIREMENT	11,900	896.17	9,914.69	0.00	1,985.31	83.32
001-907-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	288,900	19,607.89	252,159.56	0.00	36,740.44	87.28
CONTRACTUAL SERVICES						
001-907-211-00 TELEPHONES	3,600	240.02	3,275.87	0.00	324.13	91.00
001-907-213-00 UTILITIES	17,000	1,106.57	16,998.73	0.00	1.27	99.99
001-907-214-00 TRAVEL EXPENSE	500	0.00	47.92	0.00	452.08	9.58
001-907-216-00 MAINTENANCE	7,000	133.85	2,784.92	0.00	4,215.08	39.78
001-907-218-00 POSTAGE	250	0.00	0.00	0.00	250.00	0.00
001-907-221-00 TRAINING	275	0.00	25.00	0.00	250.00	9.09
001-907-226-00 INSURANCE & BONDS	13,000	1,718.87	10,823.13	0.00	2,176.87	83.25
001-907-230-00 SYC CONTRACTURAL BUS SER	0	0.00	0.00	0.00	0.00	0.00
001-907-230-01 WORK STUDY/AMERICORP	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	41,625	3,199.31	33,955.57	0.00	7,669.43	81.57
COMMODITIES						
001-907-341-00 MATERIALS & SUPPLIES EXPE	6,000	133.34	5,701.09	0.00	298.91	95.02
001-907-341-01 OPERATING EXPENSES	2,500	211.42	1,705.99	0.00	794.01	68.24
001-907-343-00 SYC AUTO SUPPLIES	4,000	300.06	3,872.20	0.00	127.80	96.81
001-907-354-00 DRILL TEAM	1,000	0.00	0.00	0.00	1,000.00	0.00
001-907-355-00 DANCE TEAM	0	0.00	0.00	0.00	0.00	0.00
001-907-356-00 YOUTH BASKETBALL	18,000	0.00	12,218.28	0.00	5,781.72	67.88
001-907-357-00 TUTORING	0	0.00	0.00	0.00	0.00	0.00
001-907-358-00 MISC. DANCE/PARTIES	100	0.00	0.00	0.00	100.00	0.00
001-907-359-00 ART/DRAMA PROGRAM	1,000	0.00	0.00	0.00	1,000.00	0.00
001-907-360-00 CAMP BUCANNEER SUPPLIES	4,500	35.00	1,631.96	0.00	2,868.04	36.27
001-907-361-00 AFTER SCHOOL SUPPLIES	7,000	553.70	5,854.00	0.00	1,146.00	83.63
001-907-362-00 DRINK/SNACK MACHINE	0	0.00	0.00	0.00	0.00	0.00
001-907-363-00 KARATE CLASS INSTRUCTION	4,800	252.00	2,336.00	0.00	2,464.00	48.67
001-907-364-00 SKATEPARK	0	0.00	0.00	0.00	0.00	0.00
001-907-365-00 RED RIBBON WEEK EXPENSE	0	0.00	0.00	0.00	0.00	0.00
001-907-366-00 FUND RAISER	0	0.00	0.00	0.00	0.00	0.00
001-907-367-00 GIRLS GO GOLFING	0	0.00	0.00	0.00	0.00	0.00
001-907-368-00 UCARE/SYC	0	0.00	0.00	0.00	0.00	0.00
001-907-368-01 ZUMBA	1,500	28.00	420.00	0.00	1,080.00	28.00
001-907-368-02 YOGA FITNESS CLASS	0	0.00	0.00	0.00	0.00	0.00
001-907-368-03 GUITAR LESSONS	0	0.00	0.00	0.00	0.00	0.00
001-907-368-04 MISC ACTIVITIES-ONE TIME	2,000	65.18	210.89	0.00	1,789.11	10.54
001-907-368-05 GRANT EXP SYCC	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	52,400	1,578.70	33,950.41	0.00	18,449.59	64.79

6-01-2023 01:34 PM

CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2023

001-GENERAL FUND

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CAPITAL OUTLAY						
001-907-458-00 CAPITAL CAMPAIGN (BOE & U	0	0.00	0.00	0.00	0.00	0.00
001-907-458-01 SYC CHILDRENS FESTIVAL	1,250	0.00	947.98	0.00	302.02	75.84
001-907-458-02 SYCC BUILDING	0	0.00	0.00	0.00	0.00	0.00
001-907-459-00 CAPITAL OUTLAY	25,000	3,292.46	9,009.95	0.00	15,990.05	36.04
001-907-459-01 SYCC CAPITOL PROPERTY PUR	0	0.00	0.00	0.00	0.00	0.00
001-907-477-00 SYC TEEN DANCES	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	26,250	3,292.46	9,957.93	0.00	16,292.07	37.93
CONTRIBUTIONS						
001-907-570-00 DEPRECIATION EXP CURR YR	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL STOCKERT YOUTH CENTER	409,175	27,678.36	330,023.47	0.00	79,151.53	80.66
CONVENTION CENTER =====						
SALARIES & BENEFITS						
001-910-101-00 CONFERENCE CENTER SALARIE	5,000	982.50	1,286.25	0.00	3,713.75	25.73
001-910-104-00 FICA TAX	385	75.17	98.41	0.00	286.59	25.56
TOTAL SALARIES & BENEFITS	5,385	1,057.67	1,384.66	0.00	4,000.34	25.71
CONTRACTUAL SERVICES						
001-910-213-00 UTILITIES-ADJUTANT GENERA	0	3,653.94	3,653.94	0.00	(3,653.94)	0.00
TOTAL CONTRACTUAL SERVICES	0	3,653.94	3,653.94	0.00	(3,653.94)	0.00
COMMODITIES						
001-910-341-00 EVENT CENTER SUPPLIES	5,000	65.72	1,715.72	0.00	3,284.28	34.31
TOTAL COMMODITIES	5,000	65.72	1,715.72	0.00	3,284.28	34.31
CAPITAL OUTLAY						
001-910-457-00 CONFERENCE CENTER PAYMENT	40,250	56.00	36,917.00	0.00	3,333.00	91.72
TOTAL CAPITAL OUTLAY	40,250	56.00	36,917.00	0.00	3,333.00	91.72
TOTAL CONVENTION CENTER	50,635	4,833.33	43,671.32	0.00	6,963.68	86.25
HISTORIC LANDMARKS =====						
CONTRACTUAL SERVICES						
001-911-223-00 HISTORIC LAND MARK EXPENS	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
TOTAL HISTORIC LANDMARKS	0	0.00	0.00	0.00	0.00	0.00

CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2023

001-GENERAL FUND

% OF YEAR COMPLETED: 31.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
PUBLIC SAFETY =====						
CONTRACTUAL SERVICES						
001-976-213-00 SAFETY COMPLEX UTILITIES	20,000	570.20	10,238.10	0.00	9,761.90	51.19
001-976-216-00 SAFETY COMPLEX MAINT	7,000	1,073.20	4,882.32	0.00	2,117.68	69.75
001-976-226-00 SAFETY COMPLEX INSURANCE	9,000	0.00	4,555.00	0.00	4,445.00	50.61
TOTAL CONTRACTUAL SERVICES	36,000	1,643.40	19,675.42	0.00	16,324.58	54.65
CAPITAL OUTLAY						
001-976-459-00 SAFETY COMPLEX CAPITAL IM	80,000	0.00	0.00	0.00	80,000.00	0.00
001-976-459-01 PUBLIC SAFETY TRAINING FA	20,000	0.00	0.00	0.00	20,000.00	0.00
001-976-459-35 FEMA GRANT#2 GENERATOR EX	275,844	0.00	61,056.64	0.00	214,787.36	22.13
001-976-459-36 FEMA GRANT#1 GENERATOR EX	1,156,895	1,310.00	670,264.16	0.00	486,630.84	57.94
001-976-461-00 SAFETY COMPLEX POLICE DEP	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	1,532,739	1,310.00	731,320.80	0.00	801,418.20	47.71
TOTAL PUBLIC SAFETY	1,568,739	2,953.40	750,996.22	0.00	817,742.78	47.87
TOTAL EXPENDITURES	8,992,809	574,750.20	6,612,990.65	13,904.71	2,365,913.64	73.69
REVENUE OVER/(UNDER) EXPENDITURES	(1,157,467)	314,318.44	189,463.17	(13,904.71)	(1,333,025.46)	15.17-

Discussion regarding **F.1 Approval to Convert Municipal Stabilization & Certificate of Deposit (CD) to a Raymond James Higher Interest Account.** If we have approval to combine municipal stabilization account, we would have over a million. Raymond James interest rate would be about 5% for 12 months.

Motion by Rylands/McCauley to approve converting Municipal Stabilization and Certificate of Deposit (CD) to a Raymond James Higher Interest Account. Motion carried unanimously.

Motion by Rylands/McCauley to approve Financial Report for May 2023 as presented. Motion carried unanimously.

C.4 Fire Chief- JB Kimble: Thank you to City Council for supporting the fire department. We are now fully staffed. Strawberry Festival went very well. This is the same template that will be used for WAMSB. There is another medical planning meeting tonight. The Thermal Hazmat team will be coming back for WAMSB. Training facility is almost complete. The BPD will also use this. Continued recruitment efforts for volunteers. We did meet at the high school to try and interest students who are 18 or will be turning 18. With Elkins and Weston, we are working to offer Peer Support for mental health. We need to keep our people healthy, physically and mentally. Firefighters report being more comfortable talking about issues with fellow firefighters. Discussion regarding a cancer initiative. Firefighters are exposed to toxic substances while fighting fires. After an incident, equipment comes back separately to be cleaned. I am thinking of tests that could be done annually to track health of members. Council Pam Bucklew questioned if the Rotary Screening would be sufficient, but it does not test what would be needed. However, Mayor Skinner encouraged everyone to take advantage of the Rotary Blood Screen.

C.5 City Attorney- Tom O'Neill: Reported on litigation regarding Code Enforcement and Sanitary Department. Regarding the property trade, I need to work with counterpart from West Virginia Wesleyan College. Mayor Skinner will work with Dr. Moore to get that done.

D. Correspondence & Information:

D.1 Notification-City Council Meeting Date of Thursday, July 20, 2023 has been Canceled due to scheduling conflicts

D.2 Proclamation-Webb Grubb Police Officer Recognition Day-Buddy Ray Zickefoose

MAYOR'S PROCLAMATION

WHEREAS, our Buckhannon and Upshur County community is proud to honor our police officers who protect and serve while placing their lives on the line with every shift they work; and,

WHEREAS, on May 17, 2017, the City of Buckhannon resolved to recognize and pay tribute to all police officers on each Wednesday of our annual West Virginia Strawberry Festival. We first honored **Wilbert H. "Webb" Grubb**, whom this day of recognition is named in 2017. He is the only City police officer to die in the line of duty, giving his life for our community on April 21, 1940. In 2018, we followed by honoring Lieutenant Keith Rowan, Chief Fred Gaudet in 2019, Lieutenant Darrell Bennett in 2021, and our former Upshur County Sheriff David Coffman in 2022; and,

WHEREAS, today, May 17, 2023, our City celebrates the 6th annual **Webb Grubb Police Officer Recognition Day**, honoring former City Police (and City Fire) **Officer Buddy Ray Zickefoose**. We encourage all of **Buddy Ray's** family members, former fellow officers, friends, and admirers, as well as those of Officer Grubb, and our actively serving police officers, to pay tribute and celebrate his accomplishments today during this ceremony; and,

WHEREAS, our City further shall add **Officer Buddy Ray Zickefoose** to its “**Wall of Blue**” – in honor of and tribute to Officer Grubb, Lieutenant Rowan, Chief Gaudet, Lieutenant Bennett, Sheriff Coffman, and future honorees during Webb Grubb Police Officer Recognition Days ahead.

NOW, THEREFORE, I, ROBERT NEAL SKINNER, III, MAYOR OF THE CITY OF BUCKHANNON, pursuant to the power and authority duly vested in me, do hereby proclaim today, Wednesday, May 17, 2023, to be “**WEBB GRUBB POLICE OFFICER RECOGNITION DAY**” throughout our City of Buckhannon. I further proclaim that our 2023 honoree shall be **Buddy Ray Zickefoose** who served our City for a total of 38 years: as a City Police Officer from 1963 to 1966, and a City Firefighter from 1964 to 2001. I hereby direct the installation of Officer Zickefoose’s placard along Webb Grubb Lane at our Public Safety Complex to forever honor and recognize **Buddy Ray Zickefoose** together with the aforementioned police officers listed above, as well as all future honorees for their service, and for protecting our Buckhannon and Upshur County community.

I urge all residents and festival visitors alike to join the family and friends of **Buddy Ray Zickefoose**, together with the family of **Officer Grubb, Chief Gregory**, our City of Buckhannon Police Officers, myself, members of our City Council, and entire community as we celebrate his service to the City of Buckhannon, today at our 6th annual “**Webb Grubb Police Officer Recognition Day**” ceremony.

Given under my hand and official seal of the City of Buckhannon, this 17th day of May 2023.

**Robert Neal Skinner, III,
Mayor, City of Buckhannon**

D.3 Proclamation- Friendly Way Firefighter Recognition Day-Vaden Queen MAYOR’S PROCLAMATION

WHEREAS, the Council of the City of Buckhannon resolved in 2007 to honor the memory of longtime Fire Chief, **Carl R. “Bud,” “Ole Friendly” Bennett**, by naming and dedicating the street in front of the truck bay of our City of Buckhannon Fire Department now known as “**Friendly Way**”; and,

WHEREAS, Council further resolved to honor members of our Fire Department family who have contributed to the high quality of life enjoyed by our residents, while embodying the essence of our “**friendly way**” as part of their public service to our community during a celebration as part of our annual West Virginia Strawberry Festival to be known as “**Friendly Way Day**”; and,

WHEREAS, our past honorees have been as follows: “Bud” Bennett in 2007, Harley Brown in 2008, Buddy Ray Zickefoose in 2009, Paul Mackey in 2010, Jack Ford in 2011, Larry Mackey in 2012, Jerry Wilfong in 2013, Wyatt Long in 2014, Dave Long in 2015, Kevin Goodwin in 2016, Charlie Shaffer in 2017, Paul Morrison in 2018; Joe Bennett in 2019, Steve Thacker in 2021, and Steve Long in 2022; and,

WHEREAS, we are privileged to honor and celebrate the life and many contributions of **VADEN QUEEN**, who served our City of Buckhannon Fire Department as a volunteer firefighter and department chaplain. Vaden began his service first with the Warren District Volunteer Fire Department in 1978. He joined the ranks of the Buckhannon Volunteer Fire Department in the 1990’s, and was active until his retirement from the organization in 2020. In addition to firefighting, Vaden has been an integral part of taking care of our community’s loved ones with the St. Clair family at Poling-St. Clair Funeral Home. Most importantly, Vaden served our country in the United States Marine Corps from 1973 to 1977.

NOW, THEREFORE, I, ROBERT NEAL SKINNER, III, MAYOR OF THE CITY OF BUCKHANNON, pursuant to the power and authority vested in me, hereby proclaim Friday, May 19, 2023, to be “**FRIENDLY WAY DAY**” throughout our City of Buckhannon. I further proclaim that our City’s 2023 honoree shall be **VADEN QUEEN**. Furthermore, I hereby direct the installation of a permanent placard upon both the “Red Wall” and the “Buddy Bench,” located along Friendly Way to forever honor and recognize **VADEN QUEEN**.

I urge all residents and Festival visitors alike to join Buckhannon’s most honored citizen today, **VADEN QUEEN**, along with members of his Fire Department, family and friends, at our 16th annual ceremony. May every Firemen’s Parade Day during our annual West Virginia Strawberry Festival now and forever be known as “**Friendly Way Day**” in honor and memory of our late, and beloved Fire Chief, **Carl R. “Bud,” “Ole Friendly” Bennett**. May it also pay tribute to the public service and substantial contributors to our community to gentlemen such as our 2023 honoree: **VADEN QUEEN**.

This given under my hand and official seal of The City of Buckhannon, the 19th day of May, 2023

**Robert Neal Skinner, III,
Mayor, City of Buckhannon**

D.4 WVD0H Notice of Grant Award-Poundstone River Walk Trail Extension Construction Phase 2



RECEIVED MAY 12 2023

WEST VIRGINIA DEPARTMENT OF TRANSPORTATION

Division of Highways

1900 Kanawha Boulevard East • Building Five • Room 110
Charleston, West Virginia 25305-0430 • (304) 558-3505

Gregory L. Bailey, P.E.
Interim
State Highway Engineer

Jimmy Wriston, P.E.
Secretary of Transportation
Commissioner of Highways

April 28, 2023

Mr. James Hollen
City Engineer
City of Buckhannon
70 East Main Street
Buckhannon, West Virginia 26201

Dear Mr. Hollen:

The West Virginia Division of Highways (WVDOH) is pleased to announce that the City of Buckhannon has been awarded a Federal Fiscal Year (FFY) 2022 Transportation Alternatives (TA) grant for the Buckhannon Poundstone Riverwalk Trail Extension project. The award is for \$176,904.00 in federal funds with \$44,226.00 in local matching funds provided by the City of Buckhannon for a total project amount of \$221,130.00.

A project manager will be contacting you to discuss the project details and the next steps in the process. In the meantime, should you have any questions, please contact Mr. Mark Scoular, Project Manager with our Grant Administration Unit within our Planning Division at (304) 414-6937 or by email at R.Mark.Scoular@wv.gov.

Sincerely,

Jimmy Wriston, P.E.
Secretary of Transportation/
Commissioner of Highways

JW:Sm

D.5 Notice Advertisement for Bids REAP Grant Demolition Project

Notice for request of Demolition Bids

The City of Buckhannon, WV is seeking sealed bids from current licensed contractors interested in providing services to demolish structures located at the following addresses in Buckhannon, WV.

- 11 Nona Street
- 6 Ambrose Street

Contractors interested in making their services available to the City of Buckhannon are invited to attend a Pre-Bid Meeting which will be held on Wednesday, May 31st at 3:00 pm at Buckhannon City Hall at 70 E Main St, Buckhannon, WV. Bids will be accepted until Monday, June 5, 2023 at 2:00 pm, at which time the bids will be opened. Bids must be sealed and delivered to Buckhannon City Hall, 70 E Main St, Buckhannon, WV. Sealed bids must be clearly marked "demolition bid" along with the address that identifies the property for which the bid is being submitted.

The City of Buckhannon will not discriminate against any interested firm or individual on the grounds of race, creed, color, sex, age, handicap or national origin in the contract award. The City of Buckhannon reserves the right to accept or reject any bid or any part thereof at its discretion in the best interest of the City.

Amberle Jenkins
Assistant Recorder-City of Buckhannon

D.6 Mayor & City Council's Employee Appreciation Day

D.7 TV Cable Board Meeting on 06/07/23 to Discuss Optimum Franchise Renewal and Recommendation to Council

E. Consent Agenda:

E.1 Approval of Minutes -Regular Meeting 05/16/23

E.2 Approval of Building and Wiring Permits



Permit Fee Report #75873-75890

05/15/2023 - 05/31/2023

Per mit	Applica nt Name	Applic ant	Primary Contracto	Descriptio n	Project Cost	Fee Amou	Electri cal	Asbest os	Zonin g	Histor ic	Flo od	Flood Zone	FEMA Accessor
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#		Address	Permit	Property Type	Inspection	Approval Date	Property	Zone Area	Elevation Certificate	Use
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Group: Commercial-Industrial (nonresidential)

75889	BACK 2 LIFE BLENDS, LLC / KIM SHIPLEY	16 N KANAWHA ST	SUNSET GRAPHICS	WINDOW/DOOR DECALS ** NO GRAPHICS	250.00	15.00		No	5/31/2023	No	N/A	No	No
75879	ONE UNIQUE RECOVERY HOUSE	34 HART AVE	RELIABLE ROOFING & SHEET METAL	REROOF-REPLACE SHINGLES WITH SHINGLES, FRONT PORCH	6,461.85	61.39		Yes -If yes attach report		Yes	N/A	No	No
					6,711.85	76.39							

Group Total: 2

Group: Demolition

75878	Keith Wolverton	74 S Kanawha St	Bryans Excavating	Phase I Demolition of front porch walls and new construction from previous permit #75444	18,500.00	20.00		No		Yes	N/A	No	
					18,500.00	20.00							

Group Total: 1

Group: Residential (non-commercial)

75890	Scott Bender	137 1/2 S Florida St		Re-Roof Garage	2,700.00	29.70		Yes -If yes attach report		No	N/A	No	
75888	Jacob Anderegg	14 Cleveland Ave	DOUBLE A CONSTRUCTION	Re-Roof Shingles	8,000.00	88.00		Yes -If yes attach report		No	Zone AE	Yes-Elevation Cert. Not Required	
75886	Kevin Harris	129 S Kanawha St	TRICOUNTY CONSTRUCTION	Roof Overlay Shingle over Shingle	10,000.00	110.00		No		Yes	N/A	No	
75887	THEODORA HARRIS	12 HIBBS ST		EXTENDING PORCH FROM 3X10 TO 10X10; NOT ENCLOSING/ NO ROOF	800.00	10.00		No	5/26/2023	No	N/A	No	No
75883	Brad Liggett	119 Camden Ave		Roof Overlay Metal over Shingles	5,000.00	55.00				No	N/A	No	
75884	SONDRA O'DELL	197 RANDOLPH ST		PRIVACY FENCE WOOD PANELS, 6FT HEIGHT REAR/SIDE YARD	2,500.00	27.50		No	5/24/2023	No	N/A	No	No
75885	Pamela Sheehan	40 Cleveland Ave		Gravel-Extend Existing Driveway	500.00	10.00			5/26/2023	No	Zone AE	Yes-Elevation Cert. Not Required	
7588	JAMES	23		12' X 16'	6,000.00	66.00		No	5/23/2	No	Zon	Yes-	Yes- If yes

0	CARPENTER	FATOLN		PREFAB STORAGE BUILDING					023		e AE	Elevation Cert. Not Required	attach Nonconforming Use
75881	Scott Randall	1 Lincoln Heights	JD BUILDERS JOSHUA DEAN	Re-Roof Shingles	17,500.00	192.50		Yes -If yes attach report		No	N/A	No	
75877	RICHARD DILLON	11 GATE ST		EXTENDING OVERHANG OF PORCH ROOF ON FRONT; REPLACING BOARDS ON EXISTING DECK	7,000.00	77.00		No	5/22/2023	No	Zone AE	Yes-Elevation Cert. Not Required	No
75876	SUSAN COSTON	62 S FLORIDA	ELITE ROOFING LLC	REMOVE OLD SHINGLES WITH NEW SHINGLES	12,000.00	132.00		Yes -If yes attach report		Yes	N/A	No	No
75874	TAMMY TENNEY	104 1/2 E MAIN	APPROACH CONTRACTING JUSTIN BURCH	SOFFIT AND FASICA, AND SIDING FOR GARAGE	4,500.00	49.50		No		Yes	Zone AE	No	No
75875	SHEENA GOLDIZEN	118 E MAIN		6FT WOODEN FENCE	400.00	10.00		No	3/6/2023	Yes	Zone AE	No	No
75873	ROBERT HARSH	135 RANDOLPH ST		STORAGE BUILDING 6X8	1,000.00	11.00		No	5/10/2023	No	N/A	No	No
					77,900.00	868.20							

Group Total: 14

Group: Residential Electrical Fee

75882	PHILLIP CANTERBURY	1 PINNELL HILL		ELECTRICAL UPGRADE-WO 766502787	1,000.00	100.00	B-3 Single Family Residential (Owner Work)	No		No	N/A	No	No
					1,000.00	100.00							

Group Total: 1

Group: Zoning Application Fee

75889	BACK 2 LIFE BLENDS, LLC / KIM SHIPLEY	16 N KANAWHA ST	SUNSET GRAPHICS	WINDOW/ DOOR DECALS ** NO GRAPHICS	250.00	20.00		No	5/31/2023	No	N/A	No	No
75887	THEODORA HARRIS	12 HIBBS ST		EXTENDING PORCH FROM 3X10 TO 10X10; NOT ENCLOSING/ NO ROOF	800.00	20.00		No	5/26/2023	No	N/A	No	No
75885	Pamela Sheehan	40 Cleveland Ave		Gravel-Extend Existing Driveway	500.00	20.00			5/26/2023	No	Zone AE	Yes-Elevation Cert. Not Required	
75880	JAMES CARPENTER	23 FATOLN		12' X 16' PREFAB STORAGE BUILDING	6,000.00	20.00		No	5/23/2023	No	Zone AE	Yes-Elevation Cert. Not Required	Yes- If yes attach Nonconforming Use

75877	RICHARD DILLON	11 GATE ST		EXTENDING OVERHANG OF PORCH ROOF ON FRONT; REPLACING BOARDS ON EXISTING DECK	7,000.00	20.00		No	5/22/2023	No	Zone AE	Yes-Elevation Cert. Not Required	No
75875	SHEENA GOLDIZEN	118 E MAIN		6FT WOODEN FENCE	400.00	20.00		No	3/6/2023	Yes	Zone AE	No	No
					14,950.00	120.00							
Group Total: 6													
					119,061.85	1,184.59							

Total Records: 24

5/31/2023

E.3 Approval of Payment of the Bills:

MAY 16-31 2023 GENERAL FUND PAYMENT OF BILLS

- \$5,000.00 – WV STRAWBERRY FESTIVAL ASSOCIATION – 2023 STRAWBERRY FESTIVAL SPONSORSHIP
- \$5,000.00 – LARRY T GREGORY – HALF DOWN ON 2023 FIREWORKS DISPLAY
- \$2,592.00 – SUPERIOR ENVIROMENTAL – ASBESTOS INSPECTION 6 AMBROSE & 11 NONA STREET
- \$1,788.80 – AXON ENTERPRISE INC – TASER BATTERIES & CARTRIDGES
- \$3,090.96– GO DADDY.COM – MICROSOFT 365 EMAIL ESSENTIALS
- \$23,523.01 – HERITAGE FIRE EQUIPMENT – REPAIRS TRK 11 ACCIDENT MAY 2022
- \$3,000.00 – CITIZENS FIRST FIRE TRAINING – HEAVY RESCUE IN PERSON TRAINING
- \$3,278.24 – BRUFFEY TRUCKING – STONE FOR FRIENDLY WAY
- \$11,118.92 – CENTRAL SUPPLY – CONCRETE FOR S. FLORIDA ST
- \$23,928.44 – TRADEWORX- LABOR SIDEWALKS S. FLORIDA ST
- \$18,797.32 – NEEL’S FENCE CO – INSTALL FENCE AT SYCC
- \$10,067.88 – TRADEWORX – LABOR AT THEATRE

COAL TAX PAYMENT OF BILLS

- \$4,201.52 – J.F. ALLEN CO – BLACKTOP FRIENDLY WAY

06-01-2023 11:48 AM		DISBURSEMENTS 05/16/23 to 05/31/23		
FUND: GENERAL FUND				
DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION DESCRIPTION	AMOUNT
MAYOR'S OFFICE	WV STRAWBERRY FESTIVAL ASSOC	409-341-05	EVENT/FIREWORK EXPEN 2023 STRWBRY FEST SPNSRSHP	5,000.00
	CARON EAST INC	409-341-00	MAYOR'S SUPPLIES & M CALIBRATION SURVEY LEVEL	90.00
	WV PUBLIC EMPLOYEES RETIREME	409-106-00	MAYOR'S RETIREMENT WV RETIREMENT CONTRIBUTION	65.19
		409-106-00	MAYOR'S RETIREMENT WV RETIREMENT CONTRIBUTION	68.74
		409-106-00	MAYOR'S RETIREMENT WV RETIRE TIER2 CONTRIBUTI	18.01
	BUCKHANNON POSTMASTER	409-341-00	MAYOR'S SUPPLIES & M PERMIT #10 POSTAGE	750.00
	LARRY T GREGORY	409-341-05	EVENT/FIREWORK EXPEN 2023 FIREWORKS DISP 1ST PY	5,000.00
	COLLECTION ACCOUNT	409-341-00	MAYOR'S SUPPLIES & M APR CC FEES	1,562.03
	TOSHIBA FINANCIAL SERVICES	409-341-00	MAYOR'S SUPPLIES & M MAY 2023 CITY HALL COPIER	149.49
	THE SIGN GUY LLC	409-341-00	MAYOR'S SUPPLIES & M STRWBRRY SIGNS MAYOR VEHI	40.00
	WVNET	409-341-00	MAYOR'S SUPPLIES & M WEB HOSTING 3RD QTR FY 23	18.75
		409-341-00	MAYOR'S SUPPLIES & M WEB HOSTING 4TH QTR FY 23	18.75
	INTERNAL REVENUE SERVICE	409-104-00	MAYOR'S F.I.C.A. FICA WITHHELD AND MATCHED	98.18
		409-104-00	MAYOR'S F.I.C.A. MEDICARE WITHHELD & MATCHE	22.96
	AMAZON.COM	409-341-00	MAYOR'S SUPPLIES & M PCRD-SHARP CALCULATOR	22.02
		409-341-00	MAYOR'S SUPPLIES & M PCRD-BOOK ENDS	4.00
	AT&T MOBILITY	409-211-00	MAYOR'S TELEPHONE PCRD-APR 2023 CELL PHN GEO	34.93
	JEREMY DRENNEN, CPA	409-223-00	PROFESSIONAL SERVICE PROG BILLING FY 22 FINANCI	1,300.00
	KOMAX LLC	409-218-00	MAYOR'S POSTAGE INK & LABELS FOR PSTG MACH	50.25
	FP FINANCE PROGRAM	409-218-00	MAYOR'S POSTAGE MAY 2023 MAILER & INSERTER	94.30
	INFOUSA MARKETING, INC.	409-341-00	MAYOR'S SUPPLIES & M POLK CITY DIRECTORY 2023	115.00
	WV NEWS	409-220-00	MAYOR'S LEGAL PUBLIC LGL AD # 575649 LEVY ESTIM	571.43
		409-220-00	MAYOR'S LEGAL PUBLIC LGL AD #575649 LEVY ESTIMA	426.32
		409-220-00	MAYOR'S LEGAL PUBLIC LGL AD #1370824 PLANNING C	16.09
	AUTHORIZE.NET	409-341-00	MAYOR'S SUPPLIES & M PCRD-APR 2023 CC FEE REC-D	14.10

06-01-2023 11:48 AM

DISBURSEMENTS 05/16/23 to 05/31/23

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	FRONTIER	409-211-00	MAYOR'S TELEPHONE	472-1651-101515-4 CITY HAL	68.58
		409-211-00	MAYOR'S TELEPHONE	304-003-2273-060600-4	24.17
	**PAYROLL EXPENSES			5/16/2023 - 5/31/2023	1,595.08
				TOTAL:	17,238.37
COUNCIL	WV PUBLIC EMPLOYEES RETIREME	410-106-00	COUNCIL'S RETIREMENT	WV RETIREMENT CONTRIBUTION	18.00
	THOMAS J O'NEILL	410-223-00	PROFESSIONAL (LEGAL)	JUNE 2023 CONTRACT ATTORNE	1,250.00
	INTERNAL REVENUE SERVICE	410-104-00	COUNCIL'S F.I.C.A.	FICA WITHHELD AND MATCHED	62.00
		410-104-00	COUNCIL'S F.I.C.A.	MEDICARE WITHHELD & MATCHE	14.50
	TRAVELERS INSURANCE	410-226-00	COUNCIL INSURANCE (P	INS PREMIUM AUTO LIAB MAY	1,992.13
	**PAYROLL EXPENSES			5/16/2023 - 5/31/2023	1,000.00
				TOTAL:	4,336.63
RECORDER	WV PUBLIC EMPLOYEES RETIREME	411-106-00	RECORDER'S RETIREMEN	WV RETIRE TIER2 CONTRIBUTI	17.29
	INTERNAL REVENUE SERVICE	411-104-00	RECORDER'S F.I.C.A.	FICA WITHHELD AND MATCHED	31.00
		411-104-00	RECORDER'S F.I.C.A.	MEDICARE WITHHELD & MATCHE	7.25
	**PAYROLL EXPENSES			5/16/2023 - 5/31/2023	500.00
				TOTAL:	555.54
TREASURER	WV PUBLIC EMPLOYEES RETIREME	413-106-00	TREASURER'S RETIREME	WV RETIREMENT CONTRIBUTION	28.19
		413-106-00	TREASURER'S RETIREME	WV RETIREMENT CONTRIBUTION	28.19
	INTERNAL REVENUE SERVICE	413-104-00	TREASURER'S F.I.C.A.	FICA WITHHELD AND MATCHED	19.42
		413-104-00	TREASURER'S F.I.C.A.	MEDICARE WITHHELD & MATCHE	4.54
	**PAYROLL EXPENSES			5/16/2023 - 5/31/2023	313.18
				TOTAL:	393.52
COURT	INTERNAL REVENUE SERVICE	416-104-00	POLICE JUDGE FICA	FICA WITHHELD AND MATCHED	38.75
		416-104-00	POLICE JUDGE FICA	MEDICARE WITHHELD & MATCHE	9.06
	**PAYROLL EXPENSES			5/16/2023 - 5/31/2023	625.00
				TOTAL:	672.81
CITY ENGINEER	WV PUBLIC EMPLOYEES RETIREME	420-106-00	CITY ENGINEER RETIRE	WV RETIREMENT CONTRIBUTION	74.10
		420-106-00	CITY ENGINEER RETIRE	WV RETIREMENT CONTRIBUTION	74.10
	INTERNAL REVENUE SERVICE	420-104-00	CITY ENGINEER FICA T	FICA WITHHELD AND MATCHED	51.51
		420-104-00	CITY ENGINEER FICA T	MEDICARE WITHHELD & MATCHE	12.05
	**PAYROLL EXPENSES			5/16/2023 - 5/31/2023	823.30
				TOTAL:	1,035.06
HOUSING	SUPERIOR ENVIRONMENTAL SERVI	436-354-00	HOUSING ENFORCEMENT	ASB INSP 6 AMBROSE 11NONA	1,397.00
		436-354-00	HOUSING ENFORCEMENT	ASB INSP 6 AMBROSE 11NONA	1,195.00
				TOTAL:	2,592.00
ZONING	WV PUBLIC EMPLOYEES RETIREME	437-106-00	ZONING RETIREMENT	WV RETIREMENT CONTRIBUTION	135.00
		437-106-00	ZONING RETIREMENT	WV RETIREMENT CONTRIBUTION	135.00
	INTERNAL REVENUE SERVICE	437-104-00	ZONING F.I.C.A.	FICA WITHHELD AND MATCHED	93.00
		437-104-00	ZONING F.I.C.A.	MEDICARE WITHHELD & MATCHE	21.75
	WV NEWS	437-341-00	ZONING SUPPLIES	LGL AD #1366607 ZONING BD	30.18
	**PAYROLL EXPENSES			5/16/2023 - 5/31/2023	1,500.00
				TOTAL:	1,914.93
DATA PROCESSING	GALAXY DIGITAL LLC	439-230-00	DATA PROCESSING	PCRD-VOLUNTEER SOFTWARE	393.75
				TOTAL:	393.75
CITY HALL	MON POWER	440-213-00	CITY HALL UTILITIES	110088782062 70 E MAIN ST	1,095.24

06-01-2023 11:48 AM

DISBURSEMENTS 05/16/23 to 05/31/23

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	DODSON BROS EXTERMINATING CO	440-216-00	CITY HALL MAINTENANC	CITY HALL MAY 2023 PEST CO	31.00
	WV PUBLIC EMPLOYEES RETIREME	440-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	125.48
		440-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	150.73
	INTERNAL REVENUE SERVICE	440-104-00	CITY HALL FICA	FICA WITHHELD AND MATCHED	85.53
		440-104-00	CITY HALL FICA	MEDICARE WITHHELD & MATCHE	20.00
	AMAZON.COM	440-216-00	CITY HALL MAINTENANC	PCRD-REFRIGERATOR FILTERS	28.75
	FLAGS UNLIMITED	440-341-00	CITY HALL SUPPLIES	PCRD-US FLAG WV FLAG FOR C	219.94
	**PAYROLL EXPENSES			5/16/2023 - 5/31/2023	1,394.25
				TOTAL:	3,150.92
POLICE	AXON ENTERPRISE, INC.	700-341-00	POLICE DEPT. MAT & S	TASER BATTERIES & CARTRID	1,788.80
	MUNICIPAL EMERGENCY SERVICE	700-345-00	POLICE DEPT. UNIFORM	UNIFORM PANTS & SHIRTS	385.92
	GALLS LLC	700-345-00	POLICE DEPT. UNIFORM	MAG POUCH; UNIFORM SHIRTS	181.50
		700-345-00	POLICE DEPT. UNIFORM	MAG POUCH; UNIFORM SHIRTS	57.70
		700-345-00	POLICE DEPT. UNIFORM	MAG POUCH; UNIFORM SHIRTS	124.33
	WV PUBLIC EMPLOYEES RETIREME	700-106-00	POLICE DEPT. RETIREM	WV RETIREMENT CONTRIBUTION	2,673.67
		700-106-00	POLICE DEPT. RETIREM	WV RETIREMENT CONTRIBUTION	1,946.10
	TOSHIBA FINANCIAL SERVICES	700-341-00	POLICE DEPT. MAT & S	MAY 2023 POLICE COPIER LEA	167.49
	WV CONSOLIDATED PUBLIC RETIR	700-106-00	POLICE DEPT. RETIREM	WV RETIRE MPFRS CONTRIBUTI	1,379.50
		700-106-00	POLICE DEPT. RETIREM	WV RETIRE MPFRS CONTRIBUTI	860.30
	GO DADDY.COM	700-459-00	POLICE DEPT. NEW EQU	PCRD-MICROSOFT 365 EMAIL E	3,090.96
	RAVEN ROCK NETWORKS INC	700-341-00	POLICE DEPT. MAT & S	SSD FOR DESK TOP	65.00
	THE SIGN GUY LLC	700-341-05	POLICE VIPS EXPENSES	VIPS VEHICLE MAGNETS	120.50
	INTERNAL REVENUE SERVICE	700-104-00	POLICE DEPT. FICA TA	FICA WITHHELD AND MATCHED	2,831.67
		700-104-00	POLICE DEPT. FICA TA	MEDICARE WITHHELD & MATCHE	662.24
	AMAZON.COM	700-341-00	POLICE DEPT. MAT & S	PCRD-AMERICAN FLAG	22.98
		700-341-05	POLICE VIPS EXPENSES	PCRD-C BATTERIES	48.95
		700-341-00	POLICE DEPT. MAT & S	PCRD-TV FOR SURVEILLANCE CA	169.99
		700-341-05	POLICE VIPS EXPENSES	PCRD-C BATTERIES	41.96
	CHEWY.COM	700-341-00	POLICE DEPT. MAT & S	PCRD-DOG FOOD	188.97
	DETECTACHEM	700-341-00	POLICE DEPT. MAT & S	PCRD-FENTANYL TEST STRIP K	100.98
	AT&T MOBILITY	700-211-00	POLICE DEPT. TELEPHO	PCRD-APR 2023 CELL PHN GEO	819.53
	STAPLES ADVANTAGE	700-341-00	POLICE DEPT. MAT & S	POLICE OFFICE SUPPLIES	330.53
	COMMAND CONCEPTS	700-341-00	POLICE DEPT. MAT & S	PCRD-EMERGENCY MANAGEMENT	240.61
	RELENTLESS, LLC DBA DESERT S	700-221-00	POLICE DEPT. TRAININ	CRMNL INTERDICTION WKSH	713.90
	FRONTIER	700-211-00	POLICE DEPT. TELEPHO	304-001-6194-111398-4 POL	116.02
		700-211-00	POLICE DEPT. TELEPHO	473-7911-073014-4 POL FAX	0.00
	TRAVELERS INSURANCE	700-226-00	POLICE DEPT. INSURAN	INS PREMIUM AUTO LIAB MAY	12,895.20
	**PAYROLL EXPENSES			5/16/2023 - 5/31/2023	45,936.80
				TOTAL:	77,962.10
FIRE	J.P. MORGAN EQUIPMENT FINAN	706-459-00	FIRE DEPT. CAPITAL O	JUNE 2023 FIRE TRK PYMT	3,678.20
	LOUDIN INSURANCE AGENCY INC	706-226-00	FIRE DEPT. INSURANCE	VFIS 3RD QTR 2023 INSURANC	6,837.00
	NAPA-AMTOWER AUTO SUPPLY	706-343-00	FIRE DEPT. AUTO SUPP	4 QTS OIL SQUAD 1	86.76
	LOWES BUSINESS ACCOUNTS	706-341-00	FIRE DEPT. MATERIAL	PAINT & PAINTING SUPPLIES	142.71
	DODSON BROS EXTERMINATING CO	706-341-00	FIRE DEPT. MATERIAL	FIRE MAY 2023 PEST CONTROL	42.00
	JENKINS FORD INC	706-343-00	FIRE DEPT. AUTO SUPP	ELEMENT & ASSY SQUAD 1	228.62
	WV PUBLIC EMPLOYEES RETIREME	706-106-00	FIRE DEPT. GROUP RET	WV RETIREMENT CONTRIBUTION	833.52
		706-106-00	FIRE DEPT. GROUP RET	WV RETIREMENT CONTRIBUTION	716.84
	COMMUNITY CARE OF WV	706-341-00	FIRE DEPT. MATERIAL	PRE EMP PHYS MARCUS MILLER	75.00
	WV CONSOLIDATED PUBLIC RETIR	706-106-00	FIRE DEPT. GROUP RET	WV RETIRE MPFRS CONTRIBUTI	1,244.48
		706-106-00	FIRE DEPT. GROUP RET	WV RETIRE MPFRS CONTRIBUTI	1,150.79
	HERITAGE FIRE EQUIPMENT LLC	706-343-00	FIRE DEPT. AUTO SUPP	REPAIRS T-11 MVA MAY 2022	23,523.01
	CASEYEARL'S	706-345-00	FIRE DEPT. UNIFORMS	PCRD-SHIRTS HAT LINN BAXA	255.98

06-01-2023 11:48 AM

DISBURSEMENTS 05/16/23 to 05/31/23

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	INTERNATIONAL FIRE CHIEFS AS	706-341-00	FIRE DEPT. MATERIAL	PCRD-IAFC MEMBERSHIP	280.00
	INTERNAL REVENUE SERVICE	706-104-00	FIRE DEPT. FICA TAX	FICA WITHHELD AND MATCHED	1,481.11
		706-104-00	FIRE DEPT. FICA TAX	MEDICARE WITHHELD & MATCHE	346.38
	WV PROFESSIONAL FIRE CHIEFS	706-341-00	FIRE DEPT. MATERIAL	ANNUAL MEMBERSHIP - CHIEF	100.00
	WATERWAYS OF SOUTHWEST PA, L	706-216-00	FIRE DEPT. MAINTENAN	GROUND LADDER TESTIN	680.00
	AT&T MOBILITY	706-211-00	FIRE DEPT. TELEPHONE	PCRD-APR 2023 CELL PHN GEO	152.04
	FIRE-DEX GW, LLC DBA GEAR W	706-216-00	FIRE DEPT. MAINTENAN	REPAIR J BAXA TRNOUT GEAR	473.00
	EC FLEET REPAIR, LLC	706-343-00	FIRE DEPT. AUTO SUPP	SERVICE SQD1, TK 11, ENGI	280.00
		706-343-00	FIRE DEPT. AUTO SUPP	SERVICE SQD1, TK 11, ENGI	420.00
		706-343-00	FIRE DEPT. AUTO SUPP	SERVICE SQD1, TK 11, ENGI	280.00
	CITIZENS FIRST FIRE TRAINING	706-221-00	FIRE DEPT. TRAINING	PCRD-HEAVY RESCUE IN PERSO	3,000.00
	FRONTIER	706-211-00	FIRE DEPT. TELEPHONE	472-2868-101915-4 FIRE	96.23
	TRAVELERS INSURANCE	706-226-00	FIRE DEPT. INSURANCE	INS PREMIUM AUTO LIAB MAY	3,645.44
	**PAYROLL EXPENSES			5/16/2023 - 5/31/2023	23,902.33
				TOTAL:	73,951.44
STREET	MON POWER	750-213-00	STREET DEPT. UTILITI	110088783078 22 S FLORIDA	1,022.32
	A F WENDLING INC	750-341-00	STREET DEPT. MAT & S	BOTTLED WATER	467.04
	FISHER AUTO PARTS INC	750-343-00	STREET DEPT. AUTO SU	BATTERY FOR S-7	134.09
	COLE TRUCK PARTS INC	750-343-00	STREET DEPT. AUTO SU	FREIGHT TEMP & OIL SENSOR	23.00
		750-343-00	STREET DEPT. AUTO SU	ROD END LH	67.39
		750-343-00	STREET DEPT. AUTO SU	VALVE	11.88
		750-343-00	STREET DEPT. AUTO SU	RED. COUPLING S10	4.30
		750-343-00	STREET DEPT. AUTO SU	ABS MOD VALVE S-10	359.79
	LAWSON PRODUCTS INC	750-343-00	STREET DEPT. AUTO SU	5/8 LOCK NUTS FOR S-10	46.44
	SCOTT ELECTRIC CORP	750-458-05	STREET DEPT PROJECTS	CORD & CONNECTOR	1,070.11
		750-458-05	STREET DEPT PROJECTS	30/50A CORD PLUG	102.49
	AUTO ZONE	750-343-00	STREET DEPT. AUTO SU	OIL PRESSURE GAUGE S-10	45.47
	NAPA-AMTOWER AUTO SUPPLY	750-343-00	STREET DEPT. AUTO SU	TRANS LINKAGE S-10	122.85
		750-343-00	STREET DEPT. AUTO SU	COOLANT AND HOSE	96.03
		750-343-00	STREET DEPT. AUTO SU	BATTERIES & FILTERS	346.43
		750-343-00	STREET DEPT. AUTO SU	BATTERY & FUSE S7	236.41
		750-343-00	STREET DEPT. AUTO SU	COOLANT HOSE S-10	17.62
	HARBOR FREIGHT TOOLS	750-341-00	STREET DEPT. MAT & S	PCRD-PAINT BRUSHES CHAINS	384.18
		750-345-00	STREET DEPT. UNIFORM	PCRD-SAFETY GLASSES EAR MU	123.36
	LOWES BUSINESS ACCOUNTS	750-458-08	GATEWAY WEST GRANT E	OSB & 2X4'S FRAMING GWW	125.58
		750-343-00	STREET DEPT. AUTO SU	HOSE BARBS FOR S-20 MIXER	50.06
		750-458-05	STREET DEPT PROJECTS	1/4 X 4.5" BOLTS MADISON	22.79
		750-341-00	STREET DEPT. MAT & S	CABLE FISHING STICKS	111.69
		750-341-00	STREET DEPT. MAT & S	KEY FOR BACKHOE	7.56
		750-341-00	STREET DEPT. MAT & S	2X6X8 FOR BARRICADES	47.30
		750-341-00	STREET DEPT. MAT & S	ROLLS OF PLASTIC	153.39
	BRUFFEY TRUCKING INC	750-458-05	STREET DEPT PROJECTS	STONE FREINDLY WAY INTERS	2,042.12
		750-458-05	STREET DEPT PROJECTS	STONE FREINDLY WAY INTERS	1,236.12
	CENTRAL SUPPLY CO	750-458-05	STREET DEPT PROJECTS	CONCRETE S FLORIDA ST	1,932.04
		750-458-08	GATEWAY WEST GRANT E	16X12 SONOTUBE	256.78
		750-458-05	STREET DEPT PROJECTS	FOAM EXP JOINT S FLA	38.14
		750-458-05	STREET DEPT PROJECTS	CONCRETE S FLORIDA ST	1,648.05
		750-458-08	GATEWAY WEST GRANT E	FORM COAT	132.00
		750-458-08	GATEWAY WEST GRANT E	EXPANSION JOINT	70.10
		750-458-05	STREET DEPT PROJECTS	CONCRETE S FLORIDA ST	1,932.04
		750-458-05	STREET DEPT PROJECTS	CONCRETE S FLORIDA ST	1,932.04
		750-458-05	STREET DEPT PROJECTS	CONCRETE S FLORIDA ST	3,674.75
	FIRST COMMUNITY BANK	750-459-00	STREET DEPT. CAPITAL	JUNE 2023 CONCRETE TRK PYM	2,676.74

06-01-2023 11:48 AM

DISBURSEMENTS 05/16/23 to 05/31/23

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	WV PUBLIC EMPLOYEES RETIREME	750-106-00	STREET DEPT. GROUP R	WV RETIREMENT CONTRIBUTION	1,612.20
		750-106-00	STREET DEPT. GROUP R	WV RETIREMENT CONTRIBUTION	1,280.41
		750-106-00	STREET DEPT. GROUP R	WV RETIRE TIER2 CONTRIBUTI	631.83
		750-106-00	STREET DEPT. GROUP R	WV RETIRE TIER2 CONTRIBUTI	499.54
	FERGUSON WATERWORKS	750-458-05	STREET DEPT PROJECTS	STORM GRATES MADISON ST	1,422.90
	SYLVESTER W. LOWTHER	750-343-00	STREET DEPT. AUTO SU	HYDRAULIC HOSES - PAVER	196.72
	CITIZENS BANK OF WV	750-459-00	STREET DEPT. CAPITAL	STREET EXCAVATOR JUNE 23 P	2,736.13
	THE SIGN GUY LLC	750-341-00	STREET DEPT. MAT & S	4X8 PLASTICORE FESTIVAL	20.00
	CRITES ELECTRICAL SUPPLY INC	750-458-05	STREET DEPT PROJECTS	30A CONNECTOER	24.29
		750-458-05	STREET DEPT PROJECTS	COND HOLE PLUG	39.47
	INTERNAL REVENUE SERVICE	750-104-00	STREET DEPT. FICA TA	FICA WITHHELD AND MATCHED	1,544.14
		750-104-00	STREET DEPT. FICA TA	MEDICARE WITHHELD & MATCHE	361.15
	PEOPLES NATURAL GAS	750-213-00	STREET DEPT. UTILITI	200012037079 395 MUD LICK	812.32
	AMAZON.COM	750-343-00	STREET DEPT. AUTO SU	PCRD-DIESEL FUEL TRANSFER	172.90
	ASCENT CONSULTING & ENGINEER	750-458-08	GATEWAY WEST GRANT E	MTRL TESTING 4/26-27 GWW	538.00
	AT&T MOBILITY	750-211-00	STREET DEPT. TELEPHO	PCRD-APR 2023 CELL PHN GEO	369.63
	ROZELLE ENTERPRISES DBA TRAD	750-458-05	STREET DEPT PROJECTS	SIDEWALKS S FLORIDA ST	23,928.44
	WVU MARKETPLACE MALL	750-341-00	STREET DEPT. MAT & S	PCRD-CHAIN SAW CLASS	200.00
	ROBERT SKINNER III	750-341-00	STREET DEPT. MAT & S	REIMB FOR PAINT FOR STREET	121.72
	EXXON EXPRESS PAY	750-343-00	STREET DEPT. AUTO SU	PCRD-DIESEL FUEL PICKUP 2	210.00
	NEEL'S FENCE CO COMMERCIAL,	750-458-05	STREET DEPT PROJECTS	INSTALL FENCE AT SYC	18,797.32
	FRONTIER	750-211-00	STREET DEPT. TELEPHO	472-5755-101615-4 STREET	95.76
	TRAVELERS INSURANCE	750-226-00	STREET DEPT. INSURAN	INS PREMIUM AUTO LIAB MAY	9,234.37
	**PAYROLL EXPENSES			5/16/2023 - 5/31/2023	24,933.53
				TOTAL:	112,553.26
STREET LIGHTS	MON POWER	751-213-00	STREET LIGHTS	110088782484 E. MAIN ST	121.06
		751-213-00	STREET LIGHTS	110100156733 107 E MAIN ST	107.72
		751-213-00	STREET LIGHTS	110158087939 MAIN ST CAMER	7.46
		751-213-00	STREET LIGHTS	110160309701 31 S KANAWHA	24.33
				TOTAL:	260.57
TRAFFIC SIGNALS & SIGN	MON POWER	752-213-00	TRAFFIC SIGNALS POWE	110087174485 S. KANAWHA ST	26.16
		752-213-00	TRAFFIC SIGNALS POWE	110088235830 REGER ST R' 2	50.24
				TOTAL:	76.40
ARTS-THEATRE	WESTFIELD INSURANCE	906-226-00	CAC INSURANCE & BOND	4/1/23 TO 4/1/24 THTR SEAT	45.81
	LOWES BUSINESS ACCOUNTS	906-450-01	THEATRE BLDG	2X4X8 & OSB	243.66
		906-450-01	THEATRE BLDG	REBAR & SAND	80.14
		906-450-01	THEATRE BLDG	CONCRETE ANCHORS	33.22
		906-450-01	THEATRE BLDG	REBAR	81.11
		906-450-01	THEATRE BLDG	REBAR & SFTY GLASSES	95.27
		906-450-01	THEATRE BLDG	DRYWALL SCREWS	23.74
		906-450-01	THEATRE BLDG	LUMBER, PAINT SPPLS	43.99
		906-450-01	THEATRE BLDG	2X6X10	61.74
		906-450-01	THEATRE BLDG	SPRAY FOAM; ADHESIVE	190.14
		906-450-01	THEATRE BLDG	CONCRETE MIX	11.56
		906-450-01	THEATRE BLDG	1/2" PIPE & SPRAY FO	39.07
		906-450-01	THEATRE BLDG	KITCHEN FAUCET & PLUMBING	290.39
	DODSON BROS EXTERMINATING CO	906-216-00	THEATRE MAINTENANCE/	MAY 2023 PEST CONTROL CAC	100.00
	WV PUBLIC EMPLOYEES RETIREME	906-106-00	CAC RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	109.52
		906-106-00	CAC RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	145.46
	INTERNAL REVENUE SERVICE	906-104-00	CAC FICA	FICA WITHHELD AND MATCHED	75.45
		906-104-00	CAC FICA	MEDICARE WITHHELD & MATCHE	17.64

06-01-2023 11:48 AM		DISBURSEMENTS 05/16/23 to 05/31/23				
FUND: GENERAL FUND						
DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT	
	AMAZON.COM	906-450-01	THEATRE BLDG	PCRD-OUTDOOR ROPE LGHTS AT	59.99	
		906-341-00	CAC SUPPLIES & EXPEN	PCRD-CABLE FOR THEATRE	23.27	
		906-450-01	THEATRE BLDG	PCRD-LAPTOP CASE	12.99	
		906-450-01	THEATRE BLDG	PCRD-2 LGHT SCONCES FOR TH	64.79	
	AT&T MOBILITY	906-341-00	CAC SUPPLIES & EXPEN	PCRD-OFFICE SOFTWARE CAC C	99.99	
		906-213-00	CAC UTILITIES	PCRD-APR 2023 CELL PHN GEO	6.76	
		906-450-01	THEATRE BLDG	LABOR THEATRE 4/17-4/28	10,067.88	
		906-450-01	THEATRE BLDG	LGL AD # 1366600 THTRE SEA	120.77	
	SAMS CLUB	906-341-00	CAC SUPPLIES & EXPEN	PCRD-CAC CONCESSIONS	187.06	
	FRONTIER	906-450-01	THEATRE BLDG	472-1651-101515-4 CITY HAL	0.00	
		906-213-00	CAC UTILITIES	473-8987-052821-4 THEATRE	0.00	
	**PAYROLL EXPENSES				5/16/2023 - 5/31/2023	1,216.88
					TOTAL:	13,548.29
STOCKERT YOUTH CENTER	MON POWER	907-213-00	UTILITIES	110084592119 SYC	549.89	
		907-213-00	UTILITIES	110084767208 79 E MAIN ST	5.31	
	A F WENDLING INC	907-361-00	AFTER SCHOOL SUPPLIE	AFTER SCHOOL SUPPLIES	104.89	
	RITE-WAY HEATING & PLUMBING	907-459-00	CAPITAL OUTLAY	SUPPLIES GAS LINE HOOKUP	336.34	
		907-459-00	CAPITAL OUTLAY	SUPPLIES GAS LINE HOOKUP	119.64	
	MOUNTAINEER GAS COMPANY	907-213-00	UTILITIES	383925-483167 70 E MAIN ST	376.94	
	AUTO ZONE	907-343-00	SYC AUTO SUPPLIES	NYLON RIVETS- EMG EXIT	3.39	
		907-343-00	SYC AUTO SUPPLIES	RIVETS FOR EM EXIT - BUS	3.39	
	LOWES BUSINESS ACCOUNTS	907-459-00	CAPITAL OUTLAY	PCRD-HYACINTH BSKT CASTERS	87.93	
		907-459-00	CAPITAL OUTLAY	PCRD-WALL PATCH KITCHEN PR	170.70	
		907-341-00	MATERIALS & SUPPLIES	PCRD-WASP TRAPS FOR PLAYGR	40.82	
		907-459-00	CAPITAL OUTLAY	PCRD-SHELVING FOR KITCHEN	237.37	
	WV PUBLIC EMPLOYEES RETIREME	907-459-00	CAPITAL OUTLAY	PCRD-ELECTRIC CORDS KITCHE	50.24	
		907-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	202.50	
		907-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	205.20	
		907-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	246.71	
	WALMART STORES INC -BUCKHANN	907-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	241.76	
		907-361-00	AFTER SCHOOL SUPPLIE	AFTER SCHOOL SUPPLIES	27.06	
		907-361-00	AFTER SCHOOL SUPPLIE	AFTER SCHOOL SNACKS	78.86	
		907-361-00	AFTER SCHOOL SUPPLIE	AFTER SCHOOL SNACKS	79.27	
	INTERNAL REVENUE SERVICE	907-341-01	OPERATING EXPENSES	OFFICE SUPPLIES SYC	33.91	
		907-361-00	AFTER SCHOOL SUPPLIE	AFTERSCHOOL SNACK S	125.65	
		907-368-04	MISC ACTIVITIES-ONE	CANDY STWBRY FEST PARADE	65.18	
		907-104-00	FICA TAX	FICA WITHHELD AND MATCHED	458.03	
	AMAZON.COM	907-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	107.13	
		907-459-00	CAPITAL OUTLAY	PCRD-TILES BACKSPLASH KITC	259.90	
		907-459-00	CAPITAL OUTLAY	PCRD-BAKERS RACK POTS PANS	393.78	
		907-459-00	CAPITAL OUTLAY	PCRD-PEEL AND STICK TRIM K	16.56	
	AT&T MOBILITY	907-341-00	MATERIALS & SUPPLIES	PCRD-SIGNS DREDGE SHAKER B	36.52	
		907-211-00	TELEPHONES	PCRD-APR 2023 CELL PHN GEO	38.85	
	ROZELLE ENTERPRISES DBA TRAD	907-459-00	CAPITAL OUTLAY	RUN GAS LINES TO STOVE	1,620.00	
	FRONTIER	907-211-00	TELEPHONES	473-0145-042701-4 SYC	201.17	
	TRAVELERS INSURANCE	907-226-00	INSURANCE & BONDS	INS PREMIUM AUTO LIAB MAY	1,718.87	
	**PAYROLL EXPENSES				5/16/2023 - 5/31/2023	7,387.76
					TOTAL:	15,631.52
CONVENTION CENTER	INTERNAL REVENUE SERVICE	910-104-00	FICA TAX	FICA WITHHELD AND MATCHED	20.62	
		910-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	4.82	
	ADJUTANT GENERAL'S OFFICE	910-213-00	UTILITIES-ADJUTANT G	READINESS CNTR CARETRK APR	3,653.94	

06-01-2023 11:48 AM		DISBURSEMENTS 05/16/23 to 05/31/23			
FUND: GENERAL FUND					
DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	**PAYROLL EXPENSES			5/16/2023 - 5/31/2023	332.50
				TOTAL:	4,011.88
PUBLIC SAFETY	MOUNTAINEER GAS COMPANY	976-213-00	SAFETY COMPLEX UTILI	383931-483167 20 S FLORIDA	420.20
	DODSON BROS EXTERMINATING CO	976-216-00	SAFETY COMPLEX MAINT	POLICE MAY 2023 PEST CONTR	45.00
	CIVIL & ENVIROMENTAL CONSULT	976-459-36	FEMA GRANT#1 GENERAT	FEMA PSC GEN PLATFORM REV	1,310.00
	CHAPMAN RADIANT LLC	976-216-00	SAFETY COMPLEX MAINT	TUBE RPLCMT KIT TRAIN FAC	836.13
	AMAZON.COM	976-216-00	SAFETY COMPLEX MAINT	PCARD-SOAP DISPENSERS	46.19
		976-216-00	SAFETY COMPLEX MAINT	PCRD-SOAP DISPENSERS	92.38
				TOTAL:	2,749.90

06-01-2023 11:48 AM		DISBURSEMENTS 05/16/23 to 05/31/23			
FUND: COAL TAX FUND					
DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
STREET	J F ALLEN CO	750-341-00	STREET MATERIAL & SU	BLACKTOP FRIENDLY WAY	4,201.52
				TOTAL:	4,201.52

Motion by Reger/McCauley to approve Consent Agenda. Motion carried unanimously.

- F. Strategic Issues for Discussion and/or Vote:
- F.1 Approval to Convert Municipal Stabilization & Certificate of Deposit (CD) to a Raymond James Higher Interest Account. -This was discussed and voted upon earlier.
- F.2 City of Buckhannon Parks & Recreation Advisory Board Updates: Mayor Skinner gave a brief update of the Parks & Recreation Advisory Board. The board held an onsite meeting at the parks. The board will meet again and sketch out a wishlist requests to make significant improvements to our parks. The City Park really needs work. The next meeting will be at 6:00 p.m. on 6/7/2023. The Parks and Recreation Advisory Board have toured, completed audits of the parks and discussed needs. Nothing to vote upon as this was just an update to City Council.
- F.3 Recommendation from the Revenue Review Committee Regarding the Funding Request from UC Senior Center: City Council did not have the necessary information to make a decision until yesterday. The Revenue Review Committee met on Tuesday, May 30. The committee will meet again before 6/15/2023 meeting.
- F.4 Recommendation from the Revenue Review Committee Regarding the Funding Request from Leadership Upshur. This program went very well this year. Healthiest communities have Leadership

Committee. They are requesting \$2,500.00. The Revenue Review Committee is in favor of this. We will be allowed to send a student to the program. The new class will begin in September.

Motion by Bucklew/Sanders to approve funding request of \$2,500.00 to Leadership Upshur. Motion carried unanimously.

F.5 City of Buckhannon Support of Channel 3 Head-end Connection to Broadcast (Possible Executive Session): Channel 3 belongs to the City as part of our franchise agreement. Rodney Irvin as Mountain State Video Imaging operates it and is allowed to charge for advertising.

Discussion regarding Channel 3 and need for fiber connection. The fiber has to go from the box at their location to the Optimum office. Suddenlink used to cover this cost if they had to move, but he does not have any contacts with Optimum. They have a lease for a space at the American Legion for one year, but it is not guaranteed past that. If they did not have that renewed, it is possible that they would have to pay for the fiber connection again after that. City Attorney Tom O'Neill, who is also employed by Optimum, stated that the quote of \$2500 is just for construction.

There was discussion of possible space for Rodney to use in current city property so that we know that it will be available for long-term. The City Council recognizes the value of Channel 3 and appreciate Mr. Irvin's work. Recorder Sanders stated that they want to make sure they are making the best decision for now and the future.

Motion by Sanders/Rylands to table this for now until further information can be gathered about possible placement in City-owned properties. Motion carried unanimously.

G. Comments and Announcements:

- G.1 Pamela Bucklew:** None.
- G.2 David McCauley:** It was a great Strawberry Festival; everyone did a great job. This is the start of my 41st year with the City. Is there any update on property exchanges? Not currently. Do we need to reschedule the August 3 meeting due to Municipal League? Per Mayor Skinner, no, it will not interfere.
- G.3 Jack Reger:** Strawberry Festival was fantastic. Congratulations to our new firefighter.
- G.4 David Thomas:** Absent, but keep him in our thoughts.
- G.5 CJ Rylands:** Carter Roag is closing. I encourage everyone to think how we can preserve those rails/trails. Previous Upshur County Development Authority director is working there; would she have any insight? Mayor Skinner agreed that parts of the river by those trails is just beautiful.
- G.6 Randall Sanders:** I am busy with the Miss WV USA and Miss WV Teen USA Pageants that will be held this week. This will be my last official pageant. Six-thousand eighty-three contestants have walked across his stage. This will allow me to focus more on my duties as City Recorder and Information Officer.
- H. Mayor's Comments and Announcements:** Thank you, Mr. Sanders, for bringing the pageants here for the last four years. Thank you to everyone for a fantastic Strawberry Festival. I have received lots of positive feedback, and the city employees did a fantastic job. Festival Fridays start tomorrow, and everyone is encouraged to come out to enjoy them.

I. Adjournment at 8:43 p.m.

Mayor Robert N. Skinner III

City Recorder Randall H. Sanders