

STATE OF WEST VIRGINIA, COUNTY OF UPSHUR, CITY OF BUCKHANNON, TO WIT:

A regular meeting of the Buckhannon City Council was held on Thursday, March 02, 2023, at 7:00 p.m., in the Council Chambers of City Hall. The following individuals were in attendance (GTM – GoToMeeting):

Mayor	Robbie Skinner	Present
City Recorder	Randy Sanders	Present - GTM
Council Member	Pam Bucklew	Present
Council Member	David McCauley	Present
Council Member	Jack Reger	Present
Council Member	CJ Rylands	Present
Council Member	David Thomas	Present
Assistant Recorder & Director of Finance	Amberle Jenkins	Present
City Attorney	Tom O'Neill	Present
Buckhannon Fire Department	Chief JB Kimble	Present
Director of Public Works	Jerry Arnold	Absent
Channel 3	Rodney Irvin	Present
Channel 3	Dennis Cortes	Absent
MyBuckhannon.com	Katie Kuba	Present - GTM

Guests: Tammy Reger, Buckhannon-Upshur Chamber of Commerce; Kaylie Brinckman- West Virginia Wesleyan College Student Senate Representative – GTM.

***City Council of Buckhannon – 7:00 pm in Council Chambers
Meeting Agenda for Thursday, March 02, 2023***

- A. Call to Order**
 - A.1 Moment of Silence
 - A.2 Pledge to the Flag of the United States of America
- B. Recognized Guests**
 - B.1 Kaylie Brinckman- West Virginia Wesleyan College Student Senate Representative
- C. Department & Board Reports**
 - C.1 Public Works Director- Jerry Arnold
 - C.2 Finance Director- Amberle Jenkins
 - C.3 Fire Chief- JB Kimble
 - C.4 City Attorney- Tom O'Neill
- D. Correspondence & Information**
 - D.1 Notice-City Council Meeting Tuesday, March 14 due to the Annual Chamber of Commerce Awards
 - D.2 WVML July 31-Aug 2, 2023 at Oglebay Resort in Wheeling, WV
 - D.3 Notice-Cemetery Annual Spring Cleanup March 27 through March 31
 - D.4 Report of Cat & Dog Activity –Upshur County Commission-January 2023
- E. Consent Agenda**
 - E.1 Approval of Minutes -Regular Meeting 02/16/23
 - E.2 Approval of Building and Wiring Permits
 - E.3 Approval of Payment of the Bills
- F. Strategic Issues for Discussion and/or Vote**
 - F.1 Approval to Accept Bid Opening Results-COB Colonial Arts Center Theatre Seating Installation Project Contact A & B
 - F.2 Mural Design for the CAC on the rear of the building –Proposal & Design of the Project
 - F.3 Approval to Authorize Amberle Jenkins as Designated Agent for Receipt of Tax Info for the COB
 - F.4 SYCC USDA Grant Application Requirement - Financial Feasibility Study by Outside Consultant (TBD
 - F.5 Management of The Event Center at Brushy Fork
 - F.6 Appointment Buckhannon Planning Commission
- G. Comments and Announcements**
 - G.1 Pamela Bucklew
 - G.2 David McCauley
 - G.3 Jack Reger
 - G.4 David Thomas
 - G.5 CJ Rylands
 - G.6 Randall Sanders

H. Mayor's Comments and Announcements

I. Adjournment

Posted 02/27/2023

A. Call to Order: Mayor Robbie Skinner called the regular meeting of the Buckhannon City Council for March 02, 2023 then asked all to join him in a Moment of Silence and the Pledge to the Flag of the United States of America.

B. Recognized Guests:

B.1 Kaylie Brinckman - West Virginia Wesleyan College Student Senate Representative -

Mayor Skinner recognized Kaylie Brinckman who provided the following report on West Virginia Wesleyan College activities to Council.

General

- We had a very successful Orange and Black Day with over 90 students and their families visiting and we also had a successful Day of Giving yesterday, thank you for your support!
- There is a concern about two BB gun incidents at two different fraternity houses recently which we think involved town residents. The Buckhannon Police Department have been very supportive and are helping us look into this matter, as it is a huge concern.

Service Events

- 251 student-athletes packaged almost 500 Easter eggs that will be going out to Head Start students and other students in Upshur County Schools.
- We've collected 15 coats for the homeless, loads of plastic bags for the Really, Really Free Market, and boxes of Cheerios are still rolling in for Heart Health Month.
- The March Madness Food Drive for the Upshur County Parish House will be held throughout the month of March.
- March 20th - 26th several organizations are coming together to host Social Justice Week. We welcome the entire community to take part in the events ranging from a Mental Health & Social Justice Expression Night on March 23rd to an Oxfam Hunger Banquet on Monday, March 20th. If you walk through campus on Friday, March 25th, you will see peace luminary bags designed to show the word "CHANGE" on the Chapel Steps.

Upcoming Arts Events

- March 4, 12n the Dance Team will be hosting a Dance Challenge Competition featuring dance teams from the region
- March 19 at 7p - senior dance and musical theatre recital
- March 23 at 7p - Dr. Wesley Fisher will be speaking on The Holocaust and Cultural Genocide
- March 25 at 7:30p will be the Dance Teams Annual Concert
- March 31st - Murder Mystery Dinner - The Case of the Unwanted Ghost at the Opera House

C. Department & Board Reports

C.1 Public Works Director- Jerry Arnold: Mr. Arnold was not in attendance and had nothing new to report. Mayor Skinner gave an update on the sidewalk work that is ongoing and that it is going well.

C.3 Fire Chief – JB Kimble Mayor Skinner recognized Fire Chief JB Kimble who reported that he is having some neck and back issues and will be on medical leave soon having treatments. He then provided the following report:

- Training: Firefighter 1 continues to be held, Vehicle extrication course at Mudlick facility in March.
- Continue to work on plans for the training facility at Mudlick
- Will finish the required Annual Gap report and meet with the accreditation committee in March
- The 2022 Effective Response Force (ERF) report is in the council packet. This report gives the timeline of how long it takes to accumulate the number of responders to a scene for a fire incident, set forth by our (ERF) form
- Engine 11 is in Columbus OH, for maintenance.
- Engine 1 had some significant maintenance done to it. New springs, all new brakes and shock replacement
- We continue to work with the 911 center with QA/QI on dispatching, we still haven't completed the new grid response areas to assist with the more efficient timelines for dispatching

Chief Kimble reported on the recent Spirit of Service award, which was present to the BFD from the Rotary of Buckhannon. Council congratulated the Chief and the department.

A Q&A took place with Council including a conversation led by Council Member Rylands regarding compatible radios channels with the county.

C.2 Finance Director - Amberle Jenkins – Mayor Skinner recognized Amberle Jenkins who provide the following financial report:

Amby report 3-2-23		
Balances January 2023		
General Fund mm checking	\$928,503	CD \$86,537
Historic Landmark savings	\$3,027	
Stockert Youth Center Capitol Campaign		\$439,881 + 12,000 pledge =\$451,881
Coal Tax	\$65,579	
Municipal Stabilization Fund	\$915,183	
Flood Control Acct	\$78,298	
Consolidated Public Works Board	\$93,418	Cem CD \$235,295
Sales Tax	\$1,622,796.	
American Rescue Plan Acct	\$1,978,854	
Another budget working session of City Council was held on February 27 th . Police and Street Departments presented their budget requests.		
Police besides the normal operational costs and new equipment payments, requested an additional \$8400 for portable radios for VIPs.		
Also, cycling out three 2018 cruisers on the Enterprise program for 3 new cruisers.		
The Council had discussion with the Police Chief and the Upshur Co Homeland Security Management Personnel about new mobile radios. These are the radios that are installed in cruisers and would be compatible with the radios the County Departments plan to purchase. They will cost about \$70,000.		
Street Department:		
Requested a Mini Skid Steer and Brushhog \$40,000, Grapple Bucket \$15,000.		
Council was provided the rating assessment that was done for City Streets and given a list of potential projects. Council members are to rate the top 5 projects.		
Council also asked for estimates of revenues if police and fire fees were increased.		
The next working budget session is March 13 th .		

3-01-2023 02:53 PM		CITY OF BUCKHANNON REVENUE & EXPENSE REPORT (UNAUDITED) AS OF: FEBRUARY 28TH, 2023					
001-GENERAL FUND		% OF YEAR COMPLETED: 66.67					
REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET	
TAXES							
001-301-000-01 AD VALOREM TAXES	858,331	18,594.18	602,944.16	0.00	255,386.84	70.25	
001-301-000-02 PRIOR YEAR TAXES	25,000	637.94	42,082.21	0.00 (17,082.21)	168.33	
001-303-000-00 GAS & OIL SEVERANCE TAX	30,000	0.00	30,158.53	0.00 (158.53)	100.53	
001-304-000-00 2% UTILITY TAX	240,000	29,503.38	157,755.04	0.00	82,244.96	65.73	
001-305-000-00 B & O TAX	1,300,000	80,652.12	1,122,602.87	0.00	177,397.13	86.35	
001-305-000-01 B&o CONTRACTORS	95,000	19,439.93	58,600.84	0.00	36,399.16	61.69	
001-306-000-00 LIQUOR TAX	75,000	0.00	62,257.26	0.00	12,742.74	83.01	
001-307-000-00 ANIMAL CONTROL TAXES	1,100	18.90	768.90	0.00	331.10	69.90	
001-308-000-00 HOTEL MOTEL TAX	120,000	6,814.53	98,433.23	0.00	21,566.77	82.03	
001-310-000-00 Auditor Taxes Accrued	0	0.00	0.00	0.00	0.00	0.00	
TOTAL TAXES	2,744,431	155,660.98	2,175,603.04	0.00	568,827.96	79.27	
FINES AND FEES							
001-320-000-00 COURT COSTS, FEES & CHARG	13,000	32.00	4,336.00	0.00	8,664.00	33.35	
001-320-000-01 BASIC FEE (POLICE DEPT.)	0	0.00	100.00	0.00 (100.00)	0.00	
001-320-000-02 POLICE FEE -CITATION	5,000	23.00	1,463.00	0.00	3,537.00	29.26	
001-320-000-03 POLICE/FINGERPRINT REVENU	50	0.00	0.00	0.00	50.00	0.00	
001-320-000-04 SUMMONS FEE FOR PARKING T	0	60.00	140.00	0.00 (140.00)	0.00	
001-321-000-00 LOT 5 (OLD D&L/CVB PROPER	0	0.00	0.00	0.00	0.00	0.00	
TOTAL FINES AND FEES	18,050	115.00	6,039.00	0.00	12,011.00	33.46	
LIC PERMITS & FRANCHISE							
001-325-000-00 CITY BUSINESS LICENSE	19,000	11.25	19,636.75	0.00 (636.75)	103.35	
001-326-000-00 BUILDING PERMIT FEES	46,000	2,096.98	50,587.42	0.00 (4,587.42)	109.97	
001-326-000-10 PROPERTY REGIST -VACANT	0	0.00	0.00	0.00	0.00	0.00	
001-328-000-00 FRANCHISE FEES	55,000	0.00	32,643.16	0.00	22,356.84	59.35	
001-330-000-00 IRP TRUCK FEE	55,000	358.00	6,688.28	0.00	48,311.72	12.16	
TOTAL LIC PERMITS & FRANCHISE	175,000	2,466.23	109,555.61	0.00	65,444.39	62.60	
OTHER FEES							
001-340-000-00 DONATIONS THEATRE	104,200	8,030.00	20,150.00	0.00	84,050.00	19.34	
001-340-345-00 CAC REV, CONCESSIONS, MERCH	5,000	45.00	1,566.00	0.00	3,434.00	31.32	
001-340-345-01 CAC REVENUE RENTALS	0	0.00	0.00	0.00	0.00	0.00	
001-340-345-02 CAC REVENUE TICKETS	0	0.00	0.00	0.00	0.00	0.00	
001-341-000-00 PSC MUNICIPAL SURCHARGE	0	0.00	0.00	0.00	0.00	0.00	
001-341-000-01 PSC MUN SURCHARGE OLD ACC	0	0.00	0.00	0.00	0.00	0.00	
001-345-000-00 RENTS	48,000	0.00	2,500.00	0.00	45,500.00	5.21	
TOTAL OTHER FEES	157,200	8,075.00	24,216.00	0.00	132,984.00	15.40	
HEALTH AND SAFETY							
001-351-000-00 POLICE PROTECTION FEES	75,000	6,135.33	48,930.35	0.00	26,069.65	65.24	
001-352-000-00 FIRE PROTECTION FEES	152,000	12,518.88	99,389.45	0.00	52,610.55	65.39	
TOTAL HEALTH AND SAFETY	227,000	18,654.21	148,319.80	0.00	78,680.20	65.34	
CHARGES FOR SERVICES							
001-362-000-00 SYC CONTRIB. UCC AND BOE	45,000	25,000.00	25,000.00	0.00	20,000.00	55.56	
001-362-000-01 SYC UTILITY REVENUE	2,500	179.00	1,426.46	0.00	1,073.54	57.06	

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CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2023

001-GENERAL FUND

% OF YEAR COMPLETED: 66.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
001-362-000-02 SYC CAMP BUCANNEER FEES	33,200	0.00	33,553.00	0.00 (353.00)	101.06
001-362-000-03 SYC DRILL TEAM FEES	0	0.00	15.00	0.00 (15.00)	0.00
001-362-000-04 SYC BASKETBALL FEES	18,000	1,710.00	14,475.00	0.00	3,525.00	80.42
001-362-000-05 SYC ROOM RENTAL FEES	6,000	235.00	4,375.00	0.00	1,625.00	72.92
001-362-000-06 SYC ART/DRAMA FEES	0	0.00	0.00	0.00	0.00	0.00
001-362-000-07 SYC AFTER SCHOOL FEES	170,000	31,510.46	217,054.32	0.00 (47,054.32)	127.68
001-362-000-08 SYC DRINK/SNACK MACHINE	0	0.00	0.00	0.00	0.00	0.00
001-362-000-09 SYC DONATIONS	2,000	0.00	17,050.00	0.00 (15,050.00)	852.50
001-362-000-10 SYC KARATE FEES	1,000	380.00	1,955.00	0.00 (955.00)	195.50
001-362-000-11 RED RIBBON WEEK	0	0.00	0.00	0.00	0.00	0.00
001-362-000-12 SYC GIRLS GO GOLFING	0	0.00	0.00	0.00	0.00	0.00
001-362-000-13 UCARE/SYC	0	0.00	0.00	0.00	0.00	0.00
001-362-000-14 SYC BINGO FUND RAISER	0	0.00	0.00	0.00	0.00	0.00
001-362-000-15 SYC CHILDRENS FESTIVAL DO	0	0.00	400.00	0.00 (400.00)	0.00
001-362-000-16 SYC TEEN DANCES	0	0.00	0.00	0.00	0.00	0.00
001-362-000-17 ZUMBA REVENUE	2,000	30.00	490.00	0.00	1,510.00	24.50
001-362-000-18 YOGA FITNESS CLASS REVENU	0	0.00	0.00	0.00	0.00	0.00
001-362-000-19 GUITAR LESSONS REVENUE	0	0.00	0.00	0.00	0.00	0.00
001-362-000-20 SYC MISC ACTV REVENUE 1TI	2,000	0.00	2,265.00	0.00 (265.00)	113.25
001-362-000-99 SYC BEQUEST	0	0.00	0.00	0.00	0.00	0.00
TOTAL CHARGES FOR SERVICES	281,700	59,044.46	318,058.78	0.00 (36,358.78)	112.91

GRANTS

001-365-000-00 POLICE DEPT.- RECOVERY GR	0	0.00	0.00	0.00	0.00	0.00
001-365-000-01 USDA GRANT-FARMERS MARKET	0	0.00	0.00	0.00	0.00	0.00
001-365-000-02 LWCF GRANT/ NB PARK	0	0.00	0.00	0.00	0.00	0.00
001-365-000-35 FEMA GRANT #2 GENERATOR	275,844	8,787.75	66,881.65	0.00	208,962.35	24.25
001-365-000-36 FEMA GRANT #1 GENERATOR	1,156,895	7,210.73	317,297.06	0.00	839,597.94	27.43
001-366-000-00 POLICE DEPT. - GRANTS	23,000	0.00	2,545.30	0.00	20,454.70	11.07
001-366-000-01 SYCC FAMILIES LEAD CHNG G	0	0.00	0.00	0.00	0.00	0.00
001-366-000-02 RIVER WALK TRAIL GRANT	40,000	0.00	2,299.95	0.00	37,700.05	5.75
001-366-000-04 SAFE WAYS TO SCHOOL GRANT	0	0.00	0.00	0.00	0.00	0.00
001-366-000-05 HISTORIC LAND MARK GRANT	0	0.00	0.00	0.00	0.00	0.00
001-366-000-06 STREET DEPT. GRANTS	0	0.00	0.00	0.00	0.00	0.00
001-366-000-07 POLICE HMLAND GRANT TRAIN	0	0.00	0.00	0.00	0.00	0.00
001-366-000-08 NEA GRANT(WAMSB)	10,000	0.00	0.00	0.00	10,000.00	0.00
001-366-000-09 VOLUNTEER COORDINATOR GRA	0	0.00	0.00	0.00	0.00	0.00
001-366-000-10 Reclassify grant/donation	0	0.00	0.00	0.00	0.00	0.00
001-366-000-11 Reclassify grant/donation	0	0.00	0.00	0.00	0.00	0.00
001-366-000-12 GATEWAY WEST GRANT REV	170,899	0.00	30,716.43	0.00	140,182.57	17.97
001-366-000-13 LAND WATR CONS GRT(LWCF)F	0	0.00	0.00	0.00	0.00	0.00
001-366-000-14 CULTURE ARTS GRNT (THEATR	39,000	0.00	39,000.00	0.00	0.00	100.00
001-366-000-15 REAP-CLEAN UP GRANT	100,000	0.00	0.00	0.00	100,000.00	0.00
001-366-000-16 CULTURE ARTS GRNT(ADA THE	0	0.00	0.00	0.00	0.00	0.00
001-366-000-99 FIRE TRUCK GRANT/LOAN	0	0.00	0.00	0.00	0.00	0.00
001-368-000-01 CONTRIBUTION VOL. FIRE DE	0	0.00	0.00	0.00	0.00	0.00
001-368-000-02 2010 BOND ISSUE	0	0.00	0.00	0.00	0.00	0.00
001-368-000-03 CONTRIBUTIONS BOE-PRO OFF	0	0.00	0.00	0.00	0.00	0.00
001-368-000-04 SANITARY REPAY LOAN	0	0.00	0.00	0.00	0.00	0.00
001-368-000-05 CONTRIBUTION TO CAC PROGR	0	0.00	0.00	0.00	0.00	0.00
TOTAL GRANTS	1,815,638	15,998.48	458,740.39	0.00	1,356,897.61	25.27

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CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
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001-GENERAL FUND

% OF YEAR COMPLETED: 66.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>INTRAFUND CONTR/CHARGES</u>						
001-369-000-00 CONTRIBUTION FUNDS-BRUSHY	0	0.00	0.00	0.00	0.00	0.00
001-369-000-01 CONTRIBUTION FRM MUN STAB	0	0.00	0.00	0.00	0.00	0.00
001-369-000-02 CONTRIB FROM SALESTAX FU	2,088,223	500,000.00	1,000,000.00	0.00	1,088,223.00	47.89
001-370-000-00 LATE CHARGES - GEN FUND	200	61.61	489.54	0.00 (289.54)	244.77
TOTAL INTRAFUND CONTR/CHARGES	2,088,423	500,061.61	1,000,489.54	0.00	1,087,933.46	47.91
<u>OTHER REVENUE</u>						
001-376-000-00 GAMING TAX INCOME	10,000	952.41	7,462.15	0.00	2,537.85	74.62
001-377-000-00 RECRD CAPITAL TRNS FRM CS	0	0.00	0.00	0.00	0.00	0.00
001-379-000-00 GAIN/LOSS SALE OF FIXED A	0	0.00	0.00	0.00	0.00	0.00
001-380-000-00 GENERAL FUND INTEREST	400	0.00	202.13	0.00	197.87	50.53
001-381-000-00 STREET DEPT. BILLING/PCAR	10,000	0.00	10,240.00	0.00 (240.00)	102.40
001-382-000-00 REBATES-REFUNDS PCARD	3,500	0.00	2,258.41	0.00	1,241.59	64.53
001-394-000-00 POLICE FORFEITURE CONFISC	0	0.00	1,952.50	0.00 (1,952.50)	0.00
001-397-000-00 VIDEO LOTTERY	17,000	1,738.57	13,906.62	0.00	3,093.38	81.80
001-399-000-00 MISCELLANEOUS REVENUE	20,000	289.17	62,857.77	0.00 (42,857.77)	314.29
001-399-000-01 CAT TAG REGISTRATION	0	0.00	0.00	0.00	0.00	0.00
001-399-000-02 HISTORIC LANDMARKS REV	0	0.00	0.00	0.00	0.00	0.00
001-399-000-05 EVENT/FIREWORK REVENUE	10,000	0.00	5,000.00	0.00	5,000.00	50.00
TOTAL OTHER REVENUE	70,900	2,980.15	103,879.58	0.00 (32,979.58)	146.52
TOTAL REVENUE	7,578,342	763,056.12	4,344,901.74	0.00	3,233,440.26	57.33

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CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2023

001-GENERAL FUND

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DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
ECONOMIC DEVELOPMENT =====						
CONTRIBUTIONS						
001-402-567-00 ECONOMIC DEVELOPMENT	40,000	0.00	40,000.00	0.00	0.00	100.00
TOTAL CONTRIBUTIONS	40,000	0.00	40,000.00	0.00	0.00	100.00
TOTAL ECONOMIC DEVELOPMENT	40,000	0.00	40,000.00	0.00	0.00	100.00
MAYOR'S OFFICE =====						
SALARIES & BENEFITS						
001-409-101-00 MAYOR'S ELECTED SALARY	3,000	250.00	2,000.00	0.00	1,000.00	66.67
001-409-103-00 MAYOR'S ASSISTANT SALARY	32,000	1,991.36	16,871.17	0.00	15,128.83	52.72
001-409-104-00 MAYOR'S F.I.C.A.	2,550	169.69	1,449.36	0.00	1,100.64	56.84
001-409-105-00 MAYOR'S INSURANCE	21,500	1,380.02	15,533.08	0.00	5,966.92	72.25
001-409-106-00 MAYOR'S RETIREMENT	2,880	141.36	1,238.93	0.00	1,641.07	43.02
001-409-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	61,930	3,932.43	37,092.54	0.00	24,837.46	59.89
CONTRACTUAL SERVICES						
001-409-211-00 MAYOR'S TELEPHONE	3,000	131.23	1,720.91	0.00	1,279.09	57.36
001-409-214-00 MAYOR'S TRAVEL	0	0.00	0.00	0.00	0.00	0.00
001-409-218-00 MAYOR'S POSTAGE	10,000	1,094.30	9,331.27	0.00	668.73	93.31
001-409-220-00 MAYOR'S LEGAL PUBLICATION	2,700	0.00	921.64	0.00	1,778.36	34.13
001-409-222-00 MAYOR'S DUES	3,600	0.00	1,400.22	0.00	2,199.78	38.90
001-409-223-00 PROFESSIONAL SERVICES	11,000	0.00	4,500.00	0.00	6,500.00	40.91
001-409-223-01 PROFESSIONAL (surveys)	0	0.00	0.00	0.00	0.00	0.00
001-409-226-00 MAYOR'S INSURANCE & BONDS	1,500	2.60	78.51	0.00	1,421.49	5.23
TOTAL CONTRACTUAL SERVICES	31,800	1,228.13	17,952.55	0.00	13,847.45	56.45
COMMODITIES						
001-409-341-00 MAYOR'S SUPPLIES & MATERI	51,300	3,847.75	32,737.91	73.95	18,488.14	63.96
001-409-341-05 EVENT/FIREWORK EXPENSE	43,700	39,848.20	51,190.18	0.00	7,490.18	117.14
001-409-341-06 VOLUNTEER COORDINATOR EXP	0	0.00	0.00	0.00	0.00	0.00
001-409-341-07 NEA GRANT EXPENSE	20,000	0.00	0.00	0.00	20,000.00	0.00
TOTAL COMMODITIES	115,000	43,695.95	83,928.09	73.95	30,997.96	73.05
CAPITAL OUTLAY						
001-409-457-00 MAYOR'S CAPITAL OUTLAY MI	0	0.00	0.00	0.00	0.00	0.00
001-409-458-00 MAYOR'S REPAY SANITARY/WA	0	0.00	0.00	0.00	0.00	0.00
001-409-458-01 TRANSFER TO SANITARY FUND	0	0.00	0.00	0.00	0.00	0.00
001-409-460-00 SANITARY BD (BRUSHY FOR)L	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00

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001-GENERAL FUND

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CONTRIBUTIONS						
001-409-568-00 CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
NON-OPERATING EXPENSES						
001-409-670-00 PROG BNK NOTE PAYABLE INT	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL MAYOR'S OFFICE	208,730	48,856.51	138,973.18	73.95	69,682.87	66.62
COUNCIL =====						
SALARIES & BENEFITS						
001-410-101-00 COUNCIL'S ELECTED SALARIE	12,000	1,000.00	8,000.00	0.00	4,000.00	66.67
001-410-103-00 CAT CONTROL SALARY	1,000	0.00	100.00	0.00	900.00	10.00
001-410-104-00 COUNCIL'S F.I.C.A.	1,000	76.50	622.75	0.00	377.25	62.28
001-410-106-00 COUNCIL'S RETIREMENT	225	18.00	156.21	0.00	68.79	69.43
TOTAL SALARIES & BENEFITS	14,225	1,094.50	8,878.96	0.00	5,346.04	62.42
CONTRACTUAL SERVICES						
001-410-211-00 CLOSE CAP OUTLAY EXP	0	0.00	0.00	0.00	0.00	0.00
001-410-214-00 COUNCIL TRAVEL	0	0.00	0.00	0.00	0.00	0.00
001-410-223-00 PROFESSIONAL (LEGAL)	11,250	1,250.00	7,500.00	0.00	3,750.00	66.67
001-410-226-00 COUNCIL INSURANCE (PROPER	12,800	0.22	8,555.24	0.00	4,244.76	66.84
TOTAL CONTRACTUAL SERVICES	24,050	1,250.22	16,055.24	0.00	7,994.76	66.76
COMMODITIES						
001-410-341-00 CLOSE CAP OUTLAY EXP	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	0	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY						
001-410-450-01 THEATRE BUILDING	0	0.00	0.00	0.00	0.00	0.00
001-410-450-02 THEATRE CAP**DONOTUSE**	0	0.00	0.00	0.00	0.00	0.00
001-410-450-03 THEATRE GRNT **DONOTUSE**	0	0.00	0.00	0.00	0.00	0.00
001-410-457-00 CAP PUBLIC SAFETY COMP RE	0	0.00	0.00	0.00	0.00	0.00
001-410-459-00 COUNCIL CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00
001-410-459-01 PROPERTY PURCHASE 48EMAIN	0	0.00	0.00	0.00	0.00	0.00
001-410-459-02 PROPERTY PURCHASE MADISON	0	0.00	0.00	0.00	0.00	0.00
001-410-460-00 CAT CONTROL EXPENSE	500	0.00	110.00	0.00	390.00	22.00
TOTAL CAPITAL OUTLAY	500	0.00	110.00	0.00	390.00	22.00
CONTRIBUTIONS						
001-410-568-00 CONTRIBUTIONS(facade)	5,000	0.00	0.00	0.00	5,000.00	0.00
TOTAL CONTRIBUTIONS	5,000	0.00	0.00	0.00	5,000.00	0.00

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AS OF: FEBRUARY 28TH, 2023

001-GENERAL FUND

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DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
NON-OPERATING EXPENSES						
001-410-999-00 Reclassify SanNote Ord 36	0	0.00	0.00	0.00	0.00	0.00
001-410-999-50 RecordCapPavCostPdByCoalt	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL COUNCIL	43,775	2,344.72	25,044.20	0.00	18,730.80	57.21
RECORDER						
=====						
SALARIES & BENEFITS						
001-411-101-00 RECORDER'S ELECTED SALARY	6,000	500.00	4,000.00	0.00	2,000.00	66.67
001-411-104-00 RECORDER'S F.I.C.A.	460	38.25	306.00	0.00	154.00	66.52
001-411-106-00 RECORDER'S RETIREMENT	540	17.29	138.32	0.00	401.68	25.61
TOTAL SALARIES & BENEFITS	7,000	555.54	4,444.32	0.00	2,555.68	63.49
CONTRACTUAL SERVICES						
001-411-214-00 RECORDER TRAVEL	600	0.00	162.50	0.00	437.50	27.08
001-411-222-00 RECORDER DUES	50	0.00	0.00	0.00	50.00	0.00
001-411-226-00 INSURANCE/COMPENSATION/bo	1,000	0.22	183.88	0.00	816.12	18.39
TOTAL CONTRACTUAL SERVICES	1,650	0.22	346.38	0.00	1,303.62	20.99
TOTAL RECORDER	8,650	555.76	4,790.70	0.00	3,859.30	55.38
TREASURER						
=====						
SALARIES & BENEFITS						
001-413-101-00 TREASURER'S SALARY	8,150	626.36	5,324.06	0.00	2,825.94	65.33
001-413-103-00 TREASURER'S ASSISTANT SAL	0	0.00	0.00	0.00	0.00	0.00
001-413-104-00 TREASURER'S F.I.C.A.	625	47.92	407.32	0.00	217.68	65.17
001-413-105-00 TREASURER'S GROUP INSURAN	2,150	74.39	648.22	0.00	1,501.78	30.15
001-413-106-00 TREASURER'S RETIREMENT	734	56.38	479.23	0.00	254.77	65.29
001-413-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	11,659	805.05	6,858.83	0.00	4,800.17	58.83
CONTRACTUAL SERVICES						
001-413-214-00 TREASURER'S TRAVEL	0	0.00	0.00	0.00	0.00	0.00
001-413-224-00 AUDIT	5,000	1,701.25	2,512.75	0.00	2,487.25	50.26
001-413-226-00 TREASURER'S INSURANCE & B	1,000	0.85	16.47	0.00	983.53	1.65
TOTAL CONTRACTUAL SERVICES	6,000	1,702.10	2,529.22	0.00	3,470.78	42.15
TOTAL TREASURER	17,659	2,507.15	9,388.05	0.00	8,270.95	53.16

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001-GENERAL FUND

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DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
COURT						
=====						
SALARIES & BENEFITS						
001-416-103-00 POLICE JUDGE SALARY	7,500	625.00	5,000.00	0.00	2,500.00	66.67
001-416-104-00 POLICE JUDGE FICA	575	47.81	382.48	0.00	192.52	66.52
001-416-105-00 POLICE JUDGE INSURANCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	8,075	672.81	5,382.48	0.00	2,692.52	66.66
CONTRACTUAL SERVICES						
001-416-221-00 POLICE JUDGE TRAINING	300	0.00	270.00	0.00	30.00	90.00
001-416-226-00 POLICE JUDGE INS BONDS	300	4.79	112.84	0.00	187.16	37.61
TOTAL CONTRACTUAL SERVICES	600	4.79	382.84	0.00	217.16	63.81
TOTAL COURT	8,675	677.60	5,765.32	0.00	2,909.68	66.46
CITY ATTORNEY						
=====						
SALARIES & BENEFITS						
001-417-101-00 CITY ATTORNEY	5,258	0.00	5,528.60	0.00 (270.60)	105.15
001-417-103-00 CITY ATTORNEY (ASSISTANT)	0	0.00	0.00	0.00	0.00	0.00
001-417-104-00 CITY ATTORNEY FICA	423	0.00	422.91	0.00	0.09	99.98
001-417-105-00 CITY ATTORNEY INSURANCE	1,410	0.00	1,409.22	0.00	0.78	99.94
001-417-106-00 CITY ATTORNEY RETIREMENT	330	0.00	329.98	0.00	0.02	99.99
001-417-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	7,421	0.00	7,690.71	0.00 (269.71)	103.63
CONTRACTUAL SERVICES						
001-417-221-00 CITY ATTORNEY TRAINING	500	0.00	329.96	0.00	170.04	65.99
001-417-222-00 CITY ATTORNEY DUES	0	0.00	0.00	0.00	0.00	0.00
001-417-226-00 CITY ATTORNEY INS UNEMPL	325	9.66	93.43	0.00	231.57	28.75
TOTAL CONTRACTUAL SERVICES	825	9.66	423.39	0.00	401.61	51.32
TOTAL CITY ATTORNEY	8,246	9.66	8,114.10	0.00	131.90	98.40
CITY ENGINEER						
=====						
SALARIES & BENEFITS						
001-420-103-00 CITY ENGINEER SALARY	20,930	1,646.60	13,419.32	0.00	7,510.68	64.12
001-420-104-00 CITY ENGINEER FICA TAX	1,638	127.12	1,036.36	0.00	601.64	63.27
001-420-106-00 CITY ENGINEER RETIREMENT	1,927	148.20	1,207.74	0.00	719.26	62.67
TOTAL SALARIES & BENEFITS	24,495	1,921.92	15,663.42	0.00	8,831.58	63.95

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DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>CONTRACTUAL SERVICES</u>						
001-420-221-00 ENGINEER TRAINING	500	100.00	395.00	0.00	105.00	79.00
001-420-223-00 CITY ARCHITECT	0	0.00	0.00	0.00	0.00	0.00
001-420-223-01 ENGINEERING SERVICES (POT	379,287	0.00	0.00	0.00	379,287.00	0.00
001-420-226-00 CITY ENGINEER INS & BONDS	600	0.00	30.18	0.00	569.82	5.03
TOTAL CONTRACTUAL SERVICES	380,387	100.00	425.18	0.00	379,961.82	0.11
TOTAL CITY ENGINEER	404,882	2,021.92	16,088.60	0.00	388,793.40	3.97
<u>REGIONAL DUES</u>						
=====						
<u>CONTRACTUAL SERVICES</u>						
001-435-222-00 REGIONAL DUES	5,964	0.00	5,964.00	0.00	0.00	100.00
TOTAL CONTRACTUAL SERVICES	5,964	0.00	5,964.00	0.00	0.00	100.00
TOTAL REGIONAL DUES	5,964	0.00	5,964.00	0.00	0.00	100.00
<u>HOUSING</u>						
=====						
<u>COMMODITIES</u>						
001-436-341-99 CLEAN UP ASSISTANCE EXP	5,000	0.00	81.15	0.00	4,918.85	1.62
001-436-354-00 HOUSING ENFORCEMENT	130,000	0.00	1,293.24	0.00	128,706.76	0.99
TOTAL COMMODITIES	135,000	0.00	1,374.39	0.00	133,625.61	1.02
TOTAL HOUSING	135,000	0.00	1,374.39	0.00	133,625.61	1.02
<u>ZONING</u>						
=====						
<u>SALARIES & BENEFITS</u>						
001-437-103-00 ZONING SALARY	40,000	3,000.00	24,871.35	0.00	15,128.65	62.18
001-437-104-00 ZONING F.I.C.A.	3,000	229.50	1,902.69	0.00	1,097.31	63.42
001-437-105-00 ZONING HEALTH INS	5,500	339.39	3,606.97	0.00	1,893.03	65.58
001-437-106-00 ZONING RETIREMENT	3,600	270.00	2,238.39	0.00	1,361.61	62.18
001-437-109-00 COMPENSATED ABSENCE ZONIN	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	52,100	3,838.89	32,619.40	0.00	19,480.60	62.61
<u>CONTRACTUAL SERVICES</u>						
001-437-214-00 TRAVEL EXPENSE	1,700	363.97	1,101.47	0.00	598.53	64.79
001-437-221-00 ZONING TRAINING	1,000	0.00	0.00	0.00	1,000.00	0.00
001-437-226-00 ZONING INSURANCE & BONDS	1,750	69.09	596.65	0.00	1,153.35	34.09
TOTAL CONTRACTUAL SERVICES	4,450	433.06	1,698.12	0.00	2,751.88	38.16

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<u>COMMODITIES</u>						
001-437-341-00 ZONING SUPPLIES	1,500	56.00	440.63	0.00	1,059.37	29.38
TOTAL COMMODITIES	1,500	56.00	440.63	0.00	1,059.37	29.38
TOTAL ZONING	58,050	4,327.95	34,758.15	0.00	23,291.85	59.88
<u>ELECTION</u>						
=====						
<u>SALARIES & BENEFITS</u>						
001-438-103-00 ELECTION SALARIES	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	0	0.00	0.00	0.00	0.00	0.00
<u>CONTRACTUAL SERVICES</u>						
001-438-230-00 ELECTION	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
TOTAL ELECTION	0	0.00	0.00	0.00	0.00	0.00
<u>DATA PROCESSING</u>						
=====						
<u>CONTRACTUAL SERVICES</u>						
001-439-230-00 DATA PROCESSING	33,000	614.62	23,095.35	0.00	9,904.65	69.99
TOTAL CONTRACTUAL SERVICES	33,000	614.62	23,095.35	0.00	9,904.65	69.99
<u>CAPITAL OUTLAY</u>						
001-439-459-00 DATA PROCESSING CAPITAL O	3,500	0.00	1,725.08	0.00	1,774.92	49.29
TOTAL CAPITAL OUTLAY	3,500	0.00	1,725.08	0.00	1,774.92	49.29
<u>NON-OPERATING EXPENSES</u>						
001-439-670-00 RDT SERVER ACCRD INT	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL DATA PROCESSING	36,500	614.62	24,820.43	0.00	11,679.57	68.00
<u>CITY HALL</u>						
=====						
<u>SALARIES & BENEFITS</u>						
001-440-103-00 CITY HALL JANITOR SALARY	39,000	2,706.01	22,303.41	0.00	16,696.59	57.19
001-440-104-00 CITY HALL FICA	3,000	204.77	1,688.25	0.00	1,311.75	56.28
001-440-105-00 CITY HALL JANITOR INSURAN	2,650	74.39	575.12	0.00	2,074.88	21.70
001-440-106-00 GROUP RETIREMENT	3,510	243.54	2,007.31	0.00	1,502.69	57.19
001-440-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	48,160	3,228.71	26,574.09	0.00	21,585.91	55.18

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<u>CONTRACTUAL SERVICES</u>						
001-440-213-00 CITY HALL UTILITIES	19,000	1,338.41	10,573.99	0.00	8,426.01	55.65
001-440-216-00 CITY HALL MAINTENANCE & R	6,000	31.00	3,574.70	0.00	2,425.30	59.58
001-440-226-00 CITY HALL INSURANCE & BON	1,500	62.76	541.24	0.00	958.76	36.08
TOTAL CONTRACTUAL SERVICES	26,500	1,432.17	14,689.93	0.00	11,810.07	55.43
<u>COMMODITIES</u>						
001-440-341-00 CITY HALL SUPPLIES	1,000	26.50	392.25	0.00	607.75	39.23
TOTAL COMMODITIES	1,000	26.50	392.25	0.00	607.75	39.23
<u>CAPITAL OUTLAY</u>						
001-440-459-00 CITY HALL CAPITAL	25,000	7,000.00	18,729.86	0.00	6,270.14	74.92
TOTAL CAPITAL OUTLAY	25,000	7,000.00	18,729.86	0.00	6,270.14	74.92
<u>CONTRIBUTIONS</u>						
001-440-570-00 DEPRECIATION EXP CURR YR	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL CITY HALL	100,660	11,687.38	60,386.13	0.00	40,273.87	59.99
<u>MUN FINANCE CONTRIB</u>						
<u>SALARIES & BENEFITS</u>						
001-444-000-00 TRANSF TO MUN FINANC STAB	0	0.00	0.00	0.00	0.00	0.00
001-444-000-01 CONTRIBUTION TO FLOOD CON	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	0	0.00	0.00	0.00	0.00	0.00
<u>CONTRIBUTIONS</u>						
001-444-566-00 CONTRIBUTION TO RAINY DAY	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL MUN FINANCE CONTRIB	0	0.00	0.00	0.00	0.00	0.00
<u>BAD DEBT</u>						
<u>NON-OPERATING EXPENSES</u>						
001-550-676-00 BAD DEBT EXPENSE	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL BAD DEBT	0	0.00	0.00	0.00	0.00	0.00

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<u>CONTRACTUAL SERVICES</u>						
001-565-230-00 ELECTRICIAN - CONTRACTED	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
TOTAL ELECTRICIAN - CONTRACTED	0	0.00	0.00	0.00	0.00	0.00
<u>CONTINGENCY</u>						
<u>CONTRIBUTIONS</u>						
001-699-568-00 CONTINGENCY COUNCIL DETER	74,153	0.00	0.00	0.00	74,153.00	0.00
TOTAL CONTRIBUTIONS	74,153	0.00	0.00	0.00	74,153.00	0.00
TOTAL CONTINGENCY	74,153	0.00	0.00	0.00	74,153.00	0.00
<u>POLICE</u>						
<u>SALARIES & BENEFITS</u>						
001-700-000-00 AUDITOR OPEB	0	0.00	0.00	0.00	0.00	0.00
001-700-103-00 POLICE DEPT. SALARIES	890,000	63,778.52	514,313.60	0.00	375,686.40	57.79
001-700-103-25 POLICE DEPT PRO	0	0.00	0.00	0.00	0.00	0.00
001-700-104-00 POLICE DEPT. FICA TAX	68,100	4,815.11	39,054.33	0.00	29,045.67	57.35
001-700-105-00 POLICE DEPT. GROUP INSURA	114,000	6,785.37	77,320.50	0.00	36,679.50	67.83
001-700-106-00 POLICE DEPT. RETIREMENT	80,100	5,634.99	45,054.56	0.00	35,045.44	56.25
001-700-106-25 POLICE RET PRO	0	0.00	0.00	0.00	0.00	0.00
001-700-108-00 RECOVERY GRANT OVERTIME E	0	0.00	0.00	0.00	0.00	0.00
001-700-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	1,152,200	81,013.99	675,742.99	0.00	476,457.01	58.65
<u>CONTRACTUAL SERVICES</u>						
001-700-211-00 POLICE DEPT. TELEPHONES	12,350	1,024.85	8,464.76	0.00	3,885.24	68.54
001-700-213-00 POLICE DEPT UTILITIES	0	0.00	0.00	0.00	0.00	0.00
001-700-214-00 POLICE DEPT. TRAVEL EXPEN	3,000	0.00	712.97	0.00	2,287.03	23.77
001-700-221-00 POLICE DEPT. TRAINING	22,000	0.00	2,748.00	0.00	19,252.00	12.49
001-700-221-01 POLICE HMLAND GRANT TRAIN	0	0.00	0.00	0.00	0.00	0.00
001-700-225-00 POLICE DEPT. UNIFORM MAIN	0	0.00	0.00	0.00	0.00	0.00
001-700-226-00 POLICE DEPT. INSURANCE &	40,000	1,038.27	27,685.60	0.00	12,314.40	69.21
001-700-233-00 POLICE DEPT. CRIMINAL INV	2,000	0.00	0.00	0.00	2,000.00	0.00
TOTAL CONTRACTUAL SERVICES	79,350	2,063.12	39,611.33	0.00	39,738.67	49.92
<u>COMMODITIES</u>						
001-700-341-00 POLICE DEPT. MAT & SUPPLI	31,600	1,691.69	18,016.76	0.00	13,583.24	57.02
001-700-341-01 POLICE HMLAND GRANT RADIO	0	0.00	0.00	0.00	0.00	0.00
001-700-341-02 POLICE GRANT-(AUDIO SURVE	0	0.00	0.00	0.00	0.00	0.00
001-700-341-03 POLICE GRANTS	0	0.00	0.00	0.00	0.00	0.00
001-700-341-04 CVR-LET-RJ FEES EXPENSED	4,000	170.00	1,396.00	0.00	2,604.00	34.90

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CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2023

001-GENERAL FUND

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
001-700-341-05 POLICE VIPS EXPENSES	3,500	555.85	968.07	0.00	2,531.93	27.66
001-700-341-06 POLICE FORFEITURE EXPENSE	0	0.00	0.00	0.00	0.00	0.00
001-700-343-00 POLICE DEPT. AUTO SUPPLIE	37,000	1,819.43	19,167.51	0.00	17,832.49	51.80
001-700-344-00 POLICE DEPT. FEEDING PRIS	0	0.00	0.00	0.00	0.00	0.00
001-700-345-00 POLICE DEPT. UNIFORMS	9,400	0.00	4,889.55	1,202.00	3,308.45	64.80
001-700-353-00 RECOVERY GRANT SOFT/HARDW	0	0.00	0.00	0.00	0.00	0.00
001-700-379-00 DISPOSAL/SALE ASSETS	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	85,500	4,236.97	44,437.89	1,202.00	39,860.11	53.38
CAPITAL OUTLAY						
001-700-459-00 POLICE DEPT. NEW EQUIP.	177,526	8,471.93	142,157.76	1,445.14	33,923.10	80.89
TOTAL CAPITAL OUTLAY	177,526	8,471.93	142,157.76	1,445.14	33,923.10	80.89
CONTRIBUTIONS						
001-700-570-00 DEPRECIATION EXP CURR YR	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
NON-OPERATING EXPENSES						
001-700-670-00 FORD NOTE PAYABLE INT EXP	0	0.00	0.00	0.00	0.00	0.00
001-700-670-01 LEASE PYMNT CRUISER RDT	0	0.00	0.00	0.00	0.00	0.00
001-700-670-02 RDT LEASE CRUISER EXP	0	0.00	0.00	0.00	0.00	0.00
001-700-670-03 NOTE PAYABLE INT POL CRUI	0	0.00	0.00	0.00	0.00	0.00
001-700-672-00 BOND PAYABLE INT EXP	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00

TOTAL POLICE 1,494,576 95,786.01 901,949.97 2,647.14 589,978.89 60.53

FIRE
=====

SALARIES & BENEFITS						
001-706-103-00 FIRE DEPT. SALARIES	622,000	44,105.26	381,131.53	0.00	240,868.47	61.28
001-706-104-00 FIRE DEPT. FICA TAX	47,600	3,374.07	29,260.79	0.00	18,339.21	61.47
001-706-105-00 FIRE DEPT. GROUP INSURANC	84,000	4,470.09	51,621.67	0.00	32,378.33	61.45
001-706-106-00 FIRE DEPT. GROUP RETIREME	56,000	3,828.39	33,094.61	0.00	22,905.39	59.10
001-706-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	809,600	55,777.81	495,108.60	0.00	314,491.40	61.15

CONTRACTUAL SERVICES						
001-706-211-00 FIRE DEPT. TELEPHONES	2,500	250.59	1,625.66	0.00	874.34	65.03
001-706-213-00 FIRE DEPT. UTILITIES	0	0.00	0.00	0.00	0.00	0.00
001-706-214-00 FIRE DEPT. TRAVEL EXPENSE	3,500	0.00	1,615.37	0.00	1,884.63	46.15
001-706-216-00 FIRE DEPT. MAINTENANCE	10,000	89.99	6,883.32	438.02	2,678.66	73.21
001-706-221-00 FIRE DEPT. TRAINING	20,000	3,992.24	9,240.45	0.00	10,759.55	46.20
001-706-226-00 FIRE DEPT. INSURANCE & BO	60,000	7,889.25	35,225.92	0.00	24,774.08	58.71
TOTAL CONTRACTUAL SERVICES	96,000	12,222.07	54,590.72	438.02	40,971.26	57.32

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CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2023

001-GENERAL FUND

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
COMMODITIES						
001-706-341-00 FIRE DEPT. MATERIAL & SUP	30,000	2,878.31	20,468.55	0.00	9,531.45	68.23
001-706-341-01 VOLUNTEER FIREFIGHTER EXP	5,000	0.00	0.00	0.00	5,000.00	0.00
001-706-343-00 FIRE DEPT. AUTO SUPPLIES	45,000	896.64	32,589.75	0.00	12,410.25	72.42
001-706-345-00 FIRE DEPT. UNIFORMS	5,000	510.44	2,192.85	0.00	2,807.15	43.86
001-706-348-00 FIRE DEPT HAZARDOUS MAT R	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	85,000	4,285.39	55,251.15	0.00	29,748.85	65.00
CAPITAL OUTLAY						
001-706-459-00 FIRE DEPT. CAPITAL OUTLAY	131,939	8,468.31	78,660.21	0.00	53,278.79	59.62
001-706-461-00 NEW FIRE FACILITY	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	131,939	8,468.31	78,660.21	0.00	53,278.79	59.62
CONTRIBUTIONS						
001-706-570-00 DEPRECIATION EXP CURR YR	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
NON-OPERATING EXPENSES						
001-706-670-00 FIRE TRK NOTE PAYABLE INT	0	0.00	0.00	0.00	0.00	0.00
001-706-672-00 BOND PAYABLE INT EXP	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00

TOTAL FIRE 1,122,539 80,753.58 683,610.68 438.02 438,490.30 60.94

DOG WARDEN - CONTRACTED
=====

CONTRACTUAL SERVICES						
001-707-230-00 DOG WARDEN CONTRACTED SER	1,100	0.00	0.00	0.00	1,100.00	0.00
TOTAL CONTRACTUAL SERVICES	1,100	0.00	0.00	0.00	1,100.00	0.00

TOTAL DOG WARDEN - CONTRACTED 1,100 0.00 0.00 0.00 1,100.00 0.00

FLOOD CONTROL
=====

CONTRACTUAL SERVICES						
001-714-230-00 FLOOD CONTROL-RIVER CLEAN	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00

TOTAL FLOOD CONTROL 0 0.00 0.00 0.00 0.00 0.00

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CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2023

001-GENERAL FUND

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DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>CONTRACTUAL SERVICES</u>						
001-715-230-00 FIRE DEP CONTRACTED/HYDRA	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
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TOTAL FIRE - CONTRACTED	0	0.00	0.00	0.00	0.00	0.00
<u>STREET</u> =====						
<u>SALARIES & BENEFITS</u>						
001-750-000-00 AUDITOR OPEB	0	0.00	0.00	0.00	0.00	0.00
001-750-103-00 STREET DEPT. SALARIES	545,000	39,595.02	314,735.32	0.00	230,264.68	57.75
001-750-104-00 STREET DEPT. FICA TAX	42,000	3,024.59	24,044.59	0.00	17,955.41	57.25
001-750-105-00 STREET DEPT. GROUP INSURA	98,500	4,810.09	54,002.36	0.00	44,497.64	54.82
001-750-106-00 STREET DEPT. GROUP RETIRE	49,100	3,506.11	27,318.77	0.00	21,781.23	55.64
001-750-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	734,600	50,935.81	420,101.04	0.00	314,498.96	57.19
<u>CONTRACTUAL SERVICES</u>						
001-750-211-00 STREET DEPT. TELEPHONES	7,100	502.81	6,231.50	0.00	868.50	87.77
001-750-213-00 STREET DEPT. UTILITIES	20,000	6,543.87	29,057.05	0.00	9,057.05	145.29
001-750-215-00 CONTRIBUTION TO FLOWER CP	100,000	50,000.00	50,000.00	0.00	50,000.00	50.00
001-750-226-00 STREET DEPT. INSURANCE &	50,000	1,013.30	25,535.70	0.00	24,464.30	51.07
TOTAL CONTRACTUAL SERVICES	177,100	58,059.98	110,824.25	0.00	66,275.75	62.58
<u>COMMODITIES</u>						
001-750-341-00 STREET DEPT. MAT & SUPPLI	127,100	5,612.95	71,849.57	0.00	55,250.43	56.53
001-750-343-00 STREET DEPT. AUTO SUPPLIE	50,000	6,821.75	37,402.28	0.00	12,597.72	74.80
001-750-345-00 STREET DEPT. UNIFORMS	6,800	0.00	3,531.95	0.00	3,268.05	51.94
001-750-379-00 DISPOSAL/SALE ASSETS	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	183,900	12,434.70	112,783.80	0.00	71,116.20	61.33
<u>CAPITAL OUTLAY</u>						
001-750-458-00 WALK TRAIL	40,000	0.00	0.00	0.00	40,000.00	0.00
001-750-458-01 SAFE WAYS TO SCHOOL GRANT	0	0.00	0.00	0.00	0.00	0.00
001-750-458-02 STORM SEWER PROJECTS	0	0.00	0.00	0.00	0.00	0.00
001-750-458-03 DOG PARK	0	0.00	0.00	0.00	0.00	0.00
001-750-458-04 TRANSPORTATION ENHANCE GR	0	0.00	0.00	0.00	0.00	0.00
001-750-458-05 STREET DEPT PROJECTS	558,137	21,570.11	367,014.87	0.00	191,122.13	65.76
001-750-458-06 PROJECTS STREET DEPT MISC	0	0.00	0.00	0.00	0.00	0.00
001-750-458-07 LWCF/ NORTH BUCK. PARK	0	0.00	0.00	0.00	0.00	0.00
001-750-458-08 GATEWAY WEST GRANT EXPENS	213,624	10,857.71	35,590.79	0.00	178,033.21	16.66
001-750-459-00 STREET DEPT. CAPITAL OUTL	113,700	8,384.45	77,986.68	0.00	35,713.32	68.59
001-750-459-22 PROPERTY PAYMENT MUDLICK	117,300	9,774.80	78,198.40	0.00	39,101.60	66.67
001-750-459-99 STREET PV JE-RDT	0	0.00	0.00	0.00	0.00	0.00
001-750-461-00 STREET PAVING	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	1,042,761	50,587.07	558,790.74	0.00	483,970.26	53.59

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CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2023

001-GENERAL FUND

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DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>CONTRIBUTIONS</u>						
001-750-570-00 DEPRECIATION EXP CURR YR	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
<u>NON-OPERATING EXPENSES</u>						
001-750-670-00 NOTE PAYABLE INT EXP	0	0.00	0.00	0.00	0.00	0.00
001-750-670-03 RDT LEASE RAM TRK	0	0.00	0.00	0.00	0.00	0.00
001-750-670-04 RDT RECORD LEASE PMNT RAM	0	0.00	0.00	0.00	0.00	0.00
001-750-670-05 NOTE PAYABLE INT EXP CONC	0	0.00	0.00	0.00	0.00	0.00
001-750-670-06 N/P INT EXP ENTERPRISE RA	0	0.00	0.00	0.00	0.00	0.00
001-750-672-00 N/P INT 2020 BOND MUDLICK	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
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TOTAL STREET	2,138,361	172,017.56	1,202,499.83	0.00	935,861.17	56.23
<u>STREET LIGHTS</u> =====						
<u>CONTRACTUAL SERVICES</u>						
001-751-213-00 STREET LIGHTS	70,000	6,284.48	48,536.40	0.00	21,463.60	69.34
TOTAL CONTRACTUAL SERVICES	70,000	6,284.48	48,536.40	0.00	21,463.60	69.34
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TOTAL STREET LIGHTS	70,000	6,284.48	48,536.40	0.00	21,463.60	69.34
<u>TRAFFIC SIGNALS & SIGNS</u> =====						
<u>CONTRACTUAL SERVICES</u>						
001-752-213-00 TRAFFIC SIGNALS POWER	3,500	297.82	2,042.79	0.00	1,457.21	58.37
001-752-230-00 SIGNS & SIGNALS	26,000	1,994.91	21,074.58	0.00	4,925.42	81.06
TOTAL CONTRACTUAL SERVICES	29,500	2,292.73	23,117.37	0.00	6,382.63	78.36
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TOTAL TRAFFIC SIGNALS & SIGNS	29,500	2,292.73	23,117.37	0.00	6,382.63	78.36
<u>SNOW REMOVAL</u> =====						
<u>COMMODITIES</u>						
001-753-341-00 SNOW REMOVAL	20,000	1,321.66	8,688.63	0.00	11,311.37	43.44
TOTAL COMMODITIES	20,000	1,321.66	8,688.63	0.00	11,311.37	43.44
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TOTAL SNOW REMOVAL	20,000	1,321.66	8,688.63	0.00	11,311.37	43.44

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CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
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001-GENERAL FUND

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DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
AIRPORT =====						
CONTRIBUTIONS						
001-758-567-00 AIRPORT	15,000	0.00	15,000.00	0.00	0.00	100.00
TOTAL CONTRIBUTIONS	15,000	0.00	15,000.00	0.00	0.00	100.00
TOTAL AIRPORT	15,000	0.00	15,000.00	0.00	0.00	100.00
PUBLIC TRANSIT =====						
CONTRIBUTIONS						
001-759-568-00 PUBLIC TRANSIT	15,000	0.00	15,000.00	0.00	0.00	100.00
TOTAL CONTRIBUTIONS	15,000	0.00	15,000.00	0.00	0.00	100.00
TOTAL PUBLIC TRANSIT	15,000	0.00	15,000.00	0.00	0.00	100.00
HEALTH DEPT =====						
CONTRIBUTIONS						
001-803-568-00 BUCKHANNON-UPSHUR HEALTH	5,000	0.00	5,000.00	0.00	0.00	100.00
TOTAL CONTRIBUTIONS	5,000	0.00	5,000.00	0.00	0.00	100.00
TOTAL HEALTH DEPT	5,000	0.00	5,000.00	0.00	0.00	100.00
STORM WATER =====						
COMMODITIES						
001-805-348-00 STORM WATER TO SANITARY	100,000	0.00	100,000.00	0.00	0.00	100.00
TOTAL COMMODITIES	100,000	0.00	100,000.00	0.00	0.00	100.00
TOTAL STORM WATER	100,000	0.00	100,000.00	0.00	0.00	100.00
PARK 25% TO CPWB =====						
SALARIES & BENEFITS						
001-900-000-00 AUDITOR OPEB	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	0	0.00	0.00	0.00	0.00	0.00

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CITY OF BUCKHANNON
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COMMODITIES						
001-900-341-00 PARK-30% HOT/MOT PD TO CP	36,000	2,459.65	27,485.65	0.00	8,514.35	76.35
TOTAL COMMODITIES	36,000	2,459.65	27,485.65	0.00	8,514.35	76.35
CONTRIBUTIONS						
001-900-570-00 DEPRECIATION EXP CURR YR	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL PARK 25% TO CPWB	36,000	2,459.65	27,485.65	0.00	8,514.35	76.35
CVB 75% TO CVB =====						
CONTRACTUAL SERVICES						
001-901-235-00 HOTEL/MOTEL 70% PAID TO C	84,000	5,739.16	64,133.05	0.00	19,866.95	76.35
TOTAL CONTRACTUAL SERVICES	84,000	5,739.16	64,133.05	0.00	19,866.95	76.35
TOTAL CVB 75% TO CVB	84,000	5,739.16	64,133.05	0.00	19,866.95	76.35
ARTS & HUMANITIES =====						
SALARIES & BENEFITS						
001-906-101-00 CAC SALARIES	50,000	2,482.50	19,639.58	0.00	30,360.42	39.28
001-906-104-00 CAC FICA	3,825	189.92	1,502.42	0.00	2,322.58	39.28
001-906-105-00 CAC HEALTH INS	6,000	266.76	1,920.84	0.00	4,079.16	32.01
001-906-106-00 CAC RETIREMENT	4,000	223.43	1,767.58	0.00	2,232.42	44.19
TOTAL SALARIES & BENEFITS	63,825	3,162.61	24,830.42	0.00	38,994.58	38.90
CONTRACTUAL SERVICES						
001-906-213-00 CAC UTILITIES	8,600	958.87	5,517.84	0.00	3,082.16	64.16
001-906-216-00 THEATRE MAINTENANCE/UTILI	9,000	200.00	4,483.74	450.00	4,066.26	54.82
001-906-223-00 CAC PROFESSIONAL SERVICES	20,000	2,000.00	12,000.00	0.00	8,000.00	60.00
001-906-226-00 CAC INSURANCE & BONDS	2,000	0.00	1,634.09	0.00	365.91	81.70
TOTAL CONTRACTUAL SERVICES	39,600	3,158.87	23,635.67	450.00	15,514.33	60.82
COMMODITIES						
001-906-341-00 CAC SUPPLIES & EXPENSES	10,000	790.30	5,689.78	0.00	4,310.22	56.90
TOTAL COMMODITIES	10,000	790.30	5,689.78	0.00	4,310.22	56.90
CAPITAL OUTLAY						
001-906-450-01 THEATRE BLDG	353,000	27,868.06	266,447.77	9,500.32	77,051.91	78.17
001-906-459-00 THEATRE CAPITAL	9,200	0.00	25,845.08	0.00	16,645.08	280.92
001-906-459-01 CULTURE ARTS GRANT (ADA T	0	0.00	1,630.00	0.00	1,630.00	0.00
TOTAL CAPITAL OUTLAY	362,200	27,868.06	293,922.85	9,500.32	58,776.83	83.77
TOTAL ARTS & HUMANITIES	475,625	34,979.84	348,078.72	9,950.32	117,595.96	75.28

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STOCKERT YOUTH CENTER =====						
<u>SALARIES & BENEFITS</u>						
001-907-101-00 STOCKERT YOUTH CENTER SAL	196,000	15,000.46	115,173.69	0.00	80,826.31	58.76
001-907-103-00 CAMP BUCANNEER SALARIES	24,000	1,661.76	24,628.86	0.00	(628.86)	102.62
001-907-103-01 SYC BUS DRIVERS	1,000	0.00	0.00	0.00	1,000.00	0.00
001-907-104-00 FICA TAX	17,000	1,274.67	10,694.92	0.00	6,305.08	62.91
001-907-105-00 GROUP INSURANCE	39,000	2,365.04	25,002.93	0.00	13,997.07	64.11
001-907-106-00 GROUP RETIREMENT	11,900	895.33	6,672.87	0.00	5,227.13	56.07
001-907-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	288,900	21,197.26	182,173.27	0.00	106,726.73	63.06
<u>CONTRACTUAL SERVICES</u>						
001-907-211-00 TELEPHONES	3,600	242.92	2,588.86	0.00	1,011.14	71.91
001-907-213-00 UTILITIES	17,000	2,230.84	12,065.20	0.00	4,934.80	70.97
001-907-214-00 TRAVEL EXPENSE	500	47.92	47.92	0.00	452.08	9.58
001-907-216-00 MAINTENANCE	7,000	74.00	2,425.62	0.00	4,574.38	34.65
001-907-218-00 POSTAGE	250	0.00	0.00	0.00	250.00	0.00
001-907-221-00 TRAINING	275	25.00	25.00	0.00	250.00	9.09
001-907-226-00 INSURANCE & BONDS	13,000	77.83	7,337.17	0.00	5,662.83	56.44
001-907-230-00 SYC CONTRACTURAL BUS SER	0	0.00	0.00	0.00	0.00	0.00
001-907-230-01 WORK STUDY/AMERICORP	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	41,625	2,698.51	24,489.77	0.00	17,135.23	58.83
<u>COMMODITIES</u>						
001-907-341-00 MATERIALS & SUPPLIES EXPE	6,000	1,012.03	4,641.33	0.00	1,358.67	77.36
001-907-341-01 OPERATING EXPENSES	2,500	177.51	1,114.55	0.00	1,385.45	44.58
001-907-343-00 SYC AUTO SUPPLIES	4,000	467.51	2,773.33	0.00	1,226.67	69.33
001-907-354-00 DRILL TEAM	1,000	0.00	0.00	0.00	1,000.00	0.00
001-907-355-00 DANCE TEAM	0	0.00	0.00	0.00	0.00	0.00
001-907-356-00 YOUTH BASKETBALL	18,000	5,294.19	9,048.88	0.00	8,951.12	50.27
001-907-357-00 TUTORING	0	0.00	0.00	0.00	0.00	0.00
001-907-358-00 MISC. DANCE/PARTIES	100	0.00	0.00	0.00	100.00	0.00
001-907-359-00 ART/DRAMA PROGRAM	1,000	0.00	0.00	0.00	1,000.00	0.00
001-907-360-00 CAMP BUCANNEER SUPPLIES	4,500	0.00	1,596.96	0.00	2,903.04	35.49
001-907-361-00 AFTER SCHOOL SUPPLIES	7,000	271.69	4,189.01	0.00	2,810.99	59.84
001-907-362-00 DRINK/SNACK MACHINE	0	0.00	0.00	0.00	0.00	0.00
001-907-363-00 KARATE CLASS INSTRUCTION	4,800	216.00	1,492.00	0.00	3,308.00	31.08
001-907-364-00 SKATEPARK	0	0.00	0.00	0.00	0.00	0.00
001-907-365-00 RED RIBBON WEEK EXPENSE	0	0.00	0.00	0.00	0.00	0.00
001-907-366-00 FUND RAISER	0	0.00	0.00	0.00	0.00	0.00
001-907-367-00 GIRLS GO GOLFING	0	0.00	0.00	0.00	0.00	0.00
001-907-368-00 UCARE/SYC	0	0.00	0.00	0.00	0.00	0.00
001-907-368-01 ZUMBA	1,500	140.00	344.00	0.00	1,156.00	22.93
001-907-368-02 YOGA FITNESS CLASS	0	0.00	0.00	0.00	0.00	0.00
001-907-368-03 GUITAR LESSONS	0	0.00	0.00	0.00	0.00	0.00
001-907-368-04 MISC ACTIVITIES-ONE TIME	2,000	0.00	145.71	0.00	1,854.29	7.29
001-907-368-05 GRANT EXP SYCC	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	52,400	7,578.93	25,345.77	0.00	27,054.23	48.37

3-01-2023 02:53 PM

CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2023

001-GENERAL FUND

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>CAPITAL OUTLAY</u>						
001-907-458-00 CAPITAL CAMPAIGN (BOE & U	0	0.00	0.00	0.00	0.00	0.00
001-907-458-01 SYC CHILDRENS FESTIVAL	1,250	0.00	947.98	0.00	302.02	75.84
001-907-458-02 SYCC BUILDING	0	0.00	0.00	0.00	0.00	0.00
001-907-459-00 CAPITAL OUTLAY	5,000	400.00	5,030.00	0.00	(30.00)	100.60
001-907-459-01 SYCC CAPITOL PROPERTY PUR	0	0.00	0.00	0.00	0.00	0.00
001-907-477-00 SYC TEEN DANCES	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	6,250	400.00	5,977.98	0.00	272.02	95.65
<u>CONTRIBUTIONS</u>						
001-907-570-00 DEPRECIATION EXP CURR YR	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL STOCKERT YOUTH CENTER	389,175	31,874.70	237,986.79	0.00	151,188.21	61.15
CONVENTION CENTER =====						
<u>CAPITAL OUTLAY</u>						
001-910-457-00 CONFERENCE CENTER PAYMENT	40,250	3,351.00	30,159.00	0.00	10,091.00	74.93
TOTAL CAPITAL OUTLAY	40,250	3,351.00	30,159.00	0.00	10,091.00	74.93
TOTAL CONVENTION CENTER	40,250	3,351.00	30,159.00	0.00	10,091.00	74.93
HISTORIC LANDMARKS =====						
<u>CONTRACTUAL SERVICES</u>						
001-911-223-00 HISTORIC LAND MARK EXPENS	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
TOTAL HISTORIC LANDMARKS	0	0.00	0.00	0.00	0.00	0.00
PUBLIC SAFETY =====						
<u>CONTRACTUAL SERVICES</u>						
001-976-213-00 SAFETY COMPLEX UTILITIES	20,000	1,243.04	7,216.30	0.00	12,783.70	36.08
001-976-216-00 SAFETY COMPLEX MAINT	7,000	874.58	2,628.59	0.00	4,371.41	37.55
001-976-226-00 SAFETY COMPLEX INSURANCE	9,000	0.00	3,918.24	0.00	5,081.76	43.54
TOTAL CONTRACTUAL SERVICES	36,000	2,117.62	13,763.13	0.00	22,236.87	38.23
<u>CAPITAL OUTLAY</u>						
001-976-459-00 SAFETY COMPLEX CAPITAL IM	80,000	0.00	0.00	0.00	80,000.00	0.00
001-976-459-35 FEMA GRANT#2 GENERATOR EX	275,844	0.00	58,731.43	0.00	217,112.57	21.29
001-976-459-36 FEMA GRANT#1 GENERATOR EX	1,156,895	1,743.00	316,402.59	0.00	840,492.41	27.35

3-01-2023 02:53 PM		CITY OF BUCKHANNON REVENUE & EXPENSE REPORT (UNAUDITED) AS OF: FEBRUARY 28TH, 2023				
001-GENERAL FUND		% OF YEAR COMPLETED: 66.67				
DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
001-976-461-00 SAFETY COMPLEX POLICE DEP	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	1,512,739	1,743.00	375,134.02	0.00	1,137,604.98	24.80
TOTAL PUBLIC SAFETY	1,548,739	3,860.62	388,897.15	0.00	1,159,841.85	25.11
TOTAL EXPENDITURES	8,735,809	514,324.26	4,475,610.49	13,109.43	4,247,089.08	51.38
REVENUE OVER/ (UNDER) EXPENDITURES	(1,157,467)	248,731.86	(130,708.75)	(13,109.43)	(1,013,648.82)	12.43

Without objection Mayor Skinner moved ***F.1 Approval to Accept Bid Opening Results-COB Colonial Arts Center Theatre Seating Installation Project Contact A & B*** to the table for Discussion and/or Vote. Amberle Jenkins provided an overview of the bids, which is a part of the meeting packet.

ADVERTISEMENT FOR BIDS

CITY OF BUCKHANNON
COLONIAL ARTS CENTER
THEATRE SEATING INSTALLATION PROJECTS
CONTRACT A AND CONTRACT B

Sealed Bids for the Colonial Arts Center (CAC) new theater seating shall be received by the City of Buckhannon, located at 70 East Main Street, Buckhannon, West Virginia 26201, until February 22, 2023 at 1:00 PM EST, at which time all bids which have been submitted in accordance with the conditions of this project will be publicly opened and read aloud.

The Project consists of furnishing all labor, materials & equipment and performing all work set forth in the Advertisement for Bids, Information for Bidders, the Official Bid Form, the technical specifications and drawings and all addenda issued prior to receipt of Bids.

The Work to be bid upon is generally described as follows: Purchase & installation of (81) fixed seats, including seat supports, custom shims and all necessary appurtenances in the balcony area of the CAC and the purchase & installation of two (2) wall-attached, power operated telescoping platform systems (each platform system will contain a minimum of (62) chairs (for a total of (124) chairs), power cords, platform electric connections and all necessary appurtenances to make the telescoping platform systems operational.

The Issuing Office for the Bidding Documents is the City of Buckhannon, located at 70 East Main Street, Buckhannon, West Virginia 26201. Call 304-472-1651, extension 1006 to obtain the necessary Bidding Documents. Bidding Documents will be released upon request for an electronic PDF set.

The Owner shall be responsible for full or partial sets of Bidding Documents, including addenda, if any, obtained from sources other than the City Engineer or City Hall.

Bids will be opened using a two-envelope bidding system as outlined in the contract documents. Bid security shall be furnished in accordance with the Instructions to Bidders. Evidence of a current and valid West Virginia Contractor’s License, a Certification of Equal Employment Opportunity, a Certification of Non-segregated Facilities, a Drug Free Workplace Conformance Affidavit, and a West Virginia Jobs Act Compliance Certification is required. Bids received after the scheduled closing time for the reception of bids will be returned unopened to the bidders.

All interested companies should contact Jerry L. Arnold (Director of Public Works for the City of Buckhannon (304-472-1651, extension 1001) for additional project information. All clarifications, questions or comments regarding the contracts must be submitted in writing and either mailed, faxed or emailed to the address below. No clarifications and questions will be accepted after 12:00 PM EST on February 8, 2023.

Sealed bids should be clearly labeled on both the envelopes required for the Bid as “CAC Theatre Seating Bid”. The separate inner envelope, which will contain the Official Bid Form only shall be sealed and be inserted in a separate “outer” envelope and may be either hand-delivered or mailed to the following address:

Mr. Jerry L. Arnold, Director of Public Works
City of Buckhannon
70 East Main Street
Buckhannon, WV 26201

The City reserves the right to reject any and all bids, to award the Project to a Bidder other than the low Bidder and to waive any informality in bidding. The City reserves the right to reject any and all bids that are not in the best interest of the City. In addition, the City also reserves the right to terminate the Work at any time due to noncompliance with the City of Buckhannon and/or the Water Department’s expectations and requirements.

Honorable Robert N. Skinner, III, Mayor
City of Buckhannon

City of Buckhannon
Colonial Arts Center
Theatre Seating Installation Projects
Contract A and Contract B



Bid Opening Sign-In and Results Sheet - February 22, 2023 at 1:00 PM EST

Name	Company	Email Address	Contact Phone Number	Addendum No. 1 Questions & Comments Letter No. 1 (Y / N)	Base Bid - CAC Theatre Seating Installation
Jay Hollen	City of Buckhannon, WV	jay.hollen@buckhannonwv.org	304-472-1651, x1006		
Jerry Arnold	City of Buckhannon, WV	jerry.arnold@buckhannonwv.org	304-472-1651, x1001		
Amby Jenkins	City of Buckhannon, WV	amby.jenkins@buckhannonwv.org	304-472-1651, x1016		
Anne Wilson	Colonial Arts Center	anne.wilson@buckhannonwv.org	304-472-1651, x3101		
Josh Snyder	Stonemile Group	josh@stonemilegroup.com	412-310-5182	N/A	\$391,604.00
Rich Strayer	Maffei Strayer Furnishings	strayer@mstrayerfurn.com	412-741-1850	N/A	\$160,200.00

Maffei Strayer Furnishings

147 Cobblestone Drive
Pittsburgh, PA 15237

Phone: (412) 741-1850
WV Contractors License # WV026202
email: rstrayer@mstrayerfurn.com

Send To: Colonial Arts Center	From: Richard Strayer
Attention: Amberle Jenkins	Date: 01-Mar-23
Email: Amby.Jenkins@buckhannonwv.org	Bid Expires: 10-Apr-23

Total pages, including cover: 1

Project Name: Colonial Arts Center Telescoping Platforms
and Citation Auditorium Chairs

Option #	Qty	Description	Manufacturer	Our Price is:
2		Voluntary Alternate Prices	Irwin Seating	
	1-Lot	- Cost increase to provide upholstered seats and backs on Integra Chairs, in lieu of specified plastic component finish.		\$13,482.00
	10	- Cost increase to provide attic stock seat and back fabric covers for Citation chairs. Provide 10 sets of covers, pro rata to chair sizes.		\$472.00
		Delivered & Installed by: Aug-23 Prices are an ADD to BID PRICES		\$ 13,954.00

BIDS ARE BASED ON THE STANDARD DESIGN, CONSTRUCTION, MATERIAL, COLOR OF MANUFACTURERS' PRODUCTS, AND STATED QUANTITIES FOR AN ESTIMATED DELIVERY DATE.

Installation to be at delivery. Any delay in delivery or installation causes additional handling charges.

Acceptance:


The above price quote is accepted. Please proceed with the order.
Our Purchase Order number is: _____

Signed: _____
by: Amberle Jenkins Date _____

Motion to approve the bid from Maffei Strayer Furnishings for \$160,200 plus the work order for the seat covering upgrade of \$13,954, subject to acceptance of the seat styles by the CAC Board, was made by Rylands/Bucklew. Motion carried.

Without objection Mayor Skinner moved ***F.2 Mural Design for the CAC on the rear of the building –Proposal & Design of the Project*** to the table for Discussion and/or Vote. Discussion took place including a recommendation by Council Member Bucklew to put this project out to bid to allow local artists the opportunity to participate.

Motion to table F.2 Mural Design for the CAC on the rear of the building –Proposal & Design of the Project was made by McCauley/Thomas. Motion carried.



Job Proposal

Jan. 24th, 2022

City of Buckhannon
Client's Address: 70 E Main Str.
Buckhannon, WV 26201
(304) 472-1851

PROJECT: Mural Design for the CAC

SCOPE OF THE PROJECT: Chloe Perdue will design a mural for the back of the building.

DETAILS: The client will be receiving a multitude of sketches in the first few hours of working on the project. Once decided on the design of the mural, the top pick will be taken into the appropriate programs to be designed.

This estimate is based on the Scope of the Project defined above. Changes to the Scope of Work may result in changes to delivery time and price. Additional expenses (for example, illustration, photography, shipping expenses, etc.) will be itemized on the final invoice. This estimate is valid for 30 days from the date listed above. The fees for the project may vary as much as 15% from this estimate.

DESCRIPTION	TIME	BUDGET
Concept Development	10 Hours	\$ 375.00
Design Development	10 Hours	\$ 375.00
Production	10 Hours	\$ 375.00
Project Implementation	10 Hours	\$ 375.00
TOTAL	40	\$ 1,500

TERMS & CONDITIONS:

Final artwork: The fee quoted includes one set of final artwork. Any changes to the final artwork once approved will incur an additional cost based on the extent of complexity.

Rights: Upon full payment of all fees and costs, the rights to use this design transfer to the client listed above.

Credit: The Designer shall be accorded a credit line on all material, to read as follows: "Design by Chloe Perdue" in social media, press releases, and news stories or be given permission to display this work in their portfolio.

Overtime: Fees quoted are based upon work performed during the course of regular working hours. Overtime, rush, holiday and weekend work necessitated by the Client's directive is billed in addition to the fees quoted at \$40.00 per hour or a mutually agreed upon fee.

Billable Items: In addition to the fees and costs estimated, costs incurred for outside services and shipping are billable. Wherever applicable, state and local sales taxes will be included. Travel expenses will be billed additionally, at cost.

Purchasing: All purchases made on client's behalf will be billed to the client. In all cases, prices will reflect a markup of 10 percent. Charges for insurance, shipping and handling charges are additional. In the event the client purchases materials, services, or any items other than those specified by the designer, the designer is not liable for the cost, quality, workmanship, condition, or appearance of such items.

Schedule of Payment: 50 percent of the project estimate is due at the beginning of the project and the remaining 50 percent is due when the project has been delivered to the client. Invoices are due upon 30 days of receipt. A 9.9% fee will be applied to payments that have not been received within 60 days of receipt.

Termination Policy: Client and Designer may terminate this project based upon mutually agreeable terms determined in writing. The termination of a project already underway by the client may be subjected to a "kill fee" and services rendered by the designer will be invoiced and billed to the client.

Term of Proposal: The information contained in this proposal is valid for 30 days. Proposals approved and signed by the client are binding and begin on the date of client's signature.

If the information in this proposal meets with Client's approval, the Client's signature below authorizes Designer to begin work. Please return a signed copy of this proposal to the Designer.

Designer's name


Date

Designer's printed name

Client's signature


Date

Client's printed name



Without objection Mayor Skinner moved **F.3 Approval to Authorize Amberle Jenkins as Designated Agent for Receipt of Tax Information for the COB** to the table for Discussion and/or Vote. Discussion took place.

Motion to approve authorizing Amberle Jenkins as the Designated Agent for Receipt of Tax Information for the COB was made by Thomas/Rylands. Motion carried.



STATE OF WEST VIRGINIA
Department of Revenue
State Tax Department

DESIGNATION OF AGENT FOR RECEIPT OF TAX INFORMATION

PURSUANT TO WV CODE §11-10-5d(j)

I hereby certify:

THAT I am the duly elected or appointed Mayor of Buckhannon

a West Virginia municipal corporation duly organized and existing under the laws of the State of West Virginia;

THAT as of the date hereof, the person named below is authorized by the Mayor or City Council, to act on behalf of the aforementioned municipality as an authorized agent of the municipality, designated pursuant to the provisions of Section 11-10-5d(j) of the West Virginia Code, for the purposes of receiving tax information pertaining to taxes administered under West Virginia Code, Chapter 11, Article 10. I further certify that the signature set forth opposite his/her title and name is his/her true and authentic signature.

Director of Finance & Administration Amberle Jenkins

Title of Authorized Agent Amberle Jenkins Signature of Authorized Agent

Print Name of Authorized Agent

IN WITNESS WHEREOF, I have duly executed this certificate and affixed the seal of such entity hereto this 2nd day of March, 2023.

By: Robert N Skinner III

Signature

Name: Robert N Skinner III

Print Name

Title: Mayor of Buckhannon

Print Title

Without objection Mayor Skinner moved **F.4 SYCC USDA Grant Application Requirement - Financial Feasibility Study by Outside Consultant (TBD)** to the table for Discussion and/or Vote. Discussion took place.

Motion to table F.4 SYCC USDA Grant Application Requirement - Financial Feasibility Study by Outside Consultant (TBD) was made by Thomas/Sanders. Motion carried.

C.4 City Attorney- Tom O'Neill: Mr. O'Neill left the meeting early.

D. Correspondence & Information: – The Mayor reviewed the following with Council:

D.1 Notice-City Council Meeting Tuesday, March 14 due to the Annual Chamber of Commerce Awards Dinner

D.2 WVML July 31-Aug 2, 2023 at Oglebay Resort in Wheeling, WV

D.3 Notice-Cemetery Annual Spring Cleanup March 27 through March 31

City of Buckhannon
Notice of Cemetery Annual Spring Clean-up March 27 through March 31, 2023

2023 Annual Spring Cemetery Clean-Up

The City Of Buckhannon will be performing the annual spring clean-up of the cemeteries (Buckhannon Memorial Park, Old Heavner, Second Addition, Veterans and Old Baptist) on March 27, 2023 through March 31, 2023. ALL ITEMS MUST be removed before the scheduled Clean-Up. Any items left will be disposed of during cemetery clean-up. If you have any questions you may call 304-472-1651 or 304-472-5755 between the hours of 8:30 a.m. - 4:30 p.m. M-F.

D.4 Report of Cat & Dog Activity –Upshur County Commission-January 2023

- Cats brought in by City Trapper 0
- Cats brought in by Animal Control Officer 12
- Cats brought in by County Residents 33
- Dogs brought by Animal Control Officer 15

E. Consent Agenda - Mayor Skinner presented an overview of the following to Council:
E.1 Approval of Minutes - Regular Meeting 02/16/23
E.2 Approval of Building and Wiring Permits



Permit Fee Report #75789 #75794

02/16/2023 - 03/01/2023

Permit #	Applicant Name	Applicant Address	Primary Contractor	Description	Project Cost	Fee Amount	Electrical Property Type	Asbestos Inspection	Zoning Approval Date	Historic Property	Flood Zone Area	Flood Zone /Elevation Certificate	FEMA Accessory Use
Group: Commercial-Industrial (nonresidential)													
75792	State Farm Insurance Office	115 E Main St	SUPERIOR ENVIRONMENTAL/ASBESTOS	Re-Roof Storage Building & Partial Shed Roof on side of House	3,000.00	28.50		Yes -If yes attach report		Yes	N/A	No	
					3,000.00	28.50							
Group Total: 1													
Group: Residential (non-commercial)													
75793	WILLY MILLER	1 GILBERT ST	Crites Electric, Inc.	GENERATOR INSTALLATION	9,561.00	105.18	B2 Single Family Residential	No	2/13/2023	No	N/A	No	No

				30 IN BY 5 IN			(500 sq ft)						
7579 4	Beth Post	10 Third Ave	Sunny Side Construction	Existing Porches- Aluminum & Vinyl Wrapping, Railing & Post, install wood on porch ceiling & Soffit & Fascia	3,000.0 0	33.00				No	Zon e AE	Yes- Elevatio n Cert. Not Require d	
7579 1	Ronald O'Neal	3 Willowb rook St		Add post & Metal Roof to an existing 12x40 Deck, Siding replaceme nt	10,000. 00	110.0 0			2/24/2 023		N/A	No	
7579 0	CHARL IE BENDE R	15 MYRNA	L&L HOME IMPROVEMENTS	REROOF- METAL OVER SHINGLES , REMOVE PANELING , INSTALL DRYWALL AND VINYL FLOOR IN ONE ROOM	17,000. 00	187.0 0		No		No	N/A	No	No
7578 9	Chris Jarrel	27 College Ave	BROKEN RIDGE SERVICES, LLC	Fence 6ft Height	10,606. 00	116.6 7				Yes	N/A	No	
					50,167 .00	551. 85							

Group Total: 5

Group: Residential Electrical Fee

7579 3	WILLY MILLE R	1 GILBER T ST	Crites Electric, Inc.	GENERAT OR INSTALLA TION ON 30 IN BY 5 IN	9,561.0 0	100.0 0	B2 Single Family Reside ntial (500 sq ft)	No	2/13/2 023	No	N/A	No	No
					9,561. 00	100. 00							

Group Total: 1

Group: Zoning Application Fee

7579 3	WILLY MILLE R	1 GILBER T ST	Crites Electric, Inc.	GENERAT OR INSTALLA TION ON 30 IN BY 5 IN	9,561.0 0	20.00	B2 Single Family Reside ntial (500 sq ft)	No	2/13/2 023	No	N/A	No	No
7578 9	Chris Jarrel	27 College Ave	BROKEN RIDGE SERVICES, LLC	Fence 6ft Height	10,606. 00	20.00				Yes	N/A	No	
					20,167 .00	40.0 0							

Group Total: 2

					82,895 .00	720. 35							
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Total Records: 9

3/1/2023

E.3 Approval of Payment of the Bills

FEBRUARY 14-28-2023 GENERAL FUND PAYMENT OF BILLS

- \$1,000.00– REGION VII PLANNING – MULTI-HAZARD MITIGATION PLAN CONTRIBUTION
- \$25,000.00 – WV STRAWBERRY FESTIVAL ASSOCIATION – 2023 STRAWBERRY FESTIVAL SPONSORSHIP
- \$1,250.00 – BUCKHANNON CHAMBER OF COMMERCE – CONTRIBUTION 2023 DINNER
- \$10,000.00– ALMOST HEAVEN BBQ BASH– CONTRIBUTION 2023 BBQ BASH
- \$2,000.00 – ART26201 – CONTRIBUTION MIB GALLERY MGMT
- \$7,000.00 – ROZELLE ENTERPRISES – DRYVIT FOUNDATION, EPOXY FLOOR AT CITY HALL
- \$2,857.44 – LOWES- BUILDING SUPPLIES FOR TRAINING FACILITY
- \$50,000.00 – CONSOLIDATED PUBLIC WORKS BD – FIRST HALF 2022-23 BUDGET CONTRIBUTION
- \$2,484.14 – RED BUD SUPPLY – 100 TRAFFIC CONES
- \$1,200.00 – SEALCOAT CONCEPTS – PAINT CURBS LOCUST & SPRING STREET
- \$11,247.00 – RDR ENERGY – CONCRETE FOR GATEWAY WEST PROJECT
- \$3,404.52 – ARGOS USA LLC – 17.64 TONS GRAY BULK CEMENT
- \$12,690.88 – ROZELLE ENTERPRISES – PREP WORK & POUR CONCRETE FOR FLORIDA ST SIDEWALK
- \$27,514.63 – ROZELLE ENTERPRISES – LABOR ON THEATRE
- \$3,783.36 – CASEYEARL’S – SYCC BASKETBALL SHIRTS

03-01-2023 02:04 PM		DISBURSEMENTS 2/14/23 to 2/28/23			
FUND: GENERAL FUND					
DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
MAYOR'S OFFICE	RALSTON PRESS INC	409-341-00	MAYOR'S SUPPLIES & M	(5,000) WINDOW ENVELOPES	137.90
	REGION VII PLANNING PDC	409-341-05	EVENT/FIREWORK EXPEN	22-23 CNTRB MULTI HAZ MIT	1,000.00
	GATES SUPPLY	409-341-00	MAYOR'S SUPPLIES & M	GRAY & PHOTO BLACK INK	47.93
	ENCOVA INSURANCE	409-226-00	MAYOR'S INSURANCE &	WCN6007140 JAN 2023	2.60
	CITY OF BUCKHANNON GENERAL F	409-341-00	MAYOR'S SUPPLIES & M	FEB 2023 LOC FEES	92.12
	WV STRAWBERRY FESTIVAL ASSOC	409-341-05	EVENT/FIREWORK EXPEN	2023 STRAWBERRY FEST SPNSR	25,000.00
	BUCKHANNON CHAMBER OF COMMER	409-341-05	EVENT/FIREWORK EXPEN	CONTRIB 2023 ANNUAL DINNER	1,250.00
	WV PUBLIC EMPLOYEES RETIREME	409-106-00	MAYOR'S RETIREMENT	WV RETIREMENT CONTRIBUTION	60.21
		409-106-00	MAYOR'S RETIREMENT	WV RETIREMENT CONTRIBUTION	63.14
		409-106-00	MAYOR'S RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	18.01
	BUCKHANNON POSTMASTER	409-218-00	MAYOR'S POSTAGE	PERMIT #10 POSTAGE	750.00
	ALMOST HEAVEN BBQ BASH, INC.	409-341-05	EVENT/FIREWORK EXPEN	CONTRIB 2023 BBQ BASH	10,000.00
	PAYROLL ACCOUNT (ALL DEPTS)	409-341-00	MAYOR'S SUPPLIES & M	JAN 2023 AA FEES	196.82
	COLLECTION ACCOUNT	409-341-00	MAYOR'S SUPPLIES & M	JANUARY 2023 CREDIT CARD F	1,770.13
	TOSHIBA FINANCIAL SERVICES	409-341-00	MAYOR'S SUPPLIES & M	FEB 2023 CITY HALL COPIER	149.49
	WV DIV OF MOTOR VEHICLES	409-341-00	MAYOR'S SUPPLIES & M	2023 EMPLOYEE DRIVER'S LIC	45.00
	BADZIK PRINTING SERVICE, INC	409-341-00	MAYOR'S SUPPLIES & M	TAX FORMS 2022	156.31
		409-341-00	MAYOR'S SUPPLIES & M	ADDITIONAL TAX FORMS 2022	30.05
	JERRY HEARD ASSC.	409-341-00	MAYOR'S SUPPLIES & M	UTILITY BILLS	717.97
	WVNET	409-341-00	MAYOR'S SUPPLIES & M	WEB HOSTING 2ND QTR FY 23	18.75
	WALMART STORES INC -BUCKHANN	409-341-00	MAYOR'S SUPPLIES & M	CLEANING SUPP CITY HALL	52.79
		409-341-00	MAYOR'S SUPPLIES & M	CLEANING SPPLS CITY HALL	34.45
	INTERNAL REVENUE SERVICE	409-104-00	MAYOR'S F.I.C.A.	FICA WITHHELD AND MATCHED	94.75
		409-104-00	MAYOR'S F.I.C.A.	MEDICARE WITHHELD & MATCHE	22.17
	PAYFLEX	409-105-00	MAYOR'S INSURANCE	GF FEB 2023 HSA FEE	6.50
03-01-2023 02:04 PM		DISBURSEMENTS 2/14/23 to 2/28/23			
FUND: GENERAL FUND					
DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	AT&T MOBILITY	409-211-00	MAYOR'S TELEPHONE	PCRD-DEC CELL PHN & GEOTAB	36.97
	U.S. POSTAL SERVICE (CMRS-FP	409-218-00	MAYOR'S POSTAGE	FEB 2023 POSTAGE	250.00
	FP FINANCE PROGRAM	409-218-00	MAYOR'S POSTAGE	FEB 23 MAILER & INSERTER P	94.30
	PAYPAL	409-341-00	MAYOR'S SUPPLIES & M	PCRD-REGISTER SKINNER WVML	300.00
	RANDY SANDERS	409-341-05	EVENT/FIREWORK EXPEN	REIMB CHICAGO TRIP-WAMSB	598.20
	AUTHORIZE.NET	409-341-00	MAYOR'S SUPPLIES & M	PCRD-MNTHLY CC TRANSACTION	22.59
	ART26201	409-341-05	EVENT/FIREWORK EXPEN	CONTRIB MIB GALLERY MGMT 2	2,000.00
	FRONTIER	409-211-00	MAYOR'S TELEPHONE	472-1651-101515-4 CITY HAL	70.08
		409-211-00	MAYOR'S TELEPHONE	304-003-2273-060600-4	24.18
	**PAYROLL EXPENSES			2/14/2023 - 2/28/2023	1,539.89
				TOTAL:	46,653.30
COUNCIL	ENCOVA INSURANCE	410-226-00	COUNCIL INSURANCE (P	WCN6007140 JAN 2023	0.22
	WV PUBLIC EMPLOYEES RETIREME	410-106-00	COUNCIL'S RETIREMENT	WV RETIREMENT CONTRIBUTION	18.00
	THOMAS J O'NEILL	410-223-00	PROFESSIONAL (LEGAL)	MARCH 2023 CONTRACT ATTY F	1,250.00
	INTERNAL REVENUE SERVICE	410-104-00	COUNCIL'S F.I.C.A.	FICA WITHHELD AND MATCHED	62.00
		410-104-00	COUNCIL'S F.I.C.A.	MEDICARE WITHHELD & MATCHE	14.50
	**PAYROLL EXPENSES			2/14/2023 - 2/28/2023	1,000.00
RECORDER				TOTAL:	2,344.72
	ENCOVA INSURANCE	411-226-00	INSURANCE/COMPENSATI	WCN6007140 JAN 2023	0.22
	WV PUBLIC EMPLOYEES RETIREME	411-106-00	RECORDER'S RETIREMEN	WV RETIRE TIER2 CONTRIBUTI	17.29
	INTERNAL REVENUE SERVICE	411-104-00	RECORDER'S F.I.C.A.	FICA WITHHELD AND MATCHED	31.00
		411-104-00	RECORDER'S F.I.C.A.	MEDICARE WITHHELD & MATCHE	7.25
	**PAYROLL EXPENSES			2/14/2023 - 2/28/2023	500.00
				TOTAL:	555.76
TREASURER	ENCOVA INSURANCE	413-226-00	TREASURER'S INSURANC	WCN6007140 JAN 2023	0.85
	WV PUBLIC EMPLOYEES RETIREME	413-106-00	TREASURER'S RETIREME	WV RETIREMENT CONTRIBUTION	28.19
		413-106-00	TREASURER'S RETIREME	WV RETIREMENT CONTRIBUTION	28.19
	DAVID L HOWELL CPA	413-224-00	AUDIT	BILL #1 2021-22 AUDIT	1,701.25
	INTERNAL REVENUE SERVICE	413-104-00	TREASURER'S F.I.C.A.	FICA WITHHELD AND MATCHED	19.42
		413-104-00	TREASURER'S F.I.C.A.	MEDICARE WITHHELD & MATCHE	4.54
	PAYFLEX	413-105-00	TREASURER'S GROUP IN	GF FEB 2023 HSA FEE	3.25
	**PAYROLL EXPENSES			2/14/2023 - 2/28/2023	313.18
COURT				TOTAL:	2,098.87
	ENCOVA INSURANCE	416-226-00	POLICE JUDGE INS BON	WCN6007140 JAN 2023	4.79
	INTERNAL REVENUE SERVICE	416-104-00	POLICE JUDGE FICA	FICA WITHHELD AND MATCHED	38.75
		416-104-00	POLICE JUDGE FICA	MEDICARE WITHHELD & MATCHE	9.06
	**PAYROLL EXPENSES			2/14/2023 - 2/28/2023	625.00
				TOTAL:	677.60
CITY ATTORNEY	ENCOVA INSURANCE	417-226-00	CITY ATTORNEY INS UN	WCN6007140 JAN 2023	9.66
				TOTAL:	9.66
CITY ENGINEER	WV PUBLIC EMPLOYEES RETIREME	420-106-00	CITY ENGINEER RETIRE	WV RETIREMENT CONTRIBUTION	74.10
		420-106-00	CITY ENGINEER RETIRE	WV RETIREMENT CONTRIBUTION	74.10
	CACAPON RESORT STATE PARK	420-221-00	ENGINEER TRAINING	PCRD-RM DEP FOR WVMA CONF	100.00
	INTERNAL REVENUE SERVICE	420-104-00	CITY ENGINEER FICA T	FICA WITHHELD AND MATCHED	51.51
		420-104-00	CITY ENGINEER FICA T	MEDICARE WITHHELD & MATCHE	12.05

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DISBURSEMENTS 2/14/23 to 2/28/23

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	**PAYROLL EXPENSES			2/14/2023 - 2/28/2023	823.30
				TOTAL:	1,135.06
ZONING	ENCOVA INSURANCE	437-226-00	ZONING INSURANCE & B	WCN6007140 JAN 2023	69.09
	VINCENT SMITH	437-214-00	TRAVEL EXPENSE	CODE ENF MILEAGE DEC 2022	114.08
		437-214-00	TRAVEL EXPENSE	CODE ENF MILEAGE JAN 2023	132.31
		437-214-00	TRAVEL EXPENSE	CODE ENF MILEAGE NOVEMBER	117.58
	WV PUBLIC EMPLOYEES RETIREME	437-106-00	ZONING RETIREMENT	WV RETIREMENT CONTRIBUTION	135.00
		437-106-00	ZONING RETIREMENT	WV RETIREMENT CONTRIBUTION	135.00
	ST JOSEPH HOSPITAL OF BUCKHA	437-341-00	ZONING SUPPLIES	LAB RESULTS VINCENT SMITH	56.00
	INTERNAL REVENUE SERVICE	437-104-00	ZONING F.I.C.A.	FICA WITHHELD AND MATCHED	93.00
		437-104-00	ZONING F.I.C.A.	MEDICARE WITHHELD & MATCHE	21.75
	PAYFLEX	437-105-00	ZONING HEALTH INS	GF FEB 2023 HSA FEE	3.25
	**PAYROLL EXPENSES			2/14/2023 - 2/28/2023	1,500.00
				TOTAL:	2,377.06
DATA PROCESSING	RAVEN ROCK NETWORKS INC	439-230-00	DATA PROCESSING	FEB 2023 IT SVC CONTRACT	375.00
	GALAXY DIGITAL LLC	439-230-00	DATA PROCESSING	PCRD-VOLUNTEER SOFTWARE TE	25.00
	OPTIMUM B2B, DEPT. 1264	439-230-00	DATA PROCESSING	FEB 2023 CITY HALL INTERNE	214.62
				TOTAL:	614.62
CITY HALL	MON POWER	440-213-00	CITY HALL UTILITIES	110088782062 70 E MAIN ST	1,095.55
	RALSTON PRESS INC	440-341-00	CITY HALL SUPPLIES	NOTARY STAMP ALICE TEETS	26.50
	ENCOVA INSURANCE	440-226-00	CITY HALL INSURANCE	WCN6007140 JAN 2023	62.76
	MOUNTAINEER GAS COMPANY	440-213-00	CITY HALL UTILITIES	269245-314199 1 S-FLORIDA	242.86
	DODSON BROS EXTERMINATING CO	440-216-00	CITY HALL MAINTENANC	FEB 2023 CITY HALL PEST CO	31.00
	WV PUBLIC EMPLOYEES RETIREME	440-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	121.40
		440-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	122.14
	INTERNAL REVENUE SERVICE	440-104-00	CITY HALL FICA	FICA WITHHELD AND MATCHED	82.72
		440-104-00	CITY HALL FICA	MEDICARE WITHHELD & MATCHE	19.35
	PAYFLEX	440-105-00	CITY HALL JANITOR IN	GF FEB 2023 HSA FEE	3.25
	ROZELLE ENTERPRISES DBA TRAD	440-459-00	CITY HALL CAPITAL	DRYVIT FNDTN, EPOXY FLOOR,	7,000.00
	**PAYROLL EXPENSES			2/14/2023 - 2/28/2023	1,348.88
				TOTAL:	10,156.41
POLICE	ENCOVA INSURANCE	700-226-00	POLICE DEPT. INSURAN	WCN6007140 JAN 2023	1,038.27
	GALLS LLC	700-341-05	POLICE VIPS EXPENSES	VIPS EQUIPMENT	555.85
	GEORGE L. WILSON INC.	700-341-00	POLICE DEPT. MAT & S	KEY BLANKS	13.00
	SUPER SPLASH LLC	700-343-00	POLICE DEPT. AUTO SU	JAN 2023 CAR WASHES	14.00
	WV PUBLIC EMPLOYEES RETIREME	700-106-00	POLICE DEPT. RETIREM	WV RETIREMENT CONTRIBUTION	1,895.24
		700-106-00	POLICE DEPT. RETIREM	WV RETIREMENT CONTRIBUTION	1,953.08
	TOSHIBA FINANCIAL SERVICES	700-341-00	POLICE DEPT. MAT & S	JAN 2023 POLICE COPIER LEA	149.40
	WV CONSOLIDATED PUBLIC RETIR	700-106-00	POLICE DEPT. RETIREM	WV RETIRE MPFRS CONTRIBUTI	840.96
		700-106-00	POLICE DEPT. RETIREM	WV RETIRE MPFRS CONTRIBUTI	945.71
	ENTERPRISE FM TRUST	700-459-00	POLICE DEPT. NEW EQU	22HZS3 2017 INTERCEPTOR PY	455.73
		700-459-00	POLICE DEPT. NEW EQU	22HZSX 2017 INTERCEPTOR PY	475.21
		700-459-00	POLICE DEPT. NEW EQU	22SF24 2018 INTERCEPTOR PY	774.08
		700-459-00	POLICE DEPT. NEW EQU	22SF27 2018 INTERCEPTOR PY	693.66
		700-459-00	POLICE DEPT. NEW EQU	22SCZ2 2018 INTERCEPTOR PY	687.33
		700-343-00	POLICE DEPT. AUTO SU	23H64C MAINT OLDER CRUISER	6.00
		700-343-00	POLICE DEPT. AUTO SU	23H655 MAINT OLDER CRUISER	6.00
		700-343-00	POLICE DEPT. AUTO SU	23H64V MAINT OLDER CRUISER	6.00
		700-343-00	POLICE DEPT. AUTO SU	23H64Z MAINT OLDER CRUISER	6.00
		700-459-00	POLICE DEPT. NEW EQU	23KNZ9 2020 POLICE INTERCE	706.76

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DISBURSEMENTS 2/14/23 to 2/28/23

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FUND: GENERAL FUND

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DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT	DE
		700-459-00	POLICE DEPT. NEW EQU	23KNZN 2020 POLICE INTERCE	795.96	
		700-459-00	POLICE DEPT. NEW EQU	23KNZS 2020 POLICE INTERCE	803.87	
		700-459-00	POLICE DEPT. NEW EQU	25QCLL 2022 INTERCEPTOR	761.14	
		700-459-00	POLICE DEPT. NEW EQU	25QCLM 2022 INTERCEPTOR	795.91	
		700-459-00	POLICE DEPT. NEW EQU	25QCLN 2022 INTERCEPTOR	761.14	
		700-459-00	POLICE DEPT. NEW EQU	25QCLP 2022 INTERCEPTOR	761.14	
	DOUG LOUDIN	700-341-00	POLICE DEPT. MAT & S	REIMB SNACKS CITIZENS POL	21.16	
	WV DIV OF MOTOR VEHICLES	700-341-00	POLICE DEPT. MAT & S	2023 EMPLOYEE DRIVER'S LIC	105.00	
	ST JOSEPH HOSPITAL OF BUCKHA	700-341-00	POLICE DEPT. MAT & S	LAB RESULTS DARIN HISSAM	56.00	
	WALMART STORES INC -BUCKHANN	700-341-00	POLICE DEPT. MAT & S	PCRD-MICROSOFT OFFICE	449.94	
		700-341-00	POLICE DEPT. MAT & S	PCRD-MICROSOFT OFFICE	149.98	
	INTERNAL REVENUE SERVICE	700-104-00	POLICE DEPT. FICA TA	FICA WITHHELD AND MATCHED	1,893.10	
		700-104-00	POLICE DEPT. FICA TA	MEDICARE WITHHELD & MATCHE	442.74	
	AMAZON.COM	700-341-00	POLICE DEPT. MAT & S	PCRD-INK CARTRIDGES	351.55	
		700-341-00	POLICE DEPT. MAT & S	PCRD-LABUMARK BOX	79.00	
	PAYFLEX	700-105-00	POLICE DEPT. GROUP I	GF FEB 2023 HSA FEE	29.25	
	AT&T MOBILITY	700-211-00	POLICE DEPT. TELEPHO	PCRD-DEC CELL PHN & GEOTAB	817.25	
	WORLD FUEL SERVICES, INC.	700-343-00	POLICE DEPT. AUTO SU	POLICE FUEL BILL JAN 2023	1,781.43	
	STAPLES ADVANTAGE	700-341-00	POLICE DEPT. MAT & S	SHARPIES, MEMO PADS	42.05	
	PACK N SHIP	700-341-00	POLICE DEPT. MAT & S	PCRD-SHIPPING RETURN OLD W	224.61	
	NAPWA	700-341-00	POLICE DEPT. MAT & S	PCRD-YEARLY RENEWAL K9 ACC	50.00	
	FRONTIER	700-211-00	POLICE DEPT. TELEPHO	304-001-6194-111398-4 POL	116.02	
		700-211-00	POLICE DEPT. TELEPHO	473-7911-073014-4 POL FAX	91.58	
	**PAYROLL EXPENSES			2/14/2023 - 2/28/2023	30,951.91	
				TOTAL:	53,554.01	
FIRE	BUCKHANNON UTIL BOARDS	706-216-00	FIRE DEPT. MAINTENAN	FEB 2023 FIRE MISC WASTE	89.99	
	UPSHUR COUNTY CVB	706-221-00	FIRE DEPT. TRAINING	PCRD-COUNTRY RDS FIRE CONF	959.80	
	J.P. MORGAN EQUIPMENT FINAN	706-459-00	FIRE DEPT. CAPITAL O	MARCH 2023 FIRE TRK PYMT	3,678.20	
	LOUDIN INSURANCE AGENCY INC	706-226-00	FIRE DEPT. INSURANCE	VFIS 2ND QTR 2023 INSURANC	6,837.00	
	ENCOVA INSURANCE	706-226-00	FIRE DEPT. INSURANCE	WCN6007140 JAN 2023	1,052.25	
	BOUND TREE MEDICAL	706-341-00	FIRE DEPT. MATERIAL	PCRD-MEDICAL EQUIPMENT	425.46	
	LOWES BUSINESS ACCOUNTS	706-341-00	FIRE DEPT. MATERIAL	POWER CORD	60.16	
		706-221-00	FIRE DEPT. TRAINING	BLDING SPPLS TRAINING FAC	2,857.44	
	DODSON BROS EXTERMINATING CO	706-341-00	FIRE DEPT. MATERIAL	FEB 2023 FIRE DEPT PEST CN	42.00	
	WV PUBLIC EMPLOYEES RETIREME	706-106-00	FIRE DEPT. GROUP RET	WV RETIREMENT CONTRIBUTION	713.22	
		706-106-00	FIRE DEPT. GROUP RET	WV RETIREMENT CONTRIBUTION	716.84	
	WV CONSOLIDATED PUBLIC RETIR	706-106-00	FIRE DEPT. GROUP RET	WV RETIRE MPFRS CONTRIBUTI	1,180.43	
		706-106-00	FIRE DEPT. GROUP RET	WV RETIRE MPFRS CONTRIBUTI	1,217.90	
	INDEED.COM	706-341-00	FIRE DEPT. MATERIAL	PCRD-FIREFIGHTER AD	429.76	
		706-341-00	FIRE DEPT. MATERIAL	PCRD-FIREFIGHTER AD	84.00	
		706-341-00	FIRE DEPT. MATERIAL	PCRD-FIREFIGHTER AD	501.03	
	CITIZENS BANK OF WV	706-459-00	FIRE DEPT. CAPITAL O	2021 PUMPER TRK FEB 2023 P	4,790.11	
	WV DIV OF MOTOR VEHICLES	706-341-00	FIRE DEPT. MATERIAL	2023 EMPLOYEE DRIVER'S LIC	67.50	
	CASEYEARL'S	706-345-00	FIRE DEPT. UNIFORMS	JACKET & HAT EMBROIDERY	57.50	
	ST JOSEPH HOSPITAL OF BUCKHA	706-341-00	FIRE DEPT. MATERIAL	LAB RESULTS GLENN DAVIS VF	56.00	
		706-341-00	FIRE DEPT. MATERIAL	LAB RESULTS TRAVIS DEAN VF	56.00	
		706-341-00	FIRE DEPT. MATERIAL	LAB RSLTS CHESTER CUTRIGHT	56.00	
		706-341-00	FIRE DEPT. MATERIAL	MED SUPPLIES - NALOXONE	39.34	
		706-341-00	FIRE DEPT. MATERIAL	MED SUPPLIES - NALOXONE	0.85	
	INTERNAL REVENUE SERVICE	706-104-00	FIRE DEPT. FICA TAX	FICA WITHHELD AND MATCHED	1,352.35	
		706-104-00	FIRE DEPT. FICA TAX	MEDICARE WITHHELD & MATCHE	316.27	
	AMAZON.COM	706-345-00	FIRE DEPT. UNIFORMS	PCRD-WHITE LED HELMET LGHT	98.99	
		706-341-00	FIRE DEPT. MATERIAL	PCRD-MULTIPURPOSE PRINTER	78.20	

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DISBURSEMENTS 2/14/23 to 2/28/23

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		706-345-00	FIRE DEPT. UNIFORMS	PCRD-SAFETY TOE BOOTS-BRUG	144.95
	TAYLOR TINS	706-341-00	FIRE DEPT. MATERIAL	PCRD-4X19 SIGN	92.00
	PAYFLEX	706-105-00	FIRE DEPT. GROUP INS	GF FEB 2023 HSA FEE	29.25
	NATIONAL REGISTRY EMT	706-221-00	FIRE DEPT. TRAINING	PCRD-EMT RECERT APP FEE	25.00
	AT&T MOBILITY	706-211-00	FIRE DEPT. TELEPHONE	PCRD-DEC CELL PHN & GEOTAB	152.04
	WORLD FUEL SERVICES, INC.	706-343-00	FIRE DEPT. AUTO SUPP	FIRE FUEL BILL JAN 2023	894.14
	MOUNTAIN STATE EDUCATIONAL S	706-221-00	FIRE DEPT. TRAINING	INSTRCTR 1 COURSE SHANE J	150.00
	WV NEWS	706-341-00	FIRE DEPT. MATERIAL	FIRE CIVIL SVC ADS LIST OF	890.01
	CAPITAL CITY INDUSTRIES LLC	706-345-00	FIRE DEPT. UNIFORMS	PCRD-HARTFORD HOOK ETHAN S	209.00
	NOVA RUBBER COMPANY	706-343-00	FIRE DEPT. AUTO SUPP	SVC CHARGE ON INV 380641	2.50
	FRONTIER	706-211-00	FIRE DEPT. TELEPHONE	472-2868-101915-4 FIRE	98.55
	**PAYROLL EXPENSES			2/14/2023 - 2/28/2023	21,812.08
				TOTAL:	52,314.11

STREET	BUCKHANNON UTIL BOARDS	750-341-00	STREET DEPT. MAT & S	STREET DEPT WASTE FEB 2023	210.52
		750-213-00	STREET DEPT. UTILITI	110123905108 25 N LOCUST S	9.73
		750-213-00	STREET DEPT. UTILITI	110148156588 RT 6 395 MUDD	579.46
		750-213-00	STREET DEPT. UTILITI	110148255778 395 MUDDICK R	752.12
		750-213-00	STREET DEPT. UTILITI	110088783078 22 S FLORIDA	864.39
	MONT LEVINE INC.	750-458-05	STREET DEPT PROJECTS	STEEL FOR FORM PINS	169.95
	FISHER AUTO PARTS INC	750-343-00	STREET DEPT. AUTO SU	WIPER BLADES S-11 & S-14	35.96
	COLE TRUCK PARTS INC	750-343-00	STREET DEPT. AUTO SU	ALTERNATOR DUMP TRK	246.04
		750-343-00	STREET DEPT. AUTO SU	COMPRSSR & FAN BLADE S-10	610.36
		750-343-00	STREET DEPT. AUTO SU	CB RADIO & SPEAKER	176.89
	VALLEY STEEL SERVICE	750-343-00	STREET DEPT. AUTO SU	PLATE & ANGLE FOR TRAIL;E	338.82
	WV PAGING	750-213-00	STREET DEPT. UTILITI	FEB 2023 STREET DEPT PAGER	23.00
	RITE-WAY HEATING & PLUMBING	750-458-05	STREET DEPT PROJECTS	PIPE & FITTINGS- FLA ST	33.76
		750-343-00	STREET DEPT. AUTO SU	6" FERNCO, 6" S&D 90DEG	58.45
		750-458-05	STREET DEPT PROJECTS	4X2 BUSHING FOR FLORIDA S	9.92
	ENCOVA INSURANCE	750-226-00	STREET DEPT. INSURAN	WCN6007140 JAN 2023	1,013.30
	AIRGAS USA, LLC	750-341-00	STREET DEPT. MAT & S	CYLINDER LEASE 2023-2024	194.12
	CAPITAL ELECTRIC	750-458-08	GATEWAY WEST GRANT E	LGHT POLE ANCHOR BLTS GWW	687.71
	MATHEWY MOTOR TRUCK CO	750-343-00	STREET DEPT. AUTO SU	GASKET FOR MOTOR S-10	34.02
	SCOTT ELECTRIC CORP	750-458-05	STREET DEPT PROJECTS	WIRE & 2" CAPS ST LIGHTS	270.60
		750-458-05	STREET DEPT PROJECTS	CONDUIT & FTGGS MADISON S	1,426.96
		750-458-05	STREET DEPT PROJECTS	5/16 SPRING NUT MADI	27.74
		750-341-00	STREET DEPT. MAT & S	HAMMER DRILL	219.00
		750-341-00	STREET DEPT. MAT & S	PHOTO CONTROL	7.50
		750-458-05	STREET DEPT PROJECTS	12 STRANDED WIRE	1,143.33
		750-458-05	STREET DEPT PROJECTS	CONDUIT S KANAWHA LIGHTS	174.06
	AUTO ZONE	750-343-00	STREET DEPT. AUTO SU	BRAIDED LOOM FOR S-10	22.49
	NAPA-AMTOWER AUTO SUPPLY	750-343-00	STREET DEPT. AUTO SU	V-BELT FOR S-10	35.30
		750-343-00	STREET DEPT. AUTO SU	V-BELT FOR S-15	24.60
		750-343-00	STREET DEPT. AUTO SU	KING PIN SET FOR S-12	337.32
		750-343-00	STREET DEPT. AUTO SU	FILTERS FOR CX31B	51.62
	CONSOLIDATED PUBLIC WORKS BD	750-215-00	CONTRIBUTION TO FLOW	FY 22-23 BUDGET 1ST HALF	50,000.00
	RED BUD SUPPLY CO INC	750-341-00	STREET DEPT. MAT & S	(100) 28" TRAFFIC CONES	2,484.14
	HARBOR FREIGHT TOOLS	750-341-00	STREET DEPT. MAT & S	PCRD-SHAKLES FIRST AID KIT	135.88
	PRECISION MACHINE & HYDRAULI	750-343-00	STREET DEPT. AUTO SU	CYL REPAIR FOR S-9 DUMP B	450.24
	LOWES BUSINESS ACCOUNTS	750-343-00	STREET DEPT. AUTO SU	6"X2' PVC EXT & 90 - S-10	29.22
	STATE EQUIPMENT INC.	750-343-00	STREET DEPT. AUTO SU	GLASS FOR MINI EXCAVATOR	552.00
	FIRST COMMUNITY BANK	750-459-00	STREET DEPT. CAPITAL	MARCH 2023 CONCRETE TRK PY	2,676.74
	SEALCOAT CONCEPTS LLC	750-341-00	STREET DEPT. MAT & S	PAINT CURBS LOCUST SPRING	600.00
		750-341-00	STREET DEPT. MAT & S	PAINT CURBS LOCUST SPRING	1,200.00

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DISBURSEMENTS 2/14/23 to 2/28/23

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	WV PUBLIC EMPLOYEES RETIREME	750-106-00	STREET DEPT. GROUP R	WV RETIREMENT CONTRIBUTION	1,301.90
		750-106-00	STREET DEPT. GROUP R	WV RETIREMENT CONTRIBUTION	1,243.11
		750-106-00	STREET DEPT. GROUP R	WV RETIRE TIER2 CONTRIBUTI	512.22
		750-106-00	STREET DEPT. GROUP R	WV RETIRE TIER2 CONTRIBUTI	448.88
	SYLVESTER W. LOWTHER	750-343-00	STREET DEPT. AUTO SU	A32 BELTS FOR S-10	15.20
	ENTERPRISE FM TRUST	750-459-00	STREET DEPT. CAPITAL	22WCNZ 2019 RAM 1500	635.79
		750-459-00	STREET DEPT. CAPITAL	22WGHW 5500 CHASSIS DUMP T	961.06
		750-459-00	STREET DEPT. CAPITAL	23P226 2020 RAM 2500	690.58
		750-459-00	STREET DEPT. CAPITAL	23P47T 2020 RAM 2500	684.15
	CITIZENS BANK OF WV	750-459-00	STREET DEPT. CAPITAL	MAR 2023 ST DEPT EXCAVATOR	2,736.13
	WV DIV OF MOTOR VEHICLES	750-341-00	STREET DEPT. MAT & S	2023 EMPLOYEE DRIVER'S LIC	75.00
	THE SIGN GUY LLC	750-458-08	GATEWAY WEST GRANT E	SIGN PATCHES FOR GWW	34.00
	CRITES ELECTRICAL SUPPLY INC	750-458-05	STREET DEPT PROJECTS	ELECTRICAL FOR KANAWHA S	15.27
		750-458-05	STREET DEPT PROJECTS	ELECTRICAL FOR KANAWHA S	0.62
	MOUNTAIN STATE PEST GUARD	750-341-00	STREET DEPT. MAT & S	FEB 2023 ST DEP PEST CNTR	33.50
	INTERNAL REVENUE SERVICE	750-104-00	STREET DEPT. FICA TA	FICA WITHHELD AND MATCHED	1,247.91
		750-104-00	STREET DEPT. FICA TA	MEDICARE WITHHELD & MATCHE	291.87
	PEOPLES NATURAL GAS	750-213-00	STREET DEPT. UTILITI	200012037079 395 MUD LICK	4,315.17
	AMAZON.COM	750-343-00	STREET DEPT. AUTO SU	PCRD-9 PIN TO OBD II ADAPT	79.45
		750-341-00	STREET DEPT. MAT & S	PCRD-LED RECHRG HEAD LAMPS	176.58
	CLEVELAND BROTHERS EQUIPMENT	750-343-00	STREET DEPT. AUTO SU	GLASS DOOR & PINS - EXCAV	716.23
	RDR ENERGY RESOURCES LLC	750-458-08	GATEWAY WEST GRANT E	10YDS CLASS B FOR GWW	2,182.50
		750-458-05	STREET DEPT PROJECTS	10 YDS CONCRETE KANAWHA S	2,202.50
		750-458-08	GATEWAY WEST GRANT E	10YDS CLASS B FOR GWW	2,102.50
		750-458-08	GATEWAY WEST GRANT E	11YDS CONCRETE GWW	2,489.75
		750-458-08	GATEWAY WEST GRANT E	11YDS CLASS B FOR GWW	2,269.75
	ASCENT CONSULTING & ENGINEER	750-458-08	GATEWAY WEST GRANT E	GWW MTRL TESTING SVC JAN	587.50
		750-458-08	GATEWAY WEST GRANT E	MATRL TESTING GWW II	504.00
	PAYFLEX	750-105-00	STREET DEPT. GROUP I	GF FEB 2023 HSA FEE	29.25
	ARGOS USA LLC	750-458-05	STREET DEPT PROJECTS	17.64 TONS GRAY BULK CEME	3,404.52
	FIRST COMMUNITY BANK CORPORA	750-459-22	PROPERTY PAYMENT MUDD	FEB 2023 PUBLIC WRKS BLDG	9,774.80
	AT&T MOBILITY	750-211-00	STREET DEPT. TELEPHO	PCRD-DEC CELL PHN & GEOTAB	404.73
	ROZELLE ENTERPRISES DBA TRAD	750-458-05	STREET DEPT PROJECTS	PREP FOR & POUR FLORIDA S	4,964.00
		750-458-05	STREET DEPT PROJECTS	LABOR FLORIDA ST 2/6-2/16	7,726.88
	WORLD FUEL SERVICES, INC.	750-343-00	STREET DEPT. AUTO SU	STREET FUEL BILL JAN 2023	2,633.13
	VERSALIFT EAST PARTS & ASSOC	750-343-00	STREET DEPT. AUTO SU	PCRD-BUCKET DOOR LATCH	204.41
	SOUTH END GLASS	750-343-00	STREET DEPT. AUTO SU	INSTALL GLASS EXCAVATOR	90.00
		750-343-00	STREET DEPT. AUTO SU	INSTALL GLASS- MINI EXCAV	80.00
	ANDREW LOUDIN	750-341-00	STREET DEPT. MAT & S	TRVL REIMB PCKUP AUCTION I	47.91
	LEWIS CONTRACTOR SALES	750-341-00	STREET DEPT. MAT & S	PCRD-CONCRETE GROOVER & ED	228.80
	FRONTIER	750-211-00	STREET DEPT. TELEPHO	472-5755-101615-4 STREET	98.08
	**PAYROLL EXPENSES			2/14/2023 - 2/28/2023	20,156.85
				TOTAL:	146,313.74
STREET LIGHTS	MON POWER	751-213-00	STREET LIGHTS	110 087 818 008 MAIN ST	5,874.65
		751-213-00	STREET LIGHTS	110 151 101 430 99 W. MAIN	156.49
		751-213-00	STREET LIGHTS	110088782484 E. MAIN ST	117.45
		751-213-00	STREET LIGHTS	110100156733 107 E MAIN ST	128.59
		751-213-00	STREET LIGHTS	110158087939 MAIN ST CAMER	7.30
				TOTAL:	6,284.48
TRAFFIC SIGNALS & SIGN	MON POWER	752-213-00	TRAFFIC SIGNALS POWE	110 088 985 459 RT. 119	55.93
		752-213-00	TRAFFIC SIGNALS POWE	110088985624 RT. 20 BKN C	59.49
		752-213-00	TRAFFIC SIGNALS POWE	110081822063 W. MAIN ST	31.57

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FUND: GENERAL FUND

DISBURSEMENTS 2/14/23 to 2/28/23

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		752-213-00	TRAFFIC SIGNALS POWE	110088820243 MAIN ST	41.18
		752-213-00	TRAFFIC SIGNALS POWE	110080768291 E. MAIN ST	27.59
		752-213-00	TRAFFIC SIGNALS POWE	110087174485 S. KANAWHA ST	27.07
		752-213-00	TRAFFIC SIGNALS POWE	110088235830 REGER ST RT 2	54.99
	KING ARCHITECTURAL METALS	752-230-00	SIGNS & SIGNALS	PCRD-S SCROLL FOR STREET S	1,564.82
	VALLEY STEEL SERVICE	752-230-00	SIGNS & SIGNALS	1/4"X1" FLAT ST SIGN	250.20
	NAPA-AMTOWER AUTO SUPPLY	752-230-00	SIGNS & SIGNALS	LACQUER THINNER ST SIGNS	76.90
		752-230-00	SIGNS & SIGNALS	ETCHING REDUCER ST SIGNS	102.99
			TOTAL:		2,292.73
SNOW REMOVAL	A F WENDLING INC	753-341-00	SNOW REMOVAL	ICE MELT	843.78
	LOWES BUSINESS ACCOUNTS	753-341-00	SNOW REMOVAL	TAP CONS & PRO STABI	75.91
		753-341-00	SNOW REMOVAL	TAP CONS & LUMBER SALT SH	401.97
			TOTAL:		1,321.66
PARK 30% TO CPWB	CONSOLIDATED PUBLIC WORKS BD	900-341-00	PARK-30% HOT/MOT PD	JAN 2023 HOTEL MOTEL TAX	2,459.65
				TOTAL:	2,459.65
CVB 70% TO CVB	UPSHUR COUNTY CVB	901-235-00	HOTEL/MOTEL 70% PAID	JAN 2023 HOTEL MOTEL TAX	5,739.16
				TOTAL:	5,739.16
ARTS-THEATRE	BUCKHANNON UTIL BOARDS	906-213-00	CAC UTILITIES	THEATRE WASTE FEB 2023	133.38
	MON POWER	906-213-00	CAC UTILITIES	110122154542 48 E. MAIN ST	272.26
	MOUNTAINEER GAS COMPANY	906-213-00	CAC UTILITIES	268704-483167 48 E. MAIN S	464.35
	HARBOR FREIGHT TOOLS	906-450-01	THEATRE BLDG	PCRD-GLASS BEAD ABRSV	69.99
	DODSON BROS EXTERMINATING CO	906-216-00	THEATRE MAINTENANCE/	JAN 2023 PEST CNTRL CAC	100.00
		906-216-00	THEATRE MAINTENANCE/	FEB 2023 THTRE PEST CNTRL	100.00
	SUNSET GRAPHICS LLC	906-341-00	CAC SUPPLIES & EXPEN	SHIRTS FOR MERCHANDISE	294.78
	WV PUBLIC EMPLOYEES RETIREME	906-106-00	CAC RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	115.43
		906-106-00	CAC RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	108.00
	LIFETITE METAL PRODUCTS	906-450-01	THEATRE BLDG	COCOA BROWN TRIM	200.00
	WALMART STORES INC -BUCKHANN	906-341-00	CAC SUPPLIES & EXPEN	OFFICE SUPPLIES CAC	200.50
		906-341-00	CAC SUPPLIES & EXPEN	OFFICE SUPPLIES CAC	295.02
	KAREN BROWN SAINÉ	906-223-00	CAC PROFESSIONAL SER	FEB 2023 CONSULTING CAC	2,000.00
	INTERNAL REVENUE SERVICE	906-104-00	CAC FICA	FICA WITHHELD AND MATCHED	79.52
		906-104-00	CAC FICA	MEDICARE WITHHELD & MATCHE	18.60
	ROZELLE ENTERPRISES DBA TRAD	906-450-01	THEATRE BLDG	LABOR ON THEATRE 1/23-2/3	14,393.25
		906-450-01	THEATRE BLDG	LABOR THEATRE 2/6-2/16	13,121.38
	CALEB LIGGETT	906-450-01	THEATRE BLDG	REIMB FUEL PICK UP DISPLAY	20.01
	ANDREW LOUDIN	906-450-01	THEATRE BLDG	TRVL REIMB PCKUP AUCTION I	47.92
	DEAN HARRIS	906-450-01	THEATRE BLDG	REIMB MEALS PICK UP DISPLA	15.51
	FRONTIER	906-213-00	CAC UTILITIES	473-8987-052821-4 THEATRE	88.88
	**PAYROLL EXPENSES			2/14/2023 - 2/28/2023	1,282.50
				TOTAL:	33,421.28
STOCKERT YOUTH CENTER	BUCKHANNON UTIL BOARDS	907-213-00	UTILITIES	SYC WASTE FEB 2023	52.23
	MON POWER	907-213-00	UTILITIES	110084592119 SYC	579.60
		907-213-00	UTILITIES	110084767208 79 E MAIN ST	5.31
	A F WENDLING INC	907-341-00	MATERIALS & SUPPLIES	TOILET PAPER; PAPER TOWEL	202.29
	LEAF	907-341-01	OPERATING EXPENSES	COPIER LEASE SYC JAN 23	177.51
	ENCOVA INSURANCE	907-226-00	INSURANCE & BONDS	WCN6007140 JAN 2023	77.83
	CARTER: LARRY	907-363-00	KARATE CLASS INSTRUC	JAN 2023 KARATE INSTRCTR	54.00
	MOUNTAINEER GAS COMPANY	907-213-00	UTILITIES	383925-483167 70 E MAIN ST	1,448.70
	BUCKHANNON UPSHUR HIGH SCHOO	907-356-00	YOUTH BASKETBALL	CUSTODIAL EXP BBALL 1/21	130.17

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DISBURSEMENTS 2/14/23 to 2/28/23

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	NAPA-AMTOWER AUTO SUPPLY	907-341-00	MATERIALS & SUPPLIES	BATTERIES SYC BUS	284.64
	LOWES BUSINESS ACCOUNTS	907-341-00	MATERIALS & SUPPLIES	PCRD-TOILET SEAT REPLACEME	48.97
		907-341-00	MATERIALS & SUPPLIES	PCRD-PAINT	34.98
	WV PUBLIC EMPLOYEES RETIREME	907-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	249.14
		907-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	225.05
		907-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	203.11
		907-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	218.03
	WV DIV OF MOTOR VEHICLES	907-341-00	MATERIALS & SUPPLIES	2023 EMPLOYEE DRIVER'S LIC	30.00
	CASEYEARL'S	907-356-00	YOUTH BASKETBALL	PCRD-BASKETBALL SHIRTS	3,545.54
		907-356-00	YOUTH BASKETBALL	PCRD-BASKETBALL SHIRTS	237.82
	ST JOSEPH HOSPITAL OF BUCKHA	907-341-00	MATERIALS & SUPPLIES	PREEMPLMT LABS REBECCA HAN	56.00
		907-341-00	MATERIALS & SUPPLIES	PRE EMPLMT LABS BROOKLYN C	56.00
		907-341-00	MATERIALS & SUPPLIES	PREEMPLMT LABS PARKER LOCK	56.00
		907-341-00	MATERIALS & SUPPLIES	PREEMPLMT LABS WILLIAM MAR	56.00
	WALMART STORES INC -BUCKHANN	907-356-00	YOUTH BASKETBALL	PCRD-BASKETBALL CONCESSION	238.92
		907-356-00	YOUTH BASKETBALL	PCRD-WHISTLES	24.85
		907-356-00	YOUTH BASKETBALL	PCRD-CONCESSION STAND ITEM	299.94
		907-356-00	YOUTH BASKETBALL	BASKETBALL CONCESSIONS	229.96
		907-361-00	AFTER SCHOOL SUPPLIE	AFTER SCHOOL SUPPLIES	85.26
		907-361-00	AFTER SCHOOL SUPPLIE	AFTERSCHOOL SUPPLIES	186.43
	SAM'S PIZZA	907-356-00	YOUTH BASKETBALL	BBALL CONCESSIONS JAN '23	273.00
	MOUNTAIN STATE PEST GUARD	907-216-00	MAINTENANCE	FEB 2023 SYC PEST CONTROL	38.50
	INTERNAL REVENUE SERVICE	907-104-00	FICA TAX	FICA WITHHELD AND MATCHED	522.03
		907-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	122.08
	APRIL E SMALL	907-368-01	ZUMBA	JAN 2023 KCKBOXING INSTRC	140.00
	AMAZON.COM	907-356-00	YOUTH BASKETBALL	PCRD-CHEERLEADER HAIR BOWS	13.99
		907-341-00	MATERIALS & SUPPLIES	PCRD-OFFICE SUPPLIES	105.60
		907-341-00	MATERIALS & SUPPLIES	PCRD-OFFICE SUPPLIES	6.55
	DANIEL HEPLER	907-356-00	YOUTH BASKETBALL	BBALL REF 12 GAMES 2/11 &	300.00
	PAYFLEX	907-105-00	GROUP INSURANCE	GF FEB 2023 HSA FEE	13.00
	LYNX WV INC	907-213-00	UTILITIES	FEB 2023 SYC INTERNET	145.00
	AT&T MOBILITY	907-211-00	TELEPHONES	PCRD-DEC CELL PHN & GEOTAB	38.85
	WORLD FUEL SERVICES, INC.	907-343-00	SYC AUTO SUPPLIES	SYC FUEL BILL JAN 2023	467.51
	DAWN WEBB	907-363-00	KARATE CLASS INSTRUC	JAN 2023 KARATE INSTRCTR	162.00
	CALEB LIGGETT	907-216-00	MAINTENANCE	REIMB FUEL PICK UP DISPLAY	20.00
	ANDREW LOUDIN	907-214-00	TRAVEL EXPENSE	TRVL REIMB PCKUP AUCTION I	47.92
	ACDS	907-221-00	TRAINING	PCRD-TRAINING FOR LISA LAM	25.00
	DEAN HARRIS	907-459-00	CAPITAL OUTLAY	REIMB DISPLAY CASES @ SYCC	400.00
		907-216-00	MAINTENANCE	REIMB MEALS PICK UP DISPLA	15.50
	FRONTIER	907-211-00	TELEPHONES	473-0145-042701-4 SYC	204.07
	**PAYROLL EXPENSES			2/14/2023 - 2/28/2023	8,420.03
				TOTAL:	20,574.91
CONVENTION CENTER	USDA, RURAL DEVLEOPMENT	910-457-00	CONFERENCE CENTER PA	CONF CENTER MARCH 2023	3,351.00
				TOTAL:	3,351.00
PUBLIC SAFETY	MOUNTAINEER GAS COMPANY	976-213-00	SAFETY COMPLEX UTILI	383931-483167 20 S FLORIDA	1,243.04
	DODSON BROS EXTERMINATING CO	976-216-00	SAFETY COMPLEX MAINT	FEB 2023 POLICE DPT PEST C	45.00
	CIVIL & ENVIROMENTAL CONSULT	976-459-36	FEMA GRANT#1 GENERAT	ENGINEER REVIEW PSC GENER	393.00
	DIEFFENBAUCH & HRITZ, LLC	976-459-36	FEMA GRANT#1 GENERAT	ELEV CERTS FEMA GRANT #1	1,350.00
	COMFORTECH LLC	976-216-00	SAFETY COMPLEX MAINT	CHANGED HVAC FILTERS	829.58
				TOTAL:	3,860.62

Mayor Skinner noted the Minutes for the Regular Meeting of 02/16/23 were not available and asked for approval of the Consent Agenda as presented.

The motion to approve the Consent Agenda as presented was made by Bucklew/Rylands. Motion carried.

F. Strategic Issues for Discussion and/or Vote

F.1 Approval to Accept Bid Opening Results-COB Colonial Arts Center Theatre Seating Installation Project Contact A & B – Action taken earlier in the meeting.

F.2 Mural Design for the CAC on the rear of the building –Proposal & Design of the Project – Action taken earlier in the meeting.

F.3 Approval to Authorize Amberle Jenkins as Designated Agent for Receipt of Tax Information for the COB – Action taken earlier in the meeting.

F.4 SYCC USDA Grant Application Requirement - Financial Feasibility Study by Outside Consultant (TBD) – Action taken earlier in the meeting.

F.5 Management of The Event Center at Brushy Fork – Recorder Sanders asked that this item be discussed in Executive Session; no action will be taken.

F.6 Appointment Buckhannon Planning Commission - Mayor Skinner has nothing to report concerning this item.

G. Comments and Announcements:

- **Pamela Bucklew:** Mrs. Bucklew reported on the recent Parks & Recreation meeting that took place recently including reports by Robert Osburn, Andrew Loudin and Zack Karickhoff. She also noted that March 25, 2023 there will be a cleanup day for the parks by volunteers to be coordinated by Debbie Shapiro.
- **David McCauley:** Mr. McCauley had questions concerning the city's acquisition of the property on Madison Street and the issue to do with part of the building Mr. Foster owns next to the SYCC property. There was nothing official to be reported on regarding either issue.
- **Jack Reger:** Mr. Reger noted that we need to keep JB Kimble in our thoughts and prayers. He is happy with the progress on the Colonial Arts Center and with the report from the Parks and Recreation committees. He also is happy with the upgrades with the City Hall building.
- **Dave Thomas:** Mr. Thomas noted that on March 25th there will be an elimination dinner for Create Buckhannon at the Opera House that will benefit Create Buckhannon and WAMSB 2023. He also noted that we had a recent meeting with the Upshur County Commission and it was one of the most positive meetings that he has been involved in for many years. He is optimistic that we will be able to do some great things for the community with the two governmental bodies working closely together.
- **CJ Rylands:** Mr. Rylands spoke about a metal kiosk that used to be located where the new UCDA building sits now. He would like us to consider us installing it near the Ameriprise Financial Services, LLC building on Main Street. He also asked for an update on the new wall near Martino & Wilson Dental. Mayor Skinner provided an update and comments on both. Mr. Rylands would also like to work on an MOU regarding the Lurch display outside of CJ Maggie's. Mayor Skinner felt there should be no objections.
- **Randall Sanders:** Mr. Sanders was attending by GoToMeeting as he is recovering from COVID and he thanked everyone who had proved good wishes and assistance during the week. He also provided a brief update on WAMSB.

H. Mayor's Comments and Announcements: Mayor Skinner asked for a brief Executive Session.

Motion to adjoin into Executive Session at 7:42 PM was made by Thomas/Reger. Motion carried.

Motion to adjoin out of Executive Session at 8:30 PM was made by Sanders/Thomas. Motion carried.

I. Adjournment

Motion to adjourn at 8:31 PM was made by Reger/Thomas.

Mayor Robert N. Skinner III _____

City Recorder Randall H. Sanders _____