

**STATE OF WEST VIRGINIA, COUNTY OF UPSHUR, CITY OF BUCKHANNON, TO WIT:**

A regular meeting of the Buckhannon City Council was held on Thursday, November 2, 2023, at 7:00 p.m., in the Council Chambers of City Hall. The following individuals were in attendance (GTM – GoToMeeting):

Mayor	Robbie Skinner	Present - GTM
City Recorder	Randy Sanders	Present
Council Member	Pam Bucklew	Present
Council Member	David McCauley	Present
Council Member	Jack Reger	Present
Council Member	CJ Rylands	Present - GTM
Council Member	David Thomas	Present - GTM
Assistant Recorder & Director of Finance	Amberle Jenkins	Present
City Attorney	Tom O'Neill	Present
Buckhannon Fire Department	JB Kimble	Present
Director of Public Works	Jerry Arnold	Absent
Channel 3	Rodney Irvin	Present
Record Delta	Steven Santilli	Present
MyBuckhannon.com	Katie Kuba	Present
Note Taker	Alice Teets	Present

Guests: Tom Aman, Steptoe & Johnson PLLC – GTM; Ethan & Kylie Smith; Meredith Cottrell-WVWC; Don Louk; John Brugnoli; Brian Elmore; Shane Jenkins; Brian Potter; Marcus Miller; Devin Landis; Ethan Smith; Miranda Smith; McKenzie Smith; Chad Smith; Elijah Smith; CJ Smith.

***City Council of Buckhannon – 7:00 pm in Council Chambers  
Meeting Agenda for Thursday, November 2, 2023***

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- A. Call to Order**  
A.1 Moment of Silence  
A.2 Pledge to the Flag of the United States of America
- B. Recognized Guests**  
B.1 Thomas Aman, Steptoe & Johnson PLLC, Bond Counsel, SYCC Proposed Project  
B.2 Fire Department Pinning of Lieutenant Ethan Smith  
B.3 West Virginia Wesleyan College Student Senate Meredith Cottrell-Greetings & Campus News
- C. Department & Board Reports**  
C.1 Public Works Director- Jerry Arnold
  - Report on meeting with UCBOE Superintendents regarding Traffic/Parking Concerns during Pickup & Drop-off at BAESC.2 Finance Director- Amberle Jenkins  
C.3 Fire Chief- JB Kimble  
C.4 City Attorney- Tom O'Neill
- D. Correspondence & Information**  
D.1 Notice Accepting Sealed Bids for Conex Containers for the Burn Training Facility
- E. Consent Agenda**  
E.1 Approval of Minutes -Regular Meeting 09/21/23, 10/05/23, 10/19/23, Special 03/01/23, 09/13/23, 10/02/23  
E.2 Approval of Building and Wiring Permits  
E.3 Approval of Payment of the Bills
- F. Strategic Issues for Discussion and/or Vote**  
F.1 Accept & Approval Execution of Engagement of Steptoe & Johnson PLLC to serve as “Note Counsel” for the Bond Anticipation Notes which are contemplated for the USDA permanent financing regarding the City of Buckhannon’s Stockert Youth and Community Center Building Project  
F.2 Consideration of adoption on first reading of the following entitled Ordinance No. 465 relating to the temporary financing of the design, acquisition, construction, and equipping of improvements and additions to the City of Buckhannon’s Stockert Youth and Community Center  
F.3 Approval to Convert Municipal Stabilization Fund to a Certificate of Deposit (CD) Higher Interest Account and Approval of Mayor & Director of Finance as Authorized Signatories
- G. Comments and Announcements**  
G.1 Pamela Bucklew  
G.2 David McCauley  
G.3 Jack Reger  
G.4 David Thomas

G.5 CJ Rylands  
G.6 Randall Sanders

H. Mayor’s Comments and Announcements  
I. Adjournment

POSTED 10/30/2023

A. Call to Order: The meeting was called to order, followed by a moment of silence and pledge to the flag.


B. Recognized Guests:

B.1 Thomas Aman, Steptoe & Johnson PLLC, Bond Counsel, SYCC Proposed Project:  
Discussion of F.1 was moved to the beginning so that the mayor could participate in discussion before he had to leave the meeting.

Motion to bring *F.1 Accept & Approval Execution of Engagement of Steptoe & Johnson PLLC to serve as “Note Counsel” for the Bond Anticipation Notes which are contemplated for the USDA permanent financing regarding the City of Buckhannon’s Stockert Youth and Community Center Building Project* to the table for Discussion and/or Vote was made by McCauley/Sanders. Motion carried.

Mr. Aman from Steptoe & Johnson PLLC was present. There is an existing engagement letter with the Building Commission for Bond Counsel. It is the same letter for both except one is for interim financing (note counsel) and the other is for permanent financing (bond counsel). The Building Commission approved their engagement. City Attorney Tom O’Neill stated that this does not replace the earlier agreement, but just expands it into two different projects with two separate fees.

Motion McCauley/Bucklew to accept and approve execution of engagement of Steptoe & Johnson PLLC to serve as “Note Counsel” for the Bond Anticipation Notes which are contemplated for the USDA permanent financing regarding the City of Buckhannon’s Stockert Youth and Community Center Building Project Motion carried unanimously.



STEPTOE &  
JOHNSON  
PLLC

ATTORNEYS AT LAW

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Bridgeport, WV 26330  
(304) 933-8000 (304) 933-8183 Fax  
www.steptoe-johnson.com

Writer's Contact Information

October 24, 2023

\$4,000,000 (est.)  
City of Buckhannon Building Commission  
Lease Revenue Bond Anticipation Notes  
(Stockert Youth Center)

City of Buckhannon Building Commission  
Attn: Chair  
c/o City of Buckhannon  
70 East Main Street  
Buckhannon, WV 26201

City of Buckhannon  
Attn: Robbie Skinner III, Mayor  
70 East Main Street  
Buckhannon, WV 26201

Dear Mayor Skinner and Building Commission Chair:

The purpose of this engagement letter is to set forth certain matters concerning the services we will perform as bond counsel to the City of Buckhannon Building Commission (the “Issuer”) in connection with the issuance of Lease Revenue Bond Anticipation Notes (the “Notes”) by the Issuer. We understand that the Notes are being issued for the purposes of: (i) financing on a temporary basis the costs of the construction and equipping of an additional building located at the site known as the Stockert Youth Center (the “Project”); and (ii) paying costs of issuance of the Notes and related costs. We further understand that the Notes will be secured by the lease revenues to be paid by the City of Buckhannon (the “City”) pursuant to an Agreement and Lease, by and between the Issuer, as lessor, and the City, as lessee (the “Lease”) and a Deed of Trust and Security Agreement on the facilities financed or improved with the proceeds of the Notes (the “Deed of Trust”). The Notes will serve as construction financing for the Project and it is anticipated that the Notes will be repaid and financed on a permanent basis (the “Permanent Financing”) pursuant to Lease Revenue Bonds of the Issuer which will be purchased by the United States Department of Agriculture (the “USDA”). The USDA has issued or is anticipated to issue in the near term a Letter of Conditions to provide the Permanent Financing. We understand that the purchaser of the Notes has not yet been determined.

In this engagement, and subject to the completion of proceedings to our satisfaction, we expect to perform the following duties:

- (1) Render our legal opinion (the “Note Opinion”) regarding the validity and binding effect of the Notes, the source of payment and security for the Notes and the tax status of interest paid on the Notes for federal and West Virginia income tax purposes, subject to certain limitations which may be expressed in the Note Opinion.



(2) Prepare and review documents necessary or appropriate to the authorization, issuance and delivery of the Notes, and coordinate the authorization and execution of such documents.

(3) Review legal issues relating to the structure of the Bond issue.

Our Note Opinion will be addressed to the Issuer and the Purchaser and will be delivered by us on the date the Notes are exchanged for their purchase price or the initial advance thereof if a draw down obligation is utilized (the "Closing").

The Note Opinion will be based on facts and law existing as of its date. In rendering our Note Opinion, we will rely upon the certified proceedings and other certifications of public officials and other persons furnished to us without undertaking to verify the same by independent investigation, and we will assume continuing compliance by the Issuer and the City with applicable laws relating to the Notes. During the course of this engagement, we will rely on you to provide us with complete and timely information on all developments pertaining to any aspect of the Notes and their security. We understand that you will direct members of your staff and other employees of the Issuer and the City to cooperate with us in this regard. In rendering our Note Opinion, we will expressly rely upon the City Attorney as to the local matters of the Issuer and the City. We do not review the financial condition of the Issuer or the City, the feasibility of the Project to be financed with proceeds of the Notes or the adequacy of the security provided to Noteholders and we will express no opinion relating thereto.

Our duties in this engagement are limited to those expressly set forth above. Among other things, our duties do not include:

(a) Assisting in the preparation or review of an official statement or any other disclosure document with respect to the Notes, or performing an independent investigation to determine the accuracy, completeness or sufficiency of any such document or rendering advice that the official statement or other disclosure document does not contain any untrue statement of a material fact or omit to state a material fact necessary to make the statements contained therein, in light of the circumstances under which they were made, not misleading.

(b) Preparing requests for tax rulings from the Internal Revenue Service, or no action letters from the Securities and Exchange Commission.

(c) Preparing blue sky or investment surveys with respect to the Notes.

(d) Drafting state constitutional or legislative amendments.

(e) Pursuing test cases or other litigation.

(f) Making an investigation or expressing any view as to the creditworthiness of the Issuer or the City or the security provided for the Notes.

(g) Assisting in the preparation of, or opining on, a continuing disclosure undertaking pertaining to the Notes or, after Closing, providing advice concerning any actions necessary to assure compliance with any continuing disclosure undertaking.

(h) Representing the Issuer or the City in Internal Revenue Service examinations or inquiries, or Securities and Exchange Commission investigations.

(i) Serving as a municipal advisor or financial advisor to the Issuer or the City as contemplated by the federal securities laws and applicable rules and regulations of the US Securities and Exchange Commission and the Municipal Securities Rulemaking Board.

(j) Addressing any other matter not specifically set forth above that is not required to render our Note Opinion.

Upon execution of this engagement letter, the Issuer will be our client and an attorney-client relationship will exist between us. We assume that all other parties will retain such counsel as they deem necessary and appropriate to represent their interests in this transaction. We will not be representing the City in this transaction and we understand that the City Attorney will be representing the City in this matter. We further assume that all other parties understand that in this transaction we represent only the Issuer, we are not counsel to any other party, and we are not acting as "transaction counsel" or as an intermediary among the parties. Our services as bond counsel are limited to those contracted for in this letter. The Issuer's execution of this engagement letter will constitute an acknowledgment of those limitations. Our representation of the Issuer will not affect, however, our responsibility to render an objective Note Opinion.

Our representation of the Issuer and the attorney-client relationship created by this engagement letter will be concluded upon issuance of the Notes. Nevertheless, subsequent to Closing, we will prepare and distribute to the participants in the transaction a transcript of the proceedings pertaining to the Notes.

Based upon: (i) our current understanding of the terms, structure, size and schedule of the financing represented by the Notes, (ii) the duties we will undertake pursuant to this engagement letter, (iii) the time we anticipate devoting to the financing, and (iv) the responsibilities we will assume in connection therewith, our fee as note counsel for this issue will be \$47,500, which will also include all reasonable and customary costs incurred by us in connection with this financing. Such fee may vary: (i) if the principal amount of the Notes actually issued differs significantly from the amount set forth above, (ii) if material changes in the structure of the financing occur, or (iii) if unusual or unforeseen circumstances arise which require a significant increase in our time or responsibility. If, at any time, we believe that circumstances require an adjustment of our original fee estimate, we will consult with you and provide you with an amendment to this engagement letter.

If, for any reason, the Note issue does not close or the Note issue is closed without the delivery of our bond counsel opinion, we will submit an invoice for our fees and expenses incurred through such point in time as it is determined that the Note issue will not be further pursued or is not viable or if a closing of the Note issue occurs without the delivery of our bond counsel opinion which fees will be within the amount outlined above. Our fee and expenses are usually paid at the Closing out of Note proceeds, and we customarily do not submit any statement until the Closing, which statement will serve as a written statement to you stating the outcome of the matter, i.e., that the Note issue has closed.

At your request, papers and property furnished by you will be returned promptly upon receipt of payment for outstanding fees and client charges. Our own files, including lawyer work product, pertaining to the transaction will be retained by us. For various reasons, including the minimization of unnecessary storage expenses, we reserve the right to dispose of any documents or other materials retained by us after the termination of this engagement.

If the foregoing terms of this engagement letter are acceptable to you, please so indicate by returning the enclosed copy of this engagement letter signed and dated by an appropriate officer, retaining the original for your files. We look forward to working with you.


STEPTOE & JOHNSON PLLC

By:   
Its: Member

City of Buckhannon Building Commission  
City of Buckhannon  
October 24, 2023  
Page 5

Accepted and Approved:

CITY OF BUCKHANNON BUILDING COMMISSION

By:   
Its: Chairperson

Date: Nov. 2, 2023

Accepted and Approved:

CITY OF BUCKHANNON

By:   
Mayor

Date: November 3, 2023

**Motion to bring F.2 Consideration of adoption on first reading of the following entitled Ordinance No. 465 relating to the temporary financing of the design, acquisition, construction, and equipping of improvements and additions to the City of Buckhannon’s Stockert Youth and Community Center to the table for Discussion and/or Vote was made by McCauley/Sanders. Motion carried.**

City Ordinance

**ORDINANCE NO. 465 OF  
THE CITY OF BUCKHANNON**

AN ORDINANCE AUTHORIZING AND APPROVING THE TEMPORARY FINANCING OF THE COSTS OF THE DESIGN, ACQUISITION, CONSTRUCTION, AND EQUIPPING OF IMPROVEMENTS AND ADDITIONS TO THE CITY OF BUCKHANNON’S STOCKERT YOUTH AND COMMUNITY CENTER; AUTHORIZING THE CONVEYANCE OF REAL PROPERTY, FIXTURES AND PERSONAL PROPERTY AND APPURTENANCES TO THE CITY OF BUCKHANNON BUILDING COMMISSION, FOR THE PURPOSE OF FACILITATING THE DESIGN, ACQUISITION, CONSTRUCTION AND EQUIPPING OF IMPROVEMENTS AND ADDITIONS TO THE CITY OF BUCKHANNON’S STOCKERT YOUTH AND COMMUNITY CENTER; THE LEASING OF SUCH PROPERTY AND ALL PROJECT IMPROVEMENTS AND APPURTENANCES THERETO BY THE CITY OF BUCKHANNON FROM THE CITY OF BUCKHANNON BUILDING COMMISSION; THE SALE AND ISSUANCE BY THE CITY OF BUCKHANNON BUILDING COMMISSION OF ITS BOND ANTICIPATION NOTES, SERIES 2024 IN AN AMOUNT NOT TO EXCEED \$5,000,000 PRINCIAL AMOUNT, ISSUED IN ONE OR MORE SERIES TO PROVIDE TEMPORARY FINANCING FOR THE IMPROVEMENTS TO STOCKERT YOUTH AND COMMUNITY CENTER; AUTHORIZING THE EXECUTION AND DELIVERY OF AN AGREEMENT AND LEASE AND OTHER INSTRUMENTS AND AUTHORIZING AND APPROVING OTHER DOCUMENTS AND MATTERS RELATING TO THE TERMS AND SECURITY OF SUCH SERIES 2024 NOTES; AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH.

**WHEREAS**, The City of Buckhannon (the “City”) has, pursuant to an ordinance enacted August 2, 1984, created and established the City of Buckhannon Building Commission (the “Issuer”), a public corporation and municipal building commission of the State of West Virginia, pursuant to the authority granted to it in Chapter 8, Article 33, of the West Virginia Code of 1931, as amended (the “Act”);

**WHEREAS**, the Issuer, under the Act, has plenary power and authority to contract and be contracted with, acquire, purchase, own and hold any property, real or personal, and acquire, construct, equip, maintain and operate public buildings, structures, projects and appurtenant facilities of any type or types for which the City is permitted by law to expend public funds,



sell, encumber or dispose of any property, real or personal, and lease its property or any part thereof, for public purposes to such persons and upon such terms as the Issuer deems proper;

**WHEREAS**, the City is empowered and authorized by Chapter 8, Article 16, of the West Virginia Code of 1931, as amended, to construct, reconstruct, establish, acquire, improve, renovate, extend, enlarge, increase, own, equip, repair, maintain and operate any municipal public works (including public recreation centers), together with all appurtenances necessary, appropriate, useful, convenient or incidental for or to the maintenance and operation of such works;

**WHEREAS**, the City desires to convey unto the Issuer pursuant to such deed or deeds, bills of sale or other instruments of transfer as may be necessary and appropriate under the circumstances (collectively, the “Conveyance Documents”), the real property located in the vicinity of 79 East Main Street, Buckhannon, Upshur County, West Virginia, together with all improvements and appurtenances thereto which constitutes the current site of the Stockert Youth and Community Center and surrounds, which real property shall be more particularly described in **EXHIBIT A – REAL ESTATE DESCRIPTION**, attached to the hereinafter described Lease and made a part hereof (the “Property”);

**WHEREAS**, the City desires to design, acquire, construct and equip improvements and additions to the City’s Stockert Youth and Community Center, including, repairs, renovations or improvements to the existing Community Center, together with all appurtenant facilities (the “Facilities”) in connection therewith (the “Project”);

**WHEREAS**, the Issuer, under the Act, has plenary power and authority to issue negotiable bonds, notes, debentures or other evidences of indebtedness and provide for the rights of the holders thereof, incur any proper indebtedness and issue any obligations and give any security therefor which it may deem necessary or advisable in connection with exercising powers as provided in the Act;

**WHEREAS**, the Issuer desires, pursuant to its Ordinance enacted in connection therewith (the “Issuer Ordinance”) to issue its Bond Anticipation Notes, Series 2024, in one or more series, in an aggregate principal amount not to exceed \$5,000,000 (the “Series 2024 Notes”) to (i) temporarily finance the costs of the Project, (ii) pay any costs necessary to acquire the Property or any other property rights necessary in connection with the Project; (iii) pay costs of issuance of the Series 2024 Notes and related costs, (iv) fund a reserve account, if any, for the Series 2024 Notes, and (v) pay capitalized interest, if any, on the Series 2024 Notes;

**WHEREAS**, the purchaser of the Series 2024 Notes (the “Purchaser”), the terms, conditions and provisions of the Series 2024 Notes and the forms of certain documents to be executed and delivered in connection with the issuance and sale of the Series 2024 Notes shall be approved by the Issuer pursuant to a resolution of the Issuer which is supplemental to the Issuer Resolution (the “Issuer Supplemental Resolution”);

**WHEREAS**, the City desires to lease the Facilities from the Issuer pursuant to an Agreement and Lease (the “Lease”) to be dated on or prior to the Closing Date (as hereinafter defined), by and between the Issuer, as lessor, and the City, as lessee;

**WHEREAS**, the Issuer, pursuant to the Issuer Ordinance, has appointed the City to undertake the design, acquisition, construction and equipping of the Project and for the purpose of requisitioning and applying the proceeds of the Series 2024 Notes to the payment of the costs of the Project and the costs of issuance of such Series 2024 Notes and related costs, for and on behalf of the Issuer as herein described, and the City desires to authorize such actions on its part pursuant to this Ordinance; and

**WHEREAS**, the City desires to take all steps necessary to authorize the conveyance of the Property, its undertaking of the design, acquisition, construction and equipping of the Project for and on behalf of the Issuer, its requisitioning of the Series 2024 Note proceeds and application thereof to the payment of the costs of the Project, its leasing of the Facilities from the Issuer pursuant to the terms of the Lease and to permit the Issuer to promptly proceed with the issuance of the Series 2024 Notes;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF BUCKHANNON, AS FOLLOWS:**

**Section 1.** Pursuant to the Act, this Ordinance is adopted and enacted and it is hereby found and determined that, to accomplish the purposes of the Act and the findings set forth in the preambles hereof, the following is hereby authorized and approved: (i) the conveyance of the Property by the City to the Issuer pursuant to the Conveyance Documents, if applicable; (ii) the design, acquisition, construction and equipping of the Project by the City for and on behalf of the Issuer including but not limited to engaging such architects and other professionals, undertaking such public bidding processes, providing notice of award and notice to proceed to such construction contractors, entering into such construction contracts, purchase agreements and other documents as may be necessary in connection with same and performing under such agreements and requisitioning the proceeds of the Series 2024 Notes for the purpose of paying costs of the Project and the costs of issuance of the Series 2024 Notes, (iii) the leasing of the Facilities by the City from the Issuer pursuant to the terms of the Lease and the payment of such lease rentals and other payments by the City which are provided for pursuant to the Lease, and (iv) the issuance and delivery of the Series 2024 Notes by the Issuer in the aggregate principal amount of not to exceed \$5,000,000 for the purpose of temporarily financing costs of the design, acquisition, construction and equipping, including repair, renovation or improvement to the Project including the acquisition of any property necessary for the construction of the Project, the payment of costs of issuance of the Series 2024 Notes and related costs, the funding of a reserve account, if any, for the Series 2024 Notes and the payment of capitalized interest, if any, on the Series 2024 Notes, are hereby authorized, approved, ratified and confirmed. The Series 2024 Notes shall be issued in accordance with, and shall have the terms provided in, the Issuer Ordinance authorizing the issuance of the Series 2024 Notes, which Issuer Ordinance is hereby approved.

**Section 2.** The City hereby agrees to undertake all actions necessary for the design, acquisition, construction and equipping of the Project and to requisition and apply the proceeds of the Series 2024 Notes to the payment of the costs of the Project, the costs of issuance of the Series 2024 Notes and related costs, and to execute all construction contracts, requisitions, certificates or other documents necessary in connection therewith, and to give any and all authorizations as may be necessitated thereby. The City hereby authorizes and approves the payment of costs of the Project which may be incurred prior to the issuance of the Series 2024 Notes from its General Fund and the reimbursement of such fund from the proceeds of the Series 2024 Notes following their execution and delivery.

**Section 3.** The Lease, by and between the Issuer, as lessor, and the City, as lessee, pursuant to which the City will lease the Facilities from the Issuer and will agree to pay as Lease Rentals (but only from the sources set forth therein), amounts sufficient to pay the principal of and interest on the Series 2024 Notes and any other amounts payable thereunder, shall be substantially in the form as shall be approved pursuant to a resolution of the City which is supplemental to this Ordinance (the

“City Supplemental Resolution”), with such changes, variations, insertions and omissions as may be approved by the City. The Mayor of the City is hereby authorized to execute, acknowledge, as necessary, and deliver the Lease and the Recorder is hereby authorized and directed to affix the seal of the City thereto and to attest the seal. The execution of the Lease by the Mayor shall be conclusive evidence of any approval required by this Section.

**Section 4.** The Lease Assignment (the “Assignment”), by the Issuer to the Purchaser, pursuant to which the Issuer shall assign certain of its rights under the Lease and rentals thereunder, to be dated or effective as of the Closing Date, shall be substantially in the form as shall be approved pursuant to the City Supplemental Resolution, with such changes, variations, insertions and omissions as may be approved by the Issuer and the City. The execution of the Assignment by the Chairman of the Issuer shall be conclusive evidence of any such approval.

**Section 5.** The Credit Line Deed of Trust, Fixture Filing and Security Agreement (the “Deed of Trust”) by the Issuer to the trustees named therein, pursuant to which the Issuer shall convey the Facilities to the trustees named therein, in trust, for the benefit and security of the Purchaser in the repayment of the Series 2023 Notes, shall be substantially in the form as shall be approved pursuant to the City Supplemental Resolution, with such changes, variations, insertions and omissions as may be approved by the Issuer and the City. The execution of the Deed of Trust by the Chairman of the Issuer shall be conclusive evidence of any such approval.

**Section 6.** The Series 2023 Notes substantially in the form approved pursuant to the Issuer Ordinance, shall be and the same are hereby approved in all respects, with such changes, variations, insertions and omissions as may be approved by the City and the Issuer. Such approval shall constitute the approval of the issuance of the Series 2024 Notes by an “applicable elected official” to the extent such approval may be required by any State or federal law. The execution of the Series 2024 Notes by the Chairman of the Issuer shall be conclusive evidence of any such approval.

**Section 7.** The City hereby approves the sale of the Series 2024 Notes to the Purchaser which shall be designated by the Issuer Supplemental Resolution. The price of the Series 2024 Notes shall be 100% of par value, there being no interest accrued thereon. The Series 2024 Notes shall be dated the date of delivery thereof (the “Closing Date”).

**Section 8.** All covenants, stipulations, obligations and agreements of the City contained herein and contained in the Lease and all other instruments and documents relating thereto shall be deemed to be the special and limited covenants, stipulations, obligations and agreements of the City to the full extent permitted by law, and such covenants, stipulations, obligations and agreements shall be binding upon the City and its successors from time to time and upon any board or body to which any powers or duties, affecting such covenants, stipulations, obligations and agreements, shall be transferred by or in accordance with law. Except as otherwise provided herein, all rights, powers and privileges conferred and duties and liabilities imposed upon the City or the officials thereof by the provisions hereof and by the Lease and all other instruments and documents relating thereto shall be exercised or performed by the City or by such officers, board or body as may be required or permitted by law to exercise such powers and to perform such duties.

No covenant, stipulation, obligation or agreement herein contained or contained in the Lease and all other instruments and documents relating thereto shall be deemed to be a covenant, stipulation, obligation or agreement of any officer, agent or employee of the City in his or her individual capacity and neither the City nor any officer or employee thereof shall be liable personally on the Lease or the Series 2024 Notes or be subject to any personal liability or accountability by reason of the issuance thereof.

**Section 9.** The City hereby ratifies all actions necessary to authorize and approve the design, acquisition, construction and equipping of the Project by the City.

**Section 10.** The firm of Steptoe & Johnson PLLC, Bridgeport, West Virginia, is hereby designated as bond counsel in connection with the issuance of the Series 2024 Notes and the Mayor is hereby authorized to execute and deliver such engagement letters as may be necessary to retain such firm for these services.

**Section 11.** The execution, delivery and due performance of the Lease are hereby in all respects approved, authorized, ratified and confirmed, including, without limitation, all acts heretofore taken in connection with the design, acquisition, construction and equipping of the Project; the issuance of the Series 2024 Notes and the leasing of the Facilities, and it is hereby ordered that the Mayor, the Recorder, the council members and other employees and officers of the City execute and deliver such other documents, certificates, agreements and instruments and take such other action as may be required or desirable to carry out the purposes of this Ordinance, the Series 2024 Notes and the aforesaid documents, certificates, agreements and instruments.

**Section 12.** All ordinances, orders, resolutions or parts thereof in conflict with the provisions of this Ordinance are, to the extent of such conflict, hereby repealed.

[Remainder of Page Intentionally Blank]

**Section 13.**  
third and final reading.

This Ordinance shall take effect immediately following the public hearing hereon and enactment on

First Reading:

November 2, 2023

Second Reading and:  
Enactment following Public  
Hearing

December 7, 2023

THE CITY OF BUCKHANNON

By:  
Its Mayor

**CERTIFICATION**

The undersigned, being the duly qualified, elected and acting Recorder of the City of Buckhannon do hereby certify that the foregoing Ordinance was duly adopted and enacted by the council of The City of Buckhannon at regular meetings duly held, pursuant to proper notice thereof, on November 2, 2023 and December 7, 2023, quorums being present and acting throughout, and which Ordinance has not been repealed, rescinded, modified, amended or revoked and is a true, correct and complete copy thereof as witness my hand and the seal of The City of Buckhannon this 12/7, 2023.

By:  
Recorder

The Building Commission acts as a conduit for property acquisition. This will authorize conveyance of property to Building Commission. We will need to work out if it is just the parcel with the new building or all of the property for the bond. We are approving \$5,000,000, by way of authorization only. We agreed previously to \$4,000,000; this gives flexibility if costs increase. This would authorize leasing between Building Commission and City. The city will oversee the project. The public hearing and second/final vote will be held on December 7, 2023.

**Motion McCauley/Reger to accept first reading of the following entitled Ordinance No. 465 relating to the temporary financing of the design, acquisition, construction, and equipping of improvements and additions to the City of Buckhannon's Stockert Youth and Community Center. Motion carried unanimously.**

**B.2 Fire Department Pinning of Lieutenant Ethan Smith**

Fire Chief JB Kimble spoke of Lieutenant Ethan Smith's work with the Fire Department. The pinning of Lt. Smith took place by his mother and wife.

**B.3 West Virginia Wesleyan College Student Senate Meredith Cottrell-Greetings & Campus News**

- On Halloween, students trick or treat for canned goods for the Parish House and we gathered up 1094 cans!!! 170 students participated.
- November 4th - Wesleyan will be hosting the Boy Scout Merit Badge Workshop
- November 4th at 2p - The Office of Diversity, Equity, and Inclusion will host a Japanese Art and Culture Workshop in the DEI office
- November 4th at 6:30p - WVWC Theatre will be hosting a Murder Mystery Dinner at the Opera House
- November 5th at 4 pm will be a Fall Choral Concert entitled the 'British Invasion' will be held in Wesley Chapel
- There is currently an art exhibition in the Sleeth Gallery entitled "Self-Awareness: An Introduction to Labor" - it opened yesterday
- In Athletics, we are starting to wrap up women's and men's soccer, volleyball, and football. Women's and Men's basketball will start soon. Please check our website for details. All games are free to attend!
- Students will be heading out for Thanksgiving Break from November 18 - 26
- We will have a few students who cannot go home, so please let us know of any church or community dinners that these students may take part in
- Our Bobcat Entertainment appreciates the opportunity to partner with many businesses in Buckhannon, we have hosted student parties at Skateland and Upshur Cinemas, and coming soon, students will head to Woody's Bowling Center and to the Ice Rink on Main Street.
- I wanted to point out this event which will occur before the next Council meeting, I attend. On December 3rd at 4p - you are invited to attend our Festival of Lessons and Carols in Wesley Chapel, it will be followed by Aladdin's Holiday Dinner, which anyone can attend and pay at the door.
- Our students want to wish you a Happy Thanksgiving holiday



Council Bucklew asked how many students would be on campus during Thanksgiving break – maybe 100?

C. Department & Board Reports:

C.1 Public Works Director- Jerry Arnold

- Report on meeting with UCBOE Superintendents regarding Traffic/Parking Concerns during Pickup & Drop-off at BAES

Mayor Skinner and CPW Director Arnold met with the UCBOE Superintendent and Assistant Superintendent on Monday. UCBOE requested to eliminate parking on E. Victoria Street. Mr. Arnold wanted to meet with UCBOE. They relayed that they have a plan in place to stagger dismissals. We offered our assistance. Part of the problem is that parents are lining up for pick up at 12:30 when school is not over until 3:15. There will be more to come on the meeting and to report. Mayor Skinner stated that we have a seat at the table and are working to alleviate the problem. Fire Chief Kimble stated that the situation is very concerning; if there is an emergency. Council Reger stated that this is a major problem that he hopes the BOE will address as it is very hazardous. He questioned if this is a new problem? Is it a city, county or state law enforcement problem; consensus is that it is a problem for all. We are going to offer up our ideas. Council McCauley asked if there was any discussion about bus drop offs at SYCC; none reported.

C.2 Finance Director- Amberle Jenkins:

Amby report 11-2-23

Balances October, 2023

General Fund mm checking	\$1,165,693.	CD \$86,550
Historic Landmark savings	\$3,030	
Stockert Youth Center Capitol Campaign	\$443,267 + 12,000 pledge =\$455,267	
Coal Tax	\$38,817	
Municipal Stabilization Fund	\$921,635	
Flood Control Acct	\$78,319	
Consolidated Public Works Board	\$145,002	Cem CD \$235,333
Sales Tax	\$1,758,586	
American Rescue Plan Acct	\$1,212,987	

11-01-2023 02:14 PM		CITY OF BUCKHANNON REVENUE & EXPENSE REPORT (UNAUDITED) AS OF: OCTOBER 31ST, 2023				PAGE: 6	
001-GENERAL FUND		% OF YEAR COMPLETED: 33.33					
REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET	
TAXES							
001-301-000-01 AD VALOREM TAXES	926,730	156,178.36	541,295.23	0.00	385,434.77	58.41	
001-301-000-02 PRIOR YEAR TAXES	25,000	16,349.25	28,480.48	0.00 (	3,480.48)	113.92	
001-303-000-00 GAS & OIL SEVERANCE TAX	10,000	53,012.56	53,012.56	0.00 (	43,012.56)	530.13	
001-304-000-00 2% UTILITY TAX	235,000	19,159.84	73,414.74	0.00	161,585.26	31.24	
001-305-000-00 B & O TAX	1,400,000	251,904.00	641,573.25	0.00	758,426.75	45.83	
001-305-000-01 B&O CONTRACTORS	120,000	36,410.84	142,087.41	0.00 (	22,087.41)	118.41	
001-306-000-00 LIQUOR TAX	75,000	20,612.70	41,394.67	0.00	33,605.33	55.19	
001-307-000-00 ANIMAL CONTROL TAXES	1,100	108.00	683.10	0.00	416.90	62.10	
001-308-000-00 HOTEL MOTEL TAX	120,000	6,320.92	61,165.61	0.00	58,834.39	50.97	
001-310-000-00 Auditor Taxes Accrued	0	0.00	0.00	0.00	0.00	0.00	
TOTAL TAXES	2,912,830	560,056.47	1,583,107.05	0.00	1,329,722.95	54.35	
FINES AND FEES							
001-320-000-00 COURT COSTS, FEES & CHARG	11,000	453.00	2,847.00	0.00	8,153.00	25.88	
001-320-000-01 BASIC FEE (POLICE DEPT.)	0	0.00	200.00	0.00 (	200.00)	0.00	
001-320-000-02 POLICE FEE -CITATION	4,000	240.00	1,260.00	0.00	2,740.00	31.50	
001-320-000-03 POLICE/FINGERPRINT REVENUE	0	0.00	0.00	0.00	0.00	0.00	
001-320-000-04 SUMMONS FEE FOR PARKING T	0	0.00	20.00	0.00 (	20.00)	0.00	
001-321-000-00 LOT 5 (OLD D&L/CVB PROPER	0	0.00	0.00	0.00	0.00	0.00	
TOTAL FINES AND FEES	15,000	693.00	4,327.00	0.00	10,673.00	28.85	
LIC PERMITS & FRANCHISE							
001-325-000-00 CITY BUSINESS LICENSE	17,000	505.00	8,404.50	0.00	8,595.50	49.44	
001-326-000-00 BUILDING PERMIT FEES	40,000	5,516.96	17,307.95	0.00	22,692.05	43.27	
001-326-000-10 PROPERTY REGIST -VACANT	0	0.00	5,400.00	0.00 (	5,400.00)	0.00	
001-328-000-00 FRANCHISE FEES	55,000	10,549.37	21,472.60	0.00	33,527.40	39.04	
001-330-000-00 TRP TRUCK FEE	55,000	0.00	4,819.93	0.00	50,180.07	8.76	
TOTAL LIC PERMITS & FRANCHISE	167,000	16,571.33	57,404.98	0.00	109,595.02	34.37	
OTHER FEES							
001-340-000-00 DONATIONS THEATRE	20,000	1,995.00	8,173.00	0.00	11,827.00	40.87	
001-340-345-00 CAC REV, CONCESSIONS, MERCH	5,000	717.00	789.75	0.00	4,210.25	15.80	
001-340-345-01 CAC REVENUE RENTALS	5,000	0.00	0.00	0.00	5,000.00	0.00	
001-340-345-02 CAC REVENUE TICKETS	2,000	50.00	445.00	0.00	1,555.00	22.25	
001-340-345-03 CAC CLASSROOM REV	2,000	0.00	0.00	0.00	2,000.00	0.00	
001-341-000-00 PSC MUNICIPAL SURCHARGE	0	0.00	0.00	0.00	0.00	0.00	
001-341-000-01 PSC MUN SURCHARGE OLD ACC	0	0.00	0.00	0.00	0.00	0.00	
001-345-000-00 RENTS	30,000	0.00	0.00	0.00	30,000.00	0.00	
TOTAL OTHER FEES	64,000	2,762.00	9,407.75	0.00	54,592.25	14.70	
HEALTH AND SAFETY							
001-351-000-00 POLICE PROTECTION FEES	75,000	6,141.70	24,564.92	0.00	50,435.08	32.75	
001-352-000-00 FIRE PROTECTION FEES	152,000	12,517.67	50,094.73	0.00	101,905.27	32.96	
TOTAL HEALTH AND SAFETY	227,000	18,659.37	74,659.65	0.00	152,340.35	32.89	

001-GENERAL FUND

% OF YEAR COMPLETED: 33.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
OUTSIDE DISTRICTS						
001-358-000-00 EVENT CENTER REVENUE	1,015	350.00	1,365.59	0.00 (	350.59)	134.54
TOTAL OUTSIDE DISTRICTS	1,015	350.00	1,365.59	0.00 (	350.59)	134.54
CHARGES FOR SERVICES						
001-362-000-00 SYC CONTRIB. UCC AND BOE	45,000	0.00	0.00	0.00	45,000.00	0.00
001-362-000-01 SYC UTILITY REVENUE	2,500	169.00	676.00	0.00	1,824.00	27.04
001-362-000-02 SYC CAMP BUCANNEER FEES	18,200	660.00	29,705.50	0.00 (	11,505.50)	163.22
001-362-000-03 SYC DRILL TEAM FEES	0	127.00	272.00	0.00 (	272.00)	0.00
001-362-000-04 SYC BASKETBALL FEES	18,000	7,260.00	8,260.00	0.00	9,740.00	45.89
001-362-000-05 SYC ROOM RENTAL FEES	6,000	855.00	1,685.00	0.00	4,315.00	28.08
001-362-000-06 SYC ART/DRAMA FEES	0	0.00	0.00	0.00	0.00	0.00
001-362-000-07 SYC AFTER SCHOOL FEES	35,000	22,405.00	67,885.95	0.00 (	32,885.95)	193.96
001-362-000-08 SYC DRINK/SNACK MACHINE	0	0.00	0.00	0.00	0.00	0.00
001-362-000-09 SYC DONATIONS	2,000	100.00	800.00	0.00	1,200.00	40.00
001-362-000-10 SYC KARATE FEES	1,000	195.00	990.00	0.00	10.00	99.00
001-362-000-11 RED RIBBON WEEK	0	0.00	0.00	0.00	0.00	0.00
001-362-000-12 SYC GIRLS GO GOLFING	0	0.00	0.00	0.00	0.00	0.00
001-362-000-13 UCARE/SYC	0	0.00	0.00	0.00	0.00	0.00
001-362-000-14 SYC BINGO FUND RAISER	0	0.00	0.00	0.00	0.00	0.00
001-362-000-15 SYC CHILDRENS FESTIVAL DO	0	0.00	0.00	0.00	0.00	0.00
001-362-000-16 SYC TEEN DANCES	0	0.00	0.00	0.00	0.00	0.00
001-362-000-17 ZUMBA REVENUE	2,000	120.00	435.00	0.00	1,565.00	21.75
001-362-000-18 YOGA FITNESS CLASS REVENU	0	0.00	0.00	0.00	0.00	0.00
001-362-000-19 GUITAR LESSONS REVENUE	0	0.00	0.00	0.00	0.00	0.00
001-362-000-20 SYC MISC ACTV REVENUE ITI	0	953.00	953.00	0.00 (	953.00)	0.00
001-362-000-99 SYC REQUEST	0	0.00	0.00	0.00	0.00	0.00
TOTAL CHARGES FOR SERVICES	129,700	32,844.00	111,662.45	0.00	18,037.55	86.09
GRANTS						
001-365-000-00 POLICE DEPT.- RECOVERY GR	0	0.00	0.00	0.00	0.00	0.00
001-365-000-01 USDA GRANT-FARMERS MARKET	0	0.00	0.00	0.00	0.00	0.00
001-365-000-02 LWCF GRANT/ NB PARK	0	0.00	0.00	0.00	0.00	0.00
001-365-000-35 FEMA GRANT #2 GENERATOR	30,823	7,492.75	30,824.37	0.00 (	1.37)	100.00
001-365-000-36 FEMA GRANT #1 GENERATOR	543,523	41,448.77	319,754.96	0.00	223,768.04	58.83
001-366-000-00 POLICE DEPT. - GRANTS	0	0.00	0.00	0.00	0.00	0.00
001-366-000-01 SYCC FAMILIES LEAD CHNG G	0	0.00	0.00	0.00	0.00	0.00
001-366-000-02 RIVER WALK TRAIL GRANT	0	536.67	18,946.75	0.00 (	18,946.75)	0.00
001-366-000-04 SAFE WAYS TO SCHOOL GRANT	0	0.00	0.00	0.00	0.00	0.00
001-366-000-05 HISTORIC LAND MARK GRANT	0	0.00	0.00	0.00	0.00	0.00
001-366-000-06 STREET DEPT. GRANTS	0	0.00	0.00	0.00	0.00	0.00
001-366-000-07 POLICE HMLAND GRANT TRAIN	0	0.00	0.00	0.00	0.00	0.00
001-366-000-08 NEA GRANT(WAMSB)	10,000	0.00	0.00	0.00	10,000.00	0.00
001-366-000-09 VOLUNTEER COORDINATOR GRA	0	0.00	0.00	0.00	0.00	0.00
001-366-000-10 Reclassify grant/donation	0	0.00	0.00	0.00	0.00	0.00
001-366-000-11 Reclassify grant/donation	0	0.00	0.00	0.00	0.00	0.00
001-366-000-12 GATEWAY WEST GRANT REV	16,000	0.00	66,459.66	0.00 (	50,459.66)	415.37
001-366-000-13 LAND WATR CONS GRT(LWCF)F	0	0.00	0.00	0.00	0.00	0.00
001-366-000-14 CULTURE ARTS GRNT (THEATR	0	0.00	0.00	0.00	0.00	0.00

001-GENERAL FUND

% OF YEAR COMPLETED: 33.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
001-366-000-15 REAP-CLEAN UP GRANT	0	0.00	23,520.00	0.00 (	23,520.00)	0.00
001-366-000-16 CULTURE ARTS GRNT(ADA THE	0	0.00	0.00	0.00	0.00	0.00
001-366-000-99 FIRE TRUCK GRANT/LOAN	0	0.00	0.00	0.00	0.00	0.00
001-368-000-01 CONTRIBUTION VOL. FIRE DE	0	0.00	0.00	0.00	0.00	0.00
001-368-000-02 2010 BOND ISSUE	0	0.00	0.00	0.00	0.00	0.00
001-368-000-03 CONTRIBUTIONS BOE-PRO OFF	0	0.00	0.00	0.00	0.00	0.00
001-368-000-04 SANITARY REPAY LOAN	0	0.00	0.00	0.00	0.00	0.00
001-368-000-05 CONTRIBUTION TO CAC PROGE	0	0.00	0.00	0.00	0.00	0.00
TOTAL GRANTS	600,346	49,478.19	459,505.74	0.00	140,840.26	76.54
INTRAFUND CONTR/CHARGES						
001-369-000-00 CONTRIBUTION FUNDS-BRUSHY	0	0.00	0.00	0.00	0.00	0.00
001-369-000-01 CONTRIBUTION FRM MUN STAB	0	0.00	0.00	0.00	0.00	0.00
001-369-000-02 CONTRIB FROM SALESTAX FU	2,162,955	0.00	500,000.00	0.00	1,662,955.00	23.12
001-370-000-00 LATE CHARGES - GEN FUND	200	60.50	239.01	0.00 (	39.01)	119.51
TOTAL INTRAFUND CONTR/CHARGES	2,163,155	60.50	500,239.01	0.00	1,662,915.99	23.13
OTHER REVENUE						
001-376-000-00 GAMING TAX INCOME	10,000	841.62	3,650.40	0.00	6,349.60	36.50
001-377-000-00 RECRD CAPITAL TRNS FRM CS	0	0.00	0.00	0.00	0.00	0.00
001-379-000-00 GAIN/LOSS SALE OF FIXED A	0	0.00	0.00	0.00	0.00	0.00
001-380-000-00 GENERAL FUND INTEREST	400	0.00	41.92	0.00	358.08	10.48
001-381-000-00 STREET DEPT. BILLING/PCAR	4,000	0.00	0.00	0.00	4,000.00	0.00
001-382-000-00 REBATES-REFUNDS PCARD	3,500	0.00	1,013.58	0.00	2,486.42	28.96
001-394-000-00 POLICE FORFEITURE CONFISC	0	0.00	1,041.00	0.00 (	1,041.00)	0.00
001-397-000-00 VIDEO LOTTERY	20,000	0.00	5,615.42	0.00	14,384.58	28.08
001-399-000-00 MISCELLANEOUS REVENUE	30,000	18,263.70	22,361.93	0.00	7,638.07	74.54
001-399-000-01 CAT TAG REGISTRATION	0	0.00	0.00	0.00	0.00	0.00
001-399-000-02 HISTORIC LANDMARKS REV	0	0.00	0.00	0.00	0.00	0.00
001-399-000-05 EVENT/FIREWORK REVENUE	9,000	0.00	0.00	0.00	9,000.00	0.00
TOTAL OTHER REVENUE	76,900	19,105.32	33,724.25	0.00	43,175.75	43.85
TOTAL REVENUE	6,356,946	700,580.18	2,835,403.47	0.00	3,521,542.53	44.60



001-GENERAL FUND

% OF YEAR COMPLETED: 33.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
ECONOMIC DEVELOPMENT =====						
CONTRIBUTIONS						
001-402-567-00 ECONOMIC DEVELOPMENT	40,000	0.00	20,000.00	0.00	20,000.00	50.00
TOTAL CONTRIBUTIONS	40,000	0.00	20,000.00	0.00	20,000.00	50.00
TOTAL ECONOMIC DEVELOPMENT	40,000	0.00	20,000.00	0.00	20,000.00	50.00
MAYOR'S OFFICE =====						
SALARIES & BENEFITS						
001-409-101-00 MAYOR'S ELECTED SALARY	3,000	250.00	1,000.00	0.00	2,000.00	33.33
001-409-103-00 MAYOR'S ASSISTANT SALARY	31,305	2,053.17	9,124.87	0.00	22,180.13	29.15
001-409-104-00 MAYOR'S F.I.C.A.	2,625	174.43	767.47	0.00	1,857.53	29.24
001-409-105-00 MAYOR'S INSURANCE	23,600	1,620.96	10,557.84	0.00	13,042.16	44.74
001-409-106-00 MAYOR'S RETIREMENT	2,820	155.92	705.78	0.00	2,114.22	25.03
001-409-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	63,350	4,254.48	22,155.96	0.00	41,194.04	34.97
CONTRACTUAL SERVICES						
001-409-211-00 MAYOR'S TELEPHONE	3,000	51.18	541.57	0.00	2,458.43	18.05
001-409-214-00 MAYOR'S TRAVEL	1,000	0.00	309.32	0.00	690.68	30.93
001-409-218-00 MAYOR'S POSTAGE	10,000	1,094.30	4,508.55	0.00	5,491.45	45.09
001-409-220-00 MAYOR'S LEGAL PUBLICATION	2,700	1,695.70	2,102.25	0.00	597.75	77.86
001-409-222-00 MAYOR'S DUES	3,600	0.00	1,866.96	0.00	1,733.04	51.86
001-409-223-00 PROFESSIONAL SERVICES	6,000	1,787.50	6,537.50	0.00	537.50	108.96
001-409-223-01 PROFESSIONAL (surveys)	0	0.00	0.00	0.00	0.00	0.00
001-409-226-00 MAYOR'S INSURANCE & BONDS	1,500	3.41	16.53	0.00	1,483.47	1.10
TOTAL CONTRACTUAL SERVICES	27,800	4,632.09	15,882.68	0.00	11,917.32	57.13
COMMODITIES						
001-409-341-00 MAYOR'S SUPPLIES & MATERI	51,300	3,144.43	22,359.78	0.00	28,940.22	43.59
001-409-341-05 EVENT/FIREWORK EXPENSE	58,000	12,000.00	12,000.00	0.00	46,000.00	20.69
001-409-341-06 VOLUNTEER COORDINATOR EXP	0	0.00	0.00	0.00	0.00	0.00
001-409-341-07 NEA GRANT EXPENSE	20,000	0.00	19,975.34	0.00	24.66	99.88
TOTAL COMMODITIES	129,300	15,144.43	54,335.12	0.00	74,964.88	42.02
CAPITAL OUTLAY						
001-409-457-00 MAYOR'S CAPITAL OUTLAY MI	0	0.00	0.00	0.00	0.00	0.00
001-409-458-00 MAYOR'S REPAY SANITARY/WA	0	0.00	0.00	0.00	0.00	0.00
001-409-458-01 TRANSFER TO SANITARY FUND	0	0.00	0.00	0.00	0.00	0.00
001-409-460-00 SANITARY BD (BRUSHY FOR)L	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00

001-GENERAL FUND

% OF YEAR COMPLETED: 33.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CONTRIBUTIONS						
001-409-568-00 CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
NON-OPERATING EXPENSES						
001-409-670-00 PROG BNK NOTE PAYABLE INT	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL MAYOR'S OFFICE	220,450	24,031.00	92,373.76	0.00	128,076.24	41.90
COUNCIL =====						
SALARIES & BENEFITS						
001-410-101-00 COUNCIL'S ELECTED SALARIE	12,000	1,000.00	4,000.00	0.00	8,000.00	33.33
001-410-103-00 CAT CONTROL SALARY	1,000	0.00	0.00	0.00	1,000.00	0.00
001-410-104-00 COUNCIL'S F.I.C.A.	1,000	76.50	306.00	0.00	694.00	30.60
001-410-106-00 COUNCIL'S RETIREMENT	225	18.00	72.00	0.00	153.00	32.00
TOTAL SALARIES & BENEFITS	14,225	1,094.50	4,378.00	0.00	9,847.00	30.78
CONTRACTUAL SERVICES						
001-410-211-00 CLOSE CAP OUTLAY EXP	0	0.00	0.00	0.00	0.00	0.00
001-410-214-00 COUNCIL TRAVEL	0	0.00	0.00	0.00	0.00	0.00
001-410-223-00 PROFESSIONAL (LEGAL)	15,000	1,250.00	6,250.00	0.00	8,750.00	41.67
001-410-226-00 COUNCIL INSURANCE (PROPER	11,000	391.08	3,506.38	0.00	7,493.62	31.88
TOTAL CONTRACTUAL SERVICES	26,000	1,641.08	9,756.38	0.00	16,243.62	37.52
COMMODITIES						
001-410-341-00 CLOSE CAP OUTLAY EXP	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	0	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY						
001-410-450-01 THEATRE BUILDING	0	0.00	0.00	0.00	0.00	0.00
001-410-450-02 THEATRE CAP**DONOTUSE**	0	0.00	0.00	0.00	0.00	0.00
001-410-450-03 THEATRE GRNT **DONOTUSE**	0	0.00	0.00	0.00	0.00	0.00
001-410-457-00 CAP PUBLIC SAFETY COMP RE	0	0.00	0.00	0.00	0.00	0.00
001-410-459-00 COUNCIL CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00
001-410-459-01 PROPERTY PURCHASE 48EMAIN	0	0.00	0.00	0.00	0.00	0.00
001-410-459-02 PROPERTY PURCHASE MADISON	0	0.00	0.00	0.00	0.00	0.00
001-410-460-00 CAT CONTROL EXPENSE	2,000	380.00	1,180.00	0.00	820.00	59.00
TOTAL CAPITAL OUTLAY	2,000	380.00	1,180.00	0.00	820.00	59.00
CONTRIBUTIONS						
001-410-568-00 CONTRIBUTIONS(facade)	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00



001-GENERAL FUND

% OF YEAR COMPLETED: 33.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
NON-OPERATING EXPENSES						
001-410-999-00 Reclassify SanNote Ord 36	0	0.00	0.00	0.00	0.00	0.00
001-410-999-50 RecordCapPavCostPdByCoalT	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL COUNCIL	42,225	3,115.58	15,314.38	0.00	26,910.62	36.27
RECORDER						
=====						
SALARIES & BENEFITS						
001-411-101-00 RECORDER'S ELECTED SALARY	6,000	500.00	2,000.00	0.00	4,000.00	33.33
001-411-104-00 RECORDER'S F.I.C.A.	460	38.25	153.00	0.00	307.00	33.26
001-411-106-00 RECORDER'S RETIREMENT	540	17.29	69.16	0.00	470.84	12.81
TOTAL SALARIES & BENEFITS	7,000	555.54	2,222.16	0.00	4,777.84	31.75
CONTRACTUAL SERVICES						
001-411-214-00 RECORDER TRAVEL	600	0.00	0.00	0.00	600.00	0.00
001-411-222-00 RECORDER DUES	50	0.00	35.00	0.00	15.00	70.00
001-411-226-00 INSURANCE/COMPENSATION/bo	1,000	3.41	188.85	0.00	811.15	18.89
TOTAL CONTRACTUAL SERVICES	1,650	3.41	223.85	0.00	1,426.15	13.57
TOTAL RECORDER	8,650	558.95	2,446.01	0.00	6,203.99	28.28
TREASURER						
=====						
SALARIES & BENEFITS						
001-413-101-00 TREASURER'S SALARY	9,091	626.38	2,818.65	0.00	6,272.35	31.00
001-413-103-00 TREASURER'S ASSISTANT SAL	0	0.00	0.00	0.00	0.00	0.00
001-413-104-00 TREASURER'S F.I.C.A.	696	47.92	215.64	0.00	480.36	30.98
001-413-105-00 TREASURER'S GROUP INSURAN	2,953	8.48	70.92	0.00	2,882.08	2.40
001-413-106-00 TREASURER'S RETIREMENT	820	56.38	253.71	0.00	566.29	30.94
001-413-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	13,560	739.16	3,358.92	0.00	10,201.08	24.77
CONTRACTUAL SERVICES						
001-413-214-00 TREASURER'S TRAVEL	0	0.00	0.00	0.00	0.00	0.00
001-413-224-00 AUDIT	6,500	812.50	812.50	0.00	5,687.50	12.50
001-413-226-00 TREASURER'S INSURANCE & B	500	3.41	14.47	0.00	485.53	2.89
TOTAL CONTRACTUAL SERVICES	7,000	815.91	826.97	0.00	6,173.03	11.81
TOTAL TREASURER	20,560	1,555.07	4,185.89	0.00	16,374.11	20.36

001-GENERAL FUND

% OF YEAR COMPLETED: 33.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
COURT						
=====						
SALARIES & BENEFITS						
001-416-103-00 POLICE JUDGE SALARY	7,500	625.00	2,500.00	0.00	5,000.00	33.33
001-416-104-00 POLICE JUDGE FICA	575	47.81	191.24	0.00	383.76	33.26
001-416-105-00 POLICE JUDGE INSURANCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	8,075	672.81	2,691.24	0.00	5,383.76	33.33
CONTRACTUAL SERVICES						
001-416-221-00 POLICE JUDGE TRAINING	300	0.00	0.00	0.00	300.00	0.00
001-416-226-00 POLICE JUDGE INS BONDS	300	29.44	53.95	0.00	246.05	17.98
TOTAL CONTRACTUAL SERVICES	600	29.44	53.95	0.00	546.05	8.99
TOTAL COURT	8,675	702.25	2,745.19	0.00	5,929.81	31.64
CITY ATTORNEY						
=====						
SALARIES & BENEFITS						
001-417-101-00 CITY ATTORNEY	0	0.00	0.00	0.00	0.00	0.00
001-417-103-00 CITY ATTORNEY (ASSISTANT)	0	0.00	0.00	0.00	0.00	0.00
001-417-104-00 CITY ATTORNEY FICA	0	0.00	0.00	0.00	0.00	0.00
001-417-105-00 CITY ATTORNEY INSURANCE	0	0.00	0.00	0.00	0.00	0.00
001-417-106-00 CITY ATTORNEY RETIREMENT	0	0.00	0.00	0.00	0.00	0.00
001-417-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	0	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES						
001-417-221-00 CITY ATTORNEY TRAINING	0	0.00	0.00	0.00	0.00	0.00
001-417-222-00 CITY ATTORNEY DUES	0	0.00	0.00	0.00	0.00	0.00
001-417-226-00 CITY ATTORNEY INS UNEMPL	0	0.00	3.40	0.00 (	3.40)	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	3.40	0.00 (	3.40)	0.00
TOTAL CITY ATTORNEY	0	0.00	3.40	0.00 (	3.40)	0.00
CITY ENGINEER						
=====						
SALARIES & BENEFITS						
001-420-103-00 CITY ENGINEER SALARY	21,409	1,646.60	7,409.70	0.00	13,999.30	34.61
001-420-104-00 CITY ENGINEER FICA TAX	1,640	127.12	572.04	0.00	1,067.96	34.88
001-420-106-00 CITY ENGINEER RETIREMENT	1,930	148.20	666.90	0.00	1,263.10	34.55
TOTAL SALARIES & BENEFITS	24,979	1,921.92	8,648.64	0.00	16,330.36	34.62

001-GENERAL FUND

% OF YEAR COMPLETED: 33.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>CONTRACTUAL SERVICES</u>						
001-420-221-00 ENGINEER TRAINING	500	0.00	0.00	180.00	320.00	36.00
001-420-223-00 CITY ARCHITECT	0	0.00	0.00	0.00	0.00	0.00
001-420-223-01 ENGINEERING SERVICES (POT	232,000	53,747.85	53,747.85	0.00	178,252.15	23.17
001-420-226-00 CITY ENGINEER INS & BONDS	600	24.20	142.21	0.00	457.79	23.70
TOTAL CONTRACTUAL SERVICES	233,100	53,772.05	53,890.06	180.00	179,029.94	23.20
TOTAL CITY ENGINEER	258,079	55,693.97	62,538.70	180.00	195,360.30	24.30
<u>REGIONAL DUES</u>						
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<u>CONTRACTUAL SERVICES</u>						
001-435-222-00 REGIONAL DUES	5,964	0.00	5,964.00	0.00	0.00	100.00
TOTAL CONTRACTUAL SERVICES	5,964	0.00	5,964.00	0.00	0.00	100.00
TOTAL REGIONAL DUES	5,964	0.00	5,964.00	0.00	0.00	100.00
<u>HOUSING</u>						
=====						
<u>COMMODITIES</u>						
001-436-341-99 CLEAN UP ASSISTANCE EXP	5,000	0.00	74.73	0.00	4,925.27	1.49
001-436-354-00 HOUSING ENFORCEMENT	30,000	0.00	24,985.66	0.00	5,014.34	83.29
TOTAL COMMODITIES	35,000	0.00	25,060.39	0.00	9,939.61	71.60
TOTAL HOUSING	35,000	0.00	25,060.39	0.00	9,939.61	71.60
<u>ZONING</u>						
=====						
<u>SALARIES &amp; BENEFITS</u>						
001-437-103-00 ZONING SALARY	39,000	3,000.00	13,500.00	0.00	25,500.00	34.62
001-437-104-00 ZONING F.I.C.A.	2,990	229.50	1,032.75	0.00	1,957.25	34.54
001-437-105-00 ZONING HEALTH INS	5,678	397.48	2,626.92	0.00	3,051.08	46.26
001-437-106-00 ZONING RETIREMENT	3,510	270.00	1,215.00	0.00	2,295.00	34.62
001-437-109-00 COMPENSATED ABSENCE ZONIN	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	51,178	3,896.98	18,374.67	0.00	32,803.33	35.90
<u>CONTRACTUAL SERVICES</u>						
001-437-214-00 TRAVEL EXPENSE	1,700	539.73	539.73	0.00	1,160.27	31.75
001-437-221-00 ZONING TRAINING	1,000	0.00	0.00	0.00	1,000.00	0.00
001-437-226-00 ZONING INSURANCE & BONDS	1,750	59.90	300.87	0.00	1,449.13	17.19
TOTAL CONTRACTUAL SERVICES	4,450	599.63	840.60	0.00	3,609.40	18.89

001-GENERAL FUND

% OF YEAR COMPLETED: 33.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>COMMODITIES</u>						
001-437-341-00 ZONING SUPPLIES	1,500	56.00	1,137.86	0.00	362.14	75.86
TOTAL COMMODITIES	1,500	56.00	1,137.86	0.00	362.14	75.86
TOTAL ZONING	57,128	4,552.61	20,353.13	0.00	36,774.87	35.63
<u>ELECTION</u>						
=====						
<u>SALARIES &amp; BENEFITS</u>						
001-438-103-00 ELECTION SALARIES	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	0	0.00	0.00	0.00	0.00	0.00
<u>CONTRACTUAL SERVICES</u>						
001-438-230-00 ELECTION	9,500	0.00	0.00	0.00	9,500.00	0.00
TOTAL CONTRACTUAL SERVICES	9,500	0.00	0.00	0.00	9,500.00	0.00
TOTAL ELECTION	9,500	0.00	0.00	0.00	9,500.00	0.00
<u>DATA PROCESSING</u>						
=====						
<u>CONTRACTUAL SERVICES</u>						
001-439-230-00 DATA PROCESSING	30,000	5,671.54	17,017.62	0.00	12,982.38	56.73
TOTAL CONTRACTUAL SERVICES	30,000	5,671.54	17,017.62	0.00	12,982.38	56.73
<u>CAPITAL OUTLAY</u>						
001-439-459-00 DATA PROCESSING CAPITAL O	39,000	0.00	188.34	0.00	38,811.66	0.48
TOTAL CAPITAL OUTLAY	39,000	0.00	188.34	0.00	38,811.66	0.48
<u>NON-OPERATING EXPENSES</u>						
001-439-670-00 RDT SERVER ACCRD INT	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL DATA PROCESSING	69,000	5,671.54	17,205.96	0.00	51,794.04	24.94
<u>CITY HALL</u>						
=====						
<u>SALARIES &amp; BENEFITS</u>						
001-440-103-00 CITY HALL JANITOR SALARY	38,148	3,172.13	13,719.76	0.00	24,428.24	35.96
001-440-104-00 CITY HALL FICA	2,920	240.42	1,040.55	0.00	1,879.45	35.64
001-440-105-00 CITY HALL JANITOR INSURAN	1,953	8.48	70.92	0.00	1,882.08	3.63
001-440-106-00 GROUP RETIREMENT	3,435	285.50	1,234.79	0.00	2,200.21	35.95
001-440-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	46,456	3,706.53	16,066.02	0.00	30,389.98	34.58

001-GENERAL FUND

% OF YEAR COMPLETED: 33.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CONTRACTUAL SERVICES						
001-440-213-00 CITY HALL UTILITIES	19,000	1,397.25	6,612.46	0.00	12,387.54	34.80
001-440-216-00 CITY HALL MAINTENANCE & R	5,000	261.89	5,349.18	0.00	349.18)	106.98
001-440-226-00 CITY HALL INSURANCE & BON	1,500	73.09	350.00	0.00	1,150.00	23.33
TOTAL CONTRACTUAL SERVICES	25,500	1,732.23	12,311.64	0.00	13,188.36	48.28
COMMODITIES						
001-440-341-00 CITY HALL SUPPLIES	1,000	0.00	117.95	0.00	882.05	11.80
TOTAL COMMODITIES	1,000	0.00	117.95	0.00	882.05	11.80
CAPITAL OUTLAY						
001-440-459-00 CITY HALL CAPITAL	13,800	0.00	6,033.55	0.00	7,766.45	43.72
TOTAL CAPITAL OUTLAY	13,800	0.00	6,033.55	0.00	7,766.45	43.72
CONTRIBUTIONS						
001-440-570-00 DEPRECIATION EXP CURR YR	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL CITY HALL						
	86,756	5,438.76	34,529.16	0.00	52,226.84	39.80
MUN FINANCE CONTRIB						
=====						
SALARIES & BENEFITS						
001-444-000-00 TRANSF TO MUN FINANC STAB	0	0.00	0.00	0.00	0.00	0.00
001-444-000-01 CONTRIBUTION TO FLOOD CON	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	0	0.00	0.00	0.00	0.00	0.00
CONTRIBUTIONS						
001-444-566-00 CONTRIBUTION TO RAINY DAY	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL MUN FINANCE CONTRIB						
	0	0.00	0.00	0.00	0.00	0.00
BAD DEBT						
=====						
NON-OPERATING EXPENSES						
001-550-676-00 BAD DEBT EXPENSE	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL BAD DEBT						
	0	0.00	0.00	0.00	0.00	0.00

001-GENERAL FUND

% OF YEAR COMPLETED: 33.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CONTRACTUAL SERVICES						
001-565-230-00 ELECTRICIAN - CONTRACTED	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
TOTAL ELECTRICIAN - CONTRACTED						
	0	0.00	0.00	0.00	0.00	0.00
CONTINGENCY						
=====						
CONTRIBUTIONS						
001-699-568-00 CONTINGENCY COUNCIL DETER	22,043	0.00	0.00	0.00	22,043.00	0.00
TOTAL CONTRIBUTIONS	22,043	0.00	0.00	0.00	22,043.00	0.00
TOTAL CONTINGENCY						
	22,043	0.00	0.00	0.00	22,043.00	0.00
POLICE						
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SALARIES & BENEFITS						
001-700-000-00 AUDITOR OPEB	0	0.00	0.00	0.00	0.00	0.00
001-700-103-00 POLICE DEPT. SALARIES	957,788	67,423.25	326,114.77	0.00	631,673.23	34.05
001-700-103-25 POLICE DEPT PRO	0	0.00	0.00	0.00	0.00	0.00
001-700-104-00 POLICE DEPT. FICA TAX	73,270	5,151.06	24,819.35	0.00	48,450.65	33.87
001-700-105-00 POLICE DEPT. GROUP INSURA	117,000	8,114.26	53,857.54	0.00	63,142.46	46.03
001-700-106-00 POLICE DEPT. RETIREMENT	96,000	5,946.92	28,779.25	0.00	67,220.75	29.98
001-700-106-25 POLICE RET PRO	0	0.00	0.00	0.00	0.00	0.00
001-700-108-00 RECOVERY GRANT OVERTIME E	0	0.00	0.00	0.00	0.00	0.00
001-700-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	1,244,058	86,635.49	433,570.91	0.00	810,487.09	34.85
CONTRACTUAL SERVICES						
001-700-211-00 POLICE DEPT. TELEPHONES	12,350	94.87	2,814.49	0.00	9,535.51	22.79
001-700-213-00 POLICE DEPT UTILITIES	0	0.00	0.00	0.00	0.00	0.00
001-700-214-00 POLICE DEPT. TRAVEL EXPEN	3,000	0.00	0.00	0.00	3,000.00	0.00
001-700-221-00 POLICE DEPT. TRAINING	20,000	1,970.00	5,951.00	0.00	14,049.00	29.76
001-700-221-01 POLICE HMLAND GRANT TRAIN	0	0.00	0.00	0.00	0.00	0.00
001-700-225-00 POLICE DEPT. UNIFORM MAIN	0	0.00	0.00	0.00	0.00	0.00
001-700-226-00 POLICE DEPT. INSURANCE &	46,300	3,854.79	20,068.29	0.00	26,231.71	43.34
001-700-233-00 POLICE DEPT. CRIMINAL INV	2,000	0.00	0.00	0.00	2,000.00	0.00
TOTAL CONTRACTUAL SERVICES	83,650	5,919.66	28,833.78	0.00	54,816.22	34.47
COMMODITIES						
001-700-341-00 POLICE DEPT. MAT & SUPPLI	31,600	2,245.50	11,937.88	0.00	19,662.12	37.78
001-700-341-01 POLICE HMLAND GRANT RADIO	0	0.00	0.00	0.00	0.00	0.00
001-700-341-02 POLICE GRANT-(AUDIO SURVE	0	0.00	0.00	0.00	0.00	0.00
001-700-341-03 POLICE GRANTS	0	0.00	0.00	0.00	0.00	0.00
001-700-341-04 CVR-LET-RJ FEES EXPENSED	4,000	932.00	1,014.00	0.00	2,986.00	25.35



001-GENERAL FUND

% OF YEAR COMPLETED: 33.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
001-700-341-05 POLICE VIPS EXPENSES	11,900	1,000.00	1,260.86	10,840.96	( 201.82)	101.70
001-700-341-06 POLICE FORFEITURE EXPENSE	0	0.00	0.00	0.00	0.00	0.00
001-700-343-00 POLICE DEPT. AUTO SUPPLIE	37,000	5,286.17	13,305.97	0.00	23,694.03	35.96
001-700-344-00 POLICE DEPT. FEEDING PRIS	0	0.00	0.00	0.00	0.00	0.00
001-700-345-00 POLICE DEPT. UNIFORMS	8,000	150.63	1,363.64	0.00	6,636.36	17.05
001-700-353-00 RECOVERY GRANT SOFT/HARDW	0	0.00	0.00	0.00	0.00	0.00
001-700-379-00 DISPOSAL/SALE ASSETS	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	92,500	9,614.30	28,882.35	10,840.96	52,776.69	42.94
CAPITAL OUTLAY						
001-700-459-00 POLICE DEPT. NEW EQUIP.	216,456	7,314.90	77,445.25	80,311.78	58,698.97	72.88
TOTAL CAPITAL OUTLAY	216,456	7,314.90	77,445.25	80,311.78	58,698.97	72.88
CONTRIBUTIONS						
001-700-570-00 DEPRECIATION EXP CURR YR	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
NON-OPERATING EXPENSES						
001-700-670-00 FORD NOTE PAYABLE INT EXP	0	0.00	0.00	0.00	0.00	0.00
001-700-670-01 LEASE PYMNT CRUISER RDT	0	0.00	0.00	0.00	0.00	0.00
001-700-670-02 RDT LEASE CRUISER EXP	0	0.00	0.00	0.00	0.00	0.00
001-700-670-03 NOTE PAYABLE INT POL CRUI	0	0.00	0.00	0.00	0.00	0.00
001-700-672-00 BOND PAYABLE INT EXP	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL POLICE	1,636,664	109,484.35	568,732.29	91,152.74	976,778.97	40.32

FIRE  
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SALARIES & BENEFITS

001-706-103-00 FIRE DEPT. SALARIES	664,000	46,423.06	214,420.32	0.00	449,579.68	32.29
001-706-104-00 FIRE DEPT. FICA TAX	50,796	3,549.30	16,438.13	0.00	34,357.87	32.36
001-706-105-00 FIRE DEPT. GROUP INSURANC	80,000	5,668.80	38,382.71	0.00	41,617.29	47.98
001-706-106-00 FIRE DEPT. GROUP RETIREME	59,760	4,026.95	18,612.43	0.00	41,147.57	31.15
001-706-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	854,556	59,668.11	287,853.59	0.00	566,702.41	33.68

CONTRACTUAL SERVICES

001-706-211-00 FIRE DEPT. TELEPHONES	2,500	99.78	1,240.83	0.00	1,259.17	49.63
001-706-213-00 FIRE DEPT. UTILITIES	0	0.00	0.00	0.00	0.00	0.00
001-706-214-00 FIRE DEPT. TRAVEL EXPENSE	4,500	673.40	673.40	0.00	3,826.60	14.96
001-706-216-00 FIRE DEPT. MAINTENANCE	12,000	0.00	1,097.83	0.00	10,902.17	9.15
001-706-221-00 FIRE DEPT. TRAINING	37,500	12,345.00	13,145.00	0.00	24,355.00	35.05
001-706-226-00 FIRE DEPT. INSURANCE & BO	60,000	1,913.81	16,167.25	0.00	43,832.75	26.95
TOTAL CONTRACTUAL SERVICES	116,500	15,031.99	32,324.31	0.00	84,175.69	27.75

001-GENERAL FUND

% OF YEAR COMPLETED: 33.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
COMMODITIES						
001-706-341-00 FIRE DEPT. MATERIAL & SUP	33,500	504.45	1,561.59	0.00	31,938.41	4.66
001-706-341-01 VOLUNTEER FIREFIGHTER EXP	15,000	0.00	0.00	0.00	15,000.00	0.00
001-706-343-00 FIRE DEPT. AUTO SUPPLIES	47,000	6,712.23	23,938.74	0.00	23,061.26	50.93
001-706-345-00 FIRE DEPT. UNIFORMS	5,000	111.50	1,290.92	0.00	3,709.08	25.82
001-706-348-00 FIRE DEPT HAZARDOUS MAT R	500	57.84	57.84	0.00	442.16	11.57
TOTAL COMMODITIES	101,000	7,386.02	26,849.09	0.00	74,150.91	26.58
CAPITAL OUTLAY						
001-706-459-00 FIRE DEPT. CAPITAL OUTLAY	148,805	9,403.24	41,114.52	0.00	107,690.48	27.63
001-706-461-00 *****NEW FIRE FACILIT	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	148,805	9,403.24	41,114.52	0.00	107,690.48	27.63
CONTRIBUTIONS						
001-706-570-00 DEPRECIATION EXP CURR YR	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
NON-OPERATING EXPENSES						
001-706-670-00 FIRE TRK NOTE PAYABLE INT	0	0.00	0.00	0.00	0.00	0.00
001-706-672-00 BOND PAYABLE INT EXP	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL FIRE	1,220,861	91,489.36	388,141.51	0.00	832,719.49	31.79
DOG WARDEN - CONTRACTED =====						
CONTRACTUAL SERVICES						
001-707-230-00 DOG WARDEN CONTRACTED SER	1,100	0.00	0.00	0.00	1,100.00	0.00
TOTAL CONTRACTUAL SERVICES	1,100	0.00	0.00	0.00	1,100.00	0.00
TOTAL DOG WARDEN - CONTRACTED	1,100	0.00	0.00	0.00	1,100.00	0.00
FLOOD CONTROL =====						
CONTRACTUAL SERVICES						
001-714-230-00 FLOOD CONTROL-RIVER CLEAN	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
TOTAL FLOOD CONTROL	0	0.00	0.00	0.00	0.00	0.00

001-GENERAL FUND

% OF YEAR COMPLETED: 33.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CONTRACTUAL SERVICES						
001-715-230-00 FIRE DEP CONTRACTED/HYDRA	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
TOTAL FIRE - CONTRACTED	0	0.00	0.00	0.00	0.00	0.00
STREET						
=====						
SALARIES & BENEFITS						
001-750-000-00 AUDITOR OPEB	0	0.00	0.00	0.00	0.00	0.00
001-750-103-00 STREET DEPT. SALARIES	564,956	38,505.06	188,172.90	0.00	376,783.10	33.31
001-750-104-00 STREET DEPT. FICA TAX	43,220	2,941.19	14,380.44	0.00	28,839.56	33.27
001-750-105-00 STREET DEPT. GROUP INSURA	80,000	5,640.34	36,950.30	0.00	43,049.70	46.19
001-750-106-00 STREET DEPT. GROUP RETIRE	47,000	3,465.46	16,387.53	0.00	30,612.47	34.87
001-750-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	735,176	50,552.05	255,891.17	0.00	479,284.83	34.81
CONTRACTUAL SERVICES						
001-750-211-00 STREET DEPT. TELEPHONES	8,500	411.76	1,618.62	0.00	6,881.38	19.04
001-750-213-00 STREET DEPT. UTILITIES	20,000	2,578.92	5,901.08	0.00	14,098.92	29.51
001-750-215-00 CONTRIBUTION TO CPWB	200,000	0.00	50,000.00	0.00	150,000.00	25.00
001-750-226-00 STREET DEPT. INSURANCE &	50,000	2,908.25	15,744.90	0.00	34,255.10	31.49
TOTAL CONTRACTUAL SERVICES	278,500	741.09	73,264.60	0.00	205,235.40	26.31
COMMODITIES						
001-750-341-00 STREET DEPT. MAT & SUPPLI	121,600	7,256.44	41,604.96	0.00	79,995.04	34.21
001-750-343-00 STREET DEPT. AUTO SUPPLIE	50,000	8,316.08	19,234.64	0.00	30,765.36	38.47
001-750-345-00 STREET DEPT. UNIFORMS	6,800	353.91	1,477.00	0.00	5,323.00	21.72
001-750-379-00 DISPOSAL/SALE ASSETS	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	178,400	15,926.43	62,316.60	0.00	116,083.40	34.93
CAPITAL OUTLAY						
001-750-458-00 WALK TRAIL	0	0.00	300.00	0.00	300.00	0.00
001-750-458-01 SAFE WAYS TO SCHOOL GRANT	0	0.00	0.00	0.00	0.00	0.00
001-750-458-02 STORM SEWER PROJECTS	0	0.00	0.00	0.00	0.00	0.00
001-750-458-03 DOG PARK	0	0.00	0.00	0.00	0.00	0.00
001-750-458-04 CITY PARK PROJECTS	0	0.00	0.00	0.00	0.00	0.00
001-750-458-05 STREET DEPT PROJECTS	160,450	5,758.64	18,780.73	0.00	141,669.27	11.71
001-750-458-06 PROJECTS STREET DEPT MISC	0	0.00	0.00	0.00	0.00	0.00
001-750-458-07 LWCF/ NORTH BUCK. PARK	0	0.00	0.00	0.00	0.00	0.00
001-750-458-08 GATEWAY WEST GRANT EXPENS	20,000	4,530.69	25,052.03	0.00	5,052.03	125.26
001-750-459-00 STREET DEPT. CAPITAL OUTL	139,200	8,175.22	64,183.26	0.00	75,016.74	46.11
001-750-459-22 PROPERTY PAYMENT MUDLICK	117,300	9,774.80	39,099.20	0.00	78,200.80	33.33
001-750-459-99 STREET PV JE-RDT	0	0.00	0.00	0.00	0.00	0.00
001-750-461-00 STREET PAVING	100,000	0.00	1,679.49	0.00	98,320.51	1.68
TOTAL CAPITAL OUTLAY	536,950	28,239.35	149,094.71	0.00	387,855.29	27.77

001-GENERAL FUND

% OF YEAR COMPLETED: 33.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CONTRIBUTIONS						
001-750-570-00 DEPRECIATION EXP CURR YR	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
NON-OPERATING EXPENSES						
001-750-670-00 NOTE PAYABLE INT EXP	0	0.00	0.00	0.00	0.00	0.00
001-750-670-03 RDT LEASE RAM TRK	0	0.00	0.00	0.00	0.00	0.00
001-750-670-04 RDT RECORD LEASE PMNT RAM	0	0.00	0.00	0.00	0.00	0.00
001-750-670-05 NOTE PAYABLE INT EXP CONC	0	0.00	0.00	0.00	0.00	0.00
001-750-670-06 N/P INT EXP ENTERPRISE RA	0	0.00	0.00	0.00	0.00	0.00
001-750-672-00 N/P INT 2020 BOND MUDLICK	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL STREET	1,729,026	95,458.92	540,567.08	0.00	1,188,458.92	31.26
STREET LIGHTS						
=====						
CONTRACTUAL SERVICES						
001-751-213-00 STREET LIGHTS	72,200	6,316.83	25,401.03	0.00	46,798.97	35.18
TOTAL CONTRACTUAL SERVICES	72,200	6,316.83	25,401.03	0.00	46,798.97	35.18
TOTAL STREET LIGHTS	72,200	6,316.83	25,401.03	0.00	46,798.97	35.18
TRAFFIC SIGNALS & SIGNS						
=====						
CONTRACTUAL SERVICES						
001-752-213-00 TRAFFIC SIGNALS POWER	3,500	286.21	2,086.34	0.00	1,413.66	59.61
001-752-230-00 SIGNS & SIGNALS	5,000	0.00	2,315.83	0.00	2,684.17	46.32
TOTAL CONTRACTUAL SERVICES	8,500	286.21	4,402.17	0.00	4,097.83	51.79
TOTAL TRAFFIC SIGNALS & SIGNS	8,500	286.21	4,402.17	0.00	4,097.83	51.79
SNOW REMOVAL						
=====						
COMMODITIES						
001-753-341-00 SNOW REMOVAL	20,000	369.96	369.96	0.00	19,630.04	1.85
TOTAL COMMODITIES	20,000	369.96	369.96	0.00	19,630.04	1.85
TOTAL SNOW REMOVAL	20,000	369.96	369.96	0.00	19,630.04	1.85

001-GENERAL FUND

% OF YEAR COMPLETED: 33.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
AIRPORT =====						
CONTRIBUTIONS						
001-758-567-00 AIRPORT	20,000	0.00	20,000.00	0.00	0.00	100.00
TOTAL CONTRIBUTIONS	20,000	0.00	20,000.00	0.00	0.00	100.00
TOTAL AIRPORT	20,000	0.00	20,000.00	0.00	0.00	100.00
PUBLIC TRANSIT =====						
CONTRIBUTIONS						
001-759-568-00 PUBLIC TRANSIT	15,000	0.00	7,500.00	0.00	7,500.00	50.00
TOTAL CONTRIBUTIONS	15,000	0.00	7,500.00	0.00	7,500.00	50.00
TOTAL PUBLIC TRANSIT	15,000	0.00	7,500.00	0.00	7,500.00	50.00
HEALTH DEPT =====						
CONTRIBUTIONS						
001-803-568-00 BUCKHANNON-UPSHUR HEALTH	5,000	0.00	2,500.00	0.00	2,500.00	50.00
TOTAL CONTRIBUTIONS	5,000	0.00	2,500.00	0.00	2,500.00	50.00
TOTAL HEALTH DEPT	5,000	0.00	2,500.00	0.00	2,500.00	50.00
STORM WATER =====						
COMMODITIES						
001-805-348-00 STORM WATER TO SANITARY	100,000	0.00	50,000.00	0.00	50,000.00	50.00
TOTAL COMMODITIES	100,000	0.00	50,000.00	0.00	50,000.00	50.00
TOTAL STORM WATER	100,000	0.00	50,000.00	0.00	50,000.00	50.00
PARK 25% TO CPWB =====						
SALARIES & BENEFITS						
001-900-000-00 AUDITOR OPEB	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	0	0.00	0.00	0.00	0.00	0.00

001-GENERAL FUND

% OF YEAR COMPLETED: 33.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
COMMODITIES						
001-900-341-00 PARK-30% HOT/MOT PD TO CP	36,000	8,978.67	16,453.41	0.00	19,546.59	45.70
TOTAL COMMODITIES	36,000	8,978.67	16,453.41	0.00	19,546.59	45.70
CONTRIBUTIONS						
001-900-570-00 DEPRECIATION EXP CURR YR	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL PARK 25% TO CPWB	36,000	8,978.67	16,453.41	0.00	19,546.59	45.70
CVB 75% TO CVB =====						
CONTRACTUAL SERVICES						
001-901-235-00 HOTEL/MOTEL 70% PAID TO C	84,000	20,950.22	38,391.28	0.00	45,608.72	45.70
TOTAL CONTRACTUAL SERVICES	84,000	20,950.22	38,391.28	0.00	45,608.72	45.70
TOTAL CVB 75% TO CVB	84,000	20,950.22	38,391.28	0.00	45,608.72	45.70
ARTS & HUMANITIES =====						
SALARIES & BENEFITS						
001-906-101-00 CAC SALARIES	36,240	2,838.75	12,034.88	0.00	24,205.12	33.21
001-906-104-00 CAC FICA	2,775	217.17	920.69	0.00	1,854.31	33.18
001-906-105-00 CAC HEALTH INS	8,350	397.48	2,626.92	0.00	5,723.08	31.46
001-906-106-00 CAC RETIREMENT	3,262	255.49	1,083.14	0.00	2,178.86	33.20
TOTAL SALARIES & BENEFITS	50,627	3,708.89	16,665.63	0.00	33,961.37	32.92
CONTRACTUAL SERVICES						
001-906-213-00 CAC UTILITIES	7,000	772.92	3,085.61	0.00	3,914.39	44.08
001-906-216-00 THEATRE MAINTENANCE/UTILI	9,000	100.00	1,260.23	0.00	7,739.77	14.00
001-906-223-00 CAC PROFESSIONAL SERVICES	0	0.00	125.00	0.00	125.00	0.00
001-906-226-00 CAC INSURANCE & BONDS	2,000	1,453.41	1,899.83	0.00	100.17	94.99
TOTAL CONTRACTUAL SERVICES	18,000	2,326.33	6,370.67	0.00	11,629.33	35.39
COMMODITIES						
001-906-341-00 CAC SUPPLIES & EXPENSES	15,000	3,880.57	5,257.13	0.00	9,742.87	35.05
001-906-341-01 CAC BOOKINGS	4,000	600.00	1,235.00	0.00	2,765.00	30.88
TOTAL COMMODITIES	19,000	4,480.57	6,492.13	0.00	12,507.87	34.17
CAPITAL OUTLAY						
001-906-450-01 THEATRE BLDG	21,700	2,733.07	21,117.35	0.00	582.65	97.31
001-906-459-00 THEATRE CAPITAL	64,000	6,331.07	27,213.67	169.68	36,616.65	42.79
001-906-459-01 CULTURE ARTS GRANT (ADA T	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	85,700	9,064.14	48,331.02	169.68	37,199.30	56.59
TOTAL ARTS & HUMANITIES	173,327	19,579.93	77,859.45	169.68	95,297.87	45.02



001-GENERAL FUND % OF YEAR COMPLETED: 33.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
STOCKERT YOUTH CENTER =====						
SALARIES & BENEFITS						
001-907-101-00 STOCKERT YOUTH CENTER SAL	160,000	15,870.65	80,668.51	0.00	79,331.49	50.42
001-907-103-00 CAMP BUCANNEER SALARIES	61,250	1,274.32	7,566.41	0.00	53,683.59	12.35
001-907-103-01 SYC BUS DRIVERS	0	0.00	0.00	0.00	0.00	0.00
001-907-104-00 FICA TAX	16,950	1,311.59	6,749.99	0.00	10,200.01	39.82
001-907-105-00 GROUP INSURANCE	39,500	2,156.44	15,372.99	0.00	24,127.01	38.92
001-907-106-00 GROUP RETIREMENT	14,400	838.19	3,565.65	0.00	10,834.35	24.76
001-907-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	292,100	21,451.19	113,923.55	0.00	178,176.45	39.00
CONTRACTUAL SERVICES						
001-907-211-00 TELEPHONES	3,600	38.85	921.59	0.00	2,678.41	25.60
001-907-213-00 UTILITIES	17,000	808.48	4,244.15	0.00	12,755.85	24.97
001-907-214-00 TRAVEL EXPENSE	500	0.00	0.00	0.00	500.00	0.00
001-907-216-00 MAINTENANCE	7,000	845.11	1,232.03	0.00	5,767.97	17.60
001-907-218-00 POSTAGE	250	0.00	0.00	0.00	250.00	0.00
001-907-221-00 TRAINING	275	0.00	0.00	0.00	275.00	0.00
001-907-226-00 INSURANCE & BONDS	13,000	964.14	3,803.65	0.00	9,196.35	29.26
001-907-230-00 SYC CONTRACTURAL BUS SER	0	0.00	0.00	0.00	0.00	0.00
001-907-230-01 WORK STUDY/AMERICORP	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	41,625	2,656.58	10,201.42	0.00	31,423.58	24.51
COMMODITIES						
001-907-341-00 MATERIALS & SUPPLIES EXPE	6,600	1,063.31	2,853.22	0.00	3,746.78	43.23
001-907-341-01 OPERATING EXPENSES	2,500	237.69	968.82	0.00	1,531.18	38.75
001-907-343-00 SYC AUTO SUPPLIES	3,500	443.22	1,901.48	0.00	1,598.52	54.33
001-907-354-00 DRILL TEAM	1,000	0.00	0.00	0.00	1,000.00	0.00
001-907-355-00 DANCE TEAM	0	0.00	0.00	0.00	0.00	0.00
001-907-356-00 YOUTH BASKETBALL	18,000	0.00	35.45	0.00	17,964.55	0.20
001-907-357-00 TUTORING	0	0.00	0.00	0.00	0.00	0.00
001-907-358-00 MISC. DANCE/PARTIES	100	0.00	0.00	0.00	100.00	0.00
001-907-359-00 ART/DRAMA PROGRAM	0	0.00	0.00	0.00	0.00	0.00
001-907-360-00 CAMP BUCANNEER SUPPLIES	4,500	0.00	1,915.03	0.00	2,584.97	42.56
001-907-361-00 AFTER SCHOOL SUPPLIES	6,000	1,699.80	4,527.25	0.00	1,472.75	75.45
001-907-362-00 DRINK/SNACK MACHINE	0	0.00	0.00	0.00	0.00	0.00
001-907-363-00 KARATE CLASS INSTRUCTION	2,000	204.00	860.00	0.00	1,140.00	43.00
001-907-364-00 SKATEPARK	0	0.00	0.00	0.00	0.00	0.00
001-907-365-00 RED RIBBON WEEK EXPENSE	0	0.00	0.00	0.00	0.00	0.00
001-907-366-00 FUND RAISER	0	0.00	0.00	0.00	0.00	0.00
001-907-367-00 GIRLS GO GOLFING	0	0.00	0.00	0.00	0.00	0.00
001-907-368-00 UCARE/SYC	0	0.00	0.00	0.00	0.00	0.00
001-907-368-01 ZUMBA	500	132.00	322.40	0.00	177.60	64.48
001-907-368-02 YOGA FITNESS CLASS	0	0.00	0.00	0.00	0.00	0.00
001-907-368-03 GUITAR LESSONS	0	0.00	0.00	0.00	0.00	0.00
001-907-368-04 MISC ACTIVITIES-ONE TIME	2,000	0.00	0.00	0.00	2,000.00	0.00
001-907-368-05 GRANT EXP SYCC	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	46,700	3,780.02	13,383.65	0.00	33,316.35	28.66

001-GENERAL FUND % OF YEAR COMPLETED: 33.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CAPITAL OUTLAY						
001-907-458-00 CAPITAL CAMPAIGN (BOE & U	0	0.00	0.00	0.00	0.00	0.00
001-907-458-01 SYC CHILDRENS FESTIVAL	1,300	2,011.65	2,211.65	0.00	( 911.65)	170.13
001-907-458-02 SYCC BUILDING	216,000	0.00	0.00	0.00	216,000.00	0.00
001-907-459-00 CAPITAL OUTLAY	25,000	0.00	15,920.62	0.00	9,079.38	63.68
001-907-459-01 SYCC CAPITOL PROPERTY PUR	0	0.00	0.00	0.00	0.00	0.00
001-907-477-00 SYC TEEN DANCES	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	242,300	2,011.65	18,132.27	0.00	224,167.73	7.48
CONTRIBUTIONS						
001-907-570-00 DEPRECIATION EXP CURR YR	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL STOCKERT YOUTH CENTER	622,725	29,899.44	155,640.89	0.00	467,084.11	24.99
CONVENTION CENTER =====						
SALARIES & BENEFITS						
001-910-101-00 CONFERENCE CENTER SALARIE	30,000	0.00	292.50	0.00	29,707.50	0.98
001-910-104-00 FICA TAX	2,295	0.00	22.38	0.00	2,272.62	0.98
001-910-106-00 EVENT CENTER RETIREMENT	1,000	0.00	0.00	0.00	1,000.00	0.00
TOTAL SALARIES & BENEFITS	33,295	0.00	314.88	0.00	32,980.12	0.95
CONTRACTUAL SERVICES						
001-910-213-00 UTILITIES-ADJUTANT GENERA	15,600	0.00	3,653.94	0.00	11,946.06	23.42
001-910-226-00 INSURANCE & BONDS	0	7.07	18.63	0.00	( 18.63)	0.00
TOTAL CONTRACTUAL SERVICES	15,600	7.07	3,672.57	0.00	11,927.43	23.54
COMMODITIES						
001-910-341-00 EVENT CENTER SUPPLIES	0	0.00	1,037.12	418.00	( 1,455.12)	0.00
TOTAL COMMODITIES	0	0.00	1,037.12	418.00	( 1,455.12)	0.00
CAPITAL OUTLAY						
001-910-457-00 CONFERENCE CENTER PAYMENT	40,250	3,351.00	16,755.00	0.00	23,495.00	41.63
TOTAL CAPITAL OUTLAY	40,250	3,351.00	16,755.00	0.00	23,495.00	41.63
TOTAL CONVENTION CENTER	89,145	3,358.07	21,779.57	418.00	66,947.43	24.90
HISTORIC LANDMARKS =====						
CONTRACTUAL SERVICES						
001-911-223-00 HISTORIC LAND MARK EXPENS	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
TOTAL HISTORIC LANDMARKS	0	0.00	0.00	0.00	0.00	0.00

001-GENERAL FUND

% OF YEAR COMPLETED: 33.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
PUBLIC SAFETY =====						
CONTRACTUAL SERVICES						
001-976-213-00 SAFETY COMPLEX UTILITIES	20,000	5,327.04	7,235.60	0.00	12,764.40	36.18
001-976-216-00 SAFETY COMPLEX MAINT	7,000	120.75	1,044.88	0.00	5,955.12	14.93
001-976-226-00 SAFETY COMPLEX INSURANCE	9,000	0.00	637.27	0.00	8,362.73	7.08
TOTAL CONTRACTUAL SERVICES	36,000	5,447.79	8,917.75	0.00	27,082.25	24.77
CAPITAL OUTLAY						
001-976-459-00 SAFETY COMPLEX CAPITAL IM	60,000	0.00	398.89	0.00	59,601.11	0.66
001-976-459-01 PUBLIC SAFETY TRAINING FA	0	0.00	0.00	0.00	0.00	0.00
001-976-459-35 FEMA GRANT#2 GENERATOR EX	0	0.00	0.00	0.00	0.00	0.00
001-976-459-36 FEMA GRANT#1 GENERATOR EX	253,818	74,730.60	104,124.02	0.00	149,693.98	41.02
001-976-461-00 SAFETY COMPLEX POLICE DEP	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	313,818	74,730.60	104,522.91	0.00	209,295.09	33.31
TOTAL PUBLIC SAFETY	349,818	80,178.39	113,440.66	0.00	236,377.34	32.43
TOTAL EXPENDITURES	7,067,396	567,670.08	2,333,899.27	91,920.42	4,641,576.31	34.32
REVENUE OVER/(UNDER) EXPENDITURES	( 710,450)	132,910.10	501,504.20	( 91,920.42)	( 1,120,033.78)	57.65-

C.3 Fire Chief- JB Kimble:

John Brugnoli reported on community visits. October was Fire Safety month. It is the second busiest month. Focused on Cooking Safety Starts with You. Safety Day at Lowes with a large quantify of smoke detectors and home-sized fire extinguishers donated. There were several pumpkin drops. The BFD is a sponsor for the Christmas parade. There is no sign up; if someone wants to participate, they just need to show up at line up on Madison Street. The BFD provides Santa and allows no political stances in parade. The BFD Christmas dinner is scheduled for December 9<sup>th</sup>, which City Council is invited to attend. Good meeting with Upshur County Commission. Grant money is forthcoming for mental health.

Bids are due next week for Conex Containers for the BFD Burn Training Facility.

We do not use the flashing fire truck warning signal. The City of Elkins needs one. We will make a formal request to City Council at a later date to donate to the signal to the City of Elkins.

We may begin the bidding process for self-contained breathing apparatuses.

City Recorder Sanders asked about vacant buildings to which Chief Kimble stated that property owners need to be sure that vacant buildings are secure to keep out unwanted people and to avoid possible fires with cold weather approaching.

C.4 City Attorney- Tom O’Neill

Regarding the Wesleyan property exchange, it is in the hands of the surveyor and WVWC. Some time in the next two meetings, he will have an ordinance prepared regarding those matters.

With respect to the new SYC Building Project, the USDA has raised a question of encumbering the new building and old. He is going to push against that. It will need to be a clean break if buildings are attached (i.e. a breezeway) and no money is to be used to work on the old building.

West Virginia has enacted a new law for municipalities regarding criminal penalties jail fees. He suggested we look at the ordinances to avoid bills for that. It would be for arrests made by city officers for crimes under city ordinances.

D. Correspondence & Information

D.1 Notice Accepting Sealed Bids for Conex Containers for the Burn Training Facility

- The City of Buckhannon, WV is seeking sealed bids for Conex containers that will be used in a burn training facility as described below:
- Eight – 40 foot long, standard height, 8-foot-wide Conex containers
  - Each will have a lifetime wind and watertight warranty
  - Each will have a 10-year structural warranty
  - Each will be delivered to the Buckhannon Public Safety Training facility located at 380 Mudlick Road, Buckhannon, WV
  - Each container may be in used, but must be in good condition and sealed and capable of being used at a burn training facility.

Sealed bids will be received until November 8, 2023 at 11:00 am in Buckhannon City Hall, 70 E Main St., Buckhannon, WV 26201.  
The City of Buckhannon has the right to reject any and all bids.  
Contact City Hall at 304-472-1651 with any questions.

E. Consent Agenda  
E.1 Approval of Minutes: Regular Meeting 09/21/23, 10/05/23, 10/19/23, Special 03/01/23, 09/13/23, 10/02/23

Motion to approve minutes from 03/01/23 and 10/02/2023 by Bucklew/Reger. Motion carried.

E.2 Approval of Building and Wiring Permits:



Permit Fee Report # 76036-#76053

10/19/2023 - 11/01/2023

Permit #	Applicant Name	Applicant Address	Primary Contractor	Description	Project Cost	Fee Amount	Electrical Property Type	Asbestos Inspection	Zoning Approval Date	Historic Property	Flood Zone Area	Flood Zone / Elevation Certificate	FEMA Accessory Use
Group: Commercial-Industrial (nonresidential)													
76053	St Joseph's Hospital	1 Amalia Dr	Mon Valley Electrical Inc	St. Joseph's Hospital Electrical Infrastructure Upgrade s: Panel Boards & New Ground Service Entrance	768,326.00	768.32	Commercial Property			No	N/A	No	
76049	CASEY MASSOALDI	12 HARTMAN PLAZA		INTERIOR REMODEL	2,000.00	19.00		No		No	Zone AE	No	No
76050	COMMUNITY CARE OF WV	22 N LOCUST ST	HIGH POINT CONSTRUCTION	BUILDING 1&2, INTERIOR REMODEL AND FIRE SPRINKLER SYSTEM	80,000.00	520.00				Yes	N/A	No	No
76051	VFW	12 S Kanawha St	SUPERIOR ENVIRONMENTAL/ASBESTOS	Re-Roof Shingles	38,000.00	285.00		Yes -If yes attach report		Yes	N/A	No	
76043	RANDY TENNEY	9 LIGHTBURN ST	SUPERIOR ENVIRONMENTAL/CONTRACTOR	REROOF - SHINGLES	10,000.00	85.00		Yes -If yes attach report		Yes	N/A	No	No
76044	DACK WEST MAIN ST INVESTMENTS	93 W MAIN ST	ALMOST HEAVEN RUSTIC DESIGNS	4'X4' SIGN - 6' FROM GROUND TO TOP OF SIGN	15.00	15.00		No	6/7/2023	No	Zone AE	Yes-Elevation Cert. Not Required	No
76042	Joni Howard	21 Sedgwick St		Replace Shingles - stormage damage	3,200.00	30.40		No		Yes	N/A	No	
76039	Randy Tenney	66 S Kanawha	SUPERIOR ENVIRONMENTAL / A	Re-Roof Shingles	24,000.00	204.00		Yes -If yes		Yes	N/A	No	



		a St	SBESTOS					attach report					
76038	RANDY TENNEY	48 SMITHFIELD ST	REGER COMPANIES, LLC	REROOF - SHINGLES	10,000.00	85.00		Yes -If yes attach report		Yes	N/A	No	No
					935,541.00	2,011.72							

Group Total: 9

Group: Residential (non-commercial)

76052	JACOB CUTRIGHT	105 BARBOUR ST	WOODY HOME IMPROVEMENT	BATHROOM REMODEL	20,000.00	180.00		No		No	N/A	No	No
76048	THERESA MENENDEZ	2 AMBROS E ST	Crites Electric, Inc.	GENERATOR ON A 30" x 52" PAD	8,930.00	98.23	B2 Single Family Residential (500 sq ft)	No	10/27/2023	No	N/A	No	No
76045	Mitchell Gruver	27 Tucker St		Replacement Windows, Doors, Flooring & Repair Metal Roof	12,000.00	132.00		No		No	N/A	No	
76046	Edward Kraynok	26 Lincoln Way	Mikes Kitchen & Bath	Bathroom Remodel	35,000.00	315.00		No		No	N/A	No	
76047	Aladaro Ordonez	56 Fifth St		Siding & Soffit Repairs & Window Replacement	1,400.00	15.40				No	Zone AE	Yes-Elevation Cert. Not Required	
76041	MARTHA JANE CANTER	111 POCAHONTAS ST	ELITE ROOFING LLC	REROOF - SHINGLES	13,000.00	143.00		Yes -If yes attach report		No	N/A	No	No
76040	KST, LLC	2 LEMON ST		REROOF - METAL OVER SHINGLES	4,300.00	47.30		No		No	N/A	No	No
76036	STEVE COLLETT	22 LINCOLN WAY	DOUBLE A CONSTRUCTION	ROOF OVER EXISTING PATIO with SCREENED ENCLOSURE	20,000.00	180.00		No	10/20/2023	No	N/A	No	No
76037	William Jack	158 Fayette St	E&S Construction LLC	Re-Roof Overlay Metal over Shingle	8,500.00	93.50		No		No	N/A	No	
					123,130.00	1,204.43							

Group Total: 9

Group: Residential Electrical Fee

76048	THERESA MENENDEZ	2 AMBROS E ST	Crites Electric, Inc.	GENERATOR ON A 30" x 52" PAD	8,930.00	100.00	B2 Single Family Residential (500 sq ft)	No	10/27/2023	No	N/A	No	No
					8,930.00	100.00							

Group Total: 1

Group: Zoning Application Fee

76048	THERESA MENENDEZ	2 AMBROS E ST	Crites Electric, Inc.	GENERATOR ON A 30" x 52" PAD	8,930.00	20.00	B2 Single Family Residential (500 sq ft)	No	10/27/2023	No	N/A	No	No
76036	STEVE COLLETT	22 LINCOLN WAY	DOUBLE A CONSTRUCTION	ROOF OVER EXISTING PATIO with SCREENED ENCLOSURE	20,000.00	20.00		No	10/20/2023	No	N/A	No	No
					28,930.00	40.00							

Group Total: 2

					1,096,531.00	3,356.15							
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Total Records: 21

11/2/2023

Motion McCauley/Bucklew to approve Building and Wiring Permits. Motion carried with Council Jack Reger abstaining from vote.

E.3 Approval of Payment of the Bills:

OCT 19- 31 2023 GENERAL FUND PAYMENT OF BILLS

\$12,000.00 – CITIZENS FIRST FIRE TRAINING – ALPHA DOOR FOR TRAINING FIRE DEPT

\$3,804.22 – ARGOS – BULK CEMENT FOR MIXING

\$3,330.00 – BENJAMIN LEE ARISMAN – MOWING OF CITY LOTS

11-01-2023 11:51 AM		DISBURSEMENTS 10-19-23 to 10-31-23			PAGE: 1
FUND: GENERAL FUND					
DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
MAYOR'S OFFICE	RALSTON PRESS INC	409-341-00	MAYOR'S SUPPLIES & M	ABSENTEE SLIP BOOKS	86.99
	GATES SUPPLY	409-341-00	MAYOR'S SUPPLIES & M	INK CARTRIDGES; PAPER ROL	103.00
	LEAF	409-341-00	MAYOR'S SUPPLIES & M	NOV 2023 CITY HALL COPIER	155.50
	WV PUBLIC EMPLOYEES RETIREME	409-106-00	MAYOR'S RETIREMENT	WV RETIREMENT CONTRIBUTION	68.64
		409-106-00	MAYOR'S RETIREMENT	WV RETIREMENT CONTRIBUTION	69.27
		409-106-00	MAYOR'S RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	18.01
	WALMART STORES INC -BUCKHANN	409-341-00	MAYOR'S SUPPLIES & M	CLEANING SPPLS CITY HALL	34.88
		409-341-00	MAYOR'S SUPPLIES & M	COOLER & STENO PADS	16.71
	DUNCAN PARNELL INC	409-341-00	MAYOR'S SUPPLIES & M	FOOT PLATES FOR GPS BIPOD	25.00
		409-341-00	MAYOR'S SUPPLIES & M	HEX SHARP POINTS FOR GPS B	21.48
	INTERNAL REVENUE SERVICE	409-104-00	MAYOR'S F.I.C.A.	FICA WITHHELD AND MATCHED	94.79
		409-104-00	MAYOR'S F.I.C.A.	MEDICARE WITHHELD & MATCHE	22.18
	AMAZON.COM	409-341-00	MAYOR'S SUPPLIES & M	PCRD-CALCULATOR RIBBON MAG	36.07
		409-341-00	MAYOR'S SUPPLIES & M	PCRD-CARTRIDGES ENVELOPES	30.13
	PAYFLEX	409-105-00	MAYOR'S INSURANCE	GF OCT HSA FEES	6.50
	AT&T MOBILITY	409-211-00	MAYOR'S TELEPHONE	PCRD-CELL PHN & GEOTAB SEP	51.18
	JEREMY DRENNEN, CPA	409-223-00	PROFESSIONAL SERVICE	FY 22 & 23 FINANCIAL STMT	1,787.50
	FP FINANCE PROGRAM	409-218-00	MAYOR'S POSTAGE	OCT 2023 MAILER & INSRTR P	94.30
	AUTHORIZE.NET	409-341-00	MAYOR'S SUPPLIES & M	PCRD-SEPT CC FEES	14.90
	ROSSMAN & CO/PCB CORP	409-341-00	MAYOR'S SUPPLIES & M	SEP 2023 UTILITY COLLECTIO	1.41





FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	TRAVELERS INSURANCE	706-226-00	FIRE DEPT. INSURANCE	INS PREMIUM AUTO LIAB OCT	718.32
	**PAYROLL EXPENSES			10/19/2023 - 10/31/2023	23,883.93
				TOTAL:	47,160.63
STREET	UNIFIRST CORP.	750-345-00	STREET DEPT. UNIFORM	ALL DEPT UNIFORMS SEP 2023	353.91
	PROBILLING & FUNDING SERVICE	750-343-00	STREET DEPT. AUTO SU	WINDSHIELD COWL FOR S-8	325.00
	NAPA-AMTOWER AUTO SUPPLY	750-343-00	STREET DEPT. AUTO SU	BATTERY FOR SISSOR LIFT	155.11
		750-343-00	STREET DEPT. AUTO SU	EPOXY THREADLCK S-1	25.78
	LOWES BUSINESS ACCOUNTS	750-458-05	STREET DEPT PROJECTS	2X10 BOARDS FOR MADISON S	55.28
	FIRST COMMUNITY BANK	750-459-00	STREET DEPT. CAPITAL	NOV 2023 CONCRETE TRK PYMT	2,676.74
	WV MUNICIPAL LEAGUE	750-226-00	STREET DEPT. INSURAN	GF 3RD QTR UNEMPLOYMENT	76.13
	WV PUBLIC EMPLOYEES RETIREME	750-106-00	STREET DEPT. GROUP R	WV RETIREMENT CONTRIBUTION	1,240.81
		750-106-00	STREET DEPT. GROUP R	WV RETIREMENT CONTRIBUTION	1,279.65
		750-106-00	STREET DEPT. GROUP R	WV RETIRE TIER2 CONTRIBUTI	462.60
		750-106-00	STREET DEPT. GROUP R	WV RETIRE TIER2 CONTRIBUTI	482.40
	CITIZENS BANK OF WV	750-459-00	STREET DEPT. CAPITAL	STREET DEPT EXCAVATOR NOV	2,736.13
	ST JOSEPH HOSPITAL OF BUCKHA	750-341-00	STREET DEPT. MAT & S	LAB RESULTS DANNY BAILEY	74.00
	INTERNAL REVENUE SERVICE	750-104-00	STREET DEPT. FICA TA	FICA WITHHELD AND MATCHED	1,212.04
		750-104-00	STREET DEPT. FICA TA	MEDICARE WITHHELD & MATCHE	283.47
	AMAZON.COM	750-341-00	STREET DEPT. MAT & S	PCRD-MEN WORKING SIGNS	119.90
		750-341-00	STREET DEPT. MAT & S	PCRD-AMERICAN FLAGS FOR MA	149.70
		750-341-00	STREET DEPT. MAT & S	PCRD-CELL PHN MAGNETIC HOL	22.84
	EBAY	750-343-00	STREET DEPT. AUTO SU	PCRD-HYD VALVE SPOOL FOR S	359.95
	PAYFLEX	750-105-00	STREET DEPT. GROUP I	GF OCT HSA FEES	29.25
	ARGOS USA LLC	750-458-05	STREET DEPT PROJECTS	BULK CEMENT FOR MIXING	3,804.22
	AT&T MOBILITY	750-211-00	STREET DEPT. TELEPHO	PCRD-CELL PHN & GEOTAB SEP	411.76
	WORLD FUEL SERVICES, INC.	750-343-00	STREET DEPT. AUTO SU	OCT 1-13 STREET FUEL BILL	170.67
	BENJAMIN LEE ARISMAN	750-341-00	STREET DEPT. MAT & S	MOW CITY LOTS 9/25-10/8	3,330.00
	FREEDOM AG & ENGERY COOPERAT	750-341-00	STREET DEPT. MAT & S	PROPANE FOR CLEANING TOOL	30.37
	TRAVELERS INSURANCE	750-226-00	STREET DEPT. INSURAN	INS PREMIUM AUTO LIAB OCT	1,836.11
	**PAYROLL EXPENSES			10/19/2023 - 10/31/2023	19,578.27
				TOTAL:	41,282.09
STREET LIGHTS	MON POWER	751-213-00	STREET LIGHTS	110 088 782 484 E MAIN ST	120.55
		751-213-00	STREET LIGHTS	110 100 156 733 107 E MAIN	129.42
		751-213-00	STREET LIGHTS	110 158 087 939 MAIN ST CA	7.19
		751-213-00	STREET LIGHTS	110 160 309 701 31 S KANAW	22.55
				TOTAL:	279.71
TRAFFIC SIGNALS & SIGN	MON POWER	752-213-00	TRAFFIC SIGNALS POWE	110 087 174 485 S KANAWHA	26.96
		752-213-00	TRAFFIC SIGNALS POWE	110 088 235 830 REGER ST	50.90
				TOTAL:	77.86
ARTS-THEATRE	UNIFIRST CORP.	906-341-00	CAC SUPPLIES & EXPEN	ALL DEPT UNIFORMS SEP 2023	43.50
	RITE-WAY HEATING & PLUMBING	906-450-01	THEATRE BLDG	GAP FILLER, SPRAY FOAM	21.27
	SCOTT ELECTRIC CORP	906-450-01	THEATRE BLDG	CORD PLUGS REDUC WAS	45.24
		906-450-01	THEATRE BLDG	CORD PLUGS, REDUCER	2.54
	LOWES BUSINESS ACCOUNTS	906-450-01	THEATRE BLDG	OSB SHEATHING	24.08
		906-450-01	THEATRE BLDG	PAINT TRIM WOODFILLE	504.80
		906-450-01	THEATRE BLDG	SOFIT	26.40
		906-450-01	THEATRE BLDG	GLASS CLEANER SOFIT	26.22
		906-450-01	THEATRE BLDG	HARDBOARD ADHESIVE CEMENT	158.26
		906-450-01	THEATRE BLDG	CABLE CRIMPS	37.68
		906-450-01	THEATRE BLDG	MIRROR MNT SCREWS CEMENT	189.96

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		906-450-01	THEATRE BLDG	HANDRAIL FOR UPSTAIR	279.23
		906-450-01	THEATRE BLDG	SOFIT & TRIM FRONT ENTERA	176.59
	WV PUBLIC EMPLOYEES RETIREME	906-106-00	CAC RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	114.41
		906-106-00	CAC RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	141.08
	CRITES ELECTRICAL SUPPLY INC	906-450-01	THEATRE BLDG	20A BREAKERS	40.92
		906-450-01	THEATRE BLDG	BUSHING	0.43
		906-450-01	THEATRE BLDG	LAMP CORD	7.64
		906-450-01	THEATRE BLDG	BOX CLIPS	2.54
	WALMART STORES INC -BUCKHANN	906-341-00	CAC SUPPLIES & EXPEN	DOOR STOPS, TRASH CANS	153.49
	INTERNAL REVENUE SERVICE	906-104-00	CAC FICA	FICA WITHHELD AND MATCHED	97.19
		906-104-00	CAC FICA	MEDICARE WITHHELD & MATCHE	22.73
	AMAZON.COM	906-341-00	CAC SUPPLIES & EXPEN	PCRD-CAC SHIRTS FOR FUNDRA	33.13
		906-341-00	CAC SUPPLIES & EXPEN	PCRD-CAC SHIRTS FOR FUNDRA	128.38
		906-341-00	CAC SUPPLIES & EXPEN	PCRD-CAC SHIRTS FOR FUNDRA	38.70
	PAYFLEX	906-105-00	CAC HEALTH INS	GF OCT HSA FEES	3.25
	AT&T MOBILITY	906-213-00	CAC UTILITIES	PCRD-CELL PHN & GEOTAB SEP	50.65
	ROBERT HOWSARE	906-341-00	CAC SUPPLIES & EXPEN	(80) BOOOOCKHANNON SHIRTS	240.00
	DELORIS J HAYES, INC. DBA WH	906-341-00	CAC SUPPLIES & EXPEN	BAR SERVICES @ CAC OPEN HO	800.00
	HARTLEY: DAVID	906-459-00	THEATRE CAPITAL	LIGHTING & SOUND AT CAC	343.75
		906-459-00	THEATRE CAPITAL	REIME FOR LED LGHTBULB @CA	84.00
		906-459-00	THEATRE CAPITAL	REIME FOR CABLE TIES & CON	32.67
	A&T ENTERPRISES DBA THE DAIL	906-459-00	THEATRE CAPITAL	PCRD-CHAIRS FOR CAC	600.00
	PREMIER TABLE LINENS	906-450-01	THEATRE BLDG	PCRD-PLEATED SKIRT FOR MAI	240.82
	J R EARLS	906-341-00	CAC SUPPLIES & EXPEN	CARICATURE ARTIST CAC OPEN	75.00
	TYLER DOCKERY	906-459-00	THEATRE CAPITAL	LABOR,LIGHTING & SOUND SEP	50.00
	STEVE MARTIN	906-341-00	CAC SUPPLIES & EXPEN	READING RIGHTS TO SCRIPT B	50.00
	**PAYROLL EXPENSES			10/19/2023 - 10/31/2023	1,567.50
				TOTAL:	6,454.05
STOCKERT YOUTH CENTER	MON POWER	907-213-00	UTILITIES	110 084 592 119 SYC	560.52
		907-213-00	UTILITIES	110 084 767 208 79 E MAIN	9.66
	RALSTON PRESS INC	907-341-00	MATERIALS & SUPPLIES	PCRD-NEWS LETTERS PRINTED	567.12
	A F WENDLING INC	907-341-00	MATERIALS & SUPPLIES	PCRD-POPCORN KIT FOR CHILD	58.48
	UNIFIRST CORP.	907-216-00	MAINTENANCE	ALL DEPT UNIFORMS SEP 2023	140.47
	MOUNTAINEER GAS COMPANY	907-213-00	UTILITIES	383925-483167 70 E MAIN ST	61.14
	ADVANCE AUTO PARTS	907-343-00	SYC AUTO SUPPLIES	FUSE HOLDER SYC BUS	10.52
	HART OFFICE SOLUTIONS INC	907-341-01	OPERATING EXPENSES	COPIER REPAIR SYC	55.00
	TATE COMMUNICATIONS	907-216-00	MAINTENANCE	REPAIR DOORBELL	136.50
	WV MUNICIPAL LEAGUE	907-226-00	INSURANCE & BONDS	GF 3RD QTR UNEMPLOYMENT	491.04
	WV PUBLIC EMPLOYEES RETIREME	907-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	233.55
		907-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	237.80
		907-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	181.80
		907-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	185.04
	INDEED.COM	907-341-00	MATERIALS & SUPPLIES	PCRD-SYCC JOB POSTING	67.95
	ST JOSEPH HOSPITAL OF BUCKHA	907-341-00	MATERIALS & SUPPLIES	LAB RESULTS ALEXIS SEARS	56.00
	WALMART STORES INC -BUCKHANN	907-361-00	AFTER SCHOOL SUPPLIE	AFTER SCHOOL SUPPLIES	60.80
		907-361-00	AFTER SCHOOL SUPPLIE	AFTER SCHOOL SUPPLIES	33.48
		907-361-00	AFTER SCHOOL SUPPLIE	AFTER SCHOOL SUPPLIES	98.58
		907-361-00	AFTER SCHOOL SUPPLIE	AFTER SCHOOL SUPPLIES	3.97
		907-361-00	AFTER SCHOOL SUPPLIE	AFTER SCHOOL SUPPLIES	162.94
		907-361-00	AFTER SCHOOL SUPPLIE	AFTER SCHOOL SUPPLIES	18.19
		907-361-00	AFTER SCHOOL SUPPLIE	AFTER SCHOOL SUPPLIES	25.94
		907-361-00	AFTER SCHOOL SUPPLIE	AFTER SCHOOL SUPPLIES	47.48
	INTERNAL REVENUE SERVICE	907-104-00	FICA TAX	FICA WITHHELD AND MATCHED	557.27

11-01-2023 11:51 AM		DISBURSEMENTS 10-19-23 to 10-31-23			PAGE: 6
FUND: GENERAL FUND					
DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	AMAZON.COM	907-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	130.32
		907-341-00	MATERIALS & SUPPLIES	PCRD-CHAIR LEG COVERS	22.99
		907-341-00	MATERIALS & SUPPLIES	PCRD-PLASTIC WRAP DISPENSE	17.99
		907-341-00	MATERIALS & SUPPLIES	PCRD-TIME CARDS	49.49
	PAYFLEX	907-105-00	GROUP INSURANCE	GF OCT HSA FEES	9.75
	AT&T MOBILITY	907-211-00	TELEPHONES	PCRD-CELL PHN & GEOTAB SEP	38.85
	WORLD FUEL SERVICES, INC.	907-216-00	MAINTENANCE	OCT 1-13 SYC FUEL BILL	79.64
	PAINT MISBEHAVIN	907-458-01	SYC CHILDRENS FESTIV	PCRD-FACE PAINTER PUPPET S	1,450.00
	SAMS CLUB	907-361-00	AFTER SCHOOL SUPPLIE	PCRD-AFTER SCHOOL SNACKS	499.50
		907-458-01	SYC CHILDRENS FESTIV	PCRD-CHILDREN'S FESTIVAL S	208.16
		907-361-00	AFTER SCHOOL SUPPLIE	PCRD-AFTER SCHOOL SNACKS	362.51
	TRAVELERS INSURANCE	907-226-00	INSURANCE & BONDS	INS PREMIUM AUTO LIAB OCT	333.00
	**PAYROLL EXPENSES			10/19/2023 - 10/31/2023	8,988.20
				TOTAL:	16,251.64
CONVENTION CENTER	USDA, RURAL DEVLEOPMENT	910-457-00	CONFERENCE CENTER PA	CONF CENTER NOV 2023	3,351.00
	WV MUNICIPAL LEAGUE	910-226-00	INSURANCE & BONDS	GF 3RD QTR UNEMPLOYMENT	3.66
				TOTAL:	3,354.66
PUBLIC SAFETY	MON POWER	976-213-00	SAFETY COMPLEX UTILI	110 088 783 078 22 S FLORI	1,055.33
	UNIFIRST CORP.	976-216-00	SAFETY COMPLEX MAINT	ALL DEPT UNIFORMS SEP 2023	26.75
	MOUNTAINEER GAS COMPANY	976-213-00	SAFETY COMPLEX UTILI	383931-483167 20 S FLORIDA	177.15
	DODSON BROS EXTERMINATING CO	976-216-00	SAFETY COMPLEX MAINT	OCT 2023 POLICE PEST CONTR	47.00
				TOTAL:	1,306.23

**Motion Reger/McCauley to approve payment of bills. Motion carried unanimously.**

**F. Strategic Issues for Discussion and/or Vote:**

**F.1 Accept & Approval Execution of Engagement of Steptoe & Johnson PLLC to serve as “Note Counsel” for the Bond Anticipation Notes which are contemplated for the USDA permanent financing regarding the City of Buckhannon’s Stockert Youth and Community Center Building Project:** Action was taken earlier in the meeting.

**F.2 Consideration of adoption on first reading of the following entitled Ordinance No. 465 relating to the temporary financing of the design, acquisition, construction, and equipping of improvements and additions to the City of Buckhannon’s Stockert Youth and Community Center:** Action was taken earlier in the meeting.

**F.3 Approval to Convert Municipal Stabilization Fund to a Certificate of Deposit (CD) Higher Interest Account and Approval of Mayor & Director of Finance as Authorized Signatories.**

**Motion Thomas/Bucklew to approve conversion of Municipal Stabilization Fund to a Certificate of Deposit (CD) Higher Interest Account and Approval of Mayor and Director of Finance as Authorized Signatories. Motion carried unanimously.**

**G. Comments and Announcements:**

**G.1 Pamela Bucklew:** I want to congratulate Mayor Skinner for representing Buckhannon so well. I would like to an all-season decorating committee meeting in January. I invite everyone out on Saturday to the Elks Club where they are having a Spaghetti Dinner fundraiser for Mark & Rhonda Cerullo.

**G.2 David McCauley:** Thank you to all who came out to the Colonial Arts Center grand opening. I ask the council to consider that we have 3 or 4 property matters that have been languishing – should we have a committee to work on this. I would volunteer to serve. Jerry Arnold will be retiring. We need to think of a succession plan for him and possibly Amby Jenkins. He hopes that Buckhannon continues with the Hate Has No Home Here movement.

**G.3 Jack Reger:** Congratulations to Lt. Ethan Smith. It is good to have the SYCC documents signed. I am looking forward to the holidays.

**G.4 David Thomas:** Congratulations to Lt. Smith. Thank you to everyone that attended and I hope everyone has a great week. I encourage people to join Create Buckhannon and the Fred Brooks Garden Club. God Bless.

**G.5 CJ Rylands:** I think we should have already hired a new Director of CPW to train with Jerry, and we really need to get on this.

**G.6 Randall Sanders:** I agreed about Mr. Rylands’ comment about Mr. Arnold. I encourage anyone to reach out to the mayor with concerns. We need to ensure transition is seamless. Congratulations to Lt. Smith and Mayor Skinner. Also, reminder that November 5 is the time change – change the batteries in your smoke detectors!

Recorder Sanders closed with a challenge that we received from the UC Commissioners to see which entity could collect the most nonperishables for the Parish House by 11/30, and he accepted for the city.

**H. Mayor’s Comments and Announcements:** None

**I. Adjournment:** Motion at 8:11 p.m. to adjourn was made by Thomas.

**Mayor Robert N. Skinner III** \_\_\_\_\_

**City Recorder Randall H. Sanders** \_\_\_\_\_