

STATE OF WEST VIRGINIA, COUNTY OF UPSHUR, CITY OF BUCKHANNON, TO WIT:

A regular meeting of the Buckhannon City Council was held on Thursday, October 5, 2023, at 7:00 p.m., in the Council Chambers of City Hall. The following individuals were in attendance (GTM – GoToMeeting):

Mayor	Robbie Skinner	Present
City Recorder	Randy Sanders	Present
Council Member	Pam Bucklew	Absent
Council Member	David McCauley	Present
Council Member	Jack Reger	Present
Council Member	CJ Rylands	Present
Council Member	David Thomas	Present
Assistant Recorder & Director of Finance	Amberle Jenkins	Present
City Attorney	Tom O'Neill	Absent
Buckhannon Fire Department	Chief JB Kimble	Present
Director of Public Works	Jerry Arnold	Absent
Channel 3	Rodney Irvin	Present
MyBuckhannon.com	Katie Kuba	Present
Record Delta	Noah Jeffries	Present

Guests: Rob Rupp; Meredith Cottrell, WVWC

***City Council of Buckhannon – 7:00 pm in Council Chambers
Meeting Agenda for Thursday, October 05, 2023***

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- A. Call to Order**
A.1 Moment of Silence
A.2 Pledge to the Flag of the United States of America
- B. Recognized Guests**
B.1 West Virginia Wesleyan College Student Senate Meredith Cottrell-Greetings & Campus News
- C. Department & Board Reports**
C.1 Public Works Director - Jerry Arnold
C.2 Finance Director - Amberle Jenkins
C.3 Fire Chief – JB Kimble
C.4 City Attorney - Tom O'Neill
- D. Correspondence & Information**
D.1 Altice USA's Support of Operational Cost & Services for PEG Access of \$1,918.06
D.2 Notice Accepting Applications for the position of Brushy Fork Event Center Manager
D.3 Upcoming Community Events for October:
 Booookhannon Community Halloween Events:
 • CAC-Death by Dessert 10/13 & 10/14/23 7:00pm
 • Buckhannacon Halloween Celebration & Costume Contest 10/13/23 5pm-10pm at SYCC
 • SYCC Haunted Youth Playground 10/20/ & 10/21/23 6pm-Midnight
 • CAC-Zombie Run 5K & Zombie Crawl Trader's Alley to Jawbone Park 10/28/23
 • Trunk-or-Treat at the Public Safety Complex 10/30/23 6:30pm-8:30pm
 • Trick-or-Treat in City Limits 10/31/23 6pm-7:30pm
D.4 Upshur County Tire Amnesty Day 10/21/23 9:00am-3:00pm at 395 Mud Lick Road
D.5 Proclamation: Breast Cancer Awareness Month
- E. Consent Agenda**
E.1 Approval of Minutes -Regular Meeting /16/23, 06/15/23, 08/03/23, 08/17/23, 09/21/23
E.2 Approval of Building and Wiring Permits
E.3 Approval of Payment of the Bills
- F. Strategic Issues for Discussion and/or Vote**
F.1 Discussion/Possible Action Proposed Stockert Youth & Community Center Building Project
F.2 Recommendation from the Revenue Review Committee Regarding the Funding Request from BUMS High Tunnel Greenhouse
- G. Comments and Announcements**
G.1 Pamela Bucklew
G.2 David McCauley
G.3 Jack Reger
G.4 David Thomas
G.5 CJ Rylands
G.6 Randall Sanders

H. Mayor’s Comments and Announcements

I. Adjournment

Posted 10/02/2023

A. Call to Order: The meeting was called to order by Mayor Skinner, followed by a moment of silence and pledge to the flag.

B. Recognized Guests:

B.1 Meredith Cottrell, West Virginia Wesleyan College Student Senate, Greetings & Campus News – Mayor Skinner recognized Meredith Cottrell of WVWC who provided the following report:

- WVWC just celebrated the inauguration of Dr. James Moore, our 20th president, along with homecoming, family weekend and our Board of Trustees meeting. We would like to thank the city of Buckhannon and its businesses and residents for welcoming all of our guests this past weekend.
- We will be hosting an Open House for prospective students on October 21st
- Our theater department will be hosting a performance of “Proof” on Oct 5th, 6th & 7th
- The Rustic Mechanicals will be performing ‘Hamlet’ in the PAC on Oct 10th
- Lots of athletic contests are occurring which can be found on our website
- The Parish House is always a great partner for Wesleyan and this month’s events have really shown that. The WE LEAD Poverty Reduction team hosted a community dinner last Thursday evening for the neighbors. Then on Saturday, we had over 30 students participate in the Mark Petrosky Hunger Walk. The Spread the Love Peanut Butter Drive wrapped up over the weekend and 122 jars will be transported to the Parish House this week. We are also looking forward to the annual Trick-or-Treat for Canned Goods event where college students will utilize the designated city trick-or-treating time to collect canned goods from downtown streets and nearby neighborhoods.
- We will also be supporting our city community partners this month. We have students volunteering weekly at the fire department, police department, and Stockert Youth & Community Center. These agencies and others we work with like the FRN will be handing out candy and items at the Trunk or Treat event later this month. We will also have students volunteering at the Stockert Youth & Community Center Haunted House nights.

A brief Q & A then took place.

Mayor Skinner then recognized Dr. Rob Rupp who had requested to speak to City Council. Mr. Rupp spoke about the Stockert Youth and Community Centers successes and the need for the proposed new building to allow the programing to expand and serve even more people.

C. Department & Board Reports

C.1 Public Works Director- Jerry Arnold: Mayor Skinner noted that Mr. Arnold was not present and had nothing new to report.

C.2 Finance Director - Amberle Jenkins – Mayor Skinner recognized Amberle Jenkins who provided the following reports:

10-05-2023 01:59 PM		CITY OF BUCKHANNON REVENUE & EXPENSE REPORT (UNAUDITED) AS OF: SEPTEMBER 30TH, 2023					-
001-GENERAL FUND							% OF YEAR COMPLETED: 25.00
REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET	
TAXES							
001-301-000-01 AD VALOREM TAXES	926,730	324,052.47	385,116.87	0.00	541,613.13	41.56	
001-301-000-02 PRIOR YEAR TAXES	25,000	3,017.07	12,131.23	0.00	12,868.77	48.52	
001-303-000-00 GAS & OIL SEVERANCE TAX	10,000	0.00	0.00	0.00	10,000.00	0.00	
001-304-000-00 2% UTILITY TAX	235,000	18,276.74	54,254.90	0.00	180,745.10	23.09	
001-305-000-00 B & O TAX	1,400,000	75,022.98	389,669.25	0.00	1,010,330.75	27.83	
001-305-000-01 B&O CONTRACTORS	90,000	345.10	105,676.57	0.00 (15,676.57)	117.42	
001-306-000-00 LIQUOR TAX	75,000	0.00	20,781.97	0.00	54,218.03	27.71	
001-307-000-00 ANIMAL CONTROL TAXES	1,100	334.80	575.10	0.00	524.90	52.28	
001-308-000-00 HOTEL MOTEL TAX	120,000	12,123.83	54,844.69	0.00	65,155.31	45.70	
001-310-000-00 Auditor Taxes Accrued	0	0.00	0.00	0.00	0.00	0.00	
TOTAL TAXES	2,882,830	433,172.99	1,023,050.58	0.00	1,859,779.42	35.49	
FINES AND FEES							
001-320-000-00 COURT COSTS, FEES & CHARG	11,000	1,912.00	2,394.00	0.00	8,606.00	21.76	
001-320-000-01 BASIC FEE (POLICE DEPT.)	0	200.00	200.00	0.00 (200.00)	0.00	
001-320-000-02 POLICE FEE -CITATION	4,000	840.00	1,020.00	0.00	2,980.00	25.50	
001-320-000-03 POLICE/FINGERPRINT REVENUE	0	0.00	0.00	0.00	0.00	0.00	
001-320-000-04 SUMMONS FEE FOR PARKING T	0	20.00	20.00	0.00 (20.00)	0.00	
001-321-000-00 LOT 5 (OLD D&L/CVB PROPER	0	0.00	0.00	0.00	0.00	0.00	
TOTAL FINES AND FEES	15,000	2,972.00	3,634.00	0.00	11,366.00	24.23	
LIC PERMITS & FRANCHISE							
001-325-000-00 CITY BUSINESS LICENSE	17,000	35.00	7,899.50	0.00	9,100.50	46.47	
001-326-000-00 BUILDING PERMIT FEES	40,000	3,621.30	11,790.99	0.00	28,209.01	29.48	
001-326-000-10 PROPERTY REGIST -VACANT	0	0.00	5,400.00	0.00 (5,400.00)	0.00	
001-328-000-00 FRANCHISE FEES	55,000	0.00	10,923.23	0.00	44,076.77	19.86	
001-330-000-00 IRP TRUCK FEE	55,000	1,814.97	4,819.93	0.00	50,180.07	8.76	
TOTAL LIC PERMITS & FRANCHISE	167,000	5,471.27	40,833.65	0.00	126,166.35	24.45	
OTHER FEES							
001-340-000-00 DONATIONS THEATRE	20,000	1,610.00	6,178.00	0.00	13,822.00	30.89	
001-340-345-00 CAC REV, CONCESSIONS, MERCH	5,000	56.00	72.75	0.00	4,927.25	1.46	
001-340-345-01 CAC REVENUE RENTALS	5,000	0.00	0.00	0.00	5,000.00	0.00	
001-340-345-02 CAC REVENUE TICKETS	2,000	0.00	395.00	0.00	1,605.00	19.75	
001-340-345-03 CAC CLASSROOM REV	2,000	0.00	0.00	0.00	2,000.00	0.00	
001-341-000-00 PSC MUNICIPAL SURCHARGE	0	0.00	0.00	0.00	0.00	0.00	
001-341-000-01 PSC MUN SURCHARGE OLD ACC	0	0.00	0.00	0.00	0.00	0.00	
001-345-000-00 RENTS	30,000	0.00	0.00	0.00	30,000.00	0.00	
TOTAL OTHER FEES	64,000	1,666.00	6,645.75	0.00	57,354.25	10.38	
HEALTH AND SAFETY							
001-351-000-00 POLICE PROTECTION FEES	75,000	6,135.20	18,423.22	0.00	56,576.78	24.56	
001-352-000-00 FIRE PROTECTION FEES	152,000	12,514.87	37,577.06	0.00	114,422.94	24.72	
TOTAL HEALTH AND SAFETY	227,000	18,650.07	56,000.28	0.00	170,999.72	24.67	

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CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2023

001-GENERAL FUND

% OF YEAR COMPLETED: 25.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
OUTSIDE DISTRICTS						
001-358-000-00 EVENT CENTER REVENUE	0	0.00	1,015.59	0.00 (1,015.59)	0.00
TOTAL OUTSIDE DISTRICTS	0	0.00	1,015.59	0.00 (1,015.59)	0.00
CHARGES FOR SERVICES						
001-362-000-00 SYC CONTRIB. UCC AND BOE	45,000	0.00	0.00	0.00	45,000.00	0.00
001-362-000-01 SYC UTILITY REVENUE	2,500	169.00	507.00	0.00	1,993.00	20.28
001-362-000-02 SYC CAMP BUCANNEER FEES	18,200	260.00	29,045.50	0.00 (10,845.50)	159.59
001-362-000-03 SYC DRILL TEAM FEES	0	145.00	145.00	0.00 (145.00)	0.00
001-362-000-04 SYC BASKETBALL FEES	18,000	0.00	1,000.00	0.00	17,000.00	5.56
001-362-000-05 SYC ROOM RENTAL FEES	6,000	190.00	830.00	0.00	5,170.00	13.83
001-362-000-06 SYC ART/DRAMA FEES	0	0.00	0.00	0.00	0.00	0.00
001-362-000-07 SYC AFTER SCHOOL FEES	35,000	25,355.95	45,480.95	0.00 (10,480.95)	129.95
001-362-000-08 SYC DRINK/SNACK MACHINE	0	0.00	0.00	0.00	0.00	0.00
001-362-000-09 SYC DONATIONS	2,000	400.00	700.00	0.00	1,300.00	35.00
001-362-000-10 SYC KARATE FEES	1,000	255.00	795.00	0.00	205.00	79.50
001-362-000-11 RED RIBBON WEEK	0	0.00	0.00	0.00	0.00	0.00
001-362-000-12 SYC GIRLS GO GOLFING	0	0.00	0.00	0.00	0.00	0.00
001-362-000-13 UCARE/SYC	0	0.00	0.00	0.00	0.00	0.00
001-362-000-14 SYC BINGO FUND RAISER	0	0.00	0.00	0.00	0.00	0.00
001-362-000-15 SYC CHILDRENS FESTIVAL DO	0	0.00	0.00	0.00	0.00	0.00
001-362-000-16 SYC TEEN DANCES	0	0.00	0.00	0.00	0.00	0.00
001-362-000-17 ZUMBA REVENUE	2,000	165.00	315.00	0.00	1,685.00	15.75
001-362-000-18 YOGA FITNESS CLASS REVENU	0	0.00	0.00	0.00	0.00	0.00
001-362-000-19 GUITAR LESSONS REVENUE	0	0.00	0.00	0.00	0.00	0.00
001-362-000-20 SYC MISC ACTV REVENUE ITI	0	0.00	0.00	0.00	0.00	0.00
001-362-000-99 SYC BEQUEST	0	0.00	0.00	0.00	0.00	0.00
TOTAL CHARGES FOR SERVICES	129,700	26,939.95	78,818.45	0.00	50,881.55	60.77

GRANTS						
001-365-000-00 POLICE DEPT.- RECOVERY GR	0	0.00	0.00	0.00	0.00	0.00
001-365-000-01 USDA GRANT-FARMERS MARKET	0	0.00	0.00	0.00	0.00	0.00
001-365-000-02 LWCF GRANT/ NB PARK	0	0.00	0.00	0.00	0.00	0.00
001-365-000-35 FEMA GRANT #2 GENERATOR	0	23,331.62	23,331.62	0.00 (23,331.62)	0.00
001-365-000-36 FEMA GRANT #1 GENERATOR	0	271,004.40	271,004.40	0.00 (271,004.40)	0.00
001-366-000-00 POLICE DEPT. - GRANTS	0	0.00	0.00	0.00	0.00	0.00
001-366-000-01 SYCC FAMILIES LEAD CHNG G	0	0.00	0.00	0.00	0.00	0.00
001-366-000-02 RIVER WALK TRAIL GRANT	0	6,873.28	18,410.08	0.00 (18,410.08)	0.00
001-366-000-04 SAFE WAYS TO SCHOOL GRANT	0	0.00	0.00	0.00	0.00	0.00
001-366-000-05 HISTORIC LAND MARK GRANT	0	0.00	0.00	0.00	0.00	0.00
001-366-000-06 STREET DEPT. GRANTS	0	0.00	0.00	0.00	0.00	0.00
001-366-000-07 POLICE HMLAND GRANT TRAIN	0	0.00	0.00	0.00	0.00	0.00
001-366-000-08 NEA GRANT(WAMSB)	0	0.00	0.00	0.00	0.00	0.00
001-366-000-09 VOLUNTEER COORDINATOR GRA	0	0.00	0.00	0.00	0.00	0.00
001-366-000-10 Reclassify grant/donation	0	0.00	0.00	0.00	0.00	0.00
001-366-000-11 Reclassify grant/donation	0	0.00	0.00	0.00	0.00	0.00
001-366-000-12 GATEWAY WEST GRANT REV	16,000	15,146.76	66,459.66	0.00 (50,459.66)	415.37
001-366-000-13 LAND WATR CONS GRT(LWCF)F	0	0.00	0.00	0.00	0.00	0.00
001-366-000-14 CULTURE ARTS GRNT (THEATR	0	0.00	0.00	0.00	0.00	0.00

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CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2023

001-GENERAL FUND

% OF YEAR COMPLETED: 25.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
001-366-000-15 REAP-CLEAN UP GRANT	0	23,520.00	23,520.00	0.00 (23,520.00)	0.00
001-366-000-16 CULTURE ARTS GRNT(ADA THE	0	0.00	0.00	0.00	0.00	0.00
001-366-000-99 FIRE TRUCK GRANT/LOAN	0	0.00	0.00	0.00	0.00	0.00
001-368-000-01 CONTRIBUTION VOL. FIRE DE	0	0.00	0.00	0.00	0.00	0.00
001-368-000-02 2010 BOND ISSUE	0	0.00	0.00	0.00	0.00	0.00
001-368-000-03 CONTRIBUTIONS BOE-PRO OFF	0	0.00	0.00	0.00	0.00	0.00
001-368-000-04 SANITARY REPAY LOAN	0	0.00	0.00	0.00	0.00	0.00
001-368-000-05 CONTRIBUTION TO CAC PROGR	0	0.00	0.00	0.00	0.00	0.00
TOTAL GRANTS	16,000	339,876.06	402,725.76	0.00 (386,725.76)	2,517.04
INTRAFUND CONTR/CHARGES						
001-369-000-00 CONTRIBUTION FUNDS-BRUSHY	0	0.00	0.00	0.00	0.00	0.00
001-369-000-01 CONTRIBUTION FRM MUN STAB	0	0.00	0.00	0.00	0.00	0.00
001-369-000-02 CONTRIB FROM SALESTAX FU	2,162,955	0.00	500,000.00	0.00	1,662,955.00	23.12
001-370-000-00 LATE CHARGES - GEN FUND	200	57.32	178.51	0.00	21.49	89.26
TOTAL INTRAFUND CONTR/CHARGES	2,163,155	57.32	500,178.51	0.00	1,662,976.49	23.12
OTHER REVENUE						
001-376-000-00 GAMING TAX INCOME	10,000	905.10	2,808.78	0.00	7,191.22	28.09
001-377-000-00 RECRD CAPITAL TRNS FRM CS	0	0.00	0.00	0.00	0.00	0.00
001-379-000-00 GAIN/LOSS SALE OF FIXED A	0	0.00	0.00	0.00	0.00	0.00
001-380-000-00 GENERAL FUND INTEREST	400	0.00	10.60	0.00	389.40	2.65
001-381-000-00 STREET DEPT. BILLING/PCAR	4,000	0.00	0.00	0.00	4,000.00	0.00
001-382-000-00 REBATES-REFUNDS PCARD	3,500	0.00	1,013.58	0.00	2,486.42	28.96
001-394-000-00 POLICE FORFEITURE CONFISC	0	1,041.00	1,041.00	0.00 (1,041.00)	0.00
001-397-000-00 VIDEO LOTTERY	20,000	1,717.21	5,615.42	0.00	14,384.58	28.08
001-399-000-00 MISCELLANEOUS REVENUE	20,000	605.40	4,098.23	0.00	15,901.77	20.49
001-399-000-01 CAT TAG REGISTRATION	0	0.00	0.00	0.00	0.00	0.00
001-399-000-02 HISTORIC LANDMARKS REV	0	0.00	0.00	0.00	0.00	0.00
001-399-000-05 EVENT/FIREWORK REVENUE	9,000	0.00	0.00	0.00	9,000.00	0.00
TOTAL OTHER REVENUE	66,900	4,268.71	14,587.61	0.00	52,312.39	21.81
TOTAL REVENUE	5,731,585	833,074.37	2,127,490.18	0.00	3,604,094.82	37.12

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CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2023

001-GENERAL FUND

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
ECONOMIC DEVELOPMENT =====						
CONTRIBUTIONS						
001-402-567-00 ECONOMIC DEVELOPMENT	40,000	0.00	20,000.00	0.00	20,000.00	50.00
TOTAL CONTRIBUTIONS	40,000	0.00	20,000.00	0.00	20,000.00	50.00
TOTAL ECONOMIC DEVELOPMENT	40,000	0.00	20,000.00	0.00	20,000.00	50.00
MAYOR'S OFFICE =====						
SALARIES & BENEFITS						
001-409-101-00 MAYOR'S ELECTED SALARY	3,000	250.00	750.00	0.00	2,250.00	25.00
001-409-103-00 MAYOR'S ASSISTANT SALARY	31,305	2,671.12	7,071.70	0.00	24,233.30	22.59
001-409-104-00 MAYOR'S F.I.C.A.	2,625	221.69	593.04	0.00	2,031.96	22.59
001-409-105-00 MAYOR'S INSURANCE	23,600	1,607.96	8,936.88	0.00	14,663.12	37.87
001-409-106-00 MAYOR'S RETIREMENT	2,820	211.54	549.86	0.00	2,270.14	19.50
001-409-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	63,350	4,962.31	17,901.48	0.00	45,448.52	28.26
CONTRACTUAL SERVICES						
001-409-211-00 MAYOR'S TELEPHONE	3,000	148.23	490.39	0.00	2,509.61	16.35
001-409-214-00 MAYOR'S TRAVEL	1,000	309.32	309.32	0.00	690.68	30.93
001-409-218-00 MAYOR'S POSTAGE	10,000	1,175.64	3,414.25	0.00	6,585.75	34.14
001-409-220-00 MAYOR'S LEGAL PUBLICATION	2,700	406.55	406.55	0.00	2,293.45	15.06
001-409-222-00 MAYOR'S DUES	3,600	0.00	1,866.96	0.00	1,733.04	51.86
001-409-223-00 PROFESSIONAL SERVICES	6,000	4,750.00	4,750.00	0.00	1,250.00	79.17
001-409-223-01 PROFESSIONAL (surveys)	0	0.00	0.00	0.00	0.00	0.00
001-409-226-00 MAYOR'S INSURANCE & BONDS	1,500	2.59	13.12	0.00	1,486.88	0.87
TOTAL CONTRACTUAL SERVICES	27,800	6,792.33	11,250.59	0.00	16,549.41	40.47
COMMODITIES						
001-409-341-00 MAYOR'S SUPPLIES & MATERI	51,300	3,761.06	19,215.35	0.00	32,084.65	37.46
001-409-341-05 EVENT/FIREWORK EXPENSE	58,000	0.00	0.00	0.00	58,000.00	0.00
001-409-341-06 VOLUNTEER COORDINATOR EXP	0	0.00	0.00	0.00	0.00	0.00
001-409-341-07 NEA GRANT EXPENSE	0	0.00	19,975.34	0.00	19,975.34	0.00
TOTAL COMMODITIES	109,300	3,761.06	39,190.69	0.00	70,109.31	35.86
CAPITAL OUTLAY						
001-409-457-00 MAYOR'S CAPITAL OUTLAY MI	0	0.00	0.00	0.00	0.00	0.00
001-409-458-00 MAYOR'S REPAY SANITARY/WA	0	0.00	0.00	0.00	0.00	0.00
001-409-458-01 TRANSFER TO SANITARY FUND	0	0.00	0.00	0.00	0.00	0.00
001-409-460-00 SANITARY BD (BRUSHY FOR)L	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00

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CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2023

001-GENERAL FUND

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CONTRIBUTIONS						
001-409-568-00 CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
NON-OPERATING EXPENSES						
001-409-670-00 PROG BNK NOTE PAYABLE INT	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL MAYOR'S OFFICE	200,450	15,515.70	68,342.76	0.00	132,107.24	34.09
COUNCIL =====						
SALARIES & BENEFITS						
001-410-101-00 COUNCIL'S ELECTED SALARIE	12,000	1,000.00	3,000.00	0.00	9,000.00	25.00
001-410-103-00 CAT CONTROL SALARY	1,000	0.00	0.00	0.00	1,000.00	0.00
001-410-104-00 COUNCIL'S F.I.C.A.	1,000	76.50	229.50	0.00	770.50	22.95
001-410-106-00 COUNCIL'S RETIREMENT	225	18.00	54.00	0.00	171.00	24.00
TOTAL SALARIES & BENEFITS	14,225	1,094.50	3,283.50	0.00	10,941.50	23.08
CONTRACTUAL SERVICES						
001-410-211-00 CLOSE CAP OUTLAY EXP	0	0.00	0.00	0.00	0.00	0.00
001-410-214-00 COUNCIL TRAVEL	0	0.00	0.00	0.00	0.00	0.00
001-410-223-00 PROFESSIONAL (LEGAL)	15,000	1,250.00	5,000.00	0.00	10,000.00	33.33
001-410-226-00 COUNCIL INSURANCE (PROPER	11,000	1,898.00	3,115.30	0.00	7,884.70	28.32
TOTAL CONTRACTUAL SERVICES	26,000	3,148.00	8,115.30	0.00	17,884.70	31.21
COMMODITIES						
001-410-341-00 CLOSE CAP OUTLAY EXP	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	0	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY						
001-410-450-01 THEATRE BUILDING	0	0.00	0.00	0.00	0.00	0.00
001-410-450-02 THEATRE CAP**DONOTUSE**	0	0.00	0.00	0.00	0.00	0.00
001-410-450-03 THEATRE GRNT **DONOTUSE**	0	0.00	0.00	0.00	0.00	0.00
001-410-457-00 CAP PUBLIC SAFETY COMP RE	0	0.00	0.00	0.00	0.00	0.00
001-410-459-00 COUNCIL CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00
001-410-459-01 PROPERTY PURCHASE 48EMAIN	0	0.00	0.00	0.00	0.00	0.00
001-410-459-02 PROPERTY PURCHASE MADISON	0	0.00	0.00	0.00	0.00	0.00
001-410-460-00 CAT CONTROL EXPENSE	500	20.00	800.00	0.00	300.00	160.00
TOTAL CAPITAL OUTLAY	500	20.00	800.00	0.00	300.00	160.00
CONTRIBUTIONS						
001-410-568-00 CONTRIBUTIONS(facade)	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00

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CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2023

001-GENERAL FUND

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
NON-OPERATING EXPENSES						
001-410-999-00 Reclassify SanNote Ord 36	0	0.00	0.00	0.00	0.00	0.00
001-410-999-50 RecordCapPavCostPdByCoalT	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL COUNCIL	40,725	4,262.50	12,198.80	0.00	28,526.20	29.95
RECORDER =====						
SALARIES & BENEFITS						
001-411-101-00 RECORDER'S ELECTED SALARY	6,000	500.00	1,500.00	0.00	4,500.00	25.00
001-411-104-00 RECORDER'S F.I.C.A.	460	38.25	114.75	0.00	345.25	24.95
001-411-106-00 RECORDER'S RETIREMENT	540	17.29	51.87	0.00	488.13	9.61
TOTAL SALARIES & BENEFITS	7,000	555.54	1,666.62	0.00	5,333.38	23.81
CONTRACTUAL SERVICES						
001-411-214-00 RECORDER TRAVEL	600	0.00	0.00	0.00	600.00	0.00
001-411-222-00 RECORDER DUES	50	35.00	35.00	0.00	15.00	70.00
001-411-226-00 INSURANCE/COMPENSATION/bo	1,000	175.21	185.44	0.00	814.56	18.54
TOTAL CONTRACTUAL SERVICES	1,650	210.21	220.44	0.00	1,429.56	13.36
TOTAL RECORDER	8,650	765.75	1,887.06	0.00	6,762.94	21.82
TREASURER =====						
SALARIES & BENEFITS						
001-413-101-00 TREASURER'S SALARY	9,091	939.54	2,192.27	0.00	6,898.73	24.11
001-413-103-00 TREASURER'S ASSISTANT SAL	0	0.00	0.00	0.00	0.00	0.00
001-413-104-00 TREASURER'S F.I.C.A.	696	71.88	167.72	0.00	528.28	24.10
001-413-105-00 TREASURER'S GROUP INSURAN	2,953	1.98	62.44	0.00	2,890.56	2.11
001-413-106-00 TREASURER'S RETIREMENT	820	84.57	197.33	0.00	622.67	24.06
001-413-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	13,560	1,097.97	2,619.76	0.00	10,940.24	19.32
CONTRACTUAL SERVICES						
001-413-214-00 TREASURER'S TRAVEL	0	0.00	0.00	0.00	0.00	0.00
001-413-224-00 AUDIT	6,500	0.00	0.00	812.50	5,687.50	12.50
001-413-226-00 TREASURER'S INSURANCE & B	500	0.83	11.06	0.00	488.94	2.21
TOTAL CONTRACTUAL SERVICES	7,000	0.83	11.06	812.50	6,176.44	11.77
TOTAL TREASURER	20,560	1,098.80	2,630.82	812.50	17,116.68	16.75

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REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2023

001-GENERAL FUND

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
COURT =====						
SALARIES & BENEFITS						
001-416-103-00 POLICE JUDGE SALARY	7,500	625.00	1,875.00	0.00	5,625.00	25.00
001-416-104-00 POLICE JUDGE FICA	575	47.81	143.43	0.00	431.57	24.94
001-416-105-00 POLICE JUDGE INSURANCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	8,075	672.81	2,018.43	0.00	6,056.57	25.00
CONTRACTUAL SERVICES						
001-416-221-00 POLICE JUDGE TRAINING	300	0.00	0.00	0.00	300.00	0.00
001-416-226-00 POLICE JUDGE INS BONDS	300	4.64	24.51	0.00	275.49	8.17
TOTAL CONTRACTUAL SERVICES	600	4.64	24.51	0.00	575.49	4.09
TOTAL COURT	8,675	677.45	2,042.94	0.00	6,632.06	23.55
CITY ATTORNEY =====						
SALARIES & BENEFITS						
001-417-101-00 CITY ATTORNEY	0	0.00	0.00	0.00	0.00	0.00
001-417-103-00 CITY ATTORNEY (ASSISTANT)	0	0.00	0.00	0.00	0.00	0.00
001-417-104-00 CITY ATTORNEY FICA	0	0.00	0.00	0.00	0.00	0.00
001-417-105-00 CITY ATTORNEY INSURANCE	0	0.00	0.00	0.00	0.00	0.00
001-417-106-00 CITY ATTORNEY RETIREMENT	0	0.00	0.00	0.00	0.00	0.00
001-417-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	0	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES						
001-417-221-00 CITY ATTORNEY TRAINING	0	0.00	0.00	0.00	0.00	0.00
001-417-222-00 CITY ATTORNEY DUES	0	0.00	0.00	0.00	0.00	0.00
001-417-226-00 CITY ATTORNEY INS UNEMPL	0	3.40	3.40	0.00	(3.40)	0.00
TOTAL CONTRACTUAL SERVICES	0	3.40	3.40	0.00	(3.40)	0.00
TOTAL CITY ATTORNEY	0	3.40	3.40	0.00	(3.40)	0.00
CITY ENGINEER =====						
SALARIES & BENEFITS						
001-420-103-00 CITY ENGINEER SALARY	21,409	2,469.90	5,763.10	0.00	15,645.90	26.92
001-420-104-00 CITY ENGINEER FICA TAX	1,640	190.68	444.92	0.00	1,195.08	27.13
001-420-106-00 CITY ENGINEER RETIREMENT	1,930	222.30	518.70	0.00	1,411.30	26.88
TOTAL SALARIES & BENEFITS	24,979	2,882.88	6,726.72	0.00	18,252.28	26.93

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CITY OF BUCKHAMNON
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001-GENERAL FUND

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DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CONTRACTUAL SERVICES						
001-420-221-00 ENGINEER TRAINING	500	0.00	0.00	0.00	500.00	0.00
001-420-223-00 CITY ARCHITECT	0	0.00	0.00	0.00	0.00	0.00
001-420-223-01 ENGINEERING SERVICES (POT	25,000	0.00	0.00	0.00	25,000.00	0.00
001-420-226-00 CITY ENGINEER INS & BONDS	600	45.41	118.01	0.00	481.99	19.67
TOTAL CONTRACTUAL SERVICES	26,100	45.41	118.01	0.00	25,981.99	0.45
TOTAL CITY ENGINEER	51,079	2,928.29	6,844.73	0.00	44,234.27	13.40
REGIONAL DUES						
=====						
CONTRACTUAL SERVICES						
001-435-222-00 REGIONAL DUES	5,964	0.00	5,964.00	0.00	0.00	100.00
TOTAL CONTRACTUAL SERVICES	5,964	0.00	5,964.00	0.00	0.00	100.00
TOTAL REGIONAL DUES	5,964	0.00	5,964.00	0.00	0.00	100.00
HOUSING						
=====						
COMMODITIES						
001-436-341-99 CLEAN UP ASSISTANCE EXP	5,000	0.00	74.73	0.00	4,925.27	1.49
001-436-354-00 HOUSING ENFORCEMENT	30,000	0.00	24,985.66	0.00	5,014.34	83.29
TOTAL COMMODITIES	35,000	0.00	25,060.39	0.00	9,939.61	71.60
TOTAL HOUSING	35,000	0.00	25,060.39	0.00	9,939.61	71.60
ZONING						
=====						
SALARIES & BENEFITS						
001-437-103-00 ZONING SALARY	39,000	4,500.00	10,500.00	0.00	28,500.00	26.92
001-437-104-00 ZONING F.I.C.A.	2,990	344.25	803.25	0.00	2,186.75	26.86
001-437-105-00 ZONING HEALTH INS	5,678	390.98	2,229.44	0.00	3,448.56	39.26
001-437-106-00 ZONING RETIREMENT	3,510	405.00	945.00	0.00	2,565.00	26.92
001-437-109-00 COMPENSATED ABSENCE ZONIN	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	51,178	5,640.23	14,477.69	0.00	36,700.31	28.29
CONTRACTUAL SERVICES						
001-437-214-00 TRAVEL EXPENSE	1,700	0.00	0.00	0.00	1,700.00	0.00
001-437-221-00 ZONING TRAINING	1,000	0.00	0.00	0.00	1,000.00	0.00
001-437-226-00 ZONING INSURANCE & BONDS	1,750	61.28	240.97	0.00	1,509.03	13.77
TOTAL CONTRACTUAL SERVICES	4,450	61.28	240.97	0.00	4,209.03	5.42

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001-GENERAL FUND

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
COMMODITIES						
001-437-341-00 ZONING SUPPLIES	1,500	0.00	1,081.86	0.00	418.14	72.12
TOTAL COMMODITIES	1,500	0.00	1,081.86	0.00	418.14	72.12
TOTAL ZONING	57,128	5,701.51	15,800.52	0.00	41,327.48	27.66
ELECTION						
=====						
SALARIES & BENEFITS						
001-438-103-00 ELECTION SALARIES	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	0	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES						
001-438-230-00 ELECTION	9,500	0.00	0.00	0.00	9,500.00	0.00
TOTAL CONTRACTUAL SERVICES	9,500	0.00	0.00	0.00	9,500.00	0.00
TOTAL ELECTION	9,500	0.00	0.00	0.00	9,500.00	0.00
DATA PROCESSING						
=====						
CONTRACTUAL SERVICES						
001-439-230-00 DATA PROCESSING	30,000	355.68	11,346.08	0.00	18,653.92	37.82
TOTAL CONTRACTUAL SERVICES	30,000	355.68	11,346.08	0.00	18,653.92	37.82
CAPITAL OUTLAY						
001-439-459-00 DATA PROCESSING CAPITAL O	39,000	0.00	188.34	0.00	38,811.66	0.48
TOTAL CAPITAL OUTLAY	39,000	0.00	188.34	0.00	38,811.66	0.48
NON-OPERATING EXPENSES						
001-439-670-00 RDT SERVER ACCRD INT	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL DATA PROCESSING	69,000	355.68	11,534.42	0.00	57,465.58	16.72
CITY HALL						
=====						
SALARIES & BENEFITS						
001-440-103-00 CITY HALL JANITOR SALARY	38,148	4,285.88	10,547.63	0.00	27,600.37	27.65
001-440-104-00 CITY HALL FICA	2,920	325.61	800.13	0.00	2,119.87	27.40
001-440-105-00 CITY HALL JANITOR INSURAN	1,953	1.98	62.44	0.00	1,890.56	3.20
001-440-106-00 GROUP RETIREMENT	3,435	385.73	949.29	0.00	2,485.71	27.64
001-440-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	46,456	4,999.20	12,359.49	0.00	34,096.51	26.60

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REVENUE & EXPENSE REPORT (UNAUDITED)
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001-GENERAL FUND

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DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CONTRACTUAL SERVICES						
001-440-213-00 CITY HALL UTILITIES	19,000	1,441.45	5,215.21	0.00	13,784.79	27.45
001-440-216-00 CITY HALL MAINTENANCE & R	5,000	277.61	5,087.29	0.00	87.29	101.75
001-440-226-00 CITY HALL INSURANCE & BON	1,500	57.64	276.91	0.00	1,223.09	18.46
TOTAL CONTRACTUAL SERVICES	25,500	1,776.70	10,579.41	0.00	14,920.59	41.49
COMMODITIES						
001-440-341-00 CITY HALL SUPPLIES	1,000	49.64	117.95	0.00	882.05	11.80
TOTAL COMMODITIES	1,000	49.64	117.95	0.00	882.05	11.80
CAPITAL OUTLAY						
001-440-459-00 CITY HALL CAPITAL	13,800	0.00	6,033.55	0.00	7,766.45	43.72
TOTAL CAPITAL OUTLAY	13,800	0.00	6,033.55	0.00	7,766.45	43.72
CONTRIBUTIONS						
001-440-570-00 DEPRECIATION EXP CURR YR	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL CITY HALL	86,756	6,825.54	29,090.40	0.00	57,665.60	33.53
MUN FINANCE CONTRIB						
=====						
SALARIES & BENEFITS						
001-444-000-00 TRANSF TO MUN FINANC STAB	0	0.00	0.00	0.00	0.00	0.00
001-444-000-01 CONTRIBUTION TO FLOOD CON	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	0	0.00	0.00	0.00	0.00	0.00
CONTRIBUTIONS						
001-444-566-00 CONTRIBUTION TO RAINY DAY	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL MUN FINANCE CONTRIB	0	0.00	0.00	0.00	0.00	0.00
BAD DEBT						
=====						
NON-OPERATING EXPENSES						
001-550-676-00 BAD DEBT EXPENSE	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL BAD DEBT	0	0.00	0.00	0.00	0.00	0.00

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REVENUE & EXPENSE REPORT (UNAUDITED)
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DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CONTRACTUAL SERVICES						
001-565-230-00 ELECTRICIAN - CONTRACTED	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
TOTAL ELECTRICIAN - CONTRACTED	0	0.00	0.00	0.00	0.00	0.00
CONTINGENCY						
=====						
CONTRIBUTIONS						
001-699-568-00 CONTINGENCY COUNCIL DETER	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTINGENCY	0	0.00	0.00	0.00	0.00	0.00
POLICE						
=====						
SALARIES & BENEFITS						
001-700-000-00 AUDITOR OPEB	0	0.00	0.00	0.00	0.00	0.00
001-700-103-00 POLICE DEPT. SALARIES	957,788	98,676.62	258,691.52	0.00	699,096.48	27.01
001-700-103-25 POLICE DEPT PRO	0	0.00	0.00	0.00	0.00	0.00
001-700-104-00 POLICE DEPT. FICA TAX	73,270	7,508.23	19,668.29	0.00	53,601.71	26.84
001-700-105-00 POLICE DEPT. GROUP INSURA	117,000	8,042.76	45,743.28	0.00	71,256.72	39.10
001-700-106-00 POLICE DEPT. RETIREMENT	96,000	8,705.84	22,832.33	0.00	73,167.67	23.78
001-700-106-25 POLICE RET PRO	0	0.00	0.00	0.00	0.00	0.00
001-700-108-00 RECOVERY GRANT OVERTIME E	0	0.00	0.00	0.00	0.00	0.00
001-700-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	1,244,058	122,933.45	346,935.42	0.00	897,122.58	27.89
CONTRACTUAL SERVICES						
001-700-211-00 POLICE DEPT. TELEPHONES	12,350	1,348.79	2,719.62	0.00	9,630.38	22.02
001-700-213-00 POLICE DEPT UTILITIES	0	0.00	0.00	0.00	0.00	0.00
001-700-214-00 POLICE DEPT. TRAVEL EXPEN	3,000	0.00	0.00	0.00	3,000.00	0.00
001-700-221-00 POLICE DEPT. TRAINING	20,000	0.00	3,981.00	0.00	16,019.00	19.91
001-700-221-01 POLICE HMLAND GRANT TRAIN	0	0.00	0.00	0.00	0.00	0.00
001-700-225-00 POLICE DEPT. UNIFORM MAIN	0	0.00	0.00	0.00	0.00	0.00
001-700-226-00 POLICE DEPT. INSURANCE &	46,300	3,660.08	16,213.50	0.00	30,086.50	35.02
001-700-233-00 POLICE DEPT. CRIMINAL INV	2,000	0.00	0.00	0.00	2,000.00	0.00
TOTAL CONTRACTUAL SERVICES	83,650	5,008.87	22,914.12	0.00	60,735.88	27.39
COMMODITIES						
001-700-341-00 POLICE DEPT. MAT & SUPPLI	31,600	1,229.02	9,692.38	150.52	21,757.10	31.15
001-700-341-01 POLICE HMLAND GRANT RADIO	0	0.00	0.00	0.00	0.00	0.00
001-700-341-02 POLICE GRANT-(AUDIO SURVE	0	0.00	0.00	0.00	0.00	0.00
001-700-341-03 POLICE GRANTS	0	0.00	0.00	0.00	0.00	0.00
001-700-341-04 CVR-LET-RJ FEES EXPENSED	4,000	82.00	82.00	0.00	3,918.00	2.05

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001-700-341-05 POLICE VIPS EXPENSES	11,900	0.00	260.86	1,000.00	10,639.14	10.60
001-700-341-06 POLICE FORFEITURE EXPENSE	0	0.00	0.00	0.00	0.00	0.00
001-700-343-00 POLICE DEPT. AUTO SUPPLIE	37,000	2,600.51	8,019.80	0.00	28,980.20	21.68
001-700-344-00 POLICE DEPT. FEEDING PRIS	0	0.00	0.00	0.00	0.00	0.00
001-700-345-00 POLICE DEPT. UNIFORMS	8,000	902.07	1,213.01	0.00	6,786.99	15.16
001-700-353-00 RECOVERY GRANT SOFT/HARDW	0	0.00	0.00	0.00	0.00	0.00
001-700-379-00 DISPOSAL/SALE ASSETS	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	92,500	4,813.60	19,268.05	1,150.52	72,081.43	22.07
CAPITAL OUTLAY						
001-700-459-00 POLICE DEPT. NEW EQUIP.	216,456	17,379.87	70,130.35	0.00	146,325.65	32.40
TOTAL CAPITAL OUTLAY	216,456	17,379.87	70,130.35	0.00	146,325.65	32.40
CONTRIBUTIONS						
001-700-570-00 DEPRECIATION EXP CURR YR	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
NON-OPERATING EXPENSES						
001-700-670-00 FORD NOTE PAYABLE INT EXP	0	0.00	0.00	0.00	0.00	0.00
001-700-670-01 LEASE PYMNT CRUISER RDT	0	0.00	0.00	0.00	0.00	0.00
001-700-670-02 RDT LEASE CRUISER EXP	0	0.00	0.00	0.00	0.00	0.00
001-700-670-03 NOTE PAYABLE INT POL CRUI	0	0.00	0.00	0.00	0.00	0.00
001-700-672-00 BOND PAYABLE INT EXP	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL POLICE	1,636,664	150,135.79	459,247.94	1,150.52	1,176,265.54	28.13
FIRE						
=====						
SALARIES & BENEFITS						
001-706-103-00 FIRE DEPT. SALARIES	664,000	67,342.19	167,997.26	0.00	496,002.74	25.30
001-706-104-00 FIRE DEPT. FICA TAX	50,796	5,185.39	12,888.83	0.00	37,907.17	25.37
001-706-105-00 FIRE DEPT. GROUP INSURANC	80,000	5,607.80	32,713.91	0.00	47,286.09	40.89
001-706-106-00 FIRE DEPT. GROUP RETIREME	59,760	5,843.73	14,585.48	0.00	45,174.52	24.41
001-706-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	854,556	83,979.11	228,185.48	0.00	626,370.52	26.70
CONTRACTUAL SERVICES						
001-706-211-00 FIRE DEPT. TELEPHONES	2,500	286.66	1,141.05	0.00	1,358.95	45.64
001-706-213-00 FIRE DEPT. UTILITIES	0	0.00	0.00	0.00	0.00	0.00
001-706-214-00 FIRE DEPT. TRAVEL EXPENSE	4,500	0.00	0.00	0.00	4,500.00	0.00
001-706-216-00 FIRE DEPT. MAINTENANCE	12,000	0.00	1,097.83	0.00	10,902.17	9.15
001-706-221-00 FIRE DEPT. TRAINING	37,500	800.00	0.00	0.00	36,700.00	2.13
001-706-226-00 FIRE DEPT. INSURANCE & BO	60,000	8,670.76	14,253.44	0.00	45,746.56	23.76
TOTAL CONTRACTUAL SERVICES	116,500	9,757.42	17,292.32	0.00	99,207.68	14.84

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AS OF: SEPTEMBER 30TH, 2023

001-GENERAL FUND

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
COMMODITIES						
001-706-341-00 FIRE DEPT. MATERIAL & SUP	33,500	616.85	1,057.14	99.50	32,343.36	3.45
001-706-341-01 VOLUNTEER FIREFIGHTER EXP	15,000	0.00	0.00	0.00	15,000.00	0.00
001-706-343-00 FIRE DEPT. AUTO SUPPLIES	47,000	6,465.71	17,226.51	5,338.83	24,434.66	48.01
001-706-345-00 FIRE DEPT. UNIFORMS	5,000	647.86	1,179.42	0.00	3,820.58	23.59
001-706-348-00 FIRE DEPT HAZARDOUS MAT R	500	0.00	0.00	0.00	500.00	0.00
TOTAL COMMODITIES	101,000	7,730.42	19,463.07	5,438.33	76,098.60	24.65
CAPITAL OUTLAY						
001-706-459-00 FIRE DEPT. CAPITAL OUTLAY	148,805	9,344.36	31,711.28	0.00	117,093.72	21.31
001-706-461-00 *****NEW FIRE FACILIT	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	148,805	9,344.36	31,711.28	0.00	117,093.72	21.31
CONTRIBUTIONS						
001-706-570-00 DEPRECIATION EXP CURR YR	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
NON-OPERATING EXPENSES						
001-706-670-00 FIRE TRK NOTE PAYABLE INT	0	0.00	0.00	0.00	0.00	0.00
001-706-672-00 BOND PAYABLE INT EXP	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL FIRE	1,220,861	110,811.31	296,652.15	5,438.33	918,770.52	24.74
DOG WARDEN - CONTRACTED						
=====						
CONTRACTUAL SERVICES						
001-707-230-00 DOG WARDEN CONTRACTED SER	1,100	0.00	0.00	0.00	1,100.00	0.00
TOTAL CONTRACTUAL SERVICES	1,100	0.00	0.00	0.00	1,100.00	0.00
TOTAL DOG WARDEN - CONTRACTED	1,100	0.00	0.00	0.00	1,100.00	0.00
FLOOD CONTROL						
=====						
CONTRACTUAL SERVICES						
001-714-230-00 FLOOD CONTROL-RIVER CLEAN	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
TOTAL FLOOD CONTROL	0	0.00	0.00	0.00	0.00	0.00

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001-GENERAL FUND

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DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CONTRACTUAL SERVICES						
001-715-230-00 FIRE DEP CONTRACTED/HYDRA	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
TOTAL FIRE - CONTRACTED	0	0.00	0.00	0.00	0.00	0.00
STREET =====						
SALARIES & BENEFITS						
001-750-000-00 AUDITOR OPEB	0	0.00	0.00	0.00	0.00	0.00
001-750-103-00 STREET DEPT. SALARIES	564,956	58,242.19	149,667.84	0.00	415,288.16	26.49
001-750-104-00 STREET DEPT. FICA TAX	43,220	4,453.79	11,439.25	0.00	31,780.75	26.47
001-750-105-00 STREET DEPT. GROUP INSURA	80,000	5,583.82	31,309.96	0.00	48,690.04	39.14
001-750-106-00 STREET DEPT. GROUP RETIRE	47,000	5,200.08	12,922.07	0.00	34,077.93	27.49
001-750-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	735,176	73,479.88	205,339.12	0.00	529,836.88	27.93
CONTRACTUAL SERVICES						
001-750-211-00 STREET DEPT. TELEPHONES	8,500	507.67	1,206.86	0.00	7,293.14	14.20
001-750-213-00 STREET DEPT. UTILITIES	20,000	2,781.47	8,480.00	0.00	11,520.00	42.40
001-750-215-00 CONTRIBUTION TO CPWB	100,000	0.00	50,000.00	0.00	50,000.00	50.00
001-750-226-00 STREET DEPT. INSURANCE &	50,000	4,293.56	12,836.65	0.00	37,163.35	25.67
TOTAL CONTRACTUAL SERVICES	178,500	7,582.70	72,523.51	0.00	105,976.49	40.63
COMMODITIES						
001-750-341-00 STREET DEPT. MAT & SUPPLI	121,600	7,911.21	34,348.52	0.00	87,251.48	28.25
001-750-343-00 STREET DEPT. AUTO SUPPLIE	50,000	3,623.41	10,918.56	0.00	39,081.44	21.84
001-750-345-00 STREET DEPT. UNIFORMS	6,800	687.46	1,123.09	0.00	5,676.91	16.52
001-750-379-00 DISPOSAL/SALE ASSETS	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	178,400	12,222.08	46,390.17	0.00	132,009.83	26.00
CAPITAL OUTLAY						
001-750-458-00 WALK TRAIL	0	300.00	300.00	0.00	300.00	0.00
001-750-458-01 SAFE WAYS TO SCHOOL GRANT	0	0.00	0.00	0.00	0.00	0.00
001-750-458-02 STORM SEWER PROJECTS	0	0.00	0.00	0.00	0.00	0.00
001-750-458-03 DOG PARK	0	0.00	0.00	0.00	0.00	0.00
001-750-458-04 CITY PARK PROJECTS	0	0.00	0.00	0.00	0.00	0.00
001-750-458-05 STREET DEPT PROJECTS	200,000	149.35	13,022.09	0.00	186,977.91	6.51
001-750-458-06 PROJECTS STREET DEPT MISC	0	0.00	0.00	0.00	0.00	0.00
001-750-458-07 LWCF/ NORTH BUCK. PARK	0	0.00	0.00	0.00	0.00	0.00
001-750-458-08 GATEWAY WEST GRANT EXPENS	20,000	2,453.84	20,521.34	0.00	521.34	102.61
001-750-459-00 STREET DEPT. CAPITAL OUTL	139,200	30,296.47	56,008.04	0.00	83,191.96	40.24
001-750-459-22 PROPERTY PAYMENT MUDLICK	117,300	9,774.80	29,324.40	0.00	87,975.60	25.00
001-750-459-99 STREET PV JE-RDT	0	0.00	0.00	0.00	0.00	0.00
001-750-461-00 STREET PAVING	100,000	0.00	1,679.49	0.00	98,320.51	1.68
TOTAL CAPITAL OUTLAY	576,500	42,974.46	120,855.36	0.00	455,644.64	20.96

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001-GENERAL FUND

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DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CONTRIBUTIONS						
001-750-570-00 DEPRECIATION EXP CURR YR	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
NON-OPERATING EXPENSES						
001-750-670-00 NOTE PAYABLE INT EXP	0	0.00	0.00	0.00	0.00	0.00
001-750-670-03 RDT LEASE RAM TRK	0	0.00	0.00	0.00	0.00	0.00
001-750-670-04 RDT RECORD LEASE PMNT RAM	0	0.00	0.00	0.00	0.00	0.00
001-750-670-05 NOTE PAYABLE INT EXP CONC	0	0.00	0.00	0.00	0.00	0.00
001-750-670-06 N/P INT EXP ENTERPRISE RA	0	0.00	0.00	0.00	0.00	0.00
001-750-672-00 N/P INT 2020 BOND MUDLICK	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL STREET	1,668,576	136,259.12	445,108.16	0.00	1,223,467.84	26.68
STREET LIGHTS =====						
CONTRACTUAL SERVICES						
001-751-213-00 STREET LIGHTS	72,200	6,351.55	19,084.20	0.00	53,115.80	26.43
TOTAL CONTRACTUAL SERVICES	72,200	6,351.55	19,084.20	0.00	53,115.80	26.43
TOTAL STREET LIGHTS	72,200	6,351.55	19,084.20	0.00	53,115.80	26.43
TRAFFIC SIGNALS & SIGNS =====						
CONTRACTUAL SERVICES						
001-752-213-00 TRAFFIC SIGNALS POWER	3,500	300.24	1,800.13	0.00	1,699.87	51.43
001-752-230-00 SIGNS & SIGNALS	5,000	1,715.83	2,315.83	0.00	2,684.17	46.32
TOTAL CONTRACTUAL SERVICES	8,500	2,016.07	4,115.96	0.00	4,384.04	48.42
TOTAL TRAFFIC SIGNALS & SIGNS	8,500	2,016.07	4,115.96	0.00	4,384.04	48.42
SNOW REMOVAL =====						
COMMODITIES						
001-753-341-00 SNOW REMOVAL	20,000	0.00	0.00	0.00	20,000.00	0.00
TOTAL COMMODITIES	20,000	0.00	0.00	0.00	20,000.00	0.00
TOTAL SNOW REMOVAL	20,000	0.00	0.00	0.00	20,000.00	0.00

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AIRPORT =====						
CONTRIBUTIONS						
001-758-567-00 AIRPORT	20,000	0.00	20,000.00	0.00	0.00	100.00
TOTAL CONTRIBUTIONS	20,000	0.00	20,000.00	0.00	0.00	100.00
TOTAL AIRPORT	20,000	0.00	20,000.00	0.00	0.00	100.00
PUBLIC TRANSIT =====						
CONTRIBUTIONS						
001-759-568-00 PUBLIC TRANSIT	15,000	0.00	7,500.00	0.00	7,500.00	50.00
TOTAL CONTRIBUTIONS	15,000	0.00	7,500.00	0.00	7,500.00	50.00
TOTAL PUBLIC TRANSIT	15,000	0.00	7,500.00	0.00	7,500.00	50.00
HEALTH DEPT =====						
CONTRIBUTIONS						
001-803-568-00 BUCKHANNON-UPSHUR HEALTH	5,000	0.00	2,500.00	0.00	2,500.00	50.00
TOTAL CONTRIBUTIONS	5,000	0.00	2,500.00	0.00	2,500.00	50.00
TOTAL HEALTH DEPT	5,000	0.00	2,500.00	0.00	2,500.00	50.00
STORM WATER =====						
COMMODITIES						
001-805-348-00 STORM WATER TO SANITARY	100,000	0.00	50,000.00	0.00	50,000.00	50.00
TOTAL COMMODITIES	100,000	0.00	50,000.00	0.00	50,000.00	50.00
TOTAL STORM WATER	100,000	0.00	50,000.00	0.00	50,000.00	50.00
PARK 25% TO CPWB =====						
SALARIES & BENEFITS						
001-900-000-00 AUDITOR OPEB	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	0	0.00	0.00	0.00	0.00	0.00

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COMMODITIES						
001-900-341-00 PARK-30% HOT/MOT PD TO CP	36,000	0.00	7,474.74	0.00	28,525.26	20.76
TOTAL COMMODITIES	36,000	0.00	7,474.74	0.00	28,525.26	20.76
CONTRIBUTIONS						
001-900-570-00 DEPRECIATION EXP CURR YR	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL PARK 25% TO CPWB	36,000	0.00	7,474.74	0.00	28,525.26	20.76
CVB 75% TO CVB =====						
CONTRACTUAL SERVICES						
001-901-235-00 HOTEL/MOTEL 70% PAID TO C	84,000	0.00	17,441.06	0.00	66,558.94	20.76
TOTAL CONTRACTUAL SERVICES	84,000	0.00	17,441.06	0.00	66,558.94	20.76
TOTAL CVB 75% TO CVB	84,000	0.00	17,441.06	0.00	66,558.94	20.76
ARTS & HUMANITIES =====						
SALARIES & BENEFITS						
001-906-101-00 CAC SALARIES	36,240	3,767.63	9,196.13	0.00	27,043.87	25.38
001-906-104-00 CAC FICA	2,775	288.24	703.52	0.00	2,071.48	25.35
001-906-105-00 CAC HEALTH INS	8,350	390.98	2,229.44	0.00	6,120.56	26.70
001-906-106-00 CAC RETIREMENT	3,262	339.08	827.65	0.00	2,434.35	25.37
TOTAL SALARIES & BENEFITS	50,627	4,785.93	12,956.74	0.00	37,670.26	25.59
CONTRACTUAL SERVICES						
001-906-213-00 CAC UTILITIES	7,000	805.33	2,312.69	0.00	4,687.31	33.04
001-906-216-00 THEATRE MAINTENANCE/UTILI	9,000	85.23	1,160.23	0.00	7,839.77	12.89
001-906-223-00 CAC PROFESSIONAL SERVICES	0	0.00	125.00	0.00	(125.00)	0.00
001-906-226-00 CAC INSURANCE & BONDS	2,000	435.78	446.42	0.00	1,553.58	22.32
TOTAL CONTRACTUAL SERVICES	18,000	1,326.34	4,044.34	0.00	13,955.66	22.47
COMMODITIES						
001-906-341-00 CAC SUPPLIES & EXPENSES	15,000	225.01	1,376.56	0.00	13,623.44	9.18
001-906-341-01 CAC BOOKINGS	4,000	575.00	635.00	0.00	3,365.00	15.88
TOTAL COMMODITIES	19,000	800.01	2,011.56	0.00	16,988.44	10.59
CAPITAL OUTLAY						
001-906-450-01 THEATRE BLDG	1,700	10,222.51	18,384.28	0.00	(16,684.28)	1,081.43
001-906-459-00 THEATRE CAPITAL	64,000	5,220.65	20,882.60	0.00	43,117.40	32.63
001-906-459-01 CULTURE ARTS GRANT (ADA T	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	65,700	15,443.16	39,266.88	0.00	26,433.12	59.77
TOTAL ARTS & HUMANITIES	153,327	22,355.44	58,279.52	0.00	95,047.48	38.01

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STOCKERT YOUTH CENTER =====						
SALARIES & BENEFITS						
001-907-101-00 STOCKERT YOUTH CENTER SAL	160,000	22,456.89	64,797.86	0.00	95,202.14	40.50
001-907-103-00 CAMP BUCANNEER SALARIES	61,250	1,568.89	6,292.09	0.00	54,957.91	10.27
001-907-103-01 SYC BUS DRIVERS	0	0.00	0.00	0.00	0.00	0.00
001-907-104-00 FICA TAX	16,950	1,838.00	5,438.40	0.00	11,511.60	32.08
001-907-105-00 GROUP INSURANCE	39,500	2,136.94	13,216.55	0.00	26,283.45	33.46
001-907-106-00 GROUP RETIREMENT	14,400	1,005.63	2,727.46	0.00	11,672.54	18.94
001-907-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	292,100	29,006.35	92,472.36	0.00	199,627.64	31.66
CONTRACTUAL SERVICES						
001-907-211-00 TELEPHONES	3,600	240.20	882.74	0.00	2,717.26	24.52
001-907-213-00 UTILITIES	17,000	1,165.42	3,435.67	0.00	13,564.33	20.21
001-907-214-00 TRAVEL EXPENSE	500	0.00	0.00	0.00	500.00	0.00
001-907-216-00 MAINTENANCE	7,000	128.92	386.92	450.00	6,163.08	11.96
001-907-218-00 POSTAGE	250	0.00	0.00	0.00	250.00	0.00
001-907-221-00 TRAINING	275	0.00	0.00	0.00	275.00	0.00
001-907-226-00 INSURANCE & BONDS	13,000	1,354.40	2,839.51	0.00	10,160.49	21.84
001-907-230-00 SYC CONTRACTUAL BUS SER	0	0.00	0.00	0.00	0.00	0.00
001-907-230-01 WORK STUDY/AMERICORP	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	41,625	2,888.94	7,544.84	450.00	33,630.16	19.21
COMMODITIES						
001-907-341-00 MATERIALS & SUPPLIES EXPE	6,600	740.43	1,789.91	133.29	4,676.80	29.14
001-907-341-01 OPERATING EXPENSES	2,500	376.11	731.13	0.00	1,768.87	29.25
001-907-343-00 SYC AUTO SUPPLIES	3,500	249.09	1,458.26	0.00	2,041.74	41.66
001-907-354-00 DRILL TEAM	1,000	0.00	0.00	0.00	1,000.00	0.00
001-907-355-00 DANCE TEAM	0	0.00	0.00	0.00	0.00	0.00
001-907-356-00 YOUTH BASKETBALL	18,000	0.00	35.45	0.00	17,964.55	0.20
001-907-357-00 TUTORING	0	0.00	0.00	0.00	0.00	0.00
001-907-358-00 MISC. DANCE/PARTIES	100	0.00	0.00	0.00	100.00	0.00
001-907-359-00 ART/DRAMA PROGRAM	0	0.00	0.00	0.00	0.00	0.00
001-907-360-00 CAMP BUCANNEER SUPPLIES	4,500	82.00	1,915.03	0.00	2,584.97	42.56
001-907-361-00 AFTER SCHOOL SUPPLIES	6,000	1,487.24	2,827.45	261.23	2,911.32	51.48
001-907-362-00 DRINK/SNACK MACHINE	0	0.00	0.00	0.00	0.00	0.00
001-907-363-00 KARATE CLASS INSTRUCTION	2,000	256.00	656.00	0.00	1,344.00	32.80
001-907-364-00 SKATEPARK	0	0.00	0.00	0.00	0.00	0.00
001-907-365-00 RED RIBBON WEEK EXPENSE	0	0.00	0.00	0.00	0.00	0.00
001-907-366-00 FUND RAISER	0	0.00	0.00	0.00	0.00	0.00
001-907-367-00 GIRLS GO GOLFING	0	0.00	0.00	0.00	0.00	0.00
001-907-368-00 UCARE/SYC	0	0.00	0.00	0.00	0.00	0.00
001-907-368-01 ZUMBA	500	120.00	190.40	0.00	309.60	38.08
001-907-368-02 YOGA FITNESS CLASS	0	0.00	0.00	0.00	0.00	0.00
001-907-368-03 GUITAR LESSONS	0	0.00	0.00	0.00	0.00	0.00
001-907-368-04 MISC ACTIVITIES-ONE TIME	2,000	0.00	0.00	0.00	2,000.00	0.00
001-907-368-05 GRANT EXP SYCC	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	46,700	3,310.87	9,603.63	394.52	36,701.85	21.41

10-05-2023 01:59 PM

CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2023

001-GENERAL FUND

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CAPITAL OUTLAY						
001-907-458-00 CAPITAL CAMPAIGN (BOE & U	0	0.00	0.00	0.00	0.00	0.00
001-907-458-01 SYC CHILDRENS FESTIVAL	1,300	200.00	200.00	0.00	1,100.00	15.38
001-907-458-02 SYCC BUILDING	216,000	0.00	0.00	0.00	216,000.00	0.00
001-907-459-00 CAPITAL OUTLAY	25,000	143.23	15,920.62	0.00	9,079.38	63.68
001-907-459-01 SYCC CAPITOL PROPERTY PUR	0	0.00	0.00	0.00	0.00	0.00
001-907-477-00 SYC TEEN DANCES	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	242,300	343.23	16,120.62	0.00	226,179.38	6.65
CONTRIBUTIONS						
001-907-570-00 DEPRECIATION EXP CURR YR	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL STOCKERT YOUTH CENTER	622,725	35,549.39	125,741.45	844.52	496,139.03	20.33
CONVENTION CENTER =====						
SALARIES & BENEFITS						
001-910-101-00 CONFERENCE CENTER SALARIE	30,000	0.00	292.50	0.00	29,707.50	0.98
001-910-104-00 FICA TAX	2,295	0.00	22.38	0.00	2,272.62	0.98
TOTAL SALARIES & BENEFITS	32,295	0.00	314.88	0.00	31,980.12	0.98
CONTRACTUAL SERVICES						
001-910-213-00 UTILITIES-ADJUTANT GENERA	15,600	3,653.94	3,653.94	0.00	11,946.06	23.42
001-910-226-00 INSURANCE & BONDS	0	0.00	11.56	0.00	(11.56)	0.00
TOTAL CONTRACTUAL SERVICES	15,600	3,653.94	3,665.50	0.00	11,934.50	23.50
COMMODITIES						
001-910-341-00 EVENT CENTER SUPPLIES	0	597.12	1,037.12	0.00	(1,037.12)	0.00
TOTAL COMMODITIES	0	597.12	1,037.12	0.00	(1,037.12)	0.00
CAPITAL OUTLAY						
001-910-457-00 CONFERENCE CENTER PAYMENT	40,250	3,351.00	13,404.00	0.00	26,846.00	33.30
TOTAL CAPITAL OUTLAY	40,250	3,351.00	13,404.00	0.00	26,846.00	33.30
TOTAL CONVENTION CENTER	88,145	7,602.06	18,421.50	0.00	69,723.50	20.90
HISTORIC LANDMARKS =====						
CONTRACTUAL SERVICES						
001-911-223-00 HISTORIC LAND MARK EXPENS	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
TOTAL HISTORIC LANDMARKS	0	0.00	0.00	0.00	0.00	0.00

10-05-2023 01:59 PM		CITY OF BUCKHANNON REVENUE & EXPENSE REPORT (UNAUDITED) AS OF: SEPTEMBER 30TH, 2023				
001-GENERAL FUND		% OF YEAR COMPLETED: 25.00				
DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
PUBLIC SAFETY =====						
CONTRACTUAL SERVICES						
001-976-213-00 SAFETY COMPLEX UTILITIES	20,000	241.09	1,908.56	0.00	18,091.44	9.54
001-976-216-00 SAFETY COMPLEX MAINT	7,000	528.50	924.13	0.00	6,075.87	13.20
001-976-226-00 SAFETY COMPLEX INSURANCE	9,000	637.27	637.27	0.00	8,362.73	7.08
TOTAL CONTRACTUAL SERVICES	36,000	1,406.86	3,469.96	0.00	32,530.04	9.64
CAPITAL OUTLAY						
001-976-459-00 SAFETY COMPLEX CAPITAL IM	60,000	0.00	398.89	0.00	59,601.11	0.66
001-976-459-01 PUBLIC SAFETY TRAINING FA	0	0.00	0.00	0.00	0.00	0.00
001-976-459-35 FEMA GRANT#2 GENERATOR EX	0	0.00	0.00	0.00	0.00	0.00
001-976-459-36 FEMA GRANT#1 GENERATOR EX	0	0.00	29,393.42	0.00	29,393.42)	0.00
001-976-461-00 SAFETY COMPLEX POLICE DEP	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	60,000	0.00	29,792.31	0.00	30,207.69	49.65
TOTAL PUBLIC SAFETY	96,000	1,406.86	33,262.27	0.00	62,737.73	34.65
TOTAL EXPENDITURES	6,481,585	510,622.21	1,766,229.19	8,245.87	4,707,109.94	27.38
REVENUE OVER/(UNDER) EXPENDITURES	(750,000)	322,452.16	361,260.99	(8,245.87)	(1,103,015.12)	47.07-

C.3 Fire Chief - JB Kimble - Mayor Skinner recognized BFD Chief, JB Kimble, noting that it was the 2-year anniversary of the fire that took the large building structure at the corner of Main and Spring.



Chief Kimble noted another horrific event that took place was the fire at 172 Pocahontas Street on November 27, 2022 where firefighters were able to save the life of a local resident, Selena Lamb, who was trapped inside the house during the structure fire. The actions taken that day resulted in the department being awarded the “Michael O. McNamee Award of Valor”, which recognizes acts of courage and bravery, including both physical acts to rescue a victim in hazardous conditions as well as critical decisions or preventative actions that ensured civilian or firefighter safety, at the 2023 Firehouse Expo held recently in Columbus, Ohio. The award will formerly be presented at the October 19, 2023 City Council meeting.



Chief Kimble then provided this monthly report:


THE BUCKHANNON FIRE DEPARTMENT

...is a highly motivated, respectable. honorable, selfless group of firefighters who are looking for candidates for a college live-in firefighter.



Contact Us:
(504) 472-2868
22 South Florida Street

Find Us:
FB: The Buckhannon Fire Department
Instagram: Buckhannon Fire with #THEBFD

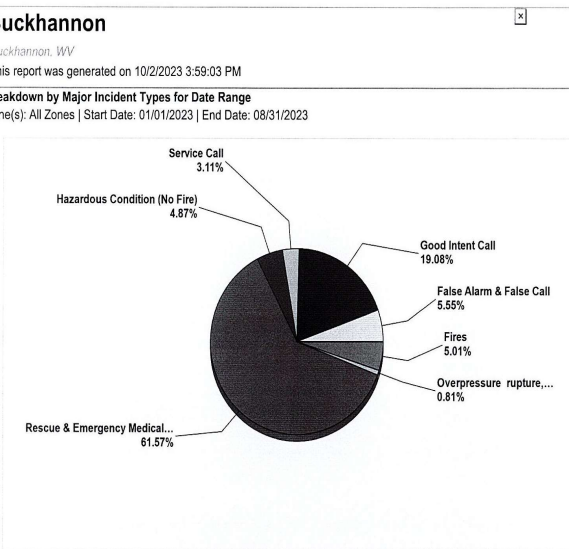
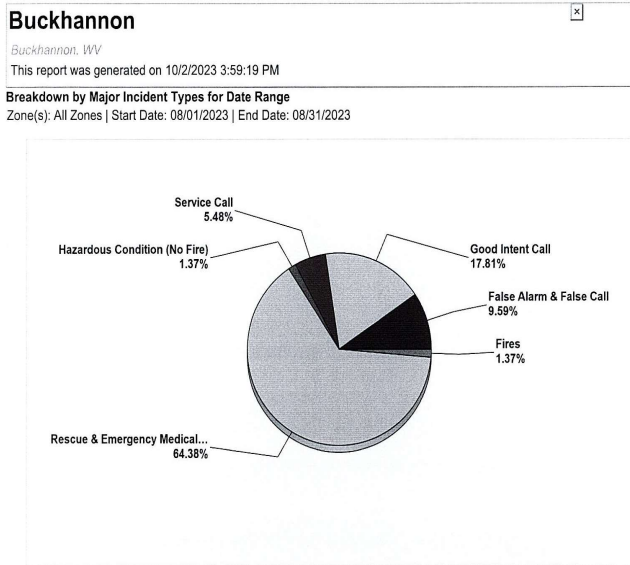


What The BFD Has To Offer:

- Free Wi-Fi
- Fitness Facilities
- Free Training
- Private Study Area
- Semi-Private Living Quarters
- Gear and Uniforms provided
- The Endless Coffee Pot
- Full Kitchen Facility
- First-Hand Emergency Services Experience in Engine Company, Truck Company, and Rescue Company Operations.

High/Special Risk – Fire	
Critical Task	Number of Staff
Command & Safety	3
Fire Attack	4
Back Up Attack Crew	4
Search	2
Ventilation	2
Water Supply	1
Utility Control	1
Pump Operations	2
Aerial Operations	1
Rapid Intervention Team	4
Rehab	3
Effective Response Force	27
Apparatus	4 Engines (5000gpm) and 1 Aerial

During High and Special Risk events it may be necessary to obtain resources and manpower to meet the needs of the incident from agencies outside of our automatic aid. This may be due to manpower needs or specialized equipment. For example, some of the industrial sites in our first due may involve flammable liquids that could create the need for a large quantity of class B foam. The Buckhannon Fire Department keeps mutual aid agreements on file with multiple departments to fill these needs when they arise.



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	37	5.01%
Overpressure rupture, explosion, overhear - no fire	6	0.81%
Rescue & Emergency Medical Service	455	61.57%
Hazardous Condition (No Fire)	36	4.87%
Service Call	23	3.11%
Good Intent Call	141	19.08%
False Alarm & False Call	41	5.55%
TOTAL	739	100%

C.4 City Attorney- Tom O'Neill: Mayor Skinner noted that Mr. O'Neill was not present and had nothing new to report

D. Correspondence & Information: – The Mayor reviewed the following with Council:

D.1 Altice USA's Support of Operational Cost & Services for PEG Access of \$1,918.06



Robert N. Skinner, III, Mayor
City of Buckhannon, West Virginia
70 East Main St
Buckhannon, WV 26201

Dear Mayor Skinner:

Cebridge Acquisition, L.P., a wholly owned subsidiary of Altice USA, Inc. (collectively "Altice") and the City Buckhannon, WV ("City"), have recently completed a renewal of Altice's cable franchise with the City, which was approved by City Council on August 3, 2023 (the "Franchise Renewal"). Within thirty (30) days of the City's written acknowledgement of this letter, and in consideration for the City Council's adoption of the Franchise Renewal, Altice hereby agrees to provide the following to the City in support of its operational costs and services for PEG access:

- Grantee shall provide the City with a grant of \$1,918.06 to be applied toward the operational cost of its PEG service. The City agrees that this cost will be offset against the franchise fee, as permitted under the FCC 621 Order and Section 621(a)(1) of the Cable Communications Policy Act of 1984.

The parties hereby acknowledge the understandings memorialized in this Letter by setting their signatures below.

Sincerely,

A handwritten signature in cursive script, appearing to read 'Jim Campbell'.

Jim Campbell
Vice President, Government Affairs

Date: 19 September 2023

Accepted and agreed:

A handwritten signature in cursive script, appearing to read 'Robert N. Skinner, III'.

Robert N. Skinner, III, Mayor

Date: Sept. 22, 2023

Certification
State of West Virginia
County of Upshur, To-Wit:

We, the undersigned for the City of Buckhannon, West Virginia, hereby certify that the preceding financial statements of the funds of the City of Buckhannon, as of and for the year ended June 30, 2023, are true and accurate to the best of our knowledge and belief.

A handwritten signature in cursive script, appearing to read 'Robert Skinner III'.

Robert Skinner III
Mayor

A handwritten signature in cursive script, appearing to read 'Randall Sanders'.

Randall Sanders
Recorder

A handwritten signature in cursive script, appearing to read 'Council Member'.

Council Member

A handwritten signature in cursive script, appearing to read 'Council Member'.

Council Member

A handwritten signature in cursive script, appearing to read 'Council Member'.

Council Member

Council Member

Council Member

D.2 Notice Accepting Applications for the position of Brushy Fork Event Center Manager

Position of Brushy Fork Event Center Manager

Application for the position of Brushy Fork Event Center Manager will be received by the City of Buckhannon, City Hall, 70 E Main St., Buckhannon, WV 26201 until October 20, 2023.

Job Summary: Under limited supervision, the Brushy Fork Event Center Manager is responsible for overall coordination of the Event Center at Brushy Fork, including: promote the venue, partner with local resources, maintain proper, part time staffing for all events, communicate with clients, prepare contracts, maintain paperwork, provide financial reports, and manage staff.

This is a full-time position with the City of Buckhannon that includes benefits including sick and vacation time, retirement and health insurance.

The position requires a strongly self-motivated individual that will aggressively promote and book events, while managing and assisting in all aspects of the operation and growth of the Event Center.

Typical Duties:

- Network with area partners and vendors to create and develop new revenue generating events.
- Successfully book and manage events.
- Responsive to all clients and vendors in a timely manner. Provide estimated pricing and secure signed contracts.
- Offer facility tours to current and potential clients. Maintain a community presence and voice through community groups, social media, and local government.
- Oversee and assist staff to prepare the venue and rooms for event.
- Maintain an Events Calendar and have continuous contact with clients before, during and after each event to assure arrangements are satisfactory.
- Ensure all contracts are signed and adhered to by all parties. Ensure payments are received in a timely manner.
- Conduct administrative tasks such as invoicing and reporting.
- Oversee the maintenance and care of venue equipment and inventory on a regular basis.
- Ensure all services are completed in a cost-effective, timely and professional manner.
- Manage staff. Ensure all events are adequately staffed, oversee scheduling, training and delegate responsibilities.
- Work to cultivate a strong, viable relationship with all facility partners.
- Work irregular schedule / hours.
- Physically capable of lifting up to 50 pounds

Required Knowledge, Skills and Abilities:

- Excellent oral and written skills.
- Excellent knowledge of computers, Microsoft Office, data – entry and maintain accurate records, as well as possess presentation skills.
- Ability to organize and supervise all sizes of groups and diverse types of events, enforce policies and procedures, make mature judgments, and work irregular hours.

Compensation for this position will be negotiated with the applicant and will be based on qualifications and experience. The City of Buckhannon is an equal opportunity employer. All applicants will be considered for employment without attention to race, color, religion, sex, sexual orientation, gender identity, national origin, veteran or disability status.

D.3 Upcoming Community Events for October:

Booookhannon Community Halloween Events:

- **CAC-Death by Dessert 10/13 & 10/14/23 7:00pm**
- **Buckhannacon Halloween Celebration & Costume Contest 10/13/23 5pm-10pm at SYCC**

- SYCC Haunted Youth Playground 10/20/ & 10/21/23 6pm-Midnight
- CAC-Zombie Run 5K & Zombie Crawl Trader’s Alley to Jawbone Park 10/28/23
- Trunk-or-Treat at the Public Safety Complex 10/30/23 6:30pm-8:30pm
- Trick-or-Treat in City Limits 10/31/23 6pm-7:30pm
-

D.4 Upshur County Tire Amnesty Day 10/21/23 9:00am-3:00pm at 395 Mud Lick Road
D.5 Proclamation: Breast Cancer Awareness Month

PROCLAMATION


West Virginia Breast Cancer Awareness Day and
Breast Cancer Awareness Month

In 2023, an estimated 1,470 West Virginia women will be diagnosed with breast cancer and approximately 290 women will die from the disease. Breast cancer continues to be a leading cause of cancer related deaths among WV women. A woman has about a 1 in 8 chance (13%) chance of developing breast cancer in her lifetime and about a 1 in 39 chance (3%) chance of dying from the disease.


Currently, the best method to reduce deaths due to breast cancer is through early detection of the disease. Women age 50 and older should have a mammogram every year. Women ages 40-49 should talk with their health care provider about their screening schedule.

Mammograms can save lives. Women should talk to their health care provider about their individual screening schedule.

In recognition of the important lifesaving early detection practices available for breast cancer, I Robbie Skinner the Mayor of Buckhannon, do hereby proclaim October 2, 2023, as West Virginia Breast Cancer Awareness Day and October 2023 as Breast Cancer Awareness Month. I urge all Upshur County women to become aware that they are at risk for developing breast cancer and to discuss screening with their health care providers.


Robbie Skinner, Mayor

Date 9/21/2023



E. Consent Agenda - Mayor Skinner presented an overview of the following to Council:
E.1 Approval of Minutes - Regular Meeting – None were presented.
E.2 Approval of Building and Wiring Permits



Permit Fee Report #76010-#76027
09/21/2023 - 10/04/2023

Permit #	Applicant Name	Applicant Address	Primary Contractor	Description	Project Cost	Fee Amount	Electrical Property Type	Asbestos Inspection	Zoning Approval Date	Historic Property	Flood Zone Area	Flood Zone /Elevation Certificate	FEMA Accessory Use
76016	Community Care of WV	36 N Kanawha St	HIGH POINT CONSTRUCTION	Install Elevator	76,000.00	100.00	A Commercial Property		9/27/2023	Yes	Zone AE	Yes -If yes attach report	
76013	JOALDE ENTERPRISES	95 CAMDEN AVE	TWISTED WIRE	RECONNECT SERVICE ; WO# 767938199	100.00	100.00	A Commercial Property	No		No	N/A	No	No
					76,100.00	200.00							

Group Total: 2

Group: Commercial-Industrial (nonresidential)

76026	Top Line Properties	85 Fayette St	ULTIMATE ROOFING WV LLC	Re-Roof Metal to Shingle	13,000.00	110.50		No		No	N/A	No	
76023	DON PATRON	31 S FLORIDA ST		INTERIOR REMODEL	12,000.00	102.00		No		Yes	Zone AE	No	No
76024	DON PATRON	31 S FLORIDA ST		SIZE: 15x20 Concrete	15,000.00	127.50		No	10/2/2023	Yes	Zone AE	No	No

				Foundati on storage and walk in cooler, Security Fence 6ft High Wood									
760 19	A&O RAILROAD	54 N KANAW HA ST		STABLIZ E EXISTIN G LOADIN G DOCK (DUE TO SALT DAMAGE), AWNING OVER 2 DOORS	11,000. 00	93.50		No	9/29/2 023	No	Zon e AE	No	No
760 21	Nina Scattare gia-The Dance Factory	107 W Main St	SNIDER CONSTRU CTION LLC	Re-Roof Shingles	35,111. 15	263.3 3		Yes -If yes attach report		Yes	Zon e AE	Yes- Elevati on Cert. Not Require d	
760 17	Rodney Wright	159 Wood St	APPROAC H CONTRAC TING JUSTIN BURCH	Front Deck 8x10 & Private Sidewalk	8,000.0 0	76.00			9/22/2 023	No	N/A	No	
760 16	Communi ty Care of WV	36 N Kanaw ha St	HIGH POINT CONSTRU CTION	Install Elevator	76,000. 00	494.0 0	A Comm ercial Propert y		9/27/2 023	Yes	Zon e AE	Yes -If yes attach report	
760 14	KEITH CARR	55 CLEVEL AND		REROOF - METAL OVER SHINGL ES , NOT REMOVI NG EXISTIN G	5,000.0 0	47.50		No		No	Zon e AE	No	No
					175,11 1.15	1,314 .33							

Group Total: 8

Group: Residential (non-commercial)

760 27	Robyn Simons	18 Park St	JES BASEMEN T SYSTEMS JES CONTRUC TION LLC	Foundati on Repair- Installin g Piers for Stabiliza tion	14,945. 00	164.4 0			10/4/2 023	No	N/A	No	
760 25	RON PUGH	102 BARBO UR ST	Bath Fitter Ohio Bath Solutions LLC	TUB TO SHOWE R CONVER SION	10,744. 00	118.1 9		No		No	N/A	No	
760 22	Krista Sappey	13 Acade my St	BURKHOL DER ENTERPRI SE	Overlay- Metal over Shingle	11,000. 00	121.0 0		No		No	N/A	No	

76020	JASON FULTON	515 LIGGETT ADD		INTERIOR REMOD AL	7,000.00	77.00		No		No	N/A	No	No
76018	Susan Bryant	1 Myrna St	WINDOW WORLD OF FAIRMONT	4 Replacement Windows	3,925.00	43.18				No	N/A	No	
76015	Pam Bucklew	59 Bogges St	Stephen Corder	Extension of Existing Carport with Concrete 12'x12'	3,200.00	35.20			9/27/2023	No	N/A	No	
76011	Wanda Hoy	1 Highland Dr	BY TOR CONTRACTING	Replacement Storm Door	544.00	10.00				No	N/A	No	
76012	Sharon Miller	214 Randolph St	BY TOR CONTRACTING	Replacement Storm Door	736.00	10.00				No	N/A	No	
					52,094.00	578.97							

Group Total: 8

Group: Residential Electrical Fee

76010	JACOB CUTRIG HT	105 BARBOUR ST		INSTALL SUBPANEL IN GARAGE	400.00	100.00	B-3 Single Family Residential (Owner Work)	No		No	N/A	No	No
					400.00	100.00							

Group Total: 1

Group: Zoning Application Fee

76017	Rodney Wright	159 Wood St	APPROACH CONTRACTING JUSTIN BURCH	Front Deck 8x10 & Private Sidewalk	8,000.00	20.00			9/22/2023	No	N/A	No	
76016	Community Care of WV	36 N Kanawha St	HIGH POINT CONSTRUCTION	Install Elevator	76,000.00	20.00	Commercial Property		9/27/2023	Yes	Zone AE	Yes -If yes attach report	
76015	Pam Bucklew	59 Bogges St	Stephen Corder	Extension of Existing Carport with Concrete 12'x12'	3,200.00	20.00			9/27/2023	No	N/A	No	
					87,200.00	60.00							

Group Total: 3

					390,905.15	2,253.30							
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Total Records: 22

10/5/2023

E.3 Approval of Payment of the Bill

SEPT 16- 30 2023 GENERAL FUND PAYMENT OF BILLS

S20,418.25 – WV DEPT OF HIGHWAYS – 2005 MACK DUMP TRUCK FOR STREET DEPT

10-05-2023 01:28 PM		DISBURSEMENTS 9-16-23 to 9-30-23			PAGE: 1
FUND: GENERAL FUND					
DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
MAYOR'S OFFICE	WV PUBLIC EMPLOYEES RETIREME	409-106-00	MAYOR'S RETIREMENT	WV RETIREMENT CONTRIBUTION	60.04
		409-106-00	MAYOR'S RETIREMENT	WV RETIREMENT CONTRIBUTION	69.10
		409-106-00	MAYOR'S RETIREMENT	WV RETIREMENT CONTRIBUTION	64.39
		409-106-00	MAYOR'S RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	18.01
	TOSHIBA FINANCIAL SERVICES	409-341-00	MAYOR'S SUPPLIES & M	SEP 2023 COPIER LEASE CITY	155.51
		409-341-00	MAYOR'S SUPPLIES & M	PCRD-GF DEP BOOKS	319.62
	DELUX BUSINESS FORMS	409-341-00	MAYOR'S SUPPLIES & M	PCRD-STAMP FOR COLLECTION	21.90
		409-104-00	MAYOR'S F.I.C.A.	FICA WITHHELD AND MATCHED	92.15
	INTERNAL REVENUE SERVICE	409-104-00	MAYOR'S F.I.C.A.	MEDICARE WITHHELD & MATCHE	21.55
		409-341-00	MAYOR'S SUPPLIES & M	PCRD-BADGY ID CARD PRINTER	116.50
	AMAZON.COM	409-341-00	MAYOR'S SUPPLIES & M	PCRD-FLASH DRIVES STICKER	33.11
		409-341-00	MAYOR'S SUPPLIES & M	PCRD-STORAGE BOXES	18.05
	OGLEBAY RESORT & CONFERENCE	409-214-00	MAYOR'S TRAVEL	PCRD-MAYOR'S LODGING	309.32
		409-211-00	MAYOR'S TELEPHONE	PCRD-AUG CELL PHN & GEOTAB	51.18
	PA TURNPIKE TOLL BY PLATE	409-341-00	MAYOR'S SUPPLIES & M	TOLL PICK UP BAND MEMBRS W	19.70
	KOMAX LLC	409-218-00	MAYOR'S POSTAGE	INK CARTRIDGE POSTAGE MACH	40.77
	FP FINANCE PROGRAM	409-218-00	MAYOR'S POSTAGE	SEP 2023 MAILER & INSTR &	134.87
	WV NEWS	409-220-00	MAYOR'S LEGAL PUBLIC	USDA IMPACT RESULTS AD	62.23
		409-220-00	MAYOR'S LEGAL PUBLIC	USDA ENVIRONMENTAL ASSESSM	344.32
	AUTHORIZE.NET	409-341-00	MAYOR'S SUPPLIES & M	PCRD-JULY 2023 RECDESK CC	15.85
	FRONTIER	409-211-00	MAYOR'S TELEPHONE	472-1651-101515-4 CITY HAL	72.88
		409-211-00	MAYOR'S TELEPHONE	304-003-2273-060600-4	24.17
	**PAYROLL EXPENSES			9/16/2023 - 9/30/2023	1,486.27
				TOTAL:	3,551.49
COUNCIL	WESTFIELD INSURANCE	410-226-00	COUNCIL INSURANCE (P	4-1-23 TO 4-1-24 QTRLY PYM	1,515.88
	WV PUBLIC EMPLOYEES RETIREME	410-106-00	COUNCIL'S RETIREMENT	WV RETIREMENT CONTRIBUTION	18.00
	THOMAS J O'NEILL	410-223-00	PROFESSIONAL (LEGAL)	CONTRACT ATTORNEY OCT 2023	1,250.00
	INTERNAL REVENUE SERVICE	410-104-00	COUNCIL'S F.I.C.A.	FICA WITHHELD AND MATCHED	62.00
		410-104-00	COUNCIL'S F.I.C.A.	MEDICARE WITHHELD & MATCHE	14.50
	TRAVELERS INSURANCE	410-226-00	COUNCIL INSURANCE (P	INS PREMIUM 4/1/23-4/1/24	381.91
10-05-2023 01:28 PM		DISBURSEMENTS 9-16-23 to 9-30-23			PAGE: 2
FUND: GENERAL FUND					
DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
RECORDER	**PAYROLL EXPENSES			9/16/2023 - 9/30/2023	1,000.00
				TOTAL:	4,242.29
	WV MUNICIPAL LEAGUE	411-222-00	RECORDER DUES	WVMCRA 2023-24 DUES SANDER	35.00
		411-106-00	RECORDER'S RETIREMEN	WV RETIRE TIER2 CONTRIBUTI	17.29
		411-104-00	RECORDER'S F.I.C.A.	FICA WITHHELD AND MATCHED	31.00
	INTERNAL REVENUE SERVICE	411-104-00	RECORDER'S F.I.C.A.	MEDICARE WITHHELD & MATCHE	7.25
				9/16/2023 - 9/30/2023	500.00
	**PAYROLL EXPENSES			TOTAL:	590.54
	TREASURER	WV PUBLIC EMPLOYEES RETIREME	413-106-00	TREASURER'S RETIREME	WV RETIREMENT CONTRIBUTION
413-106-00			TREASURER'S RETIREME	WV RETIREMENT CONTRIBUTION	28.19
413-106-00			TREASURER'S RETIREME	WV RETIREMENT CONTRIBUTION	28.19
INTERNAL REVENUE SERVICE		413-104-00	TREASURER'S F.I.C.A.	FICA WITHHELD AND MATCHED	19.42
		413-104-00	TREASURER'S F.I.C.A.	MEDICARE WITHHELD & MATCHE	4.54
**PAYROLL EXPENSES				9/16/2023 - 9/30/2023	313.18
			TOTAL:	421.71	
COURT	INTERNAL REVENUE SERVICE	416-104-00	POLICE JUDGE FICA	FICA WITHHELD AND MATCHED	38.75
		416-104-00	POLICE JUDGE FICA	MEDICARE WITHHELD & MATCHE	9.06
	**PAYROLL EXPENSES			9/16/2023 - 9/30/2023	625.00
			TOTAL:	672.81	
CITY ENGINEER	WV PUBLIC EMPLOYEES RETIREME	420-106-00	CITY ENGINEER RETIRE	WV RETIREMENT CONTRIBUTION	74.10
		420-106-00	CITY ENGINEER RETIRE	WV RETIREMENT CONTRIBUTION	74.10
		420-106-00	CITY ENGINEER RETIRE	WV RETIREMENT CONTRIBUTION	74.10
	INTERNAL REVENUE SERVICE	420-104-00	CITY ENGINEER FICA T	FICA WITHHELD AND MATCHED	51.51
		420-104-00	CITY ENGINEER FICA T	MEDICARE WITHHELD & MATCHE	12.05
	**PAYROLL EXPENSES			9/16/2023 - 9/30/2023	823.30
			TOTAL:	1,109.16	
ZONING	WV PUBLIC EMPLOYEES RETIREME	437-106-00	ZONING RETIREMENT	WV RETIREMENT CONTRIBUTION	135.00
		437-106-00	ZONING RETIREMENT	WV RETIREMENT CONTRIBUTION	135.00
		437-106-00	ZONING RETIREMENT	WV RETIREMENT CONTRIBUTION	135.00
	INTERNAL REVENUE SERVICE	437-104-00	ZONING F.I.C.A.	FICA WITHHELD AND MATCHED	93.00
		437-104-00	ZONING F.I.C.A.	MEDICARE WITHHELD & MATCHE	21.75
	**PAYROLL EXPENSES			9/16/2023 - 9/30/2023	1,500.00
			TOTAL:	2,019.75	
DATA PROCESSING	LYNX WV INC	439-230-00	DATA PROCESSING	IT SERVICES JULY 2023	32.27
				TOTAL:	32.27
CITY HALL	MON POWER	440-213-00	CITY HALL UTILITIES	110088782062 70 E MAIN ST	1,352.88
	AMBERLE JENKINS	440-341-00	CITY HALL SUPPLIES	REIMB CARPET CLEANER & SPR	11.99
	LOWES BUSINESS ACCOUNTS	440-216-00	CITY HALL MAINTENANC	TOILET REPAIR KIT CTY HAL	17.02
	WV PUBLIC EMPLOYEES RETIREME	440-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	124.74
		440-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	126.60
		440-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	134.39
	WALMART STORES INC -BUCKHANN	440-341-00	CITY HALL SUPPLIES	CLEANING SPPLS CITY HALL	37.65
	INTERNAL REVENUE SERVICE	440-104-00	CITY HALL FICA	FICA WITHHELD AND MATCHED	92.58
		440-104-00	CITY HALL FICA	MEDICARE WITHHELD & MATCHE	21.65

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	**PAYROLL EXPENSES			9/16/2023 - 9/30/2023	1,493.25
				TOTAL:	3,412.75
POLICE	WV DEPT OF HIGHWAYS	700-459-00	POLICE DEPT. NEW EQU	2005 CHEVY BLAZER	1,989.00
	GALLS LLC	700-345-00	POLICE DEPT. UNIFORM	UNIFORM PANTS D LOUD	173.87
		700-345-00	POLICE DEPT. UNIFORM	UNIFORM PANTS WARNER	173.87
		700-345-00	POLICE DEPT. UNIFORM	FLASHLIGHTS	289.79
	WV PUBLIC EMPLOYEES RETIREME	700-106-00	POLICE DEPT. RETIREM	WV RETIREMENT CONTRIBUTION	1,992.72
		700-106-00	POLICE DEPT. RETIREM	WV RETIREMENT CONTRIBUTION	1,826.12
		700-106-00	POLICE DEPT. RETIREM	WV RETIREMENT CONTRIBUTION	1,911.42
	BUCKHANNON POSTMASTER	700-341-00	POLICE DEPT. MAT & S	PCRD-SHIP EVIDENCE TO LAB	5.50
	WV CONSOLIDATED PUBLIC RETIR	700-106-00	POLICE DEPT. RETIREM	WV RETIRE MPFRS CONTRIBUTI	977.15
		700-106-00	POLICE DEPT. RETIREM	WV RETIRE MPFRS CONTRIBUTI	997.87
		700-106-00	POLICE DEPT. RETIREM	WV RETIRE MPFRS CONTRIBUTI	1,000.56
	WALMART STORES INC -BUCKHANN	700-341-00	POLICE DEPT. MAT & S	PCRD-NAPKINS GV9 14OCT NAT	15.56
	INTERNAL REVENUE SERVICE	700-104-00	POLICE DEPT. FICA TA	FICA WITHHELD AND MATCHED	2,046.58
		700-104-00	POLICE DEPT. FICA TA	MEDICARE WITHHELD & MATCHE	478.63
	AMAZON.COM	700-341-00	POLICE DEPT. MAT & S	PCRD-HDMI CABLE	44.54
		700-341-00	POLICE DEPT. MAT & S	PCRD-POLICE ADMIN BOOK STU	215.83
		700-341-00	POLICE DEPT. MAT & S	PCRD-BADGY ID CARD PRINTER	116.50
		700-341-00	POLICE DEPT. MAT & S	PCRD-PRINTER PAPER	299.94
	AT&T MOBILITY	700-211-00	POLICE DEPT. TELEPHO	PCRD-AUG CELL PHN & GEOTAB	1,122.29
	STAPLES ADVANTAGE	700-341-00	POLICE DEPT. MAT & S	OFFICE SUPPLIES PD	168.36
	FRONTIER	700-211-00	POLICE DEPT. TELEPHO	304-001-6194-111398-4 POL	133.42
	TRAVELERS INSURANCE	700-226-00	POLICE DEPT. INSURAN	INS PREMIUM 4/1/23-4/1/24	2,562.53
	**PAYROLL EXPENSES			9/16/2023 - 9/30/2023	33,009.29
				TOTAL:	51,551.34
FIRE	JP MORGAN EQUIPMENT FINANCE	706-459-00	FIRE DEPT. CAPITAL O	OCT 2023 FIRE TRK PYMT	3,678.20
	MATHENY MOTOR TRUCK CO	706-343-00	FIRE DEPT. AUTO SUPP	FILTERS, AIR DRYER, ATF	729.52
	NAPA-AMTOWER AUTO SUPPLY	706-343-00	FIRE DEPT. AUTO SUPP	OIL, HOSE, SILICONE T-11	174.90
		706-343-00	FIRE DEPT. AUTO SUPP	OIL, HOSE, SILICONE T-11	64.19
		706-343-00	FIRE DEPT. AUTO SUPP	OIL, HOSE, SILICONE T-11	59.10
		706-343-00	FIRE DEPT. AUTO SUPP	OIL, HOSE, SILICONE T-11	8.99
	BOUND TREE MEDICAL	706-341-00	FIRE DEPT. MATERIAL	PCRD-MEDICAL GLOVES RTS EL	197.29
	HARBOR FREIGHT TOOLS	706-341-00	FIRE DEPT. MATERIAL	PCRD-14PC SAE V-GROOVE COM	44.99
	WHOLESALE TIRE INC	706-343-00	FIRE DEPT. AUTO SUPP	WVSI (4) TRUCKS	14.00
		706-343-00	FIRE DEPT. AUTO SUPP	WVSI (4) TRUCKS	14.00
		706-343-00	FIRE DEPT. AUTO SUPP	WVSI (4) TRUCKS	14.00
		706-343-00	FIRE DEPT. AUTO SUPP	WVSI (4) TRUCKS	14.00
	WV PUBLIC EMPLOYEES RETIREME	706-106-00	FIRE DEPT. GROUP RET	WV RETIREMENT CONTRIBUTION	750.31
		706-106-00	FIRE DEPT. GROUP RET	WV RETIREMENT CONTRIBUTION	667.09
		706-106-00	FIRE DEPT. GROUP RET	WV RETIREMENT CONTRIBUTION	735.83
	WV CONSOLIDATED PUBLIC RETIR	706-106-00	FIRE DEPT. GROUP RET	WV RETIRE MPFRS CONTRIBUTI	1,286.09
		706-106-00	FIRE DEPT. GROUP RET	WV RETIRE MPFRS CONTRIBUTI	1,192.92
		706-106-00	FIRE DEPT. GROUP RET	WV RETIRE MPFRS CONTRIBUTI	1,211.49
	CASEYEARL'S	706-345-00	FIRE DEPT. UNIFORMS	PCRD-SHORT SLEEVE SHIRT BR	132.00
		706-345-00	FIRE DEPT. UNIFORMS	PCRD-HAT T-SHIRT SWEATSHIR	119.98
	ST JOSEPH HOSPITAL OF BUCKHA	706-341-00	FIRE DEPT. MATERIAL	NALOXONE	55.64
	WALMART STORES INC -BUCKHANN	706-341-00	FIRE DEPT. MATERIAL	PCRD-PRINTER PAPER	99.94
	INTERNAL REVENUE SERVICE	706-104-00	FIRE DEPT. FICA TAX	FICA WITHHELD AND MATCHED	1,419.58
		706-104-00	FIRE DEPT. FICA TAX	MEDICARE WITHHELD & MATCHE	331.99
	AMAZON.COM	706-345-00	FIRE DEPT. UNIFORMS	PCRD-LEATHER BELT CHIEF KI	30.98
		706-345-00	FIRE DEPT. UNIFORMS	PCRD-DUTY BOOTS J. BRUGNOL	184.95

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		706-345-00	FIRE DEPT. UNIFORMS	PCRD-SAFETY BOOT CHIEF KIM	179.95
		706-341-00	FIRE DEPT. MATERIAL	PCRD-WARDROBE LOCKER	218.99
	AT&T MOBILITY	706-211-00	FIRE DEPT. TELEPHONE	PCRD-AUG CELL PHN & GEOTAB	190.28
	FIND IT PARTS	706-343-00	FIRE DEPT. AUTO SUPP	PCRD-BRAKES ENG 1101	231.98
		706-343-00	FIRE DEPT. AUTO SUPP	PCRD-BRAKE SHOES ENG 1101	231.98
	FRONTIER	706-211-00	FIRE DEPT. TELEPHONE	472-2868-101915-4 FIRE	96.38
	PIERPONT BANNER	706-221-00	FIRE DEPT. TRAINING	PCRD-EMT CLASS MARCUS MILL	800.00
	TRAVELERS INSURANCE	706-226-00	FIRE DEPT. INSURANCE	INS PREMIUM 4/1/23-4/1/24	712.56
	**PAYROLL EXPENSES			9/16/2023 - 9/30/2023	22,428.63
				TOTAL:	38,322.72
STREET	MON POWER	750-213-00	STREET DEPT. UTILITI	110088783078 22 S FLORIDA	1,338.35
	WV DEPT OF HIGHWAYS	750-459-00	STREET DEPT. CAPITAL	DUMP TRK FOR STREET DEPT	20,418.25
	J F ALLEN CO	750-458-00	GATEWAY WEST GRANT E	4.99 T. BLACKTOP FOR GWW.	449.10
	NAPA-AMTOWER AUTO SUPPLY	750-343-00	STREET DEPT. AUTO SU	DPF PROTECTANT S-11	19.98
		750-343-00	STREET DEPT. AUTO SU	FILTERS FOR SVCING TRUCK	144.13
	WESTFIELD INSURANCE	750-226-00	STREET DEPT. INSURAN	4-1-23 TO 4-1-24 QTRLY PYM	1,157.61
	LOWES BUSINESS ACCOUNTS	750-341-00	STREET DEPT. MAT & S	2- SCREW DRIVERS	18.96
		750-458-08	GATEWAY WEST GRANT E	PCRD-.22 CAL SINGL LAOD GR	28.96
		750-458-05	STREET DEPT PROJECTS	BOARDS & SCREWS- FORMING	149.35
	CENTRAL SUPPLY CO	750-458-08	GATEWAY WEST GRANT E	10YDS CONCRETE RFUGE ISLA	1,909.32
	FIRST COMMUNITY BANK	750-459-00	STREET DEPT. CAPITAL	OCT 2023 CONCRETE TRK PYMT	2,676.74
	WV PUBLIC EMPLOYEES RETIREME	750-106-00	STREET DEPT. GROUP R	WV RETIREMENT CONTRIBUTION	1,245.86
		750-106-00	STREET DEPT. GROUP R	WV RETIREMENT CONTRIBUTION	1,254.73
		750-106-00	STREET DEPT. GROUP R	WV RETIREMENT CONTRIBUTION	1,264.95
		750-106-00	STREET DEPT. GROUP R	WV RETIRE TIER2 CONTRIBUTI	480.04
		750-106-00	STREET DEPT. GROUP R	WV RETIRE TIER2 CONTRIBUTI	472.32
		750-106-00	STREET DEPT. GROUP R	WV RETIRE TIER2 CONTRIBUTI	482.18
	CITIZENS BANK OF WV	750-459-00	STREET DEPT. CAPITAL	STREET DEPT EXCAVATOR OCT	2,736.13
	WALMART STORES INC -BUCKHANN	750-341-00	STREET DEPT. MAT & S	PCRD-OFFICE SUPPLIES	244.93
	MOUNTAIN STATE PEST GUARD	750-341-00	STREET DEPT. MAT & S	SEP 2023 STREET PEST CNTR	33.50
	INTERNAL REVENUE SERVICE	750-104-00	STREET DEPT. FICA TA	FICA WITHHELD AND MATCHED	1,205.76
		750-104-00	STREET DEPT. FICA TA	MEDICARE WITHHELD & MATCHE	282.01
	AMAZON.COM	750-341-00	STREET DEPT. MAT & S	PCRD-BADGY ID CARD PRINTER	116.50
		750-341-00	STREET DEPT. MAT & S	PCRD-2 ROLLS DISPOSABLE CL	125.89
	AT&T MOBILITY	750-211-00	STREET DEPT. TELEPHO	PCRD-AUG CELL PHN & GEOTAB	411.76
	WV DEPARTMENT OF ENVIROMENTA	750-458-00	WALK TRAIL	PCRD-NPDES PERMIT APP FEE	300.00
	FREEDOM AG & ENGERY COOPERAT	750-341-00	STREET DEPT. MAT & S	BOOTS- FRED, RANDY, CALEB	495.41
	FRONTIER	750-211-00	STREET DEPT. TELEPHO	472-5755-101615-4 STREET	95.91
	TRAVELERS INSURANCE	750-226-00	STREET DEPT. INSURAN	INS PREMIUM 4/1/23-4/1/24	1,830.35
	**PAYROLL EXPENSES			9/16/2023 - 9/30/2023	19,412.51
				TOTAL:	60,801.49
STREET LIGHTS	MON POWER	751-213-00	STREET LIGHTS	110088782484 E. MAIN ST	139.43
		751-213-00	STREET LIGHTS	110100156733 107 E MAIN ST	140.17
		751-213-00	STREET LIGHTS	110158087939 MAIN ST CAMER	7.59
		751-213-00	STREET LIGHTS	110160309701 31 S KANAWHA	23.51
				TOTAL:	310.70
TRAFFIC SIGNALS & SIGN	MON POWER	752-213-00	TRAFFIC SIGNALS POWE	110087174485 S. KANAWHA ST	29.70
		752-213-00	TRAFFIC SIGNALS POWE	110088235830 REGER ST RT 2	55.66
				TOTAL:	85.36
ARTS-THEATRE	AMBERLE JENKINS	906-216-00	THEATRE MAINTENANCE/	REIMB CARPET CLEANER & SPR	20.25

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FUND: GENERAL FUND					
DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	WESTFIELD INSURANCE	906-226-00	CAC INSURANCE & BOND	4-1-23 TO 4-1-24 QTRLY PYM	435.78
	LOWES BUSINESS ACCOUNTS	906-450-01	THEATRE BLDG	RIVETS	22.44
		906-450-01	THEATRE BLDG	LIGHT BULBS	22.76
		906-450-01	THEATRE BLDG	TAPCONS & BITS	84.05
		906-450-01	THEATRE BLDG	SCREWS	18.89
		906-216-00	THEATRE MAINTENANCE/	CARPET CLEANER & SOLUTION	19.99
		906-216-00	THEATRE MAINTENANCE/	CARPET CLEANER & SOLUTION	44.99
		906-450-01	THEATRE BLDG	LIGHT BULBS	28.48
		906-450-01	THEATRE BLDG	PAINT AND ROLLERS	48.35
	WV PUBLIC EMPLOYEES RETIREME	906-106-00	CAC RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	109.35
		906-106-00	CAC RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	121.26
		906-106-00	CAC RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	108.47
	LIFETITE METAL PRODUCTS	906-450-01	THEATRE BLDG	TRIM FOR TOP OF THEATER	159.00
	WALMART STORES INC -BUCKHANN	906-341-00	CAC SUPPLIES & EXPEN	CLEANING SUPPLIES CAC	104.97
	INTERNAL REVENUE SERVICE	906-104-00	CAC FICA	FICA WITHHELD AND MATCHED	74.73
		906-104-00	CAC FICA	MEDICARE WITHHELD & MATCHE	17.48
	KRISTINA SMITH DBA LITTLE GL	906-341-01	CAC BOOKINGS	CAC EVENT 10/21/23 PERFORM	300.00
		906-341-01	CAC BOOKINGS	PERFORMANCE RUN AMUK 5K	275.00
	AT&T MOBILITY	906-213-00	CAC UTILITIES	PCRD-AUG CELL PHN & GEOTAB	50.65
	ETHAN BUTLER	906-341-00	CAC SUPPLIES & EXPEN	REIMB DOMAIN RENEWAL CAC	68.04
**PAYROLL EXPENSES			9/16/2023 - 9/30/2023	1,205.25	
			TOTAL:	3,340.18	
STOCKERT YOUTH CENTER	MON POWER	907-213-00	UTILITIES	110084592119 SYC	879.08
		907-213-00	UTILITIES	110084767208 79 E MAIN ST	28.06
	RITE-WAY HEATING & PLUMBING	907-341-00	MATERIALS & SUPPLIES	LINE FITTINGS	18.53
		907-341-00	MATERIALS & SUPPLIES	TOILET & SUPPLY LINE	164.56
	MOUNTAINEER GAS COMPANY	907-213-00	UTILITIES	383925-483167 70 E MAIN ST	47.42
	NAPA-AMTOWER AUTO SUPPLY	907-343-00	SYC AUTO SUPPLIES	WIPERS- LITTLE SYC BUS	16.49
	WESTFIELD INSURANCE	907-226-00	INSURANCE & BONDS	4-1-23 TO 4-1-24 QTRLY PYM	887.38
	LOWES BUSINESS ACCOUNTS	907-459-00	CAPITAL OUTLAY	LINE SUPPLIES SINK SYC	122.21
		907-341-00	MATERIALS & SUPPLIES	BLANK SIGN & LETTERING	37.79
		907-459-00	CAPITAL OUTLAY	LINE SUPPLIES SINK SYC	21.02
	WV PUBLIC EMPLOYEES RETIREME	907-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	225.93
		907-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	238.81
		907-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	243.00
		907-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	96.19
		907-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	96.77
		907-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	104.93
	WORLD VISION STOREHOUSE	907-341-01	OPERATING EXPENSES	PCRD-MEMBERSHIP FEE	100.00
	ST JOSEPH HOSPITAL OF BUCKHA	907-341-00	MATERIALS & SUPPLIES	LAB RESULTS LACEY TENNEY	56.00
		907-341-00	MATERIALS & SUPPLIES	LAB RESULTS ANGEL BRADO	56.00
	WALMART STORES INC -BUCKHANN	907-341-00	MATERIALS & SUPPLIES	OFFICE SUPPLIES SYC	85.13
		907-341-00	MATERIALS & SUPPLIES	PCRD-ELEC TAPE VAR PLY SG	31.84
		907-361-00	AFTER SCHOOL SUPPLIE	PCRD-AFTER SCHOOL SUPPLIES	173.82
		907-361-00	AFTER SCHOOL SUPPLIE	AFTER SCHOOL SNACKS	4.14
		907-361-00	AFTER SCHOOL SUPPLIE	AFTER SCHOOL SNACKS	24.12
		907-361-00	AFTER SCHOOL SUPPLIE	AFTER SCHOOL SNACKS	86.73
		907-361-00	AFTER SCHOOL SUPPLIE	AFTER SCHOOL SNACKS	9.36
	MOUNTAIN STATE PEST GUARD	907-216-00	MAINTENANCE	SEP 2023 SYC PEST CONTROL	38.50
	INTERNAL REVENUE SERVICE	907-104-00	FICA TAX	FICA WITHHELD AND MATCHED	560.73
		907-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	131.13
	AMAZON.COM	907-361-00	AFTER SCHOOL SUPPLIE	PCRD-AFTER SCHOOL SUPPLIES	75.56
		907-361-00	AFTER SCHOOL SUPPLIE	PCRD-AFTER SCHOOL SUPPLIES	72.00

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FUND: GENERAL FUND					
DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	LYNX WV INC	907-213-00	UTILITIES	SEP 2023 SYC INTERNET	145.00
	AT&T MOBILITY	907-211-00	TELEPHONES	PCRD-AUG CELL PHN & GEOTAB	38.85
	FRONTIER	907-211-00	TELEPHONES	473-0145-042701-4 SYC	201.35
	TRAVELERS INSURANCE	907-226-00	INSURANCE & BONDS	INS PREMIUM 4/1/23-4/1/24	327.25
	IDENTOGO	907-341-00	MATERIALS & SUPPLIES	BACKGROUND CHECK ALEXIS SE	34.00
	**PAYROLL EXPENSES			9/16/2023 - 9/30/2023	9,043.90
				TOTAL:	14,523.58
CONVENTION CENTER	AMBERLE JENKINS	910-341-00	EVENT CENTER SUPPLIE	REIMB CARPET CLEANER & SPR	20.24
	USDA, RURAL DEVLEOPMENT	910-457-00	CONFERENCE CENTER PA	CONF CENTER OCT 2023	3,351.00
	LOWES BUSINESS ACCOUNTS	910-341-00	EVENT CENTER SUPPLIE	CARPET CLEANER & SOLUTION	152.94
		910-341-00	EVENT CENTER SUPPLIE	SPOT RMVR & CARPET CLNR	73.94
	DELORIS J HAYES, INC. DBA WH	910-341-00	EVENT CENTER SUPPLIE	EVENT CENTER BAR SERVICE	350.00
			TOTAL:	3,948.12	
PUBLIC SAFETY	MOUNTAINEER GAS COMPANY	976-213-00	SAFETY COMPLEX UTILI	383931-483167 20 S FLORIDA	91.09
	WESTFIELD INSURANCE	976-226-00	SAFETY COMPLEX INSUR	4-1-23 TO 4-1-24 QTRLY PYM	637.27
				TOTAL:	728.36

A motion to approve the Consent Agenda as presented was made by Rylands/Reger. Motion carried.

F. Strategic Issues for Discussion and/or Vote.
F.1 Discussion/Possible Action Proposed Stockert Youth & Community Center Building Project – Discussion took place.

Motion to put the Proposed Stockert Youth & Community Center Building Project out to bid once the Letter of Condition is received from the USDA was made by McCauley/Rylands. Motion carried unanimously.

F.2 Recommendation from the Revenue Review Committee Regarding the Funding Request from BUMS High Tunnel Greenhouse – Mayor Skinner provided an overview and reported that the Revenue Review Committee was still considering the matter, so no action could take place.

G. Comments and Announcements

G.1 Pamela Bucklew: Mrs. Bucklew was absent.

G.2 David McCauley: Mr. McCauley congratulated the Buckhannon Fire Department on receiving the “Michael O. McNamee Award of Valor” award. He also spoke of the great work the SYCC has

been doing for the past 30+ years and thanked Dr. Robert Rupp for his earlier remarks.

G.3 Jack Reger: Mr. Reger congratulated the Buckhannon Fire Department on receiving the “Michael O. McNamee Award of Valor” award. He also commended the CAC for its upcoming October 21st Grand Opening, and Dr. James Moore on his recent inauguration as President of WVWC.

G.4 Dave Thomas: Mr. Thomas congratulated the Buckhannon Fire Department on receiving the “Michael O. McNamee Award of Valor” award.

G.5 CJ Rylands: Mr. Rylands noted that there were lots of great things happening in Buckhannon. He congratulated the Buckhannon Fire Department on receiving the “Michael O. McNamee Award of Valor” award.

G.6 Randall Sanders: Mr. Sanders congratulated the Buckhannon Fire Department on receiving the “Michael O. McNamee Award of Valor” award.

H. Mayor’s Comments and Announcements: Mayor Skinner congratulated the Buckhannon Fire Department on receiving the “Michael O. McNamee Award of Valor” award. He also spoke of Leadership Upshur and provided an overview of this year’s program.

I. Adjournment

Motion to adjourn at 7:44 PM was made by Thomas.

Mayor Robert N. Skinner III _____

City Recorder Randall H. Sanders _____