

STATE OF WEST VIRGINIA, COUNTY OF UPSHUR, CITY OF BUCKHANNON, TO WIT:

A regular meeting of the Buckhannon City Council was held on Thursday, September 21, 2023, at 7:00 p.m., in the Council Chambers of City Hall. The following individuals were in attendance (GTM – GoToMeeting):

Mayor	Robbie Skinner	Present
City Recorder	Randy Sanders	Present
Council Member	Pam Bucklew	Present - GTM
Council Member	David McCauley	Present
Council Member	Jack Reger	Present
Council Member	CJ Rylands	Present
Council Member	David Thomas	Present
Assistant Recorder & Director of Finance	Amberle Jenkins	Present
City Attorney	Tom O'Neill	Present
Buckhannon Police Department	Chief Matthew Gregory	Present
Director of Public Works	Jerry Arnold	Present
Channel 3	Rodney Irvin	Present
MyBuckhannon.com	Monica Zalaznik	Present
Record Delta	Steve Santilli	Absent

Guests: Stacy Karickhoff, USDA; Clark Barnes, Orion Strategies-Public Relations Representative for Optimum; Thomas Aman, Steptoe & Johnson; Scott Allan, OneFiber-Municipal Fiber – GTM; Debora Brockelman, SYCC – GTM.

City Council of Buckhannon – 7:00 pm in Council Chambers  
Meeting Agenda for Thursday, September 21, 2023

- A. Call to Order
  - A.1 Moment of Silence
  - A.2 Pledge to the Flag of the United States of America
- B. Recognized Guests
  - B.1 Scott Allan, OneFiber-Municipal Fiber Presentation
  - B.2 Thomas Aman, Bond Counsel, SYCC Proposed Project Update & Financing
- C. Department & Board Reports
  - C.1 Public Works Director - Jerry Arnold
  - C.2 Finance Director - Amberle Jenkins
  - C.3 Police Chief - Matthew Gregory
  - C.4 City Attorney - Tom O'Neill
- D. Correspondence & Information
  - D.1 West Virginia Make It Shine-Saturday, 09/23/23 7:30AM-3:30PM at COB Transfer Station 444 Mud Lick Rd
  - D.2 UC Solid Waste Authority-Free Residential Paper Shred Event-09/23/23 9:00AM-12:00 Noon at 395 Mud Lick R
  - D.3 Trick-or-Treat in City Limits 10/31/23 6:00PM-7:30PM & Booookhannon Community Halloween Events
  - D.4 FOIA Request-SmartProcure re: PO/Vendor Information
  - D.5 FOIA Request-Alexander Barger re: Building permits 20 Raella Ln, 1 Armory Rd, 66 W Main St
  - D.6 Report of Cat & Dog Activity –Upshur County Commission-August 2023
- E. Consent Agenda
  - E.1 Approval of Minutes -Regular Meeting 06/15/23, 08/03/23, 08/17/23, 09/07/23
  - E.2 Approval of Building and Wiring Permits
  - E.3 Approval of Payment of the Bills
- F. Strategic Issues for Discussion and/or Vote
  - F.1 Discussion/Possible Action Advertise Stockert Youth & Community Center Bid for Construction Proj
  - F.2 Approval Financial Statement Period Ending 06/30/2023
  - F.3 Discussion/Possible Vote Poundstone Riverwalk Trail Extension Project Status
  - F.4 Council Appointment to the Historic Landmarks Commission- Pamela Bucklew
  - F.5 City's Appointment Upshur County Recreation Board-Amberly Stump
  - F.6 Westfield Property Insurance Quote #1 & Quote #2
  - F.7 Request Building Façade Grant Extension-Foster Marketing Group -10 N. Spring Street
- G. Comments and Announcements
  - G.1 Pamela Bucklew
  - G.2 David McCauley
  - G.3 Jack Reger
  - G.4 David Thomas
  - G.5 CJ Rylands
  - G.6 Randall Sanders

## H. Mayor's Comments and Announcements

### I. Adjournment

Posted 09/18/2023

**A. Call to Order:** The meeting was called to order by Mayor Skinner, followed by a moment of silence and pledge to the flag.

### B. Recognized Guests:

**B.1 Scott Allan, One-Fiber Municipal Fiber Presentation** – Mayor Skinner recognized Scott Allan of One-Fiber - Municipal Fiber. Mr. Allan provided an overview of his company and the municipal fiber service (high speed internet) that it could offer to Buckhannon by forming a partnership with the City. It would involve the City creating its own fiber service, which would then sell the service to subscribers. Initial investment of approximately 5.2 million dollars would be required with the payback coming from subscriber fees. No action was taken but Mr. Allan was invited to set a meeting with council sometime in the future to further discuss the opportunity.

**B.2 Thomas Aman, Bond Counsel, SYCC Proposed Project Update & Financing** - Mayor Skinner introduced Thomas Aman who provided an overview on the SYCC Proposed Project Update & Financing.

Without objection ***F.1 Discussion/Possible Action Advertise Stockert Youth & Community Center Bid for Construction Project*** was moved to the table for discussion and/or vote. Mr. Aman provided a complete update on the administrative hurdles that have cleared (the due diligence) before the USDA financing could move forward. A newer USDA requirement in West Virginia is for the City to acquire interim financing of the project, which is a construction loan that will remain in place until the project is complete, at which time the USDA financing will pay off the interim financing. We are still awaiting the decision from the national USDA agency as to whether or not we will be approved. If approved, we will have an interest rate locked in from the USDA and will receive a letter of condition, which will allow the City to put the project out to bid. What is advised for us now is to work with the architect to find ways to decrease the potential cost of the project (including alternates) and look for the interim financing from local financial institutions.

**Motion to schedule a special City Council meeting to include the USDA, Bond Council, Mills Group, Stockert Youth and Community Center Board of Directors and the Municipal Building Commission on Monday, October 2, 2023 was made by McCauley/Rylands. Motion carried.**

### C. Department & Board Reports

**C.1 Public Works Director- Jerry Arnold:** Mayor Skinner again recognized Mr. Arnold who provided the following report:

#### Public Works Director Report September 21, 2023

##### Street:

- Construction is completed on the GGW Project.

##### Sewer:

- Crews will be moving to N. Kanawha St. to investigate the depression in the street.
- Work continues the Myna Street Project.
- Work continues on the Taylor Street Sewer Project. The contractor is expected to cross Camden Ave. within the next week.

##### Waste:

- Saturday will be the last Make it Shine event at the transfer station.
- The UCSWA will be conducting a paper shred event at our facility across from the transfer station from 9:00 -12:00.
- The WV Department of Environmental Protection Agency will be conducting a Tire Amnesty Day on Saturday, October 21, 2023 9:00 am – 3:00 pm.

##### Water:

- Contractors started work on the Tennerton Booster Station ARPA project.

Mayor Skinner added a report on the Parks and Recreation Board work in the City Park. He also spoke of the newly constructed Pedestrian Walkway, which was part of the ADA requirements from the WVDOT and was funded with 80% of funds coming from the WVDOT. A Q&A with other Council members took place regarding general issues.

Without objection ***F.3 Discussion/Possible Vote Poundstone Riverwalk Trail Extension Project Status*** was moved to the table for discussion and/or vote. Mayor Skinner updated Council on certain concerns with the current trail extension project design and asked if Council was prepared to postpone the project until options could be explored.

**Motion to postpone the Poundstone Riverwalk Trail Extension Project was made by Sanders/Reger. Motion carried.**

**C.2 Finance Director - Amberle Jenkins** – Mayor Skinner recognized Amberle Jenkins who provided the following reports:

Amby report 9-21-23

Balances in the Enterprise Funds August 31, 2023

Waste Collection Board	mm/cking	\$1,349,745	cd/sav \$258,744
			Plus a letter of credit for \$64,000
Water Board	mm/cking	\$975,447	work/capital& savings \$874,624
Sanitary Board	mm/cking	\$990,909	work/capital \$459,499
Storm water Fund	mm/cking	\$243,832	

Without objection, ***F.2 Approval Financial Statement Period Ending 06/30/2023*** was moved to the table for discussion and/or vote. Amberle Jenkins provided an overview of the report. The Financial Statement Period Ending 06/30/2023 will be published in the Record Delta Newspaper as a Class I Legal Ad on the date of September 27, 2023 and is available at City Hall for review.

**Motion to approve the Financial Statement Period Ending 06/30/2023 was made by Sanders/Reger. Motion carried.**

CITY OF BUCKHANNON  
GENERAL FUND  
BALANCE SHEET  
JUNE 30, 2023

ASSETS

Cash	\$	624,099
Cash - restricted		450,659
Investments, at cost		86,550
Grants receivable		152,078
Taxes receivable		380,039
Accounts receivable		56,751
Other receivables		25,993
Prepaid expenses		<u>18,029</u>
Total Assets	\$	<u>1,794,198</u>

LIABILITIES AND FUND BALANCE

Accounts payable	\$	9,638
Due to other entities		<u>10,193</u>
Total Liabilities		<u>19,831</u>
Restricted		450,659
Unassigned		<u>1,323,708</u>
Total Fund Balance		<u>1,774,367</u>
Total Liabilities and Fund Balance	\$	<u>1,794,198</u>

**CITY OF BUCKHANNON**  
**GENERAL FUND**  
**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE**  
**FOR THE YEAR ENDED JUNE 30, 2023**

**REVENUES**

Ad valorem taxes	\$ 939,730
Animal control tax	834
Building permits	80,759
Hotel motel tax	134,617
B & O tax	1,723,909
2% utility tax	251,647
Liquor tax	85,736
Licenses	23,157
Gas and oil severance tax	30,159
Interest	887
Rents	32,500
Police fines, court costs and charges	8,155
Police protection fees	73,475
Fire protection fees	149,503
Franchise fees	43,527
IRP truck fees	22,719
Miscellaneous	79,854
Rebates-refunds Pcard	23,567
Federal grants	688,169
Video lottery	21,673
Gaming tax	11,267
SYC fees, charges, miscellaneous	380,284
Event center fees, charges, miscellaneous	4,855
Seized property	3,231
SYC grants, donations (operating)	47,122
Theatre donations	39,684
Theatre fees, charges, miscellaneous	1,963
Intergovernmental (sales tax)	<u>2,088,223</u>
 Total Revenues	 \$ <u>6,991,206</u>

**EXPENDITURES**

General	\$ 692,495
Public Safety	2,541,563
Streets	2,244,339
Health & Sanitation	105,000
Culture & Recreation	614,738
Community & Youth Services (SYC)	375,636
CVB	94,232
Capital Projects	<u>756,476</u>
 Total Expenditures	 <u>7,424,479</u>
 Change in fund balance - current year	 (433,273)
 Fund balance - End of prior year	 <u>2,207,640</u>
 Fund balance - End of current year	 \$ <u><u>1,774,367</u></u>

NAME		BUCKHANNON CHAMBER OF COM	\$1,870.00
Aggregate (\$50.00 or less)	\$854.77	BUCKHANNON POSTMASTER	\$8,705.70
10-42 TACTICAL LLC	\$409.15	BUCKHANNON UPSHUR HIGH SCHOOL	\$1,124.07
A F WENDLING INC	\$4,615.90	BUCKHANNON UTIL BOARDS	\$2,232.45
A&A SAFETY	\$2,438.65	BUCKHANNON WORK ADJUSTMENT	\$53.67
ACE HARDWARE & CONTRACTOR	\$685.94	BUCKHANNON-UPSHUR AIRPORT	\$15,000.00
ADJUTANT GENERAL'S OFFICE	\$3,653.94	BUILD YOUR CULTURE	\$976.86
AIRGAS USA, LLC	\$426.46	BUMS THEATRE CLUB	\$75.00
ALMOST HEAVEN BBQ BASH, INC	\$10,000.00	BURMA	\$700.00
AMAZON.COM	\$30,912.99	C & M PRECISION	\$4,000.00
AMERICAN AIRLINES	\$407.35	C.I. THORNBURG CO INC	\$17,399.10
AMERICAN GARAGE DOOR LLC	\$430.00	CACAPON RESORT STATE PARK	\$100.00
ANDREW LOUDIN	\$143.75	CALEB LIGGETT	\$251.96
ANGEL MCCAULEY	\$559.37	CAPITAL CITY INDUSTRIES L	\$209.00
APPALACHIAN EQUIPMENT SOLUTIONS	\$528.93	CAPITAL DOORS INC	\$1,172.64
APPALACHIAN ROOFING & SHEET METAL	\$1,200.00	CAPITAL ELECTRIC	\$50,776.00
APPALACHIAN SIGNALS & PRODUCTS	\$841.65	CAPITOL BUSINESS EQUIPMEN	\$12,077.95
APPLE	\$1,991.73	CARON EAST INC	\$90.00
APRIL E SMALL	\$504.00	CARTER: LARRY	\$922.00
ARGOS USA LLC	\$21,119.69	CASEYEARL'S	\$11,006.04
ART26201	\$2,000.00	CASTO AND HARRIS	\$220.90
ASCAP	\$401.50	CENTRAL SUPPLY CO	\$45,428.26
ASCENT CONSULTING & ENGINEERING	\$3,445.00	CHAPMAN RADIANT LLC	\$836.13
ASSOCIATION OF STATE FLOOD MANAGEMENT	\$295.00	CHARLES SUDER	\$2,500.00
AT&T MOBILITY	\$11,117.51	CHEWY.COM	\$542.91
ATCO INTERNATIONAL	\$590.10	CITIZENS BANK OF WV	\$82,106.49
AUTHORIZE.NET	\$92.09	CITIZENS FIRST FIRE TRAIN	\$3,000.00
AUTO ZONE	\$839.13	CITY OF BUCKHANNON GENERA	\$829.08
AXON ENTERPRISE, INC.	\$1,788.80	CIVIL & ENVIROMENTAL CONS	\$2,560.25
BADGE & WALLET	\$306.00	CLAYMAN & ASSOCIATES, PLL	\$1,100.00
BADZIK PRINTING SERVICE	\$356.34	CLEVELAND BROTHERS EQUIPM	\$716.23
BATTERY DISTRIBUTORS	\$652.30	COLE TRUCK PARTS INC	\$6,289.08
BENJAMIN LEE ARISMAN	\$41,115.00	COLLECTION ACCOUNT	\$19,710.01
BENNYS BOOT HILL	\$395.82	COLLECTION ACCOUNT 2	\$791.42
BIG TRUCK HOODS	\$3,900.00	COMFORTECH LLC	\$4,226.83
BLENNERHASSETT HOTEL	\$360.29	COMMAND CONCEPTS	\$240.61
BLUE LINE K9 TRAINING LLC	\$315.00	COMMERCIAL BUILDERS INC.	\$14,297.04
BLUE360 MEDIA LLC	\$174.59	COMMISSION ON ACCREDITATION	\$793.50
BODY ARMOR MMA, LLC	\$600.00	COMMUNITY CARE OF WV	\$451.00
BOUND TREE MEDICAL	\$659.90	CONSOLIDATED PUBLIC WORKS	\$140,385.16
BREATHING AIR SYSTEMS COR	\$1,751.04	CORE & MAIN LP	\$3,618.60
BREWER & COMPANY OF WV, INC	\$475.00	CORRIDOR H TIRE INC	\$3,225.56
BRIAN ELMORE	\$166.91	COUNTRY ROADS TRANSIT	\$15,000.00
BROUGHTON'S SPORTS&TROPHY	\$1,295.80	CREATE BUCKHANNON	\$5,000.00
BRUFFEY TRUCKING INC	\$95,481.15	CRISS SALES & SERVICE	\$54.95
BSN SPORTS	\$1,299.70	CRITES ELECTRICAL SUPPLY	\$1,345.10
		CSX TRANSPORTATION INC	\$3,753.52

DALE MOYERS ENTERPRISES	\$300.00	FLAGS UNLIMITED	\$219.94
DAN NEEL FENCE CO. LLC	\$15,150.00	FLEET PRIDE	\$235.00
DANIEL HEPLER	\$500.00	FORMAX INC	\$344.50
DANNY BAILEY	\$435.00	FORMTECH	\$6,244.55
DARON WASHINGTON	\$90.00	FOSTER SUPPLY INC	\$11,671.88
DATAMAX CORPORATION	\$1,055.00	FOUNDATION BUILDING MATER	\$5,992.12
DAVID L HOWELL CPA	\$4,028.50	FP FINANCE PROGRAM	\$1,183.65
DAVID MCCAULEY	\$388.69	FP MAILING SOLUTIONS	\$517.50
DAWN WEBB	\$1,558.00	FREEDOM AG & ENGERY COOPE	\$1,302.60
DEAN HARRIS	\$431.01	FRONTIER	\$8,588.15
DELL BUSINESS CREDIT	\$2,120.10	GALAXY DIGITAL LLC	\$418.75
DELUX BUSINESS FORMS	\$842.82	GALLOVICH CONSULTING LLC	\$150.58
DETECTACHEM	\$232.01	GALLS LLC	\$4,940.68
DHHR	\$100.00	GARY WAYNE STROPE III	\$15,180.00
DIEFFENBAUCH & HRITZ, LLC	\$1,350.00	GATES SUPPLY	\$175.92
DISBURSEMENTS ACCOUNT-ALL	\$62,531.86	GAYLORD OPRYLAND HOTEL	\$1,395.95
DIVISION OF JUSTICE AND COMMUNITY SERVICE	\$4,500.00	GENERAL FUND	\$262.36
DIVISION OF WATER & WASTE	\$150.00	GEORGE A. SINCLAIR	\$375.00
DLT SOLUTIONS LLC	\$477.68	GEORGE L. WILSON INC.	\$15,051.48
DODDRIDGE COUNTY GIRLS BASKETBALL	\$225.00	GO DADDY.COM	\$3,090.96
DODSON BROS EXTERMINATING	\$2,779.00	GRANT COUNTY MULCH INC	\$2,050.80
DOUGLAS E CUTLIP	\$435.00	GRAY, GRIFFITH & MAYS CPA	\$6,500.00
DREAMLAND CARPETS	\$6,400.00	HALLMAN SALES	\$318.30
DUNCAN PARNELL INC	\$4,573.88	HAMPTON INN	\$523.11
EAST FAIRMONT HIGH SCHOOL	\$475.00	HAMPTON INN PENSACOLA BEA	\$1,356.32
EC FLEET REPAIR, LLC	\$4,410.00	HARBOR FREIGHT TOOLS	\$1,434.84
EMBASSY SUITES	\$651.63	HART OFFICE SOLUTIONS INC	\$147.50
EMBLEM ENTERPRISES INC	\$790.66	HAWKINS: BRADLEY	\$280.00
EMPLOYTEST	\$99.50	H-D MEDIA COMPANY LLC	\$211.83
ENCOVA INSURANCE	\$32,492.64	HDL COMPANIES NC	\$237.50
ENTERPRISE FM TRUST	\$169,549.45	HERITAGE FIRE EQUIPMENT L	\$42,889.08
ENVIRONMENTAL SYSTEMS RES	\$600.00	HIGHLAND LANDSCAPING LLC	\$517.00
EPLASTICS	\$5,350.02	HINKLE TRUCKING, INC.	\$3,987.55
ESO SOLUTIONS, INC.	\$3,629.40	HOLIDAY INN	\$196.00
EVENTBRIGHT	\$200.00	HOVATTERS WILDLIFE ZOO	\$472.00
EXPEDIA.COM	\$144.64	HUNTINGTON STEEL & SUPPLY	\$13,846.00
EXXON EXPRESS PAY	\$210.00	IDENTOGO	\$213.75
FACEBOOK	\$500.00	INDEED.COM	\$1,447.79
FAIRMONT SENIOR HIGH SCHOOL	\$325.00	INDUSTRIAL/ORGANIZATIONAL	\$534.00
FARMER AUCTIONS	\$1,503.45	INFOUSA MARKETING, INC.	\$115.00
FERGUSON WATERWORKS	\$15,332.90	INTERNAL REVENUE SERVICE	\$179,137.98
FIND IT PARTS	\$1,519.60	INTERNATIONAL FIRE CHIEFS	\$280.00
FIRE RESCUE & TACTICAL IN	\$745.60	INTERNATIONAL MUN LAWYERS	\$480.00
FIRE-DEX GW, LLC DBA GEA	\$473.00	IRVIN & TOEDT LLC	\$1,725.00
FIRST COMMUNITY BANK	\$32,120.88	IWEISS HOLDINGS, LLC	\$9,649.00
FIRST COMMUNITY BANK CORP	\$117,297.60	IWORQ	\$8,602.67
FISHER AUTO PARTS INC	\$769.82	J F ALLEN CO	\$105,137.43



J T MARTIN COMPANY INC	\$897.14	MIDWAY USA	\$460.88
JAMES FISHER	\$64.18	MISTRAS GROUP INC	\$875.00
JASON KNICELY	\$495.00	MON POWER	\$129,828.48
JASON SKIDMORE	\$102,055.00	MONT LEVINE INC.	\$6,053.71
JAY HOLLEN	\$167.72	MOTOROLA SOLUTIONS, INC.	\$24,284.94
JC CONSTRUCTION, LLC	\$1,950.00	MOUNTAIN STATE EDUCATIONA	\$150.00
JE BANK REC ADJUSTMENT 7-8-23	\$72.00	MOUNTAIN STATE ELECTRICAL	\$475,966.80
FC BANK ACCRUED INT CONCRETE TRK LOAN	\$213.30	MOUNTAIN STATE PEST GUARD	\$840.00
JENKINS FORD INC	\$250.82	MOUNTAINEER GAS COMPANY	\$18,238.93
JEREMY DRENNEN, CPA	\$5,800.00	MSVS OF BUCKHANNON, PLLC	\$91.10
JERRY HEARD ASSC.	\$1,653.65	MUNICIPAL EMERGENCY SERV	\$4,645.62
JEWEL FISHER	\$84.00	MY BUCKHANNON	\$3,645.61
JOEY BAXA	\$133.39	NAPA-AMTOWER AUTO SUPPLY	\$9,028.77
JOHN BOGGESS dba VJG ASSO	\$1,050.58	NEEL'S FENCE CO COMMERCIA	\$18,797.32
JOHN THOMAS DESIGN INC. D	\$2,873.00	NEWTech SYSTEMS INC.	\$5,321.12
JOHNS WATSON TRUCKING	\$2,650.00	NOVA RUBBER COMPANY	\$326.50
JOHNSON'S FIRE EQUIPMENT	\$8,050.00	OGLEBAY RESORT & CONFEREN	\$357.28
JP MORGAN EQUIPMENT FINA	\$44,138.40	ON POINT ATHLETICS LLC	\$1,719.00
K&K INSURANCE GROUP INC	\$500.00	OPTIMUM B2B, DEPT. 1264	\$1,289.88
K9 TACTICAL GEAR	\$86.99	OZARK MOUNTAIN LEATHER WO	\$590.00
KAREN BROWN SAINÉ	\$12,000.00	PACK N SHIP	\$224.61
KEITH WESTON SAINÉ	\$2,804.27	PACKTRACK	\$140.00
KING ARCHITECTURAL METALS	\$1,564.82	PAINT MISBEHAVIN	\$600.00
KOMAX LLC	\$258.45	PASS FIRE PROTECTION INCO	\$4,188.81
KTS LAW ENFORCEMENT TRAIN	\$350.00	PAYFLEX	\$1,404.00
LARRY T GREGORY	\$15,000.00	PAYPAL	\$400.00
LEAF	\$2,207.05	PAYROLL ACCOUNT	\$2,327.53
LEGEAR ENGINEERING FD CON	\$3,096.53	PEOPLES NATURAL GAS	\$19,866.37
LEGGARI	\$658.72	PIN CENTER	\$322.70
LEWIS CONTRACTOR SALES	\$228.80	POPS FURNITURE	\$400.00
LEXIPOL	\$1,248.00	POSITIVE PROMOTIONS	\$1,131.17
LIFETITE METAL PRODUCTS	\$4,239.39	POTESTA & ASSOCIATES INC	\$168,989.15
LOUDIN INSURANCE AGENCY INC	\$29,176.41	PRECISION MACHINE & HYDRA	\$450.24
LOWES BUSINESS ACCOUNTS	\$86,681.00	PRESIDENTS VOLUNTEER SERVICE	\$105.90
LYNX WV INC	\$6,518.75	PTS SOLUTIONS, INC	\$7,856.00
M AND J OUTDOORS LLC	\$142.63	QUALIFICATION TARGETS INC	\$85.91
MAFFEL STRAYER FURNISHING	\$300.00	RALSTON PRESS INC	\$2,682.02
MAGNEGRIP	\$396.40	RANDOLPH COUNTY SHERIFF DEPT	\$3,000.00
MARIA POTTER	\$147.86	RANDY JOHNSON	\$145.35
MARK WOODY	\$452.43	RANDY SANDERS	\$598.20
MARSHALL OCONNOR	\$343.10	RAVEN ROCK NETWORKS INC	\$10,102.98
MATHENY MOTOR TRUCK CO	\$306.21	RAY ALLEN MANUFACTURERS	\$65.46
MATTHEW BENDER & CO., INC	\$2,066.84	RDR ENERGY RESOURCES LLC	\$65,822.25
MCCARTY'S SEPTIC SERVICE	\$248.39	REBECCA MCCOY	\$100.00
MICHAEL W. ASH	\$5,820.00	RECDESK LLC	\$10,500.00
MICHAEL WILLIAMS	\$278.52	RECORD-DELTA NEWSPAPER	\$2,710.63
MICROSOFT STORE	\$716.30	RED BUD SUPPLY CO INC	\$2,797.32

REFUND B & O	\$375.60		
REGION VII PLANNING PDC	\$9,054.00	TARGET SOLUTIONS LEARNING	\$950.04
RELENTLESS, LLC DBA DESER	\$713.90	TATE COMMUNICATIONS	\$9,587.36
RENEE PRESTON PHOTOGRAPHY	\$175.00	TAYLOR TINS	\$184.00
RESCUE TECH	\$4,277.50	THE EUCLID CHEMICAL COMPA	\$2,013.97
RITE-WAY HEATING & PLUMBING	\$2,959.07	THE MIDWEST CLINIC	\$187.18
ROBERT BARBOUR	\$100.00	THE SIGN GUY LLC	\$8,521.00
ROBERT HOWSARE	\$150.25	THOMAS J O'NEILL	\$11,829.96
ROBERT SKINNER III	\$339.61	TI TRAINING LE, LLC	\$19,950.00
ROGUE FITNESS	\$8,397.63	T-MOBILE	\$2,243.24
ROTARY CLUB OF BUCKHANNON	\$438.75	TOSHIBA FINANCIAL SERVICE	\$3,832.55
ROZELLE ENTERPRISES DBA TRADWORX	\$502,893.83	TOTAL EQUIPMENT SOLUTIONS	\$8,442.90
SAMS CLUB	\$664.56	TRACTOR SUPPLY	\$2,536.72
SAM'S PIZZA	\$1,987.25	TRAVELERS INSURANCE	\$76,294.23
SANDY CAMPBELL	\$500.00	TRI-COUNTY ELECTRIC CO. I	\$297,015.34
SANITARY BOARD STORM WATE	\$100,000.00	TYLER TECHNOLOGIES INC	\$15,073.00
SCOTT ELECTRIC CORP	\$94,995.56	U S TARGET INC	\$98.84
SEALCOAT CONCEPTS LLC	\$16,713.00	U.S. POSTAL SERVICE	\$2,250.00
SHERIFF OF UPSHUR COUNTY	\$3,273.44	UNIFIRST CORP.	\$9,088.11
SHERWIN WILLIAMS-ELKINS	\$1,856.53	UNIFORM OUTFITTERS, LLC.	\$478.00
SIRCHIE ACQUISITION COMPANY	\$255.05	UNIQUE PAVING MATERIALS	\$282.75
SLEEP INN	\$189.78	UNITED AIRLINES	\$1,603.62
SOLARSKYLIGHTS	\$1,630.00	UNITED SUMMIT CENTER	\$450.00
SOUTH END GLASS	\$406.00	UPSHUR BUCKHANNON HEALTH	\$5,000.00
SOUTHERN STATES COOP INC	\$878.56	UPSHUR COUNTY CLERK	\$89.00
SPRINT	\$2,420.73	UPSHUR COUNTY COMMISSION	\$70.00
ST JOSEPH HOSPITAL OF BUC	\$2,980.95	UPSHUR COUNTY CVB	\$95,191.62
STAPLES ADVANTAGE	\$1,889.79	UPSHUR COUNTY DEVELOPMENT	\$40,000.00
STATE ELECTRIC SUPPLY CO	\$1,320.29	US CELLULAR	\$4,583.08
STATE EQUIPMENT INC.	\$5,752.96	USA BLUE BOOK/ HD SUPPLY	\$4,973.02
STATE INDUSTRIAL PRODUCTS	\$297.77	USDA, RURAL DEVLEOPMENT	\$40,212.00
STATE TREASURER CVR LET RJ	\$1,917.00	USI INSURANCE SERVICES LL	\$7,324.78
STEPHANIE SUMMITS	\$90.00	VALLEY STEEL SERVICE	\$4,233.54
STEPTOE & JOHNSON PLLC	\$142.50	VERSALIFT EAST PARTS & ASSOC	\$204.41
STERICYCLE INC	\$331.20	VINCENT SMITH	\$1,666.74
STEVEN C RODEHEAVER	\$96.00	WALMART STORES INC	\$13,316.75
STEVEN DALTON	\$90.00	WARE'S GLASS AND AWNING,	\$1,125.29
STOUT COMPANY, INC.	\$10,375.00	WATCH GUARD VIDEO	\$156.90
STREET COP TRAINING.COM	\$900.00	WATERWAYS OF SOUTHWEST PA	\$680.00
SUDDENLINK	\$487.72	WESTFIELD INSURANCE	\$22,261.61
SUDDENLINK BUSINESS	\$646.00	WHOLESALE TIRE INC	\$70.00
SUMMERS BUILDING	\$3,677.50	WILLIAM COURTNEY	\$426.82
SUNSET GRAPHICS LLC	\$4,489.78	WITMER PUBLIC SAFETY GROU	\$5,157.06
SUPER SPLASH LLC	\$254.75	WORLD FUEL SERVICES, INC.	\$79,937.44
SUPERIOR ENVIRONMENTAL SERVICE	\$2,592.00	WRIGHT NATIONAL FLOOD INS	\$2,109.00
SURVEY MONKEY	\$75.00	WV CHIEFS OF POLICE ASSOC	\$200.00
SYLVESTER W. LOWTHER	\$1,203.31	WV CODE OFFICIALS ASSOC.	\$200.00
		WV CONSOLIDATED PUBLIC RETIREMENT	\$53,241.96

WV CORRECTIONAL INDUSTRIE	\$91.96
WV DANCE CO.	\$300.00
WV DEPT OF NATURAL RESOUR	\$75.00
WV DIV OF MOTOR VEHICLES	\$322.50
WV DIVISION OF HIGHWAYS	\$4,500.00
WV LAW ENFORCEMENT DISTRI	\$281.00
WV MUNICIPAL LEAGUE	\$11,379.30
WV MUNICIPAL LEAGUE CONFE	\$2,075.00
WV NEWS	\$2,229.85
WV OFFICE EMERGENCY RESPO	\$120.00
WV PAGING	\$276.00
WV PROFESSIONAL FIRE CHIE	\$100.00
WV PUBLIC EMPLOYEES INSURANCE	\$245,290.07
WV PUBLIC EMPLOYEES RETIREMENT	\$138,214.55
WV STATE AUDITOR	\$185.75
WV STATE BD PROFESSIONAL	\$63.00
WV STRAWBERRY FESTIVAL AS	\$30,000.00
WV WESLEYAN COLLEGE	\$837.50
WVAGP TREASURER	\$90.00
WVNET	\$80.29
WVU MARKETPLACE MALL	\$350.00
WYNDHAM GRAND DOWNTOWN PI	\$565.44
YOUNG: JASON	\$1,000.00
MAYOR'S ELECTED SALARY	\$3,000.00
MAYOR'S ASSISTANT SALARY	\$26,115.33
COUNCIL'S ELECTED SALARIES	\$12,000.00
CAT CONTROL SALARY	\$140.00
RECORDER'S ELECTED SALARY	\$6,000.00
TREASURER'S SALARY	\$8,142.68
POLICE JUDGE SALARY	\$7,500.00
CITY ATTORNEY	\$5,528.60
CITY ENGINEER SALARY	\$20,829.02
ZONING SALARY	\$38,371.35
CITY HALL JANITOR SALARY	\$35,788.04
POLICE DEPT SALARIES	\$818,490.96
FIRE DEPT SALARIES	\$579,197.30
STREET DEPT SALARIES	\$498,705.15
CAC SALARIES	\$31,327.71
STOCKERT YOUTH CENTER SALARIES	\$181,309.79
CAMP BUCANNER SALARIES	\$33,037.97
CONFERENCE CENTER SALARIES	\$1,556.25

The net effect difference of the vendor's list and base trial balance for 6/30/23 are checks voided from a previous fiscal year.

CITY OF BUCKHANNON  
COAL SEVERANCE TAX FUND  
BALANCE SHEET  
JUNE 30, 2023

ASSETS

Cash	\$ 32,817
Accounts receivable	<u>6,000</u>
Total Assets	\$ <u>38,817</u>

LIABILITIES AND FUND BALANCE

Accounts payable	\$ <u>-</u>
Total Liabilities	-
Assigned	<u>38,817</u>
Total Fund Balance	\$ <u><u>38,817</u></u>

CITY OF BUCKHANNON  
COAL SEVERANCE TAX FUND  
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE  
FOR THE YEAR ENDED JUNE 30, 2023

REVENUES

Coal severance tax	\$ <u>24,230</u>
Total revenues	<u>24,230</u>

EXPENDITURES

Street department	<u>50,680</u>
Total expenditures	<u>50,680</u>
Excess (deficit) of revenues over expenditures	(26,450)
Fund balance - Beginning of Year	<u>65,267</u>
Fund balance - End of Year	\$ <u><u>38,817</u></u>

CITY OF BUCKHANNON  
COAL SEVERANCE TAX FUND  
STATEMENT OF CASH FLOWS  
FOR THE YEAR ENDED JUNE 30, 2023

Cash flows from operating activities:	
Excess (deficit) of revenues over expenditures	\$ (26,450)
Adjustments to reconcile net income to net cash provided by operating activities:	
Decrease (increase) in accounts receivable	844
Increase (decrease) in accounts payable	-
Total adjustments	844
Net cash provided by operations	(25,606)
Cash at beginning of year	58,423
Cash at end of year	\$ 32,817
Cash balances:	
Cash account	\$ 32,817

Coal Tax Vendor's List 6-30-23	
J F ALLEN CO	\$23,736.57
CENTRAL SUPPLY CO	\$12,203.25
TRACTOR SUPPLY	\$99.99
ROZELLE ENTERPRISES DBA TRADWORX	\$13,975.13
BENJAMIN LEE ARISMAN	\$1,665.00

Certification  
State of West Virginia  
County of Upshur, To-Wit:

We, the undersigned for the City of Buckhannon, West Virginia, hereby certify that the preceding financial statements of the funds of the City of Buckhannon, as of and for the year ended June 30, 2023, are true and accurate to the best of our knowledge and belief.

Robert Skinner III  
Mayor

Randall Sanders  
Recorder

Council Member

Council Member

Council Member

Council Member

Council Member

Without objection, ***F.6 Westfield Property Insurance Quote #1 & Quote #2*** was moved to the table for discussion and/or vote. Mayor Skinner provided an overview of the insurance quotes and explained that we requested quotes based on the current deductible of \$2,500 ( Quote #1), which came in at \$54,229.45, and another quote with a \$10,000 deductible ( Quote #2), which came in at \$44,103.13. He further explained that the Water and Sanitary Boards had already approved quote #2. He asked the Council what their desire would be.

**Motion to accept Westfield Property Insurance Quote #2, with a \$10,000 deductible and a premium of \$44,103.13, was made by Thomas/McCauley.**

Without objection, ***F.7 Request Building Façade Grant Extension-Foster Marketing Group -10 N. Spring Street*** was moved to the table for discussion and/or vote. Amberle Jenkins provided an overview of the request, which she noted the applicant was approved for a maximum of \$2,500 last year and was valid for 6 months, which has elapsed. There is a provision for recipients to request an extension, which would be 6 months from the date of approval.



Motion to approve the request for the Building Façade Grant Extension, as presented, for Foster Marketing Group -10 N. Spring Street, was made by McCauley/Thomas. Motion carried.

9/18/2023

Attention: Amberly Jenkins –City of Buckhannon, WV Facade Program  
Location: 10 North Spring St, Buckhannon, WV 26201

Amberly,

We have been instructed to write you in concern of our facade grant we received for 10 north spring St, Buckhannon, WV 26201.

Due to the following issues we had to delay our window and metal installation.

- We had an upstairs apartment flood due to one of our tenants. This was the apartment where we needed to do a lot of the work from inside the apartment to get to the outside of the building. It took us over a month to get this completed.
- Our windows were reordered twice due to receiving the wrong type of window, and each time was delayed due to them being a special-order window.

\*We are asking that this grant be extended. We are ready to complete this and the front of the building as we plan on covering it in metal before winter. Once the windows are complete and the metal is installed, we plan on painting the side of the building in the alley, and then add a painting with lighting to this alley to lighten it up for the community. Once that is completed, we plan to work on the back side of the building facing the bank. This will complete this building inside and out. We are asking for permission to complete the original scope of work, with the city of Buckhannon, WV facade grant program.

Please advise us on how to proceed.

Respectfully,  
Travis Foster

C.3 Police Chief- Matthew Gregory - Mayor Skinner recognized BPD Chief, Matthew Gregory, who provided this report:

City Council Report  
9/21/23

1. The police department is once again hosting Megan McMackin as a WVWC Service Scholar. Megan is now a senior, having been with the police department since she was a freshman. We are also hosting Dalton Auvil, who is a freshman WVWC Service Scholar.
2. The police department is hosting Connor Gottholm as an intern. Connor is a senior criminal justice major at WVWC.
3. It was recently discovered that Chesley Mearns, who was the Buckhannon Chief of Police in 1921 was shot in the line of duty on August 9, 1921 and died four days later of his wounds on August 13, 1921. With the help of our WVWC students, we are actively researching this incident.
4. The police department has been meeting with the Buckhannon Fire Department and Battalion 1 Consultants in reference to a Regional mental health and wellness program and fully supports the implementation of this program into our agencies’ operations.

August 2023 Accidents

Report #	Date Of Crash	Time Of Day	Day Of Week	Street	Intersecting Street	Other Location	Manner Of Collision	Officer Name	
1	8/4/2023 0:00	1020	Friday	MARION STREET	CAMDEN AVE		Right Angle	SGT.T.M. STEWART	
2	8/18/2023 0:00	2250	Friday			PARKING LOT	Single Vehicle Crash	PTLM. W. LOUDIN	
3	8/18/2023 0:00	2103	Friday	RANDOLPH STREET	S. FLORIDA ST	102 RANDOLPH ST	Head-On	SGT O'CONNOR	
4	8/22/2023 0:00	911	Tuesday	SOUTH FLORIDA STREET	MADISON STREET	AT THE CORNER OF THE P	Right Angle	LT. DOUGLAS N. LOUDIN	
5	8/24/2023 0:00	* 0800	Thursday			Lowe's Parking Lot	Single Vehicle Crash	LT. DOUGLAS N. LOUDIN	
6	8/22/2023 0:00	734	Tuesday	CAMDEN AVE	MARION STREET		Rear End	SGT.T.M. STEWART	
7	8/24/2023 0:00	* 2341	Thursday	MEADE STREET	COLLEGE AVE		Single Vehicle Crash	FISHER	
8	8/26/2023 0:00	* 0903	Saturday	RANDOLPH STREET	NA		Angle (Front to Side) Same Direct	MCCAULEY	
9	8/29/2023 0:00	* 1353	Tuesday				Head-On	MCCAULEY	
10	8/30/2023 0:00	1537	Wednesday	W MAIN ST	S KANAWHA ST	WEST OF INTERSECTION	Sideswipe, Same Direction	THOMAS POSEY	
		* = Injury							
		# = Alcohol / Drug Related							
		~ = Fatality							

POLICE ACTIVITIES

MONTH: August

YEAR: 2023

ACTIVITIES:

Parking Tickets Issued:	
By Parking Enforcement Officer:	16
By Officers:	2
TOTAL ISSUED:	18
Citations Issued:	17
Misdemeanor Arrests:	14
Felony Arrests:	6
Calls Answered:	408
Complaint Reports:	40
Accidents Investigated:	10
Community Policing Hours:	46
Patrol Mileage:	9,082

**C.4 City Attorney- Tom O’Neill:** Mayor Skinner recognized City Attorney, Tom O’Neill who provided updates on the WVWC property swap; the United Coal Company regarding the Water Department pump issue; and, that the WV State Supreme Court recently heard a case on holiday pay for Morgantown Fire Fighters, which could impact our policy and procedures.

- D. Correspondence & Information:** – The Mayor reviewed the following with Council:
- D.1 West Virginia Make It Shine-Saturday, 09/23/23 7:30AM-3:30PM at COB Transfer Station 444 Mud Lick Rd**
  - D.2 UC Solid Waste Authority-Free Residential Paper Shred Event-09/23/23 9:00AM-12:00 Noon at 395 Mud Lick Rd**
  - D.3 Trick-or-Treat in City Limits 10/31/23 6:00PM-7:30PM & Boookhannon Community Halloween Events**
  - D.4 FOIA Request-SmartProcure re: PO/Vendor Information-from 06/28/2023 to current.**
  - D.5 FOIA Request-Alexander Barger re: Building permits 20 Raella Ln, 1 Armory Rd, 66 W Main St**
  - D.6 Report of Cat & Dog Activity – Upshur County Commission-August 2023**

- Cats brought in by City Trapper 2
- Cats brought in by Animal Control Officer 1
- Cats brought in by County Residents 18
- Dogs brought by Animal Control Officer 17

- E. Consent Agenda** - Mayor Skinner presented an overview of the following to Council:
- E.1 Approval of Minutes - Regular Meeting 09/07/23 only**
  - E.2 Approval of Building and Wiring Permits**



Permit Fee Report #76000-#76009  
09/07/2023 - 09/20/2023

Permit #	Applicant Name	Applicant Address	Primary Contractor	Description	Project Cost	Fee Amount	Electrical Property Type	Asbestos Inspection	Zoning Approval Date	Historic Property	Flood Zone Area	Flood Zone /Elevation Certificate	FEMA Accessory Use
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Group: Commercial Electrical Fee

76003	Rodney Wright	159 Wood St	APPROACH CONTRACTING JUSTIN BURCH	Inside Remodel Apartment & Garage	40,000.00	100.00	A Commercial Property	No		No	N/A	No	
					40,000.00	100.00							

Group Total: 1

Group: Commercial-Industrial (nonresidential)

76005	Speed Wash Laundromat	131 S Florida St	REGER COMPANIES, LLC	Overlay Metal over existing Roof	11,700.00	99.45		No		Yes	N/A	No	
76003	Rodney Wright	159 Wood St	APPROACH CONTRACTING JUSTIN BURCH	Inside Remodel Apartment & Garage	40,000.00	300.00	A Commercial Property	No		No	N/A	No	
76000	ASHBROOKE SALON	436 N LOCUST ST STE 103		SIGNS & INTERIOR REMODEL	1,999.00	15.00		No		No	Zone AE	Yes-Elevation Cert. Not Required	No
76001	GO MART	217 S KAN	CRITES CONSTRUCTION	REPAIR COLUMNS-REMOVE RUST AND REPLACE WITH METAL	2,500.00	23.75		No		No	N/A	No	No
					56,199.00	438.20							

Group Total: 4

Group: Residential (non-commercial)

76008	ALLEN COOK	126 FAYETTE ST	BY TOR CONTRACTING	REPLACEMENT OF 2 WINDOWS	1,564.24	17.20		No		No	N/A	No	No
76006	John Russell	40 Upper Dr		Replace front porch steps	130.00	10.00		No		No	N/A	No	
76007	PHILLIP DELEON	12 MEADE ST		6 FT READ YD FENCE WOOD, 4 FT SIDE YD FENCE WOOD	3,325.00	36.58		No	9/15/2023	Yes	N/A	No	No
76004	CLIFF RYLANDS	125 POCAHONTAS ST		NEW HOME CONSTRUCTION 1500 SQ FT ; TEMP ELECTRIC; PERMANENT ELECTRIC	100,000.00	600.00	B1 Single Family Residential (New Construction)	No	9/13/2023	No	N/A	No	No
76002	Nancy King	90 W Lincoln St	Taylor Enterprise	Storage Building 8'x14' Pre-Fab	4,220.00	46.42			9/8/2023	No	N/A	No	
					109,239.24	710.20							

Group Total: 5

Group: Residential Electrical Fee

76009	GREG KELLEY	35 1/2 MARION ST	DTA ELECTRICAL	ELECTRICAL UPGRADE; 100A	900.00	100.00	B2 Single Family Residential (500 sq ft)	No		No	N/A	No	No
76004	CLIFF RYLANDS	125 POCAHONTAS ST		NEW HOME CONSTRUCTION 1500 SQ FT ; TEMP ELECTRIC; PERMANENT	100,000.00	100.00	B1 Single Family Residential (New Construction)	No	9/13/2023	No	N/A	No	No

				T ELECTRIC									
76004	CLIFF RYLANDS	125 POCAHONTAS ST		NEW HOME CONSTRUCTION 1500 SQ FT ; TEMP ELECTRIC; PERMANENT ELECTRIC	100,000.00	100.00	B1 Single Family Residential (New Construction)	No	9/13/2023	No	N/A	No	No
					200,900.00	300.00							

Group Total: 3

Group: Zoning Application Fee

76007	PHILLIP DELEON	12 MEADE ST		6 FT READ YD FENCE WOOD, 4 FT SIDE YD FENCE WOOD	3,325.00	20.00		No	9/15/2023	Yes	N/A	No	No
76004	CLIFF RYLANDS	125 POCAHONTAS ST		NEW HOME CONSTRUCTION 1500 SQ FT ; TEMP ELECTRIC; PERMANENT ELECTRIC	100,000.00	20.00	B1 Single Family Residential (New Construction)	No	9/13/2023	No	N/A	No	No
76002	Nancy King	90 W Lincoln St	Taylor Enterprise	Storage Building 8'x14' Pre-Fab	4,220.00	20.00			9/8/2023	No	N/A	No	
76000	ASHBROKE SALON	436 N LOCUST ST STE 103		SIGNS & INTERIOR REMODEL	1,999.00	20.00		No		No	Zone AE	Yes-Elevation Cert. Not Required	No
					109,544.00	80.00							

Group Total: 4

					515,882.24	1,628.40							
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Total Records: 17

9/20/2023

E.3 Approval of Payment of the Bill

SEPT 1- 15 2023 GENERAL FUND PAYMENT OF BILLS

- \$4,750.00 – GRAY, GRIFFITH & MAYS CPA – FEASIBILITY SYCC REVISION
- \$2,180.69 – FUBAR ENTERPRISE – CB RADIO FIRE CHIEF’S NEW TRK
- \$1,760.00 – A&A SAFETY – YELLOW CURB PAINT
- \$4,995.00– BENJAMIN LEE ARISMAN – MOWING CITY LOTS
- \$7,733.38 – TRADEWORX – LABOR AT CAC 8/14-8/24/23
- \$1,811.41 – LIFETITE METAL PRODUCTS – TRIM FOR ROOFTOP THEATRE



FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
MAYOR'S OFFICE	RALSTON PRESS INC	409-341-00	MAYOR'S SUPPLIES & M	WINDOW ENVELOPES	115.68
	REGION VII PLANNING PDC	409-341-00	MAYOR'S SUPPLIES & M	GIS SVCS 8/1-8/31	27.50
	ENCOVA INSURANCE	409-226-00	MAYOR'S INSURANCE &	WCN6007140 8/2/23-9/4/2023	2.59
	CITY OF BUCKHANNON GENERAL F	409-341-00	MAYOR'S SUPPLIES & M	JULY 2023 LOC FEES	92.12
	WV PUBLIC EMPLOYEES INSURANC	409-105-00	MAYOR'S INSURANCE	GF SEPT 2023 HEALTH INS	1,607.96
	HART OFFICE SOLUTIONS INC	409-341-00	MAYOR'S SUPPLIES & M	CITY HALL COPIER OVERAGE 9	12.04
	BUCKHANNON POSTMASTER	409-218-00	MAYOR'S POSTAGE	PERMIT #10 POSTAGE	750.00
	PAYROLL ACCOUNT (ALL DEPTS)	409-341-00	MAYOR'S SUPPLIES & M	AUG 2023 AA FEES	280.08
	COLLECTION ACCOUNT	409-341-00	MAYOR'S SUPPLIES & M	AUG 2023 CC FEES	2,163.24
	WALMART STORES INC -BUCKHANN	409-341-00	MAYOR'S SUPPLIES & M	CLEANING SPPLS CITY HALL	31.92
	INTERNAL REVENUE SERVICE	409-104-00	MAYOR'S F.I.C.A.	FICA WITHHELD AND MATCHED	40.64
		409-104-00	MAYOR'S F.I.C.A.	FICA WITHHELD AND MATCHED	46.89
		409-104-00	MAYOR'S F.I.C.A.	MEDICARE WITHHELD & MATCHE	9.50
		409-104-00	MAYOR'S F.I.C.A.	MEDICARE WITHHELD & MATCHE	10.96
	U.S. POSTAL SERVICE (CMRS-FP	409-218-00	MAYOR'S POSTAGE	SEPTEMBER 2023 POSTAGE	250.00
	COLLECTION ACCOUNT 2	409-341-00	MAYOR'S SUPPLIES & M	AUG 2023 RECDESK CC FEES	126.81
	WV NEWS	409-341-00	MAYOR'S SUPPLIES & M	2023-24 SUBSCRIPTION RENEW	145.79
	ROSSMAN & CO/PCB CORP	409-341-00	MAYOR'S SUPPLIES & M	AUG 2023 UTILITY COLLECTIO	4.80
	GRAY, GRIFFITH & MAYS CPA	409-223-00	PROFESSIONAL SERVICE	FEASIBILITY SVC REVISION	4,750.00
	EDWINA F BAGLEY	409-341-00	MAYOR'S SUPPLIES & M	2023 TAXES ON PROPERTY	60.84
	**PAYROLL EXPENSES			9/01/2023 - 9/15/2023	1,434.85
				TOTAL:	11,964.21
COUNCIL	ENCOVA INSURANCE	410-226-00	COUNCIL INSURANCE (P	WCN6007140 8/2/23-9/4/2023	0.21
	UPSHUR COUNTY COMMISSION	410-460-00	CAT CONTROL EXPENSE	AUG 2023 2 CATS TRAPPED	20.00
				TOTAL:	20.21
RECORDER	LOUDIN INSURANCE AGENCY INC	411-226-00	INSURANCE/COMPENSATI	SURETY BOND ASST RCRDR 23-	175.00

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
TREASURER	ENCOVA INSURANCE	411-226-00	INSURANCE/COMPENSATI	WCN6007140 8/2/23-9/4/2023	0.21
				TOTAL:	175.21
TREASURER	ENCOVA INSURANCE	413-226-00	TREASURER'S INSURANC	WCN6007140 8/2/23-9/4/2023	0.83
	WV PUBLIC EMPLOYEES INSURANC	413-105-00	TREASURER'S GROUP IN	GF SEPT 2023 HEALTH INS	1.98
	INTERNAL REVENUE SERVICE	413-104-00	TREASURER'S F.I.C.A.	FICA WITHHELD AND MATCHED	19.42
		413-104-00	TREASURER'S F.I.C.A.	FICA WITHHELD AND MATCHED	19.42
		413-104-00	TREASURER'S F.I.C.A.	MEDICARE WITHHELD & MATCHE	4.54
		413-104-00	TREASURER'S F.I.C.A.	MEDICARE WITHHELD & MATCHE	4.54
	**PAYROLL EXPENSES			9/01/2023 - 9/15/2023	626.36
				TOTAL:	677.09
COURT	ENCOVA INSURANCE	416-226-00	POLICE JUDGE INS BON	WCN6007140 8/2/23-9/4/2023	4.64
				TOTAL:	4.64
CITY ATTORNEY	ENCOVA INSURANCE	417-226-00	CITY ATTORNEY INS UN	WCN6007140 8/2/23-9/4/2023	3.40
				TOTAL:	3.40
CITY ENGINEER	ENCOVA INSURANCE	420-226-00	CITY ENGINEER INS &	WCN6007140 8/2/23-9/4/2023	45.41
	INTERNAL REVENUE SERVICE	420-104-00	CITY ENGINEER FICA T	FICA WITHHELD AND MATCHED	51.51
		420-104-00	CITY ENGINEER FICA T	FICA WITHHELD AND MATCHED	51.51
		420-104-00	CITY ENGINEER FICA T	MEDICARE WITHHELD & MATCHE	12.05
		420-104-00	CITY ENGINEER FICA T	MEDICARE WITHHELD & MATCHE	12.05
	**PAYROLL EXPENSES			9/01/2023 - 9/15/2023	1,646.60
				TOTAL:	1,819.13
ZONING	ENCOVA INSURANCE	437-226-00	ZONING INSURANCE & B	WCN6007140 8/2/23-9/4/2023	61.28
	WV PUBLIC EMPLOYEES INSURANC	437-105-00	ZONING HEALTH INS	GF SEPT 2023 HEALTH INS	390.98
	INTERNAL REVENUE SERVICE	437-104-00	ZONING F.I.C.A.	FICA WITHHELD AND MATCHED	93.00
		437-104-00	ZONING F.I.C.A.	FICA WITHHELD AND MATCHED	93.00
		437-104-00	ZONING F.I.C.A.	MEDICARE WITHHELD & MATCHE	21.75
		437-104-00	ZONING F.I.C.A.	MEDICARE WITHHELD & MATCHE	21.75
	**PAYROLL EXPENSES			9/01/2023 - 9/15/2023	3,000.00
				TOTAL:	3,681.76
DATA PROCESSING	OPTIMUM B2B, DEPT. 1264	439-230-00	DATA PROCESSING	SEP 2023 CITY HALL INTERNE	214.62
	TYLER TECHNOLOGIES INC	439-230-00	DATA PROCESSING	2023-24 RCT PRINTER MAINTN	108.79
				TOTAL:	323.41
CITY HALL	UNIFIRST CORP.	440-216-00	CITY HALL MAINTENANC	ALL DEPT UNIFORMS AUGUST 2	175.50
	ENCOVA INSURANCE	440-226-00	CITY HALL INSURANCE	WCN6007140 8/2/23-9/4/2023	57.64
	J T MARTIN COMPANY INC	440-216-00	CITY HALL MAINTENANC	RECHARGE FIRE EXTINGUISHE	77.96
	WV PUBLIC EMPLOYEES INSURANC	440-105-00	CITY HALL JANITOR IN	GF SEPT 2023 HEALTH INS	1.98
	MOUNTAINEER GAS COMPANY	440-213-00	CITY HALL UTILITIES	269245-314199 1 S-FLORIDA	88.57
	LOWES BUSINESS ACCOUNTS	440-216-00	CITY HALL MAINTENANC	PAINT ROLLER COVERS	7.13
	INTERNAL REVENUE SERVICE	440-104-00	CITY HALL FICA	FICA WITHHELD AND MATCHED	85.02
		440-104-00	CITY HALL FICA	FICA WITHHELD AND MATCHED	86.30
		440-104-00	CITY HALL FICA	MEDICARE WITHHELD & MATCHE	19.88
		440-104-00	CITY HALL FICA	MEDICARE WITHHELD & MATCHE	20.18
POLICE	ENCOVA INSURANCE	700-226-00	POLICE DEPT. INSURAN	WCN6007140 8/2/23-9/4/2023	1,097.55
	WV PUBLIC EMPLOYEES INSURANC	700-105-00	POLICE DEPT. GROUP I	GF SEPT 2023 HEALTH INS	8,042.76
FIRE	GALLS LLC	700-345-00	POLICE DEPT. UNIFORM	BOOTS- MAJOR	171.71
		700-345-00	POLICE DEPT. UNIFORM	BOOTS - MCCAULEY	92.83
FIRE	SUPER SPLASH LLC	700-343-00	POLICE DEPT. AUTO SU	CAR WASHES AUG 2023	19.00
	STATE TREASURER CVR LET RJ	700-341-04	CVR-LET-RJ FEES EXPE	AUG 2023 COURT FEES	82.00
FIRE	TOSHIBA FINANCIAL SERVICES	700-341-00	POLICE DEPT. MAT & S	SEPT 2023 POLICE COPIER &	25.85
	ENTERPRISE FM TRUST	700-459-00	POLICE DEPT. NEW EQU	22HZ23 2017 INTERCEPTOR PY	50.79
FIRE		700-459-00	POLICE DEPT. NEW EQU	22HZ3X 2017 INTERCEPTOR PY	50.79
		700-459-00	POLICE DEPT. NEW EQU	22SF24 2018 INTERCEPTOR PY	1,342.80
FIRE		700-459-00	POLICE DEPT. NEW EQU	22SF27 2018 INTERCEPTOR PY	971.35
		700-459-00	POLICE DEPT. NEW EQU	22SC22 2018 INTERCEPTOR PY	1,148.14
FIRE		700-343-00	POLICE DEPT. AUTO SU	23H64C MAINT OLDER CRUISER	6.00
		700-343-00	POLICE DEPT. AUTO SU	23H64V MAINT OLDER CRUISER	6.00
FIRE		700-459-00	POLICE DEPT. NEW EQU	23KN29 2020 POLICE INTERCE	1,124.50
		700-459-00	POLICE DEPT. NEW EQU	23KN2N 2020 POLICE INTERCE	4,293.67
FIRE		700-459-00	POLICE DEPT. NEW EQU	23KN2S 2020 POLICE INTERCE	2,261.04
		700-459-00	POLICE DEPT. NEW EQU	25QCLL 2022 INTERCEPTOR	853.36
FIRE		700-459-00	POLICE DEPT. NEW EQU	25QCML 2022 INTERCEPTOR	750.10
		700-459-00	POLICE DEPT. NEW EQU	25QCIN 2022 INTERCEPTOR	843.01
FIRE		700-459-00	POLICE DEPT. NEW EQU	25QCIP 2022 INTERCEPTOR	853.36
		700-459-00	POLICE DEPT. NEW EQU	25QCILJ 2022 INTERCEPTOR	847.96
FIRE	STERICYCLE INC	700-341-00	POLICE DEPT. MAT & S	HAZMAT PICKUP	86.94
	INTERNAL REVENUE SERVICE	700-104-00	POLICE DEPT. FICA TA	FICA WITHHELD AND MATCHED	2,069.11
FIRE		700-104-00	POLICE DEPT. FICA TA	FICA WITHHELD AND MATCHED	1,969.42
		700-104-00	POLICE DEPT. FICA TA	MEDICARE WITHHELD & MATCHE	483.90
FIRE		700-104-00	POLICE DEPT. FICA TA	MEDICARE WITHHELD & MATCHE	460.59
	WORLD FUEL SERVICES, INC.	700-343-00	POLICE DEPT. AUTO SU	POLICE FUEL BILL AUG 2023	2,569.51
FIRE	FRONTIER	700-211-00	POLICE DEPT. TELEPHO	473-7911-073014-4 POL FAX	93.08
	**PAYROLL EXPENSES			9/01/2023 - 9/15/2023	65,667.33
				TOTAL:	98,584.45
FIRE	COLE TRUCK PARTS INC	706-343-00	FIRE DEPT. AUTO SUPP	LIGHT FOR T-11	111.00
	LOUDIN INSURANCE AGENCY INC	706-226-00	FIRE DEPT. INSURANCE	VFIS 4TH QTR INSTALLMENT	6,837.00
FIRE	ENCOVA INSURANCE	706-226-00	FIRE DEPT. INSURANCE	WCN6007140 8/2/23-9/4/2023	800.54
		706-226-00	FIRE DEPT. INSURANCE	WCN6007140 8/2/23-9/4/2023	320.66
FIRE	PROBILLING & FUNDING SERVICE	706-343-00	FIRE DEPT. AUTO SUPP	SLACK ADJUSTERS E1102	335.72
	WV PUBLIC EMPLOYEES INSURANC	706-105-00	FIRE DEPT. GROUP INS	GF SEPT 2023 HEALTH INS	5,607.80
FIRE	MATHEHY MOTOR TRUCK CO	706-343-00	FIRE DEPT. AUTO SUPP	FILTER KIT E 1101	386.61
		706-343-00	FIRE DEPT. AUTO SUPP	TIE ROD END & FILTER KIT	71.32
FIRE	AUTO ZONE	706-343-00	FIRE DEPT. AUTO SUPP	OIL & FILTERS FOR E1121	102.34
	NAPA-AMTOWER AUTO SUPPLY	706-343-00	FIRE DEPT. AUTO SUPP	BELT DRIVE TENSIONER	126.10
FIRE		706-343-00	FIRE DEPT. AUTO SUPP	FILTERS, OIL E1101	314.16
		706-343-00	FIRE DEPT. AUTO SUPP	ANTIFREEZE E1101	102.40
FIRE		706-343-00	FIRE DEPT. AUTO SUPP	AIR BRAKE GOV E1101	13.19
		706-343-00	FIRE DEPT. AUTO SUPP	PRESSURE PROT VLV	30.92
FIRE	ENTERPRISE FM TRUST	706-459-00	FIRE DEPT. CAPITAL O	268ST6 2023 RAM 2500	876.05
	CITIZENS BANK OF WV	706-459-00	FIRE DEPT. CAPITAL O	2021 PUMPER TRK SEP 2023	4,790.11
FIRE	INTERNAL REVENUE SERVICE	706-104-00	FIRE DEPT. FICA TAX	FICA WITHHELD AND MATCHED	1,454.12
		706-104-00	FIRE DEPT. FICA TAX	FICA WITHHELD AND MATCHED	1,328.84
FIRE		706-104-00	FIRE DEPT. FICA TAX	MEDICARE WITHHELD & MATCHE	340.08
		706-104-00	FIRE DEPT. FICA TAX	MEDICARE WITHHELD & MATCHE	340.08

09-19-2023 02:57 PM		DISBURSEMENTS 9-01 TO 9-15-23					
FUND: GENERAL FUND							
DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT		
STREET	FUBAR ENTERPRISES WORLD FUEL SERVICES, INC. MALLIMAR, INC. **PAYROLL EXPENSES	706-104-00	FIRE DEPT. FICA TAX	MEDICARE WITHHELD & MATCHE	310.78		
		706-343-00	FIRE DEPT. AUTO SUPP	CB RADIO 1150 DODGE TRUCK	2,180.69		
		706-343-00	FIRE DEPT. AUTO SUPP	FIRE FUEL BILL AUG 2023	1,111.90		
		706-343-00	FIRE DEPT. AUTO SUPP	STR CONNECTOR FOR 1150	22.70		
				9/01/2023 - 9/15/2023	44,913.50		
				TOTAL:	72,488.59		
	STREET LIGHTS	BUCKHANNON UTIL BOARDS MON POWER	750-341-00	STREET DEPT. MAT & S	SEP 2023 STREET WASTE	21.89	
			750-213-00	STREET DEPT. UTILITI	110123905108 25 N LOCUST S	10.16	
		750-213-00	STREET DEPT. UTILITI	110148156588 RT 6 395 MUDL	715.20		
		750-213-00	STREET DEPT. UTILITI	110148255778 395 MUDLICK R	694.76		
		750-345-00	STREET DEPT. UNIFORM	ALL DEPT UNIFORMS AUGUST 2	687.46		
		750-213-00	STREET DEPT. UTILITI	SEP 2023 STREET DEPT PAGER	23.00		
		750-226-00	STREET DEPT. INSURAN	WCN6007140 8/2/23-9/4/2023	1,305.60		
		750-105-00	STREET DEPT. GROUP I	GF SEPT 2023 HEALTH INS	5,583.82		
		750-343-00	STREET DEPT. AUTO SU	CYL REPAIR FOR EXCAVATOR	735.00		
		750-458-08	GATEWAY WEST GRANT E	FRAMING BOARDS GWW	66.46		
750-341-00		STREET DEPT. MAT & S	RT ANGLE ATTC& &DRILL BIT	99.13			
750-343-00		STREET DEPT. AUTO SU	HANDLE FOR S-14	188.80			
750-459-00		STREET DEPT. CAPITAL	25QBZJ 2022 RAM 1500	426.56			
750-459-00		STREET DEPT. CAPITAL	22WGHW 5500 CHASSIS DUMP T	1,394.76			
750-459-00		STREET DEPT. CAPITAL	23P226 2020 RAM 2500	1,265.03			
750-459-00		STREET DEPT. CAPITAL	23P47T 2020 RAM 2500	1,258.60			
750-459-00		STREET DEPT. CAPITAL	22WCNZ 2019 RAM 1500	120.40			
750-104-00		STREET DEPT. FICA TA	FICA WITHHELD AND MATCHED	1,191.48			
750-104-00		STREET DEPT. FICA TA	FICA WITHHELD AND MATCHED	1,212.32			
750-104-00		STREET DEPT. FICA TA	MEDICARE WITHHELD & MATCHE	278.68			
750-104-00		STREET DEPT. FICA TA	MEDICARE WITHHELD & MATCHE	283.54			
750-459-22		PROPERTY PAYMENT MUDL	SEP 2023 PUBLIC WRKS BLDG	9,774.80			
750-341-00		STREET DEPT. MAT & S	YELLOW CURB PAINT	1,760.00			
750-343-00		STREET DEPT. AUTO SU	STREET FUEL BILL AUG 2023	2,535.50			
750-341-00		STREET DEPT. MAT & S	3 WEEKS MOWING CITY LOTS	4,995.00			
		9/01/2023 - 9/15/2023	38,829.68				
		TOTAL:	75,457.63				
TRAFFIC SIGNALS & SIGN	MON POWER	751-213-00	STREET LIGHTS	110 087 818 008 MAIN ST	5,867.82		
		751-213-00	STREET LIGHTS	110 151 101 430 99 W. MAIN	173.03		
			TOTAL:	6,040.85			
TRAFFIC SIGNALS & SIGN	MON POWER	752-213-00	TRAFFIC SIGNALS POWE	110 088 985 459 RT. 119	47.35		
		752-213-00	TRAFFIC SIGNALS POWE	110088985624 RT. 20 BKN C	57.44		
		752-213-00	TRAFFIC SIGNALS POWE	110081822063 W. MAIN ST	39.60		
		752-213-00	TRAFFIC SIGNALS POWE	110088820243 MAIN ST	42.90		
		752-213-00	TRAFFIC SIGNALS POWE	110080768291 E. MAIN ST	27.59		
	A&A SAFETY	752-230-00	SIGNS & SIGNALS	STOP & YIELD SIGNS	1,715.83		
				TOTAL:	1,930.71		
		ARTS-THEATRE	MON POWER	906-213-00	CAC UTILITIES	110122154542 48 E. MAIN ST	638.76
				906-341-00	CAC SUPPLIES & EXPEN	ALL DEPT UNIFORMS AUGUST 2	43.50
				906-105-00	CAC HEALTH INS	GF SEPT 2023 HEALTH INS	390.98
906-450-01	THEATRE BLDG			BALANCE DUE ON INV 1763	140.64		
906-450-01	THEATRE BLDG			TAPCONS, CAULK, SCREWS	153.11		
LIFETITE METAL PRODUCTS CITIZENS BANK OF WV	906-450-01		THEATRE BLDG	TRIM FOR ROOFTOP THEATRE	1,811.41		
	906-459-00		THEATRE CAPITAL	CAC SEATING SEP 2023 PYMT	5,220.65		
				9/01/2023 - 9/15/2023	2,562.38		
				TOTAL:	19,015.26		
	MON POWER		910-213-00	UTILITIES-ADJUTANT G	EVENT CENTER CARETAKER JUL	3,653.94	
			TOTAL:	3,653.94			
UNIFIRST CORP.	MON POWER	976-216-00	SAFETY COMPLEX MAINT	ALL DEPT UNIFORMS AUGUST 2	53.50		
		976-213-00	SAFETY COMPLEX UTILI	SEP 2023 PSC INTERNET	150.00		
		976-216-00	SAFETY COMPLEX MAINT	ANNUAL SPRINKLER INSP PSC	475.00		
		976-213-00	SAFETY COMPLEX UTILI	SEP 2023 PSC INTERNET	150.00		
		976-216-00	SAFETY COMPLEX MAINT	ANNUAL SPRINKLER INSP PSC	475.00		
	LIFETITE METAL PRODUCTS CITIZENS BANK OF WV	976-213-00	SAFETY COMPLEX UTILI	SEP 2023 PSC INTERNET	150.00		
		976-216-00	SAFETY COMPLEX MAINT	ANNUAL SPRINKLER INSP PSC	475.00		
		976-213-00	SAFETY COMPLEX UTILI	SEP 2023 PSC INTERNET	150.00		
		976-216-00	SAFETY COMPLEX MAINT	ANNUAL SPRINKLER INSP PSC	475.00		
		976-213-00	SAFETY COMPLEX UTILI	SEP 2023 PSC INTERNET	150.00		

09-19-2023 02:57 PM		DISBURSEMENTS 9-01 TO 9-15-23			PAGE: 5
FUND: GENERAL FUND					
DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	WV WESLEYAN COLLEGE	906-341-00	CAC SUPPLIES & EXPEN	PRINT CAC OPEN HOUSE FLYER	8.50
	INTERNAL REVENUE SERVICE	906-104-00	CAC FICA	FICA WITHHELD AND MATCHED	75.33
		906-104-00	CAC FICA	FICA WITHHELD AND MATCHED	83.54
		906-104-00	CAC FICA	MEDICARE WITHHELD & MATCHE	17.62
		906-104-00	CAC FICA	MEDICARE WITHHELD & MATCHE	19.54
	ROZELLE ENTERPRISES DBA TRAD	906-450-01	THEATRE BLDG	LABOR THEATRE 8/14-8/24	7,733.38
	FRONTIER	906-213-00	CAC UTILITIES	473-8987-052821-4 THEATRE	115.92
	**PAYROLL EXPENSES			9/01/2023 - 9/15/2023	2,562.38
				TOTAL:	19,015.26
	STOCKERT YOUTH CENTER	MON POWER	907-213-00	UTILITIES	110084767208 79 E MAIN ST
A F WENDLING INC		907-341-00	MATERIALS & SUPPLIES	PAPER TOWELS, TRASH BAGS	249.74
UNIFIRST CORP.		907-216-00	MAINTENANCE	ALL DEPT UNIFORMS AUGUST 2	90.42
LEAF		907-341-01	OPERATING EXPENSES	COPIER LEASE & TAXES	276.11
ENCOVA INSURANCE		907-226-00	INSURANCE & BONDS	WCN6007140 8/2/23-9/4/2023	73.39
		907-226-00	INSURANCE & BONDS	WCN6007140 8/2/23-9/4/2023	66.38
CARTER: LARRY		907-363-00	KARATE CLASS INSTRUC	AUG 2023 KARATE INSTRCTR	64.00
WV PUBLIC EMPLOYEES INSURANC		907-105-00	GROUP INSURANCE	GF SEPT 2023 HEALTH INS	2,136.94
MOUNTAINEER GAS COMPANY		907-213-00	UTILITIES	383925-483167 70 E MAIN ST	33.70
NAPA-AMTOWER AUTO SUPPLY		907-343-00	SYC AUTO SUPPLIES	WIPERS FOR WHITE BUS SYC	20.74
WALMART STORES INC -BUCKHANN		907-361-00	AFTER SCHOOL SUPPLIE	PRINTER INK	40.98
		907-361-00	AFTER SCHOOL SUPPLIE	AFTER SCHOOL SNACKS	77.86
		907-361-00	AFTER SCHOOL SUPPLIE	AFTER SCHOOL SUPPLIES	32.33
		907-361-00	AFTER SCHOOL SUPPLIE	AFTER SCHOOL SNACKS	42.72
		907-361-00	AFTER SCHOOL SUPPLIE	AFTER SCHOOL SNACKS	159.38
		907-361-00	AFTER SCHOOL SUPPLIE	AFTER SCHOOL SNACKS	132.99
		907-341-00	MATERIALS & SUPPLIES	TISSUES SYC	6.84
		907-361-00	AFTER SCHOOL SUPPLIE	AFTER SCHOOL SNACKS	231.10
		907-361-00	AFTER SCHOOL SUPPLIE	AFTER SCHOOL SNACK S	324.15
SAM'S PIZZA		907-360-00	CAMP BUCANNEER SUPPL	CAMP BUC LUNCHESES	82.00
INTERNAL REVENUE SERVICE		907-104-00	FICA TAX	FICA WITHHELD AND MATCHED	468.48
		907-104-00	FICA TAX	FICA WITHHELD AND MATCHED	460.42
		907-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	109.57
		907-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	107.67
APRIL E SMALL		907-368-01	ZUMBA	AUG 2023 KICKBOXING INSTR	120.00
WORLD FUEL SERVICES, INC.		907-343-00	SYC AUTO SUPPLIES	SYC FUEL BILL AUG 2023	211.86
DANN WEBB		907-363-00	KARATE CLASS INSTRUC	AUG 2023 KARATE INSTRCTR	192.00
MICHAEL JONES MUSIC		907-458-01	SYC CHILDRENS FESTIV	CHILDREN'S FEST DJ 4 HRS	200.00
**PAYROLL EXPENSES				9/01/2023 - 9/15/2023	14,981.88
				TOTAL:	21,025.81
CONVENTION CENTER	ADJUTANT GENERAL'S OFFICE	910-213-00	UTILITIES-ADJUTANT G	EVENT CENTER CARETAKER JUL	3,653.94
				TOTAL:	3,653.94
PUBLIC SAFETY	UNIFIRST CORP.	976-216-00	SAFETY COMPLEX MAINT	ALL DEPT UNIFORMS AUGUST 2	53.50
	LYNX WV INC	976-213-00	SAFETY COMPLEX UTILI	SEP 2023 PSC INTERNET	150.00
	BREWER & COMPANY OF WV, INC	976-216-00	SAFETY COMPLEX MAINT	ANNUAL SPRINKLER INSP PSC	475.00
				TOTAL:	678.50

A motion to approve the Consent Agenda as presented was made by Rylands/McCauley. Motion carried. Jack Reger abstained.

**F. Strategic Issues for Discussion and/or Vote.**

**F.1 Discussion/Possible Action Advertise Stockert Youth & Community Center Bid for Construction Project** – Action taken earlier in the meeting.

**F.2 Approval Financial Statement Period Ending 06/30/2023** – Action taken earlier in the meeting.

**F.3 Discussion/Possible Vote Poundstone Riverwalk Trail Extension Project Status** – Action taken earlier in the meeting.

**F.4 Council Appointment to the Historic Landmarks Commission- Pamela Bucklew** – Mayor Skinner announced that Jack Reger had resigned from the Historic Landmarks Commission to become the City’s representative on the Senior Center Board. The Mayor recommended that Pamela Bucklew be appointed to fill the open seat on the Historic Landmarks Commission.

**Motion to appoint Pamela Bucklew to the Historic Landmarks Commission was made by Thomas/Rylands. Motion carried.**

**F.5 City’s Appointment Upshur County Recreation Board - Amberly Stump** – Mayor Skinner recommended that Amberly Stump be appointed as a representative of the City of Buckhannon to the Upshur County Recreation Board.

**Motion to appoint Amberly Stump, as a representative of the City of Buckhannon, to the Upshur County Recreation Board was made by Sanders/Rylands. Motion carried.**

**F.6 Westfield Property Insurance Quote #1 & Quote #2** – Action taken earlier in the meeting.

**F.7 Request Building Façade Grant Extension-Foster Marketing Group -10 N. Spring Street** – Action taken earlier in the meeting.

**G. Comments and Announcements**

**G.1 Pamela Bucklew:** Mrs. Bucklew had left the meeting.

**G.2 David McCauley:** Mr. McCauley reminded us that the SYCC Capital Campaign was still active and he invited people to contribute.

**G.3 Jack Reger:** Mr. Reger had nothing further.

**G.4 Dave Thomas:** Mr. Thomas had nothing further.

**G.5 CJ Rylands:** Mr. Rylands had nothing further.

**G.6 Randall Sanders:** Mr. Sanders had nothing further.

**H. Mayor’s Comments and Announcements:** Mayor Skinner had nothing further.

**I. Adjournment**

**Motion to adjourn at 8:50 PM was made by Thomas.**

**Mayor Robert N. Skinner III** \_\_\_\_\_

**City Recorder Randall H. Sanders** \_\_\_\_\_