

STATE OF WEST VIRGINIA; COUNTY OF UPSHUR; CITY OF BUCKHANNON: TO-WIT:

A Special Meeting of the Consolidated Public Works Board was held at Buckhannon City Hall, 70 East Main Street, on Thursday, April 04, 2024, at 8:30 a.m., with the following in attendance (GTM – GoToMeeting):

| | | |
|---|-----------------|---------------|
| Mayor | Robbie Skinner | Present |
| City Recorder | Randy Sanders | Present |
| Board Member | Pamela Bucklew | Present |
| Board Member | Jack Reger | Present - GTM |
| Board Member | Mark Waldo | Present - GTM |
| Board Member | Nancy Shobe | Present |
| Director of Finance & Admin/Asst Recorder | Amberle Jenkins | Absent |
| Director of Public Works | Jerry Arnold | Present |
| Street Superintendent | Bradley Hawkins | Present |
| Asst Street Supervisor | Andrew Loudin | Present |
| Mayor’s Office | Barbara Hinkle | Present |
| City Engineer | Jay Hollen | Absent |
| My Buckhannon | Monica Zalaznik | Present |

Guests: Ben Arisman.

*City of Buckhannon Consolidated Public Works Board 8:30 AM in Council Chambers
Special Meeting Agenda for Thursday, April 04, 2024*

A. Call to Order

- A.1 Moment of Silence
- A.2 Pledge to the Flag of the United States of America

B. Strategic Issues for Discussion and/or Vote

- B.1 Approval of Bid Openings – City Owned Properties Mowing Season 2024

C. Adjournment

Posted 03/29/2024

A. Call to Order—Mayor Skinner called the meeting to order and asked all to join him in a Moment of Silence, followed by the Pledge to the Flag of the United States of America.

B. Strategic Issues for Discussion and/or Vote

B.1 Approval of Bid Openings – City Owned Properties Mowing Season 2024 –

Discussion took place explaining that a review of the bids has been completed by the Street Department and that the recommendation to the Board is to consider the cumulative bid from each bidder to include the mowing and the curb cleaning total when making the decision on the submitted bids.

Bucklew/Waldo made a motion to consider the cumulative bid from each bidder to include the mowing and the curb cleaning when making the decision on the submitted bids. Motion carried.

Discussion took place with a review of the cumulative bid totals from each bidder to include the mowing and the curb cleaning. The bids are:

**2024 Season
City Property Mowing Bids and Curb Cleaning**

Locations listed below that need to be maintained along the curbs. Cleaning twice during the 2024 Season.

- | | |
|--|----------------|
| 1- W. Main St. from City Hall to Court House both sides. | <u>2,592'</u> |
| 2- S. Florida St. from W. Main St. to College Ave. both sides. | <u>10,800'</u> |
| 3- Cleveland Ave. where sidewalk meets the Street. | <u>600'</u> |
| 4- Brick Pavers at Jawbone Park. | <u>680'</u> |

Total Footage 14,672'
Footage X2 29,344'

| Company | Total Lot Bid | Per 1000' | Curb Bid | Total Overall |
|--------------------------------|---------------|-----------|-------------|---------------|
| Lowther’s Property Maintenance | \$40,960.08 | \$1000.00 | \$29,344.00 | \$70,304.08 |
| Wanderscape LLC | \$55,080.00 | \$50.00 | \$1,467.20 | \$56,547.20 |
| Everson-Carr Farms LLC | \$61,830.00 | \$250.00 | \$7,336.00 | \$69,166.00 |
| Elite Mowing LLC | \$75,870.00 | \$150.00 | \$4,410.60 | \$80,280.60 |

Shobe/Bucklew made a motion to accept the bid of \$56,547.20 from Wanderscape LLC for the City Owned Properties Mowing Season 2024. Motion carried.

C. Adjournment – Shobe made a motion to adjourn at 8:42 a.m.

Mayor Robert N. Skinner III

City Recorder Randall H. Sanders
