

STATE OF WEST VIRGINIA, COUNTY OF UPSHUR, CITY OF BUCKHANNON, TO WIT:

A regular meeting of the Buckhannon Sanitary Board was held on Thursday, February 15, 2024, at 7:30 a.m. in Council Chambers and by GoToMeeting (GTM). The following were in attendance:

Mayor	Robbie Skinner	Absent
City Recorder	Randy Sanders	Present
Assistant Recorder/Director of Finance	Amberle Jenkins	Present
Director of Public Works	Jerry Arnold	Present
City Engineer	Jay Hollen	Absent
Mayor's Office	Barbara Hinkle	Present
Board Member	Phil Loftis	Present
Board Member	Mitchell Shaw	Present
Sanitary Superintendent	Ethan Crosten	Present

Guests: None

*City of Buckhannon Sanitary Board - 7:30 A.M. at City Hall in Council Chambers
Meeting Agenda for Thursday, February 15, 2024*

- A. Call to Order**
 - A.1 Moment of Silence
 - A.2 Pledge to the Flag of the United States of America
- B. Recognized Guests**
 - B.1
- C. Finance Report-Amby**
 - C.1 January 2023
- D. Department Report**
 - D.1 Plant Operations-Testing
 - D.2 Maintenance Crew
 - D.3 Line Crew #1
 - D.4 Line Crew #2
 - D.5 ARPA Projects Update
 - D.6 Island Avenue Sewer Replacement Project
 - D.7 FEMA Closeout Update
- E. Storm Water Issues for Discussion and/or Vote**
 - E.1
- F. Correspondence and Information**
 - F.1 Skid Steer Comparison
 - F.2 Deanville Pump Station Notice to Proceed
- G. Consent Agenda**
 - G.1 Approval of Minutes 01/18/2024
- H. Strategic Issues for Discussion and/or Vote**
 - H.1 Approval Sanitary Board Budget Revision FY 23/24
 - H.2 Online Sale/Disposition of Plant Equipment

I. Board Member's Comments and Announcements

J. Adjournment

Posted 02/09/2024

A. Call to Order - The meeting was called to order by Recorder Sanders, who led those in attendance in a moment of silence and then the pledge to the flag of the United States of America.

B. Recognized Guests

B.1 – None

C. Finance Report-Amby

C.1 January 2024: Amby Jenkins presented the following financial report for January 2024:

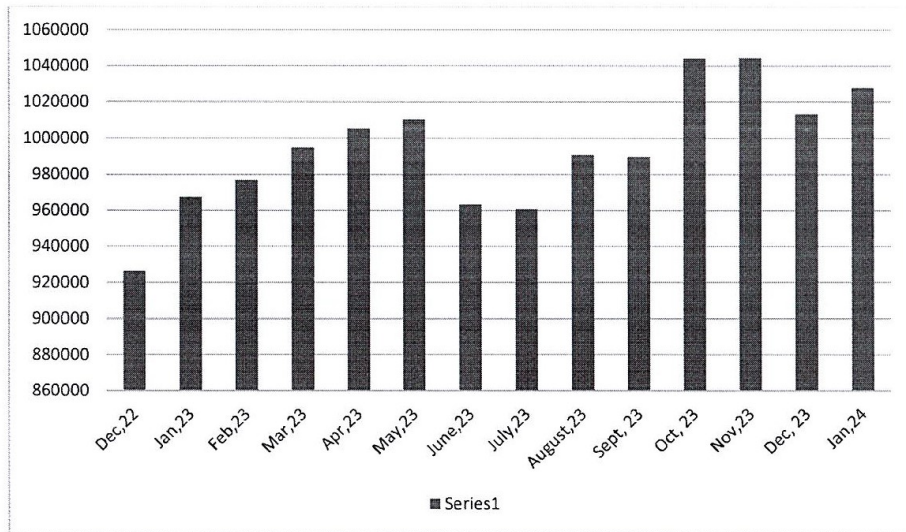
**SANITARY BOARD
CITY OF BUCKHANNON
BALANCE SHEET**

Balance January 31, 2024

Money market checking **\$1,027,937.52**

CD Working Capital **\$102,482.11**
(CD#368265) open 4-26-23 4.18% matures 5-26-25

CD (373983) 5.05% maturity 8-16-24 **\$105,597.55**
CD (345244) 4.04% mature Sept 2024 **\$25,595.17**
CD (358003) 4.04% mature Sept 2024 **\$225,996.07**



**STORMWATER FUND
Balance January 31, 2024 \$191,959.80**

2-03-2024 09:13 AM

CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2024

PAGE: 4

401-SANITARY

% OF YEAR COMPLETED: 58.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
OTHER FEES						
401-343-000-00 SEWER TAPS	1,000	720.00	1,440.00	0.00	(440.00)	144.00
TOTAL OTHER FEES	1,000	720.00	1,440.00	0.00	(440.00)	144.00
UTILITY BILLINGS						
401-350-000-00 SEWER CUSTOMERS BILLING	1,800,000	155,304.99	1,069,425.71	0.00	730,574.29	59.41
TOTAL UTILITY BILLINGS	1,800,000	155,304.99	1,069,425.71	0.00	730,574.29	59.41
HEALTH AND SAFETY						
401-351-000-00 BF SURCHARGE BILLING	0	0.00	0.00	0.00	0.00	0.00
401-351-100-00 WST RD CONSUM SURC BILLIN	0	16.80	16.80	0.00	(16.80)	0.00
401-351-200-00 WST RD EXTEN SURCH BILLIN	0	250.00	1,750.00	0.00	(1,750.00)	0.00
401-352-000-00 INCOME FROM TEMNERTON PSD	170,000	25,020.30	176,261.11	0.00	(6,261.11)	103.68
TOTAL HEALTH AND SAFETY	170,000	25,287.10	178,027.91	0.00	(8,027.91)	104.72
CHARGES FOR SERVICES						
401-362-000-00 DUE FROM GEN FUND-STORM S	0	0.00	0.00	0.00	0.00	0.00
401-362-000-01 SEPTAGE HAULERS	40,000	2,190.00	27,149.00	0.00	12,851.00	67.87
401-362-000-02 PROJECT MANAGEMENT FEES	0	0.00	0.00	0.00	0.00	0.00
401-362-000-03 RT. 20 NORTH SEWER EXTENS	0	0.00	0.00	0.00	0.00	0.00
401-362-000-04 JAWBONE RUN PROJECT	0	0.00	0.00	0.00	0.00	0.00
401-362-000-05 IJDC GRANT	0	0.00	0.00	0.00	0.00	0.00
TOTAL CHARGES FOR SERVICES	40,000	2,190.00	27,149.00	0.00	12,851.00	67.87
GRANTS						
401-368-000-00 CONTRIBUTION REVENUE	0	0.00	0.00	0.00	0.00	0.00
401-368-000-02 CONTRIB IN AID CONSTRUC	0	0.00	0.00	0.00	0.00	0.00
TOTAL GRANTS	0	0.00	0.00	0.00	0.00	0.00
INTRAFUND CONTR/CHARGES						
401-370-000-01 LATE CHARGES	23,000	2,441.76	17,174.13	0.00	5,825.87	74.67
TOTAL INTRAFUND CONTR/CHARGES	23,000	2,441.76	17,174.13	0.00	5,825.87	74.67
OTHER REVENUE						
401-379-000-00 GAIN/LOSS SALE OF FIXED A	0	0.00	0.00	0.00	0.00	0.00
401-380-000-00 INTEREST	350	0.00	268.75	0.00	81.25	76.79
401-380-000-01 SALE OF ASSETS	0	0.00	0.00	0.00	0.00	0.00
401-381-000-00 SERVICES OF FLUSHER TRUCK	1,000	0.00	450.00	0.00	550.00	45.00
401-399-000-00 MISCELLANEOUS	0	0.00	5,237.75	0.00	(5,237.75)	0.00
401-399-000-01 RDT CAPLIZED LABEQ/SUPP	0	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER REVENUE	1,350	0.00	5,956.50	0.00	(4,606.50)	441.22
TOTAL REVENUE	2,035,350	185,943.85	1,299,173.25	0.00	736,176.75	63.83

401-SANITARY

% OF YEAR COMPLETED: 58.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
POWER/FUEL/UTILITY						
SALARIES & BENEFITS						
401-711-113-00 PLANT POWER	89,000	8,222.49	54,139.49	0.00	34,860.51	60.83
TOTAL SALARIES & BENEFITS	89,000	8,222.49	54,139.49	0.00	34,860.51	60.83
CONTRACTUAL SERVICES						
401-711-213-00 ELIAS STREET	24,000	2,186.12	14,107.98	0.00	9,892.02	58.78
TOTAL CONTRACTUAL SERVICES	24,000	2,186.12	14,107.98	0.00	9,892.02	58.78
COMMODITIES						
401-711-313-00 VICKSBURG	12,000	1,269.94	6,208.06	0.00	5,791.94	51.73
TOTAL COMMODITIES	12,000	1,269.94	6,208.06	0.00	5,791.94	51.73
CAPITAL OUTLAY						
401-711-413-00 EAST MAIN ST	7,000	1,168.00	5,529.96	0.00	1,470.04	79.00
TOTAL CAPITAL OUTLAY	7,000	1,168.00	5,529.96	0.00	1,470.04	79.00
CONTRIBUTIONS						
401-711-513-00 WOOD/RITCHIE STS	3,000	278.99	1,175.18	0.00	1,824.82	39.17
TOTAL CONTRIBUTIONS	3,000	278.99	1,175.18	0.00	1,824.82	39.17
NON-OPERATING EXPENSES						
401-711-613-00 MONONGALIA ST	1,600	136.36	918.91	0.00	681.09	57.43
401-711-713-00 DEANVILLE	1,000	53.70	364.55	0.00	635.45	36.46
401-711-813-00 ISLAND AVENUE	500	31.86	140.29	0.00	359.71	28.06
401-711-913-00 MADISON STREET	500	32.91	182.77	0.00	317.23	36.55
401-711-914-00 TJM SEWAGE STATION	550	60.82	340.02	0.00	209.98	61.82
401-711-915-00 WESTON ROAD	600	45.33	270.88	0.00	329.12	45.15
401-711-916-00 HAMPTON INN PS	350	10.31	82.58	0.00	267.42	23.59
401-711-917-00 BRUSHY FORK PS	570	36.45	262.10	0.00	307.90	45.98
401-711-918-00 RT 20 SEWER PUMP STATION	200	10.31	55.97	0.00	144.03	27.99
401-711-919-00 1 BUCKHANNON RD	200	5.06	35.30	0.00	164.70	17.65
401-711-920-00 PLANT VEHICLES-2,3,8	30,900	1,248.88	13,465.90	0.00	17,434.10	43.58
401-711-920-01 TENNERTON INTERCEPTOR	5,000	0.00	2,088.25	0.00	2,911.75	41.77
401-711-920-02 NATURAL GAS	3,000	271.46	953.42	0.00	2,046.58	31.78
401-711-921-00 BROOKE ST PUMP STA	3,500	360.68	2,044.31	0.00	1,455.69	58.41
401-711-922-00 INDUSTRIAL PK PS	0	0.00	0.00	0.00	0.00	0.00
401-711-923-00 65-67 CLEVELAND AVE	300	11.47	49.34	0.00	250.66	16.45
TOTAL NON-OPERATING EXPENSES	48,770	2,315.60	21,254.59	0.00	27,515.41	43.58
TOTAL POWER/FUEL/UTILITY	183,770	15,441.14	102,415.26	0.00	81,354.74	55.73

401-SANITARY

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DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
COMMODITIES						
401-712-345-00 UNIFORMS	8,730	517.68	4,422.71	0.00	4,307.29	50.66
TOTAL COMMODITIES	8,730	517.68	4,422.71	0.00	4,307.29	50.66
TOTAL UNIFORMS	8,730	517.68	4,422.71	0.00	4,307.29	50.66
PLANT						
SALARIES & BENEFITS						
401-713-143-00 FACILITIES MAINTENANCE LI	8,600	1,336.13	8,399.06	0.00	200.94	97.66
TOTAL SALARIES & BENEFITS	8,600	1,336.13	8,399.06	0.00	200.94	97.66
CONTRACTUAL SERVICES						
401-713-243-00 SUPPLIES LINES	40,000	821.78	16,991.60	662.27	22,346.13	44.13
TOTAL CONTRACTUAL SERVICES	40,000	821.78	16,991.60	662.27	22,346.13	44.13
COMMODITIES						
401-713-343-00 STREET DEPT SERVICES LINE	2,000	0.00	0.00	0.00	2,000.00	0.00
TOTAL COMMODITIES	2,000	0.00	0.00	0.00	2,000.00	0.00
CAPITAL OUTLAY						
401-713-443-00 EQUIPMENT & MAINTENANCE L	25,000	5,869.61	19,522.65	0.00	5,477.35	78.09
TOTAL CAPITAL OUTLAY	25,000	5,869.61	19,522.65	0.00	5,477.35	78.09
TOTAL LINES	75,600	8,027.52	44,913.31	662.27	30,024.42	60.29
PLANT						
SALARIES & BENEFITS						
401-714-143-00 FACILITIES MAINTENANCE PL	18,600	2,498.79	8,730.78	45.27	9,823.95	47.18
TOTAL SALARIES & BENEFITS	18,600	2,498.79	8,730.78	45.27	9,823.95	47.18
CONTRACTUAL SERVICES						
401-714-243-00 LAB EXPENSE PLANT	29,400	1,200.00	18,526.81	0.00	10,873.19	63.02
TOTAL CONTRACTUAL SERVICES	29,400	1,200.00	18,526.81	0.00	10,873.19	63.02
COMMODITIES						
401-714-343-00 EQUIPMENT MAINTENANCE PLA	21,000	582.03	10,161.58	0.00	10,838.42	48.39
TOTAL COMMODITIES	21,000	582.03	10,161.58	0.00	10,838.42	48.39
CAPITAL OUTLAY						
401-714-443-00 PUMP STATION REPAIR & MAI	227,000	4,181.66	63,357.98	1,045.00	162,597.02	28.37
TOTAL CAPITAL OUTLAY	227,000	4,181.66	63,357.98	1,045.00	162,597.02	28.37

401-SANITARY

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DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CONTRIBUTIONS						
401-714-543-00 TELEPHONE	5,000	517.78	3,058.96	0.00	1,941.04	61.18
TOTAL CONTRIBUTIONS	5,000	517.78	3,058.96	0.00	1,941.04	61.18
NON-OPERATING EXPENSES						
401-714-643-00 OPERATION PLANT EXPENSE	12,000	150.00	6,796.00	0.00	5,204.00	56.63
401-714-743-00 TELEMETRY	2,600	179.70	1,257.90	0.00	1,342.10	48.38
TOTAL NON-OPERATING EXPENSES	14,600	329.70	8,053.90	0.00	6,546.10	55.16
TOTAL PLANT	315,600	9,309.96	111,890.01	1,090.27	202,619.72	35.80
SALARIES PLANT/LINES						
SALARIES & BENEFITS						
401-715-101-00 PLANT LABOR	266,000	14,093.25	121,196.19	0.00	144,803.81	45.56
401-715-101-01 PLANT COMPENSA ABSENCES	0	0.00	0.00	0.00	0.00	0.00
401-715-101-10 CAPTLIZ SALARY&BENEFITS	0	0.00	0.00	0.00	0.00	0.00
401-715-103-00 LINE LABOR	440,000	30,106.40	188,479.89	0.00	251,520.11	42.84
401-715-103-01 LINE COMPENS ABSENCE	0	0.00	0.00	0.00	0.00	0.00
401-715-103-10 CAPITLIZE SALARY&BENEFITS	0	0.00	0.00	0.00	0.00	0.00
401-715-104-00 FICA TAX	0	0.00	0.00	0.00	0.00	0.00
401-715-105-00 HEALTH INSURANCE	0	0.00	0.00	0.00	0.00	0.00
401-715-106-00 GROUP RETIREMENT	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	706,000	44,199.65	309,676.08	0.00	396,323.92	43.86
CONTRACTUAL SERVICES						
401-715-226-00 UNEMPLOYMENT/COMPENSATION	0	0.00	22.37	0.00	(22.37)	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	22.37	0.00	(22.37)	0.00
TOTAL SALARIES PLANT/LINES	706,000	44,199.65	309,698.45	0.00	396,301.55	43.87
SALARIES BOARD/OFFICE						
SALARIES & BENEFITS						
401-716-101-00 BOARD SALARIES	12,000	1,000.00	7,000.00	0.00	5,000.00	58.33
401-716-101-01 COMPENS ABSENCE	0	0.00	0.00	0.00	0.00	0.00
401-716-103-00 OFFICE/CLERK ADM SALARIES	164,000	11,965.84	91,426.40	0.00	72,573.60	55.75
401-716-103-01 OFFICE COMP ABSENCE	0	0.00	0.00	0.00	0.00	0.00
401-716-104-00 FICA TAX	0	0.00	0.00	0.00	0.00	0.00
401-716-105-00 HEALTH INSURANCE	0	0.00	0.00	0.00	0.00	0.00
401-716-106-00 GROUP RETIREMENT	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	176,000	12,965.84	98,426.40	0.00	77,573.60	55.92

401-SANITARY

% OF YEAR COMPLETED: 58.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CONTRACTUAL SERVICES						
401-716-226-00 UNEMPLOYMENT/COMPENSATION	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES BOARD/OFFICE	176,000	12,965.84	98,426.40	0.00	77,573.60	55.92
FICA/INSURANCE						
SALARIES & BENEFITS						
401-718-104-00 FICA TAX	67,500	4,380.74	31,294.84	0.00	36,205.16	46.36
401-718-105-00 HEALTH INSURANCE	165,000	16,830.85	110,786.51	0.00	54,213.49	67.14
TOTAL SALARIES & BENEFITS	232,500	21,211.59	142,081.35	0.00	90,418.65	61.11
TOTAL FICA/INSURANCE	232,500	21,211.59	142,081.35	0.00	90,418.65	61.11
RETIREMENT						
SALARIES & BENEFITS						
401-719-106-00 GROUP RETIREMENT	79,380	4,950.12	35,568.43	0.00	43,811.57	44.81
TOTAL SALARIES & BENEFITS	79,380	4,950.12	35,568.43	0.00	43,811.57	44.81
TOTAL RETIREMENT	79,380	4,950.12	35,568.43	0.00	43,811.57	44.81
UNEMPLOYMENT/COMPENSATION						
CONTRACTUAL SERVICES						
401-720-226-00 UNEMPLOYMENT/COMPENSATION	20,600	905.45	7,227.73	0.00	13,372.27	35.09
TOTAL CONTRACTUAL SERVICES	20,600	905.45	7,227.73	0.00	13,372.27	35.09
TOTAL UNEMPLOYMENT/COMPENSATION	20,600	905.45	7,227.73	0.00	13,372.27	35.09
BILLING/COMPUTER/DEP INT						
CONTRACTUAL SERVICES						
401-783-232-00 MUN BOND FEES	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
COMMODITIES						
401-783-341-00 BILLING & COLLECTING	52,000	5,052.18	38,014.85	0.00	13,985.15	73.11
401-783-341-05 BILLING WAT BD METER READ	3,600	300.00	2,400.00	0.00	1,200.00	66.67
401-783-342-00 NEW COMPUTER CAPITAL OUTL	31,800	0.00	6,288.65	0.00	25,511.35	19.78

401-SANITARY

% OF YEAR COMPLETED: 58.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
401-783-369-00 CUSTOMER DEP INTEREST PAI	1,000	0.00	2.12	0.00	997.88	0.21
TOTAL COMMODITIES	88,400	5,352.18	46,705.62	0.00	41,694.38	52.83
NON-OPERATING EXPENSES						
401-783-670-00 DEPOSIT INTEREST EXPENSE	0	0.00	0.00	0.00	0.00	0.00
401-783-699-00 CONTINGENCY SAN BD DETERM	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL BILLING/COMPUTER/DEP INT	88,400	5,352.18	46,705.62	0.00	41,694.38	52.83
OFFICE EXPENSE =====						
COMMODITIES						
401-793-341-00 OFFICE SUPPLIES & EXPENSE	49,000	4,559.07	28,453.90	60.50	20,485.60	58.19
TOTAL COMMODITIES	49,000	4,559.07	28,453.90	60.50	20,485.60	58.19
TOTAL OFFICE EXPENSE	49,000	4,559.07	28,453.90	60.50	20,485.60	58.19
PSC ASSESS/DNR PERMIT =====						
SALARIES & BENEFITS						
401-797-116-00 PSC ASSESSMENTS	5,500	0.00	4,586.91	0.00	913.09	83.40
401-797-117-00 DNR PERMIT	3,000	0.00	0.00	0.00	3,000.00	0.00
TOTAL SALARIES & BENEFITS	8,500	0.00	4,586.91	0.00	3,913.09	53.96
TOTAL PSC ASSESS/DNR PERMIT	8,500	0.00	4,586.91	0.00	3,913.09	53.96
PROPERTY INSURANCE =====						
CONTRACTUAL SERVICES						
401-798-226-00 PROPERTY INSURANCE	48,000	0.00	21,089.02	0.00	26,910.98	43.94
401-798-227-00 INSURANCE CLAIMS DAMAGE D	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	48,000	0.00	21,089.02	0.00	26,910.98	43.94
TOTAL PROPERTY INSURANCE	48,000	0.00	21,089.02	0.00	26,910.98	43.94
RENTS =====						
CONTRACTUAL SERVICES						
401-803-219-00 RENTS	10,000	0.00	0.00	0.00	10,000.00	0.00
TOTAL CONTRACTUAL SERVICES	10,000	0.00	0.00	0.00	10,000.00	0.00
TOTAL RENTS	10,000	0.00	0.00	0.00	10,000.00	0.00

401-SANITARY

% OF YEAR COMPLETED: 58.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
PROFESSIONAL =====						
CONTRACTUAL SERVICES						
401-896-223-00 PROFESSIONAL SERVICES	45,000	3,207.25	17,813.00	0.00	27,187.00	39.58
TOTAL CONTRACTUAL SERVICES	45,000	3,207.25	17,813.00	0.00	27,187.00	39.58
TOTAL PROFESSIONAL	45,000	3,207.25	17,813.00	0.00	27,187.00	39.58
BOND A =====						
SALARIES & BENEFITS						
401-970-199-00 BOND ISSUE #A	171,000	14,144.97	99,354.27	0.00	71,645.73	58.10
TOTAL SALARIES & BENEFITS	171,000	14,144.97	99,354.27	0.00	71,645.73	58.10
TOTAL BOND A	171,000	14,144.97	99,354.27	0.00	71,645.73	58.10
BOND B =====						
SALARIES & BENEFITS						
401-980-199-00 BOND ISSUE #B	28,000	2,253.00	15,825.06	0.00	12,174.94	56.52
TOTAL SALARIES & BENEFITS	28,000	2,253.00	15,825.06	0.00	12,174.94	56.52
TOTAL BOND B	28,000	2,253.00	15,825.06	0.00	12,174.94	56.52
CAPITAL/PROJECTS =====						
CAPITAL OUTLAY						
401-997-451-00 PLANT - CAPITAL	150,000	0.00	21,722.32	0.00	128,277.68	14.48
401-997-451-01 STORMWATER	0	0.00	0.00	0.00	0.00	0.00
401-997-451-02 BELT PRESS PROJECT	0	0.00	0.00	0.00	0.00	0.00
401-997-451-03 BROOK ST/PS SEWER UPGRADE	0	0.00	0.00	0.00	0.00	0.00
401-997-451-04 FEMA GENERATOR	0	0.00	0.00	0.00	0.00	0.00
401-997-452-00 SEWER EXT. - CAPITAL	30,000	0.00	0.00	0.00	30,000.00	0.00
401-997-453-00 STORM SEWER PROJECTS	0	0.00	0.00	0.00	0.00	0.00
401-997-454-00 NEW EQUIPMENT-CAPITAL	216,860	18,717.63	48,252.93	0.00	168,607.07	22.25
401-997-454-01 NEW EQUIP-BORE MACHINE	0	0.00	0.00	0.00	0.00	0.00
401-997-455-00 SEWER UPGRADE-CAPITAL	170,000	8,288.26	71,897.08	0.00	98,102.92	42.29
401-997-456-00 WESTON ROAD NORTH SIDE	0	0.00	0.00	0.00	0.00	0.00
401-997-456-01 WESTON RD -SOUTH SIDE	0	0.00	0.00	0.00	0.00	0.00
401-997-457-00 CAPITAL PURCHASE	0	0.00	0.00	0.00	0.00	0.00
401-997-458-00 EXP BRUSHY FRK TO GEN FUN	0	0.00	0.00	0.00	0.00	0.00
401-997-499-00 MISCELLANEOUS PROJECTS	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	566,860	27,005.89	141,872.33	0.00	424,987.67	25.03

401-SANITARY

% OF YEAR COMPLETED: 58.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CONTRIBUTIONS						
401-997-570-00 DEPRECIATION CURRENT YEAR	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL/PROJECTS						
	566,860	27,005.89	141,872.33	0.00	424,987.67	25.03
DEPREC/AMORT/CONSTR						
=====						
CAPITAL OUTLAY						
401-999-459-00 DEPRECIATION	0	0.00	0.00	0.00	0.00	0.00
401-999-460-00 AMORTIZATION	0	0.00	0.00	0.00	0.00	0.00
401-999-461-00 ADVANCE FOR CONSTRUCTION	0	0.00	0.00	0.00	0.00	0.00
401-999-462-00 CONTRIBUTION BUDGETED TO	0	0.00	0.00	0.00	0.00	0.00
401-999-465-00 REPAY LOAN - CITY OF BUCK	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00
CONTRIBUTIONS						
401-999-504-63 AMORT ISSUE COST (96 BOND	0	0.00	0.00	0.00	0.00	0.00
401-999-504-65 BOND ISSUANCE COST	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL DEPREC/AMORT/CONSTR						
	0	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES						
	2,812,940	174,051.31	1,232,343.76	1,813.04	1,578,783.20	43.87
REVENUE OVER/(UNDER) EXPENDITURES						
	(777,590)	11,892.54	66,829.49 (1,813.04) (842,606.45)	8.36-

SANITARY JAN 2024 PAYMENT OF BILLS

\$1,250.00 – POTESTA & ASSOCIATES – DEANVILLE PUMP STATION DESIGN

\$5,091.37 – CENTRAL SUPPLY – CONCRETE FOR SHAWNEE DR PROJECT

\$3,196.89 – TIMOTHY DALTON BRAGG- REPLUMB HOUSE AT 183 CAMDEN AVE & 184 POCAHONTAS ST

\$17,285.00 – RANSOME ATTACHMENTS – GYRU-STAR BUCKET COMPACT SCREENING SYSTEMS

FUND: SANITARY

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT	
POWER/FUEL/UTILITY	MON POWER	711-713-00	DEANVILLE	110086407977 DEANVILLE	53.70	
		711-313-00	VICKSBURG	110086525471 SYCAMORE	1,269.94	
		711-913-00	MADISON STREET	110087327497 RANDOLPH	32.91	
		711-513-00	WOOD/RITCHIE STS	110086976856 WOOD	278.99	
		711-413-00	EAST MAIN ST	110084766556 E MAIN	1,168.00	
		711-813-00	ISLAND AVENUE	110088930133 ISLAND AVE	31.86	
		711-914-00	TJM SEWAGE STATION	110087907595 TJM SEWAGE PL	60.82	
		711-113-00	PLANT POWER	110 088 308 280 RT. 5	8,222.49	
		711-613-00	MONONGALIA ST	110082080448 MON & WOOD ST	136.36	
		711-919-00	1 BUCKHANNON RD	110 088 263 998 BUCKHANNO	5.06	
		711-921-00	BROOKE ST PUMP STA	110 100961546 BROOKE ST	360.68	
		711-923-00	65-67 CLEVELAND AVE	110142423661 65-67 CLEVELA	11.47	
		711-916-00	HAMPTON INN PS	110087568348 WBUC RD	10.31	
		711-915-00	WESTON ROAD	110087676356 WESTON RD	45.33	
		711-917-00	BRUSHY FORK PS	110085299060 BRUSHY FORK R	36.45	
		711-918-00	RT 20 SEWER PUMP STA	110 088 984 965 RT 20	10.31	
		711-213-00	ELIAS STREET	110 088 305 898 ELIAS ST	2,186.12	
		GREYLOCK PIPELINE, LLC	711-920-02	NATURAL GAS	DEC 2023 SALES	271.46

FUND: SANITARY

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	FLYERS ENERGY LLC	711-920-00	PLANT VEHICLES-2,3,8	DEC 2023 SAN FUEL BILL	1,248.88
				TOTAL:	15,441.14
UNIFORMS	UNIFIRST CORP.	712-345-00	UNIFORMS	DEC 2023 ALL DEPT UNIFORMS	517.68
				TOTAL:	517.68
LINES	A F WENDLING INC	713-143-00	FACILITIES MAINTENAN	CUPS	78.00
	REGION VII PLANNING PDC	713-443-00	EQUIPMENT & MAINTENA	GIS SVCS WATER & SEWER	27.50
	COLE TRUCK PARTS INC	713-443-00	EQUIPMENT & MAINTENA	FILTERS	169.97
	RITE-WAY HEATING & PLUMBING	713-243-00	SUPPLIES LINES	MARKING PAINT	189.56
		713-243-00	SUPPLIES LINES	SEWER SNAKE ROLLERS	72.50
	NAPA-AMTOWER AUTO SUPPLY	713-443-00	EQUIPMENT & MAINTENA	ATF, SPOUT	53.08
		713-443-00	EQUIPMENT & MAINTENA	TRANSMISSION FLUID	209.80
		713-443-00	EQUIPMENT & MAINTENA	DEF FLUID	12.99
		713-443-00	EQUIPMENT & MAINTENA	BATERY	296.00
		713-443-00	EQUIPMENT & MAINTENA	FILTERS	145.07
		713-443-00	EQUIPMENT & MAINTENA	FILTERS	101.33
	HART OFFICE SOLUTIONS INC	713-143-00	FACILITIES MAINTENAN	ETHAN CROSTEN	71.49
	MISS UTILITY OF WEST VIRGINI	713-443-00	EQUIPMENT & MAINTENA	DEC 2023 MESSAGE FEES	51.10
	LOWES BUSINESS ACCOUNTS	713-243-00	SUPPLIES LINES	ANTI SLIP TAPE	8.06
	ACE HARDWARE & CONTRACTOR SU	713-443-00	EQUIPMENT & MAINTENA	SHIPPING BOX	6.59
	WV DEPT OF HEALTH	713-143-00	FACILITIES MAINTENAN	ISLAND AVE DHHR PERMIT FEE	300.00
	COMMUNITY CARE OF WV	713-143-00	FACILITIES MAINTENAN	PREEMPLOYMENT PHYS J TENNE	75.00
	SYLVESTER W. LOWTHER	713-443-00	EQUIPMENT & MAINTENA	HOSE AND SWIVLE P-9	120.00
	THE SIGN GUY LLC	713-243-00	SUPPLIES LINES	STICKERS	75.00
	AMAZON.COM	713-143-00	FACILITIES MAINTENAN	PCRD-FUEL TRANSFER PUMP	566.80
	CLEVELAND BROTHERS EQUIPMENT	713-443-00	EQUIPMENT & MAINTENA	OIL, FUEL, AIR FILTERS P2	512.70
		713-443-00	EQUIPMENT & MAINTENA	FILTERS FOR P-32	619.52
	A&A SAFETY	713-243-00	SUPPLIES LINES	A-CADES	476.66
	FREEDOM AG & ENGERY COOPERAT	713-143-00	FACILITIES MAINTENAN	RUBBER BOOTS- DEREK MARSH	139.99
		713-143-00	FACILITIES MAINTENAN	WATER	104.85
	ALFA LAVAL, INC	713-443-00	EQUIPMENT & MAINTENA	PRESS BELTS	3,543.96
				TOTAL:	8,027.52
PLANT	BUCKHANNON UTIL BOARDS	714-143-00	FACILITIES MAINTENAN	TIPPING FEE	74.73
	WV BUREAU FOR PUBLIC HEALTH	714-643-00	OPERATION PLANT EXPE	STEVE REED CLASS II LIC	150.00
	MAINLINE LLC	714-343-00	EQUIPMENT MAINTENANC	ALL THREAD	50.00
		714-343-00	EQUIPMENT MAINTENANC	DRILL BITS	30.00
	POTESTA & ASSOCIATES INC	714-443-00	PUMP STATION REPAIR	DEANVILLE DESIGN	1,250.00
	NAPA-AMTOWER AUTO SUPPLY	714-343-00	EQUIPMENT MAINTENANC	COMPRESSION FITTING	8.98
		714-143-00	FACILITIES MAINTENAN	GASKET MAKER	23.64
	APPLIED INDUSTRIAL TECHNOLOG	714-143-00	FACILITIES MAINTENAN	LATEX GLOVES	137.80
		714-143-00	FACILITIES MAINTENAN	DLOVES	164.82
	STURM ENVIRONMENTAL SERVICES	714-243-00	LAB EXPENSE PLANT	DECEMBER SERVICES	826.00
	HARBOR FREIGHT TOOLS	714-143-00	FACILITIES MAINTENAN	PCRD-DOLLY TIRES	17.98
	LOWES BUSINESS ACCOUNTS	714-143-00	FACILITIES MAINTENAN	POSTS	51.81
	SYLVESTER W. LOWTHER	714-443-00	PUMP STATION REPAIR	FUEL HOSE	50.00
		714-343-00	EQUIPMENT MAINTENANC	HOSE-AERATOR #4	63.81
		714-143-00	FACILITIES MAINTENAN	HOSE CONNECTOR	14.48
	THE SIGN GUY LLC	714-143-00	FACILITIES MAINTENAN	PARKING SIGN	140.00
	OFFICE OF WATER PROGRAMS CA	714-243-00	LAB EXPENSE PLANT	PCRD-STUDY GUIDES FOR JASO	374.00
	CRITES ELECTRICAL SUPPLY INC	714-343-00	EQUIPMENT MAINTENANC	WIRE & LIQUID TITE	31.04
	FRED W. EBERLE TECHNICAL CEN	714-143-00	FACILITIES MAINTENAN	TUITION	750.00
	MATZ EQUIPMENT SERVICE	714-343-00	EQUIPMENT MAINTENANC	LIFT INSPECTION	280.00

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DISBURSEMENTS 01-01-24 to 01-31-24

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FUND: SANITARY

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	AMAZON.COM	714-143-00	FACILITIES MAINTENAN	PCRD-INFRARED THERMOMETER	84.47
		714-143-00	FACILITIES MAINTENAN	PCRD-PROBING ROD PLUMBING	86.88
		714-143-00	FACILITIES MAINTENAN	PCRD-COPY PAPER	39.99
		714-143-00	FACILITIES MAINTENAN	PCRD-COPY PAPER	52.24
	EBAY	714-143-00	FACILITIES MAINTENAN	PCRD-MULTI COLOR ELECTRICA	23.10
		714-143-00	FACILITIES MAINTENAN	PCRD-VINYL ELECTRICAL TAPE	115.80
	CLEVELAND BROTHERS EQUIPMENT	714-343-00	EQUIPMENT MAINTENANC	HYD FILTERS P-31	118.20
	AT&T MOBILITY	714-543-00	TELEPHONE	PCRD-CELL PHN & GEOTAB NOV	418.47
	WORLD FUEL SERVICES, INC.	714-443-00	PUMP STATION REPAIR	DIESEL FUEL	2,881.66
	MICROLOGIC INC	714-743-00	TELEMETRY	JAN 2024 SAN MNTLY SEC MON	179.70
	FREEDOM AG & ENGERY COOPERAT	714-143-00	FACILITIES MAINTENAN	WINTER WEAR- JASON TENNEY	249.98
		714-143-00	FACILITIES MAINTENAN	BOOTS- JASON TENNEY	345.08
		714-143-00	FACILITIES MAINTENAN	BOOTS	125.99
	FRONTIER	714-543-00	TELEPHONE	472-5459-101515-4 SAN	99.31
SALARIES PLANT/LINES	**PAYROLL EXPENSES			1/01/2024 - 1/31/2024	44,199.65
				TOTAL:	53,509.61
SALARIES BOARD/OFFICE	**PAYROLL EXPENSES			1/01/2024 - 1/31/2024	12,965.84
				TOTAL:	12,965.84
FICA/INSURANCE	WV PUBLIC EMPLOYEES INSURANC	718-105-00	HEALTH INSURANCE	SANITARY JAN 2024 HEALTH I	10,785.35
	DISBURSEMENTS ACCOUNT-ALL DE	718-105-00	HEALTH INSURANCE	HSA FEE D.MARSH & J TENNEY	3,000.00
		718-105-00	HEALTH INSURANCE	HSA J TENNEY NEW; DMARSH AD	3,000.00
	INTERNAL REVENUE SERVICE	718-104-00	FICA TAX	FICA WITHHELD AND MATCHED	1,733.08
		718-104-00	FICA TAX	FICA WITHHELD AND MATCHED	1,817.30
		718-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	405.34
		718-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	425.02
	PAYFLEX	718-105-00	HEALTH INSURANCE	SAN JAN 2024 HSA FEES	45.50
				TOTAL:	21,211.59
RETIREMENT	WV PUBLIC EMPLOYEES RETIREME	719-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	1,793.49
		719-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	1,895.02
		719-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	658.24
		719-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	603.37
				TOTAL:	4,950.12
UNEMPLOYMENT/COMPENSAT	ENCOVA INSURANCE	720-226-00	UNEMPLOYMENT/COMPENS	WCN6007140 12/4/23-1/1/202	886.82
	WV MUNICIPAL LEAGUE	720-226-00	UNEMPLOYMENT/COMPENS	SAN 4TH QTR UNEMPLOYMENT	18.63
				TOTAL:	905.45
BILLING/COMPUTER/DEP I	LEAF	783-341-00	BILLING & COLLECTING	JAN 2024 CITY HALL COPIER	155.50
		783-341-00	BILLING & COLLECTING	LEAF	174.90
	WATER BD-CITY OF BUCKHANNON	783-341-05	BILLING WAT BD METER	JAN 2024 METER READS	300.00
	BUCKHANNON POSTMASTER	783-341-00	BILLING & COLLECTING	PERMIT #10 POSTAGE	750.00
		783-341-00	BILLING & COLLECTING	FIRST CLASS PRESORT FEE	80.00
	BADZIK PRINTING SERVICE, INC	783-341-00	BILLING & COLLECTING	TAX FORMS 2023	174.24
	JERRY HEARD ASSC.	783-341-00	BILLING & COLLECTING	COPIER PAPER & PERFED PAPE	409.59
	LYNX WV INC	783-341-00	BILLING & COLLECTING	JAN 2024 IT SERVICE CONTRA	425.00
	KOMAX LLC	783-341-00	BILLING & COLLECTING	POSTAGE INK CARTRIDGE	80.88
	US POSTAL SERVICE (CMRS-FP)	783-341-00	BILLING & COLLECTING	JANUARY 2024 POSTAGE	250.00
	FP FINANCE PROGRAM	783-341-00	BILLING & COLLECTING	JAN 2024 MAILERSINSTR PYM	94.31
	OPTIMUM B2B, DEPT. 1264	783-341-00	BILLING & COLLECTING	JAN 2024 CITY HALL INTERNE	214.63
	TYLER TECHNOLOGIES INC	783-341-00	BILLING & COLLECTING	UTL BILL AUTOPAY, IVR, SIT	2,153.75
		783-341-00	BILLING & COLLECTING	UTIL NOTIFICATION CALLS	60.50

FUND: SANITARY

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	ROSSMAN & CO/PCB CORP	783-341-00	BILLING & COLLECTING	UTILITY COLLECTIONS DEC 20	28.88
			TOTAL:		5,352.18
OFFICE EXPENSE	RALSTON PRESS INC	793-341-00	OFFICE SUPPLIES & EX	WINDOW ENVELOPES	98.76
		793-341-00	OFFICE SUPPLIES & EX	WINDOW ENVELOPES	55.93
		793-341-00	OFFICE SUPPLIES & EX	PURCHASE ORDERS	186.92
	PAYROLL ACCOUNT (ALL DEPTS)	793-341-00	OFFICE SUPPLIES & EX	DEC 2023 AA FEES	195.54
		793-341-00	OFFICE SUPPLIES & EX	NOV 2023 AA FEES	221.25
	COLLECTION ACCOUNT	793-341-00	OFFICE SUPPLIES & EX	DEC 2023 CREDIT CARD FEES	3,133.91
	JERRY HEARD ASSC.	793-341-00	OFFICE SUPPLIES & EX	DISBURSEMENT CHECKS	66.24
	WVNET	793-341-00	OFFICE SUPPLIES & EX	WEB HOSTING 1ST QTR FY 24	26.25
		793-341-00	OFFICE SUPPLIES & EX	WEB HOSTING QTR 2 FY24	26.25
		793-341-00	OFFICE SUPPLIES & EX	DOMAIN NAME RENEWAL	5.79
	WALMART STORES INC -BUCKHANN	793-341-00	OFFICE SUPPLIES & EX	CLEANING SPPLS CITY HALL	34.31
	DELUX BUSINESS FORMS	793-341-00	OFFICE SUPPLIES & EX	PCRD-PAYROLL DEP BOOKS	30.48
		793-341-00	OFFICE SUPPLIES & EX	PCRD-SANITARY DEP BOOKS	301.99
	AMAZON.COM	793-341-00	OFFICE SUPPLIES & EX	PCRD-PDF EXTRA 2023 EDITAB	25.00
	AT&T MOBILITY	793-341-00	OFFICE SUPPLIES & EX	PCRD-CELL PHN & GEOTAB NOV	51.22
	FRONTIER	793-341-00	OFFICE SUPPLIES & EX	472-1651-101515-4 CITY HAL	75.06
		793-341-00	OFFICE SUPPLIES & EX	304-003-2273-060600-4	24.17
			TOTAL:		4,559.07
PROFESSIONAL	THOMAS J O'NEILL	896-223-00	PROFESSIONAL SERVIC	FEB 2024 CONTRACT ATTORNEY	1,250.00
	DAVID L HOWELL CPA	896-223-00	PROFESSIONAL SERVIC	'23 FINANCE STMT 2ND BILL	1,957.25
			TOTAL:		3,207.25
BOND A	MUNICIPAL BOND COMM OF WV	970-199-00	BOND ISSUE #A	SAN JAN 2024 BOND A PAYMEN	14,144.97
			TOTAL:		14,144.97
BOND B	MUNICIPAL BOND COMM OF WV	980-199-00	BOND ISSUE #B	SAN JAN 2024 BOND B PAYMEN	2,253.00
			TOTAL:		2,253.00
CAPITAL/PROJECTS	CENTRAL SUPPLY CO	997-455-00	SEWER UPGRADE-CAPITA	CONCRETE SHAWNEE DR	3,444.65
		997-455-00	SEWER UPGRADE-CAPITA	CONCRETE SHAWNEE DR	1,646.72
	ENTERPRISE FM TRUST	997-454-00	NEW EQUIPMENT-CAPITA	25H3HK 2021 DODGE RAM TRK	360.75
		997-454-00	NEW EQUIPMENT-CAPITA	23W5D2 2021 NISSAN FRONTIE	322.35
		997-454-00	NEW EQUIPMENT-CAPITA	23W5D9 2021 NISSAN FRONTIE	322.18
		997-454-00	NEW EQUIPMENT-CAPITA	23W5CX 2021 NISSAN FRONTIE	427.35
	TIMOTHY DALTON BRAGG	997-455-00	SEWER UPGRADE-CAPITA	REPLUMB HOUSE 183 CAMDEN	2,144.97
		997-455-00	SEWER UPGRADE-CAPITA	REPLUMB 184 POCAHONTAS	1,051.92
	RANSOME ATTACHMENTS	997-454-00	NEW EQUIPMENT-CAPITA	GYRU-STAR BUCKET	17,285.00
			TOTAL:		27,005.89

FUND: STORMWATER FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
STORMWATER	BRUFFEY TRUCKING INC	805-458-00	STORMWATER CAPITAL	STONE	683.82
	CENTRAL SUPPLY CO	805-458-00	STORMWATER CAPITAL	CONCRETE	1,030.46
		805-458-00	STORMWATER CAPITAL	CONCRETE	1,425.90
	ACE HARDWARE & CONTRACTOR SU	805-341-00	STORMWATER MATERIALS	BATTERIES	139.00
		805-341-00	STORMWATER MATERIALS	JIG SAW	139.00
	WV PUBLIC EMPLOYEES RETIREME	805-106-00	STORMWATER RET	WV RETIREMENT CONTRIBUTION	78.30
		805-106-00	STORMWATER RET	WV RETIREMENT CONTRIBUTION	37.98
		805-106-00	STORMWATER RET	WV RETIRE TIER2 CONTRIBUTI	9.36
	FERGUSON WATERWORKS	805-458-00	STORMWATER CAPITAL	36" HDPE PIPE-WARES	2,797.20
	INTERNAL REVENUE SERVICE	805-104-00	STORMWATER FICA	FICA WITHHELD AND MATCHED	60.63
		805-104-00	STORMWATER FICA	FICA WITHHELD AND MATCHED	26.16
		805-104-00	STORMWATER FICA	MEDICARE WITHHELD & MATCHE	14.18
		805-104-00	STORMWATER FICA	MEDICARE WITHHELD & MATCHE	6.12
	ROZELLE ENTERPRISES LLC	805-458-00	STORMWATER CAPITAL	RESTORATION	14,011.50
	**PAYROLL EXPENSES			1/01/2024 - 1/31/2024	1,396.00
			TOTAL:		21,855.61

426-STORMWATER FUND

% OF YEAR COMPLETED: 58.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
INTRAFUND CONTR/CHARGES						
426-369-000-00 CONTRIB FROM GEN FUND	100,000	50,000.00	100,000.00	0.00	0.00	100.00
TOTAL INTRAFUND CONTR/CHARGES	100,000	50,000.00	100,000.00	0.00	0.00	100.00
TOTAL REVENUE	100,000	50,000.00	100,000.00	0.00	0.00	100.00

426-STORMWATER FUND

% OF YEAR COMPLETED: 58.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
stormwater						
=====						
SALARIES & BENEFITS						
426-805-101-00 STORMWATER PAYROLL	80,000	1,396.00	29,775.00	0.00	50,225.00	37.22
426-805-104-00 STORMWATER FICA	6,120	107.09	2,282.30	0.00	3,837.70	37.29
426-805-106-00 STORMWATER RET	7,200	125.64	2,679.75	0.00	4,520.25	37.22
TOTAL SALARIES & BENEFITS	93,320	1,628.73	34,737.05	0.00	58,582.95	37.22
COMMODITIES						
426-805-341-00 STORMWATER MATERIALS	20,000	278.00	10,143.83	0.00	9,856.17	50.72
TOTAL COMMODITIES	20,000	278.00	10,143.83	0.00	9,856.17	50.72
CAPITAL OUTLAY						
426-805-458-00 STORMWATER CAPITAL	206,680	19,948.88	57,832.64	0.00	148,847.36	27.98
TOTAL CAPITAL OUTLAY	206,680	19,948.88	57,832.64	0.00	148,847.36	27.98
TOTAL stormwater	320,000	21,855.61	102,713.52	0.00	217,286.48	32.10
TOTAL EXPENDITURES	320,000	21,855.61	102,713.52	0.00	217,286.48	32.10
REVENUE OVER/(UNDER) EXPENDITURES	(220,000)	28,144.39	(2,713.52)	0.00	(217,286.48)	1.23

Loftis/Shaw motioned to accept the January 2024 financial report as presented. Motion carries.

D. Department Report – Sanitary Superintendent Ethan Crosten presented the following reports to the Board:



December

Applicant:	BUCKHANNON, CITY OF	Type:	Electronic DMR
Reference ID:	wv0032336Jan2024 (01/24/2024) (01/24/2024)	Permit ID:	New/Pending
eDMR Worksheet --	WV0032336 - 001		
Status:	New	Printed:	Jan. 24, 2024 8:48 AM

Permit: WV0032336 Outlet No: 001 Type: NORMAL Lab Performing Analysis: 157 - STURM ENVIRONMENTAL SERVICES
 Report for the Month of: December Year: 2023

Retrieve Parameters eDMR Schedule

Parameter	Permit Limits	Quantity				Other Units				Measurement Frequency	Sample Type	Lab Test Flag
		Avg	Max	Units	Number Exceed	Min	Avg	Max	CEL*			
50050 (ML-1) RF-A Flow In Conduit Or Treatment Plant Year Round	Reported Permit Limits	N/A N/A	N/A N/A			N/A Rpt Only Avg. Month	N/A Rpt Only Max. Daily			mgd	Continuous Continuous	measured OTHER
00310 (ML-B) RF-A Bod Winter Nov 1-June 30	Reported Permit Limits	19.5 313 Avg. Month	25.5 628 Max. Daily	Lbs/Day	0	N/A Rpt Only Avg. Month	N/A Rpt Only Max. Daily			mg/l	1/week 1/week	8 hr comp
00530 (ML-A) RF-A Suspended Solids, Total Year Round	Reported Permit Limits	88.1 625.5 Avg. Month	169.7 1251 Max. Daily	Lbs/Day	0	N/A Rpt Only Avg. Month	N/A Rpt Only Max. Daily			mg/l	1/week 1/week	8 hr comp
51012 (ML-K) RF-A Bod.5day Percent Removal, Dry Year Round	Reported Permit Limits	N/A N/A	N/A N/A			97.2 85 Month. Avg	N/A N/A N/A			Percent	2/month 2/month	Calculated
51013 (ML-K) RF-A Bod.5day Percent Removal, Wet Year Round	Reported Permit Limits	N/A N/A	N/A N/A			97.2 Rpt Only Month. Avg	N/A N/A N/A			Percent	2/month 2/month	Calculated
51014 (ML-K) RF-A Solids, Suspended Percent Removal, Dry Year Round	Reported Permit Limits	N/A N/A	N/A N/A			88.4 85 Month. Avg	N/A N/A N/A			Percent	2/month 2/month	Calculated
51015 (ML-K) RF-A Solids, Suspended Percent Removal, Wet Year Round	Reported Permit Limits	N/A N/A	N/A N/A			88.4 Rpt Only Month. Avg	N/A N/A N/A			Percent	2/month 2/month	Calculated
74055 (ML-A) RF-A Coliform, Fecal Year Round	Reported Permit Limits	N/A N/A	N/A N/A			N/A 6 Mon. Geo. 1	N/A 13 400			Cnts/100ml	1/week 1/week	Grab
00400 (ML-A) RF-A Ph Year Round	Reported Permit Limits	N/A N/A	N/A N/A			7.18 5 Inst. Min.	N/A N/A Inst. Max.			S.U.	1/week 1/week	Grab
00300 (ML-A) RF-A Dissolved Oxygen Year Round	Reported Permit Limits	N/A N/A	N/A N/A			7.8 7.25 Inst. Min.	N/A N/A N/A			mg/l	1/week 1/week	Grab
00610 (ML-A) RF-A Nitrogen, Ammonia Total Winter Nov 1-June 30	Reported Permit Limits	6.23 62.6 Avg. Month	3.4 125 Max. Daily	Lbs/Day	0	N/A Rpt Only Avg. Month	N/A Rpt Only Max. Daily			mg/l	1/week 1/week	8 hr comp
01119 (ML-A) RF-A Copper Total Recoverable Year Round	Reported Permit Limits	N/A N/A	N/A N/A			N/A 0.0527 Avg. Month	N/A 0.017 Max. Daily			mg/l	1/month 1/month	8 hr comp
01119 (ML-5) RF-B Copper Total Recoverable Year Round	Reported Permit Limits	N/A N/A	N/A N/A			N/A 0.05 Rpt Only Avg. Month	N/A 0.05 Rpt Only Max. Daily			mg/l	1/quarter 1/quarter	Grab
01094 (ML-A) RF-A Zinc Total Recoverable Year Round	Reported Permit Limits	N/A N/A	N/A N/A			N/A 0.0341 Avg. Month	N/A 0.0341 Max. Daily			mg/l	1/month 1/month	8 hr comp
01094 (ML-5) RF-B Zinc Total Recoverable Year Round	Reported Permit Limits	N/A N/A	N/A N/A			N/A 0.2 Rpt Only Avg. Month	N/A 0.2 Rpt Only Max. Daily			mg/l	1/quarter 1/quarter	Grab
00900 (ML-6) RF-B Hardness, Total Year Round	Reported Permit Limits	N/A N/A	N/A N/A			N/A 57 Rpt Only Avg. Month	N/A 67 Rpt Only Max. Daily			mg/l	1/quarter 1/quarter	Grab
00980 (ML-A) RF-B Iron, Total Recoverable Year Round	Reported Permit Limits	N/A N/A	N/A N/A			N/A 14 Rpt Only Avg. Month	N/A 14 Rpt Only Max. Daily			mg/l	1/quarter 1/quarter	8 hr comp
74069 (ML-6) RF-A Stream Flow, Estimated Winter Nov 1-June 30	Reported Permit Limits	N/A N/A	N/A N/A			242.9 Rpt Only Inst. Min.	461.6 Rpt Only Inst. Max.			cts	1/daily 1/daily	Calculated

ES-59
Revised 1975

STATE OF WEST VIRGINIA
SUMMARY OF WASTEWATER TREATMENT PLANT OPERATORS

Month: Dec.2023
City: Buckhannon, WV.
Operat: Dave.Currence

Date	INFLUENT WASTEWATER					BELT PRESS			Plant Effluent					
	Sus. Sol. mg/l	BOD5 mg/l	Flow mgd	Temp C	PH	Grit Scr. C.F.	Gals. Wet Sludge Added	Pounds Dry solids Produced	Sus. Sol. mg/l	BOD5 mg/l	Fecal Col. / 100 ml	D.O. mg/l	PH	Amm. Nit. mg/l
12/1/23			0.843	13.0	7.14	2.0	22,808	2,942				8.2	7.18	
12/2/23			0.767			2.0								
12/3/23			0.817			2.0								
12/4/23	86	70.7	0.741	14.0	7.16	2.0	24,040	2,807	9.0	2		8.3	7.19	0.30
12/5/23			1.089	14.0	7.17	2.0						8.0	7.20	
12/6/23			0.996	14.0	7.15	2.0					4	7.9	7.18	
12/7/23			0.891	14.0	7.18	2.0	24,366	2,642				8.1	7.21	
12/8/23			0.812	14.0	7.19	2.0						8.4	7.23	
12/9/23			0.900			2.0								
12/10/23			2.332			2.0								
12/11/23			2.051	15.0	7.21	2.0	20,420	2,555				8.2	7.26	
12/12/23			1.376	15.0	7.23	2.0			14.0	2		8.1	7.27	0.3
12/13/23			1.115	15.0	7.20	2.0						8.1	7.25	
12/14/23			0.953	15.0	7.21	2.0					7	8.0	7.24	
12/15/23			0.922	15.0	7.19	2.0	17,244	2,157				8.2	7.25	
12/16/23			0.722			2.0								
12/17/23			1.010			2.0								
12/18/23			1.089	15.0	7.17	2.0						7.9	7.23	
12/19/23			1.075	16.0	7.19	2.0						7.8	7.24	
12/20/23	88	86.9	1.020	15.0	7.14	2.0			4.0	2.0	13	8.2	7.21	0.3
12/21/23			0.959	15.0	7.16	2.0						8.1	7.21	
12/22/23			0.877	15.0	7.18	2.0						8.3	7.22	
12/23/23			0.867			2.0								
12/24/23			0.782			2.0								
12/25/23			0.823	16.0	7.24	2.0						8.2	7.26	
12/26/23			0.885	14.0	7.22	2.0						8.1	7.28	
12/27/23			1.416	14.0	7.20	2.0	23,994	2,802			3	8.0	7.24	
12/28/23	35	22.8	1.530	14.0	7.19	2.0			8.0	2		8.0	7.23	0.300
12/29/23			1.106	14.0	7.18	2.0	19,350	2,421				7.9	7.26	
12/30/23			1.297			2.0								
12/31/23			1.231			2.0								
TOTAL			33.294											
AVERAGE	76	70	1.074	14.6	7.19	2.0	152,222	18,325	8.8	2.0	6	8.1	7.23	0.30
MAXIMUM	94	101	2.332	16.0	7.24	2.0			14.0	2.0	13	8.4	7.28	0.30
MINIMUM	35	23	0.722	13.0	7.14	2.0			4.0	2.0	3	7.8	7.18	0.30
LIMITS														
AVG MONTHLY	NA	NA	NA	NA	NA	NA	NA	NA	30.0	10.0	200	NA	NA	2.00
MAX DAILY	NA	NA	NA	NA	NA	NA	NA	NA	60.0	20.0	400	NA	9.00	4.00
MIN DAILY	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	7.25	6.00	NA



Applicant: BUCKHANNON, CITY OF Type: Electronic DMR
 Reference ID: wv0032336Jan2024 (02/14/2024) Permit ID: New/Pending
 eDMR Worksheet -- WV0032336 - 001
 Status: New Printed: Feb. 14, 2024 8:33 AM

January

Permit: WV0032336 Outlet No: 001 Type: NORMAL Lab Performing Analysis: 157 - STURM ENVIRONMENTAL SERVICES
 Report for the Month of: January Year: 2024

Retrieve Parameters eDMR Schedule

Parameter	Permit Limits	Quantity			Other Units							Measurement Frequency	Sample Type	Lab Test Flag	
		Avg	Max	Units	Number Exceed	Min	Avg	Max	CEL*	Units	Number Exceed				
5050 (ML) RF-A Flow In Conduit Or Treatment Plant Year Round	Reported Permit Limits	N/A N/A	N/A N/A			1.815 N/A	3.991 Rpt Only Avg. Monthly				mgd	0	Continuous Continuous	measured	153
00310 (ML-B) RF-A Bod Winter Nov 1-June 30	Reported Permit Limits	28.6 313	55.4 626	Lbs/Day	0	N/A	2.0 15 Avg. Monthly	3.991 30 Max. Daily			mg/l	0	1/week	8 hr comp	157
00530 (ML-A) RF-A Suspended Solids, Total Year Round	Reported Permit Limits	161.0 625.5	415.3 1251	Lbs/Day	0	N/A	10.4 30 Avg. Monthly	16.0 50 Max. Daily			mg/l	0	1/week	8 hr comp	157
51012 (ML-K) RF-A Bod, 5day Percent Removal, Dry Year Round	Reported Permit Limits	N/A N/A	N/A N/A			96.8 35 Month. Avg.	N/A N/A				Percent	0	2/month	Calculated	157
51013 (ML-K) RF-A Bod, 5day Percent Removal, Wet Year Round	Reported Permit Limits	N/A N/A	N/A N/A			81.1 Rpt Only Month. Avg.	N/A N/A				Percent	0	2/month	Calculated	157
51014 (ML-K) RF-A Solids, Suspended Percent Removal, Dry Year Round	Reported Permit Limits	N/A N/A	N/A N/A			81.6 85 Month. Avg.	N/A N/A				Percent	1	2/month	Calculated	157
51015 (ML-K) RF-A Solids, Suspended Percent Removal, Wet Year Round	Reported Permit Limits	N/A N/A	N/A N/A			50 Rpt Only Month. Avg.	N/A N/A				Percent	0	2/month	Calculated	157
74055 (ML-A) RF-A Coliform, Fecal Year Round	Reported Permit Limits	N/A N/A	N/A N/A			N/A	19 200 Mon. Geo. I Max. Daily	28 400 Max. Daily			Cnts/100ml	0	1/week	Grab	157
00400 (ML-A) RF-A Ph Year Round	Reported Permit Limits	N/A N/A	N/A N/A			7.19 4 Inst. Min.	N/A 9 Inst. Max.	7.23			S.U.	0	1/week	Grab	157
00300 (ML-A) RF-A Dissolved Oxygen Year Round	Reported Permit Limits	N/A N/A	N/A N/A			7.5 7.25 Inst. Min.	N/A N/A				mg/l	0	1/week	Grab	157
00610 (ML-A) RF-A Nitrogen, Ammonia Total Winter Nov 1-June 30	Reported Permit Limits	6.23 62.6	8.3 125	Lbs/Day	0	N/A	0.304 3 Avg. Monthly	0.320 6 Max. Daily			mg/l	0	1/week	8 hr comp	157
01119 (ML-A) RF-A Copper Total Recoverable Year Round	Reported Permit Limits	N/A N/A	N/A N/A			N/A	0.00055 0.307 Avg. Monthly	0.00055 0.017 Max. Daily			mg/l	0	1/month	8 hr comp	157
51024 (ML-A) RF-A Zinc Total Recoverable Year Round	Reported Permit Limits	N/A N/A	N/A N/A			N/A	0.0198 0.075 Avg. Monthly	0.0198 0.147 Max. Daily			mg/l	0	1/month	8 hr comp	157
74089 (ML-B) RF-A Stream Flow, Estimated Winter Nov 1-June 30	Reported Permit Limits	N/A N/A	N/A N/A			246.3 Rpt Only Inst. Min.	888.8 Rpt Only Avg. Monthly	2463.3 Rpt Only Inst. Max.			cts	0	1/daily	Calculated	157

ES-59
Revised 1975

STATE OF WEST VIRGINIA
SUMMARY OF WASTEWATER TREATMENT PLANT OPERATORS

Month: Jan.2024
City: Buckhannon, WV.
Operat: Dave.Currence

Date	INFLUENT WASTEWATER					BELT PRESS			Plant Effluent					Amm. Nit. mg/l
	Sus. Sol. mg/l	BOD5 mg/l	Flow mgd	Temp C	PH	Grit Scr. C.F.	Gals.Wet Sludge Added	Pounds Dry solid: Produced	Sus. Sol. mg/l	BOD5 mg/l	Fecal Col./ 100 ml	D.O. mg/l	PH	
1/1/24			1.267	14.0	7.21	2.0						8.4	7.25	
1/2/24			0.882	14.0	7.22	2.0	0	0			16	8.3	7.24	
1/3/24	59	46	1.075	13.0	7.23	2.0			2.0	2		8.5	7.23	0.3
1/4/24			1.057	12.0	7.18	2.0						8.3	7.21	
1/5/24			0.909	14.0	7.16	2.0						8.2	7.19	
1/6/24			2.884			2.0								
1/7/24			3.037			2.0								
1/8/24			2.232	14.0	7.19	2.0					28	8.1	7.23	
1/9/24			3.426	14.0	7.17	2.0						8.3	7.21	
1/10/24	30	10.6	3.230	14.0	7.15	2.0			15.0	2.0		8.2	7.19	0.3
1/11/24			1.888	14.0	7.17	2.0						8.0	7.22	
1/12/24			1.929	14.0	7.18	2.0						7.9	7.23	
1/13/24			1.464			2.0								
1/14/24			1.271			2.0								
1/15/24			1.137	13.0	7.20	2.0						7.7	7.24	
1/16/24			1.137	13.0	7.18	2.0						7.6	7.23	
1/17/24			0.952	13.0	7.19	2.0					12	7.9	7.21	
1/18/24	32	79	0.974	13.0	7.22	2.0			16.0	2.0		7.8	7.25	0.3
1/19/24			0.808	13.0	7.23	2.0						8.0	7.26	
1/20/24			0.869			2.0								
1/21/24			0.881			2.0								
1/22/24			0.946	14.0	7.25	2.0					19	8.2	7.30	
1/23/24	48	57.6	1.383	14.0	7.23	2.0			13.0	2		8.3	7.28	0.320
1/24/24			2.719	14.0	7.21	2.0						8.1	7.26	
1/25/24			3.025	14.0	7.20	2.0						7.9	7.25	
1/26/24			2.084	14.0	7.19	2.0						8.2	7.23	
1/27/24			2.908			2.0								
1/28/24			3.991			2.0								
1/29/24			2.649	14.0	7.16	2.0						8.1	7.21	
1/30/24	62	64	1.832	14.0	7.15	2.0			6.0	2.0	23	7.9	7.21	0.3
1/31/24			1.429	14.0	7.18	2.0						8.2	7.23	
TOTAL			56.275											
AVERAGE	46	51	1.815	13.7	7.19	2.0			10.4	2.0	19	8.1	7.23	0.30
MAXIMUM	62	79	3.991	14.0	7.25	2.0			16.0	2.0	28	8.5	7.30	0.32
MINIMUM	30	11	0.808	12.0	7.15	2.0			2.0	2.0	12	7.6	7.19	0.30
LIMITS														
AVG MONTHLY	NA	NA	NA	NA	NA	NA	NA	NA	30.0	10.0	200	NA	NA	2.00
MAX DAILY	NA	NA	NA	NA	NA	NA	NA	NA	60.0	20.0	400	NA	NA	4.00
MIN DAILY	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	7.25	6.00	NA

D.1 Plant Operations—The plant has been operating well during this reporting period. There was one excursion during this reporting period. The excursion is a minor issue: the percent removal of solids during a high-flow event when very few solids entered the plant.

D.2 Maintenance Crew—The maintenance crew has been performing maintenance on the Clarifiers, both of which were drained during this reporting period. The post aerator has also been drained and cleaned. The crew has been performing some much-needed maintenance on line crew equipment in preparation for construction season.

D.3 Line Crew #1 – (Brian)—Brian’s crew has performed several small jobs during good weather. They have raised several manholes on Morgan Addition Road and repaired service lines on Shawnee Drive and Island Avenue. They have also been assisting in mapping.

D.4 Line Crew #2 – (Scott)—Scott’s crew has completed the stormwater extension behind Ware’s glass and replaced a significant number of bad service lines in the Andregg Addition. They have been assisting in mapping and will move to another stormwater job between Randolph Street and Wood Street.

D.5 ARPA Projects Update— Little movement has happened on the ARPA projects, as we are waiting for better weather to address the sagging manhole.

PROJECTED COSTS TO DATE

City of Buckhannon
 American Rescue Plan Act (ARPA)
 Infrastructure Expenditures To Date - Engineering through January 31, 2024 and Construction through January 31, 2024

Allocated Money: \$2,382,905.27

Project	Sanitary Sewer	Number of Customers Served by Proposed Improvement	Estimated Cost	Engineering / Design Fees Expended to Date	Construction Fees Expended to Date	Construction Fees Projected
1	Taylor Street Upgrade	8,365	\$451,562.50	\$96,184.57	\$638,210.90	\$671,800.95
2	North Locust Street - Base Bid	50	\$177,650.00	\$134,256.15	\$128,535.60	\$128,535.60
	North Locust Street - Add Alternate 1	50	\$0.00	\$0.00	\$243,297.83	\$243,297.83
2.5	Legal Ads	-	\$1,000.00	\$835.69	\$0.00	\$0.00
a.) Sanitary Sewer Subtotals:			\$630,212.50	\$231,276.41	\$1,010,044.33	\$1,043,634.38

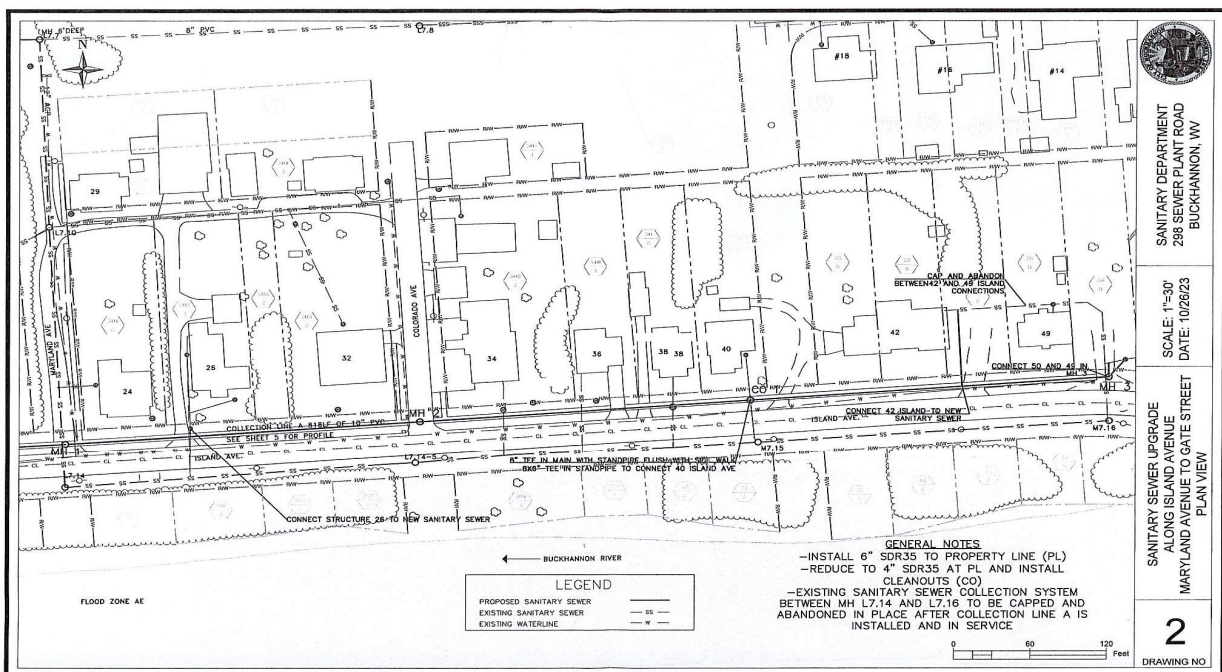
Project	Storm Sewer	Number of Customers Served by Proposed Improvement	Estimated Cost	Engineering / Design Fees Expended to Date	Construction Fees Expended to Date	Construction Fees Projected
3	Taylor Street Upgrade	311	\$544,000.00	\$1,705.95	\$0.00	\$0.00
3a	Jawbone Run H & H Study	-	\$0.00	\$7,902.52	\$0.00	\$0.00
b.) Storm Sewer Subtotal:			\$544,000.00	\$9,608.47	\$0.00	\$0.00

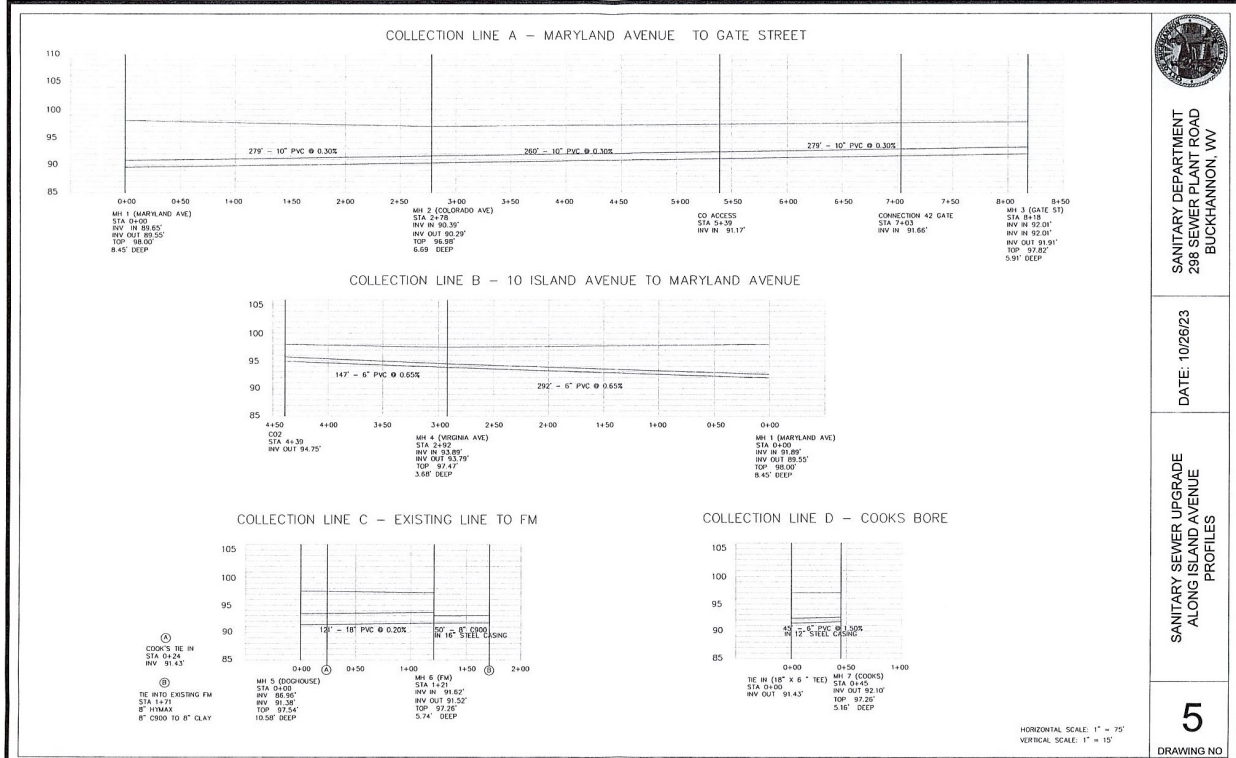
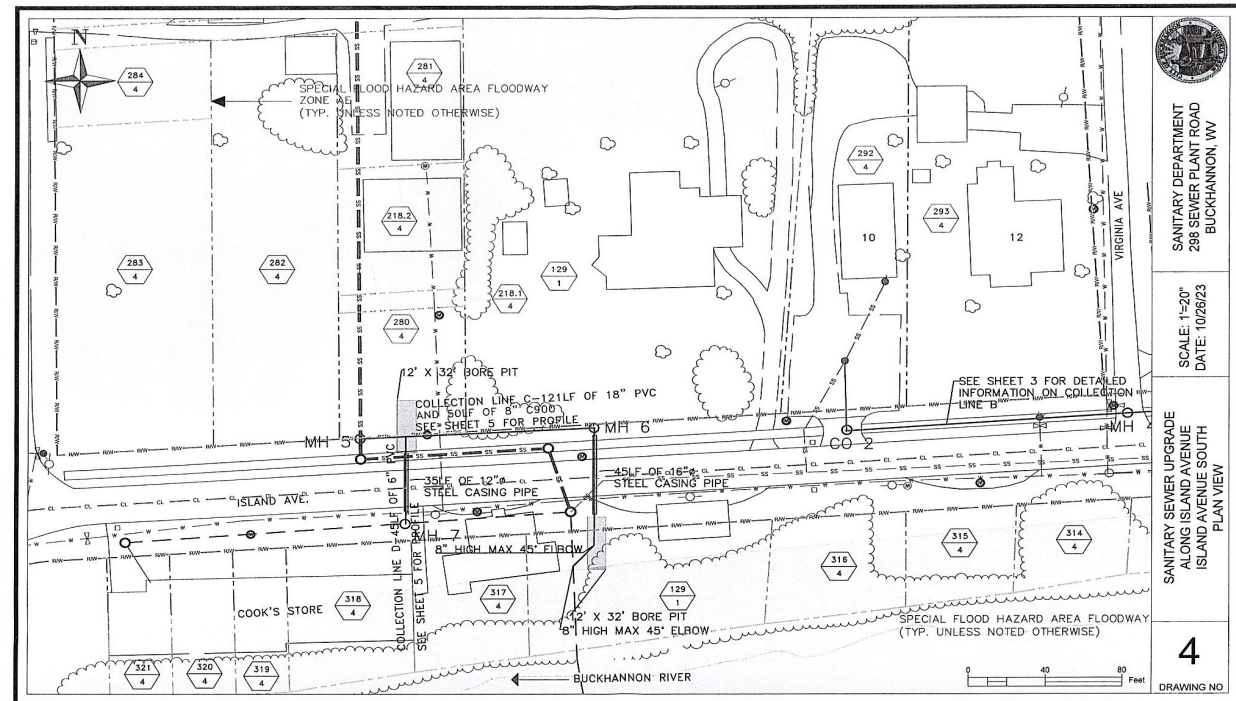
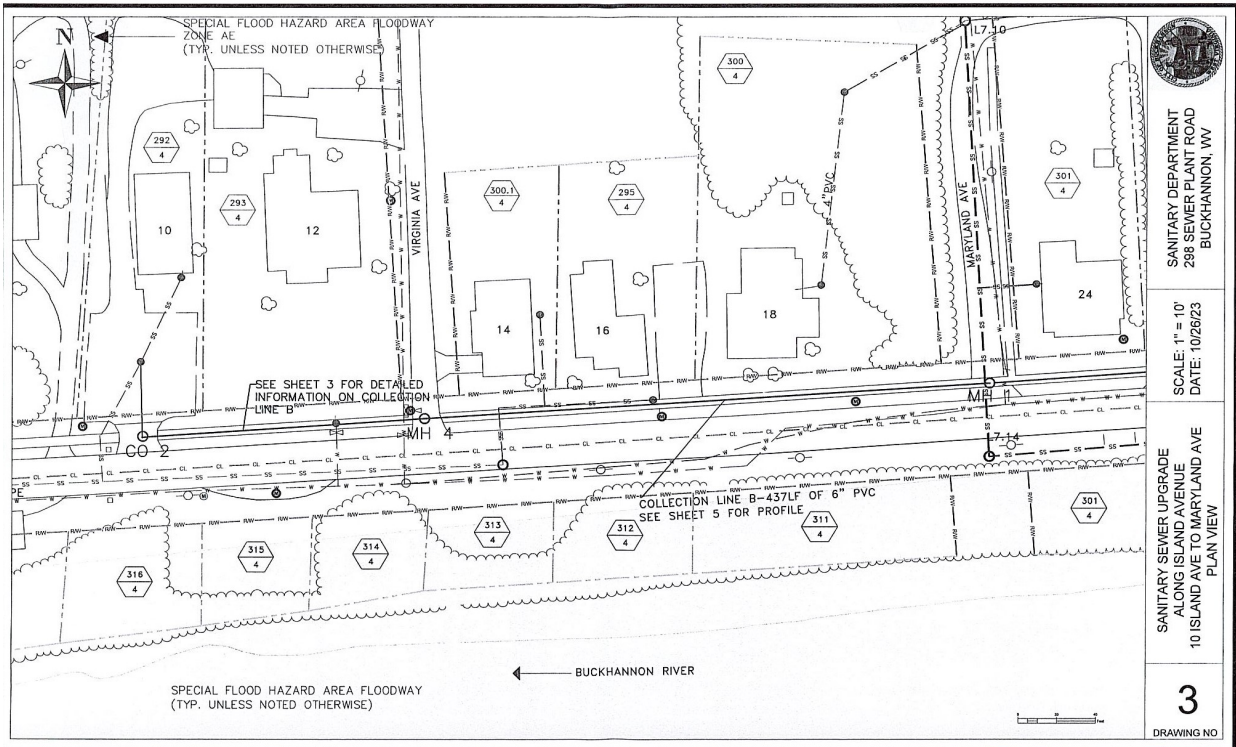
c.) Sewer Projects Subtotal:			\$1,174,212.50		\$1,010,044.33	\$1,043,634.38
d.) Sewer Consultant Engineering Fees (@ 8.5%):			\$99,808.06		\$240,884.88	\$240,884.88
e.) Sewer Projects Total (c. + d.):			\$1,274,020.56	\$1,191,452.64	\$1,250,929.21	\$1,284,519.26

f.) Water Subtotals:			\$1,080,750.00	\$111,193.16	\$703,580.75	\$996,134.48
g.) Water Consultant Engineering Fees:			\$100,509.75		\$111,193.16	\$111,193.16
h.) Water Projects Total (f. + g.):			\$1,181,259.75	\$1,191,452.64	\$814,773.91	\$1,107,327.64

COB Projects Improvements (e. + h.):			\$2,455,280.31		\$2,065,703.12	\$2,391,846.90
Contingency (@ 10%):			\$245,528.03		\$206,570.31	\$0.00
Total COB Project Improvements:			\$2,700,808.34		\$2,272,273.43	\$2,391,846.90
Overrun / Underrun:			-\$317,903.07		\$110,631.84	-\$8,941.62

D.6 Island Avenue Project—The project has been submitted to the WDOH and WVDHHR for permit approval. The packet includes drawings showing the project's alignment.





SANITARY DEPARTMENT
298 SEWER PLANT ROAD
BUCKHANNON, WV

SCALE: 1" = 10'
DATE: 10/26/23

SANITARY SEWER UPGRADE
ALONG ISLAND AVENUE
10 ISLAND AVENUE TO MARYLAND AVENUE
PLAN VIEW

3
DRAWING NO



SANITARY DEPARTMENT
298 SEWER PLANT ROAD
BUCKHANNON, WV

SCALE: 1" = 20'
DATE: 10/26/23

SANITARY SEWER UPGRADE
ALONG ISLAND AVENUE
ISLAND AVENUE SOUTH
PLAN VIEW

4
DRAWING NO



SANITARY DEPARTMENT
298 SEWER PLANT ROAD
BUCKHANNON, WV

DATE: 10/26/23

SANITARY SEWER UPGRADE
ALONG ISLAND AVENUE
PROFILES

5
DRAWING NO

HORIZONTAL SCALE: 1" = 10'
VERTICAL SCALE: 1" = 10'

D.7 FEMA Closeout Update – Mr. Hollen has closed this project out.

Mr. Loftis asked for clarification on the distributed maps, which Mr. Crosten provided.

E. Storm Water Issues for Discussion and/or Vote

E.1 – Ethan reported that the department has assisted the DEP and EPA with the Speedway area project.

F. Correspondence and Information

F.1 Skid Steer Comparison—Mr. Crosten explained that after reviewing the bids (a comparison of which is in the packet), it was determined that the low bid did not meet the required specifications, so the bid from Cleveland Brothers was accepted. No further action was required.

Skid Steer Comparison		
SPEC	Wacker (\$69725.42)	CAT (\$83,750)
Model	Wacker Neuson ST54	289D3 Loader
Operating Weight (10500-12000)	10266.9	10688 lbs
Grow Power (74 hp)	73.8	74.3
Engine (3.3 liter)	4 cylinder	3.3L
Warrenty	1 year, 1000 hrs	2 year, 2000 hours
References	no	yes
Vendor financing	not available	yes
Location of full service center	not listed	32 miles from plant
Availability	10 Days	In stock
Bucket Price	2278.37	1535.00
Forks Price	1.464.48	935
Hydraulic Flow (30 gal/min)	21.9	32
2 speed	yes	yes
Hydraulic Coupler	yes	yes
Joy Stick control	yes	yes
Ground Clearance (8in)	8.9	8.9

F.2 Deanville Pump Station Notice to Proceed – This project will proceed next week.

NOTICE TO PROCEED

Owner: City of Buckhannon Owner's Project No.: N/A
 Engineer: Potesta & Associates, Inc. Engineer's Project No.: 0102-21-0235-110
 Contractor: Bear Contracting, LLC Contractor's Project No.: N/A
 Project: Deanville Pump Station Improvements
 Contract Name: Deanville Pump Station Improvements
 Effective Date of Contract: January 29, 2024

Owner hereby notifies Contractor that the Contract Times under the above Contract will commence to run on February 19, 2024 pursuant to Paragraph 4.01 of the General Conditions.

On that date, Contractor shall start performing its obligations under the Contract Documents. No Work will be done at the Site prior to such date.

In accordance with the Agreement:

The number of days to achieve Substantial Completion is 60 days from the date stated above for the commencement of the Contract Times, resulting in a date for Substantial Completion of April 19, 2024; and the number of days to achieve readiness for final payment is 90 days from the commencement date of the Contract Times, resulting in a date for readiness for final payment of May 19, 2024.

Before starting any Work at the Site, Contractor must comply with the following:

N/A

Owner: City of Buckhannon

By (signature): 

Name (printed): Ethan Crosten

Title: Sanitary Superintendent

Date Issued: 2-13-2024

Copy: Engineer

G. Consent Agenda

G.1 Approval of Minutes 01/18/2024 - Recorder Sanders asked for any additions, corrections, or a motion to approve the meeting minutes of 01/18/2024.

Shaw/Loftis motioned to approve the meeting minutes of 01/18/2024, as presented. The motion carried.

H. Strategic Issues for Discussion and/or Vote

H.1 Approval Sanitary Board Budget Revision FY 23/24 – Recorder Sanders recognized Amberle Jenkins, who provided the overview of the Sanitary Board Budget Revision FY 23/24.

Sanitary Budget					
2023-24					
2/15/2024					
Revenues					
401-351-100-00	Wst Rd Consmp Surc Billing	\$ -	\$ 50	\$ 50	surcharge billing
401-351-200-00	Wst Rd Exten Surch Billing	\$ -	\$ 1,750	\$ 1,750	Extension surcharge billing
401-352-000-00	Income from Tennerton PSD	\$ 170,000	\$ 6,000	\$ 176,000	
401-399-000-00	Miscellaneous	\$ -	\$ 2,000	\$ 2,000	
			\$ 9,800		
Expenses					
401-711-113-00	Plant Power	\$ 89,000	\$ 2,000	\$ 91,000	electric repair last year caused change in power consumption
401-711-413-00	East Main St	\$ 7,000	\$ 2,500	\$ 9,500	
401-713-143-00	Facilities Maintenance Lines	\$ 8,600	\$ 5,000	\$ 13,600	PER E Crosten
401-713-443-00	Equipment & Maint Lines	\$ 25,000	\$ 6,000	\$ 31,000	PER E Crosten
401-714-443-00	Pump Station Repair& Maint	\$ 227,000	\$ 60,000	\$ 287,000	SCADA system,Pump Rebuild
401-714-543-00	Telephone	\$ 5,000	\$ 300	\$ 5,300	
401-997-451-00	Plant - Capital	\$ 150,000	\$ (65,000)	\$ 85,000	Move to ARPA project cost overruns
401-997-451-04	ARPA PROJECTS OVERRUNS	\$ -	\$ 100,000	\$ 100,000	Per Jhollen & Ecrosten. The ARPA funds will not cover the remaining projects in sanitary dept
			\$ 110,800		
	Difference change in balance on hand		\$ (101,000)		

Shaw/Loftis motioned to approve the Sanitary Board Budget Revision FY 23/24. The motion carried.

H.2 Online Sale/Disposition of Plant Equipment—Recorder Sanders recognized Ethan Crosten, who provided a list of older equipment (2 pieces total) that he would like to sell to make room for newer equipment. Mr. Arnold discussed this with us and recommended that we sell these for scrap, while Mrs. Jenkins recommended that we try to either auction both pieces or sell one piece if it is under \$1,000 and scrap the other piece or auction both pieces. She will find the best scenario if the board approves selling the items.

Shaw/Loftis motioned to approve selling the specific plant equipment. The motion carried.

I. Board Member's Comments and Announcements

- **Phil Loftis:** Mr. Loftis discussed a property issue. There was no information to report.
- **Mitch Shaw:** Mr. Shaw had nothing further to discuss.

J. Adjournment

At 7:47 a.m., Loftis made a motion to adjourn.

Mayor Robert N. Skinner III _____

City Recorder Randall H. Sanders _____