

STATE OF WEST VIRGINIA, COUNTY OF UPSHUR, CITY OF BUCKHANNON, TO WIT:

A regular meeting of the Buckhannon Waste Collection Board was held on Thursday, April 04, 2024, at 7:30 a.m. in the Council Chambers of City Hall. The following individuals were in attendance (GTM – GoToMeeting):

Robbie Skinner	Mayor	Present
Randy Sanders	City Recorder	Present
CJ Rylands	Board Member	Present
Scott Randall	Board Member	Present
Jay Hollen	City Engineer	Present - GTM
Jerry Arnold	Director of Public Works	Present
Amberle Jenkins	Assistant Recorder/Director of Finance	Present
Barvara Hinkle	Mayor's Office	Present
Dakota Arnold	Waste Department	Present
Monica Zalaznik	My Buckhannon	Absent

*City of Buckhannon Waste Collection Board 7:30 a.m., at City Hall in Council Chambers
Meeting Agenda for Thursday, April 04, 2024*

A. Call to Order

- A.1 Moment of Silence
- A.2 Pledge to the Flag of the United States of America

B. Recognized Guests

- B.1

C. Financial Report-Amby Jenkins

- C.1 March 2024

D. Department Report

- D.1 Recycling Center Report
- D.2 Transfer Station Report
- D.3 Waste Collection Report

E. Correspondence and Information

- E.1 Notice Accepting Applications Waste Collection Department Garbage Truck Helper
- E.2 Notice Free Residential Paper Shredding Event-Saturday 20th 9am-12noon at 395 Mud Lick Rd

F. Consent Agenda

- F.1 Approval of Minutes: 01/04/24, 02/01/24, 03/07/24

G. Strategic Issues for Discussion and/or Vote

- G.1 Waste Collection Board Draft Budget FY 2024/2025

H. Board Members Comments and Announcements

I. Adjournment

Posted 03/219/2024

A. Call to Order: The meeting was called to order by Mayor Robbie Skinner, followed by a moment of silence and the pledge to the flag.

B. Recognized Guests: None

C. Financial Report

C.1 March 2024 – Amby Jenkins presented and explained the following information:

**WASTE BOARD
CITY OF BUCKHANNON
BALANCE SHEET**

Balance March 31, 2024

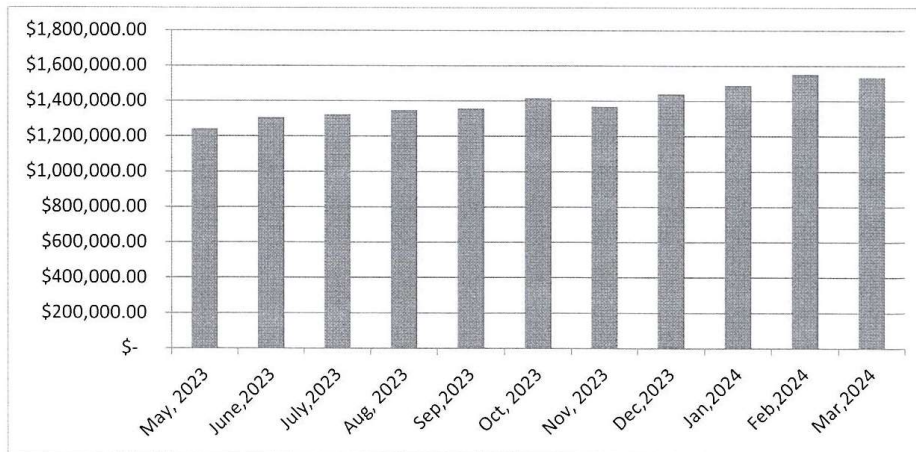
Money Market & Checking \$1,535,965.06

CD Citizens Bank 4.5% (renew Dec 2024) \$ 80,918.58

CDAR (renew April 2024) \$ 27,827.45

CD (open Mar 2023 4% renew June 2024) \$ 200,000.00

Landfill Bond \$64,000.00 (Letter of Credit required by DEP with First Community Bank 5-26-2021)



Money Market & Checking Trend

4-02-2024 11:40 AM

CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2024

PAGE: 3

404-WASTE COLLECTION

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
TAXES						
404-303-002-00 RECYCLE-ALUMINUM	1,500	0.00	1,306.56	0.00	193.44	87.10
404-303-003-00 RECYCLE-OCC-CARDBOARD	11,000	4,511.50	18,987.35	0.00	(7,987.35)	172.61
404-303-004-00 RECYCLE-MGOP/SOW-OFFICE P	0	0.00	0.00	0.00	0.00	0.00
404-303-005-00 RECYCLE-HDPE-MILK JUGS	1,500	0.00	0.00	0.00	1,500.00	0.00
404-303-006-00 RECYCLE-ONP-NEWSPAPER	2,000	0.00	1,296.60	0.00	703.40	64.83
404-316-000-00 DUMPSTERS	2,000	1,791.00	1,791.00	0.00	209.00	89.55
404-317-000-00 DUMPSTER RENTAL	85,000	8,836.94	78,108.09	0.00	6,891.91	91.89
TOTAL TAXES	103,000	15,139.44	101,489.60	0.00	1,510.40	98.53
OTHER FEES						
404-341-000-00 FUEL SURCHARGE	120,000	17,903.79	153,863.36	0.00	(33,863.36)	128.22
TOTAL OTHER FEES	120,000	17,903.79	153,863.36	0.00	(33,863.36)	128.22
UTILITY BILLINGS						
404-350-000-00 WASTE COLLECTION BILLINGS	2,534,000	254,895.88	2,236,841.66	0.00	297,158.34	88.27
TOTAL UTILITY BILLINGS	2,534,000	254,895.88	2,236,841.66	0.00	297,158.34	88.27
HEALTH AND SAFETY						
404-355-000-00 TRANSFER ST/LANDFILL RECE	310,000	38,235.00	311,922.00	0.00	(1,922.00)	100.62
TOTAL HEALTH AND SAFETY	310,000	38,235.00	311,922.00	0.00	(1,922.00)	100.62
GRANTS						
404-366-000-00 STATE GRANTS	0	0.00	0.00	0.00	0.00	0.00
404-368-000-00 CONTRIBUTION FROM UCSWA	3,000	0.00	2,700.00	0.00	300.00	90.00
TOTAL GRANTS	3,000	0.00	2,700.00	0.00	300.00	90.00
INTRAFUND CONTR/CHARGES						
404-370-000-01 LATE CHARGES	0	0.00	0.00	0.00	0.00	0.00
404-370-000-02 CUSTOMER BILL FEES(BANK-S	200	0.00	175.00	0.00	25.00	87.50
TOTAL INTRAFUND CONTR/CHARGES	200	0.00	175.00	0.00	25.00	87.50
OTHER REVENUE						
404-380-000-00 INTEREST	200	0.00	186.15	0.00	13.85	93.08
404-381-000-00 MAINT BILLING OTHER DEPTS	600	0.00	0.00	0.00	600.00	0.00
404-399-000-00 WASTE COLL. MISCELLANEOUS	84,000	3,271.85	93,200.48	0.00	(9,200.48)	110.95
404-399-000-02 GAIN ON DISPOSAL OF ASSET	0	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER REVENUE	84,800	3,271.85	93,386.63	0.00	(8,586.63)	110.13
TOTAL REVENUE	3,155,000	329,445.96	2,900,378.25	0.00	254,621.75	91.93

404-WASTE COLLECTION

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
WASTE DEPARTMENT						
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SALARIES & BENEFITS						
404-530-103-00 WASTE EMPLOYEES SALARIES	818,000	97,984.37	610,086.84	0.00	207,913.16	74.58
404-530-103-01 WASTE COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
404-530-104-00 WASTE COLL. F.I.C.A.	63,000	7,485.15	46,510.57	0.00	16,489.43	73.83
404-530-105-00 WASTE EMPLOYEE INSURANCE	160,000	10,826.59	133,575.13	0.00	26,424.87	83.48
404-530-106-00 WASTE EMPLOYEE RETIREMENT	73,000	8,700.63	54,430.85	0.00	18,569.15	74.56
TOTAL SALARIES & BENEFITS	1,114,000	124,996.74	844,603.39	0.00	269,396.61	75.82
CONTRACTUAL SERVICES						
404-530-213-00 WASTE COLL. UTILITIES	18,000	525.73	4,706.56	0.00	13,293.44	26.15
404-530-226-00 COMP, UNEMPL & INSURANCE	58,000	1,604.42	25,902.48	0.00	32,097.52	44.66
TOTAL CONTRACTUAL SERVICES	76,000	2,130.15	30,609.04	0.00	45,390.96	40.28
COMMODITIES						
404-530-341-00 SHOP MAINTENANCE	41,000	3,467.53	30,364.18	0.00	10,635.82	74.06
404-530-341-05 SAFETY EQUIPMENT	10,000	535.12	8,976.55	0.00	1,023.45	89.77
404-530-343-00 TRUCK MAINTENANCE	90,000	10,376.41	80,782.41	0.00	9,217.59	89.76
404-530-343-01 GAS & OIL EXPENSE 1,2,3,4	120,000	15,198.53	89,393.63	0.00	30,606.37	74.49
404-530-344-00 MAINTENANCE OTHER DEPTS.	2,200	0.00	0.00	0.00	2,200.00	0.00
404-530-345-00 WASTE COLL. UNIFORMS	14,000	1,881.64	5,645.85	0.00	8,354.15	40.33
TOTAL COMMODITIES	277,200	31,459.23	215,162.62	0.00	62,037.38	77.62
CAPITAL OUTLAY						
404-530-459-00 WASTE COLL. NEW EQUIPMENT	121,416	5,446.95	31,630.77	0.00	89,785.23	26.05
404-530-459-01 TOWER SYSTEM	10,000	0.00	0.00	0.00	10,000.00	0.00
TOTAL CAPITAL OUTLAY	131,416	5,446.95	31,630.77	0.00	99,785.23	24.07
CONTRIBUTIONS						
404-530-561-00 DUMPSTERS (NEW)	30,000	301.00	3,938.52	0.00	26,061.48	13.13
TOTAL CONTRIBUTIONS	30,000	301.00	3,938.52	0.00	26,061.48	13.13
NON-OPERATING EXPENSES						
404-530-999-00 COLLECTION MISCELLANEOUS	16,000	1,150.40	8,670.48	110.40	7,219.12	54.88
TOTAL NON-OPERATING EXPENSES	16,000	1,150.40	8,670.48	110.40	7,219.12	54.88
TOTAL WASTE DEPARTMENT	1,644,616	165,484.47	1,134,614.82	110.40	509,890.78	69.00

RECYCLING DEPARTMENT

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SALARIES & BENEFITS						
404-531-103-00 RECYCLING SALARIES	108,000	6,842.80	66,559.04	0.00	41,440.96	61.63
404-531-103-01 ADJUST COMPENSATED ABSENC	0	0.00	0.00	0.00	0.00	0.00
404-531-104-00 FICA TAX	8,300	522.94	5,068.83	0.00	3,231.17	61.07

404-WASTE COLLECTION

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
404-531-105-00 GROUP INSURANCE	27,000	1,735.93	19,192.17	0.00	7,807.83	71.08
404-531-106-00 GROUP RETIREMENT	9,720	615.86	5,946.77	0.00	3,773.23	61.18
TOTAL SALARIES & BENEFITS	153,020	9,717.53	96,766.81	0.00	56,253.19	63.24
CONTRACTUAL SERVICES						
404-531-213-00 UTILITIES	6,800	609.60	4,657.16	0.00	2,142.84	68.49
404-531-226-00 INSURANCE & BONDS	16,500	1,807.99	15,655.24	0.00	844.76	94.88
TOTAL CONTRACTUAL SERVICES	23,300	2,417.59	20,312.40	0.00	2,987.60	87.18
COMMODITIES						
404-531-343-00 TRUCK MAINTENANCE	14,000	246.86	658.45	0.00	13,341.55	4.70
404-531-343-01 FUEL - RECYCLING CENTER	12,000	1,061.62	5,691.46	0.00	6,308.54	47.43
404-531-343-02 EQUIPMENT MAINTENANCE	12,000	71.28	6,629.45	0.00	5,370.55	55.25
404-531-399-00 MISCELLANEOUS	5,400	786.25	3,097.72	0.00	2,302.28	57.37
TOTAL COMMODITIES	43,400	2,166.01	16,077.08	0.00	27,322.92	37.04
CAPITAL OUTLAY						
404-531-459-00 CAPITAL OUTLAY - NEW EQUI	25,000	0.00	0.00	0.00	25,000.00	0.00
TOTAL CAPITAL OUTLAY	25,000	0.00	0.00	0.00	25,000.00	0.00
TOTAL RECYCLING DEPARTMENT	244,720	14,301.13	133,156.29	0.00	111,563.71	54.41
LANDFILL						
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CONTRACTUAL SERVICES						
404-532-216-00 TESTING/MONITOR WELLS	0	0.00	0.00	0.00	0.00	0.00
404-532-216-01 TREATMENT OF LEACHATE	30,000	2,838.95	14,415.04	0.00	15,584.96	48.05
TOTAL CONTRACTUAL SERVICES	30,000	2,838.95	14,415.04	0.00	15,584.96	48.05
CAPITAL OUTLAY						
404-532-461-00 BONDING (LANDFILL)	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00
CONTRIBUTIONS						
404-532-599-00 WASTE DEPRECIATION	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL LANDFILL	30,000	2,838.95	14,415.04	0.00	15,584.96	48.05

TRANSFER STATION

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SALARIES & BENEFITS						
404-533-103-00 SALARIES TRANSFER STATION	70,000	7,214.78	48,453.25	0.00	21,546.75	69.22
404-533-103-01 ADJUST COMPENSATED ABSENC	0	0.00	0.00	0.00	0.00	0.00
404-533-104-00 FICA TAX	5,400	549.73	3,681.14	0.00	1,718.86	68.17
404-533-105-00 GROUP INSURANCE	14,000	923.47	9,782.01	0.00	4,217.99	69.87

404-WASTE COLLECTION

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
404-533-106-00 GROUP RETIREMENT	6,300	649.31	4,360.65	0.00	1,939.35	69.22
TOTAL SALARIES & BENEFITS	95,700	9,337.29	66,277.05	0.00	29,422.95	69.26
CONTRACTUAL SERVICES						
404-533-213-00 UTILITIES	9,000	1,147.30	6,136.77	0.00	2,863.23	68.19
404-533-216-00 DRAINAGE EXPENSE TRANSFER	4,000	164.00	1,549.00	0.00	2,451.00	38.73
404-533-226-00 INSURANCE & BONDS	24,000	1,606.08	23,781.12	0.00	218.88	99.09
TOTAL CONTRACTUAL SERVICES	37,000	2,917.38	31,466.89	0.00	5,533.11	85.05
COMMODITIES						
404-533-343-00 EQUIPMENT MAINTENANCE	40,000	6,090.07	23,492.53	0.00	16,507.47	58.73
404-533-343-01 FUEL/OIL TRANSFER STA. 7,	108,000	11,722.63	60,297.72	0.00	47,702.28	55.83
404-533-343-02 MAINTENANCE TRUCK/TRAILER	46,000	6,182.34	49,685.97	0.00	3,685.97	108.01
404-533-345-00 UNIFORMS	4,000	198.00	1,394.42	0.00	2,605.58	34.86
TOTAL COMMODITIES	198,000	24,193.04	134,870.64	0.00	63,129.36	68.12
CAPITAL OUTLAY						
404-533-459-00 NEW EQUIPMENT	160,912	2,241.94	156,932.39	0.00	3,979.61	97.53
404-533-460-00 TIPPING FEES	925,000	86,161.77	637,043.78	0.00	287,956.22	68.87
404-533-461-00 BONDING TRANSFER STATION	0	0.00	0.00	0.00	0.00	0.00
404-533-464-00 STATE GRANT	0	0.00	0.00	0.00	0.00	0.00
404-533-470-00 TIRE DISPOSAL	0	0.00	0.00	0.00	0.00	0.00
404-533-478-00 ROAD MAINTENANCE	40,000	970.04	3,735.13	0.00	36,264.87	9.34
404-533-479-00 RECLASSIFY PAYMENTS	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	1,125,912	89,373.75	797,711.30	0.00	328,200.70	70.85
NON-OPERATING EXPENSES						
404-533-999-00 MISCELLANEOUS TRANSFER ST	5,300	366.26	2,207.72	0.00	3,092.28	41.66
TOTAL NON-OPERATING EXPENSES	5,300	366.26	2,207.72	0.00	3,092.28	41.66
TOTAL TRANSFER STATION	1,461,912	126,187.72	1,032,533.60	0.00	429,378.40	70.63

WASTE OFFICE/BOARD
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SALARIES & BENEFITS						
404-534-101-00 WASTE BOARD OFFICERS SALA	12,000	1,000.00	9,000.00	0.00	3,000.00	75.00
404-534-103-00 CLERK, ATTORNEY, ENGINEER	173,000	19,544.63	127,862.61	0.00	45,137.39	73.91
404-534-103-01 ADJUST COMPENSATED ABSENC	0	0.00	0.00	0.00	0.00	0.00
404-534-104-00 FICA TAX	13,300	1,571.63	10,465.65	0.00	2,834.35	78.69
404-534-105-00 GROUP INSURANCE	6,000	541.02	5,788.99	0.00	211.01	96.48
404-534-106-00 GROUP RETIREMENT	16,700	1,737.04	11,286.10	0.00	5,413.90	67.58
404-534-107-00 INT EXP EXCAVATOR LOAN	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	221,000	24,394.32	164,403.35	0.00	56,596.65	74.39
CONTRACTUAL SERVICES						
404-534-218-00 POSTAGE	18,000	1,000.00	16,823.17	0.00	1,176.83	93.46
404-534-219-00 RENT	10,000	0.00	0.00	0.00	10,000.00	0.00
404-534-223-00 PROFESSIONAL SERVICES (LE	25,000	5,832.75	24,895.75	0.00	104.25	99.58

404-WASTE COLLECTION

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
404-534-226-00 INSURANCE & BONDS	17,000	11.25	9,152.99	0.00	7,847.01	53.84
TOTAL CONTRACTUAL SERVICES	70,000	6,844.00	50,871.91	0.00	19,128.09	72.67
COMMODITIES						
404-534-353-00 PSC ASSESSMENTS	8,200	0.00	7,182.94	0.00	1,017.06	87.60
404-534-399-00 MISCELLANEOUS	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	8,200	0.00	7,182.94	0.00	1,017.06	87.60
CAPITAL OUTLAY						
404-534-459-00 CAPTIAL EXPENSE	26,800	1,833.22	8,121.87	0.00	18,678.13	30.31
TOTAL CAPITAL OUTLAY	26,800	1,833.22	8,121.87	0.00	18,678.13	30.31
NON-OPERATING EXPENSES						
404-534-699-99 WASTE BOARD CONTINGENCY	0	0.00	0.00	0.00	0.00	0.00
404-534-999-00 GEM & ADM MISC BILLING EX	70,000	7,728.52	69,248.46	505.47	246.07	99.65
TOTAL NON-OPERATING EXPENSES	70,000	7,728.52	69,248.46	505.47	246.07	99.65
TOTAL WASTE OFFICE/BOARD	396,000	40,800.06	299,828.53	505.47	95,666.00	75.84
BAD DEBT =====						
NON-OPERATING EXPENSES						
404-550-676-00 BAD DEBT EXPENSE(return c	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL BAD DEBT	0	0.00	0.00	0.00	0.00	0.00

TOTAL EXPENDITURES	3,777,248	349,612.33	2,614,548.28	615.87	1,162,083.85	69.23
REVENUE OVER/(UNDER) EXPENDITURES	(622,248)	(20,166.37)	285,829.97	(615.87)	(907,462.10)	45.84-

Waste March 2024 Payment of Bills

\$4,513.84– TIRECHAIN.COM- 2 SETS OF DUAL CHAINS

\$2,481.80 – VALLEY STEEL SERVICE – STEEL FOR THE CD DOCK REPAIRS

\$77,057.70 – WM CORPORATE SERVICES – FEBRUARY & MARCH TIPPING FEES

04-02-2024 10:39 AM DISBURSEMENTS 03-01-24 to 03-31-24 PAGE: 26
 FUND: WASTE COLLECTION

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
WASTE DEPARTMENT	MON POWER	530-213-00	WASTE COLL. UTILITIE	110088931545 WASTE GARAGE	101.96
	UNIFIRST CORP.	530-345-00	WASTE COLL. UNIFORMS	ALL DEPT UNIFORMS & RUG FE	953.77
	COLE TRUCK PARTS INC	530-343-00	TRUCK MAINTENANCE	BRAKES	903.96
	LAWSON PRODUCTS INC	530-343-00	TRUCK MAINTENANCE	SHOP BIN STOCK	495.09
	LEAF	530-999-00	COLLECTION MISCELLAN	LEASE FOR COPIER	99.00
	ENCOVA INSURANCE	530-226-00	COMP, UNEMPL & INSUR	WC 2-2 TO 3-3-24	1,604.42
	AIRGAS USA, LLC	530-341-00	SHOP MAINTENANCE	CYLINDER LEASES	406.00
		530-341-00	SHOP MAINTENANCE	PCRD-MIG WIRE MIG NOZZEL S	328.16
	WV PUBLIC EMPLOYEES INSURANC	530-105-00	WASTE EMPLOYEE INSUR	WASTE MARCH 2024 HEALTH IN	9,731.68
	MATHENY MOTOR TRUCK CO	530-341-00	SHOP MAINTENANCE	A/C MACHINE SERVICE	853.09
		530-343-00	TRUCK MAINTENANCE	BLOWER MOTOR	152.26
	NAPA-AMTOWER AUTO SUPPLY	530-343-00	TRUCK MAINTENANCE	AC WASHERS	91.49
		530-343-00	TRUCK MAINTENANCE	BRAKE SHOES	166.58

04-02-2024 10:39 AM DISBURSEMENTS 03-01-24 to 03-31-24 PAGE: 27
 FUND: WASTE COLLECTION

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		530-343-00	TRUCK MAINTENANCE	BRAKE SHOE KIT REMAINING B	0.10
		530-343-00	TRUCK MAINTENANCE	BRAKE DRUM	213.97
		530-341-00	SHOP MAINTENANCE	FUNNEL	8.09
		530-343-00	TRUCK MAINTENANCE	CABIN AIR FILTERS	78.75
		530-343-00	TRUCK MAINTENANCE	BRAKES, OIL CHANGE SUPPLI	533.80
	HOLTZ INDUSTRIES INC	530-561-00	DUMPSTERS (NEW)	DUMPSTER WHEELS	141.00
	MICROSOFT STORE	530-341-00	SHOP MAINTENANCE	PCRD-MICROSOFT 365 RENEWAL	74.89
	INTER MOUNTAIN	530-999-00	COLLECTION MISCELLAN	GARBAGE TRUCK (2) AD FOR B	31.35
	LOWES BUSINESS ACCOUNTS	530-341-00	SHOP MAINTENANCE	PCRD-BOILER DRAIN 200LB GU	47.68
	WV PUBLIC EMPLOYEES RETIREME	530-106-00	WASTE EMPLOYEE RETIR	WV RETIREMENT CONTRIBUTION	1,663.95
		530-106-00	WASTE EMPLOYEE RETIR	WV RETIREMENT CONTRIBUTION	1,597.71
		530-106-00	WASTE EMPLOYEE RETIR	WV RETIREMENT CONTRIBUTION	1,523.91
		530-106-00	WASTE EMPLOYEE RETIR	WV RETIRE TIER2 CONTRIBUTI	1,281.63
		530-106-00	WASTE EMPLOYEE RETIR	WV RETIRE TIER2 CONTRIBUTI	1,328.29
		530-106-00	WASTE EMPLOYEE RETIR	WV RETIRE TIER2 CONTRIBUTI	1,305.14
	SYLVESTER W. LOWTHER	530-343-00	TRUCK MAINTENANCE	WASTE DEPT LOWTHER PYMT .3	0.33
	ENTERPRISE FM TRUST	530-459-00	WASTE COLL. NEW EQUI	25XTJN 2022 RAM 2500 PYMT	969.95
		530-459-00	WASTE COLL. NEW EQUI	25PQXL 2022 CHEVY EQUINOX	310.33
		530-459-00	WASTE COLL. NEW EQUI	25QBXR 2022 RAM 1500	440.07
		530-459-00	WASTE COLL. NEW EQUI	25QBZM 2022 RAM 1500	446.15
	JOHN BOGGESS dba VJG ASSOCIA	530-341-05	SAFETY EQUIPMENT	GLOVES	343.60
	TRACTOR SUPPLY CREDIT PLAN	530-343-00	TRUCK MAINTENANCE	PCRD-LIGHTS	121.92
	RELIABLE TIRE COMPANY	530-343-00	TRUCK MAINTENANCE	TIRES	890.00
	THE SIGN GUY LLC	530-561-00	DUMPSTERS (NEW)	CAN DECALS	110.00
		530-561-00	DUMPSTERS (NEW)	DUMPSTER LABELS	50.00
		530-999-00	COLLECTION MISCELLAN	DUMPSTER LABELS	50.00
	TIRECHAIN.COM	530-343-00	TRUCK MAINTENANCE	PCRD-2 SETS DUAL CHAINS 1	4,513.84
	WV STATE POLICE	530-343-00	TRUCK MAINTENANCE	PCRD-MOTOR VEHICLE STICKER	258.00
	TOOLS ETC	530-341-00	SHOP MAINTENANCE	BIT SET	115.00
	ST JOSEPH HOSPITAL OF BUCKHA	530-999-00	COLLECTION MISCELLAN	LAB TEST RODNEY WAUGAMAN	56.00
		530-999-00	COLLECTION MISCELLAN	LAB TEST DAKOTA B ARNOLD	74.00
		530-999-00	COLLECTION MISCELLAN	LAB TEST DEAN HARRIS	74.00
	WALMART STORES INC -BUCKHANN	530-341-00	SHOP MAINTENANCE	PCRD-PAPER TOWELS BATTERY	121.48
		530-341-00	SHOP MAINTENANCE	PCRD-THUMB DRIVES SD DUALD	62.52
		530-341-00	SHOP MAINTENANCE	PCRD-PAPER TOWELS TOILET P	85.62
	BENNYS BOOT HILL	530-345-00	WASTE COLL. UNIFORMS	SAFETY TOE BOOTS	188.91
		530-345-00	WASTE COLL. UNIFORMS	SAFETY TOE BOOTS	125.91
		530-345-00	WASTE COLL. UNIFORMS	SAFETY BOOTS	197.96
	INTERNAL REVENUE SERVICE	530-104-00	WASTE COLL. F.I.C.A.	FICA WITHHELD AND MATCHED	2,076.69
		530-104-00	WASTE COLL. F.I.C.A.	FICA WITHHELD AND MATCHED	2,021.53
		530-104-00	WASTE COLL. F.I.C.A.	FICA WITHHELD AND MATCHED	1,968.19
		530-104-00	WASTE COLL. F.I.C.A.	MEDICARE WITHHELD & MATCHE	485.67
		530-104-00	WASTE COLL. F.I.C.A.	MEDICARE WITHHELD & MATCHE	472.77
		530-104-00	WASTE COLL. F.I.C.A.	MEDICARE WITHHELD & MATCHE	460.30
	AMAZON.COM	530-341-00	SHOP MAINTENANCE	PCRD-WIFI KEY LOCK BOX FOR	279.98
		530-341-00	SHOP MAINTENANCE	PCRD-GEARWRENCH SOCKET SET	234.04
		530-341-00	SHOP MAINTENANCE	PCRD-COUPLING NUT	19.15
		530-341-00	SHOP MAINTENANCE	PCRD-HELMET LENS MOP HEADS	48.27
		530-341-00	SHOP MAINTENANCE	PCRD-YESWELDER MIG WELDING	24.98
		530-341-00	SHOP MAINTENANCE	PCRD-PENS	21.60
		530-341-00	SHOP MAINTENANCE	PCRD-UFO LED HIGH BAY LGHT	419.99
		530-341-00	SHOP MAINTENANCE	PCRD-SANDBLAST HELMET	300.00
		530-341-00	SHOP MAINTENANCE	PCRD-CELL PHN CASE	16.99
	LABOR LAW CENTER	530-999-00	COLLECTION MISCELLAN	PCRD-LABOR LAW POSTERS	33.53

FUND: WASTE COLLECTION

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	USI INSURANCE SERVICES LLC	530-105-00	WASTE EMPLOYEE INSUR	GRP BENEFIT APR TO JULY 20	1,046.16
	PAYFLEX - INSPIRA	530-105-00	WASTE EMPLOYEE INSUR	WASTE MARCH 2024 HSA FEES	48.75
	FLEET HOSTER LLC	530-343-00	TRUCK MAINTENANCE	PCRD-MONTHLY CAMERA SERVIC	233.32
		530-343-00	TRUCK MAINTENANCE	PCRD-MONTHLY CAMERA SERVIC	100.00
	CORRIDOR H TIRE INC	530-343-00	TRUCK MAINTENANCE	TIRES	663.00
	AT&T MOBILITY	530-213-00	WASTE COLL. UTILITIE	PCRD-JAN CELL PHN & GEO TA	245.48
	FREEDOM AG & ENGERY COOPERAT	530-345-00	WASTE COLL. UNIFORMS	SAFETY TOE BOOTS	215.10
		530-345-00	WASTE COLL. UNIFORMS	SAFETY BOOTS	199.99
	NOVA RUBBER COMPANY	530-343-00	TRUCK MAINTENANCE	HYD HOSES	960.00
	FRONTIER	530-213-00	WASTE COLL. UTILITIE	472-1651-101515-4 CITY HAL	75.10
		530-213-00	WASTE COLL. UTILITIE	472-4443-101915-4 WASTE	79.02
		530-213-00	WASTE COLL. UTILITIE	304-003-2273-060600-4	24.17
	FLYERS ENERGY LLC	530-343-01	GAS & OIL EXPENSE 1,	WAS OCT 2023 FUEL BILL	6,674.35
		530-343-01	GAS & OIL EXPENSE 1,	WASTE FEB 24 FUEL BILL	8,524.18
	USA CONTAINERS LLC	530-459-00	WASTE COLL. NEW EQUI	PCRD-CONTAINER	3,280.45
	CINTAS	530-999-00	COLLECTION MISCELLAN	HARD SURFACE DISINFECT	14.32
		530-999-00	COLLECTION MISCELLAN	4 SHELF FIRSTDAID KIT	718.20
		530-341-05	SAFETY EQUIPMENT	EYEWASH STATIONS	191.52
	**PAYROLL EXPENSES			3/01/2024 - 3/31/2024	97,984.37
				TOTAL:	165,484.47
RECYCLING DEPARTMENT	MON POWER	531-213-00	UTILITIES	110088931701 RECYCLING CEN	420.15
	FISHER AUTO PARTS INC	531-343-00	TRUCK MAINTENANCE	BODY WORK SUPPLIES	122.54
		531-343-00	TRUCK MAINTENANCE	ICING	45.34
	ENCOVA INSURANCE	531-226-00	INSURANCE & BONDS	WC 2-2 TO 3-3-24	1,604.42
	WV PUBLIC EMPLOYEES INSURANC	531-105-00	GROUP INSURANCE	WASTE MARCH 2024 HEALTH IN	1,609.94
	WESTFIELD INSURANCE	531-226-00	INSURANCE & BONDS	10-01-23 TO 10-01-24 QTRLY	203.57
	WV PUBLIC EMPLOYEES RETIREME	531-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	208.98
		531-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	203.44
		531-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	203.44
	JOHNSTON EQUIP INC	531-343-02	EQUIPMENT MAINTENANC	PCRD-GASKET	71.28
	INTERNAL REVENUE SERVICE	531-104-00	FICA TAX	FICA WITHHELD AND MATCHED	143.55
		531-104-00	FICA TAX	FICA WITHHELD AND MATCHED	139.73
		531-104-00	FICA TAX	FICA WITHHELD AND MATCHED	140.52
		531-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	33.58
		531-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	32.69
		531-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	32.87
	PEOPLES NATURAL GAS	531-213-00	UTILITIES	200008184083 RECYCLE CENTE	137.65
	AMAZON.COM	531-399-00	MISCELLANEOUS	PCRD-UFO LED HIGH BAY LGHT	419.99
	USI INSURANCE SERVICES LLC	531-105-00	GROUP INSURANCE	GRP BENEFIT APR TO JULY 20	116.24
	PAYFLEX - INSPIRA	531-105-00	GROUP INSURANCE	WASTE MARCH 2024 HSA FEES	9.75
	AT&T MOBILITY	531-213-00	UTILITIES	PCRD-JAN CELL PHN & GEO TA	51.80
	FREEDOM AG & ENGERY COOPERAT	531-343-01	FUEL - RECYCLING CEN	PROPANE	114.26
	FLYERS ENERGY LLC	531-343-01	FUEL - RECYCLING CEN	WAS OCT 2023 FUEL BILL	317.77
		531-343-01	FUEL - RECYCLING CEN	WASTE FEB 24 FUEL BILL	629.59
	CINTAS	531-399-00	MISCELLANEOUS	HARD SURFACE DISINFECT	7.16
		531-399-00	MISCELLANEOUS	4 SHELF FIRSTDAID KIT	359.10
	EMANUAL ONLINE	531-343-00	TRUCK MAINTENANCE	PCRD-ONLINE SERV MANUAL SK	78.98
	**PAYROLL EXPENSES			3/01/2024 - 3/31/2024	6,842.80
				TOTAL:	14,301.13
LANDFILL	BUCKHANNON UTIL BOARDS	532-216-01	TREATMENT OF LEACHAT	FEB 2024 MUD LICK	2,253.25
	STURM ENVIRONMENTAL SERVICES	532-216-01	TREATMENT OF LEACHAT	FEB SRVC LEACHATE	153.00
	HARRISON RURAL ELECTRIC	532-216-01	TREATMENT OF LEACHAT	WASTE ELECTRIC	432.70

FUND: WASTE COLLECTION

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
				TOTAL:	2,838.95
TRANSFER STATION	MON POWER	533-213-00	UTILITIES	110088931610 MUD LICK RD	321.82
	UNIFIRST CORP.	533-345-00	UNIFORMS	ALL DEPT UNIFORMS & RUG FE	198.00
	COLE TRUCK PARTS INC	533-343-02	MAINTENANCE TRUCK/TR	BEARING, SEALS, CAPS	107.85
		533-343-02	MAINTENANCE TRUCK/TR	BRAKE FITTINGS	15.14
	VALLEY STEEL SERVICE	533-343-00	EQUIPMENT MAINTENANC	STEEL <i>-CD Deck Repairs</i>	2,481.80
	RITE-WAY HEATING & PLUMBING	533-478-00	ROAD MAINTENANCE	PIPE	970.04
	ENCOVA INSURANCE	533-226-00	INSURANCE & BONDS	WC 2-2 TO 3-3-24	1,604.42
	HARPER LUMBER & BUILDING SUP	533-343-00	EQUIPMENT MAINTENANC	ALUM STARTER STRIP	29.70
	WV PUBLIC EMPLOYEES INSURANC	533-105-00	GROUP INSURANCE	WASTE MARCH 2024 HEALTH IN	803.98
	MATHENY MOTOR TRUCK CO	533-343-02	MAINTENANCE TRUCK/TR	RELAY	101.76
		533-343-02	MAINTENANCE TRUCK/TR	MANIFOLD-HEAT	40.36
	WORLDWIDE-JANE LEW	533-343-02	MAINTENANCE TRUCK/TR	SENSOR	59.72
	NAPA-AMTOWER AUTO SUPPLY	533-343-02	MAINTENANCE TRUCK/TR	BEARING	52.51
		533-343-02	MAINTENANCE TRUCK/TR	BELT	40.50
	JERRY W RICE	533-460-00	TIPPING FEES	FREON REMOVALS	1,000.00
	STURM ENVIRONMENTAL SERVICES	533-216-00	DRAINAGE EXPENSE TRA	FEB SRVC T/S	164.00
	WESTFIELD INSURANCE	533-226-00	INSURANCE & BONDS	10-01-23 TO 10-01-24 QTRLY	1.66
	BRECHBUHLER SCALES INC	533-343-00	EQUIPMENT MAINTENANC	SCALE INSPECTION	861.91
	LOWES BUSINESS ACCOUNTS	533-343-00	EQUIPMENT MAINTENANC	OSB	24.44
		533-343-00	EQUIPMENT MAINTENANC	NAILS AND SUPPLIES	129.93
		533-343-00	EQUIPMENT MAINTENANC	MATERIALS	451.80
		533-343-00	EQUIPMENT MAINTENANC	2-4-8 TOP CHOICE	40.00
		533-343-00	EQUIPMENT MAINTENANC	SUPLIES	58.94
		533-343-00	EQUIPMENT MAINTENANC	PREMIUM DECKING	31.08
		533-343-00	EQUIPMENT MAINTENANC	SUPPLIES	1,033.67
		533-343-00	EQUIPMENT MAINTENANC	MATERIALS	35.13
		533-343-00	EQUIPMENT MAINTENANC	KEYS	30.24
		533-343-00	EQUIPMENT MAINTENANC	KEYS	34.10
	WV PUBLIC EMPLOYEES RETIREME	533-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	219.34
		533-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	219.34
		533-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	210.63
	WASTE MANAGEMENT INC	533-460-00	TIPPING FEES	2-1 TO 2-15-24 C&D TIPPING	8,104.07
		533-460-00	TIPPING FEES	FEB 2024 TIPPING FEE	48,965.08
		533-460-00	TIPPING FEES	2-16 TO 2-21 C&D TIPPING F	6,060.14
	LIFETITE METAL PRODUCTS	533-343-00	EQUIPMENT MAINTENANC	METAL	394.80
		533-343-00	EQUIPMENT MAINTENANC	RAKE	90.00
	TRACTOR SUPPLY CREDIT PLAN	533-343-00	EQUIPMENT MAINTENANC	PCRD-MULTI USE MAT SIPHON	101.94
	CITIZENS BANK OF WV	533-459-00	NEW EQUIPMENT	WAS MAR 2024 CLOSEDTOPRL	1,120.97
		533-459-00	NEW EQUIPMENT	WAS MARCH 2024 CLOSED TOP	1,120.97
	RELIABLE TIRE COMPANY	533-343-02	MAINTENANCE TRUCK/TR	TIRES	555.00
	THE SIGN GUY LLC	533-343-02	MAINTENANCE TRUCK/TR	4-TRK DECALS DOT #'S	40.60
	FLEET PRIDE	533-343-02	MAINTENANCE TRUCK/TR	FAN HUB CLUTCH	752.59
	W W PATTERSON COMPANY	533-343-02	MAINTENANCE TRUCK/TR	PCRD-TYPE J TURN BUCKLES	4,328.51
	INTERNAL REVENUE SERVICE	533-104-00	FICA TAX	FICA WITHHELD AND MATCHED	149.88
		533-104-00	FICA TAX	FICA WITHHELD AND MATCHED	149.88
		533-104-00	FICA TAX	FICA WITHHELD AND MATCHED	145.76
		533-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	35.06
		533-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	35.06
		533-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	34.09
	PEOPLES NATURAL GAS	533-213-00	UTILITIES	200008184349 WASTE COLLECT	707.61
	AMAZON.COM	533-343-02	MAINTENANCE TRUCK/TR	PCRD-ANTI-SAIL MUD FLAP BR	87.80
	USI INSURANCE SERVICES LLC	533-105-00	GROUP INSURANCE	GRP BENEFIT APR TO JULY 20	116.24

FUND: WASTE COLLECTION

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	PAYFLEX - INSPIRA	533-105-00	GROUP INSURANCE	WASTE MARCH 2024 HSA FEES	3.25
	WM CORPORATE SERVICES, INC.	533-460-00	TIPPING FEES	MARCH 2024 C&D TIPPING FEE	22,032.48
	AT&T MOBILITY	533-213-00	UTILITIES	PCRD-JAN CELL PHN & GEO TA	38.85
	APPALACHIAN EQUIPMENT SOLUTI	533-343-00	EQUIPMENT MAINTENANC	FUEL/WATER SEP	260.59
	FRONTIER	533-213-00	UTILITIES	472-4443-101915-4 WASTE	79.02
	FLYERS ENERGY LLC	533-343-01	FUEL/OIL TRANSFER ST	WAS OCT 2023 FUEL BILL	4,824.22
		533-343-01	FUEL/OIL TRANSFER ST	WASTE FEB 24 FUEL BILL	6,898.41
	CINTAS	533-999-00	MISCELLANEOUS TRANSF	HARD SURFACE DISINFECT	7.16
		533-999-00	MISCELLANEOUS TRANSF	4 SHELF FIRTAID KIT	359.10
	**PAYROLL EXPENSES			3/01/2024 - 3/31/2024	7,214.78
				TOTAL:	126,187.72
WASTE OFFICE/BOARD	4IMPRINT, INC	534-999-00	GEM & ADM MISC BILLI	PCRD-PENS FOR CLASS VISITS	127.14
	GATES SUPPLY	534-999-00	GEM & ADM MISC BILLI	PLOTTER PAPER	49.90
	LEAF	534-999-00	GEM & ADM MISC BILLI	MAR 2024 CITY HALL COPIER	136.86
	ENCOVA INSURANCE	534-226-00	INSURANCE & BONDS	WC 2-2 TO 3-3-24	5.01
	WV PUBLIC EMPLOYEES INSURANC	534-105-00	GROUP INSURANCE	WASTE MARCH 2024 HEALTH IN	446.92
	WESTFIELD INSURANCE	534-226-00	INSURANCE & BONDS	10-01-23 TO 10-01-24 QTRLY	6.24
	WV PUBLIC EMPLOYEES RETIREME	534-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	323.01
		534-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	286.09
		534-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	275.07
		534-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	259.15
		534-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	316.59
		534-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	277.13
	BUCKHANNON POSTMASTER	534-218-00	POSTAGE	PERMIT #10 POSTAGE	750.00
	PAYROLL ACCOUNT (ALL DEPTS)	534-999-00	GEM & ADM MISC BILLI	FEB 2024 AA FEES	276.94
		534-999-00	GEM & ADM MISC BILLI	FEB 2024 AA FEES	195.55
	COMMUNITY CARE OF WV	534-999-00	GEM & ADM MISC BILLI	EMPLY PHYS FRANCHESKA FIGU	75.00
	THOMAS J O'NEILL	534-223-00	PROFESSIONAL SERVICE	THOMAS ONEIL 3-29-24	1,250.00
	COLLECTION ACCOUNT	534-999-00	GEM & ADM MISC BILLI	MARCH CC FEES 2024	3,183.77
	EMPLOYTEST	534-999-00	GEM & ADM MISC BILLI	PCRD-CLERICAL SKILLS TEST	49.75
	GO DADDY.COM	534-999-00	GEM & ADM MISC BILLI	PCRD-INTERNET SUBSCRIPTION	26.50
	DAVID L HOWELL CPA	534-223-00	PROFESSIONAL SERVICE	23 AUDIT 2ND BILL	1,957.75
	JERRY HEARD ASSC.	534-999-00	GEM & ADM MISC BILLI	UTILITY BILLS	616.48
	ST JOSEPH HOSPITAL OF BUCKHA	534-999-00	GEM & ADM MISC BILLI	LAB TEST CODY DAVIS	88.00
		534-999-00	GEM & ADM MISC BILLI	LAB TEST TERRY HAWKINS	85.00
		534-999-00	GEM & ADM MISC BILLI	LAB TEST DAKOTA ARNOLD	85.00
		534-999-00	GEM & ADM MISC BILLI	LAB TEST FRANCHESKA FIGUER	67.00
		534-999-00	GEM & ADM MISC BILLI	LAB TEST PAU LEICHLITER	85.00
		534-999-00	GEM & ADM MISC BILLI	LAB TEST WILLIAM JR TEETS	85.00
		534-999-00	GEM & ADM MISC BILLI	LAB TEST JEREMY PHILLIPS	67.00
	WALMART STORES INC -BUCKHANN	534-999-00	GEM & ADM MISC BILLI	PCRD-HDMI CORD	8.25
		534-999-00	GEM & ADM MISC BILLI	PCRD-TV POWER CORD	2.47
	INTERNAL REVENUE SERVICE	534-104-00	FICA TAX	FICA WITHHELD AND MATCHED	400.78
		534-104-00	FICA TAX	FICA WITHHELD AND MATCHED	492.08
		534-104-00	FICA TAX	FICA WITHHELD AND MATCHED	380.88
		534-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	93.74
		534-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	115.06
		534-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	89.09
	AMAZON.COM	534-999-00	GEM & ADM MISC BILLI	PCRD-OFFICE SUPPLIES	34.18
		534-999-00	GEM & ADM MISC BILLI	PCRD-TYPEWRITER RIBBON	4.02
		534-999-00	GEM & ADM MISC BILLI	PCRD-CALENDARS PAPER CLIPS	11.63
	DELL BUSINESS CREDIT	534-459-00	CAPTIAL EXPENSE	PCRD-2 COMPUTERS	627.67
		534-459-00	CAPTIAL EXPENSE	PCRD-2 COMPUTERS	69.55

FUND: WASTE COLLECTION

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	INORQ	534-459-00	CAPTIAL EXPENSE	SIDENLWK CODE ENF WRK MGT P	1,136.00
	LABOR LAW CENTER	534-999-00	GEM & ADM MISC BILLI	PCRD-LABOR LAW POSTERS	8.39
	USI INSURANCE SERVICES LLC	534-105-00	GROUP INSURANCE	GRP BENEFIT APR TO JULY 20	87.60
	PAYFLEX - INSPIRA	534-105-00	GROUP INSURANCE	WASTE MARCH 2024 HSA FEES	6.50
	DOLLAR TREE STORES #2028	534-999-00	GEM & ADM MISC BILLI	PCRD-OFFICE SUPPLIES	15.00
	LYNX WV INC	534-999-00	GEM & ADM MISC BILLI	MARCH 2024 IT SERVICES	425.00
	JEREMY DRENNEN, CPA	534-223-00	PROFESSIONAL SERVICE	FY 23 & 24 FINANCIAL STMT	2,625.00
	US POSTAL SERVICE (CMRS-FP)	534-218-00	POSTAGE	MARCH 2024 POSTAGE	250.00
	FP FINANCE PROGRAM	534-999-00	GEM & ADM MISC BILLI	MAR 2024 MAILER&INSTR PYMT	107.30
	OPTIMUM B2B, DEPT. 1264	534-999-00	GEM & ADM MISC BILLI	MARCH 2024 CITY HALL INTER	214.62
	ROSSMAN & CO/PCB CORP	534-999-00	GEM & ADM MISC BILLI	FEB 2024 ROSSMAN	124.77
	GARRETT K SUMMERS	534-999-00	GEM & ADM MISC BILLI	TECHNICAL SUPPORT	312.50
	COMFORTECH LLC	534-999-00	GEM & ADM MISC BILLI	ANNUAL MAINT CH 2024	1,160.50
	**PAYROLL EXPENSES			3/01/2024 - 3/31/2024	20,544.63
				TOTAL:	40,800.06

Motion to accept the March 2024 Financial Report was made by Randall/Rylands. Motion carried.

Without objection, ***G.1 Waste Collection Board Draft Budget FY 2024/2025*** was moved to the table. Amberle Jenkins provided an overview of the Waste Collection Board Draft Budget FY 2024/2025 to the Board. A Q&A followed. Board members were asked to consider the draft for action at a future meeting.

City of Buckhannon
 Recycling Center

DATE: 24-Mar

Inventory & Balance Sheet

	Uproc.	Proc.	Total
ONP	1.5	12.81	14.31
OCC	4.25	5.47	9.72
MGOP	0.55	12.97	13.52
STEEL	0.65	9.05	9.7
ALUM.	0.15	0.97	1.12
E-WASTE	0	0	0
Pete #1	0.35	7.8	8.15
No. 2	0.4	6.2	6.6
Total	7.85	55.27	63.12

Inventory 03/01/2024	60.97
Inventory 04/01/2024	63.12
Diff.	2.15
Loads Shipped	44.01
Total Diff. Inventory & Loads Shipped	46.16
Total Received	46.16
Less Garbage	0
Total	46.16

Residential Curbside
 620

Appliance Iron	Total	Total \$
44060	0	44060 2677.6

Yard Debris
 5000

City of Buckhannon Recycling Center Totals January, February, March 2024										
January	53.2									
February	46.73									
March	46.16									
	146.09									
OCC	ONP	MGOP	No.2	PETE #1	STEEL	ALUM.	APP.	Y/D Debris	E-Waste	Total
60.2	36.3	1.6	1.2	1.23	1.1	1.3	34.5	7.3	1.36	146.09

D.2 Transfer Station Report

City of Buckhannon
Transfer Station Totals

March 2024

Total Transactions	3023	
Total Weight	1432.96	
Total Cash Received	\$38,235.00	
Total City Trucks	\$64,438.06	773.86 tons
Total Charge	\$19,848.22	
Grand total	\$122,521.28	

Total C/D Material	339.39
Total Commercial/Residential	1093.57
Bulky Goods	
Steel	1.45
Waste	4.1
Total	5.55

D.3 Waste Collection Report -Normal daily work performances.

E. Correspondence and Information – The Mayor reviewed the following items with the Board:

E.1 Notice Accepting Applications Waste Collection Department Garbage Truck Helper

Waste Collection Department
Garbage Truck Helper

The City of Buckhannon Waste Collection Department is accepting applications until April 19, 2024 for the following positions:

- One full-time garbage truck collection helper

Job Benefits and Compensation

- Hourly rate starting at **\$13.00 per hour** depending on combination of education, skills, and qualifications.
- Full City benefits including insurance, retirement, sick time and vacation time.
- Annual work boot allowance
- Work clothing provided

Candidates must:

- Be 18 years of age or older.
- Driver must possess a valid WV driver license
- Possess a High School diploma or equivalent.
- Be in good physical condition. This job includes, but is not limited to, lifting up to 50 pounds as well as climbing.
- Willing to work in inclement weather

Eligible candidates will be subject to a background check and drug test.

Applications may be obtained at City Hall, 70 E Main St, Buckhannon WV, Mon-Fri 8:30 am to 4:30 pm or call 304-472-1651.

The City of Buckhannon is an EEOC employer committed to the principle of equal opportunity for all qualified persons.

E.2 Notice Free Residential Paper Shredding Event-Saturday April 20th 9am-12noon at 395 Mud Lick Rd

News Releases

Free Residential Paper Shredding Event, April 20, 2024 - The Upshur County Solid Waste Authority is sponsoring a Free Paper Shredding Event (Residential Only) on Saturday, April 20, 2024, from 9:00 a.m. to 12:00 noon at 395 Mud Lick Rd. Buckhannon (across from the Transfer Station). Contact Director Belinda Lewis at (814) 327-5218 for more information.

F. Consent Agenda

F.1 Approval of Minutes: 01/04/24, 02/01/24, 03/07/24 – Mayor Skinner asked for any necessary corrections or additions to these minutes or a motion to approve them as presented.

Motion to approve the Minutes of 01/04/24, 02/01/24, 03/07/24 as presented was made by Rylands/Randall. Motion carried.

G. Strategic Issues for Discussion and/or Vote

G.1 Waste Collection Board Draft Budget FY 2024/2025 – Discussed earlier in the meeting. No action necessary.

H. Board Members Comments and Announcements

- **CJ Rylands:** Nothing further.
- **Scott Randall:** Spoke about the Free Residential Paper Shredding Event.
- **Randy Sanders:** Nothing further.
- **Amberle Jenkins:** Nothing further.
- **Jerry Arnold:** Nothing further.
- **Jay Hollen:** Nothing further.
- **Dakota Arnold:** Nothing further.
- **Mayor Skinner:** Nothing further.

I. Adjournment

Motion to adjourn at 8:02 AM was made by Randall.

Mayor Robert N. Skinner III

City Recorder Randall H. Sanders
