

STATE OF WEST VIRGINIA; COUNTY OF UPSHUR; CITY OF BUCKHANNON: TO-WIT:

A scheduled meeting of the Water Board was held at Buckhannon City Hall, 70 East Main Street on, Thursday, April 11, 2024 at 4:30 p.m. with the following in attendance (GTM-GoToMeeting):

|   |                 |         |
|---|-----------------|---------|
| Mayor                                     | Robbie Skinner  | Absent  |
| City Recorder                             | Randy Sanders   | Present |
| Board Member                              | Dave Thomas     | Present |
| Board Member                              | Dave McCauley   | Present |
| Board Member                              | Erasmo Rizo     | Present |
| Board Member                              | Don Nestor      | Present |
| Director of Finance & Admin/Asst Recorder | Amberle Jenkins | Present |
| Director of Public Works                  | Jerry Arnold    | Present |
| City Engineer                             | Jay Hollen      | Present |
| Water Supervisor                          | Kelly Arnold    | Present |
| City Attorney                             | Tom O’Neill     | Absent  |
| Office Manager                            | Barbara Hinkle  | Present |
| Water Department Employee                 | Jerry Wamsley   | Present |

Guests: None

City of Buckhannon Water Board – 4:30PM at City Hall in Council Chambers  
Meeting Agenda for Thursday, April 11, 2024

- A. Call to Order
  - A.1 Moment of Silence
  - A.2 Pledge to the Flag of the United States of America
- B. Recognized Guests
  - B.1
- C. Financial Report-Amby Jenkins
  - C.1 March 2024
- D. Department Report
  - D.1 Water Department Report-Kelly Arnold
  - D.2 ARPA Projects Update
  - D.3 FEMA Generator Update-Closeout
  - D.4 Island Avenue Water System Improvement Project Update
- E. Correspondence and Information
  - E.1 Hodgesville P.S.D. Meeting Minutes-March 2024
  - E.2 Elkins Road P.S.D. Meeting Minutes-March 2024
  - E.3 Mt. Hope Water Association Meeting Minutes-February 2024
  - E.4 Permit Application Island Avenue Water System Improvement Project
  - E.5 Permit Approval WV Bureau for Public Health Island Avenue Water Line Replacement Project
  - E.6 Advertisement for Bids-Water Storage Tanks Inspection & Cleaning Services- Bid opening 04/24/24
  - E.7 News Release: The Buckhannon Water Department Announces Meade Street Project -Intermittent Street Closures to Take Place continuing through the spring and summer months of 2024
- F. Consent Agenda
  - F.1 Approval of Minutes:12/14/23, 01/11/24, 03/14/24
- G. Strategic Issues for discussion and vote
  - G.1 Approval Water Board Budget FY 2024-2025
  - G.2 Approval Wage Increase Patrick Tenney Receiving Class I Certification
  - G.3 Approval Wage Increase Eric Thomason Receiving Class III Certification
- H. Board Members Comments and Announcements
- I. Adjournment

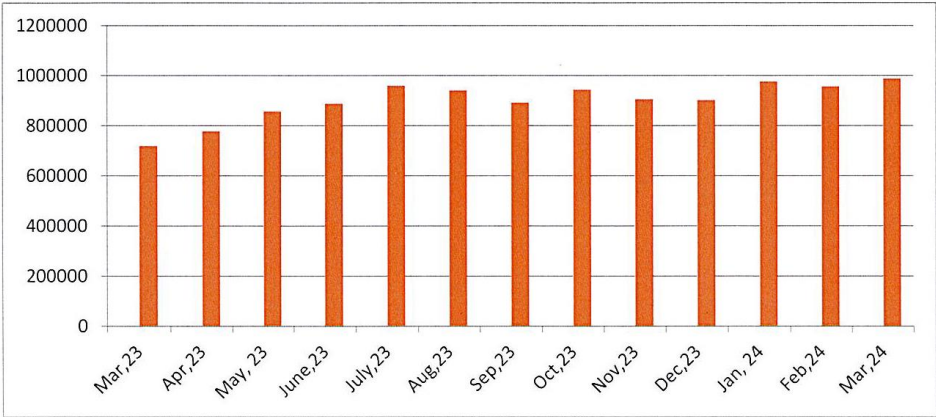
Posted 04/05/2024

- A. Call to Order: The meeting was called to order by Recorder Sanders, who then led those in attendance in a Moment of Silence and then the Pledge to the Flag of the United States of America.
- B. Recognized Guests:
  - B.1: None

C. Financial Report – Amby Jenkins  
C.1 March 2024- Mrs. Jenkins presented the following Financial Report noting that some of the CD’s would be maturing.

WATER BOARD  
CITY OF BUCKHANNON  
BALANCE SHEET

|   |                 |
|---|-----------------|
| Balance March 31, 2024                          |                 |
| Money market & checking                         | \$ 1,020,920.87 |
| Work Capital CD (9888).5% maturity 4-11-24(FCB) | \$167,862.80    |
| Work Capital CD (Raymond James) 5.25%May2023    | \$178,602.49    |
| CD Savings (1528) .03% converted                |                 |
| To 7 mth CD 5.14% on 10/27/23(Peoples)          | \$271,320.85    |
| Savings 2% #5764795 .05% converted              |                 |
| to 9 mth CD 5.05% on 10/30/23(Citizens)         | \$256,449.65    |
| Savings 2%Depreciation .05%                     | \$ 1,523.79     |



Money Market and Checking Trend  
Note: Bond Payments began March 2017 \$22751.66 per mth.

| 4-03-2024 07:48 PM                        | CITY OF BUCKHANNON<br>REVENUE & EXPENSE REPORT (UNAUDITED)<br>AS OF: MARCH 31ST, 2024 |                |                     |                  |                | PAGE: 3      |
|---|---|----------------|---------------------|------------------|----------------|--------------|
| 400-WATER                                 | % OF YEAR COMPLETED: 75.00  |                |                     |                  |                |              |
| REVENUES                                  | CURRENT BUDGET  | CURRENT PERIOD | YEAR TO DATE ACTUAL | TOTAL ENCUMBERED | BUDGET BALANCE | % YTD BUDGET |
| UTILITY BILLINGS                          |   |                |                     |                  |                |              |
| 400-350-000-00 RESIDENTIAL SALES          | 950,000   | 84,145.15      | 799,592.07          | 0.00             | 150,407.93     | 84.17        |
| 400-350-000-01 COMMERCIAL/INDUSTRIAL SAL  | 600,000   | 51,053.42      | 482,725.82          | 0.00             | 117,274.18     | 80.45        |
| 400-350-000-03 PRIVATE FIRE PROTECTION    | 15,000  | 1,427.50       | 12,917.50           | 0.00             | 2,082.50       | 86.12        |
| 400-350-000-04 PUBLIC FIRE PROTECTION     | 0   | 0.00           | 0.00                | 0.00             | 0.00           | 0.00         |
| TOTAL UTILITY BILLINGS                    | 1,565,000   | 136,626.07     | 1,295,235.39        | 0.00             | 269,764.61     | 82.76        |
| OUTSIDE DISTRICTS                         |   |                |                     |                  |                |              |
| 400-360-000-00 MT HOPE WATER (MASTER MET  | 220,000   | 19,465.50      | 181,037.00          | 0.00             | 38,963.00      | 82.29        |
| 400-360-000-01 HODGESVILLE PSD (MASTER M  | 220,000   | 24,207.75      | 207,016.75          | 0.00             | 12,983.25      | 94.10        |
| 400-360-000-02 ELKINS ROAD PSD (MASTER M  | 150,000   | 17,417.75      | 170,142.00          | 0.00             | 20,142.00      | 113.43       |
| 400-360-000-03 ADRIAN PSD (MASTER METER)  | 206,330   | 24,800.25      | 227,763.00          | 0.00             | 21,433.00      | 110.39       |
| TOTAL OUTSIDE DISTRICTS                   | 796,330   | 85,891.25      | 785,958.75          | 0.00             | 10,371.25      | 98.70        |
| GRANTS                                    |   |                |                     |                  |                |              |
| 400-366-000-01 STATE GRANTS               | 0   | 0.00           | 0.00                | 0.00             | 0.00           | 0.00         |
| 400-366-000-02 GRANT -BOAT & AIRCOND      | 0   | 0.00           | 0.00                | 0.00             | 0.00           | 0.00         |
| 400-368-000-00 TAP FEES                   | 10,000  | 0.00           | 8,500.00            | 0.00             | 1,500.00       | 85.00        |
| 400-368-000-01 RECLASSIFY REVENUE-ARMORY  | 0   | 0.00           | 0.00                | 0.00             | 0.00           | 0.00         |
| 400-368-000-02 RECLASSIFY REVENUE         | 0   | 0.00           | 0.00                | 0.00             | 0.00           | 0.00         |
| 400-368-100-00 PROJECTS NOT 5.5 RULE      | 0   | 0.00           | 0.00                | 0.00             | 0.00           | 0.00         |
| 400-368-100-03 CONTRIB IN AID CONST 5.5R  | 0   | 0.00           | 0.00                | 0.00             | 0.00           | 0.00         |
| 400-368-200-00 CAPITALIZE PROJ EQUIP CSTS | 0   | 0.00           | 0.00                | 0.00             | 0.00           | 0.00         |
| TOTAL GRANTS                              | 10,000  | 0.00           | 8,500.00            | 0.00             | 1,500.00       | 85.00        |
| INTRAFUND CONTR/CHARGES                   |   |                |                     |                  |                |              |
| 400-370-000-01 LATE CHARGES               | 20,000  | 2,059.25       | 19,961.53           | 0.00             | 38.47          | 99.81        |
| 400-370-000-02 WATER BILLING-NEW SERVICE  | 0   | 0.00           | 0.00                | 0.00             | 0.00           | 0.00         |
| 400-370-000-03 CUSTOMER BILL FEES(BANK-S  | 2,000   | 450.00         | 2,175.00            | 0.00             | 175.00         | 108.75       |
| 400-370-000-04 C J MARTIN WATER LINE EXT  | 0   | 0.00           | 0.00                | 0.00             | 0.00           | 0.00         |
| 400-370-000-05 ATLANTIC CST PIPELINE REV  | 0   | 0.00           | 0.00                | 0.00             | 0.00           | 0.00         |
| TOTAL INTRAFUND CONTR/CHARGES             | 22,000  | 2,509.25       | 22,136.53           | 0.00             | 136.53         | 100.62       |
| OTHER REVENUE                             |   |                |                     |                  |                |              |
| 400-379-000-00 GAIN ON SALE               | 0   | 0.00           | 0.00                | 0.00             | 0.00           | 0.00         |
| 400-380-000-00 INTEREST INCOME            | 1,000   | 0.00           | 811.02              | 0.00             | 188.98         | 81.10        |
| 400-399-000-00 MISC. NONOPERATING INCOME  | 88,000  | 2,100.00       | 92,613.81           | 0.00             | 4,613.81       | 105.24       |
| TOTAL OTHER REVENUE                       | 89,000  | 2,100.00       | 93,424.83           | 0.00             | 4,424.83       | 104.97       |
| TOTAL REVENUE                             | 2,482,330   | 227,126.57     | 2,205,255.50        | 0.00             | 277,074.50     | 88.84        |

400-WATER

% OF YEAR COMPLETED: 75.00

| DEPARTMENTAL EXPENDITURES                | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % YTD<br>BUDGET |
|--|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------|
| BAD DEBT<br>=====                        |                   |                   |                        |                     |                   |                 |
| NON-OPERATING EXPENSES                   |                   |                   |                        |                     |                   |                 |
| 400-550-676-00 BAD DEBT EXPENSE(return c | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| TOTAL NON-OPERATING EXPENSES             | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| TOTAL BAD DEBT                           | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| DEPRECIATION<br>=====                    |                   |                   |                        |                     |                   |                 |
| CONTRIBUTIONS                            |                   |                   |                        |                     |                   |                 |
| 400-580-500-00 DEPRECIATION EXPENSE      | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| TOTAL CONTRIBUTIONS                      | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| TOTAL DEPRECIATION                       | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| RESERVIOR MANGMT DAM<br>=====            |                   |                   |                        |                     |                   |                 |
| SALARIES & BENEFITS                      |                   |                   |                        |                     |                   |                 |
| 400-601-103-00 RESERVIOR MANAGEMENT LABO | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| TOTAL SALARIES & BENEFITS                | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| CONTRACTUAL SERVICES                     |                   |                   |                        |                     |                   |                 |
| 400-601-211-00 UTILITIES - ELEC,GAS,PHON | 20,000            | 1,575.08          | 14,517.47              | 0.00                | 5,482.53          | 72.59           |
| 400-601-226-00 PAYROLL OVERHEAD (FICA,RE | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| TOTAL CONTRACTUAL SERVICES               | 20,000            | 1,575.08          | 14,517.47              | 0.00                | 5,482.53          | 72.59           |
| COMMODITIES                              |                   |                   |                        |                     |                   |                 |
| 400-601-342-00 MAINTENANCE RIVER INTAKE& | 4,400             | 0.00              | 2,548.48               | 0.00                | 1,851.52          | 57.92           |
| 400-601-346-00 WATERSHED MANAGEMENT      | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 400-601-347-00 MAINTENANCE DAM           | 4,000             | 0.00              | 0.00                   | 0.00                | 4,000.00          | 0.00            |
| 400-601-399-00 WATERSHED, DAM MISC       | 5,000             | 0.00              | 0.00                   | 0.00                | 5,000.00          | 0.00            |
| TOTAL COMMODITIES                        | 13,400            | 0.00              | 2,548.48               | 0.00                | 10,851.52         | 19.02           |
| TOTAL RESERVIOR MANGMT DAM               | 33,400            | 1,575.08          | 17,065.95              | 0.00                | 16,334.05         | 51.10           |
| WATER PLANT<br>=====                     |                   |                   |                        |                     |                   |                 |
| SALARIES & BENEFITS                      |                   |                   |                        |                     |                   |                 |
| 400-642-103-00 WATER PUMPERS SALARIES    | 391,000           | 38,028.23         | 265,273.67             | 0.00                | 125,726.33        | 67.84           |
| 400-642-104-00 FICA TAX                  | 30,000            | 2,914.90          | 20,330.13              | 0.00                | 9,669.87          | 67.77           |

400-WATER

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| DEPARTMENTAL EXPENDITURES                | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % YTD<br>BUDGET |
|--|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------|
| 400-642-105-00 HEALTH INSURANCE          | 43,000            | 2,806.52          | 29,055.68              | 0.00                | 13,944.32         | 67.57           |
| 400-642-106-00 RETIREMENT                | 35,500            | 3,422.54          | 23,874.65              | 0.00                | 11,625.35         | 67.25           |
| 400-642-109-00 ADJUST COMPENSATED ABSENC | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| TOTAL SALARIES & BENEFITS                | 499,500           | 47,172.19         | 338,534.13             | 0.00                | 160,965.87        | 67.77           |
| CONTRACTUAL SERVICES                     |                   |                   |                        |                     |                   |                 |
| 400-642-211-00 UTILITIES - ELEC, GAS, PH | 139,000           | 11,595.40         | 105,106.12             | 0.00                | 33,893.88         | 75.62           |
| 400-642-221-00 TRAINING & CONTINUED EDUC | 2,500             | 0.00              | 715.00                 | 0.00                | 1,785.00          | 28.60           |
| 400-642-226-00 UNEMPLOYMENT/COMPENSATION | 7,000             | 465.00            | 4,519.18               | 0.00                | 2,480.82          | 64.56           |
| TOTAL CONTRACTUAL SERVICES               | 148,500           | 12,060.40         | 110,340.30             | 0.00                | 38,159.70         | 74.30           |
| COMMODITIES                              |                   |                   |                        |                     |                   |                 |
| 400-642-341-00 OFFICE EXPENSE            | 3,300             | 100.53            | 899.22                 | 0.00                | 2,400.78          | 27.25           |
| 400-642-342-00 MAINT TREATMENT PLANT BLD | 6,000             | 717.82            | 1,970.34               | 0.00                | 4,029.66          | 32.84           |
| 400-642-343-00 VEHICLE MAINTENANCE       | 700               | 590.01            | 590.01                 | 0.00                | 109.99            | 84.29           |
| 400-642-343-01 PLANT VEHICLE FUEL        | 4,400             | 800.11            | 3,495.24               | 0.00                | 904.76            | 79.44           |
| 400-642-344-00 GENERAL EQUIPMENT MAINTEN | 24,000            | 97.92             | 15,583.99              | 0.00                | 8,416.01          | 64.93           |
| 400-642-345-00 UNIFORMS PERSONAL SAFETY  | 3,500             | 231.24            | 1,606.18               | 0.00                | 1,893.82          | 45.89           |
| 400-642-346-00 MAINT TREATMENT PLANT EQU | 81,000            | 22,640.07         | 60,451.09              | 15.99               | 20,532.92         | 74.65           |
| 400-642-347-00 PLANT LAB MAINT & SUPPLIE | 15,000            | 790.59            | 7,719.71               | 0.00                | 7,280.29          | 51.46           |
| 400-642-348-00 CHEMICAL COSTS            | 216,000           | 12,947.98         | 135,441.25             | 14,186.49           | 66,372.26         | 69.27           |
| 400-642-349-00 COMPLIANCE MONITORING     | 23,000            | 1,270.44          | 4,598.88               | 363.41              | 18,037.71         | 21.58           |
| 400-642-350-00 TELEMETRY COSTS           | 25,250            | 0.00              | 8,775.60               | 0.00                | 16,474.40         | 34.75           |
| 400-642-399-00 PLANT MISCELLANEOUS       | 3,000             | 75.00             | 1,279.82               | 0.00                | 1,720.18          | 42.66           |
| TOTAL COMMODITIES                        | 405,150           | 40,261.71         | 242,411.33             | 14,565.89           | 148,172.78        | 63.43           |
| CAPITAL OUTLAY                           |                   |                   |                        |                     |                   |                 |
| 400-642-459-00 WATER PLANT CAPITAL       | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| TOTAL CAPITAL OUTLAY                     | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| TOTAL WATER PLANT                        | 1,053,150         | 99,494.30         | 691,285.76             | 14,565.89           | 347,298.35        | 67.02           |
| WATER LINES<br>=====                     |                   |                   |                        |                     |                   |                 |
| SALARIES & BENEFITS                      |                   |                   |                        |                     |                   |                 |
| 400-660-103-00 T & D LINE CREW SALARIES  | 437,500           | 49,821.63         | 329,554.08             | 0.00                | 107,945.92        | 75.33           |
| 400-660-103-10 LABOR&BENEFITS CAPITALIZE | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 400-660-104-00 FICA TAX                  | 33,500            | 3,828.63          | 25,324.74              | 0.00                | 8,175.26          | 75.60           |
| 400-660-105-00 HEALTH INSURANCE          | 87,000            | 6,233.86          | 70,270.84              | 0.00                | 16,729.16         | 80.77           |
| 400-660-106-00 RETIREMENT                | 39,375            | 4,483.96          | 29,659.96              | 0.00                | 9,715.04          | 75.33           |
| 400-660-109-00 ADJUST COMPENSATED ABSENC | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| TOTAL SALARIES & BENEFITS                | 597,375           | 64,368.08         | 454,809.62             | 0.00                | 142,565.38        | 76.13           |
| CONTRACTUAL SERVICES                     |                   |                   |                        |                     |                   |                 |
| 400-660-211-00 UTILITIES - ELEC,GAS,PHON | 28,000            | 2,030.38          | 26,554.08              | 0.00                | 1,445.92          | 94.84           |
| 400-660-221-00 TRAINING & CONTINUED EDUC | 2,500             | 0.00              | 1,478.00               | 0.00                | 1,022.00          | 59.12           |
| 400-660-226-00 UNEMPLOYMENT/COMPENSATION | 13,000            | 465.00            | 4,514.52               | 0.00                | 8,485.48          | 34.73           |
| TOTAL CONTRACTUAL SERVICES               | 43,500            | 2,495.38          | 32,546.60              | 0.00                | 10,953.40         | 74.82           |



400-WATER

% OF YEAR COMPLETED: 75.00

| DEPARTMENTAL EXPENDITURES                | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % YTD<br>BUDGET |
|--|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------|
| COMMODITIES                              |                   |                   |                        |                     |                   |                 |
| 400-660-341-00 OFFICE EXPENSE            | 8,325             | 333.53            | 1,237.54               | 0.00                | 7,087.46          | 14.87           |
| 400-660-342-00 MAINTENANCE GARAGE BLDG   | 3,500             | 0.00              | 1,250.66               | 0.00                | 2,249.34          | 35.73           |
| 400-660-343-00 VEHICLE MAINTENANCE       | 8,000             | 19.78             | 4,072.68               | 0.00                | 3,927.32          | 50.91           |
| 400-660-343-01 LINE VEHICLE FUEL         | 15,000            | 247.35            | 8,464.62               | 0.00                | 6,535.38          | 56.43           |
| 400-660-344-00 GENERAL EQUIPMENT MAINTEN | 22,000            | 781.02            | 17,798.53              | 486.01              | 3,715.46          | 83.11           |
| 400-660-345-00 UNIFORMS-PERSONAL SAFETY  | 4,500             | 231.25            | 1,606.18               | 0.00                | 2,893.82          | 35.69           |
| 400-660-347-00 BOOSTER PUMP BLDG EQUIP M | 63,000            | 15,632.00         | 28,352.73              | 0.00                | 34,647.27         | 45.00           |
| 400-660-348-00 DISTRIBUTION TANK MAINTEN | 15,000            | 217.28            | 1,443.16               | 127.36              | 13,429.48         | 10.47           |
| 400-660-349-00 LINE MAINTENANCE MATERIAL | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 400-660-350-00 LINE MAINT PERMITS (DOH)  | 500               | 0.00              | 0.00                   | 0.00                | 500.00            | 0.00            |
| 400-660-351-00 COMPLIANCE MONITORING     | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 400-660-352-00 NEW SERVICES, UPGRADE MAT | 140,000           | 12,483.82         | 66,598.80              | 0.00                | 73,401.20         | 47.57           |
| 400-660-353-00 MAPPING & LINE LOCATING E | 12,000            | 109.18            | 3,883.44               | 0.00                | 8,116.56          | 32.36           |
| 400-660-354-00 FIRE SERVICE MATERIALS    | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| TOTAL COMMODITIES                        | 291,825           | 30,055.21         | 134,708.34             | 613.37              | 156,503.29        | 46.37           |
| NON-OPERATING EXPENSES                   |                   |                   |                        |                     |                   |                 |
| 400-660-999-00 TRAN DISTRIB MISCELLANEOU | 1,500             | 0.00              | 56.00                  | 0.00                | 1,444.00          | 3.73            |
| TOTAL NON-OPERATING EXPENSES             | 1,500             | 0.00              | 56.00                  | 0.00                | 1,444.00          | 3.73            |

|                   |         |           |            |        |            |       |
|-------------------|---------|-----------|------------|--------|------------|-------|
| TOTAL WATER LINES | 934,200 | 96,918.67 | 622,120.56 | 613.37 | 311,466.07 | 66.66 |
|-------------------|---------|-----------|------------|--------|------------|-------|

WATER METERS  
=====

|  |     |      |        |      |      |       |
|--|-----|------|--------|------|------|-------|
| SALARIES & BENEFITS                      |     |      |        |      |      |       |
| 400-902-103-00 METER ON/OFF & MAINT LABO | 0   | 0.00 | 0.00   | 0.00 | 0.00 | 0.00  |
| 400-902-104-00 FICA TAX                  | 0   | 0.00 | 0.00   | 0.00 | 0.00 | 0.00  |
| 400-902-105-00 HEALTH INSURANCE          | 0   | 0.00 | 0.00   | 0.00 | 0.00 | 0.00  |
| 400-902-106-00 RETIREMENT                | 0   | 0.00 | 0.00   | 0.00 | 0.00 | 0.00  |
| 400-902-109-00 ADJUST COMPENSATED ABSENC | 0   | 0.00 | 0.00   | 0.00 | 0.00 | 0.00  |
| TOTAL SALARIES & BENEFITS                | 0   | 0.00 | 0.00   | 0.00 | 0.00 | 0.00  |
| CONTRACTUAL SERVICES                     |     |      |        |      |      |       |
| 400-902-221-00 TRAINING & CONTINUED EDUC | 0   | 0.00 | 0.00   | 0.00 | 0.00 | 0.00  |
| 400-902-226-00 WORKERS COMP/ INSURANCE   | 330 | 0.00 | 329.51 | 0.00 | 0.49 | 99.85 |
| TOTAL CONTRACTUAL SERVICES               | 330 | 0.00 | 329.51 | 0.00 | 0.49 | 99.85 |
| COMMODITIES                              |     |      |        |      |      |       |
| 400-902-342-00 MAINTENANCE OF METER SHOP | 0   | 0.00 | 0.00   | 0.00 | 0.00 | 0.00  |
| 400-902-343-00 VEHICLE MAINTENANCE       | 0   | 0.00 | 0.00   | 0.00 | 0.00 | 0.00  |
| 400-902-343-01 METER VEHICLE FUEL        | 0   | 0.00 | 0.00   | 0.00 | 0.00 | 0.00  |
| 400-902-344-00 GENERAL EQUIPMENT MAINTEN | 0   | 0.00 | 0.00   | 0.00 | 0.00 | 0.00  |
| 400-902-345-00 UNIFORMS-PESONAL SAFETY E | 0   | 0.00 | 0.00   | 0.00 | 0.00 | 0.00  |
| 400-902-346-00 REPLACEMENT NEW METERS, P | 0   | 0.00 | 0.00   | 0.00 | 0.00 | 0.00  |
| TOTAL COMMODITIES                        | 0   | 0.00 | 0.00   | 0.00 | 0.00 | 0.00  |

400-WATER

% OF YEAR COMPLETED: 75.00

| DEPARTMENTAL EXPENDITURES                | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % YTD<br>BUDGET |
|--|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------|
| NON-OPERATING EXPENSES                   |                   |                   |                        |                     |                   |                 |
| 400-902-999-00 CUST SERVICE-METER READ - | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| TOTAL NON-OPERATING EXPENSES             | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| TOTAL WATER METERS                       | 330               | 0.00              | 329.51                 | 0.00                | 0.49              | 99.85           |
| OFFICE/ADMIN<br>=====                    |                   |                   |                        |                     |                   |                 |
| SALARIES & BENEFITS                      |                   |                   |                        |                     |                   |                 |
| 400-920-101-00 AD & GE SALARIES BOARD    | 14,400            | 1,400.00          | 12,600.00              | 0.00                | 1,800.00          | 87.50           |
| 400-920-103-00 AD & GE OFFICE SALARIES   | 146,000           | 17,160.41         | 112,611.59             | 0.00                | 33,388.41         | 77.13           |
| 400-920-104-00 FICA TAX                  | 12,271            | 1,420.49          | 9,578.70               | 0.00                | 2,692.30          | 78.06           |
| 400-920-105-00 HEALTH INSURANCE          | 18,500            | 1,332.44          | 16,010.75              | 0.00                | 2,489.25          | 86.54           |
| 400-920-106-00 RETIREMENT                | 14,436            | 1,522.50          | 9,914.55               | 0.00                | 4,521.45          | 68.68           |
| 400-920-109-00 ADJUST COMPENSATED ABSENC | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| TOTAL SALARIES & BENEFITS                | 205,607           | 22,835.84         | 160,715.59             | 0.00                | 44,891.41         | 78.17           |
| CONTRACTUAL SERVICES                     |                   |                   |                        |                     |                   |                 |
| 400-920-211-00 UTILITIES - ELEC,GAS,PHON | 2,000             | 150.49            | 1,339.75               | 0.00                | 660.25            | 66.99           |
| 400-920-221-00 TRAINING & CONTINUED EDUC | 500               | 0.00              | 0.00                   | 0.00                | 500.00            | 0.00            |
| 400-920-226-00 UNEMPLOYMENT/COMPENSATION | 2,600             | 61.33             | 748.14                 | 0.00                | 1,851.86          | 28.77           |
| 400-920-232-00 BOND ANNUAL FEE           | 0                 | 1,050.00          | 1,050.00               | 0.00                | ( 1,050.00)       | 0.00            |
| TOTAL CONTRACTUAL SERVICES               | 5,100             | 1,261.82          | 3,137.89               | 0.00                | 1,962.11          | 61.53           |
| COMMODITIES                              |                   |                   |                        |                     |                   |                 |
| 400-920-341-00 MATERIALS & SUPPLIES EXPE | 55,000            | 7,239.57          | 64,050.36              | 60.50               | ( 9,110.86)       | 116.57          |
| 400-920-343-00 VEHICLE MAINTENANCE       | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 400-920-347-00 GENERAL EQUIPMENT MAINTEN | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 400-920-348-00 MAINTENANCE & RENT-OFFICE | 10,950            | 0.00              | 950.00                 | 0.00                | 10,000.00         | 8.68            |
| 400-920-349-00 AUDITING EXPENSE          | 8,300             | 1,957.75          | 7,983.25               | 0.00                | 316.75            | 96.18           |
| 400-920-350-00 PROFESSIONAL & LEGAL EXPE | 23,500            | 3,875.00          | 21,662.50              | 0.00                | 1,837.50          | 92.18           |
| 400-920-351-00 ENGINEERING EXPENSE       | 100,000           | 0.00              | 99,850.00              | 0.00                | 150.00            | 99.85           |
| 400-920-352-00 PROPERTY INSURANCE        | 52,300            | 4,761.63          | 31,265.04              | 0.00                | 21,034.96         | 59.78           |
| 400-920-353-00 PSC ASSESSMENTS           | 6,000             | 0.00              | 5,284.85               | 0.00                | 715.15            | 88.08           |
| 400-920-369-00 CUSTOMER DEP INTEREST PAI | 700               | 0.00              | 1.80                   | 0.00                | 698.20            | 0.26            |
| TOTAL COMMODITIES                        | 256,750           | 17,833.95         | 231,047.80             | 60.50               | 25,641.70         | 90.01           |
| CAPITAL OUTLAY                           |                   |                   |                        |                     |                   |                 |
| 400-920-459-00 CAPITAL OUTLAY OFFICE     | 14,900            | 697.21            | 6,985.85               | 384.48              | 7,529.67          | 49.47           |
| TOTAL CAPITAL OUTLAY                     | 14,900            | 697.21            | 6,985.85               | 384.48              | 7,529.67          | 49.47           |
| NON-OPERATING EXPENSES                   |                   |                   |                        |                     |                   |                 |
| 400-920-670-00 DEPOSIT INTEREST EXPENSE  | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 400-920-999-00 ADM BOARD-BILLING MISC    | 17,000            | 1,913.12          | 18,165.51              | 0.00                | ( 1,165.51)       | 106.86          |
| TOTAL NON-OPERATING EXPENSES             | 17,000            | 1,913.12          | 18,165.51              | 0.00                | ( 1,165.51)       | 106.86          |
| TOTAL OFFICE/ADMIN                       | 499,357           | 44,541.94         | 420,052.64             | 444.98              | 78,859.38         | 84.21           |



400-WATER

% OF YEAR COMPLETED: 75.00

| DEPARTMENTAL EXPENDITURES                | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % YTD<br>BUDGET |
|--|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------|
| BAD DEBTS                                |                   |                   |                        |                     |                   |                 |
| =====                                    |                   |                   |                        |                     |                   |                 |
| SALARIES & BENEFITS                      |                   |                   |                        |                     |                   |                 |
| 400-955-109-00 BAD DEBTS                 | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| TOTAL SALARIES & BENEFITS                | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| TOTAL BAD DEBTS                          | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| BOND PAYMENTS                            |                   |                   |                        |                     |                   |                 |
| =====                                    |                   |                   |                        |                     |                   |                 |
| CONTRACTUAL SERVICES                     |                   |                   |                        |                     |                   |                 |
| 400-970-221-00 WATER BOND A 2016         | 270,000           | 0.00              | 202,872.87             | 0.00                | 67,127.13         | 75.14           |
| 400-970-221-01 WATER BOND 2016 RESERVE   | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| TOTAL CONTRACTUAL SERVICES               | 270,000           | 0.00              | 202,872.87             | 0.00                | 67,127.13         | 75.14           |
| TOTAL BOND PAYMENTS                      | 270,000           | 0.00              | 202,872.87             | 0.00                | 67,127.13         | 75.14           |
| CAPITAL/PROJECTS                         |                   |                   |                        |                     |                   |                 |
| =====                                    |                   |                   |                        |                     |                   |                 |
| SALARIES & BENEFITS                      |                   |                   |                        |                     |                   |                 |
| 400-999-110-00 PAINT WATER TANKS         | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 400-999-120-00 METER READER HANDHELD UPG | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 400-999-130-00 BOAT&AC GRANT 2020        | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 400-999-140-00 ISLAND AVE 6" TO REPLACE  | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 400-999-140-01 MEADE ST PROJECT          | 0                 | 77,918.68         | 77,918.68              | 602.75              | 78,521.43)        | 0.00            |
| 400-999-163-00 PLANT LAB UPGRADE         | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 400-999-170-00 ATLANTIC CST PIPEL PASSTH | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 400-999-172-00 KENNEDY HYDRANT REPLACEME | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 400-999-173-00 MEADE - COLLEGE TO CAMDEN | 200,000           | 0.00              | 0.00                   | 0.00                | 200,000.00        | 0.00            |
| 400-999-176-00 LIGHTBURN STREET          | 75,000            | 0.00              | 0.00                   | 0.00                | 75,000.00         | 0.00            |
| 400-999-177-00 VALLEY GREEN MASTER METER | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 400-999-178-00 HYDRANT UPGRADE TO STEAME | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 400-999-187-00 BRIDGE METER SHOP TO CHEM | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 400-999-188-00 BRUSHY FORK LANE WIDENING | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 400-999-189-00 RENEW 84 METER SERVICES   | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 400-999-190-00 VARIOUS OTHER PROJECTS    | 4,000             | 0.00              | 0.00                   | 0.00                | 4,000.00          | 0.00            |
| 400-999-191-00 HOUSING AUTHORITY METERIN | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 400-999-197-00 PAINTING INT N. BKH TANK  | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| TOTAL SALARIES & BENEFITS                | 279,000           | 77,918.68         | 77,918.68              | 602.75              | 200,478.57        | 28.14           |
| NON-OPERATING EXPENSES                   |                   |                   |                        |                     |                   |                 |
| 400-999-602-00 INTAKE LARGE COMPRESSOR   | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 400-999-612-00 WATER PLANT PROJ PHASE 1  | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 400-999-613-00 KNOLLWOOD 4" TAP          | 35,000            | 0.00              | 0.00                   | 0.00                | 35,000.00         | 0.00            |

400-WATER

% OF YEAR COMPLETED: 75.00

| DEPARTMENTAL EXPENDITURES                | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % YTD<br>BUDGET |
|--|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------|
| 400-999-619-00 24 MISC VALVES TO REPLACE | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 400-999-620-00 EMERG GEN @ BOOSTER STATI | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 400-999-621-00 PAINT INT. ST. JOE TANK   | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 400-999-622-00 LEWIS LINE EXTENTION      | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 400-999-623-00 CORR H SOUTH WATER LINE   | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 400-999-624-00 PAINT EXT. ST. JOE TANK   | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 400-999-625-00 14 NEW CITY/COUNTY HYDRAN | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 400-999-626-00 COMMERCIAL LAWMOWER       | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 400-999-627-00 GPS & LAPTOP              | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 400-999-628-00 ST JOE CHECK VALVE SYSTEM | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 400-999-665-00 DEPRECIATION FUND (NEW PL | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 400-999-666-00 VICTORIA HILL TANK        | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 400-999-667-00 FILTER MEDIA REPLACEMENT  | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 400-999-668-00 REBUILD ALTITUDE AND PRV  | 7,000             | 0.00              | 0.00                   | 0.00                | 7,000.00          | 0.00            |
| 400-999-669-00 EWMS EXP EARLYWARNINGMON  | 11,000            | 0.00              | 0.00                   | 0.00                | 11,000.00         | 0.00            |
| 400-999-670-00 BATTLE GREEN -BR FRK RELO | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 400-999-671-00 REPLACE FLAT METER LIDS   | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 400-999-672-00 LEAK DETECTION EQUIPMENT  | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 400-999-673-00 CLOW TANK BIO FILM REMOVA | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 400-999-674-00 REPLACE CREW TRUCK        | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 400-999-675-00 BOOM TRUCK/SLUDGE         | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 400-999-676-00 PLANT AIR COMPRESSOR      | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 400-999-677-00 SLUDGE PUMPS              | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 400-999-678-00 PLANT FLOW METER          | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 400-999-679-00 LIME/SODA ASH FEEDER      | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 400-999-680-00 VFD-H.S PUMP              | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 400-999-681-00 SCADA TANK/PUMP STATION   | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 400-999-681-01 THURMAN AVE PROJECT       | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 400-999-682-00 RAW WATER TURB METER      | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 400-999-682-01 PROPERTY PURCHASE 161 WOO | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 400-999-682-02 DRAINS IN MASTER METER PI | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 400-999-682-03 PLANT PUMP REPAIRS 2023   | 55,000            | 0.00              | 54,448.00              | 0.00                | 552.00            | 99.00           |
| 400-999-682-04 SUPERVISOR TRUCK          | 20,836            | 1,762.32          | 18,514.52              | 0.00                | 2,321.48          | 88.86           |
| 400-999-682-05 BACKHOE                   | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 400-999-682-06 CAPSTONE REPAIR WTP BLDGS | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 400-999-682-07 ROOFING SEAM REPAIR       | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 400-999-682-08 CADD SOFTWARE LICENSE     | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 400-999-682-09 TANK MIXERS TENNERTON TAN | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 400-999-682-10 N BUCKHANNON TANK CAGE    | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 400-999-682-11 CHEMICAL PUMP             | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 400-999-682-12 DEER CREEK LINE           | 50,000            | 0.00              | 0.00                   | 0.00                | 50,000.00         | 0.00            |
| 400-999-683-00 SECURITY GATE             | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 400-999-684-00 TANK INSPECTIONS          | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 400-999-685-00 SECURITY FENCING ALL TANK | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 400-999-686-00 REBUILD ALTITUDE AND PRV  | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 400-999-687-00 FLOW METER TENNERTON      | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 400-999-688-00 MASTER METERS COLLEGE     | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 400-999-689-00 DRAINS IN MASTER METER PI | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 400-999-690-00 EXTRA PUMPS FOR PS        | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 400-999-691-00 SECURITY FOR TANKS/PS     | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |

400-WATER

% OF YEAR COMPLETED: 75.00

| DEPARTMENTAL EXPENDITURES             | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % YTD<br>BUDGET |
|---------------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------|
| 400-999-692-00 BACKHOE                | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 400-999-693-00 CAPSTONE REPAIR WTP    | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 400-999-694-00 18' SILENT CHECK VALVE | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 400-999-695-00 3 & 4 FILTER REHAB     | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| TOTAL NON-OPERATING EXPENSES          | 178,836           | 1,762.32          | 72,962.52              | 0.00                | 105,873.48        | 40.80           |
| TOTAL CAPITAL/PROJECTS                | 457,836           | 79,681.00         | 150,881.20             | 602.75              | 306,352.05        | 33.09           |
| TOTAL EXPENDITURES                    | 3,248,273         | 322,210.99        | 2,104,608.49           | 16,226.99           | 1,127,437.52      | 65.29           |
| REVENUE OVER/(UNDER) EXPENDITURES     | ( 765,943)        | ( 95,084.42)      | 100,647.01             | ( 16,226.99)        | ( 850,363.02)     | 11.02-          |

MARCH 2024 WATER PAYMENT OF BILLS

- \$12,947.98 – PHOENIX SOLUTIONS – MARCH CHEMICAL COST
- \$7,225.00 – PRECISION PUMP & VALVE – MOTOR REPAIR IN #1 HI SERVICE MOTOR
- \$5,428.79 – U.S. CRANE – CRANE & HOIST REPAIR & REPAIR CHLORINE CRANE
- \$7,298.36 – COMFORTECH – HEATERS FOR FILTER ROOMS
- \$9,320.51 – CORE & MAIN – BRASS FLANGE, METER EQUIPMENT, 4” METER & PIT ANTENNAS
- \$15,632.00 – PRECISION PUMP & VALVE- REBUILD OLD MOTOR FOR TENNERTON BOOSTER STATION & A NEW MOTOR
- \$20,464.30 – FERGUSON WATERWORKS – FIRE HYDRANTS, TAPPING, 6” GATE VALVES & 2” GATE VALVES
- \$57,454.38 – CORE & MAIN – MATERIALS FOR MEADE STREET PROJECT

FUND: WATER

| DEPARTMENT           | VENDOR NAME                  | GL ACCOUNT | ACCOUNT DESCRIPTION  | DESCRIPTION                | AMOUNT    |
|----------------------|------------------------------|------------|----------------------|----------------------------|-----------|
| RESERVIOR MANGMT DAM | MON POWER                    | 601-211-00 | UTILITIES - ELEC,GAS | 110088822306 OHIO LIFT STA | 1,548.11  |
|                      |                              | 601-211-00 | UTILITIES - ELEC,GAS | 110136713804 EWMS 262 TALL | 26.97     |
|                      |                              |            | TOTAL:               |                            | 1,575.08  |
| WATER PLANT          | MON POWER                    | 642-211-00 | UTILITIES - ELEC, GA | 110087859879 NEW WATER TRE | 10,178.64 |
|                      | UNIFIRST CORP.               | 642-345-00 | UNIFORMS PERSONAL SA | ALL DEPT UNIFORMS & RUG FE | 231.24    |
|                      | RITE-WAY HEATING & PLUMBING  | 642-342-00 | MAINT TREATMENT PLAN | MATERIAL FOR NTU           | 43.03     |
|                      | ENCOVA INSURANCE             | 642-226-00 | UNEMPLOYMENT/COMPENS | WC 2-2 TO 3-3-24           | 465.00    |
|                      | WV PUBLIC EMPLOYEES INSURANC | 642-105-00 | HEALTH INSURANCE     | WATER MARCH 2024 HEALTH IN | 2,502.92  |
|                      | MOUNTAINEER GAS COMPANY      | 642-211-00 | UTILITIES - ELEC, GA | WATER GAS 3-15-24          | 207.91    |
|                      |                              | 642-211-00 | UTILITIES - ELEC, GA | 265523-309439 WOOD ST NEW  | 629.29    |
|                      | LOWES BUSINESS ACCOUNTS      | 642-347-00 | PLANT LAB MAINT & SU | FAUCET                     | 91.93     |
|                      |                              | 642-346-00 | MAINT TREATMENT PLAN | NTU MATERIAL               | 655.95    |
|                      |                              | 642-346-00 | MAINT TREATMENT PLAN | HOSE CLAMPS                | 24.66     |
|                      |                              | 642-346-00 | MAINT TREATMENT PLAN | VALVES                     | 55.95     |
|                      |                              | 642-342-00 | MAINT TREATMENT PLAN | PAINT FOR BASEMENT         | 84.64     |
|                      |                              | 642-342-00 | MAINT TREATMENT PLAN | PCRD-HAWK 3 SECURITY CAMER | 64.19     |
|                      | ACE HARDWARE & CONTRACTOR SU | 642-346-00 | MAINT TREATMENT PLAN | PIPE CEMENT                | 18.99     |
|                      |                              | 642-346-00 | MAINT TREATMENT PLAN | TUBING                     | 31.32     |
|                      | WV DEPT OF HEALTH            | 642-349-00 | COMPLIANCE MONITORIN | FLUORIDE TEST              | 15.00     |



FUND: WATER

| DEPARTMENT  | VENDOR NAME                  | GL ACCOUNT | ACCOUNT DESCRIPTION  | DESCRIPTION                | AMOUNT    |
|-------------|------------------------------|------------|----------------------|----------------------------|-----------|
| WATER LINES | WV PUBLIC EMPLOYEES RETIREME | 642-106-00 | RETIREMENT           | WV RETIREMENT CONTRIBUTION | 658.73    |
|             |                              | 642-106-00 | RETIREMENT           | WV RETIREMENT CONTRIBUTION | 629.10    |
|             |                              | 642-106-00 | RETIREMENT           | WV RETIREMENT CONTRIBUTION | 604.80    |
|             |                              | 642-106-00 | RETIREMENT           | WV RETIRE TIER2 CONTRIBUTI | 538.56    |
|             |                              | 642-106-00 | RETIREMENT           | WV RETIRE TIER2 CONTRIBUTI | 497.70    |
|             |                              | 642-106-00 | RETIREMENT           | WV RETIRE TIER2 CONTRIBUTI | 493.65    |
|             | WV STATE EMERGENCY RESPONSE  | 642-349-00 | COMPLIANCE MONITORIN | PCRD-WVDEM TIER II REPORT  | 76.69     |
|             |                              | 642-348-00 | CHEMICAL COSTS       | CHEMICALS                  | 3,881.50  |
|             | PHOENIX SOLUTIONS LLC        | 642-348-00 | CHEMICAL COSTS       | CHEMICALS                  | 9,066.48  |
|             |                              | 642-399-00 | PLANT MISCELLANEOUS  | PCRD-SMALL WAT SYSTEMS VID | 75.00     |
|             | PRECISION PUMP & VALVE SERVI | 642-346-00 | MAINT TREATMENT PLAN | MOTOR REPAIR               | 7,225.00  |
|             | CRITES ELECTRICAL SUPPLY INC | 642-346-00 | MAINT TREATMENT PLAN | NTU MATERIAL               | 11.20     |
|             | ST JOSEPH HOSPITAL OF BUCKHA | 642-341-00 | OFFICE EXPENSE       | ST JOSEPH HOSPITAL OF BUCK | 67.00     |
|             |                              | 642-104-00 | FICA TAX             | FICA WITHHELD AND MATCHED  | 826.25    |
|             |                              | 642-104-00 | FICA TAX             | FICA WITHHELD AND MATCHED  | 777.57    |
|             |                              | 642-104-00 | FICA TAX             | FICA WITHHELD AND MATCHED  | 758.57    |
|             |                              | 642-104-00 | FICA TAX             | MEDICARE WITHHELD & MATCHE | 193.24    |
|             |                              | 642-104-00 | FICA TAX             | MEDICARE WITHHELD & MATCHE | 181.86    |
|             | INTERNAL REVENUE SERVICE     | 642-104-00 | FICA TAX             | MEDICARE WITHHELD & MATCHE | 177.41    |
|             |                              | 642-349-00 | COMPLIANCE MONITORIN | BAC-T                      | 230.00    |
|             |                              | 642-342-00 | MAINT TREATMENT PLAN | PCRD-OFFICE CHAIRS FOR PLA | 525.96    |
|             |                              | 642-347-00 | PLANT LAB MAINT & SU | PCRD-DESKTOP COMPUTER MONI | 698.66    |
|             | PACE ANALYTICAL SERVICES LLC | 642-349-00 | COMPLIANCE MONITORIN | VOC TEST                   | 948.75    |
|             | LABOR LAW CENTER             | 642-341-00 | OFFICE EXPENSE       | PCRD-LABOR LAW POSTERS     | 33.53     |
|             | USI INSURANCE SERVICES LLC   | 642-105-00 | HEALTH INSURANCE     | GRP BENEFIT APR TO JULY 20 | 290.60    |
|             | PAYFLEX - INSPIRA            | 642-105-00 | HEALTH INSURANCE     | WATER MARCH 2024 HSA FEES  | 13.00     |
|             | LYNX WV INC                  | 642-211-00 | UTILITIES - ELEC, GA | WAT MARCH 24 EQUIP RENTAL  | 35.00     |
|             | AT&T MOBILITY                | 642-211-00 | UTILITIES - ELEC, GA | PCRD-JAN CELL PHN & GEO TA | 332.21    |
|             |                              | 642-211-00 | UTILITIES - ELEC, GA | 304-472-8628 030719-4 WAT  | 75.47     |
|             | FRONTIER                     | 642-211-00 | UTILITIES - ELEC, GA | 472-2530-101615-4 WATER    | 70.17     |
|             |                              | 642-211-00 | UTILITIES - ELEC, GA | 30401156600826024 WAT TELE | 66.71     |
|             | FLYERS ENERGY LLC            | 642-343-00 | VEHICLE MAINTENANCE  | WAT OCT 2023 FUEL BILL     | 590.01    |
|             |                              | 642-343-01 | PLANT VEHICLE FUEL   | WATER FEB 24 FUEL BILL     | 800.11    |
|             | SWAN ANALYTICAL USA, INC.    | 642-346-00 | MAINT TREATMENT PLAN | USB INTERFACE UNITS        | 1,889.85  |
|             |                              | 642-344-00 | GENERAL EQUIPMENT MA | PCRD-STORAGE FOR SECURITY  | 97.92     |
|             | GEENI CLOUD                  | 642-346-00 | MAINT TREATMENT PLAN | CRANE INSPECTION           | 1,150.00  |
|             | U.S. CRANE INC               | 642-346-00 | MAINT TREATMENT PLAN | REPAIR CRANE               | 4,278.79  |
|             | COMFORTECH LLC               | 642-346-00 | MAINT TREATMENT PLAN | HEATERS                    | 7,298.36  |
|             | **PAYROLL EXPENSES           |            |                      | 3/01/2024 - 3/31/2024      | 38,028.23 |
|             |                              |            |                      | TOTAL:                     | 99,494.30 |
|             | WATER LINES                  | 660-211-00 | UTILITIES - ELEC,GAS | 110085340724 BRUSHY FORKEP | 153.60    |
|             |                              | 660-211-00 | UTILITIES - ELEC,GAS | 110088895773 TANK #3       | 6.59      |
|             |                              | 660-211-00 | UTILITIES - ELEC,GAS | 110117519980 2425 BRUSHY F | 5.00      |
|             |                              | 660-211-00 | UTILITIES - ELEC,GAS | 110152507908 300 CLARKSBUR | 7.21      |
|             |                              | 660-211-00 | UTILITIES - ELEC,GAS | 110161992976 272 DEVELOPMN | 263.71    |
|             |                              | 660-211-00 | UTILITIES - ELEC,GAS | 110085818216 DEERCRBOOSTER | 162.13    |
|             |                              | 660-211-00 | UTILITIES - ELEC,GAS | 110085973250 RT 3          | 6.34      |
|             |                              | 660-211-00 | UTILITIES - ELEC,GAS | 110085813894 DEERCKTANK    | 17.65     |
|             |                              | 660-211-00 | UTILITIES - ELEC,GAS | 110100156634 ST JOE TOWER  | 11.70     |
|             |                              | 660-211-00 | UTILITIES - ELEC,GAS | 110114638833 VICTORIA HILL | 7.86      |
|             |                              | 660-211-00 | UTILITIES - ELEC,GAS | 110117519956 2412 RTE 20 S | 6.86      |
|             | UNIFIRST CORP.               | 660-345-00 | UNIFORMS-PERSONAL SA | ALL DEPT UNIFORMS & RUG FE | 231.25    |
|             |                              | 660-353-00 | MAPPING & LINE LOCAT | REVIEW ARCHIVE PROJECT     | 65.00     |
|             | REGION VII PLANNING PDC      |            |                      |                            |           |
|             |                              |            |                      |                            |           |
|             |                              |            |                      |                            |           |
|             |                              |            |                      |                            |           |
|             |                              |            |                      |                            |           |
|             |                              |            |                      |                            |           |
|             |                              |            |                      |                            |           |
|             |                              |            |                      |                            |           |
|             |                              |            |                      |                            |           |
|             |                              |            |                      |                            |           |

FUND: WATER

| DEPARTMENT   | VENDOR NAME                  | GL ACCOUNT | ACCOUNT DESCRIPTION  | DESCRIPTION                | AMOUNT    |
|--------------|------------------------------|------------|----------------------|----------------------------|-----------|
| OFFICE/ADMIN | ENCOVA INSURANCE             | 660-226-00 | UNEMPLOYMENT/COMPENS | WC 2-2 TO 3-3-24           | 465.00    |
|              |                              | 660-105-00 | HEALTH INSURANCE     | WATER MARCH 2024 HEALTH IN | 5,779.78  |
|              | WV PUBLIC EMPLOYEES INSURANC | 660-211-00 | UTILITIES - ELEC,GAS | WATER GAS 3-15-24          | 207.92    |
|              |                              | 660-211-00 | UTILITIES - ELEC,GAS | 255523-309439 WOOD ST NEW  | 629.28    |
|              | MOUNTAINEER GAS COMPANY      | 660-343-00 | VEHICLE MAINTENANCE  | SWAY BAR LHR               | 19.78     |
|              | AUTO ZONE                    | 660-353-00 | MAPPING & LINE LOCAT | MESSAGE FEE FEB 2024       | 44.18     |
|              | MISS UTILITY OF WEST VIRGINI | 660-344-00 | GENERAL EQUIPMENT MA | TOOLS                      | 288.36    |
|              | LOWES BUSINESS ACCOUNTS      | 660-352-00 | NEW SERVICES, UPGRAD | STONE                      | 600.25    |
|              | BRUFFEY TRUCKING INC         | 660-352-00 | NEW SERVICES, UPGRAD | PCRD-POSTAGE TO SHIP METER | 69.08     |
|              | ACE HARDWARE & CONTRACTOR SU | 660-106-00 | RETIREMENT           | WV RETIREMENT CONTRIBUTION | 1,198.93  |
|              | WV PUBLIC EMPLOYEES RETIREME | 660-106-00 | RETIREMENT           | WV RETIREMENT CONTRIBUTION | 1,226.31  |
|              |                              | 660-106-00 | RETIREMENT           | WV RETIREMENT CONTRIBUTION | 1,181.22  |
|              |                              | 660-106-00 | RETIREMENT           | WV RETIRE TIER2 CONTRIBUTI | 290.70    |
|              |                              | 660-106-00 | RETIREMENT           | WV RETIRE TIER2 CONTRIBUTI | 298.80    |
|              |                              | 660-106-00 | RETIREMENT           | WV RETIRE TIER2 CONTRIBUTI | 288.00    |
|              |                              | 660-341-00 | OFFICE EXPENSE       | PERMIT ISLAND AVE          | 300.00    |
|              | DEPARTMENT HEALTH & HUMAN RE | 660-344-00 | GENERAL EQUIPMENT MA | PCRD-SAFETY RUBBER BOOTS K | 179.91    |
|              | BENNY'S BOOT HILL            | 660-352-00 | NEW SERVICES, UPGRAD | BRASS FLANGE               | 96.71     |
|              | CORE & MAIN LP               | 660-352-00 | NEW SERVICES, UPGRAD | CURB STOP                  | 1,183.80  |
|              |                              | 660-352-00 | NEW SERVICES, UPGRAD | METER EQUIPMENT            | 3,382.00  |
|              |                              | 660-352-00 | NEW SERVICES, UPGRAD | 4" METER                   | 4,302.00  |
|              |                              | 660-352-00 | NEW SERVICES, UPGRAD | PIT ANTENNAS               | 356.00    |
|              | PRECISION PUMP & VALVE SERV  | 660-347-00 | BOOSTER PUMP BLDG EQ | NEW MOTOR AND REBUILD      | 15,632.00 |
|              | INTERNAL REVENUE SERVICE     | 660-104-00 | FICA TAX             | FICA WITHHELD AND MATCHED  | 1,030.77  |
|              |                              | 660-104-00 | FICA TAX             | FICA WITHHELD AND MATCHED  | 1,055.33  |
|              |                              | 660-104-00 | FICA TAX             | FICA WITHHELD AND MATCHED  | 1,016.83  |
|              |                              | 660-104-00 | FICA TAX             | MEDICARE WITHHELD & MATCHE | 241.07    |
|              |                              | 660-104-00 | FICA TAX             | MEDICARE WITHHELD & MATCHE | 246.81    |
|              |                              | 660-104-00 | FICA TAX             | MEDICARE WITHHELD & MATCHE | 237.82    |
|              | AMAZON.COM                   | 660-344-00 | GENERAL EQUIPMENT MA | PCRD-BOOT DRYER            | 67.76     |
|              |                              | 660-352-00 | NEW SERVICES, UPGRAD | PCRD-LENOVO LAPTOP COMPUTE | 344.99    |
|              |                              | 660-352-00 | NEW SERVICES, UPGRAD | PCRD-GEENI HAWK OUTDOOR SE | 120.60    |
|              |                              | 660-352-00 | NEW SERVICES, UPGRAD | PCRD-GEENI HAWK OUTDOOR SE | 196.35    |
|              |                              | 660-344-00 | GENERAL EQUIPMENT MA | PCRD-JACKET FOR CALEB KIMB | 69.99     |
|              |                              | 660-352-00 | NEW SERVICES, UPGRAD | PCRD-MARKING PAINT         | 165.37    |
|              | HD MEDIA COMPANY LLC         | 660-344-00 | GENERAL EQUIPMENT MA | PCRD-SAFETY RUBBER BOOTS C | 175.00    |
|              |                              | 660-348-00 | DISTRIBUTION TANK MA | WATER TANK INSECT BIDS     | 217.28    |
|              | IWORK                        | 660-352-00 | NEW SERVICES, UPGRAD | SIDEMK CODE ENF WRK MGT P  | 1,666.67  |
|              | LABOR LAW CENTER             | 660-341-00 | OFFICE EXPENSE       | PCRD-LABOR LAW POSTERS     | 33.53     |
|              | USI INSURANCE SERVICES LLC   | 660-105-00 | HEALTH INSURANCE     | GRP BENEFIT APR TO JULY 20 | 348.72    |
|              |                              | 660-105-00 | HEALTH INSURANCE     | GRP BENEFIT APR TO JULY 20 | 72.86     |
|              | PAYFLEX - INSPIRA            | 660-105-00 | HEALTH INSURANCE     | WATER MARCH 2024 HSA FEES  | 32.50     |
|              | AT&T MOBILITY                | 660-211-00 | UTILITIES - ELEC,GAS | PCRD-JAN CELL PHN & GEO TA | 332.19    |
|              |                              | 660-211-00 | UTILITIES - ELEC,GAS | 304-472-8628 030719-4 WAT  | 75.47     |
|              | FRONTIER                     | 660-211-00 | UTILITIES - ELEC,GAS | 472-2530-101615-4 WATER    | 70.16     |
|              |                              | 660-211-00 | UTILITIES - ELEC,GAS | 30401156600826024 WAT TELE | 66.71     |
|              | FLYERS ENERGY LLC            | 660-343-01 | LINE VEHICLE FUEL    | WAT OCT 2023 FUEL BILL     | 39.90     |
|              |                              | 660-343-01 | LINE VEHICLE FUEL    | WATER FEB 24 FUEL BILL     | 207.45    |
|              | **PAYROLL EXPENSES           |            |                      | 3/01/2024 - 3/31/2024      | 49,821.63 |
|              |                              |            |                      | TOTAL:                     | 96,918.67 |
|              | OFFICE/ADMIN                 | 920-341-00 | MATERIALS & SUPPLIES | PCRD-PENS FOR CLASS VISITS | 127.13    |
|              |                              | 920-341-00 | MATERIALS & SUPPLIES | PLOTTER PAPER              | 49.90     |
|              |                              | 920-341-00 | MATERIALS & SUPPLIES | MAR 2024 CITY HALL COPIER  | 136.87    |



| DEPARTMENT | VENDOR NAME                  | GL ACCOUNT | ACCOUNT DESCRIPTION  | DESCRIPTION                | AMOUNT   |
|------------|------------------------------|------------|----------------------|----------------------------|----------|
|            | ENCOVA INSURANCE             | 920-226-00 | UNEMPLOYMENT/COMPENS | WC 2-2 TO 3-3-24           | 61.33    |
|            | WV PUBLIC EMPLOYEES INSURANC | 920-105-00 | HEALTH INSURANCE     | WATER MARCH 2024 HEALTH IN | 1,194.96 |
|            | WESTFIELD INSURANCE          | 920-352-00 | PROPERTY INSURANCE   | 10-01-23 TO 10-01-24 QTRLY | 4,761.63 |
|            | WV PUBLIC EMPLOYEES RETIREME | 920-106-00 | RETIREMENT           | WV RETIREMENT CONTRIBUTION | 494.87   |
|            |                              | 920-106-00 | RETIREMENT           | WV RETIREMENT CONTRIBUTION | 471.49   |
|            |                              | 920-106-00 | RETIREMENT           | WV RETIREMENT CONTRIBUTION | 446.95   |
|            |                              | 920-106-00 | RETIREMENT           | WV RETIRE TIER2 CONTRIBUTI | 20.27    |
|            |                              | 920-106-00 | RETIREMENT           | WV RETIRE TIER2 CONTRIBUTI | 53.40    |
|            |                              | 920-106-00 | RETIREMENT           | WV RETIRE TIER2 CONTRIBUTI | 35.52    |
|            | BUCKHAMNHON POSTMASTER       | 920-341-00 | MATERIALS & SUPPLIES | PERMIT #10 POSTAGE         | 750.00   |
|            | PAYROLL ACCOUNT (ALL DEPTS)  | 920-341-00 | MATERIALS & SUPPLIES | FEB 2024 AA FEES           | 276.94   |
|            |                              | 920-341-00 | MATERIALS & SUPPLIES | FEB 2024 AA FEES           | 195.55   |
|            | THOMAS J O'NEILL             | 920-350-00 | PROFESSIONAL & LEGAL | THOMAS ONEIL 3-29-24       | 1,250.00 |
|            | COLLECTION ACCOUNT           | 920-341-00 | MATERIALS & SUPPLIES | MARCH CC FEES 2024         | 3,183.77 |
|            | UNITED BANK                  | 920-232-00 | BOND ANNUAL FEE      | INV #8647 BANK FEES        | 1,050.00 |
|            | EMPLOYTEST                   | 920-341-00 | MATERIALS & SUPPLIES | PCRD-CLERICAL SKILLS TEST  | 49.75    |
|            | GO DADDY.COM                 | 920-341-00 | MATERIALS & SUPPLIES | PCRD-INTERNET SUBSCRIPTION | 26.50    |
|            | DAVID L HOWELL CPA           | 920-349-00 | AUDITING EXPENSE     | 23 AUDIT 2ND BILL          | 1,957.75 |
|            | JERRY HEARD ASSC.            | 920-341-00 | MATERIALS & SUPPLIES | UTILITY BILLS              | 616.49   |
|            | WALMART STORES INC -BUCKHANN | 920-341-00 | MATERIALS & SUPPLIES | PCRD-HDMI CORD             | 8.24     |
|            |                              | 920-341-00 | MATERIALS & SUPPLIES | PCRD-TV POWER CORD         | 2.47     |
|            | INTERNAL REVENUE SERVICE     | 920-104-00 | FICA TAX             | FICA WITHHELD AND MATCHED  | 354.81   |
|            |                              | 920-104-00 | FICA TAX             | FICA WITHHELD AND MATCHED  | 463.43   |
|            |                              | 920-104-00 | FICA TAX             | FICA WITHHELD AND MATCHED  | 333.02   |
|            |                              | 920-104-00 | FICA TAX             | MEDICARE WITHHELD & MATCHE | 82.97    |
|            |                              | 920-104-00 | FICA TAX             | MEDICARE WITHHELD & MATCHE | 108.39   |
|            |                              | 920-104-00 | FICA TAX             | MEDICARE WITHHELD & MATCHE | 77.87    |
|            | AMAZON.COM                   | 920-341-00 | MATERIALS & SUPPLIES | PCRD-OFFICE SUPPLIES       | 34.17    |
|            |                              | 920-341-00 | MATERIALS & SUPPLIES | PCRD-TYPEWRITER RIBBON     | 4.01     |
|            |                              | 920-341-00 | MATERIALS & SUPPLIES | PCRD-CALENDARS PAPER CLIPS | 11.63    |
|            | DELL BUSINESS CREDIT         | 920-459-00 | CAPITAL OUTLAY OFFIC | PCRD-2 COMPUTERS           | 627.67   |
|            |                              | 920-459-00 | CAPITAL OUTLAY OFFIC | PCRD-2 COMPUTERS           | 69.54    |
|            | IWORQ                        | 920-999-00 | ADM BOARD-BILLING MI | SIDEWLK CODE ENF WRK MGT P | 1,136.00 |
|            | LABOR LAW CENTER             | 920-341-00 | MATERIALS & SUPPLIES | PCRD-LABOR LAW POSTERS     | 8.38     |
|            | USI INSURANCE SERVICES LLC   | 920-105-00 | HEALTH INSURANCE     | GRP BENEFIT APR TO JULY 20 | 130.98   |
|            | PAYFLEX - INSPIRA            | 920-105-00 | HEALTH INSURANCE     | WATER MARCH 2024 HSA FEES  | 6.50     |
|            | DOLLAR TREE STORES #2028     | 920-341-00 | MATERIALS & SUPPLIES | PCRD-OFFICE SUPPLIES       | 15.00    |
|            | LYNX WV INC                  | 920-341-00 | MATERIALS & SUPPLIES | MARCH 2024 IT SERVICES     | 425.00   |
|            | AT&T MOBILITY                | 920-211-00 | UTILITIES - ELEC,GAS | PCRD-JAN CELL PHN & GEO TA | 51.23    |
|            | JEREMY DRENNEN, CPA          | 920-350-00 | PROFESSIONAL & LEGAL | FY 23 & 24 FINANCIAL STMT  | 2,625.00 |
|            | UPSHUR COUNTY CLERK          | 920-341-00 | MATERIALS & SUPPLIES | LIEN OPPORTUNITY HOUSE     | 12.00    |
|            |                              | 920-341-00 | MATERIALS & SUPPLIES | LIEN OPPORTUNITY HOUSE 07- | 12.00    |
|            |                              | 920-341-00 | MATERIALS & SUPPLIES | LIEN OPPORTUNITY HOUSE 06- | 12.00    |
|            | US POSTAL SERVICE (CMRS-FP)  | 920-999-00 | ADM BOARD-BILLING MI | MARCH 2024 POSTAGE         | 250.00   |
|            | FP FINANCE PROGRAM           | 920-341-00 | MATERIALS & SUPPLIES | MAR 2024 MAILER&INSTR PYMT | 107.31   |
|            | OPTIMUM B2B, DEPT. 1264      | 920-999-00 | ADM BOARD-BILLING MI | MARCH 2024 CITY HALL INTER | 214.62   |
|            | ROSSMAN & CO/PCB CORP        | 920-341-00 | MATERIALS & SUPPLIES | FEB 2024 ROSSMAN           | 13.96    |
|            | FRONTIER                     | 920-211-00 | UTILITIES - ELEC,GAS | 472-1651-101515-4 CITY HAL | 75.09    |
|            |                              | 920-211-00 | UTILITIES - ELEC,GAS | 304-003-2273-060600-4      | 24.17    |
|            | GARRETT K SUMMERS            | 920-999-00 | ADM BOARD-BILLING MI | TECHNICAL SUPPORT          | 312.50   |
|            | COMFORTECH LLC               | 920-341-00 | MATERIALS & SUPPLIES | ANNUAL MAINT CH 2024       | 1,160.50 |

| DEPARTMENT       | VENDOR NAME         | GL ACCOUNT | ACCOUNT DESCRIPTION | DESCRIPTION                | AMOUNT    |
|------------------|---------------------|------------|---------------------|----------------------------|-----------|
|                  | **PAYROLL EXPENSES  |            |                     | 3/01/2024 - 3/31/2024      | 18,560.41 |
|                  |                     |            |                     | TOTAL:                     | 44,541.94 |
| CAPITAL/PROJECTS | FERGUSON WATERWORKS | 999-140-01 | MEADE ST PROJECT    | FIRE HYDRANTS, TAPPING     | 20,464.30 |
|                  | ENTERPRISE FM TRUST | 999-682-04 | SUPERVISOR TRUCK    | 25H3G4 21 RAM 1500 LEASE P | 411.36    |
|                  |                     | 999-682-04 | SUPERVISOR TRUCK    | 23W5D4 2021 NISSAN LEASE P | 327.19    |
|                  |                     | 999-682-04 | SUPERVISOR TRUCK    | 23W5D8 2021 NISSAN LEASE P | 369.75    |
|                  |                     | 999-682-04 | SUPERVISOR TRUCK    | 23W5DC 2021 NISSAN LEASE P | 327.01    |
|                  |                     | 999-682-04 | SUPERVISOR TRUCK    | 23W5DG 2021 NISSAN LEASE P | 327.01    |
|                  | CORE & MAIN LP      | 999-140-01 | MEADE ST PROJECT    | MEADE STREET PROJECT       | 34,351.92 |
|                  |                     | 999-140-01 | MEADE ST PROJECT    | MEADE STREET PROJECT       | 1,002.92  |
|                  |                     | 999-140-01 | MEADE ST PROJECT    | MEADE STREET PROJECT       | 15,548.00 |
|                  |                     | 999-140-01 | MEADE ST PROJECT    | MEADE STREET PROJECT       | 3,492.00  |
|                  |                     | 999-140-01 | MEADE ST PROJECT    | MEADE STREET PROJECT       | 3,059.54  |
|                  |                     |            |                     | TOTAL:                     | 79,681.00 |

Motion McCauley/Thomas to accept the Financial Report for March 2024. Motion carried.

D. Department Report

D.1 Water Department Report-Kelly Arnold- Kelly Arnold presented the following report:

CITY OF BUCKHAMNHON WATER DEPARTMENT  
Monthly Report for March 2024

- Water leaks-3
- Weekly safety meetings.
- Locates.
- Renewed service – 1
- New Services-0
- Residential meters changed-35
- Residential meters tested-8
- Meter change out.
- Installed NTU meters on raw, filters, settled.
- 6” hot tap on 18” to start line on Meade St.
- Installed +/- 1000 feet of 6” pipe on Meade St.
- Cleared brush on right of ways.
- Public Service District meters tested-0
- Meter testing.
- Meter barrel repairs.
- All meters were read in system
- Clearing brush and grass from right of ways and tank sites
- Clearing meter barrel lids.

- Continuing to paint hydrants.
- Cleaning out valve boxes
- Repair meter barrels
- Maintenance booster stations.
- GPS valves, services, leaks for past year.
- 62.1 million gallons of water treated for month of March 2.0 million a day.
- Cost per million gallons treated for March \$200.29
- 8,080 gallons of water hauled from plant.
- Off & On Reports / Customer complaints answered. - 222
- Non-Payments
- Continue to work on back-flow/cross-conn. Program.
- Maintenance equipment.

|                                |        |      |  |            |  |          |  |          |
|--------------------------------|--------|------|--|------------|--|----------|--|----------|
| Month:                         | Mar-24 |      |  |            |  |          |  |          |
|                                |        |      |  |            |  |          |  |          |
|                                |        |      |  | Monthly    |  |          |  |          |
|                                |        |      |  | Total      |  | Y-T-D    |  |          |
| Million Gallons Treated:       |        |      |  | 62.1       |  | 567.6    |  |          |
|                                |        |      |  |            |  |          |  |          |
| Total Chemical Treatment Cost: |        |      |  | 12438.57   |  | 138409.7 |  |          |
|                                |        |      |  |            |  |          |  |          |
| Cost per Million Gallons:      |        |      |  | 200.299    |  | 243.8508 |  |          |
|                                |        |      |  |            |  |          |  |          |
|                                |        |      |  | Amount     |  | Monthly  |  | Y-T-D    |
| Chemical                       | Cost   | Unit |  | Used (lbs) |  | Cost     |  | Cost     |
|                                |        |      |  |            |  |          |  |          |
| Carbon                         | 1.25   | lb   |  | 0          |  | 0        |  | 11206.6  |
|                                |        |      |  |            |  |          |  |          |
| Chlorine                       | 1.39   | lb   |  | 1310       |  | 1820.9   |  | 16074.37 |
|                                |        |      |  |            |  |          |  |          |
| Fluoride                       | 2.201  | lb   |  | 385        |  | 847.385  |  | 5823.07  |
|                                |        |      |  |            |  |          |  |          |
| KMnO4                          | 3.65   | lb   |  | 246        |  | 897.9    |  | 13937.53 |
| NaMnO4                         | 1.4    | lb   |  |            |  | 0        |  | 0        |
| Lime                           | 0.23   | lb   |  | 950        |  | 218.5    |  | 1437.5   |
|                                |        |      |  |            |  |          |  |          |
| Premier Pac                    | 0.455  | lb   |  | 9397       |  | 4275.635 |  | 48527.14 |
|                                |        |      |  |            |  |          |  |          |
| Soda Ash                       | 0.465  | lb   |  | 5950       |  | 2766.75  |  | 29640    |
|                                |        |      |  |            |  |          |  |          |
| Sodium Hex                     | 2.93   | lb   |  | 550        |  | 1611.5   |  | 11763.5  |
|                                |        |      |  |            |  |          |  |          |
| Smart-Phos                     | 14.16  | GAL  |  | 0          |  | 0        |  | 0        |
|                                |        |      |  |            |  | 12438.57 |  | 138409.7 |

| Unaccounted For Water through June 30, 2024 |               |            |              |             |             |         |
|---|---------------|------------|--------------|-------------|-------------|---------|
|   |               |            |              |             |             |         |
|   |               | Plant      | Distribution | Sold to     | Sold to     | Percent |
|   | Produced (a.) | Loss (b.)  | Loss (c.)    | City (d.)   | PSDs (e.)   | Loss    |
| Jul-23                                      | 63,215,675    | 1,383,309  | 302,320      | 20,168,600  | 38,026,000  | 5.28%   |
| Aug-23                                      | 62,983,871    | 1,359,494  | 103,000      | 20,993,400  | 33,379,400  | 11.35%  |
| Sep-23                                      | 59,752,598    | 1,298,305  | 227,530      | 21,303,000  | 35,364,800  | 2.61%   |
| Oct-23                                      | 62,189,161    | 1,331,477  | 120,650      | 20,502,000  | 31,813,800  | 13.54%  |
| Nov-23                                      | 61,598,871    | 1,234,735  | 153,650      | 19,954,500  | 33,090,700  | 11.63%  |
| Dec-23                                      | 66,090,277    | 1,151,865  | 63,220       | 18,490,300  | 33,554,900  | 19.41%  |
| Jan-24                                      | 67,852,184    | 1,310,145  | 1,014,930    | 20,539,400  | 38,977,400  | 8.86%   |
| Feb-24                                      | 61,667,862    | 1,109,700  | 181,628      | 21,076,000  | 35,762,600  | 5.74%   |
| Mar-24                                      | 62,111,872    | 1,139,457  | 324,180      | 18,485,700  | 34,354,700  | 12.57%  |
| Apr-24                                      |               |            |              |             |             | #DIV/0! |
| May-24                                      |               |            |              |             |             | #DIV/0! |
| Jun-24                                      |               |            |              |             |             | #DIV/0! |
|   |               |            |              |             |             |         |
| Totals:                                     | 567,462,371   | 11,318,487 | 2,491,108    | 181,512,900 | 314,324,300 | 10.19%  |

A brief discussion was held regarding information recently released from EPA concerning PFAS levels. Kelly Arnold gave examples of where PFAS can come from. Kelly stated that currently the City of Buckhannon’s Water Plant is within the current limits.

**D.2 ARPA Projects Update** – Mr. Hollen explained the attachment and reported that there was a change of the type of dust proof enclosure from Type 1 to Type 3.

| PROJECTED COSTS TO DATE   |  |  |                |  |                                    |                             |
|---|--|--|----------------|--|------------------------------------|-----------------------------|
| City of Buckhannon<br>American Rescue Plan Act (ARPA)<br>Infrastructure Expenditures To Date - Engineering through January 31, 2024 and Construction through April 10, 2024 |  |  |                |  |                                    |                             |
| Allocated Money:  |  | \$2,382,905.27                                     |                |  |                                    |                             |
| Project   | Sanitary Sewer                         | Number of Customers Served by Proposed Improvement | Estimated Cost | Engineering / Design Fees Expended to Date | Construction Fees Expended to Date | Construction Fees Projected |
| 1   | Taylor Street Upgrade                  | 8,365  | \$451,562.50   | \$96,184.57                                | \$638,210.90                       | \$671,800.95                |
| 2   | North Locust Street - Base Bid         | 50   | \$177,650.00   | \$134,863.65                               | \$128,535.60                       | \$128,535.60                |
|   | North Locust Street - Add Alternate 1  | 50   | \$0.00         | \$0.00                                     | \$284,840.24                       | \$243,297.83                |
| 2.5   | Legal Ads                              | -  | \$1,000.00     | \$835.69                                   | \$0.00                             | \$0.00                      |
| a.) Sanitary Sewer Subtotals:   |  |  | \$630,212.50   | \$231,883.91                               | \$1,051,586.74                     | \$1,043,634.38              |
| Project   | Storm Sewer                            | Number of Customers Served by Proposed Improvement | Estimated Cost | Engineering / Design Fees Expended to Date | Construction Fees Expended to Date | Construction Fees Projected |
| 3   | Taylor Street Upgrade                  | 311  | \$544,000.00   | \$1,705.95                                 | \$0.00                             | \$0.00                      |
| 3a  | Jawbone Run H & H Study                | -  | \$0.00         | \$7,902.52                                 | \$0.00                             | \$0.00                      |
| b.) Storm Sewer Subtotal:   |  |  | \$544,000.00   | \$9,608.47                                 | \$0.00                             | \$0.00                      |
| c.) Sewer Projects Subtotal:  |  |  | \$1,174,212.50 |  | \$1,051,586.74                     | \$1,043,634.38              |
| d.) Sewer Consultant Engineering Fees (@ 8.5%):   |  |  | \$99,808.06    |  | \$241,492.38                       | \$241,492.38                |
| e.) Sewer Projects Total (c. + d.):   |  |  | \$1,274,020.56 | \$1,191,452.64                             | \$1,293,079.12                     | \$1,285,126.76              |
|   |  |  |                |  | -\$101,626.49                      | -\$93,674.12                |
| Project   | Water                                  | Number of Customers Served by Proposed Improvement | Estimated Cost | Engineering / Design Fees Expended to Date | Construction Fees Expended to Date | Construction Fees Projected |
| 4   | Tennerton WST Rehabilitation           | 5,544  | \$631,125.00   | \$30,000.00                                | \$221,442.17                       | \$221,442.17                |
| 4a  | Tennerton WST Rehabilitation Legal Ads | -  | \$1,000.00     | \$1,132.21                                 | \$0.00                             | \$0.00                      |
| 5   | Pressurized Tanker Truck Rental        | 5,544  | \$85,000.00    | \$0.00                                     | \$58,128.00                        | \$58,128.00                 |
| 6   | WST Inspection Service                 | 5,544  | -              | \$0.00                                     | \$29,109.17                        | \$29,109.17                 |
| 7   | Tennerton BS Waterline                 | 5,544  | -              | \$40,030.48                                | \$197,079.30                       | \$271,150.00                |
| 8   | Tennerton BS Building                  | 5,544  | \$106,250.00   | \$40,030.47                                | \$130,966.97                       | \$175,700.00                |
| 9   | Chemical Feeders at WTP                | 22,241   | \$150,000.00   | \$0.00                                     | \$190,000.00                       | \$190,000.00                |
| 10  | Filter Media at WTP                    | 22,241   | \$25,500.00    | \$0.00                                     | \$4,100.00                         | \$4,100.00                  |
| 11  | Chlorine Alarm at WTP                  | 4,000  | \$31,875.00    | \$0.00                                     | \$3,995.58                         | \$3,995.58                  |
| 12  | Replace Filter, Raw and Settled NTU    | 22,241   | \$50,000.00    | \$0.00                                     | \$42,060.00                        | \$42,060.00                 |
| f.) Water Subtotals:  |  |  | \$1,080,750.00 | \$111,193.16                               | \$876,881.19                       | \$995,684.92                |
| g.) Water Consultant Engineering Fees:  |  |  | \$100,509.75   |  | \$111,193.16                       | \$111,193.16                |
| h.) Water Projects Total (f. + g.):   |  |  | \$1,181,259.75 | \$1,191,452.64                             | \$988,074.35                       | \$1,106,878.08              |
|   |  |  |                |  | \$203,378.29                       | \$84,574.56                 |
| COB Projects Improvements (e. + h.):  |  |  | \$2,455,280.31 |  | \$2,281,153.47                     | \$2,392,004.84              |
| Contingency (@ 10%):  |  |  | \$245,528.03   |  | \$228,115.35                       | \$0.00                      |
| Total COB Project Improvements:   |  |  | \$2,700,808.34 |  | \$2,509,268.81                     | \$2,392,004.84              |
| Overrun / Underrun:   |  |  | -\$317,903.07  |  | -\$126,363.54                      | -\$9,099.56                 |

**D.3 FEMA Generator Update-Closeout** - Mr. Hollen reported nothing new to report still waiting on FEMA.

**D.4 Island Avenue Water System Improvement Project Update** –Permit granted approval see E.4 & E.5 below.



## **E. Correspondence and Information**

### **E.1 Hodgesville P.S.D. Meeting Minutes-March 2024**

**HODGESVILLE PUBLIC SERVICE DISTRICT**

**MONTHLY MEETING MINUTES**

**March 4<sup>th</sup> 2024/4pm**

The Hodgesville Public Service District monthly meeting was held at the district office located at 188 Fayette St., Buckhannon, WV, on the above date and time.

In attendance:

Robert Wright-Chairman

Roger Ward-Secretary

Howard Cutright-Member

Terry Gould-Manager

Barbara Curry-UBS, Inc.

Guests: Carrie Wallace and Lisa Karickhoff of Region VII and Eric Sherrard and Zack Musgrove of Thrasher Engineering.

The minutes of the previous meeting held February 6<sup>th</sup> 2024 were read and approved.

Terry Gould gave the financial report for the month. A motion was made by Robert Wright and seconded by Roger Ward to approve and pay the bills.

A motion to approve the credit memos was made by Howard Cutright and seconded by Roger Ward.

The Board reviewed the customer shut off list and amount collected for the previous month.

Maintenance completed by Ringers, Inc. included the following:

\*19 Mayflower Drive No Leak Found

\*549 Buckhannon Mountain Rd Leak on customer side

New Meter Replacement 71 Hackers Creek Rd.

Other matters discussed included the following:

Murphy Station Project and the Water System Improvement Project was discussed and Status Sheet is attached and made part of these minutes. Robert Wright made a motion and Roger Ward seconded the Pay Requisition for the Murphy Station Project.

Carrie Wallace suggested that Hodgesville's Project acct be put in an interest bearing acct and not change the bank acct # as checks have been ordered by Region VII. Barbara Curry will talk to Karen Knabenshue of First Comm Bank.

A discussion was also held in regard to Hodgesville bidding our maintenance work. Carrie Wallace to send some examples of documents to proceed with this matter.

Terry Signed the Stormwater Prevention Plan.

The Abia Whiston Project was discussed and Thrasher has some work to to on that.

There being no further business to discuss the meeting adjourned at 4:55pm



Roger Ward, Secretary

### **E.2 Elkins Road P.S.D. Meeting Minutes-March 2024**

The regular monthly meeting of the Elkins Road Public Service District (ERPSD) Board of Directors was held on Monday, March 5, 2024.

Chair, Carey Wagner, called the meeting to order at 5:00 p.m. and led the group in the Pledge of Allegiance.

Members Present were: Chair-Carey Wagner, Secretary-David Burr and Board Member-Wendell Grose

Staff Present were: Office Manager-Carolyn Douglas, Billing Clerk-Linzy Wilson; System Operator-David Wamsley

Phone in participants: None

Unless otherwise stated all motions passed by vote 2-0.

Recognize that four (4) customers were present.

APPROVAL OF MINUTES

Minutes of February 6, 2024 Regular Monthly Meeting were presented for approval. David Burr made a motion to approve the minutes. Wendell Grose seconded. Motion carried

APPROVAL OF FINANCIAL REPORTS/BILLS TO DATE

Carey Wagner presented the Financial Report. David Burr made a motion to approve the financial report and pay the bills to date. Seconded by Wendell Grose. Motion carried

STACEY MCDANIEL – REGION VII

Stacey McDaniel and Shane Whitehair from Region VII attended the meeting. Stacey McDaniel gave a preview of all that had been accomplished with the GIS of our system. It was very impressive and she has done a lot of work. It was discussed on how to best proceed in gathering the balance of the information to be included.

GREG BELCHER-CHAPMAN TECHNICAL GROUP

Greg Belcher phoned in to say that he would have a contract ready for the Board to approve and sign at the April meeting for the ARPA funds projects.

PHASE III EXTENSION PROJECT

Nothing to discuss or agenda item with Phase III.

MAINTENANCE

Dave Wamsley gave the February Maintenance Report. Water loss is down substantially and we hope it stays that way. Mowing schedule was discussed and plans made to take care of it.

NOTES: Computers, Building and Mower

Wendell Grose made a motion for Dave Burr to go ahead and purchase the mower. Seconded by Carey Wagner. Motion carried

Carey Wagner made a motion for Dave Burr to go ahead and purchase the building. Seconded by Wendell Grose. Motion carried

Carolyn Douglas is to call Micrologic and get quotes on computers.

There being no further business, the meeting adjourned on motion made by David Burr and seconded by Wendell Grose. Meeting adjourned at 6:45 p.m.

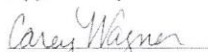
The next meeting will be held on Tuesday, April 2, 2024 at 5:00 p.m.


Respectfully submitted:

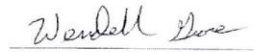
ERPSD Board of Directors Secretary, David Burr//CD

Attachments: Agenda  
Sign In Sheet

Approved By:

  
Board Chair/Treasurer  
Carey Wagner

  
Secretary  
David A. Burr

  
Board Member  
Wendell R. Grose

**E.3 Mt. Hope Water Association Meeting Minutes-February 2024**

**Board of Directors Regular January Meeting – 2/19/2024**

The Regular Board of Directors Meeting of the Mt Hope Water Association was held on Monday, February 19, at 6:00 pm, at the Mt Hope Water Office. The meeting was called to order by President Donnie Tenney, board members in attendance were, Brian Elmore, Nicholas Cutright, Tom Davis, Debbie Cvechko, Marcella Kelley and Navonda Tenney. Also in attendance were Secretary/Treasurer Laurie Adams, Chief Operator Jeff May, Jonathan Tenney and Deborah Sharpiro.

Donnie recognized the guests and they spoke about their requests. Jonathan Tenney requested water service for a new dwelling, towards the end of the water line, for both he and a neighbor. He brought a map and showed the board members where he and the neighbor were, in association with our line. After discussion, the board agreed to allow both taps with a right-of-way agreement from the neighbor. Jeff told him what type of material to use for the service lines. Debbie Sharpiro brought pictures of her driveway which is in need of repair. The contractors she has

contacted to repair it, will not do the work necessary, due to the water line being located below part of it. After discussion, it was agreed that Jeff and a representative from Atlas would meet her at her residence to discuss what could be done, after the February reads are completed.

Minutes from the previous Regular Meeting were approved, a motion was made by Nicholas, motion carried. The Treasurer's Report was presented along with the past month's bank statements, they were accepted for audit. The Truck Report was presented and approved. The Mt Hope Monthly Report was presented and approved. The Water Loss Report was reviewed and approved. Jeff presented the Operator's Report. The board members agreed to pay our Field Technician for his travel time, \$15 daily for lunch, in addition to his class time, when he attends class in Fairmont in April. A letter from John Harper, the WV PSC engineer technician, concerning J. Scott was discussed. He agreed with Mt Hope Water in their assessment of the issue and the tested meter was within approved guidelines. Laurie discussed two additional customer issues. Sunny Buck Garden Apts. has requested we waive their December late charge, this was not the first time they had been late, the board did not approve it. One of the rentals owned by K. Lee had damage to the setter after they had been in the meter pit. A bill for the repair was sent to them and already paid. One leak adjustment was presented and approved, a motion was made by Nicholas, motion carried.

The Water Improvement Project was discussed. The remaining right-of-way has been completed. The paperwork is complete to advertise for bids. A pre-bid meeting will be held February 20, 2024, and the bid opening will be March 5, 2024. Previous "virtual" approval was given by the board members to pay the R.O.W. expenses as well as the two invoices from Region VII, out of the ARPA funds. A motion was made by Brian to approve Donnie to sign for the two newspaper advertisements from the ARPA funds, motion carried. A letter was shared with the board concerning possible funding of a new truck. All of our backflow customers have complied with their testing by the January 31, 2024 deadline. The new card payments are now going smoothly after a few corrected issues on Government Windows part. The new link is on the water bills and was highlighted for the February bills. A recent issue with an employee was discussed. Laurie was directed to give the employee a written warning concerning the issue. Laurie told the board the Wolfe Excavating issue has been filed with the magistrate court, it is still in the process of being served. Laurie will follow up with the magistrate's office to see what the status is now. Since a letter was sent to the judge, we have received one payment from Anita Wright. If she continues to be late with payments, additional letters will be sent. The updated agreement with Tennerton PSD, has been approved by the WV PSC.

There being no further business, a motion was made by Marcella to adjourn the meeting at 7:20 pm, motion carried.

Secretary/Treasurer - Laurie Adams

E.4 Permit Application Island Avenue Water System Improvement Project

water  
copy

City of Buckhannon  
70 East Main Street  
Buckhannon, WV 26201



Phone: 304.472.1651  
TDD: 304.472.9550  
Fax: 304.472.0934

March 19, 2024

Mr. William Herold, Jr, PE  
Environmental Engineering Division  
Department of Health & Human Resources  
350 Capitol Street, Room 313  
Charleston, WV 25301-3713

Re: City of Buckhannon, WV  
Island Avenue Water System Improvement Project  
Near Buckhannon, West Virginia  
Bureau for Public Health Permit Submission

Dear Mr. Herold,

Please find enclosed the required permit application materials for the Island Avenue Water System Improvement Project (hereinafter referred to as the Project) within the City of Buckhannon's Corporation Limits for your review & approval.

The Project includes the replacing of outdated and currently-undersized pit cast gray iron 4"Ø water distribution line with 1,755 linear feet (1,755 LF) of new 6"Ø water distribution lines, 429 LF of new 2"Ø water distribution lines, gate valves, (20) water meters, fire hydrants and all other necessary appurtenances typically required for a project of this scope and magnitude. Not only will the Project provide a fire flow protection to this area of North Buckhannon, but better pressures and flow rates are expected based upon a similar, but much smaller in scope, waterline improvement project that was included near this area in November 2023.

The Project will be completed on West Virginia Department of Highways (WVDOH) Right-of-Way and will be the second of several phases to upgrade the sanitary sewer collection lines, waterlines, gas lines and sidewalks in the project area. In fact, the sanitary sewer collection system improvement project was recently submitted to your department for review and approval as the sanitary sewer collection system shall be constructed first before the other utilities in the area will be replaced. The Project shall parallel several private properties and the current alignment of WV Route 151 and shall be relocated out from under the existing concrete sidewalks in this mostly residential community. The Project will directly affect nearly (50) customers by providing them with more-reliable flows, pressures and fire protection.

The Project shall be constructed by City of Buckhannon Water Department personnel and equipment. The surface restoration will be returned to preconstruction conditions with water meter covers and gate valve lids flush with the finished grade. It is anticipated that the existing radio read water meters will be able to be relocated and reinstalled once the 6"Ø and 2"Ø main distribution lines and 3/4"Ø copper service lines are installed. If the existing water meters are unable to be reused (they are all less than 10 years old), then new radio read water meters shall be installed at all applicable locations. As per West Virginia Public Service Commission guidance and requirements, all water meters,



E.5 Permit Approval WV Bureau for Public Health Island Avenue Water Line Replacement Project

PWSID: 3304902

State of West Virginia

OFFICE OF ENVIRONMENTAL HEALTH SERVICES

350 CAPITOL STREET, ROOM 313      Telephone (304) 558-2981      CHARLESTON, WV 25301-3713

PERMIT

(Water)

PROJECT: Island Avenue Water Line Replacement      PERMIT NO.: 21,263

LOCATION: Buckhannon      COUNTY: Upshur      DATE: 4-2-2024

THIS IS TO CERTIFY that after reviewing plans, specifications, application forms, and other essential information that

Buckhannon Water Board  
70 East Main Street  
Buckhannon, WV 26201

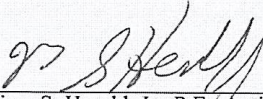
is hereby granted approval to: replace existing 4" pit cast gray iron water line with 1,755 LF of 6" PVC water line and 429 LF of 2" PVC water line; 495 LF of ¾ " copper service line; removal and reinstallation of 20 radio read water meters; 6-6" gate valves and 1-2" gate valve; and 4-fire hydrants.

Facilities are to provide more reliable domestic water service and fire protection along WV Route 151 (Island Avenue) for 50 existing customers.

Note: This permit is contingent upon all new water lines being disinfected, flushed, and biologically tested, prior to use.

Validity of this permit is contingent upon conformity with plans, specifications, application forms, and other information submitted to the West Virginia Bureau for Public Health.

FOR THE DIRECTOR,



William S. Herold, Jr., P.E., Assistant Manager  
Infrastructure and Capacity Development  
Environmental Engineering Division

pc: Jim Weimer, PE, PSC  
Upshur County Health Department  
OEHS-EED Fairmont District Office

E.6 Advertisement for Bids-Water Storage Tanks Inspection & Cleaning Services- Bid opening 04/24/24 – Mr. Hollen reported that the Water Storage Tanks Inspection & Cleaning is to be completed every five (5) years.

ADVERTISEMENT FOR BIDS  
CITY OF BUCKHANNON WATER DEPARTMENT  
WATER STORAGE TANKS INSPECTION & CLEANING SERVICES

The City of Buckhannon (City), on behalf of the City of Buckhannon Water Board, is requesting bids from qualified potable water tank inspection firms to provide inspection & cleaning services, along with the associated detailed inspection reports, for the six (6) Water Storage Tanks (WSTs), hereinafter referred to as the Project. The actual number of WSTs to be inspected will depend on the total dollar amount of the bids received versus the amount of money available.

The successful Bidder must adhere to the following Project requirements:

1. The successful Bidder shall provide all services as described in the Bid Package.
2. The work shall be performed in a professional manner in accordance with industry standard best practices.
3. The successful Bidder shall perform a comprehensive interior inspection of the tank in accordance with AWWA M42 Manual of Water Supply Practices "Steel Water-Storage Tanks, Revised Edition" as applicable and ANSI/AWWA D103-09 "Standard for Factory-Coated Bolted Carbon Steel Tanks for Water Storage" as applicable.
4. All equipment introduced into the potable (treated) water shall be dedicated for potable water use only and must be disinfected in accordance with AWWA C652 Section 5 and all requirements of the City.
5. The successful Bidder shall furnish all labor, materials, equipment, insurance and certifications to complete the proposed work of the Project.
6. The WSTs shall remain in service at all times, including before, during and after both inspection and sediment removal services.

7. By submitting a Bid, the Bidder acknowledges that the Bidder has included (in the sealed bid) a sum to cover all costs associated with the Project.
8. The successful Bidder, which shall be a qualified potable water tank inspection firm, shall comply with the Certificates of Insurance requirements listed in **Appendix A – Insurance Requirements** (Pages 13 through 21 of the Bid Package).

The Bid Package, containing the technical specifications, Project requirements and additional information, is available to all interested parties. All interested parties should contact James S. Hollen, III, City Engineer for the City of Buckhannon (304-472-1651, extension 1006) for delivery options of the bid package. All clarifications, questions or comments regarding the contents of the bid package must be submitted in writing and either mailed, faxed or emailed to the address below. No clarifications and questions will be accepted after 12:00 PM EST on April 3, 2024. An addendum containing answers to all bidder questions and comments shall be issued no later than April 16, 2024.

Sealed bids should be clearly labeled on the envelope as “WST Cleaning & Inspection Bid” and may be either hand delivered or mailed to the following address:

Mr. James S. Hollen, III, PE – City Engineer  
City of Buckhannon  
70 East Main Street  
Buckhannon, WV 26201

All sealed bids must be received by 1:30 PM EST on April 24, 2024, at which time the received bids will be opened and publicly read aloud.

The City reserves the right to reject any and all bids, to award the contract to other than the low bidder, and to waive any informality in bidding. The City reserves the right to reject any all bids that are not in the best interest of the City. In addition, the City also reserves the right to terminate the contract at any time due to noncompliance with the information contained in the Bid Package.

Honorable Robert N. Skinner, III  
Mayor & Water Board Chair  
City of Buckhannon

Run dates 03/20/24, 03/27/24

## **E.7 News Release: The Buckhannon Water Department Announces Meade Street Project - Intermittent Street Closures to Take Place continuing through the spring and summer months of 2024**

BUCKHANNON, WV: The Buckhannon City Water Department is beginning an important project on Meade Street. The project involves installing a new 6" water line and fire hydrants, replacing the old 4" cast iron main currently in use.

We anticipate no disruption to customer water service during this project. After Part 1 is completed, we will post a new notification for Part 2, which involves transferring all the customers' water services to the new water main.

Due to this project, intermittent street closures will occur, beginning on or around March 12, 2024, and continuing through the spring and summer months of 2024. While we cannot announce specific dates for the temporary street closures, we can provide the order for the phases.

- Phase 1 of the project will be from College Ave to Latham Street.
- Phase 2 will be from Latham Street to Lightburn Street.
- Phase 3 will be from Lightburn Street, including Madison Street, and continuing to South Florida Street.

Thank you for your patience and understanding during this vital water line upgrade project.

###  
Randy Sanders  
City Recorder & Information Coordinator

## **F. Consent Agenda**

### **F.1 Approval of Minutes: 12/14/23, 01/11/24, 03/14/24**

**F.1 Motion Nestor/Rizo to approve the Minutes for 12/14/23, 01/11/24, 03/14/24. Motion carried.**



Budget with the board. Recorder Randy Sanders asked for a motion to approve the 2024-25 Fiscal Year Budget.

| Account              | Description                    | Quantity | Unit Price   | Total Price | Notes |
|----------------------|--------------------------------|----------|--------------|-------------|-------|
| -400 642-459-00      | WATER PLANT CAPITAL            | 4,100    | \$6,280.11   |             |       |
| -400 660-103-00      | T & D LINE CREW SALARIES       | 406,789  | \$421,073.52 |             |       |
| -400 660-104-00      | FICA TAX                       | 31,312   | \$32,360.66  |             |       |
| -400 660-105-00      | HEALTH INSURANCE               | 72,812   | \$7,978.64   |             |       |
| -400 660-106-00      | RETIREMENT                     | 40,679   | \$37,896.78  |             |       |
| CONTRACTUAL SERVICES |                                |          |              |             |       |
| -400 660-211-00      | UTILITIES - ELEC.GAS.PHONE     | 27,254   | \$28,967.20  |             |       |
| -400 660-221-00      | TRAINING & CONTINUED EDUCATION | 609      | \$1,700.33   |             |       |
| -400 660-226-00      | UNEMPLOYMENT/COMPENSATION      | 9,656    | \$7,676.42   |             |       |
| COMMODITIES          |                                |          |              |             |       |
| -400 660-341-00      | OFFICE EXPENSE                 | 4,771    | \$1,413.52   |             |       |
| -400 660-342-00      | MAINTENANCE GARAGE BLDG        | 1,820    | \$2,606.64   |             |       |
| -400 660-343-00      | VEHICLE MAINTENANCE            | 1,870    | \$7,810.90   |             |       |
| -400 660-343-01      | FUEL                           | 12,158   | \$14,208.20  |             |       |
| -400 660-344-00      | GENERAL EQUIPMENT MAINTENANCE  | 17,004   | \$16,305.84  |             |       |
| -400 660-345-00      | UNIFORMS-PERSONAL SAFETY EQUIP | 3,980    | \$2,626.00   |             |       |
| -400 660-347-00      | BOOSTER PUMP BLDG EQUIP MAINT  | 3,910    | \$5,880.50   |             |       |
| -400 660-348-00      | DISTRIBUTION TANK MAINTENANCE  | 6,082    | \$3,416.94   |             |       |
| -400 660-349-00      | LINE MAINTENANCE MATERIALS     |          |              |             |       |
| -400 660-350-00      | LINE MAINT PERMITS (DOH)       | 0        |              |             |       |
| -400 660-351-00      | COMPLIANCE MONITORING          | 0        |              |             |       |
| -400 660-352-00      | NEW SERVICES, UPGRADE MATERIAL | 115,857  | \$147,492.44 |             |       |
| -400 660-353-00      | MAPPING & LINE LOCATING EXP    | 8,674    | \$4,364.38   |             |       |
| -400 660-354-00      | FIRE SERVICE MATERIALS         | 875      |              |             |       |
| -400 660-999-00      | TRAN DISTRIB MISCELLANEOUS     | 683      | \$861.95     |             |       |
| -400 902-103-00      | METER ON/OFF & MAINT LABOR     |          |              |             |       |
| -400 902-104-00      | FICA TAX                       |          |              |             |       |
| -400 902-105-00      | HEALTH INSURANCE               |          |              |             |       |
| -400 902-106-00      | RETIREMENT                     |          |              |             |       |
| -400 902-221-00      | TRAINING EDUCATION             |          |              |             |       |
| -400 902-226-00      | PAYROLL OVERHEAD-FICA,RET,INS  |          |              |             |       |
| -400 902-342-00      | MAINT METER SHOP               |          |              |             |       |
| -400 902-343-00      | VEH MAINT                      |          |              |             |       |
| -400 902-343-01      | METER VEH FUEL                 |          |              |             |       |
| -400 902-344-00      | GENERAL EQUIP MAINT            |          |              |             |       |
| -400 902-345-00      | UNIFORM-SAFETY                 |          |              |             |       |
| -400 902-346-00      | REPLACE METERS                 |          |              |             |       |
| -400 902-999-00      | CUST SERVICE-METER READ - MISC |          |              |             |       |
| -400 920-101-00      | AD & GE SALARIES BOARD         | 20,211   | \$16,800.00  |             |       |
| -400 920-103-00      | AD & GE OFFICE SALARIES        | 146,120  | \$148,748.53 |             |       |
| -400 920-104-00      | FICA TAX                       | 12,494   | \$12,663.94  |             |       |
| -400 920-105-00      | HEALTH INSURANCE               | 18,436   | \$18,118.33  |             |       |
| -400 920-106-00      | RETIREMENT                     | 13,763   | \$12,748.14  |             |       |
| CONTRACTUAL SERVICES |                                |          |              |             |       |
| -400 920-211-00      | UTILITIES - ELEC.GAS.PHONE     | 1,926    | \$1,895.94   |             |       |
| -400 920-221-00      | TRAINING & CONTINUED EDUCATION | 500      | \$0.00       |             |       |
| -400 920-226-00      | WRKER COMP/UNEMPL              | 2,718    | \$2,349.87   |             |       |
| -400 920-232-00      | BOND ANNUAL FEE                |          |              |             |       |



|                                   |                                      |           |              |            |  |            |    |           |  |
|-----------------------------------|--------------------------------------|-----------|--------------|------------|--|------------|----|-----------|--|
| COMMODITIES                       |                                      |           |              |            |  |            |    |           |  |
| -400 920-341-00                   | MATERIALS & SUPPLIES EXPENSE         | 29,033    | \$32,218.41  | 55,000     |  | 42,249.72  |    | 40,000    |  |
| -400 920-348-00                   | MAINTENANCE & RENT-OFFICES           | 11,900    | \$10,950.00  | 10,950     |  | 0.00       |    | 10,950    |  |
| -400 920-349-00                   | AUDITING EXPENSE                     | 1,867     | \$4,214.25   | 8,300      |  | 4,068.25   |    | 6,300     |  |
| -400 920-350-00                   | LEGAL EXPENSE                        | 17,548    | \$18,300.00  | 23,500     | \$15T City   | 10,537.50  |    | 23,500    |  |
| -400 920-351-00                   | ENGINEERING EXPENSE                  |           |              | 100,000    | Atty fee   | 56,250.00  |    | ???       |  |
| -400 920-352-00                   | PROPERTY INSUR VEH GENLIAB           | 47,428    | \$63,634.06  | 52,300     |  | 26,503.41  |    | 53,100    |  |
| -400 920-353-00                   | PSC ASSESSMENTS                      | 9,697     | \$5,115.85   | 6,000      |  | 5,284.85   |    | 6,000     |  |
| 400 920-369-00                    | DEP INT                              | 177       | \$120.36     | 700        |  | 1.80       |    | 250       |  |
| -400 920-459-00                   | CAPITAL OUTLAY                       | 7,105     | \$13,064.94  | 14,900     | replace security system (new cameras) 4way split, install by IT, | 6,200.64   | \$ | 10,000.00 | restroom repairs, shelving in computer room      |
| -400 920-999-00                   | ADM BOARD-BILLING MISC               | 42,769    | \$46,250.59  | 17,000     |  | 15,508.13  |    | 40,000    |  |
| 400 970-221-000-0                 | BOND A                               | 270,319   | \$270,318.71 | 270,000    |  | 135,427.23 |    | 270,400   |  |
| 400 970-221-000-0                 | BOND A interest                      |           |              |            |  |            |    |           |  |
| 400 999-130-00                    | BOAT & AC GRANT                      |           |              |            |  |            |    |           |  |
| 999-140-00                        | ISLAND AVE 6                         | 0         |              |            | depends on san & st if this is done                              |            |    |           |  |
| -400 999-163-00                   | PLANT LAB UPGRADE                    |           |              | 0          | 200,000  |            |    | 220,000   | island ave 2024-25 project                       |
| 400 999-170-00                    | ATLANTIC CS PIPE SYSTEM UPGRADE      |           |              |            |  |            |    |           |  |
| -400 999-172-00                   | KENNEDY HYDRANT REPLACEMENT          |           |              |            |  |            |    |           |  |
| 400 999-173-00                    | MEADE central ST PROJ                |           |              | 200,000    |  |            |    | 50,000    |  |
| -400 999-176-00                   | LIGHTBURN ST                         |           |              | 75,000     |  |            |    | 75,000    |  |
| 400 999-178-00                    | HYD UPGRADE TO STEAME                |           |              |            |  |            |    |           |  |
| 400 999-188-00                    | BRUSHY FORK LANE WIDENING            | 0         |              |            |  |            |    |           |  |
| -400 999-189-00                   | RENEW METER SERVICES                 |           |              |            |  |            |    |           |  |
| 400 999-190-00                    | VARIOUS OTHER PROJECTS               | 1,643     | \$2,148.12   | 4,000      |  |            |    | 4,000     |  |
| -400 999-191-00                   | HOUSING AUTHORITY-METERING           |           |              |            |  |            |    |           |  |
| -400 999-612                      | WAT PL PROJ PHASE 1                  |           |              |            |  |            |    |           |  |
| 400 999-613-00                    | KNOLLWOOD 4                          |           |              | 35,000     |  |            |    | 35,000    |  |
| -400 999-619-00                   | VALVES TO REPLACE                    |           |              |            |  |            |    |           |  |
| -400 999-620-00                   | EMERGENCY GENERATORS                 |           |              |            |  |            |    |           |  |
| 400 999-623-00                    | CORRIDOR H SOUTH WATER LINE          |           |              |            |  |            |    |           |  |
| -400 999-627-00                   | GPS & LAPTOP                         |           |              |            |  |            |    | 20,000    | additional GPS unit if possible                  |
| -400 999-666-00                   | VICTORIA HILL TANK                   |           |              |            |  |            |    |           |  |
| -400 999-667-00                   | FILTER MEDIA REPLACEMENT             | 14,500    |              |            |  |            |    |           |  |
| 400 999-668-00                    | REBUILD ALTITUDE AND PRV             |           |              | 7,000      |  |            |    | 0         |  |
| -400 999-669-00                   | EWMS Grant Expense(early warning mon | 0         | \$13,163.00  | 11,000     |  |            |    | 0         |  |
| -400 999-670-00                   | BATTLE GREEN - BR FRK RELOCATE       | 11,064    |              |            |  |            |    |           |  |
| 400 999-671-00                    | REPLACE FLAT METER LIDS              |           |              |            |  |            |    |           |  |
| 400 999-672-00                    | LEAK DETECTION EQUIP                 |           |              | 0          |  |            |    | 50,000    | leak detection if possible                       |
| 400 999-673-00                    | CLOW TANK BIO FILM REMOVAL           |           |              |            |  |            |    |           |  |
| -400 999-675-00                   | BOOM TRUCK RENTAL/Sludge             |           | \$73,506.00  |            |  |            |    |           |  |
| -400 999-676-00                   | PLANT AIR COMPRESSOR                 | 0         | \$36,205.00  |            |  |            |    |           |  |
| -400 999-677-00                   | SLUDGE PUMPS                         |           |              |            |  |            |    |           |  |
| -400 999-678-00                   | PLANT FLOW METER                     |           |              |            |  |            |    |           |  |
| -400 999-679-00                   | LIME/SODA ASH FEEDER                 |           |              |            |  |            |    |           |  |
| -400 999-681-00                   | SCADA RADIO RD METERS LOAN-CHV       | 156,922   | \$64,940.73  |            |  |            |    |           |  |
| 400 999-681-01                    | THURMAN AVE PROJECT                  |           | \$51,081.40  |            |  |            |    |           |  |
| 400 999-110-00                    | paint tanks                          |           |              |            |  |            |    |           |  |
| 400 999-685-00                    | Safety Equipment                     |           |              |            |  |            |    | 50,000    | for mobile traffic control                       |
| 400 999-682-00                    | RAW WATER TURB METER                 |           | \$0.00       | 0          |  |            |    | 0         | move \$50T to Safety Equip traffic control light |
| 400 999-682-01                    | PROPERTY PURCHASE 161WOOD            |           |              |            |  |            |    |           |  |
| 400 999-682-02                    | DRAINS IN MASTER METER PITS          |           |              |            |  |            |    |           |  |
| 400 999-682-03                    | PLANT PUMP REPAIRS 2023              |           |              | 55,000     |  | 54,448.00  |    |           |  |
| 400 999-682-04                    | SERVICE TRUCKS                       | 26,031    | \$23,150.08  | 20,836     | 1,331monthly 4 Nissans, \$406 monthly dodge trk                  | 13,279.64  |    | 20,836    | 1,331monthly 4 Nissans, \$406monthly dodge trk   |
| 400 999-682-05                    | BACKHOE                              | 0         | \$6,450.00   |            |  |            |    |           |  |
| 400 999-682-06                    | CAPSTONE REPAIR WTP BLDGS            |           |              |            |  |            |    |           | roof repair-can't wait 4 years, if new roof      |
| 400 999-682-07                    | ROOFING SEAM REPAIR                  |           |              |            |  |            |    | 25,000    | \$500,000  |
| 400 999-686-00                    | REBUILD ALT                          |           |              |            |  |            |    |           |  |
| 400 999-682-08                    | CAD Software License                 |           |              |            |  |            |    |           |  |
| 400 999-682-09                    | TANK MIXERS TENNERTON TANK           |           |              | 100000 ??? |  |            |    |           |  |
| 400 999-682-10                    | Vicksburg Upgrade                    |           |              | 7500 ???   |  |            |    | 50,000    |  |
| 400 999-682-11                    | LAWN TRACTOR                         |           |              |            |  |            |    |           |  |
| 400 999-682-12                    | DEER CREEK LINE                      |           | \$12,028.31  | 50,000     |  |            |    | 50,000    |  |
| 400 999-683-00                    | SECURITY FENCING PER TANKS           |           |              | 20000 ???  |  |            |    |           |  |
| 400 999-684-00                    | TANK INSPECTION                      |           | \$0.00       | 0          |  |            |    | 0         |  |
| 400 999-686-00                    | REBUILD ALTITUDE & PRV               | 3,168     |              |            |  |            |    |           |  |
|                                   | FILTER REHA                          |           |              |            |  |            |    |           |  |
|                                   | BOOSTER Tennerton Upgrade            | 0         |              | 50000 ???? |  |            |    |           |  |
|                                   | Install Master Meters at WVWC        | 0         |              | 0          |  |            |    |           |  |
| TOTAL EXPENDITURES                |                                      | 2,381,587 | 2,602,219    | 3,248,273  |  | 1,344,003  |    | 3,393,741 |  |
| REVENUE OVER/(UNDER) EXPENDITURES |                                      | 686,855   | 1,173,996    | 138,940    |  |            |    | -961,741  |  |

|                                   |                               |           |             |            |   |           |  |           |  |
|-----------------------------------|-------------------------------|-----------|-------------|------------|---|-----------|--|-----------|--|
| 400 999-682-04                    | SERVICE TRUCKS                | 26,031    | \$23,150.08 | 20,836     | 1,331monthly 4 Nissans, \$406 monthly dodge trk | 13,279.64 |  | 20,836    | 1,331monthly 4 Nissans, \$406monthly dodge trk |
| 400 999-682-05                    | BACKHOE                       | 0         | \$6,450.00  |            |   |           |  |           |  |
| 400 999-682-06                    | CAPSTONE REPAIR WTP BLDGS     |           |             |            |   |           |  |           | roof repair-can't wait 4 years, if new roof    |
| 400 999-682-07                    | ROOFING SEAM REPAIR           |           |             |            |   |           |  | 25,000    | \$500,000                                      |
| 400 999-686-00                    | REBUILD ALT                   |           |             |            |   |           |  |           |  |
| 400 999-682-08                    | CAD Software License          |           |             |            |   |           |  |           |  |
| 400 999-682-09                    | TANK MIXERS TENNERTON TANK    |           |             | 100000 ??? |   |           |  |           |  |
| 400 999-682-10                    | Vicksburg Upgrade             |           |             | 7500 ???   |   |           |  | 50,000    |  |
| 400 999-682-11                    | LAWN TRACTOR                  |           |             |            |   |           |  |           |  |
| 400 999-682-12                    | DEER CREEK LINE               |           | \$12,028.31 | 50,000     |   |           |  | 50,000    |  |
| 400 999-683-00                    | SECURITY FENCING PER TANKS    |           |             | 20000 ???  |   |           |  |           |  |
| 400 999-684-00                    | TANK INSPECTION               |           | \$0.00      | 0          |   |           |  | 0         |  |
| 400 999-686-00                    | REBUILD ALTITUDE & PRV        | 3,168     |             |            |   |           |  |           |  |
|                                   | FILTER REHA                   |           |             |            |   |           |  |           |  |
|                                   | BOOSTER Tennerton Upgrade     | 0         |             | 50000 ???? |   |           |  |           |  |
|                                   | Install Master Meters at WVWC | 0         |             | 0          |   |           |  |           |  |
| TOTAL EXPENDITURES                |                               | 2,381,587 | 2,602,219   | 3,248,273  |   | 1,344,003 |  | 3,393,741 |  |
| REVENUE OVER/(UNDER) EXPENDITURES |                               | 686,855   | 1,173,996   | 138,940    |   |           |  | -961,741  |  |

Motion McCauley/Rizo to approve the 2024-25 Fiscal Year Budget. Motion Carried Unanimously.

G.2 Approval Wage Increase Patrick Tenney Receiving Class I Certification – Kelly Arnold discussed with the board that Patrick Tenney has received his Class I Certification and requested a wage increase to \$17/hour.

STATE OF WEST VIRGINIA

DEPARTMENT OF HEALTH

This is to Certify


Patrick M. Tenney

Has complied with all Rules and Regulations of the State of West Virginia to become certified as a

DW Drinking Water Certification DW-1

WVOP34545

EXPIRATION DATE: February 28, 2026



Director, Office of Environmental Health Services

Motion Nestor/McCauley to approve the wage increase for Patrick Tenney to \$17/hour. Motion Carried.

**G.3 Approval Wage Increase Eric Thomason Receiving Class III Certification-** Kelly Arnold discussed with the board that Eric Thomason has received his Class III Certification and requested a wage increase to \$27/hour.

**STATE OF WEST VIRGINIA**  
**DEPARTMENT OF HEALTH**

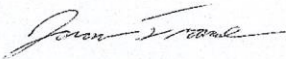
This is to Certify

**Eric D. Thomason**

Has complied with all Rules and Regulations of the State of West Virginia to become certified as a

**DW Drinking Water Certification DW-3**  
**WVOP34142**

**EXPIRATION DATE: March 31, 2026**



Director, Office of Environmental Health Services

**Motion Nestor/McCauley to approve the wage increase for Eric Thomason to \$27/hour.**  
**Motion Carried.**

**H. Board Members Comments and Announcements**

- H.1 Don Nestor-** Stated that everything is going good.
- H.2 Erasmo Rizo** – Agreed with Mr. Nestor that everything is going good.
- H.3 David McCauley** – No comment.
- H.4 David Thomas** – Thank you to everyone.

**I. Adjournment – Motion to adjourn at 5:00pm by Nestor/Thomas.**

**Mayor Robert N. Skinner III,** \_\_\_\_\_

**City Recorder Randall H Sanders** \_\_\_\_\_