

STATE OF WEST VIRGINIA, COUNTY OF UPSHUR, CITY OF BUCKHANNON, TO WIT:

A regular meeting of the Buckhannon City Council was held on Tuesday, June 18, 2024, at 7:00 p.m., in the Council Chambers of City Hall. The following individuals were in attendance (GTM – GoToMeeting):

Mayor	Robbie Skinner	Present
City Recorder	Randy Sanders	Present
Council Member	Pam Bucklew	Present
Council Member	David McCauley	Present
Council Member	Jack Reger	Present
Council Member	CJ Rylands	Absent
Council Member	David Thomas	Present
Assistant Recorder & Director of Finance	Amberle Jenkins	Present
City Attorney	Tom O’Neill	Present - GTM
Buckhannon Police Department	Chief Matthew Gregory	Present
Director of Public Works	Jerry Arnold	Present
Mayor’s Office	Barbara Hinkle	Present
Channel 3	Rodney Irvin	Present
MyBuckhannon.com	Katie Kuba	Present
Record Delta	Noah Jeffries	Present

Guests: Rob, Jackie, Cameron & Carter Zuliani; Jody Light; Janet McCarlidill; Ethan Crosten

***City Council of Buckhannon – 7:00 pm in Council Chambers
Meeting Agenda for Tuesday, June 18, 2024***

- A.

Call to Order

A.1 Moment of Silence

A.2 Pledge to the Flag of the United States of America

A.3 Official Oath of Office: Four (4) Year Term July 1, 2024 -June 30, 2028
 - Mayor Robert Neal Skinner, III
 - Council Member Pamela M. Bucklew
 - Council Member Jacky L. Reger
 - Council Member Robert Zuliani
- B.

Recognized Guests

B.1
- C.

Department & Board Reports

C.1 Public Works Director- Jerry Arnold

C.2 Finance Director- Amberle Jenkins

C.3 Fire Chief- JB Kimble

C.4 City Attorney- Tom O'Neill
- D.

Correspondence & Information

D.1 Due to Holiday-Reschedule/Merge the City Council Meetings of July 4 & July 18, 2024 to be held on July 11, 2024

D.2 Special Session City Council on 06/27/24 at 9AM-Interview for Possible Hire of Probat Police Officer

D.3 Due to Holiday-Reschedule SYCC Board of Directors Meeting 07/11/24 at 4:30PM

D.4 Meeting Notice-Planning Commission 07/15/24 at 7PM

D.5 Fourth of July Celebration Fireworks Event on 07/05/24-Thank You Sponsors: Citizens Bank of WV, Toyota, Mike Ross-Ike Morris, Par Mar-The Donut Spot, Potesta & Associates, Inc.

D.6 New Water Treatment Plant Project Schedule
- E.

Consent Agenda

E.1 Approval of Minutes Regular Meeting 06/06/24, Special 06/11/24

E.2 Approval of Building and Wiring Permits

E.3 Approval of Payment of the Bills
- F.

Strategic Issues for Discussion and/or Vote

F.1 Announcement Hiring of Public Works Director
- G.

Comments and Announcements

G.1 Pamela Bucklew

G.2 David McCauley

G.3 Jack Reger

G.4 David Thomas

G.6 CJ Rylands

G.7 Randall Sanders

H. Mayor's Comments and Announcements

I. Adjournment

POSTED 06/13/2024

A.1-A.2. Call to Order: At 7:00 p.m., Mayor Robbie Skinner called the June 18, 2024, regular meeting of the Buckhannon City Council to order. This was followed by a Moment of Silence and the Pledge to the Flag.

A.3 Official Oath of Office: Four (4) Year Term July 1, 2024 -June 30, 2028

- **Mayor Robert Neal Skinner, III**
- **Council Member Pamela M. Bucklew**
- **Council Member Jacky L. Reger**
- **Council Member Robert Zuliani**

Mayor Skinner expressed his appreciation to the citizens of Buckhannon for his reelection and extended his congratulations on the reelection and election of the incoming City Council members. City Recorder Randy Sanders then administered the oath of office to Mayor Robert Neal Skinner, III. Mayor Skinner then administered the oaths of office to Council Members Pamela M. Bucklew, Jacky L. Reger, and Robert Zuliani.

BUCKHANNON—The City of Buckhannon's most recent City Council meeting was held on June 18th, a special date due to the normal date of June 20th being the West Virginia Day holiday. The meeting opened with the official swearing-in of the mayor and three city council members.

Re-elected Mayor Robbie Skinner was the first to be sworn in by City Recorder Randy Sanders.



L to R - Mayor Robbie Skinner and Recorder Randy Sanders – Photos courtesy of Katie Kuba – My Buckhannon

Robbie Skinner, III—Born and raised in Buckhannon, Robbie Skinner graduated from Buckhannon-Upshur High School in 2007 and West Virginia Wesleyan College in 2011 and has served as the Mayor of Buckhannon from 2020 to 2024.

Professionally, he has served as the Executive Director of the Upshur County Development Authority following a successful career in the insurance industry. Civically, Robbie is an active leader in his community and is involved in many organizations. He previously served as a City Council Member (2016 – 2020) and as a member of the City's Water Board and Historic Landmarks Commission.

He is an Executive Board member and a past-president of the Buckhannon-Upshur Chamber of Commerce, and a member of the following – serving in a variety of capacities: St. Joseph's Hospital Foundation Board of Directors, treasurer, and photographer at Artistry on Main, Create Buckhannon, Southern Upshur Business Association, the West Virginia Independent Insurance Agents Association Board of Directors, West Virginia Municipal League, and West Virginia Chamber of Commerce.

Robbie diligently works daily to help make Buckhannon the region's shining star. From taking it upon himself to clean and paint city street curbs to personally donating his time and photography to dozens of local charities, he wears his dedication and the spirit of his hometown proudly on his sleeve in all he does.

He has been honored as a contributing artist to “Tamarack: The Best of West Virginia,” which showcases his photography. The Buckhannon-Upshur Chamber of Commerce honored him as the 2013 Business

Man of the Year and, most recently, the Chamber’s highest honor: the 2019 Upshur County “Citizen of the Year.”

Next to be sworn in was six-term incumbent Councilwoman Pamela Bucklew.



L to R - Councilmember Pam Bucklew and Mayor Robbie Skinner

Pamela M. Bucklew—Born and raised in Burnsville, WV, Mrs. Bucklew moved to Buckhannon in 1977 to work in a family-owned business. She then decided to attend cosmetology school with her late husband and graduated in 1984. Pam has been a cosmetologist continually since. She raised two children, Catherine and Joe Cuppari, who graduated from Wesleyan College in the early 2000s. She has two grandsons and two granddaughters.

Pam was elected to the city council in 1998 for a two-year term. She was re-appointed to the council in 2002 and has been successfully re-elected ever since. She is a Buckhannon Community Theater member and helps care for aging family members.

Pam serves on the Consolidated Public Works Board and the Stockert Youth & Community Center Board. She has previously served on the Water Board and the Waste Collection Board and currently chairs the Fourth of July and Holiday Décor Committees.

Beginning his second term as a council member, Jack Reger was next to be sworn in.



L to R – Councilmember Jack Reger and Mayor Robbie Skinner

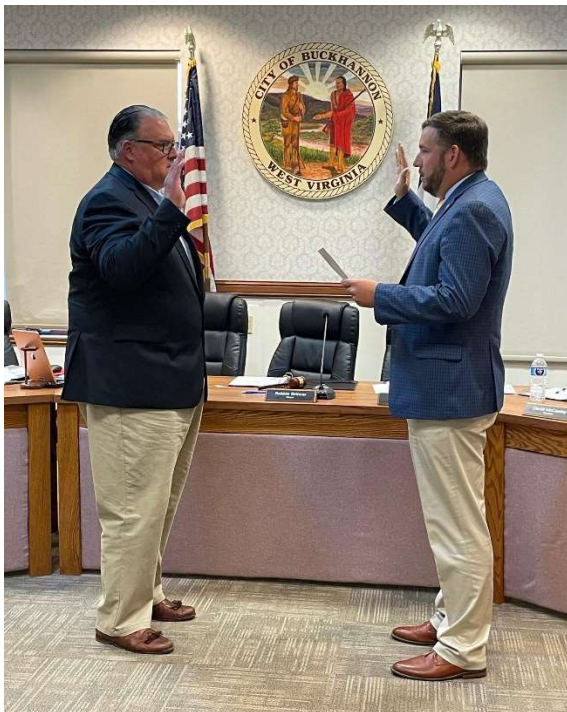
Jack L. Reger - He grew up in Buckhannon and is a 1976 graduate of Buckhannon-Upshur High School and an alumnus of West Virginia University, where he earned both his Bachelor's and Master's Degrees. Jack is actively engaged in the Buckhannon community, where he participates in local government and is currently a member of the City Council, Consolidated Public Works Board, Financial Review Committee, serves on the Senior Center Board of Directors, and serves on the Partners in Care Council at St. Joseph's Hospital. He is an active member at Grace Church Buckhannon.

He worked in education for thirty-eight years, both administratively and as a classroom teacher. He has overseen governmental regulatory compliance at the local, state, and federal levels, personnel and human resources for a workforce exceeding seven hundred employees, complex scheduling and logistic systems, various legal issues, and facility management, and has worked with budgets exceeding thirty million dollars.

After retiring from Upshur County Schools, Mr. Reger has served as vice president of administration and finance for MONCO Constructors, Inc. He has also developed and implemented training programs and managed the acquisition and implementation of comprehensive technical systems. He was a consultant and trainer for The Reger Group, a defense contracting company in Stafford, Virginia.

Jack is married to Charla Reger. Formally, they owned and operated the renowned "A Governor's Inn" Bed and Breakfast in Buckhannon, West Virginia. The couple has one son, one daughter, and four grandchildren.

The lone new council member, Rob Zuliani, was the final person to be sworn in.



L to R - Councilmember Rob Zuliani and Mayor Robbie Skinner

Robert Zuliani - Rob was born on January 23, 1969, in Hartford, Connecticut, and raised in Granby, Connecticut, a small, rural community like Buckhannon. In 1987, he graduated from Granby Memorial High School, and in 1991, he graduated with a BS in Management from The University of Rhode Island. During high school, Rob ran a small lawn mowing and landscaping business. Once in college, he opened Z-BEST Painting and Staining, which employed college students to paint houses and commercial buildings during summer and winter breaks.

In 1993, he opened Zuliani's New York Style Pizzeria in his hometown, choosing to ignore advice regarding bringing on a partner and quickly learning one of many difficult yet important business lessons. After the partnership dissolved, he accepted an invitation to a wedding in Buckhannon and met many wonderful people here, including his wife-to-be, Jackie Knicley. Five months later, in November 1994, he moved to Buckhannon.

Shortly after arriving at Buckhannon, Jackie and Rob made the first batch of Zul's Frozen Lemonade. The first cup of Zul's was sold on May 6, 1995, in Buckhannon at a youth soccer tournament. Zul's Frozen Lemonade has now been in business for 29 years. In 1999, he opened Zuliani's Italian Pizzeria

downtown, across from the post office, and sold it in 2004 to be “Mr. Mom” to the couple’s daughter Cameron.

He and Jackie were married on December 12, 1998. Jackie has been employed by the Upshur County Board of Education as a teacher and coach for 31 years. They have two children, Cameron and Carter. Cameron is a sophomore at Merrimack College outside of Boston, and Carter just completed his junior year at Buckhannon Upshur High School.

As of July 1, 2024, the Buckhannon City Council and the City of Buckhannon will begin the new fiscal year led by Mayor Robbie Skinner, Recorder Randy Sanders, and council members Pam Bucklew, David Thomas, Jack Reger, David McCauley, and Rob Zuliani.

###

Randy Sanders
City Recorder & Information Coordinator

B. Recognized Guests:

B.1 None—Mayor Skinner noted that no one had requested to be placed on the agenda to address the Council; however, Jody Light had signed the public sign-in sheet to address the board with an update on the recent Almost Heaven BBQ Bash that was held in Buckhannon from June 13th through June 15th. She also announced the dates of June 12th through the 14th as their 10th annual event. On Friday, October 4, 2024, an All You Can Eat Fish Fry will benefit the Almost Heaven BBQ Bash. A Q&A took place with the Council.

2024 Almost Heaven BBQ Bash

(Facebook posts, emails, messages, etc. – as of 6/18/24)

**** Red entries indicate “NEW” teams to our event – some their first time in WV.**

John Shirey II (Chunky BBQ, 2024 WV Grand Champion Master BBQ Team – Harrisburg, PA)

As I'm sure many of you are aware, the drive into West Virginia isn't an easy one, especially when pulling a trailer buuuuut The [Almost Heaven BBQ Bash](#) is 100% worth the drive. Jody Light and her crew put on a fantastic event, including an Italian dinner Friday night for the judges, teams, etc...Great weekend at The [Almost Heaven BBQ Bash](#) 😊

Wolf's Revenge BBQ (our 2023 WV Grand Champion Master BBQ Team – Henrico, VA)

I'm not a fan of pulling big trailers through the mountains of West Virginia, but that's not gonna keep us away from the [almostheavenbbqbash!](#) Thank you Jody Light, the town of Buckhannon and all the volunteers, our KCBS Reps, judges and teams that braved the mountain roads to make for an amazing BBQ weekend!

Bowmans Butt & BBQ (Master BBQ Team – Christiansburg, VA)

This weekend we competed in the [Almost Heaven BBQ Bash](#) for the first time in 2 years and it is a spectacular event! Small town, public festivals are by far my favorite contests to compete in.

Paul Buob (Smokin' Ghost BBQ – Master BBQ Team – Chillicothe, IL)

We wandered of to another state that I've not cooked, West Virginia. [Almost Heaven BBQ Bash](#) was a very well run contest, [Jody Light](#) and her crew rolled out the red carpet! Beautiful venue and set up.

Better Half Barbecue (Backyard BBQ Team – Martinsburg, WV)

Back from one of our favorite contests and the [Almost Heaven BBQ Bash](#). We always have a wonderful time and Jody puts on a wonderful contest every year and I love seeing how this contest grows and evolves every year.

BooyaQ (Master BBQ Team – Carleton, MI)

We made a last minute trip to the [Almost Heaven BBQ Bash](#) in Buckhannon, West Virginia that was a fun time for our North Lot crew ! A shoutout to Jody Light and her staff that run a 1st class event and a town that has everything you'll ever want 🍷

George DeMartz (Twisted Pair BBQ, Master BBQ Team – Raleigh, NC)

Well, got back from the [Almost Heaven BBQ Bash](#) in Buckhannon, WV. To say this was a great festival would be an understatement!

Little E's Que (Backyard BBQ Team – Kingsport, TN)

This weekend we did our ONLY West Virginia Competition for the season at [Almost Heaven BBQ Bash](#). We absolutely love this comp and will continue to come for as long as we can.

Jamie Collins (Mad Hatters BBQ - Backyard BBQ Team – Bartow, WV)

Well another great weekend for us at Mad Hatter BBQ at the Almost Heaven BBQ Bash thank you Jody Light for a great contest.

Gold-N-Blue Barbecue (Master BBQ Team – Martinsburg, WV)

The 2024 [Almost Heaven BBQ Bash](#) is in the books and what a difference one week can make! First things first... Jody Light and her crew put on an amazing competition and event. This was our very first competition we ever did back in 2018 at the asylum, and it has a very special place in our hearts. We love the new location in Buckhannon and the added public aspect of it. Such a great event! If you have never been, put it on your schedule for next year!

3 Eyz BBQ (Our first / 2015 WV Grand Champion Master BBQ Team – Annapolis, MD)

We traveled to [Almost Heaven BBQ Bash](#) this weekend and had a great time! Weather was nice, we really enjoyed the short downpour on Friday evening.

P. J. Robinson (Judge - Paulsboro, NJ)

I just wanted to write and thank you both very much for allowing me to participate in the Almost Heaven BBQ Bash.

The venue is so nice, and the people are so friendly and great. I wished I lived in WV, but the job has me elsewhere. I've been with you every year since the 2nd event and it's always so organized and I really like that it's back in Buckhannon to allow the entire community to easily participate (the other two locations were nice too it's just easier for more to participate in the present location and the whole town seems to join in).

Anyhow, congratulations on a job well done, enjoy the remainder of the summer and I hope to see you next year for the 10th anniversary.

JL Smokers BBQ Team (Master BBQ Team – Salisbury, NC)

We traveled up to Buckhannon, WV this weekend for the [Almost Heaven BBQ Bash](#). Friday night we were hosted with a delicious dinner and turned in our dessert entry.

BEER TIME BBQ (Master BBQ Team – Donegal, PA)

[Almost Heaven BBQ Bash](#) is all wrapped up. Very nice comp in downtown Buckhannon WV. Thank you Jody Light for putting it all together.

George Douglas (Judge -

Beautiful day for a bbq contest (when is it not?) in Buckhannon, WV. Jody Light does a fantastic job with the [Almost Heaven BBQ Bash](#).

Menke Boys' BBQ (Master BBQ Team – Pasadena, MD)

Great weekend at [Almost Heaven BBQ Bash](#)!!! We did our 1st ever dessert and mystery meat turn in's!! We'd like to thank Jody Light for putting on such a great event!!!

Taste and See (Food Vendor - Buckhannon)

Huge TY to Jody & Team for putting together another amazing event! We appreciate your ❤️ for the vendors 🍷 [Almost Heaven BBQ Bash](#)

David Huffman (Dog Bite BBQ, Backyard BBQ Team – Morgantown, WV)

[Almost Heaven BBQ Bash](#) is wrapped up and it was a great event! [Jody Light](#) and her team do an awesome job bringing a fun and well ran festival to Buckhannon, WV! We had an amazing time and our cook went pretty well too!

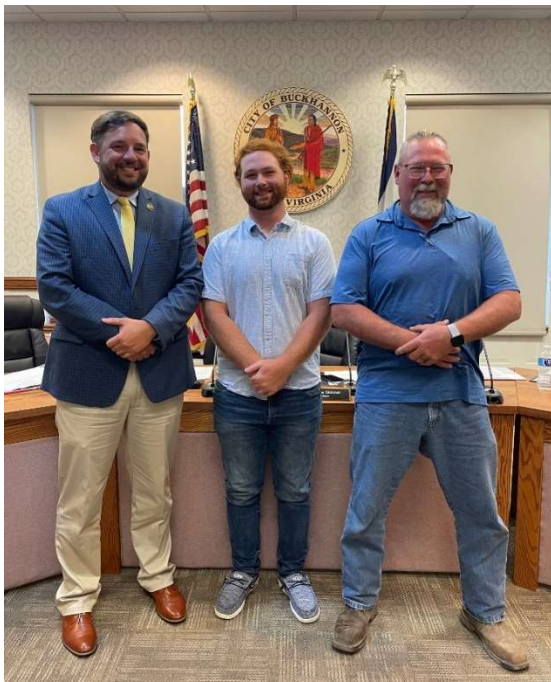
Public comments were closed at 7:42 p.m.

Without objection, ***F.1, Announcement of Hiring of Public Works Director***, was moved to the table. Mayor Skinner spoke about Jerry Arnold's impact as our Public Works Director. He introduced Ethan Crosten, the current Superintendent of the Sanitary Department for the City of Buckhannon. He announced he had been appointed the new Public Works Director and would succeed Jerry Arnold upon his retirement.

Ethan Crosten chosen to succeed Jerry Arnold as Director of Public Works for Buckhannon.

BUCKHANNON—Mayor Robbie Skinner recently announced that Ethan Crosten, the current Superintendent of Buckhannon's Sanitary Sewer Department, has been selected as the city's next Director of Public Works.

Mr. Crosten will work closely with the current Director of Public Works, Jerry Arnold, until his retirement, which will occur in a few months. A seamless transition will ensure the position's continuity and efficiency.



L to R - Mayor Robbie Skinner, Ethan Crosten, and Jerry Arnold

Ethan Crosten is a 2021 graduate of Fairmont State University with a degree in Geomatics Engineering, graduating Cum Laude from an Accreditation Board for Engineering and Technology program, and will complete his Master of Business Administration through Louisiana State University in October of this year. His certifications include being a Certified Floodplain Manager through the Association of State Floodplain Managers, a Surveyor in Training through the West Virginia Board of Professional Surveyors, and a Class III Wastewater Treatment Plant Operator through the West Virginia Division of Health and Human Resources. Ethan has been working with the City of Buckhannon since 2021.

In 2016, the City of Buckhannon appointed Jerry Arnold as the Director of Public Works, a role he has fulfilled with exceptional dedication and skill. His efforts have significantly contributed to the continuity and efficiency of all the various departments that make Buckhannon the success it is. Mr. Arnold was hired as a garbage collector in 1993 and eventually promoted to superintendent of streets. He held that position until 2016, when the council named him Director of Public Works.

In making the announcement at a recent City Council Meeting, Mayor Skinner noted that Jerry Arnold will be retiring from our organization after a very long and successful career; Skinner attributed the positive feelings we all have about the City of Buckhannon to Jerry and the various crews of our city.

“It’s not because of us (council members) sitting here; it’s because of Jerry (Arnold) and Amby (Jenkins, Director of Finance and Administration) and all of our employees – they make us the special place that we are,” Skinner added. “All of the events that we have throughout the year would not happen without Jerry Arnold, and so although we really are going to be very sad to lose Jerry on the employment side, we know he’ll still be a resident here and still be part of our community.”

As for the newly named Director of Public Works, Ethan Crosten, Mayor Skinner stated, “He and his wife have chosen to make Buckhannon their home,” he said. “[Ethan] has matured and grown into the supervisory position at the Sanitary Department. He has learned every possible aspect of that part of our city and is looking forward to learning about the rest of the departments and how everything fits together, so please welcome Ethan Crosten as our new public works director.”

C. Department & Board Reports

C.1 Public Works Director—Jerry Arnold—Mayor Skinner recognized Jerry Arnold, who noted that he had nothing new to report other than a brief update on the progress made at City Park. Mr. Arnold also mentioned that the City recently purchased quite a bit of fencing similar to that we installed at Stockert Youth & Community Center on the Florida Street side for use at other City properties.

C.2 Finance Director - Amberle Jenkins – Mayor Skinner recognized Amberle Jenkins, who provided the following reports, including an update on the Stockert Youth & Community Center USDA application for the proposed new SYCC building.

Amby report 6-18-24

Balances in the Enterprise Funds May 31, 2024			
Waste Collection Board	mm/cking	\$1,704,706	cd/sav \$308,746.
Plus a letter of credit for \$64,000			
Water Board	mm/cking	\$1,260,286	work/capital & savings -a CD \$168,282
matured and was closed and placed in MM to get better rates. Currently we have \$726,029 in investments, but the funds of the \$168,282 will be moved to investments this month.			
Sanitary Board	mm/cking	\$844,648	work capital/cds \$459,670
Storm water Fund	mm/cking	\$149,917	

Mayor Skinner spoke of the Fourth of July Celebration Fireworks Event on 07/05/24. He recognized the following sponsors of this year’s Fireworks: Citizens Bank of WV, Buckhannon Toyota, Mike Ross-Ike Morris, Par Mar-The Donut Spot, Potesta & Associates, Inc. He also announced that the West Virginia Division of Highways (WVDOH) recently informed us of the following: *The City of Buckhannon has been awarded a 2023 Transportation Alternatives (TA) grant for the Buckhannon Morton Avenue & North Locust Street Sidewalk & Lighting Phase I project in Upshur County. The grant consists of \$60,000.00 in federal funds and \$15,000.00 in matching funds provided by the City of Buckhannon for a project total of \$75,000.00.*


Mr. Jerry L. Arnold
Director of Public Works
City of Buckhannon
70 East Main Street
Buckhannon, West Virginia 26201

Dear Mr. Arnold:

The West Virginia Division of Highways (WVDOH) is pleased to announce that the City of Buckhannon has been awarded a 2023 Transportation Alternatives (TA) grant for the Buckhannon Morton Avenue & North Locust Street Sidewalk & Lighting Phase I project in Upshur County. The grant consists of \$60,000.00 in federal funds and \$15,000.00 in matching funds provided by the City of Buckhannon, for a project total of \$75,000.00.

We will be contacting you to discuss the project details. In the meantime, should you have any questions, please contact Mrs. Sharonnia Osayaba, Project Manager with our Grant Administration Unit within the Planning Division, at (304) 414-6902 or by email at Sharonnia.M.Osayaba@wv.gov.

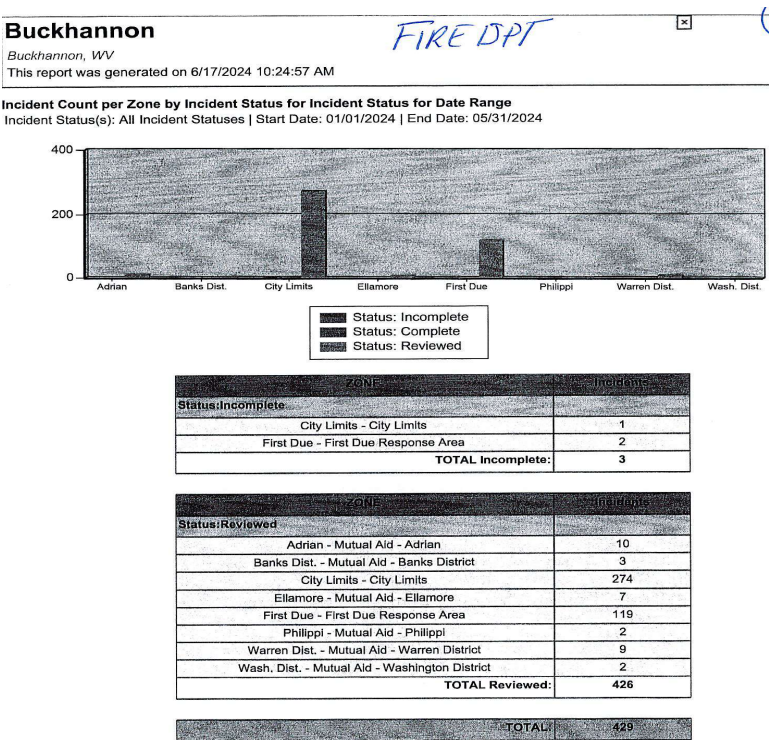
Sincerely,

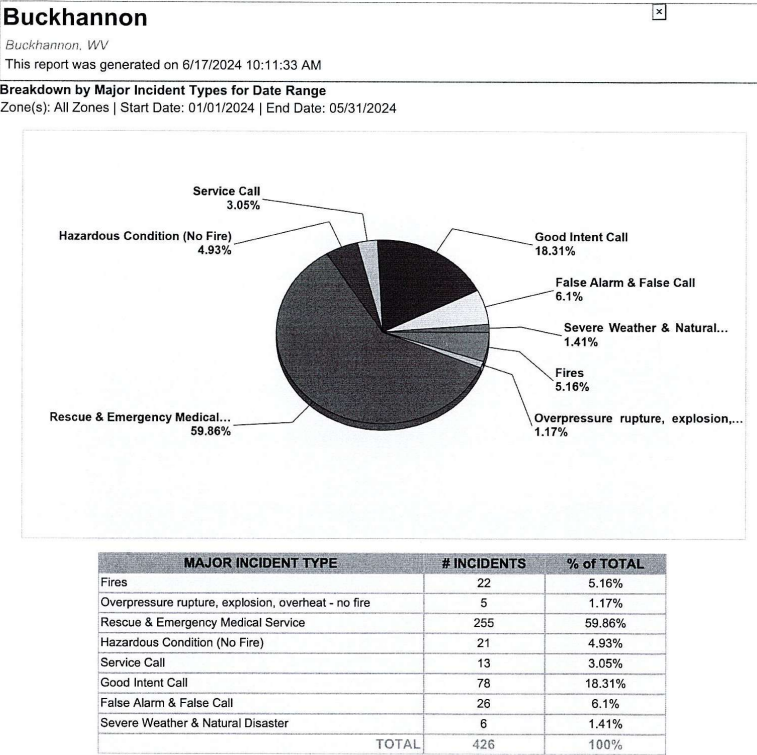

Jimmy Wriston, P.E.
Secretary of Transportation/
Commissioner of Highways

C.3 Fire Chief – JB Kimble – Mayor Skinner recognized BFD Chief JB Kimble, who provided details on the following:

- Material in the packet, YTD, and the month of May reports
- Training facility boxes are stacked
- County bus extrication course
- Two junior members are attending WVU Jr camp
- Finished expenditures of the 2023/24 Budget
- Assisted VFW with flag burning at the training facility
- Things to review: living requirement adjustment, removing the training requirement to take the civil service test, and an accreditation mentor.

He congratulated the newly sworn-in Council members and the Mayor and spoke of his daughter's recent graduation and athletic recognitions and successes.





A Q&A with Chief Kimble took place.

C.4 City Attorney—Tom O’Neill: Mayor Skinner recognized City Attorney Tom O’Neill, who reported the following (“He” refers to Mr. O’Neill): He is still working on the same issues as he reported on at our last meeting, including research on Ordinance Codification, meeting with Helen Echard (Municipal Judge) to review jailable offenses, and continuing his work with Rusty Webb on the Opioid litigation. The WVWC property swap is on hold, and we are awaiting the surveyor's work. A Q&A took place between the Council and Mr. O’Neill.

- D. Correspondence & Information:** – The Mayor reviewed the following with the Council:
- D.1 Due to Holiday-Reschedule/Merge the City Council Meetings of July 4 & July 18, 2024, to be held on July 11, 2024**
 - D.2 Special Session City Council on 06/27/24 at 9:00 a.m., Interview for Possible Hire of Probationary Police Officer**
 - D.3 Due to Holiday-Reschedule SYCC Board of Directors Meeting 07/11/24 at 4:30 p.m.**
 - D.4 Meeting Notice-Planning Commission 07/15/24 at 7:00 p.m.**

Notice of Meeting
City of Buckhannon Planning Commission

A regular meeting of the **Buckhannon City Planning Commission** will be held on **July 15, 2024 at 7:00 p.m.** The purpose of the meeting is to discuss the request for the consideration to Amend Zoning Ordinance No. 244, Section 501 R-1, Single Family Residential District, the Permitted Uses to include Airbnb Rentals and possible recommendation to the City Council or to schedule the date of a Planning Commission public hearing, furthermore; such other matters will appear on the posted agenda. The meeting will be held in the City Council Chambers at City Hall, 70 East Main Street, Buckhannon WV. This is an open meeting (per WV code § 6-9A-3) and all interested parties are welcome to attend.

D.5 Fourth of July Celebration Fireworks Event on 07/05/24 - Thank You To Our Sponsors: Citizens Bank of WV, Buckhannon Toyota, Mike Ross-Ike Morris, Par Mar-The Donut Spot, Potesta & Associates, Inc.

D.6 Proposed New Water Treatment Plant Project Schedule

City of Buckhannon
Anticipated Project Schedule
Proposed Water Treatment Plant Project
Upshur County, West Virginia

Phase	Project Task	Estimated Milestone Dates
5G Process	Engineering Services Solicited (RFP)	Completed 2023 or prior
	Engineering Expressions of Interest Due (EOI)	Completed 2023 or prior
	Invitations Issued for Engineer Interviews & SOQ's	Completed 2023 or prior
	Engineer Interviews Completed	Completed 2023 or prior
	Engineer Selection Determined	Completed 2023 or prior
	Engineer Fee Negotiated - Project Task Order 101 executed	2024-08-01
Study and Report Phase (includes PER)	Pre-Application Funding Assistance (PFA) application filed to IJDC	2024-08-10
	Pre-Application Funding Assistance (PFA) application approved by IJDC	2024-10-02
	Preliminary Engineering Report begun	2024-10-03
	Preliminary Engineering Report (& Prelim Rule 42) completed	2025-07-03
	Preliminary Engineering Report (& Prelim Rule 42) approved by City of Buckhannon	2025-08-03
	IJDC Application submitted	2025-08-10
	IJDC Tech Review Committee approval	2025-09-30
	IJDC approval (full Council)	2025-10-01
	Design Funding Loan application submitted to DEP DWTRF	2025-10-06
Preliminary Design Phase	Design Funding Loan application approved by DEP DWTRF	2025-11-03
	Preliminary Design begins	2025-11-04
	Grant Applications submitted to varrious Funding Agencies	2026-03-15
Final Design Phase	Preliminary Design completed (overall design approximately 30% complete)	2026-03-15
	Final Design begins	2026-03-16
	Plans and Specifications Submitted to Applicable Agencies (80% complete)	2026-10-15
	All Permits Submitted	2026-10-15
	Plans and Specifications Submitted to Applicable Agencies (100% complete)	2027-02-16
	Final Plans and Specifications Approved	2027-03-15
	Grant Responses Received from Supporting Funding Agencies	2027-04-15
	Project Cost Estimate and Funding Plan Updated and Completed	2027-05-01
	Rule 42 Completed	2027-05-01
	Project Scope/Budget Revision submitted to IJDC	2027-05-10
	Project Scope/Budget Revision approved by IJDC	2027-06-02
	Rate & Bond Ordinances - 1st reading	2027-06-03
	Rate & Bond Ordinance - 2nd reading	2027-06-17
	Bond Ordinance - 3rd reading	2027-07-01
	Request All Binding Commitments from Funding Agencies	2027-07-04
	Receive All Binding Commitments from Funding Agencies	2027-07-30
	File WVPSC Certificate Case	na
Bidding Phase	100 Percent Right-of-Ways / Easements and Lands Acquired	2027-07-31
	Request Authorization to Bid	2027-08-01
	Advertise for Bids	2027-08-22
	Bid Opening	2027-10-22
	All Permits and Clearances Obtained	2027-10-30
	Supplemental Resolution (related to Bond Ordinance) single reading at City Council	2027-11-04
	WVPSC Certificate Final	na
	Loan Closing	2027-12-04
	Award Contracts	2027-12-11
Construction Phase	Start Construction	2028-01-11
	Begin Trial Run of new plant (hold old plant in reserve)	2029-04-11
	Complete Trial Run and Phase 1	2029-10-11
	Begin Demolition of old plant and begin Phase 2 construction	2029-10-11
	Complete Phase 2 construction and site reclamation	2030-04-11
Post Construction & Commisioning Phases	Project Completion - Begin final 12 month warranty period	2030-05-11
	Complete final 12 month warranty period	2031-05-11

Project Schedule - WTP - Ver 3 -- 07-11-24.xlsx

E. Consent Agenda - Mayor Skinner presented an overview of the following agenda items to the Council and asked for action, noting that we needed to break it up due to a council member (Reger) conflict with E.2.

E.1 Approval of Minutes-Special meeting 06/11/24

E.2 Approval of Building and Wiring Permits



Permit Fee Report #76227-#76236
06/06/2024 - 06/17/2024

Per mit #	Applic ant Name	Applic ant Addre ss	Primar y Contra ctor	Description	Project Cost	Fee Amoun t	Electri cal Prope rty Type	Asbest os Inspec tion	Zonin g Appr oval Date	Histo ric Prop erty	Flood Zone Are a	Flood Zone /Eleva tion Certifi cate	FEMA Acces sory Use
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Group: Commercial Electrical Fee

76230	CJ RYLANDS	6 E MAIN ST	CLIFFORD RYLANDS	INTERIOR PETITION/REMODEL FOR OFFICES	35,000.00	100.00	Commercial Property	No		Yes	N/A	No	No
					35,000.00	100.00							

Group Total: 1

Group: Commercial-Industrial (nonresidential)

76230	CJ RYLANDS	6 E MAIN ST	CLIFFORD RYLANDS	INTERIOR PETITION/REMODEL FOR OFFICES	35,000.00	262.50	Commercial Property	No		Yes	N/A	No	No
					35,000.00	262.50							

Group Total: 1

Group: Residential (non-commercial)

76236	WANDA BENNETT	30 UPPER DR		TEARING DOWN EXISTING STORAGE BLDING AND REPLACING WITH ANOTHER	500.00	10.00		Yes -If yes attach report	6/14/2024	No	N/A	No	No
76235	JOE WEIST	20 MOUNT VISTA	Stephen Corder	REPLACING BLACKTOP WITH CONTRETE	12,000.00	132.00		No		No	N/A	No	No
76234	LOIS CUTRIGHT	73 W LINCOLN	ULTIMATE ROOFING WV LLC	REROOF-REPLACE SHINGLES WITH SHINGLES & INSTALL GUTTERS	21,310.00	191.79		Yes -If yes attach report		No	N/A	No	No
76232	Jeff Coffman	89 Camden Ave	Loudin Construction LLC	Re-Roof Shingles	13,200.00	145.20		Yes -If yes attach report		No	N/A	No	
76233	Donis Martin	166 Fayette St		Painting-Windows	500.00	10.00				No	N/A	No	
76231	DONNA REED	18 BOGGESS ST		REPLACEMENT OF EXISTING FLOORBOARDS FOR DECK AND REPLACING TOP BOARD OF EXISTING RAILING *NOT CHANGING SIZE	900.00	10.00		No		No	N/A	No	No
76227	RICHARD KOON	109 BARBOUR ST		FIXING DOWN SPOUTS AND ITS FACING DRIVEWAY/ALLEY WAY	200.00	10.00		No		No	N/A	No	No
76228	LEAH STANKUS	43 S FLORIDA ST	REGER COMPANIES, LLC	REROOF-SHINGLES	4,000.00	44.00		Yes -If yes attach report		Yes	Zone AE	Yes-Elevation Cert. Not Required	No

76229	CLIFF BROWN	75 W LINCOLN	REGER COMPANIES, LLC	REROOF-SHINGLES	7,800.00	85.80		Yes -If yes attach report		No	N/A	No	No
					60,410.00	638.79							

Group Total: 9

Group: Zoning Application Fee

76236	WANDA BENNETT	30 UPPER DR		TEARING DOWN EXISTING STORAGE BLDING AND REPLACING WITH ANOTHER	500.00	20.00		Yes -If yes attach report	6/14/2024	No	N/A	No	No
					500.00	20.00							

Group Total: 1

					130,910.00	1,021.29							
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Total Records: 12

6/17/2024

E.3 Approval of Payment of the Bills

JUNE 1-14-24 GENERAL FUND PAYMENT OF BILLS

\$5,000.00– LARRY T GREGORY – DEPOSIT FOR JULY 5TH FIREWORKS DISPLAY

\$7,110.27 – UPSHUR COUNTY CLERK – MAY 2024 MUNICIPAL ELECTION

\$4,000.00 – COMMISSION ON ACCREDITATION – CALEA ANNUAL FEE

\$12,043.00 – WITMER PUBLIC SAFETY GROUP – THERMAL IMAGING CAMERAS & ORANGE HOSE COUPLINGS

\$28,005.80 – STRYKER FLEX FINANCIAL – PAYOFF FOR LIFEPAKS

\$2,750.00 – 20/20 GENESYSTEMS INC – CAREER TEST FOR VOLUNTEERS

\$6,120.00 – BENJAMIN LEE ARISMAN – 3 WEEKS OF MOWING CITY LOTS

\$4,659.83 – COMFORTECH LLC – RHEEM FURNACE & AC UNIT

\$2,626.36 – CENTRAL SUPPLY CO – 12YDS CONCRETE TRAINING FACILITY

\$1,566.00 – ROZELLE ENTERPRISES – LABOR AT TRAINING FACILITY

06-17-2024 11:14 AM		DISBURSEMENTS 06-01-24 to 06-14-24			PAGE: 1
FUND: GENERAL FUND					
DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
MAYOR'S OFFICE	JAY HOLLEN	409-341-00	MAYOR'S SUPPLIES & M	REIMB MEAL AT WV FMA CONFER	57.53
	WV PUBLIC EMPLOYEES INSURANC	409-105-00	MAYOR'S INSURANCE	GF JUNE 2024 HEALTH INS	1,158.06
		409-226-00	MAYOR'S INSURANCE &	GF JUNE 2024 HEALTH INS	449.90
	CITY DIRECTORIES/DATA AXLE	409-341-00	MAYOR'S SUPPLIES & M	POLK DIRECTORY	115.00
	BUCKHANNON POSTMASTER	409-218-00	MAYOR'S POSTAGE	PERMIT #10 POSTAGE	750.00
	LARRY T GREGORY	409-341-05	EVENT/FIREWORK EXPEN	DEP FOR JULY 5TH FIREWORKS	5,000.00
	COLLECTION ACCOUNT	409-341-00	MAYOR'S SUPPLIES & M	MAY 2024 CC FEES	2,280.40
	INDEED.COM	409-341-00	MAYOR'S SUPPLIES & M	PCRD-AD PUBLIC WRKS DIRECT	80.84
		409-341-00	MAYOR'S SUPPLIES & M	PCRD-PUBLIC WORKS DRIECTOR	54.32
		409-341-00	MAYOR'S SUPPLIES & M	PCRD-AD PUBLIC WRKS DIRECT	76.12
	SURVEY MONKEY	409-341-00	MAYOR'S SUPPLIES & M	PCRD-YEARLY SUBSCRIPTION F	75.00
	INTERNAL REVENUE SERVICE	409-104-00	MAYOR'S F.I.C.A.	FICA WITHHELD AND MATCHED	42.52
		409-104-00	MAYOR'S F.I.C.A.	MEDICARE WITHHELD & MATCHE	9.94
	AMAZON.COM	409-341-00	MAYOR'S SUPPLIES & M	PCRD-PRIME SUBSCRIPTION FE	44.75
	AT&T MOBILITY	409-211-00	MAYOR'S TELEPHONE	PCRD-MAY CELL PHN BILL	51.21
	COLLECTION ACCOUNT 2	409-341-00	MAYOR'S SUPPLIES & M	MAY 2024 RECDESK CC FEES	148.47
	WV NEWS	409-220-00	MAYOR'S LEGAL PUBLIC	SPECIAL PLANNING COMMISSI	33.96
	HDL COMPANIES NC	409-341-00	MAYOR'S SUPPLIES & M	MAY 2024 BUISNESS LICENSE	295.00
	AUTHORIZE.NET	409-341-00	MAYOR'S SUPPLIES & M	PCRD-MAY RECDESK CC FEE	18.00
	ROSSMAN & CO/PCB CORP	409-341-00	MAYOR'S SUPPLIES & M	DEBT COLLECTION MAY 2024	3.67
	**PAYROLL EXPENSES			6/01/2024 - 6/14/2024	697.51
				TOTAL:	11,442.20
COUNCIL	UPSHUR COUNTY COMMISSION	410-460-00	CAT CONTROL EXPENSE	APRIL 2024 (10) CATS TRAPP	100.00
	JOHN M SLAUGHTER II	410-460-00	CAT CONTROL EXPENSE	MAY 2024 CAT TRAPPINGS	40.00
				TOTAL:	140.00
TREASURER	WV PUBLIC EMPLOYEES INSURANC	413-105-00	TREASURER'S GROUP IN	GF JUNE 2024 HEALTH INS	1.98
	INTERNAL REVENUE SERVICE	413-104-00	TREASURER'S F.I.C.A.	FICA WITHHELD AND MATCHED	19.42
		413-104-00	TREASURER'S F.I.C.A.	MEDICARE WITHHELD & MATCHE	4.54
	**PAYROLL EXPENSES			6/01/2024 - 6/14/2024	313.18
			TOTAL:	339.12	
CITY ENGINEER	INTERNAL REVENUE SERVICE	420-104-00	CITY ENGINEER FICA T	FICA WITHHELD AND MATCHED	51.51
		420-104-00	CITY ENGINEER FICA T	MEDICARE WITHHELD & MATCHE	12.05
	**PAYROLL EXPENSES			6/01/2024 - 6/14/2024	823.30
				TOTAL:	886.86
HOUSING	BUCKHANNON UTIL BOARDS	436-341-99	CLEAN UP ASSISTANCE	GOODNEIGHBOR DAVID W 80 KA	235.61
			TOTAL:	235.61	
ZONING	WV PUBLIC EMPLOYEES INSURANC	437-105-00	ZONING HEALTH INS	GF JUNE 2024 HEALTH INS	390.98
	VINCENT SMITH	437-214-00	TRAVEL EXPENSE	MAY 2024 CODE ENF MILEAGE	158.12
	INTERNAL REVENUE SERVICE	437-104-00	ZONING F.I.C.A.	FICA WITHHELD AND MATCHED	93.00
		437-104-00	ZONING F.I.C.A.	MEDICARE WITHHELD & MATCHE	21.75

06-17-2024 11:14 AM		DISBURSEMENTS 06-01-24 to 06-14-24			PAGE: 2
FUND: GENERAL FUND					
DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	**PAYROLL EXPENSES			6/01/2024 - 6/14/2024	1,500.00
				TOTAL:	2,163.85
ELECTION	UPSHUR COUNTY CLERK	438-230-00	ELECTION	MAY 2024 MUNICIPAL ELEC RE	7,110.27
				TOTAL:	7,110.27
DATA PROCESSING	ROTARY CLUB OF BUCKHANNON-UP	439-230-00	DATA PROCESSING	MAY 2024 BLOOD SCREENING	60.00
	LYNX WV INC	439-230-00	DATA PROCESSING	JUNE 2024 IT SERVICES	425.00
	OPTIMUM B2B, DEPT. 1264	439-230-00	DATA PROCESSING	JUNE 2024 CITY HALL INTERN	214.63
	GARRETT K SUMMERS	439-230-00	DATA PROCESSING	BITDEFENDER ENDPOINT SECUR	4.13
		439-230-00	DATA PROCESSING	VIRUS INFECTED COMPUTER	50.00
				TOTAL:	753.76
CITY HALL	UNIFIRST CORP.	440-341-00	CITY HALL SUPPLIES	ALLDEPT MAY RUGS & UNIFORM	122.52
		440-341-00	CITY HALL SUPPLIES	GF ALL DEPT APR 2024 UNIFO	122.52
	WV PUBLIC EMPLOYEES INSURANC	440-105-00	CITY HALL JANITOR IN	GF JUNE 2024 HEALTH INS	1.98
	MOUNTAINEER GAS COMPANY	440-213-00	CITY HALL UTILITIES	269245-314199 1 S-FLORIDA	62.78
	WALMART STORES INC -BUCKHANN	440-341-00	CITY HALL SUPPLIES	TRASH BAGS, TOWELS, CUPS	112.07
	INTERNAL REVENUE SERVICE	440-104-00	CITY HALL FICA	FICA WITHHELD AND MATCHED	84.25
		440-104-00	CITY HALL FICA	MEDICARE WITHHELD & MATCHE	19.70
	WV NEWS	440-341-00	CITY HALL SUPPLIES	CLEANING SUPPLIES	11.70
	**PAYROLL EXPENSES			6/01/2024 - 6/14/2024	1,373.63
				TOTAL:	1,911.15
POLICE	WV PUBLIC EMPLOYEES INSURANC	700-105-00	POLICE DEPT. GROUP I	GF JUNE 2024 HEALTH INS	7,238.78
	SUPER SPLASH LLC	700-343-00	POLICE DEPT. AUTO SU	CAR WASHES MAY	26.75
	BUCKHANNON POSTMASTER	700-341-00	POLICE DEPT. MAT & S	PCRD-POSTAGE TO SHIP EVIDE	19.05
		700-341-00	POLICE DEPT. MAT & S	PCRD-POSTAGE TO SHIP EVIDE	5.80
		700-341-00	POLICE DEPT. MAT & S	PCRD-POSTAGE TO SHIP EVIDE	5.80
	STATE TREASURER CVR LET RJ	700-341-04	CVR-LET-RJ FEES EXPE	MAY 2024 COURT FEES	172.00
	TOSHIBA FINANCIAL SERVICES	700-341-00	POLICE DEPT. MAT & S	MAY24 POLICE DEPT COPIER L	154.24
	GO DADDY.COM	700-341-00	POLICE DEPT. MAT & S	PCRD-WEB HOSTING DELUXE RE	335.76
	ENTERPRISE FM TRUST	700-459-00	POLICE DEPT. NEW EQU	25QCLJ 2022 INTERCEPTOR PY	767.54
		700-459-00	POLICE DEPT. NEW EQU	25QCLL 2022 INTERCEPTOR PY	861.04
		700-459-00	POLICE DEPT. NEW EQU	25QCLM 2022 INTERCEPTOR PY	747.81
		700-459-00	POLICE DEPT. NEW EQU	25QCLN 2022 INTERCEPTOR PY	762.59
		700-459-00	POLICE DEPT. NEW EQU	25QCLP 2022 INTERCEPTOR PY	758.94
		700-459-00	POLICE DEPT. NEW EQU	22SFZ4 2018 INTERCEPTOR PY	555.68
		700-459-00	POLICE DEPT. NEW EQU	22SFZ7 2018 INTERCEPTOR PY	555.68
		700-459-00	POLICE DEPT. NEW EQU	22SC22 2018 INTERCEPTOR PY	572.43
		700-343-00	POLICE DEPT. AUTO SU	23H64C MAINT OLDER CRUISER	6.00
		700-343-00	POLICE DEPT. AUTO SU	23H64V MAINT OLDER CRUISER	6.00
		700-459-00	POLICE DEPT. NEW EQU	23KNZ9 2020 POLICE INTERCE	1,514.21
		700-459-00	POLICE DEPT. NEW EQU	23KNZN 2020 POLICE INTERCE	701.54
		700-459-00	POLICE DEPT. NEW EQU	23KNZS 2020 POLICE INTERCE	803.87
	WV LAW ENFORCEMENT DISTRIBUT	700-341-00	POLICE DEPT. MAT & S	9 MM AMMUNITION	1,530.78
	COMMISSION ON ACCREDITATION	700-459-00	POLICE DEPT. NEW EQU	CALEA ANNUAL FEE	4,000.00
	CITIZENS BANK OF WV	700-459-00	POLICE DEPT. NEW EQU	POLICE RADIO PYMT JUNE 202	2,802.39
	INTERNAL REVENUE SERVICE	700-104-00	POLICE DEPT. FICA TA	FICA WITHHELD AND MATCHED	1,974.03
		700-104-00	POLICE DEPT. FICA TA	MEDICARE WITHHELD & MATCHE	461.66
	AMAZON.COM	700-345-00	POLICE DEPT. UNIFORM	PCRD-UNIFORM SHIRT WARNER	39.98
		700-459-00	POLICE DEPT. NEW EQU	PCRD-LAPTOP FOR TAKS FORCE	851.33
		700-345-00	POLICE DEPT. UNIFORM	PCRD-UNIFORM PANTS WARNER	139.98
		700-345-00	POLICE DEPT. UNIFORM	PCRD-UNIFORM PANTS WARNER	123.48

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
POLICE	10-42 TACTICAL LLC	700-345-00	POLICE DEPT. UNIFORM	PCRD-UNIFORM SHIRTS	39.98
		700-345-00	POLICE DEPT. UNIFORM	PCRD-UNIFORM PANTS	139.98
		700-341-05	POLICE VIPS EXPENSES	AWARDS BARS	13.21
		700-345-00	POLICE DEPT. UNIFORM	UNIFORM SHIRTS	128.98
		700-211-00	POLICE DEPT. TELEPHO	PCRD-MAY CELL PHN & GEOTAB	1,255.57
		700-341-00	POLICE DEPT. MAT & S	9 MM AMMO	237.42
		700-343-00	POLICE DEPT. AUTO SU	POLICE MAY 2024 FUEL BILL	2,679.99
		700-221-00	POLICE DEPT. TRAININ	PCRD-PATROL RIFFLE INSTRUC	1,990.00
		700-214-00	POLICE DEPT. TRAVEL	PCRD-COURTNEY LODGING AT T	282.72
		**PAYROLL EXPENSES		6/01/2024 - 6/14/2024	32,051.02
				TOTAL:	67,314.01
REGIONAL JAIL	STATE TREASURER CVR LET RJ	705-234-00	REGIONAL FEES	MAY 2024 COURT FEES	120.00
				TOTAL:	120.00
FIRE	WV PUBLIC EMPLOYEES INSURANC	706-105-00	FIRE DEPT. GROUP INS	GF JUNE 2024 HEALTH INS	5,212.82
		706-341-00	FIRE DEPT. MATERIAL	PCRD-NITRILE GLOVES SAMPLI	134.63
		706-341-00	FIRE DEPT. MATERIAL	DISHWASHER & FRIDGE	408.05
		706-459-00	FIRE DEPT. CAPITAL O	268ST6 2023 RAM 2500	716.58
		706-459-00	FIRE DEPT. CAPITAL O	2021 PUMPER TRK JUNE 2024	4,790.11
	AT&T MOBILITY	706-345-00	FIRE DEPT. UNIFORMS	PCRD-NAVY BFD T-SHIRT SHAN	114.72
		706-341-01	VOLUNTEER FIREFIGHTE	PCRD-VOLUNTEER RECRUITMENT	480.00
		706-104-00	FIRE DEPT. FICA TAX	FICA WITHHELD AND MATCHED	1,355.78
	INTERNAL REVENUE SERVICE	706-104-00	FIRE DEPT. FICA TAX	MEDICARE WITHHELD & MATCHE	317.06
		706-216-00	FIRE DEPT. MAINTENAN	PCRD-CYCLE DELAY TIMER FOR	17.86
		706-216-00	FIRE DEPT. MAINTENAN	PCRD-DIN RAILS FOR SIREN	6.99
	AMAZON.COM	706-216-00	FIRE DEPT. MAINTENAN	PCRD-BRUSHES FOR SIRENS	29.97
		706-216-00	FIRE DEPT. MAINTENAN	PCRD-RELAYS TRANSFORMER BO	97.02
		706-345-00	FIRE DEPT. UNIFORMS	TCLT PDU SHIRT DARK NAVY	63.43
	MES, INC	706-345-00	FIRE DEPT. UNIFORMS	FAST-TAC URBAN PANT	74.00
		706-211-00	FIRE DEPT. TELEPHONE	PCRD-MAY GEOTAB BILL	190.28
		706-459-00	FIRE DEPT. CAPITAL O	SEEK ATTACK PRO THERMAL	5,022.00
	WITMER PUBLIC SAFETY GROUP I	706-459-00	FIRE DEPT. TRAINING	ORANGE HOSE COUPLINS	7,021.00
		706-221-00	FIRE DEPT. TRAINING	2024 JR FIRE COMP RESISTR	900.00
		706-343-00	FIRE DEPT. AUTO SUPP	FIRE MAY 2024 FUEL BILL	908.35
	STATE OF WV DBA WEST VIRGINI	706-459-00	FIRE DEPT. CAPITAL O	ACH FROM DISB FOR LIFEPAKS	28,005.80
		706-221-00	FIRE DEPT. TRAINING	PCRD-REGISTRA TO ATTEND GP	49.99
		706-341-01	VOLUNTEER FIREFIGHTE	ONETEST COMMERCIAL	2,750.00
	**PAYROLL EXPENSES			6/01/2024 - 6/14/2024	21,766.08
				TOTAL:	80,432.52
STREET	BUCKHANNON UTIL BOARDS	750-341-00	STREET DEPT. MAT & S	JUNE2024 STREET DEPT	94.07
		750-213-00	STREET DEPT. UTILITI	110 123 905 108 25 N LOCUS	15.04
		750-213-00	STREET DEPT. UTILITI	110 148 156 588 RT 6 395	775.79
	MON POWER	750-213-00	STREET DEPT. UTILITI	110 148 255 778 395 MUDLIC	809.22
		750-345-00	STREET DEPT. UNIFORM	ALLDEPT MAY RUGS & UNIFORM	433.73
		750-345-00	STREET DEPT. UNIFORM	GF ALL DEPT APR 2024 UNIFO	209.28
	UNIFIRST CORP.	750-341-00	STREET DEPT. MAT & S	GF ALL DEPT APR 2024 UNIFO	185.20
		750-343-00	STREET DEPT. AUTO SU	OIL FILLER CAP FOR S-19	11.51
		750-341-00	STREET DEPT. MAT & S	COPIER LEASE PAYMENT	54.89
	COLE TRUCK PARTS INC	750-341-00	STREET DEPT. MAT & S	SERVICE FEE FOR 2 PAGERS	46.00
		750-341-00	STREET DEPT. GROUP I	GF JUNE 2024 HEALTH INS	1,912.23
		750-105-00	STREET DEPT. INSURAN	GF JUNE 2024 HEALTH INS	3,669.61
	WV PAGING	750-226-00	STREET DEPT. PROJECTS	2" CONDUIT & ELBOWS GWW	1,959.74
		750-458-05	STREET DEPT. PROJECTS	2" CONDUIT & ELBOWS GWW	1,959.74
		750-458-05	STREET DEPT. PROJECTS	2" CONDUIT & ELBOWS GWW	1,959.74

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
GATEWAY WEST GRANT E	J F ALLEN CO	750-458-08	GATEWAY WEST GRANT E	2" CONDUIT & ELBOWS GWW	616.82
		750-458-08	GATEWAY WEST GRANT E	WIRE & CONNECTORS FOR GWW	552.36
		750-461-00	STREET PAVING	5.15 TON BLACKTOP PATCHIN	422.30
		750-343-00	STREET DEPT. AUTO SU	TAIL LAMP FOR S-19	37.20
		750-341-00	STREET DEPT. MAT & S	46- COLORED COPIES PRINTE	2.74
		750-343-00	STREET DEPT. AUTO SU	TIRE & TUBE FOR SMALL LOW	292.19
		750-341-00	STREET DEPT. MAT & S	PCRD-SUPER GLUE MECHANIC G	764.37
		750-341-00	STREET DEPT. MAT & S	PCRD-BACKPACK SPRAYER AND	85.96
		750-341-00	STREET DEPT. MAT & S	PCRD-UTILITY WAGON	169.99
	LOWES BUSINESS ACCOUNTS/SYNC	750-341-00	STREET DEPT. MAT & S	CAULKING & GUN FOR SHOP	29.39
		750-341-00	STREET DEPT. MAT & S	PIN CLIP & CLOTH TOW	62.02
		750-458-08	GATEWAY WEST GRANT E	90'S GLUE & DISCONNECT GWW	145.87
	ENTERPRISE FM TRUST	750-458-08	GATEWAY WEST GRANT E	4X6X8 TREATED BOARDS GWW	203.61
		750-458-08	GATEWAY WEST GRANT E	4X6X8 TREATED BOARDS GWW	74.04
		750-459-00	STREET DEPT. CAPITAL	25QBZJ 2022 RAM 1500 PYMT	426.56
		750-459-00	STREET DEPT. CAPITAL	22WGHV 5500 CHASSIS DUMP T	78.11
		750-459-00	STREET DEPT. CAPITAL	23P226 2020 RAM 2500	690.58
		750-459-00	STREET DEPT. CAPITAL	23P47T 2020 RAM 2500	684.15
	MOUNTAIN STATE PEST GUARD	750-341-00	STREET DEPT. MAT & S	JUNE 2024 STREET PEST CONT	33.50
		750-104-00	STREET DEPT. FICA TA	FICA WITHHELD AND MATCHED	1,126.98
		750-104-00	STREET DEPT. FICA TA	MEDICARE WITHHELD & MATCHE	263.58
	SUNBELT RENTALS	750-458-08	GATEWAY WEST GRANT E	RENT TRACK TRENCHER GWW	250.84
		750-341-00	STREET DEPT. MAT & S	MAY 2024 BLOOD SCREENING	155.00
		750-459-22	PROPERTY PAYMENT MUDL	JUNE 2024 PUBLIC WRKSBLDG	9,774.80
	AT&T MOBILITY	750-211-00	STREET DEPT. TELEPHO	PCRD-MAY CELL PHN & GEOTAB	412.31
		750-343-00	STREET DEPT. AUTO SU	FRONT ENGINE EXCAVAT	441.98
		750-341-00	STREET DEPT. MAT & S	3 WEEKS MOWING CITY	6,120.00
	CUMMINS SALES & SERVICE FAIR	750-343-00	STREET DEPT. AUTO SU	DOOR ASSY. FOR S-12	298.40
		750-345-00	STREET DEPT. UNIFORM	PCRD-50 SHIRTS WITH SAFETY	655.00
		750-459-00	STREET DEPT. CAPITAL	RHEEM FURNACE AND AC UNIT	4,659.83
	**PAYROLL EXPENSES			6/01/2024 - 6/14/2024	18,188.07
				TOTAL:	57,894.86
STREET LIGHTS	MON POWER	751-213-00	STREET LIGHTS	110 087 818 008 MAIN ST	6,748.36
		751-213-00	STREET LIGHTS	110 151 101 430 99 W MAIN	177.51
				TOTAL:	6,925.87
TRAFFIC SIGNALS & SIGN MON POWER		752-213-00	TRAFFIC SIGNALS POWE	110 088 985 459 RT 119	57.85
		752-213-00	TRAFFIC SIGNALS POWE	110 088 985 624 RT 20 BK	63.52
		752-213-00	TRAFFIC SIGNALS POWE	110 081 822 063 W MAIN ST	44.66
		752-213-00	TRAFFIC SIGNALS POWE	110 088 820 243 MAIN ST	48.95
		752-213-00	TRAFFIC SIGNALS POWE	110 080 768 291 E MAIN ST	31.72
				TOTAL:	246.70
ARTS-THEATRE	MON POWER	906-213-00	CAC UTILITIES	110 122 154 542 48 E MAIN	319.91
		906-341-00	CAC SUPPLIES & EXPEN	ALLDEPT MAY RUGS & UNIFORM	22.65
		906-341-00	CAC SUPPLIES & EXPEN	GF ALL DEPT APR 2024 UNIFO	22.73
	WV PUBLIC EMPLOYEES INSURANC	906-105-00	CAC HEALTH INS	GF JUNE 2024 HEALTH INS	432.98
		906-104-00	CAC FICA	FICA WITHHELD AND MATCHED	52.19
		906-104-00	CAC FICA	MEDICARE WITHHELD & MATCHE	12.22
	NEWTECH SYSTEMS INC.	906-213-00	CAC UTILITIES	SECURITY ALARM MONITORING	180.00
		906-213-00	CAC UTILITIES	473-8987-052821-4 THEATRE	130.31
		906-341-00	CAC SUPPLIES & EXPEN	ELGATO STREAM DECK	133.74
	MATOULA HARTLEY	906-341-00	CAC SUPPLIES & EXPEN	REIMB FOR MILGE 136 MILES	91.12

06-17-2024 11:14 AM		DISBURSEMENTS 06-01-24 to 06-14-24			PAGE: 5
FUND: GENERAL FUND					
DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
STOCKERT YOUTH CENTER	KEITH BUCHANAN	906-341-00	CAC SUPPLIES & EXPEN	REF CAC MARQUEE RENTAL FEE	50.00
	**PAYROLL EXPENSES			6/01/2024 - 6/14/2024	841.75
				TOTAL:	2,289.60
	MON POWER	907-213-00	UTILITIES	110 161 100 208 MAIN ST	59.72
	A F WENDLING INC	907-368-04	MISC ACTIVITIES-ONE	PCRD-CONCESSION STAND ITEM	52.50
		907-360-00	CAMP BUCANNEER SUPPL	CAMP BUC SUPPLIES	171.00
	UNIFIRST CORP.	907-216-00	MAINTENANCE	ALLDEPT MAY RUGS & UNIFORM	70.96
		907-216-00	MAINTENANCE	GF ALL DEPT APR 2024 UNIFO	70.96
	LEAF	907-341-01	OPERATING EXPENSES	COPIER LEASE TOSH 4518A	110.87
	RITE-WAY HEATING & PLUMBING	907-341-00	MATERIALS & SUPPLIES	REPAIR KIT FOR WATER	8.59
	WV PUBLIC EMPLOYEES INSURANC	907-105-00	GROUP INSURANCE	GF JUNE 2024 HEALTH INS	2,527.92
	LOWES BUSINESS ACCOUNTS/SYNC	907-360-00	CAMP BUCANNEER SUPPL	CAMP BUC, GREEN HOUSE GAR	83.13
		907-360-00	CAMP BUCANNEER SUPPL	CAMP BUC, GREEN HOUSE	10.43
		907-360-00	CAMP BUCANNEER SUPPL	GARDENING PROJECT SOIL	81.56
		907-360-00	CAMP BUCANNEER SUPPL	GARDENING PROJECT SOIL	17.40
		907-341-00	MATERIALS & SUPPLIES	WEED SPRAY FOR POISON IV	18.98
		907-360-00	CAMP BUCANNEER SUPPL	SUPPLIES FOR GARDENING	81.56
	WALMART STORES INC -BUCKHANN	907-360-00	CAMP BUCANNEER SUPPL	CAMP BUC SUPPLIES	210.16
		907-360-00	CAMP BUCANNEER SUPPL	CUPS	5.16
		907-341-00	MATERIALS & SUPPLIES	PAINT BRUSHES	6.37
		907-341-00	MATERIALS & SUPPLIES	PCRD-INK AND PAINT SUPPLIE	81.61
		907-360-00	CAMP BUCANNEER SUPPL	CAMP BUC SUPPLIES	33.18
	MOUNTAIN STATE PEST GUARD	907-216-00	MAINTENANCE	JUNE 2024 SYC PEST CONTROL	38.50
	INTERNAL REVENUE SERVICE	907-104-00	FICA TAX	FICA WITHHELD AND MATCHED	485.46
		907-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	113.52
	APRIL E SMALL	907-368-01	ZUMBA	KICK BOXING INSTRUCTOR	108.00
	AMAZON.COM	907-360-00	CAMP BUCANNEER SUPPL	PCRD-BEE TRAPS FOR PLAYGRO	48.98
		907-368-05	GRANT EXP SYCC	PCRD-21 GALLON AUTOMATIC T	319.98
		907-368-05	GRANT EXP SYCC	PCRD-TOUCHLESS VACUUM AUTO	199.00
		907-368-04	MISC ACTIVITIES-ONE	PCRD-CONCESSIONS FOR STRAW	29.84
		907-368-05	GRANT EXP SYCC	PCRD-MOP BUCKET TRASH CAN	479.98
		907-368-04	MISC ACTIVITIES-ONE	PCRD-CONCESSIONS FOR STRAW	283.06
		907-368-04	MISC ACTIVITIES-ONE	PCRD-CONCESSIONS FOR STRAW	104.60
		907-360-00	CAMP BUCANNEER SUPPL	PCRD-CAMP BUCCANEER SUPPLI	34.70
		907-368-05	GRANT EXP SYCC	PCRD-CANOPY FOR OUTDOOR CL	179.09
	AT&T MOBILITY	907-211-00	TELEPHONES	PCRD-MAY GEOTAB BILL	38.85
	DAWN WEBB	907-363-00	KARATE CLASS INSTRUC	KARATE INSTRUCTOR	228.00
	SAMS CLUB	907-341-00	MATERIALS & SUPPLIES	PCRD-LIDS FOR CONCESSIONS	20.98
		907-361-00	AFTER SCHOOL SUPPLIE	PCRD-AFTER SCHOOL SNACKS	491.10
		907-361-00	AFTER SCHOOL SUPPLIE	PCRD-AFTER SCHOOL SNACKS	114.38
	FLYERS ENERGY LLC	907-343-00	SYC AUTO SUPPLIES	SYC MAY 2024 FUEL BILL	407.20
	**PAYROLL EXPENSES			6/01/2024 - 6/14/2024	7,829.84
				TOTAL:	15,257.12
CONVENTION CENTER	USDA, RURAL DEVLEOPMENT	910-457-00	CONFERENCE CENTER PA	JUNE 2024 CONF CNTR PYMT	3,351.00
	AT&T MOBILITY	910-213-00	UTILITIES-ADJUTANT G	PCRD-MAY CELL PHN BILL	50.70
	ADJUTANT GENERAL'S OFFICE	910-213-00	UTILITIES-ADJUTANT G	READINESS CNTE CRT APR-MAY	3,653.94
				TOTAL:	7,055.64
PUBLIC SAFETY	UNIFIRST CORP.	976-216-00	SAFETY COMPLEX MAINT	ALLDEPT MAY RUGS & UNIFORM	55.82
		976-216-00	SAFETY COMPLEX MAINT	GF ALL DEPT APR 2024 UNIFO	55.82
	MOUNTAINEER GAS COMPANY	976-213-00	SAFETY COMPLEX UTILI	383931-483167 20 S FLORIDA	62.78
	LOWES BUSINESS ACCOUNTS/SYNC	976-459-01	PUBLIC SAFETY TRAINI	DISHWASHER & FRIDGE	199.05

06-17-2024 11:14 AM		DISBURSEMENTS 06-01-24 to 06-14-24			PAGE: 6
FUND: GENERAL FUND					
DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	CENTRAL SUPPLY CO	976-459-01	PUBLIC SAFETY TRAINI	12 YDS CONCRETE FOR BURN	2,626.36
	AMAZON.COM	976-216-00	SAFETY COMPLEX MAINT	PCRD-300W LGHTS FOR PSC PR	623.96
	ROZELLE ENTERPRISES LLC	976-459-01	PUBLIC SAFETY TRAINI	CARPENTER II FORMAN	1,566.00
	BREWER & COMPANY OF WV, INC	976-216-00	SAFETY COMPLEX MAINT	ANNUAL SPRINKLER INSPECTI	500.00
	HIM INC	976-459-01	PUBLIC SAFETY TRAINI	CRANE OPERATIONS	1,000.00
TOTAL:					6,689.79

McCauley/Thomas motioned to approve the Consent Agenda items E.1 and E.3 as presented. The motion carried unanimously.

Bucklew/Thomas motioned to approve the Consent Agenda item E.2 as presented. The motion carried unanimously, with Reger abstaining.

F. Strategic Issues for Discussion and/or Vote.

F.1 Announcement Hiring of Public Works Director – This was announced earlier in the meeting.

G. Comments and Announcements

G.1 Pamela Bucklew: Mrs. Bucklew congratulated Ethan Crosten, Mayor Skinner, Jack Reger, and Rob Zuliani. She complimented those involved with the recent production of Finding Nemo that was held at the Colonial Arts Center on June 14th, noting the CAC was packed with audience members.

G.2 David McCauley: Mr. McCauley spoke about the hard work of many Buckhannon residents and noted Council Member CJ Rylands, especially for his many contributions to the City, including his eight years as a Council member. He congratulated Jack Reger, Pam Bucklew, and Mayor Skinner on their reelections and Rob Zuliani on winning his seat on the City Council. He also recommended that we have an executive session soon to discuss the future direction of the SYCC. Mayor Skinner recommended that we hold it following the next SYCC meeting.

G.3 Jack Reger: Mr. Reger congratulated Pam Bucklew and Mayor Skinner on their reelections and Rob Zuliani on winning his seat on the City Council. He spoke of the new

Water Plant and commended the Water Board for their progressive work. He congratulated Ethan Crosten on his new responsibilities and Jody Light on the success of the Almost Heaven BBQ Bash. He also recognized the Buckhannon VIPS for their dedication during the many special events we have in Buckhannon, and he thanked the local media representatives for their coverage of all things in Buckhannon.

G.4 Dave Thomas: Mr. Thomas echoed all that has been said about the recent successes during the election. He congratulated Ethan Crosten on his new position. He spoke about attending the Fred Brooks Garden Club’s annual meeting and the club's history. He discussed the future challenges the City of Buckhannon faced, including needing a first-due fire fee.

G.5 CJ Rylands: Mr. Rylands was absent.

G.6 Randall Sanders: Mr. Sanders congratulated Ethan Crosten, Jack Reger, Pam Bucklew, Robbie Skinner, and Rob Zuliani and noted that he looks forward to working with all of them. He also spoke about CJ Rylands and showed his City Council nameplate, which he would deliver to Mr. Rylands as a keepsake of many years of service. He congratulated Jody Light on a successful Almost Heaven BBQ Bash. He mentioned today was the 11th anniversary of his second Miss USA win as a Miss USA State Pageant Director, when Erin Brady, his Miss Connecticut USA titleholder, won the Miss USA Pageant in Las Vegas.

H. Mayor’s Comments and Announcements: Mayor Skinner congratulated all sworn in today and looks forward to working together on the city's future. He also commended Ethan Crosten and thanked Jerry Arnold for his service. He congratulated Jody Light on the success of the Almost Heaven BBQ Bash.

I. Adjournment

At 8:26 p.m., Thomas made a motion to adjourn.

Mayor Robert N. Skinner III _____

City Recorder Randall H. Sanders _____