

**STATE OF WEST VIRGINIA; COUNTY OF UPSHUR; CITY OF BUCKHANNON; TO-WIT:**

A Buckhannon Housing Enforcement Board meeting was held on April 15, 2024, at 5:30 pm in City Hall. The following persons were present:

Mayor	Robbie Skinner	Present
Recorder	Randy Sanders	Present
Building Code Enforcement Officer	Vincent Smith	Present
Board Member	David Thomas	Present
City Engineer	Jay Hollen	Present
Upshur County Health Dept Officer	Sue McKisic; RN, BSN	Present
BFD Chief	J.B. Kimble	Absent
UC Safe Sites & Structures Rep	Jerry Wamsley	Present
City Attorney	Tom O'Neill	Absent

Guests: Steve Homes - GTM

*City of Buckhannon Housing Enforcement Board – 3:00 pm in Council Chambers  
Special Meeting Agenda for Monday, April 15, 2024*

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**A. Call to Order**

- A.1 Moment of Silence
- A.2 Pledge to the Flag of the United States of America

**B. Recognized Guests**

- B.1

**C. Department Report**

- C.1 Vacant Properties Case Status Report
- C.2 Code Enforcement Case Status Report
- C.3 Structure Demolition 18 South Locust, 6 Chancery & 12 Chancery

**D. Correspondence & Information**

- D.1 Ordinance No. 466 Expediting Enforcement of Property Nuisance Ordinances

**E. Consent Agenda**

- E.1 Approval of Minutes – Regular Meeting 02/12/2024

**F. Strategic Issues for Discussion and/or Vote**

- F.1 86 Randolph St- Condemnation Process
- F.2 27 Pinnell St- Condemnation Process

**G. Board Member's Comments and Announcements**

**H. Adjournment**

Posted 04/10/2024

**A. Call to Order:** Mayor Skinner called the meeting to order, followed by a moment of silence and a pledge to the flag.

**B. Recognized Guests:** Mayor Skinner recognized local realtor Steve Holmes, who attended via GTM. Mr. Holmes had no remakes but was simply interested in attending the meeting.

**C. Department Reports:**

**C.1 Vacant Properties Case Status Report:** Code Enforcement Officer Vincent Smith reported that since the program's implementation, 39 vacant properties have been carried over from last year, of which 6 are in past due status. 32 vacant properties have been added to the list making the total vacant properties 71. Discussion took place, including a review of penalties and foreclosure options.

**STATUS REPORT -VACANT PROPERTIES as of 04/15/2024**

- 39 Carried over from last year
- 6 have past dues
- 32 have been added

**C.2 Code Enforcement Case Status Report –** Mr. Smith reviewed the following report with the Board:



## Code Enforcement Case Status Report

**02/12/2024 - 04/14/2024**

Case Date	Case #	Parcel #	Parcel Address	Owner Name	Tenant	Description	Main Status
3/26/2024	258	3-7-158	5 MADISON STREET	OPPORTUNITY HOUSE INC	OPPORTUNITY HOUSE	VACANT PROPERTY	
3/26/2024	254	3-4-41.1	6 FRANKLIN STREET	EVANS GARY WAYNE	GARY EVANS	VACANT PROPERTIES	

**Group Total: 2**

**Group: Active**

4/9/2024	285	3-11-261	86 RANDOLPH STREET	CORNETTE FRANKLIN	FRANKLIN CORNETTE	VACANT PROPERTY	Active
4/9/2024	284	3-11-282	125 WOOD STREET	LIGHT DELMAR LIVING TRUST	DELMAR LIGHT	VACANT PROPERTY	Active
4/5/2024	283	3-6-80	47 WEST LINCOLN STREET	WOLFE PERRY V	PERRY WOLFE	VACANT PROPERTY	Active
4/5/2024	282	3-12-51	193 S KANAWHA STREET	LIGHT DELMAR LIVING TRUST	DELMAR LIGHT	VACANT PROPERTY	Active
4/5/2024	281	3-7-212	80 SOUTH KANAWHA STREET	WILSON MARGARET J	Aubrey Wilson	Appearance of Lot & Unsafe Structure	Active
4/4/2024	280	3-10-79.2	143 SOUTH KANAWHA STREET	MCATEE BARBARA	DAVID CONOLLEY	VACANT PROPERTY	Active
4/3/2024	279	3-12-109	206 POCAHONTAS STREET	EVERETT DEAN A		Water pooling Loblolly Alley off of 206 Pocahontas St	Active
4/3/2024	278	3-1-61	50 NORTH FLORIDA STREET	LIGHT DELMAR LIVING TRUST		trash, debris in yard and on sidewalk	Active
4/2/2024	277	3-4-67	35 SOUTH KANAWHA STREET	JIANG HUADE	JIANG HUADE	VACANT PROPERTY	Active
4/2/2024	276	3-4-72	29 SOUTH KANAWHA STREET	EVANS GARY WAYNE	GARY EVANS	VACANT PROPERTY	Active
4/2/2024	275	3-2-23	69 MORTON AVENUE	TALBOTT ALAN REED	ALAN TALBOTT	VACANT PROPERTY	Active
4/2/2024	274	3-2-23	67 MORTON AVENUE	TALBOTT ALAN REED	ALAN TALBOTT	VACANT PROPERTY	Active
4/2/2024	273	3-11-144	131 CAMDEN AVENUE	MEADLEY GARTH		Debris, furniture, etc in yard	Active
3/29/2024	272	3-7-176	37 SOUTH FLORIDA STREET	HENDERSON JAMES G & GERALDINE	BRUCE HENDERSON	VACANT PROPERTY	Active
3/29/2024	271	3-11-228	163 RANDOLPH STREET	CUTRIGHT MIRREL BURTON	JOHN CUTRIGHT	VACANT PROPERTY	Active
3/29/2024	270	3-11-200	97 RANDOLPH STREET	HOFFMAN CHERYL D	CHERYL HOFFMAN	VACANT PROPERTY	Active
3/29/2024	269	3-13-4	184 POCAHONTAS STREET	MCVICKER KATHY R	KATHY MCVICKER	VACANT PROPERTY	Active
3/29/2024	268	3-11-74	133 POCAHONTAS STREET	BECKNER MARLIN D & MARGARET J	PATRICK JACK	VACANT PROPERTY	Active
3/29/2024	267	3-6-77	27 PINNELL ST	MONTANA SKY LLC	HEATHER RYMER	VACANT PROPERTY	Active
3/27/2024	266	3-7-151	1 PARK STREET	WEI LIYA	LIYA WEI	VACANT PROPERTY	Active
3/27/2024	265	3-2-23	70 OKLAHOMA AVE	TALBOTT ALAN REED	ALAN TALBOTT	VACANT PROP	Active
3/27/2024	264	3-1-82	64 NORTH FLORIDA STREET	CARTER FLOWRETTA	STEVEN CARTER	VACANT PROPERTY	Active
3/27/2024	263	3-1-75	58 NORTH FLORIDA STREET	EPLER JOHN W & MARSHA L	CLAYTON MOORE	VACANT PROPERTY	Active
3/27/2024	262	3-4-289	41 NORTH FLORIDA STREET	BODNAR STEVE MIKEL	STEVE BODNAR ESTATE	VACANT PROPERTY	Active
3/27/2024	261	3-7-7.1	22 MEADOW STREET	HOLLEN ROBERT & KIMBERLY	VANESSA CHEWNING	SAYS SHE CAN SEE DUCKS IN A CLEAR CONTAINER ON THE BACK PORCH. THINKS THAT THE NEIGHBORS ON	Active

						THE OTHER SIDE OF 22 MEADOW ALSO HAS DUCKS.	
3/26/2024	260	3-2-28	386 MORTON AVE	SAMPLES JAY A & CARRIE E	JAY SAMPLES ESTATE	VACANT PROPERTY	Active
3/26/2024	259	3-8-38	40 MEADE STREET	NGUYEN VU THANH	NGUYEN, VU T	VACANT PROPERTY	Active
3/26/2024	257	3-4-281	6 1/2 ISLAND AVE	WENTZ LANORA A	CHARLES ACKERMAN	VACANT PROPERTY	Active
3/26/2024	256	3-4-300.1	14 ISLAND AVENUE	JEFFRIES LEANNA L	LEANNA TALBOTT	VACANT PROPERTY	Active
3/26/2024	255	3-9-25	62 HIGHLAND DRIVE	REXROAD BARBARA J	BARBARA REXROAD	VACANT PROPERTY	Active
3/26/2024	253	3-4-344	96 EAST MAIN STREET	JIANG HUADE	JIANG HUADE	VACANT PROPERTY	Active
3/26/2024	252	3-4-379	93 EAST MAIN STREET	OPPORTUNITY HOUSE INC	OPPORTUNITY HOUSE	VACANT PROPERTY	Active
3/26/2024	251	3-5-4	47 CLEVELAND AVENUE	OPPORTUNITY HOUSE INC	OPPORTUNITY HOUSE	VACANT PROPERTY	Active
3/26/2024	250	3-2-93	44 CLEVELAND AVENUE	BEESON TERRY BONNELL RANDALL L	TERRY BEESON	VACANT PROPERTY	Active
3/26/2024	249	3-7-128	5 CHESTNUT STREET	BATTEN LYTLE L II	SHAWN HALLE	VACANT PROPERTY	Active
3/26/2024	248	3-4-107	51 WEST MAIN STREET	NANNERS LAW OFFICE PLLC	Demented Tattoo Studio	Appearance of Store Frontage	Active
4/5/2024	247	3-7-2	16 FRANKLIN STREET	LEWIS TIMOTHY M & BEVERLY S	Wagner	Appearance of Lot/ Unsafe Structure	Active
3/26/2024	246	3-12-1	7 ACADEMY STREET	SINES EDRIE C	FEDERAL HOME LOAN MORTGAGE	VACANT PROPERTY	Active
3/20/2024	245	3-5-22.2	SIXTH STREET	CITY OF BUCKHANNON		At the NBRFP Boat Ramp is a mattress & at the old FEMA lot in the shrubs is a couch	Active
3/20/2024	244	3-11-316	36 RITCHIE STREET	HARRIS PAMELA	PAM YEAGER	HIGH WIND BLEW METAL STORAGE BUILDING OFF PROPERTY	Active
3/20/2024	243	3-8-60	47 47 1/2 COLLEGE AVENUE	TENNEY RENTAL LLC		Trash Toter overflowing & not returned from the street	Active
2/27/2024	242	3-5-87	23 LUMBER STREET	CHEWNING BARBARA		23 Lumber St looks like trash stacking up on porch and leaving can on street	Active
2/23/2024	241	3-7-115	2 BOGGESS ST	THOMAS WILLIAM M		Carport behind her house 2 Boggess St- On City ROW?	Active

Group Total: 43

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Total Records: 45

4/15/2024

A discussion took place with a closer review of specific properties. Mayor Skinner asked for a progress report on 133 Pocahontas Street.

**C.3 Structure Demolition 18 South Locust, 6 Chancery & 12 Chancery**—Mr. Smith and Mayor Skinner reviewed these properties that the Upshur County Commission is having torn down and cleared. Mr. Smith confirmed that all required permits have been obtained.

**18 South Locust**



**6 Chancery**



**12 Chancery**



**D. Correspondence & Information:** Mayor Skinner reviewed the following with the board.

**D.1 Ordinance No. 466 Expediting Enforcement of Property Nuisance Ordinances**

ORDINANCE NO. 466 OF THE CITY OF BUCKHANNON: AN ORDINANCE AMENDING ORDINANCE NOS. 244, 357, 367, 375, AND 404 (CODIFIED ORDINANCE NO. 2016-004) OF THE CITY OF BUCKHANNON, AND MODIFYING AND RE-ENACTING ARTICLE 1711 OF THE CODIFIED ORDINANCES OF THE CITY OF BUCKHANNON RELATED TO EXPEDITED ENFORCMENT OF THOSE ORDINANCES CONCERNING THE ABATEMENT OF NUISANCES ON PROPERTIES LOCATED WITHIN THE CORPORATE LIMITS OF THE CITY.

WHEREAS, the Council of the City of Buckhannon historically has been progressive and proactive in promoting the general health, safety, welfare, and positive appearance and aesthetic appeal of the Buckhannon community through enactment of several ordinances including but not limited to



Buckhannon's comprehensive zoning, housing enforcement, and abandoned and junked car ordinances; and,

WHEREAS, notwithstanding the City's efforts, certain residential, property owners have continued to engage in activities and conduct that the Council determines to be detrimental and obstructive to the general health, safety, welfare, and positive appearance and aesthetic appeal of their neighborhoods, and further depreciating the value of surrounding properties; and,

WHEREAS, those activities and conduct that the City Council deems to be detrimental and obstructive to the general health, safety, welfare, and positive appearance and aesthetic appeal of residential neighborhoods, and further depreciative of the value of property include- the storage, collection, parking, leaving, depositing, maintaining, reserving, putting aside for future use, permitting, or allowing to remain on any porch, balcony, roof, patio or yard, other than in a completely enclosed building or structure certain materials including but not limited to junk, rubbish, clutter, litter, debris, lumber and other building materials, and further upholstered furniture, mattresses, materials and other similar products not normally intended, designed, built or manufactured for outside use; and,

WHEREAS, the Council of the City of Buckhannon finds that expedited enforcements of its ordinances prohibiting certain practices on properties located within the corporate limits of the municipality is required to promote the general welfare of the community and accomplish the purposes of those ordinances; and

WHEREAS, Chapter 8, Article 12, Section 5, Subsection (13) of the West Virginia Code, grants plenary power and authority unto the City of Buckhannon's governing body to prevent injury or annoyance to the public or individuals from anything dangerous, offensive or unwholesome; and,

WHEREAS, Chapter 8, Article 12, Section 5, Subsection (15) of the West Virginia Code, grants plenary power and authority unto the City of Buckhannon's governing body to make regulations guarding against danger or damage by fire; and,

WHEREAS, Chapter 8, Article 12, Section 5, Subsection (23) of the West Virginia Code, grants plenary power and authority unto the City of Buckhannon's governing body to provide for the elimination of hazards to public health and safety and to abate or cause to be abated anything which in the opinion of a majority of the governing body is a public nuisance; and,

WHEREAS, Chapter 8, Article 12, Section 5, Subsection (44) of the West Virginia Code, grants plenary power and authority unto the City of Buckhannon's governing body to protect and promote the public morals, safety, health, welfare and good order; and,

WHEREAS, Chapter 8, Article 12, Section 5, Subsection (58) of the West Virginia Code, grants plenary power and authority unto the City of Buckhannon's governing body to provide penalties for the offenses and violations of law duly prescribed in 8-12-5 of the Code; and,

WHEREAS, Chapter 8, Article 11, Section 3, Subsection (3), of the West Virginia Code, as amended, specifically provides that any matter relating to the establishment of offenses and penalties by a municipality shall be set forth by ordinance; and,

WHEREAS, the Council of the City of Buckhannon desires in all respects to fully comply with the statutes of the State of West Virginia insofar as the establishment of the provisions of this Ordinance are concerned.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED BY THE COUNCIL OF THE CITY OF BUCKHANNON, AS FOLLOWS:

The Codified Ordinances of the City of Buckhannon are hereby amended and reenacted as follows:

1711.02 – ADMINISTRATIVE PROVISIONS:

(A) The purpose of this Article is to provide additional and alternative methods and processes to enforce City ordinances addressing zoning, housing enforcement, sanitation, and common nuisances related to real estate situated within the City of Buckhannon in a fair, speedy, and inexpensive manner, and to improve compliance with such provisions. This Article shall be in addition to those methods and processes otherwise contained in other ordinances of the City of Buckhannon, West Virginia, and shall be applied in the discretion of the enforcement official enforcing the provisions of this Article.

(B) This Article shall apply to and supplement any and all of the zoning, housing enforcement, sanitation, and common nuisance violations referenced in any City ordinance, including but not limited to the following Ordinances of the City of Buckhannon:

- (1) Ordinance No. 244 (Zoning Ordinance);
- (2) Ordinance No. 357 (Abandoned & Junk Car Ordinance);
- (3) Ordinance No. 367 (Housing Enforcement Ordinance);
- (4) Ordinance No. 375 (Junk Storage Ordinance); and,
- (5) Ordinance No. 404 (Codified Ordinance 2016-004).

(C) Any municipal law enforcement officer, as well as the City's Zoning & Housing Enforcement Officer, shall have authority to enforce the provisions of this Ordinance and is referred to herein as an "enforcement official."

(D) Upon receipt of information or observation of circumstances that the likelihood of a violation of any provision of any ordinance of the City of Buckhannon respecting sanitation or common nuisance, an enforcement official may investigate the facts and, to the extent permitted by law, make an inspection of the premises.

(E) If any enforcement official determines that an ordinance violation exists and determines to utilize this enforcement section, the enforcement official shall issue a citation to the person having either ownership or control of any land, building, structure, sign, property, licensed or permitted business or operation which is in violation, and shall order that violation be corrected by personal or substituted service of process in accordance with the West Virginia Rules of Civil Procedure, by either delivering the citation to the person in violation personally to a member of that person's immediate family who is above the age of 16 years and by advising that person of the purpose of the notice. Return of service shall be made at the time of service by the process server effecting service. If personal or substituted service

cannot be effectuated or is impractical, the enforcement official may deliver the citation to the person by certified mail, return receipt requested, to the person's last known address.

(G) The citation shall be in writing and shall contain the following information:

- (1) the date of issuance of the citation;
- (2) the name and address of the person(s) charged with the violation(s);
- (3) the section of the ordinance(s) violated;
- (4) If it is a repeat violation, the date the citation was issued within the previous one-year period for a violation of the same section;
- (5) the nature of the violation;
- (6) the place and time the violation occurred;
- (7) if it is not a repeat violation, the date the notice of violation was given;
- (8) the amount of the fine imposed for the violation;
- (9) the name, address, and telephone number of the enforcement official issuing the citation;
- (10) the name, address, and telephone number of the office where the fine must be paid;
- (11) a notice that the fine must be paid within ten (10) business days of the service of the citation, together with a warning that the failure to pay when due any fine results in the increase of such a fine by \$100; and,
- (12) the name, address, and telephone number of the municipal court where citations may be contested.
- (13) the time period allowed for the violation to be corrected: provided, that no such time period for correction shall be less than forty-eight hours;

(H) Any person issued a citation pursuant to this section may be punished by a fine as follows: within any one-year period, \$100 for the first citation, \$300 for the second citation, and \$500 for the third citation and each citation thereafter.

(I) All fines imposed by citations under this section shall be due to the municipal court and paid in full within ten (10) business days of the service of the citation unless a hearing before the municipal court is requested. The failure to pay when due any fine imposed under this section shall constitute a failure to appear or otherwise respond under West Virginia Code 8-10-2b and may result in the issuance of a warrant and notification to the West Virginia Division of Motor Vehicles. The failure to pay when due any fine imposed under this section shall increase such a fine by \$100.

(J) Any person contesting such citation may, within forty-eight (48) hours of service of such citation, request a hearing on the citation, with the municipal court clerk or municipal court clerk deputy in accordance with the following:

(1) Upon requesting a hearing with a municipal court clerk, the clerk or their deputy shall place the case on the municipal court docket, set the case for hearing within ten (10) days from the date of the request for hearing, provide a notice of hearing to the recipient of the citation, and forward a copy of

the notice of hearing to both the enforcement official who issued the citation and the City Attorney. Upon receipt of the Notice of Hearing, the enforcement official shall cause a copy of the citation to be forwarded to the City Attorney and the municipal court clerk who shall file it as the original complaint alleging the violation(s) indicated therein.

(2) The municipal court shall treat the citation itself as the original complaint before the court. Anyone found guilty of the charges contained in the citation shall be fined in accordance with the fines outlined above. If the court finds in favor of the recipient of the citation, the charges shall be dismissed.

(L) In the event the enforcement official shall be unable to deliver the citation within a reasonable period of time considering the circumstances of the violation, or if the person to whom the citation is delivered remains unwilling or unable to abate the conditions giving rise to the citation following the enforcement actions provided in this section, the City may abate the violations, assess the costs thereof, and collect those costs from the owner of the property. If the owner of the property does not reimburse the costs of abatement to the City, or does not reach a reimbursement agreement with the City within 30 days of the City's determination of the costs of abatement, the City may file a lien against the owner of the property in the Office of the Clerk of the County Commission of Upshur County for the costs of the abatement. Such lien may also be filed for any outstanding amount payable to the City should the property owner fail to fulfill its obligations under such an agreement.

EFFECTIVE DATE: This Ordinance shall be deemed effective thirty (30) days following the second (2nd) reading, passage and adoption by the Council of the City of Buckhannon, i.e., April 20, 2024.

FIRST READING: March 5, 2024

SECOND READING, PASSAGE AND ADOPTION: March 21, 2024

Robert N. Skinner, III, Mayor

CERTIFICATE OF ENACTMENT

I, Randall H. Sanders, City Recorder, do hereby certify that the foregoing Ordinance No. 466 was lawfully ordained and enacted by the Council of the City of Buckhannon at a regular session of the said Council assembled on March 21, 2024.

Randall H. Sanders, City Recorder

**E. Consent Agenda:**

**E.1 Approval of Minutes – Regular Meeting 02/12/2024**

**Thomas/Hollen motioned to approve the minutes of 02/12/2024. Motion carried.**

**F. Strategic Issues for Discussion and/or Vote:**

**F.1 86 Randolph St- Condemnation Process** – Mr. Smith provided a report on the process he has been going through, including finding 11 different addresses where notices have been sent, but



with no positive results. Mr. Smith recommends that the Board authorize the condemnation process to begin.

Franklin D Cornette  
Address:

Dear Mr. Franklin Cornette:

Attached is Citation No. 0070 for your property located at 86 Randolph Street in the City of Buckhannon, Upshur County, West Virginia. This citation concerns maintaining, razing and demolition of the above property.

It is impertinent that you contact the City of Buckhannon at the above address or telephone number.

The City of Buckhannon has tried to contact you since 2017 and there has been no response.

Please contact the City of Buckhannon so that the issues with the above property can be resolved.

Your prompt attention in this matter will be greatly appreciated.

Helen J. Echard  
Municipal Court Judge

**Thomas/Hollen motioned to authorize the City Attorney to begin the condemnation process for 86 Randolph St, Buckhannon, WV 26201. The motion carried.**

**F.2 27 Pinnell St- Condemnation Process** - Mr. Smith provided a report on the process he has been going through, stating that he feels more can be done. He recommends that we hold off on pursuing the condemnation process. The Board agreed, so no action was taken.

IN THE MUNICIPAL COURT OF THE CITY OF BUCKHANNON, WEST VIRGINIA

CITY OF BUCKHANNON

VS.

HEATHER IZZO

CITATION NO. 0072

1695 Buck Run Road

Pennsboro, WV 26415

Order

On January 26, 2024 citation number 0072 issued to the above named defendant, Heather Izzo, being the owner of property located at 27 Pinnell Street, in the City of Buckhannon, Upshur County, West Virginia. The defendant is charged with building being dilapidated, unsecured, and attractive nuisance and failure to maintain exterior of property located at 27 Pinnell Street in the City of Buckhannon, in violation of Ordinance No. 244 Section 701, 601, 602 and IPMC 2018 Section 108.1.5.7 of the City of Buckhannon.

The above citation number 0072 was served on the defendant by certified mail return receipt requested on January 29, 2024. The said defendant having ten (10) business days from the date of service that date being February 12, 2024. The defendant having failed to appear and pay the fine of \$100.00 plus courts costs of \$90.00, a total of \$190, and having failed to request a hearing before the City of Buckhannon Municipal Court as required by Ordinance No. 404 Section 1711.02 (J)(K). The defendant in addition to the above fine and costs the fine is hereby increased by \$100.00 making said fine \$200.00 plus court costs of \$90.00 making a total of \$290.00 due and owing.

IT IS HEREBY ORDERED AND ADJUDGED that the fine and courts costs of \$290.00 are to be paid immediately, within 5 business days of service of this order, to the City of Buckhannon, West Virginia located at 70 East Main Street, Buckhannon, West Virginia 26201. Failure to pay any fine and costs imposed shall constitute a failure to appear or otherwise respond under West Virginia Code 8-10-2b and may result in the issuance of a warrant and notification to West Virginia Division of Motor Vehicles.

THIS ORDERED IS ENTERED THIS THE 16<sup>TH</sup> DAY OF FEBRUARY, 2024

HELEN J. ECHARD

MUNICIPAL COURT JUDGE

Other business considered:

- Mayor Skinner led a discussion on what is considered trash and what is considered merely clutter in a property owner's yard, specifically what is acceptable to be left in the front yard. No action could be taken as the subject was not on the agenda.
- Mayor Skinner has been asked about people parking in their front yards and led a discussion on this issue. Mr. Smith feels this would be more of a law enforcement issue as it involves motor vehicles. Mr. Smith will discuss this with Chief Gregory, and Mayor Skinner will research the issue more. No formal action could be taken as the subject was not on the agenda.

**G. Board Members Comments and Announcements:**

- **Vincent Smith**—Mr. Smith discussed the S. Kanawha Street (Wilson) property and whether it is in a condition that warrants a safety citation. Three other properties in similar or even worse conditions were discussed. Mr. Smith led a discussion on how he should approach these types of issues, and it was the consensus that for a property served with a safety citation, the owner should show a good faith effort to remediate the situation within the 48-hour window. It was also recommended that Mr. Smith discuss these issues with the City Attorney.
- **David Thomas**—Mr. Thomas requested an update on 7 College Avenue, Buckhannon, WV 26201. A discussion took place.
- **Chief Kimble** – Chief Kimble was absent.
- **Sue McKisic** – Ms. McKisic has nothing further.

**H. Adjournment**

**Mayor Skinner adjourned the meeting at 6:27 p.m.**

**Mayor Robert N. Skinner III** \_\_\_\_\_

**City Recorder Randall H. Sanders** \_\_\_\_\_