

STATE OF WEST VIRGINIA, COUNTY OF UPSHUR, CITY OF BUCKHANNON, TO WIT:

A regular meeting of the Buckhannon City Council was held on Thursday, July 11, 2024, at 7:00 p.m., in the Council Chambers of City Hall. The following individuals were in attendance (GTM – GoToMeeting):

Mayor	Robbie Skinner	Present
City Recorder	Randy Sanders	Present
Council Member	Pam Bucklew	Present
Council Member	David McCauley	Present
Council Member	Jack Reger	Present
Council Member	Robert Zuliani	Present
Council Member	David Thomas	Present
Assistant Recorder & Director of Finance	Amberle Jenkins	Present
City Attorney	Tom O’Neill	Present
Buckhannon Fire Department	Chief JB Kimble	Present
Buckhannon Police Department	Chief Matthew Gregory	Present
Director of Public Works	Jerry Arnold	Present - Virtual
Director of Public Works	Ethan Crosten	Present
Mayor’s Office	Barbara Hinkle	Present
Channel 3	Rodney Irvin	Present
MyBuckhannon.com	Brian Bergstrom	Present - GTM
Record Delta	Noah Jeffries	Present

Guests: Lacy Ramsey, UCCVB

***City Council of Buckhannon – 7:00 pm in Council Chambers
Meeting Agenda for Thursday, July 11, 2024***

A. Call to Order

- A.1 Moment of Silence
- A.2 Pledge to the Flag of the United States of America

B. Recognized Guests

- B.1 Lacy Ramsey-Executive Director-UCCVB- Annual Report

C. Department & Board Reports

- C.1 Public Works Director- Jerry Arnold
- C.2 Finance Director- Amberle Jenkins
- C.3 Fire Chief- JB Kimble
- C.4 Police Chief-Matthew Gregory
- C.5 City Attorney- Tom O’Neill

D. Correspondence & Information

- D.1 Meeting Notice-Planning Commission 07/15/24 at 7 PM
- D.2 Report of Cat & Dog Activity –Upshur County Commission-May 2024
- D.3 ISO BCEGS Classification Program
- D.4 FOIA Request-Smith Law PLLC RE: Mud Lick Road Transfer Station
- D.5 FEMA Project Withdrawal of Swift Current Application

E. Consent Agenda

- E.1 Approval of Minutes Regular Meeting 06/06/24, 06/18/24, Special 06/18/24, 06/27/24
- E.2 Approval of Building and Wiring Permits
- E.3 Approval of Payment of the Bills

F. Strategic Issues for Discussion and/or Vote

- F.1 Approval Resolution No. 2024-07 Coal Tax Budget Revision #1 FY 2024/2025
- F.2 Approval Resolution No. 2024-08 General Fund Budget Revision #1 FY 2024/2025
- F.3 Approval/Authorization Finance Director A. Jenkins to sign Renewal Loan for the Fiori Concrete Mixer at First Community Bank
- F.4 Approval Authority to Execute USI WV Public Employees Insurance Agency Consulting Agreement 2024
- F.5 Approval Appointment Audit Procurement Committee (2-year term) as required by WV State Auditor’s Office to Procure & Score Audit Services from interested, qualified, and approved audit firms
- F.6 Council Recommendation to the Police Civil Service Commission to Begin the Process for Advertising Probationary Police Officer Candidates to Replenish the Eligibility List for hiring consideration
- F.7 Approval City of Buckhannon Appointments FY 2024/2025

G. Comments and Announcements

- G.1 Pamela Bucklew
- G.2 David McCauley
- G.3 Jack Reger
- G.4 David Thomas
- G.6 Robert Zuliani
- G.7 Randall Sanders

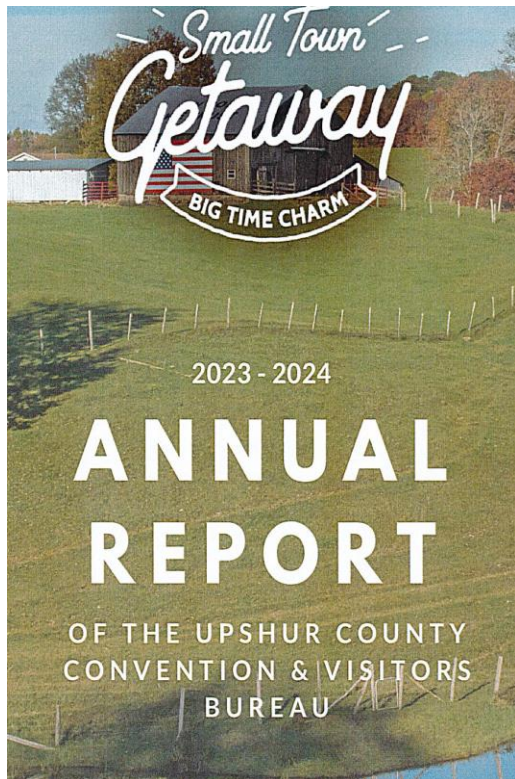
H. Mayor's Comments and Announcements
I. Adjournment

POSTED 07/08/2024

A1-2. Call to Order: At 7:00 p.m., Mayor Robbie Skinner called the July 11, 2024, regular meeting of the Buckhannon City Council to order. This was followed by a Moment of Silence and the Pledge to the Flag.

B. Recognized Guests:

B.1 Lacy Ramsey-Executive Director-UCCVB- Annual Report – Mayor Skinner recognized Lacy Ramsey, the Executive Director of the Upshur County Convention & Visitors Bureau (UCCVB), who presented the UCCVB's Annual Report. Recorder Sanders commented on the outstanding leadership that Mrs. Ramsey has been providing and the strength of the CVB Board, which he serves on. A Q&A took place with the Council.



2023-2024 OVERVIEW

We've continued to brand Buckhannon & Upshur County as a place where you can experience a Small Town Getaway with Big Time Charm. Buckhannon's Main Street area is well known & recognized, and our community's outdoor recreation continues to grow.

- A few highlights from the past year:*
- Buckhannon River Rack Cards
 - Stories with MyBuckhannon
 - Strawberry Festival Rack Cards & Schedule of Event pamphlets
 - Accreditation for another 3 years (2023-2026)
 - Advertising Grant Program reinstated for 2024-2025
 - Editorials with national magazines

The Upshur County CVB is committed to forging new and robust partnerships within the tourism & hospitality industry, cultivating stronger relationships as we aim to expand our efforts in promoting tourism throughout Upshur County. Using targeted outreach efforts, we are dedicated to highlighting our many exciting festivals, scenic landscapes, and vibrant attractions through both print and online platforms, by showcasing the unparalleled experiences awaiting visitors, inviting them to explore our "small town getaway with big time charm." In the coming year, our vision is to boost Upshur County into the spotlight as a premier weekend getaway destination. Collaboration is so important - we will look for creative ideas and are always willing to partner with others.

LOOKING AHEAD 2024 - 2025

Upshur County Convention & Visitors Bureau
 Profit and Loss
 July 2023 - June 2024

	TOTAL
Income	
INCOME	53.48
Event Center Alcohol	15.01
Event Center Rental	454.57
H-M Tax (County)	19,054.94
HM Tax (City of Buckhannon)	93,805.22
Sub-Lease	7,458.00
Total INCOME	120,861.22
Interest Income	96.59
Total Income	\$120,977.81
GROSS PROFIT	\$120,977.81
Expenses	
101 Salaries	
66000 Payroll Expenses	29,001.87
Fines & Penalties	21.60
FUTA	7,854.19
SUTA	1,408.36
Total 66000 Payroll Expenses	38,286.02
Total 101 Salaries	38,286.02
102 Financial Review	4,000.00
103 Utilities	2,820.23
105 Postage and Shipping	683.85
106 Office Expenses	1,822.49
110 Rent	11,700.00
Bank Service Fees	325.00
Insurance	3,909.00
Loan Interest	1,912.57
MARKETING EXPENSES	13.90
201 Ad Design	106.36
202 Website Development	842.75
203 Brochures & Literature	1,415.04
213 Direct Advertising	35,210.55
215 Memberships & Subscriptions	2,063.31
216 Highway Signs	675.00
217 Phone & Internet	1,439.40
219 Travel / Mileage / Trainings	1,009.78
Partnership Projects	1,053.97
Total MARKETING EXPENSES	43,830.06
Meals	17.86
Misc Expenses	996.70
301 Event Center Amenities	1,389.14
Total Misc Expenses	2,388.84
registration and license	25.00

Upshur County Convention & Visitors Bureau
 Balance Sheet
 As of June 30, 2024

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
Advertising Account	0.00
Checking	41,756.57
Progressive Bank	0.00
Savings	47,404.12
Total Bank Accounts	\$89,160.69
Accounts Receivable	
11000 Accounts Receivable	53.48
Total Accounts Receivable	\$53.48
Other Current Assets	
12000 Undeposited Funds	0.00
Deposit on Films	0.00
Other Receivable	0.00
Prepaid Licenses & Permits	0.00
Uncategorized Asset	-15.01
Total Other Current Assets	\$ -15.01
Total Current Assets	\$89,199.16
Fixed Assets	
Accumulated	0.00
Furniture & Fixtures	0.00
Total Fixed Assets	\$0.00
TOTAL ASSETS	\$89,199.16
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 Accounts Payable	0.00
Total Accounts Payable	\$0.00
Other Current Liabilities	
24000 Payroll Liabilities	
Federal Unemployment	99.56
Federal Withholding	1,392.20
Medicare Company	0.00
Medicare Employee	0.00
Social Security Company	0.00
Social Security Employee	0.00
State Unemployment	0.00
State Withholding	160.00
Total 24000 Payroll Liabilities	1,651.76
Prepaid Insurance	92.00
Total Other Current Liabilities	\$1,743.76

	TOTAL
SBA Loan Payments	1,285.00
Travel Expenses	82.59
WV Workers Comp	743.00
Total Expenses	\$113,831.51
NET OPERATING INCOME	\$7,146.30
Other Income	
Vendor Refund	2,134.00
Total Other Income	\$2,134.00
Other Expenses	
Depreciation	5,243.34
Reconciliation Discrepancies	-244.57
Total Other Expenses	\$4,998.77
NET OTHER INCOME	\$ -2,864.77
NET INCOME	\$4,281.53

Upshur County Convention & Visitors Bureau

Balance Sheet
As of June 30, 2024

	TOTAL
Total Current Liabilities	\$1,743.76
Long-Term Liabilities	
EIDL Loan	0.00
Total Long-Term Liabilities	\$0.00
Total Liabilities	\$1,743.76
Equity	
32000 Retained Earnings	83,173.87
Net Income	4,281.53
Total Equity	\$87,455.40
TOTAL LIABILITIES AND EQUITY	\$89,199.16

Public comments closed at 7:49 p.m.

C. Department & Board Reports

C.1 Public Works Director—Jerry Arnold—Mayor Skinner recognized Ethan Crosten, who presented the Public Works Director report on behalf of Jerry Arnold as follows:

Department:

The AEDS have been placed at the Sanitary, Water, Street, and City Hall Locations.

Street:

- The contractor is planning on moving to (paving) the pickleball and basketball courts at the completion of the Main Street paving job.
- Crews have been working in conjunction with the Railroad to resurface the street crossings at Camden Avenue and Railroad Avenue.
- Crews have been maintaining trees within City Right-Of-Way along North Florida Street.

Waste:

- Nothing new to report.

Sewer:

- Completed the run towards Gate Street and are going to begin prepping for the final bore within a couple of weeks. The project is now 80% complete.
- Installation of the SCADA systems at the Vicksburg and Elias Street Pump stations are nearing completion.

Water:

- Continue working on the Meade Street water line replacement.
- Working on making repairs to the dam from damage caused by debris.
- Working on Lead and Copper service surveys.
- Moving forward with the new water plant by reviewing the initial task order.

Engineering:

- ARPA – Tennerton Booster Station – Currently waiting on Patterson Pump and Sullivan Environmental Technologies for final set-up of the pumps.
- WVDOH Transportation Alternative Program (TAP) – Nothing New
- ARPA – Sanitary Sewer Collection System on Taylor Street – The Contractor has repaired the low manhole, beginning the warranty period for that section. All other punch list items have been resolved and the project has been completed.

001-GENERAL FUND

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
TAXES						
001-301-000-01 AD VALOREM TAXES	926,730	10,948.44	957,146.94	0.00 (30,416.94)	103.28
001-301-000-02 PRIOR YEAR TAXES	25,000	627.10	42,431.52	0.00 (17,431.52)	169.73
001-303-000-00 GAS & OIL SEVERANCE TAX	42,755	0.00	53,012.56	0.00 (10,257.56)	123.99
001-304-000-00 2% UTILITY TAX	235,000	10,463.87	248,661.49	0.00 (13,661.49)	105.81
001-305-000-00 B & O TAX	1,450,161	76,627.89	1,595,911.20	0.00 (145,750.20)	110.05
001-305-000-01 B&O CONTRACTORS	120,000	236.00	370,046.27	0.00 (250,046.27)	308.37
001-306-000-00 LIQUOR TAX	75,000	0.00	85,260.33	0.00 (10,260.33)	113.68
001-307-000-00 ANIMAL CONTROL TAXES	1,100	0.00	855.63	0.00	244.37	77.78
001-308-000-00 HOTEL MOTEL TAX	120,000	11,566.98	137,390.19	0.00 (17,390.19)	114.49
001-310-000-00 Auditor Taxes Accrued	0	0.00	0.00	0.00	0.00	0.00
TOTAL TAXES	2,995,746	110,470.28	3,490,716.13	0.00 (494,970.13)	116.52
FINES AND FEES						
001-320-000-00 COURT COSTS, FEES & CHARG	11,000	1,541.00	10,977.00	0.00	23.00	99.79
001-320-000-01 BASIC FEE (POLICE DEPT.)	0	100.00	300.00	0.00 (300.00)	0.00
001-320-000-02 POLICE FEE -CITATION	4,000	660.00	4,620.00	0.00 (620.00)	115.50
001-320-000-03 POLICE/FINGERPRINT REVENU	0	0.00	0.00	0.00	0.00	0.00
001-320-000-04 SUMMONS FEE FOR PARKING T	0	20.00	280.00	0.00 (280.00)	0.00
001-321-000-00 LOT 5 (OLD D&L/CVB PROPER	0	0.00	0.00	0.00	0.00	0.00
TOTAL FINES AND FEES	15,000	2,321.00	16,177.00	0.00 (1,177.00)	107.85
LIC PERMITS & FRANCHISE						
001-325-000-00 CITY BUSINESS LICENSE	17,000	15.00	10,000.50	0.00	6,999.50	58.83
001-326-000-00 BUILDING PERMIT FEES	40,000	2,306.19	39,280.51	0.00	719.49	98.20
001-326-000-10 PROPERTY REGIST -VACANT	500	0.00	5,400.00	0.00 (4,900.00)	1,080.00
001-328-000-00 FRANCHISE FEES	55,000	0.00	42,379.97	0.00	12,620.03	77.05
001-330-000-00 IRP TRUCK FEE	55,000	6,127.41	41,722.66	0.00	13,277.34	75.86
TOTAL LIC PERMITS & FRANCHISE	167,500	8,448.60	138,783.64	0.00	28,716.36	82.86
OTHER FEES						
001-340-000-00 DONATIONS THEATRE	20,000	10.00	30,092.52	0.00 (10,092.52)	150.46
001-340-345-00 CAC REV, CONCESSIONS, MERCH	5,000	22.00	1,460.53	0.00	3,539.47	29.21
001-340-345-01 CAC REVENUE RENTALS	5,000	100.00	2,110.00	0.00	2,890.00	42.20
001-340-345-02 CAC REVENUE TICKETS	8,000	0.00	4,297.64	0.00	3,702.36	53.72
001-340-345-03 CAC CLASSROOM REV	2,000	0.00	300.00	0.00	1,700.00	15.00
001-340-345-04 CAC CONTRIBUTIONS FROM O	0	0.00	439.36	0.00 (439.36)	0.00
001-341-000-00 PSC MUNICIPAL SURCHARGE	0	0.00	0.00	0.00	0.00	0.00
001-341-000-01 PSC MUN SURCHARGE OLD ACC	0	0.00	0.00	0.00	0.00	0.00
001-345-000-00 RENTS	30,000	0.00	30,000.00	0.00	0.00	100.00
TOTAL OTHER FEES	70,000	132.00	68,700.05	0.00	1,299.95	98.14
HEALTH AND SAFETY						
001-351-000-00 POLICE PROTECTION FEES	75,000	6,103.14	73,556.15	0.00	1,443.85	98.07
001-352-000-00 FIRE PROTECTION FEES	192,000	12,468.45	150,056.32	0.00	1,943.68	98.72
TOTAL HEALTH AND SAFETY	227,000	18,571.59	223,612.47	0.00	3,387.53	98.51

001-GENERAL FUND

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
OUTSIDE DISTRICTS						
001-358-000-00 EVENT CENTER REVENUE	6,715	12.00	25,671.31	0.00 (18,956.31)	382.30
001-358-000-05 EVENT CENTER RENTAL	0	950.00	2,500.00	0.00 (2,500.00)	0.00
001-358-000-99 EVENT CENTER ALCOHOL	0	637.00	1,420.00	0.00 (1,420.00)	0.00
TOTAL OUTSIDE DISTRICTS	6,715	1,599.00	29,591.31	0.00 (22,876.31)	440.67
CHARGES FOR SERVICES						
001-362-000-00 SYC CONTRIB. UCC AND BOE	45,000	20,000.00	45,000.00	0.00	0.00	100.00
001-362-000-01 SYC UTILITY REVENUE	2,500	150.00	1,890.00	0.00	610.00	75.60
001-362-000-02 SYC CAMP BUCANNEER FEES	40,872	5,730.00	53,195.50	0.00 (12,323.50)	130.15
001-362-000-03 SYC DRILL TEAM FEES	0	0.00	1,009.00	0.00 (1,009.00)	0.00
001-362-000-04 SYC BASKETBALL FEES	18,000	0.00	19,906.00	0.00 (1,906.00)	110.59
001-362-000-05 SYC ROOM RENTAL FEES	6,000	527.00	5,625.00	0.00	375.00	93.75
001-362-000-06 SYC ART/DRAMA FEES	0	0.00	0.00	0.00	0.00	0.00
001-362-000-07 SYC AFTER SCHOOL FEES	48,600	11,882.53	203,910.88	0.00 (155,310.88)	419.57
001-362-000-08 SYC DRINK/SNACK MACHINE	0	0.00	0.00	0.00	0.00	0.00
001-362-000-09 SYC DONATIONS	2,000	0.00	2,000.00	0.00	0.00	100.00
001-362-000-10 SYC KARATE FEES	1,000	320.00	2,990.00	0.00 (1,990.00)	299.00
001-362-000-11 RED RIBBON WEEK	0	0.00	0.00	0.00	0.00	0.00
001-362-000-12 SYC GIRLS GO GOLFING	0	0.00	0.00	0.00	0.00	0.00
001-362-000-13 UCARE/SYC	0	0.00	0.00	0.00	0.00	0.00
001-362-000-14 SYC BINGO FUND RAISER	0	0.00	0.00	0.00	0.00	0.00
001-362-000-15 SYC CHILDRENS FESTIVAL DO	0	0.00	0.00	0.00	0.00	0.00
001-362-000-16 SYC TEEN DANCES	0	0.00	0.00	0.00	0.00	0.00
001-362-000-17 ZUMBA REVENUE	2,000	95.00	1,304.00	0.00	696.00	65.20
001-362-000-18 YOGA FITNESS CLASS REVENU	0	0.00	0.00	0.00	0.00	0.00
001-362-000-19 GUITAR LESSONS REVENUE	0	0.00	0.00	0.00	0.00	0.00
001-362-000-20 SYC MISC ACTV REVENUE ITI	0	0.00	968.00	0.00 (968.00)	0.00
001-362-000-21 DONATIONS-SYCC CAPITAL/EQ	1,000	0.00	3,527.23	0.00 (2,527.23)	352.72
001-362-000-99 SYC BEQUEST	0	0.00	0.00	0.00	0.00	0.00
TOTAL CHARGES FOR SERVICES	166,972	38,704.53	341,325.61	0.00 (174,353.61)	204.42
GRANTS						
001-365-000-00 POLICE DEPT.- RECOVERY GR	0	0.00	0.00	0.00	0.00	0.00
001-365-000-01 USDA GRANT-FARMERS MARKET	0	0.00	0.00	0.00	0.00	0.00
001-365-000-02 LWCF GRANT/ NB PARK	0	0.00	0.00	0.00	0.00	0.00
001-365-000-35 FEMA GRANT #2 GENERATOR	30,823	0.00	31,800.09	0.00 (977.09)	103.17
001-365-000-36 FEMA GRANT #1 GENERATOR	543,523	0.00	517,060.18	0.00	26,462.82	95.13
001-366-000-00 POLICE DEPT. - GRANTS	0	0.00	0.00	0.00	0.00	0.00
001-366-000-01 SYCC GRANTS	0	0.00	0.00	0.00	0.00	0.00
001-366-000-02 RIVER WALK TRAIL GRANT	2,300	0.00	18,946.75	0.00 (16,646.75)	823.77
001-366-000-04 SAFE WAYS TO SCHOOL GRANT	0	0.00	0.00	0.00	0.00	0.00
001-366-000-05 HISTORIC LAND MARK GRANT	0	0.00	0.00	0.00	0.00	0.00
001-366-000-06 STREET DEPT. GRANTS	0	0.00	0.00	0.00	0.00	0.00
001-366-000-07 POLICE HMLAND GRANT TRAIN	0	0.00	0.00	0.00	0.00	0.00
001-366-000-08 NEA GRANT (WAMSB)	10,000	0.00	9,975.34	0.00	24.66	99.75
001-366-000-09 VOLUNTEER COORDINATOR GRA	0	0.00	0.00	0.00	0.00	0.00
001-366-000-10 Reclassify grant/donation	0	0.00	0.00	0.00	0.00	0.00
001-366-000-11 Reclassify grant/donation	0	0.00	0.00	0.00	0.00	0.00

001-GENERAL FUND

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
001-366-000-12 GATEWAY WEST GRANT REV	64,000	0.00	93,136.90	0.00	(29,136.90)	145.53
001-366-000-13 LAND WATR CONS GRT (LWCF)F	0	0.00	0.00	0.00	0.00	0.00
001-366-000-14 CULTURE ARTS GRNT (THEATR	0	0.00	0.00	0.00	0.00	0.00
001-366-000-15 REAP-CLEAN UP GRANT	23,520	0.00	23,520.00	0.00	0.00	100.00
001-366-000-16 CULTURE ARTS GRNT(ADA THE	0	0.00	0.00	0.00	0.00	0.00
001-366-000-99 FIRE TRUCK GRANT/LOAN	0	0.00	0.00	0.00	0.00	0.00
001-368-000-01 CONTRIBUTION VOL. FIRE DE	0	0.00	0.00	0.00	0.00	0.00
001-368-000-02 2010 BOND ISSUE	0	0.00	0.00	0.00	0.00	0.00
001-368-000-03 CONTRIBUTIONS BOE-PRO OFF	0	0.00	0.00	0.00	0.00	0.00
001-368-000-04 SANITARY REPAY LOAN	0	0.00	0.00	0.00	0.00	0.00
001-368-000-05 CONTRIBUTION TO CAC PROGR	0	0.00	0.00	0.00	0.00	0.00
TOTAL GRANTS	674,166	0.00	694,439.26	0.00	(20,273.26)	103.01
INTRAFUND CONTR/CHARGES						
001-369-000-00 CONTRIBUTION FUNDS-BRUSHY	0	0.00	168.90	0.00	(168.90)	0.00
001-369-000-01 CONTRIBUTION FRM MUN STAB	0	0.00	0.00	0.00	0.00	0.00
001-369-000-02 CONTRIB FROM SALESTAX FU	2,162,955	0.00	2,162,955.00	0.00	0.00	100.00
001-370-000-00 LATE CHARGES - GEN FUND	200	69.16	775.76	0.00	(575.76)	387.88
TOTAL INTRAFUND CONTR/CHARGES	2,163,155	69.16	2,163,899.66	0.00	(744.66)	100.03
OTHER REVENUE						
001-376-000-00 GAMING TAX INCOME	10,000	873.28	12,434.15	0.00	(2,434.15)	124.34
001-377-000-00 RECRD CAPITAL TRNS FRM CS	0	0.00	0.00	0.00	0.00	0.00
001-379-000-00 GAIN/LOSS SALE OF FIXED A	0	0.00	0.00	0.00	0.00	0.00
001-380-000-00 GENERAL FUND INTEREST	400	971.19	4,000.29	0.00	(3,600.29)	1,000.07
001-381-000-00 STREET DEPT. BILLING/PCAR	4,000	12,526.50	12,526.50	0.00	(8,526.50)	313.16
001-382-000-00 REBATES-REFUNDS PCARD	3,500	0.00	3,824.86	0.00	(324.86)	109.28
001-394-000-00 POLICE FORFEITURE CONFISC	0	0.00	3,621.71	0.00	(3,621.71)	0.00
001-397-000-00 VIDEO LOTTERY	20,000	1,907.63	20,568.05	0.00	(568.05)	102.84
001-399-000-00 MISCELLANEOUS REVENUE	49,357	4,090.35	71,744.99	0.00	(22,387.99)	145.36
001-399-000-01 CAT TAG REGISTRATION	0	0.00	0.00	0.00	0.00	0.00
001-399-000-02 HISTORIC LANDMARKS REV	0	0.00	0.00	0.00	0.00	0.00
001-399-000-05 EVENT/FIREWORK REVENUE	9,000	3,000.00	3,000.00	0.00	6,000.00	33.33
TOTAL OTHER REVENUE	96,257	23,368.95	131,720.55	0.00	(35,463.55)	136.84
TOTAL REVENUE	6,582,511	203,685.11	7,298,965.68	0.00	(716,454.68)	110.88

001-GENERAL FUND

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
ECONOMIC DEVELOPMENT						
=====						
CONTRIBUTIONS						
001-402-567-00 ECONOMIC DEVELOPMENT	40,000	0.00	40,000.00	0.00	0.00	100.00
TOTAL CONTRIBUTIONS	40,000	0.00	40,000.00	0.00	0.00	100.00
TOTAL ECONOMIC DEVELOPMENT	40,000	0.00	40,000.00	0.00	0.00	100.00
MAYOR'S OFFICE						
=====						
SALARIES & BENEFITS						
001-409-101-00 MAYOR'S ELECTED SALARY	3,000	250.00	3,000.00	0.00	0.00	100.00
001-409-103-00 MAYOR'S ASSISTANT SALARY	31,305	2,066.24	27,193.58	0.00	4,111.42	86.87
001-409-104-00 MAYOR'S F.T.C.A.	2,625	175.42	2,288.53	0.00	336.47	87.18
001-409-105-00 MAYOR'S INSURANCE	23,600	1,158.06	23,600.00	0.00	0.00	100.00
001-409-106-00 MAYOR'S RETIREMENT	2,820	157.10	2,101.07	0.00	718.93	74.51
001-409-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	63,350	3,806.82	58,183.18	0.00	5,166.82	91.84
CONTRACTUAL SERVICES						
001-409-211-00 MAYOR'S TELEPHONE	3,000	203.66	1,817.67	0.00	1,182.33	60.59
001-409-214-00 MAYOR'S TRAVEL	1,000	0.00	492.46	0.00	507.54	49.25
001-409-218-00 MAYOR'S POSTAGE	12,350	750.00	12,345.86	0.00	4.14	99.97
001-409-220-00 MAYOR'S LEGAL PUBLICATION	2,700	84.59	2,296.49	0.00	403.51	85.06
001-409-222-00 MAYOR'S DUES	3,600	0.00	1,866.96	0.00	1,733.04	51.86
001-409-223-00 PROFESSIONAL SERVICES	15,000	0.00	12,587.50	0.00	2,412.50	83.92
001-409-223-01 PROFESSIONAL (surveys)	0	0.00	0.00	0.00	0.00	0.00
001-409-226-00 MAYOR'S INSURANCE & BONDS	1,500	449.90	615.41	0.00	884.59	41.03
TOTAL CONTRACTUAL SERVICES	39,150	1,488.15	32,022.35	0.00	7,127.65	81.79
COMMODITIES						
001-409-341-00 MAYOR'S SUPPLIES & MATERI	61,300	4,557.15	59,960.02	0.00	1,339.98	97.81
001-409-341-05 EVENT/FIREWORK EXPENSE	84,500	5,000.00	82,500.00	0.00	2,000.00	97.63
001-409-341-06 VOLUNTEER COORDINATOR EXP	0	0.00	0.00	0.00	0.00	0.00
001-409-341-07 NEA GRANT EXPENSE	20,000	0.00	19,975.34	0.00	24.66	99.88
TOTAL COMMODITIES	165,800	9,557.15	162,435.36	0.00	3,364.64	97.97
CAPITAL OUTLAY						
001-409-457-00 MAYOR'S CAPITAL OUTLAY MI	0	0.00	0.00	0.00	0.00	0.00
001-409-458-00 MAYOR'S REPAY SANITARY/WA	0	0.00	0.00	0.00	0.00	0.00
001-409-458-01 TRANSFER TO SANITARY FUND	0	0.00	0.00	0.00	0.00	0.00
001-409-460-00 SANITARY BD (BRUSHY FOR)L	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00

001-GENERAL FUND

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>CONTRIBUTIONS</u>						
001-409-568-00 CONRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
<u>NON-OPERATING EXPENSES</u>						
001-409-670-00 PROG BNK NOTE PAYABLE INT	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL MAYOR'S OFFICE	268,300	14,852.12	252,640.89	0.00	15,659.11	94.16
<u>COUNCIL</u> =====						
<u>SALARIES & BENEFITS</u>						
001-410-101-00 COUNCIL'S ELECTED SALARIE	12,000	1,000.00	12,000.00	0.00	0.00	100.00
001-410-103-00 CAT CONTROL SALARY	0	0.00	0.00	0.00	0.00	0.00
001-410-104-00 COUNCIL'S F.I.C.A.	1,000	76.50	918.00	0.00	82.00	91.80
001-410-106-00 COUNCIL'S RETIREMENT	225	18.00	216.00	0.00	9.00	96.00
TOTAL SALARIES & BENEFITS	13,225	1,094.50	13,134.00	0.00	91.00	99.31
<u>CONTRACTUAL SERVICES</u>						
001-410-211-00 CLOSE CAP OUTLAY EXP	0	0.00	0.00	0.00	0.00	0.00
001-410-214-00 COUNCIL TRAVEL	0	0.00	0.00	0.00	0.00	0.00
001-410-223-00 PROFESSIONAL (LEGAL)	16,250	1,250.00	16,250.00	0.00	0.00	100.00
001-410-226-00 COUNCIL INSURANCE (PROPER	11,000	0.00	8,265.03	0.00	2,734.97	75.14
TOTAL CONTRACTUAL SERVICES	27,250	1,250.00	24,515.03	0.00	2,734.97	89.96
<u>COMMODITIES</u>						
001-410-341-00 CLOSE CAP OUTLAY EXP	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	0	0.00	0.00	0.00	0.00	0.00
<u>CAPITAL OUTLAY</u>						
001-410-450-01 THEATRE BUILDING	0	0.00	0.00	0.00	0.00	0.00
001-410-450-02 THEATRE CAP**DONOTUSE**	0	0.00	0.00	0.00	0.00	0.00
001-410-450-03 THEATRE GRNT **DONOTUSE**	0	0.00	0.00	0.00	0.00	0.00
001-410-457-00 CAP PUBLIC SAFETY COMP RE	0	0.00	0.00	0.00	0.00	0.00
001-410-459-00 COUNCIL CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00
001-410-459-01 PROPERTY PURCHASE 48EMAIN	0	0.00	0.00	0.00	0.00	0.00
001-410-459-02 PROPERTY PURCHASE MADISON	0	0.00	0.00	0.00	0.00	0.00
001-410-460-00 CAT CONTROL EXPENSE	3,000	160.00	1,770.00	0.00	1,230.00	59.00
TOTAL CAPITAL OUTLAY	3,000	160.00	1,770.00	0.00	1,230.00	59.00
<u>CONTRIBUTIONS</u>						
001-410-568-00 CONTRIBUTIONS(facade)	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00

001-GENERAL FUND

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>NON-OPERATING EXPENSES</u>						
001-410-999-00 Reclassify SanNote Ord 36	0	0.00	0.00	0.00	0.00	0.00
001-410-999-50 RecordCapPavCostPdByCoalT	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL COUNCIL	43,475	2,504.50	39,419.03	0.00	4,055.97	90.67
<u>RECORDER</u> =====						
<u>SALARIES & BENEFITS</u>						
001-411-101-00 RECORDER'S ELECTED SALARY	6,000	500.00	6,000.00	0.00	0.00	100.00
001-411-104-00 RECORDER'S F.I.C.A.	460	38.25	459.00	0.00	1.00	99.78
001-411-106-00 RECORDER'S RETIREMENT	540	17.29	207.48	0.00	332.52	38.42
TOTAL SALARIES & BENEFITS	7,000	555.54	6,666.48	0.00	333.52	95.24
<u>CONTRACTUAL SERVICES</u>						
001-411-214-00 RECORDER TRAVEL	600	0.00	0.00	0.00	600.00	0.00
001-411-222-00 RECORDER DUES	50	0.00	35.00	0.00	15.00	70.00
001-411-226-00 INSURANCE/COMPENSATION/bo	1,000	0.00	424.90	0.00	575.10	42.49
TOTAL CONTRACTUAL SERVICES	1,650	0.00	459.90	0.00	1,190.10	27.87
TOTAL RECORDER	8,650	555.54	7,126.38	0.00	1,523.62	82.39
<u>TREASURER</u> =====						
<u>SALARIES & BENEFITS</u>						
001-413-101-00 TREASURER'S SALARY	9,091	626.36	8,142.72	0.00	948.28	89.57
001-413-103-00 TREASURER'S ASSISTANT SAL	0	0.00	0.00	0.00	0.00	0.00
001-413-104-00 TREASURER'S F.I.C.A.	696	47.92	622.96	0.00	73.04	89.51
001-413-105-00 TREASURER'S GROUP INSURAN	2,953	11.73	119.26	0.00	2,833.74	4.04
001-413-106-00 TREASURER'S RETIREMENT	820	56.38	732.94	0.00	87.06	89.38
001-413-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	13,560	742.39	9,617.88	0.00	3,942.12	70.93
<u>CONTRACTUAL SERVICES</u>						
001-413-214-00 TREASURER'S TRAVEL	0	0.00	0.00	0.00	0.00	0.00
001-413-224-00 AUDIT	8,475	0.00	8,453.00	0.00	22.00	99.74
001-413-226-00 TREASURER'S INSURANCE & B	500	0.00	160.05	0.00	339.95	32.01
TOTAL CONTRACTUAL SERVICES	8,975	0.00	8,613.05	0.00	361.95	95.97
TOTAL TREASURER	22,535	742.39	18,230.93	0.00	4,304.07	80.90

001-GENERAL FUND

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
COURT						
=====						
SALARIES & BENEFITS						
001-416-103-00 POLICE JUDGE SALARY	7,500	625.00	7,500.00	0.00	0.00	100.00
001-416-104-00 POLICE JUDGE FICA	575	47.81	573.72	0.00	1.28	99.78
001-416-105-00 POLICE JUDGE INSURANCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	8,075	672.81	8,073.72	0.00	1.28	99.98
CONTRACTUAL SERVICES						
001-416-221-00 POLICE JUDGE TRAINING	300	0.00	240.00	0.00	60.00	80.00
001-416-226-00 POLICE JUDGE INS BONDS	300	25.31	159.88	0.00	140.12	53.29
TOTAL CONTRACTUAL SERVICES	600	25.31	399.88	0.00	200.12	66.65
TOTAL COURT	8,675	698.12	8,473.60	0.00	201.40	97.68

CITY ATTORNEY

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SALARIES & BENEFITS						
001-417-101-00 CITY ATTORNEY	0	0.00	0.00	0.00	0.00	0.00
001-417-103-00 CITY ATTORNEY (ASSISTANT)	0	0.00	0.00	0.00	0.00	0.00
001-417-104-00 CITY ATTORNEY FICA	0	0.00	0.00	0.00	0.00	0.00
001-417-105-00 CITY ATTORNEY INSURANCE	0	0.00	0.00	0.00	0.00	0.00
001-417-106-00 CITY ATTORNEY RETIREMENT	0	0.00	0.00	0.00	0.00	0.00
001-417-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	0	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES						
001-417-221-00 CITY ATTORNEY TRAINING	0	0.00	0.00	0.00	0.00	0.00
001-417-222-00 CITY ATTORNEY DUES	0	0.00	0.00	0.00	0.00	0.00
001-417-226-00 CITY ATTORNEY INS UNEMPL	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
TOTAL CITY ATTORNEY	0	0.00	0.00	0.00	0.00	0.00

CITY ENGINEER

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SALARIES & BENEFITS						
001-420-103-00 CITY ENGINEER SALARY	21,409	1,646.60	21,405.80	0.00	3.20	99.99
001-420-104-00 CITY ENGINEER FICA TAX	1,640	127.12	1,652.56	0.00	12.56	100.77
001-420-106-00 CITY ENGINEER RETIREMENT	1,930	148.20	1,926.60	0.00	3.40	99.82
TOTAL SALARIES & BENEFITS	24,979	1,921.92	24,984.96	0.00	5.96	100.02

001-GENERAL FUND

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CONTRACTUAL SERVICES						
001-420-221-00 ENGINEER TRAINING	500	0.00	180.00	0.00	320.00	36.00
001-420-223-00 CITY ARCHITECT	0	0.00	0.00	0.00	0.00	0.00
001-420-223-01 ENGINEERING SERVICES (POT)	232,000	0.00	144,572.85	0.00	87,427.15	62.32
001-420-226-00 CITY ENGINEER INS & BONDS	600	0.00	263.21	0.00	336.79	43.87
TOTAL CONTRACTUAL SERVICES	233,100	0.00	145,016.06	0.00	88,083.94	62.21
TOTAL CITY ENGINEER	258,079	1,921.92	170,001.02	0.00	88,077.98	65.87

REGIONAL DUES

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CONTRACTUAL SERVICES						
001-435-222-00 REGIONAL DUES	5,964	0.00	5,964.00	0.00	0.00	100.00
TOTAL CONTRACTUAL SERVICES	5,964	0.00	5,964.00	0.00	0.00	100.00
TOTAL REGIONAL DUES	5,964	0.00	5,964.00	0.00	0.00	100.00

HOUSING

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COMMODITIES						
001-436-341-99 CLEAN UP ASSISTANCE EXP	5,000	235.61	310.34	0.00	4,689.66	6.21
001-436-354-00 HOUSING ENFORCEMENT	30,000	0.00	29,285.66	0.00	714.34	97.62
TOTAL COMMODITIES	35,000	235.61	29,596.00	0.00	5,404.00	84.56
TOTAL HOUSING	35,000	235.61	29,596.00	0.00	5,404.00	84.56

ZONING

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SALARIES & BENEFITS						
001-437-103-00 ZONING SALARY	39,000	3,000.00	39,000.00	0.00	0.00	100.00
001-437-104-00 ZONING F.I.C.A.	2,990	229.50	2,983.50	0.00	6.50	99.78
001-437-105-00 ZONING HEALTH INS	6,028	394.23	6,013.24	0.00	14.76	99.76
001-437-106-00 ZONING RETIREMENT	3,510	270.00	3,510.00	0.00	0.00	100.00
001-437-109-00 COMPENSATED ABSENCE ZONIN	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	51,528	3,893.73	51,506.74	0.00	21.26	99.96
CONTRACTUAL SERVICES						
001-437-214-00 TRAVEL EXPENSE	1,700	286.74	1,745.46	0.00	45.46	102.67
001-437-221-00 ZONING TRAINING	1,000	0.00	0.00	0.00	1,000.00	0.00
001-437-226-00 ZONING INSURANCE & BONDS	1,750	0.00	728.50	0.00	1,021.50	41.63
TOTAL CONTRACTUAL SERVICES	4,450	286.74	2,473.96	0.00	1,976.04	55.59

001-GENERAL FUND

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
COMMODITIES						
001-437-341-00 ZONING SUPPLIES	2,000	0.00	1,457.48	0.00	542.52	72.87
TOTAL COMMODITIES	2,000	0.00	1,457.48	0.00	542.52	72.87
TOTAL ZONING	57,978	4,180.47	55,438.18	0.00	2,539.82	95.62
ELECTION						
=====						
SALARIES & BENEFITS						
001-438-103-00 ELECTION SALARIES	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	0	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES						
001-438-230-00 ELECTION	9,500	7,110.27	7,110.27	0.00	2,389.73	74.84
TOTAL CONTRACTUAL SERVICES	9,500	7,110.27	7,110.27	0.00	2,389.73	74.84
TOTAL ELECTION	9,500	7,110.27	7,110.27	0.00	2,389.73	74.84
DATA PROCESSING						
=====						
CONTRACTUAL SERVICES						
001-439-230-00 DATA PROCESSING	30,000	753.76	30,203.83	0.00	(203.83)	100.68
TOTAL CONTRACTUAL SERVICES	30,000	753.76	30,203.83	0.00	(203.83)	100.68
CAPITAL OUTLAY						
001-439-459-00 DATA PROCESSING CAPITAL O	39,000	0.00	885.55	0.00	38,114.45	2.27
TOTAL CAPITAL OUTLAY	39,000	0.00	885.55	0.00	38,114.45	2.27
NON-OPERATING EXPENSES						
001-439-670-00 RDT SERVER ACCRD INT	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL DATA PROCESSING	69,000	753.76	31,089.38	0.00	37,910.62	45.06

CITY HALL
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SALARIES & BENEFITS						
001-440-103-00 CITY HALL JANITOR SALARY	38,148	2,718.38	37,929.42	0.00	218.58	99.43
001-440-104-00 CITY HALL FICA	2,920	205.70	2,874.58	0.00	45.42	98.44
001-440-105-00 CITY HALL JANITOR INSURAN	1,953	5.23	112.76	0.00	1,840.24	5.77
001-440-106-00 GROUP RETIREMENT	3,435	244.66	3,413.69	0.00	21.31	99.38
001-440-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	46,456	3,173.97	44,330.45	0.00	2,125.55	95.42

001-GENERAL FUND

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CONTRACTUAL SERVICES						
001-440-213-00 CITY HALL UTILITIES	19,000	1,388.32	16,997.49	0.00	2,002.51	89.46
001-440-216-00 CITY HALL MAINTENANCE & R	10,000	177.40	8,982.07	0.00	1,017.93	89.82
001-440-226-00 CITY HALL INSURANCE & BON	1,500	0.00	843.98	0.00	656.02	56.27
TOTAL CONTRACTUAL SERVICES	30,500	1,565.72	26,823.54	0.00	3,676.46	87.95
COMMODITIES						
001-440-341-00 CITY HALL SUPPLIES	2,000	431.00	1,768.47	0.00	231.53	88.42
TOTAL COMMODITIES	2,000	431.00	1,768.47	0.00	231.53	88.42
CAPITAL OUTLAY						
001-440-459-00 CITY HALL CAPITAL	9,300	0.00	6,561.86	0.00	2,738.14	70.56
TOTAL CAPITAL OUTLAY	9,300	0.00	6,561.86	0.00	2,738.14	70.56
CONTRIBUTIONS						
001-440-570-00 DEPRECIATION EXP CURR YR	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL CITY HALL	88,256	5,170.69	79,484.32	0.00	8,771.68	90.06
MUN FINANCE CONTRIB						
=====						
SALARIES & BENEFITS						
001-444-000-00 TRANSF TO MUN FINANC STAB	0	0.00	0.00	0.00	0.00	0.00
001-444-000-01 CONTRIBUTION TO FLOOD CON	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	0	0.00	0.00	0.00	0.00	0.00
CONTRIBUTIONS						
001-444-566-00 CONTRIBUTION TO RAINY DAY	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL MUN FINANCE CONTRIB	0	0.00	0.00	0.00	0.00	0.00
BAD DEBT						
=====						
NON-OPERATING EXPENSES						
001-550-676-00 BAD DEBT EXPENSE	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL BAD DEBT	0	0.00	0.00	0.00	0.00	0.00

001-GENERAL FUND

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CONTRACTUAL SERVICES						
001-565-230-00 ELECTRICIAN - CONTRACTED	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
TOTAL ELECTRICIAN - CONTRACTED	0	0.00	0.00	0.00	0.00	0.00
CONTINGENCY =====						
CONTRIBUTIONS						
001-699-568-00 CONTINGENCY COUNCIL DETER	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTINGENCY	0	0.00	0.00	0.00	0.00	0.00
POLICE =====						
SALARIES & BENEFITS						
001-700-000-00 AUDITOR OPEB	0	0.00	0.00	0.00	0.00	0.00
001-700-103-00 POLICE DEPT. SALARIES	950,988	63,489.15	898,250.00	0.00	52,738.00	94.45
001-700-103-25 POLICE DEPT PRO	0	0.00	0.00	0.00	0.00	0.00
001-700-104-00 POLICE DEPT. FICA TAX	73,270	4,824.48	68,328.33	0.00	4,941.67	93.26
001-700-105-00 POLICE DEPT. GROUP INSURA	117,000	7,268.03	116,987.96	0.00	12.04	99.99
001-700-106-00 POLICE DEPT. RETIREMENT	96,000	5,584.47	78,416.77	0.00	17,583.23	81.68
001-700-106-25 POLICE RET PRO	0	0.00	0.00	0.00	0.00	0.00
001-700-108-00 RECOVERY GRANT OVERTIME E	0	0.00	0.00	0.00	0.00	0.00
001-700-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	1,237,258	81,166.13	1,161,983.06	0.00	75,274.94	93.92
CONTRACTUAL SERVICES						
001-700-211-00 POLICE DEPT. TELEPHONES	16,150	2,666.74	15,667.50	0.00	482.50	97.01
001-700-213-00 POLICE DEPT UTILITIES	0	0.00	0.00	0.00	0.00	0.00
001-700-214-00 POLICE DEPT. TRAVEL EXPEN	3,000	282.72	1,114.01	0.00	1,885.99	37.13
001-700-221-00 POLICE DEPT. TRAINING	20,000	1,990.00	21,263.09	0.00	1,263.09	106.32
001-700-221-01 POLICE HMLAND GRANT TRAIN	0	0.00	0.00	0.00	0.00	0.00
001-700-225-00 POLICE DEPT. UNIFORM MAIN	0	0.00	0.00	0.00	0.00	0.00
001-700-226-00 POLICE DEPT. INSURANCE &	49,300	0.00	48,895.65	0.00	404.35	99.18
001-700-233-00 POLICE DEPT. CRIMINAL INV	2,000	1,245.12	1,245.12	0.00	754.88	62.26
TOTAL CONTRACTUAL SERVICES	90,450	6,184.58	88,185.37	0.00	2,264.63	97.50
COMMODITIES						
001-700-341-00 POLICE DEPT. MAT & SUPPLI	31,600	4,110.97	28,439.40	0.00	3,160.60	90.00
001-700-341-01 POLICE HMLAND GRANT RADIO	0	0.00	0.00	0.00	0.00	0.00
001-700-341-02 POLICE GRANT-(AUDIO SURVE	0	0.00	0.00	0.00	0.00	0.00
001-700-341-03 POLICE GRANTS	0	0.00	0.00	0.00	0.00	0.00
001-700-341-04 CVR-LET-RJ FEES EXPENSED	3,100	610.00	2,900.00	0.00	200.00	93.55

001-GENERAL FUND

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
001-700-341-05 POLICE VIPS EXPENSES	15,400	223.21	13,152.54	0.00	2,247.46	85.41
001-700-341-06 POLICE FORFEITURE EXPENSE	0	0.00	0.00	0.00	0.00	0.00
001-700-343-00 POLICE DEPT. AUTO SUPPLIE	37,000	2,738.24	31,823.31	0.00	5,176.69	86.01
001-700-344-00 POLICE DEPT. FEEDING PRIS	0	0.00	0.00	0.00	0.00	0.00
001-700-345-00 POLICE DEPT. UNIFORMS	8,000	1,208.82	6,806.55	0.00	1,193.45	85.08
001-700-353-00 RECOVERY GRANT SOFT/HARDW	0	0.00	0.00	0.00	0.00	0.00
001-700-379-00 DISPOSAL/SALE ASSETS	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	95,100	8,891.24	83,121.80	0.00	11,978.20	87.40
CAPITAL OUTLAY						
001-700-459-00 POLICE DEPT. NEW EQUIP.	216,456	18,235.05	180,884.02	0.00	35,571.98	83.57
TOTAL CAPITAL OUTLAY	216,456	18,235.05	180,884.02	0.00	35,571.98	83.57
CONTRIBUTIONS						
001-700-570-00 DEPRECIATION EXP CURR YR	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
NON-OPERATING EXPENSES						
001-700-670-00 FORD NOTE PAYABLE INT EXP	0	0.00	0.00	0.00	0.00	0.00
001-700-670-01 LEASE PYMNT CRUISER RDT	0	0.00	0.00	0.00	0.00	0.00
001-700-670-02 RDT LEASE CRUISER EXP	0	0.00	0.00	0.00	0.00	0.00
001-700-670-03 NOTE PAYABLE INT POL CRUI	0	0.00	0.00	0.00	0.00	0.00
001-700-672-00 BOND PAYABLE INT EXP	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL POLICE	1,639,264	114,477.00	1,514,174.25	0.00	125,089.75	92.37
REGIONAL JAIL =====						
CONTRACTUAL SERVICES						
001-705-234-00 REGIONAL FEES	1,100	140.00	1,100.00	0.00	0.00	100.00
TOTAL CONTRACTUAL SERVICES	1,100	140.00	1,100.00	0.00	0.00	100.00
TOTAL REGIONAL JAIL	1,100	140.00	1,100.00	0.00	0.00	100.00
FIRE =====						
SALARIES & BENEFITS						
001-706-103-00 FIRE DEPT. SALARIES	657,400	41,986.21	621,411.05	0.00	35,988.95	94.53
001-706-104-00 FIRE DEPT. FICA TAX	50,796	3,287.83	47,753.07	0.00	3,042.93	94.01
001-706-105-00 FIRE DEPT. GROUP INSURANC	85,200	5,242.07	84,706.24	0.00	493.76	99.42
001-706-106-00 FIRE DEPT. GROUP RETIREME	59,760	3,655.24	53,287.38	0.00	6,472.62	89.17
001-706-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	853,156	54,171.35	807,157.74	0.00	45,998.26	94.61

001-GENERAL FUND

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CONTRACTUAL SERVICES						
001-706-211-00 FIRE DEPT. TELEPHONES	3,900	479.12	3,748.18	0.00	151.82	96.11
001-706-213-00 FIRE DEPT. UTILITIES	0	0.00	0.00	0.00	0.00	0.00
001-706-214-00 FIRE DEPT. TRAVEL EXPENSE	4,500	0.00	922.90	0.00	3,577.10	20.51
001-706-216-00 FIRE DEPT. MAINTENANCE	12,000	169.38	9,173.50	0.00	2,826.50	76.45
001-706-221-00 FIRE DEPT. TRAINING	33,600	7,970.99	33,557.84	0.00	42.16	99.87
001-706-226-00 FIRE DEPT. INSURANCE & BO	60,000	0.00	51,525.28	0.00	8,474.72	85.88
TOTAL CONTRACTUAL SERVICES	114,000	8,619.49	98,927.70	0.00	15,072.30	86.78
COMMODITIES						
001-706-341-00 FIRE DEPT. MATERIAL & SUP	33,500	1,344.15	31,094.19	0.00	2,405.81	92.82
001-706-341-01 VOLUNTEER FIREFIGHTER EXP	15,000	4,459.87	14,615.66	0.00	384.34	97.44
001-706-343-00 FIRE DEPT. AUTO SUPPLIES	47,000	1,143.55	40,265.86	0.00	6,734.14	85.67
001-706-345-00 FIRE DEPT. UNIFORMS	5,000	1,513.50	4,580.88	0.00	419.12	91.62
001-706-348-00 FIRE DEPT HAZARDOUS MAT R	500	0.00	128.87	0.00	371.13	25.77
TOTAL COMMODITIES	101,000	8,461.07	90,685.46	0.00	10,314.54	89.79
CAPITAL OUTLAY						
001-706-459-00 FIRE DEPT. CAPITAL OUTLAY	148,805	38,534.49	151,837.09	0.00	(3,032.09)	102.04
001-706-461-00 *****NEW FIRE FACILIT	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	148,805	38,534.49	151,837.09	0.00	(3,032.09)	102.04
CONTRIBUTIONS						
001-706-570-00 DEPRECIATION EXP CURR YR	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
NON-OPERATING EXPENSES						
001-706-670-00 FIRE TRK NOTE PAYABLE INT	0	0.00	0.00	0.00	0.00	0.00
001-706-672-00 BOND PAYABLE INT EXP	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL FIRE	1,216,961	109,786.40	1,148,607.99	0.00	68,353.01	94.38

DOG WARDEN - CONTRACTED
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CONTRACTUAL SERVICES						
001-707-230-00 DOG WARDEN CONTRACTED SER	1,100	0.00	1,100.00	0.00	0.00	100.00
TOTAL CONTRACTUAL SERVICES	1,100	0.00	1,100.00	0.00	0.00	100.00
TOTAL DOG WARDEN - CONTRACTED	1,100	0.00	1,100.00	0.00	0.00	100.00

001-GENERAL FUND

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CONTRACTUAL SERVICES						
001-714-230-00 FLOOD CONTROL-RIVER CLEAN	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
TOTAL FLOOD CONTROL	0	0.00	0.00	0.00	0.00	0.00
FIRE - CONTRACTED =====						
CONTRACTUAL SERVICES						
001-715-230-00 FIRE DEP CONTRACTED/HYDRA	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
TOTAL FIRE - CONTRACTED	0	0.00	0.00	0.00	0.00	0.00
STREET =====						
SALARIES & BENEFITS						
001-750-000-00 AUDITOR OPEB	0	0.00	0.00	0.00	0.00	0.00
001-750-103-00 STREET DEPT. SALARIES	564,956	38,388.20	513,425.96	0.00	51,530.04	90.88
001-750-104-00 STREET DEPT. PICA TAX	43,220	2,933.39	39,242.15	0.00	3,977.85	90.80
001-750-105-00 STREET DEPT. GROUP INSURA	80,000	1,912.23	80,000.00	0.00	0.00	100.00
001-750-106-00 STREET DEPT. GROUP RETIRE	47,000	3,387.23	45,555.72	0.00	1,444.28	96.93
001-750-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	735,176	46,621.05	678,223.83	0.00	56,952.17	92.25
CONTRACTUAL SERVICES						
001-750-211-00 STREET DEPT. TELEPHONES	8,500	944.89	6,242.15	0.00	2,257.85	73.44
001-750-213-00 STREET DEPT. UTILITIES	40,000	2,068.89	34,473.44	0.00	5,526.56	86.18
001-750-215-00 CONTRIBUTION TO CPWB	200,000	0.00	200,000.00	0.00	0.00	100.00
001-750-226-00 STREET DEPT. INSURANCE &	50,000	3,688.25	41,896.71	0.00	8,103.29	83.79
TOTAL CONTRACTUAL SERVICES	298,500	6,702.03	282,612.30	0.00	15,887.70	94.68
COMMODITIES						
001-750-341-00 STREET DEPT. MAT & SUPPLI	131,600	12,880.04	115,602.53	0.00	15,997.47	87.84
001-750-343-00 STREET DEPT. AUTO SUPPLIE	60,000	3,735.94	59,036.47	0.00	963.53	98.39
001-750-345-00 STREET DEPT. UNIFORMS	6,800	1,371.46	7,307.18	0.00	507.18	107.46
001-750-379-00 DISPOSAL/SALE ASSETS	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	198,400	17,987.44	181,946.18	0.00	16,453.82	91.71
CAPITAL OUTLAY						
001-750-458-00 WALK TRAIL	2,300	0.00	2,262.04	0.00	37.96	98.35
001-750-458-01 SAFE WAYS TO SCHOOL GRANT	0	0.00	0.00	0.00	0.00	0.00
001-750-458-02 STORM SEWER PROJECTS	0	0.00	0.00	0.00	0.00	0.00
001-750-458-03 DOG PARK	0	0.00	0.00	0.00	0.00	0.00
001-750-458-04 CITY PARK PROJECTS	0	0.00	0.00	0.00	0.00	0.00

001-GENERAL FUND

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
001-750-458-05 STREET DEPT PROJECTS	160,450	3,824.20	63,156.85	0.00	97,293.15	39.36
001-750-458-06 PROJECTS STREET DEPT MISC	0	0.00	0.00	0.00	0.00	0.00
001-750-458-07 LWCF/ NORTH BUCK. PARK	0	0.00	0.00	0.00	0.00	0.00
001-750-458-08 GATEWAY WEST GRANT EXPENS	68,000	1,843.54	39,654.50	0.00	28,345.50	58.32
001-750-459-00 STREET DEPT. CAPITAL OUTL	152,200	6,539.23	145,292.48	0.00	6,907.52	95.46
001-750-459-22 PROPERY PAYMENT MUDLICK	117,300	9,774.80	117,297.60	0.00	2.40	100.00
001-750-459-99 STREET PV JE-RDT	0	0.00	0.00	0.00	0.00	0.00
001-750-461-00 STREET PAVING	100,000	37,754.74	46,543.61	0.00	53,456.39	46.54
TOTAL CAPITAL OUTLAY	600,250	59,736.51	414,207.08	0.00	186,042.92	69.01
CONTRIBUTIONS						
001-750-570-00 DEPRECIATION EXP CURR YR	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
NON-OPERATING EXPENSES						
001-750-670-00 NOTE PAYABLE INT EXP	0	0.00	0.00	0.00	0.00	0.00
001-750-670-03 RDT LEASE RAM TRK	0	0.00	0.00	0.00	0.00	0.00
001-750-670-04 RDT RECORD LEASE PMNT RAM	0	0.00	0.00	0.00	0.00	0.00
001-750-670-05 NOTE PAYABLE INT EXP CONC	0	0.00	0.00	0.00	0.00	0.00
001-750-670-06 N/P INT EXP ENTERPRISE RA	0	0.00	0.00	0.00	0.00	0.00
001-750-672-00 N/P INT 2020 BOND MUDLICK	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL STREET	1,832,326	131,047.03	1,556,989.39	0.00	275,336.61	84.97
STREET LIGHTS						
=====						
CONTRACTUAL SERVICES						
001-751-213-00 STREET LIGHTS	79,500	7,240.69	78,745.06	0.00	754.94	99.05
TOTAL CONTRACTUAL SERVICES	79,500	7,240.69	78,745.06	0.00	754.94	99.05
TOTAL STREET LIGHTS	79,500	7,240.69	78,745.06	0.00	754.94	99.05
TRAFFIC SIGNALS & SIGNS						
=====						
CONTRACTUAL SERVICES						
001-752-213-00 TRAFFIC SIGNALS POWER	5,000	347.99	4,676.86	0.00	323.14	93.54
001-752-230-00 SIGNS & SIGNALS	5,000	0.00	2,749.48	0.00	2,250.52	54.99
TOTAL CONTRACTUAL SERVICES	10,000	347.99	7,426.34	0.00	2,573.66	74.26
TOTAL TRAFFIC SIGNALS & SIGNS	10,000	347.99	7,426.34	0.00	2,573.66	74.26

001-GENERAL FUND

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
COMMODITIES						
001-753-341-00 SNOW REMOVAL	10,000	0.00	9,677.39	0.00	322.61	96.77
TOTAL COMMODITIES	10,000	0.00	9,677.39	0.00	322.61	96.77
TOTAL SNOW REMOVAL	10,000	0.00	9,677.39	0.00	322.61	96.77
AIRPORT						
=====						
CONTRIBUTIONS						
001-758-567-00 AIRPORT	20,000	0.00	20,000.00	0.00	0.00	100.00
TOTAL CONTRIBUTIONS	20,000	0.00	20,000.00	0.00	0.00	100.00
TOTAL AIRPORT	20,000	0.00	20,000.00	0.00	0.00	100.00
PUBLIC TRANSIT						
=====						
CONTRIBUTIONS						
001-759-568-00 PUBLIC TRANSIT	15,000	0.00	15,000.00	0.00	0.00	100.00
TOTAL CONTRIBUTIONS	15,000	0.00	15,000.00	0.00	0.00	100.00
TOTAL PUBLIC TRANSIT	15,000	0.00	15,000.00	0.00	0.00	100.00
HEALTH DEPT						
=====						
CONTRIBUTIONS						
001-803-568-00 BUCKHANNON-UPSHUR HEALTH	5,000	0.00	5,000.00	0.00	0.00	100.00
TOTAL CONTRIBUTIONS	5,000	0.00	5,000.00	0.00	0.00	100.00
TOTAL HEALTH DEPT	5,000	0.00	5,000.00	0.00	0.00	100.00
STORM WATER						
=====						
COMMODITIES						
001-805-348-00 STORM WATER TO SANITARY	100,000	0.00	100,000.00	0.00	0.00	100.00
TOTAL COMMODITIES	100,000	0.00	100,000.00	0.00	0.00	100.00
TOTAL STORM WATER	100,000	0.00	100,000.00	0.00	0.00	100.00

001-GENERAL FUND

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
PARK 25% TO CPWB						
=====						
SALARIES & BENEFITS						
001-900-000-00 AUDITOR OPEB	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	0	0.00	0.00	0.00	0.00	0.00
COMMODITIES						
001-900-341-00 PARK-30% HOT/MOT PD TO CP	36,000	3,470.10	41,217.10	0.00	(5,217.10)	114.49
TOTAL COMMODITIES	36,000	3,470.10	41,217.10	0.00	(5,217.10)	114.49
CONTRIBUTIONS						
001-900-570-00 DEPRECIATION EXP CURR YR	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL PARK 25% TO CPWB	36,000	3,470.10	41,217.10	0.00	(5,217.10)	114.49
CVB 75% TO CVB						
=====						
CONTRACTUAL SERVICES						
001-901-235-00 HOTEL/MOTEL 70% PAID TO C	84,000	8,096.88	96,173.09	0.00	(12,173.09)	114.49
TOTAL CONTRACTUAL SERVICES	84,000	8,096.88	96,173.09	0.00	(12,173.09)	114.49
TOTAL CVB 75% TO CVB	84,000	8,096.88	96,173.09	0.00	(12,173.09)	114.49
ARTS & HUMANITIES						
=====						
SALARIES & BENEFITS						
001-906-101-00 CAC SALARIES	36,740	2,397.44	36,370.38	0.00	369.62	98.99
001-906-104-00 CAC FICA	2,811	183.44	2,782.46	0.00	28.54	98.98
001-906-105-00 CAC HEALTH INS	8,350	432.98	7,139.01	0.00	1,210.99	85.50
001-906-106-00 CAC RETIREMENT	3,312	169.87	2,918.06	0.00	393.94	88.11
TOTAL SALARIES & BENEFITS	51,213	3,183.73	49,209.91	0.00	2,003.09	96.09
CONTRACTUAL SERVICES						
001-906-213-00 CAC UTILITIES	7,300	630.22	7,347.90	0.00	(47.90)	100.66
001-906-216-00 THEATRE MAINTENANCE/UTILI	9,000	797.07	6,022.37	0.00	2,977.63	66.92
001-906-223-00 CAC PROFESSIONAL SERVICES	4,025	0.00	4,025.00	0.00	0.00	100.00
001-906-226-00 CAC INSURANCE & BONDS	3,500	83.33	3,389.26	0.00	110.74	96.84
TOTAL CONTRACTUAL SERVICES	23,825	1,510.62	20,784.53	0.00	3,040.47	87.24
COMMODITIES						
001-906-341-00 CAC SUPPLIES & EXPENSES	17,500	489.23	15,741.24	0.00	1,758.76	89.95
001-906-341-01 CAC BOOKINGS	7,000	0.00	3,780.00	0.00	3,220.00	54.00
001-906-341-04 CAC GALLERY MANAGEMENT	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	24,500	489.23	19,521.24	0.00	4,978.76	79.68

001-GENERAL FUND

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CAPITAL OUTLAY						
001-906-450-01 THEATRE BLDG	29,700	0.00	25,914.83	0.00	3,785.17	87.26
001-906-459-00 THEATRE CAPITAL	88,000	5,220.65	92,798.83	0.00	4,798.83	105.45
001-906-459-01 CULTURE ARTS GRANT (ADA T	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	117,700	5,220.65	118,713.66	0.00	1,013.66	100.86
TOTAL ARTS & HUMANITIES	217,238	10,404.23	208,229.34	0.00	9,008.66	95.85
STOCKERT YOUTH CENTER						
=====						
SALARIES & BENEFITS						
001-907-101-00 STOCKERT YOUTH CENTER SAL	169,500	14,479.83	209,464.91	0.00	39,964.91	123.58
001-907-103-00 CAMP BUCANNEER SALARIES	61,250	6,251.28	24,955.19	0.00	36,294.81	40.74
001-907-103-01 SYC BUS DRIVERS	0	0.00	243.75	0.00	243.75	0.00
001-907-104-00 FICA TAX	17,672	1,585.91	17,951.74	0.00	279.74	101.58
001-907-105-00 GROUP INSURANCE	38,500	2,540.92	37,198.35	0.00	1,301.65	96.62
001-907-106-00 GROUP RETIREMENT	14,400	988.16	11,340.72	0.00	3,059.28	78.76
001-907-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	301,322	25,846.10	301,154.66	0.00	167.34	99.94
CONTRACTUAL SERVICES						
001-907-211-00 TELEPHONES	3,700	392.50	3,700.00	0.00	0.00	100.00
001-907-213-00 UTILITIES	20,500	1,059.46	20,048.66	0.00	451.34	97.80
001-907-214-00 TRAVEL EXPENSE	500	0.00	0.00	0.00	500.00	0.00
001-907-216-00 MAINTENANCE	12,000	237.07	9,978.23	0.00	2,021.77	83.15
001-907-218-00 POSTAGE	250	0.00	0.00	0.00	250.00	0.00
001-907-221-00 TRAINING	275	0.00	0.00	0.00	275.00	0.00
001-907-223-00 PROFESSIONAL SERVICES ENG	0	0.00	0.00	0.00	0.00	0.00
001-907-226-00 INSURANCE & BONDS	13,000	342.02	9,932.38	0.00	3,067.62	76.40
001-907-230-00 SYC CONTRACTURAL BUS SER	0	0.00	0.00	0.00	0.00	0.00
001-907-230-01 WORK STUDY/AMERICORP	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	50,225	2,031.05	43,659.27	0.00	6,565.73	86.93
COMMODITIES						
001-907-341-00 MATERIALS & SUPPLIES EXPE	6,600	253.80	5,985.94	0.00	614.06	90.70
001-907-341-01 OPERATING EXPENSES	2,500	110.87	2,344.95	0.00	155.05	93.80
001-907-343-00 SYC AUTO SUPPLIES	5,050	407.20	4,655.73	0.00	394.27	92.19
001-907-354-00 DRILL TEAM	1,000	0.00	570.07	0.00	429.93	57.01
001-907-355-00 DANCE TEAM	0	0.00	0.00	0.00	0.00	0.00
001-907-356-00 YOUTH BASKETBALL	18,000	0.00	10,365.29	0.00	7,634.71	57.58
001-907-357-00 TUTORING	0	0.00	0.00	0.00	0.00	0.00
001-907-358-00 MISC. DANCE/PARTIES	100	0.00	0.00	0.00	100.00	0.00
001-907-359-00 ART/DRAMA PROGRAM	0	0.00	0.00	0.00	0.00	0.00
001-907-360-00 CAMP BUCANNEER SUPPLIES	4,500	2,448.27	4,711.62	0.00	211.62	104.70
001-907-361-00 AFTER SCHOOL SUPPLIES	11,800	605.48	12,255.16	0.00	455.16	103.86
001-907-362-00 DRINK/SNACK MACHINE	0	0.00	0.00	0.00	0.00	0.00
001-907-363-00 KARATE CLASS INSTRUCTION	2,500	228.00	2,505.50	0.00	5.50	100.22

001-GENERAL FUND

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
001-907-364-00 SKATEPARK	0	0.00	0.00	0.00	0.00	0.00
001-907-365-00 RED RIBBON WEEK EXPENSE	0	0.00	0.00	0.00	0.00	0.00
001-907-366-00 FUND RAISER	0	0.00	0.00	0.00	0.00	0.00
001-907-367-00 GIRLS GO GOLFING	0	0.00	0.00	0.00	0.00	0.00
001-907-368-00 UCARE/SYC	0	0.00	0.00	0.00	0.00	0.00
001-907-368-01 ZUMBA	1,100	108.00	969.60	0.00	130.40	88.15
001-907-368-02 YOGA FITNESS CLASS	0	0.00	0.00	0.00	0.00	0.00
001-907-368-03 GUITAR LESSONS	0	0.00	0.00	0.00	0.00	0.00
001-907-368-04 MISC ACTIVITIES-ONE TIME	2,000	470.00	721.85	0.00	1,278.15	36.09
001-907-368-05 GRANT EXP SYCC	1,000	1,178.05	1,178.05	0.00	(178.05)	117.81
TOTAL COMMODITIES	56,150	5,809.67	46,263.76	0.00	9,886.24	82.39
CAPITAL OUTLAY						
001-907-458-00 CAPITAL CAMPAIGN (BOE & U	0	0.00	0.00	0.00	0.00	0.00
001-907-458-01 SYC CHILDRENS FESTIVAL	2,300	0.00	2,211.65	0.00	88.35	96.16
001-907-458-02 SYCC BUILDING	216,000	0.00	35,000.00	0.00	181,000.00	16.20
001-907-459-00 CAPITAL OUTLAY	25,000	0.00	21,805.14	0.00	3,194.86	87.22
001-907-459-01 SYCC CAPITOL PROPERTY PUR	0	0.00	0.00	0.00	0.00	0.00
001-907-477-00 SYC TEEN DANCES	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	243,300	0.00	59,016.79	0.00	184,283.21	24.26
CONTRIBUTIONS						
001-907-570-00 DEPRECIATION EXP CURR YR	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL STOCKERT YOUTH CENTER	650,997	33,686.82	450,094.48	0.00	200,902.52	69.14
CONVENTION CENTER						
=====						
SALARIES & BENEFITS						
001-910-101-00 CONFERENCE CENTER SALARIE	17,500	0.00	4,316.88	0.00	13,183.12	24.67
001-910-104-00 FICA TAX	1,995	0.00	330.24	0.00	1,664.76	16.55
001-910-105-00 EVENT HEALTH INS	1,000	0.00	1,000.00	0.00	0.00	100.00
001-910-106-00 EVENT CENTER RETIREMENT	1,000	0.00	177.36	0.00	822.64	17.74
TOTAL SALARIES & BENEFITS	21,495	0.00	5,824.48	0.00	15,670.52	27.10
CONTRACTUAL SERVICES						
001-910-213-00 UTILITIES-ADJUTANT GENERA	18,100	3,755.34	15,224.16	0.00	2,875.84	84.11
001-910-226-00 INSURANCE & BONDS	2,000	8.44	582.28	0.00	1,417.72	29.11
TOTAL CONTRACTUAL SERVICES	20,100	3,763.78	15,806.44	0.00	4,293.56	78.64
COMMODITIES						
001-910-341-00 EVENT CENTER SUPPLIES	13,000	394.46	11,067.20	0.00	1,932.80	85.13
TOTAL COMMODITIES	13,000	394.46	11,067.20	0.00	1,932.80	85.13
CAPITAL OUTLAY						
001-910-457-00 CONFERENCE CENTER PAYMENT	40,250	3,351.00	40,212.00	0.00	38.00	99.91
TOTAL CAPITAL OUTLAY	40,250	3,351.00	40,212.00	0.00	38.00	99.91

001-GENERAL FUND

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
TOTAL CONVENTION CENTER	94,845	7,509.24	72,910.12	0.00	21,934.88	76.87
HISTORIC LANDMARKS						
=====						
CONTRACTUAL SERVICES						
001-911-223-00 HISTORIC LAND MARK EXPENS	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
TOTAL HISTORIC LANDMARKS	0	0.00	0.00	0.00	0.00	0.00
PUBLIC SAFETY						
=====						
CONTRACTUAL SERVICES						
001-976-213-00 SAFETY COMPLEX UTILITIES	24,000	1,763.63	23,425.09	0.00	574.91	97.60
001-976-216-00 SAFETY COMPLEX MAINT	7,000	1,253.11	5,986.90	0.00	1,013.10	85.53
001-976-226-00 SAFETY COMPLEX INSURANCE	9,000	0.00	3,896.95	0.00	5,103.05	43.30
TOTAL CONTRACTUAL SERVICES	40,000	3,016.74	33,308.94	0.00	6,691.06	83.27
CAPITAL OUTLAY						
001-976-459-00 SAFETY COMPLEX CAPITAL IM	400	0.00	398.89	0.00	1.11	99.72
001-976-459-01 PUBLIC SAFETY TRAINING FA	70,000	5,391.41	56,688.80	0.00	13,311.20	80.98
001-976-459-35 FEMA GRANT#2 GENERATOR EX	0	0.00	0.00	0.00	0.00	0.00
001-976-459-36 FEMA GRANT#1 GENERATOR EX	253,818	0.00	222,559.73	0.00	31,258.27	87.68
001-976-461-00 SAFETY COMPLEX POLICE DEP	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	324,218	5,391.41	279,647.42	0.00	44,570.58	86.25
TOTAL PUBLIC SAFETY	364,218	8,408.15	312,956.36	0.00	51,261.64	85.93
TOTAL EXPENDITURES	7,292,961	473,339.92	6,383,974.91	0.00	908,986.09	87.54
REVENUE OVER/(UNDER) EXPENDITURES	(710,450)	(269,654.81)	914,990.77	0.00	(1,625,440.77)	128.79-

Without objection, Agenda Items F.2, F.1, F.3, F.4, and F.5 were moved to the table for action. The items were presented in this order.

F.2 Approval Resolution No. 2024-08 General Fund Budget Revision #1 FY 2024/2025 – Amberle Jenkins provided an overview of Approval Resolution No. 2024-08 General Fund Budget Revision #1 FY 2024/2025. A Q&A took place.

RESOLUTION 2024-08

At a regular session of the municipal council, held JULY 11, 2024 the following order was made and entered:

SUBJECT: The revision of the Levy Estimate (Budget) of the CITY OF BUCKHANNON GENERAL FUND. The following resolution was offered:

RESOLVED: That subject to approval of the State Auditor as ex officio chief inspector of public offices the municipal council does hereby direct the budget be revised PRIOR TO THE EXPENDITURE OR OBLIGATION OF FUNDS FOR WHICH NO APPROPRIATION OR INSUFFICIENT APPROPRIATION CURRENTLY EXISTS, as shown on budget revision number General Fund #1, a copy of which is entered as part of this record.

The adoption of the foregoing resolution having been moved by Jack Reger, and duly seconded by David Thomas the vote thereon was as follows:

J DAVID THOMAS: -COUNCIL	<i>[Signature]</i>	<input checked="" type="checkbox"/> Yes	or No
ROBERT ZULIANI -COUNCIL	<i>[Signature]</i>	<input checked="" type="checkbox"/> Yes	or No
PAMELA BUCKLEW -COUNCIL	<i>[Signature]</i>	<input checked="" type="checkbox"/> Yes	or No
DAVID MCCAULEY -COUNCIL	<i>[Signature]</i>	<input checked="" type="checkbox"/> Yes	or No
JACK REGER -COUNCIL	<i>[Signature]</i>	<input checked="" type="checkbox"/> Yes	or No
ROBERT N SKINNER - MAYOR	<i>[Signature]</i>	<input checked="" type="checkbox"/> Yes	or No
RANDALL SANDERS - RECORDER	<i>[Signature]</i>	<input checked="" type="checkbox"/> Yes	or No

WHEREUPON, Randall Sanders, declared said resolution duly adopted, and it is therefore ADJUDGED and ORDERED that said resolution be, and the same is, hereby adopted as so stated above, and the RECORDER is authorized to fix his signature on the attached "Request for Revision to Approved Budget" to be sent to the State Auditor for approval.

LGSD BR (Ver. 2020)

Ora Ash, Deputy State Auditor
West Virginia State Auditor's Office
200 West Main Street
Clarksburg, WV 26301
Phone: 627-2415 ext. 5114
Fax: 304-340-5090
Email: igs@wvsao.gov

REQUEST FOR REVISION TO APPROVED BUDGET

Subject to approval of the state auditor, the governing body requests that the budget be revised prior to the expenditure or obligation of funds for which no appropriation or insufficient appropriation currently exists. (§ 11-8-26a)

CONTROL NUMBER
Fiscal Year Ending: **6/30/2025**
Fund: **1**
Revision Number: **1**
Pages: **1 of 1**

Person To Contact Regarding Request:

Name: **Amberle Jenkins**
Phone: **304-472-1651**
Fax: **304-472-0934**
Email:

City of Buckhannon
GOVERNMENT ENTITY
70 E MAIN ST
STREET OR PO BOX
BUCKHANNON 26201
CITY ZIP CODE

Municipality
Government Type

REVENUES: (net each acct.)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
299	Unassigned Fund Balance	750,000	777,576		1,527,576
362	Charges to Other Entities	147,000	30,000		177,000
	#N/A				
	#N/A				
	#N/A				
	#N/A				
NET INCREASE/(DECREASE) Revenues (ALL PAGES)			807,576		

Explanation for Account # 378, Municipal Specific:
Explanation for Account # 369, Contributions from Other Funds:

EXPENDITURES: (net each account category)

(WV CODE 7-1-9)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
409	Mayor's Office	223,550	1,500		225,050
413	Treasurer's Office	18,980	2,500		21,480
437	Planning & Zoning	58,535	100		58,635
699	Contingencies*		678,290		678,290
700	Police Department	1,640,922	4,600		1,645,522
750	Streets and Highways	1,665,000	87,586		1,752,586
751	Street Lights	77,000	3,000		80,000
907	Youth Program	727,135	30,000		757,135
	#N/A				
	#N/A				
NET INCREASE/(DECREASE) Expenditures			807,576		

APPROVED BY THE STATE AUDITOR
BY: _____ Date _____
Deputy State Auditor, Local Government Services Division

[Signature] 2/11/24
AUTHORIZED SIGNATURE OF ENTITY APPROVAL DATE

Mayor Skinner provided an overview of the paving and sidewalk projects that must be addressed with the carryover. Recorder Sanders asked Mrs. Jenkins to clarify if this carryover was an anomaly or if we can expect this in the future. She confirmed that that was an anomaly and that we should not plan on it for future years.

Regarding F.1 - Reger/Thomas motioned to approve Resolution No. 2024-07 Coal Tax Budget Revision #1 FY 2024/2025 as presented. The motion carried unanimously.

Roll Call Vote on F.1:

Thomas - Yes	Reger - Yes
Zuliani - Yes	Skinner - Yes
Bucklew - Yes	Sanders - Yes
McCauley - Yes	

Regarding F.2 - Reger/Thomas motioned to approve Resolution No. 2024-08 General Fund Budget Revision #1 FY 2024/2025 as presented. The motion carried unanimously.

Roll Call Vote on F.2:

Thomas - Yes	Reger - Yes
Zuliani - Yes	Skinner - Yes
Bucklew - Yes	Sanders - Yes
McCauley - Yes	

F.3 Approval/Authorization Finance Director A. Jenkins to sign Renewal Loan for the Fiori Concrete Mixer at First Community Bank – Mayor Skinner abstained from this item. As such, Recorder Sanders recognized Amberle Jenkins's provided an overview of the item.

Reger/Bucklew motioned to approve and authorize Finance Director Amberle Jenkins or Recorder Randy Sanders to sign a Renewal Loan for the Fiori Concrete Mixer at First Community Bank. The motion carried unanimously, with Mayor Skinner abstaining.

F.4 Approval Authority to Execute USI WV Public Employees Insurance Agency Consulting Agreement 2024 – Amberle Jenkins provided an overview of this item.

Thomas/Sanders motioned to approve and provide the authority for the City to execute the USI WV Public Employees Insurance Agency consulting agreement for 2024. The motion carried unanimously. Indexed City Agreements as City A375

F.5 Approval Appointment Audit Procurement Committee (2-year term) as required by WV State Auditor's Office to Procure & Score Audit Services from interested, qualified, and approved audit firms – Amberle Jenkins and Mayor Skinner provided an overview of this item, recommending the committee consist of David Thomas, Amberle Jenkins, Barbara Helmick, and Nancy Shobe.

McCauley/Bucklew motioned to approve the appointment of the Audit Procurement Committee (2-year term) as required by WV State Auditor's Office to Procure & Score Audit Services from interested, qualified, and approved audit firms to include David Thomas, Amberle Jenkins, Barbara Helmick, and Nancy Shobe. The motion carried unanimously, with David Thomas abstaining.

C.3 Fire Chief – JB Kimble – Mayor Skinner recognized BFD Chief JB Kimble, who provided details on the following:

Buckhannon

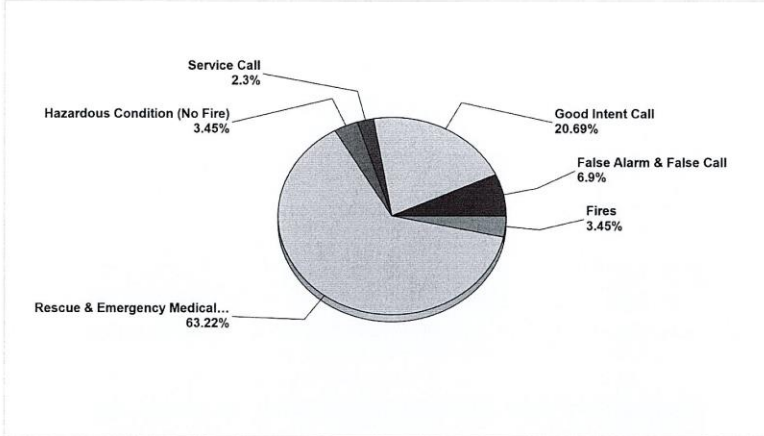
Buckhannon, WV

This report was generated on 7/8/2024 9:29:07 AM

BFD

Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 06/01/2024 | End Date: 06/30/2024



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	3	3.45%
Rescue & Emergency Medical Service	55	63.22%
Hazardous Condition (No Fire)	3	3.45%
Service Call	2	2.3%
Good Intent Call	18	20.69%
False Alarm & False Call	6	6.9%
TOTAL	87	100%

Incident Type Count per Station for Date Range

Start Date: 06/01/2024 | End Date: 06/30/2024

INCIDENT TYPE	# INCIDENTS
Station: ST1 - BUCKHANNON FIRE DEPARTMENT	
131 - Passenger vehicle fire	2
138 - Off-road vehicle or heavy equipment fire	1
321 - EMS call, excluding vehicle accident with injury	35
322 - Motor vehicle accident with injuries	5
324 - Motor vehicle accident with no injuries.	10
331 - Lock-in (if lock out , use 511)	2
341 - Search for person on land	1
352 - Extrication of victim(s) from vehicle	2
444 - Power line down	2
445 - Arcing, shorted electrical equipment	1
511 - Lock-out	1
561 - Unauthorized burning	1
611 - Dispatched & cancelled en route	12
622 - No incident found on arrival at dispatch address	4
631 - Authorized controlled burning	1
652 - Steam, vapor, fog or dust thought to be smoke	1
735 - Alarm system sounded due to malfunction	3
743 - Smoke detector activation, no fire - unintentional	2
745 - Alarm system activation, no fire - unintentional	1
# Incidents for ST1 - Buckhannon Fire Department:	87



Influence Unleashed: Leadership, Mentoring, and Coaching

WHO SHOULD ATTEND?

Participation varies from community to community. Typical stakeholders include (including personnel from all ranks, branches, and positions):

- Fire Department personnel,
- Emergency Medical personnel,
- Dispatchers,
- Law Enforcement Officers,
- Crisis intervention personnel,
- Mutual Aid partners,
- Municipality leaders,
- Community Leaders.

CLASS INFORMATION

Saturday July 20, 2024

West Virginia State Fire Academy

2600 Old Mill RD

Weston, WV

Doors Open: 08:00

Start: 08:30

End: 16:00

Register with the below QR Code.



COURSE OVERVIEW

Unlock the secrets of transformational leadership with our immersive course designed for those who strive to master the art of leadership, mentoring, and coaching. Dive deep into the principles of effective leadership, the nuances of professional conduct, and their dynamic relationships. This course blends theoretical insights with practical strategies, equipping you with tools to lead, inspire, and develop your team.

Don't miss this opportunity to enhance your leadership, mentoring, and coaching skills. Transform your approach and make a lasting impact on your team and organizations.

CONTACT US


 Battalion 1 Consultants
 PO Box 4564 Hamilton, NJ 08610
 Toll Free (877) 380 - 9911
info@Battalion1Consultants.com




FIRST RESPONDER COACHING
 First Responder Coaching
 Worcester, MA
 (978) 616-7989
info@1strespondercoaching.org

A Q&A with Chief Kimble took place.

C.4 Police Chief – Matthew Gregory – Mayor Skinner recognized BPD Chief Matthew Gregory, who provided details on the following:



Buckhannon Police Department

24 S Florida St * Buckhannon, WV 26201
Phone 304-472-5723 * Fax 304-473-7911



City Council Report

7/11/24

1. The police department is preparing for its Year 3 Web Assessment during its current Reaccreditation cycle. This will occur August 2 – 10. Our assessor this year is William Carter, who is retired from the NC Bureau of Criminal Investigation as well as a former police chief in NC. As part of this, our CIMRS report is due to CALEA this week.
2. The police department is currently partnering with WVWC in crafting an MOU that is part of the requirements with the Department of Education.
3. The police department will be hosting a Stigma Class on July 23 that is co-hosted by Community Care, Harmony Ridge, WV Prevention Solutions and St. Joseph’s Hospital. This class addresses language & labels, learning about substance abuse issues, personal experiences and best practices and policies.
4. On July 30, I will be part of a panel at the WV CIT Summit in Charleston that focuses on CIT Partner Programs. As part of this panel, I will present the City of Buckhannon’s Peer Liaison program and respond to questions from attendees.
5. On August 7, the police department will be undergoing a table top exercise at the Public Safety complex. As part of this exercise, our COOP plan will be tested. These exercises are part of our time-sensitive proofing requirements with CALEA as it relates to Critical Incidents and Planning.

POLICE ACTIVITIES

MONTH: June

YEAR: 2024

POLICE ACTIVITIES

MONTH: May

YEAR: 2024

ACTIVITIES:

Parking Tickets Issued:

By Parking Enforcement Officer:

By Officers:

TOTAL ISSUED:

Citations Issued:

Misdemeanor Arrests:

Felony Arrests:

Calls Answered:

Complaint Reports:

Accidents Investigated:

Community Policing Hours:

Patrol Mileage:

ACTIVITIES:

Parking Tickets Issued:

By Parking Enforcement Officer:

By Officers:

TOTAL ISSUED:

Citations Issued:

Misdemeanor Arrests:

Felony Arrests:

Calls Answered:

Complaint Reports:

Accidents Investigated:

Community Policing Hours:

Patrol Mileage:

A Q&A with Chief Gregory took place.

C.5 City Attorney—Tom O’Neill: Mayor Skinner recognized City Attorney Tom O’Neill, who reported the following (“He” refers to Mr. O’Neill): The WVWC property swap is on hold, awaiting the surveyor's work, but he spoke with the surveyor who has indicated that he will be finished by the end of July 2024. He received a proposal of \$15,000 from American Legal Publishing regarding Ordinance Codification, which he will present to the Council for consideration at a future meeting. He will attend the upcoming Planning Commission meeting to discuss having Airbnb locations in the R-1 Residential Zone. A Q&A took place between the Council and Mr. O’Neill.

D. Correspondence & Information: – The Mayor reviewed the following with the Council:
D.1 Meeting Notice-Planning Commission 07/15/24 at 7 PM

**Notice of Meeting
City of Buckhannon Planning Commission**

A regular meeting of the **Buckhannon City Planning Commission** will be held on **July 15, 2024 at 7:00 p.m.** The purpose of the meeting is to discuss the request for the consideration to Amend Zoning Ordinance No. 244, Section 501 R-1, Single Family Residential District, the Permitted Uses to include Airbnb Rentals and possible recommendation to the City Council or to schedule the date of a Planning Commission public hearing, furthermore; such other matters will appear on the posted agenda. The meeting will be held in the City Council Chambers at City Hall, 70 East Main Street, Buckhannon WV. This is an open meeting (per WV code § 6-9A-3) and all interested parties are welcome to attend.

D.2 Report of Cat & Dog Activity –Upshur County Commission-May 2024

- Cats brought in by City Trapper 2
- Cats brought in by Animal Control Officer 0
- Cats brought in by County Residents 36
- Dogs brought by Animal Control Officer 22
- Dogs brought in by County Residents 14

D.3 ISO BCEGS Classification Program

**BUILDING CODE EFFECTIVENESS GRADING SCHEDULE (BCEGS)
DOCUMENTATION CHECKLIST**

The following documentation may be required for our survey.

- Provide a copy of the budget for the previous recorded 12 months or previous fiscal year showing these expenditures.
- Provide the annual training expenditures for your department.
- Breakdown of permits, for residential and commercial issued in the following categories during the 2022 reporting period, January 1, 2022 thru December 31, 2022. New Buildings, Additions, Renovations, Manufactured/Modular, Other Building Related (barns, sheds, roofing, siding, demolition, decks) and Other Non Building Related (pools, signs and fences).
- Provide copies of the signed ordinances which indicate the adoption of each building code currently in use.
- Provide a paper copy of the State of West Virginia's certification card for every building official, inspector or plans examiners.
- If available, provide a copy of the Building Inspector's job description.
- Provide a paper copy of a summary of the annual training hours obtained through the local code chapter code academy, state or ICC.
- If your jurisdiction has a Board of Appeals, provide a separate list of the individuals and their professions or annotate these individuals and their professions on the questionnaire.
- Provide copies of your residential and commercial plan review checklist.
- Breakdown of inspections during the 2022 reporting period, January 1, 2022 thru December 31, 2022.
- Provide copies of your residential and commercial inspection checklist.
- If available, a current Fire Hydrant Location Map of your jurisdiction. We prefer a digital format such as a shapefile, please email me this data. A paper map can alternatively be given to the field representative during the meeting.

D.4 FOIA Request-Smith Law PLLC RE: Mud Lick Road Transfer Station

G. Thomas Smith
Afon L. Aman
M. Winesdorffer-Schirripa
Geoffry A. Haddad
Mael E. Rhodes
Michelle R. Fox
Woody A. Trent

SMITH LAW PLLC

ATTORNEYS AT LAW
516 W. Main Street
Clarksburg, WV 26301

Telephone: 304.326.6000
Facsimile: 304.326.4000
woodytrent@smithlawpllc.net

June 26, 2024

Randy Sanders, City Recorder
FOIA Request—City Hall
70 East Main Street
Buckhannon, WV 26201

RE: FOIA Request
Mudlick Road Transfer Station

Dear Mr. Sanders:


Pursuant to the Freedom of Information Act ("FOIA"), W.Va. Code §29B-1-1 *et seq.*, I hereby request copies of the following:

- 1) Any and all documents and training materials provided to employees of the Transfer Station located at Mud Lick Road off U.S. Route 33, Buckhannon, West Virginia 26201 from 2020 to the present.
- 2) Any and all accident and/or incident reports of whatever nature for events occurring in the last five (5) years at the Transfer Station located at Mud Lick Road off U.S. Route 33, Buckhannon, West Virginia 26201.
- 3) A complete job description for each and every employee of the Transfer Station located at Mud Lick Road off U.S. Route 33, Buckhannon, West Virginia 26201, along with any and all documentation regarding job duties and responsibilities.

I shall expect your response as soon as practicable but within five (5) business days, as required by law. If you deny any or all of this request, please cite each specific exemption you feel justifies the refusal to release the information and notify me of the appeal procedures available to me under the law. If you have any questions concerning this matter or need any additional information, please do not hesitate to contact me at the telephone number or e-mail noted above.

Thank you in advance for your time and prompt attention to this matter.

Sincerely yours,



Woody A. Trent, Esquire

D.5 FEMA Project Withdrawal of Swift Current Application



July 8, 2024

Mr. Dale Hatfield – Mitigation Project Officer
West Virginia Emergency Management Division
1700 MacCorkle Avenue, SE
6th Floor
Charleston, WV 25314


Re: City of Buckhannon
FEMA Project: FMA-PJ-03-WV-2023-001
Acquisition and elevation of the structure located at
3 Elias Street Property in Buckhannon, WV
Withdrawal of Swift Current Application

Dear Mr. Hatfield,

Per the telephone conversation on June 26, 2024 with Mrs. Lee regarding the above-referenced project, I was informed by Mrs. Lee that her and her husband have decided to withdraw their application regarding the possible acquisition and elevation of the structure located at 3 Elias Street in Buckhannon, West Virginia.

If you have any questions or comments regarding the project or the contents of this letter, please contact me at your convenience at (304) 472-1651, Extension 1006 or via email at jay.hollen@buckhannonwv.org.

Sincerely,



James S. Hollen, III – PE
City Engineer and CFM

E. Consent Agenda - Mayor Skinner presented an overview of the following agenda items to the Council and asked for action, noting that we needed to break it up due to a council member (Reger) conflict with E.2.

E.1 Approval of Minutes-Regular Meeting 06/06/24, 06/18/24, Special 06/18/24, 06/27/24

E.2 Approval of Building and Wiring Permits



Permit Fee Report #76237-#76259

06/18/2024 - 07/10/2024

Permit #	Applicant Name	Applicant Address	Primary Contractor	Description	Project Cost	Fee Amount	Electrical Prope	Asbestos Inspection	Zoning Appro	Historic Property	Flood Zone	Flood Zone /Elevation	FEMA Accessory Use
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							erty Type		val Date		Area	Certifi cate	
Group: Commercial-Industrial (nonresidential)													
76258	Go-Mart	217 S KANAWHA ST	CRITES CONSTRUCTION	POTHOLE REPAIR BY HANDICAP SPOT	5,000.00	47.50		No		No	N/A	No	No
76251	CASEY FOSTER	9 MADISON ST	WAYBRIGHT ENTERPRISES	RAZING OF COLLAPSED REAR ADDITION, 12X12 ADDITION ON EXISTING FOUNDATION , INSIDE REMODEL/SIDING, SIGNAGE HANGING FRAME 4X8, DIRECTIONAL SIGNAGE *NOT FILLING IN BASEMENT	40,000.00	300.00		Yes -If yes attach report	7/3/2024	Yes	Zone AE	Yes-Elevation Cert. Not Required	No
76246	MYSTIC MERCHANTS (ROBERTA TROXAL)	15 W MAIN ST		2 WINDOW DECALS	100.00	15.00		No	7/1/2024	Yes	N/A	No	No
76247	Top Line Properties	48 N Florida St	REGER COMPAINIES	Re-Roof Shingles	12,400.00	105.40		Yes -If yes attach report		No	Zone AE	Yes-Elevation Cert. Not Required	
76245	Casey Foster Country Blooms	9 Madison St	WAYBRIGHT ENTERPRISES	Re-Roof Shingles	16,000.00	136.00		Yes -If yes attach report		Yes	Zone AE	Yes-Elevation Cert. Not Required	
					73,500.00	603.90							

Group Total: 5

Group: Demolition

76244	MIKE RHODES	44 CLEVELAND AVE		RAZING OUTBLDING 10X12	1,000.00	20.00		Yes -If yes attach report		No	Zone AE	Yes-Elevation Cert. Not Required	No
					1,000.00	20.00							

Group Total: 1

Group: No Charge

76248	Roger Ours	200 S Florida St		Replacement/ Moving Fence off of City's ROW	0.00	0.00			7/3/2024	No	Zone AE	Yes-Elevation Cert. Not Required	
					0.00	0.00							

Group Total: 1

Group: Residential (non-commercial)

76255	BRENDA BUSH	20 GUM ST	K&Z CONSTRUCTION LLC	INSTALL ALUMINUM SOFFIT AND FASCIA	500.00	10.00		No		No	N/A	No	No
76256	TRISH TALLMAN	57 W VICTORIA	ULTIMATE ROOFING WV LLC	REROOF-REPLACE SHINGLES WITH SHINGLES	10,580.00	116.38		Yes -If yes attach report		No	N/A	No	No

				AND INSTALL GUTTERS									
76257	JOSEPH WIEST	20 MOUNT VISTA DR	Forrest Elmore Custom Cabinets	KITCHEN REMODEL- CABINETS, SINK	12,000.00	132.00		No		No	N/A	No	No
76254	Deborah McCartney	18 Myrna St	LEAFFILTER NORTH LLC	Replacement Gutter Works & Gutter Guard	7,938.00	87.32				No	N/A	No	
76252	STEPHEN HOLMES	173 W VICTORIA	JES BASEMENT SYSTEMS JES CONSTRUCTION LLC	BASEMENT WATERPROOFING	33,351.55	300.16		No	7/3/2024	No	N/A	No	No
76253	SHIRLEY SIMMONS	24 W LINCOLN	JES BASEMENT SYSTEMS JES CONSTRUCTION LLC	CRAWL SPACE ENCAPSULATION	27,639.83	248.76		No	7/3/2024	No	N/A	No	No
76249	GARY OSBURN	5 LOWER DR		ROOF OVER EXISTING DECK 8'X4'	800.00	10.00		No	6/27/2024	No	N/A	No	No
76250	Rue Thompson	61 Marion St		12'x40' Storage building	9,500.00	104.50			7/3/2024	No	Zone AE	Yes- Elevation Cert. Not Required	Yes- If yes attach Nonconforming Use
76243	BRAD KELLISON	4 MARION ST	TRI COUNTY CONSTRUCTION	SHINGLES OVER METAL, NOT REMOVING ANY OF THE EXISTING	10,000.00	110.00		No		No	N/A	No	No
76242	DAKOTA LINGER	45 S FLORIDA ST		REPLACE EXISTING 10'X12' ROOM ON THE BACK OF THE HOUSE- WOOD DAMAGE, REPLACE AC UNIT. KITCHEN REMODEL, SIDING	30,000.00	270.00		No	6/26/2024	Yes	Zone AE	Yes- Elevation Cert. Not Required	No
76238	BRUCE WIREMAN	136 CAMDEN	TW EARTHWORKS	REPLACING DECK NOT CHANGING SIZE 8'X25'	6,000.00	66.00		No	6/24/2024	No	N/A	No	No
76239	SHANE SMALL	194 POCAHONTAS		VINYL SIDING	500.00	10.00		No		No	N/A	No	No
76240	LEAH STANKUS	43 S FLORIDA		BATHROOM REMODEL - PLACING TILES	1,000.00	11.00		No		Yes	N/A	No	No
					149,809.38	1,476.12							

Group Total: 13

Group: Residential Electrical Fee

76259	MICHAEL SHOOK	6 THIRD AVE	JAMES STREETS	CHANGING METER OUTSIDE OF HOUSE	0.00	100.00	B2 Single Family Residential (500 sq ft)	No		Yes	N/A	No	No
76241	ADDIE HELMICK	108 CAMDEN AVE	TWISTED WIRE	ELECTRICAL SERVICE- FIX TREE DAMAGE	1,700.00	100.00	B2 Single Family Residential (500 sq ft)	No		No	N/A	No	No

76237	BEN SIENKIEWIEZ	8 BOGGESS ST	LET THERE BE LIGHT, LLC	REPAIR FOR RECONNECT FROM LIGHTENING	700.00	100.00	B2 Single Family Residential (500 sq ft)	No		No	N/A	No	No
					2,400.00	300.00							

Group Total: 3

Group: Zoning Application Fee

76251	CASEY FOSTER	9 MADISON ST	WAYBRIGHT ENTERPRISES	RAZING OF COLLAPSED REAR ADDITION, 12X12 ADDITION ON EXISTING FOUNDATION, INSIDE REMODEL/SIDING, SIGNAGE HANGING FRAME 4X8, DIRECTIONAL SIGNAGE *NOT FILLING IN BASEMENT	40,000.00	20.00		Yes -If yes attach report	7/3/2024	Yes	Zone AE	Yes-Elevation Cert. Not Required	No
76246	MYSTIC MERCHANTS (ROBERT ATROXAL)	15 W MAIN ST		2 WINDOW DECALS	100.00	20.00		No	7/1/2024	Yes	N/A	No	No
76242	DAKOTA LINGER	45 S FLORIDA ST		REPLACE EXISTING 10'X12' ROOM ON THE BACK OF THE HOUSE-WOOD DAMAGE, REPLACE AC UNIT. KITCHEN REMODEL, SIDING	30,000.00	20.00		No	6/26/2024	Yes	Zone AE	Yes-Elevation Cert. Not Required	No
76238	BRUCE WIREMAN	136 CAMDEN	TW EARTHWORKS	REPLACING DECK NOT CHANGING SIZE 8'X25'	6,000.00	20.00		No	6/24/2024	No	N/A	No	No
					76,100.00	80.00							

Group Total: 4

					302,809.38	2,480.02							
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E.3 Approval of Payment of the Bills

JUNE 15-30-24 GENERAL FUND PAYMENT OF BILLS

\$36,745.44 – J F ALLEN – PAVING OF MADISON STREET LOT

\$4,080.00 – BENJAMIN LEE ARISMAN – MOWING OF CITY LOTS

\$20,000.00 – BUCKHANNON AIRPORT AUTHORITY – FY 2024/25 CONTRIBUTION

\$50,000.00 – CONSOLIDATED PUBLIC WORKS BD – 1ST HALF FY 2024/25 CONTRIBUTION

\$7,500.00 – COUNTRY ROADS TRANSIT – 1ST HALF FY 2024/25 CONTRIBUTION

\$2,500.00 – BUCKHANNON HEALTH DEPT – 1ST HALF FY 2024/25 CONTRIBUTION

\$50,000.00 – SANITARY BOARD STORMWATER – 1ST HALF FY 2024/25 CONTRIBUTION

\$30,000.00 – UCDA – 1ST HALF FY 2024/25 CONTRIBUTION

\$5,964.00 – REGION VII – FY 2025 ASSESSMENT FEE

07-11-2024 09:41 AM

DISBURSEMENTS 6-15-24 TO 6-30-24

PAGE: 1

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
MAYOR'S OFFICE	REGION VII PLANNING PDC	409-341-00	MAYOR'S SUPPLIES & M	GPS (GIS) SERVICE FOR SAN	65.00
	WV PUBLIC EMPLOYEES RETIREME	409-106-00	MAYOR'S RETIREMENT	WV RETIREMENT CONTRIBUTION	62.78
		409-106-00	MAYOR'S RETIREMENT	WV RETIREMENT CONTRIBUTION	76.31
		409-106-00	MAYOR'S RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	18.01
	PAYROLL ACCOUNT (ALL DEPTS)	409-341-00	MAYOR'S SUPPLIES & M	MAY 2024 AA FEES	276.76
	INDEED.COM	409-341-00	MAYOR'S SUPPLIES & M	PCRD-PUBLIC WORKS DIRECTOR	44.97
	GENERAL FUND	409-341-00	MAYOR'S SUPPLIES & M	JUNE 2024 LOC FEES	72.50
	MY BUCKHANNON	409-341-00	MAYOR'S SUPPLIES & M	PUBLIC WORKS DIRECTO	139.34
	WALMART STORES INC -BUCKHANN	409-341-00	MAYOR'S SUPPLIES & M	FINANCE CHGS	2.54
	INTERNAL REVENUE SERVICE	409-104-00	MAYOR'S F.I.C.A.	FICA WITHHELD AND MATCHED	99.65
		409-104-00	MAYOR'S F.I.C.A.	MEDICARE WITHHELD & MATCHE	23.31
	AMAZON.COM	409-341-00	MAYOR'S SUPPLIES & M	PCRD-LASER ENGRAVED NAME P	13.83
		409-341-00	MAYOR'S SUPPLIES & M	PCRD-NAME PLATE HOLDER	19.79
	MATTHEW BENDER & CO., INC	409-341-00	MAYOR'S SUPPLIES & M	WV CODE 2024 CITATOR	325.31
		409-341-00	MAYOR'S SUPPLIES & M	WV LEGISLATIVE REVIEW SERV	237.10
	AT&T MOBILITY	409-211-00	MAYOR'S TELEPHONE	PCRD-JUN CELL PHN & GEOTAB	53.98
	FP FINANCE PROGRAM	409-341-00	MAYOR'S SUPPLIES & M	JUNE 2024 MAILER&INSTR PYM	94.31
	WV NEWS	409-220-00	MAYOR'S LEGAL PUBLIC	PLANNING COMMISSION	50.63
	AUTHORIZE.NET	409-341-00	MAYOR'S SUPPLIES & M	PCRD-RECDESK JUN CC FEES	16.60
	FRONTIER	409-211-00	MAYOR'S TELEPHONE	472-1651-101515-4 CITY HAL	74.29
		409-211-00	MAYOR'S TELEPHONE	304-003-2273-060600-4	24.18

07-11-2024 09:41 AM

DISBURSEMENTS 6-15-24 TO 6-30-24

PAGE: 2

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	**PAYROLL EXPENSES			6/15/2024 - 6/30/2024	1,618.73
				TOTAL:	3,409.92
COUNCIL	WV PUBLIC EMPLOYEES RETIREME	410-106-00	COUNCIL'S RETIREMENT	WV RETIREMENT CONTRIBUTION	18.00
	THOMAS J O'NEILL	410-223-00	PROFESSIONAL (LEGAL)	JUNE 2024 CONTRACT ATTORNE	1,250.00
	UPSHUR COUNTY COMMISSION	410-460-00	CAT CONTROL EXPENSE	MAY 2024 (2) CATS TRAPPED	20.00
	INTERNAL REVENUE SERVICE	410-104-00	COUNCIL'S F.I.C.A.	FICA WITHHELD AND MATCHED	62.00
		410-104-00	COUNCIL'S F.I.C.A.	MEDICARE WITHHELD & MATCHE	14.50
	**PAYROLL EXPENSES			6/15/2024 - 6/30/2024	1,000.00
				TOTAL:	2,364.50
RECORDER	WV PUBLIC EMPLOYEES RETIREME	411-106-00	RECORDER'S RETIREMEN	WV RETIRE TIER2 CONTRIBUTI	17.29
	INTERNAL REVENUE SERVICE	411-104-00	RECORDER'S F.I.C.A.	FICA WITHHELD AND MATCHED	31.00
		411-104-00	RECORDER'S F.I.C.A.	MEDICARE WITHHELD & MATCHE	7.25
	**PAYROLL EXPENSES			6/15/2024 - 6/30/2024	500.00
				TOTAL:	555.54
TREASURER	WV PUBLIC EMPLOYEES RETIREME	413-106-00	TREASURER'S RETIREME	WV RETIREMENT CONTRIBUTION	28.19
		413-106-00	TREASURER'S RETIREME	WV RETIREMENT CONTRIBUTION	28.19
	INTERNAL REVENUE SERVICE	413-104-00	TREASURER'S F.I.C.A.	FICA WITHHELD AND MATCHED	19.42
		413-104-00	TREASURER'S F.I.C.A.	MEDICARE WITHHELD & MATCHE	4.54
	PAYFLEX - INSPIRA	413-105-00	TREASURER'S GROUP IN	GF JUNE HSA FEES	6.50
		413-105-00	TREASURER'S GROUP IN	GF JUNE HSA FEES	3.25
	**PAYROLL EXPENSES			6/15/2024 - 6/30/2024	313.18
				TOTAL:	403.27
COURT	WV MUNICIPAL LEAGUE	416-226-00	POLICE JUDGE INS BON	GF 2ND QTR 2024 UNEMPLOYME	25.31
	INTERNAL REVENUE SERVICE	416-104-00	POLICE JUDGE FICA	FICA WITHHELD AND MATCHED	38.75
		416-104-00	POLICE JUDGE FICA	MEDICARE WITHHELD & MATCHE	9.06
	**PAYROLL EXPENSES			6/15/2024 - 6/30/2024	625.00
				TOTAL:	698.12
CITY ENGINEER	WV PUBLIC EMPLOYEES RETIREME	420-106-00	CITY ENGINEER RETIRE	WV RETIREMENT CONTRIBUTION	74.10
		420-106-00	CITY ENGINEER RETIRE	WV RETIREMENT CONTRIBUTION	74.10
	INTERNAL REVENUE SERVICE	420-104-00	CITY ENGINEER FICA T	FICA WITHHELD AND MATCHED	51.51
		420-104-00	CITY ENGINEER FICA T	MEDICARE WITHHELD & MATCHE	12.05
	**PAYROLL EXPENSES			6/15/2024 - 6/30/2024	823.30
				TOTAL:	1,035.06
ZONING	VINCENT SMITH	437-214-00	TRAVEL EXPENSE	JUNE 2024 CODE ENF MILEAGE	128.62
	WV PUBLIC EMPLOYEES RETIREME	437-106-00	ZONING RETIREMENT	WV RETIREMENT CONTRIBUTION	135.00
		437-106-00	ZONING RETIREMENT	WV RETIREMENT CONTRIBUTION	135.00
	INTERNAL REVENUE SERVICE	437-104-00	ZONING F.I.C.A.	FICA WITHHELD AND MATCHED	93.00
		437-104-00	ZONING F.I.C.A.	MEDICARE WITHHELD & MATCHE	21.75
	PAYFLEX - INSPIRA	437-105-00	ZONING HEALTH INS	GF JUNE HSA FEES	3.25
	**PAYROLL EXPENSES			6/15/2024 - 6/30/2024	1,500.00
				TOTAL:	2,016.62
CITY HALL	MON POWER	440-213-00	CITY HALL UTILITIES	110 088 782 062 70 E MAIN	1,325.54
	GATES SUPPLY	440-341-00	CITY HALL SUPPLIES	24LB 34"X300' PLOTTE	62.19
	RITE-WAY HEATING & PLUMBING	440-216-00	CITY HALL MAINTENANC	FAUCET FOR RESTROOM DOWNS	58.25
	LOWES BUSINESS ACCOUNTS/SYNC	440-216-00	CITY HALL MAINTENANC	13INCH WHT ROUND EDGE LIG	40.83
	DODSON BROS EXTERMINATING CO	440-216-00	CITY HALL MAINTENANC	JUNE 2024 CITY HALL PEST C	33.00
	WV PUBLIC EMPLOYEES RETIREME	440-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	123.63

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		440-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	121.03
	INTERNAL REVENUE SERVICE	440-104-00	CITY HALL FICA	FICA WITHHELD AND MATCHED	82.46
		440-104-00	CITY HALL FICA	MEDICARE WITHHELD & MATCHE	19.29
	PAYFLEX - INSPIRA	440-105-00	CITY HALL JANITOR IN	GF JUNE HSA FEES	3.25
	CINTAS	440-216-00	CITY HALL MAINTENANC	JUNE 2024 RUGS @ CH SYCC P	45.32
	**PAYROLL EXPENSES			6/15/2024 - 6/30/2024	1,344.75
				TOTAL:	3,259.54
POLICE	GALLS LLC	700-345-00	POLICE DEPT. UNIFORM	POLO SHIRTS	50.27
		700-345-00	POLICE DEPT. UNIFORM	POLO SHIRTS	125.68
		700-341-00	POLICE DEPT. MAT & S	GAS MASK CANISTERS	387.71
	BOUND TREE MEDICAL	700-341-00	POLICE DEPT. MAT & S	PCRD-BANDAGES EMERGENCY BL	450.97
		700-341-00	POLICE DEPT. MAT & S	PCRD-CURAPLEX HOT PACKS	11.48
		700-341-00	POLICE DEPT. MAT & S	PCRD-MINI SHEARS	5.99
		700-341-00	POLICE DEPT. MAT & S	PCRD-MINI SHEARS	17.97
	DODSON BROS EXTERMINATING CO	700-341-00	POLICE DEPT. MAT & S	PEST MANAGEMENT	47.00
	WV PUBLIC EMPLOYEES RETIREME	700-106-00	POLICE DEPT. RETIREM	WV RETIREMENT CONTRIBUTION	1,700.24
		700-106-00	POLICE DEPT. RETIREM	WV RETIREMENT CONTRIBUTION	1,681.76
	BUCKHANNON POSTMASTER	700-341-00	POLICE DEPT. MAT & S	PCRD-POSTAGE TO SHIP EVIDE	28.73
		700-341-00	POLICE DEPT. MAT & S	PCRD-POSTAGE TO SHIP EVIDE	17.55
	STATE TREASURER CVR LET RJ	700-341-04	CVR-LET-RJ FEES EXPE	JUNE 2024 COURT FEES	438.00
	WV CONSOLIDATED PUBLIC RETIR	700-106-00	POLICE DEPT. RETIREM	WV RETIRE MPFRS CONTRIBUTI	1,118.56
		700-106-00	POLICE DEPT. RETIREM	WV RETIRE MPFRS CONTRIBUTI	1,083.91
	WV LAW ENFORCEMENT DISTRIBUT	700-459-00	POLICE DEPT. NEW EQU	EOTECH OPTICS	1,980.00
	EMBLEM ENTERPRISES INC	700-345-00	POLICE DEPT. UNIFORM	PATCHES	390.49
	DOUG LOUDIN	700-345-00	POLICE DEPT. UNIFORM	REIMB REPAIR TO GUN BELT	30.00
	WALMART STORES INC -BUCKHANN	700-341-00	POLICE DEPT. MAT & S	PCRD-BANDAGES	21.78
		700-233-00	POLICE DEPT. CRIMINA	PCRD-HARD DRIVES	198.00
	INTERNAL REVENUE SERVICE	700-104-00	POLICE DEPT. FICA TA	FICA WITHHELD AND MATCHED	1,936.01
		700-104-00	POLICE DEPT. FICA TA	MEDICARE WITHHELD & MATCHE	452.78
	AMAZON.COM	700-341-00	POLICE DEPT. MAT & S	PCRD-BATTERY BACKUP SURGE	605.41
		700-233-00	POLICE DEPT. CRIMINA	PCRD-FLASH DRIVES	1,047.12
		700-341-00	POLICE DEPT. MAT & S	PCRD-COMPRESSED GAS DUSTER	33.20
		700-341-00	POLICE DEPT. MAT & S	PCRD-WV STATE FLAG	36.88
		700-341-00	POLICE DEPT. MAT & S	PCRD-FIRST RESPONDER BAGS	120.95
	PAYFLEX - INSPIRA	700-105-00	POLICE DEPT. GROUP I	GF JUNE HSA FEES	29.25
	CORRIDOR H TIRE INC	700-343-00	POLICE DEPT. AUTO SU	FLAT TIRE REPAIR	19.50
	AT&T MOBILITY	700-211-00	POLICE DEPT. TELEPHO	PCRD-JUN CELL PHN & GEOTAB	1,277.75
	UNIFORM OUTFITTERS, LLC.	700-341-05	POLICE VIPS EXPENSES	HATS-VIPS	210.00
	FRONTIER	700-211-00	POLICE DEPT. TELEPHO	304-001-6194-111398-4 POL	133.42
	**** DO NOT USE IOS RECRUITM	700-341-00	POLICE DEPT. MAT & S	POLICE & FIREFIGHTER TEST	36.50
	**PAYROLL EXPENSES			6/15/2024 - 6/30/2024	31,438.13
				TOTAL:	47,162.99
REGIONAL JAIL	STATE TREASURER CVR LET RJ	705-234-00	REGIONAL FEES	JUNE 2024 COURT FEES	20.00
				TOTAL:	20.00
FIRE	GALLS LLC	706-345-00	FIRE DEPT. UNIFORMS	PCRD-MENS BOOTS DUTY BELT	221.30
	AUTO ZONE	706-343-00	FIRE DEPT. AUTO SUPP	CAR DUSTER, EXHAUST	181.26
	NAPA-AMTOWER AUTO SUPPLY	706-343-00	FIRE DEPT. AUTO SUPP	PREMIX ANTI FREEZE	53.94
	LOWES BUSINESS ACCOUNTS/SYNC	706-216-00	FIRE DEPT. MAINTENAN	HOOK UP PARTS FOR DISHWAS	17.54
	DODSON BROS EXTERMINATING CO	706-341-00	FIRE DEPT. MATERIAL	JUNE 2024 FIREDEPT PEST CN	44.00
	WV PUBLIC EMPLOYEES RETIREME	706-106-00	FIRE DEPT. GROUP RET	WV RETIREMENT CONTRIBUTION	847.09
		706-106-00	FIRE DEPT. GROUP RET	WV RETIREMENT CONTRIBUTION	707.79

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		706-106-00	FIRE DEPT. GROUP RET	WV RETIRE MPFRS CONTRIBUTI	1,050.10
		706-106-00	FIRE DEPT. GROUP RET	WV RETIRE MPFRS CONTRIBUTI	1,050.26
	CASEYEARL'S	706-345-00	FIRE DEPT. UNIFORMS	PCRD-SHIRTS HAT TANNER SMI	261.11
		706-345-00	FIRE DEPT. UNIFORMS	PCRD-JOB SHIRT BRIAN ELMOR	105.00
		706-345-00	FIRE DEPT. UNIFORMS	PCRD-WORK SHIRT SHANE JENK	41.08
	INTERNATIONAL FIRE CHIEFS AS	706-341-00	FIRE DEPT. MATERIAL	PCRD-MEMBERSHIP RENEWAL SU	280.00
	INTERNAL REVENUE SERVICE	706-104-00	FIRE DEPT. FICA TAX	FICA WITHHELD AND MATCHED	1,308.89
		706-104-00	FIRE DEPT. FICA TAX	MEDICARE WITHHELD & MATCHE	306.10
	AMAZON.COM	706-345-00	FIRE DEPT. UNIFORMS	PCRD-LATEX GLOVE HOLDER CA	134.92
		706-345-00	FIRE DEPT. UNIFORMS	PCRD-MENS MISSION BELT	44.95
		706-345-00	FIRE DEPT. UNIFORMS	PCRD-BROOKS MENS RUNNING S	189.94
		706-345-00	FIRE DEPT. UNIFORMS	PCRD-REEBOK MENS WORK SHOE	89.99
		706-345-00	FIRE DEPT. UNIFORMS	PCRD-WRK BELT DOOR STOPS	35.09
		706-341-00	FIRE DEPT. MATERIAL	PCRD-WRK BELT DOOR STOPS	26.99
		706-341-00	FIRE DEPT. MATERIAL	PCRD-100 FT HOSE HD OXY FU	275.98
		706-345-00	FIRE DEPT. UNIFORMS	PCRD-FOX FURY HELMET LIGHT	39.99
		706-341-01	VOLUNTEER FIREFIGHTE	PCRD-EXERCISE EQUIPMENT	489.23
		706-341-01	VOLUNTEER FIREFIGHTE	PCRD-EXERCISE EQUIPMENT	425.68
		706-341-01	VOLUNTEER FIREFIGHTE	PCRD-EXERCISE EQUIPMENT	84.99
		706-341-01	VOLUNTEER FIREFIGHTE	PCRD-EXERCISE EQUIPMENT	229.97
		706-345-00	FIRE DEPT. UNIFORMS	PCRD-COAT FOR JOEY BAXA	97.98
	PAYFLEX - INSPIRA	706-105-00	FIRE DEPT. GROUP INS	GF JUNE HSA FEES	29.25
	NATIONAL REGISTRY EMT	706-341-00	FIRE DEPT. MATERIAL	PCRD-EMT INITIAL APPLICATI	104.00
	AT&T MOBILITY	706-211-00	FIRE DEPT. TELEPHONE	PCRD-JUN GEOTAB BILL	190.28
	FRONTIER	706-211-00	FIRE DEPT. TELEPHONE	472-2868-101915-4 FIRE	98.56
	**** DO NOT USE IOS RECRUITM	706-341-00	FIRE DEPT. MATERIAL	POLICE & FIREFIGHTER TEST	36.50
	IDENTOGO	706-341-00	FIRE DEPT. MATERIAL	BACKGRND CK JARED FLANIGAN	34.00
	**PAYROLL EXPENSES			6/15/2024 - 6/30/2024	20,220.13
				TOTAL:	29,353.88
STREET	A F WENDLING INC	750-341-00	STREET DEPT. MAT & S	BOTTLED WATER	247.80
	UNIFIRST CORP.	750-345-00	STREET DEPT. UNIFORM	ALL DEPT JUN24 RUGS Y UNIF	73.45
	J T MARTIN COMPANY INC	750-341-00	STREET DEPT. MAT & S	INSPECTION OF FIRE EXTING	191.25
	WORLDWIDE-JANE LEW	750-343-00	STREET DEPT. AUTO SU	FAN & RESISTOR FOR S-19	146.13
	J F ALLEN CO	750-461-00	STREET PAVING	5.87 TOS COLD PATCH	587.00
		750-461-00	STREET PAVING	PAVED MADISON ST. LOT	36,745.44
	NAPA-AMTOWER AUTO SUPPLY	750-343-00	STREET DEPT. AUTO SU	OIL FILTER FOR ROLLE	6.69
		750-343-00	STREET DEPT. AUTO SU	FUSE HOLDER FOR S-19	58.08
		750-343-00	STREET DEPT. AUTO SU	AIR CHUCK & GAUGE FOR LOA	96.13
	HART OFFICE SOLUTIONS INC	750-341-00	STREET DEPT. MAT & S	62 COLOR COPIES	3.69
	GLOTFELTY TIRE CENTER	750-343-00	STREET DEPT. AUTO SU	4- TIRES FOR BIG LOWBOY T	1,114.00
	TATE COMMUNICATIONS	750-341-00	STREET DEPT. MAT & S	WORKED ON VOICEMAIL ON PH	79.62
	HARBOR FREIGHT TOOLS	750-458-05	STREET DEPT PROJECTS	PCRD-CHISELS FOR ELECTRIC	49.98
		750-341-00	STREET DEPT. MAT & S	PCRD-2INCH RATCHET TIE DOW	191.88
	BRUFFEY TRUCKING INC	750-458-05	STREET DEPT PROJECTS	SAND TO MIX IN COMPOST	1,814.48
	WV MUNICIPAL LEAGUE	750-226-00	STREET DEPT. INSURAN	GF 2ND QTR 2024 UNEMPLOYME	18.64
	WV PUBLIC EMPLOYEES RETIREME	750-106-00	STREET DEPT. GROUP R	WV RETIREMENT CONTRIBUTION	1,163.98
		750-106-00	STREET DEPT. GROUP R	WV RETIREMENT CONTRIBUTION	1,217.98
		750-106-00	STREET DEPT. GROUP R	WV RETIRE TIER2 CONTRIBUTI	447.75
		750-106-00	STREET DEPT. GROUP R	WV RETIRE TIER2 CONTRIBUTI	557.52
	FLEET PRIDE	750-343-00	STREET DEPT. AUTO SU	AIR SPRINGS FOR BIG LOWBO	414.38
		750-343-00	STREET DEPT. AUTO SU	AIR SPRINGS FOR BIG LOWBO	414.38
	WALMART STORES INC -BUCKHANN	750-341-00	STREET DEPT. MAT & S	PCRD-FANS TOILET PAPER PAP	132.39
	BENNYS BOOT HILL	750-341-00	STREET DEPT. MAT & S	BOOTS FOR MORGAN BAILEY	98.91

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	INTERNAL REVENUE SERVICE	750-104-00	STREET DEPT. FICA TA	FICA WITHHELD AND MATCHED	1,250.40
		750-104-00	STREET DEPT. FICA TA	MEDICARE WITHHELD & MATCHE	292.43
	PEOPLES NATURAL GAS	750-213-00	STREET DEPT. UTILITI	200012037079 395 MUD LICK	468.84
	PAYFLEX - INSPIRA	750-341-00	STREET DEPT. MAT & S	GF JUNE HSA FEES	29.25
	AT&T MOBILITY	750-211-00	STREET DEPT. TELEPHO	PCRD-JUN CELL PHN & GEOTAB	434.49
	APPALACHIAN EQUIPMENT SOLUTI	750-343-00	STREET DEPT. AUTO SU	ALL FILTERS FOR SERVICE	404.87
	BENJAMIN LEE ARISMAN	750-341-00	STREET DEPT. MAT & S	2 MOWINGS CITY LOTS	4,080.00
	FRONTIER	750-211-00	STREET DEPT. TELEPHO	472-5755-101615-4 STREET	98.09
	CINTAS	750-341-00	STREET DEPT. MAT & S	FIRST AID CABNET CHECK	22.12
	**PAYROLL EXPENSES			6/15/2024 - 6/30/2024	20,200.13
				TOTAL:	73,152.17
STREET LIGHTS	MON POWER	751-213-00	STREET LIGHTS	110 160 309 701 31 S KANAW	27.14
		751-213-00	STREET LIGHTS	110 088 782 484 E MAIN ST	145.99
		751-213-00	STREET LIGHTS	110 100 156 733 107 E MAIN	128.75
		751-213-00	STREET LIGHTS	110 158 087 939 MAIN ST CA	12.94
				TOTAL:	314.82
TRAFFIC SIGNALS & SIGN	MON POWER	752-213-00	TRAFFIC SIGNALS POWE	110 087 174 485 S KANAWHA	36.30
		752-213-00	TRAFFIC SIGNALS POWE	110 088 235 830 REGER ST	64.99
				TOTAL:	101.29
PARK 30% TO CPWB	CONSOLIDATED PUBLIC WORKS BD	900-341-00	PARK-30% HOT/MOT PD	JUNE 2024 HOTEL TAX	3,470.10
				TOTAL:	3,470.10
CVB 70% TO CVB	UPSHUR COUNTY CVB	901-235-00	HOTEL/MOTEL 70% PAID	JUNE 2024 HOTEL-MOTEL TAX	8,096.88
				TOTAL:	8,096.88
ARTS-THEATRE	LOWES BUSINESS ACCOUNTS/SYNC	906-216-00	THEATRE MAINTENANCE/	PCRD-SCREWS FERR STOP FOR	130.48
	GEORGE L. WILSON INC.	906-216-00	THEATRE MAINTENANCE/	LOCK SETS	120.00
	BUCKHANNON CHAMBER OF COMMER	906-341-00	CAC SUPPLIES & EXPEN	2024 POOL BANNER PROJ CAC/	150.00
	DODSON BROS EXTERMINATING CO	906-216-00	THEATRE MAINTENANCE/	JUNE 2024 CONTHEATRE PEST	100.00
	WV MUNICIPAL LEAGUE	906-226-00	CAC INSURANCE & BOND	GF 2ND QTR 2024 UNEMPLOYME	83.33
	WV PUBLIC EMPLOYEES RETIREME	906-106-00	CAC RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	66.76
		906-106-00	CAC RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	103.11
	CITIZENS BANK OF WV	906-459-00	THEATRE CAPITAL	CAC SEATING JUNE 2024	5,220.65
	INTERNAL REVENUE SERVICE	906-104-00	CAC FICA	FICA WITHHELD AND MATCHED	96.46
		906-104-00	CAC FICA	MEDICARE WITHHELD & MATCHE	22.57
	AMAZON.COM	906-341-00	CAC SUPPLIES & EXPEN	PCRD-LEG CHAIR PROTECTORS	18.99
	CINTAS	906-216-00	THEATRE MAINTENANCE/	JUNE 2024 RUGS @ CH SYCC P	28.84
	IDEC CORPORATION	906-216-00	THEATRE MAINTENANCE/	PCRD-SOFTWARE FOR STAIR LI	417.75
	**PAYROLL EXPENSES			6/15/2024 - 6/30/2024	1,555.69
				TOTAL:	8,114.63
STOCKERT YOUTH CENTER	MON POWER	907-213-00	UTILITIES	110 084 592 119 SYC	858.21
		907-213-00	UTILITIES	110 084 767 208 79 MAIN S	42.02
	FEOLA'S	907-360-00	CAMP BUCCANEER SUPPL	PCRD-CAMP BUCCANEER GARDEN	15.96
	MOUNTAINEER GAS COMPANY	907-213-00	UTILITIES	383925-483167 70 E MAIN ST	85.56
	MICROSOFT STORE	907-341-00	MATERIALS & SUPPLIES	PCRD-MICROSOFT 365 RENEWAL	99.00
	WV MUNICIPAL LEAGUE	907-226-00	INSURANCE & BONDS	GF 2ND QTR 2024 UNEMPLOYME	342.02
	WV PUBLIC EMPLOYEES RETIREME	907-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	216.54
		907-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	231.22
		907-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	247.03
		907-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	293.37

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	WALMART STORES INC -BUCKHANN	907-360-00	CAMP BUCCANEER SUPPL	CAMP BUC SUPPLIES	15.80
	INTERNAL REVENUE SERVICE	907-104-00	FICA TAX	FICA WITHHELD AND MATCHED	799.88
		907-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	187.05
	AMAZON.COM	907-360-00	CAMP BUCCANEER SUPPL	PCRD-CAMP BUCCANEER SUPPLI	67.26
		907-341-00	MATERIALS & SUPPLIES	PCRD-PAPER TOWELS	18.27
	PAYFLEX - INSPIRA	907-105-00	GROUP INSURANCE	GF JUNE HSA FEES	13.00
	AT&T MOBILITY	907-211-00	TELEPHONES	PCRD-JUN CELL PHN & GEOTAB	24.90
		907-213-00	UTILITIES	PCRD-JUN GEOTAB BIL	13.95
	SAMS CLUB	907-360-00	CAMP BUCCANEER SUPPL	PCRD-CAMP BUCCANEER SUPPLI	677.68
	FRONTIER	907-211-00	TELEPHONES	473-0145-042701-4 SYC	328.75
	HOVATTERS WILDLIFE ZOO	907-360-00	CAMP BUCCANEER SUPPL	PCRD-CAMP BUCCANEER FIELD	680.15
		907-360-00	CAMP BUCCANEER SUPPL	PCRD-CAMP BUCCANEER FIELD	14.16
	CINTAS	907-216-00	MAINTENANCE	SYCC RUGS & CLEANING SUPPL	56.65
	STRONG ESCAPE LLC	907-360-00	CAMP BUCCANEER SUPPL	PCRD-MOBILE ESCAPE ROOM CA	200.00
	**PAYROLL EXPENSES			6/15/2024 - 6/30/2024	12,901.27
				TOTAL:	18,429.70
CONVENTION CENTER	UPSHUR COUNTY CVB	910-341-00	EVENT CENTER SUPPLIE	REPLACE MISSING CVB TABLEC	53.48
	AMBERLE JENKINS	910-341-00	EVENT CENTER SUPPLIE	REIMB FOR ALCOHOL EVENT C	173.13
	BUCKHANNON CHAMBER OF COMMER	910-341-00	EVENT CENTER SUPPLIE	2024 POOL BANNER PROJ CAC/	150.00
	WV MUNICIPAL LEAGUE	910-226-00	INSURANCE & BONDS	GF 2ND QTR 2024 UNEMPLOYME	8.44
	AT&T MOBILITY	910-213-00	UTILITIES-ADJUTANT G	PCRD-JUN CELL PHN & GEOTAB	50.70
	MATOULA HARTLEY	910-341-00	EVENT CENTER SUPPLIE	REIMB FOR HALF & HALF	17.85
				TOTAL:	453.60
PUBLIC SAFETY	MON POWER	976-213-00	SAFETY COMPLEX UTILI	110 088 783 078 22 S FLORI	1,601.30
	MOUNTAINEER GAS COMPANY	976-213-00	SAFETY COMPLEX UTILI	383931-483167 20 S FLORIDA	99.55
	CINTAS	976-216-00	SAFETY COMPLEX MAINT	JUNE 2024 RUGS @ CH SYCC P	17.51
				TOTAL:	1,718.36

GENERAL FUND REPORT

NAME	AMOUNT	Column2	Column3	Column4
BLUE 360 MEDIA	\$192.27			
BKN VOL FIRE DEPT	\$200.00			
FREEDOM AG & ENERGY	\$112.63			
GEORGE WILSON CO. OF WV INC.	\$120.00			
LEAF	\$170.74			
QUICK SLICK OIL CHANGE	\$61.70			
RALSTON PRESS INC.	\$339.40			
APRIL SMALL SYCC	\$76.00			
SUPER SPLASH LLC	\$23.00			
TOOLS ETC.	\$648.00			
VJG ASSOCIATES	\$648.18			
WALMART	\$231.63			
DAWN WEBB SYCC	\$316.00			
WV CHIEFS OF POLICE ASSOC.	\$200.00			

NAME	AMOUNT	Column2	Column3	Column4
CRYSTAL BROWN CAC	\$320.00			
BUCKHANNON AIRPORT AUTHORITY	\$20,000.00			
BUCKHANNON HEATH DEPARTMENT	\$2,500.00			
CINTAS	\$367.43			
COLLECTION ACCOUNT	\$2,158.24			
CONSOLIDATED PUBLIC WORKS ^{Board} BOND	\$50,000.00			
COUNTRY ROADS TRANSIT	\$7,500.00			
FLYERS ENERGY	\$6,588.34			
GUARDIAN	\$8.25			
JERRY HEARD	\$556.57			
LEXIS NEXIS	\$722.08			
LYNX	\$1,057.08			
OPTIMUM	\$214.63			
HOPE GAS/PEOPLES	\$676.56			
REGION VII PLANNING & DEV. COUNCIL	\$5,964.00			
SANITARY BOARD STORM WATER	\$50,000.00			

NAME	AMOUNT	Column2	Column3	Column4
WVU MEDICINE	\$286.00			
TOSHIBA FINANCIAL SERVICES	\$154.24			
TYLER TECKNOLOGIES	\$12,986.91			
UPSHUR CO. DEVELOPMENT AUTHORITY	\$30,000.00			
TOTALS	\$ 195,399.88	\$ -	\$ -	\$ -

McCauley/Reger motioned to approve the Consent Agenda items E.1 and E.3 as presented. The motion carried unanimously.

Thomas/Bucklew motioned to approve the Consent Agenda item E.2 as presented. The motion carried unanimously, with Reger abstaining.

F. Strategic Issues for Discussion and/or Vote.

F.1 Approval Resolution No. 2024-07 Coal Tax Budget Revision #1 FY 2024/2025 – Action taken earlier in the meeting.

F.2 Approval Resolution No. 2024-08 General Fund Budget Revision #1 FY 2024/2025 – Action taken earlier in the meeting.

F.3 Approval/Authorization Finance Director A. Jenkins to sign Renewal Loan for the Fiori Concrete Mixer at First Community Bank – Action taken earlier in the meeting.

F.4 Approval Authority to Execute USI WV Public Employees Insurance Agency Consulting Agreement 2024 – Action taken earlier in the meeting. Indexed City Agreements as City A375

F.5 Approval Appointment Audit Procurement Committee (2-year term) as required by WV State Auditor’s Office to Procure & Score Audit Services from interested, qualified, and approved audit firms – Action taken earlier in the meeting.

F.6 Council Recommendation to the Police Civil Service Commission to Begin the Process for Advertising Probationary Police Officer Candidates to Replenish the

Eligibility List for hiring consideration – Mayor Skinner provided an overview of this item to the Council.

Thomas/McCauley motioned to recommend to the Police Civil Service Commission to begin the process of Advertising Probationary Police Officer candidates to replenish the eligibility list for hiring consideration. The motion carried unanimously.

F.7 Approval City of Buckhannon Appointments FY 2024/2025 – Mayor Skinner presented the following Buckhannon Appointments FY 2024/2025, verbally noting the changes from last year.

CITY OF BUCKHANNON APPOINTMENTS

FISCAL YEAR 2024-2025

Assistant City Recorder	Amberle Jenkins
Director of Finance/Administration	Amberle Jenkins
Director of Public Works	Jerry Arnold AND Ethan Crosten*
Addressing Officer	Jerry Arnold
Chief of Police	Matthew Gregory
Fire Chief	J B Kimble
City Engineer	Jay Hollen
Building Code Enforcement Officer	Vincent Smith
City Attorney	Tom O’Neill
City Horticulturist	Dixie Green
Municipal Court Judge	Helen Echard
City Electrical Inspector	Vincent Smith
Section 504 Compliance Officer (ADA)	Brad Hawkins
SYCC Director	Debora Brockleman
Flood Plain Manager /CRS Coordinator	Jay Hollen
Information Coordinator	Randy Sanders
Grant Writer	Region VII
City HRM	Amberle Jenkins
Water Department Superintendent	Kelly Arnold
Waste Department Superintendent	Jerry Arnold
Sanitary Department Superintendent	Ethan Crosten (will shadowing Jerry
Street Department & Parks Superintendent	Brad Hawkins
Assistant Street Supervisor	Andrew Loudin
Colonial Arts Center Manager	Matoula Hartley
Event Center at Brushy Fork Manager	Matoula Hartley

WATER BOARD - 3 YEAR TERM

Robbie Skinner, Mayor (Chair)	Term of Office
Don Nestor	2024-2027
Erasmio Rizo	2023-2026
David McCauley, Council	Term of Office
Dave Thomas, Council	Term of Office
Randy Sanders, City Recorder	Term of Office-Non-Voting

WASTE BOARD – 3 YEAR TERM

Robbie Skinner, Mayor (Chair)	Term of Office
Scott Randall	2023-2026
Pamela Bucklew, Council	Term of Office
Randy Sanders, City Recorder	Term of Office-Non-Voting

SANITARY BOARD - 3 YEAR TERM

Robbie Skinner, Mayor (Chair)	Term of Office
Mitchell Shaw	2024-2027
Philip Loftis	2023-2026
Randy Sanders, City Recorder	Term of Office-Non-Voting

CONSOLIDATED PUBLIC WORKS BOARD- 2 YEAR TERM

Robbie Skinner, Mayor (Chair)	Term of Office
Rob Zuliani, Council	Term of Office
Jack Reger, Council	Term of Office
Nancy Shobe	2023-2025
Mark Waldo	2024-2026
Randy Sanders, City Recorder	Term of Officer, Non-Voting

POLICE CIVIL SERVICE COMMISSION- 4 YEAR TERM

Karl Kolenich, Chamber (L)	2022-2026
Jerry Henderson, FOP (R)	2022-2026
Mark Spencer, City (R)	2024-2028
Randy Sanders, City Recorder	Term of Office, Non-Voting

FIRE CIVIL SERVICE COMMISSION - 4 YEAR TERM

Lanora Wentz, Chamber (R)	2022-2026
Searching for an (I) or a (D)	2023-2027
Abigail Benjamin, City (R)	2022-2026
Randy Sanders, City Recorder	Term of Office, Non-Voting

ZONING BOARD OF APPEALS - 3 YEAR TERM

Natalie Feola	2022-2025
Timothy Reese	2022-2025
Virginia "Gini" Jeran	2023-2026
Dean Everett	2024-2027
Corey Rozelle	2022-2025

HISTORIC LANDMARK COMMISSION – 2 YEAR TERM

Vincent Smith, Chairman	Building Code Enforcement Officer
Pam Bucklew	Term of Office
Erika Klie Kolenich	2023-2025
Daniel Green	2024-2026
Diane Corley	2024-2026
Noel Tenney	Non-Voting

HOUSING ENFORCEMENT BOARD

Robbie Skinner, Mayor (Chair)	Term of Office -Voting Member
Jay Hollen City Engineer	Voting member
David Thomas, Council	Term of Office (At Large)-Voting Member
Susan McKisic, RN, BSN, Health Officer	Non-Voting Member
Vincent Smith, Bld Code Enforcement Officer	Non-Voting Member
J B Kimble, Fire Chief	Non-Voting Member

DILAPIDATED STRUCTURES SCORING SYSTEM COMMITTEE

Vincent Smith	Code Enforcement Officer
Tanner Smith	Buckhannon Fire Department
Jerry Wamsley	Upshur County Safe Sites & Structures
Michael Ward	County Resident
Rob Smith, Sr.	County Resident

PLANNING COMMISSION 3 YEAR TERM

J.J. Ford (Unexpired term)	2022-2025
Tom Lynch (Unexpired term)	2022-2025
Steve Nanners	2023-2026
Vacant	2023-2026
Gini Croaff	2024-2027
Curtis Wilkerson	2024-2027
Susan Aloï	2024-2027
Vincent Smith, Zoning Officer	Voting Member
Rob Zuliani	Voting Member-Term of Office
City Recorder	Non-Voting Member-Term of Office

ANIMAL CARE AND CONTROL COMMISSION

Mayor-Chair	Voting Member
Upshur/Lewis Animal Control Facility Rep, Elissa Linger	Voting Member
UC Resident, Alison Clausen Whitehair	Voting Member
UC Resident, Robyn Keough	Voting Member
UC Resident, Lisa Critchfield	Voting Member
UC Veterinarian-Tonya Pickens	Non-Voting Member
DNR (Ex-Officio)	Non-Voting Member
Upshur County Dog Warden (Resource)	Non-Voting Member
City Recorder, Clerk	Non-Voting Member
City Attorney	Non-Voting Member
Animal Shelter	Non-Voting Member
City Cat Trapper-John Slaughter	Non-Voting Member

COLONIAL ARTS CENTER BOARD

Randy Sanders	City of Buckhannon
Alisa Lively	Former member of ART26201 & WVWC
Vacant	
Erika Kolenich	BCT Past Executive Producer
John Waltz	ART26201 & BCT Executive Producer

BUCKHANNON PARKS & RECREATION ADVISORY BOARD (7 members) 1 year term

PAM BUCKLEW (CITY COUNCIL)
 SCOTT LAMPINEN
 JOHN BOHMAN
 ALEXIS ROSS BUTCHER
 BRIAN WEBB
 ROB KIMBLE
 DEBBIE SHAPIRO

TWO SUBCOMMITTEES:

- **FACILITIES MANAGEMENT**
 1. ROBERT OSBURN
 2. LISA TENNEY
 3. KEELY BURNSIDE
 4. WILL SQUIRES
- **PROGRAMMING**
 1. BETH POST
 2. RACHEL RUFFING
 3. JENA FEALY
 4. GRAHAM GODWIN

CHARLES GIBSON PUBLIC LIBRARY

Brooke Scott	06/30/2027
Brett Miller	06/30/2029
Alice Teets	06/30/2028
Kelley Tierney	06/30/2025
Bethany Cupp Post	06/30/2026

REGION VII PLANNING & DEVELOPMENT

Robbie Skinner - Mayor	Term of Office
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UPSHUR COUNTY RECREATION BOARD – 2 YEAR TERM-2 CITY APPOINTMENTS

Brandon Williams	2023-2025
Amberly Stump 09/21/23 Brian Webb Resigned	2023-2025

UPSHUR COUNTY DEVELOPMENT AUTHORITY BOD'S & EXECUTIVE COMMITTEE

Robbie Skinner - Mayor	Term of Office
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UPSHUR COUNTY BOARD OF HEALTH - 5 YEAR TERM

Suzie Combs Talbott	2023-2028
Dr. John Mathias Unexpired term of Larry Carpenter	2020-2025

UPSHUR COUNTY CONVENTION & VISITORS BUREAU 3yr term

Randy Sanders Council City's Representative	Term of Office
Jennifer Fluke	2024-2027

BURMA-Buckhannon Upshur Merchants Association

Pamela Bucklew-Council

AIRPORT AUTHORITY - 3 YEAR TERM

Michael Ruffing City Appt	2024-2027
Brian Huffman City Appt	2022-2025
Jay Hollen City Appt	2022-2025

HOUSING AUTHORITY -5 YEAR TERM

Jerry Wilfong	2023-2028
Jody Light	2022-2027
Kitten Lee	2024-2029
Michael Livesay	2020-2025
Catherine Frye	2021-2026

TELEVISION CABLE BOARD - 2 YEAR TERM

Peggy Ball	2023-2025
Joey Slaughter	2024-2026
James Trivolette	2023-2025
City Recorder	Term of Office-Voting
Mayor, Chair	Term of Office
City Attorney	Non-Voting

MUNICIPAL BUILDING COMMISSION

Jane Godwin (R)	2022-2027
Danny Williams (R)	2022-2027
Justin Dynes (I)	2022-2027
Erica Byrd (D)	2022-2027
Kelly Queen (D)	2022-2027

ARMORY MANAGERIAL COMMITTEE

Director of Administration/Finance	Amberle Jenkins
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CHAMBER OF COMMERCE REP

City Recorder	Randall Sanders
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UC SENIOR CITIZENS OPPORTUNITY BOARD

Jack Reger

COUNCIL COMMITTEES

Finance

All members of Council

Ordinance

All members of Council

Health

Mayor
Council Member
David Thomas

Fire

All members of Council

Police

All members of Council

Audit Procurement (to score audit services) 2024-2026

Dave Thomas
Amby Jenkins
Nancy Shobe
Barbara Hinkle

REVENUE REVIEW COMMITTEE General Fund

Mayor Skinner, Chair
Council Jack Reger
Council Dave Thomas
Amby Jenkins
Barbara Hinkle
Scott Randall

OPIOID SETTLEMENT FUNDS REVIEW COMMITTEE (01-18-2024)

Mayor Skinner, Chair
Council Jack Reger
Council Dave Thomas
Amby Jenkins
Barbara Hinkle
Scott Randall
BPD Chief Matt Gregory
City Attorney Tom O'Neill

WV FIRST FOUNDATION COB REPRESENTATIVE City Attorney Tom O'Neill 02/15/24
(OPIOID SETTLEMENT FUNDS)

CALEA POLICY REVIEW COMMITTEE(Police)

BPD Chief Matt Gregory
BPD Doug Loudin
BFD Chief J B Kimble
Mayor
Council David McCauley
Jeff Harvey
Amby Jenkins
City Attorney
Randy Sanders

CFIA POLICY REVIEW COMMITTEE (Fire)

BPD Chief Matt Gregory
BFD Chief J B Kimble
Mayor
Council Member David McCauley
Jeff Harvey
Amby Jenkins
City Attorney
Joey Baxa
UCC Sam Nolte
Randy Sanders

TECHNOLOGY COMMITTEE

Jay Hollen
Jerry Arnold & Ethan Crosten
Amby Jenkins
Phil Loftis
Duwane Squires
Seth Hoffman
Randy Sanders
Emiel Butcher

Other Committees/Appointments:

- **Buckhannon River Watershed Association** Ethan Crosten
- **Buckhannon Dog Park Committee** Lisa Critchfield, AC&C Member
Brooke Scott

Brad Hawkins, Street Supervisor
Jerry Arnold, Director of Public Works- Ethan Crosten
Elissa Linger, AC&C Member
Robin Keough, AC&C Member
Alison Clausen Whitehair, AC&C Member
Ginny Dixon

- **SYCC Capital Campaign Steering Committee** Chair, David McCauley- Council
- **Downtown Seasonal Decoration Committee** Pam Bucklew
Amanda Hayes
Nancy Shobe
Debra Brockleman
Jerry Arnold-Ethan Crosten
Volunteers

Sanders/Thomas motioned to approve the City of Buckhannon Appointments FY 2024/2025 as presented. The motion carried unanimously.

G. Comments and Announcements

City Attorney Tom O'Neill announced that he has been accepted for the final audition to compete on Jeopardy. The Council members and attendees congratulated Mr. O'Neill.

G.1 Pamela Bucklew: Mrs. Bucklew asked if new sidewalks will be installed once the sanitary project is complete on Island Avenue. Mr. Crosten reported that the sidewalks would be installed after the City completes the water project. She asked about the public bathrooms and whether we have automatic locks. (It was later reported that we have no internet access in certain areas, so we will have to wait on automatic locks.) She also asked about the historic signs in town as they were fading. (It was later reported that these were from the State and that they would have to be contacted to replace them.) She concluded by welcoming Mr. Zuliani to the City Council.

G.2 David McCauley: Mr. McCauley spoke about the Water Board meeting that was held earlier, and our consulting engineers told us we could look to conclude the new Water Plant by May of 2030, five months earlier than the original estimations.

G.3 Jack Reger: Mr. Reger welcomed Mr. Zuliani to the City Council. He commended Lacy Ramsey on her presentation and her success with the UCCVB. He concluded by thanking CJ Rylands for all his contributions to the City Council and to the City of Buckhannon.

G.4 Dave Thomas: Mr. Thomas also thanked CJ Rylands for all his contributions to the City Council and the City of Buckhannon; he expressed concern about the Humane Society's overpopulation of animals and encouraged citizens to assist the Humane Society. He is still getting calls about the cats at the River Walk and hopes we can do something about it soon.

G.5 Robert Zuliani: Mr. Zuliani commended the City and the sponsors on the success of the July 4th celebration. He also announced that Buckhannon will host the American Legion Area 2 tournament at Ellis Field on July 17-20 at West Virginia Wesleyan. Area 2 is made up of Buckhannon Post 7, Bridgeport Post 68, Clarksburg Post 13, Elkins Post 29, and Morgantown Post 2. Three games will be held as follows: Wednesday, July 17th, three games on Thursday, July 18th, and two on Friday, July 19th. If a second championship game is needed, it will be on July 20th. The top 2 teams advance to the WV State American Legion tournament the following week in Martinsburg. Admission is \$7 per person per game. Veterans get in free. Later, he also noted that the "Best Virginia" Basketball game will be held at the BUHS tomorrow evening (Friday, July 12th). He thanked everyone for the wonderful welcome to the City Council.

G.6 Randall Sanders: Mr. Sanders also welcomed Mr. Zuliani and thanked CJ Rylands for his various contributions, and he looks forward to continuing to work with CJ on future projects. He congratulated Create Buckhannon for a successful 4th of July Festival Friday and Mayor Skinner for bringing together a wonderful group of sponsors for the fireworks celebration. He also reminded everyone that on Friday, July 12th, at 7:00 p.m., there will be a presentation by the Rustic Mechanicals of The Tempest at the Colonial Arts Center.

H. Mayor's Comments and Announcements: Mayor Skinner welcomed Mr. Zuliani to the City Council and thanked all the sponsors – Citizens Bank of WV, Mike Ross & Ike Morris, Par-Mar/The Donut Spot, Potesta & Associates, and Buckhannon Toyota for the 4th of July Fireworks celebration. He indicated there were some potential opportunities for the location that previously housed Novelis, and he thanked Rodney Irvin from Channel 3.

I. Adjournment

At 8:38 p.m., Thomas made a motion to adjourn.

Mayor Robert N. Skinner III _____

City Recorder Randall H. Sanders _____