

STATE OF WEST VIRGINIA, COUNTY OF UPSHUR, CITY OF BUCKHANNON, TO WIT:

A regular meeting of the Buckhannon City Council was held on Thursday, November 07, 2024, at 7:00 p.m., in the Council Chambers of City Hall. The following individuals were in attendance (GTM indicates by GoToMeeting*):

Mayor	Robbie Skinner	Present
City Recorder	Randy Sanders	Present
Council Member	Pam Bucklew	Present
Council Member	Jack Reger	Present
Council Member	Robert Zuliani	Present
Council Member	David Thomas	Present
Council Member	Scott Randall	Present
Assistant Recorder & Director of Finance	Amberle Jenkins	Present
City Attorney	Tom O'Neill	Present - GTM
Buckhannon Police Department	Chief Matt Gregory	Present
Director of Public Works	Jerry Arnold	Present
Director of Public Works	Ethan Crosten	Present
Mayor's Office	Barbara Hinkle	Present
Channel 3	Rodney Irvin	Present
MyBuckhannon.com	Monica Zalaznik	Present
Record Delta	Noah Jeffries	Present

Guests: Debora Brockleman, GTM; Dr. Tim Reese, GTM; Jason Campbell, JC Films, GTM; Shane Jenkins, BFD; Darrian Randall; Steve & Libby Randall; Wyatt Burns, WVWC; Jody Light; Robyn Simons; Heather Hull, JC Films;

*Council of the City of Buckhannon
Public Meeting Agenda 7:00 PM Thursday, November 07, 2024
Council Chambers | 70 East Main Street*

- Call to Order
- Moment of Silent Reflection
- Reciting of the Pledge of Allegiance
- City Council Official Oath of Office-Unexpired Term of Office 11/07/2024 to 06/30/2026
- Approval of Previous Meeting Minutes: 10/17/2024, Special 10/28/2024, Special 11/06/2024
- Report of Events, Correspondence, and Information
 - See Full Listing in Council Packet
- Public Comment – Motion to Open & Close Requested
- Recognition of Guests
 - West Virginia Wesleyan College Student Senate Wyatt Burns
 - J.C. Films, Jason Campbell – Hank's Christmas Wish Buckhannon Film Project
- Financial Report – Director of Finance, Amberle Jenkins
 - Approve Design & Cost Jawbone Park Stage
 - Approve Expansion of Verkada Surveillance/Security Camera System
 - City Parks
 - Public Works Facility/Street Department
 - Buckhannon Police Department Impound
 - Colonial Arts Center
 - Possible Vote Recommendations from the Revenue Review Committee
 - J.C. Films, Outside entity funding request
 - W.V. Dickens Christmas Festival & Faire
 - Approve City of Buckhannon 2025 Holiday Schedule
 - Approval of Bill Payments
- Public Works Report – Directors of Public Works, Jerry Arnold, and Ethan Crosten

- City Police Report – Chief J.B. Kimble
- City Attorney’s Report – Thomas J. O’Neill
- Old Business Discussions:
 - Ordinance #469 – Vacating 3 Alleyways; Property Swap with W.V.W.C.
- New Business Discussions:
 - Approve Building and Wiring Permits
 - Appoint New Upshur County CVB Board Member
 - Appoint Stockert Youth & Community Center Board of Directors FY 24-25
 - Accept Bid Opening Results, Re: Installation of Indoor Gym Floor Surface at Existing Gym
 - Stockert Youth & Community Center Building Project
- Council Members’ Remarks and Announcements
- Mayor’s Remarks and Announcements
- Declaration of Adjournment

*This agenda was certified by Mayor Robbie Skinner on Friday, Nov. 4, 2024. *Those who participated in this meeting virtually used this link: <https://global.gotomeeting.com/join/443910693>, or by phone, call (571) 317-3112, access code: 443-910-693.*

Call to Order: At 7:00 p.m., Mayor Robbie Skinner called the November 07, 2024, meeting of the Buckhannon City Council to order.

Moment of Silent Reflection – Mayor Skinner invited those in attendance to join in a moment of silent reflection.

Reciting the Pledge of Allegiance - Mayor Skinner invited those in attendance to join in the Pledge of Allegiance.

City Council Official Oath of Office-Unexpired Term of Office 11/07/2024 to 06/30/2026 – Mayor Skinner officially announced that through the process of interviewing those who had submitted letters of interest to fulfill the vacant unexpired City Council Term of Office of 11/07/2024 to 06/30/2026 and all had gone through an interview with all Council members present, the City Council had chosen Scott Randall to fill this open seat. It was noted that Mr. Randall had also run for City Council in the most recent city election, and while he did not win an open seat, he was the next highest recipient of votes in that election. Mayor Skinner introduced Mr. Randall and then administered the official oath of office.

City of Buckhannon
70 East Main Street
Buckhannon, WV 26201



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CITY OF BUCKHANNON

OFFICIAL OATH

State of West Virginia,
County of Upshur,
City of Buckhannon,

I, **Scott D. Randall**, do solemnly affirm that I will support the Constitution of the United States, the Constitution of the State of West Virginia, the Charter and Ordinances of the City of Buckhannon, West Virginia, and faithfully discharge my duties as **Council Member** of the said City to the best of my ability, so help me God.



Scott D. Randall

Subscribed and sworn to before me this 7th day of November, 2024.



Mayor Robert Neal Skinner, III



Approval of Previous Meeting Minutes: 10/17/2024, Special 10/28/2024, Special 11/06/2024—Mayor Skinner recognized the minutes of the Special Meetings of 10/28/2024 and 11/06/2024 were available for consideration and asked for corrections or approval as presented.

Bucklew/Reger motioned to approve the minutes of the Special Meetings of 10/28/2024 and 11/06/2024 as presented. The motion carried.

Report of Events, Correspondence, and Information – Mayor Skinner presented and reviewed the report of events and correspondence:

- Proclamation-Alpha Delta Kappa

MAYOR'S PROCLAMATION

Whereas, ALPHA DELTA KAPPA the international organization for women educators was founded in the summer of 1954 & now has 28 active chapters in West Virginia with 1,000 members; and,

Whereas, the Kappa Chapter comprised of women educators was organized & members were initiated in Clarksburg on October 9, 1959; and,

Whereas, ALPHA DELTA KAPPA is dedicated to educational excellence, altruism, world understanding, & recognition of outstanding women educators;

Whereas, ALPHA DELTA KAPPA supports numerous benevolent & philanthropic purposes including the Julia Kovach Memorial Project, Camp Kno Koma for children with diabetes, the St. Jude's Children Research Hospital, & the Alzheimer's Association; and,

Whereas, ALPHA DELTA KAPPA's major goals are to build a fraternal fellowship among educators contributing to their effectiveness in promoting excellence in education, to establish high standards of education, & to promote educational & charitable projects & activities thereby enriching the lives of individuals everywhere & assisting these individuals into happy, constructive, & fulfilling lives while sponsoring scholarships at the state & chapter levels to contribute to professional development; and,

Whereas, our City now desires to recognize **ALPHA DELTA KAPPA's** members for their many outstanding contributions to our community during their month of celebration in October.

NOW, THEREFORE, I, ROBERT NEAL SKINNER, III, MAYOR OF THE CITY OF BUCKHANNON, pursuant to the power & authority duly vested in me, do hereby proclaim October 29, 2024 to be "**ALPHA DELTA KAPPA DAY**" throughout our City of Buckhannon.

I further urge all of our residents to thank & commend **ALPHA DELTA KAPPA** & all of their members for their many contributions to education, the advancement & recognition of women educators, & philanthropic support efforts during their most special day.

Given under my hand & the official seal of
The City of Buckhannon, this 29th day of October, 2024


Robert Neal Skinner, III, Mayor

o Proclamation by Governor Jim Justice: Christian Heritage Week

Proclamation
by Governor Jim Justice

Whereas, the Preamble to the Constitution of West Virginia declares, "Since through Divine Providence we enjoy the blessings of civil, political and religious liberty, we, the people of West Virginia reaffirm our faith in and constant reliance upon God"; and

Whereas, the Bill of Rights to the Constitution of West Virginia guarantees religious freedom; and the "Sundays excepted" provision of Article 7, Chapter 14 historically recognizes Sunday as a day of rest and worship; and

Whereas, for many West Virginians, public school days once began with a daily Pledge of Allegiance, prayer and Bible reading; and

Whereas, the state songs, *The West Virginia Hills* and *West Virginia My Home Sweet Home*, contain the lyrics, "With their summits bathed in glory, like our Prince Immanuel's land!" and "There I work, and I play, and I worship Sunday."; and

Whereas, the influence of Christianity in West Virginia is evident by her many churches and Christian charities, ministries, missions and schools; cherished Christmas, Easter and Thanksgiving holiday seasons; and a willingness of Mountaineers to love thy neighbor as thyself; and

Whereas, Thanksgiving week is an appropriate time to center attention on our thanks to Almighty God for His great and good Providence and for the Christian faith, which is part of West Virginia's and America's history.

Now, Therefore, Be it Resolved that I, Jim Justice, Governor of the Great State of West Virginia, do hereby proclaim **November 24-30, 2024** as:

Christian Heritage Week

in the Mountain State and invite all citizens to join me in this observance.

In Witness Whereof, I have hereunto set my hand and caused the Great Seal of the State of West Virginia to be affixed.

Done at the Capitol, City of Charleston, State of West Virginia, this the Twentieth day of June, in the year of our Lord, Two Thousand Twenty-Four, and in the One Hundred Sixty-Second year of the State.




 Jim Justice
 Governor

By the Governor:


 Mac Warner
 Secretary of State

- o Veterans Day Parade 11/11/24 at 9:45am & VFW Post 3663 Veterans Day Lunch
- o Tire Collection Event at Public Works Facility 395 Mud Lick Rd 11/16/24 9:00 am-3:00 pm
- o Report of Cat & Dog Activity-Upshur County Commission-September 2024
 - Cats brought in by City Trapper 0
 - Cats brought in by Animal Control Officer 4
 - Cats brought in by County Residents 50
 - Dogs brought by Animal Control Officer 19
 - Dogs brought in by County Residents 7

Public Comment - Motion to Open & Close Requested

Bucklew/Thomas motioned to open the public comments period of the meeting. The motion carried.

There were no persons who wished to present public comments.

Randall/Sanders motioned to close the public comments period of the meeting. The motion carried.

Recognition of Guests

West Virginia Wesleyan College Student Senate Wyatt Burns - Mayor Skinner recognized Wyatt Burns of West Virginia Wesleyan, who provided these remarks and report for WWC:

- First of all, Congratulations, Scott Randall, on your selection and appointment to Buckhannon City Council
- The next Open House for prospective students is November 16th
- Because of how Thanksgiving Break falls this year, our annual Festival of Lessons and Carols will be held on November 17th at 4p in Wesley Chapel. The annual Holiday dinner

will follow in the dining hall, where guests may pay at the door. Entertainment at the dinner will be provided by Key to Adam.

- Students will have Thanksgiving break the last week of November. They will return for three days of classes and then finals. We are assessing how many international students need to stay over break and will connect them with local churches and families for meals.

WVWC CCE Updates

- On November 2nd, 44 Boy Scouts from the Mountaineer Area Council came to campus to achieve a Merit Badge. We offered Bird Study, Electronics, First Aid, Game Design, Sculpture, and Swimming merit badges. This annual event draws families from across the state to Buckhannon. The CVB provided information guides, and several families explored Main Street and local shops and eateries while their Scouts were learning.
- The 20th annual Trick-or-Treat for Canned Goods was held on Halloween night. 1094 items were collected and dropped off at the Parish House. We thank the streets and neighborhoods around Buckhannon for answering the call to donate.
- Speaking of Trick-or-Treat, we had several events that focused on spreading joy to children. A group of students hand-delivered treats to the children at Stockert. The Child Development Center walked to campus, where 24 departments and organizations distributed treats. The Appalachian Impact Adventure Afterschool went around to offices on campus to collect treats. Lastly, students volunteered at the Head Start Fall Fest, where they helped lead stations for the kids throughout the day.
- Right now, students are at the Parish House preparing and serving our neighbors a chicken and rice dinner as part of the monthly community dinners hosted by the WE LEAD Poverty Reduction Team.
- Tomorrow, from 3:45 - 5 PM, the Avian Conservation Center of Appalachia will host a "Hoot & Holler" event in the Wesley Chapel featuring their beloved owl friends. This event is open to the public, but just a note: The owls can hoot and holler, but the attendees have to be very quiet so as not to make the owls uncomfortable in their new and unusual environment.
- The Upshur County Christmas Store dinner fundraiser is on Saturday at Chapel Hill, starting at noon. Students will be volunteering. Please stop by to have a great meal, see our students in action, and support about 400 Upshur County families.
- On November 12th, Alpha Sigma Phi will host a Red Cross Blood Drive in the Social Hall from 11:30 AM - 5 PM. You can register online, but walk-ins are welcome both on and off campus.
- The number of neighbors looking to the Parish House for support has continued to increase. As a result, their monthly deliveries of food have increased from about 3,000 lbs. of food to 6-9,000 lbs., which is much too strenuous on the regular volunteers. College students have been helping alleviate the burden of the delivery by showing up to unload.

J.C. Films, Jason Campbell – Hank’s Christmas Wish Buckhannon Film Project – Mayor Skinner recognized both Jason Campbell (attending by GTM) and Heather Hull, who together updated the City Council on the plans to have a premiere of Hank’s Christmas Wish 2, on Saturday, December 7, 2024, at the Event Center at Brushy Fork and that they plan to film Hank’s Christmas Wish 3 soon in Buckhannon as well. Mayor Skinner also reported discussions on a funding request from J.C. Films within the Revenue Review Committee, which met on November 6, 2024. The Revenue Review Committee is recommending that the City of Buckhannon donate the use of the Event Center at Brushy Fork at no cost for the premiere of Hank’s Christmas Wish 2 and provide monetary funding for \$3,000.

Without objection, a Possible Vote Recommendations from the Revenue Review Committee for J.C. Films, an outside entity funding request, was moved to the table for action.

Thomas/Zuliani motioned to approve the Revenue Review Committee’s recommendation that the City of Buckhannon donate the use of the Event Center at Brushy Fork at no cost for the premiere of Hank’s Christmas Wish 2 and provide monetary funding for \$3,000. The motion carried unanimously.

Financial Report – Director of Finance Amberle Jenkins – Mrs. Jenkins presented the current financial reports.

Amby report 11-7-24

Balances October 2024

General Fund mm checking \$1,282,954.11 CD \$86,576

Historic Landmark savings \$3,037

Stockert Youth Center Capitol Campaign \$448,161 + 12,000 pledge = \$460,161

Coal Tax \$63,454

Municipal Stabilization Fund \$924,215

Flood Control Acct \$78,352

Consolidated Public Works Board \$93,133 Cem CD \$235,407

Sales Tax \$2,342,733 (\$560,918 received 10/25/24, note that \$2.172 million is spoken for in the General Fund budget)

American Rescue Plan Acct \$202,694

Opioid Account \$113,253

October 2024 General Fund – revenues \$549T - (\$108T received from Sheriff taxes and \$166T from B&O taxes) and Expenditures were \$463T

Invoices to note—see attached

Stockert activities report in packet list 2002 participants in activities for the month of October.

Buckhannon Community Theatre held several performances of the Rocky Horror Picture Show in the Colonial in Oct and 1st of Nov. It was successful and about 800 attended the shows in total.

The next show to be held in the Colonial will be the “Best Christmas Pageant Ever”

Jawbone Park Stage improvements:

Consolidated Public Works Board began discussing improvement to the stage at Jawbone Park in February. In March the Board voted to improve the stage area with a larger footprint with concrete floor. The cost of materials will be between \$20T and \$25T.

Cameras: Ethan’s list

Outside Funding:

JC Films – Produces family based films- series based in Buckhannon “Hank’s Christmas” Has a \$60,300 budget - Many scenes in Buckhannon. Streaming platforms -Amazon, Netflix, PureFlix, Hulu and Tubi. Recommend \$3,000.

WV Dickens Festival & Faire – Dickens Era Festival one day – Saturday Dec 7. Day activities, evening ball. Budget \$10,065. Held two previous years with Create Buckhannon assistance. Recommend \$1,400

Oct. 2024					
Start Date	Start Time	End Time	Event	Location	# Attended
10/01/2024	2:00 PM	6:30 PM	Violin Lessons	Upstairs	4
10/01/2024	2:30 PM	5:30 PM	SYCC After-School Program	Whole Building	48
10/01/2024	5:30 PM	6:30 PM	Kickboxing	Gym	6
10/02/2024	12:00 PM	1:00 PM	Tobacco Coalition Meeting	Upstairs	3
10/02/2024	2:30 PM	5:30 PM	SYCC After-School Program	Whole Building	48
10/03/2024	2:30 PM	5:30 PM	SYCC After-School Program	Whole Building	48
10/03/2024	5:30 PM	6:30 PM	Special Olympics Practice	Volleyball Outdoor	27
10/03/2024	6:30 PM	8:30 PM	Karate	Gym	16
10/04/2024	2:30 PM	5:30 PM	SYCC After-School Program	Whole Building	33
10/04/2024	5:00 PM	6:00 PM	Drill Team Practice	Gym	13
10/06/2024	4:00 PM	6:00 PM	Party Rental	Gym, Lounge, Game Room	36
10/07/2024	8:00 AM	3:00 PM	Homeschool Group (Private)	Classroom	35
10/07/2024	2:30 PM	5:30 PM	SYCC After-School Program	Whole Building	51
10/07/2024	4:00 PM	6:00 PM	Life Coaching by Ashley	Upstairs	3
10/07/2024	5:00 PM	7:00 PM	Basketball Sign Ups	Lobby	37
10/07/2024	5:30 PM	8:30 PM	Karate	Gym	25
10/08/2024	2:00 PM	6:30 PM	Violin Lessons	Upstairs	4
10/08/2024	2:30 PM	5:30 PM	SYCC After-School Program	Whole Building	49
10/09/2024	2:30 PM	5:30 PM	SYCC After-School Program	Whole Building	49
10/10/2024	2:30 PM	5:30 PM	SYCC After-School Program	Whole Building	55
10/10/2024	6:30 PM	8:30 PM	Karate	Gym	14
10/11/2024	11:00 AM	1:00 PM	FRN Social	Lounge and Game Room	19
10/11/2024	2:30 PM	5:30 PM	SYCC After-School Program	Whole Building	47
10/11/2024	5:00 PM	6:00 PM	Drill Team Practice	Gym	11
10/12/2024	2:00 PM	4:00 PM	Party Rental	Gym, Lounge, Game Room	20
10/13/2024	3:00 PM	5:00 PM	Party Rental	Gym, Lounge, Game Room	40
10/14/2024	2:30 PM	5:30 PM	SYCC After-School Program	Whole Building	51
10/14/2024	5:00 PM	7:00 PM	Basketball Sign Ups	Lobby	81

10/14/2024	5:30 PM	8:30 PM	Karate	Gym	23
10/15/2024	2:00 PM	6:30 PM	Violin Lessons	Upstairs	2
10/15/2024	2:30 PM	5:30 PM	SYCC After-School Program	Whole Building	49
10/17/2024	2:30 PM	5:30 PM	SYCC After-School Program	Whole Building	48
10/17/2024	6:30 PM	8:30 PM	Karate	Gym	22
10/18/2024	2:30 PM	5:30 PM	SYCC After-School Program	Whole Building	47
10/18/2024	5:00 PM	6:00 PM	Drill Team Practice	Gym	11
10/19/2024	3:00 PM	11:00 PM	Buckhannoween	Gym and Outside	181
10/20/2024	3:00 PM	5:00 PM	Party Rental	Gym, Lounge, Game Room	24
10/21/2024	2:30 PM	5:30 PM	SYCC After-School Program	Whole Building	54
10/21/2024	5:30 PM	8:30 PM	Karate	Gym	22
10/22/2024	2:00 PM	6:30 PM	Violin Lessons	Upstairs	4
10/22/2024	2:30 PM	5:30 PM	SYCC After-School Program	Whole Building	50
10/23/2024	2:30 PM	5:30 PM	SYCC After-School Program	Whole Building	50
10/23/2024	5:00 PM	6:00 PM	Kangoo	Gym	6
10/23/2024	6:00 PM	7:00 PM	4H Meeting	Cafeteria	21
10/24/2024	2:30 PM	5:30 PM	SYCC After-School Program	Whole Building	57
10/24/2024	6:30 PM	8:30 PM	Karate	Gym	15
10/25/2024	2:30 PM	5:30 PM	SYCC After-School Program	Whole Building	45
10/26/2024	6:00 PM	8:00 PM	SYCC Halloween Bash	Gym and Lobby	147
10/27/2024	4:30 PM	7:00 PM	Karate Fall Party (Private)	Gym	43
10/28/2024	2:30 PM	5:30 PM	SYCC After-School Program	Whole Building	52
10/28/2024	5:30 PM	8:30 PM	Karate	Gym	23
10/29/2024	2:00 PM	6:30 PM	Violin Lessons	Upstairs	4
10/29/2024	2:30 PM	5:30 PM	SYCC After-School Program	Whole Building	49
10/29/2024	5:30 PM	6:30 PM	Kickboxing	Gym	6
10/30/2024	2:30 PM	5:30 PM	SYCC After-School Program	Whole Building	41
10/30/2024	5:30 PM	6:30 PM	Kangoo	Gym	6
10/31/2024	2:30 PM	5:30 PM	SYCC After-School Program	Whole Building	23
10/31/2024	6:30 PM	8:30 PM	Karate	Gym	4

2003

Approve Design & Cost Jawbone Park Stage - Amby Jenkins and Ethan Crosten presented the design and cost estimate of up to \$25,000 to complete the stage as presented. It is designed to be 3' in height, requiring railing per our insurer's underwriting requirements. A discussion took place on the various nuisances and applications of the railing and the functionality of the stage for performances. If the railing is determined to hinder the performance(s), the stage will be redesigned to 18" in height, which does not require a railing.

Sanders/Bucklew motioned to approve the construction of the new stage in Jawbone Park, which will be up to 3' in height, if the required railing, which could be detachable, does not disrupt the functionality of stage performances but does meet the insurance underwriting requirements at the cost of up to \$25,000. The motion carried.

Approve Expansion of Verkada Surveillance/Security Camera System in City Parks, Public Works Facility/Street Department, Buckhannon Police Department Impound, and the Colonial Arts Center - Amby Jenkins provided an overview of the proposed expansion of the Verkada Surveillance/Security Camera System at a total cost of \$68,857.75. Discussion took place.

General Fund Verkada Camera Summary

- **Waste and Street**
 - \$11,462.18 for Street Department Portion
 - Waste Board approved equal amount at 11/7/24 meeting.
- **Police Impound Lot**
 - \$4,347.37
- **Parks**
 - Walking Trail/ Dog Park - \$6,296.70
 - Jawbone Park - \$14,179.05
 - City Park - \$23,730.62
 - Total: \$44,206.37
- **Theater**
 - \$8,841.83

Reger/Thomas motioned to approve expanding the Verkada surveillance/security camera system in the City Parks, Public Works Facility/Street Department, Buckhannon Police Department Impound, and the Colonial Arts Center as presented for \$68,857.75. The motion carried.

Possible Vote Recommendations from the Revenue Review Committee:

- 1.) **J.C. Films, Outside entity funding request** – Action taken earlier in the meeting.
- 2.) **W.V. Dickens Christmas Festival & Faire**—Amby Jenkins reported discussions on a funding request from the W.V. Dickens Christmas Festival & Faire within the Revenue Review Committee, which met on November 6, 2024. The Revenue Review Committee recommends that the City of Buckhannon donate in-kind services from the Street Department for setup, cleanup, and use of Jawbone Park at no cost and provide monetary funding for \$1,400.

Zuliani/Randall motioned to approve the Revenue Review Committee’s recommendation that the City of Buckhannon donate in-kind services from the Street Department for setup, cleanup, and use of Jawbone Park at no cost and provide monetary funding for \$1,400. The motion carried unanimously.

Approve City of Buckhannon 2025 Holiday Schedule – Amby Jenkins provided the proposed City of Buckhannon 2025 Holiday Schedule as follows:



**City of Buckhannon
2025 Holidays**

January 1, 2025	Wednesday	New Year’s Day 2025
January 20, 2025	Monday	Martin Luther King, Jr. Day
February 17, 2025	Monday	Presidents’ Day
May 26, 2025	Monday	Memorial Day
June 20, 2025	Friday	West Virginia Day
July 4, 2025	Friday	Independence Day
September 1, 2025	Monday	Labor Day
October 13, 2025	Monday	Columbus Day
November 11, 2025	Tuesday	Veterans Day
November 27, 2025	Thursday	Thanksgiving Day
November 28, 2025	Friday	Thanksgiving Friday
December 25, 2025	Thursday	Christmas Day
January 1, 2026	Thursday	New Year’s Day 2026

Also, any days declared as a holiday by the Governor unless it is optional for municipalities to observe them. Note these declarations do not include municipalities.

Holiday Compensation

For purposes of full-time employee compensation, a holiday is an 8-hour day. Employees who work on a scheduled holiday, other than full-time civil service employees of the Fire Department (whose holiday compensation rules are set by state law), will be paid their regular compensation for time worked, plus 8 hours of holiday pay.

Holiday compensation rules for firefighters are set by West Virginia state code. Full-time, civil service, firefighters, are paid 1.5 times the regular rate of pay for twenty-four (24) hours on a holiday.

Firefighters who work the holiday and have worked more than 40 hours in the week at the time of a holiday (i.e., having reached 40 hours during the week in the days preceding the holidays) will receive twice the regular rate of pay for the holiday.

Sanders/Reger motioned to approve the City of Buckhannon 2025 Holiday Schedule as presented. The motion carried.

Approval of Bill Payments – Mrs. Jenkins presented the following bills for payment approval by the City Council. A Q & A followed:

October 16-31, 2024 GENERAL FUND PAYMENT OF BILLS

\$3,350.00– JEREMY DRENNEN –PREPARING FINANCIAL STATEMENTS

\$3,314.25– DAVID HOWELL CPA – 2024 AUDIT BILL #1

\$1,502.46- POSITIVE PROMOTIONS– JUNIOR FIRE FIGHTER HATS

\$6,929.06 – J F ALLEN CO – BLACKTOP IMPOUND LOT

\$1,890.00 – ACE MATERIALS – 10 YDS CONCRETE MADISON ST

\$5,006.58 – CITYNET – FIBER TO STREET & WASTE DEPT

\$2,980.00 – POTESTA & ASSOCIATES – SYCC BOUNDARY SURVEY PLAT

\$1,899.01 – APPLACHIAN SIGNALS & PRODUCTS – SYCC ANSUL SYS-FIRE ALARM

\$7,300.00 – HIM INC – BURN BOX CRANE RENTAL

\$19,200.00 – FORGE FIRE & COMPANY – BRAVO ELITE FORCE DOOR FOR BURN BUILDINGS

11-07-2024 07:13 AM DISBURSEMENTS 10-16-24 TO 10-31-24 PAGE: 1

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
MAYOR'S OFFICE	REGION VII PLANNING PDC	409-341-00	MAYOR'S SUPPLIES & M	GIS SERV ENGINEERING	325.00
	LEAF	409-341-00	MAYOR'S SUPPLIES & M	CITY HALL COPIER LEASE	177.89
	WV PUBLIC EMPLOYEES RETIREME	409-106-00	MAYOR'S RETIREMENT	WV RETIREMENT CONTRIBUTION	84.51
		409-106-00	MAYOR'S RETIREMENT	WV RETIREMENT CONTRIBUTION	86.54
		409-106-00	MAYOR'S RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	18.01
	BUCKHANNON POSTMASTER	409-218-00	MAYOR'S POSTAGE	PERMIT #10 POSTAGE	1,000.00
	PAYROLL ACCOUNT (ALL DEPTS)	409-341-00	MAYOR'S SUPPLIES & M	SEPT 2024 AA FEES	205.68
	JERRY HEARD ASSC.	409-341-00	MAYOR'S SUPPLIES & M	UTILITY BILLS	700.93
	WVNET	409-341-00	MAYOR'S SUPPLIES & M	WEB HOSTING QTR 3 FY24	26.25
		409-341-00	MAYOR'S SUPPLIES & M	WEB HOSTING QTR 4 FY24	26.25
	DUNCAN PARNELL INC	409-341-00	MAYOR'S SUPPLIES & M	TERRA FLEX YRLY SUBSC	99.00
	INTERNAL REVENUE SERVICE	409-104-00	MAYOR'S F.I.C.A.'	FICA WITHHELD AND MATCHED	105.29
		409-104-00	MAYOR'S F.I.C.A.	MEDICARE WITHHELD & MATCHE	24.62
	AT&T MOBILITY	409-211-00	MAYOR'S TELEPHONE	PCRD-SEPT CELL PHONE & GEO	54.00
	JEREMY DRENNEN, CPA	409-223-00	PROFESSIONAL SERVICE	WORK ON FINANCIAL STMTS	3,350.00
	FP FINANCE PROGRAM	409-341-00	MAYOR'S SUPPLIES & M	OCT 24 MAILER & INSERTER P	77.26
	AUTHORIZE.NET	409-341-00	MAYOR'S SUPPLIES & M	PCRD-RECDESK SEPT CC FEES	15.00
	FRONTIER	409-211-00	MAYOR'S TELEPHONE	472-1651-101515-4 CITY HAL	98.14
		409-211-00	MAYOR'S TELEPHONE	304-003-2273-060600-4	24.18
	UNITED STATE TREASURY	409-341-00	MAYOR'S SUPPLIES & M	PENALTY LATE PAYMENT	1,499.71
	HEWLETT PACKARD FINANCIAL SE	409-341-00	MAYOR'S SUPPLIES & M	DOCUMENT FEE	25.00

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FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	**PAYROLL EXPENSES			10/16/2024 - 10/31/2024	1,709.89
				TOTAL:	9,733.15
COUNCIL	WV PUBLIC EMPLOYEES RETIREME	410-106-00	COUNCIL'S RETIREMENT	WV RETIREMENT CONTRIBUTION	18.00
	THOMAS J O'NEILL	410-223-00	PROFESSIONAL (LEGAL)	NOV 24 ATTORNEY FEES	1,250.00
	INTERNAL REVENUE SERVICE	410-104-00	COUNCIL'S F.I.C.A.	FICA WITHHELD AND MATCHED	49.60
		410-104-00	COUNCIL'S F.I.C.A.	MEDICARE WITHHELD & MATCHE	11.60
	TRAVELERS INSURANCE	410-226-00	COUNCIL INSURANCE (P	INS PREM AUTO LIAB NOV 24	463.16
	**PAYROLL EXPENSES			10/16/2024 - 10/31/2024	800.00
				TOTAL:	2,592.36
RECORDER	WV PUBLIC EMPLOYEES RETIREME	411-106-00	RECORDER'S RETIREMEN	WV RETIRE TIER2 CONTRIBUTI	17.29
	INTERNAL REVENUE SERVICE	411-104-00	RECORDER'S F.I.C.A.	FICA WITHHELD AND MATCHED	31.00
		411-104-00	RECORDER'S F.I.C.A.	MEDICARE WITHHELD & MATCHE	7.25
	**PAYROLL EXPENSES			10/16/2024 - 10/31/2024	500.00
				TOTAL:	555.54
TREASURER	WV PUBLIC EMPLOYEES RETIREME	413-106-00	TREASURER'S RETIREME	WV RETIREMENT CONTRIBUTION	28.19
		413-106-00	TREASURER'S RETIREME	WV RETIREMENT CONTRIBUTION	28.19
	DAVID L HOWELL CPA	413-224-00	AUDIT	24 AUDIT BILL #1	3,314.25
	INTERNAL REVENUE SERVICE	413-104-00	TREASURER'S F.I.C.A.	FICA WITHHELD AND MATCHED	19.42
		413-104-00	TREASURER'S F.I.C.A.	MEDICARE WITHHELD & MATCHE	4.54
	**PAYROLL EXPENSES			10/16/2024 - 10/31/2024	313.18
				TOTAL:	3,707.77
COURT	INTERNAL REVENUE SERVICE	416-104-00	POLICE JUDGE FICA	FICA WITHHELD AND MATCHED	43.92
		416-104-00	POLICE JUDGE FICA	MEDICARE WITHHELD & MATCHE	10.27
	**PAYROLL EXPENSES			10/16/2024 - 10/31/2024	708.33
				TOTAL:	762.52
CITY ENGINEER	WV PUBLIC EMPLOYEES RETIREME	420-106-00	CITY ENGINEER RETIRE	WV RETIREMENT CONTRIBUTION	74.10
		420-106-00	CITY ENGINEER RETIRE	WV RETIREMENT CONTRIBUTION	74.10
	INTERNAL REVENUE SERVICE	420-104-00	CITY ENGINEER FICA T	FICA WITHHELD AND MATCHED	51.51
		420-104-00	CITY ENGINEER FICA T	MEDICARE WITHHELD & MATCHE	12.05
	**PAYROLL EXPENSES			10/16/2024 - 10/31/2024	823.30
				TOTAL:	1,035.06
ZONING	WV PUBLIC EMPLOYEES RETIREME	437-106-00	ZONING RETIREMENT	WV RETIREMENT CONTRIBUTION	135.00
		437-106-00	ZONING RETIREMENT	WV RETIREMENT CONTRIBUTION	135.00
	INTERNAL REVENUE SERVICE	437-104-00	ZONING F.I.C.A.	FICA WITHHELD AND MATCHED	93.00
		437-104-00	ZONING F.I.C.A.	MEDICARE WITHHELD & MATCHE	21.75
	**PAYROLL EXPENSES			10/16/2024 - 10/31/2024	1,500.00
				TOTAL:	1,884.75
DATA PROCESSING	GUARDIAN SAFETY & SUPPLY	439-230-00	DATA PROCESSING	INSTALLED BITDEFNDR EXP M	37.50
	OPTIMUM B2B, DEPT. 1264	439-230-00	DATA PROCESSING	OCT 24 CITY HALL INTERNET	214.63
	HEWLETT PACKARD FINANCIAL SE	439-230-00	DATA PROCESSING	MNTHLY PLOTTER PYMT	78.91
				TOTAL:	331.04
CITY HALL	MON POWER	440-213-00	CITY HALL UTILITIES	110 088 782 062 70 E MAIN	1,348.45
	MOUNTAINEER GAS COMPANY	440-213-00	CITY HALL UTILITIES	GF GAS 10-30-24	210.84
	DODSON BROS EXTERMINATING CO	440-216-00	CITY HALL MAINTENANC	OCT 24 CH PEST INSPECTION	33.00
	WV PUBLIC EMPLOYEES RETIREME	440-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	123.26
		440-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	125.48

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	WALMART STORES INC -BUCKHANN	440-341-00	CITY HALL SUPPLIES	CITY HALL CLEANING SUPPLI	38.19
	INTERNAL REVENUE SERVICE	440-104-00	CITY HALL FICA	FICA WITHHELD AND MATCHED	84.00
		440-104-00	CITY HALL FICA	MEDICARE WITHHELD & MATCHE	19.64
	CINTAS	440-216-00	CITY HALL MAINTENANC	CH THEATRE PSC RUGS 10-07-	45.32
		440-216-00	CITY HALL MAINTENANC	CH THEATRE PSC RUGS 10-14-	45.32
		440-216-00	CITY HALL MAINTENANC	CH THEATRE PSC RUGS 10-21-	45.32
	**PAYROLL EXPENSES			10/16/2024 - 10/31/2024	1,369.50
				TOTAL:	3,488.32
POLICE	GO-MART	700-343-00	POLICE DEPT. AUTO SU	PCRD-FUEL FOR POLICE CRUIS	97.44
	POSITIVE PROMOTIONS	700-341-00	POLICE DEPT. MAT & S	PCRD-HALLOWEEN SAFETY PROG	1,114.72
	COUNTRY INN & SUITES	700-214-00	POLICE DEPT. TRAVEL	PCRD-LODGING FOR MCCAULEY	314.16
	WV PUBLIC EMPLOYEES RETIREME	700-106-00	POLICE DEPT. RETIREM	WV RETIREMENT CONTRIBUTION	1,962.02
		700-106-00	POLICE DEPT. RETIREM	WV RETIREMENT CONTRIBUTION	1,682.14
	BUCKHANNON POSTMASTER	700-341-00	POLICE DEPT. MAT & S	PCRD-POSTAGE TO SHIP EVIDE	5.80
		700-341-00	POLICE DEPT. MAT & S	PCRD-POSTAGE TO SHIP EVIDE	9.50
	WV CONSOLIDATED PUBLIC RETIR	700-106-00	POLICE DEPT. RETIREM	WV RETIRE MPFRS CONTRIBUTI	1,137.26
		700-106-00	POLICE DEPT. RETIREM	WV RETIRE MPFRS CONTRIBUTI	966.51
	INDEED.COM	700-341-00	POLICE DEPT. MAT & S	PCRD-POLICE OFFICER HELP W	79.51
	COMMISSION ON ACCREDITATION	700-221-00	POLICE DEPT. TRAININ	PCRD-CALEA CONFERENCE-GREG	760.00
	INTERNAL REVENUE SERVICE	700-104-00	POLICE DEPT. FICA TA	FICA WITHHELD AND MATCHED	2,168.00
		700-104-00	POLICE DEPT. FICA TA	MEDICARE WITHHELD & MATCHE	507.03
	AMAZON.COM	700-341-05	POLICE VIPS EXPENSES	PCRD-SHOULDER MICROPHONES-	110.16
		700-341-00	POLICE DEPT. MAT & S	PCRD-STREAMLIGHT FOR RIFLE	218.40
	CORRIDOR H TIRE INC	700-343-00	POLICE DEPT. AUTO SU	PCRD-TIRES FOR TASK FORCE	730.00
	AT&T MOBILITY	700-211-00	POLICE DEPT. TELEPHO	PCRD-SEPT CELL PHONE & GEO	1,278.20
	FRONTIER	700-211-00	POLICE DEPT. TELEPHO	304-001-6194-111398-4 POL	133.42
		700-211-00	POLICE DEPT. TELEPHO	473-7911-073014-4 POL FAX	109.06
	FLYERS ENERGY LLC	700-343-00	POLICE DEPT. AUTO SU	POLICE SEPT 24 FUEL BILL	2,287.33
	DAH TECHNOLOGIES USA, INC.	700-341-05	POLICE VIPS EXPENSES	PCRD-SUBSCRIPTION INCIDENT	1,000.00
	PHILLIP E LEMON	700-341-00	POLICE DEPT. MAT & S	RADAR CALIBRATION	405.00
	TRAVELERS INSURANCE	700-226-00	POLICE DEPT. INSURAN	INS PREM AUTO LIAB NOV 24	2,945.86
	**PAYROLL EXPENSES			10/16/2024 - 10/31/2024	35,179.73
				TOTAL:	55,201.25
FIRE	JP MORGAN EQUIPMENT FINANCE	706-459-00	FIRE DEPT. CAPITAL O	NOV 24 FIRE TRK PYMT	3,678.20
	COLE TRUCK PARTS INC	706-343-00	FIRE DEPT. AUTO SUPP	ENG 11 ANTIFREEZE	109.57
	AIRGAS USA, LLC	706-341-00	FIRE DEPT. MATERIAL	OXYGEN CLNR TIP	66.70
		706-341-00	FIRE DEPT. MATERIAL	ELEC STICK 2-AF TWEC	59.12
	POSITIVE PROMOTIONS	706-341-01	VOLUNTEER FIREFIGHTE	JUNIOR FF HATS	1,502.46
	NAPA-AMTOWER AUTO SUPPLY	706-343-00	FIRE DEPT. AUTO SUPP	ENG 11 OIL ANTI FREE	184.57
		706-343-00	FIRE DEPT. AUTO SUPP	FILTERS BALL JOINT SEALS	89.86
		706-343-00	FIRE DEPT. AUTO SUPP	FILTERS BALL JOINT SEALS	183.64
		706-343-00	FIRE DEPT. AUTO SUPP	FILTERS BALL JOINT SEALS	127.20
		706-343-00	FIRE DEPT. AUTO SUPP	FILTERS BALL JOINT SEALS	88.25
	BOUND TREE MEDICAL	706-341-00	FIRE DEPT. MATERIAL	PCRD-OYGEN MASKS	432.98
	LOWES BUSINESS ACCOUNTS/SYNC	706-341-00	FIRE DEPT. MATERIAL	AQUAFINA CASES OF WATER	326.57
	BRUFFEY TRUCKING INC	706-221-00	FIRE DEPT. TRAINING	1 1/2" CR FOR FIRE BOXES	601.50
	BREATHING AIR SYSTEMS CORP	706-216-00	FIRE DEPT. MAINTENAN	TRAVEL, LABOR, FUEL, ASSE	433.79
	WHOLESALE TIRE INC	706-343-00	FIRE DEPT. AUTO SUPP	INSPECTION ENG 1101	19.00
	DODSON BROS EXTERMINATING CO	706-341-00	FIRE DEPT. MATERIAL	FIRE OCT 24 PEST INSPECTIO	44.00
	WV PUBLIC EMPLOYEES RETIREME	706-106-00	FIRE DEPT. GROUP RET	WV RETIREMENT CONTRIBUTION	838.94
		706-106-00	FIRE DEPT. GROUP RET	WV RETIREMENT CONTRIBUTION	751.21
	WV CONSOLIDATED PUBLIC RETIR	706-106-00	FIRE DEPT. GROUP RET	WV RETIRE MPFRS CONTRIBUTI	1,584.69

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DISBURSEMENTS 10-16-24 TO 10-31-24

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FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		706-106-00	FIRE DEPT. GROUP RET	WV RETIRE MPFRS CONTRIBUTI	1,174.56
	HERITAGE FIRE EQUIPMENT LLC	706-343-00	FIRE DEPT. AUTO SUPP	GAS CYLINDER STRUT	37.74
	TANNER SMITH	706-214-00	FIRE DEPT. TRAVEL EX	WV CHAP IAAI CLASS	445.84
	TRIPLE K KUSTOMZ	706-343-00	FIRE DEPT. AUTO SUPP	ALIGNMENT ADJUST BALL JT	284.99
	INTERNAL REVENUE SERVICE	706-104-00	FIRE DEPT. FICA TAX	FICA WITHHELD AND MATCHED	1,732.97
		706-104-00	FIRE DEPT. FICA TAX	MEDICARE WITHHELD & MATCHE	405.29
	AMAZON.COM	706-341-00	FIRE DEPT. MATERIAL	PCRD-CLEARVIEW WASTE VALVE	10.12
	AT&T MOBILITY	706-211-00	FIRE DEPT. TELEPHONE	PCRD- SEPT GEOTAB PYMT	190.28
	WITNER PUBLIC SAFETY GROUP I	706-343-00	FIRE DEPT. AUTO SUPP	BIV COMPLETE VALVE REPA	164.00
		706-341-01	VOLUNTEER FIREFIGHTE	PHENIX FIRE HELMET	305.00
	FRONTIER	706-211-00	FIRE DEPT. TELEPHONE	472-2868-101915-4 FIRE	131.08
	FLYERS ENERGY LLC	706-343-00	FIRE DEPT. AUTO SUPP	FIRE SEPT 24 FUEL BILL	742.06
	WYATT LAND & TIMBER	706-221-00	FIRE DEPT. TRAINING	20 FT USED CONNEX CONTAIN	2,800.00
	TRAVELERS INSURANCE	706-226-00	FIRE DEPT. INSURANCE	INS PREM AUTO LIAB NOV 24	1,047.84
	**PAYROLL EXPENSES			10/16/2024 - 10/31/2024	27,964.88
				TOTAL:	48,558.90
STREET	COLE TRUCK PARTS INC	750-343-00	STREET DEPT. AUTO SU	U JOINT & STRAP KIT S-10	248.74
	J F ALLEN CO	750-461-00	STREET PAVING	BLACKTOP	5,164.30
		750-461-00	STREET PAVING	BLACKTOP	1,764.76
	LOWES BUSINESS ACCOUNTS/SYNC	750-341-00	STREET DEPT. MAT & S	CLEANING SUPPLIESFOR SHOP	153.06
		750-341-00	STREET DEPT. MAT & S	4" PVC PIPE & TEE	54.38
	FIRST COMMUNITY BANK	750-459-00	STREET DEPT. CAPITAL	NOV 24 CONCRETE TRK PYMT	2,753.09
	WV PUBLIC EMPLOYEES RETIREME	750-106-00	STREET DEPT. GROUP R	WV RETIREMENT CONTRIBUTION	1,203.75
		750-106-00	STREET DEPT. GROUP R	WV RETIREMENT CONTRIBUTION	1,164.07
		750-106-00	STREET DEPT. GROUP R	WV RETIRE TIER2 CONTRIBUTI	539.07
		750-106-00	STREET DEPT. GROUP R	WV RETIRE TIER2 CONTRIBUTI	522.17
	SYLVESTER W. LOWTHER	750-343-00	STREET DEPT. AUTO SU	HYD HOSE & CHAIN FOR PAVE	319.50
	INDEED.COM	750-341-00	STREET DEPT. MAT & S	PCRD-STREET DEPT LABORER A	98.78
	CITIZENS BANK OF WV	750-459-00	STREET DEPT. CAPITAL	STREET EXCAVATOR PYMT NOV	2,736.13
	WALMART STORES INC -BUCKHANN	750-341-00	STREET DEPT. MAT & S	PCRD-OFFICE SUPPLIES & 360	382.55
	DUNCAN PARNELL INC	750-341-00	STREET DEPT. MAT & S	TERRA FLEX YRLY SUBSC	99.00
	INTERNAL REVENUE SERVICE	750-104-00	STREET DEPT. FICA TA	FICA WITHHELD AND MATCHED	1,199.07
		750-104-00	STREET DEPT. FICA TA	MEDICARE WITHHELD & MATCHE	280.45
	AMAZON.COM	750-343-00	STREET DEPT. AUTO SU	PCRD-12V 200AMP CIRCUIT BR	26.98
		750-343-00	STREET DEPT. AUTO SU	PCRD- S9 HYDRAULIC POWER U	291.68
		750-341-00	STREET DEPT. MAT & S	PCRD-HAND CLEANER	107.79
	CLEVELAND BROTHERS EQUIPMENT	750-343-00	STREET DEPT. AUTO SU	PRECLEANER-D4 DOZER	125.94
		750-343-00	STREET DEPT. AUTO SU	DECAL & FILM STRIPES	223.26
	CORRIDOR H TIRE INC	750-343-00	STREET DEPT. AUTO SU	CHANGED TIRES	349.50
	AT&T MOBILITY	750-211-00	STREET DEPT. TELEPHO	PCRD-SEPT CELL PHONE & GEO	504.45
	WORLD FUEL SERVICES, INC.	750-341-00	STREET DEPT. MAT & S	55GAL 30W OIL FOR DOZER	261.61
	FRONTIER	750-211-00	STREET DEPT. TELEPHO	472-5755-101615-4 STREET	129.11
	FLYERS ENERGY LLC	750-343-00	STREET DEPT. AUTO SU	STREET SEPT 24 FUEL BILL	2,135.86
	CINTAS	750-345-00	STREET DEPT. UNIFORM	WAS T/S STR UNIFORMS 10-10	193.02
	ACE MATERIALS	750-458-05	STREET DEPT PROJECTS	LOYDS CONCRETE MADISON ST	1,890.00
	HOPE GAS	750-213-00	STREET DEPT. UTILITI	GF GAS 10-30-24	213.56
	DIVISION OF HIGHWAYS (TRES./	750-458-00	WALK TRAIL	REIMB OVERPYMT POUNDSTONE	4,249.34
	CITYNET LLC	750-458-05	STREET DEPT PROJECTS	FIBER TO STREET & WASTE DE	5,006.58
	GOOD SPROTSMAN MARKETING OUT	750-341-00	STREET DEPT. MAT & S	PCRD-UNLIMITED & REVOLVER	120.00
	TRAVELERS INSURANCE	750-226-00	STREET DEPT. INSURAN	INS PREM AUTO LIAB NOV 24	2,249.80

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	**PAYROLL EXPENSES			10/16/2024 - 10/31/2024	19,364.53
				TOTAL:	56,125.88
STREET LIGHTS	MON POWER	751-213-00	STREET LIGHTS	110 088 782 484 E MAIN ST	137.43
		751-213-00	STREET LIGHTS	110 100 156 733 107 E MAIN	131.36
		751-213-00	STREET LIGHTS	110 158 087 939 MAIN ST CA	12.63
		751-213-00	STREET LIGHTS	110 160 309 701 31 S KANAW	29.54
				TOTAL:	310.96
TRAFFIC SIGNALS & SIGN	MON POWER	752-213-00	TRAFFIC SIGNALS POWE	110 087 174 485 S KANAWHA	33.85
		752-213-00	TRAFFIC SIGNALS POWE	110 088 235 830 REGER ST	58.41
				TOTAL:	92.26
ARTS-THEATRE	MOUNTAINEER GAS COMPANY	906-213-00	CAC UTILITIES	GF GAS 10-30-24	40.02
	LOWES BUSINESS ACCOUNTS/SYNC	906-450-01	THEATRE BLDG	PCRD-TOGGLE BOLT DIAMOND B	45.94
		906-216-00	THEATRE MAINTENANCE/	KEYS FOR ART GALLERY	26.46
	GEORGE L. WILSON INC.	906-216-00	THEATRE MAINTENANCE/	DOOR LOCK CYLINDERS	159.90
		906-216-00	THEATRE MAINTENANCE/	2- KEY CYLINDER LOCKS	144.00
	WV PUBLIC EMPLOYEES RETIREME	906-106-00	CAC RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	4.61
		906-106-00	CAC RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	0.33
	INTERNAL REVENUE SERVICE	906-104-00	CAC FICA	FICA WITHHELD AND MATCHED	18.37
		906-104-00	CAC FICA	MEDICARE WITHHELD & MATCHE	4.29
	AMAZON.COM	906-341-00	CAC SUPPLIES & EXPEN	PCRD-POPCORN BOXES	27.85
	CINTAS	906-216-00	THEATRE MAINTENANCE/	CH THEATRE PSC RUGS 10-07-	28.84
		906-216-00	THEATRE MAINTENANCE/	CH THEATRE PSC RUGS 10-14-	28.84
		906-216-00	THEATRE MAINTENANCE/	CH THEATRE PSC RUGS 10-21-	28.84
	**PAYROLL EXPENSES			10/16/2024 - 10/31/2024	296.25
				TOTAL:	854.54
STOCKERT YOUTH CENTER	MON POWER	907-213-00	UTILITIES	110 084 592 119 SYC	687.59
		907-213-00	UTILITIES	110 084 767 208 79 MAIN S	12.46
	BANDLAND, LLC	907-354-00	DRILL TEAM	PCRD-BATONS	251.86
	POTESTA & ASSOCIATES INC	907-458-02	SYCC BUILDING	BOUNDARY SURVEY FLAT SYCC	2,980.00
	MOUNTAINEER GAS COMPANY	907-213-00	UTILITIES	GF GAS 10-30-24	51.41
	WV PUBLIC EMPLOYEES RETIREME	907-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	234.84
		907-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	213.30
		907-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	236.28
		907-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	212.07
	WALMART STORES INC -BUCKHANN	907-361-00	AFTER SCHOOL SUPPLIE	AFTER SCHOOL SNACKS	16.92
		907-361-00	AFTER SCHOOL SUPPLIE	AFTER SCHOOL SNACKS	64.38
	INTERNAL REVENUE SERVICE	907-104-00	FICA TAX	FICA WITHHELD AND MATCHED	480.87
		907-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	112.47
	AMAZON.COM	907-341-00	MATERIALS & SUPPLIES	PCRD-PAPER TOWELS	34.70
	AT&T MOBILITY	907-211-00	TELEPHONES	PCRD-SEPT GEOTAB PYMT	39.75
	SAMS CLUB	907-361-00	AFTER SCHOOL SUPPLIE	PCRD-AFTER SCHOOL SNACKS &	605.50
		907-458-01	SYCC CHILDRENS FESTIV	PCRD-CHILDREN'S FESTIVAL S	124.78
		907-361-00	AFTER SCHOOL SUPPLIE	PCARD-AFTER SCHOOL SNACKS	71.50
	APPALACHIAN SIGNALS & PRODUC	907-216-00	MAINTENANCE	ANSUL SYS-FIRE ALARM	1,899.01
	FRONTIER	907-211-00	TELEPHONES	473-0145-042701-4 SYC	387.98
	FLYERS ENERGY LLC	907-343-00	SYCC AUTO SUPPLIES	SYCC SEPT 2024 FUEL BILL	308.26
	CINTAS	907-216-00	MAINTENANCE	SYCC RUGS & MOPS 10-14-24	45.84
		907-216-00	MAINTENANCE	SYCC RUGS & MOPS 10-21-24	45.84
	RACHEL THOMAS	907-356-00	YOUTH BASKETBALL	REFUND BBALL & CHEER MOVIN	100.00
	A PLUS GUITARS	907-341-00	MATERIALS & SUPPLIES	PCRD-TRS CABLE	24.95

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	TRAVELERS INSURANCE	907-226-00	INSURANCE & BONDS	INS PREM AUTO LIAB NOV 24	403.16
	**PAYROLL EXPENSES			10/16/2024 - 10/31/2024	7,755.85
				TOTAL:	17,401.57
CONVENTION CENTER	USDA, RURAL DEVLEOPMENT	910-457-00	CONFERENCE CENTER PA	CONF CENTER NOV 24	3,351.00
	WV PUBLIC EMPLOYEES RETIREME	910-106-00	EVENT CENTER RETIREM	WV RETIRE TIER2 CONTRIBUTI	2.43
		910-106-00	EVENT CENTER RETIREM	WV RETIRE TIER2 CONTRIBUTI	0.18
	INTERNAL REVENUE SERVICE	910-104-00	FICA TAX	FICA WITHHELD AND MATCHED	27.24
		910-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	6.37
	AT&T MOBILITY	910-213-00	UTILITIES-ADJUTANT G	PCRD-SEPT CELL PHONE PYMT	50.72
	**PAYROLL EXPENSES			10/16/2024 - 10/31/2024	439.48
				TOTAL:	3,877.42
PUBLIC SAFETY	MON POWER	976-213-00	SAFETY COMPLEX UTILI	110 088 783 078 22 S FLORI	1,200.69
	MOUNTAINEER GAS COMPANY	976-213-00	SAFETY COMPLEX UTILI	GF GAS 10-30-24	75.75
	DODSON BROS EXTERMINATING CO	976-216-00	SAFETY COMPLEX MAINT	POLICE OCT 24 PEST INSPECT	47.00
	CUMMINS SALES & SERVICE FAIR	976-216-00	SAFETY COMPLEX MAINT	PSC GENERATOR MAINT 3Q	2,254.18
	CINTAS	976-216-00	SAFETY COMPLEX MAINT	CH THEATRE PSC RUGS 10-07-	17.51
		976-216-00	SAFETY COMPLEX MAINT	CH THEATRE PSC RUGS 10-14-	17.51
		976-216-00	SAFETY COMPLEX MAINT	CH THEATRE PSC RUGS 10-21-	23.69
	HIM INC	976-459-01	PUBLIC SAFETY TRAINI	BURN BOX CRANE RENTAL	7,300.00
	FORGE FIRE & COMPANY LLC	976-459-01	PUBLIC SAFETY TRAINI	BRAVO ELITE FORCE DOOR	19,200.00
	OFFICE WONDERLAND	976-216-00	SAFETY COMPLEX MAINT	PCRD-MONITOR FOR PSC TRAIN	1,195.00
				TOTAL:	31,331.33

Thomas/Zuliani motioned to approve the payment of bills. The motion carried.

Public Works Report – Directors of Public Works, Jerry Arnold, and Ethan Crosten – Ethan Crosten presented the Public Works Report as follows:

- I have contacted a firm regarding potential addressing improvements due to recent federal issues. I am currently waiting on a cost to resolve these issues.
- I have been working to establish a more efficient GIS method of mapping and lot location for cemeteries and a GIS system for various Street Department features.
- We have received quotes for camera installation at various City Parks and City Departments. (This was approved earlier.)

Street:

- Ritchie Street is nearly complete, with a single stretch of Curbs to pour.
- I have completed a proposed design and estimate for the Jawbone Park Stage, which the department will begin this winter if approved. (This was approved earlier.)
- The City Park Basketball Hoops and pickleball nets have been installed. The upgrades are complete, and now all that remains is surface restoration.
- We have completed surface restoration in the Madison Street Lot. This will allow the geogrid to be installed early this spring when the turf has been established.

- The department continues installing new signposts west of Route 20.

Waste:

- We have been in contact with Saint-Gobin for potential waste-reuse options and have a meeting scheduled with them next week.
- Tire Amnesty Day is November 16th at the Street Department facility.

Sewer:

- We are still awaiting parts for our Clarifier to be operational.
- The lower Drive sewer upgrade has moved into its final stretch.
- We have secured rights-of-way in preparation for a sanitary sewer project along Chestnut Street
- A significant repair to the force main into the Treatment Plant is underway.

Water:

- Finishing Island Avenue as final phase as utilities. The main line is complete, and just a couple of tie-ins left
- Transferring the Meade Street Services and abandoning the old mainline
- Beginning Central Avenue mainline upgrade in the winter
- Working on the CMH development as the sewer progresses
- The operators have moved to a 4-man rotation, with Eric Thomason passing his Class IV operators' test.

Engineering:

- ARPA – Tennerton Booster Station – The Contractor for Contract B punch list is working on the punch list. He anticipates completing the list within the next two weeks.
- FEMA Generator Hazard Mitigation Grant No. 2 – A site meeting for the security fence installation was held on October 22, 2024, to verify the amount of materials required. We are still waiting for an update on the resumption of construction activities.
- Stockert Youth & Community Center Multi-Use Facility Project – The bid opening for the replacement of the existing gym's tile floor project was held on October 28, 2024, at 1:30 PM. The apparent low bidder is B&E Construction, with a bid of \$29,083.00. All necessary documentation has been received. Anticipates a construction start date in the middle of December 2024.
- WVDOH Transportation Alternative Program (TAP) Morton Avenue – Waiting on the Notice to Proceed from the WVDOH to begin the design phase of the project
- CMH Development Utility Project – A site meeting with the developer was held on October 22, 2024, with Ethan and Jay Hollen. The contractor is going to construct the subgrade work for the two access roads and the cul-de-sacs within the development. Sanitary sewer work is expected to begin on the project in early to mid-December 2024. The sanitary sewer phase of the project will be completed first, and the waterline phase of the project afterward, which is expected to be in Spring 2025

City Fire Department Report – Chief JB Kimble– Chief Kimble provided the following report:

- Call volume: ESO software transition will be reported in December
- Arson incidents, citizens should lock up any vacant areas and be vigilant
- Training facility updates; received flashover box from Loudoun County. Shipping and placement costs were around \$7,000
- Utilize the majority of federal money the County Commission provided for the training facility. BVFD has committed funds and a line item in our current budget.
- Attended the WV State Fire Commission meeting in Flatwoods recently
- Captains J. Baxa, B. Elmore, L. Baxa, Glenn Davis, and I completed the John Maxwell Leadership Academy.
- Connie Davis has donated \$4,500 to the BFD to provide another academy.
- Work on the mental wellness program continues
- Truck 11 passed its annual inspection today
- Fire Prevention presented by Shane Jenkins; Chief Kimble introduced FF Jenkins who provided the following presentation:

BFD: Fire Prevention Activities Report 2024 - Fire prevention week: October 6 – 12, 2024.

During Fire Prevention Week, the Buckhannon Fire Department engaged with 1,227 students across 12 elementary schools and daycare facilities, educating them on key safety measures. Our

presentations covered vital topics, including how to call 911, knowing your address, planning escape routes, and smoke detector maintenance. We also demonstrated the operation of various firefighting tools and gear to give students a hands-on understanding of fire safety.

This year, we took a step back to reassess our outreach strategy, focusing on effectiveness and long-term impact. In previous years, we distributed generic items like coloring books and crayons, which we felt were quickly discarded without making a lasting impression. To enhance retention and engagement, we introduced unique, personalized BFD stickers featuring six individual firefighters, Engine 11, and Truck 11. For the first time, we also handed out rack cards with fire prevention tips. These new materials have helped open the door to longer-lasting awareness among both children and adults. At Monday's Trunk or Treat event, we handed out over 300 stickers and rack cards, spreading our safety message further into the community.

Branding and marketing were at the forefront of designing these items, with the added goal of supporting future recruitment efforts by showcasing our department in a memorable way. We believe these updated materials will leave a meaningful impact, helping keep our community safer and potentially encouraging new recruits to join our team.

We were proud to have the opportunity to represent the city of Buckhannon and the Buckhannon Fire Department in a professional yet fun atmosphere, making a lasting impact on the most important part of our community: our youth. Thank YOU, council for your support during Fire Prevention Week and always.

Chief Kimble and FF Jenkins participated in a Q&A. He spoke about the homeless situation, cautioning that abandoned buildings are particularly dangerous as the weather worsens and people seek shelter. Property owners should take proper precautions.

City Attorney's Report - Thomas J. O'Neill - Mr. O'Neill reported briefly on Ordinance #469 - Vacating 3 Alleyways; Property Swap with W.V.W.C., which is still on hold awaiting surveys from Potesta and Associates. He also spoke on the status of the McCoy situation.

Old Business Discussions:

Ordinance #469 - Vacating 3 Alleyways; Property Swap with W.V.W.C. - Discussed earlier - no action necessary

New Business Discussions:

Building and Wiring Permits - Council to Approve - Council members were sent these earlier in the day and were part of the meeting packet.



Permit Fee Report #76355 - #76375
10/17/2024 - 11/06/2024

Permit #	Applicant Name	Applicant Address	Primary Contractor	Description	Project Cost	Fee Amount	Electrical Property Type	Asbestos Inspection	Zoning Approval Date	Historic Property	Flood Zone Area	Flood Zone /Elevation Certificate	FEMA Accessory Use
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Group: Commercial Electrical Fee

76368	NUMBER ONE AUTO SID PHILLIPS	42 N LOCUST ST	JG LLC	GRAVEL PARKING LOT FOR BUSINESS, LIGHT POLES FOR SECURITY, 6' CHAINLINK FENCE	25,000.00	100.00	Commercial Property	No	10/30/2024	No	Zone AE	Yes-Elevation Cert. Not Required	No
76354	M&H Apartments - Abe Broukhara	1 Cambridge Heights - Building	David L Beckner - Appalachian Environmental	Inside Repairs/Remodel due to water damage	63,000.00	100.00	Commercial Property	Yes -If yes attach report		No	N/A	No	

		4 (10 Units)		from water line break sprinkler system-Building 4 (10 Units)									
					88,000.00	200.00							

Group Total: 2

Group: Commercial-Industrial (nonresidential)

76368	NUMBER ONE AUTOSID PHILLIPS	42 N LOCUST ST	JG LLC	GRAVEL PARKING LOT FOR BUSINESS, LIGHT POLES FOR SECURITY, 6' CHAINLINK FENCE	25,000.00	187.50	A Commercial Property	No	10/30/2024	No	Zone AE	Yes-Elevation Cert. Not Required	No
76363	Segra	Shawnee Drive		Installation Underground Burial (FOC) Fiber Optic Cable - Shawnee Drive \$6.00 per foot x 2472' = \$14,832.00	15,000.00	14,832.00				No	N/A	No	
76360	JONIHOWARD	133 CAMDEN AVE	Titan Roofing	REROOF-REPLACE SHINGLES WITH SHINGLES	8,700.00	82.65		Yes -If yes attach report		No	N/A	No	No
76359	Aarons Rent to Own - SBI	39 Clarksburg Road	Carolina Metal Building Tech	Replacement Metal Roof & Fiberglass Insulation	50,000.00	325.00		No		No	Zone A	Yes-Elevation Cert. Not Required	
76357	Lowe's Home Center	40 Clarksburg Rd	KEELEY CONSTRUCTION	Paving Project-Resurfacing Parking Lot	333,577.00	1,834.67				No	Zone A	Yes-Elevation Cert. Not Required	
76354	M&H Apartments - Abe Broukha	1 Cambridge Heights - Building 4 (10 Units)	David L Beckner - Appalachian Environmental	Inside Repairs/Remodel due to water damage from water line break sprinkler system-	63,000.00	409.50	A Commercial Property	Yes -If yes attach report		No	N/A	No	

				Building 4 (10 Units)									
76350	Community Care WV	38 N Kanawha St	VARIAN CONTRACTING	Metal Roof Overlay	51,122.00	332.29		No		Yes	Zone AE	Yes-Elevation Cert. Not Required	
76347	SAM BAXA	22 KANAWHA ST	ULTIMATE ROOFING WV LLC	GOING OVER A RUBBER ROOF WITH RUBBER *NOT REMOVING ANYTHING	52,000.00	300.00		No		Yes	Zone AE	No	No
76346	BKN HOUSING AUTHORITY	23 1/2 HINKLE DR	JD BUILDERS JOSHUA DEAN	REMOVE SHINGLES REPLACING WITH METAL	22,900.00	194.65		Yes -If yes attach report		No	N/A	No	No
					621,299.00	18,498.26							

Group Total: 9

Group: No Charge

76375	COB SYCC	79 E Main St	B&E Construction LLC	Installation of Indoor Gym Floor Surface at the Existing Gym	29,083.00	0.00				Yes	N/A	No	
76371	Fred Eberle Trade School	208 Morton Ave	CP&H City Plumbing & Heating	Duct Collection System	399,455.00	0.00	A Commercial Property			No	N/A	No	
76372	Upshur County Commission Courthouse	38 W Main St	BUCKEYE CONSTRUCTION & RESTORATION	Slate Replacement on the steps due to trip hazard on two floors & install new handrails , painting walls in the stairwell	117,116.00	0.00				Yes	N/A	No	
76358	United Way	Walk Trail Lane		Placemnt of 10 Instructional Signage-Born Learning Trail	0.00	0.00			9/26/2024	No	Zone AE	Yes-Elevation Cert. Not Required	
76355	City of Buckhannon	70 E Main St	J F Allen Company	Paving Services: E Main Street,	637,797.03	0.00				Yes			

				Cleveland Avenue & Franklin Street									
76356	City of Buckhannon	70 E Main St	J F Allen Company	Paving Services City Park Access Roads, Parking Area & partial Basketball Court	36,745.44	0.00				No	N/A	No	
					1,220,196.47	0.00							

Group Total: 6

Group: Residential (non-commercial)

76374	David Delong	159 Randolph St	WINDOW WORLD OF FAIRMONT	Replacement (1) Storm Door	1,615.00	17.77				No	N/A	No	
76370	PATRICK JACK	133 POCAHONTAS ST		SIDING ON DORMERS, REPAIR FLOORING (FLOOR JOISTS)	2,000.00	22.00		No		No	N/A	No	No
76367	Joey Baxa	100 W Lincoln St		Replace existing front porch rod iron columns to wrapped 4x4 posts, Roof Canopy/Awning from metal to shingles-joist hangers into brick & new entry door.	1,500.00	16.50				No	N/A	No	
76364	CINDY KING	104 SMITHFIELD ST		COVERING A SECTION OF EXPOSED WOOD WITH VINYL SIDING ON SIDE OF THE HOUSE *NOT REMOVING MATERIALS	800.00	10.00		No		Yes	N/A	No	No
76365	AUSTIN MCCARTNEY	31 BOGGESS ST	Loudin Construction LLC	CONCRETE EXISTING	2,500.00	27.50		No		No	N/A	No	No

				DRIVEWAY WITH EXTENSION OF 2-3' ON EACH SIDE (5' TOTAL) OKAY'D BY V. SMITH									
76366	JENNIFER GILLESPIE	149 CAMDEN AVE	JES BASEMENT SYSTEMS JES CONSTRUCTION LLC	DEWATERING SYSTEM	12,696.45	139.66		No		No	N/A	No	No
76362	AUSTIN RADABAUGH	3 LOWER DRIVE		METAL OVER SHINGLES * NOT DISTURBING THE ROOF	7,000.00	77.00		No		No	N/A	No	No
76361	PAULA MUSICK POTTS	140 CAMDEN AVE	SUPERIOR ENVIRONMENTAL/ASBESTOS	REROOF SHINGLES	1,000.00	11.00		Yes -If yes attach report		No	N/A	No	No
76352	MARY MORRIS	20 REGER AVE		REFINISHING HARDWOOD FLOORS	900.00	10.00		No		No	N/A	No	No
76353	CHRISTINE HESS	16 1/2 CLEVELAND AVE	SUNRISE ROOFING	METAL OVER SHINGLES *NOT DISTURBING THE ROOF	5,000.00	55.00		No		No	N/A	No	No
76351	JERRY COCHRAN	138 BARBOUR ST		INTERIOR REMODEL- REPLACE FLOORING ETC	2,500.00	27.50		No		No	N/A	No	No
76349	EDWIN STATON	9 MYRNAST	JES BASEMENT SYSTEMS JES CONSTRUCTION LLC	CRAWLSPACE DRAINAGE (ALTERNATION) ALSO INSTALLING A YARD WET WELL. OK PER SANITARY STORMWATER DEPT	22,855.61	205.70		No	10/9/2024	No	N/A	No	No
76348	LYNN LINDE R	4 MEADE ST	WINDOW WORLD OF FAIRMONT	6 VINYL REPLACE MENT WINDOWS, NOT CHANGING ANY OPENINGS	4,505.00	49.56		No		Yes	Zone AE	Yes-Elevation Cert. Not Required	No
76345	PHIL WEAVER	2 MARION ST	SUPERIOR ENVIRONMENTAL/ASBESTOS	REPLACE SHINGLES WITH	1,000.00	11.00		Yes -If yes		No	N/A	No	No

				SHINGLE S- BACK PORCH				attach report					
76344	TANYA FOSTER	4 GILBERT ST		INTERIOR REMODEL	10,000.00	90.00		No		No	N/A	No	No
					75,872.06	770.19							

Group Total: 15

Group: Residential Electrical Fee

76373	Lowell Queen	118 Pocahontas St	DTA ELECTRICAL	Electrical Service Upgrade 200 amp	1,500.00	100.00	B2 Single Family Residential (500 sq ft)			No	N/A	No	
76369	MIKE HOUSE	22 REGER AVE	TWISTED WIRE	200 AMP AND CHANGING 2 WIRE RECEPTACLES TO GFCI WO#771731195	2,800.00	100.00	B2 Single Family Residential (500 sq ft)	No		No	N/A	No	No
					4,300.00	200.00							

Group Total: 2

Group: Zoning Application Fee

76368	NUMBER ONE AUTO PHILLIPS	42 N LOCUST ST	JG LLC	GRAVEL PARKING LOT FOR BUSINESS, LIGHT POLES FOR SECURITY, 6' CHAINLINK FENCE	25,000.00	20.00	A Commercial Property	No	10/30/2024	No	Zoning AE	Yes-Elevation Cert. Not Required	No
76349	EDWIN STATION	9 MYRNA ST	JES BASEMENT SYSTEMS JES CONSTRUCTION LLC	CRAWLS PACE DRAINAGE (ALTERNATION) ALSO INSTALLING A YARD WET WELL. OK PER SANITARY STORMWATER DEPT	22,855.61	20.00		No	10/9/2024	No	N/A	No	No
					47,855.61	40.00							

Group Total: 2

					2,057,523.14	19,708.45							
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Bucklew/Randall motioned to approve the Building and Wiring permits. The motion carried with Reger abstaining.

Appoint New Upshur County CVB Board Member – Mayor Skinner recommended that the Council approve Jim Valenson as the City of Buckhannon’s Tourism Representative on the Upshur County CVB Board.

Bucklew/Thomas motioned to approve the appointment of Jim Valenson as the City of Buckhannon’s Tourism Representative on the Upshur County CVB Board. The motion carried.

Appoint Stockert Youth & Community Center Board of Directors FY 24-25 – Mayor Skinner recommended that the Council approve the appointment of the following persons for the Stockert Youth & Community Center Board of Directors FY 24-25:

Robbie Skinner, Mayor (Chair)	Term of Office
Randy Sanders, City Recorder	Term of Office, Voting
Pam Bucklew, Council	Term of Office
William Parker {UCBOE}	Term of Office
Sam Nolte (UCC)	Term of Office
Jessica Vincent (WVWC)	2024-2026
Don Nestor (At Large)	2023-2025
Pam Martin (At Large)	2024-2026
Nancy Shobe (At Large)	2024-2026

Randall/Reger motioned to approve the Stockert Youth & Community Center Board of Directors FY 24-25 members as presented. The motion carried with Thomas voting nay.

Accept Bid Opening Results, Re: Installation of Indoor Gym Floor Surface at Existing Gym— Mayor Skinner presented the only bid received, which was for \$29,083.00 and from B & E Construction.

**ADVERTISEMENT FOR BIDS
CITY OF BUCKHANNON
STOCKERT YOUTH & COMMUNITY CENTER
INSTALLATION OF INDOOR RESILIENT ATHLETIC SURFACING**

The City of Buckhannon (City), on behalf of the Stockert Youth & Community Center (SYCC), is requesting bids from qualified contractors for the purchase and installation of approximately 2,350 square feet of indoor resilient athletic surfacing on the existing gymnasium floor, hereinafter referred to as the Project, located at 79 East Main Street in Buckhannon, West Virginia.

The successful Bidder must adhere to the following Project requirements:

1. The successful Bidder shall provide all services as described in the Bid Package.
2. The work shall be performed in a professional manner in accordance with industry standard best practices.
3. The SYCC shall remain in service at all times, except the gymnasium, including before, during and after the installation of the indoor resilient athletic surfacing.
4. The successful Bidder shall furnish all labor, materials and equipment necessary to ensure complete encapsulation of the existing asbestos tile flooring.
5. The successful Bidder shall furnish all labor, materials, equipment, insurance and certifications to complete the proposed work of the Project.
6. By submitting a Bid, the Bidder acknowledges that the Bidder has included (in the sealed bid) a sum to cover all costs associated with the Project.
7. The successful Bidder shall list both the City of Buckhannon and the Stockert Youth & Community Center as “Additional Insured” on the Certificate(s) of Insurance requirements listed in Section 5.0 – Insurance Requirements of the Bid Package.

The Bid Package, containing the technical specifications, Project Site Plan, Project Requirements and additional information, is available to all interested parties. All interested parties should contact James S. Hollen, III – PE (City Engineer for the City of Buckhannon) at (304) 472-1651, extension 1006 for delivery options of the bid package. All clarifications, questions or comments regarding the contents of the bid package must be submitted in writing and either mailed, faxed or emailed to the address below. No clarifications and questions will be accepted after 12:00 PM EST on October 15, 2024. An addendum containing answers to all bidder questions and comments shall be issued no later than October 22, 2024.

Sealed bids should be clearly labeled “SYCC Gymnasium Floor Installation” on the bottom-left corner of the envelope which may be either hand delivered or mailed to the following address:

Mr. James S. Hollen, III, PE – City Engineer

City of Buckhannon
 70 East Main Street
 Buckhannon, WV 26201

All sealed bids must be received by 1:30 PM EST on October 28, 2024, at which time the received bids will be opened and publicly read aloud.

The City reserves the right to reject any and all bids, to award the contract to other than the low bidder, and to waive any informality in bidding. The City reserves the right to reject any all bids that are not in the best interest of the City. In addition, the City also reserves the right to terminate the contract at any time due to noncompliance with the information contained in the Bid Package.

Honorable Robert N. Skinner, III
 Mayor & Stockert Youth & Community Center Board Chair
 City of Buckhannon

The Intermountain Run Dates: 09/27/24, 10/04/24

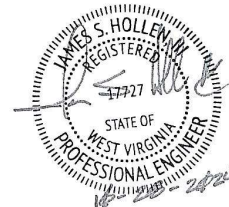
City of Buckhannon
 Stockert Youth & Community Center
 Purchase & Installation of Indoor Resilient Athletic Flooring

Bid Opening Sign-In and Results Sheet - October 28, 2024 at 1:30 PM EST

Name	Company	Email Address	Contact Phone Number	Base Bid - Purchase & Installation of Indoor Resilient Athletic Flooring
Jay Hollen	City of Buckhannon	jay.hollen@buckhannonwv.org	304-472-1651, x1006	
Debora Brockleman	City of Buckhannon	debora.brockleman@buckhannonwv.org	304-473-0145	
	B & E Construction		304-483-1045	\$29,083.00

Corrected bid result due to calculation error

- The bid from B & E Construction contained a calculation error. The corrected amount for the Base Bid Contract is indicated above.
- Based upon the review of the bid received, the Apparent Low Bidder is B & E Construction with a bid of \$29,083.00.



Sanders/Zuliani motioned to approve the \$29,083.00 bid from B & E Construction for the installation of an indoor gym floor surface at the existing SYCC gym. The motion carried.

Stockert Youth & Community Center Building Project - Mayor Skinner provided an overview of the current Stockert Youth and Community Center multi-purpose building project and noted that the Council recently held an Executive Session to discuss this property matter and has found it no longer financially viable. The ceiling for completion of the project has been set at 4 million dollars, and all indications are that it will be nearly impossible to achieve this. These discussions have also been held in an Executive Session with the SYCC Board of Directors. The Mayor asked that the Council formally vote to discontinue the project. Discussion took place.

Sanders/Thomas motioned to discontinue the Stockert Youth and Community Center multi-purpose building. After further discussion, the motion carried unanimously.

Council Members' Remarks and Announcements

Scott Randall: Mr. Randall thanked the Council for the opportunity to serve and looks forward to his future involvement.

Pamela Bucklew: Mrs. Bucklew welcomed and congratulated Scott Randall.

Jack Reger: Mr. Reger welcomed and congratulated Scott Randall. He would like the City Council to consider moving towards a digital version of our agendas and asked that it be placed on a future agenda for consideration.

Dave Thomas: Mr. Thomas welcomed and congratulated Scott Randall. He then spoke of the Stockert Youth and Community Center in general as well as societal issues. He would like us to meet with the Upshur County Commission more often.

Robert Zuliani: Mr. Zuliani welcomed and congratulated Scott Randall. He asked about the storm drain on Locust Street near Speedway. Mayor Skinner noted that it is a state highway, and the matter has been referred to the WVDOH.

Randall Sanders: Mr. Sanders welcomed and congratulated Scott Randall. He spoke of the SYCC opportunities and feels we will still have great success. He also provided an update on the Event Center at Brushy Fork activities.

Mayor's Remarks and Announcements

Mayor Robbie Skinner: Mayor Skinner welcomed and congratulated Scott Randall and said we would appoint him to the Water board soon. He spoke of the many great interviews that we conducted when looking for the new council member. He noted that one such person is Dr. Teresa Black, and Mayor Skinner would like to have her work with a homeliness and drug addiction task force that we City may spearhead. He will have this item on a future agenda for consideration. He hopes the community gets behind the John C. Allen Regional Hub, "the rec center" on Route 33.

Declaration of Adjournment

At 8:49 p.m., Sanders made a motion to adjourn.

Mayor Robert N. Skinner III

City Recorder Randall H. Sanders
