

STATE OF WEST VIRGINIA, COUNTY OF UPSHUR, CITY OF BUCKHANNON, TO WIT:

A special meeting of the Buckhannon Colonial Arts Center Board was held on September 17, 2024 at 5:00 p.m. at City Hall in Council Chambers with the following in attendance:

Board Member, Chair	Alisa Lively	Present
Board Member, Vice Chair	Erika Kolenich	Present
Board Member	Randy Sanders	Present
Board Member	John Waltz	Absent
Board Member	Morgen Miller	Present
Assistant Recorder & Director of Finance	Amberle Jenkins	Present
Office Manager	Barbara Hinkle	Present

*City of Buckhannon Colonial Arts Center Board 5:00 P.M. at City Hall in Council Chambers
Special Meeting Agenda for Tuesday, September 17, 2024*

A. Call to Order

- A.1 Moment of Silence
- A.2 Pledge to the Flag of the United States of America

B. Recognized Guests

- B.1 BCT Partner Organization Representative

C. Strategic Issues for Discussion and/or Vote

- C.1 Executive Session Per WV Code § 6-9A-4 Personnel & Property Matters
- C.2 Management of the Colonial Arts Center

D. Adjournment

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A. Call to Order: The meeting was called to order by Chairperson Alisa Lively, followed by a moment of silence and pledge to the flag.

B. Recognized Guests:

B.1 BCT Partner Organization Representative: Erika Kolenich briefly spoke on the role that BCT currently plays in the CAC. No other persons from BCT attended.

The CAC Board had a brief discussion about the positive role that BCT plays in the theatre and possibly expanding that role. No decisions were made.

C. Strategic Issues for Discussion and/or vote:

C.1 Executive Session Per WV Code 6-0a-4 Personnel and Property Matters:

Motion Sanders/Miller to adjourn into executive session at 5:35 pm to discuss personnel and property matters. Motion carried.

Motion Kolenich/Sanders to reconvene at 6:03 pm. Motion carried.

C.2 Management of the Colonial Arts Center: The Board members discussed the job description, but did not make any decisions. This matter is tabled for the time being.

D. Adjournment: There being no further business to be transacted, meeting was adjourned.

Chairperson Alisa Lively

Vice Chairperson Erika Kolenich