

STATE OF WEST VIRGINIA, COUNTY OF UPSHUR, CITY OF BUCKHANNON, TO WIT:

A scheduled meeting of the Buckhannon Police Civil Service Commission was held in City Council Chambers at 70 East Main Street, on November 20, 2024 at 4:00pm with the following in attendance:

Commissioner	Karl Kolenich	Present-GTM
Commissioner	Geraldine Henderson	Present
Commissioner	Mark Spencer	Absent
Police Chief	Matthew Gregory	Present
Assistant City Recorder	Amberle Jenkins	Present

Police Civil Service Commission of the City of Buckhannon
Meeting Agenda
4:00 PM Wednesday, November 20, 2024
Council Chambers | 70 East Main Street

- Call to Order
- Moment of Silent Reflection
- Reciting of the Pledge of Allegiance
- New Business Discussions:
 - Approval to Begin the Process for Advertising Probationary Police Officer Candidates to Replenish the Eligibility List
- Comments and Announcements
- Declaration of Adjournment

Call to order: The meeting was called to order by President Kolenich, followed by a moment of silence and pledge to the flag.

**New Business Discussions:
Approval to Begin the Process for Advertising Probationary Police Officer Candidates to Replenish the Eligibility List**

Chief Gregory explained that police officer Angel McCauley recently resigned immediately without a prior notice. This will leave two vacancies in the department and there are only two persons on the eligibility list.

**Motion Kolenich/Henderson to begin the process to replenish the police eligibility list.
Motion carried.**

The commission members discussed the following dates:

Deadline to accept applications – January 3, 2025

PCSC to review the application on January 7, 2025 at 5:00 pm in City Hall.

Set testing date for February 8, 2025 at 9:00 am at the Brushy Fork Event Center.

There being no other business to be transacted, motion Kolenich/Henderson to adjourn at 4:20 pm. Motion carried.

Commissioner	Karl Kolenich
Commissioner	Geraldine Henderson
Commissioner	Mark Spencer
Assistant City Recorder	Amberle Jenkins