

**STATE OF WEST VIRGINIA, COUNTY OF UPSHUR, CITY OF BUCKHANNON, TO WIT:**

A regular meeting of the Buckhannon Sanitary Board was held on Thursday, September 19, 2024, at 7:30 a.m., in Council Chambers and by GoToMeeting (GTM). The following were in attendance:

Mayor	Robbie Skinner	Absent
City Recorder	Randy Sanders	Present
Assistant Recorder/Director of Finance	Amberle Jenkins	Absent
Director of Public Works	Jerry Arnold	Absent
Sanitary Superintendent/Director of Public Works	Ethan Crosten	Present
City Engineer	Jay Hollen	Present - GTM
Board Member	Phil Loftis	Present
Board Member	Mitchell Shaw	Present - GTM
Sanitary Assistant Superintendent	Cody Tenney	Present
Office Manager	Barbara Hinkle	Present
Notetaker	Alice Teets	Present

Guests: None

***City of Buckhannon Sanitary Board-7:30 A.M. at City Hall in Council Chambers  
Meeting Agenda for Thursday, September 19, 2024***

- A. Call to Order**
  - A.1 Moment of Silence
  - A.2 Pledge to the Flag of the United States of America
- B. Recognized Guests**
  - B.1
- C. Finance Report-Amby**
  - C.1 August 2024
- D. Department Report**
  - D.1 Plant Operations-Testing
  - D.2 Maintenance Crew
  - D.3 Line Crew #1
  - D.4 Line Crew #2
  - D.5 Island Avenue Sewer Replacement Project
  - D.6 ARPA Projects Update
  - D.7 FEMA Closeout Update
- E. Storm Water Issues for Discussion and/or Vote**
  - E.1 Stormwater Permit - 83 West Main Street
- F. Correspondence and Information**
  - F.1 The Pipeline Newsletter from the Public Service Commission of WV-Summer 2024  
<http://www.psc.state.wv.us/scripts/pipeline/pipelinenewsletter.cfm>
- G. Consent Agenda**
  - G.1 Approval of Minutes 08/15/2024
- H. Strategic Issues for Discussion and/or Vote**
  - H.1 Approval to Advertise to Bid for One Ton Pickup Truck
- I. Board Members Comments and Announcements**
- J. Adjournment**

Posted 09/13/2024

- A. Call to Order-** Recorder Sanders called the meeting to order, and then he led those in attendance in a Moment of silence and the pledge to the Flag of the United States of America.
- B. Recognized Guests:** None
- C. Finance Report**
  - C.1 August 2024:** Barbara Hinkle provided the following report.

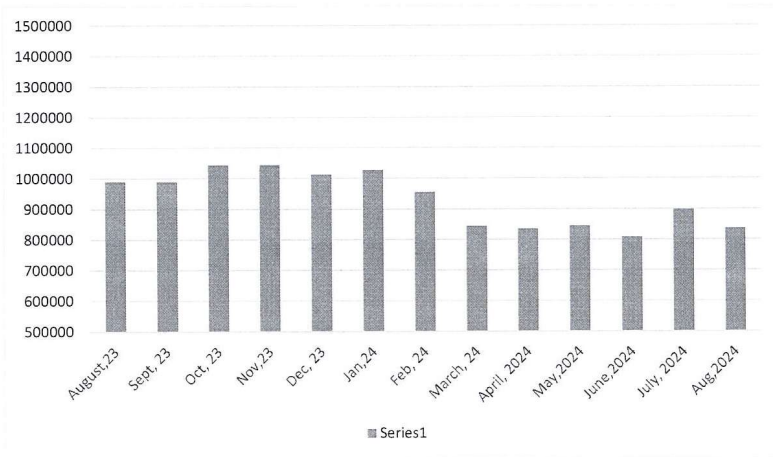
SANITARY BOARD  
CITY OF BUCKHANNON  
BALANCE SHEET

Balance August 31, 2024

Money market checking \$836,531.20

CD Working Capital \$102,482.11  
(CD#368265) 4.18% matures 5-26-25

CD (303555) 4.75% maturity 3-19-25 \$109,544.87  
CD (345244) 4.04% mature Sept 2024 \$25,595.17  
CD (358003) 4.04% mature Sept 2024 \$225,996.07



STORMWATER FUND  
Balance August 31, 2024 \$194,825.60

9-17-2024 01:10 PM

CITY OF BUCKHANNON  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: AUGUST 31ST, 2024

PAGE: 4

401-SANITARY

% OF YEAR COMPLETED: 16.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
OTHER FEES						
401-343-000-00 SEWER TAPS	1,000	0.00	0.00	0.00	1,000.00	0.00
TOTAL OTHER FEES	1,000	0.00	0.00	0.00	1,000.00	0.00
UTILITY BILLINGS						
401-350-000-00 SEWER CUSTOMERS BILLING	1,800,000	161,060.35	323,777.82	0.00	1,476,222.18	17.99
TOTAL UTILITY BILLINGS	1,800,000	161,060.35	323,777.82	0.00	1,476,222.18	17.99
HEALTH AND SAFETY						
401-351-000-00 BF SURCHARGE BILLING	0	0.00	0.00	0.00	0.00	0.00
401-351-100-00 WST RD CONSMP SURC BILLIN	50	19.20	39.00	0.00	11.00	78.00
401-351-200-00 WST RD EXTEN SURCH BILLIN	2,000	250.00	500.00	0.00	1,500.00	25.00
401-352-000-00 INCOME FROM TENNERTON PSD	205,775	23,728.21	49,704.36	0.00	156,070.64	24.15
TOTAL HEALTH AND SAFETY	207,825	23,997.41	50,243.36	0.00	157,581.64	24.18
CHARGES FOR SERVICES						
401-362-000-00 DUE FROM GEN FUND-STORM S	0	0.00	0.00	0.00	0.00	0.00
401-362-000-01 SEPTAGE HAULERS	40,000	4,779.00	7,224.00	0.00	32,776.00	18.06
401-362-000-02 PROJECT MANAGEMENT FEES	0	0.00	0.00	0.00	0.00	0.00
401-362-000-03 RT. 20 NORTH SEWER EXTENS	0	0.00	0.00	0.00	0.00	0.00
401-362-000-04 JAWBONE RUN PROJECT	0	0.00	0.00	0.00	0.00	0.00
401-362-000-05 IJDC GRANT	0	0.00	0.00	0.00	0.00	0.00
TOTAL CHARGES FOR SERVICES	40,000	4,779.00	7,224.00	0.00	32,776.00	18.06
GRANTS						
401-368-000-00 CONTRIB REV NOT 5.5RULE	59,129	0.00	59,128.75	0.00	0.00	100.00
401-368-000-02 CONTRIB IN AID CONSTRUC	0	0.00	0.00	0.00	0.00	0.00
TOTAL GRANTS	59,129	0.00	59,128.75	0.00	0.00	100.00
INTRAFUND CONTR/CHARGES						
401-370-000-01 LATE CHARGES	23,000	2,197.49	5,080.26	0.00	17,919.74	22.09
TOTAL INTRAFUND CONTR/CHARGES	23,000	2,197.49	5,080.26	0.00	17,919.74	22.09
OTHER REVENUE						
401-379-000-00 GAIN/LOSS SALE OF FIXED A	0	0.00	0.00	0.00	0.00	0.00
401-380-000-00 INTEREST	350	0.00	12.38	0.00	337.62	3.54
401-380-000-01 SALE OF ASSETS	0	0.00	0.00	0.00	0.00	0.00
401-381-000-00 SERVICES OF FLUSHER TRUCK	500	0.00	0.00	0.00	500.00	0.00
401-399-000-00 MISCELLANEOUS	2,000	0.00	91.30	0.00	1,908.70	4.57
401-399-000-01 RDT CAPLIZED LABEQ/SUPP	0	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER REVENUE	2,850	0.00	103.68	0.00	2,746.32	3.64
TOTAL REVENUE	2,133,804	192,034.25	445,557.87	0.00	1,688,245.88	20.88

401-SANITARY % OF YEAR COMPLETED: 16.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
POWER/FUEL/UTILITY =====						
SALARIES & BENEFITS						
401-711-113-00 PLANT POWER	92,000	9,376.48	19,389.43	0.00	72,610.57	21.08
TOTAL SALARIES & BENEFITS	92,000	9,376.48	19,389.43	0.00	72,610.57	21.08
CONTRACTUAL SERVICES						
401-711-213-00 ELIAS STREET	25,000	2,067.85	4,328.28	0.00	20,671.72	17.31
TOTAL CONTRACTUAL SERVICES	25,000	2,067.85	4,328.28	0.00	20,671.72	17.31
COMMODITIES						
401-711-313-00 VICKSBURG	11,000	1,607.37	2,578.80	0.00	8,421.20	23.44
TOTAL COMMODITIES	11,000	1,607.37	2,578.80	0.00	8,421.20	23.44
CAPITAL OUTLAY						
401-711-413-00 EAST MAIN ST	10,000	395.94	917.21	0.00	9,082.79	9.17
TOTAL CAPITAL OUTLAY	10,000	395.94	917.21	0.00	9,082.79	9.17
CONTRIBUTIONS						
401-711-513-00 WOOD/RITCHIE STS	3,000	99.89	217.23	0.00	2,782.77	7.24
TOTAL CONTRIBUTIONS	3,000	99.89	217.23	0.00	2,782.77	7.24
NON-OPERATING EXPENSES						
401-711-613-00 MONONGALIA ST	1,700	109.80	361.02	0.00	1,338.98	21.24
401-711-713-00 DEANVILLE	7,000	41.49	62.51	0.00	6,937.49	0.89
401-711-813-00 ISLAND AVENUE	400	32.62	47.92	0.00	352.08	11.98
401-711-913-00 MADISON STREET	400	25.63	48.18	0.00	351.82	12.05
401-711-914-00 TJM SEWAGE STATION	650	27.39	55.44	0.00	594.56	8.53
401-711-915-00 WESTON ROAD	550	39.76	75.63	0.00	474.37	13.75
401-711-916-00 HAMPTON INN PS	200	15.75	28.99	0.00	171.01	14.50
401-711-917-00 BRUSHY FORK PS	500	38.74	74.98	0.00	425.02	15.00
401-711-918-00 RT 20 SEWER PUMP STATION	100	15.75	23.25	0.00	76.75	23.25
401-711-919-00 1 BUCKHAMNON RD	100	10.00	17.50	0.00	82.50	17.50
401-711-920-00 PLANT VEHICLES-2,3,8	23,000	1,805.84	4,611.55	0.00	18,388.45	20.05
401-711-920-01 TENNERTON INTERCEPTOR	3,200	376.65	734.03	0.00	2,465.97	22.94
401-711-920-02 NATURAL GAS	2,500	5.38	5.38	0.00	2,494.62	0.22
401-711-921-00 BROOKE ST PUMP STA	3,600	326.09	612.25	0.00	2,987.75	17.01
401-711-922-00 INDUSTRIAL PK PS	0	0.00	0.00	0.00	0.00	0.00
401-711-923-00 65-67 CLEVELAND AVE	200	22.06	31.91	0.00	168.09	15.96
TOTAL NON-OPERATING EXPENSES	44,100	2,892.95	6,790.54	0.00	37,309.46	15.40
TOTAL POWER/FUEL/UTILITY	185,100	16,440.48	34,221.49	0.00	150,878.51	18.49

401-SANITARY % OF YEAR COMPLETED: 16.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
COMMODITIES						
401-712-345-00 UNIFORMS	8,700	1,460.32	3,501.11	0.00	5,198.89	40.24
TOTAL COMMODITIES	8,700	1,460.32	3,501.11	0.00	5,198.89	40.24
TOTAL UNIFORMS	8,700	1,460.32	3,501.11	0.00	5,198.89	40.24
LINES =====						
SALARIES & BENEFITS						
401-713-143-00 FACILITIES MAINTENANCE LI	14,000	2,082.39	2,310.42	1,383.74	10,305.84	26.39
TOTAL SALARIES & BENEFITS	14,000	2,082.39	2,310.42	1,383.74	10,305.84	26.39
CONTRACTUAL SERVICES						
401-713-243-00 SUPPLIES LINES	35,000	1,543.86	2,645.16	1,000.89	31,353.95	10.42
TOTAL CONTRACTUAL SERVICES	35,000	1,543.86	2,645.16	1,000.89	31,353.95	10.42
COMMODITIES						
401-713-343-00 STREET DEPT SERVICES LINE	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	0	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY						
401-713-443-00 EQUIPMENT & MAINTENANCE L	40,000	4,589.10	5,292.51	1,847.12	32,860.37	17.85
TOTAL CAPITAL OUTLAY	40,000	4,589.10	5,292.51	1,847.12	32,860.37	17.85
TOTAL LINES	89,000	8,215.35	10,248.09	4,231.75	74,520.16	16.27
PLANT =====						
SALARIES & BENEFITS						
401-714-143-00 FACILITIES MAINTENANCE PL	15,000	1,036.71	1,490.14	369.55	13,140.31	12.40
TOTAL SALARIES & BENEFITS	15,000	1,036.71	1,490.14	369.55	13,140.31	12.40
CONTRACTUAL SERVICES						
401-714-243-00 LAB EXPENSE PLANT	23,000	1,827.00	6,744.00	0.00	16,256.00	29.32
TOTAL CONTRACTUAL SERVICES	23,000	1,827.00	6,744.00	0.00	16,256.00	29.32
COMMODITIES						
401-714-343-00 EQUIPMENT MAINTENANCE PLA	18,500	1,914.13	1,929.13	2,313.97	14,256.90	22.94
TOTAL COMMODITIES	18,500	1,914.13	1,929.13	2,313.97	14,256.90	22.94
CAPITAL OUTLAY						
401-714-443-00 PUMP STATION REPAIR & MAI	215,000	12,270.17	14,139.69	0.00	200,860.31	6.58
TOTAL CAPITAL OUTLAY	215,000	12,270.17	14,139.69	0.00	200,860.31	6.58

401-SANITARY % OF YEAR COMPLETED: 16.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CONTRIBUTIONS						
401-714-543-00 TELEPHONE	5,000	541.98	640.07	0.00	4,359.93	12.80
TOTAL CONTRIBUTIONS	5,000	541.98	640.07	0.00	4,359.93	12.80
NON-OPERATING EXPENSES						
401-714-643-00 OPERATION PLANT EXPENSE	11,000	368.57	968.38	0.00	10,031.62	8.80
401-714-743-00 TELEMETRY	2,875	179.70	359.20	0.00	2,515.80	12.49
TOTAL NON-OPERATING EXPENSES	13,875	548.27	1,327.58	0.00	12,547.42	9.57
TOTAL PLANT	290,375	18,138.26	26,270.61	2,683.52	261,420.87	9.97
SALARIES PLANT/LINES						
=====						
SALARIES & BENEFITS						
401-715-101-00 PLANT LABOR	227,000	14,867.60	25,263.32	0.00	201,736.68	11.13
401-715-101-01 PLANT COMPENSA ABSENCES	0	0.00	0.00	0.00	0.00	0.00
401-715-101-10 CAPTLIZ SALARY&BENEFITS	0	0.00	0.00	0.00	0.00	0.00
401-715-103-00 LINE LABOR	480,000	49,484.76	80,654.64	0.00	399,345.36	16.80
401-715-103-01 LINE COMPENS ABSENCE	0	0.00	0.00	0.00	0.00	0.00
401-715-103-10 CAPITLIZE SALARY&BENEFITS	0	0.00	0.00	0.00	0.00	0.00
401-715-104-00 FICA TAX	0	0.00	0.00	0.00	0.00	0.00
401-715-105-00 HEALTH INSURANCE	0	0.00	0.00	0.00	0.00	0.00
401-715-106-00 GROUP RETIREMENT	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	707,000	64,352.36	105,917.96	0.00	601,082.04	14.98
CONTRACTUAL SERVICES						
401-715-226-00 UNEMPLOYMENT/COMPENSATION	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES PLANT/LINES	707,000	64,352.36	105,917.96	0.00	601,082.04	14.98

SALARIES BOARD/OFFICE						
=====						
SALARIES & BENEFITS						
401-716-101-00 BOARD SALARIES	12,000	1,000.00	2,000.00	0.00	10,000.00	16.67
401-716-101-01 COMPENS ABSENCE	0	0.00	0.00	0.00	0.00	0.00
401-716-103-00 OFFICE/CLERK ADM SALARIES	184,000	19,561.93	33,233.54	0.00	150,766.46	18.06
401-716-103-01 OFFICE COMP ABSENCE	0	0.00	0.00	0.00	0.00	0.00
401-716-104-00 FICA TAX	0	0.00	0.00	0.00	0.00	0.00
401-716-105-00 HEALTH INSURANCE	0	0.00	0.00	0.00	0.00	0.00
401-716-106-00 GROUP RETIREMENT	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	196,000	20,561.93	35,233.54	0.00	160,766.46	17.98

401-SANITARY % OF YEAR COMPLETED: 16.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CONTRACTUAL SERVICES						
401-716-226-00 UNEMPLOYMENT/COMPENSATION	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES BOARD/OFFICE	196,000	20,561.93	35,233.54	0.00	160,766.46	17.98
FICA/INSURANCE						
=====						
SALARIES & BENEFITS						
401-718-104-00 FICA TAX	69,100	6,494.79	10,794.72	0.00	58,305.28	15.62
401-718-105-00 HEALTH INSURANCE	183,000	13,018.81	52,898.15	0.00	130,101.85	28.91
TOTAL SALARIES & BENEFITS	252,100	19,513.60	63,692.87	0.00	188,407.13	25.26
TOTAL FICA/INSURANCE	252,100	19,513.60	63,692.87	0.00	188,407.13	25.26
RETIREMENT						
=====						
SALARIES & BENEFITS						
401-719-106-00 GROUP RETIREMENT	79,000	7,530.36	12,450.97	0.00	66,549.03	15.76
TOTAL SALARIES & BENEFITS	79,000	7,530.36	12,450.97	0.00	66,549.03	15.76
TOTAL RETIREMENT	79,000	7,530.36	12,450.97	0.00	66,549.03	15.76
UNEMPLOYMENT/COMPENSATION						
=====						
CONTRACTUAL SERVICES						
401-720-226-00 UNEMPLOYMENT/COMPENSATION	20,000	886.82	2,629.38	0.00	17,370.62	13.15
TOTAL CONTRACTUAL SERVICES	20,000	886.82	2,629.38	0.00	17,370.62	13.15
TOTAL UNEMPLOYMENT/COMPENSATION	20,000	886.82	2,629.38	0.00	17,370.62	13.15
BILLING/COMPUTER/DEP INT						
=====						
CONTRACTUAL SERVICES						
401-783-232-00 MUN BOND FEES	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
COMMODITIES						
401-783-341-00 BILLING & COLLECTING	58,000	13,813.62	28,131.00	3,848.50	26,020.50	55.14
401-783-341-05 BILLING WAT BD METER READ	3,600	300.00	600.00	0.00	3,000.00	16.67
401-783-342-00 NEW COMPUTER CAPITAL OUTL	20,000	0.00	0.00	0.00	20,000.00	0.00



401-SANITARY

% OF YEAR COMPLETED: 16.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
401-783-369-00 CUSTOMER DEP INTEREST PAI	300	0.00	0.00	0.00	300.00	0.00
TOTAL COMMODITIES	81,900	14,113.62	28,731.00	3,848.50	49,320.50	39.78
NON-OPERATING EXPENSES						
401-783-670-00 DEPOSIT INTEREST EXPENSE	0	0.00	0.00	0.00	0.00	0.00
401-783-699-00 CONTINGENCY SAN BD DETERM	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL BILLING/COMPUTER/DEP INT	81,900	14,113.62	28,731.00	3,848.50	49,320.50	39.78
OFFICE EXPENSE						
=====						
COMMODITIES						
401-793-341-00 OFFICE SUPPLIES & EXPENSE	50,000	3,789.87	7,708.93	137.10	42,153.97	15.69
TOTAL COMMODITIES	50,000	3,789.87	7,708.93	137.10	42,153.97	15.69
TOTAL OFFICE EXPENSE	50,000	3,789.87	7,708.93	137.10	42,153.97	15.69
PSC ASSESS/DNR PERMIT						
=====						
SALARIES & BENEFITS						
401-797-116-00 PSC ASSESSMENTS	7,000	0.00	5,791.42	0.00	1,208.58	82.73
401-797-117-00 DNR PERMIT	2,500	0.00	0.00	0.00	2,500.00	0.00
TOTAL SALARIES & BENEFITS	9,500	0.00	5,791.42	0.00	3,708.58	60.96
TOTAL PSC ASSESS/DNR PERMIT	9,500	0.00	5,791.42	0.00	3,708.58	60.96
PROPERTY INSURANCE						
=====						
CONTRACTUAL SERVICES						
401-798-226-00 PROPERTY INSURANCE	48,000	2,768.74	10,917.05	0.00	37,082.95	22.74
401-798-227-00 INSURANCE CLAIMS DAMAGE D	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	48,000	2,768.74	10,917.05	0.00	37,082.95	22.74
TOTAL PROPERTY INSURANCE	48,000	2,768.74	10,917.05	0.00	37,082.95	22.74
RENTS						
=====						
CONTRACTUAL SERVICES						
401-803-219-00 RENTS	10,000	0.00	0.00	0.00	10,000.00	0.00
TOTAL CONTRACTUAL SERVICES	10,000	0.00	0.00	0.00	10,000.00	0.00
TOTAL RENTS	10,000	0.00	0.00	0.00	10,000.00	0.00

401-SANITARY

% OF YEAR COMPLETED: 16.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
PROFESSIONAL						
=====						
CONTRACTUAL SERVICES						
401-896-223-00 PROFESSIONAL SERVICES	45,000	1,475.00	2,725.00	0.00	42,275.00	6.06
TOTAL CONTRACTUAL SERVICES	45,000	1,475.00	2,725.00	0.00	42,275.00	6.06
TOTAL PROFESSIONAL	45,000	1,475.00	2,725.00	0.00	42,275.00	6.06
BOND A						
=====						
SALARIES & BENEFITS						
401-970-199-00 BOND ISSUE #A	171,000	28,289.94	28,629.42	0.00	142,370.58	16.74
TOTAL SALARIES & BENEFITS	171,000	28,289.94	28,629.42	0.00	142,370.58	16.74
TOTAL BOND A	171,000	28,289.94	28,629.42	0.00	142,370.58	16.74
BOND B						
=====						
SALARIES & BENEFITS						
401-980-199-00 BOND ISSUE #B	28,000	0.00	0.00	0.00	28,000.00	0.00
TOTAL SALARIES & BENEFITS	28,000	0.00	0.00	0.00	28,000.00	0.00
TOTAL BOND B	28,000	0.00	0.00	0.00	28,000.00	0.00
CAPITAL/PROJECTS						
=====						
CAPITAL OUTLAY						
401-997-451-00 PLANT - CAPITAL	250,000	0.00	0.00	0.00	250,000.00	0.00
401-997-451-01 STORMWATER	0	0.00	0.00	0.00	0.00	0.00
401-997-451-02 BELT PRESS PROJECT	0	0.00	0.00	0.00	0.00	0.00
401-997-451-03 BROOK ST/PS SEWER UPGRADE	0	0.00	0.00	0.00	0.00	0.00
401-997-451-04 ARPA PROJECTS OVERRUNS	0	0.00	0.00	0.00	0.00	0.00
401-997-452-00 SEWER EXT. - CAPITAL	89,129	27,365.90	27,515.90	0.00	61,612.85	30.87
401-997-453-00 STORM SEWER PROJECTS	0	0.00	0.00	0.00	0.00	0.00
401-997-454-00 NEW EQUIPMENT-CAPITAL	244,000	7,749.63	11,048.55	0.00	232,951.45	4.53
401-997-454-01 NEW EQUIP-BORE MACHINE	0	0.00	0.00	0.00	0.00	0.00
401-997-455-00 SEWER UPGRADE-CAPITAL	180,000	2,840.10	8,640.10	1,382.72	169,977.18	5.57
401-997-456-00 WESTON ROAD NORTH SIDE	0	0.00	0.00	0.00	0.00	0.00
401-997-456-01 WESTON RD -SOUTH SIDE	0	0.00	0.00	0.00	0.00	0.00
401-997-457-00 CAPITAL PURCHASE	0	0.00	0.00	0.00	0.00	0.00
401-997-458-00 EXP BRUSHY FRK TO GEN FUN	0	0.00	0.00	0.00	0.00	0.00
401-997-499-00 MISCELLANEOUS PROJECTS	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	763,129	37,955.63	47,204.55	1,382.72	714,541.48	6.37

401-SANITARY	% OF YEAR COMPLETED: 16.67					
DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CONTRIBUTIONS						
401-997-570-00 DEPRECIATION CURRENT YEAR	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL/PROJECTS	763,129	37,955.63	47,204.55	1,382.72	714,541.48	6.37
DEPREC/AMORT/CONSTR						
=====						
CAPITAL OUTLAY						
401-999-459-00 DEPRECIATION	0	0.00	0.00	0.00	0.00	0.00
401-999-460-00 AMORTIZATION	0	0.00	0.00	0.00	0.00	0.00
401-999-461-00 ADVANCE FOR CONSTRUCTION	0	0.00	0.00	0.00	0.00	0.00
401-999-462-00 CONTRIBUTION BUDGETED TO	0	0.00	0.00	0.00	0.00	0.00
401-999-465-00 REPAY LOAN - CITY OF BUCK	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00
CONTRIBUTIONS						
401-999-504-63 AMORT ISSUE COST (96 BOND	0	0.00	0.00	0.00	0.00	0.00
401-999-504-65 BOND ISSUANCE COST	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL DEPREC/AMORT/CONSTR	0	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	3,033,804	245,492.28	425,873.39	12,283.59	2,595,646.77	14.44
REVENUE OVER/(UNDER) EXPENDITURES	( 900,000)	( 53,458.03)	19,684.48	( 12,283.59)	( 907,400.89)	0.82-

SANITARY AUGUST 2024 PAYMENT OF BILLS

- \$3,095.00 – JP INDUSTRIAL SERVICES – PUMP REBUILD
- \$3,200.00 – JOHN SMITH – TREE REMOVAL ELIAS ST
- \$11,504.50 – CORE & MAIN- RADIO HANDHELD RENEWAL
- \$27,365.90 – C.I. THORNBURG – PVC SEWER PIPE, MANHOLE FRAMES, STEEL CASING PIPE SEWER TEES
- \$4,995.00 – CARON EAST INC – PIPE LASER

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DISBURSEMENTS 8-01-24 TO 8-31-24

PAGE: 20

FUND: SANITARY

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
POWER/FUEL/UTILITY	MON POWER	711-713-00	DEANVILLE	110 165 979 656 DEANVILLE	41.49
		711-313-00	VICKSBURG	110086525471 SYCAMORE	1,607.37
		711-916-00	HAMPTON INN PS	110087568348 WBUC RD	15.75
		711-813-00	ISLAND AVENUE	110088930133 ISLAND AVE	32.62
		711-914-00	TJM SEWAGE STATION	110087907595 TJM SEWAGE PL	27.39
		711-915-00	WESTON ROAD	110087676356 WESTON RD	39.76
		711-917-00	BRUSHY FORK PS	110085299060 BRUSHY FORK R	38.74
		711-918-00	RT 20 SEWER PUMP STA	110 088 984 965 RT 20	15.75





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FUND: SANITARY						
DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT	
OFFICE EXPENSE	PAYROLL ACCOUNT (ALL DEPTS)	793-341-00	OFFICE SUPPLIES & EX	JULY 2024 AA FEES	243.69	
	COLLECTION ACCOUNT	793-341-00	OFFICE SUPPLIES & EX	JULY 2024 CC FEES	2,494.53	
	GENERAL FUND	793-341-00	OFFICE SUPPLIES & EX	AUG 2024 LOC FEES	72.50	
	MY BUCKHANNON	793-341-00	OFFICE SUPPLIES & EX	PCRD-YEARLY SUBSCRIPTION	22.25	
	WALMART STORES INC -BUCKHANN	793-341-00	OFFICE SUPPLIES & EX	CLEANING SUPPLIES	46.55	
	AT&T MOBILITY	793-341-00	OFFICE SUPPLIES & EX	PCRD-JUL 2024 CELL PHN & G	54.00	
	WAMSB BUCKHANNON HOST COMMIT	793-341-00	OFFICE SUPPLIES & EX	PER CITY COUNCIL PURCHASE	757.25	
	FRONTIER	793-341-00	OFFICE SUPPLIES & EX	472-1651-101515-4 CITY HAL	74.92	
		793-341-00	OFFICE SUPPLIES & EX	304-003-2273-060600-4	24.18	
				TOTAL:	3,789.87	
PROPERTY INSURANCE	TRAVELERS INSURANCE	798-226-00	PROPERTY INSURANCE	INS PREMIUM AUTO LIAB SEPT	2,768.74	
				TOTAL:	2,768.74	
PROFESSIONAL	THOMAS J O'NEILL	896-223-00	PROFESSIONAL SERVIC	SEPT 2024 ATTY FEE CONTRAC	1,250.00	
	JEREMY DRENNEN, CPA	896-223-00	PROFESSIONAL SERVIC	FY 24 WATER & SEWER PSC RE	225.00	
				TOTAL:	1,475.00	
BOND A	MUNICIPAL BOND COMM OF WV	970-199-00	BOND ISSUE #A	SAN JULY 2024 BOND A PYMT	14,144.97	
		970-199-00	BOND ISSUE #A	SAN AUG 2024 BOND A PYMT	14,144.97	
				TOTAL:	28,289.94	
CAPITAL/PROJECTS	RITE-WAY HEATING & PLUMBING C.I. THORNBURG CO., INC.	997-455-00	SEWER UPGRADE-CAPITA	MARKING PAINT	213.34	
		997-452-00	SEWER EXT. - CAPITAL	PVC SEWER PIPE	14,573.30	
		997-452-00	SEWER EXT. - CAPITAL	PVC SEWER PIPE MH FR	9,765.60	
		997-452-00	SEWER EXT. - CAPITAL	STEEL CASING PIPE	2,829.00	
		997-452-00	SEWER EXT. - CAPITAL	SEWER TEE	66.00	
		997-452-00	SEWER EXT. - CAPITAL	SEWER TEE	132.00	
	LOWES BUSINESS ACCOUNTS/SYNC	997-455-00	SEWER UPGRADE-CAPITA	PCRD-CAP BLOCKS FOR ISLAND	20.20	
		997-455-00	SEWER UPGRADE-CAPITA	PCRD-TAPE CUT OFF WHLS ZIP	115.76	
	BRUFFEY TRUCKING INC	997-455-00	SEWER UPGRADE-CAPITA	STONE	724.20	
		997-455-00	SEWER UPGRADE-CAPITA	#57 STONE LOWER DR	705.90	
		997-455-00	SEWER UPGRADE-CAPITA	STONE FOR LOWER DR	602.25	
		997-454-00	NEW EQUIPMENT-CAPITA	PIPE LASER	4,995.00	
	CARON EAST INC	997-454-00	NEW EQUIPMENT-CAPITA	25H3HK 2021 DODGE RAM TRK	360.75	
		997-454-00	NEW EQUIPMENT-CAPITA	23W5D2 2021 NISSAN FRONTIE	322.35	
	ENTERPRISE FM TRUST	997-454-00	NEW EQUIPMENT-CAPITA	23W5D9 2021 NISSAN FRONTIE	322.18	
		997-454-00	NEW EQUIPMENT-CAPITA	23W5CX 2021 NISSAN FRONTIE	427.35	
	MCCARTY'S SEPTIC SERVICE	997-455-00	SEWER UPGRADE-CAPITA	TOILET RENTAL	125.00	
		997-455-00	SEWER UPGRADE-CAPITA	PORTA-POTTY ISLAND A	125.00	
		997-455-00	SEWER UPGRADE-CAPITA	PORTA TOILET LOWER D	72.58	
	CLEVELAND BROTHERS EQUIPMENT	997-454-00	NEW EQUIPMENT-CAPITA	16" BUCKET	1,322.00	
		997-455-00	SEWER UPGRADE-CAPITA	2 CYCLE MIXING OIL	35.88	
		997-455-00	SEWER UPGRADE-CAPITA	GRASS SEED	99.99	
				TOTAL:	37,955.63	
	09-17-2024 11:55 AM		DISBURSEMENTS 8-01-24 TO 8-31-24			PAGE: 23
	FUND: SANITARY					
	DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		MOORES GARAGE	714-143-00	FACILITIES MAINTENAN	FIRST AID RESTOCK	15.09
			714-343-00	EQUIPMENT MAINTENANC	TIRES P10	599.00
			714-343-00	EQUIPMENT MAINTENANC	TIRES P0	599.00
			714-343-00	EQUIPMENT MAINTENANC	P11 TIRE	240.00
	SALARIES PLANT/LINES	**PAYROLL EXPENSES			8/01/2024 - 8/31/2024	64,352.36
					TOTAL:	82,490.62
	SALARIES BOARD/OFFICE	**PAYROLL EXPENSES			8/01/2024 - 8/31/2024	20,561.93
				TOTAL:	20,561.93	
FICA/INSURANCE	WV PUBLIC EMPLOYEES INSURANC	718-105-00	HEALTH INSURANCE	SAN AUG 2024 HEALTH INS	11,534.66	
INTERNAL REVENUE SERVICE		718-105-00	HEALTH INSURANCE	SAN AUG 2024 HEALTH BENEFI	476.00	
		718-104-00	FICA TAX	FICA WITHHELD AND MATCHED	1,719.31	
		718-104-00	FICA TAX	FICA WITHHELD AND MATCHED	1,698.27	
		718-104-00	FICA TAX	FICA WITHHELD AND MATCHED	1,846.16	
		718-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	402.10	
		718-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	397.18	
		718-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	431.77	
		718-105-00	HEALTH INSURANCE	GROUP BENEFIT 1ST INSTALL	959.40	
USI INSURANCE SERVICES LLC	PAYFLEX - INSPIRA	718-105-00	HEALTH INSURANCE	SAN AUG 2024 HSA FEES	48.75	
				TOTAL:	19,513.60	
RETIREMENT	WV PUBLIC EMPLOYEES RETIREME	719-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	1,851.22	
		719-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	1,851.10	
		719-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	1,902.99	
		719-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	646.25	
		719-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	615.45	
		719-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	663.35	
				TOTAL:	7,530.36	
UNEMPLOYMENT/COMPENSAT	ENCOVA INSURANCE	720-226-00	UNEMPLOYMENT/COMPENS	WCN6007140 7-2 TO 8-1-24	886.82	
				TOTAL:	886.82	
BILLING/COMPUTER/DEP I	WATER BD-CITY OF BUCKHANNON BUCKHANNON POSTMASTER	783-341-05	BILLING WAT BD METER	AUG 2024 METER READS	300.00	
		783-341-00	BILLING & COLLECTING	PERMIT #10 POSTAGE	750.00	
		783-341-00	BILLING & COLLECTING	BILL ADDRESS RETURN AUG 20	50.00	
	CORE & MAIN LP	783-341-00	BILLING & COLLECTING	RADIO HAND HELD RENEW	11,292.00	
		783-341-00	BILLING & COLLECTING	RADIO HAND HELD RENEW	212.50	
	AMAZON.COM	783-341-00	BILLING & COLLECTING	PCRD-COPY PAPER	9.57	
		783-341-00	BILLING & COLLECTING	PCRD-CHAIR MATS	25.18	
		783-341-00	BILLING & COLLECTING	PCRD-DESK WALL CALENDAR	4.86	
	783-341-00	783-341-00	BILLING & COLLECTING	PCRD-BLUE PRINTER PAPER	2.92	
		783-341-00	BILLING & COLLECTING	PCRD-METAL SHELVES AT CITY	124.74	
	783-341-00	783-341-00	BILLING & COLLECTING	PCRD-PENS	3.49	
		783-341-00	BILLING & COLLECTING	PCRD-STENO PADS BATTERIES	116.86	
	LYNX WV INC	783-341-00	BILLING & COLLECTING	AUG 2024 IT SERVICES	425.00	
	KOMAX LLC	783-341-00	BILLING & COLLECTING	POSTAGE LABELS	13.00	
	US POSTAL SERVICE (CMRS-FP)	783-341-00	BILLING & COLLECTING	AUGUST 2024 POSTAGE	500.00	
	OPTIMUM B2B, DEPT. 1264	783-341-00	BILLING & COLLECTING	AUG 2024 CITY HALL INTERNE	214.63	
	ROSSMAN & CO/PCB CORP	783-341-00	BILLING & COLLECTING	JULY 2024 DEBT COLLECTION	10.21	
	GARRETT K SUMMERS	783-341-00	BILLING & COLLECTING	BITDEFENDER ENDPOINT SECUR	8.25	
		783-341-00	BILLING & COLLECTING	LATE FEE	0.41	
		783-341-00	BILLING & COLLECTING	ASSISTED WITH PLOTTER INST	50.00	
				TOTAL:	14,113.62	
09-17-2024 01:14 PM		DISBURSEMENTS 8-01-24 TO 8-31-24			PAGE: 31	
FUND: STORMWATER FUND						
DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT	
STORMWATER	C.I. THORNBURG CO., INC.	805-458-00	STORMWATER CAPITAL	FAST PLUG-MEADOW ST	385.00	
	CENTRAL SUPPLY CO	805-458-00	STORMWATER CAPITAL	BIN BLOCKS	760.00	
	WV PUBLIC EMPLOYEES RETIREME	805-106-00	STORMWATER RET	WV RETIREMENT CONTRIBUTION	22.28	
		805-106-00	STORMWATER RET	WV RETIRE TIER2 CONTRIBUTI	41.85	
	INTERNAL REVENUE SERVICE	805-104-00	STORMWATER FICA	FICA WITHHELD AND MATCHED	43.90	
		805-104-00	STORMWATER FICA	MEDICARE WITHHELD & MATCHE	10.26	
	**PAYROLL EXPENSES			8/01/2024 - 8/31/2024	712.50	
					TOTAL:	1,975.79

Motion by Loftis/Shaw to accept report as presented. The motion carried.



D. Department Report: Sanitary Superintendent Ethan Crosten presented the following reports to the Board noting the corrected wastewater summary report has been submitted.

D.1 Plant Operations-Testing- The plant has been operating well throughout this period with no exceedances even during the time the plant clarifier has been out of service.

ES-59 Revised 1975		STATE OF WEST VIRGINIA SUMMARY OF WASTEWATER TREATMENT PLANT OPERATORS								Month: Jul-24 City: Buckhannon, WV. Operat Ethan.Crosten											
INFLUENT WASTEWATER														BELT PRESS			Plant Effluent				
Date	Sus. Sol. mg/l	BOD5 mg/l	Flow mgd	Temp C	PH	Grit Scr. C.F.	Gals.Wet Sludge Added	Pounds Dry solids Produced	Sus. Sol. mg/l	BOD5 mg/l	Fecal Col./ 100 ml	D.O. mg/l	PH	Amm. Nit. mg/l							
7/1/24	110	162	0.880	24.0	7.19	2.0					14	7.6	7.22	0.4							
7/2/24			0.523	24.0	7.20	2.0	32,943	2,649				7.5	7.23								
7/3/24			0.568	24.0	7.21	2.0	30,572	2,327	4.0	2		7.4	7.24								
7/4/24			0.786	24.0	7.18	2.0						7.5	7.23								
7/5/24			0.673	24.0	7.17	2.0						7.5	7.22								
7/6/24			0.533			2.0															
7/7/24			0.533			2.0															
7/8/24	136	220	0.599	23.0	7.19	2.0	34,956	4,379				7.6	7.21	0.3							
7/9/24			0.461	23.0	7.20	2.0	27,732	3,503			18	7.4	7.20								
7/10/24			0.507	23.0	7.19	2.0	30,212	3,753	5.0	2.0		7.7	7.22								
7/11/24			0.476	24.0	7.16	2.0	28,047	3,970				7.8	7.20								
7/12/24			0.477	24.0	7.15	2.0	27,655	3,736				7.6	7.19								
7/13/24			0.559			2.0															
7/14/24			0.550			2.0	38,490	5,071													
7/15/24	68	68.9	0.451	25.0	7.18	2.0					21	7.5	7.21	0.3							
7/16/24			1.031	25.0	7.17	2.0	27,448	3,378				7.4	7.20								
7/17/24			0.609	24.0	7.14	2.0	21,524	3,119	4.0	6.7		7.7	7.18								
7/18/24			0.572	24.0	7.16	2.0	23,266	3,261				7.6	7.19								
7/19/24			0.547	24.0	7.18	2.0						7.5	7.20								
7/20/24			0.502			2.0															
7/21/24			0.447			2.0	83,190	10,383													
7/22/24	86	124	0.568	24.0	7.21	2.0						7.6	7.24	0.31							
7/23/24			0.770	24.0	7.20	2.0					16	7.9	7.23								
7/24/24			0.689	23.0	7.19	2.0						7.8	7.25								
7/25/24			0.546	23.0	7.17	2.0			5.0	2		7.6	7.23								
7/26/24			0.492	23.0	7.13	2.0	8,964	1,196				7.4	7.20								
7/27/24			0.462			2.0															
7/28/24			0.425			2.0															
7/29/24			0.556	24.0	7.12	2.0						7.5	7.17								
7/30/24			0.612	24.0	7.11	2.0						7.6	7.16								
7/31/24			0.516	24.0	7.13	2.0						7.7	7.18								
TOTAL			17.920																		
AVERAGE	100	144	0.578	23.8	7.17	2.0		414,999	50,725	4.5	3.2	19	7.6	7.21	0.33						
MAXIMUM	136	220	1.031	25.0	7.21	2.0				5.0	6.7	21	7.9	7.25	0.40						
MINIMUM	68	69	0.425	23.0	7.11	2.0				4.0	2.0	14	7.4	7.16	0.30						
LIMITS																					
AVG MONTHLY	NA	NA	NA	NA	NA	NA	NA	NA	NA	30.0	10.0	200	NA	NA	2.00						
MAX DAILY	NA	NA	NA	NA	NA	NA	NA	NA	NA	60.0	20.0	400	NA	9.00	4.00						
MIN DAILY	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	7.25	6.00	NA						

9/17/24, 4:21 PM

Electronic Submission System Printing



Applicant:	BUCKHANNON, CITY OF	Type:	Electronic DMR #150795
Reference ID:	Buckhannon.city of (08/21/2024)	Permit ID:	EDMR150795
eDMR Worksheet – WV0032336 - 001			
Status	ERIS - Closed - Issued	Printed:	Sep. 17, 2024 4:20 PM

Permit

WV0032336

Outlet No:

001

Type:

NORMAL

Report for the Month of:

July

Year:

2024

157 - STURM ENVIRONMENTAL SERVICES

Lab Performing Analysis

Parameter	Permit Limits	Quantity			Number Exceed.	Other Units			Units	Number Exceed.	Measurement Frequency	Sample Type	Lab		
		Avg	Max	Units		Min	Avg	Max					CEL*	Test Flag	
50050 (ML-1) RF-A Flow In Conduit Or Treatment Plant Year Round	Reported	N/A	N/A			N/A	Rpt Only Avg. Monthl	1.031 Rpt Only Max. Daily			mgd	0	Continuous	measured	153
	Permit Limits												Continuous		✓
00310 (ML-B) RF-A Bod Summer July 1-Oct 31	Reported	17.2	34.0			N/A	3.2	6.7			mg/l	0	1/week	8 hr comp	157
	Permit Limits	208.5	417	Lbs/Daily	0	N/A	Avg. Monthl	Max. Daily					1/week		✓
00530 (ML-A) RF-A Suspended Solids, Total Year Round	Reported	21.9	27.2			N/A	4.5	5.0			mg/l	0	1/week	8 hr comp	157
	Permit Limits	625.5	1251	Lbs/Daily	0	N/A	Avg. Monthl	Max. Daily					1/week		✓
51012 (ML-K) RF-A Bod,5day Percent Removal, Dry Year Round	Reported					97.8					Percent	0	2/month	Calculated	157
	Permit Limits	N/A	N/A			85	Month. Avg.	N/A					2/month		✓
51013 (ML-K) RF-A Bod,5day Percent Removal, Wet Year Round	Reported					0	Rpt Only Month. Avg.	N/A			Percent	0	2/month	Calculated	157
	Permit Limits	N/A	N/A										2/month		✓
51014 (ML-K) RF-A Solids, Suspended Percent Removal, Dry Year Round	Reported					95.5							2/month		157
	Permit Limits	N/A	N/A			85	Month. Avg.	N/A			Percent	0	2/month	Calculated	✓
51015 (ML-K) RF-A Solids, Suspended Percent Removal, Wet Year Round	Reported					0	Rpt Only Month. Avg.	N/A			Percent	0	2/month	Calculated	157
	Permit Limits	N/A	N/A										2/month		✓
74055 (ML-A) RF-A Coliform, Fecal Year Round	Reported						17	21					1/week		157
	Permit Limits	N/A	N/A			N/A	200	400			Cnts/100ml	0	1/week	Grab	✓
00400 (ML-A) RF-A Ph Year Round	Reported					7.16		7.25					1/week		153
	Permit Limits	N/A	N/A			6	Inst. Min.	9			S.U.	0	1/week	Grab	✓
00300 (ML-A) RF-A Dissolved Oxygen Year Round	Reported					7.4							1/week		153
	Permit Limits	N/A	N/A			7.25	Inst. Min.	N/A			mg/l	0	1/week	Grab	✓
00610 (ML-A) RF-A Nitrogen, Ammonia Total Summer July 1-Oct 31	Reported	6.23	2.0				0.328	0.400					1/week		157
	Permit Limits	41.7	83.4	Lbs/Daily	0	N/A	2	4			mg/l	0	1/week	8 hr comp	✓
00665 (ML-A) RF-A Phosphorus, Total (As P) Summer May 1-Oct 31	Reported						0.75	1.30					2/month		157
	Permit Limits	N/A	N/A			N/A	Rpt Only Avg. Monthl	Rpt Only Max. Daily			mg/l	0	2/month	8 hr comp	✓
01119 (ML-A) RF-A Copper Total Recoverable Year Round	Reported						0.003	0.003					1/month		157
	Permit Limits	N/A	N/A			N/A	Avg. Monthl	Max. Daily			mg/l	0	1/month	8 hr comp	✓
01094 (ML-A) RF-A Zinc Total Recoverable Year Round	Reported						0.0482	0.0482					1/month		157
	Permit Limits	N/A	N/A			N/A	0.075	0.147			mg/l	0	1/month	8 hr comp	✓
74069 (ML-6) RF-A	Reported					5.5	20.6	97.3			cls	0	1/daily	Calculated	153

**D.2 Maintenance Crew-** The maintenance crew has been primarily performing maintenance on the clarifier while it is been out of service. This has included spray epoxying the interior walls to protect the concrete, removing baffles, and sand blasting weirs. They have also replaced the coil in a blower and assisted in a force main swap on Island Avenue.

**D.3 Line Crew #1-** Brian's crew completed the final phases of the Island Avenue Project. They have been completing to surface restoration and plugging now abandoned lines. They have also been repairing sinkholes which have been a result of the dry weather.

**D.4 Line Crew #2-** Scott's crew has been moving forward on the Lower Drive Project. This project has been going well so far with minimal issues for rock. They have also been assisting in repairing a few of a several sinkholes and prepping for pavement restoration.

**D.5 Island Avenue Sewer Replacement Project-** Completed.

## **D.6 ARPA Projects Update & - D.7 FEMA Closeout Update**

Jay Hollen stated that regarding the ARPA projects, the materials are being fabricated and should get here by the first week of October. There is estimated to be one week of work after that installing them, then we can close the generator project.

## **E. Storm Water Issues for Discussion and/or Vote**

### **E.1 Stormwater Permit - 83 West Main Street**

**APPROVAL LETTER**  
**STORM WATER FACILITY CONSTRUCTION PERMIT**  
September 10, 2024

CEC Service  
83 West Main Street  
Buckhannon, WV 26201

Dear Applicant,

Your application for a Storm Water Facility Construction Permit has been reviewed and is hereby **APPROVED** subject to the following conditions:

1. The Buckhannon Sewer Department must be notified 24 hours prior to beginning work to allow opportunity for inspection during construction.
2. All materials and workmanship must be in accordance with the approved permit application and the City of Buckhannon Storm Water Construction Standards dated March 2, 1995.
3. This approval is good for 12 months from the date of this approval.
4. Work in the creek shall be done during low flow conditions. (If applicable)
5. Any work in the creek shall be done in a manner to minimize any sediment loss into the creek. Creek bank surface restoration shall be performed immediately after construction work is completed in order to minimize erosion and sediment control. (If applicable)
6. You shall meet on site with Sewer Department representatives to review your plans to conduct the work, before beginning any creek cleaning. (If applicable)

If you have any questions, or in order to notify the City of your intent to begin construction, please call me at 304 472-5459 or City Hall at 304 472-1651.

Ethan Crosten  
City of Buckhannon  
Public Works Director

## **F. Correspondence and Information**

### **F.1 The Pipeline Newsletter from the Public Service Commission of WV-Summer 2024**

<http://www.psc.state.wv.us/scripts/pipeline/pipelinenewsletter.cfm>

## **G. Consent Agenda**

### **G.1 Approval of Minutes 08/15/2024**

**Motion by Shaw/Loftis to approve minutes as presented. The motion carried.**

## **H. Strategic Issues for Discussion and/or Vote**

**H.1 Approval to Advertise to Bid for One Ton Pickup Truck:** This item has previously been budgeted for in the 2024 budget. It will replace a 2012 service truck which the crew utilizes for tools and travel to projects. This vehicle will be used as a spare truck with a dump bed once the new truck arrives. There has been \$60,000 set aside for this truck in the budget.

**Motion by Loftis/Shaw to advertise for bid for one ton pickup truck. The motion carried.**

**I. Board Members Comments and Announcements.**

- **Mitch Shaw:** I apologize for being late. Randy Sanders confirmed that Sanitary Meetings are always the same code for GTM meetings.
- **Phil Loftis:** Questioned if the street crew is coming to Carol St. Ethan confirmed Carol St. is on the schedule.
- **Ethan Crosten:** Nothing to add.
- **Cody Tenney:** Nothing to add.
- **Randy Sanders:** Questioned if the recent rain helped. Ethan informed him that the lack of rain doesn't really affect the sewer department.

**J. Adjournment:**

**At 7:49 a.m., Loftis made a motion to adjourn.**

**Mayor Robert N. Skinner III** \_\_\_\_\_

**City Recorder Randall H. Sanders** \_\_\_\_\_