#### STATE OF WEST VIRGINIA, COUNTY OF UPSHUR, CITY OF BUCKHANNON, TO WIT:

A regular meeting of the Buckhannon Waste Collection Board was held on Thursday, June 06, 2024, at 7:30 a.m. in the Council Chambers of City Hall. The following individuals were in attendance (GTM – GoToMeeting):

Robbie Skinner Mayor Present Randy Sanders City Recorder Present **Board Member** CI Rylands Absent Scott Randall **Board Member** Present Jay Hollen City Engineer Present - GTM Jerry Arnold Director of Public Works Present Amberle Jenkins Assistant Recorder/Director of Finance Present Barbara Hinkle Mayor's Office Present Dakota Arnold Waste Department Present

Guests: Dr. Tim Reese; Mike McCauley

City of Buckhannon Waste Collection Board 7:30 a.m., at City Hall in Council Chambers Meeting Agenda for Thursday, June 06, 2024

#### A. Call to Order

A.1 Moment of Silence

A.2 Pledge to the Flag of the United States of America

#### B. Recognized Guests

R 1

#### C. Financial Report-Amby Jenkins

C.1 May 2024

#### D. Department Report

D.1 Recycling Center Report

D.2 Transfer Station Report

D.3 Waste Collection Report

#### E. Correspondence and Information

E.1 Reminder: Cancellation of the Meeting on July 4, 2024 Due to Holiday

# F. Consent Agenda

F.1 Approval of Minutes: 05/02/24

## G. Strategic Issues for Discussion and/or Vote

G.1 Waste Collection Complaint- 122 Barbour Street

#### H. Board Member's Comments and Announcements

I. Adjournment

Posted 05/31/2024

**A. Call to Order:** Mayor Robbie Skinner called the meeting to order, followed by a Moment of Silence and the Pledge to the Flag of the United States of America

Mayor Skinner exercised the Chair's prerogative to move Items F and E to the table for action.

#### F. Consent Agenda

**F.1 Approval of Minutes: 05/02/24** – Mayor Skinner asked for any necessary corrections or additions to the minutes or a motion to approve them as presented.

Randall/Skinner made a motion to approve the 05/02/24 Minutes as presented. The motion carried.

- **E.** Correspondence and Information The Mayor reviewed the following items with the Board: **E.1 Reminder: Cancellation of the Meeting on July 4, 2024 Due to Holiday**
- **B. Recognized Guests:** None were on the agenda.

Mayor Skinner recognized those who had signed in to address the Board, beginning with Dr. Tim Reese. Dr. Reese expressed a concern that community members are still not observing the ordinance that requires Waste Department customers to return their garbage toters to the least unattractive manner after collection occurs. He asked if the City needed to revisit the ordinance to strengthen the language. Mayor Skinner suggested that we first speak to the Zoning Enforcement Officer Vincent Smith to discuss additional enforcement. We will also speak to Mr. Smith and see if

he feels the language in the ordinance needs to be changed.

Mayor Skinner recognized Mike McCauley who feels that WVWC is having the City remove excess garbage at no cost while he transports his own excess garbage to the transfer station and pays a fee. Jerry Arnold clarified that WVWC pays a commercial rate and when there is excess garbage collected they are billed for it. Mr. McCauley did not know this and is pleased that WVWC is paying for this service.

Dr. Reese retuned to the lectern to again express his frustration with the Toter situation addressed earlier.

Mr. McCauley again expressed his concern with the way WVWC puts garbage out. Jerry Arnold again explained the collection procedures and reassured Mr. McCauley that WVWC is working within the Waste Department guidelines and is being properly charged.

Public comments were closed at 7:45 a.m.

#### C. Financial Report

**C.1 May 2024** – Amby Jenkins presented and explained the following information:

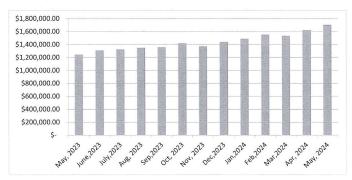
WASTE BOARD CITY OF BUCKHANNON BALANCE SHEET

Balance May 31, 2024

Money Market & Checking \$1,704,706.93

CD Citizens Bank 4.5% (renew Dec 2024 \$ 80,918.58 CDAR (renew April 2024 \$ 27,827.45 CD (open Mar 2023 4% renew June 2024) \$ 200,000.00

# Landfill Bond $\$64,\!000.00$ (Letter of Credit required by DEP with First Community Bank 5-26-2021)



Money Market & Checking Trend

6-03-2024 07:48 PM		REVENUE & EXPENS	F BUCKHANNON SE REPORT (UNAUDI AY 31ST, 2024	TED)	PAG	GE: 3
				% OF	YEAR COMPLETED	91.67
REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
TAXES  404-303-002-00 RECYCLE-ALUMINUM  404-303-003-00 RECYCLE-MOOP/SOW-OFFICE P  404-303-005-00 RECYCLE-HDEP-MILK JUGS  404-303-005-00 RECYCLE-HDPE-MILK JUGS  404-303-006-00 RECYCLE-ONP-NEWSPAPER  404-316-000-00 DUMPSTERS  404-317-000-00 DUMPSTER RENTAL  TOTAL TAXES	1,500 11,000 0 1,500 2,000 2,000 85,000	1,615.32 0.00 0.00 0.00 0.00 0.00 9,287.59 10,902.91	2,921.88 21,830.45 0.00 1,296.60 66,683.00 96,726.27 129,458.20	0.00 ( 0.00 ( 0.00 ( 0.00 0 0.00 ( 0.00 (	1,421.88) 10,830.45) 0.00 1,500.00 703.40 4,683.00) 11,726.27) 26,458.20)	194.79 198.46 0.00 0.00 64.83 334.15 113.80 125.69
OTHER FEES 404-341-000-00 FUEL SURCHARGE TOTAL OTHER FEES	120,000	17,634.50 17,634.50	189,266.74 189,266.74	0.00 (	69,266.74) 69,266.74)	157.72 157.72
UTILITY BILLINGS 404-350-000-00 WASTE COLLECTION BILLINGS TOTAL UTILITY BILLINGS	2,534,000	256,889.89 256,889.89	2,748,254.60 2,748,254.60	0.00 (	214,254.60) 214,254.60)	108.46
HEALTH AND SAFETY 404-355-000-00 TRANSFER ST/LANDFILL RECE TOTAL HEALTH AND SAFETY	310,000 310,000	44,137.00	400,952.86	0.00 (	90,952.86) 90,952.86)	129.34 129.34
GRANTS 404-366-000-00 STATE GRANTS 404-368-000-00 CONTRIBUTION FROM UCSWA TOTAL GRANTS	3,000 3,000	0.00 900.00 900.00	3,600.00 3,600.00	0.00 0.00 0.00 (	0.00 600.00)	0.00 120.00 120.00
INTRAFUND CONTR/CHARGES 404-370-000-01 LATE CHARGES 404-370-000-02 CUSTOMER BILL FEES(BANK- <u>S</u> TOTAL INTRAFUND CONTR/CHARGES	200 200	0.00 50.00 50.00	0.00 250.00 250.00	0.00 0.00 0.00 (	0.00 50.00) 50.00)	0.00 125.00 125.00
OTHER REVENUE 404-380-000-00 INTEREST 404-381-000-00 MAINT BILLING OTHER DEPTS 404-399-000-00 WASTE COLL. MISCELLANEOUS 404-399-000-02 GAIN ON DISPOSAL OF ASSET TOTAL OTHER REVENUE	200 600 84,000 0 84,800	0.00 0.00 3,927.44 0.00 3,927.44	317.84 0.00 98,724.37 0.00 99,042.21	0.00 ( 0.00 ( 0.00 ( 0.00 (	117.84) 600.00 14,724.37) 0.00 14,242.21)	158.92 0.00 117.53 0.00 116.80
TOTAL REVENUE	3,155,000	334,441.74	3,570,824.61	0.00 (	415,824.61)	113.18

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404-WASTE COLLECTION	AS OF: MAY 31ST, 2024					_12 80-5	
DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF TOTAL ENCUMBERED	YEAR COMPLETED BUDGET BALANCE	: 91.67 % YTD BUDGET	
WASTE DEPARTMENT							
SALARIES & BENEFITS  404-530-103-00 WASTE EMPLOYEES SALARIES 404-530-103-01 WASTE COMPENSATED ABSENCE 404-530-104-00 WASTE COLL F.I.C.A. 404-530-105-00 WASTE EMPLOYEE INSURANCE 404-530-106-00 WASTE EMPLOYEE RETIREMENT TOTAL SALARIES & BENEFITS	818,000 0 63,000 160,000 73,000 1,114,000	68,358.21 0.00 5,211.75 12,347.43 6,128.62 92,046.01	741,083.76 0.00 56,496.48 157,285.95 66,158.41 1,021,024.60	0.00 0.00 0.00 0.00 0.00 0.00	76,916.24 0.00 6,503.52 2,714.05 6,841.59 92,975.40	90.60 0.00 89.68 98.30 90.63 91.65	
CONTRACTUAL SERVICES 404-530-213-00 WASTE COLL. UTILITIES 404-530-226-00 COMP, UNEMPL & INSURANCE TOTAL CONTRACTUAL SERVICES	18,000 58,000 76,000	486.76 11,320.57 11,807.33	5,988.53 39,440.29 45,428.82	0.00 0.00 0.00	12,011.47 18,559.71 30,571.18	33.27 68.00 59.77	
COMMODITIES  404-530-341-00 SHOP MAINTENANCE 404-530-341-05 SAFETY EQUIPMENT 404-530-343-00 TRUCK MAINTENANCE 404-530-343-01 GAS & OIL EXPENSE 1,2,3,4 404-530-345-00 MAINTENANCE OTHER DEPTS. 404-530-345-00 WASTE COLL. UNIFORMS TOTAL COMMODITIES	41,000 10,000 90,000 120,000 2,200 14,000 277,200	1,649.73 191.52 1,226.90 9,623.19 0.00 1,011.58 13,702.92	36,007.52 9,168.07 90,465.22 110,527.79 0.00 8,116.85 254,285.45	0.00 0.00 0.00 ( 0.00 0.00 0.00	4,992.48 831.93 465.22) 9,472.21 2,200.00 5,883.15 22,914.55	87.82 91.68 100.52 92.11 0.00 57.98 91.73	
CAPITAL OUTLAY 404-530-459-00 WASTE COLL. NEW EQUIPMENT 404-530-459-01 TOTER SYSTEM TOTAL CAPITAL OUTLAY	121,416 10,000 131,416	2,148.82 0.00 2,148.82	36,973.54 0.00 36,973.54	0.00 0.00 0.00	84,442.46 10,000.00 94,442.46	30.45 0.00 28.13	
CONTRIBUTIONS 404-530-561-00 DUMPSTERS (NEW) TOTAL CONTRIBUTIONS	30,000	0.00	4,269.46 4,269.46	24,367.00 24,367.00	1,363.54 1,363.54	95.45 95.45	
NON-OPERATING EXPENSES 404-530-999-00 COLLECTION MISCELLANEOUS_ TOTAL NON-OPERATING EXPENSES	16,000 16,000	1,249.99 1,249.99	10,291.97 10,291.97	506.40 506.40	5,201.63 5,201.63	67.49 67.49	
TOTAL WASTE DEPARTMENT	1,644,616	120,955.07	1,372,273.84	24,873.40	247,468.76	84.95	
SALARIES & BENEFITS 404-531-103-00 RECYCLING SALARIES 404-531-103-01 ADJUST COMPENSATED ABSENC 404-531-104-00 FICA TAX	108,000 0 8,300	4,900.12 0.00 373.86	76,010.77 0.00 5,789.88	0.00 0.00 0.00	31,989.23 0.00 2,510.12	70.38 0.00 69.76	
6-03-2024 07:48 PM			F BUCKHANNON SE REPORT (UNAUDI AY 31ST, 2024	TED)	PAG	GE: 5	
404-WASTE COLLECTION				% OF	YEAR COMPLETED	: 91.67	
DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET	
404-531-105-00 GROUP INSURANCE 404-531-106-00 GROUP RETIREMENT TOTAL SALARIES & BENEFITS	27,000 9,720 153,020	1,619.69 441.02 7,334.69	22,431.55 6,797.44 111,029.64	0.00 0.00 0.00	4,568.45 2,922.56 41,990.36	83.08 69.93 72.56	
CONTRACTUAL SERVICES 404-531-213-00 UTILITIES 404-531-226-00 INSURANCE & BONDS TOTAL CONTRACTUAL SERVICES	6,800 16,500 23,300	516.63 0.00 516.63	5,794.72 15,783.77 21,578.49	0.00 0.00 0.00	1,005.28 716.23 1,721.51	85.22 95.66 92.61	
COMMODITIES 404-531-343-00 TRUCK MAINTENANCE 404-531-343-01 FUEL - RECYCLING CENTER 404-531-343-02 EQUIPMENT MAINTENANCE 404-531-399-00 MISCELLANEOUS TOTAL COMMODITIES	14,000 12,000 12,000 5,400 43,400	2,951.75 592.62 2,341.58 84.47 5,970.42	4,439.53 6,630.60 10,702.53 3,242.19 25,014.85	0.00 0.00 0.00 0.00 0.00	9,560.47 5,369.40 1,297.47 2,157.81 18,385.15	31.71 55.26 89.19 60.04 57.64	
CAPITAL OUTLAY 404-531-459-00 CAPITAL OUTLAY - NEW EQUI TOTAL CAPITAL OUTLAY	25,000 25,000	0.00	0.00	0.00	25,000.00 25,000.00	0.00	
TOTAL RECYCLING DEPARTMENT	244,720	13,821.74	157,622.98	0.00	87,097.02	64.41	
CONTRACTUAL SERVICES 404-532-216-00 TESTING/MONITOR WELLS 404-532-216-01 TREATMENT OF LEACHATE TOTAL CONTRACTUAL SERVICES	0 30,000 30,000	0.00 2,381.34 2,381.34	0.00 20,562.92 20,562.92	0.00 0.00 0.00	0.00 9,437.08 9,437.08	0.00 68.54 68.54	
CAPITAL OUTLAY 404-532-461-00 BONDING (LANDFILL) TOTAL CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00	
CONTRIBUTIONS 404-532-599-00 WASTE DEPRECIATION TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00	
TOTAL LANDFILL	30,000	2,381.34	20,562.92	0.00	9,437.08	68.54	
TRANSFER STATION							
SALARIES & BENEFITS 404-533-103-00 SALARIES TRANSFER STATION 404-533-103-01 ADJUST COMPENSATED ABSENC 404-533-104-00 FICA TAX 404-533-105-00 GROUP INSURANCE	70,000 0 5,400 14,000	4,938.85 0.00 374.82 807.23	58,137.46 0.00 4,415.96 11,396.47	0.00 0.00 0.00 0.00	11,862.54 0.00 984.04 2,603.53	83.05 0.00 81.78 81.40	

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404-WASTE COLLECTION		AS OF. II	A1 5151, 2024	% OF	F YEAR COMPLETE	D: 91.67
DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
404-533-106-00 GROUP RETIREMENT TOTAL SALARIES & BENEFITS	6,300 95,700	444.48 6,565.38	5,232.20 79,182.09	0.00	1,067.80 16,517.91	83.05 82.74
CONTRACTUAL SERVICES  404-533-213-00 UTILITIES  404-533-216-00 DRAINAGE EXPENSE TRANSFER  404-533-226-00 INSURANCE & BONDS  TOTAL CONTRACTUAL SERVICES	9,000 4,000 24,000 37,000	571.23 467.00 0.00 1,038.23	7,458.82 2,165.00 23,909.65 33,533.47	0.00 0.00 0.00 0.00	1,541.18 1,835.00 90.35 3,466.53	82.88 54.13 99.62 90.63
COMMODITIES 404-533-343-00 EQUIPMENT MAINTENANCE 404-533-343-01 FUEL/OIL TRANSFER STA. 7, 404-533-343-02 MAINTENANCE TRUCK/TRAILER 404-533-345-00 UNIFORMS TOTAL COMMODITIES	40,000 108,000 46,000 4,000 198,000	4,707.27 7,334.89 9.40 0.00 12,051.56	28,982.78 74,734.72 52,748.96 1,671.48 158,137.94	0.00 0.00 0.00 0.00 0.00	11,017.22 33,265.28 6,748.96 2,328.52 39,862.06	72.46 69.20 114.67 41.79 79.87
CAPITAL OUTLAY 404-533-459-00 NEW EQUIPMENT 404-533-460-00 TIPPING FEES 404-533-461-00 BONDING TRANSFER STATION 404-533-4761-00 STATE GRANT 404-533-470-00 TIRE DISPOSAL 404-533-478-00 ROAD MAINTENANCE 404-533-479-00 RECLASSIFY PAYMENTS TOTAL CAPITAL OUTLAY	160,912 925,000 0 0 40,000 0 1,125,912	1,120.97 77,869.33 0.00 0.00 0.00 0.00 0.00 78,990.30	159,174.33 771,704.72 0.00 0.00 0.00 3,735.13 0.00 934,614.18	0.00 0.00 0.00 0.00 0.00 0.00 0.00	1,737.67 153,295.28 0.00 0.00 0.00 36,264.87 0.00 191,297.82	98.92 83.43 0.00 0.00 0.00 9.34 0.00
NON-OPERATING EXPENSES 404-533-999-00 MISCELLANEOUS TRANSFER ST TOTAL NON-OPERATING EXPENSES	5,300 5,300	92.44	3,658.78 3,658.78	0.00	1,641.22 1,641.22	69.03
TOTAL TRANSFER STATION	1,461,912	98,737.91	1,209,126.46	0.00	252,785.54	82.71
WASTE OFFICE/BOARD						
SALARIES & BENEFITS  404-534-101-00 WASTE BOARD OFFICERS SALA 404-534-103-00 CLERK, ATTORNEY, ENGINEER 404-534-103-01 ADJUST COMPENSATED ABSENC 404-534-104-00 FICA TAX 404-534-105-00 GROUP INSURANCE 404-534-106-00 GROUP RETIREMENT 404-534-107-00 INT EXP EXCAVATOR LOAN TOTAL SALARIES & BENEFITS  CONTRACTUAL SERVICES	12,000 173,000 0 13,300 6,000 16,700 0 221,000	1,000.00 12,434.32 0.00 1,027.10 403.42 1,097.09 0.00 15,961.93	11,000.00 153,389.71 0.00 12,570.23 6,595.83 13,539.55 0.00 197,095.32	0.00 0.00 0.00 0.00 0.00 0.00 0.00	1,000.00 19,610.29 0.00 729.77 595.83 3,160.45 0.00 23,904.68	91.67 88.66 0.00 94.51 109.93 81.08 0.00 89.18
404-534-219-00 POSTAGE 404-534-219-00 RENT 404-534-223-00 PROFESSIONAL SERVICES (LE	18,000 10,000 25,000	750.00 0.00 1,250.00	18,381.38 10,000.00 27,865.50	0.00 ( 0.00 0.00 (	0.00	100.00
6-03-2024 07:48 PM		REVENUE & EXPENS	BUCKHANNON E REPORT (UNAUDIT Y 31ST, 2024	ED)	PAG	E: 7
404-WASTE COLLECTION				% OF '	YEAR COMPLETED:	91.67
DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
404-534-226-00 INSURANCE & BONDS TOTAL CONTRACTUAL SERVICES	17,000 70,000	5,660.29 7,660.29	15,056.81 71,303.69	0.00	1,943.19 1,303.69)	88.57 101.86
COMMODITIES 404-534-353-00 PSC ASSESSMENTS 404-534-399-00 MISCELLANEOUS TOTAL COMMODITIES	8,200 0 8,200	0.00	7,182.94 0.00 7,182.94	0.00 0.00 0.00	1,017.06 0.00 1,017.06	87.60 0.00 87.60
CAPITAL OUTLAY 404-534-459-00 CAPTIAL EXPENSE TOTAL CAPITAL OUTLAY	26,800 26,800	0.00	8,121.87 8,121.87	0.00	18,678.13 18,678.13	30.31 30.31
NON-OPERATING EXPENSES 404-534-699-99 WASTE BOARD CONTINGENCY 404-534-999-00 GEM & ADM MISC BILLING EX TOTAL NON-OPERATING EXPENSES	70,000 70,000	0.00 3,659.56 3,659.56	0.00 81,095.82 81,095.82	0.00 121.00 ( 121.00 (	0.00 11,216.82) 11,216.82)	0.00 116.02 116.02
TOTAL WASTE OFFICE/BOARD	396,000	27,281.78	364,799.64	121.00	31,079.36	92.15
BAD DEBT						
NON-OPERATING EXPENSES 404-550-676-00 BAD DEBT EXPENSE(return C_ TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL BAD DEBT	0	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	3,777,248	263,177.84	3,124,385.84	24,994.40	627,867.76	83.38
REVENUE OVER/(UNDER) EXPENDITURES (	622,248)	71,263.90	446,438.77 (	24,994.40)(	1,043,692.37)	67.73-

Waste May 2024 Payment of Bills

\$2,017.00- RELIABLE TIRE- TIRES

**\$1,550.00** – NOVA RUBBER COMPANY – HYDRAULIC LINES

\$75,745.33 – WM CORPORATE SERVICES – TIPPING FEES

\$10,000.00 - CITY OF BUCKHANNON GENERAL FUND - FY 2023-24 RENT

FUND: WASTE COLLECTIO		CI ACCOUNT	ACCOUNT DESCRIPTION		
DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
WASTE DEPARTMENT	MPL CORPORATION MON POWER WY PUBLIC SERVICE COMMISSION A F WENDLING INC COLE TRUCK PARTS INC LAWSON PRODUCTS INC LEAF AIRGAS USA, LLC HOTSY EQUIPMENT CO WY PUBLIC EMPLOYEES INSURANC MATHENY MOTOR TRUCK CO BRIAN WILLIAMS NAPA-AMTOWER AUTO SUPPLY HARBOR FREIGHT TOOLS CENTRAL SUPPLY CO WY PUBLIC EMPLOYEES RETIREME	530-343-00 530-343-00 530-343-00 530-341-00 530-341-00 530-341-00 530-343-00 530-343-00 530-343-00 530-343-00 530-343-00 530-341-00 530-341-00 530-341-00 530-341-00 530-341-00 530-341-00 530-341-00	WASTE COLL. UTILITIE COLLECTION MISCELLAN COLLECTION MISCELLAN TRUCK MAINTENANCE SHOP MAINTENANCE SHOP MAINTENANCE SHOP MAINTENANCE SHOP MAINTENANCE HOP MAINTENANCE HOP MAINTENANCE TRUCK MAINTENANCE TRUCK MAINTENANCE TRUCK MAINTENANCE COLLECTION MISCELLAN TRUCK MAINTENANCE SHOP MAINTENANCE	BRAKE CHAMBERS BRAKES SHOP SUPPLIES	100.00 90.56 334.50 233.52 330.16 252.96 . 274.38 49.50 109.00 380.17 10,298.68 56.22 323.82 28.75 38.60 52.65 17.30 22.04 83.85 73.93 65.96 1,810.87
06-03-2024 07:49 PM	DISBU	RSEMENTS 05-01-24	to 05-31-24	PAGE:	22
FUND: WASTE COLLECTION	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	_TNUOMA
DEPARTMENT	VENDOR NAME	530-106-00	WASTE EMPLOYEE RETIR	WV RETIREMENT CONTRIBUTION	1,594.08
	DISBURSEMENTS ACCOUNT-ALL DE ENTERPRISE FM TRUST  JOHN BOGGESS dba VJG ASSOCIA ST JOSEPH HOSPITAL OF BUCKHA INTERNAL REVENUE SERVICE	530-106-00 530-106-00 530-105-00 530-459-00 530-459-00 530-459-00 530-459-00 530-999-00 530-999-00 530-104-00 530-104-00 530-104-00 530-104-00	WASTE EMPLOYEE RETIR WASTE EMPLOYEE ENTIR WASTE EMPLOYEE INSUR WASTE COLL. NEW EQUI WASTE COLL. NEW EQUI WASTE COLL. NEW EQUI COLLECTION MISCELLAN COLLECTION MISCELLAN COLLECTION MISCELLAN WASTE COLL. F.I.C.A.	WV RETIRE TIER2 CONTRIBUTI WV RETIRE TIER2 CONTRIBUTI HSA JEREMY PHILLIPS JOSH P 25XTJN 2022 RAM 2500 PYMT 25PQXL 2022 RAM 1500 25QBXR 2022 RAM 1500 6 DOZ YELLOW GRIF DE LAB TEST JOSHUA PHILLIPS LAB TEST JOSHUA PHILLIPS LAB TEST MACKENZIE MICHAEL FICA WITHHELD AND MATCHED MEDICARE WITHHELD & MATCHED MEDICARE WITHHELD & MATCHE MEDICARE WITHHELD & MATCHE MEDICARE WITHHELD & MATCHE	1,550.86 1,172.81 2,000.00 305.74 433.57 439.56 67.00 85.00 2,311.94 540.70 447.17
	AMAZON.COM  PAYFLEX - INSPIRA FLEET HOSTER LLC A'EST MOSILITY FP FINANCE PROGRAM FREEDOM AG & ENGERY COOPERAT  FRONTIER	530-341-00 530-345-00 530-345-00 530-105-00 530-213-00 530-213-00 530-345-00 530-345-00 530-345-00 530-345-00 530-345-00 530-345-00 530-213-00	WASTE COLL. UNIFORMS SHOP MAINTENANCE WASTE EMPLOYEE INSUR TRUCK MAINTENANCE GAS & OIL EXPENSIA GAS & OIL EXPENSIA WASTE COLL. UNIFORMS	SAFETY BOOTS RON SAM SAFETY BOOTS KENNY A	395,04 490.85 20.48 48.75 102.90 245.46 125.74 109.99 142.46 158.29 48.36 78.21
	FLYERS ENERGY LLC CINTAS  TRAVELERS INSURANCE  **PAYROLL EXPENSES	530-213-00 530-343-01 530-999-00 530-341-00 530-341-05 530-226-00 530-226-00	GAS & OIL EXPENSE 1, COLLECTION MISCELLAN SHOP MAINTENANCE SHOP MAINTENANCE	FIRST AIDE SERVICE FIRST AID SERVICE EYEWASH AGREEMENTS TRAVELERS INSURANCE	24.17 9,497.45 7.16 80.78 74.15 191.52 5,660.29 5,660.28 68,358.21
RECYCLING DEPARTMENT	**PAYROLL EXPENSES	531-213-00	UTILITIES	5/01/2024 - 5/31/2024 TOTAL:	120,955.07 406.09
	COLE TRUCK PARTS INC WY PUBLIC EMPLOYEES INSURANC NAPA-AMTOWER AUTO SUPPLY  PERFORMANCE MOTORS SALES, IN WV PUBLIC EMPLOYEES RETIREME JOHNSTON EQUIP INC RELIABLE TIRE COMPANY MOUNTAIN STATE PEST GUARD	531-343-00 531-343-00 531-343-00 531-343-00 531-343-00 531-106-00 531-106-00 531-343-02	GROUP INSURANCE TRUCK MAINTENANCE GROUP RETIREMENT GROUP RETIREMENT GOUIPMENT MAINTENANC	TRANS. SWITCH WASTE MAY 2024 HEALTH INS EXHAUST SUPPLIES FLEX TUBE WIPERS SERVICE SUPPLIES HEADLIGHT BULB DOOR PANEL WV RETIREMENT CONTRIBUTION WV RETIREMENT CONTRIBUTION PCRD-FRONT COVER GASKET SK TIRES MOUNTAIN STATE PEST GUARD	328.00 1,609.94 274.20 22.44 46.88 118.12 9.65 823.57 223.74 217.28 88.58 703.00 60.00
06-03-2024 07:49 PM	DISBU	RSEMENTS 05-01-24	1 to 05-31-24	PAGE:	23
FUND: WASTE COLLECTI	ON				
DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	PEOPLES NATURAL GAS PAYFLEX - INSPIRA NEWLONS INTERNATIONAL SALESL AT&T MOBILITY FP FINANCE PROGRAM FREEDOM AG & ENGERY COOPERAT NOVA RUBBER COMPANY FLYERS EMERGY LLC CINTAS **PAYROLL EXPENSES	531-104-00 531-104-00 531-104-00 531-213-00 531-213-00 531-343-00 531-343-00 531-343-01 531-343-01 531-343-01 531-343-01 531-343-01 531-343-01 531-343-01	FICA TAX FICA TAX FICA TAX FICA TAX FICA TAX UTILITIES GROUP INSURANCE TRUCK MAINTENANCE UTILITIES FUEL - RECYCLING CEN FUEL - RECYCLING CEN EQUIPMENT MAINTENANCE FUEL - RECYCLING CEN MISCELLANEOUS	FICA WITHHELD AND MATCHED FICA WITHHELD AND MATCHED MEDICARE WITHHELD & MATCHE MEDICARE WITHHELD & MATCHE MEDICARE WITHHELD & MATCHE ZOOOO8184083 RECYCLE CENTE WASTE MAY 2024 HSA FEES AIR COMPRESSOR AI	153.71 149.27 35.96 34.92 58.74 9.75 1,225.35 103.54 51.80 125.74 106.10 1,550.00 360.78 24.47 4,900.12
LANDFILL	BUCKHANNON UTIL BOARDS STURM ENVIRONMENTAL SERVICES	532-216-01 532-216-01 532-216-01	TREATMENT OF LEACHAT TREATMENT OF LEACHAT TREATMENT OF LEACHAT	BUCKHANNON UTIL BOARDS MARCH SERVICES SAMPLES	1,718.56 138.00 307.00
TRANSFER STATION	MON POWER COLE TRUCK PARTS INC	533-213-00 533-343-02 533-343-00	UTILITIES MAINTENANCE TRUCK/TR EQUIPMENT MAINTENANC	110 088 931 610 MUD LICK R LIGHT GROMMETS CLEVIS	255.32 9.40 71.14
	MON POWER COLE TRUCK PARTS INC  WV PUBLIC EMPLOYEES INSURANC MATHENY MOTOR TRUCK CO  NAPA-AMTOWER AUTO SUPPLY  JERRY W RICE STURM ENVIRONMENTAL SERVICES  WV PUBLIC EMPLOYEES RETIREME SYLVESTER W. LOWTHER CITIZENS BANK OF WV RELIABLE TIRE COMPANY STEVEN C RODEHEAVER INTERNAL REVENUE SERVICE  PEOPLES NATURAL GAS TIRE AND RUBBER INC  PAYFLEX - INSPIRA WM CORPORATE SERVICES, INC.	533-105-00 533-343-00 533-343-00 533-343-00 533-343-00 533-343-00 533-343-00 533-343-00 533-216-00 533-216-00 533-106-00 533-106-00 533-343-00 533-343-00 533-343-00 533-343-00 533-343-00 533-343-00 533-343-00 533-343-00 533-343-00	GROUP INSURANCE EQUIPMENT MAINTENANC TIPPING FEES DRAINAGE EXPENSE TRA DRAINAGE EXPENSE TRA GROUP RETIREMENT GROUP RETIREMENT EQUIPMENT MAINTENANC EQUIPMENT MAINTENANC NEW EQUIPMENT MISCELLANEOUS TRANSF FICA TAX FICA TAX	WASTE MAY 2024 HEALTH INS BULK DEF 275 GALLONS DEF SEAL KIT GREASE HYD FLUID LIGHTS AND GREASE OIL CHANGE/SERVICE FREON REMOVAL MARCH SERVICES SAMPLES WY RETIREMENT CONTRIBUTION WY RETIREMENT CONTRIBUTION HYD HOSE 74" HYD HOSE WAS MAY2024 CLOSED TOPTRLP TIRES BROOM FICA WITHHELD AND MATCHED FICA WITHHELD AND MATCHED	803.98 550.00 370.00 20.37 88.40 123.60 82.77 237.67 1,000.00 318.00 222.24 222.24 91.51 119.46 1,120.97 2,017.00 76.00 151.88 151.88
	PEOPLES NATURAL GAS TIRE AND RUBBER INC PAYFLEX - INSPIRA WM CORPORATE SERVICES, INC.	533-104-00 533-104-00 533-213-00 533-460-00 533-460-00 533-105-00 533-460-00	FICA TAX FICA TAX UTILITIES TIPPING FEES TIPPING FEES GROUP INSURANCE TIPPING FEES	MEDICARE WITHHELD & MATCHE MEDICARE WITHHELD & MATCHE 200008184349 WASTE COLL APRL2024 TIRE TIPPING DISP MAY 2024 TIRE TIPPING FEES WASTE MAY 2024 HSA FEES APRIL 2024 TIPPING FEES	35.53 35.53 198.86 379.00 745.00 3.25 65,448.97

PAGE: 24

FUND: WASTE COLLECTION

06-03-2024 07:49 PM

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	NEWLONS INTERNATIONAL SALESL AT&T MOBILITY FP FINANCE PROGRAM FRONTIER FLYERS ENERGY LLC CINTAS **PAYROLL EXPENSES	533-460-00 533-460-00 533-343-00 533-213-00 533-343-01 533-213-00 533-343-01 533-999-00	TIPPING FEES EQUIPMENT MAINTENANC UTILITIES FUEL/OIL TRANSFER ST UTILITIES FUEL/OIL TRANSFER ST	APRIL 2024 C&D TIPPING FEE MAY 2024 C&D TIPPING FEES A/C COMPRESSOR PCRD-APR CELL PHN & GEOTAB WASTE JUN FUEL BILLING 472-4443-101915-4 WASTE APRIL 2024 WASTE FUEL BILL CLEANER & SYING WIPE 5/01/2024 - 5/31/2024 TOTAL:	1,702.94 8,593.42 701.61 38.85 125.74 78.20 7,209.15 16.44 4,938.85 98,737.91
WASTE OFFICE/BOARD	WV PUBLIC EMPLOYEES INSURANC WV PUBLIC EMPLOYEES RETIREME	534-106-00 534-106-00 534-106-00		WASTE MAY 2024 HEALTH INS WV RETIREMENT CONTRIBUTION WV RETIREMENT CONTRIBUTION WV RETIRE TIER2 CONTRIBUTI	396.92 257.21 261.70 304.43
	BUCKHANNON POSTMASTER PAYROLL ACCOUNT (ALL DEPTS) THOMAS J O'NEILL COLLECTION ACCOUNT	534-106-00 534-218-00 534-999-00 534-223-00 534-999-00	POSTAGE GEM & ADM MISC BILLI	WV RETIRE TIER2 CONTRIBUTI PERMIT #10 POSTAGE PAYROLL ACCOUNT (ALL DEPTS MAY 2024 CONTRACT ATTORNEY APPLIAGO FEES 2004	273.75 750.00 214.77 1,250.00 2,125.90
	WASTE COLLECTION BOARD WALMART STORES INC -BUCKHANN INTERNAL REVENUE SERVICE	534-999-00	GEM & ADM MISC BILLI GEM & ADM MISC BILLI FICA TAX	MAY 2024 LOC FEES	217.50 14.75
	AMAZON.COM	534-104-00 534-104-00 534-999-00 534-999-00	FICA TAX FICA TAX GEM & ADM MISC BILLI	MEDICARE WITHHELD & MATCHE MEDICARE WITHHELD & MATCHE	108.49 86.21 19.82 12.00
	PAYFLEX - INSPIRA LYNX WV INC OPTIMUM B2B, DEPT. 1264	534-999-00 534-105-00 534-999-00 534-999-00	GEM & ADM MISC BILLI GROUP INSURANCE GEM & ADM MISC BILLI	PCRD-PDF EDITOR AMBY'S COM WASTE MAY 2024 HSA FEES	25.00 6.50 425.00 214.62
	WV NEWS ROSSMAN & CO/PCB CORP GARRETT K SUMMERS	534-999-00 534-999-00 534-999-00 534-999-00	GEM & ADM MISC BILLI GEM & ADM MISC BILLI GEM & ADM MISC BILLI	CLEANING SUPPLIES	235.25 86.68 2.89 0.13
	TRAVELERS INSURANCE **PAYROLL EXPENSES	534-999-00 534-999-00 534-226-00	GEM & ADM MISC BILLI GEM & ADM MISC BILLI	BITDEFENDER ENDPOINT SECUR	2.75 62.50 5,660.29 13,434.32

# Randall/Skinner moved to accept the May 2024 Financial Report. The motion carried unanimously.

**D. Department Report** – Jerry Arnold reported that the Waste Department had to pay ½ of the cost of a new HVAC system, which will be reflected on the next financial reports. He then provided an overview of the following reports starting

# **D.1 Recycling Center Report**

		City of Bud	ckhannon			
		Recycling	Center			
		, .		DATE:	May-24	
					,	
		Inventory	& Baland	e Sheet		
	Uproc.	Proc.	Total			
ONP	2.8	12.81	15.61			
occ	3.5	6.84	10.34			
MGOP	0.7	12.97	13.67			
STEEL	0.05	9.69	9.74			
ALUM.	0.08	0	0.08			
E-WAST	0	0.34	0.34			
Pete #1	0.3	8.45	8.75			
No. 2	0.68	6.2	6.88			
Total	8.11	57.3	65.41			
Inventory	05/01/2024			86.1		
Inventory	06/01/2024			65.41		
Diff.				-20.69		
Loads S	hipped			76.58		
Total Dif	f. Inventory &	Loads Sh	ipped	55.89		
Total Re	ceived			55.89		
Less Ga	rbage			0		
Total	_			55.89		
			Residen	tial Curbs	ide	
			880			
			Applianc	Iron	Total	Total \$
			53720	10720	64440	3973.6
			Yard Del	oris		
			5000			

## **D.2 Transfer Station Report**

	City of Bu	ckhanno	on		
	Transfer Sta	ition Total	s		
	May	2024			
Total Transactions	3		3610		
Total Weight			1714.08		
Total Cash Receiv	/ed		\$44,094.00		
Total City Trucks			\$77,144.62	926.66	tons
Total Charge			\$26,052.18		
Grand total			\$147,290.81		
Total C/D Materia	<u> </u>		422.46		
Total Commercial	/Residential		1216.9		
Bulky Goods	Steel	Waste	Total		
	1.98	3.33	5.31		

#### **D.3 Waste Collection Report**

A Q&A took place with the Board.

#### G. Strategic Issues for Discussion and/or Vote

**G.1 Waste Collection Complaint- 122 Barbour Street** – Mayor Skinner and Jerry Arnold provided an overview of the complaint. Discussion took place. Mayor Skinner said he would personally work with the customer to resolve the issue. No further action was necessary.

From: Rose Russell <@gmail.com>
Date: June 3, 2024 at 10:01:59 AM EDT
To: jarnold.buckhannon@gmail.com

Subject: Concerning the pick up at 122 Barbour St.

Hello. I'm not sure who I'm to address this to but anyways my name is Rose Russell. My Address is 122 Barbour Street. I'm writing this in regards to an incident that happened on Thursday May 23. I am unable to attend the meeting so I'm writing this letter.

I have lived at this address for 34 years. I have always taken my can to the street on Wednesday night the night before the trash runs or a lot of times my trash only goes out every two weeks because I live alone and I do not have a lot of trash. I don't see the need to put my trashcan out by the street for maybe four or five little Kroger bags of trash but this certain incident happened on the 23rd.

I keep my can in behind my vehicle by my gate to where it is easy access for me to put my trash in and to get it to the street on trash day. I have to move my car over in order to get my can to the street well this time on Wednesday evening my grandchildren was not listening and minding and I told them if they did not start listening and picking up the toys I would pick them up and throw them away well this time i keep my word. I grabbed a Kroger bag and I gathered up a bunch of little cars and I grab a Kroger bag and a couple things of hers one of which was a very special gift that she had received as a gift from the PawPaw fair and festivals I put them in the can knowing that my trash was not going to go out cause I only had three little Kroger bags of trash in it My intentions was to go back out after they went to bed Wednesday evening to get it out of the can . Well, Thursday morning when I got up I thought I would go out and get the bags and put them away until a later time but when i went out to let the dog out my can was at the road. Needless to say, I was very angry mad aggravated. I was so mad because someone had came up on my carport got my can. Don't know how he could've got it out because my car was tight and plus the lattices that I had stuck in behind my can fell over on my car, and scratched it. I appreciate the thought of my can being dump cause Sometimes I do forget but this one time I did not forget my can. Maybe I should not have put the toys in the can . I realize that it's a lesson learned, but I had to make a firm point. This is the first time it has ever happened to me in the 34 years that I have lived at this address that someone would come up on my carport and get my trashcan. So if you please, I would like to be reimbursed because I would've put my own can to the road if it was to go out. I have included pictures of the incident. I have a picture of where I keep my can which is in the corner beside that blue shovel a picture of the lattice that had fell over onto my car and where i found my can Thursday Thank you Rose.



# H. Board Member's Comments and Announcements:

- **CJ Rylands**: Mr. Rylands was absent.
- Scott Randall: Mr. Randall had nothing further.
- Randy Sanders: Recorder Sanders had nothing further.
- Amberle Jenkins: Mrs. Jenkins had nothing further.
- **Jerry Arnold**: Mr. Arnold had nothing further.
- Jay Hollen: Mr. Hollen had nothing further.
- **Dakota Arnold:** Dakota Arnold had nothing further.
- **Mayor Skinner:** Mayor Skinner had nothing further.
- I. Adjournment: Randall made a motion to adjoin at 8:00AM.

Mayor Robert N. Skinner III	
City Recorder Randall H. Sanders	