

STATE OF WEST VIRGINIA, COUNTY OF UPSHUR, CITY OF BUCKHANNON, TO WIT:

A regular meeting of the Buckhannon Waste Collection Board was held on Thursday, June 06, 2024, at 7:30 a.m. in the Council Chambers of City Hall. The following individuals were in attendance (GTM – GoToMeeting):

| | | |
|-----------------|--|---------------|
| Robbie Skinner | Mayor | Present |
| Randy Sanders | City Recorder | Present |
| CJ Rylands | Board Member | Absent |
| Scott Randall | Board Member | Present |
| Jay Hollen | City Engineer | Present - GTM |
| Jerry Arnold | Director of Public Works | Present |
| Amberle Jenkins | Assistant Recorder/Director of Finance | Present |
| Barbara Hinkle | Mayor’s Office | Present |
| Dakota Arnold | Waste Department | Present |

Guests: Dr. Tim Reese; Mike McCauley

City of Buckhannon Waste Collection Board 7:30 a.m., at City Hall in Council Chambers
Meeting Agenda for Thursday, June 06, 2024

- A. Call to Order
 - A.1 Moment of Silence
 - A.2 Pledge to the Flag of the United States of America
- B. Recognized Guests
 - B.1
- C. Financial Report-Amby Jenkins
 - C.1 May 2024
- D. Department Report
 - D.1 Recycling Center Report
 - D.2 Transfer Station Report
 - D.3 Waste Collection Report
- E. Correspondence and Information
 - E.1 Reminder: Cancellation of the Meeting on July 4, 2024 Due to Holiday
- F. Consent Agenda
 - F.1 Approval of Minutes: 05/02/24
- G. Strategic Issues for Discussion and/or Vote
 - G.1 Waste Collection Complaint- 122 Barbour Street
- H. Board Member's Comments and Announcements
- I. Adjournment

Posted 05/31/2024

A. Call to Order: Mayor Robbie Skinner called the meeting to order, followed by a Moment of Silence and the Pledge to the Flag of the United States of America

Mayor Skinner exercised the Chair’s prerogative to move Items F and E to the table for action.

F. Consent Agenda

F.1 Approval of Minutes: 05/02/24 – Mayor Skinner asked for any necessary corrections or additions to the minutes or a motion to approve them as presented.

Randall/Skinner made a motion to approve the 05/02/24 Minutes as presented. The motion carried.

E. Correspondence and Information – The Mayor reviewed the following items with the Board:
E.1 Reminder: Cancellation of the Meeting on July 4, 2024 Due to Holiday

B. Recognized Guests: None were on the agenda.

Mayor Skinner recognized those who had signed in to address the Board, beginning with Dr. Tim Reese. Dr. Reese expressed a concern that community members are still not observing the ordinance that requires Waste Department customers to return their garbage toters to the least unattractive manner after collection occurs. He asked if the City needed to revisit the ordinance to strengthen the language. Mayor Skinner suggested that we first speak to the Zoning Enforcement Officer Vincent Smith to discuss additional enforcement. We will also speak to Mr. Smith and see if

Mayor Skinner recognized Mike McCauley who feels that WVWC is having the City remove excess garbage at no cost while he transports his own excess garbage to the transfer station and pays a fee. Jerry Arnold clarified that WVWC pays a commercial rate and when there is excess garbage collected they are billed for it. Mr. McCauley did not know this and is pleased that WVWC is paying for this service.

Mr. McCauley again expressed his concern with the way WVWC puts garbage out. Jerry Arnold again explained the collection procedures and reassured Mr. McCauley that WVWC is working within the Waste Department guidelines and is being properly charged.

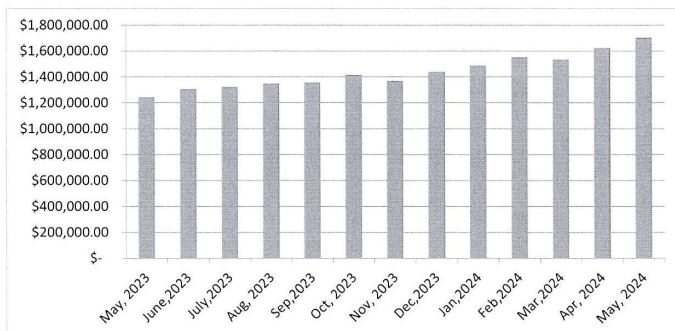
C. Financial Report

C.1 May 2024 – Amby Jenkins presented and explained the following information:

Balance May 31, 2024

| | |
|--|----------------|
| Money Market & Checking | \$1,704,706.93 |
| CD Citizens Bank 4.5% (renew Dec 2024) | \$ 80,918.58 |
| CDAR (renew April 2024) | \$ 27,827.45 |
| CD (open Mar 2023 4% renew June 2024) | \$ 200,000.00 |

Landfill Bond \$64,000.00 (Letter of Credit required by DEP with First Community Bank 5-26-2021)



Money Market & Checking Trend

6-03-2024 07:48 PM

CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2024

PAGE: 3

404-WASTE COLLECTION

% OF YEAR COMPLETED: 91.67

| REVENUES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | TOTAL ENCUMBERED | BUDGET BALANCE | % YTD BUDGET |
|---|----------------|----------------|---------------------|------------------|----------------|--------------|
| TAXES | | | | | | |
| 404-303-002-00 RECYCLE-ALUMINUM | 1,500 | 1,615.32 | 2,921.88 | 0.00 (| 1,421.88) | 194.79 |
| 404-303-003-00 RECYCLE-OCC-CARDBOARD | 11,000 | 0.00 | 21,830.45 | 0.00 (| 10,830.45) | 198.46 |
| 404-303-004-00 RECYCLE-MGOP/SOW-OFFICE P | 0 | 0.00 | 0.00 | 0.00 (| 0.00 | 0.00 |
| 404-303-005-00 RECYCLE-HDPE-MILK JUGS | 1,500 | 0.00 | 0.00 | 0.00 (| 1,500.00 | 0.00 |
| 404-303-006-00 RECYCLE-ONP-NEWSPAPER | 2,000 | 0.00 | 1,296.60 | 0.00 (| 703.40 | 64.83 |
| 404-316-000-00 DUMPSTERS | 2,000 | 0.00 | 6,683.00 | 0.00 (| 4,683.00) | 334.15 |
| 404-317-000-00 DUMPSTER RENTAL | 85,000 | 9,287.59 | 96,726.27 | 0.00 (| 11,726.27) | 113.80 |
| TOTAL TAXES | 103,000 | 10,902.91 | 129,458.20 | 0.00 (| 26,458.20) | 125.69 |
| OTHER FEES | | | | | | |
| 404-341-000-00 FUEL SURCHARGE | 120,000 | 17,634.50 | 189,266.74 | 0.00 (| 69,266.74) | 157.72 |
| TOTAL OTHER FEES | 120,000 | 17,634.50 | 189,266.74 | 0.00 (| 69,266.74) | 157.72 |
| UTILITY BILLINGS | | | | | | |
| 404-350-000-00 WASTE COLLECTION BILLINGS | 2,534,000 | 256,889.89 | 2,748,254.60 | 0.00 (| 214,254.60) | 108.46 |
| TOTAL UTILITY BILLINGS | 2,534,000 | 256,889.89 | 2,748,254.60 | 0.00 (| 214,254.60) | 108.46 |
| HEALTH AND SAFETY | | | | | | |
| 404-355-000-00 TRANSFER ST/LANDFILL RECE | 310,000 | 44,137.00 | 400,952.86 | 0.00 (| 90,952.86) | 129.34 |
| TOTAL HEALTH AND SAFETY | 310,000 | 44,137.00 | 400,952.86 | 0.00 (| 90,952.86) | 129.34 |
| GRANTS | | | | | | |
| 404-366-000-00 STATE GRANTS | 0 | 0.00 | 0.00 | 0.00 (| 0.00 | 0.00 |
| 404-368-000-00 CONTRIBUTION FROM UCSWA | 3,000 | 900.00 | 3,600.00 | 0.00 (| 600.00) | 120.00 |
| TOTAL GRANTS | 3,000 | 900.00 | 3,600.00 | 0.00 (| 600.00) | 120.00 |
| INTRAFUND CONTR/CHARGES | | | | | | |
| 404-370-000-01 LAT CHARGES | 0 | 0.00 | 0.00 | 0.00 (| 0.00 | 0.00 |
| 404-370-000-02 CUSTOMER BILL FEES (BANK-S | 200 | 50.00 | 250.00 | 0.00 (| 50.00) | 125.00 |
| TOTAL INTRAFUND CONTR/CHARGES | 200 | 50.00 | 250.00 | 0.00 (| 50.00) | 125.00 |
| OTHER REVENUE | | | | | | |
| 404-380-000-00 INTEREST | 200 | 0.00 | 317.84 | 0.00 (| 117.84) | 158.92 |
| 404-381-000-00 MAINT BILLING OTHER DEPT'S | 600 | 0.00 | 0.00 | 0.00 (| 600.00 | 0.00 |
| 404-399-000-00 WASTE COLL. MISCELLANEOUS | 84,000 | 3,927.44 | 98,724.37 | 0.00 (| 14,724.37) | 117.53 |
| 404-399-000-02 GAIN ON DISPOSAL OF ASSET | 0 | 0.00 | 0.00 | 0.00 (| 0.00 | 0.00 |
| TOTAL OTHER REVENUE | 84,800 | 3,927.44 | 99,042.21 | 0.00 (| 14,242.21) | 116.80 |
| TOTAL REVENUE | 3,155,000 | 334,441.74 | 3,570,824.61 | 0.00 (| 415,824.61) | 113.18 |

404-WASTE COLLECTION

% OF YEAR COMPLETED: 91.67

| DEPARTMENTAL EXPENDITURES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | TOTAL ENCUMBERED | BUDGET BALANCE | % YTD BUDGET |
|--|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------|
| WASTE DEPARTMENT ===== | | | | | | |
| SALARIES & BENEFITS | | | | | | |
| 404-530-103-00 WASTE EMPLOYEES SALARIES | 818,000 | 68,358.21 | 741,083.76 | 0.00 | 76,916.24 | 90.60 |
| 404-530-103-01 WASTE COMPENSATED ABSENCE | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 404-530-104-00 WASTE COLL. F.I.C.A. | 63,000 | 5,211.75 | 56,496.48 | 0.00 | 6,503.52 | 89.68 |
| 404-530-105-00 WASTE EMPLOYEE INSURANCE | 160,000 | 12,347.43 | 157,285.95 | 0.00 | 2,714.05 | 98.30 |
| 404-530-106-00 WASTE EMPLOYEE RETIREMENT | 73,000 | 6,128.62 | 66,158.41 | 0.00 | 6,841.59 | 90.63 |
| TOTAL SALARIES & BENEFITS | 1,114,000 | 92,046.01 | 1,021,024.60 | 0.00 | 92,975.40 | 91.65 |
| CONTRACTUAL SERVICES | | | | | | |
| 404-530-213-00 WASTE COLL. UTILITIES | 18,000 | 486.76 | 5,988.53 | 0.00 | 12,011.47 | 33.27 |
| 404-530-226-00 COMP, UNEMPL & INSURANCE | 58,000 | 11,320.57 | 39,440.29 | 0.00 | 18,559.71 | 68.00 |
| TOTAL CONTRACTUAL SERVICES | 76,000 | 11,807.33 | 45,428.82 | 0.00 | 30,571.18 | 59.77 |
| COMMODITIES | | | | | | |
| 404-530-341-00 SHOP MAINTENANCE | 41,000 | 1,649.73 | 36,007.52 | 0.00 | 4,992.48 | 87.82 |
| 404-530-341-05 SAFETY EQUIPMENT | 10,000 | 191.52 | 9,168.07 | 0.00 | 831.93 | 91.68 |
| 404-530-343-00 TRUCK MAINTENANCE | 90,000 | 1,226.90 | 90,465.22 | 0.00 | 465.22 | 100.52 |
| 404-530-343-01 GAS & OIL EXPENSE 1,2,3,4 | 120,000 | 9,623.19 | 110,527.79 | 0.00 | 9,472.21 | 92.11 |
| 404-530-344-00 MAINTENANCE OTHER DEPTS. | 2,200 | 0.00 | 0.00 | 0.00 | 2,200.00 | 0.00 |
| 404-530-345-00 WASTE COLL. UNIFORMS | 14,000 | 1,011.58 | 8,116.85 | 0.00 | 5,883.15 | 57.98 |
| TOTAL COMMODITIES | 277,200 | 13,702.92 | 254,285.45 | 0.00 | 22,914.55 | 91.73 |
| CAPITAL OUTLAY | | | | | | |
| 404-530-459-00 WASTE COLL. NEW EQUIPMENT | 121,416 | 2,148.82 | 36,973.54 | 0.00 | 84,442.46 | 30.45 |
| 404-530-459-01 TOTER SYSTEM | 10,000 | 0.00 | 0.00 | 0.00 | 10,000.00 | 0.00 |
| TOTAL CAPITAL OUTLAY | 131,416 | 2,148.82 | 36,973.54 | 0.00 | 94,442.46 | 28.13 |
| CONTRIBUTIONS | | | | | | |
| 404-530-561-00 DUMPSTERS (NEW) | 30,000 | 0.00 | 4,269.46 | 24,367.00 | 1,363.54 | 95.45 |
| TOTAL CONTRIBUTIONS | 30,000 | 0.00 | 4,269.46 | 24,367.00 | 1,363.54 | 95.45 |
| NON-OPERATING EXPENSES | | | | | | |
| 404-530-999-00 COLLECTION MISCELLANEOUS | 16,000 | 1,249.99 | 10,291.97 | 506.40 | 5,201.63 | 67.49 |
| TOTAL NON-OPERATING EXPENSES | 16,000 | 1,249.99 | 10,291.97 | 506.40 | 5,201.63 | 67.49 |
| TOTAL WASTE DEPARTMENT | 1,644,616 | 120,955.07 | 1,372,273.84 | 24,873.40 | 247,468.76 | 84.95 |
| RECYCLING DEPARTMENT ===== | | | | | | |
| SALARIES & BENEFITS | | | | | | |
| 404-531-103-00 RECYCLING SALARIES | 108,000 | 4,900.12 | 76,010.77 | 0.00 | 31,989.23 | 70.38 |
| 404-531-103-01 ADJUST COMPENSATED ABSENC | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 404-531-104-00 FICA TAX | 8,300 | 373.86 | 5,789.88 | 0.00 | 2,510.12 | 69.76 |

404-WASTE COLLECTION

% OF YEAR COMPLETED: 91.67

| DEPARTMENTAL EXPENDITURES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | TOTAL ENCUMBERED | BUDGET BALANCE | % YTD BUDGET |
|--|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------|
| 404-531-105-00 GROUP INSURANCE | | | | | | |
| | 27,000 | 1,619.69 | 22,431.55 | 0.00 | 4,568.45 | 83.08 |
| 404-531-106-00 GROUP RETIREMENT | | | | | | |
| | 9,720 | 441.02 | 6,797.44 | 0.00 | 2,922.56 | 69.93 |
| TOTAL SALARIES & BENEFITS | 153,020 | 7,334.69 | 111,029.64 | 0.00 | 41,990.36 | 72.56 |
| CONTRACTUAL SERVICES | | | | | | |
| 404-531-213-00 UTILITIES | 6,800 | 516.63 | 5,794.72 | 0.00 | 1,005.28 | 85.22 |
| 404-531-226-00 INSURANCE & BONDS | 16,500 | 0.00 | 15,783.77 | 0.00 | 716.23 | 95.66 |
| TOTAL CONTRACTUAL SERVICES | 23,300 | 516.63 | 21,578.49 | 0.00 | 1,721.51 | 92.61 |
| COMMODITIES | | | | | | |
| 404-531-343-00 TRUCK MAINTENANCE | 14,000 | 2,951.75 | 4,439.53 | 0.00 | 9,560.47 | 31.71 |
| 404-531-343-01 FUEL - RECYCLING CENTER | 12,000 | 592.62 | 6,630.60 | 0.00 | 5,369.40 | 55.26 |
| 404-531-343-02 EQUIPMENT MAINTENANCE | 12,000 | 2,341.58 | 10,702.53 | 0.00 | 1,297.47 | 89.19 |
| 404-531-399-00 MISCELLANEOUS | 5,400 | 84.47 | 3,242.19 | 0.00 | 2,157.81 | 60.04 |
| TOTAL COMMODITIES | 43,400 | 5,970.42 | 25,014.85 | 0.00 | 18,385.15 | 57.64 |
| CAPITAL OUTLAY | | | | | | |
| 404-531-459-00 CAPITAL OUTLAY - NEW EQUI | 25,000 | 0.00 | 0.00 | 0.00 | 25,000.00 | 0.00 |
| TOTAL CAPITAL OUTLAY | 25,000 | 0.00 | 0.00 | 0.00 | 25,000.00 | 0.00 |
| TOTAL RECYCLING DEPARTMENT | 244,720 | 13,821.74 | 157,622.98 | 0.00 | 87,097.02 | 64.41 |
| LANDFILL ===== | | | | | | |
| CONTRACTUAL SERVICES | | | | | | |
| 404-532-216-00 TESTING/MONITOR WELLS | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 404-532-216-01 TREATMENT OF LEACHATE | 30,000 | 2,381.34 | 20,562.92 | 0.00 | 9,437.08 | 68.54 |
| TOTAL CONTRACTUAL SERVICES | 30,000 | 2,381.34 | 20,562.92 | 0.00 | 9,437.08 | 68.54 |
| CAPITAL OUTLAY | | | | | | |
| 404-532-461-00 BONDING (LANDFILL) | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL CAPITAL OUTLAY | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| CONTRIBUTIONS | | | | | | |
| 404-532-599-00 WASTE DEPRECIATION | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL CONTRIBUTIONS | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL LANDFILL | 30,000 | 2,381.34 | 20,562.92 | 0.00 | 9,437.08 | 68.54 |
| TRANSFER STATION ===== | | | | | | |
| SALARIES & BENEFITS | | | | | | |
| 404-533-103-00 SALARIES TRANSFER STATION | 70,000 | 4,938.85 | 58,137.46 | 0.00 | 11,862.54 | 83.05 |
| 404-533-103-01 ADJUST COMPENSATED ABSENC | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 404-533-104-00 FICA TAX | 5,400 | 374.82 | 4,415.96 | 0.00 | 984.04 | 81.78 |
| 404-533-105-00 GROUP INSURANCE | 14,000 | 807.23 | 11,396.47 | 0.00 | 2,603.53 | 81.40 |

404-WASTE COLLECTION

% OF YEAR COMPLETED: 91.67

| DEPARTMENTAL EXPENDITURES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | TOTAL ENCUMBERED | BUDGET BALANCE | % YTD BUDGET |
|--|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------|
| 404-533-106-00 GROUP RETIREMENT | 6,300 | 444.48 | 5,232.20 | 0.00 | 1,067.80 | 83.05 |
| TOTAL SALARIES & BENEFITS | 95,700 | 6,565.38 | 79,182.09 | 0.00 | 16,517.91 | 82.74 |
| CONTRACTUAL SERVICES | | | | | | |
| 404-533-213-00 UTILITIES | 9,000 | 571.23 | 7,458.82 | 0.00 | 1,541.18 | 82.88 |
| 404-533-216-00 DRAINAGE EXPENSE TRANSFER | 4,000 | 467.00 | 2,165.00 | 0.00 | 1,835.00 | 54.13 |
| 404-533-226-00 INSURANCE & BONDS | 24,000 | 0.00 | 23,909.65 | 0.00 | 90.35 | 99.62 |
| TOTAL CONTRACTUAL SERVICES | 37,000 | 1,038.23 | 33,533.47 | 0.00 | 3,466.53 | 90.63 |
| COMMODITIES | | | | | | |
| 404-533-343-00 EQUIPMENT MAINTENANCE | 40,000 | 4,707.27 | 28,982.78 | 0.00 | 11,017.22 | 72.46 |
| 404-533-343-01 FUEL/OIL TRANSFER STA. 7, | 108,000 | 7,334.89 | 74,734.72 | 0.00 | 33,265.28 | 69.20 |
| 404-533-343-02 MAINTENANCE TRUCK/TRAILER | 46,000 | 9.40 | 52,748.96 | 0.00 | 6,748.96 | 114.67 |
| 404-533-345-00 UNIFORMS | 4,000 | 0.00 | 1,671.48 | 0.00 | 2,328.52 | 41.79 |
| TOTAL COMMODITIES | 198,000 | 12,051.56 | 158,137.94 | 0.00 | 39,862.06 | 79.87 |
| CAPITAL OUTLAY | | | | | | |
| 404-533-459-00 NEW EQUIPMENT | 160,912 | 1,120.97 | 159,174.33 | 0.00 | 1,737.67 | 98.92 |
| 404-533-460-00 TIPPING FEES | 925,000 | 77,869.33 | 771,704.72 | 0.00 | 153,295.28 | 83.43 |
| 404-533-461-00 BONDING TRANSFER STATION | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 404-533-464-00 STATE GRANT | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 404-533-470-00 TIRE DISPOSAL | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 404-533-478-00 ROAD MAINTENANCE | 40,000 | 0.00 | 3,735.13 | 0.00 | 36,264.87 | 9.34 |
| 404-533-479-00 RECLASSIFY PAYMENTS | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL CAPITAL OUTLAY | 1,125,912 | 78,990.30 | 934,614.18 | 0.00 | 191,297.82 | 83.01 |
| NON-OPERATING EXPENSES | | | | | | |
| 404-533-999-00 MISCELLANEOUS TRANSFER ST | 5,300 | 92.44 | 3,658.78 | 0.00 | 1,641.22 | 69.03 |
| TOTAL NON-OPERATING EXPENSES | 5,300 | 92.44 | 3,658.78 | 0.00 | 1,641.22 | 69.03 |
| TOTAL TRANSFER STATION | 1,461,912 | 98,737.91 | 1,209,126.46 | 0.00 | 252,785.54 | 82.71 |

WASTE OFFICE/BOARD
=====

| | | | | | | |
|--|---------|-----------|------------|------|-----------|--------|
| SALARIES & BENEFITS | | | | | | |
| 404-534-101-00 WASTE BOARD OFFICERS SALA | 12,000 | 1,000.00 | 11,000.00 | 0.00 | 1,000.00 | 91.67 |
| 404-534-103-00 CLERK, ATTORNEY, ENGINEER | 173,000 | 12,434.32 | 153,389.71 | 0.00 | 19,610.29 | 88.66 |
| 404-534-103-01 ADJUST COMPENSATED ABSENC | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 404-534-104-00 FICA TAX | 13,300 | 1,027.10 | 12,570.23 | 0.00 | 729.77 | 94.51 |
| 404-534-105-00 GROUP INSURANCE | 6,000 | 403.42 | 6,595.83 | 0.00 | 595.83 | 109.93 |
| 404-534-106-00 GROUP RETIREMENT | 16,700 | 1,097.09 | 13,539.55 | 0.00 | 3,160.45 | 81.08 |
| 404-534-107-00 INT EXP EXCAVATOR LOAN | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL SALARIES & BENEFITS | 221,000 | 15,961.93 | 197,095.32 | 0.00 | 23,904.68 | 89.18 |
| CONTRACTUAL SERVICES | | | | | | |
| 404-534-218-00 POSTAGE | 18,000 | 750.00 | 18,381.38 | 0.00 | 381.38 | 102.12 |
| 404-534-219-00 RENT | 10,000 | 0.00 | 10,000.00 | 0.00 | 0.00 | 100.00 |
| 404-534-223-00 PROFESSIONAL SERVICES (LE | 25,000 | 1,250.00 | 27,865.50 | 0.00 | 2,865.50 | 111.46 |

404-WASTE COLLECTION

% OF YEAR COMPLETED: 91.67

| DEPARTMENTAL EXPENDITURES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | TOTAL ENCUMBERED | BUDGET BALANCE | % YTD BUDGET |
|--|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------|
| 404-534-226-00 INSURANCE & BONDS | 17,000 | 5,660.29 | 15,056.81 | 0.00 | 1,943.19 | 88.57 |
| TOTAL CONTRACTUAL SERVICES | 70,000 | 7,660.29 | 71,303.69 | 0.00 | 1,303.69 | 101.86 |
| COMMODITIES | | | | | | |
| 404-534-353-00 PSC ASSESSMENTS | 8,200 | 0.00 | 7,182.94 | 0.00 | 1,017.06 | 87.60 |
| 404-534-399-00 MISCELLANEOUS | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL COMMODITIES | 8,200 | 0.00 | 7,182.94 | 0.00 | 1,017.06 | 87.60 |
| CAPITAL OUTLAY | | | | | | |
| 404-534-459-00 CAPTIAL EXPENSE | 26,800 | 0.00 | 8,121.87 | 0.00 | 18,678.13 | 30.31 |
| TOTAL CAPITAL OUTLAY | 26,800 | 0.00 | 8,121.87 | 0.00 | 18,678.13 | 30.31 |
| NON-OPERATING EXPENSES | | | | | | |
| 404-534-699-99 WASTE BOARD CONTINGENCY | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 404-534-999-00 GEM & ADM MISC BILLING EX | 70,000 | 3,659.56 | 81,095.82 | 121.00 | 11,216.82 | 116.02 |
| TOTAL NON-OPERATING EXPENSES | 70,000 | 3,659.56 | 81,095.82 | 121.00 | 11,216.82 | 116.02 |
| TOTAL WASTE OFFICE/BOARD | 396,000 | 27,281.78 | 364,799.64 | 121.00 | 31,079.36 | 92.15 |
| BAD DEBT ===== | | | | | | |
| NON-OPERATING EXPENSES | | | | | | |
| 404-550-676-00 BAD DEBT EXPENSE(return c | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL NON-OPERATING EXPENSES | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL BAD DEBT | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL EXPENDITURES | 3,777,248 | 263,177.84 | 3,124,385.84 | 24,994.40 | 627,867.76 | 83.38 |
| REVENUE OVER/(UNDER) EXPENDITURES | (622,248) | 71,263.90 | 446,438.77 | (24,994.40) | (1,043,692.37) | 67.73- |

Waste May 2024 Payment of Bills

\$2,017.00– RELIABLE TIRE- TIRES

\$1,550.00 – NOVA RUBBER COMPANY – HYDRAULIC LINES

\$75,745.33 – WM CORPORATE SERVICES – TIPPING FEES

\$10,000.00 – CITY OF BUCKHANNON GENERAL FUND – FY 2023-24 RENT

D.2 Transfer Station Report

| | | | | | |
|------------------------------|-------|-------------------------|-------|--------------|-------------|
| | | City of Buckhannon | | | |
| | | Transfer Station Totals | | | |
| | | | | | |
| | | May | 2024 | | |
| | | | | | |
| Total Transactions | | | | 3610 | |
| Total Weight | | | | 1714.08 | |
| Total Cash Received | | | | \$44,094.00 | |
| Total City Trucks | | | | \$77,144.62 | 926.66 tons |
| Total Charge | | | | \$26,052.18 | |
| Grand total | | | | \$147,290.81 | |
| | | | | | |
| | | | | | |
| Total C/D Material | | | | 422.46 | |
| Total Commercial/Residential | | | | 1216.9 | |
| | | | | | |
| Bulky Goods | Steel | Waste | Total | | |
| | | 1.98 | 3.33 | 5.31 | |

D.3 Waste Collection Report

A Q&A took place with the Board.

G. Strategic Issues for Discussion and/or Vote

G.1 Waste Collection Complaint- 122 Barbour Street – Mayor Skinner and Jerry Arnold provided an overview of the complaint. Discussion took place. Mayor Skinner said he would personally work with the customer to resolve the issue. No further action was necessary.

From: Rose Russell <[@gmail.com](mailto:)>
Date: June 3, 2024 at 10:01:59 AM EDT
To: jarnold.buckhannon@gmail.com
Subject: Concerning the pick up at 122 Barbour St.

Hello. I'm not sure who I'm to address this to but anyways my name is Rose Russell. My Address is 122 Barbour Street. I'm writing this in regards to an incident that happened on Thursday May 23. I am unable to attend the meeting so I'm writing this letter.

I have lived at this address for 34 years. I have always taken my can to the street on Wednesday night the night before the trash runs or a lot of times my trash only goes out every two weeks because I live alone and I do not have a lot of trash. I don't see the need to put my trashcan out by the street for maybe four or five little Kroger bags of trash but this certain incident happened on the 23rd.

I keep my can in behind my vehicle by my gate to where it is easy access for me to put my trash in and to get it to the street on trash day. I have to move my car over in order to get my can to the street well this time on Wednesday evening my grandchildren was not listening and minding and I told them if they did not start listening and picking up the toys I would pick them up and throw them away well this time i keep my word. I grabbed a Kroger bag and I gathered up a bunch of little cars and I grab a Kroger bag and a couple things of hers one of which was a very special gift that she had received as a gift from the PawPaw fair and festivals I put them in the can knowing that my trash was not going to go out cause I only had three little Kroger bags of trash in it My intentions was to go back out after they went to bed Wednesday evening to get it out of the can . Well, Thursday morning when I got up I thought I would go out and get the bags and put them away until a later time but when i went out to let the dog out my can was at the road. Needless to say, I was very angry mad aggravated. I was so mad because someone had came up on my carport got my can. Don't know how he could've got it out because my car was tight and plus the lattices that I had stuck in behind my can fell over on my car, and scratched it. I appreciate the thought of my can being dump cause Sometimes I do forget but this one time I did not forget my can. Maybe I should not have put the toys in the can . I realize that it's a lesson learned, but I had to make a firm point. This is the first time it has ever happened to me in the 34 years that I have lived at this address that someone would come up on my carport and get my trashcan. So if you please, I would like to be reimbursed because I would've put my own can to the road if it was to go out. I have included pictures of the incident. I have a picture of where I keep my can which is in the corner beside that blue shovel a picture of the lattice that had fell over onto my car and where i found my can Thursday morning. Thank you Rose.



H. Board Member's Comments and Announcements:

- **CJ Rylands:** Mr. Rylands was absent.
- **Scott Randall:** Mr. Randall had nothing further.
- **Randy Sanders:** Recorder Sanders had nothing further.
- **Amberle Jenkins:** Mrs. Jenkins had nothing further.
- **Jerry Arnold:** Mr. Arnold had nothing further.
- **Jay Hollen:** Mr. Hollen had nothing further.
- **Dakota Arnold:** Dakota Arnold had nothing further.
- **Mayor Skinner:** Mayor Skinner had nothing further.

I. Adjournment: Randall made a motion to adjoin at 8:00AM.

Mayor Robert N. Skinner III

City Recorder Randall H. Sanders
