

STATE OF WEST VIRGINIA; COUNTY OF UPSHUR; CITY OF BUCKHANNON: TO-WIT:

A scheduled meeting of the Waste Board was held at Buckhannon City Hall, 70 East Main Street, on Thursday, October 3, 2024, at 7:30 a.m., with the following in attendance (GTM – GoToMeeting):

Mayor	Robbie Skinner	Present
City Recorder	Randy Sanders	Absent
Board Member	Pamela Bucklew	Present
Board Member	Scott Randall	Present
Director of Finance & Admin/Asst Recorder	Amberle Jenkins	Present
Office Manager	Barbara Hinkle	Present
Directors of Public Works	Jerry Arnold & Ethan Crosten	Present
Waste Employee	Dakota Arnold	Present
City Engineer	Jay Hollen	Present - GTM
Note Taker	Alice Teets	Present

*City of Buckhannon Waste Collection Board 7:30AM at City Hall in Council Chambers
Meeting Agenda for Thursday, October 3, 2024*

- A. **Call to Order**
 - A.1 Moment of Silence
 - A.2 Pledge to the Flag of the United States of America
- B. **Recognized Guests**
 - B.
- C. **Financial Report**
 - C.1 September 2024
- D. **Department Report**
 - D.1 Recycling Center Report
 - D.2 Transfer Station Report
 - D.3 Waste Collection Report
- E. **Correspondence and Information**
 - E.1 Make It Shine Event at the Transfer Station 444 Mud Lick Rd on Saturday, October 19, 2024
7:30am -3:00pm
 - E.2 Tire Collection Event at the Public Works Facility 395 Mud Lick Rd on Saturday, November 16, 2024
9:00am -3:00pm
- F. **Consent Agenda**
 - F.1 Approval of Minutes: Regular 09/05/24
- G. **Strategic Issues for Discussion and/or Vote**
 - G.1
- H. **Executive Session Per WV Code § 6-9A-4 Personnel Matters**
- I. **Board Members Comments and Announcements**
- J. **Adjournment**

Posted 09/27/2024

- A. **Call to Order:** The meeting was called to order by Mayor Robbie Skinner, followed by a moment of silence and the pledge to the flag.
- B. **Recognized Guests:** None.
- C. **Financial Report:** Amby Jenkins presented and explained the following information:

WASTE BOARD
CITY OF BUCKHANNON
BALANCE SHEET

Balance September 30, 2024

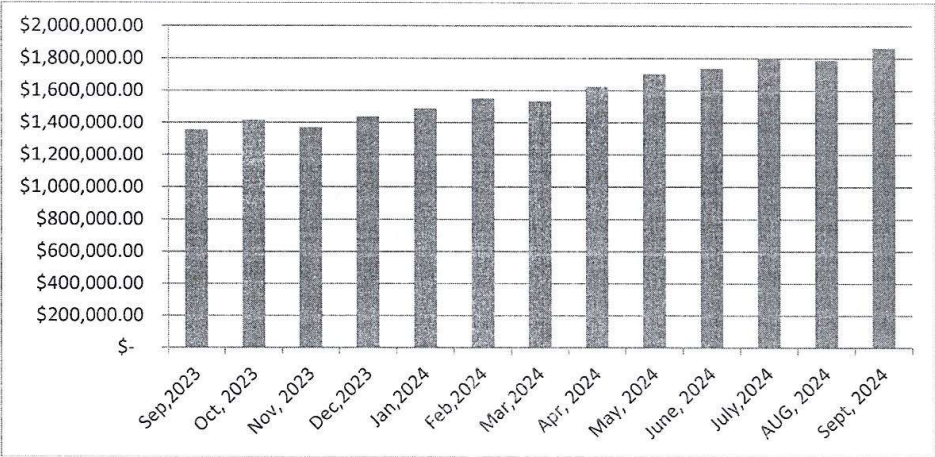
Money Market & Checking \$1,866,648.44

CD Citizens Bank 4.5% (renew Dec 2024) \$ 80,918.58

CDAR (April 2026) \$ 27,835.81

CD \$ 210,241.93

Landfill Bond \$64,000.00 (Letter of Credit required by DEP with First Community Bank 5-26-2021)



Money Market & Checking Trend

10-02-2024 12:05 PM

CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2024

PAGE: 3

404-WASTE COLLECTION

% OF YEAR COMPLETED: 25.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
TAXES						
404-303-002-00 RECYCLE-ALUMINUM	1,500	0.00	0.00	0.00	1,500.00	0.00
404-303-003-00 RECYCLE-OCC-CARDBOARD	11,000	5,400.00	9,566.63	0.00	1,433.37	86.97
404-303-004-00 RECYCLE-MGOP/SOW-OFFICE P	0	0.00	0.00	0.00	0.00	0.00
404-303-005-00 RECYCLE-HDPE-MILK JUGS	1,500	0.00	0.00	0.00	1,500.00	0.00
404-303-006-00 RECYCLE-ONP-NEWSPAPER	2,000	0.00	0.00	0.00	2,000.00	0.00
404-316-000-00 DUMPSTERS	2,000	0.00	3,101.00	0.00	1,101.00	155.05
404-317-000-00 DUMPSTER RENTAL	85,000	9,762.54	29,743.90	0.00	55,256.10	34.99
TOTAL TAXES	103,000	15,162.54	42,411.53	0.00	60,588.47	41.18
OTHER FEES						
404-341-000-00 FUEL SURCHARGE	120,000	19,201.73	53,499.10	0.00	66,500.90	44.58
TOTAL OTHER FEES	120,000	19,201.73	53,499.10	0.00	66,500.90	44.58
UTILITY BILLINGS						
404-350-000-00 WASTE COLLECTION BILLINGS	2,534,000	280,306.45	787,859.51	0.00	1,746,140.49	31.09
TOTAL UTILITY BILLINGS	2,534,000	280,306.45	787,859.51	0.00	1,746,140.49	31.09
HEALTH AND SAFETY						
404-355-000-00 TRANSFER ST/LANDFILL RECE	310,000	36,993.41	125,391.41	0.00	184,608.59	40.45
TOTAL HEALTH AND SAFETY	310,000	36,993.41	125,391.41	0.00	184,608.59	40.45
GRANTS						
404-366-000-00 STATE GRANTS	0	0.00	0.00	0.00	0.00	0.00
404-368-000-00 CONTRIBUTION FROM UCSWA	3,000	0.00	900.00	0.00	2,100.00	30.00
TOTAL GRANTS	3,000	0.00	900.00	0.00	2,100.00	30.00
INTRAFUND CONTR/CHARGES						
404-370-000-01 LATE CHARGES	0	0.00	0.00	0.00	0.00	0.00
404-370-000-02 CUSTOMER BILL FEES (BANK-S	200	75.00	75.00	0.00	125.00	37.50
TOTAL INTRAFUND CONTR/CHARGES	200	75.00	75.00	0.00	125.00	37.50
OTHER REVENUE						
404-380-000-00 INTEREST	200	0.00	38.83	0.00	161.17	19.42
404-381-000-00 MAINT BILLING OTHER DEPTS	600	0.00	0.00	0.00	600.00	0.00
404-399-000-00 WASTE COLL. MISCELLANEOUS	84,000	2,947.24	10,409.80	0.00	73,590.20	12.39
404-399-000-02 GAIN ON DISPOSAL OF ASSET	0	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER REVENUE	84,800	2,947.24	10,448.63	0.00	74,351.37	12.32
TOTAL REVENUE	3,155,000	354,686.37	1,020,585.18	0.00	2,134,414.82	32.35

404-WASTE COLLECTION

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
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WASTE DEPARTMENT

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SALARIES & BENEFITS						
404-530-103-00 WASTE EMPLOYEES SALARIES	863,000	57,477.38	214,098.82	0.00	648,901.18	24.81
404-530-103-01 WASTE COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
404-530-104-00 WASTE COLL. F.I.C.A.	66,100	4,369.78	16,298.19	0.00	49,801.81	24.66
404-530-105-00 WASTE EMPLOYEE INSURANCE	183,000	13,926.80	71,627.74	0.00	111,372.26	39.14
404-530-106-00 WASTE EMPLOYEE RETIREMENT	77,670	5,173.00	19,268.98	0.00	58,401.02	24.81
TOTAL SALARIES & BENEFITS	1,189,770	80,946.96	321,293.73	0.00	868,476.27	27.00

CONTRACTUAL SERVICES						
404-530-213-00 WASTE COLL. UTILITIES	18,000	568.22	1,509.85	0.00	16,490.15	8.39
404-530-226-00 COMP, UNEMPL & INSURANCE	58,000	2,719.11	14,293.82	0.00	43,706.18	24.64
TOTAL CONTRACTUAL SERVICES	76,000	3,287.33	15,803.67	0.00	60,196.33	20.79

COMMODITIES						
404-530-341-00 SHOP MAINTENANCE	41,000	3,612.36	8,172.44	0.00	32,827.56	19.93
404-530-341-05 SAFETY EQUIPMENT	10,000	142.40	1,951.17	0.00	8,048.83	19.51
404-530-343-00 TRUCK MAINTENANCE	90,000	3,875.80	23,164.62	0.00	66,835.38	25.74
404-530-343-01 GAS & OIL EXPENSE 1,2,3,4	120,000	7,406.69	24,492.52	0.00	95,507.48	20.41
404-530-344-00 MAINTENANCE OTHER DEPTS.	2,200	0.00	0.00	0.00	2,200.00	0.00
404-530-345-00 WASTE COLL. UNIFORMS	14,000	1,883.19	7,481.49	0.00	6,518.51	53.44
TOTAL COMMODITIES	277,200	16,920.44	65,262.24	0.00	211,937.76	23.54

CAPITAL OUTLAY						
404-530-459-00 WASTE COLL. NEW EQUIPMENT	27,000	2,167.82	6,511.40	0.00	20,488.60	24.12
404-530-459-01 TOTER SYSTEM	10,000	0.00	0.00	0.00	10,000.00	0.00
TOTAL CAPITAL OUTLAY	37,000	2,167.82	6,511.40	0.00	30,488.60	17.60

CONTRIBUTIONS						
404-530-561-00 DUMPSTERS (NEW)	30,000	0.00	0.00	0.00	30,000.00	0.00
TOTAL CONTRIBUTIONS	30,000	0.00	0.00	0.00	30,000.00	0.00

NON-OPERATING EXPENSES						
404-530-999-00 COLLECTION MISCELLANEOUS	16,000	540.90	4,000.72	834.00	11,165.28	30.22
TOTAL NON-OPERATING EXPENSES	16,000	540.90	4,000.72	834.00	11,165.28	30.22

TOTAL WASTE DEPARTMENT	1,625,970	103,863.45	412,871.76	834.00	1,212,264.24	25.44
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RECYCLING DEPARTMENT

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SALARIES & BENEFITS						
404-531-103-00 RECYCLING SALARIES	122,000	6,609.87	20,059.54	0.00	101,940.46	16.44
404-531-103-01 ADJUST COMPENSATED ABSENC	0	0.00	0.00	0.00	0.00	0.00
404-531-104-00 FICA TAX	9,350	506.08	1,534.60	0.00	7,815.40	16.41

404-WASTE COLLECTION

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
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404-531-105-00 GROUP INSURANCE	29,000	2,013.93	10,075.55	0.00	18,924.45	34.74
404-531-106-00 GROUP RETIREMENT	10,980	594.89	1,805.37	0.00	9,174.63	16.44
TOTAL SALARIES & BENEFITS	171,330	9,724.77	33,475.06	0.00	137,854.94	19.54

CONTRACTUAL SERVICES						
404-531-213-00 UTILITIES	6,800	619.29	1,837.66	0.00	4,962.34	27.02
404-531-226-00 INSURANCE & BONDS	16,500	1,604.42	4,189.41	0.00	12,310.59	25.39
TOTAL CONTRACTUAL SERVICES	23,300	2,223.71	6,027.07	0.00	17,272.93	25.87

COMMODITIES						
404-531-343-00 TRUCK MAINTENANCE	14,000	40.61	5,622.93	0.00	8,377.07	40.16
404-531-343-01 FUEL - RECYCLING CENTER	12,000	1,074.21	1,928.28	0.00	10,071.72	16.07
404-531-343-02 EQUIPMENT MAINTENANCE	12,000	224.81	389.39	2,315.50	9,295.11	22.54
404-531-399-00 MISCELLANEOUS	5,400	120.00	947.63	0.00	4,452.37	17.55
TOTAL COMMODITIES	43,400	1,459.63	8,888.23	2,315.50	32,196.27	25.82

CAPITAL OUTLAY						
404-531-459-00 CAPITAL OUTLAY - NEW EQUI	25,000	24,000.00	24,000.00	0.00	1,000.00	96.00
TOTAL CAPITAL OUTLAY	25,000	24,000.00	24,000.00	0.00	1,000.00	96.00

TOTAL RECYCLING DEPARTMENT	263,030	37,408.11	72,390.36	2,315.50	188,324.14	28.40
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LANDFILL

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CONTRACTUAL SERVICES						
404-532-216-00 TESTING/MONITOR WELLS	0	0.00	0.00	0.00	0.00	0.00
404-532-216-01 TREATMENT OF LEACHATE	30,000	937.26	3,230.42	0.00	26,769.58	10.77
TOTAL CONTRACTUAL SERVICES	30,000	937.26	3,230.42	0.00	26,769.58	10.77

CAPITAL OUTLAY						
404-532-461-00 BONDING (LANDFILL)	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00

CONTRIBUTIONS						
404-532-599-00 WASTE DEPRECIATION	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00

TOTAL LANDFILL	30,000	937.26	3,230.42	0.00	26,769.58	10.77
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TRANSFER STATION

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SALARIES & BENEFITS						
404-533-103-00 SALARIES TRANSFER STATION	69,300	12,267.85	35,896.23	0.00	33,403.77	51.80
404-533-103-01 ADJUST COMPENSATED ABSENC	0	0.00	0.00	0.00	0.00	0.00
404-533-104-00 FICA TAX	5,310	932.41	2,730.46	0.00	2,579.54	51.42
404-533-105-00 GROUP INSURANCE	5,000	1,045.47	5,070.17	0.00	70.17	101.40

404-WASTE COLLECTION

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
404-533-106-00 GROUP RETIREMENT	6,250	1,104.09	3,230.62	0.00	3,019.38	51.69
TOTAL SALARIES & BENEFITS	85,860	15,349.82	46,927.48	0.00	38,932.52	54.66
CONTRACTUAL SERVICES						
404-533-213-00 UTILITIES	9,000	378.97	1,121.58	0.00	7,878.42	12.46
404-533-216-00 DRAINAGE EXPENSE TRANSFER	4,000	149.00	298.00	0.00	3,702.00	7.45
404-533-226-00 INSURANCE & BONDS	24,000	2,719.11	8,210.86	0.00	15,789.14	34.21
TOTAL CONTRACTUAL SERVICES	37,000	3,247.08	9,630.44	0.00	27,369.56	26.03
COMMODITIES						
404-533-343-00 EQUIPMENT MAINTENANCE	40,000	4,368.52	10,370.34	261.62	29,368.04	26.58
404-533-343-01 FUEL/OIL TRANSFER STA. 7,	108,000	7,500.04	21,245.34	0.00	86,754.66	19.67
404-533-343-02 MAINTENANCE TRUCK/TRAILER	46,000	3,942.59	12,897.90	0.00	33,102.10	28.04
404-533-345-00 UNIFORMS	4,000	473.05	1,456.40	0.00	2,543.60	36.41
TOTAL COMMODITIES	198,000	16,284.20	45,969.98	261.62	151,768.40	23.35
CAPITAL OUTLAY						
404-533-459-00 NEW EQUIPMENT	13,452	1,120.97	6,350.17	0.00	7,101.83	47.21
404-533-460-00 TIPPING FEES	925,000	72,167.98	218,346.92	0.00	706,653.08	23.61
404-533-461-00 BONDING TRANSFER STATION	0	0.00	0.00	0.00	0.00	0.00
404-533-464-00 STATE GRANT	0	0.00	0.00	0.00	0.00	0.00
404-533-470-00 TIRE DISPOSAL	0	0.00	0.00	0.00	0.00	0.00
404-533-478-00 ROAD MAINTENANCE	40,000	0.00	0.00	0.00	40,000.00	0.00
404-533-479-00 RECLASSIFY PAYMENTS	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	978,452	73,288.95	224,697.09	0.00	753,754.91	22.96
NON-OPERATING EXPENSES						
404-533-999-00 MISCELLANEOUS TRANSFER ST	5,300	186.39	1,887.99	0.00	3,412.01	35.62
TOTAL NON-OPERATING EXPENSES	5,300	186.39	1,887.99	0.00	3,412.01	35.62
TOTAL TRANSFER STATION	1,304,612	108,356.44	329,112.98	261.62	975,237.40	25.25

WASTE OFFICE/BOARD
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SALARIES & BENEFITS						
404-534-101-00 WASTE BOARD OFFICERS SALA	12,000	1,000.00	3,000.00	0.00	9,000.00	25.00
404-534-103-00 CLERK, ATTORNEY, ENGINEER	175,000	12,293.44	44,300.80	0.00	130,699.20	25.31
404-534-103-01 ADJUST COMPENSATED ABSENC	0	0.00	0.00	0.00	0.00	0.00
404-534-104-00 FICA TAX	14,500	1,016.35	3,617.22	0.00	10,882.78	24.95
404-534-105-00 GROUP INSURANCE	11,000	582.02	2,808.46	0.00	8,191.54	25.53
404-534-106-00 GROUP RETIREMENT	15,750	1,102.41	3,964.88	0.00	11,785.12	25.17
404-534-107-00 INT EXP EXCAVATOR LOAN	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	228,250	15,994.22	57,691.36	0.00	170,558.64	25.28
CONTRACTUAL SERVICES						
404-534-218-00 POSTAGE	18,000	1,000.00	3,433.87	0.00	14,566.13	19.08
404-534-219-00 RENT	10,000	0.00	0.00	0.00	10,000.00	0.00
404-534-223-00 PROFESSIONAL SERVICES (LE	25,000	1,250.00	3,750.00	0.00	21,250.00	15.00

404-WASTE COLLECTION

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
404-534-226-00 INSURANCE & BONDS	17,000	1,119.70	4,510.22	0.00	12,489.78	26.53
TOTAL CONTRACTUAL SERVICES	70,000	3,369.70	11,694.09	0.00	58,305.91	16.71
COMMODITIES						
404-534-353-00 PSC ASSESSMENTS	8,200	0.00	9,455.79	0.00 (1,255.79)	115.31
404-534-399-00 MISCELLANEOUS	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	8,200	0.00	9,455.79	0.00 (1,255.79)	115.31
CAPITAL OUTLAY						
404-534-459-00 CAPTIAL EXPENSE	20,000	0.00	0.00	0.00	20,000.00	0.00
TOTAL CAPITAL OUTLAY	20,000	0.00	0.00	0.00	20,000.00	0.00
NON-OPERATING EXPENSES						
404-534-699-99 WASTE BOARD CONTINGENCY	0	0.00	0.00	0.00	0.00	0.00
404-534-999-00 GEM & ADM MISC BILLING EX	80,000	4,929.98	26,425.15	0.00	53,574.85	33.03
TOTAL NON-OPERATING EXPENSES	80,000	4,929.98	26,425.15	0.00	53,574.85	33.03
TOTAL WASTE OFFICE/BOARD	406,450	24,293.90	105,266.39	0.00	301,183.61	25.90
BAD DEBT =====						
NON-OPERATING EXPENSES						
404-550-676-00 BAD DEBT EXPENSE(return c	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL BAD DEBT	0	0.00	0.00	0.00	0.00	0.00

TOTAL EXPENDITURES	3,630,062	274,859.16	922,871.91	3,411.12	2,703,778.97	25.52
REVENUE OVER/(UNDER) EXPENDITURES	(475,062)	79,827.21	97,713.27 (3,411.12) (569,364.15)	19.85-

Waste September 2024 Payment of Bills

\$24,000.00– CLEVELAND BROTHERS- SKIDSTEER FOR RECYCLING CENTER

\$2,193.75 – SISOLAK TRUCK REPAIR – CLUTCH REPAIR R19

\$1,313.71 – CLEVELAND BROTHERS – PARTS FOR D4 DOZER

\$70,617.98 – WM CORPORATE SERVICES – TIPPING FEES

10-02-2024 12:01 AM		DISBURSEMENTS 9-01-24 TO 9-30-24			PAGE: 23
FUND: WASTE COLLECTION					
DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
WASTE DEPARTMENT	MPL CORPORATION	530-999-00	COLLECTION MISCELLAN	WAS SEPT TOWER NETWRK ACCE	100.00
	MON POWER	530-213-00	WASTE COLL. UTILITIE	110088931545 WASTE GARAGE	141.77
	COLE TRUCK PARTS INC	530-343-00	TRUCK MAINTENANCE	HUB ASSEMBLY	428.03
		530-343-00	TRUCK MAINTENANCE	BRAKE CHAMBER	117.23
	LAWSON PRODUCTS INC	530-341-00	SHOP MAINTENANCE	SHOP BOLT BIN STOCKING	694.01
	LEAF	530-999-00	COLLECTION MISCELLAN	STR & WAS MNTHLY COP	65.87
	ENCOVA INSURANCE	530-226-00	COMP, UNEMPL & INSUR	WCN6007140 8-2 TO 9-1-24	1,604.42
	AIRGAS USA, LLC	530-341-00	SHOP MAINTENANCE	CYLINDER LEASE	109.00
		530-341-00	SHOP MAINTENANCE	CYLINDER LEASE	109.00
	WV PUBLIC EMPLOYEES INSURANC	530-105-00	WASTE EMPLOYEE INSUR	WASTE SEPT HEALTH INS	12,284.64
		530-105-00	WASTE EMPLOYEE INSUR	WASTE SEPT 2024 RETIREES I	544.00
	MATHENY MOTOR TRUCK CO	530-343-00	TRUCK MAINTENANCE	MIRROR FOR R8	69.08
		530-343-01	GAS & OIL EXPENSE 1,	DEF	393.75
		530-343-00	TRUCK MAINTENANCE	TORQUE ROD	321.18
	NAPA-AMTOWER AUTO SUPPLY	530-343-00	TRUCK MAINTENANCE	HYDRAULIC HOSE	312.00
		530-341-00	SHOP MAINTENANCE	SCAN TOOL CABLE	234.01
		530-343-00	TRUCK MAINTENANCE	TOGGLE SWITCHES	84.47
		530-343-00	TRUCK MAINTENANCE	WIPER BLADES R5	24.98
		530-343-00	TRUCK MAINTENANCE	WIPER BLADES	21.91
	HOLTZ INDUSTRIES INC	530-343-00	TRUCK MAINTENANCE	HYD PACKER TUBE	409.00
	HARBOR FREIGHT TOOLS	530-341-00	SHOP MAINTENANCE	PCRD-ADJ WRENCH SAE SOCKET	82.97
10-02-2024 12:01 AM		DISBURSEMENTS 9-01-24 TO 9-30-24			PAGE: 24
FUND: WASTE COLLECTION					
DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
WASTE DEPARTMENT	LOWES BUSINESS ACCOUNTS/SYNC	530-999-00	COLLECTION MISCELLAN	WATER	302.76
	WV PUBLIC EMPLOYEES RETIREME	530-106-00	WASTE EMPLOYEE RETIR	WV RETIREMENT CONTRIBUTION	1,399.37
		530-106-00	WASTE EMPLOYEE RETIR	WV RETIREMENT CONTRIBUTION	1,388.32
		530-106-00	WASTE EMPLOYEE RETIR	WV RETIRE TIER2 CONTRIBUTI	1,186.05
		530-106-00	WASTE EMPLOYEE RETIR	WV RETIRE TIER2 CONTRIBUTI	1,199.26
	ENTERPRISE FM TRUST	530-459-00	WASTE COLL. NEW EQUI	25XTJN 2022 RAM 2500 PYMT	988.95
		530-459-00	WASTE COLL. NEW EQUI	25PQXL 2022 CHEVY EQUINOX	305.74
		530-459-00	WASTE COLL. NEW EQUI	25QBXR 2022 RAM 1500	433.57
		530-459-00	WASTE COLL. NEW EQUI	25QBZM 2022 RAM 1500	439.56
	RELIABLE TIRE COMPANY	530-343-00	TRUCK MAINTENANCE	TIRES	900.00
		530-343-00	TRUCK MAINTENANCE	TIRES	688.00
	TOOLS ETC	530-341-00	SHOP MAINTENANCE	ASSORTED TOOLS	1,072.00
	INTERNAL REVENUE SERVICE	530-104-00	WASTE COLL. F.I.C.A.	FICA WITHHELD AND MATCHED	1,770.03
		530-104-00	WASTE COLL. F.I.C.A.	FICA WITHHELD AND MATCHED	1,771.51
		530-104-00	WASTE COLL. F.I.C.A.	MEDICARE WITHHELD & MATCHE	413.96
		530-104-00	WASTE COLL. F.I.C.A.	MEDICARE WITHHELD & MATCHE	414.28
	AMAZON.COM	530-345-00	WASTE COLL. UNIFORMS	PCRD-SAFETY TOE BOOT BRAD	174.95
		530-341-00	SHOP MAINTENANCE	PCRD-EXT CORD REEL AIR HOS	808.17
		530-341-00	SHOP MAINTENANCE	PCRD-PORTABLE PARTS WASHER	202.76
		530-341-05	SAFETY EQUIPMENT	PCRD-FIRE EXTINGUISHER MOU	142.40
		530-341-00	SHOP MAINTENANCE	PCRD-AIR HOSE REEL	299.99
	USI INSURANCE SERVICES LLC	530-105-00	WASTE EMPLOYEE INSUR	GRP BENEFIT 2ND INSTALLMEN	1,046.16
	PAYFLEX - INSPIRA	530-105-00	WASTE EMPLOYEE INSUR	WASTE SEPT HSA FEES	52.00
	FLEET HOSTER LLC	530-343-00	TRUCK MAINTENANCE	PCRD-JULY 2024 CAMERA SERV	102.90
		530-343-00	TRUCK MAINTENANCE	PCRD-AUG 2024 CAMERA SERVI	102.90
	AT&T MOBILITY	530-213-00	WASTE COLL. UTILITIE	PRCD-AUG 2024 CELL PHN & G	248.25
	WORLD FUEL SERVICES, INC.	530-343-00	TRUCK MAINTENANCE	GEAR OIL	294.12
	FREEDOM AG & ENGERY COOPERAT	530-345-00	WASTE COLL. UNIFORMS	SAFETY BOOTS-MAC MIC	223.29
	FRONTIER	530-213-00	WASTE COLL. UTILITIE	472-1651-101515-4 CITY HAL	75.18
		530-213-00	WASTE COLL. UTILITIE	472-4443-101915-4 WASTE	78.84
		530-213-00	WASTE COLL. UTILITIE	304-003-2273-060600-4	24.18
	FLYERS ENERGY LLC	530-343-01	GAS & OIL EXPENSE 1,	WASTE AUG 2024 FUEL BILL	7,012.94
	CINTAS	530-345-00	WASTE COLL. UNIFORMS	WAS T/S STR UNIFORMS 8-29-	298.59
		530-345-00	WASTE COLL. UNIFORMS	WAS T/S STR UNIFORMS 9-6-2	292.40
		530-345-00	WASTE COLL. UNIFORMS	WAS T/S STR UNIFORMS 9-12-	292.40
		530-345-00	WASTE COLL. UNIFORMS	WAS T/S STR UNIFORMS 9-19-	290.86
		530-345-00	WASTE COLL. UNIFORMS	WAS T/S STR UNIFORMS 9-26-	310.70
		530-999-00	COLLECTION MISCELLAN	FIRST AID SERVICE	72.27
		530-341-00	SHOP MAINTENANCE	WASTE EYEWASH AGREE 8-31-2	0.45
	TRAVELERS INSURANCE	530-226-00	COMP, UNEMPL & INSUR	INS PREM AUTO LIAB OCT 202	1,114.69
	**PAYROLL EXPENSES			9/01/2024 - 9/30/2024	57,477.38
				TOTAL:	103,863.45
RECYCLING DEPARTMENT	MON POWER	531-213-00	UTILITIES	110088931701 RECYCLING CEN	567.49
	ENCOVA INSURANCE	531-226-00	INSURANCE & BONDS	WCN6007140 8-2 TO 9-1-24	1,604.42
	WV PUBLIC EMPLOYEES INSURANC	531-105-00	GROUP INSURANCE	WASTE SEPT HEALTH INS	1,785.94
		531-105-00	GROUP INSURANCE	WASTE SEPT 2024 RETIREES I	102.00
	NAPA-AMTOWER AUTO SUPPLY	531-343-00	TRUCK MAINTENANCE	OIL AND FUEL FILTER	40.61
		531-343-02	EQUIPMENT MAINTENANC	FILTERS AND BATTERY	189.91
	CRISS SALES & SERVICE	531-343-02	EQUIPMENT MAINTENANC	PRIMER BULB AND HEAD	34.90
	WV PUBLIC EMPLOYEES RETIREME	531-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	272.29
		531-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	254.65
		531-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	41.85
		531-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	26.10

FUND: WASTE COLLECTION

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	MOUNTAIN STATE PEST GUARD	531-399-00	MISCELLANEOUS	WASTE AUG 2024 PEST INSPEC	60.00
		531-399-00	MISCELLANEOUS	WASTE SEPT PEST INSPECTION	60.00
	INTERNAL REVENUE SERVICE	531-104-00	FICA TAX	FICA WITHHELD AND MATCHED	216.57
		531-104-00	FICA TAX	FICA WITHHELD AND MATCHED	193.58
		531-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	50.65
		531-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	45.28
	CLEVELAND BROTHERS EQUIPMENT	531-459-00	CAPITAL OUTLAY - NEW	CAT 236D SKID STEER FOR RE	24,000.00
	USI INSURANCE SERVICES LLC	531-105-00	GROUP INSURANCE	GRP BENEFIT 2ND INSTALLMEN	116.24
	PAYFLEX - INSPIRA	531-105-00	GROUP INSURANCE	WASTE SEPT HSA FEES	9.75
	AT&T MOBILITY	531-213-00	UTILITIES	PRCD-AUG 2024 CELL PHN & G	51.80
	FLYERS ENERGY LLC	531-343-01	FUEL - RECYCLING CEN	WASTE AUG 2024 FUEL BILL	1,074.21
	**PAYROLL EXPENSES			9/01/2024 - 9/30/2024	6,609.87
				TOTAL:	37,408.11
LANDFILL	BUCKHANNON UTIL BOARDS	532-216-01	TREATMENT OF LEACHAT	SEPT 2024 LEACHATE	653.66
	STURM ENVIRONMENTAL SERVICES	532-216-01	TREATMENT OF LEACHAT	JULY 2024 SAMPLE TESTING	138.00
	HARRISON RURAL ELECTRIC	532-216-01	TREATMENT OF LEACHAT	AUG 2024 LANDFILL ELECTRIC	145.60
				TOTAL:	937.26
TRANSFER STATION	MON POWER	533-213-00	UTILITIES	110088931610 MUD LICK RD	261.28
	ENCOVA INSURANCE	533-226-00	INSURANCE & BONDS	WCN6007140 8-2 TO 9-1-24	1,604.42
	WV PUBLIC EMPLOYEES INSURANC	533-105-00	GROUP INSURANCE	WASTE SEPT HEALTH INS	891.98
		533-105-00	GROUP INSURANCE	WASTE SEPT 2024 RETIREES I	34.00
	QUALITY HYDRAULICS INC	533-343-00	EQUIPMENT MAINTENANC	CONTROL VALVE REBUILD	420.00
	NAPA-AMTOWER AUTO SUPPLY	533-343-02	MAINTENANCE TRUCK/TR	FILTERS FOR R16	153.57
		533-343-02	MAINTENANCE TRUCK/TR	WIPER BLADES	31.11
		533-343-00	EQUIPMENT MAINTENANC	ABRASIVE DISCS-D4	87.32
		533-343-02	MAINTENANCE TRUCK/TR	HEADLIGHTS AND OIL	38.62
		533-343-02	MAINTENANCE TRUCK/TR	HEADLIGHTS AND OIL	9.65
		533-343-00	EQUIPMENT MAINTENANC	PAINT	1,196.58
	JERRY W RICE	533-460-00	TIPPING FEES	FREON REMOLVAL	1,150.00
	STURM ENVIRONMENTAL SERVICES	533-216-00	DRAINAGE EXPENSE TRA	JULY 2024 SAMPLE TESTING	149.00
	BRECHBUHLER SCALES INC	533-343-00	EQUIPMENT MAINTENANC	SCALE INSPECTION	861.91
	WV PUBLIC EMPLOYEES RETIREME	533-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	372.97
		533-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	375.17
		533-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	185.85
		533-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	170.10
	SISOLACK TRUCK REPAIR INC	533-343-02	MAINTENANCE TRUCK/TR	CLUTCH JOB	2,193.75
	RODNEY WOODS	533-999-00	MISCELLANEOUS TRANSF	REIMB FOR SAFETY BOOTS	69.99
	CITIZENS BANK OF WV	533-459-00	NEW EQUIPMENT	WAS OCT 2024 CLOSED TOP TR	1,120.97
	RELIABLE TIRE COMPANY	533-343-02	MAINTENANCE TRUCK/TR	TIRES	250.00
	FLEET PRIDE	533-343-02	MAINTENANCE TRUCK/TR	OIL PAN-R16	1,058.22
		533-343-02	MAINTENANCE TRUCK/TR	OIL TRANSF TUBE R16	207.67
	INTERNAL REVENUE SERVICE	533-104-00	FICA TAX	FICA WITHHELD AND MATCHED	382.51
		533-104-00	FICA TAX	FICA WITHHELD AND MATCHED	373.17
		533-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	89.46
		533-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	87.27
	CLEVELAND BROTHERS EQUIPMENT	533-343-00	EQUIPMENT MAINTENANC	HYD HOSES AND TUBES	489.00
		533-343-00	EQUIPMENT MAINTENANC	PARTS FOR D4 DOZER REBUILD	1,313.71
	USI INSURANCE SERVICES LLC	533-105-00	GROUP INSURANCE	GRP BENEFIT 2ND INSTALLMEN	116.24
	TIRE AND RUBBER INC	533-460-00	TIPPING FEES	TIRE DISPOSAL	183.00
		533-460-00	TIPPING FEES	SEPT TIRE DISPOSAL	217.00
	PAYFLEX - INSPIRA	533-105-00	GROUP INSURANCE	WASTE SEPT HSA FEES	3.25
	WM CORPORATE SERVICES, INC.	533-460-00	TIPPING FEES	AUGUST 2024 TIPPING FEES	51,290.60

FUND: WASTE COLLECTION

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		533-460-00	TIPPING FEES	AUG 16-31 C&D TIPPING FEES	11,879.51
		533-460-00	TIPPING FEES	SEPT 3-13 C&D TIPPING FEE	7,447.87
	AT&T MOBILITY	533-213-00	UTILITIES	PRCD-AUG 2024 CELL PHN & G	38.85
	FRONTIER	533-213-00	UTILITIES	472-4443-101915-4 WASTE	78.84
	FLYERS ENERGY LLC	533-343-01	FUEL/OIL TRANSFER ST	WASTE AUG 2024 FUEL BILL	7,500.04
	CINTAS	533-999-00	MISCELLANEOUS TRANSF	T/S TOWELS 8-29-24	23.28
		533-345-00	UNIFORMS	WAS T/S STR UNIFORMS 8-29-	94.61
		533-999-00	MISCELLANEOUS TRANSF	T/S TOWELS 9-6-24	23.28
		533-345-00	UNIFORMS	WAS T/S STR UNIFORMS 9-6-2	94.61
		533-999-00	MISCELLANEOUS TRANSF	T/S TOWELS 9-12-24	23.28
		533-345-00	UNIFORMS	WAS T/S STR UNIFORMS 9-12-	94.61
		533-999-00	MISCELLANEOUS TRANSF	T/S TOWELS 9-19-24	23.28
		533-345-00	UNIFORMS	WAS T/S STR UNIFORMS 9-19-	94.61
		533-999-00	MISCELLANEOUS TRANSF	T/S TOWELS 9-26-24	23.28
		533-345-00	UNIFORMS	WAS T/S STR UNIFORMS 9-26-	94.61
	TRAVELERS INSURANCE	533-226-00	INSURANCE & BONDS	INS PREM AUTO LIAB OCT 202	1,114.69
	**PAYROLL EXPENSES			9/01/2024 - 9/30/2024	12,267.85
				TOTAL:	108,356.44
WASTE OFFICE/BOARD	LEAF	534-999-00	GEM & ADM MISC BILLI	CH SEPT 2024 COPIER LEASE	155.50
		534-999-00	GEM & ADM MISC BILLI	CITY HALL COPIER LEASE	162.34
	ENCOVA INSURANCE	534-226-00	INSURANCE & BONDS	WCN6007140 8-2 TO 9-1-24	5.01
	WV PUBLIC EMPLOYEES INSURANC	534-105-00	GROUP INSURANCE	WASTE SEPT HEALTH INS	419.92
		534-105-00	GROUP INSURANCE	WASTE SEPT 2024 RETIREES I	68.00
	HART OFFICE SOLUTIONS INC	534-999-00	GEM & ADM MISC BILLI	CH 9-13-23T09-12-24COPIER	77.29
	WV PUBLIC EMPLOYEES RETIREME	534-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	293.77
		534-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	273.21
		534-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	274.01
		534-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	261.42
	BUCKHANNON POSTMASTER	534-218-00	POSTAGE	PERMIT #10 POSTAGE	750.00
	PAYROLL ACCOUNT (ALL DEPTS)	534-999-00	GEM & ADM MISC BILLI	WASTE AUG 2024 AA FEES	201.83
	THOMAS J O'NEILL	534-223-00	PROFESSIONAL SERVICE	OCT 2024 ATTORNEY FEES	1,250.00
	COLLECTION ACCOUNT	534-999-00	GEM & ADM MISC BILLI	AUG 2024 CREDIT CARD FEES	2,140.43
	DLT SOLUTIONS LLC	534-999-00	GEM & ADM MISC BILLI	AUTOCAD SOFTWARE	1,383.73
	JERRY HEARD ASSC.	534-999-00	GEM & ADM MISC BILLI	DISBURSEMENT CKS	120.29
	WALMART STORES INC -BUCKHANN	534-999-00	GEM & ADM MISC BILLI	THEATER STUFF	11.44
		534-999-00	GEM & ADM MISC BILLI	CITY HALL CLEANING SUPPLIE	30.91
	INTERNAL REVENUE SERVICE	534-104-00	FICA TAX	FICA WITHHELD AND MATCHED	455.62
		534-104-00	FICA TAX	FICA WITHHELD AND MATCHED	368.09
		534-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	106.57
		534-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	86.07
	AMAZON.COM	534-999-00	GEM & ADM MISC BILLI	PCRD-COLORED FILE FOLDERS	3.47
		534-999-00	GEM & ADM MISC BILLI	PCRD-PERMANENT MARKERS	3.75
		534-999-00	GEM & ADM MISC BILLI	PCRD-HIGHLIGHTERS FOLDERS	4.40
		534-999-00	GEM & ADM MISC BILLI	PCRD-COLORED PAPER PRESENT	60.12
	USI INSURANCE SERVICES LLC	534-105-00	GROUP INSURANCE	GRP BENEFIT 2ND INSTALLMEN	87.60
	PAYFLEX - INSPIRA	534-105-00	GROUP INSURANCE	WASTE SEPT HSA FEES	6.50
	US POSTAL SERVICE (CMRS-FP)	534-218-00	POSTAGE	SEPT 2024 POSTAGE	250.00
	FP FINANCE PROGRAM	534-999-00	GEM & ADM MISC BILLI	AUG 2024 MAILER&INSERTER P	124.74
		534-999-00	GEM & ADM MISC BILLI	SEPT 2024 MAILER& INSEPT	124.74
	OPTIMUM B2B, DEPT. 1264	534-999-00	GEM & ADM MISC BILLI	SEPT 2024 CITY HALL INTERN	214.62
	TYLER TECHNOLOGIES INC	534-999-00	GEM & ADM MISC BILLI	EPSON THERMAL RCT ANNUAL M	89.75
	GARRETT K SUMMERS	534-999-00	GEM & ADM MISC BILLI	BITDEFENDER ENDPOINT SECUR	20.63
	TRAVELERS INSURANCE	534-226-00	INSURANCE & BONDS	INS PREM AUTO LIAB OCT 202	1,114.69

D.2 Transfer Station Report

City of Buckhannon
Transfer Station Totals

September 2024

Total Transactions	3265			
Total Weight	1436.72			
Total Cash Received	\$35,516.00			
Total City Trucks	\$67,096.16	805.8 tons		
Total Charge	\$21,335.09			
Grand total	\$123,947.25			
Total C/D Material	339.51			
Total Commercial/Residential	1023.58			
Bulky Goods	Steel	Waste	Total	
		1.73	3.28	5.01

D.3 Waste Collection Report

The 4x4 8yd Truck should be here next week. We are still waiting on the packer to arrive.

E. Correspondence and Information

E.1 Make It Shine Event at the Transfer Station 444 Mud Lick Rd on Saturday, October 19, 2024 7:30am -3:00pm.



The City of Buckhannon announces a Special “ Make It Shine” Cleanup Day
for our residential waste customers, who are regularly billed monthly.

SATURDAY, OCTOBER 19, 2024
7:30 AM TO 3:00 PM

AT THE CITY OF BUCKHANNON TRANSFER STATION 444 MUD LICK ROAD BUCKHANNON WV

Information:

- Only current subscribers to the City of Buckhannon Residential Waste Collection Service, customers whose garbage is picked up at their residence weekly and not currently on the shut-off list, are eligible to take advantage of this free day.
- City of Buckhannon Residential Waste Collection customers wishing to clean up their properties and dispose of the materials free of charge must present proper identification to the staff at the Transfer Station on October 19. (Proper identification will consist of a current City of Buckhannon Residential Waste Collection monthly bill in conjunction with photo identification matching the name on the bill.)
- Only materials usually accepted at the landfill will be accepted on this day. Tires will not be accepted during this event. (Tires are collected with bulky goods collection each month. Call City Hall to make an appointment.)
- Appliances containing Freon, such as refrigerators, air conditioners, and dehumidifiers, are excluded from this event.
- There will be a limit of two pick-up truck loads or the equivalent, which could be one pick-up truck and trailer load or one dump truck load per customer.

E.2 Tire Collection Event at the Public Works Facility 395 Mud Lick Rd on Saturday, November 16, 2024 9:00am -3:00pm

WVDEP REAP Program

Tire Collection Rules

- Only tires from state residents will be accepted. Please have your WV ID ready when you sign in.
- A ten tire limit per person will be strictly enforced.
- Tires must be off the rim.
- We accept only car or light truck tires. (16 inches or less)

F. Consent Agenda: Approval of Minutes Regular Meeting 09/05/2024: Mayor Skinner asked for any necessary corrections or additions to these minutes or a motion to approve them as presented.

Motion Bucklew/Randall approve the Minutes of 09/05/2024 as presented. Motion carried.

G. Strategic Issues for Discussion and/or Vote: None

H. Executive Session Per WV Code § 6-9A-4 Personnel Matters

Motion Bucklew/Randall to enter into Executive Session Per WV Code § 6-9A-4 Personnel Matters at 7:45 a.m.

I. Adjournment

Exit Executive Session- At 7:56 a.m. motioned to adjourn the meeting.

Mayor Robert N. Skinner III

City Recorder Randall H. Sanders
