

STATE OF WEST VIRGINIA, COUNTY OF UPSHUR, CITY OF BUCKHANNON, TO WIT:

A regular meeting of the Buckhannon Water Board was held on Thursday, October 10, 2024, at 7:30 a.m. in Council Chambers at City Hall. The following were in attendance (GTM is attendance by GoToMeeting):

Robbie Skinner	Mayor	Present
Randy Sanders	City Recorder	Present
Vacant	Board Member	Absent
David Thomas	Board Member	Present
Don Nestor	Board Member	Present - GTM
Erasmo Rizo	Board Member	Present
Kelly Arnold	Water Superintendent	Present
Jay Hollen	City Engineer	Present
Jerry Arnold	Director of Public Works	Absent
Ethan Crosten	Director of Public Works	Present
Amberle Jenkins	Ass't Recorder/Director of Finance	Present
Barbara Hinkle	Mayor's Office	Present
Jerry Myers	COB Water Plant	Absent

Guests: Dave Sharp & Tom Ball of Potesta & Associates, Inc.; Shane Whitehair of Region VII

*City of Buckhannon Water Board – 7:30 AM at City Hall in Council Chambers
Meeting Agenda for Thursday, October 10, 2024*

- A. Call to Order
 - A.1 Moment of Silence
 - A.2 Pledge to the Flag of the United States of America
- B. Recognized Guests
 - B.1
- C. Financial Report-Amby Jenkins
 - C.1 September 2024
- D. Department Report
 - D.1 Water Department Report-Kelly Arnold
 - Update Tennerton Booster Station Project
 - Update Island Avenue Main Line Project
 - Update Disposal for Scrap- Out of Service Transformer
 - D.2 ARPA Projects Update
 - D.3 FEMA Generator Update
 - Madison Street Lift Station Perimeter Fence
- E. Correspondence and Information
 - E.1 Mt. Hope Water Association Meeting Minutes-August 2024
 - E.2 Elkins Road P.S.D. Meeting Minutes-September 2024
 - E.3 1987 Water Resources Investigation Rpt from USGS re: Water contained in the underground coal mines
 - E.4 DEP Notice of Application-PSD-Carter Roag Coal Company
- F. Consent Agenda
 - F.1 Approval of Minutes: Regular 09/12/24
- G. Strategic Issues for discussion and vote
 - G.1 Approval Wage Increase Eric Thomason Receiving Class IV Certification (Per approved PayScale Implemented in 2021)
 - G.2 Upshur County Airport Authority Generator Installation- R.O.W. for Booster Station & Access Road
 - G.3 Discussion Enterprise Leasing Options
 - G.4 Approval Execution of the WV Infrastructure & Jobs Development Council (IJDC) Pre-Application Funding Assistance Grant Agreement
 - G.5 Water Treatment Plant Project
- H. Executive Session Per WV Code § 6-9A-4 Personnel and Property Matters
- I. Board Member's Comments and Announcements
- J. Adjournment

Posted 10/04/2024

A. Call to Order—Mayor Skinner called the meeting to order and then led those in attendance in a

Moment of Silence and the Pledge to the Flag of the United States of America.

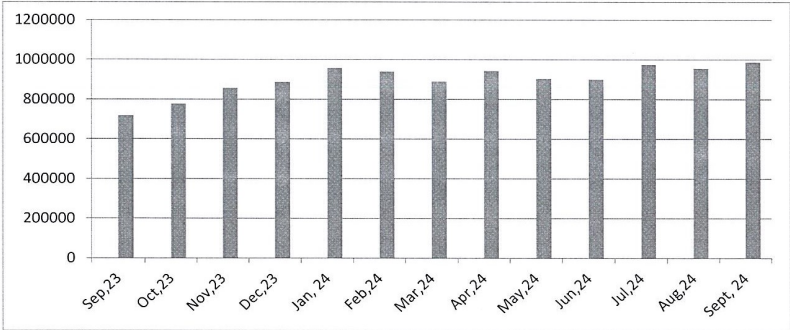
B. Recognized Guests:
B.1 None per agenda

Mayor Skinner recognized the presence of Dave Sharp, Tim Ball of Potesta & Associates, and Shane Whitehair of Region VII Planning & Development. All extended their greetings and said they were attending to answer questions and participate in the general discussion regarding the new water planet. Don Nestor led a discussion on integrating raw water supplies and whether we would need any additions to the design of the new plant. The Potesta representatives stated it should be addressed separately as an additional project. Discussion took place, and no action was offered at this time.

C. Financial Report-Amby Jenkins

C.1 September 2024: Amby Jenkins presented the following report:

WATER BOARD CITY OF BUCKHANNON BALANCE SHEET	
Balance September 30, 2024	
Money market & checking	\$ 1,048,243.16
The two Working Capital CD's to WV Board of Treasury Investment	\$360,128.38
CD Renewed 6-4-24 4.65%Peoples)	\$279,548.44
CD 348383 open 8-6-24 4.8% for 7 months	\$266,559.78
Savings 2%Depreciation .05%	\$ 1,524.40



Money Market and Checking Trend
Note: Bond Payments began March 2017 \$22751.66 per mth.

10-09-2024 09:35 AM

CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2024

PAGE: 3

400-WATER

% OF YEAR COMPLETED: 25.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
UTILITY BILLINGS						
400-350-000-00 RESIDENTIAL SALES	950,000	96,860.32	284,703.48	0.00	665,296.52	29.97
400-350-000-01 COMMERCIAL/INDUSTRIAL SAL	600,000	62,797.99	173,546.51	0.00	426,453.49	28.92
400-350-000-03 PRIVATE FIRE PROTECTION	15,500	1,427.50	4,282.50	0.00	11,217.50	27.63
400-350-000-04 PUBLIC FIRE PROTECTION	0	0.00	0.00	0.00	0.00	0.00
TOTAL UTILITY BILLINGS	1,565,500	161,085.81	462,532.49	0.00	1,102,967.51	29.55
OUTSIDE DISTRICTS						
400-360-000-00 MT HOPE WATER (MASTER MET	200,000	18,059.75	49,920.50	0.00	150,079.50	24.96
400-360-000-01 HODGESVILLE PSD (MASTER M	200,000	28,017.75	84,946.50	0.00	115,053.50	42.47
400-360-000-02 ELKINS ROAD PSD (MASTER M	200,000	19,664.50	51,432.75	0.00	148,567.25	25.72
400-360-000-03 ADRIAN PSD (MASTER METER)	200,000	27,055.00	78,615.25	0.00	121,384.75	39.31
TOTAL OUTSIDE DISTRICTS	800,000	92,797.00	264,915.00	0.00	535,085.00	33.11
GRANTS						
400-366-000-01 STATE GRANTS	0	0.00	0.00	0.00	0.00	0.00
400-366-000-02 GRANT -BOAT & AIRCOND	0	0.00	0.00	0.00	0.00	0.00
400-368-000-00 TAP FEES	10,500	1,500.00	6,750.00	0.00	3,750.00	64.29
400-368-000-01 RECLASSIFY REVENUE-ARMORY	0	0.00	0.00	0.00	0.00	0.00
400-368-000-02 RECLASSIFY REVENUE	0	0.00	0.00	0.00	0.00	0.00
400-368-100-00 PROJECTS NOT 5.5 RULE	42,100	0.00	42,064.33	0.00	35.67	99.92
400-368-100-03 CONTRIB IN AID CONST 5.5R	0	0.00	0.00	0.00	0.00	0.00
400-368-200-00 CAPITALIZE PROJ EQIP CSTS	0	0.00	0.00	0.00	0.00	0.00
TOTAL GRANTS	52,600	1,500.00	48,814.33	0.00	3,785.67	92.80
INTRAFUND CONTR/CHARGES						
400-370-000-01 LATE CHARGES	20,000	2,398.11	7,155.43	0.00	12,844.57	35.78
400-370-000-02 WATER BILLING-NEW SERVICE	0	0.00	0.00	0.00	0.00	0.00
400-370-000-03 CUSTOMER BILL FEES(BANK-S	2,000	250.00	900.00	0.00	1,100.00	45.00
400-370-000-04 C J MARTIN WATER LINE EXT	0	0.00	0.00	0.00	0.00	0.00
400-370-000-05 ATLANTIC CST PIPELINE REV	0	0.00	0.00	0.00	0.00	0.00
TOTAL INTRAFUND CONTR/CHARGES	22,000	2,648.11	8,055.43	0.00	13,944.57	36.62
OTHER REVENUE						
400-379-000-00 GAIN ON SALE	0	0.00	0.00	0.00	0.00	0.00
400-380-000-00 INTEREST INCOME	1,000	0.00	0.00	0.00	1,000.00	0.00
400-399-000-00 MISC. NONOPERATING INCOME	33,000	27,219.91	34,921.80	0.00	(1,921.80)	105.82
TOTAL OTHER REVENUE	34,000	27,219.91	34,921.80	0.00	(921.80)	102.71
TOTAL REVENUE	2,474,100	285,250.83	819,239.05	0.00	1,654,860.95	33.11

% OF YEAR COMPLETED: 25.00						
DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
BAD DEBT						
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NON-OPERATING EXPENSES						
400-550-676-00 BAD DEBT EXPENSE (return c	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL BAD DEBT	0	0.00	0.00	0.00	0.00	0.00
DEPRECIATION						
=====						
CONTRIBUTIONS						
400-580-500-00 DEPRECIATION EXPENSE	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL DEPRECIATION	0	0.00	0.00	0.00	0.00	0.00
RESERVIOR MANGMT DAM						
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SALARIES & BENEFITS						
400-601-103-00 RESERVIOR MANAGEMENT LABO	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	0	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES						
400-601-211-00 UTILITIES - ELEC,GAS,PHON	25,000	1,995.63	5,726.82	0.00	19,273.18	22.91
400-601-226-00 PAYROLL OVERHEAD (FICA,RE	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	25,000	1,995.63	5,726.82	0.00	19,273.18	22.91
COMMODITIES						
400-601-342-00 MAINTENANCE RIVER INTAKE&	4,400	0.00	521.55	0.00	3,878.45	11.85
400-601-346-00 WATERSHED MANAGEMENT	0	0.00	0.00	0.00	0.00	0.00
400-601-347-00 MAINTENANCE DAM	4,000	0.00	1,548.21	0.00	2,451.79	38.71
400-601-399-00 WATERSHED, DAM MISC	5,000	0.00	0.00	0.00	5,000.00	0.00
TOTAL COMMODITIES	13,400	0.00	2,069.76	0.00	11,330.24	15.45
TOTAL RESERVIOR MANGMT DAM	38,400	1,995.63	7,796.58	0.00	30,603.42	20.30
WATER PLANT						
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SALARIES & BENEFITS						
400-642-103-00 WATER PUMPERS SALARIES	401,000	27,425.73	96,340.69	0.00	304,659.31	24.03
400-642-104-00 FICA TAX	30,700	2,101.49	7,382.61	0.00	23,317.39	24.05

% OF YEAR COMPLETED: 25.00						
DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
400-642-105-00 HEALTH INSURANCE	45,000	3,229.52	14,697.96	0.00	30,302.04	32.66
400-642-106-00 RETIREMENT	36,100	2,468.33	8,670.68	0.00	27,429.32	24.02
400-642-109-00 ADJUST COMPENSATED ABSENC	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	512,800	35,225.07	127,091.94	0.00	385,708.06	24.78
CONTRACTUAL SERVICES						
400-642-211-00 UTILITIES - ELEC, GAS, PH	127,000	11,709.15	34,412.20	0.00	92,587.80	27.10
400-642-221-00 TRAINING & CONTINUED EDUC	2,500	0.00	578.70	0.00	1,921.30	23.15
400-642-226-00 UNEMPLOYMENT/COMPENSATION	7,000	776.00	1,994.44	0.00	5,005.56	28.49
TOTAL CONTRACTUAL SERVICES	136,500	12,485.15	36,985.34	0.00	99,514.66	27.10
COMMODITIES						
400-642-341-00 OFFICE EXPENSE	3,300	67.00	976.13	0.00	2,323.87	29.58
400-642-342-00 MAINT TREATMENT PLANT BLD	6,400	0.00	491.31	0.00	5,908.69	7.68
400-642-343-00 VEHICLE MAINTENANCE	700	0.00	2,185.60	0.00	1,485.60	312.23
400-642-343-01 PLANT VEHICLE FUEL	4,000	1,121.77	1,250.44	0.00	2,749.56	31.26
400-642-344-00 GENERAL EQUIPMENT MAINTEN	24,000	0.00	3,186.32	0.00	20,813.68	13.28
400-642-345-00 UNIFORMS PERSONAL SAFETY	6,000	489.92	2,058.76	0.00	3,941.24	34.31
400-642-346-00 MAINT TREATMENT PLANT EQU	81,000	14,754.94	20,073.42	272.24	60,654.34	25.12
400-642-347-00 PLANT LAB MAINT & SUPPLIE	15,000	0.00	2,522.71	214.93	12,262.36	18.25
400-642-348-00 CHEMICAL COSTS	216,000	16,284.31	84,427.74	26,400.95	105,171.31	51.31
400-642-349-00 COMPLIANCE MONITORING	23,000	650.70	2,946.30	250.00	19,803.70	13.90
400-642-350-00 TELEMETRY COSTS	27,775	0.00	1,252.00	0.00	26,523.00	4.51
400-642-399-00 PLANT MISCELLANEOUS	3,000	0.00	0.00	0.00	3,000.00	0.00
TOTAL COMMODITIES	410,175	33,368.64	121,370.73	27,138.12	261,666.15	36.21
CAPITAL OUTLAY						
400-642-459-00 WATER PLANT CAPITAL	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00
TOTAL WATER PLANT	1,059,475	81,078.86	285,448.01	27,138.12	746,888.87	29.50
WATER LINES						
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SALARIES & BENEFITS						
400-660-103-00 T & D LINE CREW SALARIES	444,000	32,937.01	119,229.65	0.00	324,770.35	26.85
400-660-103-10 LABOR&BENEFITS CAPITALIZE	0	0.00	0.00	0.00	0.00	0.00
400-660-104-00 FICA TAX	34,000	2,528.77	9,152.91	0.00	24,847.09	26.92
400-660-105-00 HEALTH INSURANCE	95,000	7,203.86	38,790.00	0.00	56,210.00	40.83
400-660-106-00 RETIREMENT	40,000	2,964.34	10,730.70	0.00	29,269.30	26.83
400-660-109-00 ADJUST COMPENSATED ABSENC	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	613,000	45,633.98	177,903.26	0.00	435,096.74	29.02
CONTRACTUAL SERVICES						
400-660-211-00 UTILITIES - ELEC,GAS,PHON	31,000	2,439.85	6,747.40	0.00	24,252.60	21.77
400-660-221-00 TRAINING & CONTINUED EDUC	2,500	358.00	358.00	0.00	2,142.00	14.32
400-660-226-00 UNEMPLOYMENT/COMPENSATION	13,000	776.00	2,558.46	0.00	10,441.54	19.68
TOTAL CONTRACTUAL SERVICES	46,500	3,573.85	9,663.86	0.00	36,836.14	20.78

400-WATER

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
COMMODITIES						
400-660-341-00 OFFICE EXPENSE	10,325	357.42	636.72	34.58	9,653.70	6.50
400-660-342-00 MAINTENANCE GARAGE BLDG	4,500	0.00	111.61	0.00	4,388.39	2.48
400-660-343-00 VEHICLE MAINTENANCE	8,000	1,808.12	4,246.61	0.00	3,753.39	53.08
400-660-343-01 LINE VEHICLE FUEL	15,000	260.88	2,030.84	0.00	12,969.16	13.54
400-660-344-00 GENERAL EQUIPMENT MAINTEN	17,000	824.84	1,412.98	166.83	15,420.19	9.29
400-660-345-00 UNIFORMS-PERSONAL SAFETY	6,000	489.93	1,342.81	0.00	4,657.19	22.38
400-660-347-00 BOOSTER PUMP BLDG EQUIP M	40,000	1,489.65	1,489.65	880.00	37,630.35	5.92
400-660-348-00 DISTRIBUTION TANK MAINTEN	20,000	0.00	17,604.00	7,215.00 (4,819.00)	124.10
400-660-349-00 LINE MAINTENANCE MATERIAL	0	0.00	0.00	0.00	0.00	0.00
400-660-350-00 LINE MAINT PERMITS (DOH)	500	0.00	0.00	0.00	500.00	0.00
400-660-351-00 COMPLIANCE MONITORING	0	0.00	0.00	0.00	0.00	0.00
400-660-352-00 NEW SERVICES, UPGRADE MAT	150,000	1,213.84	17,502.06	3,527.35	128,970.59	14.02
400-660-353-00 MAPPING & LINE LOCATING E	12,000	1,472.03	1,696.61	0.00	10,303.39	14.14
400-660-354-00 FIRE SERVICE MATERIALS	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	283,325	7,916.71	48,073.89	11,823.76	223,427.35	21.14
NON-OPERATING EXPENSES						
400-660-999-00 TRAN DISTRIB MISCELLANEOU	1,500	440.90	440.90	0.00	1,059.10	29.39
TOTAL NON-OPERATING EXPENSES	1,500	440.90	440.90	0.00	1,059.10	29.39
TOTAL WATER LINES	944,325	57,565.44	236,081.91	11,823.76	696,419.33	26.25
WATER METERS =====						
SALARIES & BENEFITS						
400-902-103-00 METER ON/OFF & MAINT LABO	0	0.00	0.00	0.00	0.00	0.00
400-902-104-00 FICA TAX	0	0.00	0.00	0.00	0.00	0.00
400-902-105-00 HEALTH INSURANCE	0	0.00	0.00	0.00	0.00	0.00
400-902-106-00 RETIREMENT	0	0.00	0.00	0.00	0.00	0.00
400-902-109-00 ADJUST COMPENSATED ABSENC	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	0	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES						
400-902-221-00 TRAINING & CONTINUED EDUC	0	0.00	0.00	0.00	0.00	0.00
400-902-226-00 WORKERS COMP/ INSURANCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
COMMODITIES						
400-902-342-00 MAINTENANCE OF METER SHOP	0	0.00	0.00	0.00	0.00	0.00
400-902-343-00 VEHICLE MAINTENANCE	0	0.00	0.00	0.00	0.00	0.00
400-902-343-01 METER VEHICLE FUEL	0	0.00	0.00	0.00	0.00	0.00
400-902-344-00 GENERAL EQUIPMENT MAINTEN	0	0.00	0.00	0.00	0.00	0.00
400-902-345-00 UNIFORMS-PESONAL SAFETY E	0	0.00	0.00	0.00	0.00	0.00
400-902-346-00 REPLACEMENT NEW METERS, P	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	0	0.00	0.00	0.00	0.00	0.00

400-WATER

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
NON-OPERATING EXPENSES						
400-902-999-00 CUST SERVICE-METER READ -	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL WATER METERS	0	0.00	0.00	0.00	0.00	0.00
OFFICE/ADMIN =====						
SALARIES & BENEFITS						
400-920-101-00 AD & GE SALARIES BOARD	16,800	1,400.00	4,200.00	0.00	12,600.00	25.00
400-920-103-00 AD & GE OFFICE SALARIES	170,000	12,094.79	44,372.86	0.00	125,627.14	26.10
400-920-104-00 FICA TAX	13,005	1,033.29	3,720.04	0.00	9,284.96	28.60
400-920-105-00 HEALTH INSURANCE	21,000	1,477.44	7,401.34	0.00	13,598.66	35.24
400-920-106-00 RETIREMENT	15,300	1,066.60	3,911.57	0.00	11,388.43	25.57
400-920-109-00 ADJUST COMPENSATED ABSENC	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	236,105	17,072.12	63,605.81	0.00	172,499.19	26.94
CONTRACTUAL SERVICES						
400-920-211-00 UTILITIES - ELEC,GAS,PHON	2,000	153.35	404.89	0.00	1,595.11	20.24
400-920-221-00 TRAINING & CONTINUED EDUC	500	0.00	0.00	0.00	500.00	0.00
400-920-226-00 UNEMPLOYMENT/COMPENSATION	2,600	61.33	671.59	0.00	1,928.41	25.83
400-920-232-00 BOND ANNUAL FEE	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	5,100	214.68	1,076.48	0.00	4,023.52	21.11
COMMODITIES						
400-920-341-00 MATERIALS & SUPPLIES EXPE	40,000	2,729.69	24,546.67	3,848.50	11,604.83	70.99
400-920-343-00 VEHICLE MAINTENANCE	0	0.00	0.00	0.00	0.00	0.00
400-920-347-00 GENERAL EQUIPMENT MAINTEN	0	0.00	0.00	0.00	0.00	0.00
400-920-348-00 MAINTENANCE & RENT-OFFICE	10,950	0.00	0.00	0.00	10,950.00	0.00
400-920-349-00 AUDITING EXPENSE	6,300	0.00	0.00	0.00	6,300.00	0.00
400-920-350-00 PROFESSIONAL & LEGAL EXPE	23,500	2,000.00	4,725.00	0.00	18,775.00	20.11
400-920-351-00 ENGINEERING EXPENSE	0	0.00	0.00	0.00	0.00	0.00
400-920-352-00 PROPERTY INSURANCE	53,100	3,122.60	17,252.03	0.00	35,847.97	32.49
400-920-353-00 PSC ASSESSMENTS	6,000	0.00	7,277.70	0.00 (1,277.70)	121.30
400-920-369-00 CUSTOMER DEP INTEREST PAI	250	0.00	0.00	0.00	250.00	0.00
TOTAL COMMODITIES	140,100	7,852.29	53,801.40	3,848.50	82,450.10	41.15
CAPITAL OUTLAY						
400-920-459-00 CAPITAL OUTLAY OFFICE	10,000	0.00	0.00	0.00	10,000.00	0.00
TOTAL CAPITAL OUTLAY	10,000	0.00	0.00	0.00	10,000.00	0.00
NON-OPERATING EXPENSES						
400-920-670-00 DEPOSIT INTEREST EXPENSE	0	0.00	0.00	0.00	0.00	0.00
400-920-999-00 ADM BOARD-BILLING MISC	40,000	1,819.78	15,607.59	0.00	24,392.41	39.02
TOTAL NON-OPERATING EXPENSES	40,000	1,819.78	15,607.59	0.00	24,392.41	39.02
TOTAL OFFICE/ADMIN	431,305	26,958.87	134,091.28	3,848.50	293,365.22	31.98

400-WATER

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
BAD DEBTS						
=====						
SALARIES & BENEFITS						
400-955-109-00 BAD DEBTS	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	0	0.00	0.00	0.00	0.00	0.00
TOTAL BAD DEBTS						
	0	0.00	0.00	0.00	0.00	0.00
BOND PAYMENTS						
=====						
CONTRACTUAL SERVICES						
400-970-221-00 WATER BOND A 2016	270,400	22,481.88	67,981.09	0.00	202,418.91	25.14
400-970-221-01 WATER BOND 2016 RESERVE	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	270,400	22,481.88	67,981.09	0.00	202,418.91	25.14
TOTAL BOND PAYMENTS						
	270,400	22,481.88	67,981.09	0.00	202,418.91	25.14

CAPITAL/PROJECTS
=====

SALARIES & BENEFITS						
400-999-110-00 PAINT WATER TANKS	0	0.00	0.00	0.00	0.00	0.00
400-999-120-00 METER READER HANDHELD UPG	0	0.00	0.00	0.00	0.00	0.00
400-999-130-00 BOAT&AC GRANT 2020	0	0.00	0.00	0.00	0.00	0.00
400-999-140-00 ISLAND AVE 6" TO REPLACE	220,000	22,311.90	32,373.96	1,373.50	186,252.54	15.34
400-999-140-01 MEADE ST / CENTRAL	0	0.00	0.00	0.00	0.00	0.00
400-999-163-00 PLANT LAB UPGRADE	0	0.00	0.00	0.00	0.00	0.00
400-999-170-00 ATLANTIC CST PIPEL PASSTH	0	0.00	0.00	0.00	0.00	0.00
400-999-172-00 KENNEDY HYDRANT REPLACEMENT	0	0.00	0.00	0.00	0.00	0.00
400-999-173-00 MEADE - COLLEGE TO CAMDEN	50,000	0.00	1,311.00	0.00	48,689.00	2.62
400-999-176-00 LIGHTBURN STREET	75,000	0.00	0.00	0.00	75,000.00	0.00
400-999-177-00 VALLEY GREEN MASTER METER	0	0.00	0.00	0.00	0.00	0.00
400-999-178-00 HYDRANT UPGRADE TO STEAME	0	0.00	0.00	0.00	0.00	0.00
400-999-187-00 BRIDGE METER SHOP TO CHEM	0	0.00	0.00	0.00	0.00	0.00
400-999-188-00 BRUSHY FORK LANE WIDENING	0	0.00	0.00	0.00	0.00	0.00
400-999-189-00 RENEW 84 METER SERVICES	0	0.00	0.00	0.00	0.00	0.00
400-999-190-00 VARIOUS OTHER PROJECTS	4,000	0.00	0.00	0.00	4,000.00	0.00
400-999-191-00 HOUSING AUTHORITY METERIN	0	0.00	0.00	0.00	0.00	0.00
400-999-197-00 PAINTING INT N. BKH TANK	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	349,000	22,311.90	33,684.96	1,373.50	313,941.54	10.05
NON-OPERATING EXPENSES						
400-999-602-00 INTAKE LARGE COMPRESSOR	0	0.00	0.00	0.00	0.00	0.00
400-999-612-00 WATER PLANT PROJ PHASE 1	0	0.00	0.00	0.00	0.00	0.00
400-999-613-00 KNOLLWOOD 4" TAP	35,000	0.00	0.00	0.00	35,000.00	0.00

400-WATER

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
400-999-619-00 24 MISC VALVES TO REPLACE	0	0.00	0.00	0.00	0.00	0.00
400-999-620-00 EMERG GEN @ BOOSTER STATI	0	0.00	0.00	0.00	0.00	0.00
400-999-621-00 PAINT INT. ST. JOE TANK	0	0.00	0.00	0.00	0.00	0.00
400-999-622-00 LEWIS LINE EXTENTION	0	0.00	0.00	0.00	0.00	0.00
400-999-623-00 CORR H SOUTH WATER LINE	0	0.00	0.00	0.00	0.00	0.00
400-999-624-00 PAINT EXT. ST. JOE TANK	0	0.00	0.00	0.00	0.00	0.00
400-999-625-00 14 NEW CITY/COUNTY HYDRAN	0	0.00	0.00	0.00	0.00	0.00
400-999-626-00 COMMERCIAL LAWNMOWER	0	0.00	0.00	0.00	0.00	0.00
400-999-627-00 GPS & LAPTOP	20,000	5.00	18,992.02	0.00	1,007.98	94.96
400-999-628-00 ST JOE CHECK VALVE SYSTEM	0	0.00	0.00	0.00	0.00	0.00
400-999-665-00 DEPRECIATION FUND (NEW PL	0	0.00	0.00	0.00	0.00	0.00
400-999-666-00 VICTORIA HILL TANK	0	0.00	0.00	0.00	0.00	0.00
400-999-667-00 FILTER MEDIA REPLACEMENT	0	0.00	0.00	0.00	0.00	0.00
400-999-668-00 REBUILD ALTITUDE AND PRV	0	0.00	0.00	0.00	0.00	0.00
400-999-669-00 EWMS EXP EARLYWARNINGMON	0	0.00	0.00	0.00	0.00	0.00
400-999-670-00 BATTLE GREEN -BR FRK RELO	0	0.00	0.00	0.00	0.00	0.00
400-999-671-00 REPLACE FLAT METER LIDS	0	0.00	0.00	0.00	0.00	0.00
400-999-672-00 LEAK DETECTION EQUIPMENT	50,000	0.00	0.00	0.00	50,000.00	0.00
400-999-673-00 CLOW TANK BIO FILM REMOVA	0	0.00	0.00	0.00	0.00	0.00
400-999-674-00 REPLACE CREW TRUCK	0	0.00	0.00	0.00	0.00	0.00
400-999-675-00 BOOM TRUCK/SLUDGE	0	0.00	0.00	0.00	0.00	0.00
400-999-676-00 PLANT AIR COMPRESSOR	0	0.00	0.00	0.00	0.00	0.00
400-999-677-00 SLUDGE PUMPS	0	0.00	0.00	0.00	0.00	0.00
400-999-678-00 PLANT FLOW METER	0	0.00	0.00	0.00	0.00	0.00
400-999-679-00 LIME/SODA ASH FEEDER	0	0.00	0.00	0.00	0.00	0.00
400-999-680-00 VFD-H.S PUMP	0	0.00	0.00	0.00	0.00	0.00
400-999-681-00 SCADA TANK/PUMP STATION	0	0.00	0.00	0.00	0.00	0.00
400-999-681-01 THURMAN AVE PROJECT	0	0.00	0.00	0.00	0.00	0.00
400-999-682-00 MOBILE TRAFFIC CONTROL	50,000	5,800.00	11,600.00	0.00	38,400.00	23.20
400-999-682-01 PROPERTY PURCHASE 161 WOO	0	0.00	0.00	0.00	0.00	0.00
400-999-682-02 DRAINS IN MASTER METER PI	0	0.00	0.00	0.00	0.00	0.00
400-999-682-03 PLANT PUMP REPAIRS 2023	0	0.00	0.00	0.00	0.00	0.00
400-999-682-04 SUPERVISOR TRUCK	20,836	1,736.28	5,208.84	0.00	15,627.16	25.00
400-999-682-05 BACKHOE	0	0.00	0.00	0.00	0.00	0.00
400-999-682-06 CAPSTONE REPAIR WTP BLDGS	0	0.00	0.00	0.00	0.00	0.00
400-999-682-07 ROOFING SEAM REPAIR	25,000	0.00	0.00	0.00	25,000.00	0.00
400-999-682-08 CADD SOFTWARE LICENSE	0	0.00	0.00	0.00	0.00	0.00
400-999-682-09 TANK MIXERS TENNERTON TAN	0	0.00	0.00	0.00	0.00	0.00
400-999-682-10 VICKSBURG LINE UPGRADE	92,100	0.00	40,253.43	0.00	51,846.57	43.71
400-999-682-11 CHEMICAL PUMP	0	0.00	0.00	0.00	0.00	0.00
400-999-682-12 DEER CREEK LINE	50,000	0.00	0.00	0.00	50,000.00	0.00
400-999-683-00 SECURITY GATE	0	0.00	0.00	0.00	0.00	0.00
400-999-684-00 TANK INSPECTIONS	0	0.00	0.00	0.00	0.00	0.00
400-999-685-00 SECURITY FENCING ALL TANK	0	0.00	0.00	0.00	0.00	0.00
400-999-686-00 REBUILD ALTITUDE AND PRV	0	0.00	0.00	0.00	0.00	0.00
400-999-687-00 FLOW METER TENNERTON	0	0.00	0.00	0.00	0.00	0.00
400-999-688-00 MASTER METERS COLLEGE	0	0.00	0.00	0.00	0.00	0.00
400-999-689-00 DRAINS IN MASTER METER PI	0	0.00	0.00	0.00	0.00	0.00
400-999-690-00 EXTRA PUMPS FOR PS	0	0.00	0.00	0.00	0.00	0.00
400-999-691-00 SECURITY FOR TANKS/PS	0	0.00	0.00	0.00	0.00	0.00

400-WATER

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
400-999-692-00 BACKHOE	0	0.00	0.00	0.00	0.00	0.00
400-999-693-00 CAPSTONE REPAIR WTP	0	0.00	0.00	0.00	0.00	0.00
400-999-694-00 18' SILENT CHECK VALVE	0	0.00	0.00	0.00	0.00	0.00
400-999-695-00 3 & 4 FILTER REHAB	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	342,936	7,541.28	76,054.29	0.00	266,881.71	22.18
TOTAL CAPITAL/PROJECTS	691,936	29,853.18	109,739.25	1,373.50	580,823.25	16.06
TOTAL EXPENDITURES	3,435,841	219,933.86	841,138.12	44,183.88	2,550,519.00	25.77
REVENUE OVER/(UNDER) EXPENDITURES	(961,741)	65,316.97	(21,899.07)	(44,183.88)	(895,658.05)	6.87

SEPTEMBER 2024 WATER PAYMENT OF BILLS

- \$1,702.12 – JENKINS FORD – REPAIRS TO W7
- \$1,383.73 – DLT SOLUTIONS – AUTOCAD SOFTWARE
- \$21,488.26 – FERGUSON WATERWORKS – SUPPLIES FOR ISLAND AVE PROJECT
- \$5,800.00 – A&A SAFETY – TRAFFIC CONTROL SIGNAL RENTAL
- \$1,473.08 – CUMMINS SALES & SERVICE – REWIRE SWITCH TENNERTON BOOSTER STATION

10-09-2024 09:32 AM

DISBURSEMENTS 9-01-24 TO 9-30-24

PAGE: 15

FUND: WATER

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
WATER LINES	MON POWER	660-211-00	UTILITIES - ELEC,GAS	110085818216 DEERCKBOOSTER	89.66
		660-211-00	UTILITIES - ELEC,GAS	110085973250 RT 3	10.42
		660-211-00	UTILITIES - ELEC,GAS	110085813894 DEERCKTANK	17.32
		660-211-00	UTILITIES - ELEC,GAS	110100156634 ST JOE TOWER	17.77
		660-211-00	UTILITIES - ELEC,GAS	110117519956 2412 RTE 20 S	10.86
		660-211-00	UTILITIES - ELEC,GAS	110159431912 GARDEN FRESH	1,245.83
		660-211-00	UTILITIES - ELEC,GAS	110085340724 BRUSHY FORKP	137.22
		660-211-00	UTILITIES - ELEC,GAS	110088895773 TANK #3	10.86
		660-211-00	UTILITIES - ELEC,GAS	110117519980 2425 BRUSHY F	10.00
		660-211-00	UTILITIES - ELEC,GAS	110152507908 300 CLARKSBUR	10.95
		660-211-00	UTILITIES - ELEC,GAS	110161992976 272 DEVELOPMN	19.63
		660-211-00	UTILITIES - ELEC,GAS	110159431912 GARDEN FRESH	243.14
	A F WENDLING INC	660-999-00	TRAN DISTRIB MISCELL	WATER AND TOWELS	440.90
		660-353-00	MAPPING & LINE LOCAT	GIS SERVICES 8/24	32.50
	REGION VII PLANNING PDC	660-341-00	OFFICE EXPENSE	WATER AUG 2024 COPIER LEAS	133.00
	LEAF	660-352-00	NEW SERVICES, UPGRAD	PCRD-REPAIR CLAMPS	12.18
	RITE-WAY HEATING & PLUMBING	660-352-00	NEW SERVICES, UPGRAD	1" PVC WATER LINE	136.00
	ENCOVA INSURANCE	660-226-00	UNEMPLOYMENT/COMPENS	WCN6007140 8-2 TO 9-1-24	776.00
	AMERICAN WATER WORKS ASSOC	660-221-00	TRAINING & CONTINUED	AWWA MEMBERSHIP	358.00
	WV PUBLIC EMPLOYEES INSURANC	660-105-00	HEALTH INSURANCE	WATER SEPT 2024 HEALTH INS	6,341.78
		660-105-00	HEALTH INSURANCE	WATER SEPT 2024 RETIREES I	408.00
	MOUNTAINEER GAS COMPANY	660-211-00	UTILITIES - ELEC,GAS	356643-423105 WOOD ST	20.00
		660-211-00	UTILITIES - ELEC,GAS	265523-309439 WOOD ST NEW	37.09
	AUTO ZONE	660-344-00	GENERAL EQUIPMENT MA	DEF FOR BACKHOE	9.69
	ADVANCE AUTO PARTS	660-343-00	VEHICLE MAINTENANCE	TRUCK MAINT. ITEMS	87.00
		660-347-00	BOOSTER PUMP BLDG EQ	PCRD-PERMATEX GASKET MAKER	16.57
	QUALITY HYDRAULICS INC	660-344-00	GENERAL EQUIPMENT MA	CYLINDER REPAIR SKID	455.00
	HART OFFICE SOLUTIONS INC	660-341-00	OFFICE EXPENSE	WATER AUG COPIER LEA	42.41
	MICROSOFT STORE	660-341-00	OFFICE EXPENSE	PCRD-MICROSOFT OFFICE	106.99
	MISS UTILITY OF WEST VIRGINI	660-353-00	MAPPING & LINE LOCAT	AUG 2024 MESSAGE FEES	55.80
	LOWES BUSINESS ACCOUNTS/SYNC	660-344-00	GENERAL EQUIPMENT MA	HITCH BALL AND PIN	82.10
	JENKINS FORD INC	660-343-00	VEHICLE MAINTENANCE	REPAIR W-7	1,702.12
	WV PUBLIC EMPLOYEES RETIREME	660-106-00	RETIREMENT	WV RETIREMENT CONTRIBUTION	1,203.90
		660-106-00	RETIREMENT	WV RETIREMENT CONTRIBUTION	1,181.74
		660-106-00	RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	290.70
		660-106-00	RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	288.00

10-09-2024 09:32 AM		DISBURSEMENTS 9-01-24 TO 9-30-24			PAGE: 16
FUND: WATER					
DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	FERGUSON WATERWORKS	660-352-00	NEW SERVICES, UPGRAD	MAIN LINE FITTINGS	797.36
		660-352-00	NEW SERVICES, UPGRAD	AIR RELEASE	144.52
	US POSTAL SERVICE	660-344-00	GENERAL EQUIPMENT MA	PCRD-TAPE LG FLAT RATE BOX	28.74
		660-341-00	OFFICE EXPENSE	PCRD-POSTAGE MAILING CMH P	8.02
	BUCKHANNON DISCOUNT TIRE INC	660-343-00	VEHICLE MAINTENANCE	W-10 INSPECTION	19.00
	DLT SOLUTIONS LLC	660-353-00	MAPPING & LINE LOCAT	AUTOCAD SOFTWARE	1,383.73
	WALMART STORES INC -BUCKHANN	660-344-00	GENERAL EQUIPMENT MA	PADDLES FOR BOAT	14.00
		660-352-00	NEW SERVICES, UPGRAD	PRCD-16PC HEX KEY SET GPS	3.38
	INTERNAL REVENUE SERVICE	660-104-00	FICA TAX	FICA WITHHELD AND MATCHED	1,033.34
		660-104-00	FICA TAX	FICA WITHHELD AND MATCHED	1,016.11
		660-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	241.68
		660-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	237.64
	AMAZON.COM	660-352-00	NEW SERVICES, UPGRAD	PCRD-HEX NUTS	78.85
		660-352-00	NEW SERVICES, UPGRAD	PCRD-PIPE REPAIR CLAMP	41.55
		660-344-00	GENERAL EQUIPMENT MA	PCRD-SAFETY GLASSES	52.98
		660-344-00	GENERAL EQUIPMENT MA	PCRD-SAW BLADES HEAD LAMP	166.21
		660-344-00	GENERAL EQUIPMENT MA	PCRD-SAFETY GLASSES	16.12
	ST. JOSEPH HOSPITAL FOUNDATT	660-341-00	OFFICE EXPENSE	LAB TEST CALEB KIMBLE	67.00
	USI INSURANCE SERVICES LLC	660-105-00	HEALTH INSURANCE	GRP BENEFIT 2ND INSTALLMEN	348.72
		660-105-00	HEALTH INSURANCE	GRP BENEFIT 2ND INSTALLMEN	72.86
	PAYFLEX - INSPIRA	660-105-00	HEALTH INSURANCE	WATER SEPT 2024 HSA FEE	32.50
	AT&T MOBILITY	660-211-00	UTILITIES - ELEC,GAS	PRCD-AUG 2024 CELL PHN & G	347.03
	FRONTIER	660-211-00	UTILITIES - ELEC,GAS	472-2530-101615-4 WATER	69.98
		660-211-00	UTILITIES - ELEC,GAS	30401156600826024 WAT TELE	66.71
		660-211-00	UTILITIES - ELEC,GAS	472-8628-030719-4 WAT FAX	75.38
	CUMMINS SALES & SERVICE FAIR	660-347-00	BOOSTER PUMP BLDG EQ	REWIRE SWITCH TENN B	1,473.08
	FLYERS ENERGY LLC	660-343-01	LINE VEHICLE FUEL	WATER AUG 2024 FUEL BILL	260.88
	CINTAS	660-345-00	UNIFORMS-PERSONAL SA	WATER UNIFORMS 9-3-24	121.84
		660-345-00	UNIFORMS-PERSONAL SA	WATER UNIFORMS 9-9-24	122.70
		660-345-00	UNIFORMS-PERSONAL SA	WATER UNIFORMS 9-16-24	122.69
		660-345-00	UNIFORMS-PERSONAL SA	WATER UNIFORMS 9-23-24	122.70
	**PAYROLL EXPENSES			9/01/2024 - 9/30/2024	32,937.01
				TOTAL:	57,565.44
OFFICE/ADMIN	GATES SUPPLY	920-341-00	MATERIALS & SUPPLIES	INK CARTRIDGE FOR PLOTTER	12.67
	LEAF	920-999-00	ADM BOARD-BILLING MI	CH SEPT 2024 COPIER LEASE	155.50
		920-999-00	ADM BOARD-BILLING MI	CITY HALL COPIER LEASE	162.34
	ENCOVA INSURANCE	920-226-00	UNEMPLOYMENT/COMPENS	WCN6007140 8-2 TO 9-1-24	61.33
	WV PUBLIC EMPLOYEES INSURANC	920-105-00	HEALTH INSURANCE	WATER SEPT 2024 HEALTH INS	1,305.96
		920-105-00	HEALTH INSURANCE	WATER SEPT 2024 RETIREES I	34.00
	HART OFFICE SOLUTIONS INC	920-999-00	ADM BOARD-BILLING MI	CH 9-13-23TO9-12-24COPIER	77.28
	WV PUBLIC EMPLOYEES RETIREME	920-106-00	RETIREMENT	WV RETIREMENT CONTRIBUTION	447.66
		920-106-00	RETIREMENT	WV RETIREMENT CONTRIBUTION	455.02
		920-106-00	RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	94.31
		920-106-00	RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	69.61
	BUCKHANNON POSTMASTER	920-999-00	ADM BOARD-BILLING MI	PERMIT #10 POSTAGE	750.00
	PAYROLL ACCOUNT (ALL DEPTS)	920-341-00	MATERIALS & SUPPLIES	WAT AUG 2024 AA FEES	201.83
	THOMAS J O'NEILL	920-350-00	PROFESSIONAL & LEGAL	OCT 2024 ATTORNEY FEES	1,250.00
	COLLECTION ACCOUNT	920-341-00	MATERIALS & SUPPLIES	AUG 2024 CREDIT CARD FEES	2,140.42
	WASTE COLLECTION BOARD	920-341-00	MATERIALS & SUPPLIES	CORR POST ERROR RCT#105563	2.05
	JERRY HEARD ASSC.	920-999-00	ADM BOARD-BILLING MI	DISBURSEMENT CKS	120.29
	WALMART STORES INC -BUCKHANN	920-341-00	MATERIALS & SUPPLIES	CITY HALL CLEANING SUPPLIE	30.91
	INTERNAL REVENUE SERVICE	920-104-00	FICA TAX	FICA WITHHELD AND MATCHED	475.65
		920-104-00	FICA TAX	FICA WITHHELD AND MATCHED	361.78
				MEDICARE WITHHELD & MATCHE	111.24
			MEDICARE WITHHELD & MATCHE	84.62	
AMAZON.COM	920-341-00	MATERIALS & SUPPLIES	PCRD-COLORED FILE FOLDERS	3.46	
	920-341-00	MATERIALS & SUPPLIES	PCRD-PERMANENT MARKERS	3.75	
	920-341-00	MATERIALS & SUPPLIES	PCRD-HIGHLIGHTERS FOLDERS	4.40	
	920-341-00	MATERIALS & SUPPLIES	PCRD-COLORED PAPER PRESENT	60.12	
USI INSURANCE SERVICES LLC	920-105-00	HEALTH INSURANCE	GRP BENEFIT 2ND INSTALLMEN	130.98	
PAYFLEX - INSPIRA	920-105-00	HEALTH INSURANCE	WATER SEPT 2024 HSA FEE	6.50	
AT&T MOBILITY	920-211-00	UTILITIES - ELEC,GAS	PRCD-AUG 2024 CELL PHN & G	54.00	
JEREMY DRENNEN, CPA	920-350-00	PROFESSIONAL & LEGAL	SAN & WAT FY 2024 YEAR END	750.00	
US POSTAL SERVICE (CMRS-FP)	920-999-00	ADM BOARD-BILLING MI	SEPT 2024 POSTAGE	250.00	
FP FINANCE PROGRAM	920-341-00	MATERIALS & SUPPLIES	AUG 2024 MAILER&INSERTER P	124.73	
	920-341-00	MATERIALS & SUPPLIES	SEPT 2024 MAILER& INSERTE	124.73	
OPTIMUM B2B, DEPT. 1264	920-999-00	ADM BOARD-BILLING MI	SEPT 2024 CITY HALL INTERN	214.62	
TYLER TECHNOLOGIES INC	920-999-00	ADM BOARD-BILLING MI	EPSON THERMAL RCT ANNUAL M	89.75	
FRONTIER	920-211-00	UTILITIES - ELEC,GAS	472-1651-101515-4 CITY HAL	75.18	
	920-211-00	UTILITIES - ELEC,GAS	304-003-2273-060600-4	24.17	
GARRETT K SUMMERS	920-341-00	MATERIALS & SUPPLIES	BITDEFENDER ENDPOINT SECUR	20.62	
TRAVELERS INSURANCE	920-352-00	PROPERTY INSURANCE	INS PREM AUTO LIAB OCT 202	3,122.60	
**PAYROLL EXPENSES			9/01/2024 - 9/30/2024	13,494.79	
			TOTAL:	26,958.87	
BOND	MUNICIPAL BOND COMM OF WV	970-221-00	WATER BOND A 2016	WATER BOND A SEPT 2024 PYM	22,481.88
				TOTAL:	22,481.88
CAPITAL/PROJECTS	BRUFFEY TRUCKING INC	999-140-00	ISLAND AVE 6" TO REP	STONE	606.75
	FERGUSON WATERWORKS	999-140-00	ISLAND AVE 6" TO REP	NEW LINE ISLAND AVE.	21,488.26
	ENTERPRISE FM TRUST	999-682-04	SUPERVISOR TRUCK	25H3G4 21 RAM 1500 LEASE P	405.28
		999-682-04	SUPERVISOR TRUCK	23W5D4 2021 NISSAN LEASE P	322.35
		999-682-04	SUPERVISOR TRUCK	23W5D8 2021 NISSAN LEASE P	364.29
		999-682-04	SUPERVISOR TRUCK	23W5DC 2021 NISSAN LEASE P	322.18
		999-682-04	SUPERVISOR TRUCK	23W5DG 2021 NISSAN LEASE P	322.18
	DUNCAN PARNELL INC	999-627-00	GPS & LAPTOP	SNAP POLE BAG	5.00
	A&A SAFETY	999-682-00	MOBILE TRAFFIC CONTR	TRAFFIC CONTROL	5,800.00
	FREEDOM AG & ENGERY COOPERAT	999-140-00	ISLAND AVE 6" TO REP	STARW, SEED	216.89
				TOTAL:	29,853.18

10-09-2024 09:32 AM		DISBURSEMENTS 9-01-24 TO 9-30-24			PAGE: 17
FUND: WATER					
DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	AMAZON.COM	920-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	111.24
		920-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	84.62
		920-341-00	MATERIALS & SUPPLIES	PCRD-COLORED FILE FOLDERS	3.46
		920-341-00	MATERIALS & SUPPLIES	PCRD-PERMANENT MARKERS	3.75
		920-341-00	MATERIALS & SUPPLIES	PCRD-HIGHLIGHTERS FOLDERS	4.40
	USI INSURANCE SERVICES LLC	920-341-00	MATERIALS & SUPPLIES	PCRD-COLORED PAPER PRESENT	60.12
		920-105-00	HEALTH INSURANCE	GRP BENEFIT 2ND INSTALLMEN	130.98
	PAYFLEX - INSPIRA	920-105-00	HEALTH INSURANCE	WATER SEPT 2024 HSA FEE	6.50
	AT&T MOBILITY	920-211-00	UTILITIES - ELEC,GAS	PRCD-AUG 2024 CELL PHN & G	54.00
	JEREMY DRENNEN, CPA	920-350-00	PROFESSIONAL & LEGAL	SAN & WAT FY 2024 YEAR END	750.00
	US POSTAL SERVICE (CMRS-FP)	920-999-00	ADM BOARD-BILLING MI	SEPT 2024 POSTAGE	250.00
	FP FINANCE PROGRAM	920-341-00	MATERIALS & SUPPLIES	AUG 2024 MAILER&INSERTER P	124.73
		920-341-00	MATERIALS & SUPPLIES	SEPT 2024 MAILER& INSERTE	124.73
	OPTIMUM B2B, DEPT. 1264	920-999-00	ADM BOARD-BILLING MI	SEPT 2024 CITY HALL INTERN	214.62
	TYLER TECHNOLOGIES INC	920-999-00	ADM BOARD-BILLING MI	EPSON THERMAL RCT ANNUAL M	89.75
	FRONTIER	920-211-00	UTILITIES - ELEC,GAS	472-1651-101515-4 CITY HAL	75.18
		920-211-00	UTILITIES - ELEC,GAS	304-003-2273-060600-4	24.17
	GARRETT K SUMMERS	920-341-00	MATERIALS & SUPPLIES	BITDEFENDER ENDPOINT SECUR	20.62
	TRAVELERS INSURANCE	920-352-00	PROPERTY INSURANCE	INS PREM AUTO LIAB OCT 202	3,122.60
	**PAYROLL EXPENSES			9/01/2024 - 9/30/2024	13,494.79
				TOTAL:	26,958.87
BOND	MUNICIPAL BOND COMM OF WV	970-221-00	WATER BOND A 2016	WATER BOND A SEPT 2024 PYM	22,481.88
				TOTAL:	22,481.88
CAPITAL/PROJECTS	BRUFFEY TRUCKING INC	999-140-00	ISLAND AVE 6" TO REP	STONE	606.75
	FERGUSON WATERWORKS	999-140-00	ISLAND AVE 6" TO REP	NEW LINE ISLAND AVE.	21,488.26
	ENTERPRISE FM TRUST	999-682-04	SUPERVISOR TRUCK	25H3G4 21 RAM 1500 LEASE P	405.28
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	FREEDOM AG & ENGERY COOPERAT	999-140-00	ISLAND AVE 6" TO REP	STARW, SEED	216.89
				TOTAL:	29,853.18

Nestor/Rizo made the motion to accept the September 2024 financial report. Motion carried.

- D. Department Report
- D.1 Water Department Report—Kelly Arnold provided the following report to the Board, including:
- Update Tennerton Booster Station Project
 - Update Island Avenue Main Line Project
 - Update Disposal for Scrap - Out of Service Transformer -Received \$22,919.00

Kelly expanded on some items in his report, noting that water usage increased this past month and that our water loss was 11%. A discussion took place.

CITY OF BUCKHANNON WATER DEPARTMENT
Monthly Report for September 2024

- Water leaks-2
- Weekly safety meetings.
- Locates.
- Renewed service – 0
- New Services-2
- Maintenance shop.
- Residential meters changed-2
- Residential meters tested-2
- Large meters tested.
- Chlorinator issues.
- New soda ash feeder installed.
- Meter change out.
- Island Ave. main line update.
- Cleared brush on right of ways.
- Valve boxes on Main St.
- Lead and copper spread sheet submitted.
- Public Service District meters tested-0
- Meter testing.
- Meter barrel repairs.
- All meters were read in system
- Clearing brush and grass from right of ways and tank sites
- Clearing meter barrel lids.
- Continuing to paint hydrants.
- Cleaning out valve boxes
- Repair meter barrels
- Maintenance booster stations.
- GPS valves, services, leaks for past year.
- 69.2 million gallons of water treated for month of September 2.31 million a day.
- Cost per million gallons treated for August \$560.77
- 24330 gallons of water hauled from plant.
- Off & On Reports / Customer complaints answered. - 232
- Non-Payments
- Continue to work on back-flow/cross-conn. Program.
- Maintenance equipment.

Month: Sep-24

			Monthly		
			Total	Y-T-D	
Million Gallons Treated:			69.2	214.2	
Total Chemical Treatment Cost:			38805	116047.9	
Cost per Million Gallons:			560.77	541.77	
			Amount	Monthly	Y-T-D
Chemical	Cost	Unit	Used (lbs)	Cost	Cost
Carbon	2.76	lb	3900	10764	34086
Chlorine	1.39	lb	2670	3711.3	10508.4
Fluoride	2.2	lb	275	605	2057
KMnO4	3.65	lb	1186	4328.9	12862.6
NaMno4	1.4	lb		0	0
Lime	0.23	lb	1850	425.5	885.5

Premier Pac	0.455	lb	24349	11078.8	31127.92
Soda Ash	0.470	lb	13050	6133.5	19246.5
Sodium Hex	2.93	lb	600	1758	5274
Smart-Phos	14.16	GAL	0	0	0
				<hr/>	
				38805	116047.9

Unaccounted For Water through June 30, 2024						
		Plant	Distribution	Sold to	Sold to	Percent
	Produced (a.)	Loss (b.)	Loss (c.)	City (d.)	PSDs (e.)	Loss
Jul-24	72,343,370	1,527,706	12,416,000	21,467,600	35,496,200	1.98%
Aug-24	72,710,012	1,597,420	542,000	21,599,300	33,351,000	21.48%
Sep-24	69,231,067	1,572,032	150,000	23,848,600	37,118,800	9.45%
Oct-24						#DIV/0!
Nov-24						#DIV/0!
Dec-24						#DIV/0!
Jan-25						#DIV/0!
Feb-25						#DIV/0!
Mar-25						#DIV/0!
Apr-25						#DIV/0!
May-25						#DIV/0!
Jun-25						#DIV/0!
Totals:	214,284,449	4,697,158	13,108,000	66,915,500	105,966,000	11.01%

D.2 ARPA Projects Update - City Engineer Jay Hollen provided a brief update.

D.3 FEMA Generator Update- – City Engineer Jay Hollen provided a brief update.

E. Correspondence and Information—Mayor Skinner reviewed the following with the Board; some items were discussed.

Items E.1 to E.2: The P.S.D.’s meeting minutes were distributed to the board members as information sharing between the COB and the P.S.D’s

E.1 Mt. Hope Water Association Meeting Minutes-August 2024

E.2 Elkins Road P.S.D. Meeting Minutes-September 2024

E.3 1987 Water Resources Investigation Rpt from USGS re: Water contained in the underground coal mines-Information is available with the City Engineer, Jay Hollen.

E.4 DEP Notice of Application-PSD-Carter Roag Coal Company- Jay Hollen & Kelly Arnold are reviewing.

west virginia department of environmental protection

Division of Mining and Reclamation
47 School Street, Suite 301
Philippi, WV 26416-1600
304 457-3219

Harold D. Ward, Cabinet Secretary
www.dep.wv.gov

September 12, 2024

Carter Roag Coal Company
109 Appalachian Drive
Beckley, WV 25801

Re: Permit Renewal #1
Permit No.: S200319

Dear Applicant:

Your request to renew the above referenced permit, located in Middle Fork District of Randolph County has been administratively reviewed.

In accordance with Section 3.27.b of the West Virginia Surface Mining Reclamation Rule, your application has been determined to be subject to public notice requirements.

The Certification of Publication must be made part of the application no later than four (4) weeks after the last date of publication. Failure to do so will result in the approval of the Renewal being delayed.

A technical review of the Renewal application will be performed, and you will be notified of any technical deficiencies.

Sincerely

Pamela J.
Corley

Pamela J. Corley
Permit Review

Digitally signed by Pamela J. Corley
DN: CN = Pamela J. Corley email =
Pamela.J.Corley@dep.wv.gov, C = US, O = WV
Department of Environmental Protection
Date: 2024.09.12 11:25:23 -0400

PC: Inspector Daniel Flack
New River Engineering, Inc.

Promoting a healthy environment.

F. Consent Agenda –

F.1 Approval of Minutes: Regular 09/12/24– Mayor Skinner asked for any comments or corrections or a motion to approve the minutes as presented.

Rizo/Nestor moved to approve the minutes from the Regular 09/12/24. The motion carried.

G. Strategic Issues for discussion and vote:

G.1 Approval Wage Increase Eric Thomason Receiving Class IV Certification (Per approved PayScale Implemented in 2021) - Mayor Skinner and Kelly Arnold provided the overview, noting the increase will be to \$30 per hour.

Thomas/Rizo motioned to approve the wage increase for Eric Thomason to \$30 per hour for receiving a Class IV Certification. The motion carried.

STATE OF WEST VIRGINIA DEPARTMENT OF HEALTH

This is to Certify

Eric D. Thomason

Has complied with all Rules and Regulations of the State of West Virginia to become certified as a

**DW Drinking Water Certification DW-4
WVOP34142**

EXPIRATION DATE: September 30, 2026



Director, Office of Environmental Health Services

G.2 Upshur County Airport Authority Generator Installation- R.O.W. for Booster Station & Access Road – Jay Hollen gave the board an overview of this item. No action was necessary.

G.3 Discussion Enterprise Leasing Options—Ethan Crosten provided an overview of the request to switch out the four Nissans we were leasing to capture a top trade-in value and lease Toyota Tacoma(s). Going with the Toyotas will increase the cost by \$50 per month per vehicle, but switching out the fleet now rather than later would provide savings to our overall lease package.

Thomas/Nestor motioned to approve the new vehicle lease as presented. The motion carried.

G.4 Approval Execution of the WV Infrastructure & Jobs Development Council (IJDC) Pre-Application Funding Assistance Grant Agreement – Mayor Skinner recognized Shane Whitehair of Region VII, who provided an overview of the WV Infrastructure & Jobs Development Council (IJDC) Pre-Application Funding Assistance Grant Agreement, which was a part of the meeting packet that will provide a grant not to exceed \$75,000 of pre-application funding assistance.

Rizo/Thomas motion to approve and authorize the Mayor to sign the WV Infrastructure & Jobs Development Council (IJDC) Pre-Application Funding Assistance Grant Agreement as presented. The motion carried.

IC-1/PA FA G (04/24)

**GRANT AGREEMENT
PRE-APPLICATION FUNDING ASSISTANCE
(2024W-2616)**

This Grant Agreement entered into by and between the WEST VIRGINIA WATER DEVELOPMENT AUTHORITY (the “Authority”), at the direction of the WEST VIRGINIA INFRASTRUCTURE AND JOBS DEVELOPMENT COUNCIL (the “Council”), and the CITY OF BUCKHANNON (the “Governmental Agency”).

R E C I T A L S

WHEREAS, the Council has authorized the Authority to make a grant to the Governmental Agency in the amount not to exceed \$75,000 (the “Grant”) for the purposes of providing pre-application funding assistance for a project for which a preliminary application has been submitted and approved by the Council;

WHEREAS, the Governmental Agency wishes to accept the Grant upon such terms and conditions as are hereinafter set forth for the purposes of the pre-application funding assistance for the project described in Exhibit A attached hereto and incorporated herein by reference (the “Project”);

WHEREAS, this Grant Agreement sets forth the Council, the Authority and the Governmental Agency’s understandings and agreements with regard to the Grant.

NOW, THEREFORE, in consideration of the premises and the mutual agreements hereinafter contained, the Authority and the Governmental Agency hereby agree as follows:

T E R M S

1. Prior to the distribution of the Grant, the Governmental Agency shall provide the Authority with a Project budget and an anticipated monthly draw schedule reflecting the receipt dates and amounts from other funding sources. The Project budget shall not be amended unless the Governmental Agency has received the prior written consent of the Council.
2. The Authority shall advance the Council's share of the Project costs from the Grant from time to time upon receipt of a requisition evidencing the costs incurred, which requisition must be satisfactory to the Authority. Unless agreed to by the Council prior to the commencement of construction, the Grant shall be the last dollars expended on the Project.
3. The monthly requisition will also set forth (i) the amounts requested for that requisition period from all other funding agencies, and (ii) the amounts advanced for the Project to date from all other funding agencies.
4. The Governmental Agency will use the proceeds of the Grant only for the purposes specifically set forth in Exhibit A.

5. The Authority shall wire the approved requisition amount using the wiring instructions provided in Exhibit B, unless the Council and Authority are provided replacement instructions in writing.

6. The Governmental Agency shall comply with and is bound by the Council’s rules set forth as Title 167, Series 1 and more particularly Section 5.9 with respect to the sale of the Project.

7. The Governmental Agency acknowledges that the Grant may be reduced, from time to time, to reflect actual Project costs and availability of other funding.

8. The Governmental Agency shall list the Grant provided by the Authority and the Council in any press release, publication, program bulletin, sign or other public communication that references the Project, including but not limited to any program document distributed in conjunction with any groundbreaking or dedication of the Project.

9. The Governmental Agency and its personnel should not (a) knowingly use grant funds, or goods or services purchased with grant funds, to engage, either directly or indirectly, in a prohibited political activity, or (b) be knowingly compensated from grant funds for time spent engaging in a prohibited political activity.

10. The Authority, the Council and the Governmental Agency shall comply with the conflicts of interest rules adopted by the State of West Virginia.

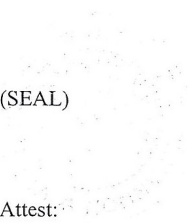
11. This Grant Agreement will expire on October 2, 2026, unless extended at the direction of Council.

12. This Grant Agreement may be executed by the parties hereto in separate counterparts, each of which when so executed and delivered shall be an original, but all such counterparts shall together constitute but one in the same instrument.


13. This Grant Agreement shall be governed by the laws of the State of West Virginia.

IN WITNESS WHEREOF, the parties hereto have caused this Grant Agreement to be executed by the respective duly authorized officers as of the date executed below by the Authority.

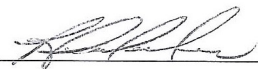
CITY OF BUCKHANNON



(SEAL)

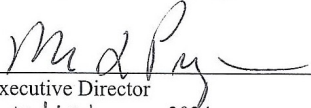
By: 
Its: Mayor
Date: 10 October, 2024

Attest:


Its: Recorder

WEST VIRGINIA WATER
DEVELOPMENT AUTHORITY

(SEAL)

By: 
Its: Executive Director
Date: 10/18, 2024

Attest:



Its: Authorized Officer

Exhibit A

**Project Description
(IJDC 2024W-2616)**

The Project consists of the work necessary to prepare a preliminary engineering report, preliminary application, and all necessary appurtenances thereto.

Location: Buckhannon, Upshur County

Governmental Agency:	City of Buckhannon
Address:	70 East Main Street, Buckhannon, WV 26201
Grant Amount:	\$75,000
Fiscal Year:	July 1 – June 30
FEIN:	<u>55-6000152</u>

City of Buckhannon
70 East Main Street
Buckhannon, WV 26201



Phone: 304.472.1651
TDD: 304.472.9550
Fax: 304.472.0934

Wiring Instructions

**CITY OF BUCKHANNON
2024W-2616**

Payor:	West Virginia Infrastructure & Jobs Development Council
Source:	Grant Proceeds
Amount:	\$ <u>75,000.00</u>
Date:	
Form:	Electronic Funds Transfer
Payee:	City of Buckhannon
	70 East Main Street, Buckhannon, WV 26201
Contact Name:	<u>Amberle Jenkins</u>
Telephone:	<u>(304) 472-1430</u>
Bank Name:	<u>JB Morgan Chase</u>
Bank Street Address:	<u>32 E Main St, Buckhannon WV 26201</u>
Bank Contact:	
Telephone:	<u>(304) 472-4602</u>
ABA:	<u>051900366</u>
Account #:	<u>406001637</u>
Account Name:	<u>Water Board City of Buckhannon</u>

G.5 Water Treatment Plant Project – Nothing more was discussed.

H. Executive Session per WV Code § 6-9A-4 Personnel and Property Matters

Thomas/Rizo motioned to move into the Executive session at 7:54 AM. The motion carried.

Thomas/Rizo motioned to leave the Executive Session at 8:34 AM. The motion carried.

Mayor Skinner noted that during the Executive Session, we discussed personnel and property matters, but no decisions were made.

I. Board Member's Comments and Announcements – There were no additional comments or announcements from the Board Members.

J. Adjournment

At 8:35 AM, Thomas made a motion to adjoin.

Mayor Robert N. Skinner III _____

City Recorder Randall H. Sanders _____