

STATE OF WEST VIRGINIA, COUNTY OF UPSHUR, CITY OF BUCKHANNON, TO WIT:

A regular meeting of the Buckhannon City Council was held on Thursday, December 05, 2024, at 7:00 p.m., in the Council Chambers of City Hall. The following individuals were in attendance (GTM indicates by GoToMeeting):

Mayor	Robbie Skinner	Absent
City Recorder	Randall Sanders	Present
Board Member	Pam Bucklew	Absent
Board Member	Scott Randall	Present
Board Member	Dave Thomas	Present
Board Member	Jack Reger	Present
Board Member	Rob Zuliani	Present
Director of Finance & Admin/Assistant Recorder	Amberle Jenkins	Present
Director of Public Works	Jerry Arnold	Absent
Director of Public Works	Ethan Crosten	Present
Buckhannon Fire Department	JB Kimble	Present
City Attorney	Thomas O'Neill	Absent
City Engineer	Jay Hollen	Present – GTM
Office Manager	Barbara Hinkle	Present
Minute Taker	Alice Teets	Present

Guests: Thomas Aman-Step toe & Johnson PLLC, Don Nestor- GTM, BFD Maria Potter, BFD Shane Jenkins, BFD Staff & Family members, Dr. Kimberly Farry & Glenn Davis.

*City Council of Buckhannon – 7:00 PM in Council Chambers
Meeting Agenda for Thursday, December 5, 2024*

1. Call to Order
2. Moment of Silent Reflection
3. Reciting of the Pledge of Allegiance
4. Approval of Previous Meeting Minutes: 11/21/2024
5. Report of Events, Correspondence, and Information
 - a. See Full Listing Included in the Council Packet
6. Public Comment – Motion to Open & Close Requested
7. Recognition of Guests
 - a. West Virginia Wesleyan College Student Senate Wyatt Burns
 - b. Thomas Aman, Steptoe & Johnson PLLC, Bond Counsel, WTP Project
8. Financial Report – Director of Finance, Amberle Jenkins
 - a. Approval of Bill Payments
 - b. Municipal Home Rule Program 2024 Progress Report
 - c. ARPA Funds Obligation
9. Public Works Report – Directors of Public Works, Jerry Arnold and/or Ethan Crosten
10. City Fire Department Report – Chief J.B. Kimble
 - a. Maria Potter Rank Promotion to Firefighter 1st Class
 - b. Shane Jenkins Rank Promotion to Firefighter 1st Class
11. City Attorney's Report – Thomas J. O'Neill
12. Old Business Discussions:
 - a. Ordinance #469 – Vacating 3 Alleyways; Property Swap with W.V.W.C.
13. New Business Discussions:
 - a. Approval Building and Wiring Permits
 - b. Waste Collection Board Appointment
 - c. Consideration of adoption of a Reimbursement Resolution which would authorize the reimbursement of expenditures made by the City of Buckhannon or The Water Board of the City of Buckhannon relating to a new Water Treatment Plant and all appurtenances prior to issuance of Water Revenue Bonds by the City from the proceeds of such Bonds upon their issuance in a principal amount not to exceed \$50,000,000
14. Council Members' Remarks and Announcements
15. Mayor's Remarks and Announcements
16. Declaration of Adjournment

This agenda is certified by Mayor Robbie Skinner on Monday, Dec. 2, 2024. To participate in this meeting virtually, use this link: <https://global.gotomeeting.com/join/443910693>, or by phone, call: (571) 317-3112, access code: 443-910-693.

Call to Order: At 7:00 p.m., Recorder Randall Sanders called the December 5, 2024, City Council meeting to order.

Moment of Silent Reflection: Recorder Sanders invited those in attendance to join in silent reflection.

Reciting of the Pledge of Allegiance: Recorder Sanders invited those in attendance to join in the Pledge of Allegiance.

Approval of Previous Meeting Minutes: 11/21/2024 The minutes were not available for approval, therefore, this is moved to the next City Council Meeting.

Report of Events, Correspondence, and Information

- Buckhannon Fire Department Christmas Parade on December 6th
- WV Dickens Festival and Faire on December 7th
- Premiere of Hank's Christmas II on December 7th
- Notice Accepting Applications-Sanitary Dept. Full-Time Pipelayer/Laborer
- Notice Accepting Applications-SYCC Full-Time Administrative Position
- Notice Accepting Applications-PCSC for Police Officer

**CITY OF BUCKHANNON ACCEPTING APPLICATIONS FOR
THE POSITION OF A FULL-TIME PIPE LAYER/LABORER**

Job Description – Sanitary Department-Stormwater Department

The City of Buckhannon Sanitary Department is accepting applications until January 3, 2025 for the position of a full-time pipe layer/laborer.

Benefits include health insurance and participation in the Public Employee Retirement System.

Candidates must:

- Be 18 years of age or older.
- Possess a valid WV Class A or Class B commercial driver's license.
- Possess a High School diploma or equivalent.
- Be in good physical condition. This job includes, but is not limited to lifting between 50-100 lbs. regularly.
- Willing to work in confined spaces and in inclement weather

Eligible candidates will be subject to a background check and drug test.

Hourly rate starting at **\$13.00 per hour** dependent on education, skills and qualifications.

Applications may be obtained at City Hall 70 E Main St, Buckhannon WV, Mon-Fri 8:30 a.m. to 4:30 p.m. or call 304-472-1651.

The City of Buckhannon is an EEOC employer committed to the principal of equal opportunity for all qualified persons.

Randall H. Sanders, Recorder
City of Buckhannon

**CITY OF BUCKHANNON ACCEPTING APPLICATIONS
FULL-TIME ADMINISTRATIVE POSITION AT THE SYCC**

The City of Buckhannon is accepting applications to fill one administrative full-time position at the Stockert Youth and Community Center.

This position includes retirement and health benefits.

Candidates that are considered for the position will be subject to background check, drug test, and physical exam.

Applications and a complete job description may be obtained at City Hall, 70 E Main St, Buckhannon WV, Mon-Fri 8:30 am to 4:30 pm, or call 304-472-1651 for information.

The deadline for applications is Friday, December 13, 2024.

The City of Buckhannon is an EEOC employer committed to the principle of equal opportunity for all qualified persons, and employs without regard to any individual's creed, race, color, ethnicity, national origin, religion, gender, age, handicap, familial status, or sexual orientation.

Randall H. Sanders, Recorder
City of Buckhannon

**NOTICE
THE POLICE CIVIL SERVICE COMMISSION CITY OF BUCKHANNON, WEST VIRGINIA**

Notice is hereby given that the Police Civil Service Commission of the City of Buckhannon will now accept applications for competitive examination for the eligibility list for entry-level police officer in the Police Department of the City of Buckhannon, subject to the following requirements:

1. Applicants must at least 18 years of age.
2. Must have High School diploma or GED equivalent. All transcripts required and submitted with the application.
3. Applicants will be subject to background check.
4. Applicants must have a Valid West Virginia Driver's License.

5. Applicants must comply with all other laws, rules and regulations as prescribed in writing by the Code of the State of West Virginia and the Police Civil Service Commission of Buckhannon, West Virginia. Copies of the current written rules and regulations of said Commission are available for inspection by any member of the public at City Hall, 70 East Main Street, Buckhannon, WV during regular business hours.

As part of the application process, a required physical agility test and written examination will be administered on Saturday, February 8, 2025 at 9:00 A.M. Further information to be available from City Hall through the application process. The top three scores will be sent to city council for interview where a hiring decision may be made.

Candidates that are successfully hired will be subject to residency requirements, drug test, physical, psychological and polygraph examination.

All applications must be received by the Commission at City Hall; or alternatively be postmarked, addressed to the Police Civil Service Commission, 70 East Main Street, Buckhannon, WV 26201, **no later than 4:30 p.m. or postmarked by 12:00 midnight on Friday, January 3, 2025.** Details may also be found on the City of Buckhannon website —www.buckhannonwv.org

Application forms may be obtained from City Hall, 70 East Main Street, Buckhannon, WV 26201 or Buckhannon Police Department, Buckhannon WV 26201 by calling 304-472-5723. You may also email tismith@buckhannonpolice.com for a copy of the application.

Randall Sanders, Clerk
Police Civil Service Commission

Public Comment – Motion to Open & Close Requested

Motion by Randall/Thomas to Open the Public Comment portion of the meeting. Motion carried unanimously.

Don Nestor spoke, wanting to qualify his comments at a previous meeting regarding the proposed Stockert Youth & Community Center building project. At no time did he mean that the City was going to abandon SYCC. His concern was abandoning the proposed new building. He feels that it is important for all of us, the community to seek ways to support the youth. He was not intending to say that the City did not support SYCC. He challenges everyone to support the youth of Buckhannon and Upshur County.

Motion by Thomas/Zuliani to Close Public Comments. Motion carried unanimously.

Recognition of Guests

West Virginia Wesleyan College Student Senate Wyatt Burns: Mr. Burns was not present at the meeting.

Thomas Aman, Steptoe & Johnson PLLC, Bond Counsel, WTP Project – Mr. Aman came to speak regarding consideration of adoption of a Reimbursement Resolution which would authorize the reimbursement of expenditures made by the City of Buckhannon or The Water Board of the City of Buckhannon relating to a new Water Treatment Plant project and all appurtenances prior to issuance of Water Revenue Bonds by the City from the proceeds of such Bonds upon their issuance in a principal amount not to exceed \$50,000,000. This is a preliminary action which reserves the ability of the City to create bonds. This is a Federal US Tax Department requirement, for if/when the bonds are produced. The Water Department has opened a specific account for these funds.

For background, the life expectancy of the current water plant is approximately 6-7 years. We have to look at building a new plant as it is not reasonable to update the current building. It would be cost prohibitive to update for a few years then end up having to build a new plant regardless.

Council Member Scott Randall asked if there are hurdles to increasing the amount once we adopt the Reimbursement Resolution. Mr. Aman answered that it is possible to amend it, but it is not recommended to do so.

This allows us to be reimbursed for engineering costs that are on-going. Estimated completion date would be within 5-7 years.

Motion by Reger/Thomas adoption of a Reimbursement Resolution which would authorize the reimbursement of expenditures made by the City of Buckhannon or The Water Board of the City of Buckhannon relating to a new Water Treatment Plant and all appurtenances prior to issuance of Water Revenue Bonds by the City from the proceeds of such Bonds upon their issuance in a principal amount not to exceed \$50,000,000. Motion carried unanimously.

RESOLUTION 2024-13

**RESOLUTION OF THE CITY OF BUCKHANNON, WEST VIRGINIA
DECLARING ITS OFFICIAL INTENT TO BE REIMBURSED FROM
THE PROCEEDS OF BONDS TO BE ISSUED BY THE CITY FOR
EXPENDITURES IN CONNECTION WITH THE DESIGN,
ACQUISITION, CONSTRUCTION AND EQUIPPING OF A NEW
WATER TREATMENT PLANT AND APPURTENANT FACILITIES
MADE PRIOR TO THE ISSUANCE OF TAX-EXEMPT BONDS OR
OTHER OBLIGATIONS**

WHEREAS, Treasury Regulations Section 1.150-2 (the “**Reimbursement Regulation**”) sets forth the rules for determining when proceeds of bonds or other obligations are deemed spent for purposes of applying Sections 103 and 141 through 150 of the Internal Revenue Code of 1986, as amended (the “**Code**”), including the arbitrage yield restrictions and rebate requirements under Code Section 148, if the proceeds are used to reimburse expenditures made prior to the date of issue of the bonds or other obligations;

WHEREAS, the Reimbursement Regulation requires that a declaration of official intent to reimburse the expenditures (“**Declaration of Official Intent**”) be made not later than sixty (60) days after payment of the “original expenditure,” as such term is defined in the Reimbursement Regulation (the “**Original Expenditures**”), and that an allocation in writing evidencing use of proceeds of a reimbursement bond to reimburse an Original Expenditure be made within eighteen (18) months after the later of the date the Original Expenditure is paid or the date the project is placed in service or abandoned, but in no event later than three (3) years after the Original Expenditure is paid;

WHEREAS, the City of Buckhannon, West Virginia (the “**City**”) wishes to take such action as is necessary or permitted to comply with the Reimbursement Regulation;

WHEREAS, the City, working in tandem with The Water Board of the City of Buckhannon (the “**Board**”), intends to undertake the design, acquisition, construction and equipping of a new Water Treatment Plant which will include but not be limited to the acquisition of real property, new raw water intake, raw water pumping station, chemical storage and feed facilities, rapid mixers, flocculation and sedimentation basins, filters, clearwells, high service pumping station, onsite hypochlorite generation and disinfection, wastewater settling and recycling facilities, laboratory and operation/administration spaces and related treatment processes/facilities, demolition of existing plant structures, replacement, upgrade and/or addition of various transmission and distribution pipelines, water booster stations, water storage tanks and other facilities throughout the service area of the utility, together with all appurtenant facilities (the “**Project**”), and the financing of all or a portion of the costs thereof through the issuance by the City pursuant to Chapter 8, Article 19 of the West Virginia Code of 1931, as amended (the “**Act**”) of not more than \$50,000,000 in aggregate principal amount of Water Revenue Bonds, in one or more series (the “**Bonds**”); and

WHEREAS, the City and the Board expect to make Original Expenditures relating to the design, acquisition, construction and equipping of the Project prior to the issuance of the Bonds;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF BUCKHANNON, WEST VIRGINIA, AS FOLLOWS:

1. This is a Declaration of Official Intent within the meaning of Treasury Regulations Section 1.150-2

2. The City intends and reasonably expects that Original Expenditures made by the City or the Board in connection with the Project will be reimbursed with proceeds of the Bonds to be issued by the City pursuant to the Act, in order to finance costs of the Project, to pay capitalized interest on the Bonds, if necessary, to fund a reserve fund for the Bonds, if necessary and if funded from Bond proceeds, and to pay costs of issuance of the Bonds and related costs. The Bonds are anticipated to be issued, in one or more series, in the maximum aggregate principal amount of not more than \$50,000,000.

3. The source of payment for Original Expenditures relating to the Project to be reimbursed from proceeds of the Bonds will be cash dispersed from the Board’s City of Buckhannon-Water Board—Water Plant Project account held at JPMorgan Chase Bank.

4. The Mayor of the City is hereby authorized, empowered and directed to take any additional action necessary to comply with the requirements of the Reimbursement Regulation so that Bond proceeds used to reimburse expenditures which are the subject of this Declaration of Official Intent will be deemed spent, including making an allocation in writing evidencing the use of proceeds of the Bonds to reimburse an Original Expenditure within eighteen (18) months after the later of the date the Original Expenditure is paid or the date the Project is placed in service or abandoned, but in no event later than three (3) years after the Original Expenditure is paid.

5. The appropriate officials of the City, including without limitation the Mayor and the Recorder of the City are hereby authorized and directed to execute and deliver for and on behalf of the City any or all additional certificates and other documents and to perform all other acts they may deem necessary or appropriate in order to implement and carry out the matters authorized in this resolution.

6. This Resolution shall become effective upon the date of its adoption.

[Remainder of Page Intentionally Blank]

Adopted this 5th day of December, 2024.

CITY OF BUCKHANNON,
WEST VIRGINIA



Mayor

CERTIFICATION

The undersigned, being the duly qualified, elected and acting Recorder of the City of Buckhannon, West Virginia, does hereby certify that the foregoing Resolution was duly adopted by the City Council of the City of Buckhannon at a regular meeting duly held, pursuant to proper notice thereof, on December 5, 2024, a quorum being present and acting throughout, and which Resolution has not been modified, amended or revoked and is a true, correct and complete copy thereof as of this 5th day of December, 2024.

By: 
Recorder

Financial Report – Director of Finance, Amberle Jenkins - Mrs. Jenkins presented the current financial reports.

Amby report 12-5-24

Balances *November 2024*

General Fund mm checking \$922,124 CD \$86,576

Historic Landmark savings \$3,037

Stockert Youth Center Capitol Campaign \$448,161 + 12,000 pledge = \$460,161 (request to refund \$100,000 donation from Citizens was received. Weyerhaeuser asked for \$15,000 of their donation to go toward gym floor, received a verbal notice from Elks that they will ask for \$2,250 donation to be returned to them.

Coal Tax \$63,663

Municipal Stabilization Fund \$924,215

Flood Control Acct \$78,354

Consolidated Public Works Board \$93,133 Cem CD \$235,407

Sales Tax \$2,343,736

American Rescue Plan Acct \$201,929

Opioid Account \$113,255

November 2024 General Fund – revenues \$341T

and Expenditures were \$694T

Invoices to note—see attached

Stockert activities report in packet list 1323 participants in activities for the month of November.

Buckhannon Community Theatre will present the play “Best Christmas Pageant Ever” at the Colonial Arts Center. Shows begin Friday Dec 6, then 7, 8, 14, 15

I was informed by our insurance agent that he received the quote for the Buckhannon Volunteer Fire Department insurance policy. It renews January 1st. The expiring policy is \$27,604. The new policy amount is \$30,669. A 7% increase. The reason for the increase was the added exposure of the Mudlick facility, which has expanded training that include a maze of Conex boxes for simulated scenarios. The added property value was about \$50,000. Also, this is the first year we listed a Junior Firefighters group. We also need to implement a couple of policy changes to include volunteer fire fighters.

ARPA:

The last Council meeting I informed City Council would need to reallocate \$106,000 of the ARPA funds.

Funds must be obligated by Dec 30, 2024.

Reminder that city received about \$2.3 million that went toward Water and Sewer projects for engineering and construction costs. Projects included:

Water- Tennerton Water Storage Tank Rehabilitation; Tennerton Booster Station building and equipment and Water Treatment Plant Equipment.

Sewer – Engineering and construction costs of Taylor Street Sanitary Sewer and North Locust Street Sanitary Sewer

Stormwater – Engineering of Taylor Street Storm Sewer project.

The Water Board has already started the process for a new water plant. These funds could be used toward a small portion of the engineering design work. The Water Board already has a contract with Potesta Engineering and these funds would qualify for that expenditure since we already have an obligation. I would ask that the City Council formally approve the remaining ARPA funds go toward this work for the water plant design phase of the project.

Home Rule Report – required:

- Plank – Property Nuisance – On site citations successful – Tax lien is not
- Plank – Part time police officer – Have not used this option since 2020 – It is difficult to recruit a certified part time police officer
- Plank- Disposition of Municipal Property by online sale.
- Plank – Permit non-intoxicating beer to be sold in Food establishment that hold proper license to sell on Sunday morning.
- Plank – Enterprise Zone – Permits establishment of Enterprise zone to allow for Property tax rebates for certain qualified commercial and industrial businesses.
- Plank – Ability to collect municipal sales tax. Most success has been with this plank as listed in the report.

Nov. 2024					
Start Date	Start Time	End Time	Event	Location	# Attended
11/01/2024	2:30 PM	5:30 PM	SYCC After-School Program	Whole building	40
11/01/2024	5:00 PM	6:00 PM	Drill Team Practice	Gym	9
11/02/2024	9:00 AM	10:00 AM	Yoga	Upstairs	11
11/02/2024	10:00 AM	4:00 PM	SYCC Bingo at Event Center	Event Center	75
11/02/2024	5:00 PM	7:00 PM	Building Rental	Gym, Lounge, Game Room	23
11/04/2024	5:30 PM	8:30 PM	Karate	Gym	28
11/05/2024	5:00 PM	7:00 PM	Yoga	Upstairs	8
11/05/2024	5:30 PM	6:30 PM	Kickboxing	Gym	6
11/06/2024	2:30 PM	5:30 PM	SYCC After-School Program	Whole Building	46
11/07/2024	2:30 PM	5:30 PM	SYCC After-School Program	Whole Building	52
11/07/2024	5:00 PM	7:00 PM	Yoga	Upstairs	8
11/07/2024	6:30 PM	8:30 PM	Karate	Gym	19
11/08/2024	2:30 PM	5:30 PM	SYCC After-School Program	Whole Building	43
11/08/2024	5:00 PM	6:00 PM	Drill Team Practice	Gym	7
11/09/2024	10:00 AM	2:00 PM	Basketball Skills Day at BUHS	High School Gym	280
11/09/2024	10:00 AM	1:00 PM	Sensei Larry's Self Defense Class	Upstairs	3
11/09/2024	11:30 AM	3:00 PM	Karate Belt Test	Gym	20
11/12/2024	2:00 PM	6:30 PM	Violin Lessons	Upstairs	4
11/12/2024	2:30 PM	5:30 PM	SYCC After-School Program	Whole Building	44
11/12/2024	5:00 PM	7:00 PM	Yoga	Upstairs	6
11/12/2024	5:30 PM	6:30 PM	Kickboxing	Gym	9
11/13/2024	2:30 PM	5:30 PM	SYCC After-School Program	Whole Building	42
11/13/2024	5:30 PM	6:30 PM	Kangoo	Gym	6
11/13/2024	6:30 PM	8:30 PM	Karate	Gym	18
11/14/2024	2:30 PM	5:30 PM	SYCC After-School Program	Whole Building	52
11/14/2024	5:00 PM	7:00 PM	Yoga	Upstairs	8
11/14/2024	6:30 PM	8:30 PM	Karate	Gym	15
11/15/2024	2:30 PM	5:30 PM	SYCC After-School Program	Whole Building	44
11/15/2024	5:00 PM	6:00 PM	Drill Team Practice	Gym	9
11/16/2024	9:00 AM	10:00 AM	Yoga	Upstairs	7
11/16/2024	4:30 PM	6:30 PM	Private Birthday Party Rental	Gym, Lounge, Game Room	25
11/17/2024	3:00 PM	5:00 PM	Private Birthday Party Rental	Gym, Lounge, Game Room	27
11/18/2024	10:30 AM	2:00 PM	Open Gym/Game Room	Gym, Game Room	4
11/18/2024	2:30 PM	5:30 PM	SYCC After-School Program	Whole Building	46
11/18/2024	5:30 PM	8:30 PM	Karate	Gym	24
11/19/2024	2:00 PM	6:30 PM	Violin Lessons	Upstairs	4
11/19/2024	2:30 PM	5:30 PM	SYCC After-School Program	Whole Building	51
11/19/2024	5:00 PM	7:00 PM	Yoga	Upstairs	6
11/19/2024	5:30 PM	6:30 PM	Kickboxing	Gym	10
11/20/2024	2:30 PM	5:30 PM	SYCC After-School Program	Whole Building	43
11/20/2024	5:30 PM	6:30 PM	Kangoo	Gym	6
11/20/2024	6:00 PM	7:00 PM	4-H	Cafeteria	27
11/21/2024	2:30 PM	5:30 PM	SYCC After-School Program	Whole Building	51
11/21/2024	5:00 PM	7:00 PM	Yoga	Upstairs	3
11/21/2024	6:30 PM	8:30 PM	Karate	Gym	13
11/22/2024	5:00 PM	6:00 PM	Drill Team Practice	Gym	5
11/25/2024	12:00 PM	4:00 PM	Open Gym/Game Room	Gym, Game Room	3
11/25/2024	3:00 PM	4:00 PM	Drill Team Practice	Gym	4

11/26/2024	12:00 PM	4:00 PM	Open Gym/Game Room	Gym, Game Room	4
11/26/2024	2:00 PM	6:30 PM	Violin Lessons	Upstairs	4
11/26/2024	5:00 PM	7:00 PM	Yoga	Upstairs	8
11/26/2024	5:30 PM	6:30 PM	Kickboxing	Gym	6
11/27/2024	12:00 PM	4:00 PM	Open Gym/Game Room	Gym, Game Room	5
11/30/2024	9:00 AM	10:00 AM	Yoga	Upstairs	2

Regarding previously donated funds to the proposed new Stockert Building project, that is no longer going to be constructed, Citizens Bank and Elks Lodge have requested their donations be returned to them. Weyerhaeuser requests that their donation to be put toward a new floor in the existing SYCC building gym.

Approval of Bill Payments

November 16-30, 2024 GENERAL FUND PAYMENT OF BILLS

\$179,068.72– J.F ALLEN – MILLING & BLACKTOPPING

\$50,000.00– CONSOLIDATED PUBLIC WORKS BOARD – 2ND HALF 2024-25 BUDGET

\$5,541.26- ROZELLE ENTERPRISES– SYCC GYM DOOR REPLACEMENT

12-04-2024 03:00 PM DISBURSEMENTS 11-16-24 TO 11-30-24 PAGE: 1

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
MAYOR'S OFFICE	ASSOCIATION OF STATE FLOODPL	409-341-00	MAYOR'S SUPPLIES & M	PCRD-2025 CFM MEMBERSHIP	180.00
	BUCKHANNON CHAMBER OF COMMER	409-341-00	MAYOR'S SUPPLIES & M	2025 ANNUAL MEMBERSHIP	620.00
	WV PUBLIC EMPLOYEES RETIREME	409-106-00	MAYOR'S RETIREMENT	WV RETIREMENT CONTRIBUTION	82.70
		409-106-00	MAYOR'S RETIREMENT	WV RETIREMENT CONTRIBUTION	76.29
		409-106-00	MAYOR'S RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	18.01
	PAYROLL ACCOUNT (ALL DEPTS)	409-341-00	MAYOR'S SUPPLIES & M	OCT 2024 AA FEES	208.60
	KAREN SCHRADER	409-341-00	MAYOR'S SUPPLIES & M	CHRISTMAS BOWS	30.00
	INDEED.COM	409-341-00	MAYOR'S SUPPLIES & M	PCRD-CLERICAL JOB HELP WAN	92.52
	EVENTBRIGHT	409-341-00	MAYOR'S SUPPLIES & M	PCRD-REG FEE 2 DAY GRANT T	60.00
	MY BUCKHANNON	409-341-00	MAYOR'S SUPPLIES & M	CLERICAL POSITION @ CH	93.50
	WALMART STORES INC -BUCKHANN	409-341-00	MAYOR'S SUPPLIES & M	PCRD-MOUSEPAD	4.88
	DELUX BUSINESS FORMS	409-341-00	MAYOR'S SUPPLIES & M	PCRD-COLLECTION ACCT CKS	199.13
	INTERNAL REVENUE SERVICE	409-104-00	MAYOR'S F.I.C.A.	FICA WITHHELD AND MATCHED	99.62
		409-104-00	MAYOR'S F.I.C.A.	MEDICARE WITHHELD & MATCHE	23.31
	AMAZON.COM	409-341-00	MAYOR'S SUPPLIES & M	PCRD-ADDING MACHINE TAPE	10.64
		409-341-00	MAYOR'S SUPPLIES & M	PCRD-ADDRESS MAILING LABEL	31.70
		409-341-00	MAYOR'S SUPPLIES & M	PCRD-INK PAD WHITEOUT STIC	11.16
		409-341-00	MAYOR'S SUPPLIES & M	PCRD-ENVELOPES CC CLNR CAR	20.99
	AT&T MOBILITY	409-211-00	MAYOR'S TELEPHONE	PCRD-OCT CELL PHN & GEOTAB	58.89
	FP MAILING SOLUTIONS	409-218-00	MAYOR'S POSTAGE	PCRD-POSTAGE	129.37
	FP FINANCE PROGRAM	409-218-00	MAYOR'S POSTAGE	NOV 24 MAILER & INSERTER P	94.31
	WV NEWS	409-220-00	MAYOR'S LEGAL PUBLIC	LEGAL AD PLANNING COMM MT	22.88

12-04-2024 03:00 PM DISBURSEMENTS 11-16-24 TO 11-30-24 PAGE: 2

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		409-341-00	MAYOR'S SUPPLIES & M	CLASS I FINANCIAL STMT AD	1,250.03
	AUTHORIZE.NET	409-341-00	MAYOR'S SUPPLIES & M	PCRD-RECDESK OCT CC FEES	14.65
	**PAYROLL EXPENSES			11/16/2024 - 11/30/2024	1,618.47
				TOTAL:	5,051.65
COUNCIL	WV PUBLIC EMPLOYEES RETIREME	410-106-00	COUNCIL'S RETIREMENT	WV RETIREMENT CONTRIBUTION	18.00
	THOMAS J O'NEILL	410-223-00	PROFESSIONAL (LEGAL)	DEC 2024 ATTORNEY FEES	1,250.00
	INTERNAL REVENUE SERVICE	410-104-00	COUNCIL'S F.I.C.A.	FICA WITHHELD AND MATCHED	62.00
		410-104-00	COUNCIL'S F.I.C.A.	MEDICARE WITHHELD & MATCHE	14.50
	TRAVELERS INSURANCE	410-226-00	COUNCIL INSURANCE (P	INS PREM AUTO LIAB DEC 24	463.16
	**PAYROLL EXPENSES			11/16/2024 - 11/30/2024	1,000.00
				TOTAL:	2,807.66
RECORDER	WV PUBLIC EMPLOYEES RETIREME	411-106-00	RECORDER'S RETIREMEN	WV RETIRE TIER2 CONTRIBUTI	17.29
	INTERNAL REVENUE SERVICE	411-104-00	RECORDER'S F.I.C.A.	FICA WITHHELD AND MATCHED	31.00
		411-104-00	RECORDER'S F.I.C.A.	MEDICARE WITHHELD & MATCHE	7.25
	**PAYROLL EXPENSES			11/16/2024 - 11/30/2024	500.00
				TOTAL:	555.54
TREASURER	WV PUBLIC EMPLOYEES RETIREME	413-106-00	TREASURER'S RETIREME	WV RETIREMENT CONTRIBUTION	28.19
	INTERNAL REVENUE SERVICE	413-106-00	TREASURER'S RETIREME	WV RETIREMENT CONTRIBUTION	28.19
		413-104-00	TREASURER'S F.I.C.A.	FICA WITHHELD AND MATCHED	19.42
	**PAYROLL EXPENSES			11/16/2024 - 11/30/2024	4.54
				TOTAL:	313.18
COURT	WV MUNICIPAL LEAGUE	416-221-00	POLICE JUDGE TRAININ	PCRD-MUNICIPAL JUDGE TRAIN	120.00
	INTERNAL REVENUE SERVICE	416-104-00	POLICE JUDGE FICA	FICA WITHHELD AND MATCHED	43.92
		416-104-00	POLICE JUDGE FICA	MEDICARE WITHHELD & MATCHE	10.27
	**PAYROLL EXPENSES			11/16/2024 - 11/30/2024	708.33
				TOTAL:	882.52
CITY ENGINEER	WV PUBLIC EMPLOYEES RETIREME	420-106-00	CITY ENGINEER RETIRE	WV RETIREMENT CONTRIBUTION	74.10
	INTERNAL REVENUE SERVICE	420-106-00	CITY ENGINEER RETIRE	WV RETIREMENT CONTRIBUTION	74.10
		420-104-00	CITY ENGINEER FICA T	FICA WITHHELD AND MATCHED	51.51
	**PAYROLL EXPENSES			11/16/2024 - 11/30/2024	12.05
				TOTAL:	823.30
				TOTAL:	1,035.06
ZONING	WV PUBLIC EMPLOYEES RETIREME	437-106-00	ZONING RETIREMENT	WV RETIREMENT CONTRIBUTION	135.00
	INTERNAL REVENUE SERVICE	437-106-00	ZONING RETIREMENT	WV RETIREMENT CONTRIBUTION	135.00
		437-104-00	ZONING F.I.C.A.	FICA WITHHELD AND MATCHED	93.00
	**PAYROLL EXPENSES			11/16/2024 - 11/30/2024	21.75
				TOTAL:	1,500.00
				TOTAL:	1,884.75
DATA PROCESSING	WVNET	439-230-00	DATA PROCESSING	DOMAIN NAME RENEWAL	4.85
	HEWLETT PACKARD FINANCIAL SE	439-230-00	DATA PROCESSING	PLOTTER RENTAL NOV 2024	78.91
				TOTAL:	83.76
CITY HALL	MON POWER	440-213-00	CITY HALL UTILITIES	110 088 782 062 70 E MAIN	1,345.33
	LOWES BUSINESS ACCOUNTS/SYNC	440-341-00	CITY HALL SUPPLIES	SPOT REMOVER	2.28
	DODSON BROS EXTERMINATING CO	440-216-00	CITY HALL MAINTENANC	NOV 24 CITY HALL PEST INSP	33.00
	WV PUBLIC EMPLOYEES RETIREME	440-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	145.53

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		440-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	123.26
	INTERNAL REVENUE SERVICE	440-104-00	CITY HALL FICA	FICA WITHHELD AND MATCHED	84.00
		440-104-00	CITY HALL FICA	MEDICARE WITHHELD & MATCHE	19.64
	AMAZON.COM	440-341-00	CITY HALL SUPPLIES	PCRD-OUTDOOR ENTRANCE MAT	51.45
	ROTARY CLUB OF BUCKHANNON-UP	440-341-00	CITY HALL SUPPLIES	FALL 24 BLD SCR N SUE ROBY	55.00
	CINTAS	440-216-00	CITY HALL MAINTENANC	CH THEATRE PSC RUGS 11-18-	45.32
		440-216-00	CITY HALL MAINTENANC	CH THEATRE PSC RUGS 11-22-	45.32
	**PAYROLL EXPENSES			11/16/2024 - 11/30/2024	1,369.50
				TOTAL:	3,319.63
POLICE	RALSTON PRESS INC	700-341-00	POLICE DEPT. MAT & S	RECRUITMENT POSTER	44.88
	GO-MART	700-343-00	POLICE DEPT. AUTO SU	PCRD-FUEL FOR POLICE CRUIS	83.19
	J F ALLEN CO	700-459-00	POLICE DEPT. NEW EQU	MILLING AND BLAKTOPPING	9,700.80
	MATTHEW GREGORY	700-214-00	POLICE DEPT. TRAVEL	CALEA TRAIN JACKSONVL FL 11	1,008.93
	CARE XPRESS	700-341-00	POLICE DEPT. MAT & S	MEDICAL EXAM SPOTLOE	205.00
	LOWES BUSINESS ACCOUNTS/SYNC	700-341-00	POLICE DEPT. MAT & S	SPOT REMOVER	2.28
	WV PUBLIC EMPLOYEES RETIREME	700-106-00	POLICE DEPT. RETIREM	WV RETIREMENT CONTRIBUTION	1,703.43
		700-106-00	POLICE DEPT. RETIREM	WV RETIREMENT CONTRIBUTION	1,961.37
	BUCKHANNON POSTMASTER	700-341-00	POLICE DEPT. MAT & S	PCRD-POSTAGE TO SHIP EVIDE	9.50
		700-341-00	POLICE DEPT. MAT & S	PCRD-POSTAGE TO SHIP EVIDE	6.20
	WV CONSOLIDATED PUBLIC RETIR	700-106-00	POLICE DEPT. RETIREM	WV RETIRE MPFRS CONTRIBUTI	988.42
		700-106-00	POLICE DEPT. RETIREM	WV RETIRE MPFRS CONTRIBUTI	1,062.62
	EMBLEM ENTERPRISES INC	700-341-00	POLICE DEPT. MAT & S	PATCHES	23.43
	LINDA D KIMBLE	700-343-00	POLICE DEPT. AUTO SU	REPAIR UNIFORM BELT	45.00
	MY BUCKHANNON	700-341-00	POLICE DEPT. MAT & S	HW CITY POL OFF 7/18 - 8/1	660.00
	WALMART STORES INC -BUCKHANN	700-341-00	POLICE DEPT. MAT & S	PCRD-MICROSOFT OFFICE	149.98
		700-343-00	POLICE DEPT. AUTO SU	PCRD-WINDSHIELD WASHER FLU	51.23
	INTERNAL REVENUE SERVICE	700-104-00	POLICE DEPT. FICA TA	FICA WITHHELD AND MATCHED	2,224.34
		700-104-00	POLICE DEPT. FICA TA	MEDICARE WITHHELD & MATCHE	520.21
	AMAZON.COM	700-345-00	POLICE DEPT. UNIFORM	PCRD-JACKET ANGEL MCCAULEY	132.99
		700-341-00	POLICE DEPT. MAT & S	PCRD-NITRLE GLOVES	30.90
	AT&T MOBILITY	700-211-00	POLICE DEPT. TELEPHO	PCRD-OCT CELL PHN & GEOTAB	1,278.78
	CLAYMAN & ASSOCIATES, PLLC	700-341-00	POLICE DEPT. MAT & S	PSYCH EVAL	550.00
	FLYERS ENERGY LLC	700-343-00	POLICE DEPT. AUTO SU	POLICE OCT 24 FUEL BILL	2,295.86
	JONATHAN WARNER	700-214-00	POLICE DEPT. TRAVEL	MOREHEAD KY TRAINING MEALS	132.48
	TRAVELERS INSURANCE	700-226-00	POLICE DEPT. INSURAN	INS PREM AUTO LIAB DEC 24	2,945.86
	**PAYROLL EXPENSES			11/16/2024 - 11/30/2024	36,088.65
				TOTAL:	63,906.33
FIRE	JP MORGAN EQUIPMENT FINANCE	706-459-00	FIRE DEPT. CAPITAL O	DEC 24 FIRE TRK PYMT	3,678.20
	PIPESTEM STATE PARK RESORT	706-214-00	FIRE DEPT. TRAVEL EX	PCRD-LODGING AT TRAINING	214.00
	LOWES BUSINESS ACCOUNTS/SYNC	706-341-00	FIRE DEPT. MATERIAL	CLEANING SUPPLIES	365.63
	DODSON BROS EXTERMINATING CO	706-341-00	FIRE DEPT. MATERIAL	FIRE PEST INSPECTION NOV 2	44.00
	WV PUBLIC EMPLOYEES RETIREME	706-106-00	FIRE DEPT. GROUP RET	WV RETIREMENT CONTRIBUTION	707.79
		706-106-00	FIRE DEPT. GROUP RET	WV RETIREMENT CONTRIBUTION	968.29
	WV CONSOLIDATED PUBLIC RETIR	706-106-00	FIRE DEPT. GROUP RET	WV RETIRE MPFRS CONTRIBUTI	1,191.84
		706-106-00	FIRE DEPT. GROUP RET	WV RETIRE MPFRS CONTRIBUTI	1,533.58
	INTERNAL REVENUE SERVICE	706-104-00	FIRE DEPT. FICA TAX	FICA WITHHELD AND MATCHED	1,784.81
		706-104-00	FIRE DEPT. FICA TAX	MEDICARE WITHHELD & MATCHE	417.42
	AMAZON.COM	706-341-00	FIRE DEPT. MATERIAL	PCRD-SEA RAIL CONNECTORS	128.69
	ROTARY CLUB OF BUCKHANNON-UP	706-341-00	FIRE DEPT. MATERIAL	FALL 24 BLD SCR N JOEY BAXA	60.00
		706-341-00	FIRE DEPT. MATERIAL	FALL 24 BLD SCR N BRIAN ELM	70.00
		706-341-00	FIRE DEPT. MATERIAL	FALL 24 BLD SCR N SHANE JEN	95.00
		706-341-00	FIRE DEPT. MATERIAL	FALL 24 BLD SCR N J B KIMBL	35.00

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		706-341-00	FIRE DEPT. MATERIAL	FALL 24 BLD SCR N ETHAN SMI	95.00
	AT&T MOBILITY	706-211-00	FIRE DEPT. TELEPHONE	PCRD-OCT GEOTAB BILL	190.28
	FRONTIER	706-211-00	FIRE DEPT. TELEPHONE	FIRE DEPT PHONE NOV 2024	131.08
	FLYERS ENERGY LLC	706-343-00	FIRE DEPT. AUTO SUPP	FIRE OCT 24 FUEL BILL	1,172.56
	TRAVELERS INSURANCE	706-226-00	FIRE DEPT. INSURANCE	INS PREM AUTO LIAB DEC 24	1,047.84
	**PAYROLL EXPENSES			11/16/2024 - 11/30/2024	28,800.78
				TOTAL:	42,731.79
STREET	BUCKHANNON UTIL BOARDS	750-341-00	STREET DEPT. MAT & S	STREET WASTE CHGS NOV 2024	241.92
	FISHER AUTO PARTS INC	750-341-00	STREET DEPT. MAT & S	FLOOR OIL DRY	97.50
	COLE TRUCK PARTS INC	750-343-00	STREET DEPT. AUTO SU	1/8" AIRLINE FOR S-16	66.96
	MATHENY MOTOR TRUCK CO	750-343-00	STREET DEPT. AUTO SU	FUEL & AIR FILTERS FOR S6	168.62
	J F ALLEN CO	750-461-00	STREET PAVING	MILLING AND BLAKTOPPING	169,367.92
	ADVANCE AUTO PARTS	750-343-00	STREET DEPT. AUTO SU	BATTERY/FUSE FOR S-9	147.39
		750-343-00	STREET DEPT. AUTO SU	FUSE FOR S-9	8.66
	CONSOLIDATED PUBLIC WORKS BD	750-215-00	CONTRIBUTION TO CPWB	FY BUDGET 2024-25 2ND HALF	50,000.00
	LOWES BUSINESS ACCOUNTS/SYNC	750-341-00	STREET DEPT. MAT & S	24' FLEX POLE LED LIGHTS	585.67
		750-341-00	STREET DEPT. MAT & S	GAS VALVE DOOR KNOBS	100.42
	FIRST COMMUNITY BANK	750-459-00	STREET DEPT. CAPITAL	DEC 2024	2,753.09
	SEALCOAT CONCEPTS LLC	750-341-00	STREET DEPT. MAT & S	80 GAL OF YEL TRAFF PAINT	1,250.00
	WV PUBLIC EMPLOYEES RETIREME	750-106-00	STREET DEPT. GROUP R	WV RETIREMENT CONTRIBUTION	1,194.21
		750-106-00	STREET DEPT. GROUP R	WV RETIREMENT CONTRIBUTION	1,143.39
		750-106-00	STREET DEPT. GROUP R	WV RETIRE TIER2 CONTRIBUTI	515.76
		750-106-00	STREET DEPT. GROUP R	WV RETIRE TIER2 CONTRIBUTI	494.38
	TRACTOR SUPPLY CREDIT PLAN	750-343-00	STREET DEPT. AUTO SU	PCRD-ALL THREAD & NUTS	28.16
		750-343-00	STREET DEPT. AUTO SU	PCRD-BATTERY FOR TRACTOR	287.99
	CITIZENS BANK OF WV	750-459-00	STREET DEPT. CAPITAL	STREET DEPT ESCAVATOR DEC	2,736.13
	MY BUCKHANNON	750-341-00	STREET DEPT. MAT & S	AD FOR ST DEPT LABORER	220.00
		750-341-00	STREET DEPT. MAT & S	STREET DEPT LABORER AD	462.00
	WALMART STORES INC -BUCKHANN	750-343-00	STREET DEPT. AUTO SU	PCRD-10W-30 MOTOR OIL	50.94
		750-341-00	STREET DEPT. MAT & S	PCRD-PENS BATTERY PACK CLI	139.46
	MOUNTAIN STATE PEST GUARD	750-341-00	STREET DEPT. MAT & S	NOV 24 STREET MONTHLY PEST	33.50
	INTERNAL REVENUE SERVICE	750-104-00	STREET DEPT. FICA TA	FICA WITHHELD AND MATCHED	1,126.69
		750-104-00	STREET DEPT. FICA TA	MEDICARE WITHHELD & MATCHE	263.50
	AMAZON.COM	750-341-00	STREET DEPT. MAT & S	PCRD-FLAGS FOR DOWNTOWN	66.91
		750-341-00	STREET DEPT. MAT & S	PCRD-AMAZON PRIME MEMBERSH	134.00
	CLEVELAND BROTHERS EQUIPMENT	750-343-00	STREET DEPT. AUTO SU	SEALS	196.94
	HINKLE TRUCKING, INC.	750-458-05	STREET DEPT PROJECTS	18.65 T HAULING BULK CEME	652.75
		750-458-05	STREET DEPT PROJECTS	HAULING BULK CEMENT	617.40
	AT&T MOBILITY	750-211-00	STREET DEPT. TELEPHO	PCRD-OCT CELL PHN & GEOTAB	505.80
	FLYERS ENERGY LLC	750-343-00	STREET DEPT. AUTO SU	STR OCT 24 FUEL BILL	3,400.55
	CINTAS	750-345-00	STREET DEPT. UNIFORM	WAS T/S ST UNIFORMS 11-21-	303.05
	HOPE GAS	750-213-00	STREET DEPT. UTILITI	GF GAS 11-18-24	979.49
	CITYNET LLC	750-213-00	STREET DEPT. UTILITI	FIBER FOR STREET DEPT	100.00
	TRAVELERS INSURANCE	750-226-00	STREET DEPT. INSURAN	INS PREM AUTO LIAB DEC 24	2,249.80
	IDEMTOGO	750-341-00	STREET DEPT. MAT & S	BACKGRND CK JAMES HOOVER	34.00
	**PAYROLL EXPENSES			11/16/2024 - 11/30/2024	18,197.24
				TOTAL:	260,922.19
STREET LIGHTS	MON POWER	751-213-00	STREET LIGHTS	110 088 782 484 E MAIN ST	143.59
		751-213-00	STREET LIGHTS	110 100 156 733 107 E MAIN	159.69
		751-213-00	STREET LIGHTS	110 158 087 939 MAIN ST CA	12.77
		751-213-00	STREET LIGHTS	110 160 309 701 31 S KANAW	76.17
				TOTAL:	392.22

FUND: GENERAL FUND

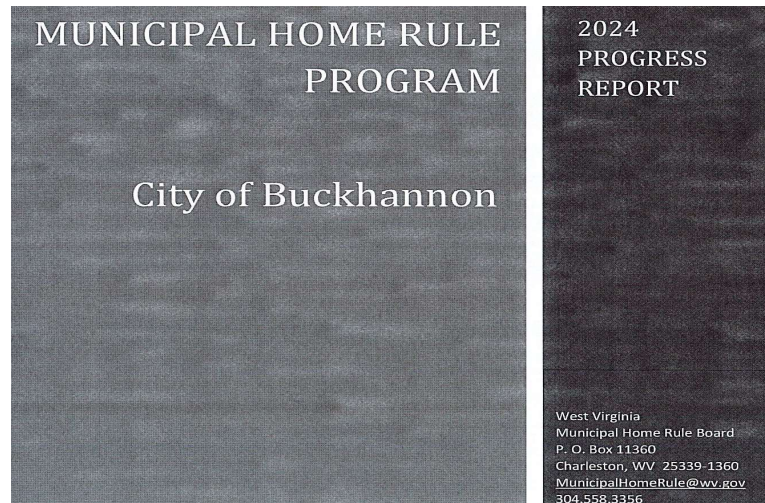
DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
TRAFFIC SIGNALS & SIGN	MON POWER	752-213-00	TRAFFIC SIGNALS POWE	110 087 174 485 S KANAWHA	37.26
		752-213-00	TRAFFIC SIGNALS POWE	110 088 235 830 REGER ST	67.69
TOTAL:					104.95
ARTS-THEATRE	LOWES BUSINESS ACCOUNTS/SYNC	906-216-00	THEATRE MAINTENANCE/	4-WAY LIGHT SWITCH	12.62
	DODSON BROS EXTERMINATING CO	906-216-00	THEATRE MAINTENANCE/	SEPT 2024 THEATRE PEST CON	100.00
		906-216-00	THEATRE MAINTENANCE/	OCT 2024 THEATRE PEST CON	100.00
	WV PUBLIC EMPLOYEES RETIREME	906-106-00	CAC RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	7.00
		906-106-00	CAC RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	3.56
	CRITES ELECTRICAL SUPPLY INC	906-216-00	THEATRE MAINTENANCE/	3WAY AND 4WAY SWITCHES	12.32
	INTERNAL REVENUE SERVICE	906-104-00	CAC FICA	FICA WITHHELD AND MATCHED	8.03
		906-104-00	CAC FICA	MEDICARE WITHHELD & MATCHE	1.88
	AMAZON.COM	906-341-00	CAC SUPPLIES & EXPEN	PCRD-CAC T SHIRTS	64.13
		906-216-00	THEATRE MAINTENANCE/	PCRD-CHARGER MAN LIFT @ CA	99.95
	RANDALL SANDERS	906-341-01	CAC BOOKINGS	REIME MEDIA BOOST ELVIS SH	109.00
	CINTAS	906-216-00	THEATRE MAINTENANCE/	CH THEATRE PSC RUGS 11-18-	28.84
		906-216-00	THEATRE MAINTENANCE/	CH THEATRE PSC RUGS 11-22-	28.84
	**PAYROLL EXPENSES			11/16/2024 - 11/30/2024	129.52
	TOTAL:				
STOCKERT YOUTH CENTER	MON POWER	907-213-00	UTILITIES	110 084 592 119 SYC	594.05
		907-213-00	UTILITIES	110 084 767 208 79 MAIN S	12.90
	RALSTON PRESS INC	907-368-04	MISC ACTIVITIES-ONE	PCRD-BINGO TICKETS	63.39
	A F WENDLING INC	907-368-04	MISC ACTIVITIES-ONE	PCRD-HOTDOGS FOR BINGO	31.00
	BANDLAND, LLC	907-354-00	DRILL TEAM	PCRD-BATONS	71.96
		907-354-00	DRILL TEAM	PCRD-BATONS	71.96
	MOUNTAINEER GAS COMPANY	907-213-00	UTILITIES	SYC GAS BILL NOV 2024	158.58
	AUTO ZONE	907-343-00	SYC AUTO SUPPLIES	PCRD-DIESEL FUEL CONDITION	23.03
	INTER MOUNTAIN	907-341-00	MATERIALS & SUPPLIES	AD BIDS SYCC GYM FLOOR	117.00
	WV PUBLIC EMPLOYEES RETIREME	907-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	259.07
		907-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	225.99
		907-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	256.22
		907-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	221.19
	WALMART STORES INC -BUCKHANN	907-361-00	AFTER SCHOOL SUPPLIE	AFTER SCHOOL SUPPLIES	102.29
		907-361-00	AFTER SCHOOL SUPPLIE	AFTER SCHOOL SUPPLIES	7.14
		907-368-04	MISC ACTIVITIES-ONE	PCRD-BINGO ITEMS HALLOWEEN	280.98
		907-361-00	AFTER SCHOOL SUPPLIE	AFTER SCHOOL SUPPLIES	18.11
		907-361-00	AFTER SCHOOL SUPPLIE	AFTER SCHOOL SUPPLIES	45.55
		907-341-00	MATERIALS & SUPPLIES	PCRD-OFFICE SUPPLIES	119.52
	MOUNTAIN STATE PEST GUARD	907-216-00	MAINTENANCE	SYCC PEST CONTROL NOV 2024	38.50
	INTERNAL REVENUE SERVICE	907-104-00	FICA TAX	FICA WITHHELD AND MATCHED	461.27
		907-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	107.89
	APRIL E SMALL	907-368-01	ZUMBA	KICK BOXING NOV 24	72.00
	AMAZON.COM	907-341-00	MATERIALS & SUPPLIES	PCRD-PAPER TOWELL ROLLS	34.70
		907-368-04	MISC ACTIVITIES-ONE	PCRD-POPCORN BOXES FOOD TR	69.23
		907-341-00	MATERIALS & SUPPLIES	PCRD-TIME CARDS CHAIR LEG	34.98
		907-368-04	MISC ACTIVITIES-ONE	PCRD-BINGO ITEMS GIVEAWAY	292.49
	AT&T MOBILITY	907-211-00	TELEPHONES	PCRD-OCT GEOTAB BILL	38.85
	ROZELLE ENTERPRISES LLC	907-459-00	CAPITAL OUTLAY	GYM DOOR REPLACEMENT	5,541.26
	DAWN WEBB	907-363-00	KARATE CLASS INSTRUC	NOV 2024	324.00
	SAMS CLUB	907-361-00	AFTER SCHOOL SUPPLIE	PCRD-AFTER SCHOOL SNACKS	542.38
		907-361-00	AFTER SCHOOL SUPPLIE	PCRD-AFTER SCHOOL SNACKS	111.20
		907-361-00	AFTER SCHOOL SUPPLIE	PCRD-CUPS NAPKINS TRASH BA	46.70
	FLYERS ENERGY LLC	907-343-00	SYC AUTO SUPPLIES	SYC OCT 24 FUEL BILL	383.87

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT	
	KIMBERLY DAWN GIFFORD	907-368-01	ZUMBA	KANGOO NOV 24	36.00	
	CINTAS	907-216-00	MAINTENANCE	SYCC RUGS & MOPS 11-18-24	45.84	
		907-216-00	MAINTENANCE	SYCC RUGS & MOPS 11-22-24	45.84	
	CODI CABRERA	907-356-00	YOUTH BASKETBALL	REFUND BRALL FEE CODI CABR	55.00	
	CHARLES RODNEY SMITH JR	907-459-00	CAPITAL OUTLAY	INSP-AIR SAMPLE FOR GYM	800.00	
	HELEN ASHLEY WHITE	907-368-02	YOGA FITNESS CLASS	YOGA NOV 24	326.40	
	TRAVELERS INSURANCE	907-226-00	INSURANCE & BONDS	INS PREM AUTO LIAB DEC 24	403.16	
	**PAYROLL EXPENSES			11/16/2024 - 11/30/2024	7,439.63	
	TOTAL:					19,931.12
	CONVENTION CENTER	USDA, RURAL DEVLEOPMENT	910-457-00	CONFERENCE CENTER PA	CONF CENTER DEC 24 PYMT	3,351.00
WV PUBLIC EMPLOYEES RETIREME		910-106-00	EVENT CENTER RETIREM	WV RETIRE TIER2 CONTRIBUTI	3.69	
		910-106-00	EVENT CENTER RETIREM	WV RETIRE TIER2 CONTRIBUTI	1.87	
INTERNAL REVENUE SERVICE		910-104-00	FICA TAX	FICA WITHHELD AND MATCHED	29.58	
		910-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	6.92	
AT&T MOBILITY		910-213-00	UTILITIES-ADJUTANT G	PCRD-OCT CELL PHN BILL	50.75	
**PAYROLL EXPENSES				11/16/2024 - 11/30/2024	477.05	
TOTAL:					3,920.86	
PUBLIC SAFETY	MON POWER	976-213-00	SAFETY COMPLEX UTILI	110 088 783 078 22 S FLORI	1,220.86	
	DODSON BROS EXTERMINATING CO	976-216-00	SAFETY COMPLEX MAINT	POLICE PEST INSP NOV 24	47.00	
	CINTAS	976-216-00	SAFETY COMPLEX MAINT	CH THEATRE PSC RUGS 11-18-	29.87	
		976-216-00	SAFETY COMPLEX MAINT	CH THEATRE PSC RUGS 11-22-	29.87	
TOTAL:					1,327.60	

Motion by Zuliani/Randall to approve bill payments. Motion carried unanimously.

Municipal Home Rule Program 2024 Progress Report -The report has already been submitted.



West Virginia
Municipal Home Rule Board
P. O. Box 11360
Charleston, WV 25339-1360
MunicipalHomeRule@wv.gov
304.558.3356

West Virginia State Code §8-1-5a (m) provides:

“Commencing December 1, 2015, and each year thereafter, each participating municipality shall give a progress report to the Municipal Home Rule Board and commencing January 1, 2016, and each year thereafter, the Municipal Home Rule Board shall give a summary report of all the participating municipalities to the Joint Committee on Government and Finance.”

The Municipal Home Rule Board has developed this standard format for Home Rule Program participating municipalities to prepare and submit their respective Annual Progress Reports. The intent of this standard format is to gather and compile information in a consistent, easily understood, and efficient manner that will be used to develop a concise and practical summary report to the Joint Committee on Government and Finance.

Annual Progress Reports must be submitted electronically as an individual file in PDF format no later than the close of business on the first business day of December, by emailing to WV Municipal Home Rule Board at MunicipalHomeRule@wv.gov.

A. General Information	
Name of Municipality:	
Certifying Official: Robert Skinner III	Title: Mayor
Contact Person: Amberle Jenkins	Title: Assistant Recorder
Address: 70 E Main St	
City, State, Zip: Buckhannon	
Telephone Number: 304-472-1651	Fax Number: 304-472-0934
E-Mail Address: amby.jenkins@buckhannonwv.org	
2020 Census Population: 5186	
B. Municipal Classification	
<input type="checkbox"/> Class I <input type="checkbox"/> Class II <input checked="" type="checkbox"/> Class III <input type="checkbox"/> Class IV	
C. Attest	
I hereby confirm that I am the authorized official for this municipality and certify that the information submitted herein and attached hereto is true and accurate and that this report addresses each and every initiative included in the original Home Rule Pilot Program Plan Application for this municipality and any subsequent amendments, if applicable.	
<i>Robert N Skinner</i>	<i>Robert N Skinner III</i>
<i>Mayor</i>	<i>12-2-24</i>
Type Name of Certifying Official	Signature of Certifying Official Date

Initiative : Property Nuisance Abatement – Tax Lien – On-Site Citations
Was this non-tax initiative a part of your original plan application <input checked="" type="checkbox"/> or a plan amendment <input type="checkbox"/> ?
Has the ordinance(s) needed to implement this initiative been enacted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If yes, when was the ordinance enacted? July 19, 2015
If no, please describe challenges faced in enacting the related ordinance(s).
<p>SUCSESSES – In the space below, please provide a brief narrative which highlights successes realized through the implementation of this initiative and any metrics used to track performance.</p> <p>Seventeen citations were issued in fiscal year 2023-24. The ordinance was updated to tighten up the timeframe to allow issuance of citations. This has helped the positive outcome of compliance.</p> <p>We have had no success in trying to place a tax lien on the property. See narrative in “lessons learned” below. The on-site citations help to remediate un-kept and vacant properties.</p>
<p>LESSONS LEARNED – In the space below, please provide a brief narrative highlighting lessons learned during implementation of this revenue initiative that would benefit other municipalities.</p> <p>More Legislative action needs taken to make County Assessors and their software vendor recognize the benefit to this strategy. Tax liens have proven to be challenging. The Upshur County Assessor will not place the liens on the property taxes because Software Solutions, the company that controls the tax software will not recognize this as a tax lien. Until they are directed to do so in writing by state law or State Auditor the liens will not be recognized or placed on the property.</p>

Initiative: Part-time police officer and expanding maximum age.
Was this non-tax initiative a part of your original plan application <input checked="" type="checkbox"/> or a plan amendment <input type="checkbox"/> ?
Has the ordinance(s) needed to implement this initiative been enacted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If yes, when was the ordinance enacted? August 21, 2016
If no, please describe challenges faced in enacting the related ordinance(s).
<p>SUCSESSES – In the space below, please provide a brief narrative which highlights successes realized through the implementation of this initiative and any metrics used to track performance.</p> <p>Council authorized hiring a part time police officer in May 2017. This was an asset until June 2020. The certified part time officer could no longer serve in that capacity. The process to advertise, hire, train and certify a full-time police officer is lengthy. The process to recruit then train and certify an officer takes six to 12 months. A part time police officer can fill the void and continue police services without putting more burden on existing staff.</p> <p>The police department has been unable to recruit a certified part time police officer since 2020. In general, it has been very difficult to attract qualified persons for the position of police officer. In 2022 Buckhannon shifted the funds that would have been allocated toward the part time position to the Chief of Police for taking on the added responsibility to handle CALEA certification management. Buckhannon may still utilize the part time certified officer position in the future as it is a valuable tool.</p>
<p>LESSONS LEARNED – In the space below, please provide a brief narrative highlighting lessons learned during implementation of this revenue initiative that would benefit other municipalities.</p> <p>It is difficult to recruit a certified part time police officer.</p>

Please use this page to report progress on each **non-tax related initiative** included in your Home Rule Application and Amendment(s). Each non-tax related initiative must be listed on a separate page.

Initiative: Online Sale or Disposition of Municipal Property
Was this non-tax initiative a part of your original plan application <input checked="" type="checkbox"/> or a plan amendment <input type="checkbox"/> ?
Has the ordinance(s) needed to implement this initiative been enacted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If yes, when was the ordinance enacted? December 15, 2016
If no, please describe challenges faced in enacting the related ordinance(s).
<p>SUCSESSES – In the space below, please provide a brief narrative which highlights successes realized through the implementation of this initiative and any metrics used to track performance.</p> <p>In the 2020 report we noted that he first online auction was held in 2019. All of our departments compiled a list of surplus equipment to be auctioned. We drafted an RFP to select an auctioneer. JJ Kane Auctioneers was awarded our auction service. This proved very successful. It exposed our items to a much larger audience. We received over \$61,000 for all of our departments, in combined revenue.</p> <p>We did not hold an auction in 2020 or 2021.</p> <p>In 2022 the City auctioned a problem property (Sedgwick St \$45,500) that was obtained in a tax sale. A second property (Upper Drive) was obtained but did not receive a minimum bid at auction. The house, which was in very poor condition, was demoed by the city.</p> <p>We have not held an auction in 2023 or 2024.</p>
<p>LESSONS LEARNED – In the space below, please provide a brief narrative highlighting lessons learned during implementation of this revenue initiative that would benefit other municipalities.</p> <p>It was beneficial to solicit an auctioneer. Each auctioneer charge differently for their services.</p>

Initiative: Change hours that non-intoxicating beer, wine and alcoholic liquor may be sold or dispensed from 1:00 pm to 10:00 am on Sundays in the City of Buckhannon
Was this non-tax initiative a part of your original plan application <input type="checkbox"/> or a plan amendment <input checked="" type="checkbox"/> ?
Has the ordinance(s) needed to implement this initiative been enacted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If yes, when was the ordinance enacted? March 2, 2017
If no, please describe challenges faced in enacting the related ordinance(s).
<p>SUCCESES – In the space below, please provide a brief narrative which highlights successes realized through the implementation of this initiative and any metrics used to track performance.</p> <p>The purpose of this initiative was to attract persons to downtown area for social gatherings at our local businesses that serve non-intoxicating beer, wine and alcoholic liquor on Sunday morning.</p>
<p>LESSONS LEARNED – In the space below, please provide a brief narrative highlighting lessons learned during implementation of this revenue initiative that would benefit other municipalities.</p> <p>There was some public opposition to this, however, we have not experienced any negative affects to this measure.</p> <p>Nothing significant to report in 2024.</p>

Initiative: Enterprise Zones-Municipal Real and Personal Property Rebates.
Was this tax initiative a part of your original plan application <input checked="" type="checkbox"/> or a plan amendment <input type="checkbox"/> or N/A <input type="checkbox"/>
Has the ordinance(s) needed to implement this initiative been enacted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If yes, when was the ordinance enacted? August 15, 2015
If no, please describe challenges faced in enacting the related ordinance(s).
<p>REVENUES – In the space below, please provide a brief narrative highlighting revenue amounts and revenue categories realized; revenue amounts and revenue categories reduced; net revenue gain; and, any metrics used to track performance.</p> <p>As of this date, No revenues have been realized through this initiative</p>
<p>SUCCESES – In the space below, please provide a brief narrative highlighting projects, improvements, programming, etc. realized through the implementation of this revenue initiative and any metrics used to track performance.</p> <p>No business has taken advantage of this at this time.</p>
<p>LESSONS LEARNED – In the space below, please provide a brief narrative highlighting lessons learned during implementation of this revenue initiative that would benefit other municipalities.</p>

Initiative: Municipal Sales Tax and reduction of B&O tax.
Was this tax initiative a part of your original plan application <input type="checkbox"/> or a plan amendment X Yes <input type="checkbox"/> or N/A <input type="checkbox"/>
Has the ordinance(s) needed to implement this initiative been enacted? X Yes <input type="checkbox"/> No
If yes, when was the ordinance enacted? Home Rule Nov 1, 2018, Sales Tax-Feb 7, 2019
If no, please describe challenges faced in enacting the related ordinance(s).
<p>REVENUES – In the space below, please provide a brief narrative highlighting revenue amounts and revenue categories realized; revenue amounts and revenue categories reduced; net revenue gain; and, any metrics used to track performance.</p> <p>B&O was reduced. In addition to the already existing \$1,000,000.00 exemption, the tiered rates were reduced from \$0.25 per hundred to \$0.20 per hundred and \$0.50 per hundred to \$0.45 per hundred.</p> <p>The City of Buckhannon received from sales tax the following; \$539,822 January 2024 \$545,400 April 2024 \$566,401 July 2024 \$560,918 October 2024</p> <p>The City originally expected approximately \$1.2 million per year in revenues. The budget for fy 2024-25 calls for use of \$2.1 million dollars from sales tax fund.</p>
<p>SUCSESSES – In the space below, please provide a brief narrative highlighting projects, improvements, programming, etc. realized through the implementation of this revenue initiative and any metrics used to track performance.</p> <p>This report summarizes expenses supplemented with sales tax revenue.</p> <p>Council designation toward community</p> <ul style="list-style-type: none"> • Contribution toward free community summer activity every Friday during the summer in downtown Buckhannon \$10,000 • Contribution toward the WV Strawberry Festival. This draws thousands of people to Buckhannon during the week-long event. \$40,000 (23-24) budgeted \$10,000 (24-25) • Outside entity funding program. This program give opportunity through an application process for 501(c)(3) organization to apply for funding that enhance community activities. Such as a non-profit filming company that showcases Buckhannon (Hank's Christmas) \$2,500; Bar-BQ Bash draws competitors from several states to Buckhannon \$10,000. • Contribution toward public transit. \$15,000 • The local Airport Authority asked for an additional \$5,000 contribution for a total contribution of \$20,000 annually. • Upshur County Development Authority was allocated an addition \$20,000 to fund a façade program in Buckhannon

<p>City Hall</p> <ul style="list-style-type: none"> • Replaced security cameras at City Hall (23-24) \$6,000 • Repairs to building (24-25) \$10,000 <p>Parks:</p> <ul style="list-style-type: none"> • City Park – new fencing along street, repaired drainage, basketball courts, paving of drive avenues in park and upgrades. \$200,000 allocated toward this. • Mowing of cemetery and city owned lots are outsourced so they are on regular schedules \$122,000 was allocated for this. <p>Police Department:</p> <ul style="list-style-type: none"> • Maintenance of K-9 purchased for department • In 2024, continued the program to rotated and lease financed cruisers. This ensures reliable cruisers for department use. • Police software annual maintenance • Continued funding for CALEA. Accreditation was achieved through the help that funds were available for needed expenses to certify the department • New for 2022, added one new police officer position. This will be an ongoing cost • Pay increases in 2022 will be an ongoing cost • New mobile radios were budgeted \$33,700 • Equipment for use by the Volunteers in Police Service. This group is a huge help that assist the police department and community with tasks such as traffic control and manning street barricades and community gatherings. \$3,500 <p>Fire Department:</p> <ul style="list-style-type: none"> • Budgeted for three new fire fighters in 2021. This will be an ongoing cost. • In 23-24 \$60,000 was allocated toward a training facility. 24-25 \$50,000 • In 2022 the City starting paying 100% of the insurance premium for the Volunteer Fire Department. This is an ongoing cost • In 2022 a new fire truck was delivered and has been financed. This is an ongoing cost to 2031 • In 2023 a new truck for the Fire Chief was obtained through the Enterprise vehicle lease program • In 2023 funding was allocated for Lifepak equipment • Pay increases in 2022. This is an ongoing expense. • In 24-25 budget funds were allocated toward recruitment and equipment and training for volunteer fire fighters. \$30,000 • 24-25 budget also includes SCBA Airpaks financing \$58,000 annually. <p>Street Department:</p> <ul style="list-style-type: none"> • Concrete truck and silo continue to be financed. We have seen a savings owning this in-house for small concrete jobs. • Property and buildings were purchased on the Mudlick Road in 2020. The Street Department functions were moved to this complex and are shared with the Waste Collection Department. Waste Department moved a large portion of their operations to this facility which will enable use of a large building for a fire and police training facility. Annual property payment is \$117,300. • \$165,000 was allocated in the 24-25 budget for Street Department Projects • \$88,000 was allocated in the 24-25 budget for lease finance payments for equipment • \$200,000 is allocated toward paving projects 24-25. • \$100,000 will be contributed to the Stormwater Department of the Sanitary Board <p>Stockert Youth Center:</p> <ul style="list-style-type: none"> • Annual maintenance of Software obtained to help track various youth activities \$3,900 annual • New gymnasium floor in 24-25. <p>Colonial Arts Center:</p> <ul style="list-style-type: none"> • This facility is a former theatre that was in a dilapidated condition. Council voted to obtain the property in 2016. Since then, some grants were obtained and some donations were received and fundraising activities conducted since then. The building was renovated and is now in full use as an arts center owned and operated by the City of Buckhannon.

LESSONS LEARNED – In the space below, please provide a brief narrative highlighting lessons learned during implementation of this revenue initiative that would benefit other municipalities.

Prior to applying for this plank, the Buckhannon City Council established a Revenue Review Committee to explore options to increase revenue and identify projects and activities that the revenues would fund prior to public meeting and discussions with City Council.

ARPA Funds Obligation - There is a remaining balance of \$106,000 in ARPA funds. It must be obligated by 12/31/2024. Recommendation that the Council formally approve ARPA funds for the design process for the proposed New Water Treatment Plant.

Motion by Thomas/Zuliani to use remaining ARPA funds for the design process for the proposed New Water Treatment Plant. Motion carried unanimously.

Public Works Report – Directors of Public Works, Jerry Arnold and/or Ethan Crosten. Mr. Crosten presented the following report.

Street:

- Work on Christmas decorations has continued.
- The crews have been moving towards the sidewalk projects at Ritchie Street and Jawbone stage projects.
- The most recent hire for the Street Department started work this week.
- We have continued working on the sidewalks along western Ritchie Street.

Waste:

- We have been working to complete a SWF-5025 (Transfer Station Permit) modification required by the WVDEP to at an NPDES outlet to the existing permit.

Sewer:

- The department has working on minor maintenance projects and equipment maintenance in preparation for the upcoming projects at the CMH development and Chestnut Street.
- We currently have a job opening for a pipelayer.

Water:

- Preparing to install another feeder purchased with ARPA funds.
- Dealing with a few leaks.

Engineering:

- ARPA – Tennerton Booster Station – Contractor for Contract B punch list continues to work on the punch list. He anticipates completing the list within the next two weeks.
- FEMA Generator Hazard Mitigation Grant No. 2 – Contractor for the security fence installation is scheduled to install the fence at the Madison Lift Station on Monday, December 9, 2024 (weather permitting).
- FEMA Generator Hazard Mitigation Grant No. 1 – Once the contractor installs the security fence at the Madison lift station site, he will then proceed to the Public Safety Complex to install the security fence around the generator at that site.
- Stockert Youth & Community Center Multi-Use Facility Project – The Contractor will deliver the material to SYCC next week and will begin the gym floor installation on Monday, December 16, 2024.

Members of the Street Department will be setting up barricades for the Christmas parade and Dickens Festival & Faire. We are hoping to work on the stage at Jawbone Park in the next couple weeks. As a reminder, Street employees have been out during recent snows treating the streets, but everyone still needs to take care. Council Member Mr. Zuliani asked how long it will take to put the new floor down in SYCC; about a month. Council Member Mr. Thomas requests a report on how much was spent on paving and sidewalks in 2024. Mr. Crosten reported that \$179,000 was spent on paving. \$400,000 is budgeted in 2025.

City Fire Department Report – Chief J.B. Kimble

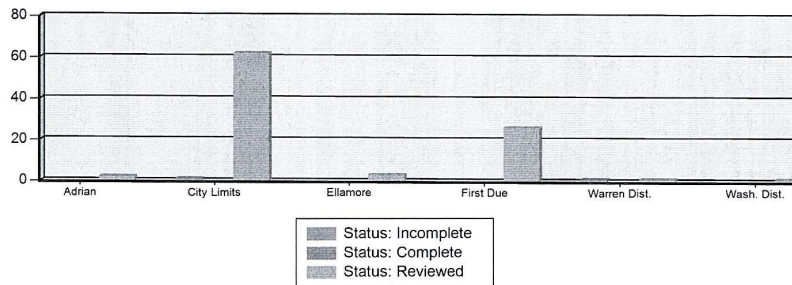
BFD Chief J.B. Kimble reminds every one of the dinner at the fire station on December 7 at 6:00 p.m. with a visit from Santa at 7:00 p.m. The BFD Christmas Parade will be on 12/6/2024 starting at 6:00 p.m. on Madison St to Friendly Way.

Maria Potter Rank Promotion to Firefighter 1st Class Shane Jenkins Rank Promotion to Firefighter 1st Class

Both Maria Potter and Shane Jenkins received promotion to Firefighter 1st Class after 3 years in the fire department, as an automatic promotion. Both firefighters' contributions are great to the department.

Buckhannon x
Buckhannon, WV
 This report was generated on 12/2/2024 9:12:21 AM

Incident Count per Zone by Incident Status for Incident Status for Date Range
 Incident Status(s): All Incident Statuses | Start Date: 10/01/2024 | End Date: 10/31/2024



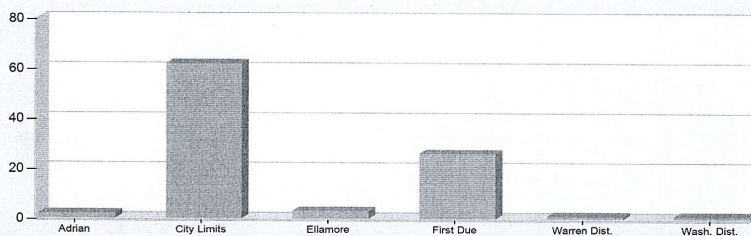
ZONE	Incidents
Status: Incomplete	
City Limits - City Limits	1
Warren Dist. - Mutual Aid - Warren District	1
TOTAL Incomplete:	2

ZONE	Incidents
Status: Reviewed	
Adrian - Mutual Aid - Adrian	2
City Limits - City Limits	62
Ellamore - Mutual Aid - Ellamore	3
First Due - First Due Response Area	26
Warren Dist. - Mutual Aid - Warren District	1
Wash. Dist. - Mutual Aid - Washington District	1
TOTAL Reviewed:	95

TOTAL:	97
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Buckhannon x
Buckhannon, WV
 This report was generated on 12/2/2024 9:15:10 AM

Incident Type Count per Zone for Date Range
 Start Date: 10/01/2024 | End Date: 10/31/2024



ZONES	INCIDENT TYPE	COUNT
Adrian - Mutual Aid - Adrian		
	321 - EMS call, excluding vehicle accident with injury	1
	324 - Motor vehicle accident with no injuries.	1
	<i>Total Incidents for Adrian - Mutual Aid - Adrian:</i>	2
City Limits - City Limits		
	118 - Trash or rubbish fire, contained	1
	121 - Fire in mobile home used as fixed residence	1
	151 - Outside rubbish, trash or waste fire	2
	321 - EMS call, excluding vehicle accident with injury	38
	322 - Motor vehicle accident with injuries	2
	324 - Motor vehicle accident with no injuries.	5
	331 - Lock-in (if lock out , use 511)	1
	412 - Gas leak (natural gas or LPG)	1
	413 - Oil or other combustible liquid spill	1
	444 - Power line down	1
	445 - Arcing, shorted electrical equipment	1
	611 - Dispatched & cancelled en route	4
	651 - Smoke scare, odor of smoke	1
	733 - Smoke detector activation due to malfunction	1
	735 - Alarm system sounded due to malfunction	2
	<i>Total Incidents for City Limits - City Limits:</i>	62

ZONES	INCIDENT TYPE	COUNT
Ellamore - Mutual Aid - Ellamore		
	142 - Brush or brush-and-grass mixture fire	1
	322 - Motor vehicle accident with injuries	1
	622 - No incident found on arrival at dispatch address	1
	<i>Total Incidents for Ellamore - Mutual Aid - Ellamore:</i>	3
First Due - First Due Response Area		
	111 - Building fire	1
	131 - Passenger vehicle fire	1
	142 - Brush or brush-and-grass mixture fire	1
	151 - Outside rubbish, trash or waste fire	1
	321 - EMS call, excluding vehicle accident with injury	2
	322 - Motor vehicle accident with injuries	1
	323 - Motor vehicle/pedestrian accident (MV Ped)	1
	324 - Motor vehicle accident with no injuries.	7
	441 - Heat from short circuit (wiring), defective/worn	1
	444 - Power line down	1
	542 - Animal rescue	1
	551 - Assist police or other governmental agency	1
	553 - Public service	1
	611 - Dispatched & cancelled en route	2
	622 - No incident found on arrival at dispatch address	1
	631 - Authorized controlled burning	1
	735 - Alarm system sounded due to malfunction	1
	736 - CO detector activation due to malfunction	1
	<i>Total Incidents for First Due - First Due Response Area:</i>	26
Warren Dist. - Mutual Aid - Warren District		
	322 - Motor vehicle accident with injuries	1
	<i>Total Incidents for Warren Dist. - Mutual Aid - Warren District:</i>	1
Wash. Dist. - Mutual Aid - Washington District		
	322 - Motor vehicle accident with injuries	1
	<i>Total Incidents for Wash. Dist. - Mutual Aid - Washington District:</i>	1
Total Count for all Zone:		95

City Attorney's Report – Thomas J. O'Neill. Mr. O'Neill is absent tonight, so no report was given.

Old Business Discussions:

Ordinance #469 – Vacating 3 Alleyways; Property Swap with W.V.W.C. With the absence of Mr. O'Neill, no report is given.

New Business Discussions:

Approval Building and Wiring Permits



Permit Fee Report #76386 - #76389

11/21/2024 - 12/04/2024

Permit #	Applicant Name	Applicant Address	Primary Contractor	Description	Project Cost	Fee Amount	Electrical Property Type	Asbestos Inspection	Zoning Approval Date	Historic Property	Flood Zone Area	Flood Zone /Elevation Certificate	FEMA Accessory Use
Group: Commercial-Industrial (nonresidential)													
76386	CENTRAL WV AGING SERVICES	8 N SPRING ST	ALMOST HEAVEN BUILDING COMPANY	INSTALL .060 EPDM MEMBRANE OVER ISO BOARD	35,000.00	262.50		No		Yes	N/A	No	No
76388	WVWC BENEDUM CAMPUS CENTER	67 CAMDEN AVE	PANHANDLE CLEANING	REPAIRS & RENOVATIONS FROM FIRE AND SMOKE DAMAGE AT WVWC BENEDUM CAMPUS CENTER, NO ASBESTOS PER V. SMITH, NO ELECTRICAL	230,690.07	1,268.80		No		No	N/A	No	No
					265,690.07	1,531.30							
Group Total: 2													
Group: Residential (non-commercial)													
76389	MARY AUSTIN	30 E VICTORIA	ULTIMATE ROOFING WV LLC	REROOF- REPLACE SHINGLES WITH SHINGLES	21,630.00	194.67		Yes -If yes attach report		Yes	N/A	No	No
76387	LARRY LANTZ	12 LEONARD ST		INTERIOR REMODEL	10,000.00	110.00		No		No	N/A	No	No
					31,630.00	304.67							
Group Total: 2													
					297,320.07	1,835.97							

Motion by Reger/Zuliani to approve building and wiring permits as presented. Motion carried unanimously.

Waste Collection Board Appointment: No update on this with the absence of Mayor Robbie Skinner. This will occur at a later City Council meeting when he is in attendance.

Consideration of adoption of a Reimbursement Resolution which would authorize the reimbursement of expenditures made by the City of Buckhannon or The Water Board of the City of Buckhannon relating to a new Water Treatment Plant and all appurtenances prior to issuance of Water Revenue Bonds by the City from the proceeds of such Bonds upon their issuance in a principal amount not to exceed \$50,000,000.

Action taken earlier in the meeting.

Council Members' Remarks and Announcements

Scott Randall: Thank you to the Street Department. With winter weather, it can be hard to keep up, but they are doing a great job. Excited to see all great things coming up.

Jack Reger: Christmas decorations look great, stellar job done by the Street Department. Congratulations to both firefighters.

Dave Thomas: I want to echo what was previously stated by Mr. Randall and Reger. Wish everyone a good weekend. Enjoy all the festivities and be safe.

Rob Zuliani: Thank you to everyone putting on the events.

Randy Sanders: I am so proud of all of our departments. Each and every department is doing great things. The Event Center is busy this season, hosting Hank's Christmas Wish II movie premiere, the Rotary Club Christmas, and Edward Jones' Christmas party.

Mayor's Remarks and Announcements: Mayor Skinner was absent.

Declaration of Adjournment:

At 7:49 p.m., Thomas made a motion to adjourn.

Mayor Robert N. Skinner III

City Recorder Randall H. Sanders
