

**STATE OF WEST VIRGINIA, COUNTY OF UPSHUR, CITY OF BUCKHANNON, TO WIT:**

A regular meeting of the Buckhannon City Council was held on Thursday, January 02, 2025, at 7:00 p.m., in the Council Chambers of City Hall. The following individuals were in attendance (GTM indicates by GoToMeeting\*):

Mayor	Robbie Skinner	Present
City Recorder	Randy Sanders	Present
Council Member	Pam Bucklew	Present
Council Member	Jack Reger	Present - GTM
Council Member	Robert Zuliani	Present
Council Member	David Thomas	Present
Council Member	Scott Randall	Present - GTM
Assistant Recorder & Director of Finance	Amberle Jenkins	Present
City Attorney	Tom O'Neill	Present
Buckhannon Police Department	Chief J.B. Kimble	Present
Director of Public Works	Ethan Crosten	Present
Mayor's Office	Barbara Hinkle	Present
Channel 3	Rodney Irvin	Present
MyBuckhannon.com	Katie Kuba	Present
Record Delta	Noah Jeffries	Present

Guests: Tasha Carrico, Joe Carrico; Catherine Norko, Charles W. Gibson Library.

*Council of the City of Buckhannon Public Meeting Agenda  
7:00 PM Thursday, January 02, 2025  
Council Chambers | 70 East Main Street*

1. Call to Order
2. Moment of Silent Reflection
3. Reciting of the Pledge of Allegiance
4. Approval of Previous Meeting Minutes: 11/21/2024, 12/05/2024
5. Report of Events, Correspondence, and Information
  - a. See Full Listing in Council Packet
6. Public Comment – Motion to Open & Close Requested
7. Recognition of Guests
  - a. Special Olympics Upshur County Representative Tasha Carrico
8. Financial Report – Director of Finance Amberle Jenkins
  - a. Approval of Bill Payments
9. Public Works Report – Directors of Public Works, Ethan Crosten
10. City Fire Department Report – Chief J.B Kimble
11. City Attorney's Report – Thomas J. O'Neill
12. Old Business Discussions:
  - a. Ordinance #469 – Vacating 3 Alleyways; Property Swap with W.V.W.C.
  - b. Notice Advertisement Human Resources Management
  - c. Notice Advertisement Information Technology
13. New Business Discussions:
  - a. Approve Building and Wiring Permits
  - b. Waste Collection Board Appointment
  - c. Reschedule the City Council Meeting date of 03/06/25 due to the Chamber of Commerce Annual Dinner
14. Council Members' Remarks and Announcements
15. Mayor's Remarks and Announcements
16. Declaration of Adjournment

*This agenda was certified by Mayor Robbie Skinner on Monday, December 30, 2024. \*Those who participated in this meeting virtually used this link: <https://global.gotomeeting.com/join/443910693>, or by phone, call: (571) 317-3112, access code: 443-910-693.*

**1. Call to Order:** At 7:00 p.m., Mayor Robbie Skinner called the January 02, 2025, meeting of the Buckhannon City Council to order.

**2. Moment of Silent Reflection**—Mayor Skinner invited those in attendance to a moment of silent reflection.

**3. Reciting the Pledge of Allegiance**—Mayor Skinner invited those in attendance to recite the Pledge of Allegiance.

**4. Approval of Previous Meeting Minutes: 11/21/2024, 12/05/2024**—Mayor Skinner recognized that the meetings of 11/21/2024 and 12/05/2024 were available for consideration and asked for corrections or approval as presented.

**Zuliani/Thomas motioned to approve the minutes of the meetings of 11/24/2024 and 12/05/2024 as presented. The motion carried.**

**5. Report of Events, Correspondence, and Information** – Mayor Skinner presented and reviewed the report of events and correspondence:

- **Report of Cat & Dog Activity –Upshur County Commission-November 2024**

➤ Cats brought in by City Trapper	0
➤ Cats brought in by Animal Control Officer	2
➤ Cats brought in by County Residents	31
➤ Dogs brought by Animal Control Officer	26
➤ Dogs brought in by County Residents	9

- **WVDOT Notice to Proceed Design Phase of Morton Ave Sidewalk & Lighting Phase I**

WEST VIRGINIA DEPARTMENT OF TRANSPORTATION  
**Division of Highways**  
 1900 Kanawha Boulevard East • Building Five • Room 110  
 Charleston, West Virginia 25305-0430 • (304) 558-3505

Alanna J. Keller, P.E. Deputy Secretary of Transportation Deputy Commissioner of Highways	Jimmy Wriston, P.E. Secretary of Transportation Commissioner of Highways
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December 9, 2024

Mr. Jay Hollen, P.E.  
 City Engineer  
 City of Buckhannon  
 70 East Main Street  
 Buckhannon, West Virginia 26201

Dear Mr. Hollen:

This letter serves as your official Notice to Proceed (NTP) for the design phase of the Buckhannon Morton Avenue Sidewalk & Lighting Phase I Transportation Alternatives (TA) project (State Project: U349-MOR/LC-1. 00) in Upshur County. In the conduct of your project, please refer to the project agreement and follow applicable federal regulations and state code.

Please remember that each invoice submitted for reimbursement must be accompanied by a progress report reflecting the work that justifies the funds requested and the attached cover invoice. No invoice can be processed without an acceptable progress report.

Should you have any questions, please contact Mrs. Sharonnia Osayaba, Project Manager with our Grant Administration Unit within the Planning Division, at (304) 414-6902 or by email at [Sharonnia.M.Osavaba@wv.gov](mailto:Sharonnia.M.Osavaba@wv.gov).

Sincerely,



Jimmy Wriston, P.E.  
 Secretary of Transportation/  
 Commissioner of Highways

- **Charles Gibson Library Director’s Report December 2024**

ITYPE	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	ANNUAL	
Adult Fiction & Paperback	161	170	152	121	117								721	14.7%
Adult Nonfiction	23	21	19	39	22								124	2.5%
Books on CD	3	2	3	5	3								16	0.3%
Easy Books	122	105	77	154	120								578	11.8%
Juvenile Fiction	101	45	26	41	34								247	5.0%

Juvenile Nonfiction	31	7	13	28	11									90	1.8%
Large Print	237	173	176	184	172									942	19.2%
New Books	189	171	172	147	144									823	16.8%
New Media	0	1	0	0	0									1	0.0%
Reference	0	0	0	0	0									0	0.0%
West Virginia Material	35	0	1	4	0									40	0.8%
Young Adult Fiction	32	33	11	39	12									127	2.6%
Young Adult Nonfiction	2	1	0	1	1									5	0.1%
eBooks (WVReads)	142	148	160	119	119									688	14.0%
eAudio (WVReads)	79	86	84	64	58									371	7.6%
eMagazines (WVReads)	18	33	24	30	19									124	2.5%
<b>TOTAL</b>	<b>1175</b>	<b>996</b>	<b>918</b>	<b>976</b>	<b>832</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4897</b>	<b>100.0%</b>
<b>2024 TOTALS</b>	<b>1137</b>	<b>1235</b>	<b>1019</b>	<b>1151</b>	<b>982</b>	<b>943</b>	<b>733</b>	<b>254</b>	<b>483</b>	<b>769</b>	<b>670</b>	<b>1163</b>	<b>10755</b>		

**Building Statistics by Month (2024-2025)**

Door Count:	599	501	407	488	429										2424
Average # Per Day	23	19	17	19	20										
Computer Use:	57	29	61	80	30										257
Reference Questions:	3	3	0	0	2										8
Curbside Service:	0	0	0	0	0										0
Microfilm:	1	0	0	0	0										1
Notary	6	8	6	6	8										34
Wi-Fi Log-In:	74	79	80	96	83										412
Virt. Conf. Kit:	0	0	0	0	0										0
Website Users:	161	126	125	172	130										714

**Money Drawer Report**

	September	October	November
Donations:	\$56.05	\$45.15	\$41.05
Memorials/Restricted:	\$0.00	\$0.00	\$0.00
Copies:	\$53.95	\$54.25	\$59.11
Faxes:	\$27.50	\$77.00	\$33.50
Book Sale:	\$31.00	\$0.00	\$524.50
Billed / Lost Mats:	\$0.00	\$0.00	\$11.78
Lamination:	\$0.00	\$0.00	\$0.00
<b>Total:</b>	<b>\$168.50</b>	<b>\$176.40</b>	<b>\$669.94</b>

Total for November Booksale - \$546.50

**Upcoming Dates**

<b>Tuesdays</b>	<b>Book-A-Neers (Afterschool)</b>
<b>Wednesdays</b>	<b>Preschool Storytime</b>
December 11	Board of Trustees Meeting
December 11	Friends of the Library Meeting
December 14	Storytime with Mrs. Claus
December 14	Teatime Book Discussion
December 24-25	Christmas Break
December 31-1	New Year's Break
January 8	Board of Trustees Meeting
January 11	Teatime Book Discussion

- **FOIA Request from SBA Communication re: Applications for New Cellular Tower-**  
reply: At this time we do not have any cell tower installation applications for the COB.

**6. Public Comment—Motion to Open & Close Requested**—Mayor Skinner asked if anyone wished to address the City Council with comments. There were none, so Mayor Skinner, as the Chair, announced that Public Comment was to be considered open and closed by the Chair.

### 7. Recognition of Guests

**a. Special Olympics Upshur County Representative Tasha Carrico** – Mayor Skinner recognized Tasha Carrico, who reported on the upcoming 2025 Polar Plunge for Special Olympics Upshur County, which will be held February 8, 2025, at the Riverwalk Boat Ramp. Registration opens at 12:30 pm; the Costume Contest is at 1:30 pm; the Plunge will be at 2:00 pm. Ms. Carrico challenged the new Council members, Robert Zuliani and Scott Randall, to plunge. Of course, she encouraged all Council members and city employees to participate.

**8. Financial Report – Director of Finance Amberle Jenkins** – Mrs. Jenkins presented the current financial reports and provided an overview of several topics.

Amby report 1-2-2025

Balances *December 2024*

General Fund mm checking	\$1,206,882	CD \$86,576
Historic Landmark savings	\$3,037	
Stockert Youth Center Capitol Campaign		\$326,853
Coal Tax	\$66,663	
Municipal Stabilization Fund	\$924,215	
Flood Control Acct	\$78,354	
Consolidated Public Works Board	\$125,270	Cem CD \$235,407
Sales Tax	\$1,843,736	
American Rescue Plan Acct	\$196,544	
Opioid Account	\$113,255	

December 2024 General Fund – revenues \$680T This includes \$500T brought over from sales tax fund.

and Expenditures were \$413T

Invoices to note—see attached

Stockert activities report in packet list 1007 participants in activities for the month of December.

The City is now required to file W2 wage information electronically to the Social Security Administration. In order to do that I needed to enroll in the Business Services Online. I have enrolled and have everything ready, but my employer needs to approve my roll to access and report this information on behalf of the City of Buckhannon. We just received the letter today from the Social Security Administration so I will have it on the next agenda for this authorization.

We will also start working on the 2025-26 General Fund and Coal Tax budgets.

**a. Approval of Bill Payments** – Mrs. Jenkins presented the following bills for payment approval by the City Council.

December 1-31, 2024 GENERAL FUND PAYMENT OF BILLS

**\$8,663.30**– J.F ALLEN – BLACKTOP STREET DEPT SHOP LOT

**\$4,389.88** – BRUFFEY TRUCKING – ¾ CRUSHER RUN STONE FOR ALLEYS & SAND FOR MIXING CONCRETE FOR VARIOUS PROJECTS

**\$2,000.00**- SEALCOAT CONCEPTS– PAINTING CURBS ON BOGGESS ST

**\$4,200.00** – METHENY CONTRACTING – 14 LOADS TOPSOIL FOR MADISON ST PROJECT

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
MAYOR'S OFFICE	REGION VII PLANNING PDC	409-341-00	MAYOR'S SUPPLIES & M	GIS SERVICES OCT-NOV 24	32.50
		409-341-00	MAYOR'S SUPPLIES & M	GIS SERVICES OCT-NOV 24	1,820.00
	LEAF	409-341-00	MAYOR'S SUPPLIES & M	DEC 24 COPIER LEASE	162.34
	ENCOVA INSURANCE	409-226-00	MAYOR'S INSURANCE &	WCN6007140 11/4/24 - 12/1/	3.41
	WV PUBLIC EMPLOYEES INSURANC	409-105-00	MAYOR'S INSURANCE	GF DEC 2024 HEALTH INS	1,783.96
		409-105-00	MAYOR'S INSURANCE	GF DEC 2024 RETIREE'S INS	68.00
	ASSOCIATION OF STATE FLOODPL	409-341-00	MAYOR'S SUPPLIES & M	ANNUAL CFM RENEWAL 2025	80.00
	HART OFFICE SOLUTIONS INC	409-341-00	MAYOR'S SUPPLIES & M	STAPLES	19.48
	WV PUBLIC EMPLOYEES RETIREME	409-106-00	MAYOR'S RETIREMENT	WV RETIREMENT CONTRIBUTION	75.25
		409-106-00	MAYOR'S RETIREMENT	WV RETIREMENT CONTRIBUTION	74.59
		409-106-00	MAYOR'S RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	18.01
	BUCKHANNON POSTMASTER	409-218-00	MAYOR'S POSTAGE	PERMIT #10 POSTAGE	1,000.00
	PAYROLL ACCOUNT (ALL DEPTS)	409-341-00	MAYOR'S SUPPLIES & M	NOV 24 AA FEES	182.91
	COLLECTION ACCOUNT	409-341-00	MAYOR'S SUPPLIES & M	NOV 24 CREDIT CARD FEES	2,506.40

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	INDEED.COM	409-341-00	MAYOR'S SUPPLIES & M	PCRD-CLERICAL AD	107.48
	GENERAL FUND	409-341-00	MAYOR'S SUPPLIES & M	NOV 24 LOC FEES	72.50
	INTERNAL REVENUE SERVICE	409-104-00	MAYOR'S F.I.C.A.	FICA WITHHELD AND MATCHED	98.91
		409-104-00	MAYOR'S F.I.C.A.	FICA WITHHELD AND MATCHED	50.66
		409-104-00	MAYOR'S F.I.C.A.	MEDICARE WITHHELD & MATCHE	23.14
		409-104-00	MAYOR'S F.I.C.A.	MEDICARE WITHHELD & MATCHE	11.85
	AMAZON.COM	409-341-00	MAYOR'S SUPPLIES & M	PCRD-CITY COUNCIL ENGRAVED	8.98
		409-341-00	MAYOR'S SUPPLIES & M	PCRD-TAPE DISP DESK ACCESS	17.07
		409-341-00	MAYOR'S SUPPLIES & M	PCRD-WOODEN DESK NAMEPLATE	18.25
		409-341-00	MAYOR'S SUPPLIES & M	PCRD-4 DRAWER FILING CABIN	51.99
		409-341-00	MAYOR'S SUPPLIES & M	PCRD-3 DRAWER FILING CABIN	21.99
		409-341-00	MAYOR'S SUPPLIES & M	PCRD-TAPE DISP FILE FOLDER	11.30
		409-341-00	MAYOR'S SUPPLIES & M	PCRD-PAPER TOWELS BATTERIE	65.00
	USI INSURANCE SERVICES LLC	409-105-00	MAYOR'S INSURANCE	GROUP BENEFIT 3RD INST 202	145.72
	PAYFLEX - INSPIRA	409-105-00	MAYOR'S INSURANCE	GF NOV 2024 HSA FEES	6.50
	AT&T MOBILITY	409-211-00	MAYOR'S TELEPHONE	PCRD- NOV 2024 CELL PHN &	58.89
	US POSTAL SERVICE (CMRS-FP)	409-218-00	MAYOR'S POSTAGE	DECEMBER 2024 POSTAGE	250.00
	FP FINANCE PROGRAM	409-218-00	MAYOR'S POSTAGE	DEC 24 MAILER & INSERT PYM	107.31
	COLLECTION ACCOUNT 2	409-341-00	MAYOR'S SUPPLIES & M	NOV 2024 RECDESK CC FEES	134.90
	WV NEWS	409-220-00	MAYOR'S LEGAL PUBLIC	2 BA VAR HEARING BARBOUR	55.30
		409-220-00	MAYOR'S LEGAL PUBLIC	NOTICE PLAN COMM CLASS II	22.88
	HDL COMPANIES NC	409-341-00	MAYOR'S SUPPLIES & M	NOV 24 BUSINESS LICENSE FE	4,727.59
	AUTHORIZE.NET	409-341-00	MAYOR'S SUPPLIES & M	PCRD-RECDESK NOV 2024 CC F	17.05
	ROSSMAN & CO/PCB CORP	409-341-00	MAYOR'S SUPPLIES & M	NOV 24 DEBT COLLECTION	6.77
	FRONTIER	409-211-00	MAYOR'S TELEPHONE	472-1651-101515-4 CITY HAL	98.70
		409-211-00	MAYOR'S TELEPHONE	304-003-2273-060600-4	24.18
		409-211-00	MAYOR'S TELEPHONE	472-1651-101515-4 CITY HAL	98.70
		409-211-00	MAYOR'S TELEPHONE	304-003-2273-060600-4	24.18
	**PAYROLL EXPENSES			12/01/2024 - 12/31/2024	2,435.71
				TOTAL:	16,600.35
COUNCIL	ENCOVA INSURANCE	410-226-00	COUNCIL INSURANCE (P	WCN6007140 11/4/24 - 12/1/	3.41
	WESTFIELD INSURANCE	410-226-00	COUNCIL INSURANCE (P	10-1-24 TO 10-1-25 QTRLY P	1,278.69
	WV PUBLIC EMPLOYEES RETIREME	410-106-00	COUNCIL'S RETIREMENT	WV RETIREMENT CONTRIBUTION	18.00
	THOMAS J O'NEILL	410-223-00	PROFESSIONAL (LEGAL)	JAN 2025 ATTORNEY FEES	1,250.00
	INTERNAL REVENUE SERVICE	410-104-00	COUNCIL'S F.I.C.A.	FICA WITHHELD AND MATCHED	49.60
		410-104-00	COUNCIL'S F.I.C.A.	MEDICARE WITHHELD & MATCHE	11.60
	TRAVELERS INSURANCE	410-226-00	COUNCIL INSURANCE (P	INS PREM AUTO LIAB DEC 202	463.16
	**PAYROLL EXPENSES			12/01/2024 - 12/31/2024	800.00
				TOTAL:	3,874.46
RECORDER	ENCOVA INSURANCE	411-226-00	INSURANCE/COMPENSATI	WCN6007140 11/4/24 - 12/1/	3.41
	WV PUBLIC EMPLOYEES RETIREME	411-106-00	RECORDER'S RETIREMEN	WV RETIRE TIER2 CONTRIBUTI	17.29
	INTERNAL REVENUE SERVICE	411-104-00	RECORDER'S F.I.C.A.	FICA WITHHELD AND MATCHED	31.00
		411-104-00	RECORDER'S F.I.C.A.	MEDICARE WITHHELD & MATCHE	7.25
	**PAYROLL EXPENSES			12/01/2024 - 12/31/2024	500.00
				TOTAL:	558.95
TREASURER	ENCOVA INSURANCE	413-226-00	TREASURER'S INSURANC	WCN6007140 11/4/24 - 12/1/	3.41
	WV PUBLIC EMPLOYEES INSURANC	413-105-00	TREASURER'S GROUP IN	GF DEC 2024 HEALTH INS	1.98
		413-105-00	TREASURER'S GROUP IN	GF DEC 2024 RETIREE'S INS	34.00
	WV PUBLIC EMPLOYEES RETIREME	413-106-00	TREASURER'S RETIREME	WV RETIREMENT CONTRIBUTION	25.37
		413-106-00	TREASURER'S RETIREME	WV RETIREMENT CONTRIBUTION	31.00
	DAVID L HOWELL CPA	413-224-00	AUDIT	24 AUDIT BILL #2	1,250.00

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	INTERNAL REVENUE SERVICE	413-104-00	TREASURER'S F.I.C.A.	FICA WITHHELD AND MATCHED	17.48
		413-104-00	TREASURER'S F.I.C.A.	FICA WITHHELD AND MATCHED	21.36
		413-104-00	TREASURER'S F.I.C.A.	MEDICARE WITHHELD & MATCHE	4.09
		413-104-00	TREASURER'S F.I.C.A.	MEDICARE WITHHELD & MATCHE	4.99
	PAYFLEX - INSPIRA	413-105-00	TREASURER'S GROUP IN	GF NOV 2024 HSA FEES	3.25
	**PAYROLL EXPENSES			12/01/2024 - 12/31/2024	626.36
				TOTAL:	2,023.29
COURT	ENCOVA INSURANCE	416-226-00	POLICE JUDGE INS BON	WCN6007140 11/4/24 - 12/1/	6.00
	WV MUNICIPAL LEAGUE	416-226-00	POLICE JUDGE INS BON	GF 4TH QTR 2024 UNEMPLOYME	28.69
	INTERNAL REVENUE SERVICE	416-104-00	POLICE JUDGE FICA	FICA WITHHELD AND MATCHED	43.92
		416-104-00	POLICE JUDGE FICA	MEDICARE WITHHELD & MATCHE	10.27
	**PAYROLL EXPENSES			12/01/2024 - 12/31/2024	708.33
				TOTAL:	797.21
CITY ENGINEER	ENCOVA INSURANCE	420-226-00	CITY ENGINEER INS &	WCN6007140 11/4/24 - 12/1/	24.20
	WV PUBLIC EMPLOYEES RETIREME	420-106-00	CITY ENGINEER RETIRE	WV RETIREMENT CONTRIBUTION	66.69
		420-106-00	CITY ENGINEER RETIRE	WV RETIREMENT CONTRIBUTION	81.51
	INTERNAL REVENUE SERVICE	420-104-00	CITY ENGINEER FICA T	FICA WITHHELD AND MATCHED	46.41
		420-104-00	CITY ENGINEER FICA T	FICA WITHHELD AND MATCHED	56.62
		420-104-00	CITY ENGINEER FICA T	MEDICARE WITHHELD & MATCHE	10.85
		420-104-00	CITY ENGINEER FICA T	MEDICARE WITHHELD & MATCHE	13.24
	**PAYROLL EXPENSES			12/01/2024 - 12/31/2024	1,646.60
				TOTAL:	1,946.12
ZONING	ENCOVA INSURANCE	437-226-00	ZONING INSURANCE & B	WCN6007140 11/4/24 - 12/1/	59.50
	WV PUBLIC EMPLOYEES INSURANC	437-105-00	ZONING HEALTH INS	GF DEC 2024 HEALTH INS	413.98
		437-105-00	ZONING HEALTH INS	GF DEC 2024 RETIREE'S INS	34.00
	WV PUBLIC EMPLOYEES RETIREME	437-106-00	ZONING RETIREMENT	WV RETIREMENT CONTRIBUTION	117.00
		437-106-00	ZONING RETIREMENT	WV RETIREMENT CONTRIBUTION	153.00
	INTERNAL REVENUE SERVICE	437-104-00	ZONING F.I.C.A.	FICA WITHHELD AND MATCHED	80.60
		437-104-00	ZONING F.I.C.A.	FICA WITHHELD AND MATCHED	105.40
		437-104-00	ZONING F.I.C.A.	MEDICARE WITHHELD & MATCHE	18.85
		437-104-00	ZONING F.I.C.A.	MEDICARE WITHHELD & MATCHE	24.65
	USI INSURANCE SERVICES LLC	437-105-00	ZONING HEALTH INS	GROUP BENEFIT 3RD INST 202	58.12
	PAYFLEX - INSPIRA	437-105-00	ZONING HEALTH INS	GF NOV 2024 HSA FEES	3.25
	**PAYROLL EXPENSES			12/01/2024 - 12/31/2024	3,000.00
				TOTAL:	4,068.35
DATA PROCESSING	LYNX WV INC	439-230-00	DATA PROCESSING	DEC 24 IT SERVICE	1,800.00
	OPTIMUM B2B, DEPT. 1264	439-230-00	DATA PROCESSING	DEC 24 CITY HALL INTERNET	214.63
	TYLER TECHNOLOGIES INC	439-230-00	DATA PROCESSING	EPSN THML RCT JAN-JUN 25 M	59.83
	GARRETT K SUMMERS	439-230-00	DATA PROCESSING	DEC 24 BITDEF ENDP T SECURI	48.13
	HEWLETT PACKARD FINANCIAL SE	439-230-00	DATA PROCESSING	PLOTTER RENTAL DEC 24	78.91
				TOTAL:	2,201.50
CITY HALL	MON POWER	440-213-00	CITY HALL UTILITIES	110 088 782 062 70 E MAIN	1,395.73
	ENCOVA INSURANCE	440-226-00	CITY HALL INSURANCE	WCN6007140 11/4/24 - 12/1/	73.09
	WV PUBLIC EMPLOYEES INSURANC	440-105-00	CITY HALL JANITOR IN	GF DEC 2024 HEALTH INS	1.98
		440-105-00	CITY HALL JANITOR IN	GF DEC 2024 RETIREE'S INS	34.00
	MOUNTAINEER GAS COMPANY	440-213-00	CITY HALL UTILITIES	269245-314199 1 S-FLORIDA	268.82
	DODSON BROS EXTERMINATING CO	440-216-00	CITY HALL MAINTENANC	DEC 24 CITY HALL PEST CONT	33.00
	WV PUBLIC EMPLOYEES RETIREME	440-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	118.80
		440-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	133.28

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	WALMART STORES INC -BUCKHANN	440-341-00	CITY HALL SUPPLIES	CLEANING SUPPLIES	19.35
		440-341-00	CITY HALL SUPPLIES	CLEANING SUPPLIES	38.38
		440-341-00	CITY HALL SUPPLIES	PCRD-TOTES & SCOTCH GUARD	26.19
	INTERNAL REVENUE SERVICE	440-104-00	CITY HALL FICA	FICA WITHHELD AND MATCHED	80.93
		440-104-00	CITY HALL FICA	FICA WITHHELD AND MATCHED	90.90
		440-104-00	CITY HALL FICA	MEDICARE WITHHELD & MATCHE	18.93
		440-104-00	CITY HALL FICA	MEDICARE WITHHELD & MATCHE	21.26
	PAYFLEX - INSPIRA	440-105-00	CITY HALL JANITOR IN	GF NOV 2024 HSA FEES	3.25
	CINTAS	440-216-00	CITY HALL MAINTENANC	CH THEATRE PSC RUGS 12-2-2	45.32
		440-216-00	CITY HALL MAINTENANC	CH THEATRE PSC RUGS 12-9-2	45.32
		440-216-00	CITY HALL MAINTENANC	CH THEATRE PSC RUGS	45.32
		440-216-00	CITY HALL MAINTENANC	CH THEATRE PSC RUGS	45.32
	**PAYROLL EXPENSES			12/01/2024 - 12/31/2024	2,800.88
				TOTAL:	5,340.05
POLICE	AXON ENTERPRISE, INC.	700-341-00	POLICE DEPT. MAT & S	PCRD-TASER CARTRIDGES	990.00
	HYATT REGENCY	700-221-00	POLICE DEPT. TRAININ	PCRD-LODGING AT CALEA TRAI	754.25
	ENCOVA INSURANCE	700-226-00	POLICE DEPT. INSURAN	WCN6007140 11/4/24 - 12/1/	1,161.71
	WV PUBLIC EMPLOYEES INSURANC	700-105-00	POLICE DEPT. GROUP I	GF DEC 2024 HEALTH INS	6,824.82
		700-105-00	POLICE DEPT. GROUP I	GF DEC 2024 RETIREE'S INS	272.00
	HART OFFICE SOLUTIONS INC	700-341-00	POLICE DEPT. MAT & S	COPY OVERAGE	0.32
	WV MUNICIPAL LEAGUE	700-226-00	POLICE DEPT. INSURAN	GF 4TH QTR 2024 UNEMPLOYME	56.07
	WV PUBLIC EMPLOYEES RETIREME	700-106-00	POLICE DEPT. RETIREM	WV RETIREMENT CONTRIBUTION	2,031.15
		700-106-00	POLICE DEPT. RETIREM	WV RETIREMENT CONTRIBUTION	1,982.79
	BUCKHAMMON POSTMASTER	700-341-00	POLICE DEPT. MAT & S	PCRD-POSTAGE SHIP EVIDENCE	6.20
		700-341-00	POLICE DEPT. MAT & S	PCRD-MAIL APPLICATION TO W	11.82
	STATE TREASURER CVR LET RJ	700-341-00	POLICE DEPT. MAT & S	NOV 2024 COURT FEES	112.00
	WV CONSOLIDATED PUBLIC RETIR	700-106-00	POLICE DEPT. RETIREM	WV RETIRE MPFRS CONTRIBUTI	953.79
		700-106-00	POLICE DEPT. RETIREM	WV RETIRE MPFRS CONTRIBUTI	728.16
	ENTERPRISE FM TRUST	700-459-00	POLICE DEPT. NEW EQU	25QCLJ 2022 INTERCEPTOR	786.54
		700-459-00	POLICE DEPT. NEW EQU	25QCLL 2022 INTERCEPTOR	758.94
		700-459-00	POLICE DEPT. NEW EQU	25QCLM 2022 INTERCEPTOR	849.91
		700-459-00	POLICE DEPT. NEW EQU	25QCLN 2022 INTERCEPTOR	762.59
		700-459-00	POLICE DEPT. NEW EQU	25QCLP 2022 INTERCEPTOR	758.94
		700-459-00	POLICE DEPT. NEW EQU	27GGTH 2024 DODGE DURANGO	1,107.87
		700-459-00	POLICE DEPT. NEW EQU	27GGTL 2024 DODGE DURANGO	1,103.06
		700-459-00	POLICE DEPT. NEW EQU	27GGTS 2024 DODGE DURANGO	1,103.70
		700-459-00	POLICE DEPT. NEW EQU	22SFZ7 2018 INTERCEPTOR PY	0.47
		700-459-00	POLICE DEPT. NEW EQU	23KNZ9 2020 INTERCEPTOR	717.37
		700-459-00	POLICE DEPT. NEW EQU	23KNZM 2020 INTERCEPTOR	716.81
		700-343-00	POLICE DEPT. AUTO SU	23KNZS 2020 INTERCEPTOR	825.70
		700-343-00	POLICE DEPT. AUTO SU	23H64C MAINT OLDER CRUISER	6.09
		700-459-00	POLICE DEPT. NEW EQU	23H64V MAINT OLDER CRUISER	6.09
	WV LAW ENFORCEMENT DISTRIBUT	700-341-00	POLICE DEPT. MAT & S	SAFARILAND HOLSTERS	494.76
	CITIZENS BANK OF WV	700-459-00	POLICE DEPT. NEW EQU	POLICE RADIO PYMT DEC 24	2,802.39
	ST JOSEPH HOSPITAL OF BUCKHA	700-341-00	POLICE DEPT. MAT & S	LAB TEST TIMOTHY STEWART	67.00
	INTERNAL REVENUE SERVICE	700-104-00	POLICE DEPT. FICA TA	FICA WITHHELD AND MATCHED	2,083.08
		700-104-00	POLICE DEPT. FICA TA	FICA WITHHELD AND MATCHED	1,996.25
		700-104-00	POLICE DEPT. FICA TA	MEDICARE WITHHELD & MATCHE	487.16
		700-104-00	POLICE DEPT. FICA TA	MEDICARE WITHHELD & MATCHE	466.86
	AMAZON.COM	700-341-00	POLICE DEPT. MAT & S	PCRD-COPY PAPER ANTIBACTER	312.98
		700-345-00	POLICE DEPT. UNIFORM	PCRD-HAT UNIFORM SHOES BOO	193.75
		700-341-00	POLICE DEPT. MAT & S	PCRD-FINGERPRINT CARDS	84.60
		700-341-00	POLICE DEPT. MAT & S	PCRD-SHARPS DISPOSAL CONTA	47.14

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		700-341-00	POLICE DEPT. MAT & S	PCRD-WV & AMERICAN FLAGS	52.68
		700-341-00	POLICE DEPT. MAT & S	PCRD-HDMI CABLE ADAPTER &	164.54
	USI INSURANCE SERVICES LLC	700-105-00	POLICE DEPT. GROUP I	GROUP BENEFIT 3RD INST 202	639.32
	10-42 TACTICAL LLC	700-345-00	POLICE DEPT. UNIFORM	PCRD-UTILITY UNIFOR	472.00
		700-345-00	POLICE DEPT. UNIFORM	NAMEPLATE-SPOTLOE	49.00
	PAYFLEX - INSPIRA	700-105-00	POLICE DEPT. GROUP I	GF NOV 2024 HSA FEES	29.25
	CORRIDOR H TIRE INC	700-343-00	POLICE DEPT. AUTO SU	FLAT TIRE REPAIR	47.00
	MES, INC	700-345-00	POLICE DEPT. UNIFORM	BALANCE REMAINING	221.85
	PACKTRACK	700-341-00	POLICE DEPT. MAT & S	PCRD-K-9 PROGRAM SOFTWARE	140.00
	AT&T MOBILITY	700-211-00	POLICE DEPT. TELEPHO	PCRD-NOV 2024 CELL PHN & G	1,278.78
	WV NEWS	700-341-00	POLICE DEPT. MAT & S	POLICE OFFICER AD	78.44
	FRONTIER	700-211-00	POLICE DEPT. TELEPHO	304-001-6194-111398-4 POL	133.42
		700-211-00	POLICE DEPT. TELEPHO	473-7911-073014-4 POL FAX	0.20
		700-211-00	POLICE DEPT. TELEPHO	304-001-6194-111398-4 POL	133.42
	FLYERS ENERGY LLC	700-343-00	POLICE DEPT. AUTO SU	POLICE NOV 24 FUEL BILL	1,838.35
	B/W EAGLES INN	700-214-00	POLICE DEPT. TRAVEL	PCRD-LODGING AT TASER INST	115.50
	CALEA.ORG	700-341-00	POLICE DEPT. MAT & S	PCRD-CALEA FLAG	83.86
	CHRISTOPHER SPOTLOE	700-343-00	POLICE DEPT. AUTO SU	ITEMS FOR POLICE ACADEMY	471.74
	TRAVELERS INSURANCE	700-226-00	POLICE DEPT. INSURAN	INS PREM AUTO LIAB DEC 202	2,945.86
	**PAYROLL EXPENSES			12/01/2024 - 12/31/2024	66,178.02
				TOTAL:	109,498.36
REGIONAL JAIL	STATE TREASURER CVR LET RJ	705-234-00	REGIONAL FEES	NOV 2024 COURT FEES	120.00
				TOTAL:	120.00
FIRE	BUCKHANNON UTIL BOARDS	706-341-00	FIRE DEPT. MATERIAL	TIPPING FEE FIRE	5.00
	JP MORGAN EQUIPMENT FINANCE	706-459-00	FIRE DEPT. CAPITAL O	JAN 2024 FIRE TRK PYMT	3,678.20
	ENCOVA INSURANCE	706-226-00	FIRE DEPT. INSURANCE	WCN6007140 11/4/24 - 12/1/	1,002.91
	WV PUBLIC EMPLOYEES INSURANC	706-105-00	FIRE DEPT. GROUP INS	GF DEC 2024 HEALTH INS	5,709.82
		706-105-00	FIRE DEPT. GROUP INS	GF DEC 2024 RETIREE'S INS	306.00
	MATHENY MOTOR TRUCK CO	706-343-00	FIRE DEPT. AUTO SUPP	ECHO SM ASSY FILTERS	86.87
		706-343-00	FIRE DEPT. AUTO SUPP	ECHO SM ASSY FILTERS	233.85
	AUTO ZONE	706-343-00	FIRE DEPT. AUTO SUPP	WINDOW FLUID, DEF FLUID	73.50
	NAPA-AMTOWER AUTO SUPPLY	706-343-00	FIRE DEPT. AUTO SUPP	ROTELLA OIL & FILTER	57.84
		706-343-00	FIRE DEPT. AUTO SUPP	ROTELLA OIL & FILTER	114.26
		706-343-00	FIRE DEPT. AUTO SUPP	INV#266346 CREDIT TAKEN TW	163.18
		706-343-00	FIRE DEPT. AUTO SUPP	SERV SERVICE CHARGE FOR OCT 24	4.21
	DODSON BROS EXTERMINATING CO	706-341-00	FIRE DEPT. MATERIAL	DEC 24 FIRE PEST CONTROL	44.00
	WV MUNICIPAL LEAGUE	706-226-00	FIRE DEPT. INSURANCE	GF 4TH QTR 2024 UNEMPLOYME	51.28
	WV PUBLIC EMPLOYEES RETIREME	706-106-00	FIRE DEPT. GROUP RET	WV RETIREMENT CONTRIBUTION	674.37
		706-106-00	FIRE DEPT. GROUP RET	WV RETIREMENT CONTRIBUTION	932.07
	WV CONSOLIDATED PUBLIC RETIR	706-106-00	FIRE DEPT. GROUP RET	WV RETIRE MPFRS CONTRIBUTI	1,174.99
		706-106-00	FIRE DEPT. GROUP RET	WV RETIRE MPFRS CONTRIBUTI	1,703.43
	ENTERPRISE FM TRUST	706-459-00	FIRE DEPT. CAPITAL O	2688T6 2023 RAM 2500	716.58
	CITIZENS BANK OF WV	706-459-00	FIRE DEPT. CAPITAL O	2021 PUMPER TRK DEC 24	4,790.11
	HERITAGE FIRE EQUIPMENT LLC	706-343-00	FIRE DEPT. AUTO SUPP	TRVL TO/FROM PREV MAINT	2,801.25
		706-343-00	FIRE DEPT. AUTO SUPP	TRVL LABOR CHAIN WHEEL	1,866.26
	TRIPLE K KUSTOMZ	706-343-00	FIRE DEPT. AUTO SUPP	PCRD-TIRES ENG 1150	1,264.00
	INTERNAL REVENUE SERVICE	706-104-00	FIRE DEPT. FICA TAX	FICA WITHHELD AND MATCHED	1,320.79
		706-104-00	FIRE DEPT. FICA TAX	FICA WITHHELD AND MATCHED	1,883.75
		706-104-00	FIRE DEPT. FICA TAX	MEDICARE WITHHELD & MATCHE	308.90
		706-104-00	FIRE DEPT. FICA TAX	MEDICARE WITHHELD & MATCHE	440.56
	USI INSURANCE SERVICES LLC	706-105-00	FIRE DEPT. GROUP INS	GROUP BENEFIT 3RD INST 202	406.84
	PAYFLEX - INSPIRA	706-105-00	FIRE DEPT. GROUP INS	GF NOV 2024 HSA FEES	29.25

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	AT&T MOBILITY	706-211-00	FIRE DEPT. TELEPHONE	PCRD- NOV 2024 GEOTAB PYMT	190.28
	MARIA POTTER	706-221-00	FIRE DEPT. TRAINING	PARAMEDIC RECERT COURSE	168.00
		706-221-00	FIRE DEPT. TRAINING	PARAMEDIC RECERT COURSE	18.66
		706-221-00	FIRE DEPT. TRAINING	PARAMEDIC RECERT COURSE	41.95
	FRONTIER	706-211-00	FIRE DEPT. TELEPHONE	472-2668-101915-4 FIRE	131.08
	FLYERS ENERGY LLC	706-343-00	FIRE DEPT. AUTO SUPP	FIRE NOV 24 FUEL BILL	716.02
	CINTAS	706-341-00	FIRE DEPT. MATERIAL	HARD SURFACE DISINFECTANT	7.16
	TRAVELERS INSURANCE	706-226-00	FIRE DEPT. INSURANCE	INS PREM AUTO LIAB DEC 202	1,047.84
	**PAYROLL EXPENSES			12/01/2024 - 12/31/2024	51,712.81
				TOTAL:	85,877.87
STREET	MON POWER	750-213-00	STREET DEPT. UTILITI	110 123 905 108 25 N LOCUS	15.50
		750-213-00	STREET DEPT. UTILITI	110 148 156 588 RT 6 395	674.55
		750-213-00	STREET DEPT. UTILITI	110 148 255 778 395 MUDLIC	757.90
		750-213-00	STREET DEPT. UTILITI	110 158 087 939 MAIN ST CA	16.17
	REGION VII PLANNING PDC	750-341-00	STREET DEPT. MAT & S	GIS SERVICES OCT-NOV 24	260.00
	GARRETT WALTON	750-458-05	STREET DEPT PROJECTS	75 BALES OF MULCH HAY	300.00
	LEAF	750-341-00	STREET DEPT. MAT & S	COPIER LEASE	54.88
	WV PAGING	750-341-00	STREET DEPT. MAT & S	DEC 24 STREET PAGER FEE	23.00
	ENCOVA INSURANCE	750-226-00	STREET DEPT. INSURAN	WCN6007140 11/4/24 - 12/1/	996.01
	WV PUBLIC EMPLOYEES INSURANC	750-105-00	STREET DEPT. GROUP I	GF DEC 2024 HEALTH INS	6,113.84
		750-105-00	STREET DEPT. GROUP I	GF DEC 2024 RETIREE'S INS	306.00
	SCOTT ELECTRIC CORP	750-341-00	STREET DEPT. MAT & S	WIRE & BREAKERS FOR SHOP	228.49
		750-341-00	STREET DEPT. MAT & S	BREAKER PANELFOR SHO	220.28
	J F ALLEN CO	750-461-00	STREET PAVING	BLACKTOP FOR SHOP LOT	8,663.30
	NAPA-AMTOWER AUTO SUPPLY	750-341-00	STREET DEPT. MAT & S	EXHAUST TUBING FOR SHOP H	251.60
		750-343-00	STREET DEPT. AUTO SU	BATTERY FOR S-20	342.62
	HART OFFICE SOLUTIONS INC	750-341-00	STREET DEPT. MAT & S	323 COLORED COPIES	19.22
	WESTFIELD INSURANCE	750-226-00	STREET DEPT. INSURAN	10-1-24 TO 10-1-25 QTRLY P	1,012.19
	TATE COMMUNICATIONS	750-211-00	STREET DEPT. TELEPHO	PHONE SYSTEM	68.25
		750-211-00	STREET DEPT. TELEPHO	SERVICE CALL	125.12
	HARBOR FREIGHT TOOLS	750-341-00	STREET DEPT. MAT & S	PCRD-4GAL SPRAYER UTILTIY	37.56
	LOWES BUSINESS ACCOUNTS/SYNC	750-341-00	STREET DEPT. MAT & S	SILICONE DRYWALL MUD	28.89
		750-341-00	STREET DEPT. MAT & S	4' LED LIGHT BATTERI	219.25
		750-341-00	STREET DEPT. MAT & S	PAINT & CLEANING SUP	155.56
		750-341-00	STREET DEPT. MAT & S	4' LED LIGHT FOR SHOP	52.23
		750-341-00	STREET DEPT. MAT & S	SOCKET TO OUTLET CONNECTO	6.34
		750-341-00	STREET DEPT. MAT & S	PCRD-ZIPTIES FOR MAIN ST C	176.66
		750-341-00	STREET DEPT. MAT & S	EXT CORDS FOR DECORATIONS	39.46
		750-341-00	STREET DEPT. MAT & S	EXT CORDS FOR DECORATIONS	59.48
		750-458-05	STREET DEPT PROJECTS	2X6, 2X4, BITS & PENCILS	72.97
		750-341-00	STREET DEPT. MAT & S	SUPPLIES FOR KITCHEN	874.65
		750-341-00	STREET DEPT. MAT & S	WATERLINE FITTINGS	46.45
		750-341-00	STREET DEPT. MAT & S	SUPPLIES FOR KITCHEN	5.64
		750-341-00	STREET DEPT. MAT & S	HAMMER 2X4 AREA LIGH	113.14
		750-341-00	STREET DEPT. MAT & S	CLEANING SUPPLIES FOR SHO	371.93
		750-341-00	STREET DEPT. MAT & S	WATERLINE FITTINGS	73.12
	BRUFFEY TRUCKING INC	750-458-05	STREET DEPT PROJECTS	3/4CR 57'S AND SAND	4,389.88
	FIRST COMMUNITY BANK	750-459-00	STREET DEPT. CAPITAL	JAN 25 CONCRETE TRK PYMT	2,753.09
	SEALCOAT CONCEPTS LLC	750-341-00	STREET DEPT. MAT & S	PAINTED CURBS ON BOGGESS	2,000.00
	WV MUNICIPAL LEAGUE	750-226-00	STREET DEPT. INSURAN	GF 4TH QTR 2024 UNEMPLOYME	12.96
	WV PUBLIC EMPLOYEES RETIREME	750-106-00	STREET DEPT. GROUP R	WV RETIREMENT CONTRIBUTION	1,155.73
		750-106-00	STREET DEPT. GROUP R	WV RETIREMENT CONTRIBUTION	1,157.96
		750-106-00	STREET DEPT. GROUP R	WV RETIRE TIER2 CONTRIBUTI	589.75

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		750-106-00	STREET DEPT. GROUP R WV RETIRE TIER2 CONTRIBUTI		494.37
	COMMUNITY CARE OF WV	750-341-00	STREET DEPT. MAT & S PRE EMPL PHYSICAL-JAMES HO		156.04
	ENTERPRISE FM TRUST	750-459-00	STREET DEPT. CAPITAL 22WGHW 5500 CHASSIS DUMP T		79.28
		750-459-00	STREET DEPT. CAPITAL 25QBZJ 2022 RAM 1500		426.56
		750-459-00	STREET DEPT. CAPITAL 27V9FV 2024 RAM 2500		583.19
		750-459-00	STREET DEPT. CAPITAL 27V9G6 2024 RAM 2500		582.85
	JOHN BOGGESS dba VJG ASSOCIA	750-341-00	STREET DEPT. MAT & S KNIT GLOVE LINERS		113.75
	TRACTOR SUPPLY CREDIT PLAN	750-343-00	STREET DEPT. AUTO SU PCRD-TRAILER TIRE FOR EQUI		229.99
	CITIZENS BANK OF WV	750-459-00	STREET DEPT. CAPITAL ST DEPT ESCAVATOR PYMT JAN		2,736.13
	ST JOSEPH HOSPITAL OF BUCKHA	750-341-00	STREET DEPT. MAT & S LAB TEST FRED LANGBEIN		95.00
	BENNYS BOOT HILL	750-345-00	STREET DEPT. UNIFORM BOOTS FOR RANDY LIGGETT		215.91
		750-345-00	STREET DEPT. UNIFORM BOOTS FOR RON SWINDLER		179.91
	MOUNTAIN STATE PEST GUARD	750-341-00	STREET DEPT. MAT & S STREET PEST CONTROL DEC 24		33.50
	INTERNAL REVENUE SERVICE	750-104-00	STREET DEPT. FICA TA FICA WITHHELD AND MATCHED		1,824.76
		750-104-00	STREET DEPT. FICA TA FICA WITHHELD AND MATCHED		1,136.73
		750-104-00	STREET DEPT. FICA TA MEDICARE WITHHELD & MATCHE		426.76
	AMAZON.COM	750-341-00	STREET DEPT. MAT & S PCRD-300 LED STRING LIGHTS		265.85
		750-345-00	STREET DEPT. UNIFORM PCRD-HI-VIS HOODIE JACKETS		79.95
		750-341-00	STREET DEPT. MAT & S PCRD-PORTABLE BANDSAW BLAD		665.10
		750-341-00	STREET DEPT. MAT & S PCRD- PHONE CASE FOR BRAD		76.00
	USI INSURANCE SERVICES LLC	750-105-00	STREET DEPT. GROUP I GROUP BENEFIT 3RD INST 202		28.28
	PAYFLEX - INSPIRA	750-105-00	STREET DEPT. GROUP I GF NOV 2024 HSA FEES		464.96
	FIRST COMMUNITY BANK CORPORA	750-459-22	PROPERTY PAYMENT MUDL DEC 24 PUBLIC WRKS BLDG PY		29.25
	AT&T MOBILITY	750-211-00	STREET DEPT. TELEPHO PCRD-NOV 2024 CELL PHN & G		9,774.80
	FREEDOM AG & ENGERY COOPERAT	750-341-00	STREET DEPT. MAT & S PROPANE FOR WEED BURNER		461.28
	FRONTIER	750-211-00	STREET DEPT. TELEPHO 472-5755-101615-4 STREET		58.35
		750-211-00	STREET DEPT. TELEPHO 472-5755-101615-4 STREET		130.01
	FLYERS ENERGY LLC	750-343-00	STREET DEPT. AUTO SU STREET NOV 24 FUEL BILL		130.01
	CINTAS	750-345-00	STREET DEPT. UNIFORM STREET UNIFORMS		1,292.27
		750-345-00	STREET DEPT. UNIFORM STREET UNIFORMS		204.01
		750-345-00	STREET DEPT. UNIFORM STREET UNIFORMS		204.01
		750-345-00	STREET DEPT. UNIFORM STREET UNIFORMS		204.01
		750-341-00	STREET DEPT. MAT & S FIRSTAID KIT CHECK		7.16
	METHENY CONTRACTING	750-458-05	STREET DEPT PROJECTS 14 LOADS OF TOPSOIL MADIS		4,200.00
	HOPE GAS	750-213-00	STREET DEPT. UTILITI GF GAS 12-17-24		2,310.30
	PV BUSINESS SOLUTIONS INC	750-341-00	STREET DEPT. MAT & S 2025 OSHA MANUAL		298.50
	MOASURE	750-341-00	STREET DEPT. MAT & S PCRD-2 PRO GPS RECORDING D		899.00
	TRAVELERS INSURANCE	750-226-00	STREET DEPT. INSURAN INS PREM AUTO LIAB DEC 202		2,249.80
	**PAYROLL EXPENSES		12/01/2024 - 12/31/2024		47,815.56
			TOTAL:		116,198.83
STREET LIGHTS	MON POWER	751-213-00	STREET LIGHTS	110 087 818 008 MAIN ST	6,748.12
		751-213-00	STREET LIGHTS	110 151 101 430 99 W MAIN	287.41
		751-213-00	STREET LIGHTS	110 088 782 484 E MAIN ST	170.55
		751-213-00	STREET LIGHTS	110 100 156 733 107 E MAIN	160.64
		751-213-00	STREET LIGHTS	110 158 087 939 MAIN ST CA	12.77
		751-213-00	STREET LIGHTS	110 160 309 701 31 S KANAW	1.07
			TOTAL:		7,380.56
TRAFFIC SIGNALS & SIGN	MON POWER	752-213-00	TRAFFIC SIGNALS POWE	110 088 985 459 RT 119	72.01
		752-213-00	TRAFFIC SIGNALS POWE	110 088 985 624 RT 20 BK	76.99
		752-213-00	TRAFFIC SIGNALS POWE	110 081 822 063 W MAIN ST	58.27
		752-213-00	TRAFFIC SIGNALS POWE	110 088 820 243 MAIN ST	69.16

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		752-213-00	TRAFFIC SIGNALS POWE	110 080 768 291 E MAIN ST	31.73
		752-213-00	TRAFFIC SIGNALS POWE	110 087 174 485 S KANAWHA	35.01
		752-213-00	TRAFFIC SIGNALS POWE	110 088 235 830 REGER ST	65.32
	SHERWIN WILLIAMS-ELKINS	752-230-00	SIGNS & SIGNALS	BLACK PAINT FOR STREET SI	75.00
	THE SIGN GUY LLC	752-230-00	SIGNS & SIGNALS	STREET SIGN FACES	3,660.00
			TOTAL:		4,143.49
SNOW REMOVAL	A F WENDLING INC	753-341-00	SNOW REMOVAL	ICE MELT FOR SIDEWALKS	776.16
	J F ALLEN CO	753-341-00	SNOW REMOVAL	SALT & #57'S FOR TREATING	4,727.55
			TOTAL:		5,503.71
ARTS-THEATRE	MON POWER	906-213-00	CAC UTILITIES	110 122 154 542 48 E MAIN	177.79
	ENCOVA INSURANCE	906-226-00	CAC INSURANCE & BOND	WCN6007140 11/4/24 - 12/1/	3.41
	MOUNTAINEER GAS COMPANY	906-213-00	CAC UTILITIES	268704-483167 48 E. MAIN S	171.47
	WESTFIELD INSURANCE	906-226-00	CAC INSURANCE & BOND	10-1-24 TO 10-1-25 QTRLY P	860.65
	DODSON BROS EXTERMINATING CO	906-216-00	THEATRE MAINTENANCE/	THEATRE PEST CONTROL DEC 2	100.00
	WV MUNICIPAL LEAGUE	906-226-00	CAC INSURANCE & BOND	GF 4TH QTR 2024 UNEMPLOYME	16.82
	WV PUBLIC EMPLOYEES RETIREME	906-106-00	CAC RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	1.33
		906-106-00	CAC RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	3.89
	CITIZENS BANK OF WV	906-459-00	THEATRE CAPITAL	CAC SEATING DEC 24 PYMT	5,220.65
	INTERNAL REVENUE SERVICE	906-104-00	CAC FICA	FICA WITHHELD AND MATCHED	24.64
		906-104-00	CAC FICA	FICA WITHHELD AND MATCHED	16.17
		906-104-00	CAC FICA	MEDICARE WITHHELD & MATCHE	5.76
		906-104-00	CAC FICA	MEDICARE WITHHELD & MATCHE	3.78
	AMAZON.COM	906-341-00	CAC SUPPLIES & EXPEN	PCRD- PAPER TOWELS FOR CAC	87.80
	FRONTIER	906-213-00	CAC UTILITIES	473-8987-052821-4 THEATRE	131.31
	CINTAS	906-216-00	THEATRE MAINTENANCE/	CH THEATRE PSC RUGS 12-2-2	28.84
		906-216-00	THEATRE MAINTENANCE/	CH THEATRE PSC RUGS 12-9-2	28.84
		906-216-00	THEATRE MAINTENANCE/	CH THEATRE PSC RUGS	28.84
		906-216-00	THEATRE MAINTENANCE/	CH THEATRE PSC RUGS	28.84
	**PAYROLL EXPENSES		12/01/2024 - 12/31/2024		658.05
			TOTAL:		7,598.88
STOCKERT YOUTH CENTER	MON POWER	907-213-00	UTILITIES	110 161 100 208 MAIN ST	60.63
		907-213-00	UTILITIES	110 084 592 119 SYC	884.31
		907-213-00	UTILITIES	110 084 767 208 79 MAIN S	12.76
	A F WENDLING INC	907-341-00	MATERIALS & SUPPLIES	ICE MELT	43.02
	LEAF	907-341-01	OPERATING EXPENSES	DEC 24 E-STUDIO COPIER PY	193.67
	ENCOVA INSURANCE	907-226-00	INSURANCE & BONDS	WCN6007140 11/4/24 - 12/1/	140.10
	POTESTA & ASSOCIATES INC	907-458-02	SYCC BUILDING	BIDDING/PERMITTING	854.80
	WV PUBLIC EMPLOYEES INSURANC	907-105-00	GROUP INSURANCE	GF DEC 2024 HEALTH INS	3,228.90
		907-105-00	GROUP INSURANCE	GF DEC 2024 RETIREE'S INS	170.00
	MOUNTAINEER GAS COMPANY	907-213-00	UTILITIES	GF GAS 12-18-24	488.97
	NAPA-AMTOWER AUTO SUPPLY	907-343-00	SYCC AUTO SUPPLIES	OIL FOR BUS	36.28
	CROWN AWARDS	907-354-00	DRILL TEAM	PCRD-SYCC DRILL TEAM AWARD	67.81
	WESTFIELD INSURANCE	907-226-00	INSURANCE & BONDS	10-1-24 TO 10-1-25 QTRLY P	851.15
	WV MUNICIPAL LEAGUE	907-226-00	INSURANCE & BONDS	GF 4TH QTR 2024 UNEMPLOYME	207.39
	WV PUBLIC EMPLOYEES RETIREME	907-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	233.55
		907-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	219.38
		907-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	202.28
		907-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	249.34
	DHHR	907-361-00	AFTER SCHOOL SUPPLIE	PCRD-SYCC BACKGROUND CHECK	25.00
	WORLD VISION STOREHOUSE	907-341-00	MATERIALS & SUPPLIES	PCRD- YEARLY MEMBERSHIP FE	100.00
	WALMART STORES INC -BUCKHANN	907-361-00	AFTER SCHOOL SUPPLIE	AFTER SCHOOL SUPPLIES	66.07



FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		907-361-00	AFTER SCHOOL SUPPLIE	AFTER SCHOOL SUPPLIES	47.58
		907-361-00	AFTER SCHOOL SUPPLIE	AFTER SCHOOL SUPPLIES	46.20
		907-341-00	MATERIALS & SUPPLIES	OFFICE SUPPLIES	28.62
	MOUNTAIN STATE PEST GUARD	907-216-00	MAINTENANCE	SYCC PEST CONTROL DEC 24	38.50
	DELUX BUSINESS FORMS	907-341-00	MATERIALS & SUPPLIES	PCRD-UPSHUR YOUTH COUNCIL	71.37
	INTERNAL REVENUE SERVICE	907-104-00	FICA TAX	FICA WITHHELD AND MATCHED	475.30
		907-104-00	FICA TAX	FICA WITHHELD AND MATCHED	404.66
		907-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	111.16
		907-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	94.63
	USI INSURANCE SERVICES LLC	907-105-00	GROUP INSURANCE	GROUP BENEFIT 3RD INST 202	116.24
	PAYFLEX - INSPIRA	907-105-00	GROUP INSURANCE	GF NOV 2024 HSA FEES	16.25
	LYNX WV INC	907-213-00	UTILITIES	EQUIP RENTAL SYC DEC 24	145.00
	AT&T MOBILITY	907-211-00	TELEPHONES	PCRD-NOV 2024 GEOTAB P/MT	38.85
	SAMS CLUB	907-361-00	AFTER SCHOOL SUPPLIE	PCRD-CEREAL SNACK PKRS AFTE	518.98
		907-361-00	AFTER SCHOOL SUPPLIE	PCRD-CLEANING SUPPLIES	95.84
		907-361-00	AFTER SCHOOL SUPPLIE	PCRD- PLASTIC CUPS	21.96
	FRONTIER	907-211-00	TELEPHONES	473-0145-042701-4 SYC	430.69
		907-211-00	TELEPHONES	473-0145-042701-4 SYC	389.95
	FLYERS ENERGY LLC	907-343-00	SYC AUTO SUPPLIES	SYC NOV 24 FUEL BILL	270.46
	CINTAS	907-216-00	MAINTENANCE	SYCC RUGS & MOPS 12-2-24	45.84
		907-216-00	MAINTENANCE	SYCC RUGS & MOPS 12-09-24	73.84
		907-216-00	MAINTENANCE	SYCC RUGS & MOPS 12-16-24	45.84
		907-216-00	MAINTENANCE	SYCC RUGS & MOPS 12-23-24	73.84
	TRAVELERS INSURANCE	907-226-00	INSURANCE & BONDS	INS PREM AUTO LIAB DEC 202	403.16
	**PAYROLL EXPENSES			12/01/2024 - 12/31/2024	14,192.56
				TOTAL:	26,532.73
CONVENTION CENTER	ENCOVA INSURANCE	910-226-00	INSURANCE & BONDS	WCN6007140 11/4/24 - 12/1/	3.41
	USDA, RURAL DEVLEOPMENT	910-457-00	CONFERENCE CENTER PA	CONF CENTER JAN 2025	3,351.00
	WV MUNICIPAL LEAGUE	910-226-00	INSURANCE & BONDS	GF 4TH QTR 2024 UNEMPLOYME	9.72
	WV PUBLIC EMPLOYEES RETIREME	910-106-00	EVENT CENTER RETIREM	WV RETIRE TIER2 CONTRIBUTI	0.71
		910-106-00	EVENT CENTER RETIREM	WV RETIRE TIER2 CONTRIBUTI	2.05
	KAREN SCHRADER	910-341-00	EVENT CENTER SUPPLIE	EVENT CENTER TABLE SET UP	210.00
	WALMART STORES INC -BUCKHANN	910-341-00	EVENT CENTER SUPPLIE	CLEANING SUPPLIES	14.91
	INTERNAL REVENUE SERVICE	910-104-00	FICA TAX	FICA WITHHELD AND MATCHED	0.48
		910-104-00	FICA TAX	FICA WITHHELD AND MATCHED	6.99
		910-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	0.12
		910-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	1.63
	AT&T MOBILITY	910-213-00	UTILITIES-ADJUTANT G	PCRD- NOV 2024 CELL PHN PY	50.75
	ADJUTANT GENERAL'S OFFICE	910-213-00	UTILITIES-ADJUTANT G	EVNT CTR CARETAKER OCT-DE	3,653.94
	**PAYROLL EXPENSES			12/01/2024 - 12/31/2024	120.55
				TOTAL:	7,426.26
PUBLIC SAFETY	MON POWER	976-213-00	SAFETY COMPLEX UTILI	110 088 783 078 22 S FLORI	1,186.41
	MOUNTAINEER GAS COMPANY	976-213-00	SAFETY COMPLEX UTILI	383931-483167 20 S FLORIDA	550.09
	WESTFIELD INSURANCE	976-226-00	SAFETY COMPLEX INSUR	10-1-24 TO 10-1-25 QTRLY P	592.01
	DODSON BROS EXTERMINATING CO	976-216-00	SAFETY COMPLEX MAINT	DEC 24 POLICE PEST CONTROL	47.00
	LYNX WV INC	976-213-00	SAFETY COMPLEX UTILI	PSC DEC 24 INTERNET	150.00
	WRIGHT NATIONAL FLOOD INSURA	976-226-00	SAFETY COMPLEX INSUR	FLOOD INS 22 S FLORIDA ST	2,820.00
	CINTAS	976-216-00	SAFETY COMPLEX MAINT	CH THEATRE PSC RUGS 12-2-2	29.87
		976-216-00	SAFETY COMPLEX MAINT	CH THEATRE PSC RUGS 12-9-2	29.87
		976-216-00	SAFETY COMPLEX MAINT	CH THEATRE PSC RUGS	29.87
		976-216-00	SAFETY COMPLEX MAINT	CH THEATRE PSC RUGS	29.87
				TOTAL:	5,464.99

Sanders/Thomas motioned to approve the payment of bills. The motion carried.

9. Public Works Report – Director of Public Works Ethan Crosten – Ethan Crosten presented the following:

**Buckhannon City Council  
Public Works Director Report  
January 2, 2024  
Ethan Crosten**

**Paving and Sidewalk Summary**

As requested at the previous council meeting, a summary of Street paving and sidewalk repair for the 2024 calendar year is below. Approximately \$400,000 is already allocated for paving in the 2024 fiscal year, which I will start planning and bring to the council in the spring.

Paving Summary				
Street	Length (ft)	Wearing 1 (TN)	Milling Cost (\$)	Approximate Cost (\$)
Cleveland Avenue	2667.8	539.14	0	68470.27
East Main Street	2377.2	539.14	4914.43	68470.27
Franklin Street	1029.2	269.57	1228.61	34235.14
Mobilization				1750
<b>Total</b>	<b>6074.2</b>	<b>1347.85</b>	<b>6143.04</b>	<b>172925.68</b>
			<b>Overall Spent:</b>	<b>179068.72</b>

Sidewalk Summary					
Street	Length (ft)	Concrete (yd)	Vendor Cost (\$)	City Cost (\$)	Total Cost (\$)
Madison Street	700	42.78	5670	5100	10770
Ritchie Street	490	29.94	945	0	945
South Florida Street	80	4.89	1890	0	1890
<b>Total</b>	<b>1270</b>	<b>77.61</b>	<b>8505</b>	<b>5100</b>	<b>13605</b>
				<b>Overall Spent:</b>	<b>18705</b>

**Street:**

- We are nearing completion of the Ritchie Street widening, curbing, drainage and sidewalk upgrades and should be complete this week. Along with the sewer department, the following is a summary of the work completed on the project.

Ritchie Street Summary			
Item	Quantity	Unit	Material
Curbing	520	FT	Concrete
Resurfacing	40	TN	Asphalt
Sidewalk	520	FT	Concrete
Drop Inlets	3	EA	Precast Concrete
Storm Pipe	200	FT	12" SDR35 Pipe

- We have also had a crew working on drive entrances along the Island Avenue project. Once the crew on Ritchie Street finishes, they will be moving to Island Avenue to complete the gaps between drive entrances.
- Work on the Jawbone Park stage has begun, with the footers being poured last week and the support walls scheduled to be poured next week.

**Waste:**

- The department has been working to install the cameras on the garbage trucks.
- The final garbage truck ordered is scheduled to be here tomorrow.
- We have been working with Potesta on a SWF permit renewal/ modification. This renewal will include a new NPDES number assigned to the facility, which has caused some challenges.

**Sewer:**

- Sewer has begun mobilization to CMH development and will begin work on that project next week when the remainder of the materials arrive.
- The Lower Drive project will be completed once the final manhole is set after the core is drilled today. Scott Crites' crew completed the project and did a great job. A short summary of this project is below.
  - This project upgraded approximately 1500 feet of gravity sewer.
  - Replaced 7 Manholes
  - Eliminated the necessity for pumping
  - Re-aligned the sewer line from under several houses
  - Removed an exposed sewer line
- We also installed a brush aerator in an oxidation ditch, rebuilt after falling into the ditch.
- Brian Mitchell retired from the department on December 27th. He has been with the department for 33 years, and I would like to congratulate him.

**Water:**

- The Water department had a leak on Shawnee Drive, which led to a Boil water advisory. The department did a great job responding to the leak and repairing it to lift the advisory in a timely manner.
- They are preparing to begin making service switchovers on Meade Street, which they pulled off for the Island Avenue project.

**Engineering:**

- ARPA—Tennerton Booster Station—The Contractor for Contract A is expected to begin work this week and continue through early January 2025. After Contract A is completed, I'll generate its punch list for any outstanding issues that need to be addressed.
- FEMA Generator Hazard Mitigation Grant No. 2 - The contractor for the security fence has installed the fence.
- FEMA Generator Hazard Mitigation Grant No. 1 - The Contractor is working to install the security fence around the PSC generator.
- Stockert Youth & Community Center Gym Floor Project—The Contractor delivered the floor to SYCC on December 11, 2024, and began making small remediations to the concrete and/or tile floor along the perimeter of the wall on December 12, 2024. Installation is scheduled to

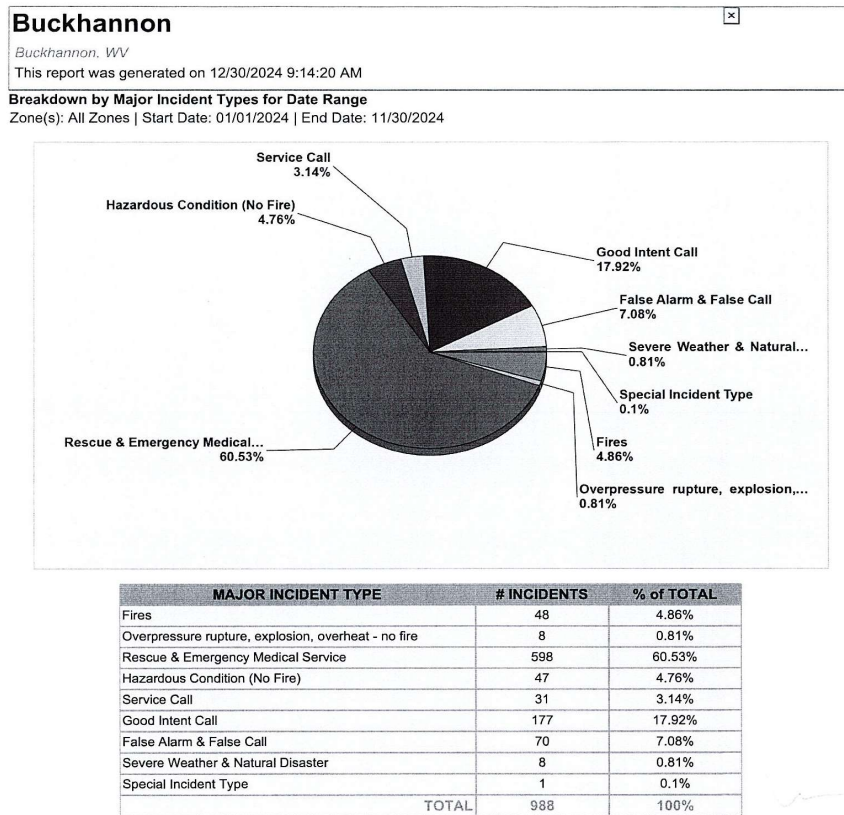
begin on Monday, December 16, 2024, and be completed with the gym floor installation in late December / early January 2025.

- WVDOH Transportation Alternative Program (TAP) Morton Avenue—I have received the Notice to Proceed from the WVDOH and have begun work on the design phase of the project. I am also working on the surveying services contract that will locate existing utilities and property corners on the properties south of Morton Avenue to ensure the project is located on the WVDOH Right-of-Way.

**10. City Fire Report – Chief J.B. Kimble** – Mayor Skinner recognized Chief Kimble, who provided the following reports:

**Buckhannon City Council  
Fire Department Report  
January 2, 2024  
Chief J.B. Kimble**

- November incidents
- YTD incidents
- Training Facility
- Country Roads Fire Conference
- Mental Wellness Program/Leadership Academy
- Volunteer Dion Wamsley, after 22 years of service, has retired due to family health and time issues
- Discuss options for merging volunteer organizations with the city. With seven volunteers on the roster, county volunteerism is in crisis mode. (Code Red) is what I would call it



**11. City Attorney’s Report – Thomas J. O’Neill** – Mr. O’Neill reported that he has received the Platt from Potesta concerning Ordinance #469 – Vacating 3 Alleyways; Property Swap with W.V.W.C. He hopes that this agenda issue can be addressed at the next meeting.

**12. Old Business Discussions:**

- Ordinance #469 – Vacating 3 Alleyways; Property Swap with W.V.W.C.** – Discussed earlier.
- Notice Advertisement Human Resources Management**—Mayor Skinner proposed expanding the search for this position to include firms. See the discussion and action below.
- Notice Advertisement Information Technology**—Mayor Skinner proposed expanding the search for this position to include firms. See the discussion and action below.

A discussion took place regarding the Mayor's recommendation concerning agenda item 13a. & 13b.

**Thomas/Bucklew motioned to solicit applications from both individuals and firms for the Human Resources management position and the Information Technology position. The motion carried.**

**13. New Business Discussions:**

**a. Approve Building and Wiring Permits** – Mayor Skinner asked for approval for the building and wiring permits.



**Permit Fee Report #76390 - #76398  
12/05/2024 - 12/31/2024**

Permit #	Applicant Name	Applicant Address	Primary Contractor	Description	Project Cost	Fee Amount	Electrical Property Type	Asbestos Inspection	Zoning Approval Date	Historic Property	Flood Zone Area	Flood Zone /Elevation Certificate	FEMA Accessory Use
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**Group: Commercial Electrical Fee**

76394	WVWC Haymond Hall	118 Cebe Ross Dr	SNIDER CONSTRUCTION LLC	Class Room Remodel	204,900.00	100.00	A Commercial Property	No		Yes	N/A	No	
					<b>204,900.00</b>	<b>100.00</b>							

**Group Total: 1**

**Group: Commercial-Industrial (nonresidential)**

76396	Top Line Properties	1 1/2 Cooper St	SUPERIOR ENVIRONMENTAL/ ASBESTOS	Re-Roof Shingles	9,600.00	91.20		Yes -If yes attach report		No	Zone AE	Yes-Elevation Cert. Not Required	
76397	Reger Companies	56 Smithfield St	SUPERIOR ENVIRONMENTAL/ ASBESTOS	Re-Roof Shingles	5,000.00	47.50		Yes -If yes attach report		Yes	N/A	No	
76398	Top Line Properties	112 S Florida St	SUPERIOR ENVIRONMENTAL/ ASBESTOS	Re- Roof Shingles	14,000.00	119.00		Yes -If yes attach report		No	Flood way	No	
76394	WVWC Haymond Hall	118 Cebe Ross Dr	SNIDER CONSTRUCTION LLC	Class Room Remodel	204,900.00	1,126.95	A Commercial Property	No		Yes	N/A	No	
76392	Blue Ridge Risk Partners	117 S Kanawha St	CITY NEON INC	Replacement of Signage Panels with no change to existing cabinet or size	3,826.00	36.35			12/9/2024	Yes	N/A	No	
					<b>237,326.00</b>	<b>1,421.00</b>							

**Group Total: 5**

**Group: Residential (non-commercial)**

76395	Vickie Drane	36 Arnold Ave	SUPERIOR ENVIRONMENTAL/ ASBESTOS	Re-Roof Shingles	11,000.00	121.00		Yes -If yes attach report		Yes	N/A	No	
76391	Michael Ware	3 W Lincoln St	WINDOW WORLD OF FAIRMONT	18 Replacement Windows	14,135.00	155.49		No		No	N/A	No	
76390	Brian Williams	29 Sedgwick St		Completion of Existing	0.00	10.00					N/A	No	

				Fence install Privacy Panels										
					25,135.00	286.49								

Group Total: 3

Group: Residential Electrical Fee

76393	SHAUN A JONES	13 MYRNA ST	ELITE ELECTRICAL SOLUTIONS	ELECTRICAL UPGRADE AND REWIRE DR#7720 97007	10,000.00	100.00	B2 Single Family Residential (500 sq ft)	No		No	N/A	No	No
					10,000.00	100.00							

Group Total: 1

Group: Zoning Application Fee

76392	Blue Ridge Risk Partners	117 S Kanawha St	CITY NEON INC	Replacement of Signage Panels with no change to existing cabinet or size	3,826.00	20.00			12/9/2024	Yes	N/A	No	
					3,826.00	20.00							

Group Total: 1

					481,187.00	1,927.49							
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**Zuliani/Sanders motioned to approve the Building and Wiring Permits as presented. The motion carried with Reger abstaining.**

**b. Waste Collection Board Appointment**—Mayor Skinner asked for approval to appoint J. T. Pinegar to the City Waste Collection Board.

**Sanders/Zuliani motioned to approve J. T. Pinegar appointment to the City Waste Collection Board. The motion carried.**

**c. Reschedule the City Council Meeting date of 03/06/25 due to the Chamber of Commerce Annual Dinner**—Mayor Skinner requested approval to reschedule the City Council Meeting for 03/06/25 due to the Chamber of Commerce Annual Dinner.

**Thomas/Bucklew motioned to approve rescheduling the City Council Meeting of 03/06/25 to 03/04/25, due to the Chamber of Commerce Annual Dinner. The motion carried.**

**14. Council Members’ Remarks and Announcements**

**Pamela Bucklew:** Mrs. Bucklew plans to hold a Downtown Décor Committee meeting later this month or next month and hopes that some new people will become involved. She also asked about the time frame for soliciting applications for the Human Resources Management and Information Technology positions. The mayor explained that this would happen as soon as possible.

**Scott Randall:** Mr. Randall hoped everyone had a great holiday season. He had some follow-up questions concerning the Downtown Decor Committee meeting. He invited everyone to join in the Special Olympics Upshur County Polar Plunge.

**Jack Reger:** Mr. Reger wished all a Happy New Year.

**Dave Thomas:** Mr. Thomas wished all a Happy New Year.

**Robert Zuliani:** Mr. Zuliani wished all a Happy New Year.

**Randall Sanders:** Mr. Sanders wished all a Happy New Year and provided a brief update on upcoming events at The Event Center at Brushy Fork.

**15. Mayor's Remarks and Announcements**

**Mayor Robbie Skinner:** Mayor Skinner wished all a Happy New Year.

**16. Declaration of Adjournment**

**At 7:53 p.m., Thomas made a motion to adjourn.**

**Mayor Robert N. Skinner III**

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**City Recorder Randall H. Sanders**

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