

City of Buckhannon Consolidated Public Works Board
Meeting Agenda
7:30 AM Thursday, January 23, 2025
Council Chambers | 70 East Main Street



1. Call to Order
2. Moment of Silent Reflection
3. Reciting of the Pledge of Allegiance
4. Approval of Previous Meeting Minutes: 12/05/2025
5. Report of Events, Correspondence, and Information
 - a. See Full Listing Included in the CPWB Packet
6. Public Comment – Motion to Open & Close Requested
7. Recognition of Guests
 - a. Upshur County Emergency Communications Assistant Director Kimbra Wachob
 - b. Police Chief Matt Gregory
 - c. City Horticulturist Dixie Green
8. Financial Report – Director of Finance, Amberle Jenkins
 - a.
9. Department Report –Street Department & Parks Superintendent Brad Hawkins
10. Old Business Discussions:
 - a. City Horticulturist Consulting Cost Proposal WWWC Campus Beautification/Landscape Project
11. New Business Discussions:
 - a. Issues/Process for Towing of Vehicles during Special Events/Parades
 - b. Create Buckhannon Request Placement of Four Swings in Jawbone Park
 - c. Event Request-Buckhannon Lions Club Easter Egg Hunt on 04/19/25 at City Park
 - d. Event Request-South Buckhannon Mission Church Easter Egg Hunt on 04/20/25 at City Park
 - e. Approval to Advertise for Bids-Mowing Season 2025
 - City Owned Properties including Weeding of the Curbs
 - Heavner Cemetery
 - f. Discussion Implementation of Proposed Public Works Employee Classifications
12. Board Members' Remarks and Announcements
13. Declaration of Adjournment

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Correspondence and Information

- a. WVDOT Notice to Proceed Design Phase of Morton Ave Sidewalk & Lighting Phase I