STATE OF WEST VIRGINIA; COUNTY OF UPSHUR; CITY OF BUCKHANNON: TO-WIT:

A scheduled meeting of the Consolidated Public Works Board was held at Buckhannon City Hall, 70 East Main Street, on Thursday, December 5, 2024, at 7:30 a.m., with the following in attendance (GTM – GoToMeeting):

Robbie Skinner Present - GTM Mayor City Recorder Randy Sanders Present **Board Member** Rob Zuliani Present **Board Member** Jack Reger Present **Board Member** Mark Waldo Present **Board Member** Nancy Shobe Present Director of Finance & Admin/Asst Recorder Amberle Jenkins Present Director of Public Works Jerry Arnold Absent City Engineer Jay Hollen Present - GTM Street Superintendent **Bradley Hawkins** Present Assistant Street Superintendent Andrew Loudin Present Office Manager Barb Hinkle Present Mybuckhannon Monica Zalaznik Present Minute Taker Alice Teets Present

Guests: CJ Rylands, Jerry Henderson, Jeremiah McCourt

City of Buckhannon Consolidated Public Works Board Meeting Agenda 8:00 A.M. Thursday, December 5, 2024 Council Chambers 70 East Main Street

- 1. Call to Order
- 2. Moment of Silent Reflection
- 3. Reciting of the Pledge of Allegiance
- 4. Approval of Previous Meeting Minutes: 09/26/2024, 10/24/2024
- 5. Report of Events, Correspondence, and Information
 - a. See Full Listing Included in the CPWB Packet
- 6. Public Comment Motion to Open & Close Requested
- 7. Recognition of Guests
 - a. Jeremiah McCourt, Upshur County Director of Facilities Parks & Recreation
- 8. Financial Report Director of Finance, Amberle Jenkins
 - a. Approval CPWB Budget Revision (Park Line item)
 - b. Approval to Purchase Surveillance Camera System
- 9. Department Report –Street Department & Parks Superintendent Brad Hawkins
- 10. Old Business Discussions:
 - a. Executed M.O.U. COB & Jennie Barnette-47 Thurman Ave/Corabell Lane
 - b. Executed M.O.U. COB & Randy Tenney-64-66 South Kanawha St
- 11. New Business Discussions:
- a. Request Labor & Equipment to Pave the Access Road at the Upshur County Recreation Park
 - b. Review, Evaluate, & Inventory All Informational Signage & Benches
- c. Discussion of Layout to the Foster Marketing Group/ Trader's Alley Parking Lot-ADA Compliance
 - d. Cemetery Buy Back Proposal 2nd Addition Lot 56 Section L Spaces 1 thru 8- Percilla Bailey Lot
 - e. Event Request & Street Closure-Visit to the Land of the Inflatable-21 N Kanawha St on 12/14/24

5:30pm-8:30pm

- f. Event Request-Seventh Day Adventist Church-Christmas Caroling-Campaign for Community
- g. WVWC Requests COB Horticulturist Design & Labor for Campus Beautification/Landscape Project
- h. UCBOE Request COB Labor of Green Space/Redesign Loop Smithfield St/E Victoria St
- i. Request Partial Street Closure S. Kanawha Street near Kanawha Lounge -J.C.Films, Hank's Christmas Wish Film Project on Friday, December 6, 2024

- 12. Board Members' Remarks and Announcements
- 13. Declaration of Adjournment
- **1. Call to Order:** At 8:00 a.m., Mayor Robbie Skinner, attending by GTM, called the December 5, 2024, meeting of the Consolidated Public Works Board to order.
- **2. Moment of Silent Reflection –** Mayor Skinner invited those in attendance to join in silent reflection.
- **3. Reciting the Pledge of Allegiance** Recorder Sanders led those in attendance in the Pledge of Allegiance.
- **4. Approval of Previous Meeting Minutes: 09/26/2024, 10/24/2024 -** Recorder Sanders recognized that the minutes of 09/26/2024 and 10/24/2024 were available for consideration and asked for corrections or approval as presented.

Shobe/Reger motioned to approve the minutes of 09/26/2024 and 10/24/2024 as presented. The motion carried.

5. Report of Events, Correspondence, and Information a. Hold Harmless & Release of Liability- Craig Gasper-4 Ritchie Street-Removal of Tree for Jawbone Park Christmas Tree

City of Buckhannon 70 East Main Street Buckhannon, WV 26201



Phone: 304.472.1651 TDD: 304.472.9550 Fax: 304.472.0934

HOLD HARMLESS AND RELEASE OF LIABILITY

This HOLD HARMLESS and RELEASE OF LIABILITY, dated this / @ day of day of 2024, is authorized and consented to, Craig Gasper currently in ownership due to Marilyn Lee Gasper's passing, owner(s) of the property located 4 Ritchie, ½ of Lot 11 and all of Lot 12 of Block 23, hereinafter referred to as owner, to the City of Buckhannon's qualified contractors, hereinafter referred to as City, in order to establish the conditions under which the City will undertake the removal of one (1) tree located along Ritchie Street. Said tree is being dedicated to City for use of displaying the tree in Jawbone Park as a Christmas Tree. This agreement is to allow the City of access the property previously described and remove the tree. The tree will be disposed of by the City at the commencement of its use in Jawbone Park.

The City has no direct responsibility for construction, operation, or maintenance of property or facilities on the owner's property once work is completed. The City agrees to remove any debris off owner's property, repair any damage to yard as a result of equipment traveling across the yard, and reseed disrupted area.

The City has no continuous rights to be in the Owner's property for the purpose of maintenance, upgrade, repair, or improvement of property described in this agreement. Owner is inviting the City to enter the Owners property in order to provide access to complete demolition of City's structure.

Work is to be performed as agreed between the Owner and City. Owners acknowledges understanding and concurrence with the nature and scope of the proposed work to be done by the City.

Any incidental damage to the owner's property as a result of the work done or access to the work site, except in the case of gross negligence, shall be the responsibility of the Owner. Owner agrees to defend, indemnify and hold harmless City and it's elected and appointed officials, officers, employees, contractors, agents, successors and assigns, from and against and all claims, causes of actions, liabilities, losses, costs and expenses that may arise from the work performed herein.

Owner acknowledges that he/she has reviewed this document with a licensed attorney-at-law of his/her choosing to reviewed the contents of this document or, upon review of the document has determined that a review by a licensed attorney is not necessary.

City shall perform the work in a diligent manner to the best of its ability. City makes no warranties whatsoever in regard to work performed pursuant to this Hold Harmless and Release of Liability.

City shall be responsible to obtain any permits or pay any fees which are required in order to undertake work of this

Owner(s) Signature – Craig Gasper

0

Date: 11-18-24

City's Representative – Ethan Crosten

Date: 11-18-24

- **b.** Addressing & Mapping Verification Letter: 6 Fourth Street Apt 1, Apt 2, Apt 3 regarding new townhouse construction, located adjacent to Thuman Avenue in the Buckhannon District, Map 2, Parcel 77.
- 6. Public Comment Motion to Open & Close Requested

Zuliani/Waldo motioned to open public comments.

CJ Rylands reported that Create Buckhannon hung swings at River Walk. They would like to hang up four more at Jawbone Park on the existing trellises that are not being used for anything else. This will be added to the next agenda; four swings with two under each trellis.

Shobe/Zuliani motioned to close public comments.

7. Recognition of Guests

a. Jeremiah McCourt, Upshur County Director of Facilities Parks & Recreation – Request Labor & Equipment to Pave the Access Road at the Upshur County Recreational Park: The Upshur County Recreation Park has received the grant they had applied for, but the bid for the proposed project came back double what the grant amount was. The grant is to add a gate from the pool to the FFA Farm and add two accessible parking spaces. The contractor did not include paving. The grant is a 50% reimbursement grant of the \$525,000. Board of Education has agreed to pay ¼ of the 50% that Upshur County Parks has to pay. Brad Hawkins will run an estimate for our costs. Ethan Crosten requests that Mr. McCourt get estimate from JF Allen for the paving.

The recommendation is that Mr. McCourt get an estimate from JF Allen Co. while the City employees work a cost estimate and scheduling, especially as working with JF Allen Co. may work better with scheduling than waiting for city availability. Mr. McCourt will take care of getting estimates, and then Mr. Hawkins and Mr. Crosten will report back to CPW board.

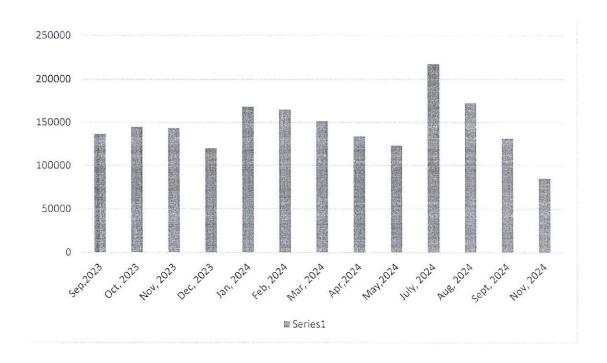
8. Financial Report – Director of Finance, Amberle Jenkins Mrs. Jenkins advices that there is a drop in balance. The City did of volume of paving, so expenses are increased, and income has decreased.

CONSOLIDATED PUBLIC WORKS BOARD CITY OF BUCKHANNON BALANCE SHEET

Money market & checking balance: November 30, 2024

\$85,292.40

Cemetery CD and savings matures April 2026 S 235,407.30



CPWB OCTOBER 2024 PAYMENT OF BILLS

\$8,967.67 – J.F. ALLEN – FINAL COAT OF BLACKTOP BASKETBALL COURT CITY PARK \$2,266.60 - HOME DEPOT - 5GAL BLUE ACRYLIC SEALER CITY PARK PICKLE BALL COURT \$17,290.00 - EVERSON-CARR FARMS - MOWING OF CEMETERY

11-07-2024 11:22 AM

DISBURSEMENTS 10-01-24 TO 10-31-24

PAGE: 11

FUND: CONSOL PUBLIC WORKS

| DEPARTMENT | VENDOR NAME | GL ACCOUNT | ACCOUNT DESCRIPTION | DESCRIPTION | AMOUN |
|------------------------------------|--|---|--|--|--|
| BOARD | MON POWER | 700-343-00 | MAT&SUPP-PARKS | 110088938128 44 6TH ST | 19.9 |
| | | 700-343-00 | MAT&SUPP-PARKS | 110088938045 61 CLEVELAND | 23.1 |
| | | 700-343-00 | MAT&SUPP-PARKS | 110088938086 PARK STREET | 22.2 |
| | | 700-343-00 | MAT&SUPP-PARKS | 110087901580 FLAG POLE- | 10.0 |
| | | 700-342-00 | | 110112520876 PRK LOT 3 | 59.5 |
| | | 700-342-00 | | 110112520819 PRK LOT 3 | 10.5 |
| | | 700-342-00 | | 110112520926 PRK LOT 3 | 10.5 |
| | | 700-342-00 | | 110116755015 LOT 3 FAIRS & | 11.5 |
| | | 700-343-00 | MAT&SUPP-PARKS | 110149193085 JAWBONE PRK 1 | 21.5 |
| | | 700-343-00 | MAT&SUPP-PARKS | 110089164682 JAWBONE PARK | 173.2 |
| | | 700-343-00 | MAT&SUPP-PARKS | 110086639413 PARK STREET | 39.4 |
| | | 700-343-01 | DOG PARK EXP | 110137251630 WALK TRAIL LN | 11.1 |
| | | 700-343-00 | MAT&SUPP-PARKS | 110141766342 13 MARION ST | 10.5 |
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| | MONT LEVINE INC. | 700-343-00 | MAT&SUPP-PARKS | FLAT STEEL FOR NATURE TRA | 129.1 |
| | ENCOVA INSURANCE | 700-226-00 | INSURANCE & BONDS | WCN6007140 9-2 TO 10-1-24 | 117.6 |
| | SCOTT ELECTRIC CORP | 700-343-00 | MAT&SUPP-PARKS | 12X12X12 PULL BOX JAWBONE | 204.0 |
| | J F ALLEN CO | 700-343-00 | MAT&SUPP-PARKS | 100.76 TONS BLACKTOP | 8,967.6 |
| | HOME DEPOT | 700-343-00 | MAT&SUPP-PARKS | PCRD-5GAL BLUE ACRYLIC SEA | 2,266.6 |
| | WESTFIELD INSURANCE | 700-226-00 | INSURANCE & BONDS | 10-01-24 -10-01-25 QTRLY P | 858.4 |
| | LOWES BUSINESS ACCOUNTS/SYNC | | | POLE SAW CHAIN POWER CORD | 233.5 |
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| JND: CONSOL PUE | GEORGE L. WILSON INC. CENTRAL SUPPLY CO SEALCOAT CONCEPTS LLC WV MUNICIPAL LEAGUE WV PUBLIC EMPLOYEES RETIREME INTERNAL REVENUE SERVICE | 700-464-00 700-343-00 700-343-00 RESEMENTS 10-01-24 GL ACCOUNT 700-464-00 700-343-00 700-343-00 700-343-00 700-343-00 700-226-00 700-106-01 700-106-01 700-106-01 700-104-00 700-104-00 700-104-00 700-104-00 700-104-00 | HOTEL-MOTEL (FLOWERS MAT&SUPP-PARKS MAT&SUPP-PARKS TO 10-31-24 ACCOUNT DESCRIPTION HOTEL-MOTEL (FLOWERS MAT&SUPP-PARKS MAT&SUPP-PARKS MAT&SUPP-PARKS MAT&SUPP-PARKS MAT&SUPP-PARKS MAT&SUPP-PARKS MAT&SUPP-PARKS TO SHOULD RETIREMENT CONSOLIDATED RETFLOW FICA TAX FICA TAX FICA TAX FICA TAX FICA TAX FICA TAX MAT&SUPP-PARKS | THERMOSTAT GLOVES HINGE PLUGS & MORTAR SCREWS & SILCONE PAGE: DESCRIPTION OUTDOOR CLEANER MOETTAR HINGES SCREWS & DOOR SWEE GROUT BAG RUBBER FLOATS SEAL AND PAINT COURTS CONS 3RD OTR UNEMPLOYMENT WV RETIRE TIER2 CONTRIBUTI WV RETIRE TIER2 CONTRIBUTI WV RETIRE TIER2 CONTRIBUTI WV RETIRE TIER2 CONTRIBUTI FICA WITHHELD AND MATCHED FICA WITHHELD AND MATCHED MEDICARE WITHHELD & MATCHE MEDICARE WITHHELD SENCIL KI | 27.: 6.(44.8 138.2 12 AMOUI 53.: 7.: 253.: 5,600.: 100.: 60.: 211.: 54.: 212.: 344.: 258.: 80.: 60.: 86.: 86.: |
| UND: CONSOL PUE | SLIC WORKS VENDOR NAME GEORGE L. WILSON INC. CENTRAL SUPPLY CO SEALCOAT CONCEPTS LLC WV MUNICIPAL LEAGUE WV PUBLIC EMPLOYEES RETIREME INTERNAL REVENUE SERVICE AMAZON.COM | 700-464-00 700-343-00 700-343-00 RSEMENTS 10-01-24 GL ACCOUNT 700-464-00 700-343-00 700-343-00 700-343-00 700-343-00 700-106-00 700-106-01 700-106-01 700-106-01 700-104-00 700-104-00 700-104-00 700-104-00 700-104-00 700-104-00 700-104-00 700-104-00 700-104-00 700-104-00 700-104-00 700-104-00 700-104-00 700-104-00 700-104-00 700-104-00 | HOTEL-MOTEL (FLOWERS MAT&SUPP-PARKS MAT&SUPP-PARKS TO 10-31-24 ACCOUNT DESCRIPTION HOTEL-MOTEL (FLOWERS MAT&SUPP-PARKS MAT&SUPP-PARKS MAT&SUPP-PARKS MAT&SUPP-PARKS INSURANCE & BONDS GROUP RETIREMENT CONSOLIDATED RETFLOW GROUP RETIREMENT CONSOLIDATED RETFLOW FICA TAX FICA TAX FICA TAX FICA TAX FICA TAX CONTRACT MOWING CEME | THERMOSTAT GLOVES HINGE PLUGS & MORTAR SCREWS & SILCONE PAGE: DESCRIPTION OUTDOOR CLEANER MORTAR HINGES SCREWS & DOOR SWEE GROUT BAG RUBBER FLOATS SEAL AND PAINT COURTS CONS 3RD QTR UNEMPLOYMENT WV RETIRE TIER2 CONTRIBUTI FICA WITHHELD AND MATCHED FICA WITHHELD AND MATCHED FICA WITHHELD AND MATCHED MEDICARE WITHHELD & MATCHE MEDICARE WITHHELD & MATCHE | 27.: 6.0. 44.8. 138.2 12 AMOUII 53.: 7.8 253.: 233.: 5,600.: 100.8 60.: 211.: 54.: 258.: 80.: 60 86.: 9,880.: |
| UND: CONSOL PUE | SLIC WORKS VENDOR NAME GEORGE L. WILSON INC. CENTRAL SUPPLY CO SEALCOAT CONCEPTS LLC WV MUNICIPAL LEAGUE WV PUBLIC EMPLOYEES RETIREME INTERNAL REVENUE SERVICE AMAZON.COM | 700-464-00 700-343-00 700-343-00 RSEMENTS 10-01-24 GL ACCOUNT 700-464-00 700-343-00 700-343-00 700-343-00 700-106-00 700-106-01 700-106-01 700-106-01 700-104-00 700-104-00 700-104-00 700-104-00 700-104-00 700-104-00 700-104-00 700-104-00 700-104-00 700-104-00 700-104-00 700-104-00 700-104-00 700-104-00 700-343-00 700-343-00 700-345-00 | HOTEL-MOTEL (FLOWERS MAT&SUPP-PARKS MAT&SUPP-PARKS TO 10-31-24 ACCOUNT DESCRIPTION HOTEL-MOTEL (FLOWERS MAT&SUPP-PARKS MAT&SUPP-PARKS MAT&SUPP-PARKS MAT&SUPP-PARKS INSURANCE & BONDS GROUP RETIREMENT CONSOLIDATED RETFLOW GROUP RETIREMENT CONSOLIDATED RETFLOW GROUP RETIREMENT CONSOLIDATED RETFLOW FICA TAX FICA TAX FICA TAX FICA TAX FICA TAX MAT&SUPP-PARKS CONTRACT MOWING CEME CONTRACT MOWING CEME | THERMOSTAT GLOVES GLOVES PAGE: DESCRIPTION OUTDOOR CLEANER MORTAR HINGES SCREWS & DOOR SWEE GROUT BAG RUBBER FLOATS SCAL AND PAINT COURTS CONS 3RD QTR UNEMPLOYMENT WV RETIRE TIER2 CONTRIBUTI FICA WITHHELD AND MATCHED MEDICARE WITHHELD & MATCHED MEDICARE WITHHELD & MATCHE MEDICARE WITHHEL | 27.5 6.0 44.8 138.2 |
| UND: CONSOL PUE | GEORGE L. WILSON INC. CENTRAL SUPPLY CO SEALCOAT CONCEPTS LLC WV MUNICIPAL LEAGUE WV PUBLIC EMPLOYEES RETIREME INTERNAL REVENUE SERVICE AMAZON.COM EVERSON-CARR FARMS LLC | 700-464-00 700-343-00 700-343-00 RSEMENTS 10-01-24 GL ACCOUNT 700-464-00 700-343-00 700-343-00 700-343-00 700-106-01 700-106-01 700-106-01 700-106-01 700-104-00 700-104-00 700-104-00 700-104-00 700-104-00 700-104-00 700-104-00 700-104-00 700-104-00 700-104-00 700-104-00 700-104-00 700-465-00 | HOTEL-MOTEL (FLOWERS MAT&SUPP-PARKS MAT&SUPP-PARKS TO 10-31-24 ACCOUNT DESCRIPTION HOTEL-MOTEL (FLOWERS MAT&SUPP-PARKS MAT&SUPP-PARKS MAT&SUPP-PARKS MAT&SUPP-PARKS INSURANCE & BONDS GROUP RETIREMENT CONSOLIDATED RETFLOW GROUP RETIREMENT CONSOLIDATED RETFLOW GROUP RETIREMENT CONSOLIDATED RETFLOW FICA TAX FICA TAX FICA TAX FICA TAX FICA TAX MAT&SUPP-PARKS CONTRACT MOWING CEME CONTRACT MOWING CEME | THERMOSTAT GLOVES PAGE: DESCRIPTION OUTDOOR CLEANER MORTAR HINGE PLUGS & MORTAR SCREWS & SILCONE PAGE: DESCRIPTION OUTDOOR CLEANER MORTAR HINGES SCREWS & DOOR SWEE GROUT BAG RUBBER FLOATS SEAL AND PAINT COURTS SEAL AND PAINT COURTS VETTRE TIER2 CONTRIBUTI WV RETIRE TIER2 CONTRIBUTI FICA WITHHELD AND MATCHED FICA WITHHE | 27.5 6.0 44.8 138.2 12 23.7 5,600.0 100.8 60.5 211.5 54.0 212.7 344.4 258.1 80.5 60.3 86.5 9,880.0 7,410.0 |
| JND: CONSOL PUE | SLIC WORKS VENDOR NAME GEORGE L. WILSON INC. CENTRAL SUPPLY CO SEALCOAT CONCEPTS LLC WV MUNICIPAL LEAGUE WV PUBLIC EMPLOYEES RETIREME INTERNAL REVENUE SERVICE AMAZON.COM EVERSON-CARR FARMS LLC AT&T MOBILITY | 700-464-00 700-343-00 700-343-00 RSEMENTS 10-01-24 GL ACCOUNT 700-464-00 700-343-00 700-343-00 700-343-00 700-343-00 700-106-01 700-106-01 700-106-01 700-106-01 700-104-00 700-104-00 700-104-00 700-104-00 700-104-00 700-104-00 700-104-00 700-104-00 700-104-00 700-104-00 700-104-00 700-104-00 700-104-00 700-104-00 700-465-00 700-465-00 700-4465-00 700-343-00 | HOTEL-MOTEL (FLOWERS MAT&SUPP-PARKS MAT&SUPP-PARKS TO 10-31-24 ACCOUNT DESCRIPTION HOTEL-MOTEL (FLOWERS MAT&SUPP-PARKS MAT&SUPP-PARKS MAT&SUPP-PARKS MAT&SUPP-PARKS MAT&SUPP-PARKS MAT&SUPP-PARKS MAT&SUPP-PARKS MAT&SUPP-PARKS INSURANCE & BONDS GROUP RETIREMENT CONSOLIDATED RETFLOW GROUP RETIREMENT CONSOLIDATED RETFLOW FICA TAX FICA T | THERMOSTAT GLOVES GLOVES HINGE PLUGS & MORTAR SCREWS & SILCONE PAGE: DESCRIPTION OUTDOOR CLEANER MORTAR HINGES SCREWS & DOOR SWEE GROUT BAG RUBBER FLOATS SEAL AND PAINT COURTS CONS 3RD OTR UNEMPLOYMENT WV RETIRE TIERZ CONTRIBUTI FICA WITHHELD AND MATCHED FICA WITHHELD AND MATCHED MEDICARE WITHHELD & MATCHE MEDICAR | 27.: 6.0 44.8 138.2 12 AMOUI 53.9 7.: 253.0 100.6 211.9 54.0 212.3 344.2 258.8 60.6 60.9 9,880.7 7,110.0 |

| 11-07-2024 11:49 AM | | PAGE: 2 F YEAR COMPLETED: 33.3 | | | | |
|--|---|---|---|--|---|---|
| 093-CONSOL PUBLIC WORKS | | | | | | |
| REVENUES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | TOTAL ENCUMBERED | BUDGET BALANCE | % YTD BUDGE |
| OTHER FEES | | | | | | |
| 093-340-000-01 DONATION BEAUTIFICATION U | 60 60 | 6.00 7.00 | 24.00 28.00 | 0.00 | 36.00 32.00 | 40.0 |
| 093-340-000-02 DONATION DOG PARK UTL&PRI | 0 | 0.00 | 298.49 | 0.00 | | 0.0 |
| 093-342-000-01 PARK.PEN.LOT 1 | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0 |
| 093-342-000-02 LOT 1 STICKERS 093-343-000-00 PARKING LOT 2 RENTAL | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0 |
| 093-343-000-01 PARK.PEN.LOT 2 | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0 |
| 093-343-000-02 STICKERS LOT 2 093-344-000-00 PARKING METERS LOT 3 | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0 |
| 093-344-000-01 PARK.PEN.LOT 3 | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0 |
| 093-344-000-02 STICKERS LOT 3 | 1,500 | 76.00 0.00 | 429.50 0.00 | 0.00 | 1,070.50 | 28.6 |
| 093-345-000-00 PARKING METERS LOT 4 | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0 |
| 093-345-000-02 STICKERS LOT 4 | 0 | 25.00 | 50.50 | 0.00 | | 0.0 |
| 093-346-000-00 PARKING METERS ON STREET | 0 5,000 | 0.00 375.00 | 0.00 600.00 | 0.00 | 0.00 4,400.00 | 0.0 |
| 093-347-000-00 OPENING & CLOSING GRAVES | 30,000 | 1,800.00 | 10,750.00 | 0.00 | 19,250.00 | 35.8 |
| 093-347-000-01 SALE OF LOTS | 12,000 | 1,600.00 | 4,000.00 | 0.00 | 8,000.00 | 33.3 |
| 93-347-000-03 PLACEMENT OF MARKERS | 1,500 | 700.00 | 800.00 | 0.00 | 700.00 | 53.3 |
| 093-349-000-02 STICKERS LOT 6 | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0 |
| TOTAL OTHER FEES | 50,120 | 4,589.00 | 16,980.49 | 0.00 | 33,139.51 | 33.88 |
| GRANTS 193-366-000-00 STATE GRANTS | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 093-366-000-00 STATE GRANTS | 36,000 | 4,390.97 | 11,026.96 | 0.00 | 24,973.04 | 30.63 |
| 93-368-000-00 RENTAL OF PAVILION | 4,000 | 950.00 5,340.97 | 3,400.00 14,426.96 | 0.00 | 600.00 25,573.04 | 85.00 |
| | 10,000 | 3,310.31 | 11, 120.50 | 0.00 | 23,373.01 | 30.0 |
| OTHER REVENUE 193-380-000-00 INTEREST | 200 | 0.00 | 403.48 | 0.00 | (203.48) | 201.74 |
| 93-399-000-00 MISCELLANEOUS | 0 | 0.00 | 209.13 | 0.00 | | 0.00 |
| 093-399-000-02 DONATIONS BEAUTY/GARDENS | 100,000 | 0.00 | 0.00 50,000.00 | 0.00 | 0.00 50,000.00 | 0.00 |
| 93-399-000-04 COMMUNITY ENHANCE DONATIO | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL OTHER REVENUE | 100,200 | 0.00 | 50,612.61 | 0.00 | 49,587.39 | 50.51 |
| OTAL REVENUE | 190,320 | 9,929.97 | 82,020.06 | 0.00 | 108,299.94 | 43.10 |
| 093-CONSOL PUBLIC WORKS | I | REVENUE & EXPENS AS OF: OC | | | | |
| | CURRENT | CURRENT | YEAR TO DATE | % OF | YEAR COMPLETED: | 33.33 4 YTD |
| DEPARTMENTAL EXPENDITURES | BUDGET | PERIOD | ACTUAL | ENCUMBERED | BALANCE I | BUDGET |
| BAD DEBT | | | | | | |
| NON-OPERATING EXPENSES | | | | | | 0.00 |
| 093-550-676-00 BAD DEBT EXPENSE(return c_ TOTAL NON-OPERATING EXPENSES | 0 - | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL BAD DEBT | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| BOARD ==== | | | | | | |
| SALARIES & BENEFITS 093-700-101-00 BOARD SALARIES | 16,800 | 1,400.00 | 5,600.00 | 0.00 | 11,200.00 | 33.33 |
| 093-700-103-00 SALARIES | 49,000 | 3,600.00 | 16,560.00 | 0.00 | 32,440.00 | 33.80 |
| 093-700-103-01 FLOWER SALARIES 093-700-104-00 FICA TAX | 82,000 11,350 | 4,718.50 743.45 | 23,473.25 3,490.93 | 0.00 | 58,526.75 7,859.07 | 28.63 |
| 093-700-105-00 HEALTH INSURANCE | | 173.43 | | 0.00 | 0.00 | 0.00 |
| | 0 | 0.00 | 0.00 | | | |
| | 0 3,600 | 114.92 | 513.68 | 0.00 | 3,086.32 | 14.27 |
| | 0 | | | | | |
| 093-700-106-01 CONSOLIDATED RETFLOWER TOTAL SALARIES & BENEFITS CONTRACTUAL SERVICES | 3,600 5,700 168,450 | 114.92 424.67 11,001.54 | 513.68 2,033.85 51,671.71 | 0.00 0.00 0.00 | 3,086.32 3,666.15 116,778.29 | 14.27 35.68 30.67 |
| 093-700-106-01 CONSOLIDATED RETFLOWER TOTAL SALARIES & BENEFITS CONTRACTUAL SERVICES 093-700-214-00 CPWB UNIFORMS | 0 3,600 5,700 168,450 | 114.92 424.67 | 513.68 2,033.85 | 0.00 0.00 | 3,086.32 3,666.15 | 14.27 35.68 |
| 093-700-106-01 CONSOLIDATED RETFLOWER TOTAL SALARIES & BENEFITS CONTRACTUAL SERVICES 093-700-214-00 CPWB UNIFORMS 093-700-225-00 LOT 4 EXPENSE 093-700-226-00 INSURANCE & BONDS | 0 3,600 5,700 168,450 | 114.92 424.67 11,001.54 0.00 0.00 1,189.13 | 513.68 2,033.85 51,671.71 0.00 0.00 2,711.82 | 0.00 0.00 0.00 0.00 0.00 0.00 | 3,086.32 3,666.15 116,778.29 0.00 0.00 7,288.18 | 14.27 35.68 30.67 0.00 0.00 27.12 |
| 093-700-106-01 CONSOLIDATED RETFLOWER TOTAL SALARIES & BENEFITS CONTRACTUAL SERVICES 093-700-214-00 CPWB UNIFORMS 093-700-225-00 LOT 4 EXPENSE 093-700-226-00 INSURANCE & BONDS TOTAL CONTRACTUAL SERVICES | 0 3,600 5,700 168,450 | 114.92 424.67 11,001.54 0.00 0.00 | 513.68 2,033.85 51,671.71 0.00 0.00 | 0.00 0.00 0.00 | 3,086.32 3,666.15 116,778.29 | 14.27 35.68 30.67 0.00 0.00 |
| 093-700-106-01 CONSOLIDATED RETFLOWER TOTAL SALARIES & BENEFITS CONTRACTUAL SERVICES 093-700-214-00 CPWB UNIFORMS 093-700-225-00 LOT 4 EXPENSE 093-700-226-00 INSURANCE & BONDS TOTAL CONTRACTUAL SERVICES COMMODITIES | 0 3,600 5,700 168,450 | 114.92 424.67 11,001.54 0.00 0.00 1,189.13 | 513.68 2,033.85 51,671.71 0.00 0.00 2,711.82 | 0.00 0.00 0.00 0.00 0.00 0.00 0.00 | 3,086.32 3,666.15 116,778.29 0.00 0.00 7,288.18 7,288.18 | 14.27 35.68 30.67 0.00 0.00 27.12 |
| 093-700-106-01 CONSOLIDATED RETFLOWER TOTAL SALARIES & BENEFITS CONTRACTUAL SERVICES 093-700-214-00 CPWB UNIFORMS 093-700-225-00 LOT 4 EXPENSE 093-700-226-00 INSURANCE & BONDS TOTAL CONTRACTUAL SERVICES COMMODITIES 093-700-340-00 MAT & SUPP - STORM DRAIN 093-700-341-00 MAT & SUPP - CEMETERY | 0 3,600 5,700 168,450 0 0 10,000 10,000 | 114.92 424.67 11,001.54 0.00 0.00 1,189.13 1,189.13 | 513.68 2,033.85 51,671.71 0.00 0.00 2,711.82 2,711.82 0.00 3,151.18 | 0.00 0.00 0.00 0.00 0.00 0.00 0.00 | 3,086.32 3,666.15 116,778.29 0.00 0.00 7,288.18 7,288.18 | 14.27 35.68 30.67 0.00 0.00 27.12 27.12 0.00 45.02 |
| 093-700-106-01 CONSOLIDATED RETFLOWER TOTAL SALARIES & BENEFITS CONTRACTUAL SERVICES 093-700-214-00 CPWB UNIFORMS 093-700-225-00 LOT 4 EXPENSE 093-700-226-00 INSURANCE & BONDS TOTAL CONTRACTUAL SERVICES COMMODITIES 093-700-340-00 MAT & SUPP - STORM DRAIN 093-700-341-00 MAT & SUPP - CEMETERY 093-700-341-00 MAT & SUPP - PARKING | 0 3,600 5,700 168,450 0 10,000 10,000 7,000 5,000 | 114.92 424.67 11,001.54 0.00 0.00 1,189.13 1,189.13 0.00 0.00 137.85 | 513.68 2,033.85 51,671.71 0.00 0.00 2,711.82 2,711.82 0.00 3,151.18 3,258.70 | 0.00 0.00 0.00 0.00 0.00 0.00 0.00 | 3,086.32 3,666.15 116,778.29 0.00 0.00 7,288.18 7,288.18 0.00 3,848.82 1,741.30 | 14.27 35.68 30.67 0.00 0.00 27.12 27.12 0.00 45.02 65.17 |
| 093-700-106-01 CONSOLIDATED RETFLOWER TOTAL SALARIES & BENEFITS CONTRACTUAL SERVICES 093-700-214-00 CPWB UNIFORMS 093-700-225-00 LOT 4 EXPENSE 093-700-225-00 INSURANCE & BONDS TOTAL CONTRACTUAL SERVICES COMMODITIES 093-700-340-00 MAT & SUPP - STORM DRAIN 093-700-341-00 MAT & SUPP - CEMETERY 093-700-343-00 MAT & SUPP - PARKING 093-700-343-00 MAT & SUPP-PARKS 093-700-343-01 DOG PARK EXP | 0 3,600 5,700 168,450 0 0 10,000 10,000 5,000 5,000 35,555 1,500 | 114.92 424.67 11,001.54 0.00 0.00 1,189.13 1,189.13 0.00 0.00 137.85 18,201.02 11.12 | 513.68 2,033.85 51,671.71 0.00 0.00 2,711.82 2,711.82 0.00 3,151.18 3,258.70 66,985.63 42.52 | 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 | 3,086.32 3,666.15 116,778.29 0.00 0.00 7,288.18 7,288.18 0.00 3,848.82 1,741.30 31,430.63) 1 | 14.27 35.68 30.67 0.00 0.00 27.12 27.12 0.00 45.02 65.17 88.40 2.83 |
| 093-700-106-01 CONSOLIDATED RETFLOWER TOTAL SALARIES & BENEFITS CONTRACTUAL SERVICES 093-700-214-00 CPWB UNIFORMS 093-700-225-00 LOT 4 EXPENSE 093-700-226-00 INSURANCE & BONDS TOTAL CONTRACTUAL SERVICES COMMODITIES 093-700-340-00 MAT & SUPP - STORM DRAIN 093-700-341-00 MAT & SUPP - CEMETERY 093-700-341-00 MAT & SUPP - PARKING 093-700-343-01 DOG PARK EXP 093-700-343-01 DOG PARK EXP 093-700-344-00 AUTO SUPPLIES | 0 3,600 5,700 168,450 0 0 10,000 10,000 | 114.92 424.67 11,001.54 0.00 0.00 1,189.13 1,189.13 0.00 0.00 137.85 18,201.02 11.12 0.00 | 513.68 2,033.85 51,671.71 0.00 0.00 2,711.82 2,711.82 0.00 3,151.18 3,258.70 66,985.63 42.52 932.11 | 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 | 3,086.32 3,666.15 116,778.29 0.00 0.00 7,288.18 7,288.18 0.00 3,848.82 1,741.30 31,430.63) 1,457.48 2,067.89 | 14.27 35.68 30.67 0.00 0.00 27.12 27.12 0.00 45.02 65.17 88.40 2.83 31.07 |
| CONTRACTUAL SERVICES 093-700-214-00 CPWB UNIFORMS 093-700-225-00 LOT 4 EXPENSE 093-700-226-00 INSURANCE & BONDS TOTAL CONTRACTUAL SERVICES COMMODITIES 093-700-340-00 MAT & SUPP - STORM DRAIN 093-700-341-00 MAT & SUPP - CEMETERY 093-700-343-00 MAT & SUPP - PARKING 093-700-343-00 MAT & SUPP - PARKING 093-700-345-00 MAT & SUPP - STORM DRAIN 093-700-345-00 MAT & SUPP - STORM DRAIN 093-700-345-00 MAT & SUPP - STORM DRAIN 093-700-346-00 CMMUNITY ENHANCE DONATIO | 0 3,600 5,700 168,450 0 0 0 10,000 10,000 5,000 5,000 35,555 1,500 3,000 10,000 | 114.92 424.67 11,001.54 0.00 0.00 1,189.13 1,189.13 0.00 0.00 137.85 18,201.02 11.12 0.00 0.00 0.00 | 513.68 2,033.85 51,671.71 0.00 0.00 2,711.82 2,711.82 0.00 3,151.18 3,258.70 66,985.63 42.52 932.11 333.80 757.22 | 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 | 3,086.32 3,666.15 116,778.29 0.00 0.00 7,288.18 7,288.18 0.00 3,848.82 1,741.30 31,430.63) 1,457.48 2,067.89 9,666.20 757.22) | 14.27 35.68 30.67 0.00 0.00 27.12 27.12 0.00 45.02 65.17 88.40 2.83 31.07 3.34 0.00 |
| 093-700-106-01 CONSOLIDATED RETFLOWER TOTAL SALARIES & BENEFITS CONTRACTUAL SERVICES 093-700-214-00 CPWB UNIFORMS 093-700-225-00 LOT 4 EXPENSE 093-700-226-00 INSURANCE & BONDS TOTAL CONTRACTUAL SERVICES COMMODITIES 093-700-340-00 MAT & SUPP - STORM DRAIN 093-700-341-00 MAT & SUPP - CEMETERY 093-700-342-00 MAT & SUPP - PARKING 093-700-343-00 MAT&SUPP-PARKS 093-700-345-00 DGC PARK EXP 093-700-345-00 AUTO SUPPLIES 093-700-345-00 TREE MAINTENANCE | 0 3,600 5,700 168,450 0 0 10,000 10,000 5,000 35,555 1,500 3,000 10,000 | 114.92 424.67 11,001.54 0.00 0.00 1,189.13 1,189.13 0.00 0.00 137.85 18,201.02 11.12 0.00 0.00 | 513.68 2,033.85 51,671.71 0.00 0.00 2,711.82 2,711.82 0.00 3,151.18 3,258.70 66,985.63 42.52 932.11 333.80 | 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 | 3,086.32 3,666.15 116,778.29 0.00 0.00 7,288.18 7,288.18 0.00 3,848.82 1,741.30 31,430.63) 1,457.48 2,067.89 9,666.20 757.22) | 14.27 35.68 30.67 0.00 0.00 27.12 27.12 0.00 45.02 65.17 188.40 2.83 31.07 3.34 |

CAPITAL OUTLAY
093-700-464-00 HOTEL-MOTEL (FLOWERS)
093-700-465-00 CONTRACT MOWING CEMETERY_
TOTAL CAPITAL OUTLAY

CONTRIBUTIONS
093-700-500-00 DEPRECIATION EXPENSE
093-700-568-00 CONTINGENCY-CPWB
TOTAL CONTRIBUTIONS

20,000 66,690 86,690

579.38 17,290.00 17,869.38

0.00

2,367.63 37,050.00 39,417.63

0.00

0.00

0.00

17,632.37 29,640.00 47,272.37

0.00

11.84 55.56 45.47

0.00 0.00 0.00

11-07-2024 11:49 AM CITY OF BUCKHANNON PAGE: 4

CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2024

093-CONSOL PUBLIC WORKS

% OF YEAR COMPLETED: 33.33

| DEPARTMENTAL EXPENDITURES | | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | TOTAL ENCUMBERED | BUDGET BALANCE | % YTD BUDGET |
|--|---|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------|
| NON-OPERATING EXPENSES 093-700-999-00 MISCELLANEOUS TOTAL NON-OPERATING EXPENSES | | 0 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL BOARD | | 327,195 | 48,410.04 | 169,262.32 | 0.00 | 157,932.68 | 51.73 |
| TOTAL EXPENDITURES | | 327,195 | 48,410.04 | 169,262.32 | 0.00 | 157,932.68 | 51.73 |
| REVENUE OVER/(UNDER) EXPENDITURES | (| 136,875)(| 38,480.07)(| 87,242.26) | 0.00 (| 49,632.74) | 63.74 |

CPWB NOVEMBER 2024 PAYMENT OF BILLS

\$1,319.50 – MONT LEVINE – BEAMS FOR STAGE AT JAWBONE

12-04-2024 10:45 AM DISBURSEMENTS 11-01-24 TO 11-30-24 PAGE: 12
FUND: CONSOL PUBLIC WORKS

| DEPARTMENT | VENDOR NAME | GL ACCOUNT | ACCOUNT DESCRIPTION | DESCRIPTION | AMOUNT |
|------------|------------------------------|------------|----------------------|----------------------------|----------|
| BOARD | MON POWER | 700-343-00 | MAT&SUPP-PARKS | 110088938128 44 6TH ST | 24.19 |
| | | 700-343-00 | MAT&SUPP-PARKS | 110088938045 61 CLEVELAND | 23.89 |
| | | 700-343-00 | MAT&SUPP-PARKS | 110088938086 PARK STREET | 19.18 |
| | | 700-343-00 | MAT&SUPP-PARKS | 110087901580 FLAG POLE- | 10.00 |
| | | 700-342-00 | MAT & SUPP - PARKING | 110112520876 PRK LOT 3 | 65.00 |
| | | 700-342-00 | MAT & SUPP - PARKING | 110112520819 PRK LOT 3 | 10.52 |
| | | 700-342-00 | MAT & SUPP - PARKING | 110112520926 PRK LOT 3 | 10.52 |
| | | 700-342-00 | MAT & SUPP - PARKING | 110116755015 LOT 3 FAIRS & | 11.85 |
| | | 700-343-00 | MAT&SUPP-PARKS | 110149193085 JAWBONE PRK 1 | 21.54 |
| | | 700-343-00 | MAT&SUPP-PARKS | 110089164682 JAWBONE PARK | 215.37 |
| | | 700-343-00 | MAT&SUPP-PARKS | 110086639413 PARK STREET | 60.14 |
| | | 700-343-01 | DOG PARK EXP | 110137251630 WALK TRAIL LN | 11.34 |
| | | 700-343-00 | MAT&SUPP-PARKS | 110141766342 13 MARION ST | 10.73 |
| | | 700-343-00 | MAT&SUPP-PARKS | 110160309727 15 MADISON ST | 57.62 |
| | | 700-343-00 | MAT&SUPP-PARKS | 110160309776 15 MADISON ST | 10.89 |
| | | 700-343-00 | MAT&SUPP-PARKS | 110 167 794 582 SPRING ST | 77.84 |
| | MONT LEVINE INC. | 700-343-00 | MAT&SUPP-PARKS | 2-6" WF BEAMS FOR STAGE | 1,319.50 |
| | ENVIRONMENTAL SYSTEMS RESEAR | 700-341-00 | MAT & SUPP - CEMETER | ARC GIS DSKTP MAINT | 447.91 |
| | ENCOVA INSURANCE | 700-226-00 | INSURANCE & BONDS | WCN6007140 10/2 - 11/3/24 | 117.60 |
| | SCOTT ELECTRIC CORP | 700-343-00 | MAT&SUPP-PARKS | TIMMER SWITCH & CONACTORS | 553.94 |
| | | 700-343-00 | MAT&SUPP-PARKS | WALL INSERT | 127.58 |
| | LOWES BUSINESS ACCOUNTS/SYNC | 700-464-00 | HOTEL-MOTEL (FLOWERS | DIXIE GREEN | 78.32 |
| | | 700-464-00 | HOTEL-MOTEL (FLOWERS | TIE PLATE BRACKET | 49.00 |
| | | 700-464-00 | HOTEL-MOTEL (FLOWERS | POWER BIT LUMBER | 171.35 |
| | | 700-464-00 | HOTEL-MOTEL (FLOWERS | HOUSE WRAP | 74.06 |
| | WV PUBLIC EMPLOYEES RETIREME | 700-106-00 | GROUP RETIREMENT | WV RETIRE TIER2 CONTRIBUTI | 55.02 |
| | | 700-106-01 | CONSOLIDATED RETFLOW | WV RETIRE TIER2 CONTRIBUTI | 189.90 |
| | | 700-106-00 | GROUP RETIREMENT | WV RETIRE TIER2 CONTRIBUTI | 60.92 |
| | | 700-106-01 | CONSOLIDATED RETFLOW | WV RETIRE TIER2 CONTRIBUTI | 187.20 |
| | INTERNAL REVENUE SERVICE | 700-104-00 | FICA TAX | FICA WITHHELD AND MATCHED | 228.24 |
| | | 700-104-00 | FICA TAX | FICA WITHHELD AND MATCHED | 252.96 |
| | | 700-104-00 | FICA TAX | MEDICARE WITHHELD & MATCHE | 53.38 |
| | | 700-104-00 | FICA TAX | MEDICARE WITHHELD & MATCHE | 59.16 |

12-04-2024 10:45 AM DISBURSEMENTS 11-01-24 TO 11-30-24 PAGE: 13

FUND: CONSOL PUBLIC WORKS

| DEPARTMENT | VENDOR NAME | GL ACCOUNT | ACCOUNT DESCRIPTION | DESCRIPTION | AMOUNT |
|------------|------------------------------|------------|----------------------|----------------------------|-----------|
| | AMAZON.COM | 700-341-00 | MAT & SUPP - CEMETER | PCRD-FLAGS FOR CEMETERY | 532.98 |
| | AT&T MOBILITY | 700-342-00 | MAT & SUPP - PARKING | PCRD-OCT CELL PHN & GEOTAB | 45.71 |
| | FREEDOM AG & ENGERY COOPERAT | 700-341-00 | MAT & SUPP - CEMETER | GRASSSEED FOR CEMETERY | 199.98 |
| | TRAVELERS INSURANCE | 700-226-00 | INSURANCE & BONDS | INS PREM AUTO LIAB DEC 24 | 112.27 |
| | **PAYROLL EXPENSES | | | 11/01/2024 - 11/30/2024 | 7,761.25 |
| | | | | TOTAL: | 13,318.85 |

| CURRENT CURRENT CURRENT TABLE TO LOSS TOTAL BESCEN STOCK | 12-04-2024 10.47 Am | | | SE REPORT (UNAUDIT | | | | |
|---|---|---------------------------------|--|---|------------------------------|---|--------------------------------------|--|
| Marie Mari | 093-CONSOL PUBLIC WORKS | | | | | | | |
| 1933-140-00-00 DARL FEELOT 1 2 0,000 293,45 0.50 0.00 0.00 0.00 0.00 0.00 0.00 0. | REVENUES | | | | | | % YTD BUDGE | |
| 1933-140-00-00 DARL FEELOT 1 2 0,000 293,45 0.50 0.00 0.00 0.00 0.00 0.00 0.00 0. | - | | | | | | | |
| 139-14-09-0-10 PARKING METERS 107 3 | 093-340-000-01 DONATION BEAUTIFICATION U | | | | | | 50.0 | |
| 19-9-14-C-0-C-0-C-0-C LOT STYCERES 0 0.00 0.00 0.00 0.00 0.00 0.00 0.00 | 093-340-000-02 DONATION DOG PARK UTL&PRI 093-342-000-00 PARKING METERS LOT 1 | | | 298.49 | 0.00 (| 298.49) | 0.0 | |
| 13-3-13-00-0-20 PARTIEL MORE 2 BENTAL 3 | 093-342-000-01 PARK.PEN.LOT 1 | | | | | | 0.0 | |
| 133-34-30-050 07 PARK, PERL JOE 2 | | | | | | | 0.0 | |
| 139-3-1-0-0-0-0-0-0-0-0-0-0-0-0-0-0-0-0-0-0 | 093-343-000-01 PARK.PEN.LOT 2 | | | | | | 0.0 | |
| 1932-3-4-00-00 STICKERES LOF 3 | 093-344-000-02 STICKERS LOT 2 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.0 | |
| 1939-3-00-00-00 PARELING METTERS LOT 4 0 0.00 0.00 0.00 0.00 0.00 0.00 0.00 | | | | | | | | |
| 155-345-00-02 STICKERES LODY 4 | | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0 | |
| | | | | | | | | |
| 1935-347-300-01 200-200 200-20 | 93-346-000-00 PARKING METERS ON STREET | 0 | 0.00 | 0.00 | 0.00 | | 0.0 | |
| 139-347-000-01 SIALE OF LOTS 12,000 | | | | | | | 36.5 | |
| | 093-347-000-01 SALE OF LOTS | 12,000 | 0.00 | | | | 33.3 | |
| 1939-369-000-02 STYCKERS [OT 6 | | | | | | | 0.0 | |
| READY 10 | 93-349-000-02 STICKERS LOT 6 | | 0.00 | | | | 0.0 | |
| 1937-36-000-00 STATE FRANTS | TOTAL OTHER FEES | 50,120 | 308.00 | 17,288.49 | 0.00 | 32,831.51 | 34.4 | |
| 1939-396-00-00 RENTAL OF PAVILION | GRANTS 093-366-000-00 STATE GRANTS | | 0.00 | 0.00 | | | 0.0 | |
| TOTAL GENUTS | 093-367-000-01 HOTEL OCCUPANCY TAX | | | | | | | |
| 1933-399-000-00 INTEREST 200 | | | | | | | 48.7 | |
| 139-399-000-20 CONSTINUTED SEARCHY/GARDENS | OTHER REVENUE | 1.00 | | | | 005 001 | 0.45 | |
| 1993-399-000-02 DOMATIONS DEADTY/CARDENS 0 0.00 | | | | | | | 0.0 | |
| 193-399-000-04 COMEMBITY ENHANCE DOMATIO 0.00 0.00 0.00 0.00 49,495.79 50.4 | 093-399-000-02 DONATIONS BEAUTY/GARDENS | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0 | |
| TOTAL OFFICE REVENUE 100,200 0.00 50,704.21 0.00 49,495.79 50.4 **COTAL REVENUE 190,320 5,389.55 87,501.21 0.00 102,818.79 45.4 **PAGE:** ** | | | | | | | | |
| 2-04-2024 10:47 AM REVENUE & EXCHENNION FREVENUE & EXCHENNION REVENUE & EXCHENNION FOR CONTROL PUBLIC WORKS | | | | | | | | |
| 2-04-2024 10:47 AM REVENUE & EXPENSE REPORT (UNAUDITED) AS OF: NOVEMBER 30TH, 2024 \$ OF YEAR COMPLETED: 41. **CURRENT BUDGET CURRENT PERIOD YEAR TO DATE ENCUMBERED **COMPLETED: 4.1. **COMPLETED: 4.1. | | 100 200 | F 200 FF | 07 501 01 | 0.00 | 102 010 70 | 4E (| |
| AD DEBT CONTROL CONTR | | | | | TOTAL | BUDGET | % YTI | |
| 08-OPERATING EXPENSES 93-550-676-00 BAD DEBT EXPENSE (return c 0 0.00 0.00 0.00 0.00 0.00 0.00 0.00 | DEFARIMENTAL EXFENDITURES | BODGET | PBRIOD | ACTORD | ENGOTIDENED. | - Drizhinob | | |
| 93-550-676-00 BAD DEBT EXPENSE (RETURN C 0 0.00 0.00 0.00 0.00 0.00 0.00 0.00 | AD DEBT | | | | | | | |
| TOTAL BAD DEBT 0 0 0.00 0.00 0.00 0.00 0.00 0.00 0.0 | NON-OPERATING EXPENSES 093-550-676-00 BAD DEBT EXPENSE(return c | | | | | | 0.0 | |
| ALARIES & BENEFITS 93-700-101-00 BOARD SALARIES | | | | | | 642 1966 | 5000 00 | |
| ALARIES & BENEFITS 93-700-103-00 BOARD SALARIES | | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0 | |
| 193-700-101-00 BOARD SALARIES 16,800 1,400.00 7,000.00 0.00 9,800.00 41,903-700-103-00 SALARIES 49,000 2,711.25 18,731.25 0.00 30,268.75 38.93-700-103-00 SALARIES 82,000 4,190.00 27,663.25 0.00 54,336.75 33.93-700-104-00 FICA TAX 11,350 593.74 4,084.67 0.00 7,265.33 35.93-700-105-00 HEALTH INSURANCE 0 0.00 0. | ME OF DE DE | | | | | | | |
| 93-700-103-01 FLOWER SALARIES 82,000 4,190.00 27,663.25 0.00 54,336.75 33.793-700-104-00 FICA TAX 11,350 593.74 4,084.67 0.00 7,265.33 35.593-700-105-00 HEALTH INSURANCE 0 0.00 0.00 0.00 0.00 0.00 0.00 93-700-106-00 GROUP RETICEMENT 3,600 115.94 629.62 0.00 2,970.38 17.50 17.00 0.00 0.00 0.00 0.00 0.00 0.00 0. | 93-700-101-00 BOARD SALARIES | | | | | | 41.6 | |
| 93-700-104-00 FICA TAX | 93-700-103-00 SALARIES 93-700-103-01 FLOWER SALARIES | 49,000 82,000 | | | | | 33. | |
| 93-700-106-00 GROUP RETIREMENT 3,600 115.94 629.62 0.00 2,970.38 1793-700-106-01 CONSOLIDATED RETFLOWER 5,700 377.10 2,410.95 0.00 3,289.05 42 TOTAL SALARIES & BENEFITS 168.450 8,848.03 60,519.74 0.00 107,930.26 35.5 ONTRACTUAL SERVICES 93-700-214-00 CPWB UNIFORMS 0 0.00 0.00 0.00 0.00 0.00 0.00 0.00 | 93-700-104-00 FICA TAX | 11,350 | | | | | | |
| TOTAL SALARIES & BENEFITS 168,450 8,848.03 60,519.74 0.00 107,930.26 35. ONTRACTUAL SERVICES 93-700-214-00 CPWB UNIFORMS 0 0.00 0.00 0.00 0.00 0.00 0.00 0.00 | 93-700-106-00 GROUP RETIREMENT | 3,600 | 115.94 | 629.62 | 0.00 | 2,970.38 | 17. | |
| 93-700-214-00 CPMB UNIFORMS 0 0.00 0.00 0.00 0.00 0.00 0.00 0.00 | | | | | | | | |
| 93-700-225-00 LOT 4 EXPENSE 0 0 0.00 0.00 0.00 0.00 0.00 0.00 0.0 | CONTRACTUAL SERVICES | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.1 | |
| TOTAL CONTRACTUAL SERVICES 10,000 229.87 2,941.69 0.00 7,058.31 29.40 | 93-700-225-00 LOT 4 EXPENSE | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0 | |
| 93-700-340-00 MAT & SUPP - STORM DRAIN 0 0.00 0.00 0.00 0.00 0.00 0.00 0.00 | | | | | | | 29.4 | |
| 93-700-341-00 MAT & SUPP - CEMETERY 7,000 1,180.87 4,332.05 0.00 2,667.95 61.5 93-700-342-00 MAT & SUPP - PARKING 5,000 143.60 3,402.30 0.00 1,597.70 68.5 93-700-343-00 MAT & SUPP - PARKING 5,000 143.60 3,402.30 0.00 1,597.70 68.5 93-700-343-01 DOG PARK EXP 1,500 11.34 53.86 0.00 1,446.14 3.5 93-700-345-00 TREE MAINTENANCE 10,000 0.00 932.11 0.00 2,067.89 31.5 93-700-345-00 TREE MAINTENANCE 10,000 0.00 333.80 0.00 9,666.20 3.5 93-700-345-00 TREE MAINTENANCE 00NATIO 0 0.00 757.22 0.00 (757.22) 0.5 TOTAL COMMODITIES 62,055 3,868.22 79,329.38 0.00 (17,274.38) 127.8 APITAL OUTLAY 93-700-464-00 HOTEL-MOTEL (FLOWERS) 20,000 372.73 2,740.36 0.00 17,259.64 13.7 93-700-465-00 CONTRACT MOWING CEMETERY 66,690 0.00 37,050.00 0.00 29,640.00 55.5 TOTAL CAPITAL OUTLAY 86,690 372.73 39,790.36 0.00 46,899.64 45.9 ONTRIBUTIONS 93-700-500-00 DEPRECIATION EXPENSE 0 0.00 0.00 0.00 0.00 0.00 0.00 0.00 | COMMODITIES | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0 | |
| 93-700-343-00 MAT&SUDP-PARKS 35,555 2,532.41 69,518.04 0.00 (33,963.04) 195.50 93-700-343-01 DGG PARK EXP 1,500 11.34 53.86 0.00 1,446.14 3.50 93-700-344-00 AUTO SUPPLIES 3,000 0.00 932.11 0.00 2,067.89 31.00 93-700-345-00 TREE MAINTENANCE 10,000 0.00 333.80 0.00 9,666.20 3.50 93-700-346-00 COMMUNITY ENHANCE DONATIO 0 0.00 757.22 0.00 (757.22) 0.00 TOTAL COMMODITIES 62,055 3,868.22 79,329.38 0.00 (17,274.38) 127.8 APITAL OUTLAY 93-700-464-00 HOTEL-MOTEL (FLOWERS) 20,000 372.73 2,740.36 0.00 17,259.64 13.7 93-700-465-00 CONTRACT MOWING CEMETERY 66,690 0.00 37,050.00 0.00 29,640.00 55.50 TOTAL CAPITAL OUTLAY 86,690 372.73 39,790.36 0.00 46,899.64 45.9 ONTRIBUTIONS 93-700-500-00 DEPRECIATION EXPENSE 0 0.00 0.00 0.00 0.00 0.00 0.00 0.00 | 93-700-341-00 MAT & SUPP - CEMETERY | 7,000 | 1,180.87 | 4,332.05 | 0.00 | 2,667.95 | 61.8 | |
| 93-700-344-00 AUTO SUPPLIES 3,000 0.00 932.11 0.00 2,067.89 31.0 93-700-345-00 TREE MAINTENANCE 10,000 0.00 333.80 0.00 9,666.20 3.5 93-700-345-00 TREE MAINTENANCE DONATIO 0 0.00 757.22 0.00 (757.22) 0.0 (757.22) | 93-700-342-00 MAT & SUPP - PARKING 93-700-343-00 MAT&SUPP-PARKS | | | | 0.00 (| | 195.5 | |
| 93-700-345-00 TREE MAINTENANCE 10,000 0.00 333.80 0.00 9,666.20 3.3 93-700-346-00 COMMUNITY ENHANCE DONATIO 0 0.00 757.22 0.00 (757.22) 0.0 TOTAL COMMODITIES 62,055 3,868.22 79,329.38 0.00 (17,274.38) 127.8 APITAL OUTLAY 93-700-464-00 HOTEL-MOTEL (FLOWERS) 20,000 372.73 2,740.36 0.00 17,259.64 13.7 93-700-465-00 CONTRACT MOWING CEMETERY 66,690 0.00 370.50.00 0.00 29,640.00 55.5 TOTAL CAPITAL OUTLAY 86,690 372.73 39,790.36 0.00 46,899.64 45.5 ONTRIBUTIONS 93-700-500-00 DEPRECIATION EXPENSE 0 0.00 0.00 0.00 0.00 0.00 0.00 93-700-568-00 CONTINGENCY-CPWB 0 0.00 0.00 0.00 0.00 0.00 0.00 0.00 | 93-700-343-01 DOG PARK EXP | 1,500 | 11.34 | 53.86 | | | | |
| TOTAL COMMODITIES 62,055 3,868.22 79,329.38 0.00 (17,274.38) 127.8 APITAL OUTLAY 93-700-464-00 HOTEL-MOTEL (FLOWERS) 20,000 372.73 2,740.36 0.00 17,259.64 13.7 93-700-465-00 CONTRACT MOWING CEMETERY 66,690 0.00 37,050.00 0.00 29,640.00 55.5 TOTAL CAPITAL OUTLAY 86,690 372.73 39,790.36 0.00 46,899.64 45.9 ONTRIBUTIONS 93-700-500-00 DEPRECIATION EXPENSE 0 0.00 0.00 0.00 0.00 0.00 0.00 0.00 | 93-700-345-00 TREE MAINTENANCE | | | | 0.00 | 9,666.20 | | |
| 93-700-464-00 HOTEL-MOTEL (FLOMERS) 20,000 372.73 2,740.36 0.00 17,259.64 13.79 20,700-465-00 CONTRACT MOWING CEMETERY 66,690 0.00 37,050.00 0.00 29,640.00 55.10 20,640.00 20,6 | | | | 757 00 | | | | |
| 93-700-464-00 HOTEL-MOTEL (FLOMERS) 20,000 372.73 2,740.36 0.00 17,259.64 13.79 3-700-465-00 CONTRACT MOWING CEMETERY 66,690 0.00 37,050.00 0.00 29,640.00 55.10 TOTAL CAPITAL OUTLAY 86,690 372.73 39,790.36 0.00 46,899.64 45.10 MORTEIBUTIONS 93-700-500-00 DEPRECIATION EXPENSE 0 0.00 0.00 0.00 0.00 0.00 0.00 93-700-568-00 CONTINGENCY-CFWB 0 0.00 0.00 0.00 0.00 0.00 0.00 0.00 | | 0 | 0.00 | 757.22 | | | 0.0 | |
| TOTAL CAPITAL OUTLAY 86,690 372.73 39,790.36 0.00 46,899.64 45.9 ONTRIBUTIONS 93-700-500-00 DEPRECIATION EXPENSE 0 0.00 0.00 0.00 0.00 0.00 0.00 0.00 | APITAL OUTLAY | 0 | 0.00 3,868.22 | 79,329.38 | 0.00 (| 17,274.38) | 127.8 | |
| 93-700-500-00 DEPRECIATION EXPENSE 0 0.00 0.00 0.00 0.00 0.00 0.00 93-700-568-00 CONTINGENCY-CPWB 0 0.00 0.00 0.00 0.00 0.00 0.00 | 93-700-464-00 HOTEL-MOTEL (FLOWERS) | 62,055 | 0.00 3,868.22 372.73 | 79,329.38 | 0.00 | 17,274.38) | 127.8 | |
| 93-700-500-00 DEPRECIATION EXPENSE 0 0.00 0.00 0.00 0.00 0.00 0.00 93-700-568-00 CONTINGENCY-CPWB 0 0.00 0.00 0.00 0.00 0.00 0.00 | 93-700-464-00 HOTEL-MOTEL (FLOWERS) 93-700-465-00 CONTRACT MOWING CEMETERY_ | 0 62,055 20,000 66,690 | 3,868.22 372.73 0.00 | 79,329.38 2,740.36 37,050.00 | 0.00 (0.00 0.00 | 17,274.38) 17,259.64 29,640.00 | 13.7 55.5 | |
| | CONTRIBUTIONS | 20,000 66,690 86,690 | 0.00 3,868.22 372.73 0.00 372.73 | 79,329.38 2,740.36 37,050.00 39,790.36 | 0.00 0.00 0.00 0.00 | 17,274.38) 17,259.64 29,640.00 46,899.64 | 0.0 127.8 13.7 55.5 45.9 | |
| | 93-700-464-00 HOTEL-MOTEL (FLOWERS) 93-700-465-00 CONTRACT MOWING CEMETERY_ TOTAL CAPITAL OUTLAY ONTRIBUTIONS 93-700-500-00 DEPRECIATION EXPENSE | 20,000 66,690 86,690 | 0.00 3,868.22 372.73 0.00 372.73 | 79,329.38 2,740.36 37,050.00 39,790.36 | 0.00 (| 17,274.38) 17,259.64 29,640.00 46,899.64 | 13.7 55.5 | |

CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2024

093-CONSOL PUBLIC WORKS

| | | | | | ₹ OF | YEAR COMPLETED: | 41.67 |
|---|---|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------|
| DEPARTMENTAL EXPENDITURES | | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | TOTAL ENCUMBERED | BUDGET BALANCE | % YTD BUDGET |
| NON-OPERATING EXPENSES 093-700-999-00 MISCELLANEOUS | | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL NON-OPERATING EXPENSES | | 0 - | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL BOARD | | 327,195 | 13,318.85 | 182,581.17 | 0.00 | 144,613.83 | 55.80 |
| TOTAL EXPENDITURES | | 327,195 | 13,318.85 | 182,581.17 | 0.00 | 144,613.83 | 55.80 |
| REVENUE OVER/(UNDER) EXPENDITURES | (| 136,875)(| 7,929.30)(| 95,079.96) | 0.00 (| 41,795.04) | 69.46 |

Zuliani/Shobe motioned to approve the financial report as presented. Motion carried.

a. Approval CPWB Budget Revision (Park Line item) Zuliani/Waldo motioned to approve Park Line item Budget Revision contingent on City Council approval. Motion carried.

| CPWB BUDGET REVISION | | | | | |
|----------------------|---------------------------------|--------|----------|-----------|--------------------------------------|
| 12/5/2024 | | | | | |
| EXPENSES | | | | | |
| 093-700-343-00 | MAT & SUPP - PARKS | 35555 | 75242.78 | 110797.78 | city park project & stage at jawbone |
| 093-700-346-00 | COMMUNITY ENHANCEMENT DONATIONS | 0 | 757.22 | 757.22 | benches at walktrail |
| 093-700-341-00 | MAT & SUPP - CEMETERY | 7000 | 2000 | 9000 | to buy back cemetery spaces |
| | | | 78000 | | |
| REVENUES | | | | | |
| 093-399-000-03 | CONTRIB FROM GENERAL FUND | 100000 | 78000 | 178000 | |
| | | | | 0 | |
| | | | | 0 | |
| | | | | | |
| | | | 78000 | | |

b. Approval to Purchase Surveillance Camera System This board's contribution would be about \$11,000. This will offer increased efficiency and advancement of the system.

Shobe/Waldo motioned to approve the purchase of surveillance camera system. Motion carried.

9. Department Report -Street Department & Parks Superintendent Brad Hawkins

- The old Stage at Jawbone has been removed and getting ready to construct the footers for the new Stage.
- On Ritchie St. they have completed the curb on the east side and has the sidewalk formed and ready for concrete.
- We have spent 3 weeks on putting up Christmas decorations.

Mr. Waldo pointed out that the lights in the planter by Burton Hunter property on Main Street are not working properly.

10. Old Business Discussions:

a. Executed M.O.U. COB & Jennie Barnette-47 Thurman Ave/Corabell Lane



Phone: 304.472.1651 TDD# 304.472.9550 Fax# 304.472.0934

MEMORANDUM

RF:

To: City Council, Director of Finance, Director of Public Works, Interested Parties

From: City Attorney

Date: November 1, 2024

•

Memorandum of Understanding – City of Buckhannon Use of a public alley/Opening of a portion of Corabell Lane

The purpose of this letter is to serve as an agreement or memorandum of understanding between the undersigned parties regarding the use of a portion of a public alley by an adjoining property owner, without a commitment by the City of Buckhannon to fully open, pave, and maintain said alley for its entire length.

The City of Buckhannon, through its Consolidated Public Works Board, approves the opening of a portion of Corabell Lane (the alley in question) to provide access to a parking area for a proposed townhouse construction on a lot with an address of 47 Thurman Avenue. The portion of Corabell Lane open will extend only as far as the lateral boundaries of the aforesaid lot at 47 Thurman Avenue.

The City will prepare the apron of the alley, at its eastern boundary with Fourth Street, to standard specifications, as laid out in those technical documents appearing in the minutes of the City's Consolidated Public Works Board meeting of June 27, 2024. Ms. Barnette, and her successors-in-interest to the property at 47 Thurman Avenue, will be responsible for preparing the alley itself, as well as maintaining and repairing the same as circumstances may require.

This letter agreement does not change the nature of Corabell Lane as a public alley, and no property owner adjacent thereto may deny any member of the public from accessing the alley as a public way.

Agreed to this 1st day of November, 2024.

Jennie Barnette

The City of Buckhannon

Robert N. Skinner, III

47 Thurman Avenue

Buckhannon, WV 26201

Its: Mayor

b. Executed M.O.U. COB & Randy Tenney-64-66 South Kanawha St



Phone: 304.472.1651 TDD# 304.472.9550 Fax# 304.472.0934

MEMORANDUM

To: City Council, Director of Finance, Director of Public Works, Interested Parties

From: City Attorney

Date: November 1, 2024

RE: Memorandum of Understanding – City of Buckhannon

Use of a public utility corridor and alley known as Murray Lane

The purpose of this letter is to serve as an agreement or memorandum of understanding between the undersigned parties regarding the use of a portion of a public utility corridor and alley known as Murray Lane by an adjoining property owner, without a commitment by the City of Buckhannon to fully open, pave, and maintain said corridor for its entire length, beyond that required to maintain its functional use as a utility corridor.

The City of Buckhannon, through its Consolidated Public Works Board, approves the extension of the parking area serving that lot identified as 66 South Kanawha Street, Buckhannon, at the sole cost and expense of the undersigned property owner and his successors-in-interest. The approved area for paving will measure approximately 12 feet long by 9 feet wide.

The undersigned parties agree that the City of Buckhannon or any other authorized parties — including public utility providers - may disturb any pavement for any required subsurface access; however, at the conclusion of such work, the pavement will be repaired or patched to a reasonable degree.

This letter agreement does not change the nature of Murray Lane as a public way, and no property owner adjacent thereto may deny any member of the public from accessing the alley as such. This agreement does not impair the City of Buckhannon's ability to open and pave the length of Murray Lane at some point in the future to connect South Kanawha Street and Smithfield Street.

Agreed to this 1st day of November, 2024.

Randy Tenney

66 South Kanawha Street Buckhannon, WV 26201 The City of Buckhannon

AHVARANIS Robert N. Skinner, III

Its: Mayor

11. New Business Discussions:

- a. Request Labor & Equipment to Pave the Access Road at the Upshur County Recreation Park See discussion under 7a.
- **b.** Review, Evaluate, & Inventory All Informational Signage & Benches Some of the informational signs are not accurate. UC Historical Society pointed out that some signs are not accurate. Street employees will take an inventory of the signs and will submit the collected data to the Historic Landmarks Commission. Noel Tenney was suggested as a resource. Mayor Skinner suggested correcting and possibly reducing the number of signage.

Reger/Shobe motioned to Review, Evaluate, and Inventory All Information Signage and Benches with correction or removal as necessary/determined. Once inventory and photos are collected, Mr. Hawkins will come back to this board for approval.

c. Discussion of Layout to the Foster Marketing Group/ Trader's Alley Parking Lot-ADA Compliance Mr. Foster stated that he had some complaints regarding ADA compliance. He stated that he would perform the work if we gave him permission and would lay out the parking lot. Ethan Crosten suggests a Memorandum of Understanding stating that we give him access to our property for ADA compliance improvements.









 ${\bf Zuliani/Waldo\ motioned\ to\ create\ an\ MOU\ stating\ that\ Mr.\ Foster\ has\ access\ to\ our\ property\ for\ ADA\ compliance\ improvements.\ Motion\ carried.}$

d. Cemetery Buy Back Proposal $2^{\rm nd}$ Addition Lot 56 Section L Spaces 1 thru 8- Percilla Bailey Lot

DATE - OCTOBER 23, 2024 TO: CONSOLIDATED PUBLIC WORKS BOARD CITY OF BUCKHANNON BUCKHANNON, WU 26201 I, PERCILLA & BAILEY WISH TO SELL MY CEMENTARY LOTS BACK TO CITY OF BUCKHANNON. GARY L. BAILEY PASSED AWAY ON JUNE 1, 2024. LOTS TO BE SOLD ARE IN SECTION L, LOT 56, SPACES 1, 2, 3, 4, 5, 6, 7, 8. LOTS ARE LOCATED IN HEAVNER CEMENTARY. SAID LOTS HAVE CORNER MARKER OF LETTER B ON EACH CORNER. AS STATED IN DEED MADE BETWEEN CITY OF BUCKHANNON AND PERCIAN S. BAILEY, THE CITY HAS FIRST RIGHT TO BUY BACK LOTS AT THE PRICE I PAID TO CITY WHICH WAS \$1600, AS STATED IN DEED. THANK YOU FOR YOUR CONSIDERATION IN THIS MATTER. Percell S. Barley 304-586 3116 P. O. Bey 120 304 5-39-2612 Eleanon, WU 25070 PSW600@001.com P.O. Bex 120

U d 1 18A1 d G P ABB

THIS DEED, made this <u>26th</u> day of <u>September 2005</u> by and between the City of Buckhannon, a municipal corporation, Grantor and party of the first part, and, <u>Gary L. or Percilla S. Baffey</u> of <u>P.O. Box J.20 Eleanor WW, 25070</u>.

Grantee and parties of the second part.

WITNESSETH: That for and in consideration of the sum of One Dollar (\$1.00), and other good and valuable considerations, the receipt of which is hereby acknowledged, the said party of the first part does hereby grant, sell and convey unto the said Grantee the right to intern human remains in the cemetery owned by the party of the first part, and known as

Second Addition Heavner Cemetery situate in Buckhannon District, Upshur County, West Virginia, upon the lot or lots hereinafter designated and desc Section <u>L</u> Lot <u>56</u> Spaces <u>#1. 2, 34, 5, 6, 7 and 8</u> of said Cemetery.

This conveyance and all rights acquired hereunder by the Grantee are expressly made subject to the rules and regulations of the City of Buckhannon now in existence or which may hereafter be adopted and enacted to the same extent as if said rules and regulations were herein set forth verbatim. The rules and regulations of the City of Buckhannon as are now in existence or as may bereafter be adopted shall be considered as covenants running with the interests herein granted and shall be binding upon the Grantee, their heirs or assigns.

This deed and conveyance are further made and accepted upon the express condition that the Grantee here their heirs and assigns, shall not have the right to sell the right to inter human remains on the lot or any of the grave spaces herein specified without first offering the same for sale to the City of Buckhannon at the price which the Grantal to the City of Buckhannon.

Purchase price: \$1600.00

It is the intentions of the Grantor by this instrument to grant burial rights only and further to make said burial rights expressly subject to all rules and regulations of the City of Buckhannon as now adopted or as may hereafter be adopted by said City.

In the event that more than one party is herein named as Grantee and parties of the second part, then the term Grantee shall be construed to mean all of the parties of the second part.

DECLARATION OF CONSIDERATION

WITNESS the following signature:

Mayor of the City of Buckhannon

STATE OF WEST VIRGINIA
COUNTY OF UPSHUR, to wit:

1. Amberte Jenkius, a Notary Public, in and for said County and State, do hereby certify that, James W.
Knorr III who signed the foregoing deed, bearing date the 26th day of September 2005, as Mayor of the City of
Buckhannon, a municipal corporation, has this day, in my said County and State, before me, acknowledged the said
writing to be the act and deed of said corporation.

Given under my hand this <u>26th</u> day of <u>September 2005</u>. My commission expires: the <u>20th</u> day of <u>June 2010</u>.

500,000 AV 20201

UPSHUR COUNTY, WV FILED October 21, 2005 15:23:21

DEBBIE THACKER WILFONG COUNTY CLERK TRANSACTION NO: 2005013050

DEEDS Book: 00456 Page: 00160 Line: 00001

Shobe/Zuliani motioned to approve Cemetery Buy Back Proposal of 2nd Addition Lot 56 Section L spaces 1-8, the Percilla Bailey Lots, at price paid originally, \$1600.00. Motion carried

e. Event Request & Street Closure-Visit to the Land of the Inflatable-21 N Kanawha St on 12/14/24 5:30pm-8:30pm Addendum stated that the street closure would need to be from 12:00 p.m. until end of event. Ms. Henderson will get the insurance paperwork to City Hall, showing the City as additional insured. Ms. Henderson asked if the Street Department can decorate the poles. Mr. Crosten informed her that if they supplied the decorations, the Street Department would decorate and leave up for the season, returning them to her after the season.

Shobe/Zuliani motioned to approve Event Request and Street Closure for Visit to the Land of the Inflatable on N. Kanawha St on 12/14/2024 pending COI being presented to the City of Buckhannon. Motion carried.

f. Event Request-Seventh Day Adventist Church-Christmas Caroling-Campaign for Community. The COI has been submitted.

Shobe/Waldo motioned approval for event request of Seventh Day Adventist Church Christmas Caroling – Campaign for Community. Motion carried.

g. WVWC Requests COB Horticulturist Design & Labor for Campus Beautification/Landscape Project – Dixie Green, City horticulturist, did a walk through with Dennis McMaster from WVWC. The college wants continuity of the flowers from downtown into the college campus. Mayor Skinner suggests that we work as a consultant as the college is a private entity. Councilperson Jack Reger agreed with that point, also. Beyond the consultant, he does not see that we have the time for that kind of project. We cannot do this for them without setting up expectations from other private entities. It is beyond the scope of what we can do. Board members Shobe and Waldo agree with this. Councilperson Zuliani questions why they are asking the City to take this on when they have their own employees who do groundskeeping. Recorder Randy Sanders suggests that we create a cost proposal for consulting and put this item back on the agenda for next month's meeting.

h. UCBOE Request COB Labor of Green Space/Redesign Loop Smithfield St/E Victoria St - Mayor Skinner stated that this is a fellow government entity, making it more possible to partner with them, but not to do it all, possibly using our engineering process with City Engineer Jay Hollen. Councilperson Jack Reger stated that we helped demolish the building that they were supposed to use for parking, and this has not been done as of yet. Mayor Skinner suggested to settling up a meeting with our engineer so that they would not have to pay the engineering firm. Recorder Sanders was pleased that the City of Buckhannon would have input from the beginning of the project. Mr. Zuliani would like more of an idea of the scope of the plan. Mr. Crosten stated that the majority of the project will be paving.

Reger/Waldo motioned to approve COB assisting with design consultation to then bring back to CPW. Motion carried.

i. Request Partial Street Closure S. Kanawha Street near Kanawha Lounge – JC Films, Hank's Christmas Wish Film Project on Friday, December 6, 2024 This may actually be happening today, December 5. Mayor Skinner stated that things like this definitely need to be requested sooner; it is hard to change and let people know with little to no notice. We cannot have infrastructure changed so quickly. Mr. Sanders stated that moving forward we need to request a schedule at the beginning of any filming, and notice with more coordination between the City of Buckhannon and JC Films.

Shobe/Zuliani motioned to approve Partial Street Closure of S. Kanawha Street near the Kanawha Lounge for JC Films' Hank's Christmas Wish Film Project on Friday, December 6, 2024.

12. Board Members' Remarks and Announcements

- o **Nancy Shobe:** Street signs are faded at the Courthouse. Mr. Hawkins stated that there are plans to correct this.
- o **Jack Reger:** Appreciate all on the board and employees.
- o **Rob Zuliani:** Merry Christmas.
- Mark Waldo: The city park has lots of mud from construction of the pickle court and other work. Can we get straw put down? Mr. Hawkins stated that there is still lots of work including back fill that needs to be completed before straw can be put down, but he will see what can be done.
- o **Recorder Randy Sanders:** Merry Christmas and Thanks!
- Mayor Robbie Skinner: Appreciate everyone. Merry Christmas! I would like to personally and as mayor thank Mark Waldo for helping at the city park with the basketball and pickle ball courts. I appreciate the neighborliness to the parks.

| 13. Declaration of Adjournment: Shobe motioned to declare the meeting adjo | ourned at 9:13 a.m. |
|---|---------------------|
| Mayor Robert N. Skinner III | |
| City Dacardar Dandall H. Sandars | |