

**Council of the City of Buckhannon**  
**Public Meeting Agenda**  
**7:00 PM | Tuesday, March 4, 2025**  
**Council Chambers | 70 East Main Street**



1. Call to Order
2. Moment of Silent Reflection
3. Pledge of Allegiance
4. Approval of Previous Meeting Minutes: 02/20/25, Budget Working Sessions 02/24/25 & 02/28/25, Special 03/03/25
5. Public Comment – Motion to Open & Close Requested
6. Recognition of Guests
  - a. County Roads Transit Executive Director Laura Ward- Annual Report Presentation
7. Financial Report – Director of Finance, Amberle Jenkins
  - a. Approval of Bill Payments
8. Public Works Report – Director of Public Works, Ethan Crosten
9. City Fire Department Report – Chief J.B. Kimble
10. City Attorney's Report – Thomas J. O'Neill
11. Old Business Discussions:
  - a. Towing Plan during Special Events/Parades
12. New Business Discussions:
  - a. Approval Building and Wiring Permits
  - b. CPWB Recommendation to Approve the West Virginia Strawberry Festival Association Event Request-Re; Parades, Events, Use of City-Owned Properties, & Services during the 83<sup>rd</sup> Annual Event May 10-18, 2025
  - c. CPWB Recommendation to Explore Quotes for Concrete Bin Blocks to utilize as Street Barriers
  - d. CPWB Recommendation to Explore the Request from VFW Post 3663 To Establish a Gold Star Mothers Rose Garden upon City Owned Property
  - e. Accept Resignation Suzi Talbott, Upshur Buckhannon Board of Health- City's Appointment
  - f. Approval Colonial Arts Center Board Appointment John Waltz
  - g. Authorization for Mayor to Execute the Buckhannon Housing Authority Environmental Review-HUD Program
13. Report of Events, Correspondence, and Information
  - a. WVDOT Notice to Proceed Design Phase of Morton Avenue Sidewalk & Lighting Project
  - b. Notice of Cemetery Annual Spring Clean-up March 24 through March 28, 2025
14. Upcoming Events at The Event Center at Brushy Fork
  - a. March 6, 2025, Buckhannon-Upshur Chamber of Commerce Annual Dinner
  - b. March 20, 2025 Central WV Aging Services Homemakers Training
  - c. March 22, 2025, Central WV Friends of NRA Elimination Dinner
  - d. April 12, 2025, The SETH Project Gala
  - e. April 19, 2025, Upshur County Shrine Club Elimination Dinner
  - f. April 26, 2025, Buckhannon-Upshur High School Prom
15. Council Members' Remarks and Announcements
16. Mayor's Remarks and Announcements
17. Declaration of Adjournment