

City of Buckhannon Colonial Arts Center Board
Meeting Agenda
5:00 PM Tuesday, March 4, 2025
Council Chambers | 70 East Main Street



1. Call to Order
2. Moment of Silent Reflection
3. Pledge of Allegiance
4. Approval of Previous Meeting Minutes: 02/04/2025
5. Public Comment – Motion to Open & Close Requested
6. Recognition of Guests
7. Financial Report – Director of Finance, Amberle Jenkins
8. Board Report
 - a. Status of Events Booked
9. Old Business Discussions
 - a. Quotes for Design, Operation & Training of the CAC Website
 - b. Approval CAC Application Use Agreement/Rental Form
 - c. Vacancy CAC Board Appointment Recommendation to City Council
10. New Business Discussions
 - a. Bryce O’Loughlin-Lights & Sound at the CAC
11. Report of Events, Correspondence, and Information
 - a. Arts Day at the Legislature on March 21, 2025
12. Board Members’ Remarks and Announcements
13. Declaration of Adjournment

This agenda is certified by Mayor Robbie Skinner on February 28, 2025. To participate in this meeting virtually, use this link: <https://global.gotomeeting.com/join/765749133>, or by phone, call: +1 (571) 317-3122, access code: 765-749-133.