

STATE OF WEST VIRGINIA, COUNTY OF UPSHUR, CITY OF BUCKHANNON, TO WIT:

A regular meeting of the Waste Board was held on Thursday, January 02, 2025, at 7:30 a.m., in the Council Chambers of City Hall. The following individuals were in attendance (GTM indicates by GoToMeeting*):

| | | |
|--|-----------------|---------------|
| Mayor | Robbie Skinner | Present - GTM |
| City Recorder | Randy Sanders | Present |
| Council Member | Pam Bucklew | Present |
| Board Member | Vacant | Absent |
| Director of Finance & Admin/Assistant Recorder | Amberle Jenkins | Present |
| Office Manager | Barbara Hinkle | Present |
| Director of Public Works | Jerry Arnold | Absent |
| Director of Public Works | Ethan Crosten | Present |
| Waste Employee | Dakota Arnold | Present |
| City Engineer | Jay Hollen | Present - GTM |

Guests: None

*City of Buckhannon Waste Collection Board Meeting Agenda
7:30 AM Thursday, January 02, 2025
Council Chambers | 70 East Main Street*

1. Call to Order
2. Moment of Silent Reflection
3. Reciting of the Pledge of Allegiance
4. Approval of Previous Meeting Minutes: 12/05/2024
5. Report of Events, Correspondence, and Information
 - a. See Full Listing the Waste Collection Board Packet
6. Public Comment – Motion to Open & Close Requested
7. Recognition of Guests
8. Financial Report – Director of Finance, Amberle Jenkins
9. Department Report – Waste Department Superintendent, Jerry Arnold
 - a. Recycling Center Report
 - b. Transfer Station Report
 - c. Waste Collection Report
10. Old Business Discussions:
 - a. White Goods Disposal & Freon Removal
 - b. Discussion PSCWV Order No. 64.7 Pass Through Rate Increase Limited to 4 Times
11. New Business Discussions:
 - a. Public Service Commission WV M.C. General Order No. 56.4 (Reopened) Recommendation Fuel Surcharge Rate Change from 7.69% to 6.84% January 1, 2025 through June 30, 2025
 - b. Discussion to Begin the Process to Select the Waste Department Superintendent/ Department Head Position
12. Board Members' Remarks and Announcements
13. Declaration of Adjournment

*This agenda was certified by Mayor Robbie Skinner on December 27, 2024. *Those who participated in this meeting virtually used this link: <https://global.gotomeeting.com/join/382929125>, or by phone: (669) 224-3412, Access code: 382-929-125.*

1. Call to Order: At 7:33 a.m., Mayor Robbie Skinner called the January 02, 2025, meeting of the Waste Board to order.

2. Moment of Silent Reflection – Mayor Skinner invited those in attendance to join in silent reflection.

3. Reciting the Pledge of Allegiance – Mayor Skinner led those in attendance in the Pledge of Allegiance.

4. Approval of Previous Meeting Minutes: 12/05/2024—The minutes of the previous meeting on 12/05/2024 were not available for consideration.

5. Report of Events, Correspondence, and Information – None

6. Public Comment – Motion to Open & Close Requested – None

7. Recognition of Guests – None

8. Financial Report – Director of Finance Amberle Jenkins – Mrs. Jenkins presented the current financial reports.

WASTE BOARD
CITY OF BUCKHANNON
BALANCE SHEET

Balance December 31, 2024

** Note this report was generated on 1/1/25 – not all deposits and expenses are completely posted.

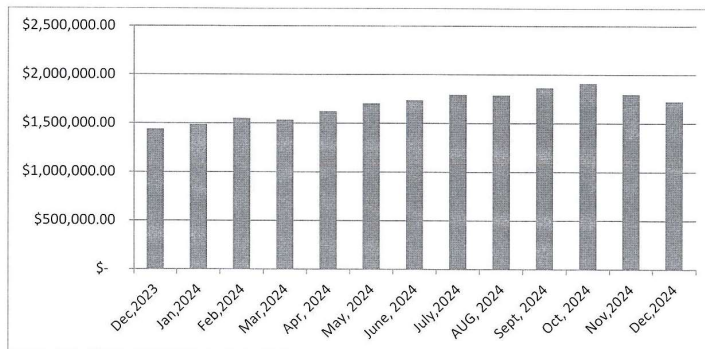
Money Market & Checking \$1,726,747.62
(\$1,859,043.72 less truck payment 12/31 -132,296.10)

CD Citizens Bank 4.5% (renew Dec 2024) \$ 80,918.58

CDAR (April 2026) \$ 27,835.81

CD \$ 210,241.93

Landfill Bond \$64,000.00 (Letter of Credit required by DEP with First Community Bank 5-26-2021)



Money Market & Checking Trend

1-01-2025 02:27 PM

CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2024

PAGE: 3

404-WASTE COLLECTION

% OF YEAR COMPLETED: 50.00

| REVENUES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | TOTAL ENCUMBERED | BUDGET BALANCE | % YTD BUDGET |
|--|------------------|-------------------|---------------------|------------------|---------------------|---------------|
| TAXES | | | | | | |
| 404-303-002-00 RECYCLE-ALUMINUM | 1,500 | 0.00 | 0.00 | 0.00 | 1,500.00 | 0.00 |
| 404-303-003-00 RECYCLE-OCC-CARDBOARD | 11,000 | 1,107.05 | 16,091.18 | 0.00 | (5,091.18) | 146.28 |
| 404-303-004-00 RECYCLE-MGOP/SOW-OFFICE P | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 404-303-005-00 RECYCLE-HDPE-MILK JUGS | 1,500 | 0.00 | 0.00 | 0.00 | 1,500.00 | 0.00 |
| 404-303-006-00 RECYCLE-ONP-NEWSPAPER | 2,000 | 0.00 | 0.00 | 0.00 | 2,000.00 | 0.00 |
| 404-316-000-00 DUMPSTERS | 2,000 | 0.00 | 4,281.00 | 0.00 | (2,281.00) | 214.05 |
| 404-317-000-00 DUMPSTER RENTAL | 85,000 | 9,514.51 | 59,219.90 | 0.00 | 25,780.10 | 69.67 |
| TOTAL TAXES | 103,000 | 10,621.56 | 79,592.08 | 0.00 | 23,407.92 | 77.27 |
| OTHER FEES | | | | | | |
| 404-341-000-00 FUEL SURCHARGE | 120,000 | 17,217.83 | 107,203.26 | 0.00 | 12,796.74 | 89.34 |
| TOTAL OTHER FEES | 120,000 | 17,217.83 | 107,203.26 | 0.00 | 12,796.74 | 89.34 |
| UTILITY BILLINGS | | | | | | |
| 404-350-000-00 WASTE COLLECTION BILLINGS | 2,534,000 | 248,686.66 | 1,560,954.83 | 0.00 | 973,045.17 | 61.60 |
| TOTAL UTILITY BILLINGS | 2,534,000 | 248,686.66 | 1,560,954.83 | 0.00 | 973,045.17 | 61.60 |
| HEALTH AND SAFETY | | | | | | |
| 404-355-000-00 TRANSFER ST/LANDFILL RECE | 310,000 | 26,814.60 | 227,337.26 | 0.00 | 82,662.74 | 73.33 |
| TOTAL HEALTH AND SAFETY | 310,000 | 26,814.60 | 227,337.26 | 0.00 | 82,662.74 | 73.33 |
| GRANTS | | | | | | |
| 404-366-000-00 STATE GRANTS | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 404-368-000-00 CONTRIBUTION FROM UCSWA | 3,000 | 900.00 | 1,800.00 | 0.00 | 1,200.00 | 60.00 |
| TOTAL GRANTS | 3,000 | 900.00 | 1,800.00 | 0.00 | 1,200.00 | 60.00 |
| INTRAFUND CONTR/CHARGES | | | | | | |
| 404-370-000-01 LATE CHARGES | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 404-370-000-02 CUSTOMER BILL FEES(BANK-S | 200 | 50.00 | 200.00 | 0.00 | 0.00 | 100.00 |
| TOTAL INTRAFUND CONTR/CHARGES | 200 | 50.00 | 200.00 | 0.00 | 0.00 | 100.00 |
| OTHER REVENUE | | | | | | |
| 404-380-000-00 INTEREST | 200 | 1,581.05 | 1,742.59 | 0.00 | (1,542.59) | 871.30 |
| 404-381-000-00 MAINT BILLING OTHER DEPTS | 600 | 0.00 | 0.00 | 0.00 | 600.00 | 0.00 |
| 404-399-000-00 WASTE COLL. MISCELLANEOUS | 84,000 | 306.40 | 16,608.10 | 0.00 | 67,391.90 | 19.77 |
| 404-399-000-02 GAIN ON DISPOSAL OF ASSET | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL OTHER REVENUE | 84,800 | 1,887.45 | 18,350.69 | 0.00 | 66,449.31 | 21.64 |
| TOTAL REVENUE | 3,155,000 | 306,178.10 | 1,995,438.12 | 0.00 | 1,159,561.88 | 63.25 |

404-WASTE COLLECTION

% OF YEAR COMPLETED: 50.00

| DEPARTMENTAL EXPENDITURES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | TOTAL ENCUMBERED | BUDGET BALANCE | % YTD BUDGET |
|--|------------------|-------------------|---------------------|------------------|-------------------|--------------|
| WASTE DEPARTMENT | | | | | | |
| SALARIES & BENEFITS | | | | | | |
| 404-530-103-00 WASTE EMPLOYEES SALARIES | 863,000 | 55,404.12 | 389,765.72 | 0.00 | 473,234.28 | 45.16 |
| 404-530-103-01 WASTE COMPENSATED ABSENCE | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 404-530-104-00 WASTE COLL. F.I.C.A. | 66,100 | 4,213.83 | 29,657.74 | 0.00 | 36,442.26 | 44.87 |
| 404-530-105-00 WASTE EMPLOYEE INSURANCE | 183,000 | 15,824.76 | 113,673.78 | 0.00 | 69,326.22 | 62.12 |
| 404-530-106-00 WASTE EMPLOYEE RETIREMENT | 77,670 | 4,986.39 | 34,980.41 | 0.00 | 42,689.59 | 45.04 |
| TOTAL SALARIES & BENEFITS | 1,189,770 | 80,429.10 | 568,077.65 | 0.00 | 621,692.35 | 47.75 |
| CONTRACTUAL SERVICES | | | | | | |
| 404-530-213-00 WASTE COLL. UTILITIES | 18,000 | 754.29 | 3,328.18 | 0.00 | 14,671.82 | 18.49 |
| 404-530-226-00 COMP, UNEMPL & INSURANCE | 58,000 | 2,814.21 | 22,621.43 | 0.00 | 35,378.57 | 39.00 |
| TOTAL CONTRACTUAL SERVICES | 76,000 | 3,568.50 | 25,949.61 | 0.00 | 50,050.39 | 34.14 |
| COMMODITIES | | | | | | |
| 404-530-341-00 SHOP MAINTENANCE | 41,000 | 2,162.02 | 26,539.80 | 159.98 | 14,300.22 | 65.12 |
| 404-530-341-05 SAFETY EQUIPMENT | 10,000 | 3,226.58 | 7,030.12 | 0.00 | 2,969.88 | 70.30 |
| 404-530-343-00 TRUCK MAINTENANCE | 90,000 | 16,082.22 | 64,206.10 | 0.00 | 25,793.90 | 71.34 |
| 404-530-343-01 GAS & OIL EXPENSE 1,2,3,4 | 120,000 | 0.00 | 53,442.36 | 0.00 | 66,557.64 | 44.54 |
| 404-530-344-00 MAINTENANCE OTHER DEPTS. | 2,200 | 0.00 | 0.00 | 0.00 | 2,200.00 | 0.00 |
| 404-530-345-00 WASTE COLL. UNIFORMS | 14,000 | 1,546.45 | 12,526.81 | 0.00 | 1,473.19 | 89.48 |
| TOTAL COMMODITIES | 277,200 | 23,017.27 | 163,745.19 | 159.98 | 113,294.83 | 59.13 |
| CAPITAL OUTLAY | | | | | | |
| 404-530-459-00 WASTE COLL. NEW EQUIPMENT | 303,409 | 2,166.50 | 156,544.76 | 0.00 | 146,864.34 | 51.60 |
| 404-530-459-01 TOTER SYSTEM | 10,000 | 0.00 | 0.00 | 0.00 | 10,000.00 | 0.00 |
| TOTAL CAPITAL OUTLAY | 313,409 | 2,166.50 | 156,544.76 | 0.00 | 156,864.34 | 49.95 |
| CONTRIBUTIONS | | | | | | |
| 404-530-561-00 DUMPSTERS (NEW) | 30,000 | 36.30 | 587.86 | 0.00 | 29,412.14 | 1.96 |
| TOTAL CONTRIBUTIONS | 30,000 | 36.30 | 587.86 | 0.00 | 29,412.14 | 1.96 |
| NON-OPERATING EXPENSES | | | | | | |
| 404-530-999-00 COLLECTION MISCELLANEOUS | 16,000 | 794.75 | 8,093.44 | 0.00 | 7,906.56 | 50.58 |
| TOTAL NON-OPERATING EXPENSES | 16,000 | 794.75 | 8,093.44 | 0.00 | 7,906.56 | 50.58 |
| TOTAL WASTE DEPARTMENT | 1,902,379 | 110,012.42 | 922,998.51 | 159.98 | 979,220.61 | 48.53 |

RECYCLING DEPARTMENT

| | | | | | | |
|--|---------|----------|-----------|------|-----------|-------|
| SALARIES & BENEFITS | | | | | | |
| 404-531-103-00 RECYCLING SALARIES | 122,000 | 9,330.12 | 45,773.91 | 0.00 | 76,226.09 | 37.52 |
| 404-531-103-01 ADJUST COMPENSATED ABSENC | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 404-531-104-00 FICA TAX | 9,350 | 715.79 | 3,505.06 | 0.00 | 5,844.94 | 37.49 |

404-WASTE COLLECTION

% OF YEAR COMPLETED: 50.00

| DEPARTMENTAL EXPENDITURES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | TOTAL ENCUMBERED | BUDGET BALANCE | % YTD BUDGET |
|--|----------------|------------------|---------------------|------------------|-------------------|--------------|
| 404-531-105-00 GROUP INSURANCE | 29,000 | 2,013.93 | 15,875.11 | 0.00 | 13,124.89 | 54.74 |
| 404-531-106-00 GROUP RETIREMENT | 10,980 | 839.72 | 4,119.69 | 0.00 | 6,860.31 | 37.52 |
| TOTAL SALARIES & BENEFITS | 171,330 | 12,899.56 | 69,273.77 | 0.00 | 102,056.23 | 40.43 |
| CONTRACTUAL SERVICES | | | | | | |
| 404-531-213-00 UTILITIES | 6,800 | 686.59 | 3,644.18 | 0.00 | 3,155.82 | 53.59 |
| 404-531-226-00 INSURANCE & BONDS | 16,500 | 1,773.67 | 9,341.18 | 0.00 | 7,158.82 | 56.61 |
| TOTAL CONTRACTUAL SERVICES | 23,300 | 2,460.26 | 12,985.36 | 0.00 | 10,314.64 | 55.73 |
| COMMODITIES | | | | | | |
| 404-531-343-00 TRUCK MAINTENANCE | 14,000 | 157.51 | 9,777.15 | 0.00 | 4,222.85 | 69.84 |
| 404-531-343-01 FUEL - RECYCLING CENTER | 12,000 | 165.34 | 6,240.48 | 0.00 | 5,759.52 | 52.00 |
| 404-531-343-02 EQUIPMENT MAINTENANCE | 12,000 | 3,587.68 | 4,223.82 | 0.00 | 7,776.18 | 35.20 |
| 404-531-399-00 MISCELLANEOUS | 5,400 | 896.32 | 1,963.95 | 0.00 | 3,436.05 | 36.37 |
| TOTAL COMMODITIES | 43,400 | 4,806.85 | 22,205.40 | 0.00 | 21,194.60 | 51.16 |
| CAPITAL OUTLAY | | | | | | |
| 404-531-459-00 CAPITAL OUTLAY - NEW EQUI | 25,000 | 0.00 | 24,000.00 | 0.00 | 1,000.00 | 96.00 |
| TOTAL CAPITAL OUTLAY | 25,000 | 0.00 | 24,000.00 | 0.00 | 1,000.00 | 96.00 |
| TOTAL RECYCLING DEPARTMENT | 263,030 | 20,166.67 | 128,464.53 | 0.00 | 134,565.47 | 48.84 |
| LANDFILL | | | | | | |
| CONTRACTUAL SERVICES | | | | | | |
| 404-532-216-00 TESTING/MONITOR WELLS | 0 | 1,463.82 | 2,837.08 | 0.00 | (2,837.08) | 0.00 |
| 404-532-216-01 TREATMENT OF LEACHATE | 30,000 | 162.62 | 4,293.21 | 0.00 | 25,706.79 | 14.31 |
| TOTAL CONTRACTUAL SERVICES | 30,000 | 1,626.44 | 7,130.29 | 0.00 | 22,869.71 | 23.77 |
| CAPITAL OUTLAY | | | | | | |
| 404-532-461-00 BONDING (LANDFILL) | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL CAPITAL OUTLAY | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| CONTRIBUTIONS | | | | | | |
| 404-532-599-00 WASTE DEPRECIATION | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL CONTRIBUTIONS | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL LANDFILL | 30,000 | 1,626.44 | 7,130.29 | 0.00 | 22,869.71 | 23.77 |
| TRANSFER STATION | | | | | | |
| SALARIES & BENEFITS | | | | | | |
| 404-533-103-00 SALARIES TRANSFER STATION | 69,300 | 12,541.60 | 74,225.78 | 0.00 | (4,925.78) | 107.11 |
| 404-533-103-01 ADJUST COMPENSATED ABSENC | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 404-533-104-00 FICA TAX | 5,310 | 953.34 | 5,644.40 | 0.00 | (334.40) | 106.30 |
| 404-533-105-00 GROUP INSURANCE | 5,000 | 1,045.47 | 7,970.85 | 0.00 | (2,970.85) | 159.42 |

404-WASTE COLLECTION

% OF YEAR COMPLETED: 50.00

| DEPARTMENTAL EXPENDITURES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | TOTAL ENCUMBERED | BUDGET BALANCE | % YTD BUDGET |
|--|------------------|------------------|---------------------|------------------|-------------------|--------------|
| 404-533-106-00 GROUP RETIREMENT | 6,250 | 1,128.74 | 6,680.25 | 0.00 | (430.25) | 106.88 |
| TOTAL SALARIES & BENEFITS | 85,860 | 15,669.15 | 94,521.28 | 0.00 | (8,661.28) | 110.09 |
| CONTRACTUAL SERVICES | | | | | | |
| 404-533-213-00 UTILITIES | 9,000 | 548.60 | 2,332.13 | 0.00 | 6,667.87 | 25.91 |
| 404-533-216-00 DRAINAGE EXPENSE TRANSFER | 4,000 | 0.00 | 893.00 | 0.00 | 3,107.00 | 22.33 |
| 404-533-226-00 INSURANCE & BONDS | 24,000 | 2,969.11 | 16,868.18 | 0.00 | 7,131.82 | 70.28 |
| TOTAL CONTRACTUAL SERVICES | 37,000 | 3,517.71 | 20,093.31 | 0.00 | 16,906.69 | 54.31 |
| COMMODITIES | | | | | | |
| 404-533-343-00 EQUIPMENT MAINTENANCE | 40,000 | 1,181.18 | 15,695.37 | 0.00 | 24,304.63 | 39.24 |
| 404-533-343-01 FUEL/OIL TRANSFER STA. 7, | 108,000 | 550.00 | 48,405.08 | 0.00 | 59,594.92 | 44.82 |
| 404-533-343-02 MAINTENANCE TRUCK/TRAILER | 46,000 | 3,454.66 | 22,354.93 | 0.00 | 23,645.07 | 48.60 |
| 404-533-345-00 UNIFORMS | 4,000 | 320.00 | 2,518.70 | 0.00 | 1,481.30 | 62.97 |
| TOTAL COMMODITIES | 198,000 | 5,505.84 | 88,974.08 | 0.00 | 109,025.92 | 44.94 |
| CAPITAL OUTLAY | | | | | | |
| 404-533-459-00 NEW EQUIPMENT | 13,452 | 1,120.97 | 9,713.08 | 0.00 | 3,738.92 | 72.21 |
| 404-533-460-00 TIPPING FEES | 925,000 | 57,962.30 | 420,912.97 | 0.00 | 504,087.03 | 45.50 |
| 404-533-461-00 BONDING TRANSFER STATION | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 404-533-464-00 STATE GRANT | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 404-533-470-00 TIRE DISPOSAL | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 404-533-478-00 ROAD MAINTENANCE | 40,000 | 0.00 | 0.00 | 0.00 | 40,000.00 | 0.00 |
| 404-533-479-00 RECLASSIFY PAYMENTS | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL CAPITAL OUTLAY | 978,452 | 59,083.27 | 430,626.05 | 0.00 | 547,825.95 | 44.01 |
| NON-OPERATING EXPENSES | | | | | | |
| 404-533-999-00 MISCELLANEOUS TRANSFER ST | 5,300 | 174.48 | 2,531.97 | 0.00 | 2,768.03 | 47.77 |
| TOTAL NON-OPERATING EXPENSES | 5,300 | 174.48 | 2,531.97 | 0.00 | 2,768.03 | 47.77 |
| TOTAL TRANSFER STATION | 1,304,612 | 83,950.45 | 636,746.69 | 0.00 | 667,865.31 | 48.81 |

WASTE OFFICE/BOARD
=====

| | | | | | | |
|--|---------|-----------|------------|------|------------|-------|
| SALARIES & BENEFITS | | | | | | |
| 404-534-101-00 WASTE BOARD OFFICERS SALA | 12,000 | 1,200.00 | 6,000.00 | 0.00 | 6,000.00 | 50.00 |
| 404-534-103-00 CLERK, ATTORNEY, ENGINEER | 175,000 | 14,014.55 | 83,862.80 | 0.00 | 91,137.20 | 47.92 |
| 404-534-103-01 ADJUST COMPENSATED ABSENC | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 404-534-104-00 PICA TAX | 14,500 | 1,163.24 | 6,871.32 | 0.00 | 7,628.68 | 47.39 |
| 404-534-105-00 GROUP INSURANCE | 11,000 | 2,053.72 | 6,338.54 | 0.00 | 4,661.46 | 57.62 |
| 404-534-106-00 GROUP RETIREMENT | 15,750 | 1,257.35 | 7,513.58 | 0.00 | 8,236.42 | 47.71 |
| 404-534-107-00 INT EXP EXCAVATOR LOAN | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL SALARIES & BENEFITS | 228,250 | 19,688.86 | 110,586.24 | 0.00 | 117,663.76 | 48.45 |
| CONTRACTUAL SERVICES | | | | | | |
| 404-534-218-00 POSTAGE | 18,000 | 1,357.30 | 7,514.85 | 0.00 | 10,485.15 | 41.75 |
| 404-534-219-00 RENT | 10,000 | 0.00 | 0.00 | 0.00 | 10,000.00 | 0.00 |
| 404-534-223-00 PROFESSIONAL SERVICES (LE | 25,000 | 2,500.00 | 12,064.25 | 0.00 | 12,935.75 | 48.26 |

404-WASTE COLLECTION

% OF YEAR COMPLETED: 50.00

| DEPARTMENTAL EXPENDITURES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | TOTAL ENCUMBERED | BUDGET BALANCE | % YTD BUDGET |
|--|-------------------|-------------------|---------------------|------------------|----------------------|---------------|
| 404-534-226-00 INSURANCE & BONDS | 17,000 | 1,305.95 | 8,241.82 | 0.00 | 8,758.18 | 48.48 |
| TOTAL CONTRACTUAL SERVICES | 70,000 | 5,163.25 | 27,820.92 | 0.00 | 42,179.08 | 39.74 |
| COMMODITIES | | | | | | |
| 404-534-353-00 PSC ASSESSMENTS | 8,200 | 0.00 | 9,455.79 | 0.00 | (1,255.79) | 115.31 |
| 404-534-399-00 MISCELLANEOUS | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL COMMODITIES | 8,200 | 0.00 | 9,455.79 | 0.00 | (1,255.79) | 115.31 |
| CAPITAL OUTLAY | | | | | | |
| 404-534-459-00 CAPTIAL EXPENSE | 20,000 | 0.00 | 0.00 | 0.00 | 20,000.00 | 0.00 |
| TOTAL CAPITAL OUTLAY | 20,000 | 0.00 | 0.00 | 0.00 | 20,000.00 | 0.00 |
| NON-OPERATING EXPENSES | | | | | | |
| 404-534-699-99 WASTE BOARD CONTINGENCY | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 404-534-999-00 GEM & ADM MISC BILLING EX | 80,000 | 4,185.14 | 44,108.86 | 0.00 | 35,891.14 | 55.14 |
| TOTAL NON-OPERATING EXPENSES | 80,000 | 4,185.14 | 44,108.86 | 0.00 | 35,891.14 | 55.14 |
| TOTAL WASTE OFFICE/BOARD | 406,450 | 29,037.25 | 191,971.81 | 0.00 | 214,478.19 | 47.23 |
| BAD DEBT ===== | | | | | | |
| NON-OPERATING EXPENSES | | | | | | |
| 404-550-676-00 BAD DEBT EXPENSE(return c | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL NON-OPERATING EXPENSES | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL BAD DEBT | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL EXPENDITURES | 3,906,471 | 244,793.23 | 1,887,311.83 | 159.98 | 2,018,999.29 | 48.32 |
| REVENUE OVER/(UNDER) EXPENDITURES | (751,471) | 61,384.87 | 108,126.29 | (159.98) | (859,437.41) | 14.37- |

FUND: WASTE COLLECTION

| DEPARTMENT | VENDOR NAME | GL ACCOUNT | ACCOUNT DESCRIPTION | DESCRIPTION | AMOUNT |
|------------------|-------------------------------|---|---|---------------------------|-----------|
| NON-DEPARTMENTAL | AFLAC | 225-000-00 | INSURANCE DEDUCT PAY AFLAC AFTER TX | INSURANCE | 17.03 |
| | | 225-000-00 | INSURANCE DEDUCT PAY AFLAC AFTER TX | INSURANCE | 17.03 |
| | 225-000-00 | INSURANCE DEDUCT PAY AFLAC INS | | 243.15 | |
| | 225-000-00 | INSURANCE DEDUCT PAY AFLAC INS | | 243.15 | |
| | WASHINGTON NATIONAL INS CO | 225-000-00 | INSURANCE DEDUCT PAY WASHINGTON NATIONAL | | 30.50 |
| | | 225-000-00 | INSURANCE DEDUCT PAY WASHINGTON NATIONAL | | 30.50 |
| | WV PUBLIC EMPLOYEES INSURANC | 225-000-00 | INSURANCE DEDUCT PAY HEALTH INSURANCE | | 137.50 |
| | | 225-000-01 | WV RETIREMENT PLUS | RETIREMENT PLUS ROTH | 250.00 |
| | EMPOWER RETIREMENT (WV RET P | 225-000-01 | WV RETIREMENT PLUS | RETIREMENT PLUS ROTH | 250.00 |
| | | 225-000-01 | WV RETIREMENT PLUS | RETIREMENT PLUS | 529.66 |
| | WV PUBLIC EMPLOYEES RETIREME | 225-000-01 | WV RETIREMENT PLUS | RETIREMENT PLUS | 529.66 |
| | | 224-000-00 | RETIREMENT CONTR PAY WV RETIREMENT CONTRIBUTION | | 1,215.36 |
| | 224-000-00 | RETIREMENT CONTR PAY WV RETIREMENT CONTRIBUTION | | 1,268.93 | |
| | 224-000-00 | RETIREMENT CONTR PAY WV RETIRE TIER2 CONTRIBUTI | | 1,167.04 | |
| | 224-000-00 | RETIREMENT CONTR PAY WV RETIRE TIER2 CONTRIBUTI | | 995.40 | |
| | WV DEPT OF TAX AND REVENUE | 223-000-00 | STATE WH PAYABLE | STATE INCOME TAX WITHHELD | 1,526.20 |
| | | 223-000-00 | STATE WH PAYABLE | STATE INCOME TAX WITHHELD | 1,449.09 |
| | COLLECTION ACCOUNT | 111-000-05 | RETURN CHECKS RECEIV | RTN CK KAREN SANFORD | 24.00 |
| | | 111-000-05 | RETURN CHECKS RECEIV | RTN CK GARY OWENS JR | 8.00 |
| | INTERNAL REVENUE SERVICE | 111-000-05 | RETURN CHECKS RECEIV | RTN CK ANGELA YOST | 28.00 |
| | | 222-000-00 | FEDERAL WH PAYABLE | FEDERAL WITHHOLDING | 3,620.30 |
| | 222-000-00 | FEDERAL WH PAYABLE | FEDERAL WITHHOLDING | 3,484.49 | |
| | 221-000-00 | F.I.C.A. TAXES PAYAB | FICA WITHHELD AND MATCHED | 2,945.69 | |
| | 221-000-00 | F.I.C.A. TAXES PAYAB | FICA WITHHELD AND MATCHED | 2,764.99 | |
| | 221-000-00 | F.I.C.A. TAXES PAYAB | MEDICARE WITHHELD & MATCHE | 688.92 | |
| | 221-000-00 | F.I.C.A. TAXES PAYAB | MEDICARE WITHHELD & MATCHE | 646.69 | |
| | RELIANCE INSURANCE - CRITICAL | 225-000-00 | INSURANCE DEDUCT PAY CRITICAL CARE | | 69.67 |
| | | 225-000-00 | INSURANCE DEDUCT PAY CRITICAL CARE | | 69.67 |
| | RELIANCE INS - (DENTAL VISIO | 225-000-00 | INSURANCE DEDUCT PAY DENTAL | | 79.21 |
| | | 225-000-00 | INSURANCE DEDUCT PAY DENTAL | | 31.75 |
| | INTERNAL REVENUE SERVICE | 225-000-00 | INSURANCE DEDUCT PAY VISION | | 45.57 |
| | | 225-000-00 | INSURANCE DEDUCT PAY VISION | | 31.37 |
| | WV PUBLIC EML INS (OPT LIFE | 225-000-00 | INSURANCE DEDUCT PAY OPT LIFE INS WVPEIA | | 69.97 |
| | | | | TOTAL: | 24,508.49 |

| DEPARTMENT | VENDOR NAME | GL ACCOUNT | ACCOUNT DESCRIPTION | DESCRIPTION | AMOUNT |
|------------------|------------------------------|------------|----------------------|----------------------------|-----------|
| WASTE DEPARTMENT | MPL CORPORATION | 530-999-00 | COLLECTION MISCELLAN | DEC 2024 TOWER NETWORK FEE | 100.00 |
| | | 530-213-00 | WASTE COLL. UTILITIE | 110088931545 WASTE GARAGE | 153.43 |
| | FISHER AUTO PARTS INC | 530-341-00 | SHOP MAINTENANCE | TIRE TOOLS | 6.13 |
| | | 530-343-00 | TRUCK MAINTENANCE | CENTER BOLTS | 3.68 |
| | COLE TRUCK PARTS INC | 530-343-00 | TRUCK MAINTENANCE | BRAKE CHAMBERS | 290.76 |
| | | 530-343-00 | TRUCK MAINTENANCE | BRAKE CHAMBERS | 140.94 |
| | LAWSON PRODUCTS INC | 530-341-00 | SHOP MAINTENANCE | SHOP STOCK | 369.05 |
| | LEAF | 530-999-00 | COLLECTION MISCELLAN | COPIER LEASE | 54.89 |
| | ENCOVA INSURANCE | 530-226-00 | COMP, UNEMPL & INSUR | WCN6007140 11/4/24 - 12/1/ | 1,604.42 |
| | WV PUBLIC EMPLOYEES INSURANC | 530-105-00 | WASTE EMPLOYEE INSUR | WASTE DEC 2024 HEALTH INS | 12,182.60 |
| | | 530-105-00 | WASTE EMPLOYEE INSUR | WASTE DEC 2024 RETIREE'S I | 544.00 |
| | MATHENY MOTOR TRUCK CO | 530-343-00 | TRUCK MAINTENANCE | ROCKER SWITCHES | 45.34 |
| | | 530-343-00 | TRUCK MAINTENANCE | SURGE TANK | 226.11 |
| | INTERNAL REVENUE SERVICE | 530-343-00 | TRUCK MAINTENANCE | ANTIFREEZE AND RADIATOR | 1,622.26 |
| | | 530-343-00 | TRUCK MAINTENANCE | BRAKE DRUMS | 337.60 |
| | INTERNAL REVENUE SERVICE | 530-343-00 | TRUCK MAINTENANCE | ANTIFREEZE AND RADIATOR | 406.75 |
| | | 530-343-00 | TRUCK MAINTENANCE | ANTIFREEZE AND RADIATOR | 29.31 |
| | INTERNAL REVENUE SERVICE | 530-343-00 | TRUCK MAINTENANCE | NOX SENSOR | 675.82 |
| | | 530-343-00 | TRUCK MAINTENANCE | HYDRAULIC PUMPS | 2,020.00 |

FUND: WASTE COLLECTION

| DEPARTMENT | VENDOR NAME | GL ACCOUNT | ACCOUNT DESCRIPTION | DESCRIPTION | AMOUNT |
|------------------------------|------------------------------|----------------------|----------------------------|----------------------------|----------|
| | NAPA-AMTOWER AUTO SUPPLY | 530-343-00 | TRUCK MAINTENANCE | GREASE AND GAUGE | 139.48 |
| | | 530-341-00 | SHOP MAINTENANCE | BATTERY CHARGER | 265.34 |
| | | 530-343-00 | TRUCK MAINTENANCE | DIESEL ADDITIVE | 50.95 |
| | | 530-343-00 | TRUCK MAINTENANCE | OIL CHANGES | 724.98 |
| | LOWES BUSINESS ACCOUNTS/SYNC | 530-343-00 | TRUCK MAINTENANCE | BRAKE SHOE KITS | 274.80 |
| | | 530-561-00 | DUMPSTERS (NEW) | T POSTS | 36.30 |
| | | 530-341-00 | SHOP MAINTENANCE | SUPPLIES FOR KITCHEN | 874.65 |
| | | 530-341-00 | SHOP MAINTENANCE | SUPPLIES FOR KITCHEN | 5.63 |
| | WV MUNICIPAL LEAGUE | 530-341-00 | SHOP MAINTENANCE | 2 BOXES FLOORING | 52.25 |
| | | 530-226-00 | COMP, UNEMPL & INSUR | WASTE 4TH QTR 2024 UNEMPLO | 95.10 |
| | WV PUBLIC EMPLOYEES RETIREME | 530-106-00 | WASTE EMPLOYEE RETIR | WV RETIREMENT CONTRIBUTION | 1,386.45 |
| | | 530-106-00 | WASTE EMPLOYEE RETIR | WV RETIREMENT CONTRIBUTION | 1,468.18 |
| | INTERNAL REVENUE SERVICE | 530-106-00 | WASTE EMPLOYEE RETIR | WV RETIRE TIER2 CONTRIBUTI | 1,086.42 |
| | | 530-106-00 | WASTE EMPLOYEE RETIR | WV RETIRE TIER2 CONTRIBUTI | 1,045.34 |
| | DISBURSEMENTS ACCOUNT-ALL DE | 530-105-00 | WASTE EMPLOYEE INSUR | HSA FEE KOWALKOSKI & HORNB | 2,000.00 |
| | | 530-343-00 | TRUCK MAINTENANCE | HYD HOSES | 181.22 |
| | SYLVESTER W. LOWTHER | 530-343-00 | TRUCK MAINTENANCE | HYD HOSES | 175.24 |
| | | 530-343-00 | TRUCK MAINTENANCE | HYD LINES | 219.92 |
| | TOTAL EQUIPMENT SOLUTIONS | 530-343-00 | TRUCK MAINTENANCE | HYD LINES | 824.94 |
| | | 530-459-00 | WASTE COLL. NEW EQUI | 25XTJN 2022 RAM 2500 | 969.95 |
| | ENTERPRISE FM TRUST | 530-459-00 | WASTE COLL. NEW EQUI | 25PQXL 2022 CHEVY EQUINOX | 310.33 |
| | | 530-459-00 | WASTE COLL. NEW EQUI | 25QBXR 2022 RAM 1500 | 440.07 |
| | INTERNAL REVENUE SERVICE | 530-459-00 | WASTE COLL. NEW EQUI | 25QB2M 2022 RAM 1500 | 446.15 |
| | | 530-341-05 | SAFETY EQUIPMENT | GLOVES | 1,126.12 |
| | TRACTOR SUPPLY CREDIT PLAN | 530-343-00 | TRUCK MAINTENANCE | PCRD-3' & 6' ALL THREADS W | 69.52 |
| | | 530-343-00 | TRUCK MAINTENANCE | TIRES | 1,100.00 |
| | RELIABLE TIRE COMPANY | 530-343-00 | TRUCK MAINTENANCE | WASTE TRUCK DECALS | 210.00 |
| | THE SIGN GUY LLC | 530-343-00 | SHOP MAINTENANCE | AIR CHISEL BITS | 99.00 |
| | TOOLS ETC | 530-341-00 | COLLECTION MISCELLAN | LAB TEST DAKOTA ARNOLD | 85.00 |
| | ST JOSEPH HOSPITAL OF BUCKHA | 530-999-00 | SHOP MAINTENANCE | PCRD-HAND SOAP MOP LYSOL A | 102.89 |
| | WALMART STORES INC -BUCKHANN | 530-341-05 | SAFETY EQUIPMENT | COAT AND BIBS | 233.98 |
| | BENNYS BOOT HILL | 530-341-05 | SAFETY EQUIPMENT | BIBS & COAT-K ALEXANDER | 224.98 |
| | INTERNAL REVENUE SERVICE | 530-341-05 | SAFETY EQUIPMENT | BOOTS AND COAT | 350.90 |
| | | 530-341-05 | SAFETY EQUIPMENT | SAP BOOT/COAT Z HULL | 305.90 |
| | INTERNAL REVENUE SERVICE | 530-104-00 | WASTE COLL. F.I.C.A. | FICA WITHHELD AND MATCHED | 1,693.56 |
| | | 530-104-00 | WASTE COLL. F.I.C.A. | FICA WITHHELD AND MATCHED | 1,721.55 |
| | INTERNAL REVENUE SERVICE | 530-104-00 | WASTE COLL. F.I.C.A. | MEDICARE WITHHELD & MATCHE | 396.09 |
| | | 530-104-00 | WASTE COLL. F.I.C.A. | MEDICARE WITHHELD & MATCHE | 402.63 |
| | AMAZON.COM | 530-341-00 | SHOP MAINTENANCE | PCRD-5.0 AH BATTERY CASE S | 132.54 |
| | | 530-341-00 | SHOP MAINTENANCE | PCRD-MIG WELDING GUN | 163.35 |
| | USI INSURANCE SERVICES LLC | 530-341-00 | SHOP MAINTENANCE | PCRD-PLASMA CUTTER NOZZLES | 91.19 |
| | | 530-105-00 | WASTE EMPLOYEE INSUR | GROUP BENEFIT 3RD INST 202 | 1,046.16 |
| | PAYFLEX - INSPIRA | 530-105-00 | WASTE EMPLOYEE INSUR | WASTE NOV 2024 HSA FEE | 52.00 |
| | FLEET HOSTER LLC | 530-343-00 | TRUCK MAINTENANCE | PCRD- CAMERA SERVICE R8 | 100.00 |
| | AT&T MOBILITY | 530-213-00 | WASTE COLL. UTILITIE | PCRD-NOV 2024 CELL PHN & G | 58.89 |
| 530-213-00 | | WASTE COLL. UTILITIE | PCRD- NOV 2024 CELL PHN & | 194.25 | |
| FREEDOM AG & ENGERY COOPERAT | 530-341-05 | SAFETY EQUIPMENT | CAT INS JACKET | 124.99 | |
| | 530-341-05 | SAFETY EQUIPMENT | COAT/BOOTS R. SAMPLE | 312.48 | |
| INTERNAL REVENUE SERVICE | 530-341-05 | SAFETY EQUIPMENT | WINTER COATS | 224.98 | |
| | 530-341-05 | SAFETY EQUIPMENT | INSULATED COAT | 124.99 | |
| WV NEWS | 530-999-00 | COLLECTION MISCELLAN | MAKE IT SHINE AD | 504.00 | |
| FRONTIER | 530-213-00 | WASTE COLL. UTILITIE | 472-1651-101515-4 CITY HAL | 98.71 | |
| | 530-213-00 | WASTE COLL. UTILITIE | 304-003-2273-060600-4 | 24.17 | |
| FRONTIER | 530-213-00 | WASTE COLL. UTILITIE | 472-1651-101515-4 CITY HAL | 98.71 | |

FUND: WASTE COLLECTION

| DEPARTMENT | VENDOR NAME | GL ACCOUNT | ACCOUNT DESCRIPTION | DESCRIPTION | AMOUNT |
|----------------------|------------------------------|------------|----------------------|----------------------------|------------|
| | | 530-213-00 | WASTE COLL. UTILITIE | 472-4443-101915-4 WASTE | 101.96 |
| | | 530-213-00 | WASTE COLL. UTILITIE | 304-003-2273-060600-4 | 24.17 |
| | CINTAS | 530-345-00 | WASTE COLL. UNIFORMS | WASTE UNIFORMS | 617.07 |
| | | 530-345-00 | WASTE COLL. UNIFORMS | WASTE UNIFORMS | 307.71 |
| | | 530-345-00 | WASTE COLL. UNIFORMS | WASTE UNIFORMS | 303.07 |
| | | 530-345-00 | WASTE COLL. UNIFORMS | WASTE UNIFORMS | 318.60 |
| | | 530-999-00 | COLLECTION MISCELLAN | FIRSTAID KIT CHECK S | 50.86 |
| | | 530-341-05 | SAFETY EQUIPMENT | EYEWASH STATION | 197.26 |
| | IVS INC | 530-343-00 | TRUCK MAINTENANCE | VULCAN SERIES 4 CAMERA | 6,212.60 |
| | TRAVELERS INSURANCE | 530-226-00 | COMP, UNEMPL & INSUR | INS PREM AUTO LIAB DEC 202 | 1,114.69 |
| | **PAYROLL EXPENSES | | | 12/01/2024 - 12/31/2024 | 55,404.12 |
| | | | | TOTAL: | 110,012.42 |
| RECYCLING DEPARTMENT | MON POWER | 531-213-00 | UTILITIES | 110088931701 RECYCLING CEN | 634.79 |
| | A F WENDLING INC | 531-399-00 | MISCELLANEOUS | ICE MELT | 776.16 |
| | COLE TRUCK PARTS INC | 531-343-00 | TRUCK MAINTENANCE | TARP STRAPS | 16.30 |
| | RITE-WAY HEATING & PLUMBING | 531-343-02 | EQUIPMENT MAINTENANC | STOVE PARTS | 177.42 |
| | | 531-343-02 | EQUIPMENT MAINTENANC | FURNACE VENT | 25.04 |
| | ENCOVA INSURANCE | 531-226-00 | INSURANCE & BONDS | WCN6007140 11/4/24 - 12/1/ | 1,604.42 |
| | WV PUBLIC EMPLOYEES INSURANC | 531-105-00 | GROUP INSURANCE | WASTE DEC 2024 HEALTH INS | 1,785.94 |
| | | 531-105-00 | GROUP INSURANCE | WASTE DEC 2024 RETIREE'S I | 102.00 |
| | NAPA-AMTOWER AUTO SUPPLY | 531-343-00 | TRUCK MAINTENANCE | AIR AND OIL FILTER | 108.61 |
| | | 531-343-00 | TRUCK MAINTENANCE | CABIN AIR FILTER | 10.04 |
| | | 531-343-00 | TRUCK MAINTENANCE | FIBER DISCS | 22.56 |
| | WESTFIELD INSURANCE | 531-226-00 | INSURANCE & BONDS | 10-1-24 TO 10-1-25 QTRLY P | 169.25 |
| | TATE COMMUNICATIONS | 531-343-02 | EQUIPMENT MAINTENANC | PHONE SYSTEM | 68.25 |
| | | 531-343-02 | EQUIPMENT MAINTENANC | STREET DEPT-CORDLESS/CONF | 834.26 |
| | | 531-343-02 | EQUIPMENT MAINTENANC | SERVICE CALL | 125.13 |
| | LOWES BUSINESS ACCOUNTS/SYNC | 531-343-02 | EQUIPMENT MAINTENANC | HANGER TAPE CAULK | 42.08 |
| | WV PUBLIC EMPLOYEES RETIREME | 531-106-00 | GROUP RETIREMENT | WV RETIREMENT CONTRIBUTION | 391.78 |
| | | 531-106-00 | GROUP RETIREMENT | WV RETIREMENT CONTRIBUTION | 387.64 |
| | | 531-106-00 | GROUP RETIREMENT | WV RETIRE TIER2 CONTRIBUTI | 43.20 |
| | | 531-106-00 | GROUP RETIREMENT | WV RETIRE TIER2 CONTRIBUTI | 17.10 |
| | ACCENT WIRE-TIE | 531-343-02 | EQUIPMENT MAINTENANC | BALE TIE WIRE | 2,315.50 |
| | MOUNTAIN STATE PEST GUARD | 531-399-00 | MISCELLANEOUS | WASTE PEST CONTROL DEC 24 | 60.00 |
| | INTERNAL REVENUE SERVICE | 531-104-00 | FICA TAX | FICA WITHHELD AND MATCHED | 300.48 |
| | | 531-104-00 | FICA TAX | FICA WITHHELD AND MATCHED | 279.65 |
| | | 531-104-00 | FICA TAX | MEDICARE WITHHELD & MATCHE | 70.26 |
| | | 531-104-00 | FICA TAX | MEDICARE WITHHELD & MATCHE | 65.40 |
| | USI INSURANCE SERVICES LLC | 531-105-00 | GROUP INSURANCE | GROUP BENEFIT 3RD INST 202 | 116.24 |
| | PAYFLEX - INSPIRA | 531-105-00 | GROUP INSURANCE | WASTE NOV 2024 HSA FEE | 9.75 |
| | AT&T MOBILITY | 531-213-00 | UTILITIES | PCRD- NOV 2024 CELL PHN & | 51.80 |
| | FREEDOM AG & ENGERY COOPERAT | 531-343-01 | FUEL - RECYCLING CEN | FORKLIFT PROPANE | 165.34 |
| | CINTAS | 531-399-00 | MISCELLANEOUS | FIRSTAID KIT CHECK RECYCL | 60.16 |
| | **PAYROLL EXPENSES | | | 12/01/2024 - 12/31/2024 | 9,330.12 |
| | | | | TOTAL: | 20,166.67 |
| LANDFILL | BUCKHANNON UTIL BOARDS | 532-216-00 | TESTING/MONITOR WELL | DEC 24 LEACHATE | 1,463.82 |
| | HARRISON RURAL ELECTRIC | 532-216-01 | TREATMENT OF LEACHAT | NOV 24 ELECT-LEACHATE TREA | 162.62 |
| | | | | TOTAL: | 1,626.44 |
| TRANSFER STATION | MON POWER | 533-213-00 | UTILITIES | 110088931610 MUD LICK RD | 407.78 |
| | COLE TRUCK PARTS INC | 533-343-02 | MAINTENANCE TRUCK/TR | TRAILER LIGHT WIRES | 69.16 |
| | | 533-343-02 | MAINTENANCE TRUCK/TR | EXHAUST SUPPLIES | 184.94 |

FUND: WASTE COLLECTION

| DEPARTMENT | VENDOR NAME | GL ACCOUNT | ACCOUNT DESCRIPTION | DESCRIPTION | AMOUNT |
|--------------------|------------------------------|------------|----------------------|----------------------------|-----------|
| | ENCOVA INSURANCE | 533-226-00 | INSURANCE & BONDS | WCN6007140 11/4/24 - 12/1/ | 1,604.42 |
| | WV PUBLIC EMPLOYEES INSURANC | 533-105-00 | GROUP INSURANCE | WASTE DEC 2024 HEALTH INS | 891.98 |
| | | 533-105-00 | GROUP INSURANCE | WASTE DEC 2024 RETIREE'S I | 34.00 |
| | MATHENY MOTOR TRUCK CO | 533-343-01 | FUEL/OIL TRANSFER ST | DEF FLUID | 550.00 |
| | SCOTT ELECTRIC CORP | 533-343-00 | EQUIPMENT MAINTENANC | PUSH PULL BUTTON FOR COMP | 106.43 |
| | NAPA-AMTOWER AUTO SUPPLY | 533-343-02 | MAINTENANCE TRUCK/TR | BATTERY | 168.30 |
| | | 533-343-00 | EQUIPMENT MAINTENANC | OIL SOAK/ OIL | 76.26 |
| | WESTFIELD INSURANCE | 533-226-00 | INSURANCE & BONDS | 10-1-24 TO 10-1-25 QTRLY P | 250.00 |
| | BRECHBUHLER SCALES INC | 533-343-00 | EQUIPMENT MAINTENANC | SCALE INSPECTION | 861.91 |
| | HARBOR FREIGHT TOOLS | 533-343-00 | EQUIPMENT MAINTENANC | PCRD-MASONARY BIT 3PC MASO | 82.98 |
| | LOWES BUSINESS ACCOUNTS/SYNC | 533-343-00 | EQUIPMENT MAINTENANC | WAT HS NOZ, MISC SUP | 53.60 |
| | WV PUBLIC EMPLOYEES RETIREME | 533-106-00 | GROUP RETIREMENT | WV RETIREMENT CONTRIBUTION | 381.09 |
| | | 533-106-00 | GROUP RETIREMENT | WV RETIREMENT CONTRIBUTION | 399.35 |
| | | 533-106-00 | GROUP RETIREMENT | WV RETIRE TIER2 CONTRIBUTI | 187.20 |
| | | 533-106-00 | GROUP RETIREMENT | WV RETIRE TIER2 CONTRIBUTI | 161.10 |
| | CITIZENS BANK OF WV | 533-459-00 | NEW EQUIPMENT | WAS JAN 25 CLOSED TOP TRK | 1,120.97 |
| | RELIABLE TIRE COMPANY | 533-343-02 | MAINTENANCE TRUCK/TR | TIRE REPAIRS | 45.00 |
| | | 533-343-02 | MAINTENANCE TRUCK/TR | TIRES | 1,120.00 |
| | | 533-343-02 | MAINTENANCE TRUCK/TR | STEER TIRES | 1,120.00 |
| | THE SIGN GUY LLC | 533-999-00 | MISCELLANEOUS TRANSF | TIRE AMNESTY SIGN | 24.00 |
| | INTERNAL REVENUE SERVICE | 533-104-00 | FICA TAX | FICA WITHHELD AND MATCHED | 389.02 |
| | | 533-104-00 | FICA TAX | FICA WITHHELD AND MATCHED | 383.62 |
| | | 533-104-00 | FICA TAX | MEDICARE WITHHELD & MATCHE | 90.98 |
| | | 533-104-00 | FICA TAX | MEDICARE WITHHELD & MATCHE | 89.72 |
| | USI INSURANCE SERVICES LLC | 533-105-00 | GROUP INSURANCE | GROUP BENEFIT 3RD INST 202 | 116.24 |
| | TIRE AND RUBBER INC | 533-460-00 | TIPPING FEES | DEC 24 TIRE DISPOSAL | 216.00 |
| | PAYFLEX - INSPIRA | 533-105-00 | GROUP INSURANCE | WASTE NOV 2024 HSA FEE | 3.25 |
| | WM CORPORATE SERVICES, INC. | 533-460-00 | TIPPING FEES | NOV 24 TIPPING FEE | 47,695.32 |
| | | 533-460-00 | TIPPING FEES | 11-16/11-30-24 C&D TIPPING | 5,451.10 |
| | | 533-460-00 | TIPPING FEES | C&D TIPPING FEE 12/1-12/15 | 4,599.88 |
| | NEWLONS INTERNATIONAL SALESL | 533-343-02 | MAINTENANCE TRUCK/TR | HEATER PIP | 231.83 |
| | | 533-343-02 | MAINTENANCE TRUCK/TR | BLOWER MOTOR | 135.72 |
| | | 533-343-02 | MAINTENANCE TRUCK/TR | WINDOW AND DOOR PARTS | 364.86 |
| | | 533-343-02 | MAINTENANCE TRUCK/TR | WINDOW AND DOOR PARTS | 14.85 |
| | AT&T MOBILITY | 533-213-00 | UTILITIES | PCRD-NOV 2024 CELL PHN & G | 38.85 |
| | FRONTIER | 533-213-00 | UTILITIES | 472-4443-101915-4 WASTE | 101.97 |
| | CINTAS | 533-999-00 | MISCELLANEOUS TRANSF | T/S SHOP TOWELS 11-27-24 | 35.64 |
| | | 533-345-00 | UNIFORMS | T/S UNIFORMS | 80.00 |
| | | 533-999-00 | MISCELLANEOUS TRANSF | T/S SHOP TOWELS 12-5-24 | 23.28 |
| | | 533-345-00 | UNIFORMS | T/S UNIFORMS | 80.00 |
| | | 533-999-00 | MISCELLANEOUS TRANSF | T/S SHOP TOWELS 12-12-24 | 35.00 |
| | | 533-345-00 | UNIFORMS | T/S UNIFORMS | 80.00 |
| | | 533-999-00 | MISCELLANEOUS TRANSF | T/S SHOP TOWELS 12-19-24 | 35.00 |
| | | 533-345-00 | UNIFORMS | T/S UNIFORMS | 80.00 |
| | | 533-999-00 | MISCELLANEOUS TRANSF | FIRSTAID KIT CHECK T | 21.56 |
| | TRAVELERS INSURANCE | 533-226-00 | INSURANCE & BONDS | INS PREM AUTO LIAB DEC 202 | 1,114.69 |
| | **PAYROLL EXPENSES | | | 12/01/2024 - 12/31/2024 | 12,541.60 |
| | | | | TOTAL: | 83,950.45 |
| WASTE OFFICE/BOARD | LEAF | 534-999-00 | GEM & ADM MISC BILLI | DEC 24 COPIER LEASE | 162.34 |
| | ENCOVA INSURANCE | 534-226-00 | INSURANCE & BONDS | WCN6007140 11/4/24 - 12/1/ | 5.01 |
| | WV PUBLIC EMPLOYEES INSURANC | 534-105-00 | GROUP INSURANCE | WASTE DEC 2024 HEALTH INS | 857.62 |
| | | 534-105-00 | GROUP INSURANCE | WASTE DEC 2024 RETIREE'S I | 102.00 |
| | HART OFFICE SOLUTIONS INC | 534-999-00 | GEM & ADM MISC BILLI | STAPLES | 19.47 |

| City of Buckhannon | | | | | | | | | | |
|---------------------------------------|--------|------|------|---------|-------|-------|-------|------------|---------|--------|
| Recycling Center | | | | | | | | | | |
| Totals October, November, Decemb 2024 | | | | | | | | | | |
| | | | | | | | | | | |
| | | | | | | | | | | |
| October | 55.39 | | | | | | | | | |
| November | 40.72 | | | | | | | | | |
| December | 30.13 | | | | | | | | | |
| | 126.24 | | | | | | | | | |
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| | | | | | | | | | | |
| OCC | ONP | MGOP | No.2 | PETE #1 | STEEL | ALUM. | APP. | Y/D Debris | E-Waste | Total |
| 70.91 | 1.5 | 2.2 | 0.92 | 0.89 | 0.83 | 1.11 | 39.48 | 7.5 | 0.9 | 126.24 |

City of Buckhannon
 Recycling Center
 DATE: December-24

Inventory & Balance Sheet

| | Uproc. | Proc. | Total |
|---------|--------|-------|-------|
| ONP | 0.75 | 20.2 | 20.95 |
| OCC | 4 | 27.65 | 31.65 |
| MGOP | 0.8 | 15.79 | 16.59 |
| STEEL | 0.13 | 11 | 11.13 |
| ALUM. | 0.08 | 1 | 1.08 |
| E-WASTE | 0 | 0.8 | 0.8 |
| Pete #1 | 0.18 | 11.22 | 11.4 |
| No. 2 | 0.2 | 7.6 | 7.8 |
| Total | 6.14 | 95.26 | 101.4 |

| | | |
|---------------------------------------|------------|-------|
| Inventory | | |
| 11/1/23 | 01/01/2025 | 101.4 |
| Inventory | | |
| 12/1/23 | 12/01/2024 | 92.89 |
| Diff. | | 8.51 |
| Loads Shipped | | 21.62 |
| Total Diff. Inventory & Loads Shipped | | 30.13 |
| Total Received | | 30.13 |
| Less Garbage | | 0 |
| Total | | 30.13 |

| | | | | |
|----------------------|------|-------|-------|------|
| Residential Curbside | | | | |
| 600 | | | | |
| Appliances | Iron | Total | Total | \$ |
| 0 | 0 | 0 | 0 | 0.00 |
| Yard Debris | | | | |
| 5000 | | | | |

b. Transfer Station Report –

| City of Buckhannon | | | | |
|-------------------------------------|-------|-------|-------|----------------------------|
| Transfer Station Yearly Totals 2024 | | | | |
| | | | | |
| | | | | |
| Total Transactions | | | | 40296 |
| Total Weight | | | | 18,135.59 |
| Total Cash Received | | | | \$458,016.91 |
| Total City Trucks | | | | \$827,527.94 9,959.89 tons |
| Total Charge | | | | \$258,038.36 |
| Grand total | | | | \$1,543,583.21 |
| | | | | |
| Total C/D Material | | | | 4,302.42 |
| Total Commercial/Residential | | | | 12,951.09 |
| Bulky Goods | Steel | Waste | Total | |
| | | 19.2 | 37.36 | 56.56 |

| City of Buckhannon | | | | |
|------------------------------|-------|-------|-------|-------------------------|
| Transfer Station Totals | | | | |
| | | | | |
| December 2024 | | | | |
| | | | | |
| Total Transactions | | | | 3261 |
| Total Weight | | | | 1452.47 |
| Total Cash Received | | | | \$32,328.60 |
| Total City Trucks | | | | \$72,293.51 882.03 tons |
| Total Charge | | | | \$20,638.94 |
| Grand total | | | | \$125,261.05 |
| | | | | |
| Total C/D Material | | | | 299.6 |
| Total Commercial/Residential | | | | 1078.38 |
| Bulky Goods | Steel | Waste | Total | |
| | | 1.4 | 2.7 | 4.1 |

c. Waste Collection Report –

Annual Operational Report for Permit No. SWF-5025, the Solid Waste Transfer Station, which incorporates a Recycling Center on the same site:

WV Dept of Environmental Protection
 Division of Water and Waste Management
 601 57th Street SE
 Charleston, WV 25304-2345
 ATTN: Solid Waste Permitting Unit

RE: CITY OF BUCKHANNON
 WASTE COLLECTION BOARD
 SOLID WASTE TRANSFER STATION
 PERMIT NO. SWF-5025, EXP. 4/21/2025
 2024 ANNUAL OPERATIONAL REPORT

Ladies/Gentlemen:

We hereby submit the Annual Operational Report for Permit No. SWF-5025, the Solid Waste Transfer Station, which incorporates a Recycling Center on the same site.

The total tonnage received at the Transfer Station and transported to landfills for 2024 is 18,135.59 tons (2023 was 17,961.75) of which 4,302.42 tons was Construction/Demolition and 12,951.09 tons was Commercial/Residential material (2023 was 4,419.23 tons and 13,542.52 tons, respectively). The 2024 total monthly average tonnage was 1,511.3 (2023 was 1,496.81). All material was taken to Meadowfill landfill in Harrison county, WV.

Neither groundwater monitoring nor surface water monitoring are required at this permitted facility. Drainage from the Transfer Station facility bin and loading area and the Recycling Building is contained on concrete, collected, and then transported by gravity sewer to the City of Buckhannon Sewage Treatment Plant. The Site and general access road is paved and drained properly such that other surface water collection and monitoring is unnecessary.

The users of this facility include citizens of Upshur, Lewis, Barbour, Braxton, Harrison, and Randolph counties along with haulers other than the City of Buckhannon, such as, Allied Waste. The waste stream breakdown for 2024 is as follows: Upshur County 81%; Lewis County – 7%; other counties – 12%.

As part of the discussion, Dakota Arnold and Ethan Crosten discussed a series of equipment breakdowns during December. They also discussed a right-of-way situation on Adrian School Road, which has caused the cessation of service for the residents in that particular area. All customers have been notified.

The Recycling Center received and processed a total of 646.94 tons of material during 2024 (2023 was 690.26) with the following breakdown by type and quantity:

| | | | |
|-----------------------|-------------|-------------|-------------------|
| Aluminum cans | 5.03 tons | Steel Cans | 4.06 tons |
| Cardboard | 232.6 tons | Plastics | 9.28 tons |
| Office paper | 7 tons | Electronics | 4.25 tons |
| Newspaper | 87.21 tons | Yard Debris | <u>128.6 tons</u> |
| Appliances/Misc Steel | 168.91 tons | | |
| | | Total..... | 646.94 tons |

Sincerely,
Jerry Arnold
City of Buckhannon
Public Works Director

As part of the discussion, Dakota Arnold and Ethan Crosten discussed a series of equipment breakdowns during December. They also discussed a right-of-way situation on Adrian School Road, which has caused the cessation of service for the residents in that particular area. All customers have been notified.

This letter was sent to the six paying customers on Adrian School Road on December 27, 2024. Customers were also called.

Notice of substantial change to waste collection services on the Adrian School Road.

We regret to inform you that after January 9, 2025, the City of Buckhannon Waste Collection Department can no longer pickup garbage service at your residence on the Adrian School Road.

The Waste Collection Department has been notified that there is no longer a safe turning area for the garbage trucks on this road. Our staff has explored other options, but cannot find an alternative. Any options are either very unsafe, or property is privately owned or there is not enough room for the trucks to turn.

We realize the inconvenience this causes you, however, the circumstances are beyond our control.

The polycarts owned by the city will be collected on January 9th. This will be the last pickup day for garbage service on this road and we will cease billing you for that service.

If you wish to take garbage to the Waste Transfer Station on the Mudlick Road, the cost is \$1.00 per 30-gallon bag for regular household garbage. The Waste Transfer Station is open weekdays, from 7:30 am to 3:30 pm and on Saturday from 7:30 am to 11:30 am. It is closed on holidays.

If you have any questions, please feel free to contact the office at 304-472-1430 EXT 1406.

Respectfully,

Jerry Arnold

Director of Public Works

10. Old Business Discussions:

- a. **White Goods Disposal & Freon Removal**—Dakota Arnold reported that this matter had been resolved. No further discussion or action was necessary.
- b. **Discussion PSCWV Order No. 64.7 Pass-Through Rate Increase Limited to 4 Times** – Mr. Jenkins provided an overview of this item. Following a discussion, it was determined that we should implement this option, noting that the PSC was also recommending reduction on the Fuel Surcharge Rate (see New Business).

PUBLIC SERVICE COMMISSION OF WEST VIRGINIA CHARLESTON

At a session of the PUBLIC SERVICE COMMISSION OF WEST VIRGINIA in the City of Charleston on the 6th day of November 2024.

MC GENERAL ORDER NO. 64.7

In the Matter of calculation of the allowable rate increase under W.Va. Code §24A-5-2a(d).

COMMISSION ORDER

The Commission provides guidance to qualifying motor carriers of solid waste regarding how to proceed under W. Va. Code § 24A-5-2a(d) to implement a rate increase under that statute to go into effect on or after January 1, 2025.

BACKGROUND AND DISCUSSION

W. Va. Code § 24A-5-2a(d) permits a qualified motor carrier collecting and hauling solid waste to change its rates on or after January 1, of each year, without filing an application for Commission approval, based on the percentage increase in the United States Department of Labor, Bureau of Labor Statistics, Garbage and Trash Collection Index (Index) between September of the year preceding the effective date of the intended rate increase and September of the year prior to the year preceding the effective date of the intended rate increase (Relevant Time Period). A solid waste motor carrier may change its rates annually in this manner up to four times before filing for a rate increase under Chapter 24A of the West Virginia Code.¹ The law provides that a solid waste motor carrier that has implemented four annual rate increases under W. Va. Code § 24A-5-2a(d) without the conclusion of a Tariff Rule 30.1, 30.2, 30.3.1 or 31.1 rate proceeding, does not qualify for another rate increase under W. Va. Code § 24A-5-2a(d) until the carrier files, and the Commission concludes, a Tariff Rule 30.1, 30.2, 30.3.1 or 31.1 for that carrier. A solid waste motor carrier of solid waste that has implemented fewer than four rate increases under W. Va. Code § 24A-5-2a(d) since the conclusion of its most recent rate proceeding under Tariff Rule 30.1, 30.2, 30.3.1 or 31.1 is

ORDER

IT IS THEREFORE ORDERED that a rate increase in 2025 for any qualified motor carrier of solid waste that elects to increase rates under W. Va. Code § 24A-5-2a(d) shall not exceed the Index increase of 3.80% or an inflation factor of 1.0380 over current rates.

IT IS FURTHER ORDERED that a motor carrier of solid waste that has implemented four annual rate increases under W. Va. Code § 24A-5-2a(d) without the conclusion of a Tariff Rule 30.1, 30.2, 30.3.1 or 31.1 rate proceeding, shall not file another rate increase under W. Va. Code § 24A-5-2a(d) until the carrier files, and the Commission concludes, a Tariff Rule 30.1, 30.2, 30.3.1 or 31.1 for that carrier.

IT IS FURTHER ORDERED that the Commission approves the notice attached as Attachment A for use by qualified motor carriers of solid waste seeking to increase rates under W. Va. Code § 24A-5-2a(d) until further Order of the Commission.

IT IS FURTHER ORDERED that any qualified motor carrier of solid waste that elects to increase rates under W. Va. Code § 24A-5-2a(d) to take effect on January 1, 2025, shall provide notice to its customers in the form of Attachment A to this Order, by mail no later than Monday, December 2, 2025. If notices are mailed after December 2, 2025, the intended rate increases shall take effect thirty days after the date of notice.

IT IS FURTHER ORDERED that immediately after providing notice to its customers, a qualified motor carrier of solid waste shall provide notice of its intent to increase rates under W. Va. Code § 24A-5-2a(d) to the Commission by filing (i) a verified statement as to when it mailed notice to its customers, and (ii) a revised tariff.

Skinner/Bucklew motioned to approve the PSCWV Order No. 64.7 Pass-Through Rate Increase as presented. The motion carried.

11. New Business Discussions:

- a. Public Service Commission WV M.C. General Order No. 56.4 (Reopened) Recommendation Fuel Surcharge Rate Change from 7.69% to 6.84% January 1, 2025, through June 30, 2025 – Amby Jenkins provided an overview of this item to the Board.**

PUBLIC SERVICE COMMISSION
OF WEST VIRGINIA
CHARLESTON

At a session of the PUBLIC SERVICE COMMISSION OF WEST VIRGINIA in the city of Charleston on the 19th day of December 2024.

CASE NO. MC G.O. 56.4 (REOPENED)

In the matter of Emergency Fuel Surcharge for Certificated Common Carriers of Passengers and Property by Motor Vehicle.

COMMISSION ORDER

The Commission reopens this matter and approves the use of fuel cost recovery surcharges. The surcharges authorized by this Order will be effective January 1, 2025 through June 30, 2025, unless otherwise ordered by the Commission. Previously authorized surcharges are not extended by this Order and therefore expire effective December 31, 2024. Staff will continue to monitor fuel prices and update the Commission as the situation warrants, including a revised recommended surcharge if, prior to June 30, 2025, there is an increase or decrease in fuel prices greater than twenty percent.

BACKGROUND

The Commission issues semi-annual Orders approving and implementing fuel surcharges for common carriers by motor vehicle.¹ The Commission also requires Staff to file a further memorandum requesting a reopening of this case and recommending revised surcharges, if necessary, based on fuel volatility represented by a twenty percent or greater increase or decrease in the price of regular grade gasoline, diesel fuel, or both, between semi-annual orders. The surcharges authorized by the June 25, 2024 Commission Order reflect the normal semi-annual review period and are based on the fuel cost projections revaluated by Staff for the period July 1, 2024 through December 31, 2024. The current surcharges are in effect through December 31, 2024, and expire after that date.

On December 16, 2024, Commission Staff filed a Final Joint Staff Memorandum. Staff recommended that the Commission decrease the current surcharge for the use of gasoline and diesel fuel based on new data. Staff stated

¹ See: In re Emergency Fuel Surcharge for Certificated Common Carriers of Passengers and Property of Motor Vehicle, Case No. MC G.O 56.4 (2004-present), <http://www.psc.state.wv.us/WebDocket>.

FINDINGS OF FACT

1. The Commission historically has approved and implemented fuel surcharges for common carriers by motor vehicle.
2. The surcharges authorized by the most recent Commission Order are in effect through December 31, 2024, or until further Commission Order.
3. On December 16, 2024, Staff filed a memorandum recommending fuel surcharges to apply beginning January 1, 2025.

CONCLUSIONS OF LAW

1. The Staff recommendations for surcharges to be effective beginning January 1, 2025 are reasonable.
2. Previously authorized surcharges cannot be charged after December 31, 2024.
3. No surcharge is to take effect after December 31, 2024 unless and until the carrier files three copies of the Attachment A form reflecting the Fuel Surcharge Tariff Supplement applicable to the tariff of the carrier with the Commission Tariff Office.
4. It is reasonable to adopt the Staff recommendation for fuel surcharges to go into effect on January 1, 2025.

ORDER

IT IS THEREFORE ORDERED that the following fuel surcharges are approved for common carriers by motor vehicles:

- Haulers of solid waste and/or infectious medical waste. ✓ 6.84%
 - Transporters of passengers. 17.72%
- To calculate rates reflecting the surcharge the taxicab operators shall round the charge for the initial (flag drop) part of the trip to the nearest cent, and round the charge for each additional distance increment of the taxicab trip, to the nearest cent.
- Wrecker companies for towing services for third-party tows. 7.20%

Attachment A
Page 1 of 2

FUEL SURCHARGE SUPPLEMENT TO CARRIER'S TARIFF

DATE _____

NAME OF MOTOR CARRIER Waste Collection Board City of Buckhannon

ADDRESS 70 E Main St
Buckhannon WV 26201

TELEPHONE NO. 304 472-4620

CONTACT PERSON Amberle Jenkins

CERTIFICATE NO. _____

I hereby file a fuel surcharge supplement to the tariff of the above carrier, in the amount of 6.84%, as authorized by the Public Service Commission of West Virginia, in M.C. General Order No. 56.4 dated December 19, 2024, I understand that this surcharge will expire by the terms of the Commission Order on June 30, 2025, unless otherwise ordered by the Commission. I further understand that the fuel surcharge does not take effect until this form is received by the Commission and properly filed. I certify that the legal entity or individual actually responsible, by contract or otherwise, for the payment of the fuel charges will receive the full increase in revenue to be derived from the proposed surcharge.

Solid Waste Carriers Only:
 Current Authorized Base Residential Tariff Rate excluding fuel surcharge \$ see below
 New Fuel/Surcharge Amount (Base Residential Tariff Rate times
 New Fuel Surcharge Percentage) \$ _____
 New Residential Rate (Residential Tariff Rate plus New Fuel Surcharge Amount) \$ _____

Taxicab Companies Only:
 New Rates Reflecting the Applicable Surcharge Rounded to the Nearest Cent.
 Initial Charge (Flag Drop) _____
 Additional Distance Increments
 (describe) _____

Signature

Director of Finance & Administration
Position with Carrier

| | Rate - excluding fuel surcharge | Fuel Surcharge 6.84% | Rate with fuel surcharge |
|---------------------------------|---------------------------------|----------------------|--------------------------|
| Residential Inside city limits | \$ 20.53 | \$ 1.40 | \$ 21.93 |
| Residential Outside city limits | \$ 22.99 | \$ 1.57 | \$ 24.56 |
| Commercial Inside city limits | \$ 29.46 | \$ 2.02 | \$ 31.48 |
| Commercial Outside city limits | \$ 34.36 | \$ 2.35 | \$ 36.71 |

Bucklew/Skinner motioned to approve the Public Service Commission WV M.C. General Order No. 56.4 (Reopened) Recommendation Fuel Surcharge Rate Change from 7.69% to 6.84% January 1, 2025 through June 30, 2025. The motion carried.

- b. Discussion to Begin the Process to Select the Waste Department Superintendent/ Department Head Position**—A discussion took place. Mayor Skinner recommended that we open this up to accept applications and follow our standard procedure for posting a job opening for the Waste Department Superintendent/ Department Head Position. The motion carried.

Bucklew/Skinner motioned to create a job description and post the Waste Department Superintendent/ Department Head Position opening as soon as possible. The motion carried.

12. Board Members' Remarks and Announcements

Pam Bucklew: Mrs. Bucklew had no further comments.

Mayor Skinner: Mayor Skinner had no further comments.

No other comments were offered.

13. Declaration of Adjournment

At 8:05 a.m., Bucklew made a motion to adjourn.

Mayor Robert N. Skinner III

City Recorder Randall H. Sanders
