

**Council of the City of Buckhannon**  
**Public Meeting Agenda**  
**7:00 PM | Thursday, April 3, 2025**  
**Council Chambers | 70 East Main Street**

1. Call to Order
2. Moment of Silent Reflection
3. Pledge of Allegiance
4. Approval of Previous Meeting Minutes – Regular Meeting: 03/20/25
5. Recognition of Guests
  - a. West Virginia Wesleyan College Student Senate Wyatt Burns
    - i. Request for Traffic Assistance/Street Closures on 05/10/25 Graduation Ceremony
6. Public Comment – Motion to Open & Close Requested
7. Financial Report – Director of Finance, Amberle Jenkins
  - a. Approve Payment of Bills
  - b. Approve Registered Agent & Authorized Signatory for Delinquent Property Tax Sale
  - c. Audit Report Fiscal Year Ending 06/30/2024
8. Public Works Report – Director of Public Works, Ethan Crosten
  - a. Report of Zoning & Code Enforcement – Approve Building and Wiring Permits
9. City Fire Department Report – Chief J.B. Kimble
10. City Attorney’s Report – Thomas J. O’Neill
11. Old Business Discussions:
  - a. RFP Vehicle Third Party Towing & Storage Services
12. New Business Discussions:
  - a. Approve City’s Appointment to Housing Authority unexpired term to 2028 – Christa Lipscomb
  - b. Reschedule/Cancel May 15<sup>th</sup> City Council Meeting due to West Virginia Strawberry Festival
13. Council Members’ Remarks and Announcements
14. City Recorder’s Report, Remarks, and Announcements
  - a. Report of Events, Correspondence, and Information
    - i. City Council Lay the Levy 04/15/25 at 9:00 a.m.
    - ii. Planning Commission 04/21/25 at 7:00 p.m.
      - Proposal to rezone section of S. Kanawha St. from Putnam to Leonard
    - iii. Charles W. Gibson Public Library Annual Open House 04/09/25 4-6 p.m.
    - iv. Live Music Night April 5, 2025 at the CAC 7:00 p.m.
    - v. February Report of Cat & Dog Activity from the Upshur County Commission
    - vi. FOIA Request from SBA Communications – Cell Tower Zoning Applications
  - b. Upcoming Events at The Event Center at Brushy Fork
    - i. April 12, 2025 – The S.E.T.H. Project Gala
    - ii. April 19, 2025 – Upshur County Shrine Club Elimination Dinner
    - iii. April 26, 2025 – Buckhannon-Upshur High School Prom
15. Mayor’s Remarks and Announcements
16. Declaration of Adjournment