

Council of the City of Buckhannon
Public Meeting Agenda
7:00 PM | Thursday, April 17, 2025
Council Chambers | 70 East Main Street



1. Call to Order
2. Moment of Silent Reflection
3. Pledge of Allegiance
4. Approval of Previous Meeting Minutes – Regular Meeting: 04/03/25, Lay the Levy 04/15/25
5. Recognition of Guests
 - a. David L. Howell, Certified Public Accountants
 - i. Audit Exit Conference FY Period Ending 06/30/24
 - b. Rotary of Buckhannon-Upshur
 - i. AED Devices for Use in the BPD Patrol Vehicles
 - c. Jen Randall & Ryan Thorne-WWWC Addiction Counseling
 - i. Opioid Funds
 - d. Catherine Norko -Charles W. Gibson Library Director
Michael Mills, AIA, NCARB-Mills Group, LLC
 - i. Charles Gibson Library Improvement Project
6. Public Comment – Motion to Open & Close Requested
7. Financial Report – Director of Finance, Amberle Jenkins
 - a. Approve Payment of Bills
8. Public Works Report – Director of Public Works, Ethan Crosten
 - a. Report of Zoning & Code Enforcement – Approve Building and Wiring Permits
9. City Police Department Report – Chief Matthew Gregory
 - a. To Direct City Attorney to Review the On Street Parking Regulations in Residential Areas
 - b. Governor’s Highway Safety Program Contract Agreement for Grant Funding for Overtime Patrols & Equipment
 - c. Agreement with Central Towing & Salvage re; Vehicle Third Party Towing & Storage Services
10. City Attorney’s Report – Thomas J. O’Neill
11. Council Members’ Remarks and Announcements
12. City Recorder’s Report, Remarks, and Announcements
 - a. Report of Events, Correspondence, and Information
 - i. Mayor’s Statement on Recent Localized Flooding
 - ii. Planning Commission 04/21/25 at 7:00 p.m.
 - o Proposal to rezone section of S. Kanawha St. from Putnam to Leonard
 - iii. Letter from Congressman Riley M. Moore re: Community Project Funding (CPF)
 - iv. March 2025 Report of Cat & Dog Activity from the Upshur County Commission
 - v. City to Assist with WWWC Graduation Ceremony-Certain Street Closures on 05/10/25
 - vi. Cancellation of the City Council Meeting 05/15/25 to avoid overlap w/ WVSF
 - vii. Water Department Announcement -Hydrant Flushing to begin 04/14/25
 - viii. Free Residential Paper Shredding Event 04/26/25 9-12noon at the Public Works Facility 395 Mud Lick Road
 - ix. Transfer Station Closed on Easter Saturday, 04/19/25
 - b. Upcoming Events at The Event Center at Brushy Fork
 - i. April 19, 2025 – Upshur County Shrine Club Elimination Dinner
 - ii. April 26, 2025 – Buckhannon-Upshur High School Prom
13. Mayor’s Remarks and Announcements
14. Declaration of Adjournment

This agenda is certified by Mayor Robbie Skinner on April 14, 2025. To participate in this meeting virtually, use this link: <https://global.gotomeeting.com/join/804282709>, or by phone, call: (872) 240-3212, access code: 804-282-709.