

Council of the City of Buckhannon
Public Meeting Agenda
7:00 PM | Thursday, March 20, 2025
Council Chambers | 70 East Main Street



1. Call to Order
2. Moment of Silent Reflection
3. Pledge of Allegiance
4. Approval of Previous Meeting Minutes: Regular 02/20/25, 03/04/25, Special 03/03/25, Budget Working Sessions 02/24/25, 02/28/25, 03/18/25
5. Public Comment – Motion to Open & Close Requested
6. Recognition of Guests
 - a. Downtown Seasonal Decoration Committee, Amanda Hayes: Design & Funding Request
 - b. Upshur County Development Authority, Executive Director Brandon Tenney
 - c. Corhart Refractories
7. Building Code Enforcement Officer, Vincent Smith
 - a. ISO-Building Code Effectiveness Grading Schedule Results/Classification
 - b. Proposal Zoning Boundary/Provision Change Parcel 3-10-90 Putnam Street
8. Financial Report – Director of Finance, Amberle Jenkins
 - a. Approval of Bill Payments
 - b. Approval COB General Fund and Coal Tax Budget FY 2025/2026
 - c. Recommendations from the General Fund Revenue Review Committee-Outside Entity Funding Requests:
 - WV Strawberry Festival Association
 - Almost Heaven BBQ Bash
 - Create Buckhannon
 - Upshur Buckhannon Health Department
 - Country Roads Transit
 - Upshur County Development Authority
9. Public Works Report – Director of Public Works, Ethan Crosten
10. City Police Department Report – Chief Matthew Gregory
 - a. Approval Advertisement with Hometown Publishing, Inc. for the BPD Calendars
 - b. Official Oath Reinstatement of Patrolman Dylan Major
 - c. Erica Bennett, Peer Liaison: First Choice Peers Program Annual Report
11. City Attorney's Report – Thomas J. O'Neill
12. Old Business Discussions- None
13. New Business Discussions:
 - a. Approval Building and Wiring Permits
 - b. Approve Enterprise Zone Opportunity for 5 Year Tax Incentives pursuant to Ordinance No. 393
 - c. Approval City's Appointment Upshur Buckhannon Board of Health- Dr. Theresa Black
14. Report of Events, Correspondence, and Information
 - a. Notice of Cemetery Annual Spring Clean-up March 24 through March 28, 2025
 - b. Request For Proposal Vehicle Third Party Towing & Storage Services
 - c. The Colonial Arts Center & The CAC Gallery Present The 2025 Upshur County Youth Arts Exhibition
 - d. City Hall will Close at 12:30 p.m. on Monday, March 24, 2025 for a City Employee Appreciation Afternoon
15. Upcoming Events at The Event Center at Brushy Fork
 - a. **March 20, 2025 Central WV Aging Services Homemakers Training**
 - b. March 22, 2025, Central WV Friends of NRA Elimination Dinner
 - c. April 12, 2025, The SETH Project Gala
 - d. **April 19, 2025, Upshur County Shrine Club Elimination Dinner**
 - e. April 26, 2025, Buckhannon-Upshur High School Prom
16. Council Members' Remarks and Announcements
17. Mayor's Remarks and Announcements
18. Declaration of Adjournment