

Council of the City of Buckhannon
Public Meeting Agenda
7:00 PM | Thursday, May 1, 2025
Council Chambers | 70 East Main Street



1. Call to Order
2. Moment of Silent Reflection
3. Pledge of Allegiance
4. Approval of Previous Meeting Minutes – Regular Meeting: 04/17/2025
5. Recognition of Guests
 - a. West Virginia Wesleyan College Student Senate Wyatt Burns
6. Public Comment – Motion to Open & Close Requested
7. Financial Report – Director of Finance, Amberle Jenkins
 - a. Approve Payment of Bills
8. Public Works Report – Director of Public Works, Ethan Crosten
 - a. Approve Advertise for On-Call Construction Services
 - b. Approve to Advertise for Paving Services
 - c. Approve to Advertise for Yard & Surface Reclamation Services
9. Zoning and Code Enforcement Officer, Vincent Smith
 - a. Approve Building and Wiring Permits
 - b. Planning Commission Recommendation Zoning Change of Parcels 3-10-89, 3-10-90, 3-12-186, 3-12-184, 3-12-182, 3-12-182.1 and 3-12-180 situated along South Kanawha Street from R-1 Single Family Residential District to C-2 Highway Commercial District
 - c. Recommendation from Housing Enforcement Board to City Council to direct the City Attorney to strengthen the language in Ordinance No. 365, known as the City of Buckhannon's Noise Ordinance, specifically any exclusion regarding noise from domestic power tools
 - d. Recommendation from Housing Enforcement Board to request that the City Council direct the Housing Enforcement Officer to enforce Ordinance No. 367, Vacant Building Procedures for Administration & Enforcement, when appropriate
 - e. Notice Zoning Board of Appeals May 28, 2025 at 5:30pm RE: 152 Randolph St, 133 Pocahontas St & 188 Pocahontas St
10. Fire Department Report – Chief J.B. Kimble
 - a. BFD 2024 Response Gap Report
11. City Attorney's Report – Thomas J. O'Neill
 - a. Discussion Ordinance Codification
12. New Business Discussions:
 - a. CPWB Recommendation to City Council to direct the City Attorney to Revisit the Parking Enforcement Ordinances
 - b. Accept Resignation Jean Fealy, Planning Commission
 - c. Recommendation from IT Interviewing Committee for Information Technology (IT) Firm or Specialist with Possible Vote
13. Council Members' Remarks and Announcements
14. City Recorder's Report, Remarks, and Announcements
 - a. Report of Events, Correspondence, and Information
 - i. Notice of Cancellation City Council Meeting May 15, 2025 due to scheduling conflicts
 - ii. Yard Waste Collection Schedule & Rescheduling Update
 - iii. WVSF Schedule of Events May 10-18, 2025
 - iv. WVSF Parade Routes & Parking Restrictions Information
 - v. Proclamation Child Abuse Prevention & Awareness Month April 2025
 - vi. City to Assist with WWC Graduation-Certain Street Closures on May 10, 2025
15. Mayor's Remarks and Announcements
16. Declaration of Adjournment

This agenda is certified by Mayor Robbie Skinner on April 28, 2025. To participate in this meeting virtually, use this link: <https://global.gotomeeting.com/join/443910693>, or by phone, call: (571) 317-3112, access code: 443-910-693.