

STATE OF WEST VIRGINIA, COUNTY OF UPSHUR, CITY OF BUCKHANNON, TO WIT:

A regular meeting of the Buckhannon City Council was held on Thursday, March 04, 2025, at 7:00 p.m., in the Council Chambers of City Hall. The following individuals were in attendance (GTM indicates by GoToMeeting*):

Mayor	Robbie Skinner	Present
City Recorder	Randy Sanders	Present
Council Member	Pam Bucklew	Present
Council Member	Jack Reger	Present
Council Member	Robert Zuliani	Absent
Council Member	David Thomas	Present
Council Member	Scott Randall	Present
Assistant Recorder & Director of Finance	Amberle Jenkins	Present
City Attorney	Tom O'Neill	Present
Buckhannon Police Department	Chief Matt Gregory	Present
Director of Public Works	Ethan Crosten	Present
City Hall Office Manager	Barbara Hinkle	Present
Channel 3	Rodney Irvin	Present
MyBuckhannon.com	Katie Kuba	Present
Record Delta	Noah Jeffries	Present

Guests: Laura Ward, Country Roads Transit; Wyatt Burns, WVWC; Carey Wagman, VFW Auxiliary.

*Council of the City of Buckhannon
Public Meeting Agenda
7:00 PM Thursday, March 4, 2025
Council Chambers / 70 East Main Street*

1. Call to Order
2. Moment of Silent Reflection
3. Pledge of Allegiance
4. Approval of Previous Meeting Minutes: 02/20/25, Budget Working Session s 02/24/25 & 02/28/25, Special 03/03/25
5. Public Comment – Motion to Open & Close Requested
6. Recognition of Guests
 - a. Country Roads Transit Executive Director Laura Ward- Annual Report Presentation
7. Financial Report – Director of Finance Amberle Jenkins
 - a. Approval of Bill Payments
8. Public Works Report – Directors of Public Works, Ethan Crosten
9. City Fire Department Report – Chief J.B. Kimble
10. City Attorney’s Report – Thomas J. O’Neill
11. Old Business Discussions:
 - a. Towing Plan during Special Events/Parades
12. New Business Discussions:
 - a. Approval Building and Wiring Permits
 - b. CPWB Recommendation to Approve the West Virginia Strawberry Festival Association
Event Request Re Parades, Events, Use of City-Owned Properties, & Services during the 83rd Annual Event May 10-18, 2025.
 - c. CPWB Recommendation to Explore Quotes for Concrete Bin Blocks to utilize as Street Barriers
 - d. CPWB Recommendation to Explore the Request from VFW Post 3663 To Establish a Gold Star Mothers Rose Garden upon City-Owned Property

- e. Accept Resignation Suzi Talbott, Upshur Buckhannon Board of Health- City's Appointment
- f. Approval Colonial Arts Center Board Appointment John Waltz
- g. Authorization for the Mayor to Execute the Buckhannon Housing Authority Environmental

13. Report of Events, Correspondence, and Information

- a. WVDOT Notice to Proceed Design Phase of Morton Avenue Sidewalk & Lighting Project
- b. Notice of Cemetery Annual Spring Cleanup March 24 through March 28, 2025

14. Upcoming Events at The Event Center at Brushy Fork

- a. March 6, 2025, Buckhannon-Upshur Chamber of Commerce Annual Dinner
- b. March 20, 2025, Central WV Aging Services Homemakers Training
- c. March 22, 2025, Central WV Friends of NRA Elimination Dinner
- d. April 12, 2025, The SETH Project Gala e. April 19, 2025, Upshur County Shrine Club Elimination Dinner
- e. April 26, 2025, Buckhannon-Upshur High School Prom

15. Council Members' Remarks and Announcements

16. Mayor's Remarks and Announcements

17. Declaration of Adjournment

*This agenda was certified by Mayor Robbie Skinner on Monday, February 28, 2025. *Those who participated in this meeting virtually used this link: <https://global.gotomeeting.com/join/443910693>, or called (571) 317-3112, access code: 443-910-693.*

1. Call to Order: At 7:00 p.m., Mayor Robbie Skinner called the March 04, 2025, meeting of the Buckhannon City Council to order.

2. Moment of Silent Reflection: Mayor Skinner invited those in attendance to a moment of silent reflection.

3. Pledge of Allegiance: Mayor Skinner invited those in attendance to recite the Pledge of Allegiance.

4. Approval of Previous Meeting Minutes: 02/20/25, Budget Working Session s 02/24/25 & 02/28/25, Special 03/03/25 – Recorder Sanders noted there were no minutes available for consideration. No action could be taken.

5. Public Comment—Motion to Open & Close Requested: Mayor Skinner requested a motion to open the Public Comment period.

Thomas/Randall motioned to open the Public Comment period of the meeting. The motion carried.

Without objection, ***CPWB Recommendation to Explore the Request from VFW Post 3663 To Establish a Gold Star Mothers Rose Garden upon City-Owned Property*** was moved to the table for consideration. Carey Wagner, of the VFW Auxiliary provided a presentation of the request. She reported that the Gold Star Mothers will provide a grant of \$2,000 for the garden and the city would be asked to include the watering of the garden once it is established. Different city-owned properties for the location were discussed. A general discussion took place. Mr. Reger recommended that it be in a place of prominence to honor the sacrifice.

Reger/Thomas motioned to approve the request from VFW Post 3663 to establish a Gold Star Mothers Rose Garden on the City-Owned property. The motion carried.



During World War I families with men in the service displayed banners with blue stars in the center. The number of blue stars indicated the number of family members in the service. As soldiers were killed their families superimposed a gold star over the blue star. The gold star symbolized the honor and glory accorded the serviceman for his supreme sacrifice in giving the last full measure of devotion to his country. It replaced a lonely personal loss with a proud public symbol for the family. Many families paid a high price for freedom, thus they hung more than one gold star in their window.

In the months before the end of World War I President Woodrow Wilson was given a suggestion by the Women's Committee of the Council of National Defense that, instead of wearing conventional mourning of black, American women should wear a black band on their left arm embossed with a gold star for each family member who had made the ultimate sacrifice in defense of the nation. The term Gold Star Mothers was applied to any mother whose son(s) died in the World War.

On June 4, 1928 Grace Darling Seibold of Washington D.C. founded The American Gold Stars Mothers, Inc. as a way to remember her own son and all of the men who died in the war, and to perpetuate the ideals for which they had fought and died. The organization remains a nondenominational, non-profit and nonpolitical organization.

West Virginia Gold Star Mothers have assisted with bringing local recognition to those sons and daughters that have given the ultimate sacrifice. The WV group has helped with a Living Memorial Apple Orchard near Summersville, Rose Memorial Garden in Charleston, WV, numerous statues and signs around the state to raise awareness.

With the beauty that the City of Buckhannon showcases, in our downtown area for the past several years, what better place to plant a Gold Star Mother's Rose Garden to remember, honor and bring awareness to our community.

The Buckhannon VFW Post 3663 and Auxiliary are interested in assisting the WV Chapter of Gold Star Mothers and Families in making this happen here in Buckhannon and thus why we are here this morning.

View PowerPoint prepared by Mrs. Shirley White, WV Gold Star Mother.

WHAT IS REQUESTED FROM THE CITY OF BUCKHANNON

- Assistance with site selection, assist with securing location, and help with any required paperwork.
- Assist local VFW and Auxiliary members in prepping the site for planting with equipment and labor.
- Add watering care of the roses to the City's Community Gardens and Main Street / Downtown Flower Beautification.
- Once completed promote on City of Buckhannon's Webpage.
- Attend Dedication and assist in ways to be determined (traffic control, etc).
- Work together to bring this as an added recognition to the men and women that gave the ultimate sacrifice for our country and many from right here in Upshur County and their families.

Mayor Skinner recognized WWC Student Representative Wyatt Burns, who provided the following report:

Good evening!

You might have noticed fewer cars in town this week; that is because we are currently on spring break, but that doesn't mean our students aren't busy

- Our Women's Basketball team is ranked #2 in the MEC and will play at 12n on Thursday in Wheeling, we hope they make it to the championship game on Sunday. Two of our players made the All-MEC first team.
- The baseball and softball teams are in Florida getting in a week's worth of competition
- The Lacrosse team will be playing at home this weekend
- The Dance Team is sponsoring a dance competition in Rockefeller Center this weekend
- We have students out and about everywhere, student teaching, doing internships, nursing practicums, community service, and for example, I.... (explain what you are doing this week)

- Our 18th annual WV Scholars Program is open and accepts applications through April 27. This is a 4-year full scholarship! In addition to WVWC and WV Metro News, the West Virginia Scholar Program is sponsored by Greer Industries, Friends of Coal, the West Virginia Hospital Association, the West Virginia Farm Bureau, and ZMM Architects & Engineers.
- We are proud to launch a new Bachelor of Science in Cybersecurity, designed to provide students with a robust foundation of knowledge that will empower them to add value to any organization or pursue post-graduate education.
- March will usher in lots of spring sports to attend, please visit our website and stop by for a few competitions
- The Alumni office has announced that Commencement will take place on the Chapel lawn this year
- The biggest news of the day is that Wesleyan is partnering with Stone Tower to open a coffee shop on campus. It will be located on the first floor of the Campus Center, and we are extremely excited!!!!
- The Center for Community Engagement hosted its annual Division II Day, during which WVWC Students packaged Easter bags to give with the Parish House Easter Meal.
- Some students are taking advantage of local opportunities. A Service Scholar placed at the Buckhannon Fire Department is committing to the next level by becoming a probationary volunteer firefighter. There is also some interest from Service Scholars at the Department of Homeland Security in the CERT training and potentially the VIPS program.

Sanders/Thomas motioned to close the Public Comment period of the meeting. The motion carried.

6. Recognition of Guests

a. Country Roads Transit Executive Director Laura Ward- Annual Report Presentation – Mayor Skinner recognized the Country Roads Transit Executive Director Laura Ward, who provided an overview of the services provided this past year by the agency along with some ideas for future services, including evening hours. The official request asks for continued funding in the same amount as last year. The Revenue Review Committee and Council will address this in future budget sessions.

7. Financial Report – Director of Finance Amberle Jenkins: Mrs. Jenkins presented the current financial reports and provided an overview of several topics.

Amby report 3-4-25

Balances February 2025

General Fund mm checking	\$1,202,603	CD \$86,576
Historic Landmark savings	\$3,037	
Coal Tax	\$67,703	
Municipal Stabilization Fund	\$966,194	
Flood Control Acct	\$78,357	
Consolidated Public Works Board	\$204,283	Cem CD \$235,407
Sales Tax	\$1,943.292	
American Rescue Plan Acct	\$139.363	
Opioid Account	\$151,763	

General Fund – revenues \$792.746 this includes \$500,000 brought over from sales tax and Expenditures were \$537,514

Invoices to note—see attached

Stockert activities report in packet list 5600 attendees for activities the month of February.

BPD Peer Liaison – utilizing COB vehicle

Checked with insurance agent about the Peer Liaison driving a city vehicle. If there would be any incidents in with the vehicle, the city would be covered with liability insurance. The city is giving permission to this person to drive the vehicle, just like someone borrowing a personal vehicle. Insurance agent recommended that the Peer Liaison should sign a document that acknowledges the city vehicle use policy and that we check their driving record, like we do with all city employees that drive city vehicles. This is done annually.

Two Working session 2025-26 budget

Emails sent to utility customers to update contact information. Per PSC need to have ability to email and text notification of planned or unplanned water disruption.

Field audit (required by WV State Auditor’s Office) begins next week.

Feb. 2025					
Start Date	Start Time	End Time	Event	Location	# Attended
2/01/2025	8:00 AM	6:00 PM	Basketball	Gym, Lounge, Lobby	395
2/01/2025	9:00 AM	3:00 PM	Basketball (High School)	BUHS	463
2/02/2025	3:00 PM	5:00 PM	Private Party Rental	Gym, Lounge, Game Room, Lobby	23
2/02/2025	11:00 AM	2:00 PM	Karate	Gym	11
2/03/2025	2:30 PM	5:30 PM	SYCC After-School Program	Whole Building	45
2/03/2025	3:30 PM	5:30 PM	After School Parent Pickup	Lobby	38
2/03/2025	5:30 PM	8:30 PM	Karate	Gym	24
2/03/2025	9:00 AM	6:00 PM	Visitors	Whole Building	9
2/04/2025	2:30 PM	5:30 PM	SYCC After-School Program	Whole Building	43
2/04/2025	3:30 PM	5:30 PM	After School Parent Pickup	Lobby	34
2/04/2025	5:00 PM	7:00 PM	Yoga	Upstairs	9
2/04/2025	6:30 PM	7:30 PM	Youth League Basketball Practice	Gym	15
2/04/2025	9:00 AM	6:00 PM	Visitors	Whole Building	12
2/05/2025	12:00 PM	2:00 PM	FRN Tobacco Coalition Meeting	Upstairs	4
2/05/2025	2:30 PM	5:30 PM	SYCC After-School Program	Whole Building	37
2/05/2025	3:30 PM	5:30 PM	After School Parent Pickup	Lobby	27
2/05/2025	6:30 PM	8:30 PM	Youth League Basketball Practice	Gym	9
2/05/2025	9:00 AM	6:00 PM	Visitors	Whole Building	3
2/06/2025	2:30 PM	5:30 PM	SYCC After-School Program	Whole Building	43
2/06/2025	3:30 PM	5:30 PM	After School Parent Pickup	Lobby	35
2/06/2025	5:00 PM	7:00 PM	Yoga	Upstairs	4
2/06/2025	6:30 PM	8:30 PM	Karate	Gym	16
2/06/2025	9:00 AM	6:00 PM	Visitors	Whole Building	3
2/07/2025	2:30 PM	5:30 PM	SYCC After-School Program	Whole Building	39

2/07/2025	3:30 PM	5:30 PM	After School Parent Pickup	Lobby	30
2/07/2025	5:00 PM	6:30 PM	Youth League Basketball Practice	Gym	17
2/07/2025	6:30 PM	8:00 PM	Youth League Basketball Practice	Gym	10
2/07/2025	6:00 PM	8:00 PM	Yoga	Upstairs	6
2/07/2025	9:00 AM	6:00 PM	Visitors	Whole Building	4
2/08/2025	8:00 AM	3:00 PM	Basketball	Gym, Lounge, Lobby, Upstairs	318
2/08/2025	9:00 AM	12:00 PM	Basketball (High School)	BUHS	206
2/08/2025	12:00 PM	7:00 PM	Basketball (WWWC)	WWWC	472
2/08/2025	9:00 AM	12:00 PM	Yoga	Upstairs	4
2/09/2025	1:30 AM	3:30 PM	Private Party Rental	Gym, Lounge, Game Room, Lobby	42
2/09/2025	4:30 PM	6:30 PM	Private Party Rental	Gym, Lounge, Game Room, Lobby	28
2/10/2025	2:30 PM	5:30 PM	SYCC After-School Program	Whole Building	41
2/10/2025	3:30 PM	5:30 PM	After School Parent Pickup	Lobby	36
2/10/2025	5:30 PM	8:30 PM	Karate	Gym	18
2/10/2025	9:00 AM	6:00 PM	Visitors	Whole Building	2
2/11/2025	2:30 PM	5:30 PM	SYCC After-School Program	Whole Building	46
2/11/2025	3:30 PM	5:30 PM	After School Parent Pickup	Lobby	25
2/11/2025	6:30 PM	7:30 PM	Youth League Basketball Practice	Gym	17
2/11/2025	9:00 AM	6:00 PM	Visitors	Whole Building	2
2/12/2025	2:30 PM	5:30 PM	SYCC After-School Program	Whole Building	42
2/12/2025	3:30 PM	5:30 PM	After School Parent Pickup	Lobby	31
2/12/2025	5:30 PM	6:30 PM	Kangoo	Gym	7
2/12/2025	9:00 AM	6:00 PM	Visitors	Whole Building	5
2/13/2025	2:30 PM	5:30 PM	SYCC After-School Program	Whole Building	57
2/13/2025	3:30 PM	5:30 PM	After School Parent Pickup	Lobby	36
2/13/2025	5:00 PM	7:00 PM	Yoga	Upstairs	8

2/13/2025	6:30 PM	8:30 PM	Karate	Gym	15
2/13/2025	9:00 AM	5:30 PM	Visitors	Whole Building	5
2/14/2025	2:30 PM	5:30 PM	SYCC After-School Program	Whole Building	36
2/14/2025	3:30 PM	5:30 PM	After School Parent Pickup	Lobby	26
2/14/2025	5:00 PM	6:30 PM	Youth League Basketball Practice	Gym	9
2/14/2025	9:00 AM	6:00 PM	Visitors	Whole Building	4
2/15/2025	8:00 AM	3:00 PM	Basketball	Gym, Lounge, Lobby	297
2/15/2025	8:00 AM	12:00 PM	Basketball (High School)	BUHS	448
2/15/2025	4:00 PM	7:00 PM	Private Party Rental	Gym, Lounge, Game Room, Lobby	30
2/15/2025	9:00 AM	12:00 PM	Yoga	Upstairs	4
2/16/2025	1:00 PM	3:00 PM	Private Party Rental	Gym, Lounge, Game Room, Lobby	22
2/16/2025	4:00 PM	6:00 PM	Private Party Rental	Gym, Lounge, Game Room, Lobby	39
2/18/2025	2:30 PM	5:30 PM	SYCC After-School Program	Whole Building	39
2/18/2025	3:30 PM	5:30 PM	After School Parent Pickup	Lobby	23
2/18/2025	6:30 PM	7:30 PM	Youth League Basketball Practice	Gym	11
2/18/2025	9:00 AM	6:00 PM	Visitors	Whole Building	11
2/19/2025	9:00 AM	6:00 PM	Visitors	Whole Building	2
2/19/2025	4:00 PM	5:30 PM	Youth League Basketball Practice	Gym	26
2/20/2025	9:00 AM	6:00 PM	Visitors	Whole Building	8
2/21/2025	2:30 PM	5:30 PM	SYCC After-School Program	Whole Building	37
2/21/2025	3:30 PM	5:30 PM	After School Parent Pickup	Lobby	23
2/21/2025	4:00 PM	5:00 PM	Youth League Basketball Practice	Gym	15
2/21/2025	5:00 PM	6:30 PM	Youth League Basketball Practice	Gym	12
2/21/2025	6:30 PM	8:30 PM	Youth League Basketball Practice	Gym	6
2/21/2025	9:00 AM	6:00 PM	Visitors	Whole Building	10
2/22/2025	8:00 AM	9:00 PM	Basketball	Gym, Lounge, Lobby	305

2/22/2025	8:00 AM	2:00 PM	Basketball (High School)	BUHS	643
2/22/2025	4:00 PM	7:00 PM	Karate Makeup Class	Gym	10
2/23/2025	3:00 PM	6:00 PM	Private Party Rental	Gym, Lounge, Game Room, Lobby	22
2/24/2025	2:30 PM	5:30 PM	SYCC After-School Program	Whole Building	43
2/24/2025	3:30 PM	5:30 PM	After School Parent Pickup	Lobby	24
2/24/2025	5:30 PM	6:30 PM	Karate	Gym	22
2/24/2025	9:00 AM	6:00 PM	Visitors	Whole Building	16
2/25/2025	2:30 PM	5:30 PM	SYCC After-School Program	Whole Building	47
2/25/2025	3:30 PM	5:30 PM	After School Parent Pickup	Lobby	40
2/25/2025	5:00 PM	7:00 PM	Yoga	Upstairs	9
2/25/2025	5:30 PM	6:30 PM	Kickboxing	Gym	6
2/25/2025	6:30 PM	8:00 PM	Youth League Basketball Practice	Gym	12
2/25/2025	9:00 AM	6:00 PM	Visitors	Whole Building	6
2/26/2025	2:30 PM	5:30 PM	SYCC After-School Program	Whole Building	51
2/26/2025	3:30 PM	5:30 PM	After School Parent Pickup	Lobby	39
2/26/2025	5:30 PM	6:30 PM	Kangoo	Gym	10
2/26/2025	6:00 PM	7:00 PM	4H	Cafeteria	15
2/26/2025	6:30 PM	8:00 PM	Youth League Basketball Practice	Gym	25
2/26/2025	9:00 AM	6:00 PM	Visitors	Whole Building	14
2/27/2025	2:30 PM	5:30 PM	SYCC After-School Program	Whole Building	55
2/27/2025	3:30 PM	5:30 PM	After School Parent Pickup	Lobby	37
2/27/2025	4:00 PM	5:00 PM	Garden Club	Cafeteria	4
2/27/2025	6:00 PM	7:00 PM	Cycling Group	Upstairs	15
2/27/2025	5:00 PM	7:00 PM	Yoga	Upstairs	8
2/27/2025	6:30 PM	8:30 PM	Karate	Gym	16
2/27/2025	9:00 AM	6:00 PM	Visitors	Whole Building	14

2/28/2025	2:30 PM	5:30 PM	SYCC After-School Program	Whole Building	42
2/28/2025	3:30 PM	5:30 PM	After School Parent Pickup	Lobby	30
2/28/2025	9:00 AM	6:00 PM	Visitors	Whole Building	13

001-GENERAL FUND

% OF YEAR COMPLETED: 66.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
TAXES						
001-301-000-01 AD VALOREM TAXES	942,006	21,726.53	675,032.81	0.00	266,973.19	71.66
001-301-000-02 PRIOR YEAR TAXES	25,000	1,740.71	25,256.67	0.00 (256.67)	101.03
001-303-000-00 GAS & OIL SEVERANCE TAX	19,000	0.00	19,090.83	0.00 (90.83)	100.48
001-304-000-00 2% UTILITY TAX	230,000	34,935.27	189,466.32	0.00	40,533.68	82.38
001-305-000-00 B & O TAX	1,400,000	72,318.15	970,227.78	0.00	429,772.22	69.30
001-305-000-01 B&O CONTRACTORS	158,857	3,108.32	276,225.39	0.00 (117,368.39)	173.88
001-306-000-00 LIQUOR TAX	75,000	22,832.61	66,260.31	0.00	8,739.69	88.35
001-307-000-00 ANIMAL CONTROL TAXES	1,100	37.80	963.90	0.00	136.10	87.63
001-308-000-00 HOTEL MOTEL TAX	120,000	6,988.19	92,101.53	0.00	27,898.47	76.75
001-310-000-00 Auditor Taxes Accrued	0	0.00	0.00	0.00	0.00	0.00
TOTAL TAXES	2,970,963	163,687.58	2,314,625.54	0.00	656,337.46	77.91
FINES AND FEES						
001-320-000-00 COURT COSTS, FEES & CHARG	10,000	336.00	4,423.00	0.00	5,577.00	44.23
001-320-000-01 BASIC FEE (POLICE DEPT.)	0	0.00	0.00	0.00	0.00	0.00
001-320-000-02 POLICE FEE -CITATION	3,000	180.00	1,939.00	0.00	1,061.00	64.63
001-320-000-03 POLICE/FINGERPRINT REVENU	0	10.00	25.00	0.00 (25.00)	0.00
001-320-000-04 SUMMONS FEE FOR PARKING T	0	0.00	40.00	0.00 (40.00)	0.00
001-321-000-00 LOT 5 (OLD D&L/CVB PROPER	0	0.00	0.00	0.00	0.00	0.00
TOTAL FINES AND FEES	13,000	526.00	6,427.00	0.00	6,573.00	49.44
LIC PERMITS & FRANCHISE						
001-325-000-00 CITY BUSINESS LICENSE	17,000	225.00	10,176.50	0.00	6,823.50	59.86
001-326-000-00 BUILDING PERMIT FEES	40,000	1,883.76	26,951.56	0.00	13,048.44	67.38
001-326-000-10 PROPERTY REGIST -VACANT	0	0.00	3,200.00	0.00 (3,200.00)	0.00
001-328-000-00 FRANCHISE FEES	55,000	9,022.38	27,325.52	0.00	27,674.48	49.68
001-330-000-00 IRP TRUCK FEE	30,000	0.00	7,756.35	0.00	22,243.65	25.85
TOTAL LIC PERMITS & FRANCHISE	142,000	11,131.14	75,409.93	0.00	66,590.07	53.11
OTHER FEES						
001-340-000-00 DONATIONS THEATRE	25,000	10.00	5,080.00	0.00	19,920.00	20.32
001-340-345-00 CAC REV, CONCESSIONS, MERCH	2,000	0.00	367.85	0.00	1,632.15	18.39
001-340-345-01 CAC REVENUE RENTALS	1,000	0.00	0.00	0.00	1,000.00	0.00
001-340-345-02 CAC REVENUE TICKETS	25,000	0.00	5,099.93	0.00	19,900.07	20.40
001-340-345-03 CAC CLASSROOM REV	500	0.00	1,903.07	0.00 (1,403.07)	380.61
001-340-345-04 CAC CONTRIBUTIONS FROM O	0	0.00	720.00	0.00 (720.00)	0.00
001-341-000-00 PSC MUNICIPAL SURCHARGE	0	0.00	0.00	0.00	0.00	0.00
001-341-000-01 PSC MUN SURCHARGE OLD ACC	0	0.00	0.00	0.00	0.00	0.00
001-345-000-00 RENTS	30,000	30,000.00	30,000.00	0.00	0.00	100.00
TOTAL OTHER FEES	83,500	30,010.00	43,170.85	0.00	40,329.15	51.70
HEALTH AND SAFETY						
001-351-000-00 POLICE PROTECTION FEES	200,000	22,292.87	162,107.26	0.00	37,892.74	81.05
001-352-000-00 FIRE PROTECTION FEES	300,000	31,136.17	230,210.77	0.00	69,789.23	76.74
TOTAL HEALTH AND SAFETY	500,000	53,429.04	392,318.03	0.00	107,681.97	78.46

001-GENERAL FUND

% OF YEAR COMPLETED: 66.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
OUTSIDE DISTRICTS						
001-358-000-00 EVENT CENTER REVENUE	9,000	88.00	2,000.00	0.00	7,000.00	22.22
001-358-000-05 EVENT CENTER RENTAL	0	3,100.00	10,101.25	0.00 (10,101.25)	0.00
001-358-000-99 EVENT CENTER ALCOHOL	0	4,887.95	6,544.95	0.00 (6,544.95)	0.00
TOTAL OUTSIDE DISTRICTS	9,000	8,075.95	18,646.20	0.00 (9,646.20)	207.18
CHARGES FOR SERVICES						
001-362-000-00 SYC CONTRIB. UCC AND BOE	45,000	0.00	0.00	0.00	45,000.00	0.00
001-362-000-01 SYC UTILITY REVENUE	2,000	148.50	1,218.50	0.00	781.50	60.93
001-362-000-02 SYC CAMP BUCANNEER FEES	30,000	150.00	39,429.50	0.00 (9,429.50)	131.43
001-362-000-03 SYC DRILL TEAM FEES	1,000	35.00	940.00	0.00	60.00	94.00
001-362-000-04 SYC BASKETBALL FEES	18,000	6,259.00	24,816.00	0.00 (6,816.00)	137.87
001-362-000-05 SYC ROOM RENTAL FEES	6,000	1,465.00	4,632.00	0.00	1,368.00	77.20
001-362-000-06 SYC ART/DRAMA FEES	0	0.00	0.00	0.00	0.00	0.00
001-362-000-07 SYC AFTER SCHOOL FEES	40,000	2,920.00	72,812.87	0.00 (32,812.87)	182.03
001-362-000-08 SYC DRINK/SNACK MACHINE	0	0.00	0.00	0.00	0.00	0.00
001-362-000-09 SYC DONATIONS	17,000	0.00	15,010.00	0.00	1,990.00	88.29
001-362-000-10 SYC KARATE FEES	2,000	565.00	3,205.00	0.00 (1,205.00)	160.25
001-362-000-11 RED RIBBON WEEK	0	0.00	0.00	0.00	0.00	0.00
001-362-000-12 SYC GIRLS GO GOLFING	0	0.00	0.00	0.00	0.00	0.00
001-362-000-13 UCARE/SYC	0	0.00	0.00	0.00	0.00	0.00
001-362-000-14 SYC BINGO FUND RAISER	0	0.00	0.00	0.00	0.00	0.00
001-362-000-15 SYC CHILDRENS FESTIVAL DO	0	0.00	250.00	0.00 (250.00)	0.00
001-362-000-16 SYC TEEN DANCES	0	0.00	0.00	0.00	0.00	0.00
001-362-000-17 ZUMBA REVENUE	500	90.00	1,090.00	0.00 (590.00)	218.00
001-362-000-18 YOGA FITNESS CLASS REVENU	1,000	351.00	1,508.00	0.00 (508.00)	150.80
001-362-000-19 GUITAR LESSONS REVENUE	0	0.00	33.00	0.00 (33.00)	0.00
001-362-000-20 SYC MISC ACTV REVENUE ITI	500	0.00	0.00	0.00	500.00	0.00
001-362-000-21 DONATIONS-SYCC CAPITAL/EQ	30,000	0.00	4,196.86	0.00	25,803.14	13.99
001-362-000-99 SYC REQUEST	0	0.00	0.00	0.00	0.00	0.00
TOTAL CHARGES FOR SERVICES	193,000	11,983.50	169,141.73	0.00	23,858.27	87.64
GRANTS						
001-365-000-00 POLICE DEPT.- RECOVERY GR	0	0.00	0.00	0.00	0.00	0.00
001-365-000-01 USDA GRANT-FARMERS MARKET	0	0.00	0.00	0.00	0.00	0.00
001-365-000-02 LWCF GRANT/ NB PARK	0	0.00	0.00	0.00	0.00	0.00
001-365-000-35 FEMA GRANT #2 GENERATOR	0	4,666.97	6,222.63	0.00 (6,222.63)	0.00
001-365-000-36 FEMA GRANT #1 GENERATOR	0	0.00	0.00	0.00	0.00	0.00
001-366-000-00 POLICE DEPT. - GRANTS	0	0.00	6,427.02	0.00 (6,427.02)	0.00
001-366-000-01 SYCC GRANTS	0	0.00	0.00	0.00	0.00	0.00
001-366-000-02 RIVER WALK TRAIL GRANT	0	0.00	0.00	0.00	0.00	0.00
001-366-000-04 SAFE WAYS TO SCHOOL GRANT	0	0.00	0.00	0.00	0.00	0.00
001-366-000-05 HISTORIC LAND MARK GRANT	0	0.00	0.00	0.00	0.00	0.00
001-366-000-06 STREET DEPT. GRANTS	0	0.00	0.00	0.00	0.00	0.00
001-366-000-07 POLICE HMLAND GRANT TRAIN	0	0.00	0.00	0.00	0.00	0.00
001-366-000-08 NEA GRANT (WAMSB)	0	0.00	0.00	0.00	0.00	0.00
001-366-000-09 VOLUNTEER COORDINATOR GRA	0	0.00	0.00	0.00	0.00	0.00
001-366-000-10 Reclassify grant/donation	0	0.00	0.00	0.00	0.00	0.00
001-366-000-11 Reclassify grant/donation	0	0.00	0.00	0.00	0.00	0.00

001-GENERAL FUND

% OF YEAR COMPLETED: 66.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
001-366-000-12 GATEWAY WEST GRANT REV	20,000	0.00	6,596.06	0.00	13,403.94	32.98
001-366-000-13 LAND WATR CONS GRT(LWCF)F	0	0.00	0.00	0.00	0.00	0.00
001-366-000-14 CULTURE ARTS GRNT (THEATR	0	0.00	0.00	0.00	0.00	0.00
001-366-000-15 REAP-CLEAN UP GRANT	0	0.00	0.00	0.00	0.00	0.00
001-366-000-16 CULTURE ARTS GRNT(ADA THE	0	0.00	0.00	0.00	0.00	0.00
001-366-000-99 FIRE GRANT	38,000	0.00	0.00	0.00	38,000.00	0.00
001-368-000-01 CONTRIBUTION VOL. FIRE DE	0	0.00	0.00	0.00	0.00	0.00
001-368-000-02 2010 BOND ISSUE	0	0.00	0.00	0.00	0.00	0.00
001-368-000-03 CONTRIBUTIONS BOE-PRO OFF	0	0.00	0.00	0.00	0.00	0.00
001-368-000-04 SANITARY REPAY LOAN	0	0.00	0.00	0.00	0.00	0.00
001-368-000-05 CONTRIBUTION TO CAC PROGR	0	0.00	0.00	0.00	0.00	0.00
TOTAL GRANTS	58,000	4,666.97	19,245.71	0.00	38,754.29	33.18
INTRAFUND CONTR/CHARGES						
001-369-000-00 CONTRIBUTION FUNDS-BRUSHY	0	0.00	0.00	0.00	0.00	0.00
001-369-000-01 CONTRIBUTION FRM MUN STAB	0	0.00	0.00	0.00	0.00	0.00
001-369-000-02 CONTRIB FROM SALESTAX FU	2,172,194	500,000.00	1,000,000.00	0.00	1,172,194.00	46.04
001-370-000-00 LATE CHARGES - GEN FUND	200	128.66	929.55	0.00	729.55)	464.78
TOTAL INTRAFUND CONTR/CHARGES	2,172,394	500,128.66	1,000,929.55	0.00	1,171,464.45	46.07
OTHER REVENUE						
001-376-000-00 GAMING TAX INCOME	10,000	799.59	6,825.33	0.00	3,174.67	68.25
001-377-000-00 RECRD CAPITAL TRNS FRM CS	0	0.00	0.00	0.00	0.00	0.00
001-379-000-00 GAIN/LOSS SALE OF FIXED A	0	0.00	0.00	0.00	0.00	0.00
001-380-000-00 GENERAL FUND INTEREST	400	0.00	1,220.23	0.00	820.23)	305.06
001-381-000-00 STREET DEPT. BILLING/PCAR	4,000	0.00	6,575.00	0.00	2,575.00)	164.38
001-382-000-00 REBATES-REFUNDS PCARD	3,500	0.00	2,256.87	0.00	1,243.13	64.48
001-394-000-00 POLICE FORFEITURE CONFISC	0	0.00	1,240.65	0.00	1,240.65)	0.00
001-397-000-00 VIDEO LOTTERY	20,000	0.00	12,386.71	0.00	7,613.29	61.93
001-399-000-00 MISCELLANEOUS REVENUE	50,000	8,308.05	77,965.84	0.00	27,965.84)	155.93
001-399-000-01 CAT TAG REGISTRATION	0	0.00	0.00	0.00	0.00	0.00
001-399-000-02 HISTORIC LANDMARKS REV	0	0.00	0.00	0.00	0.00	0.00
001-399-000-05 EVENT/FIREWORK REVENUE	0	0.00	4,000.00	0.00	4,000.00)	0.00
TOTAL OTHER REVENUE	87,900	9,107.64	112,470.63	0.00	24,570.63)	127.95
TOTAL REVENUE	6,229,757	792,746.48	4,152,385.17	0.00	2,077,371.83	66.65

001-GENERAL FUND

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
ECONOMIC DEVELOPMENT						
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CONTRIBUTIONS						
001-402-567-00 ECONOMIC DEVELOPMENT	60,000	0.00	60,000.00	0.00	0.00	100.00
TOTAL CONTRIBUTIONS	60,000	0.00	60,000.00	0.00	0.00	100.00
TOTAL ECONOMIC DEVELOPMENT	60,000	0.00	60,000.00	0.00	0.00	100.00
MAYOR'S OFFICE						
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SALARIES & BENEFITS						
001-409-101-00 MAYOR'S ELECTED SALARY	3,000	250.00	2,000.00	0.00	1,000.00	66.67
001-409-103-00 MAYOR'S ASSISTANT SALARY	31,000	2,201.54	19,411.83	0.00	11,588.17	62.62
001-409-104-00 MAYOR'S F.I.C.A.	2,650	185.77	1,623.81	0.00	1,026.19	61.28
001-409-105-00 MAYOR'S INSURANCE	27,000	1,858.46	19,398.34	0.00	7,601.66	71.85
001-409-106-00 MAYOR'S RETIREMENT	2,500	172.27	1,492.36	0.00	1,007.64	59.69
001-409-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	66,150	4,668.04	43,926.34	0.00	22,223.66	66.40
CONTRACTUAL SERVICES						
001-409-211-00 MAYOR'S TELEPHONE	2,100	123.11	1,240.16	0.00	859.84	59.06
001-409-214-00 MAYOR'S TRAVEL	1,000	0.00	0.00	0.00	1,000.00	0.00
001-409-218-00 MAYOR'S POSTAGE	14,000	1,940.56	10,455.43	0.00	3,544.57	74.68
001-409-220-00 MAYOR'S LEGAL PUBLICATION	2,700	0.00	101.06	0.00	2,598.94	3.74
001-409-222-00 MAYOR'S DUES	3,600	0.00	1,866.96	0.00	1,733.04	51.86
001-409-223-00 PROFESSIONAL SERVICES	9,000	125.00	3,475.00	0.00	5,525.00	38.61
001-409-223-01 PROFESSIONAL (surveys)	40,000	2,015.00	8,765.00	0.00	31,235.00	21.91
001-409-226-00 MAYOR'S INSURANCE & BONDS	1,500	10,291.18)	29.63	0.00	1,470.37	1.98
TOTAL CONTRACTUAL SERVICES	73,900	6,087.51)	25,933.24	0.00	47,966.76	35.09
COMMODITIES						
001-409-341-00 MAYOR'S SUPPLIES & MATERI	68,143	3,758.87	53,660.02	0.00	14,482.98	78.75
001-409-341-05 EVENT/FIREWORK EXPENSE	65,000	0.00	45,804.60	0.00	19,195.40	70.47
001-409-341-06 VOLUNTEER COORDINATOR EXP	0	0.00	0.00	0.00	0.00	0.00
001-409-341-07 NEA GRANT EXPENSE	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	133,143	3,758.87	99,464.62	0.00	33,678.38	74.71
CAPITAL OUTLAY						
001-409-457-00 MAYOR'S CAPITAL OUTLAY MI	0	0.00	0.00	0.00	0.00	0.00
001-409-458-00 MAYOR'S REPAY SANITARY/WA	0	0.00	0.00	0.00	0.00	0.00
001-409-458-01 TRANSFER TO SANITARY FUND	0	0.00	0.00	0.00	0.00	0.00
001-409-460-00 SANITARY BD (BRUSHY FOR)L	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00

001-GENERAL FUND

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CONTRIBUTIONS						
001-409-568-00 CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
NON-OPERATING EXPENSES						
001-409-670-00 PROG ENK NOTE PAYABLE INT	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL MAYOR'S OFFICE	273,193	2,339.40	169,324.20	0.00	103,868.80	61.98
COUNCIL						
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SALARIES & BENEFITS						
001-410-101-00 COUNCIL'S ELECTED SALARIE	12,000	1,000.00	7,600.00	0.00	4,400.00	63.33
001-410-103-00 CAT CONTROL SALARY	0	0.00	0.00	0.00	0.00	0.00
001-410-104-00 COUNCIL'S F.I.C.A.	1,000	76.50	581.40	0.00	418.60	58.14
001-410-106-00 COUNCIL'S RETIREMENT	225	18.00	144.00	0.00	81.00	64.00
TOTAL SALARIES & BENEFITS	13,225	1,094.50	8,325.40	0.00	4,899.60	62.95
CONTRACTUAL SERVICES						
001-410-211-00 CLOSE CAP OUTLAY EXP	0	0.00	0.00	0.00	0.00	0.00
001-410-214-00 COUNCIL TRAVEL	0	0.00	0.00	0.00	0.00	0.00
001-410-223-00 PROFESSIONAL (LEGAL)	15,000	1,250.00	10,000.00	0.00	5,000.00	66.67
001-410-226-00 COUNCIL INSURANCE (PROPER	11,000	6.82	7,113.44	0.00	3,886.56	64.67
TOTAL CONTRACTUAL SERVICES	26,000	1,256.82	17,113.44	0.00	8,886.56	65.82
COMMODITIES						
001-410-341-00 CLOSE CAP OUTLAY EXP	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	0	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY						
001-410-450-01 THEATRE BUILDING	0	0.00	0.00	0.00	0.00	0.00
001-410-450-02 THEATRE CAP**DONOTUSE**	0	0.00	0.00	0.00	0.00	0.00
001-410-450-03 THEATRE GRNT **DONOTUSE**	0	0.00	0.00	0.00	0.00	0.00
001-410-457-00 CAP PUBLIC SAFETY COMP RE	0	0.00	0.00	0.00	0.00	0.00
001-410-459-00 COUNCIL CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00
001-410-459-01 PROPERTY PURCHASE 48EMAIN	0	0.00	0.00	0.00	0.00	0.00
001-410-459-02 PROPERTY PURCHASE MADISON	0	0.00	0.00	0.00	0.00	0.00
001-410-460-00 CAT CONTROL EXPENSE	3,000	10.00	610.00	0.00	2,390.00	20.33
TOTAL CAPITAL OUTLAY	3,000	10.00	610.00	0.00	2,390.00	20.33
CONTRIBUTIONS						
001-410-568-00 CONTRIBUTIONS(facade)	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00

001-GENERAL FUND

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
NON-OPERATING EXPENSES						
001-410-999-00 Reclassify SanNote Ord 36	0	0.00	0.00	0.00	0.00	0.00
001-410-999-50 RecordCapPavCostPdByCoalt	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL COUNCIL	42,225	2,361.32	26,048.84	0.00	16,176.16	61.69
RECORDER						
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SALARIES & BENEFITS						
001-411-101-00 RECORDER'S ELECTED SALARY	6,000	500.00	4,000.00	0.00	2,000.00	66.67
001-411-104-00 RECORDER'S F.I.C.A.	460	38.25	306.00	0.00	154.00	66.52
001-411-106-00 RECORDER'S RETIREMENT	540	20.17	141.20	0.00	398.80	26.15
TOTAL SALARIES & BENEFITS	7,000	558.42	4,447.20	0.00	2,552.80	63.53
CONTRACTUAL SERVICES						
001-411-214-00 RECORDER TRAVEL	600	0.00	0.00	0.00	600.00	0.00
001-411-222-00 RECORDER DUES	50	0.00	35.00	0.00	15.00	70.00
001-411-226-00 INSURANCE/COMPENSATION/bo	1,000	6.82	198.87	0.00	801.13	19.89
TOTAL CONTRACTUAL SERVICES	1,650	6.82	233.87	0.00	1,416.13	14.17
TOTAL RECORDER	8,650	565.24	4,681.07	0.00	3,968.93	54.12
TREASURER						
=====						
SALARIES & BENEFITS						
001-413-101-00 TREASURER'S SALARY	8,200	626.36	5,637.31	0.00	2,562.69	68.75
001-413-103-00 TREASURER'S ASSISTANT SAL	0	0.00	0.00	0.00	0.00	0.00
001-413-104-00 TREASURER'S F.I.C.A.	630	47.92	431.28	0.00	198.72	68.46
001-413-105-00 TREASURER'S GROUP INSURAN	2,400	39.23	360.59	0.00	2,039.41	15.02
001-413-106-00 TREASURER'S RETIREMENT	750	56.38	507.41	0.00	242.59	67.65
001-413-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	11,980	769.89	6,936.59	0.00	5,043.41	57.90
CONTRACTUAL SERVICES						
001-413-214-00 TREASURER'S TRAVEL	0	0.00	0.00	0.00	0.00	0.00
001-413-224-00 AUDIT	9,000	0.00	6,661.75	0.00	2,338.25	74.02
001-413-226-00 TREASURER'S INSURANCE & B	500	6.82	25.59	0.00	474.41	5.12
TOTAL CONTRACTUAL SERVICES	9,500	6.82	6,687.34	0.00	2,812.66	70.39
TOTAL TREASURER	21,480	776.71	13,623.93	0.00	7,856.07	63.43

001-GENERAL FUND

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
COURT						
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SALARIES & BENEFITS						
001-416-103-00 POLICE JUDGE SALARY	8,500	708.33	5,666.64	0.00	2,833.36	66.67
001-416-104-00 POLICE JUDGE FICA	651	54.19	433.52	0.00	217.48	66.59
001-416-105-00 POLICE JUDGE INSURANCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	9,151	762.52	6,100.16	0.00	3,050.84	66.66
CONTRACTUAL SERVICES						
001-416-221-00 POLICE JUDGE TRAINING	300	0.00	120.00	0.00	180.00	40.00
001-416-226-00 POLICE JUDGE INS BONDS	300	12.00	110.30	0.00	189.70	36.77
TOTAL CONTRACTUAL SERVICES	600	12.00	230.30	0.00	369.70	38.38
TOTAL COURT	9,751	774.52	6,330.46	0.00	3,420.54	64.92

CITY ATTORNEY
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SALARIES & BENEFITS						
001-417-101-00 CITY ATTORNEY	0	0.00	0.00	0.00	0.00	0.00
001-417-103-00 CITY ATTORNEY (ASSISTANT)	0	0.00	0.00	0.00	0.00	0.00
001-417-104-00 CITY ATTORNEY FICA	0	0.00	0.00	0.00	0.00	0.00
001-417-105-00 CITY ATTORNEY INSURANCE	0	0.00	0.00	0.00	0.00	0.00
001-417-106-00 CITY ATTORNEY RETIREMENT	0	0.00	0.00	0.00	0.00	0.00
001-417-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	0	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES						
001-417-221-00 CITY ATTORNEY TRAINING	0	0.00	0.00	0.00	0.00	0.00
001-417-222-00 CITY ATTORNEY DUES	0	0.00	0.00	0.00	0.00	0.00
001-417-226-00 CITY ATTORNEY INS UNEMPL	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
TOTAL CITY ATTORNEY	0	0.00	0.00	0.00	0.00	0.00

CITY ENGINEER
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SALARIES & BENEFITS						
001-420-103-00 CITY ENGINEER SALARY	21,500	1,646.60	14,819.40	0.00	6,680.60	68.93
001-420-104-00 CITY ENGINEER FICA TAX	1,650	127.12	1,144.08	0.00	505.92	69.34
001-420-106-00 CITY ENGINEER RETIREMENT	1,940	148.20	1,333.80	0.00	606.20	68.75
TOTAL SALARIES & BENEFITS	25,090	1,921.92	17,297.28	0.00	7,792.72	68.94

001-GENERAL FUND

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CONTRACTUAL SERVICES						
001-420-221-00 ENGINEER TRAINING	500	0.00	0.00	0.00	500.00	0.00
001-420-223-00 CITY ARCHITECT	0	0.00	0.00	0.00	0.00	0.00
001-420-223-01 ENGINEERING SERVICES (POT	0	0.00	0.00	0.00	0.00	0.00
001-420-226-00 CITY ENGINEER INS & BONDS	600	48.40	201.06	0.00	398.94	33.51
TOTAL CONTRACTUAL SERVICES	1,100	48.40	201.06	0.00	898.94	18.28
TOTAL CITY ENGINEER	26,190	1,970.32	17,498.34	0.00	8,691.66	66.81

REGIONAL DUES
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CONTRACTUAL SERVICES						
001-435-222-00 REGIONAL DUES	5,964	0.00	5,964.00	0.00	0.00	100.00
TOTAL CONTRACTUAL SERVICES	5,964	0.00	5,964.00	0.00	0.00	100.00
TOTAL REGIONAL DUES	5,964	0.00	5,964.00	0.00	0.00	100.00

HOUSING
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COMMODITIES						
001-436-341-99 CLEAN UP ASSISTANCE EXP	5,000	0.00	0.00	0.00	5,000.00	0.00
001-436-354-00 HOUSING ENFORCEMENT	30,000	0.00	0.00	0.00	30,000.00	0.00
TOTAL COMMODITIES	35,000	0.00	0.00	0.00	35,000.00	0.00
TOTAL HOUSING	35,000	0.00	0.00	0.00	35,000.00	0.00

ZONING
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SALARIES & BENEFITS						
001-437-103-00 ZONING SALARY	39,000	3,000.00	27,000.00	0.00	12,000.00	69.23
001-437-104-00 ZONING F.I.C.A.	2,985	229.50	2,065.50	0.00	919.50	69.20
001-437-105-00 ZONING HEALTH INS	6,700	451.23	4,830.95	0.00	1,869.05	72.10
001-437-106-00 ZONING RETIREMENT	3,900	270.00	2,430.00	0.00	1,470.00	62.31
001-437-109-00 COMPENSATED ABSENCE ZONIN	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	52,585	3,950.73	36,326.45	0.00	16,258.55	69.08
CONTRACTUAL SERVICES						
001-437-214-00 TRAVEL EXPENSE	1,800	0.00	757.02	0.00	1,042.98	42.06
001-437-221-00 ZONING TRAINING	1,000	0.00	0.00	0.00	1,000.00	0.00
001-437-226-00 ZONING INSURANCE & BONDS	1,750	119.00	567.29	0.00	1,182.71	32.42
TOTAL CONTRACTUAL SERVICES	4,550	119.00	1,324.31	0.00	3,225.69	29.11

001-GENERAL FUND

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
COMMODITIES						
001-437-341-00 ZONING SUPPLIES	1,500	67.00	67.00	0.00	1,433.00	4.47
TOTAL COMMODITIES	1,500	67.00	67.00	0.00	1,433.00	4.47
TOTAL ZONING	58,635	4,136.73	37,717.76	0.00	20,917.24	64.33
ELECTION						
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SALARIES & BENEFITS						
001-438-103-00 ELECTION SALARIES	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	0	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES						
001-438-230-00 ELECTION	9,500	0.00	0.00	0.00	9,500.00	0.00
TOTAL CONTRACTUAL SERVICES	9,500	0.00	0.00	0.00	9,500.00	0.00
TOTAL ELECTION	9,500	0.00	0.00	0.00	9,500.00	0.00
DATA PROCESSING						
=====						
CONTRACTUAL SERVICES						
001-439-230-00 DATA PROCESSING	30,000	498.13	28,208.07	0.00	1,791.93	94.03
TOTAL CONTRACTUAL SERVICES	30,000	498.13	28,208.07	0.00	1,791.93	94.03
CAPITAL OUTLAY						
001-439-459-00 DATA PROCESSING CAPITAL O	5,000	0.00	0.00	0.00	5,000.00	0.00
TOTAL CAPITAL OUTLAY	5,000	0.00	0.00	0.00	5,000.00	0.00
NON-OPERATING EXPENSES						
001-439-670-00 RDT SERVER ACCRD INT	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL DATA PROCESSING	35,000	498.13	28,208.07	0.00	6,791.93	80.59
CITY HALL						
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SALARIES & BENEFITS						
001-440-103-00 CITY HALL JANITOR SALARY	39,400	2,743.13	25,022.28	0.00	14,377.72	63.51
001-440-104-00 CITY HALL FICA	3,014	207.60	1,896.19	0.00	1,117.81	62.91
001-440-105-00 CITY HALL JANITOR INSURAN	1,400	39.23	360.59	0.00	1,039.41	25.76
001-440-106-00 GROUP RETIREMENT	3,560	246.88	2,252.01	0.00	1,307.99	63.26
001-440-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	47,374	3,236.84	29,531.07	0.00	17,842.93	62.34

001-GENERAL FUND

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CONTRACTUAL SERVICES						
001-440-213-00 CITY HALL UTILITIES	21,000	1,790.02	13,033.05	0.00	7,966.95	62.06
001-440-216-00 CITY HALL MAINTENANCE & R	5,000	181.28	3,921.94	0.00	1,078.06	78.44
001-440-226-00 CITY HALL INSURANCE & BON	1,500	146.18	644.84	0.00	855.16	42.99
TOTAL CONTRACTUAL SERVICES	27,500	2,117.48	17,599.83	0.00	9,900.17	64.00
COMMODITIES						
001-440-341-00 CITY HALL SUPPLIES	2,000	42.05	1,172.41	0.00	827.59	58.62
TOTAL COMMODITIES	2,000	42.05	1,172.41	0.00	827.59	58.62
CAPITAL OUTLAY						
001-440-459-00 CITY HALL CAPITAL	10,000	2,709.44	2,709.44	0.00	7,290.56	27.09
TOTAL CAPITAL OUTLAY	10,000	2,709.44	2,709.44	0.00	7,290.56	27.09
CONTRIBUTIONS						
001-440-570-00 DEPRECIATION EXP CURR YR	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL CITY HALL	86,874	8,105.81	51,012.75	0.00	35,861.25	58.72
MUN FINANCE CONTRIB						
=====						
SALARIES & BENEFITS						
001-444-000-00 TRANSF TO MUN FINANC STAB	0	0.00	0.00	0.00	0.00	0.00
001-444-000-01 CONTRIBUTION TO FLOOD CON	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	0	0.00	0.00	0.00	0.00	0.00
CONTRIBUTIONS						
001-444-566-00 CONTRIBUTION TO RAINY DAY	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL MUN FINANCE CONTRIB	0	0.00	0.00	0.00	0.00	0.00
BAD DEBT						
=====						
NON-OPERATING EXPENSES						
001-550-676-00 BAD DEBT EXPENSE	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL BAD DEBT	0	0.00	0.00	0.00	0.00	0.00

001-GENERAL FUND

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CONTRACTUAL SERVICES						
001-565-230-00 ELECTRICIAN - CONTRACTED	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
TOTAL ELECTRICIAN - CONTRACTED	0	0.00	0.00	0.00	0.00	0.00
CONTINGENCY						
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CONTRIBUTIONS						
001-699-568-00 CONTINGENCY COUNCIL DETER	105,076	0.00	0.00	0.00	105,076.00	0.00
TOTAL CONTRIBUTIONS	105,076	0.00	0.00	0.00	105,076.00	0.00
TOTAL CONTINGENCY	105,076	0.00	0.00	0.00	105,076.00	0.00
POLICE						
=====						
SALARIES & BENEFITS						
001-700-000-00 AUDITOR OPEB	0	0.00	0.00	0.00	0.00	0.00
001-700-103-00 POLICE DEPT. SALARIES	939,375	60,818.19	581,162.33	0.00	358,212.67	61.87
001-700-103-25 POLICE DEPT PRO	0	0.00	0.00	0.00	0.00	0.00
001-700-104-00 POLICE DEPT. FICA TAX	72,000	4,633.71	44,334.45	0.00	27,665.55	61.58
001-700-105-00 POLICE DEPT. GROUP INSURA	139,000	7,122.82	83,894.79	0.00	55,105.21	60.36
001-700-106-00 POLICE DEPT. RETIREMENT	85,000	5,383.40	50,727.23	0.00	34,272.77	59.68
001-700-106-25 POLICE RET PRO	0	0.00	0.00	0.00	0.00	0.00
001-700-108-00 RECOVERY GRANT OVERTIME E	0	0.00	0.00	0.00	0.00	0.00
001-700-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	1,235,375	77,958.12	760,118.80	0.00	475,256.20	61.53
CONTRACTUAL SERVICES						
001-700-211-00 POLICE DEPT. TELEPHONES	16,000	242.49	9,511.82	0.00	6,488.18	59.45
001-700-213-00 POLICE DEPT UTILITIES	0	0.00	0.00	0.00	0.00	0.00
001-700-214-00 POLICE DEPT. TRAVEL EXPEN	3,000	0.00	1,573.07	0.00	1,426.93	52.44
001-700-221-00 POLICE DEPT. TRAINING	22,000	1,860.00	8,605.16	0.00	13,394.84	39.11
001-700-221-01 POLICE HMLAND GRANT TRAIN	0	0.00	0.00	0.00	0.00	0.00
001-700-225-00 POLICE DEPT. UNIFORM MAIN	0	0.00	0.00	0.00	0.00	0.00
001-700-226-00 POLICE DEPT. INSURANCE &	50,000	2,323.42	31,098.68	0.00	18,901.32	62.20
001-700-233-00 POLICE DEPT. CRIMINAL INV	4,000	0.00	629.00	0.00	3,371.00	15.73
TOTAL CONTRACTUAL SERVICES	95,000	4,425.91	51,417.73	0.00	43,582.27	54.12
COMMODITIES						
001-700-341-00 POLICE DEPT. MAT & SUPPLI	34,700	1,345.54	28,858.73	880.00	4,961.27	85.70
001-700-341-01 POLICE HMLAND GRANT RADIO	0	0.00	0.00	0.00	0.00	0.00
001-700-341-02 POLICE GRANT-(AUDIO SURVE	0	0.00	0.00	0.00	0.00	0.00
001-700-341-03 POLICE GRANTS	0	0.00	0.00	0.00	0.00	0.00
001-700-341-04 CVR-LET-RJ FEES EXPENSED	3,000	122.00	548.00	0.00	2,452.00	18.27

001-GENERAL FUND.

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
001-700-341-05 POLICE VIPS EXPENSES	3,500	0.00	1,223.61	0.00	2,276.39	34.96
001-700-341-06 POLICE FORFEITURE EXPENSE	0	0.00	0.00	0.00	0.00	0.00
001-700-343-00 POLICE DEPT. AUTO SUPPLIE	37,000	8,451.24	30,609.86	49.04	6,341.10	82.86
001-700-344-00 POLICE DEPT. FEEDING PRIS	0	0.00	0.00	0.00	0.00	0.00
001-700-345-00 POLICE DEPT. UNIFORMS	8,000	1,290.32	3,398.27	0.00	4,601.73	42.48
001-700-353-00 RECOVERY GRANT SOFT/HARDW	0	0.00	0.00	0.00	0.00	0.00
001-700-379-00 DISPOSAL/SALE ASSETS	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	86,200	11,209.10	64,638.47	929.04	20,632.49	76.06
CAPITAL OUTLAY						
001-700-459-00 POLICE DEPT. NEW EQUIP.	233,294	20,155.63	153,698.46	0.00	79,595.54	65.88
TOTAL CAPITAL OUTLAY	233,294	20,155.63	153,698.46	0.00	79,595.54	65.88
CONTRIBUTIONS						
001-700-570-00 DEPRECIATION EXP CURR YR	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
NON-OPERATING EXPENSES						
001-700-670-00 FORD NOTE PAYABLE INT EXP	0	0.00	0.00	0.00	0.00	0.00
001-700-670-01 LEASE PYMNT CRUISER RDT	0	0.00	0.00	0.00	0.00	0.00
001-700-670-02 RDT LEASE CRUISER EXP	0	0.00	0.00	0.00	0.00	0.00
001-700-670-03 NOTE PAYABLE INT POL CRUI	0	0.00	0.00	0.00	0.00	0.00
001-700-672-00 BOND PAYABLE INT EXP	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL POLICE	1,649,869	113,748.76	1,029,873.46	929.04	619,066.50	62.48
REGIONAL JAIL						
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CONTRACTUAL SERVICES						
001-705-234-00 REGIONAL FEES	1,500	160.00	800.00	0.00	700.00	53.33
TOTAL CONTRACTUAL SERVICES	1,500	160.00	800.00	0.00	700.00	53.33
TOTAL REGIONAL JAIL	1,500	160.00	800.00	0.00	700.00	53.33
FIRE						
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SALARIES & BENEFITS						
001-706-103-00 FIRE DEPT. SALARIES	693,000	44,966.01	433,592.74	0.00	259,407.26	62.57
001-706-104-00 FIRE DEPT. FICA TAX	53,310	3,437.80	33,337.00	0.00	19,973.00	62.53
001-706-105-00 FIRE DEPT. GROUP INSURANC	95,000	6,045.07	64,002.43	0.00	30,997.57	67.37
001-706-106-00 FIRE DEPT. GROUP RETIREME	63,000	3,904.54	37,601.31	0.00	25,398.69	59.68
001-706-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	904,310	58,353.42	568,533.48	0.00	335,776.52	62.87

001-GENERAL FUND

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CONTRACTUAL SERVICES						
001-706-211-00 FIRE DEPT. TELEPHONES	4,600	139.19	2,150.11	0.00	2,449.89	46.74
001-706-213-00 FIRE DEPT. UTILITIES	0	0.00	0.00	0.00	0.00	0.00
001-706-214-00 FIRE DEPT. TRAVEL EXPENSE	4,500	0.00	659.84	0.00	3,840.16	14.66
001-706-216-00 FIRE DEPT. MAINTENANCE	13,000	462.90	5,832.19	0.00	7,167.81	44.86
001-706-221-00 FIRE DEPT. TRAINING	37,500	4,096.34	13,016.57	0.00	24,483.43	34.71
001-706-226-00 FIRE DEPT. INSURANCE & BO	60,000	2,005.82	32,572.65	0.00	27,427.35	54.29
TOTAL CONTRACTUAL SERVICES	119,600	6,704.25	54,231.36	0.00	65,368.64	45.34
COMMODITIES						
001-706-341-00 FIRE DEPT. MATERIAL & SUP	33,500	1,474.99	13,609.53	7.16	19,883.31	40.65
001-706-341-01 VOLUNTEER FIREFIGHTER EXP	30,000	17,645.33	19,882.23	0.00	10,117.77	66.27
001-706-343-00 FIRE DEPT. AUTO SUPPLIES	52,500	1,117.36	20,808.73	193.35	31,497.92	40.00
001-706-345-00 FIRE DEPT. UNIFORMS	5,000	0.00	2,083.97	0.00	2,916.03	41.68
001-706-348-00 FIRE DEPT HAZARDOUS MAT R	500	0.00	0.00	0.00	500.00	0.00
TOTAL COMMODITIES	121,500	20,237.68	56,384.46	200.51	64,915.03	46.57
CAPITAL OUTLAY						
001-706-459-00 FIRE DEPT. CAPITAL OUTLAY	207,142	9,184.89	77,157.32	0.00	129,984.68	37.25
001-706-461-00 FIRE GRANT EXPENSE	38,000	0.00	0.00	0.00	38,000.00	0.00
TOTAL CAPITAL OUTLAY	245,142	9,184.89	77,157.32	0.00	167,984.68	31.47
CONTRIBUTIONS						
001-706-570-00 DEPRECIATION EXP CURR YR	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
NON-OPERATING EXPENSES						
001-706-670-00 FIRE TRK NOTE PAYABLE INT	0	0.00	0.00	0.00	0.00	0.00
001-706-672-00 BOND PAYABLE INT EXP	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00

TOTAL FIRE

1,390,55294,480.24756,306.62200.51634,044.8754.40

DOG WARDEN - CONTRACTED

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CONTRACTUAL SERVICES						
001-707-230-00 DOG WARDEN CONTRACTED SER	1,100	0.00	0.00	0.00	1,100.00	0.00
TOTAL CONTRACTUAL SERVICES	1,100	0.00	0.00	0.00	1,100.00	0.00

TOTAL DOG WARDEN - CONTRACTED

1,1000.000.000.001,100.000.00

001-GENERAL FUND

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CONTRACTUAL SERVICES						
001-714-230-00 FLOOD CONTROL-RIVER CLEAN	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
TOTAL FLOOD CONTROL	0	0.00	0.00	0.00	0.00	0.00
FIRE - CONTRACTED						
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CONTRACTUAL SERVICES						
001-715-230-00 FIRE DEP CONTRACTED/HYDRA	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
TOTAL FIRE - CONTRACTED	0	0.00	0.00	0.00	0.00	0.00

STREET

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SALARIES & BENEFITS						
001-750-000-00 AUDITOR OPEB	0	0.00	0.00	0.00	0.00	0.00
001-750-103-00 STREET DEPT. SALARIES	535,000	38,147.43	349,726.34	0.00	185,273.66	65.37
001-750-104-00 STREET DEPT. FICA TAX	41,000	2,918.84	26,766.08	0.00	14,233.92	65.28
001-750-105-00 STREET DEPT. GROUP INSURA	94,000	6,361.86	67,378.10	0.00	26,621.90	71.68
001-750-106-00 STREET DEPT. GROUP RETIRE	47,000	3,433.29	30,490.48	0.00	16,509.52	64.87
001-750-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	717,000	50,861.42	474,361.00	0.00	242,639.00	66.16
CONTRACTUAL SERVICES						
001-750-211-00 STREET DEPT. TELEPHONES	6,500	130.36	3,985.78	0.00	2,514.22	61.32
001-750-213-00 STREET DEPT. UTILITIES	40,000	6,193.24	24,502.42	0.00	15,497.58	61.26
001-750-215-00 CONTRIBUTION TO CPWB	200,000	100,000.00	200,000.00	0.00	0.00	100.00
001-750-226-00 STREET DEPT. INSURANCE &	51,400	1,992.02	28,248.35	0.00	23,151.65	54.96
TOTAL CONTRACTUAL SERVICES	297,900	108,315.62	256,736.55	0.00	41,163.45	86.18
COMMODITIES						
001-750-341-00 STREET DEPT. MAT & SUPPLI	153,000	2,637.21	84,958.02	52.25	67,989.73	55.56
001-750-343-00 STREET DEPT. AUTO SUPPLIE	80,000	8,915.95	59,188.57	0.00	20,811.43	73.99
001-750-345-00 STREET DEPT. UNIFORMS	14,800	1,327.81	10,334.69	0.00	4,465.31	69.83
001-750-379-00 DISPOSAL/SALE ASSETS	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	247,800	12,880.97	154,481.28	52.25	93,266.47	62.36
CAPITAL OUTLAY						
001-750-458-00 WALK TRAIL	4,250	0.00	4,249.34	0.00	0.66	99.98
001-750-458-01 SAFE WAYS TO SCHOOL GRANT	0	0.00	0.00	0.00	0.00	0.00
001-750-458-02 STORM SEWER PROJECTS	0	0.00	0.00	0.00	0.00	0.00
001-750-458-03 DOG PARK	0	0.00	0.00	0.00	0.00	0.00
001-750-458-04 CITY PARK PROJECTS	44,206	41,212.83	41,212.83	0.00	2,993.17	93.23

001-GENERAL FUND

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
001-750-458-05 STREET DEPT PROJECTS	176,462	3,893.40	48,981.34	0.00	127,480.66	27.76
001-750-458-06 PROJECTS STREET DEPT MISC	0	0.00	0.00	0.00	0.00	0.00
001-750-458-07 LWCF/ NORTH BUCK. PARK	0	0.00	0.00	0.00	0.00	0.00
001-750-458-08 GATEWAY WEST GRANT EXPENS	20,000	0.00	0.00	0.00	20,000.00	0.00
001-750-459-00 STREET DEPT. CAPITAL OUTL	113,400	7,057.34	77,786.46	0.00	35,613.54	68.59
001-750-459-22 PROPERTY PAYMENT MUDLICK	117,300	9,774.80	78,198.40	0.00	39,101.60	66.67
001-750-459-99 STREET PV JE-RDT	0	0.00	0.00	0.00	0.00	0.00
001-750-461-00 STREET PAVING	665,186	0.00	221,386.64	0.00	443,799.11	33.28
TOTAL CAPITAL OUTLAY	1,140,804	61,938.37	471,815.01	0.00	668,988.74	41.36
CONTRIBUTIONS						
001-750-570-00 DEPRECIATION EXP CURR YR	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
NON-OPERATING EXPENSES						
001-750-670-00 NOTE PAYABLE INT EXP	0	0.00	0.00	0.00	0.00	0.00
001-750-670-03 RDT LEASE RAM TRK	0	0.00	0.00	0.00	0.00	0.00
001-750-670-04 RDT RECORD LEASE PMNT RAM	0	0.00	0.00	0.00	0.00	0.00
001-750-670-05 NOTE PAYABLE INT EXP CONC	0	0.00	0.00	0.00	0.00	0.00
001-750-670-06 N/P INT EXP ENTERPRISE RA	0	0.00	0.00	0.00	0.00	0.00
001-750-672-00 N/P INT 2020 BOND MUDLICK	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL STREET	2,403,504	233,996.38	1,357,393.84	52.25	1,046,057.66	56.48
STREET LIGHTS =====						
CONTRACTUAL SERVICES						
001-751-213-00 STREET LIGHTS	80,000	7,308.56	58,351.89	0.00	21,648.11	72.94
TOTAL CONTRACTUAL SERVICES	80,000	7,308.56	58,351.89	0.00	21,648.11	72.94
TOTAL STREET LIGHTS	80,000	7,308.56	58,351.89	0.00	21,648.11	72.94
TRAFFIC SIGNALS & SIGNS =====						
CONTRACTUAL SERVICES						
001-752-213-00 TRAFFIC SIGNALS POWER	5,000	419.53	2,957.42	0.00	2,042.58	59.15
001-752-230-00 SIGNS & SIGNALS	10,000	0.00	5,072.10	0.00	4,927.90	50.72
TOTAL CONTRACTUAL SERVICES	15,000	419.53	8,029.52	0.00	6,970.48	53.53
TOTAL TRAFFIC SIGNALS & SIGNS	15,000	419.53	8,029.52	0.00	6,970.48	53.53

001-GENERAL FUND

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
COMMODITIES						
001-753-341-00 SNOW REMOVAL	20,000	337.68	9,307.12	0.00	10,692.88	46.54
TOTAL COMMODITIES	20,000	337.68	9,307.12	0.00	10,692.88	46.54
TOTAL SNOW REMOVAL	20,000	337.68	9,307.12	0.00	10,692.88	46.54
AIRPORT =====						
CONTRIBUTIONS						
001-758-567-00 AIRPORT	20,000	0.00	20,000.00	0.00	0.00	100.00
TOTAL CONTRIBUTIONS	20,000	0.00	20,000.00	0.00	0.00	100.00
TOTAL AIRPORT	20,000	0.00	20,000.00	0.00	0.00	100.00
PUBLIC TRANSIT =====						
CONTRIBUTIONS						
001-759-568-00 PUBLIC TRANSIT	15,000	0.00	15,000.00	0.00	0.00	100.00
TOTAL CONTRIBUTIONS	15,000	0.00	15,000.00	0.00	0.00	100.00
TOTAL PUBLIC TRANSIT	15,000	0.00	15,000.00	0.00	0.00	100.00
HEALTH DEPT =====						
CONTRIBUTIONS						
001-803-568-00 BUCKHANNON-UPSHUR HEALTH	5,000	0.00	5,000.00	0.00	0.00	100.00
TOTAL CONTRIBUTIONS	5,000	0.00	5,000.00	0.00	0.00	100.00
TOTAL HEALTH DEPT	5,000	0.00	5,000.00	0.00	0.00	100.00
STORM WATER =====						
COMMODITIES						
001-805-348-00 STORM WATER TO SANITARY	100,000	0.00	100,000.00	0.00	0.00	100.00
TOTAL COMMODITIES	100,000	0.00	100,000.00	0.00	0.00	100.00
TOTAL STORM WATER	100,000	0.00	100,000.00	0.00	0.00	100.00

001-GENERAL FUND

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
PARK 25% TO CPWB =====						
SALARIES & BENEFITS						
001-900-000-00 AUDITOR OPEB	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	0	0.00	0.00	0.00	0.00	0.00
COMMODITIES						
001-900-341-00 PARK-30% HOT/MOT PD TO CP	36,000	2,361.83	20,820.43	0.00	15,179.57	57.83
TOTAL COMMODITIES	36,000	2,361.83	20,820.43	0.00	15,179.57	57.83
CONTRIBUTIONS						
001-900-570-00 DEPRECIATION EXP CURR YR	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL PARK 25% TO CPWB	36,000	2,361.83	20,820.43	0.00	15,179.57	57.83
CVB 75% TO CVB =====						
CONTRACTUAL SERVICES						
001-901-235-00 HOTEL/MOTEL 70% PAID TO C	84,000	5,510.95	48,501.01	0.00	35,498.99	57.74
TOTAL CONTRACTUAL SERVICES	84,000	5,510.95	48,501.01	0.00	35,498.99	57.74
TOTAL CVB 75% TO CVB	84,000	5,510.95	48,501.01	0.00	35,498.99	57.74
ARTS & HUMANITIES =====						
SALARIES & BENEFITS						
001-906-101-00 CAC SALARIES	45,000	528.41	8,186.59	0.00	36,813.41	18.19
001-906-104-00 CAC FICA	3,500	40.44	626.30	0.00	2,873.70	17.89
001-906-105-00 CAC HEALTH INS	7,700	0.00	2,619.69	0.00	5,080.31	34.02
001-906-106-00 CAC RETIREMENT	3,200	11.78	537.78	0.00	2,662.22	16.81
TOTAL SALARIES & BENEFITS	59,400	580.63	11,970.36	0.00	47,429.64	20.15
CONTRACTUAL SERVICES						
001-906-213-00 CAC UTILITIES	8,000	769.60	4,935.04	0.00	3,064.96	61.69
001-906-216-00 THEATRE MAINTENANCE/UTILI	9,000	243.46	4,703.99	0.00	4,296.01	52.27
001-906-223-00 CAC PROFESSIONAL SERVICES	6,000	0.00	1,632.00	0.00	4,368.00	27.20
001-906-226-00 CAC INSURANCE & BONDS	5,200	6.82	3,577.37	0.00	1,622.63	68.80
TOTAL CONTRACTUAL SERVICES	28,200	1,019.88	14,848.40	0.00	13,351.60	52.65
COMMODITIES						
001-906-341-00 CAC SUPPLIES & EXPENSES	15,000	196.43	1,485.68	0.00	13,514.32	9.90
001-906-341-01 CAC BOOKINGS	22,800	0.00	1,898.69	0.00	20,901.31	8.33
001-906-341-04 CAC GALLERY MANAGEMENT	6,000	0.00	6,000.00	0.00	0.00	100.00
TOTAL COMMODITIES	43,800	196.43	9,384.37	0.00	34,415.63	21.43

001-GENERAL FUND

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CAPITAL OUTLAY						
001-906-450-01 THEATRE BLDG	22,263	6,426.83	10,392.75	0.00	11,870.25	46.68
001-906-459-00 THEATRE CAPITAL	64,000	5,220.65	42,765.20	0.00	21,234.80	66.82
001-906-459-01 CULTURE ARTS GRANT (ADA T	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	86,263	11,647.48	53,157.95	0.00	33,105.05	61.62
TOTAL ARTS & HUMANITIES	217,663	13,444.42	89,361.08	0.00	128,301.92	41.05
STOCKERT YOUTH CENTER =====						
SALARIES & BENEFITS						
001-907-101-00 STOCKERT YOUTH CENTER SAL	169,000	14,279.44	146,937.36	0.00	22,062.64	86.95
001-907-103-00 CAMP BUCANNEER SALARIES	87,200	1,562.76	7,055.76	0.00	80,144.24	8.09
001-907-103-01 SYC BUS DRIVERS	0	0.00	0.00	0.00	0.00	0.00
001-907-104-00 FICA TAX	19,600	1,211.92	11,780.61	0.00	7,819.39	60.11
001-907-105-00 GROUP INSURANCE	51,000	3,415.15	34,901.69	0.00	16,098.31	68.43
001-907-106-00 GROUP RETIREMENT	15,210	897.49	9,034.20	0.00	6,175.80	59.40
001-907-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	342,010	21,366.76	209,709.62	0.00	132,300.38	61.32
CONTRACTUAL SERVICES						
001-907-211-00 TELEPHONES	6,000	431.57	3,296.65	0.00	2,703.35	54.94
001-907-213-00 UTILITIES	17,000	2,913.26	13,120.79	0.00	3,879.21	77.18
001-907-214-00 TRAVEL EXPENSE	500	0.00	0.00	0.00	500.00	0.00
001-907-216-00 MAINTENANCE	7,000	291.86	5,688.89	450.00	861.11	87.70
001-907-218-00 POSTAGE	250	0.00	0.00	0.00	250.00	0.00
001-907-221-00 TRAINING	275	0.00	200.00	0.00	75.00	72.73
001-907-223-00 PROFESSIONAL SERVICES ENG	0	0.00	0.00	0.00	0.00	0.00
001-907-226-00 INSURANCE & BONDS	13,000	280.20	7,094.91	0.00	5,905.09	54.58
001-907-230-00 SYC CONTRACTURAL BUS SER	0	0.00	0.00	0.00	0.00	0.00
001-907-230-01 WORK STUDY/AMERICORP	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	44,025	3,916.89	29,401.24	450.00	14,173.76	67.81
COMMODITIES						
001-907-341-00 MATERIALS & SUPPLIES EXPE	7,200	223.67	3,498.93	264.00	3,437.07	52.26
001-907-341-01 OPERATING EXPENSES	3,000	0.00	1,002.32	0.00	1,997.68	33.41
001-907-343-00 SYC AUTO SUPPLIES	9,900	141.80	6,629.65	0.00	3,270.35	66.97
001-907-354-00 DRILL TEAM	1,000	0.00	463.59	0.00	536.41	46.36
001-907-355-00 DANCE TEAM	0	0.00	0.00	0.00	0.00	0.00
001-907-356-00 YOUTH BASKETBALL	18,000	1,123.28	4,982.36	0.00	13,017.64	27.68
001-907-357-00 TUTORING	0	0.00	0.00	0.00	0.00	0.00
001-907-358-00 MISC. DANCE/PARTIES	0	0.00	0.00	0.00	0.00	0.00
001-907-359-00 ART/DRAMA PROGRAM	0	0.00	50.52	0.00	50.52	0.00
001-907-360-00 CAMP BUCANNEER SUPPLIES	13,000	0.00	1,291.13	0.00	11,708.87	9.93
001-907-361-00 AFTER SCHOOL SUPPLIES	6,000	711.99	5,528.54	0.00	471.46	92.14
001-907-362-00 DRINK/SNACK MACHINE	0	0.00	0.00	0.00	0.00	0.00
001-907-363-00 KARATE CLASS INSTRUCTION	2,600	200.00	2,344.00	0.00	256.00	90.15

001-GENERAL FUND

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
TOTAL CONVENTION CENTER	121,372	12,739.86	54,469.06	0.00	66,902.94	44.88
HISTORIC LANDMARKS =====						
CONTRACTUAL SERVICES						
001-911-223-00 HISTORIC LAND MARK EXPENS	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
TOTAL HISTORIC LANDMARKS	0	0.00	0.00	0.00	0.00	0.00
PUBLIC SAFETY =====						
CONTRACTUAL SERVICES						
001-976-213-00 SAFETY COMPLEX UTILITIES	20,000	3,205.90	16,291.14	0.00	3,708.86	81.46
001-976-216-00 SAFETY COMPLEX MAINT	8,000	119.48	8,760.53	0.00 (760.53)	109.51
001-976-226-00 SAFETY COMPLEX INSURANCE	9,000	0.00	4,431.62	0.00	4,568.38	49.24
TOTAL CONTRACTUAL SERVICES	37,000	3,325.38	29,483.29	0.00	7,516.71	79.68
CAPITAL OUTLAY						
001-976-459-00 SAFETY COMPLEX CAPITAL IM	0	0.00	0.00	0.00	0.00	0.00
001-976-459-01 PUBLIC SAFETY TRAINING FA	50,000	0.00	26,500.00	0.00	23,500.00	53.00
001-976-459-35 FEMA GRANT#2 GENERATOR EX	0	0.00	5,039.28	0.00 (5,039.28)	0.00
001-976-459-36 FEMA GRANT#1 GENERATOR EX	0	0.00	34,096.66	0.00 (34,096.66)	0.00
001-976-461-00 SAFETY COMPLEX POLICE DEP	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	50,000	0.00	65,635.94	0.00 (15,635.94)	131.27
TOTAL PUBLIC SAFETY	87,000	3,325.38	95,119.23	0.00 (8,119.23)	109.33
TOTAL EXPENDITURES	7,757,333	537,514.16	4,446,850.30	5,495.78	3,304,986.67	57.40
REVENUE OVER/(UNDER) EXPENDITURES	(1,527,576)	255,232.32 (294,465.13) (5,495.78) (1,227,614.84)	19.64

001-GENERAL FUND

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
001-907-364-00 SKATEPARK	0	0.00	0.00	0.00	0.00	0.00
001-907-365-00 RED RIBBON WEEK EXPENSE	0	0.00	0.00	0.00	0.00	0.00
001-907-366-00 FUND RAISER	0	0.00	0.00	0.00	0.00	0.00
001-907-367-00 GIRLS GO GOLFING	0	0.00	0.00	0.00	0.00	0.00
001-907-368-00 UCARE/SYC	1,000	0.00	0.00	0.00	1,000.00	0.00
001-907-368-01 ZUMBA	1,000	248.00	884.00	0.00	116.00	88.40
001-907-368-02 YOGA FITNESS CLASS	0	220.00	921.60	0.00 (921.60)	0.00
001-907-368-03 GUITAR LESSONS	0	0.00	0.00	0.00	0.00	0.00
001-907-368-04 MISC ACTIVITIES-ONE TIME	1,000	0.00	914.23	0.00	85.77	91.42
001-907-368-05 GRANT EXP SYCC	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	63,700	2,868.74	28,510.87	264.00	34,925.13	45.17
CAPITAL OUTLAY						
001-907-458-00 CAPITAL CAMPAIGN (BOE & U	0	0.00	0.00	0.00	0.00	0.00
001-907-458-01 SYC CHILDRENS FESTIVAL	2,000	0.00	397.33	0.00	1,602.67	19.87
001-907-458-02 SYCC BUILDING	225,600	0.00	46,573.30	3,599.98	175,426.72	22.24
001-907-459-00 CAPITAL OUTLAY	54,900	0.00	43,515.26	0.00	11,384.74	79.26
001-907-459-01 SYCC CAPITOL PROPERTY PUR	0	0.00	0.00	0.00	0.00	0.00
001-907-477-00 SYC TEEN DANCES	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	282,500	0.00	90,485.89	3,599.98	188,414.13	33.30
CONTRIBUTIONS						
001-907-570-00 DEPRECIATION EXP CURR YR	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL STOCKERT YOUTH CENTER	732,235	28,152.39	358,107.62	4,313.98	369,813.40	49.50
CONVENTION CENTER =====						
SALARIES & BENEFITS						
001-910-101-00 CONFERENCE CENTER SALARIE	40,000	5,030.57	8,495.60	0.00	31,504.40	21.24
001-910-104-00 FICA TAX	3,060	384.85	649.93	0.00	2,410.07	21.24
001-910-105-00 EVENT HEALTH INS	10,400	0.00	1,000.00	0.00	9,400.00	9.62
001-910-106-00 EVENT CENTER RETIREMENT	3,100	174.25	204.96	0.00	2,895.04	6.61
TOTAL SALARIES & BENEFITS	56,560	5,589.67	10,350.49	0.00	46,209.51	18.30
CONTRACTUAL SERVICES						
001-910-213-00 UTILITIES-ADJUTANT GENERA	15,600	0.00	7,612.29	0.00	7,987.71	48.80
001-910-226-00 INSURANCE & BONDS	500	6.82	51.42	0.00	448.58	10.28
TOTAL CONTRACTUAL SERVICES	16,100	6.82	7,663.71	0.00	8,436.29	47.60
COMMODITIES						
001-910-341-00 EVENT CENTER SUPPLIES	8,500	3,792.37	6,295.86	0.00	2,204.14	74.07
TOTAL COMMODITIES	8,500	3,792.37	6,295.86	0.00	2,204.14	74.07
CAPITAL OUTLAY						
001-910-457-00 CONFERENCE CENTER PAYMENT	40,212	3,351.00	30,159.00	0.00	10,053.00	75.00
TOTAL CAPITAL OUTLAY	40,212	3,351.00	30,159.00	0.00	10,053.00	75.00

a. **Approval of Bill Payments:** Mrs. Jenkins presented the following bills for payment approval by the City Council.

February 20-25, 2025 GENERAL FUND PAYMENT OF BILLS

\$2,015.00– POTESTA & ASSOCIATES –SURVEY FEE WVWC PROPERTY EXCHANGE

\$2,410.19 – TATE COMMUNICATIONS – CITY HALL PHONE SYSTEM UPGRADE

\$16,295.65 – ALL HAND FIRE EQUIPMENT – TRAILER, INFLATABLE BOAT, MOTOR FIRE DEPT.

\$100,000.00 – CONSOLIDATED PUBLIC WORKS – CONTRIBUTION TO CPWB

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DISBURSEMENTS 02-20-25 TO 02-28-25

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPT
MAYOR'S OFFICE	REGION VII PLANNING PDC	409-341-00	MAYOR'S SUPPLIES & M	GIS SERV
		409-341-00	MAYOR'S SUPPLIES & M	GIS SERV
	LEAF	409-341-00	MAYOR'S SUPPLIES & M	FEB 25 C
	POTESTA & ASSOCIATES INC	409-223-01	PROFESSIONAL (survey	PROFSUR
	WV PUBLIC EMPLOYEES RETIREME	409-106-00	MAYOR'S RETIREMENT	WV RETIR
		409-106-00	MAYOR'S RETIREMENT	WV RETIR
		409-106-00	MAYOR'S RETIREMENT	WV RETIR
		409-106-00	MAYOR'S RETIREMENT	WV RETIR
	PAYROLL ACCOUNT (ALL DEPTS)	409-341-00	MAYOR'S SUPPLIES & M	JAN 25 AA FEES
	INTERNAL REVENUE SERVICE	409-104-00	MAYOR'S F.I.C.A.	FICA WITHHELD AND MATCHED
		409-104-00	MAYOR'S F.I.C.A.	MEDICARE WITHHELD & MATCHE
	US POSTAL SERVICE (CMRS-FP)	409-218-00	MAYOR'S POSTAGE	FEB 25 POSTAGE
	FP FINANCE PROGRAM	409-218-00	MAYOR'S POSTAGE	FEB 25 MAILER & INSERT PYM
	FRONTIER	409-211-00	MAYOR'S TELEPHONE	472-1651-101515-4 CITY HAL
		409-211-00	MAYOR'S TELEPHONE	304-003-2273-060600-4
	PEGGY SHAFFER	409-341-00	MAYOR'S SUPPLIES & M	REFUND BUILDING PERMIT OVE
	**PAYROLL EXPENSES		2/20/2025 - 2/28/2025	
			TOTAL:	1,621.37
				5,242.46
COUNCIL	WV PUBLIC EMPLOYEES RETIREME	410-106-00	COUNCIL'S RETIREMENT	WV RETIREMENT CONTRIBUTION
	THOMAS J O'NEILL	410-223-00	PROFESSIONAL (LEGAL)	MAR 25 ATTORNEY FEES
	UPSHUR COUNTY COMMISSION	410-460-00	CAT CONTROL EXPENSE	JAN 2025 1 CAT TRAPPED
	INTERNAL REVENUE SERVICE	410-104-00	COUNCIL'S F.I.C.A.	FICA WITHHELD AND MATCHED

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DISBURSEMENTS 02-20-25 TO 02-28-25

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FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	**PAYROLL EXPENSES	410-104-00	COUNCIL'S F.I.C.A.	MEDICARE WITHHELD & MATCHE	14.50
			2/20/2025 - 2/28/2025		1,000.00
			TOTAL:		2,354.50
RECORDER	WV PUBLIC EMPLOYEES RETIREME	411-106-00	RECORDER'S RETIREMEN	WV RETIRE TIER2 CONTRIBUTI	20.17
	INTERNAL REVENUE SERVICE	411-104-00	RECORDER'S F.I.C.A.	FICA WITHHELD AND MATCHED	31.00
		411-104-00	RECORDER'S F.I.C.A.	MEDICARE WITHHELD & MATCHE	7.25
	**PAYROLL EXPENSES		2/20/2025 - 2/28/2025		500.00
			TOTAL:		558.42
TREASURER	WV PUBLIC EMPLOYEES RETIREME	413-106-00	TREASURER'S RETIREME	WV RETIREMENT CONTRIBUTION	28.19
		413-106-00	TREASURER'S RETIREME	WV RETIREMENT CONTRIBUTION	28.19
	INTERNAL REVENUE SERVICE	413-104-00	TREASURER'S F.I.C.A.	FICA WITHHELD AND MATCHED	19.42
		413-104-00	TREASURER'S F.I.C.A.	MEDICARE WITHHELD & MATCHE	4.54
	**PAYROLL EXPENSES		2/20/2025 - 2/28/2025		313.18
			TOTAL:		393.52
COURT	INTERNAL REVENUE SERVICE	416-104-00	POLICE JUDGE FICA	FICA WITHHELD AND MATCHED	43.92
		416-104-00	POLICE JUDGE FICA	MEDICARE WITHHELD & MATCHE	10.27
	**PAYROLL EXPENSES		2/20/2025 - 2/28/2025		708.33
			TOTAL:		762.52
CITY ENGINEER	WV PUBLIC EMPLOYEES RETIREME	420-106-00	CITY ENGINEER RETIRE	WV RETIREMENT CONTRIBUTION	74.10
		420-106-00	CITY ENGINEER RETIRE	WV RETIREMENT CONTRIBUTION	74.10
	INTERNAL REVENUE SERVICE	420-104-00	CITY ENGINEER FICA T	FICA WITHHELD AND MATCHED	51.51
		420-104-00	CITY ENGINEER FICA T	MEDICARE WITHHELD & MATCHE	12.05
	**PAYROLL EXPENSES		2/20/2025 - 2/28/2025		823.30
			TOTAL:		1,035.06
ZONING	WV PUBLIC EMPLOYEES RETIREME	437-106-00	ZONING RETIREMENT	WV RETIREMENT CONTRIBUTION	135.00
		437-106-00	ZONING RETIREMENT	WV RETIREMENT CONTRIBUTION	135.00
	INTERNAL REVENUE SERVICE	437-104-00	ZONING F.I.C.A.	FICA WITHHELD AND MATCHED	93.00
		437-104-00	ZONING F.I.C.A.	MEDICARE WITHHELD & MATCHE	21.75
	**PAYROLL EXPENSES		2/20/2025 - 2/28/2025		1,500.00
			TOTAL:		1,884.75
CITY HALL	MON POWER	440-213-00	CITY HALL UTILITIES	110 088 782 062 70 E MAIN	1,212.84
	TATE COMMUNICATIONS	440-459-00	CITY HALL CAPITAL	UPGRADE PHONE SYSTEMS	2,410.19
	WV PUBLIC EMPLOYEES RETIREME	440-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	122.14
		440-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	124.74
	INTERNAL REVENUE SERVICE	440-104-00	CITY HALL FICA	FICA WITHHELD AND MATCHED	85.02
		440-104-00	CITY HALL FICA	MEDICARE WITHHELD & MATCHE	19.88
	ADVANTAGE TECHNOLOGY, LLC	440-459-00	CITY HALL CAPITAL	VEEAM BACKUP SOFTWARE	299.25
	CINTAS	440-216-00	CITY HALL MAINTENANC	CH THEATRE PSC RUGS	45.32
		440-216-00	CITY HALL MAINTENANC	CH THEATRE PSC RUGS	45.32
	**PAYROLL EXPENSES		2/20/2025 - 2/28/2025		1,386.00
			TOTAL:		5,750.70
POLICE	JENKINS FORD INC	700-343-00	POLICE DEPT. AUTO SU	24 DODG DUR ACIDENT DEDUCTI	1,000.00
	SUNSET GRAPHICS LLC	700-343-00	POLICE DEPT. AUTO SU	REFLECTIVE DOOR DECALS	500.00
	WV PUBLIC EMPLOYEES RETIREME	700-106-00	POLICE DEPT. RETIREM	WV RETIREMENT CONTRIBUTION	1,872.30
		700-106-00	POLICE DEPT. RETIREM	WV RETIREMENT CONTRIBUTION	1,977.25
	WV CONSOLIDATED PUBLIC RETIR	700-106-00	POLICE DEPT. RETIREM	WV RETIRE MPFRS CONTRIBUTI	751.46
		700-106-00	POLICE DEPT. RETIREM	WV RETIRE MPFRS CONTRIBUTI	782.39

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
FIRE	INTERNAL REVENUE SERVICE	700-104-00	POLICE DEPT. FICA TA	FICA WITHHELD AND MATCHED	1,929.38
		700-104-00	POLICE DEPT. FICA TA	MEDICARE WITHHELD & MATCHE	451.22
	INDUSTRIAL/ORGANIZATIONAL SO	700-341-00	POLICE DEPT. MAT & S	C62281A	122.00
	FRONTIER	700-211-00	POLICE DEPT. TELEPHO	304-001-6194-111398-4 POL	133.42
		700-211-00	POLICE DEPT. TELEPHO	473-7911-073014-4 POL FAX	109.07
	**PAYROLL EXPENSES			2/20/2025 - 2/28/2025	31,174.18
				TOTAL:	40,802.67
	JP MORGAN EQUIPMENT FINANCE	706-459-00	FIRE DEPT. CAPITAL O	MAR 25 FIRE TRK PYMT	3,678.20
	AUTO ZONE	706-343-00	FIRE DEPT. AUTO SUPP	ANTIFREEZE	43.98
	WV PUBLIC EMPLOYEES RETIREME	706-106-00	FIRE DEPT. GROUP RET	WV RETIREMENT CONTRIBUTION	735.83
		706-106-00	FIRE DEPT. GROUP RET	WV RETIREMENT CONTRIBUTION	747.59
	WV CONSOLIDATED PUBLIC RETIR	706-106-00	FIRE DEPT. GROUP RET	WV RETIRE MPFRS CONTRIBUTI	1,084.40
		706-106-00	FIRE DEPT. GROUP RET	WV RETIRE MPFRS CONTRIBUTI	1,336.72
	INTERNAL REVENUE SERVICE	706-104-00	FIRE DEPT. FICA TAX	FICA WITHHELD AND MATCHED	1,489.17
		706-104-00	FIRE DEPT. FICA TAX	MEDICARE WITHHELD & MATCHE	348.26
	MOUNTAIN STATE EDUCATIONAL S	706-221-00	FIRE DEPT. TRAINING	BLENDED FFI COURSE	570.00
	FRONTIER	706-211-00	FIRE DEPT. TELEPHONE	472-2868-101915-4 FIRE	139.19
	GARRETT K SUMMERS	706-216-00	FIRE DEPT. MAINTENAN	TECH SUPPORT	100.00
	ALL HAND FIRE EQUIPMENT	706-341-01	VOLUNTEER FIREFIGHTE	BOAT, TRLR, MOTOR	16,295.65
	**PAYROLL EXPENSES			2/20/2025 - 2/28/2025	24,032.58
				TOTAL:	50,601.57
STREET	VALLEY STEEL SERVICE	750-343-00	STREET DEPT. AUTO SU	6X2 TUBING FOR S-15	1,223.34
	CONSOLIDATED PUBLIC WORKS BD	750-215-00	CONTRIBUTION TO CPWB	FY 2024-25 BUDGET REVISION	100,000.00
	HOLTZ INDUSTRIES INC	750-343-00	STREET DEPT. AUTO SU	2- 36" A FRAME ASSY. S-1	1,077.65
	LOWES BUSINESS ACCOUNTS/SYNC	750-341-00	STREET DEPT. MAT & S	BATTERIES AND PLUNGER	32.82
		750-458-05	STREET DEPT PROJECTS	2X4'S FOR FORMING ISLAND	25.84
		750-341-00	STREET DEPT. MAT & S	MAILBOX POSTDRIVER	129.33
		750-341-00	STREET DEPT. MAT & S	BLANK CONER FOR MAIN	7.94
		750-341-00	STREET DEPT. MAT & S	KEYS FOR SHOP AND PADLOCK	7.56
		750-341-00	STREET DEPT. MAT & S	KEYS FOR SHOP AND PADLOCK	45.36
	CENTRAL SUPPLY CO	750-341-00	STREET DEPT. MAT & S	RIVER GRAVEL #4	255.55
		750-341-00	STREET DEPT. MAT & S	RIVER GRAVEL #4	434.68
	STATE EQUIPMENT INC.	750-343-00	STREET DEPT. AUTO SU	RIM FOR S-1	335.00
	FIRST COMMUNITY BANK	750-459-00	STREET DEPT. CAPITAL	MAR 25 CONCRETE TRK PYMT	2,753.09
	WV PUBLIC EMPLOYEES RETIREME	750-106-00	STREET DEPT. GROUP R	WV RETIREMENT CONTRIBUTION	1,030.55
		750-106-00	STREET DEPT. GROUP R	WV RETIREMENT CONTRIBUTION	1,070.93
		750-106-00	STREET DEPT. GROUP R	WV RETIRE TIER2 CONTRIBUTI	689.42
		750-106-00	STREET DEPT. GROUP R	WV RETIRE TIER2 CONTRIBUTI	642.39
	CITIZENS BANK OF WV	750-459-00	STREET DEPT. CAPITAL	STR DEPT EXCAVATOR PYMT MA	2,736.13
	RELIABLE TIRE COMPANY	750-343-00	STREET DEPT. AUTO SU	TIRES FOR S-8	1,365.00
	MOUNTAIN STATE PEST GUARD	750-341-00	STREET DEPT. MAT & S	STREET PEST CONTROL JAN 25	33.50
		750-341-00	STREET DEPT. MAT & S	STREET DPT PEST CONTROL FE	33.50
	INTERNAL REVENUE SERVICE	750-104-00	STREET DEPT. FICA TA	FICA WITHHELD AND MATCHED	1,180.50
		750-104-00	STREET DEPT. FICA TA	MEDICARE WITHHELD & MATCHE	276.09
	CORRIDOR H TIRE INC	750-343-00	STREET DEPT. AUTO SU	TIRES	232.00
	MICROLOGIC INC	750-341-00	STREET DEPT. MAT & S	FIBER TERMINATION	879.20
	STEVEN DALTON	750-341-00	STREET DEPT. MAT & S	6 SHOVELS & 2 SCRAPERS	224.00
	FRONTIER	750-211-00	STREET DEPT. TELEPHO	472-5755-101615-4 STREET	130.36
	CINTAS	750-345-00	STREET DEPT. UNIFORM	STREET UNIFORMS	244.88
		750-345-00	STREET DEPT. UNIFORM	STREET UNIFORMS	232.52
	HOPE GAS	750-213-00	STREET DEPT. UTILITI	230000160518 395 MUDLICK R	3,038.89

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
STREET LIGHTS	**PAYROLL EXPENSES			2/20/2025 - 2/28/2025	19,036.81
				TOTAL:	139,404.83
	MON POWER	751-213-00	STREET LIGHTS	110 088 782 484 E MAIN ST	147.72
		751-213-00	STREET LIGHTS	110 100 156 733 107 E MAIN	127.29
		751-213-00	STREET LIGHTS	110 158 087 939 MAIN ST CA	12.62
		751-213-00	STREET LIGHTS	110 160 309 701 31 S KANAW	32.03
				TOTAL:	319.66
TRAFFIC SIGNALS & SIGN MON POWER		752-213-00	TRAFFIC SIGNALS POWE	110 087 174 485 S KANAWHA	33.05
		752-213-00	TRAFFIC SIGNALS POWE	110 088 235 830 REGER ST	59.76
				TOTAL:	92.81
SNOW REMOVAL	A F WENDLING INC	753-341-00	SNOW REMOVAL	ICE MELT FOR SIDEWALKS	337.68
				TOTAL:	337.68
ARTS-THEATRE	MOUNTAINEER GAS COMPANY	906-213-00	CAC UTILITIES	268704-483167 48 E. MAIN S	470.34
	LOWES BUSINESS ACCOUNTS/SYNC	906-216-00	THEATRE MAINTENANCE/	HARDBOARD FOR MAIN STAGE	128.10
	WV PUBLIC EMPLOYEES RETIREME	906-106-00	CAC RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	8.17
		906-106-00	CAC RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	3.61
	WALMART STORES INC -BUCKHANN	906-341-00	CAC SUPPLIES & EXPEN	SNACKS FOR THEATRE	96.44
	INTERNAL REVENUE SERVICE	906-104-00	CAC FICA	FICA WITHHELD AND MATCHED	24.81
		906-104-00	CAC FICA	MEDICARE WITHHELD & MATCHE	5.80
	CINTAS	906-216-00	THEATRE MAINTENANCE/	CH THEATRE PSC RUGS	28.84
		906-216-00	THEATRE MAINTENANCE/	CH THEATRE PSC RUGS	28.84
	**PAYROLL EXPENSES			2/20/2025 - 2/28/2025	400.14
				TOTAL:	1,195.09
STOCKERT YOUTH CENTER	MON POWER	907-213-00	UTILITIES	110 084 592 119 SYC	1,171.79
		907-213-00	UTILITIES	110 084 767 208 79 MAIN S	12.61
	MOUNTAINEER GAS COMPANY	907-213-00	UTILITIES	383925-483167 70 E MAIN ST	1,530.89
	WV PUBLIC EMPLOYEES RETIREME	907-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	236.39
		907-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	244.15
		907-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	209.41
		907-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	207.54
	MOUNTAIN STATE PEST GUARD	907-216-00	MAINTENANCE	SYC PEST CONTROL JAN 25	38.50
	INTERNAL REVENUE SERVICE	907-104-00	FICA TAX	FICA WITHHELD AND MATCHED	454.05
		907-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	106.19
	FRONTIER	907-211-00	TELEPHONES	473-0145-042701-4 SYC	431.57
	CINTAS	907-216-00	MAINTENANCE	SYC RUGS & MOPS 2-17-25	87.84
		907-216-00	MAINTENANCE	SYC RUGS & MOPS 2-24-25	45.84
	CORDELL NICOLA	907-356-00	YOUTH BASKETBALL	BBALL REF 11GM 2/8 2/15 2/	220.00
	**PAYROLL EXPENSES			2/20/2025 - 2/28/2025	7,323.12
				TOTAL:	12,319.89
CONVENTION CENTER	USDA, RURAL DEVLEOPMENT	910-457-00	CONFERENCE CENTER PA	CONF CENTER MAR 25	3,351.00
	WV PUBLIC EMPLOYEES RETIREME	910-106-00	EVENT CENTER RETIREM	WV RETIRE TIER2 CONTRIBUTI	4.30
		910-106-00	EVENT CENTER RETIREM	WV RETIRE TIER2 CONTRIBUTI	169.95
	UNITED SOUND & ELECTRONICS,	910-341-00	EVENT CENTER SUPPLIE	PIPE & DRAPE FOR EVENT CNT	1,124.20
	INTERNAL REVENUE SERVICE	910-104-00	FICA TAX	FICA WITHHELD AND MATCHED	305.69
		910-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	71.50
	BEVERAGE DISTRIBUTORS INC	910-341-00	EVENT CENTER SUPPLIE	BEER FOR EVENT CENTER	148.80
	STATE DISTRIBUTING	910-341-00	EVENT CENTER SUPPLIE	BEER FOR EVENT CENTER	115.20
	NORTHERN EAGLE INC	910-341-00	EVENT CENTER SUPPLIE	BEER FOR EVENT CENTER	175.90

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	**PAYROLL EXPENSES			2/20/2025 - 2/28/2025	4,930.29
				TOTAL:	10,396.83
PUBLIC SAFETY	MON POWER	976-213-00	SAFETY COMPLEX UTILI	110 088 783 078 22 S FLORI	1,157.88
	MOUNTAINEER GAS COMPANY	976-213-00	SAFETY COMPLEX UTILI	383931-483167 20 S FLORIDA	1,898.02
	CINTAS	976-216-00	SAFETY COMPLEX MAINT	CH THEATRE PSC RUGS	29.87
		976-216-00	SAFETY COMPLEX MAINT	CH THEATRE PSC RUGS	29.87
				TOTAL:	3,115.64

Randall/Bucklew motioned to approve the payment of bills. The motion carried unanimously.

9. Public Works Report – Director of Public Works Ethan Crosten: Ethan Crosten presented the following:

Street:

- We have poured the walls for the Jawbone Park Stage, and in the coming weeks, we will strip the forms and begin prepping for the floor.
- We are progressing on the Island Avenue project, with another pour scheduled for later this week.
- Work has continued installing the Verkada Camera system.
- We plan to begin upgrade work on the South Kanawha Sidewalk upgrade in the upcoming weeks.
- We have been working on repairing alleyways from the winter weather.

Waste

- Dakota Arnold has completed the long-term plan for waste collection, which will be presented to the Waste Board this Thursday.
- Working on resolving issues with the new waste collection trucks.

Sewer:

- We have a crane scheduled for the installation of the drive gear of the clarifier.
- We have scheduled our Lab Certification renewal for May 5th this year.
- We plan to receive the rebuilt pump for the Elias Street Pump Station this week.
- Work is continuing the CMH Development.
- The first phase of the sewer plant evaluation has been scheduled for next week.

Water

- Water has been working with the contractor to continue to evaluate repair options to the Dam valve.
- We have begun evaluating upgrading the Larchmont Drive area distribution system.
- Assisted in installing cameras in the water plant area.
- Finished work on the swap over of the Tennerton booster station project.

Engineering: (“I” refers to the City Engineer, Jay Hollen)

- FEMA Generator Hazard Mitigation Grant No. 2 - The last reimbursement invoice to FEMA was received in February, and I’ve prepared all necessary closeout documents for the Mayor’s signature. Upon his signature, I’ll submit the project closeout documents to FEMA for review and approval.
- FEMA Generator Hazard Mitigation Grant No. 1 - The perimeter security fence installation was completed at the Public Safety Complex on December 21, 2024. The only remaining work item is the installation of the handrails around the elevated platform, which should be completed by the end of March 2025.

A Q&A took place.

9. City Fire Department Report – Chief J.B. Kimble – Mayor Skinner recognized Captain Brian Elmore who provided the following report:

- The BFD had 98 calls in the month of January: 52 within the city and 46 in the First Due area.
- The Fire Conference went very well.
- Three new firefighters in the volunteer ranks have been accepted, with two more to be considered.

10. City Attorney's Report – Thomas J. O'Neill – Mr. O'Neill reported on the WVWC property exchange and hopes to have the necessary documents soon. Mr. O'Neill discussed an upcoming proposal from WVWC regarding an addiction counseling program that we may be able to partner with using funds from the Opioid Fund Settlement.

11. Old Business Discussions:

a. Towing Plan during Special Events/Parades- City Attorney presented the RFP for the Towing Plan during Special Events/Parades, which is in the packet.

**REQUEST FOR PROPOSAL
City of Buckhannon
70 East Main Street, Buckhannon, West Virginia 26201**

**REQUEST FOR PROPOSAL VEHICLE THIRD-PARTY TOWING AND STORAGE SERVICES
(May 1, 2025 – April 30, 2026)**

INTRODUCTION

1. The City of Buckhannon, (the City) is issuing this Request for Proposal (RFP) for the purpose of soliciting proposals to be an authorized third-party tow service for City of Buckhannon Special Events for a period of one year beginning May 1, 2025 and ending April 30, 2026. The City, during certain public events such as parades, requires the closure and clearing of some downtown streets and must arrange for the removal of vehicles from closed streets and the safe storage of these vehicles until they are claimed by their owners, who will be responsible for the payment of all fees or costs associated with the towing and storage services for their vehicle. Authorized tow services will provide on-call towing during designated periods, on designated streets, and storage of impounded private vehicles. The City intends to authorize one provider for these services for a period of one year beginning May 1, 2025 and seeks the most efficient and cost-effective solution based on the criteria contained in this RFP.

The City does not guarantee or imply that any specific number of tows will occur or is expected to occur for any contractor. Any request for towing or storage services by a person or entity other than the City is outside the scope of this proposal and any resulting agreement.

2. The specifications herein have been established to provide the City with prompt, efficient and courteous towing and storage services at reasonable and uniform cost.

3. The company engaged to provide towing and storage services will agree to respond to calls for service from designated City officials during a one-hour window beginning at the time the City designates the particular streets will be closed and the commencement of the parade or other activity requiring the closure. The towing company would be expected to have towing equipment staged near the event venue to provide the fullest opportunity to clear streets following their closure during that one-hour period.

4. Proposals to be an authorized contractor for the City will be valid for not less than sixty (60) days after the date received. The City will select the proposal that, in its opinion, is in the best interest of the City. The City also reserves the right, at the sole discretion of the City, to reject any and all proposals.

5. Events for which a proposal for towing services is requested include: parades and other events associated with the West Virginia Strawberry Festival, the Buckhannon-Upshur High School Homecoming Parade, the City's Veterans' Day Parade, the City's Christmas Parade, and such other public events as may be designated by the City.

6. The successful contractor must execute an Agreement in form and substance similar to the form agreement appended hereto, and upon satisfactory performance during the initial period, will receive a first option to renew any agreement signed under this RFP for successive years.

7. The successful contractor must be approved to provide third-party or non-consent towing services through the Public Service Commission of West Virginia.

8. **Proposals should be postmarked or hand-delivered no later than 4:30 p.m. on April 1, 2025 to the City of Buckhannon, 70 East Main Street, Buckhannon, West Virginia 26201. The envelope should be marked "ATTN: Special Event Towing Services".**

12. New Business Discussions:

a. Approval Building and Wiring Permits – Mayor Skinner asked if there was a motion to approve the Building and Wiring Permits.



Permit Fee Report #76426-#76437
02/20/2025 - 03/03/2025

Permit #	Applicant Name	Applicant Address	Primary Contractor	Description	Project Cost	Fee Amount	Electrical Property Type	Asbestos Inspection	Zoning Approval Date	Historic Property	Flood Zone Area	Flood Zone /Elevation Certificate	FEMA Accessory Use
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Group: Commercial-Industrial (nonresidential)

76426	Segra	Amalia Dr to Pallottine Dr	Crusader Industrial LLC	Aerial Construction of 617' Utility Fiber Optic Cable (FOC) Amalia Dr to Pallottine Dr \$6.00 pf x 617' = \$3702.00	36,236.24	3,702.00				No	N/A	No	
					36,236.24	3,702.00							

Group Total: 1

Group: No Charge

76429	Duana Hawkins	18 Island Ave	TRADEWORX	Replacement Vinyl Fence 40' Hgt, same location	0.00	0.00			2/24/2025	Yes	Zone AE	Yes-Elevation Cert. Not Required	
					0.00	0.00							

Group Total: 1

Group: Residential (non-commercial)

76433	SAMUEL NOLTE	113 POCAHONTAS ST	J B RYAN CONSTRUCTION	EXISTING CARPORT STRUCTURAL SUPPORT REPAIRS	4,000.00	44.00		No		No	N/A	No	No
76434	PEGGY SHAFFER	13 LOWER DR		REPLACEMENT OF VINYL HANDRAIL	891.89	10.00		No		No	N/A	No	No
76435	WWWC THETA CHI FRATERNITY	74 COLLEGE AVE	JES BASEMENT SYSTEMS JES CONSTRUCTION LLC	BASEMENT WATERPROOFING-DISCHARGE INTO YARDWELL-NOT CONNECTING	5,422.46	59.65		No	2/28/2025	No	N/A	No	No
76436	RACHEL HAMNER	55 SMITHFIELD ST	TRI COUNTY CONSTRUCTION	ROOF OVER EXISTING BACK PORCH 16'X19'	5,000.00	55.00		No	2/28/2025	Yes	N/A	No	No
76437	CRYSTAL REED	199 CAMDEN AVE	DAN NEEL FENCE CO	6' WHITE VINYL FENCE, 5' BLACK ALUM FENCE	7,100.00	78.10		No	2/28/2025	No	N/A	No	No
76438	D. McCauley	10 Meade Street	SUPERIOR ENVIRONMENTAL/ASBESTOS	Re-Roof Shingles & Build one Interior Wall	9,000.00	99.00		Yes -If yes attach report		Yes	N/A	No	
76439	TIMOTHY MILLS	129 E MAIN ST	ULTIMATE ROOFING WV LLC	REROOF-REPLACE SHINGLES WITH SHINGLES	16,500.00	181.50		Yes -If yes attach report		Yes	N/A	No	No
76430	SARA FINCHMAN	33 UPPER DR	Crites Electric, Inc.	GENERATOR INSTALLATION	7,966.29	87.63	B2 Single Family	No	2/19/2025	No	N/A	No	No

				EXISTING 30X52 CONCRETE PAD			Residential (500 sq ft)						
76427	MICHAEL ALOI	25 COLLEGE AVE	MILLERS SEAMLESS GUTTERS AND FLOOR COATING LLC	SEAMLESS GUTTER INSTALLATION	4,600.00	50.60		No		Yes	N/A	No	No
76428	RACHEL HAMNER	55 SMITHFIELD ST	TRI COUNTY CONSTRUCTION	SHINGLE OVER SHINGLE-ROOF OVERLAY	7,500.00	82.50		No		Yes	N/A	No	No
					67,980.64	747.98							

Group Total: 10

Group: Residential Electrical Fee

76430	SARA FINCHMAN	33 UPPER DR	Crites Electric, Inc.	GENERATOR INSTALL ON EXISTING 30X52 CONCRETE PAD	7,966.29	100.00	B2 Single Family Residential (500 sq ft)	No	2/19/2025	No	N/A	No	No
					7,966.29	100.00							

Group Total: 1

Group: Zoning Application Fee

76436	RACHEL HAMNER	55 SMITHFIELD ST	TRI COUNTY CONSTRUCTION	ROOF OVER EXISTING BACK PORCH 16'X19'	5,000.00	20.00		No	2/28/2025	Yes	N/A	No	No
76437	CRYSTAL REED	199 CAMDEN AVE	DAN NEEL FENCE CO	6' WHITE VINYL FENCE, 5' BLACK ALUM FENCE	7,100.00	20.00		No	2/28/2025	No	N/A	No	No
76430	SARA FINCHMAN	33 UPPER DR	Crites Electric, Inc.	GENERATOR INSTALL ON EXISTING 30X52 CONCRETE PAD	7,966.29	20.00	B2 Single Family Residential (500 sq ft)	No	2/19/2025	No	N/A	No	No
					20,066.29	60.00							

Group Total: 3

					132,249.46	4,609.98							
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Total Records: 16

3/4/2025

Sanders/Randall motioned to approve the Building and Wiring Permits as presented. The motion carried, with Reger abstaining.

b. CPWB Recommendation to Approve the West Virginia Strawberry Festival Association Event Request Re Parades, Events, Use of City-Owned Properties, & Services during the 83rd Annual Event May 10-18, 2025 – Mayor Skinner provided an overview.

Thomas/Sanders motioned to approve the West Virginia Strawberry Festival Association Event Request RE: Parades, Events, Use of City-Owned Properties, & Services during the 83rd Annual Event May 10-18, 2025. The motion carried.

SERVICE REQUESTS

The West Virginia Strawberry Festival Association annually requests additional support in the form of services, including those assisted, facilitated and enforced by city crews such as: street closures, fire/police/medical coverage, trash, sewer, street, water and other departments assistance as necessary. Below are requests for 2025 events.

Please note, the WVSF Board of Directors works closely with health officials and monitors state guidelines to ensure a successful festival while maintaining the priority of public health and safety. Therefore, the following requests are subject to change. Changes to this submission will be submitted in writing to the City of Buckhannon and communicated to specific department/personnel as necessary.

The West Virginia Strawberry Festival Association, Inc. would like to make the following requests for the use of city owned property and services during the 83rd annual event on May 10-18, 2025.

- Jawbone Park area for vendors/carnival and additional space surrounding Jawbone Park from May 10-18, 2025.
 - Permission to place licensed vendors and marketing booths in various approved locations throughout city owned property during our events. (Main, Spring, Madison, etc.)
 - Permission to use Main Street from City Hall to the Courthouse for the purpose of entertainment on Thursday (approx. 17:00-20:00 for parade), Friday (approx. 17:00-00:00 for parade and entertainment), and Saturday (10:00-00:00 for parade and entertainment/concert) and Sunday (11:00-18:00 for a car show and entertainment).
 - Closure of North Spring Street at the East Main Street intersection and extending to city lot located on N Spring St from approx 07:00 on Friday, May 16-00:00 Sunday, May 18 for the purpose of safely securing and production with an entertainment stage.
 - Permission to block Friendly Way from South Florida Street to South Spring Street during Carnival hours.
 - Use of parking lot areas on Madison Street and all city owned areas near Jawbone Park for vendors and supply trucks/carnival; along with the parking lot at the Buckhannon Fire Dept/public safety complex.
 - Use of the Buckhannon River ramp area for the purpose of a canoe race, May 18, 2025. (Sunday)
 - Use of city water and dumpsters in the Food Vendor Lot/area and the Latham House area (parking lot), along with the assistance of necessary crews to assist with setup of vendors.
 - Complimentary sanitary sewage dumping for visiting buses.
 - Pre-event inspection and repair of any problem-areas on the parade route.
 - City crew assistance with street decorative painting in which specifics will be communicated later.
 - Assistance from E. Crosten and crew to plan and set vendors on May 13, 2025.
-
- Placement of 'Road Closed' hard and soft barriers including 34:6ft. bin blocks and 8:2ft. bin blocks, along with all necessary personnel, according to OEM IAP for street closures during the festival.
 - Participation of the Buckhannon City Police Dept./VIPS, Fire, water, Streets, waste depts during events. *We will work with the Chief/department heads on special arrangements for the various events.
 - Use/assistance with Main Street sound system for emergency alerts/announcements.
 - Extra trash cans placed around Main Street and Jawbone Park.
 - The closure of Barbour, Pocahontas, Marion, Camden (both sides) Streets for Parade Lineup on May 17, 2025, for Grand Feature Parade Lineup.
 - The closure of Streets along Strawberry Lane (Marion, College, S. Kanawha, Main, E. Main, Sedgwick, etc) for parade use on May 15, 16, 17, 2025.
 - The Closure of South Spring Street to the Post office for carnival, vendors and entertainment.
 - The closure of Madison Street from South Spring Street intersection to South Florida Street intersection during carnival/vendor hours for placement of vendors and/or carnival overflow.
 - Approval for use of UTV/golf carts in event areas for efficiency and transport of board members and event materials.
 - Supplied sound technician labor and necessary additional equipment for entertainment at Jawbone Park including but not limited to setup for a full band.
 - Use of Jawbone Park and stage/sound for opening ceremonies and pet show on May 10, for live entertainment May 14, parade awards and live entertainment May 15, the sweetest berry contest, berry and basket auctions, post parade live entertainment May 16, GFP awards and post parade live entertainment May 17.
 - Permission for a firework/drone show May 17.
 - The use of Traders Alley for mobile performing units and entertainment. (We will not block this area for an extended period, and never when Main Street is not closed)
 - Additional assistance as required by public works, public safety, and other city resources as needed to produce a safe event allowing our presentations to highlight the best of the area.
 - Assistance and permission to block the entrance to N Spring St from E Main St at sidewalk with a professionally set stage from approximately 07:00 May 16 to approximately midnight May 18. (Early setup due to crowd safety and maneuverability)

The West Virginia Strawberry Festival is seeking any available assistance or recommendations for the secure storage of our stages and floats. We have invested considerable time, effort, and financial resources into the creation of two floats and two stages, as well as multiple protective coverings. Unfortunately, these efforts have been undermined by inadequate storage solutions, which have left our equipment exposed to the elements, resulting in significant damage to our investments. As a result, we are faced with the challenging task of rebuilding with already strained volunteer and financial resources.

In addition to these requests, we would like to express our sincere appreciation for the ongoing support and services provided by the City of Buckhannon during the festival week. The Board of Directors wishes to extend our gratitude to the city for its consistent contributions, recognizing the vital role that this partnership plays in the success of both the festival and the community. Your continued collaboration with the festival is invaluable and exemplifies our shared commitment to mutual growth and success.

Thank you,

Kristy Spencer
President
83rd WV Strawberry Festival Association
Board of Directors

c. CPWB Recommendation to Explore Quotes for Concrete Bin Blocks to utilize as Street Barriers – Mayor Skinner provided an overview.

Reger/Bucklew motioned to approve exploring quotes for concrete bin blocks to utilize as street barriers. The motion carried.

d. CPWB Recommendation to Explore the Request from VFW Post 3663 To Establish a Gold Star Mothers Rose Garden upon City-Owned Property – Action taken earlier in the meeting.

e. Accept Resignation Suzi Talbott, Upshur Buckhannon Board of Health- City's Appointment – Mayor Skinner provided an overview.

Randall/Sanders motioned to accept the resignation from Suzi Talbott as the City Representative for the Upshur Buckhannon Board of Health. The motion carried,

f. Approval Colonial Arts Center Board Appointment John Waltz – Mayor Skinner provided an overview.

Sanders/Thomas motioned to approve the Colonial Arts Center Board Appointment of John Waltz. The motion carried.

g. Authorization for the Mayor to Execute the Buckhannon Housing Authority Environmental - Mayor Skinner provided an overview.

Email from Jay Hollen 02/19/2025 Environmental Review Document- Issue:
We finally received notification from FEMA today that the two structures in the Buckhannon Housing Authority development have been officially removed from the floodplain.

Therefore, I am recommending that the Mayor sign the Environmental Review required by HUD.

Thanks,
City Engineer, Jay Hollen

Thomas/Randall motioned to authorize Mayor Skinner to Execute the Buckhannon Housing Authority Environmental. The motion carried.

13. Report of Events, Correspondence, and Information

- a. WVDOT Notice to Proceed Design Phase of Morton Ave Sidewalk & Lighting Project**
- b. Notice of Cemetery Annual Spring Cleanup March 24 through March 28, 2025**

City of Buckhannon
Notice of Cemetery Annual Spring Clean-up March 24 through March 28, 2025

2025 Annual Spring Cemetery Clean-Up

The City of Buckhannon will be performing the annual spring clean-up of the cemeteries (Buckhannon Memorial Park, Old Heavner, Second Addition, Veterans and Old Baptist) on March 24, 2025 through March 28, 2025. ALL ITEMS MUST be removed before the scheduled Clean-Up. Any items left will be disposed of during cemetery clean-up. If you have any questions, you may call 304-472-1651 or 304-472-5755 between the hours of 8:30 a.m. - 4:30 p.m. M-F.

14. Upcoming Events at The Event Center at Brushy Fork

- a. March 6, 2025, Buckhannon-Upshur Chamber of Commerce Annual Dinner**
- b. March 20, 2025, Central WV Aging Services Homemakers Training**

- c. March 22, 2025, Central WV Friends of NRA Elimination Dinner
- d. April 12, 2025, The SETH Project Gala
- e. April 19, 2025, Upshur County Shrine Club Elimination Dinner
- f. April 26, 2025, Buckhannon-Upshur High School Prom

15. Council Members’ Remarks and Announcements

Scott Randall: Mr. Randall thanked Ethan Crosten for his report and follow-up on concerns. He is looking forward to his first B-U Chamber of Commerce Annual Dinner.

Pamela Bucklew: Mrs. Bucklew had some follow-up questions regarding the street barriers for street closures during special events such as parades and car shows. Mr. Crosten provided all the answers.

Jack Reger: Mr. Reger spoke of the 10-air mile residency rule for first responders and feels we should consider extending it. He also supports the work of Country Roads Transit.

Dave Thomas: Mr. Thomas also supports the Country Roads Transit and feels we had a great meeting.

Robert Zuliani: Mr. Zuliani was absent.

Randall Sanders: Mr. Sanders is thankful that warmer weather has arrived.

16. Mayor’s Remarks and Announcements -Mayor Skinner reported that the Certificate of Need did not pass the House. He thanked everyone for their support.

17. Declaration of Adjournment

At 7:59 p.m., Thomas made a motion to adjourn.

Mayor Robert N. Skinner III _____

City Recorder Randall H. Sanders _____