

City of Buckhannon Colonial Arts Center Board
Meeting Agenda
5:00 PM Tuesday, February 4, 2025
Council Chambers | 70 East Main Street



1. Call to Order
2. Moment of Silent Reflection
3. Reciting of the Pledge of Allegiance
4. Approval of Previous Meeting Minutes: 12/03/2024
5. Report of Events, Correspondence, and Information
 - a. The CAC Gallery-Left of Center Exhibition & Reception
 - b. Flyer- Now Booking The Rustic Mechanicals 2025 Season
6. Public Comment – Motion to Open & Close Requested
7. Recognition of Guests
8. Financial Report – Director of Finance, Amberle Jenkins
9. Board Report-Chairperson, Alisa Lively
 - a. Status of Events Booked
10. Old Business Discussions
 - a. Request B-UMS Theatre Club Use of Space
 - b. Website Update-Quote & Operation
 - c. Continued Discussion Status of Oversight of the Facility/ Job Description CAC Staff
 - d. Vacancy CAC Board
11. New Business Discussions
 - a. Revisit CAC Rental Form
 - b. Placement/Location of Knorr Award
 - c. Request for Booking the CAC from BUHS Jazz Band Concert
12. Board Members' Remarks and Announcements
13. Declaration of Adjournment

This agenda is certified by Mayor Robbie Skinner on January 29, 2025. To participate in this meeting virtually, use this link: <https://global.gotomeeting.com/join/765749133>, or by phone, call: +1 (571) 317-3122, access code: 765-749-133.