

**City of Buckhannon Colonial Arts Center Board**  
**Meeting Agenda**  
**5:00 PM Tuesday, May 6, 2025**  
**Council Chambers | 70 East Main Street**



1. Call to Order
2. Moment of Silent Reflection
3. Pledge of Allegiance
4. Approval of Previous Meeting Minutes: 04/01/2025
5. Public Comment – Motion to Open & Close Requested
6. Recognition of Guests
  - a. Jarod Ramsey, Strategy IT
    - i. Design, Operation and Training of the CAC Website
7. Financial Report – Director of Finance, Amberle Jenkins
  - a. Events completed
  - b. Events upcoming April 5<sup>th</sup>
  - c. Event for approval
8. Board Report
  - a. Status of Events Booked
9. Old Business Discussions
  - a. Bryce O’Loughlin
    - i. Local Music Night (LMN)
    - ii. Songwriters Circle
    - iii. Lights & Sound at the CAC
    - iv. Social Media
10. New Business Discussions
11. Report of Events, Correspondence, and Information
  - a. The Colonial Arts Center & The CAC Gallery Presents: Vandalia Arts Journal Exhibition
12. Board Members’ Remarks and Announcements
13. Declaration of Adjournment

***This agenda is certified by Mayor Robbie Skinner on April 30, 2025. To participate in this meeting virtually, use this link: <https://global.gotomeeting.com/join/765749133>, or by phone, call: +1 (571) 317-3122, access code: 765-749-133.***