

City of Buckhannon Colonial Arts Center Board
Meeting Agenda
5:00 PM Tuesday, April 1, 2025
Council Chambers | 70 East Main Street



1. Call to Order
2. Moment of Silent Reflection
3. Pledge of Allegiance
4. Approval of Previous Meeting Minutes: 02/04/2025 (03/04/25 Canceled)
5. Public Comment – Motion to Open & Close Requested
6. Recognition of Guests
7. Financial Report – Director of Finance, Amberle Jenkins
8. Board Report
 - a. Status of Events Booked
9. Old Business Discussions
 - a. Quotes for Design, Operation & Training of the CAC Website
 - b. Approval CAC Application Use Agreement/Rental Form
 - c. CAC Board Appointment John Waltz City Council Approved on 03/04/25
10. New Business Discussions
 - a. Bryce O'Loughlin-Lights & Sound at the CAC
11. Report of Events, Correspondence, and Information
 - a. Arts Day at the Legislature on March 21, 2025
 - b. The Colonial Arts Center & The CAC Gallery Present The 2025 Upshur County Youth Arts Exhibition
12. Board Members' Remarks and Announcements
13. Declaration of Adjournment

This agenda is certified by Mayor Robbie Skinner on March 26, 2025. To participate in this meeting virtually, use this link: <https://global.gotomeeting.com/join/765749133>, or by phone, call: +1 (571) 317-3122, access code: 765-749-133.