

City of Buckhannon Consolidated Public Works Board
Meeting Agenda
7:30 AM Thursday, May 22, 2025
Council Chambers | 70 East Main Street



1. Call to Order
2. Moment of Silent Reflection
3. Pledge of Allegiance
4. Approval of Previous Meeting Minutes: 04/24/2025
5. Public Comment – Motion to Open & Close Requested
6. Recognition of Guests and Requests
 - a. Donnie Tenney, Buckhannon-Upshur Farmer's Market
 - i. Signage at Jawone Park
 - b. Greg Kelley
 - i. Resident concerns with traffic on Marion Street (state highway) and the city street intersections
 - c. Jim Stalnaker, WV Classic Wheels Car Club
 - d. Jody Light, Almost Heaven BBQ Bash
7. Financial Report – Director of Finance, Amberle Jenkins
 - i. Draft CPWB Budget FY 2025/2026
8. Department Report –Street Department & Parks Superintendent Brad Hawkins
9. Old Business Discussions:
 - a. Downtown Parking Map- City Attorney Directed by Council to Revisit the Parking Enforcement Ordinances
10. New Business Discussions:
 - a. Resident Request trial period LED Solar Powered Flashing Stop Sign at the Camden Ave & Marion Street intersection
 - b. Resident Request Speed Bumps on Pocahontas Street
 - c. Resident Request for City Recommendation to the WVDOH to reduce speed limit on Marion Street
 - d. Event Request Form to Require an Incident Action Plan (IAP) including an Emergency Response Plan (ERP) for events that attract large groups of attendees and street closures
 - e. Amending the Event Request Blast From the Past Car Show to Require IAP including ERP
 - f. Amending the Event Request BBQ Bash Road Closure Corner of S. Florida & Madison to corner by BFD Entrance
Reason for Closure: Pedestrian Crossing for BBQ Teams, Cornhole Tournament & Cake Decorating Contest
 - g. To Paint Marked Pedestrian Crosswalk at S. Florida Street -Public Safety Complex to Jawbone Park
 - h. Event Request-Special Olympics Color Fun Run at Poundstone River Walktrail on 06/28/25 10am
11. Report of Events, Correspondence, and Information
 - a. Notice Accepting Applications for the Position of One Seasonal Park Attendant
 - b. Agreement for Third-party Towing Services -Central Towing & Salvage
 - c. Survey Letter Vehicle Parking along Reger Avenue
 - d. Approved WVDOH MM109 Permits for Main Street Closure for the Blast from the Past Show
 - e. Addressing/Mapping Verification Letter: Duplex at 96 East Main Street, Suite 200 (Top Floor) Suite 100 (Bottom Floor)
12. Board Members' Remarks and Announcements
13. Declaration of Adjournment

This agenda is certified by Mayor Robbie Skinner on May 16, 2025. To participate in this meeting virtually, use this link: <https://global.gotomeeting.com/join/376934309>, or by phone, call: +1 (872) 240-3212, access code: 376-934-309.