

STATE OF WEST VIRGINIA, COUNTY OF UPSHUR, CITY OF BUCKHANNON, TO WIT:

A regular meeting of the Buckhannon Sanitary Board was held on Thursday, March 20, 2025, at 7:30 a.m. in Council Chambers and by GoToMeeting (GTM). The following were in attendance:

Mayor	Robbie Skinner	Present - GTM
City Recorder	Randy Sanders	Present
Assistant Recorder/Director of Finance	Amberle Jenkins	Present
Director of Public Works	Ethan Crosten	Present
City Engineer	Jay Hollen	Present - GTM
Mayor's Office	Barbara Hinkle	Present
Board Member	Phil Loftis	Present - GTM
Board Member	Mitchell Shaw	Present
Sanitary Superintendent	Cody Tenney	Absent
Utility Clerk/Minute Taker	Alice Teets	Present

Guests: None

*City of Buckhannon Sanitary Board-7:30 A.M. at City Hall in Council Chambers
Meeting Agenda for Thursday, March 20, 2025*

1. Call to Order
2. Moment of Silence
3. Pledge to the Flag of the United States of America
4. Approval of Previous Meeting Minutes: 02/20/2025
5. Public Comment – Motion to Open & Close Requested
6. Recognition of Guests
 - a.
7. Finance Report-Amby
 - a. February 2025
8. Department Report – Sanitary Department Superintendent, Cody Tenney
 - a. Plant Operations-Testing
 - b. Maintenance Crew
 - c. Line Crew #1
 - d. Line Crew #2
9. Storm Water Issues for Discussion and/or Vote
 - a.
10. Old Business Discussions:
 - a.
11. New Business Discussions:
 - a. Approval to Advertise TO Hire Mapping & Procurement Position
12. Report of Events, Correspondence, and Information
 - a. Tennerton P.S.D. Meeting Minutes – February 2025
13. Board Members’ Comments and Announcements
14. Declaration of Adjournment

- 1. Call to Order:** At 7:30 a.m., Mayor Robbie Skinner called the March 20, 2025, meeting of the Sanitary Board to order.
- 2. Moment of Silence:** Mayor Skinner invited those in attendance to join in silent reflection.
- 3. Pledge to the Flag of the United States of America:** Mayor Skinner led those in attendance in the Pledge of Allegiance.
- 4. Approval of Previous Meeting Minutes: 02/20/2025:** Mayor Skinner recognized that the minutes for 02/20/2025 were available for consideration and asked for corrections or approval as presented.

Shaw/Skinner motioned to approve the Meeting Minutes of 02/20/2025 as presented. The motion carried.

5. Public Comment – Motion to Open & Close Requested: Mayor Skinner noted that was no one present to address the Board, so no action was necessary.

6. Recognition of Guests- As no guests were present to be recognized, no action by the Chair was necessary.

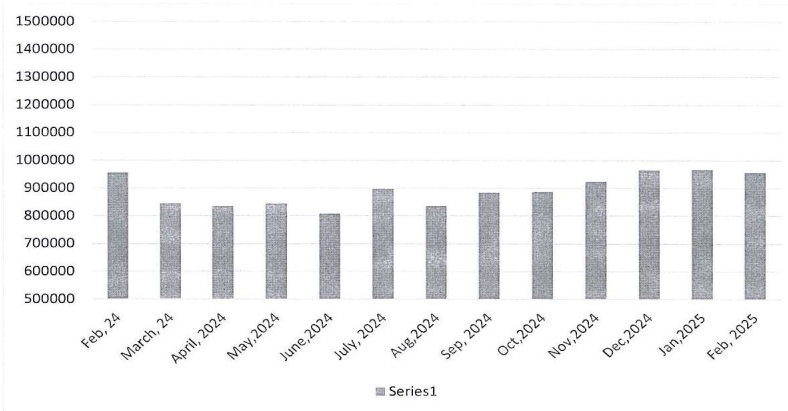
7. Finance Report-Amby

a. February 2025: Mrs. Jenkins presented the current financial reports.

SANITARY BOARD
CITY OF BUCKHANNON
BALANCE SHEET

Balance February 28, 2025

Money market checking	\$957,933.52
WVBTI working capital 11/12/24	\$264,720.13
CD Working Capital (CD#368265) 4.18% matures 5-26-25	\$102,482.11
CD (303555) 4.75% maturity 3-19-25	\$109,544.87



STORMWATER FUND
Balance February 28, 2025

\$221,826.24

3-19-2025 12:28 PM		CITY OF BUCKHANNON REVENUE & EXPENSE REPORT (UNAUDITED) AS OF: FEBRUARY 28TH, 2025				PAGE: 4	
401-SANITARY		% OF YEAR COMPLETED: 66.67					
REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET	
OTHER FEES							
401-343-000-00 SEWER TAPS	1,000	0.00	2,160.00	0.00	(1,160.00)	216.00	
TOTAL OTHER FEES	1,000	0.00	2,160.00	0.00	(1,160.00)	216.00	
UTILITY BILLINGS							
401-350-000-00 SEWER CUSTOMERS BILLING	1,800,000	183,724.21	1,357,384.87	0.00	442,615.13	75.41	
TOTAL UTILITY BILLINGS	1,800,000	183,724.21	1,357,384.87	0.00	442,615.13	75.41	
HEALTH AND SAFETY							
401-351-000-00 BF SURCHARGE BILLING	0	0.00	0.00	0.00	0.00	0.00	
401-351-100-00 WST RD CONSMP SURC BILLIN	50	19.50	157.20	0.00	(107.20)	314.40	
401-351-200-00 WST RD EXTEN SURCH BILLIN	2,000	250.00	2,000.00	0.00	0.00	100.00	
401-352-000-00 INCOME FROM TENNERTON PSD	205,775	23,005.42	194,820.57	0.00	10,954.43	94.68	
TOTAL HEALTH AND SAFETY	207,825	23,274.92	196,977.77	0.00	10,847.23	94.78	
CHARGES FOR SERVICES							
401-362-000-00 DUE FROM GEN FUND-STORM S	0	0.00	0.00	0.00	0.00	0.00	
401-362-000-01 SEPTAGE HAULERS	40,000	2,970.00	26,205.00	0.00	13,795.00	65.51	
401-362-000-02 PROJECT MANAGEMENT FEES	0	0.00	0.00	0.00	0.00	0.00	
401-362-000-03 RT. 20 NORTH SEWER EXTENS	0	0.00	0.00	0.00	0.00	0.00	
401-362-000-04 JAWBONE RUN PROJECT	0	0.00	0.00	0.00	0.00	0.00	
401-362-000-05 IJDC GRANT	0	0.00	0.00	0.00	0.00	0.00	
TOTAL CHARGES FOR SERVICES	40,000	2,970.00	26,205.00	0.00	13,795.00	65.51	
GRANTS							
401-368-000-00 CONTRIB REV NOT 5.5RULE	59,129	0.00	59,128.75	0.00	0.00	100.00	
401-368-000-02 CONTRIB IN AID CONSTRUCT	0	0.00	0.00	0.00	0.00	0.00	
TOTAL GRANTS	59,129	0.00	59,128.75	0.00	0.00	100.00	
INTRAFUND CONTR/CHARGES							
401-370-000-01 LATE CHARGES	23,000	2,310.15	20,331.77	0.00	2,668.23	88.40	
TOTAL INTRAFUND CONTR/CHARGES	23,000	2,310.15	20,331.77	0.00	2,668.23	88.40	
OTHER REVENUE							
401-379-000-00 GAIN/LOSS SALE OF FIXED A	0	0.00	0.00	0.00	0.00	0.00	
401-380-000-00 INTEREST	350	10.64	17,317.69	0.00	(16,967.69)	4,947.91	
401-380-000-01 SALE OF ASSETS	0	0.00	0.00	0.00	0.00	0.00	
401-381-000-00 SERVICES OF FLUSHER TRUCK	500	150.00	150.00	0.00	350.00	30.00	
401-399-000-00 MISCELLANEOUS	2,000	0.00	304.05	0.00	1,695.95	15.20	
401-399-000-01 RDT CAPLIZED LABEQ/SUPP	0	0.00	0.00	0.00	0.00	0.00	
TOTAL OTHER REVENUE	2,850	160.64	17,771.74	0.00	(14,921.74)	623.57	
TOTAL REVENUE	2,133,804	212,439.92	1,679,959.90	0.00	453,843.85	78.73	

401-SANITARY

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
POWER/FUEL/UTILITY =====						
SALARIES & BENEFITS						
401-711-113-00 PLANT POWER	92,000	7,645.06	68,304.14	0.00	23,695.86	74.24
TOTAL SALARIES & BENEFITS	92,000	7,645.06	68,304.14	0.00	23,695.86	74.24
CONTRACTUAL SERVICES						
401-711-213-00 ELIAS STREET	25,000	5,642.94	21,821.50	0.00	3,178.50	87.29
TOTAL CONTRACTUAL SERVICES	25,000	5,642.94	21,821.50	0.00	3,178.50	87.29
COMMODITIES						
401-711-313-00 VICKSBURG	11,000	1,462.14	8,214.87	0.00	2,785.13	74.68
TOTAL COMMODITIES	11,000	1,462.14	8,214.87	0.00	2,785.13	74.68
CAPITAL OUTLAY						
401-711-413-00 EAST MAIN ST	10,000	1,446.11	6,226.83	0.00	3,773.17	62.27
TOTAL CAPITAL OUTLAY	10,000	1,446.11	6,226.83	0.00	3,773.17	62.27
CONTRIBUTIONS						
401-711-513-00 WOOD/RITCHIE STS	3,000	285.09	1,382.50	0.00	1,617.50	46.08
TOTAL CONTRIBUTIONS	3,000	285.09	1,382.50	0.00	1,617.50	46.08
NON-OPERATING EXPENSES						
401-711-613-00 MONONGALIA ST	1,700	273.47	1,331.62	0.00	368.38	78.33
401-711-713-00 DEANVILLE	7,000	61.69	272.28	0.00	6,727.72	3.89
401-711-813-00 ISLAND AVENUE	400	114.00	261.54	0.00	138.46	65.39
401-711-913-00 MADISON STREET	400	106.13	325.77	0.00	74.23	81.44
401-711-914-00 TJM SEWAGE STATION	650	116.50	378.07	0.00	271.93	58.16
401-711-915-00 WESTON ROAD	550	92.56	397.79	0.00	152.21	72.33
401-711-916-00 HAMPTON INN PS	200	15.72	136.96	0.00	63.04	68.48
401-711-917-00 BRUSHY FORK PS	500	72.48	370.60	0.00	129.40	74.12
401-711-918-00 RT 20 SEWER PUMP STATION	100	27.18	112.12	0.00	12.12	112.12
401-711-919-00 1 BUCKHANNON RD	100	8.00	75.50	0.00	24.50	75.50
401-711-920-00 PLANT VEHICLES-2,3,8	23,000	1,214.05	11,780.14	0.00	11,219.86	51.22
401-711-920-01 TENNERTON INTERCEPTOR	3,200	0.00	2,839.53	0.00	360.47	88.74
401-711-920-02 NATURAL GAS	2,500	0.00	851.90	0.00	1,648.10	34.08
401-711-921-00 BROOKE ST PUMP STA	3,600	450.34	2,789.83	0.00	810.17	77.50
401-711-922-00 INDUSTRIAL PK PS	0	0.00	0.00	0.00	0.00	0.00
401-711-923-00 65-67 CLEVELAND AVE	200	29.47	120.10	0.00	79.90	60.05
TOTAL NON-OPERATING EXPENSES	44,100	2,581.59	22,043.75	0.00	22,056.25	49.99
TOTAL POWER/FUEL/UTILITY	185,100	19,062.93	127,993.59	0.00	57,106.41	69.15

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DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
COMMODITIES						
401-712-345-00 UNIFORMS	8,700	671.61	9,062.79	0.00	362.79	104.17
TOTAL COMMODITIES	8,700	671.61	9,062.79	0.00	362.79	104.17
TOTAL UNIFORMS	8,700	671.61	9,062.79	0.00	362.79	104.17
LINES =====						
SALARIES & BENEFITS						
401-713-143-00 FACILITIES MAINTENANCE LI	14,000	335.84	9,326.64	0.00	4,673.36	66.62
TOTAL SALARIES & BENEFITS	14,000	335.84	9,326.64	0.00	4,673.36	66.62
CONTRACTUAL SERVICES						
401-713-243-00 SUPPLIES LINES	35,000	2,165.11	14,698.00	792.00	19,510.00	44.26
TOTAL CONTRACTUAL SERVICES	35,000	2,165.11	14,698.00	792.00	19,510.00	44.26
COMMODITIES						
401-713-343-00 STREET DEPT SERVICES LINE	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	0	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY						
401-713-443-00 EQUIPMENT & MAINTENANCE L	40,000	2,638.14	21,708.53	1,220.00	17,071.47	57.32
TOTAL CAPITAL OUTLAY	40,000	2,638.14	21,708.53	1,220.00	17,071.47	57.32
TOTAL LINES	89,000	5,139.09	45,733.17	2,012.00	41,254.83	53.65
PLANT =====						
SALARIES & BENEFITS						
401-714-143-00 FACILITIES MAINTENANCE PL	15,000	924.53	7,224.05	0.00	7,775.95	48.16
TOTAL SALARIES & BENEFITS	15,000	924.53	7,224.05	0.00	7,775.95	48.16
CONTRACTUAL SERVICES						
401-714-243-00 LAB EXPENSE PLANT	33,000	130.02	24,819.13	878.00	7,302.87	77.87
TOTAL CONTRACTUAL SERVICES	33,000	130.02	24,819.13	878.00	7,302.87	77.87
COMMODITIES						
401-714-343-00 EQUIPMENT MAINTENANCE PLA	28,500	1,577.28	21,082.39	307.00	7,110.61	75.05
TOTAL COMMODITIES	28,500	1,577.28	21,082.39	307.00	7,110.61	75.05
CAPITAL OUTLAY						
401-714-443-00 PUMP STATION REPAIR & MAI	215,000	8,017.17	77,529.39	0.00	137,470.61	36.06
TOTAL CAPITAL OUTLAY	215,000	8,017.17	77,529.39	0.00	137,470.61	36.06

401-SANITARY

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DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CONTRIBUTIONS						
401-714-543-00 TELEPHONE	5,000	178.00	3,622.75	0.00	1,377.25	72.46
TOTAL CONTRIBUTIONS	5,000	178.00	3,622.75	0.00	1,377.25	72.46
NON-OPERATING EXPENSES						
401-714-643-00 OPERATION PLANT EXPENSE	11,000	561.94	3,186.16	497.45	7,316.39	33.49
401-714-743-00 TELEMETRY	2,875	0.00	1,018.10	0.00	1,856.90	35.41
TOTAL NON-OPERATING EXPENSES	13,875	561.94	4,204.26	497.45	9,173.29	33.89
TOTAL PLANT	310,375	11,388.94	138,481.97	1,682.45	170,210.58	45.16
SALARIES PLANT/LINES						
=====						
SALARIES & BENEFITS						
401-715-101-00 PLANT LABOR	227,000	9,484.70	90,703.81	0.00	136,296.19	39.96
401-715-101-01 PLANT COMPENSA ABESNCES	0	0.00	0.00	0.00	0.00	0.00
401-715-101-10 CAPTLIZ SALARY&BENEFITS	0	0.00	0.00	0.00	0.00	0.00
401-715-103-00 LINE LABOR	480,000	29,712.13	289,841.96	0.00	190,158.04	60.38
401-715-103-01 LINE COMPENS ABSENCE	0	0.00	0.00	0.00	0.00	0.00
401-715-103-10 CAPITLIZE SALARY&BENEFITS	0	0.00	0.00	0.00	0.00	0.00
401-715-104-00 FICA TAX	0	0.00	0.00	0.00	0.00	0.00
401-715-105-00 HEALTH INSURANCE	0	0.00	0.00	0.00	0.00	0.00
401-715-106-00 GROUP RETIREMENT	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	707,000	39,196.83	380,545.77	0.00	326,454.23	53.83
CONTRACTUAL SERVICES						
401-715-226-00 UNEMPLOYMENT/COMPENSATION	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES PLANT/LINES	707,000	39,196.83	380,545.77	0.00	326,454.23	53.83

SALARIES BOARD/OFFICE						
=====						
SALARIES & BENEFITS						
401-716-101-00 BOARD SALARIES	12,000	1,000.00	8,000.00	0.00	4,000.00	66.67
401-716-101-01 COMPENS ABSENCE	0	0.00	0.00	0.00	0.00	0.00
401-716-103-00 OFFICE/CLERK ADM SALARIES	184,000	14,692.98	120,668.59	0.00	63,331.41	65.58
401-716-103-01 OFFICE COMP ABSENCE	0	0.00	0.00	0.00	0.00	0.00
401-716-104-00 FICA TAX	0	0.00	0.00	0.00	0.00	0.00
401-716-105-00 HEALTH INSURANCE	0	0.00	0.00	0.00	0.00	0.00
401-716-106-00 GROUP RETIREMENT	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	196,000	15,692.98	128,668.59	0.00	67,331.41	65.65

401-SANITARY

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CONTRACTUAL SERVICES						
401-716-226-00 UNEMPLOYMENT/COMPENSATION	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES BOARD/OFFICE	196,000	15,692.98	128,668.59	0.00	67,331.41	65.65
FICA/INSURANCE						
=====						
SALARIES & BENEFITS						
401-718-104-00 FICA TAX	69,100	4,195.73	38,937.98	0.00	30,162.02	56.35
401-718-105-00 HEALTH INSURANCE	183,000	12,579.43	127,149.94	0.00	55,850.06	69.48
TOTAL SALARIES & BENEFITS	252,100	16,775.16	166,087.92	0.00	86,012.08	65.88
TOTAL FICA/INSURANCE	252,100	16,775.16	166,087.92	0.00	86,012.08	65.88
RETIREMENT						
=====						
SALARIES & BENEFITS						
401-719-106-00 GROUP RETIREMENT	79,000	4,832.28	44,538.94	0.00	34,461.06	56.38
TOTAL SALARIES & BENEFITS	79,000	4,832.28	44,538.94	0.00	34,461.06	56.38
TOTAL RETIREMENT	79,000	4,832.28	44,538.94	0.00	34,461.06	56.38
UNEMPLOYMENT/COMPENSATION						
=====						
CONTRACTUAL SERVICES						
401-720-226-00 UNEMPLOYMENT/COMPENSATION	20,000	1,773.64	8,064.28	0.00	11,935.72	40.32
TOTAL CONTRACTUAL SERVICES	20,000	1,773.64	8,064.28	0.00	11,935.72	40.32
TOTAL UNEMPLOYMENT/COMPENSATION	20,000	1,773.64	8,064.28	0.00	11,935.72	40.32
BILLING/COMPUTER/DEP INT						
=====						
CONTRACTUAL SERVICES						
401-783-232-00 MUN BOND FEES	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
COMMODITIES						
401-783-341-00 BILLING & COLLECTING	68,000	4,993.07	50,945.99	3,848.50	13,205.51	80.58
401-783-341-05 BILLING WAT BD METER READ	3,600	300.00	2,400.00	0.00	1,200.00	66.67
401-783-342-00 CAPITAL OUTLAY OFFICE	10,000	2,709.45	2,709.45	0.00	7,290.55	27.09

401-SANITARY

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
401-783-369-00 CUSTOMER DEP INTEREST PAI	300	0.00	0.00	0.00	300.00	0.00
TOTAL COMMODITIES	81,900	8,002.52	56,055.44	3,848.50	21,996.06	73.14
NON-OPERATING EXPENSES						
401-783-670-00 DEPOSIT INTEREST EXPENSE	0	0.00	0.00	0.00	0.00	0.00
401-783-699-00 CONTINGENCY SAN BD DETERM	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL BILLING/COMPUTER/DEP INT	81,900	8,002.52	56,055.44	3,848.50	21,996.06	73.14
OFFICE EXPENSE =====						
COMMODITIES						
401-793-341-00 OFFICE SUPPLIES & EXPENSE	50,000	3,123.75	28,759.72	0.00	21,240.28	57.52
TOTAL COMMODITIES	50,000	3,123.75	28,759.72	0.00	21,240.28	57.52
TOTAL OFFICE EXPENSE	50,000	3,123.75	28,759.72	0.00	21,240.28	57.52
PSC ASSESS/DNR PERMIT =====						
SALARIES & BENEFITS						
401-797-116-00 PSC ASSESSMENTS	7,000	0.00	5,791.42	0.00	1,208.58	82.73
401-797-117-00 DNR PERMIT	2,500	0.00	0.00	0.00	2,500.00	0.00
TOTAL SALARIES & BENEFITS	9,500	0.00	5,791.42	0.00	3,708.58	60.96
TOTAL PSC ASSESS/DNR PERMIT	9,500	0.00	5,791.42	0.00	3,708.58	60.96
PROPERTY INSURANCE =====						
CONTRACTUAL SERVICES						
401-798-226-00 PROPERTY INSURANCE	48,000	0.00	26,858.45	0.00	21,141.55	55.96
401-798-227-00 INSURANCE CLAIMS DAMAGE D	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	48,000	0.00	26,858.45	0.00	21,141.55	55.96
TOTAL PROPERTY INSURANCE	48,000	0.00	26,858.45	0.00	21,141.55	55.96
RENTS =====						
CONTRACTUAL SERVICES						
401-803-219-00 RENTS	10,000	10,000.00	10,000.00	0.00	0.00	100.00
TOTAL CONTRACTUAL SERVICES	10,000	10,000.00	10,000.00	0.00	0.00	100.00
TOTAL RENTS	10,000	10,000.00	10,000.00	0.00	0.00	100.00

401-SANITARY

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DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
PROFESSIONAL =====						
CONTRACTUAL SERVICES						
401-896-223-00 PROFESSIONAL SERVICES	109,000	3,350.00	19,886.75	0.00	89,113.25	18.24
TOTAL CONTRACTUAL SERVICES	109,000	3,350.00	19,886.75	0.00	89,113.25	18.24
TOTAL PROFESSIONAL	109,000	3,350.00	19,886.75	0.00	89,113.25	18.24
BOND A =====						
SALARIES & BENEFITS						
401-970-199-00 BOND ISSUE #A	171,000	14,144.97	113,499.24	0.00	57,500.76	66.37
TOTAL SALARIES & BENEFITS	171,000	14,144.97	113,499.24	0.00	57,500.76	66.37
TOTAL BOND A	171,000	14,144.97	113,499.24	0.00	57,500.76	66.37
BOND B =====						
SALARIES & BENEFITS						
401-980-199-00 BOND ISSUE #B	28,000	0.00	0.00	0.00	28,000.00	0.00
TOTAL SALARIES & BENEFITS	28,000	0.00	0.00	0.00	28,000.00	0.00
TOTAL BOND B	28,000	0.00	0.00	0.00	28,000.00	0.00
CAPITAL/PROJECTS =====						
CAPITAL OUTLAY						
401-997-451-00 PLANT - CAPITAL	166,000	30,163.64	61,759.47	882.56	103,357.97	37.74
401-997-451-01 STORMWATER	0	0.00	0.00	0.00	0.00	0.00
401-997-451-02 BELT PRESS PROJECT	0	0.00	0.00	0.00	0.00	0.00
401-997-451-03 BROOK ST/PS SEWER UPGRADE	0	0.00	0.00	0.00	0.00	0.00
401-997-451-04 ARPA PROJECTS OVERRUNS	0	0.00	0.00	0.00	0.00	0.00
401-997-452-00 SEWER EXT. - CAPITAL	89,129	1,432.80	29,284.70	9,828.45	50,015.60	43.88
401-997-453-00 STORM SEWER PROJECTS	0	0.00	0.00	0.00	0.00	0.00
401-997-454-00 NEW EQUIPMENT-CAPITAL	244,000	2,678.45	26,586.56	4,175.00	213,238.44	12.61
401-997-454-01 NEW EQUIP-BORE MACHINE	0	0.00	0.00	0.00	0.00	0.00
401-997-455-00 SEWER UPGRADE-CAPITAL	180,000	5,096.90	75,524.28	125.00	104,350.72	42.03
401-997-456-00 WESTON ROAD NORTH SIDE	0	0.00	0.00	0.00	0.00	0.00
401-997-456-01 WESTON RD -SOUTH SIDE	0	0.00	0.00	0.00	0.00	0.00
401-997-457-00 CAPITAL PURCHASE	0	0.00	0.00	0.00	0.00	0.00
401-997-458-00 EXP BRUSHY FRK TO GEN FUN	0	0.00	0.00	0.00	0.00	0.00
401-997-499-00 MISCELLANEOUS PROJECTS	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	679,129	39,371.79	193,155.01	15,011.01	470,962.73	30.65

401-SANITARY

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CONTRIBUTIONS						
401-997-570-00 DEPRECIATION CURRENT YEAR	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL/PROJECTS	679,129	39,371.79	193,155.01	15,011.01	470,962.73	30.65
DEPREC/AMORT/CONSTR						
=====						
CAPITAL OUTLAY						
401-999-459-00 DEPRECIATION	0	0.00	0.00	0.00	0.00	0.00
401-999-460-00 AMORTIZATION	0	0.00	0.00	0.00	0.00	0.00
401-999-461-00 ADVANCE FOR CONSTRUCTION	0	0.00	0.00	0.00	0.00	0.00
401-999-462-00 CONTRIBUTION BUDGETED TO	0	0.00	0.00	0.00	0.00	0.00
401-999-465-00 REPAY LOAN - CITY OF BUCK	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00
CONTRIBUTIONS						
401-999-504-63 AMORT ISSUE COST (96 BOND	0	0.00	0.00	0.00	0.00	0.00
401-999-504-65 BOND ISSUANCE COST	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL DEPREC/AMORT/CONSTR	0	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	3,033,804	192,526.49	1,503,183.05	22,553.96	1,508,066.74	50.29
REVENUE OVER/(UNDER) EXPENDITURES	(900,000)	19,913.43	176,776.85	(22,553.96)	(1,054,222.89)	17.14-

426-STORMWATER FUND

% OF YEAR COMPLETED: 66.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
LIC PERMITS & FRANCHISE						
426-327-000-00 STORMWATER MISC PERMITS	0	110.00	250.00	0.00	(250.00)	0.00
TOTAL LIC PERMITS & FRANCHISE	0	110.00	250.00	0.00	(250.00)	0.00
INTRAFUND CONTR/CHARGES						
426-369-000-00 CONTRIB FROM GEN FUND	100,000	0.00	100,000.00	0.00	0.00	100.00
TOTAL INTRAFUND CONTR/CHARGES	100,000	0.00	100,000.00	0.00	0.00	100.00
OTHER REVENUE						
426-399-000-00 STORMWATER MISC	0	0.00	2,222.59	0.00	(2,222.59)	0.00
TOTAL OTHER REVENUE	0	0.00	2,222.59	0.00	(2,222.59)	0.00
TOTAL REVENUE	100,000	110.00	102,472.59	0.00	(2,472.59)	102.47

426-STORMWATER FUND

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
stormwater						
=====						
SALARIES & BENEFITS						
426-805-101-00 STORMWATER PAYROLL	76,680	0.00	10,522.50	0.00	66,157.50	13.72
426-805-104-00 STORMWATER FICA	6,120	0.00	803.44	0.00	5,316.56	13.13
426-805-106-00 STORMWATER RET	7,200	0.00	947.03	0.00	6,252.97	13.15
TOTAL SALARIES & BENEFITS	90,000	0.00	12,272.97	0.00	77,727.03	13.64
COMMODITIES						
426-805-341-00 STORMWATER MATERIALS	5,000	65.00	5,978.46	0.00	(978.46)	119.57
TOTAL COMMODITIES	5,000	65.00	5,978.46	0.00	(978.46)	119.57
CAPITAL OUTLAY						
426-805-458-00 STORMWATER CAPITAL	105,000	0.00	12,046.93	0.00	92,953.07	11.47
TOTAL CAPITAL OUTLAY	105,000	0.00	12,046.93	0.00	92,953.07	11.47
TOTAL stormwater	200,000	65.00	30,298.36	0.00	169,701.64	15.15
TOTAL EXPENDITURES	200,000	65.00	30,298.36	0.00	169,701.64	15.15
REVENUE OVER/(UNDER) EXPENDITURES	(100,000)	45.00	72,174.23	0.00	(172,174.23)	72.17-

SANITARY FEBRUARY 2025 PAYMENT OF BILLS

\$2,035.00 – RINGER’S INC – EXCAVATOR RENTAL & LABOR 85 BARBOUR ST SEWER LINE REPLACEMENT

\$6,680.62 -CUMMINS SALES & SERVICE – FULL SERVICE ON GENERATORS

\$2,410.20- TATE COMMUNICATIONS – UPGRADE PHONE SYTEM IN CITY HALL

\$10,000.00 – CITY OF BUCKHANNON – FY 2024-25 RENT

\$4,116.00 – C.I. THORNBURG – MATERIALS FOR LOWER DRIVE PROJECT

\$24,800.00 – JP INDUSTRIAL SERVICES – REBUILD ¾ HP MOTOR, GEAR REDUCER, GEARBOX FOR CLAIFIER #1

03-19-2025 12:24 AM		DISBURSEMENTS 02-01-25 TO 02-28-25			PAGE: 17
FUND: SANITARY					
DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
POWER/FUEL/UTILITY	MON POWER	711-713-00	DEANVILLE	110 165 979 656 DEANVILLE	61.69
		711-313-00	VICKSBURG	110086525471 SYCAMORE	1,462.14
		711-916-00	HAMPTON INN PS	110087568348 WBUC RD	15.72
		711-813-00	ISLAND AVENUE	110088930133 ISLAND AVE	114.00
		711-914-00	TJM SEWAGE STATION	110087907595 TJM SEWAGE PL	116.50
		711-915-00	WESTON ROAD	110087676356 WESTON RD	92.56
		711-917-00	BRUSHY FORK PS	110085299060 BRUSHY FORK R	72.48
		711-918-00	RT 20 SEWER PUMP STA	110 088 984 965 RT 20	27.18
		711-113-00	PLANT POWER	110 088 308 280 RT. 5	7,645.06
		711-213-00	ELIAS STREET	110 088 305 898 ELIAS ST	5,642.94
		711-923-00	65-67 CLEVELAND AVE	110142423661 65-67 CLEVELA	29.47
		711-913-00	MADISON STREET	110 087 327 497 RANDOLPH	106.13
		711-513-00	WOOD/RITCHIE STS	110 086 976 856 WOOD	285.09
		711-413-00	EAST MAIN ST	110 084 766 556 E MAIN	1,446.11
		711-613-00	MONONGALIA ST	110082080448 MON & WOOD ST	273.47
		711-919-00	1 BUCKHANNON RD	110 088 263 998 BUCKHANNO	8.00
		711-921-00	BROOKE ST PUMP STA	110 100 961 546 BROOKE ST	450.34
03-19-2025 12:24 AM		DISBURSEMENTS 02-01-25 TO 02-28-25			PAGE: 18
FUND: SANITARY					
DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	FLYERS ENERGY LLC	711-920-00	PLANT VEHICLES-2,3,8	SAN JAN 25 FUEL BILL	1,214.05
				TOTAL:	19,062.93
UNIFORMS	CINTAS	712-345-00	UNIFORMS	SAN UNIFORMS 2-5-25	252.71
		712-345-00	UNIFORMS	SAN UNIFORMS 2-12-25	209.45
		712-345-00	UNIFORMS	SAN UNIFORMS 2-19-25	209.45
				TOTAL:	671.61
LINES	FISHER AUTO PARTS INC	713-443-00	EQUIPMENT & MAINTENA	P9 HARDENER/PRIMER	93.88
		713-443-00	EQUIPMENT & MAINTENA	P9	10.70
		713-443-00	EQUIPMENT & MAINTENA	P9	1.00
	REGION VII PLANNING PDC	713-443-00	EQUIPMENT & MAINTENA	GIS SERV 12-1 TO 12-31-24	65.00
		713-143-00	FACILITIES MAINTENAN	GIS SERVICES JAN 25	335.84
	WV TRACTOR & EQUIPMENT CO.	713-443-00	EQUIPMENT & MAINTENA	P5 - 4 WAY VALVE	91.06
		713-443-00	EQUIPMENT & MAINTENA	P5 3 WAY CONTROL VAL	99.09
	RITE-WAY HEATING & PLUMBING	713-443-00	EQUIPMENT & MAINTENA	P9	9.19
		713-243-00	SUPPLIES LINES	PIPE DUMPSTER	65.66
	AIRGAS USA, LLC	713-443-00	EQUIPMENT & MAINTENA	P9	13.56
		713-443-00	EQUIPMENT & MAINTENA	P6 SERVICE	132.81
	AUTO ZONE	713-443-00	EQUIPMENT & MAINTENA	P7	187.38
		713-443-00	EQUIPMENT & MAINTENA	P9 SERVICE	54.20
	NAPA-AMTOWER AUTO SUPPLY	713-443-00	EQUIPMENT & MAINTENA	P9 SHEET METAL	60.47
		713-443-00	EQUIPMENT & MAINTENA	P9	27.99
		713-443-00	EQUIPMENT & MAINTENA	SANDPAPER P9	12.79
		713-443-00	EQUIPMENT & MAINTENA	P9	42.61
		713-443-00	EQUIPMENT & MAINTENA	P9	7.90
		713-443-00	EQUIPMENT & MAINTENA	P9	55.98
		713-443-00	EQUIPMENT & MAINTENA	P9	20.55
		713-443-00	EQUIPMENT & MAINTENA	P9 PAINT SUPPLIES	570.51
	UPSHUR ULTRA POWER	713-443-00	EQUIPMENT & MAINTENA	P22	62.81
	LOWES BUSINESS ACCOUNTS/SYNC	713-443-00	EQUIPMENT & MAINTENA	P9	5.34
	SYLVESTER W. LOWTHER	713-443-00	EQUIPMENT & MAINTENA	P6	45.00
	AUTO BODY PANELS MINERAL	713-443-00	EQUIPMENT & MAINTENA	P9	612.00
	RINGER'S INC	713-243-00	SUPPLIES LINES	85 BARBOUR ST	2,035.00
	AMAZON.COM	713-243-00	SUPPLIES LINES	PCRD-GREEN MARKING FLAGS	27.46
	C & G AUTO REPAIR	713-443-00	EQUIPMENT & MAINTENA	P9 WVSI	11.00
	MIDDLETOWN TRACTOR SALES	713-243-00	SUPPLIES LINES	HAND GUARD FOR SAW	36.99
	MESSICK'S	713-443-00	EQUIPMENT & MAINTENA	PCRD-UNIT AMPLIFIER RELAY	197.62
		713-443-00	EQUIPMENT & MAINTENA	PCRD-ENGINE SWITCH P-17	147.70
				TOTAL:	5,139.09
PLANT	LEAF	714-643-00	OPERATION PLANT EXPE	SAN COPIER PYMT FEB 25	139.00
	RITE-WAY HEATING & PLUMBING	714-343-00	EQUIPMENT MAINTENANC	SOLDER	4.99
		714-343-00	EQUIPMENT MAINTENANC	WATER HOSE VALVE	9.32
	ADVANCED ANALYTICAL SOLUTION	714-243-00	LAB EXPENSE PLANT	MISC TESTS	377.02
	NAPA-AMTOWER AUTO SUPPLY	714-343-00	EQUIPMENT MAINTENANC	P28 MULE	107.99
		714-443-00	PUMP STATION REPAIR	PS	21.99
		714-343-00	EQUIPMENT MAINTENANC	P8	123.42
		714-343-00	EQUIPMENT MAINTENANC	BOLT BIN	329.73
	APPLIED INDUSTRIAL TECHNOLOG	714-143-00	FACILITIES MAINTENAN	LATEX GLOVES	279.97
	HART OFFICE SOLUTIONS INC	714-643-00	OPERATION PLANT EXPE	SAN PRINTER RENTAL	50.67
	HARBOR FREIGHT TOOLS	714-343-00	EQUIPMENT MAINTENANC	PCRD-GRINDING WHL BENCH GR	6.99
		714-443-00	PUMP STATION REPAIR	PCRD-TERMINAL SET ELECTRIC	20.97
	LOWES BUSINESS ACCOUNTS/SYNC	714-343-00	EQUIPMENT MAINTENANC	PCRD-DEWALT BITS ALUMINUM	13.74

FUND: SANITARY

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	INDEED.COM	714-543-00	TELEPHONE	PCRD-SAN SUPERINTENDENT AD	47.64
	WASTE COLLECTION BOARD	714-443-00	PUMP STATION REPAIR	TRASH FROM PS	356.31
	JOHN BOGGESS dba VJG ASSOCIA	714-143-00	FACILITIES MAINTENAN	GLOVES	135.00
	USA BLUE BOOK/ HD SUPPLY FAC	714-443-00	PUMP STATION REPAIR	FLOATS	627.46
	OFFICE OF WATER PROGRAMS CA	714-243-00	LAB EXPENSE PLANT	PCRD-SOLIDS MGT PLANT MAIN	40.00
	CRITES ELECTRICAL SUPPLY INC	714-443-00	PUMP STATION REPAIR	VICKSBURG PS	21.50
		714-443-00	PUMP STATION REPAIR	VICKSBURG PS	288.32
		714-343-00	EQUIPMENT MAINTENANC	T2 ELECTRICAL	231.00
		714-343-00	EQUIPMENT MAINTENANC	T2 ELECTRICAL	0.35
		714-343-00	EQUIPMENT MAINTENANC	T2 ELECTRICAL	75.56
		714-343-00	EQUIPMENT MAINTENANC	T2 ELECTRICAL	75.56
		714-343-00	EQUIPMENT MAINTENANC	AERATOR #6	60.71
	WALMART STORES INC -BUCKHANN	714-143-00	FACILITIES MAINTENAN	MISC PLANT SUPPLIES	302.24
	AMAZON.COM	714-643-00	OPERATION PLANT EXPE	PCRD-FILE FOLDERS MARKING	106.29
	SAFETY-KLEEN SYSTEMS INC	714-343-00	EQUIPMENT MAINTENANC	PARTS CLEANER	357.92
	WORLD FUEL SERVICES, INC.	714-343-00	EQUIPMENT MAINTENANC	GREASE	180.00
	FREEDOM AG & ENGERY COOPERAT	714-143-00	FACILITIES MAINTENAN	10 CASES WATER	69.90
		714-643-00	OPERATION PLANT EXPE	CALCIUM CHLORIDE	37.98
		714-143-00	FACILITIES MAINTENAN	10 CASES WATER	69.90
	WHALEY DISTRIBUTING	714-643-00	OPERATION PLANT EXPE	HAND SOAP	228.00
	FRONTIER	714-543-00	TELEPHONE	472-5459-101515-4 SAN	130.36
	CUMMINS SALES & SERVICE FAIR	714-443-00	PUMP STATION REPAIR	MAINT ELIAS ST GEN	1,244.65
		714-443-00	PUMP STATION REPAIR	MAINT BROOKE ST. GEN	995.76
		714-443-00	PUMP STATION REPAIR	MAINT E. MAIN ST GEN	995.76
		714-443-00	PUMP STATION REPAIR	MAINT WOOD/RIT GEN	1,001.51
		714-443-00	PUMP STATION REPAIR	MAINT WWTP GENERATOR	2,442.94
	CINTAS	714-143-00	FACILITIES MAINTENAN	FIRST AID CABINET	37.03
		714-143-00	FACILITIES MAINTENAN	FIRST AID CABINET	30.49
SALARIES PLANT/LINES	**PAYROLL EXPENSES			2/01/2025 - 2/28/2025	39,196.83
				TOTAL:	50,872.77
SALARIES BOARD/OFFICE	**PAYROLL EXPENSES			2/01/2025 - 2/28/2025	15,692.98
				TOTAL:	15,692.98
FICA/INSURANCE	WV PUBLIC EMPLOYEES INSURANC	718-105-00	HEALTH INSURANCE	SAN FEB 2025 RETIREE'S INS	476.00
		718-105-00	HEALTH INSURANCE	SAN FEB 2025 HEALTH INS	11,054.68
	INTERNAL REVENUE SERVICE	718-104-00	FICA TAX	FICA WITHHELD AND MATCHED	1,697.89
		718-104-00	FICA TAX	FICA WITHHELD AND MATCHED	1,702.56
		718-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	397.09
		718-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	398.19
	PAYFLEX - INSPIRA	718-105-00	HEALTH INSURANCE	SAN JAN HSA FEES	48.75
		718-105-00	HEALTH INSURANCE	PAYFLEX CARD STEVE REED	1,000.00
				TOTAL:	16,775.16
RETIREMENT	WV PUBLIC EMPLOYEES RETIREME	719-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	1,775.33
		719-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	1,652.18
		719-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	691.31
		719-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	713.46
				TOTAL:	4,832.28
UNEMPLOYMENT/COMPENSAT	ENCOVA INSURANCE	720-226-00	UNEMPLOYMENT/COMPENS	REIMB JAN 2025 WORKERS COM	886.82
		720-226-00	UNEMPLOYMENT/COMPENS	WCN60077140 1-2 TO 2-2-25	886.82
				TOTAL:	1,773.64

FUND: SANITARY

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
BILLING/COMPUTER/DEP I	LEAF	783-341-00	BILLING & COLLECTING	FEB 25 COPIER LEASE	162.34
	CITY OF BUCKHANNOH GENERAL F	783-341-00	BILLING & COLLECTING	REIMB NOV&DEC24 JAN25 IT C	1,350.00
	WATER BD-CITY OF BUCKHANNOH	783-341-05	BILLING WAT BD METER	FEB 25 METER READS	300.00
	TATE COMMUNICATIONS	783-342-00	CAPITAL OUTLAY OFFIC	UPGRADE PHONE SYSTEMS	2,410.20
	BUCKHANNOH POSTMASTER	783-341-00	BILLING & COLLECTING	FIRST CLASS PRESORT FEE	87.50
		783-341-00	BILLING & COLLECTING	PERMIT #10 POSTAGE	1,000.00
	CORE & MAIN LP	783-341-00	BILLING & COLLECTING	NEPTUNE 360 SET UP FEE FEB	1,000.00
	WALMART STORES INC -BUCKHAMN	783-341-00	BILLING & COLLECTING	CLEANING SUPPLIES	42.05
	LYNX WV INC	783-341-00	BILLING & COLLECTING	FEB 25 IT SERVICES	450.00
	FP MAILING SOLUTIONS	783-341-00	BILLING & COLLECTING	PCRD-POSTAGE FOR POSTAGE M	258.75
	US POSTAL SERVICE (CMRS-FP)	783-341-00	BILLING & COLLECTING	FEB 25 POSTAGE	250.00
		783-341-00	BILLING & COLLECTING	JAN 25 POSTAGE	250.00
	FP FINANCE PROGRAM	783-341-00	BILLING & COLLECTING	FEB 25 MAILER & INSERT PYM	94.31
	ADVANTAGE TECHNOLOGY, LLC	783-342-00	CAPITAL OUTLAY OFFIC	VEEAM BACKUP SOFTWARE	299.25
	GARRETT K SUMMERS	783-341-00	BILLING & COLLECTING	BIT DEF ENDPT SEC FEB 25	48.12
				TOTAL:	8,002.52
OFFICE EXPENSE	PAYROLL ACCOUNT (ALL DEPTS)	793-341-00	OFFICE SUPPLIES & EX	DEC 2024 AA FEES	212.28
		793-341-00	OFFICE SUPPLIES & EX	JAN 25 AA FEES	185.08
	COLLECTION ACCOUNT	793-341-00	OFFICE SUPPLIES & EX	JAN 2025 CREDIT CARD FEES	2,463.03
	WV NEWS	793-341-00	OFFICE SUPPLIES & EX	CL II LEGAL-IT SPECIALIST	28.27
		793-341-00	OFFICE SUPPLIES & EX	CL II LEGAL-HUMAN RESOURC	28.16
	FRONTIER	793-341-00	OFFICE SUPPLIES & EX	472-1651-101515-4 CITY HAL	98.93
		793-341-00	OFFICE SUPPLIES & EX	304-003-2273-060600-4	24.18
	MAIL POST SYSTEMS	793-341-00	OFFICE SUPPLIES & EX	PCRD-2 INK CARTRIDGES 1 SO	77.82
				TOTAL:	3,117.75
RENTS	CITY OF BUCKHANNOH	803-219-00	RENTS	FY 2024-25 SAN RENT	10,000.00
				TOTAL:	10,000.00
PROFESSIONAL	THOMAS J O'NEILL	896-223-00	PROFESSIONAL SERVIC	MAR 25 ATTORNEY FEES	1,250.00
	JEREMY DRENNEN, CPA	896-223-00	PROFESSIONAL SERVIC	FY 24 SAN WAT WAS PW PSC	675.00
		896-223-00	PROFESSIONAL SERVIC	2024 SEWER WATER PSC REPOR	325.00
		896-223-00	PROFESSIONAL SERVIC	2024 WATER SEWER PSC REPOR	600.00
		896-223-00	PROFESSIONAL SERVIC	WATER SEWER PSC REPORT	500.00
				TOTAL:	3,350.00
BOND A	MUNICIPAL BOND COMM OF WV	970-199-00	BOND ISSUE #A	SAN BOND A FEB 25	14,144.97
				TOTAL:	14,144.97
CAPITAL/PROJECTS	C.I. THORNBURG CO., INC.	997-455-00	SEWER UPGRADE-CAPITA	LOWER DRIVE-LAMPHOLE FRM	1,780.00
		997-455-00	SEWER UPGRADE-CAPITA	LOWER DRIVE	2,336.00
	UPSHUR ULTRA POWER	997-451-00	PLANT - CAPITAL	CLARIFIER #1	6.96
	BRUFFEY TRUCKING INC	997-452-00	SEWER EXT. - CAPITAL	CMH DEVELOPMENT	1,432.80
		997-455-00	SEWER UPGRADE-CAPITA	LOWER DRIVE	719.10
	ENTERPRISE FM TRUST	997-454-00	NEW EQUIPMENT-CAPITA	25H3HK 2021 DODGE RAM TRK	360.75
		997-454-00	NEW EQUIPMENT-CAPITA	23W5D2 2021 NISSAN FRONTIE	322.35
		997-454-00	NEW EQUIPMENT-CAPITA	23W5D9 2021 NISSAN FRONTIE	322.18
		997-454-00	NEW EQUIPMENT-CAPITA	23W5CX 2021 NISSAN FRONTIE	427.35
	CORE & MAIN LP	997-455-00	SEWER UPGRADE-CAPITA	STRAW WADDING	68.40
		997-455-00	SEWER UPGRADE-CAPITA	LOWER DRIVE	68.40
	JP INDUSTRIAL SERVICES, INC	997-451-00	PLANT - CAPITAL	CLARIFIER #1	24,800.00
	CRITES ELECTRICAL SUPPLY INC	997-454-00	NEW EQUIPMENT-CAPITA	ELIAS EMERGENCY	303.85
		997-451-00	PLANT - CAPITAL	CLARIFIER #1	583.83

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DISBURSEMENTS 02-01-25 TO 02-28-25

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FUND: STORMWATER FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
STORMWATER	REGION VII PLANNING PDC	805-341-00	STORMWATER MATERIALS GIS SERV 12-1 TO 12-31-24		65.00
			TOTAL:		65.00

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DISBURSEMENTS 02-01-25 TO 02-28-25

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FUND: SANITARY

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	MCCARTY'S SEPTIC SERVICE	997-455-00	SEWER UPGRADE-CAPITA	PORTA-POTTY RENTAL	125.00
	ADVANTAGE TECHNOLOGY, LLC	997-451-00	PLANT - CAPITAL	3 CAMERAS SEWER PLT	4,772.85
	C2G ENGINEERING INC	997-454-00	NEW EQUIPMENT-CAPITA	ELIAS EMERGENCY	941.97
			TOTAL:		39,371.79

Shaw/Skinner motioned to accept financial reports as presented. The motion carried.

8. Department Report – Sanitary Department Superintendent, Cody Tenney.
Cody Tenney is in class this week, so Ethan Crosten, Director of CPW, presented report.

a. Plant Operations &Testing: The plant has been operating well throughout this period with no exceedances. We began the plant evaluation and are working on continuing that process with Potesta.



Applicant: BUCKHANNON, CITY OF

Reference ID: wv0032336 Jan.2025 6/24/25 (02/24/2025)

eDMR Worksheet – WV0032336 - 001

Status: New

Type: Electronic DMR

Permit ID: EDMR151799

Printed: Feb. 24, 2025 12:54 PM

Permit: WV0032336

Outlet No: 001

Type: NORMAL

Report for the Month of: January

Year: 2025

Lab Performing Analysis: 157 - STORM ENVIRONMENTAL SERVICES

Retrieve Parameters

eDMR Schedule

Parameter	Report Limits	Quantity				Other Units				Units	Number Exceed	Measurement Frequency	Sample Type	Lab	
		Avg	Max	Units	Number Exceed	Min	Avg	Max	CEL*					Test Flag	
50050 (ML-1) RFA Flow In Conduit Or Treatment Plant Year Round	Reported						1.413	2.853		mgd	0	Continuous	measured	153	
	Permit Limits	N/A	N/A			N/A	Rpt Only Avg Month	Rpt Only Max Daily				Continuous			
00310 (ML-B) RFA Bod Winter Nov 1-June 30	Reported	34.7	45.6	Lbs/Day	0		3.8	4.2		mg/l	0	1/week	8 hr comp	157	
	Permit Limits	313	629			N/A	Avg Month	Max Daily				1/week			
00530 (ML-A) RFA Suspended Solids, Total Year Round	Reported	96.0	139.4	Lbs/Day	0		11.5	22.0		mg/l	0	1/week	8 hr comp	157	
	Permit Limits	625.5	1251			N/A	Avg Month	Max Daily				1/week			
51012 (ML-K) RFA Bod, 5day Percent Removal, Dry Year Round	Reported					94.9				Percent	0	2/month	Calculated	157	
	Permit Limits	N/A	N/A			85	Month Avg					2/month			
51013 (ML-K) RFA Bod, 5day Percent Removal, Wet Year Round	Reported					9				Percent	0	2/month	Calculated	157	
	Permit Limits	N/A	N/A			Rpt Only Month Avg						2/month			
51014 (ML-K) RFA Solids, Suspended Percent Removal, Dry Year Round	Reported					91.2				Percent	0	2/month	Calculated	157	
	Permit Limits	N/A	N/A			85	Month Avg					2/month			
51015 (ML-K) RFA Solids, Suspended Percent Removal, Wet Year Round	Reported					0				Percent	0	2/month	Calculated	157	
	Permit Limits	N/A	N/A			Rpt Only Month Avg						2/month			
74355 (ML-A) RFA Coliform, Fecal Year Round	Reported						21.0	28		Cnts/100ml	0	1/week	Grab	153	
	Permit Limits	N/A	N/A			N/A	Mon Geo	Max Daily				1/week			
00409 (ML-A) RFA Ph Year Round	Reported					7.14		7.22		S.U.	0	1/week	Grab	153	
	Permit Limits	N/A	N/A			6	Inst. Min	Inst. Max				1/week			
00300 (ML-A) RFA Dissolved Oxygen Year Round	Reported					7.8				mg/l	0	1/week	Grab	153	
	Permit Limits	N/A	N/A			7.25	Inst. Min					1/week			
00810 (ML-A) RFA Nitrogen, Ammonia Total Winter Nov 1-June 30	Reported	4.05	5.4	Lbs/Day	0		0.450	0.500		mg/l	0	1/week	8 hr comp	157	
	Permit Limits	62.5	125			N/A	Avg Month	Max Daily				1/week			
01119 (ML-A) RFA Copper Total Recoverable Year Round	Reported						0.0005	0.0006		mg/l	0	1/month	8 hr comp	157	
	Permit Limits	N/A	N/A			N/A	Avg Month	Max Daily				1/month			
01054 (ML-A) RFA Zinc Total Recoverable Year Round	Reported						0.0006	0.0006		mg/l	0	1/month	8 hr comp	157	
	Permit Limits	N/A	N/A			N/A	Avg Month	Max Daily				1/month			
74309 (ML-S) RFA Stream Flow, Estimated Winter Nov 1-June 30	Reported					320.8		602.4		cfs	0	1 daily	Calculated	153	
	Permit Limits	N/A	N/A			Rpt Only Inst. Min	Rpt Only Avg Month	Rpt Only Inst. Max				1 daily			

b. Maintenance Crew: Finished Body work on P9. Received one rebuilt pump for Elias PS it has been installed and rewired waiting on 50 PSI transducer to get SCADA up and running again. The new bull gear was set and Clarifier number 1 was put back into operation. This clarifier had been out of service since August. We have also had SCADA installed at our UV units. This replaces this system which has not been working as it should over the past few years.

c. Line Crew 1 -Garrett: Have been working on CMH development. They are nearing the second manhole on the project. They have also been working on several sewer complaints during this period. The most recent new hire started this week and seem to be doing well in his first few days.

d. Line Crew 2-Scott: Scott’s crew finished the small stormwater project on Upper Drive as part of the Lower Drive sewer upgrade. The have moved to South Kanawha Street to replace a failing sewer line in the street as part of the preparation for paving South Kanawha Street.

9. Storm Water Issues for Discussion and/or Vote: None

10. Old Business Discussions: None

11. New Business Discussions:

a. Approval to Advertise To Hire Mapping & Procurement Position: Ethan Crosten reported that this was Cody Tenney’s job before he became Sanitary Superintendent. At one point, this was a two-person position that also helped with administrative tasks, and it is a pretty important position.

Shaw/Loftis motioned to approve advertising the Mapping and Procurement Position. The motion carried.

12. Report of Events, Correspondence and Information

a. Tennerton P.S.D. Meeting Minutes -February 2025: The P.S.D.’s meeting minutes were distributed to the board members as information sharing between the COB and the P.S.D’s.

13. Board Members’ Comments and Announcements:

Mitchell Shaw: Mr. Shaw had nothing further.

Phil Loftis: Mr. Loftis had nothing further.

14. Declaration of Adjournment

At 7:38 a.m., Shaw made a motion to adjourn.

Mayor Robert N. Skinner III

City Recorder Randall H. Sanders
